

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: November 4, 2015

DEPARTMENT HEAD: A. "J.R." GAITAN

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 5-1100-421-00-294-001-0

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Tranfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing & Binding	442	Equip & Vehicle Rental	\$10.00
550	Printing & Binding	631	Bottled Water	\$40.00
660	Furn & Equip Controlled	610	General Supplies	\$900.00
610	General Supplies	751	Machinery & Equipment	\$1,013.99
TOTAL				\$1,963.99

REASON: Transfer needed to cover expenditures for bottled water services, tires and a shredder.

 HORALDO SANCHEZ *for Constable A. "J.R." Gaitan*

 APPROVED COMMISSIONERS' COURT

 DATE

 ATTEST COUNTY CLERK