



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539 ★ TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Eddie Olivarez, Chief Administrator Officer
Hidalgo County Health & Human Services
Attn: Dairen Sarmiento, Director

From: Heidi Garcia Ortiz
Purchasing Dept., Buyer III

Date: October 26, 2015

Re: **RFB No. 2016-009-12-02-HGO Approval of Specifications/Requirements for "TURNKEY BURIAL SERVICES (INCLUDING CEMETARY PLOTS) FOR UNIDENTIFIED PAUPER REMAINS"**

Please review the following **SPECIFICATIONS/REQUIREMENTS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions or need additional information please call me at (956) 318-2626 ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: Yes No Other specify _____

BUDGET ACCOUNT#: 1100-444-00-240-002-340

Dairen Sarmiento Dairen Sarmiento 10/26/15
 AUTHORIZED SIGNATURE PRINTED NAME DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: heidi.ortiz@co.hidalgo.tx.us no later than **Tuesday, October 27, 2015 by 10:00A.M.**

ENCLOSURES