

Zimbra

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AI-50137 CC 8/18/15 - COBRA ADMIN SERVICES

From : Angelica Tapia <angelica.tapia@co.hidalgo.tx.us>

Mon, Sep 28, 2015 08:38 AM

Subject : AI-50137 CC 8/18/15 - COBRA ADMIN SERVICES 1 attachment**To** : Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us>**Cc** : Sandra Montalvo <sandra.montalvo@co.hidalgo.tx.us>, Raul Silguero <raul.silguero@co.hidalgo.tx.us>, flora.vazquez <flora.vazquez@co.hidalgo.tx.us>, Martha Salazar <martha.salazar@co.hidalgo.tx.us>

Good Morning Darlene,

This is just to officially submit request to rescind action on COBRA Administration Services as there was only one incomplete proposal received for this type of service and to renew one additional year with current carrier, UnitedHealthcare. Issue was discussed via phone by Flora with Ms. Marty on or about 9/16 or 17/15 (while we were going thru the pre-screening phase at Human Resources office) and this action was agreed on.

Thank You,

Angelica

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AI-50137 **Purchasing Department** 20. A. 7.

CC - REGULAR

Meeting Date: 08/18/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Under the current contracts for HC Cafeteria Plan, discussion and action on current options [two (2), one (1) year renewals] based on re-negotiation of rates of Pre-Tax Section 125 Voluntary Insurance Products and **COBRA Administration Services/Cafeteria Plan** for eligible Hidalgo County Employees; **OR, IN THE ALTERNATIVE,**

B. Requesting authority to advertise (including the authority to re-advertise the project in the event that no proposals are received and/or rejected and project is still required) and approval of the basic packet [i.e., legal notice, requirements, scope of services, evaluation criteria] with determination of final items listed below for completion of the procurement documents including but not limited to,

1. Number of agents acceptable to Hidalgo County: one [1] or two [2];
2. Agent employee assigned to HC on a schedule basis [as determined by Commissioners Court] to provide services to HC-DBM Employee Benefits Division [in addition to required enrollment period] as well as participating employees on all aspects of pre-tax products;

for the "Hidalgo County-Section 125 Voluntary Insurance and COBRA Administration Services including but not limited to Pre-Tax Products" listed:

- a. Accidental
- b. Cancer
- c. Combined Short and Long Term Disability (Post-Tax)
- d. Critical Illness



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