

Zimbra

leticia.saenz@co.hidalgo.tx.us

**RE: Hidalgo County Remote Birth Access Contract****From :** Steve Crain <scrain@atlashall.com>

Tue, Oct 13, 2015 12:41 PM

**Subject :** RE: Hidalgo County Remote Birth Access Contract**To :** 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

The Agreement is fine.

-----Original Message-----

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]  
Sent: Tuesday, October 13, 2015 10:15 AM  
To: Steve Crain  
Cc: Marynel Trevino; priscilla torres; Martha L. Salazar  
Subject: Fwd: Hidalgo County Remote Birth Access Contract

Good morning, Mr. Crain-

Please review and approve as to form Interlocal Agreement (attached hereto) with the Department of State Health Services (DSHS) for the purposes of the "Issuance of Birth Certificates" at NO COST to the County.

The County Clerk is asking to place on the next CC for approval, however, the term of the ILA reflects that its effective as of September 1, 2015, expiring, August 31, 2017.

Please advise as I will be placing on the next CC agenda for approval.

Respectively,

Leticia H. Saenz, CPPB/Contracts Manager Hidalgo County Purchasing Department  
2812 South Business Highway 281  
Edinburg, Texas 78539  
P (956) 318-2626 F (956) 318-2629  
Email: leticia.saenz@co.hidalgo.tx.us

.. .D O N' T W O R R Y ... B E H A P P Y.. .

----- Forwarded Message -----

From: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>  
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>  
Sent: Friday, October 9, 2015 3:04:57 PM  
Subject: Fwd: Hidalgo County Remote Birth Access Contract

Good Afternoon Ms. Letty,

Attached, please find the new contract for the DSHS - for Remote Birth Certificates.

Please have legal review and place on the next available Comm. Court Meeting.  
I would appreciate it if you could get two original contracts from this email, if to legals approval, routed for signatures.

Thank you,

Priscilla Torres  
Administrative Assistant

Office of Arturo Guajardo, Jr.  
Hidalgo County Clerk  
100 N. Closner  
Edinburg, TX 78539  
956-318-2100, ext. 6192

----- Forwarded Message -----

From: "Princess Lindsay (DSHS)" <Princess.Lindsay@dshs.state.tx.us>  
To: aguajardo@hidalgocountyclerk.us, "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>  
Cc: "Chris Guerrero (DSHS)" <Chris.Guerrero@dshs.state.tx.us>, "Josh Thomas (DSHS)" <Josh.Thomas@dshs.state.tx.us>

Sent: Friday, October 9, 2015 12:27:51 PM  
Subject: Hidalgo County Remote Birth Access Contract

Dear Mr. Guajardo/Ms. Torres,

This year the Department of State Health Services (DSHS), Contract Oversight and Support (COS) division is processing and managing contracts on behalf of the DSHS Vital Statistic Unit (VSU). The current Remote Birth Access contract between the DSHS and Hidalgo County expired August 31, 2015. Attached, please find the contract renewal for the period September 1, 2015 to August 31, 2017 for your organization's authorized signatory. This renewal incorporates contract attachments (signature page, statement of work, and the data use agreement) into a single contract document.

Please immediately review this contract and submit your executed copy to COS as soon as possible or no later than October 31, 2015 . If your organization cannot meet this deadline due to your approving body's meeting calendar and/or process, please respond to this email to advise of your return date.

Once signed, please return the contract by email and/or postal mail.

1. Via email . Once signed, please scan and email the contract copy to: Princess Lindsay, Princess.Lindsay@dshs.state.tx.us and copy DSHS COS Contract Administration, COSContractAdministration@dshs.state.tx.us .

2. Via postal mail . If you want a copy with signed originals, please send your signed copy to: Texas Department of State Health Services

Contract Oversight and Support

Attn: Princess Lindsay

Mail Code: 1326

P.O. Box 149347  
Austin, Texas 78714-9347

It takes approximately 1 - 2 weeks to have the contract fully executed by DSHS Executive Management. Once fully executed by the DSHS signature authority, we will return a copy to you via email and/or send a hard copy to you, per your request noted above.

If you have any questions, regarding the contractual agreement, please contact Princess Lindsay at 512-776-3713 or at the email indicated above.

Thank you for your prompt attention to this matter. Have a good day!

Princess Lindsay, CFE, CICA, CBM, CTCM

Texas Department of State Health Services

Contract Oversight and Support

1100 West 49 th Street, Austin, Texas 78756

(512) 776-3713

Princess.Lindsay@dshs.state.tx.us

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