



# Hidalgo County Head Start Program Policy Council Agenda

**DATE:** October 21, 2015

**SUBJECT:** Discussion/Approval on Request to Purchase Custodial Supplies and Equipment (Contract #490-15) Through the Hidalgo County's Membership /Participation With The Texas Association School Board (TASB) Buyboard's Multiple Awarded Vendors for the Term of the TASB Contract Expiring on October 31, 2018  
a. Gulf Coast Paper Company  
b. Matera Paper Co., Ltd.

**RATIONALE/NEED:** This contract would allow the purchasing of the lowest and best pre-bided prices on classroom/teaching aid supplies & equipment (as needed) under program/cooperative.

**RECOMMENDATION:** Administration recommends approval.

**COST:** Head Start (HHS-ACF) funds are available.

**RELATED INFORMATION INCLUDED:** Participant Info

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**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director

**PROGRAM DIRECTOR'S APPROVAL:**

BUY BOARD CURRENT VENDORS  
CUSTODIAL SUPPLIES AND EQUIPMENT 490-15

Vendor	Address	City	State	Zip	Effective	Expiration
Gulf Coast Paper Company	1101 S. Padre Island Drive	Corpus Christi	TX	78416	9/1/2015	8/31/2018
Matera Paper Co., Ltd	13500 Immanuel Rd.	Pflugerville	TX	78660	9/1/2015	8/31/2018