



September 25, 2015

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

W. Terry Crocker, Chief Executive Officer
c/o Martha Garcia, Contracts Manager
**Tropical Texas Behavioral
Health Center (MHMR)**
1901 South 24th Avenue
Edinburg, Texas 78540
(956) 289-7000

via email tcrocker@ttbh.org
via email magarcia@ttbh.org

Re: Extension/Renewal for *C-13-356-12-20* - "Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at the County Jail" - Hidalgo County Sheriff's Office

Dear Mr. Crocker:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **First (1st) Year** of the **additional five (5) one (1) year periods** as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice for placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action of the extension by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or via email to: leticia.saenz@co.hidalgo.tx.us , so, as, to meet agenda request deadlines.

By: _____
W. Terry Crocker, Chief Executive Officer

Date: _____

Additionally, we are requesting that your company provides an "Updated Certificate of Insurance" as required by Hidalgo County's procurement process of Request for [Bids, Quotes, Proposals, and Statements of Qualifications].

Should you have any questions or require additional information, please do not hesitate to contact our office at (956) 318-2626. Your cooperation to this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Respectively,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file



December 6, 2013

Leticia H. Saenz, CPPB/Contracts Manager
 Hidalgo County Purchasing Department
 2812 South Business Highway 281
 Edinburg, TX 78539

Subject: Verification of Coverage
 Contract: 031
 RE: Tropical Texas Behavioral Health

The Tropical Texas Behavioral Health has requested that we verify insurance coverages with you. This is to advise you that the Tropical Texas Behavioral Health is a member of the Texas Council Risk Management Fund.

The Tropical Texas Behavioral Health currently has the following coverages in effect:

Workers' Compensation		Statutory
General Liability	\$ 1,000,000. 1,000.	Per Occurrence & Annual Aggregate (No blanket contractual liability) Deductible
Automobile Liability	\$ 1,000,000. 1,000.	Per Occurrence Deductible
Auto Physical Damage	\$500. \$500.	Collision Deductible Comprehensive Deductible
Professional Liability	\$ 1,000,000. \$ 3,000,000.	Per Claim Annual Aggregate
Sexual Misconduct	\$ 100,000. 1,000.	Per Claim (no coverage for intentional acts) Deductible
Errors & Omissions Liability	\$ 1,000,000. 1,000.	Combined Single Limit Deductible

Coverage for liability assumed under contract is specifically excluded under all of the above listed liability coverages. Therefore contractual liability coverage insuring against any loss sustained by the County of Hidalgo or third parties as a result of Tropical Texas Behavioral Health's breach or otherwise failing to fulfill the obligations of the contract is specifically excluded and is not covered.

All coverages are effective 09/01/2013 and are **considered continuous until cancelled.**

Please accept this letter as proof of insurance. As a Self-Insurance Fund, we do not issue certificates of insurance. Should you need additional information, please contact me at (512) 346-5314.

Sincerely,

TEXAS COUNCIL RISK MANAGEMENT FUND

A handwritten signature in black ink, appearing to read "Ernest Garcia", with a long, sweeping horizontal line extending to the left.

Ernest J Garcia
Customer Service Associate

INTERLOCAL COOPERATION CONTRACT
C-13-356-12-20

THIS INTERLOCAL COOPERATION CONTRACT is entered into by and between the agencies shown below as Contracting Parties, pursuant to the authority granted and in compliance with the provisions of "The Interlocal Cooperation Act", Texas Government Code, Chapter 791.

I. CONTRACTING PARTIES:

The Receiving Agency: County of Hidalgo (hereinafter referred to as the "County")
The Performing Agency: Tropical Texas Behavioral Health (hereinafter referred to as the "Center")

II. STATEMENT OF SERVICES TO BE PERFORMED

The Center shall provide a complete screening assessment and psychiatric evaluation for any jail inmate of the County who is referred by the Hidalgo County Jail medical staff and is of the age of 17 or older. This assessment will be performed at the Hidalgo County Jail located at the following address: 701 East El Cibolo Road, Edinburg, Texas. These services shall include orders for any psychoactive medications that the treating physician deems appropriate. This includes Schizophrenia, Bipolar Disorder, Major Depressive Disorder with psychotic features, or any other psychotic disorder requiring treatment with a neuroleptic agent, and any moderate or severe depression especially when associated with suicidal ideation.

The Center shall provide at the County Jail evaluations and follow-up treatment to such jail inmates as are referred by the Hidalgo County Jail medical staff. The frequency of follow-up care may be weekly or monthly as determined by the Center's physician. Such determination shall be based upon said physician's evaluation and the client's clinical situation. Medication prescriptions may be adjusted in accordance with the treating physician's ongoing evaluations.

The Center agrees to provide a physician to work on-site at the County's Edinburg jail facility. The total amount of time a physician shall provide on-site services shall be no more than eight (8) hours per week.

The Center agrees to provide a screener to work on-site at the County's Edinburg jail facility as required. The County will compensate the Center for screening services based on total hours worked inclusive of travel time.

For jail inmates younger than 17 years, the Center shall provide the aforementioned services at Tropical Texas Behavioral Health, not at the Hidalgo County Jail. The County shall be responsible for delivering the inmate for an initial referral and follow-up treatment at a pre-arranged appointment.

The County shall be responsible for notifying the Center concerning new inmate referrals. The County shall be responsible for making appointments for such inmates.

In the event the designated Center physician assigned to perform services to the County as outlined in this agreement is unavailable, the Center Medical Director (or designee) will immediately notify County Medical Staff Administration of the expected duration of the absence. If the County Medical Staff Administration identifies an inmate as needing emergency psychiatric services during the absence of the designated Center physician, the County designee will contact the Center's Medical Director, or if unavailable, the Center's Chief Operating Officer to discuss the situation and make arrangements for emergency coverage, or an emergency appointment at the Center's offices, if indicated.

Regardless of identification of any emergency needs, under no circumstances will the County go without on-site physician coverage for more than three (3) consecutive assigned coverage days. Additionally, the Center will maintain an identified and designated "back-up" for the designated Center physician. The Center will ensure continuous physician coverage for emergencies via phone consultation and possible prescription orders for known patients.

III. FEES FOR CENTER SERVICES:

The fees for the provision of services hereunder shall be as follows:

Physician time spent at the jail facility	\$ <u>150.00</u> / Hour
Screening for Adults	\$ <u>60.00</u> / Hour

IV. CONTRACT AMOUNT:

The maximum dollar amount of any term of any renewal of this Contract shall not exceed the sum of \$81,200.00 per Contract year. The parties may modify this contract upon the mutual written consent of both parties.

V. PAYMENT FOR SERVICES:

Payments for services performed shall be billed by the Center on a monthly basis. The billing statement shall be sent to the following person and address:

Hidalgo County Sheriff's Office
c/o Budget Officer
701 East El Cibolo Road
Edinburg, TX 78542

VI. TERM OF CONTRACT:

This contract is for a period of **two (2) years**, commencing, **January 1, 2014** and expiring, **December 31, 2015** with the County's option to renew/extend for and additional five (5) one (1) year terms, commencing **January 1, 2016**, under the same rates, terms and conditions.

VII. ADDITIONAL PROVISIONS:

The Center shall provide the County with written notice of its request to renegotiate the terms of this agreement. If the parties cannot agree on the new terms of this agreement within sixty (60) days after the County receives the Center's request to renegotiate, then either party may terminate this agreement by providing a ninety (90) day written notice. Notice required to be made hereunder shall be made to the following parties and addresses:

If to the Center:

Terry Crocker
Chief Executive Officer
P. O. Drawer 1108/1901 South 24th Avenue
Edinburg, TX 78540

If to the County:

Ramon Garcia
Hidalgo County Judge
302 W. University Dr./701 E. El Cibolo Rd.
Edinburg, TX 78540

VIII. INDEMNIFICATION:

To the extent allowed by law, County must indemnify and hold harmless Center, its board, employees, and agents from all suits, actions, claims, costs or liability of any character, type or description, including attorneys' fees and legal expenses brought, made for, or on account of any death, injury or damage received or sustained by any person or property arising out of or occasioned by the acts or omissions of Center, its board, employees, or agents, including the sole, joint, or comparative negligence of Center or Center's board, employees, or agents whether arising by virtue of any duty founded in the common law or any State or Federal statute, arising from or in connection with the execution or performance of this agreement.

Likewise, Center must indemnify and hold harmless County, its board, employees, and agents from all suits, actions, claims, costs or liability of any character, type or description, including attorneys' fees and legal expenses brought, made for, or on account of any death, injury or damage received or sustained by any person or property arising out of or occasioned by the acts or omissions of County, its board, employees, or agents, including the sole, joint, or comparative negligence of County or County's board, employees, or agents whether arising by virtue of any duty founded in the common law or any State or Federal statute, arising from or in connection with the execution or performance of this agreement.

The undersigned contracting parties do hereby certify that: (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies, (2) the proposed arrangements serve the interest of efficient and economical administration, and (3) the services, supplies, or materials contracted for are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under contract given to the lowest bidder.

Receiving Agency and its agent further certify that it has the authority to contract for the above services.

IX. COMMITMENT OF REVENUES ONLY

In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon thirty (30) days written notice to Architect. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903.

Performing Agency and its agent further certify that it has the authority to perform the services contracted for.

RECEIVING AGENCY
Hidalgo County



Hon. Ramon Garcia, County Judge

Date: _____

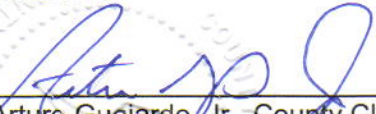
PERFORMING AGENCY
Tropical Texas Behavioral Health



W. Terry Crocker, Chief Executive Officer

Date: 1-9-14


ATTEST:



Arturo Guajardo, Jr., County Clerk

Date: _____

Approved as to form:
Atlas, Hall & Rodriguez, LLP



Stephen L. Crain, Attorney

Approved by ~~Commissioners' Court~~
12/20/13 *RD*



December 6, 2013

Leticia H. Saenz, CPPB/Contracts Manager
 Hidalgo County Purchasing Department
 2812 South Business Highway 281
 Edinburg, TX 78539

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Sincerely,

TEXAS COUNCIL RISK MANAGEMENT FUND

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Ernest J Garcia
Customer Service Associate

SPECIAL MEETING - December 20, 2013

BE IT REMEMBERED, that on this 20th day of December A.D., 2013, there was begun and held a **SPECIAL MEETING** of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR "TITO" PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:



AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
December 20, 2013
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present for the exception of Commissioner Joe M. Flores.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

Monica Badillo led the Court and Audience in Prayer.

The Court proceeded to Items 7.C, 22.A.5, 21.F, 8.C, and 8.H - 8.L.

4. Approval of Consent Agenda

The Court moved to approve the Consent Agenda.

5. Open Forum

Opal Billman believes the Judges decisions over her divorce suit were unfair.

Maria Canto wanted to thank the Court for raising taxes. She feels the Court is erradicating the middle class and feels education is should be the primary concern. She stated the Court should have the County vote on taxes and ask the communities their concerns.

At this time, Commissioner Joseph Palacios joined the meeting.

6. County Judge's Office:

- A. AI-42387** Discussion, consideration, and approval of Letter of Support for Ocean Trust and the South Padre Island EDC.

On motion by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

At this time, the Court proceeded to Item 11.C.

7. Executive Officer - Valde Guerra:

22.

Purchasing Department - Marty Salazar:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

- 1. **AI-42048** Presentation of bids received as detailed and attached herein for the purpose of award and approval of contract document with the lowest vendor meeting all specifications and/or requirements as attached hereto for: Hidalgo County-Tire Disposal Services-RFB No. 2013-307-12-16-SMA.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT.4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval to contract Texas Land Reclamation L.L.C. D/B/A U.T.W. out of Laredo, TX.

Vote: 3 - 0 - Unanimously

Commission Hector "Tito" Palacios joined the meeting.

- 2. **AI-41826** A. Acceptance and approval of RFP 2013-292 -"Real Estate Broker Services" packet developed and drafted in collaboration with Executive Office, DBM & Pcts. and Purchasing with final review & comment by legal counsel (i.e. scope of work, requirements, credentials-qualifications, criteria, etc.,) with authority to publish advertisement of same , including, but not limited to the items described in the summary e-mail attached;

The Court decided the term of the agreement would be at one year with two, one year options to renew.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. If applicable, Appointment/Designation of "Evaluation Committee" to score and evaluate "Real Estate Broker Services Responses".

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval on appointees from each Precinct.

Vote: 4 - 0 - Unanimously


At this time, Commissioner Hector "Tito" Palacios stepped away from the meeting.

I.

Sheriff's Office

1. **AI-42206** Requesting approval to enter into an Interlocal Agreement by and between **Tropical Texas Behavioral Health (MHMR)** and Hidalgo County for the purposes of "Screening Assessments and Psychiatric Evaluations of County Jail Inmates" for the Sheriff's Office, effective, January 1, 2014.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.

 **Vote: 3 - 0 - Unanimously**

2. **AI-42279** Recommending award of bid and approval of contract document to sole bidder (Henry Schein Medical Ems) meeting all specifications and/or requirements as attached hereto for: "Hidalgo County Sheriff's Office Purchase of Medical Supplies & Equipmen" RFB No. 2013-156-12-11-SMA.

On motion by COMMISSIONER PCT. 2, HECTOR PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

3. **AI-42120** Acceptance and approval as submitted by Captain Richard Ozuna from Hidalgo County Sheriff's Office and Motorola of the "Change Order Request" to delete the text messenger item numbers from the equipment list and add: **DSGP951MOT94** and **Q FO1-HidalgoCoSDII 00** which will not impact the terms and or amounts of the Lease-Purchase Agreement previously approved by Commissioners Court on October 23, 2012 (AI#34857) thru the H-GAC Contract #RA05-12.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

23.

Closed Session:

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

- A. Real Estate Acquisition
- B. Pending and/or potential litigation
- C. **AI-42342** C-6392-13-I; San Juanita Saldana, et al v. Hidalgo County and Hidalgo County Elections Administrator
- D. **AI-42398** Civil Action No. 7:13-CV-497; Elisa Solis, et al v. Hidalgo County as Administrator for Head Start Program
- E. **AI-42266** EEOC Charge No. 451-2014-00350; Eugenia Andrade