




Hidalgo County Purchasing Department  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629

**MEMORANDUM**  
 (APPROVAL OF SPECIFICATIONS)

To: Renan Ramirez,  
 Hidalgo County IT Department 

From: Heidi Garcia Ortiz, Buyer III  
 Hidalgo County Purchasing Department

Date: September 16, 2015

Re: Approval or Disapproval of Specifications for: RFB NO.: -2015-323-00-00-HGO - Hidalgo County (all funding sources, program & entities) -"Mailing Services"

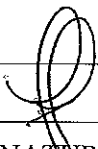
Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specifications are **NOT** met, make any and all modifications necessary and **return** the revised copy to the designated Buyer in the Purchasing Department, **no later than September 21, 2015, by 4:00 P.M.** If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO/  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT #: 5-1100-415-00-200-002-x

	RENAN RAMIREZ	INF. TECHNOLOGY	09/21/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 OR EMAIL TO: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us)**

Enclosures

SCANNED