CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 17, 2015
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **AI-52307** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2015 Intradepartmental transfers:**

A. **AI-52288** 2015 - Co. Wide Adm (1100)

B. **AI-52208** 2015 - Tax Office (1100)

C. **AI-52264** 2015 - County Auditor's Office

D. **AI-52220** 2015 - Elections (1100)

E. **AI-52221** 2015 - Pct #3 Rd. Maint. (1200)

F. **AI-52210** 2015 - District Attorney's Office (1100)

G. **AI-52219** 2015 - Health & Human Services Dept. / Clinics (1100)

3. **2015 Interdepartmental transfers:**

A. **AI-52275** Pct 1 Sanitation (1100):
Approval of 2015 interdepartmental transfer from Co. Wide Adm - Contingency to Pct 1 Sanitation in the amount of $64,013.00 to fund the lease-purchase agreement with Caterpillar Financial Services Corp.

B. **AI-52215** Pct.1 C.O.'s 2014 (1345)
Approval of 2015 interdepartmental transfer from Victoria Rd (program #192) to Mile 2E (program #201) in the amount of $50,000.00 to fund road construction expenditures.

C. **AI-52284** Pct. 2 Constable (1100):
Approval of interdepartmental transfer from Co. Wide Adm.-Contingency to Pct. 2 Constable in the amount of $1,520.00 to fund out of county travel and postage expenditures.

D. **AI-52247** Approval of 2015 interdepartmental transfer from Sanitation (program 001) to Emergency Service Linn (program 136) in the amount of $145.77.

E. **AI-52278** Pct. 4 Doolittle Recovery Project (1100):
Approval of 2015 interdepartmental transfer from Sanitation (program 001) to Doolittle Recovery Project (program 162) in the amount of $1,920.87 to fund general supplies expenditures.

4. **Planning Department:**

A. **AI-52265** 1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

5. **County Treasurer:**

A. **AI-52125** Approval of Hidalgo County Monthly Investment Reports for July, August & September 2015.

6. **Monthly Fee Reports:**

A. **AI-52231** District Clerk Oct 2015 Fee Monthly Report $533,456.52

B. **AI-52198** District Attorney's Office
2015 October - Hot Checks Fees Monthly Report

7. **Executive Office - Valde Guerra:**

A. **AI-52236** **Right of Way-Permits:**
North Alamo Water Supply:
Martinez Acres
Stites Road - From the centerline of Soderquist Road go east 260 feet, will bore Stites Road from North to South.
Stites Road - From the centerline of Soderquist Road go east 770 feet, will bore Stites Road from North to South.
Stites Road - From the centerline of Soderquist Road go east 900 feet, will bore Stites Road from North to South.

8. **Tax Refunds:**

A. **AI-52216**

Acct#	Payer	Amt
E6000.00.007.0011.00	Wells Fargo	$7,735.78
S2982.99.000.0006.05	Ryan Tax Compliance Services, LLC	$36,000.00

9. **Auditor's Office:**

A. **AI-52045** 1. Pursuant to Local Government Code Sections 114.023-.025, requesting approval of Monthly Financial Report for the Month of September 2015.
2. Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

10. **Budget & Management:**

A. **AI-52283** Pct. 1 Road Maint. (1200):
Approval of interfund transfer from Co. Wide Adm.-Contingency (fund 1100, program #002) to Pct. 1 Rd. Maint (fund 1200, program #005) in the amount of $117,555.00 to fund various operating expenditures.

B. **AI-52282** Pct. 4 Flood Recovery Project (1200):
Approval of interfund transfer from Co. Wide Adm.-Contingency (1100) to Pct. 4 Flood Recovery Project (1200) in the amount of $179,464.00 to fund WA #1 in relation to engineering services to be provided by Dos Logistics, Inc.

C. **AI-52277** Transfers In-Gen Fund (1281)
Approval of 2015 interfund transfer from Co Wide Adm-Contingency to Transfers In-Gen Fund (1281) in the amount of $40,428.72 for a local match required for the Domestic Violence Specialty Prosecutor Grant, AI-52218 (CC 11/17/15).

D. **AI-52222** Approval of payment for the Hidalgo County Irrigation District No.6 for delinquent flat rate assessment fees for 2015 in the amount of $727.23, with authority for the County Treasurer to issue payment after review, audit, and processing procedures are completed by the County Auditor.

11. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-52274** Acceptance and approval of invoice No. 24 in the amount $4,650.00 submitted by Alcocer Garcia Associates, Inc., contracted architect for the, "Remodel/Renovation of Existing Old Administration Building-1st & 2nd Floors Project" C-08-131-08-07.

B. **AI-52279** 1. Requesting Approval to Purchase a New Network Firewall; Annual - Threat Prevention, WildFire, & Global Gateway - Subscriptions; and a One Year Premium Support Program through US Communities Cooperative Contract, awarded vendor Insight Public Sector, Inc. [Contract# 4400001195; Expires 4/30/16].

2. Approval to remain in effect for all continued maintenance, support, and upgrades thru existing US Communities Contract and any subsequent renewed contracts for the lifetime of the equipment and invoices should be paid upon price verification.

C. **AI-52104** Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement agreement etc.) as attached hereto for: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)". Including the re-advertising of project in the event NO BIDS received and/or are rejected and project is still required.

D. **AI-52267** **Emergency Management**
1. Requests Approval of Radiant RFID's Annual Software License & Hardware Maintenance Renewals through Radiant's DIR Awarded vendor (C.T.S.) Consolidated Telecom Services, LLC [DIR Contract# DIR-SDD-2058; Expiring 2/27/17].
2. Approval to remain in effect for this and all future License & Maintenance, Annual Renewals and for all Hardware & Software Upgrades or Replacements as long as the County owns and operates Radiant RFID's Asset Management Software & Equipment for all Hidalgo County Departments currently sharing this asset management solution.

E. **AI-52230** 1. Acceptance & approval of Invoice No. 1284 in the amount of $5,400.00 submitted by contracted vendor, Prodigy Construction Management, LLC, C-14-360-10-14, for the provision of construction management services for, "Adult Detention and Law Enforcement Facility Repairs and/or Replacement."

2. Acceptance & approval of Invoice No. 1285 in the amount of $5,610.00 submitted by contracted vendor, Prodigy Construction Management, LLC, C-14-360-10-14 (Amendment No. 1)

F. **AI-52224** Authority to exercise the one (1) year extension option [provided under current contract] for "Medical Waste Disposal Services" for Hidalgo County, under the same rates, terms, and conditions with, Bio-Ops, LLC C-14-351-11-18

G. **AI-52229** Acceptance & approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:
1. Invoice No. 11325302-$25,318.51-Mile 3 WA #1;
2. Invoice No. 11325303-$16,899.93-FM 494-Shary Road Project;
3. Invoice No. 11325305-$50,944.85-Mile 3 Project;
4. Invoice No. 11325307-$ 7,980.00-Liberty Road Project WA #2;
5. Invoice No. 11325318-$ 3,680.72-Mile 2 N. Roadway Reconstruction.

H. **AI-52225** Authority to exercise the one (1) year extension option [provided under current contract] for "Purchase of Mosquito Control Chemical " for Hidalgo County, under the same rates, terms, and conditions with, Clarke Mosquito Control Product, Inc. C-14-347-12-16.

I. **AI-52226** Authority to exercise the one (1) year extension option as provided under current contract for "Lease of Land- Penitas Landfill" for Precinct No. 3, under the same rates, terms, and conditions with, Jose Ramirez, Jr. C-14-377-10-14

J. **AI-51891** Andres Guzman Jr.,Court Coord. for Hon. Jaime "Jerry" Munoz, HC-JP, Pct. 2, Pl. 2 is requesting the removal of fixed assets from their inventory listing as detailed in the supporting documentation attached herein.

K. **AI-52207** Requesting the continuation of Hidalgo County's "Participating Membership Agreement" with **National Joint Powers Alliance** [NJPA], thus allowing the County to continue utilization of procurement resources that are compliant with competitive procurement statutory law/requirements at no cost to Hidalgo County.

L. **AI-52206** Approval of Payment Application No. 3 in the amount of $155,130.07 for the Sioux Road Improvements project for Pct. 2 submitted by contractor, Texas Cordia Construction, LLC through Contract C-15-209-07-21 and as reviewed by project engineer, Raul Sesin, P.E.

M. **AI-51958** Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement agreement etc) as attached hereto for: Hidalgo County Precinct No. 2- "Hauling of Dirt" -RFB No.: 2016-007-00-00-SGS. Including the re-advertising of project in the event No Bids responses are received and/or are rejected and project is still required.

N. **AI-52211** Authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement/agreement etc.) as attached hereto for: Hidalgo County Precinct No. 1 - "Lease of Parcel or Citizen Collection Site(s) 1 in Mercedes and 1 in Weslaco" - RFB No.: 2016-013-00-00-SGS [including the re-advertising of project in the event No Bid responses are received and/or are rejected and project is still required].

O. **AI-52209** Request authorization to remove the following assets from Safety Division inventory items cannot be located and possess no value in attached schedule:

Asset # 037909 - HAZ MAT 2000 MODELING SOFTWARE(Risk Management)
Asset # 038312 - COMPWATCH 2-USER LAN LIC LEVEL 5 (Previous Administration)
Asset # 43819 - BOOK PC BARE BONE SYST-2.4 Ghz (Claims Servicing)
Asset # 43820 - BOOK PC BARE BONE SYST 2.4 Ghz (Claims Servicing)
Asset # 50272 - HP COMPAQ DC7900 ULTRA SLIM (DBM-Budget Division)
Asset # 44511 - BOOK PC BARE BONE SYSTEM (Claims Servicing)
Asset # 44512 - BOOK PC BARE BONE SYSTEM (Claims Servicing)
Asset # 44513 - BOOK PC BARE BONE SYSTEM (Claims Servicing)

AI-52307 **1.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

BACKGROUND

Fiscal Impact

Attachments

reg

Form Review

Form Started By: Monica Badillo Started On: 11/17/2015 08:40 AM

Final Approval Date: 11/17/2015

Approval of Check Register as Summarized Below

November 17th, 2015

Bank Account	Fund	Start Ck #	End Ck #		Amount
01	General Fund	425003	425347		707,691.73
02	Special Revenue	407231	407383		202,052.76
04	Capital Projects	16481	16497		706,454.97
05	Trust & Agency	24754	24781		30,141.37
07	Proprietary	6112	6112		14,500.00
15	Urban County	30601	30617		100,589.34
			Total checks		**1,761,430.17**
Ach Withdrawals for:					
General Fund			ITEMS:	1	713,134.13
Trust & Agency Funds			ITEMS:	4	1,153,205.89
Payroll Fund			ITEMS:	3	3,244,322.23
Proprietary Funds			ITEMS:	2	1,020,569.88
			Total withdrawals:		6,131,232.13
Bank Internal Transfer for:					
General Fund			ITEMS:	6	5,103,756.81
Special Revenue Funds			ITEMS:	5	1,893,259.80
Proprietary Funds			ITEMS:	2	39,154.26
			Total transfers:		7,036,170.87
			Total electronic payments:		13,167,403.00
			Grand Total:		**14,928,833.17**

ACH Withdrawals

Date	To	For	From	Amount
11/12/15	Texas Class Investment Pool	Tax Office Motor Vehicle	Gerneral Fund	713,134.13
			Total General	713,134.13
11/16/15	IRS Tax Payment	Regular PP23	Trust & Agency Fund	1,048,555.93
11/16/15	IRS Tax Payment	Urban County PP23	Trust & Agency Fund	8,993.93
11/16/15	IRS Tax Payment	Elected Officials PP21	Trust & Agency Fund	42,758.61
11/13/15	TXSDU	Child Support(Reg. & Ur. & Off)	Trust & Agency Fund	52,897.42
			Total Trust & Agency	1,153,205.89
11/13/15	County Employees	Regular Payroll PP23	Payroll Fund	3,113,628.73
11/13/15	Urban Co. Employees	Urban Co. Payroll PP23	Payroll Fund	26,456.48
11/13/15	Elected Officials	Elected Official PP121	Payroll Fund	104,237.02
			Total Payroll	3,244,322.23
11/13/15	TriStar Risk Mgnt	Workers Compensation	Proprietary Fund	46,186.01
11/13/15	Blue Cross Blue Shield	Health Insurance Claims	Proprietary Fund	974,383.87
			Total Proprietary	1,020,569.88
			Total ACH Withdrawal	6,131,232.13

Bank Internal Transfers

Date	To	For	From	Amount
11/10/15	Payroll Fund	Regular PP23	General Fund	2,125,341.06
11/13/15	Trust & Agency Fund	Regular PP23	General Fund	2,025,541.28
11/10/15	Payroll Fund	Elected Officials PP21	General Fund	114,235.19
11/13/15	Trust & Agency Fund	Elected Officials PP21	General Fund	90,327.73
11/16/15	Tax Office Motor Vehicle	Return of Principal Investment	General Fund	731,019.25
11/13/15	Special Revenue Fund	Deposit Correction	General Fund	17,292.30
			Total General	5,103,756.81
11/10/15	Payroll Fund	Regular PP23	Special Revenue Fund	969,736.36
11/13/15	Trust & Agency Fund	Regular PP23	Special Revenue Fund	869,258.65
11/10/15	Payroll Fund	Urban County PP23	Special Revenue Fund	26,456.48
11/13/15	Trust & Agency Fund	Urban County PP23	Special Revenue Fund	25,364.31
11/13/15	General Fund	Deposit Correction	Special Revenue Fund	2,444.00
			Total Special Revenue	1,893,259.80
11/10/15	Payroll Fund	Regular PP23	Proprietary	20,904.68
11/13/15	Trust & Agency Fund	Regular PP23	Proprietary	18,249.58
			Total Proprietary	39,154.26
			Total Bank Transfers	7,036,170.87
			Grand Total	13,167,403.00

A/P Summary Check Register FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00411633	-170.00	11/13/15	249173 UNITED STATES TREASURY	CV
01	00425003	25.69	11/17/15	413151 ALVAREZ, FERNANDO	C
01	00425004	50.00	11/17/15	188107 ARMAMENT SYSTEMS & PROCEDURE, INC.	C
01	00425005	50.00	11/17/15	188107 ARMAMENT SYSTEMS & PROCEDURE, INC.	C
01	00425006	11.89	11/17/15	201502 BENAVIDEZ, ROEL JR	C
01	00425007	67.29	11/17/15	302813 CARRASCO, ROEL	C
01	00425008	117.00	11/17/15	396613 CASTILLON, ALYSSA	C
01	00425009	4.57	11/17/15	370398 CAVAZOS, ANTONIO	C
01	00425010	106.91	11/17/15	312991 CONTRERAS, JESUS	C
01	00425011	9.33	11/17/15	375136 CRUZ, JUAN	C
01	00425012	24.04	11/17/15	432679 CUELLAR, CARLOS	C
01	00425013	185.94	11/17/15	275875 EAN HOLDINGS, LLC	C
01	00425014	98.90	11/17/15	369454 EMBASSY SUITES SAN MARCOS-HOTEL, SPA &	C
01	00425015	470.30	11/17/15	304255 ESQUIVEL, ORLANDO	C
01	00425016	87.75	11/17/15	413780 HERNANDEZ, CESAR	C
01	00425017	180.92	11/17/15	367885 ISLA GRAND BEACH RESORT	C
01	00425018	180.92	11/17/15	367885 ISLA GRAND BEACH RESORT	C
01	00425019	180.92	11/17/15	367885 ISLA GRAND BEACH RESORT	C
01	00425020	7.81	11/17/15	374911 LARA, RUBEN	C
01	00425021	47.86	11/17/15	375144 LUERA, ROBERT	C
01	00425022	117.00	11/17/15	400831 LUNA, RUBEN	C
01	00425023	419.15	11/17/15	438154 MARTINEZ, ROSA ISELA	C
01	00425024	29.61	11/17/15	429945 PALACIOS, JENA	C
01	00425025	78.90	11/17/15	374229 PEREZ, MARK	C
01	00425026	47.07	11/17/15	439525 PRADO, JAMES	C
01	00425027	39.52	11/17/15	409456 QUINTERO, CORINA	C
01	00425028	69.27	11/17/15	416681 SAENZ, LONGINO	C
01	00425029	205.00	11/17/15	294012 SOUTH TEXAS FIRE INVESTIGATORS ASSC.	C
01	00425030	205.00	11/17/15	294012 SOUTH TEXAS FIRE INVESTIGATORS ASSC.	C
01	00425031	205.00	11/17/15	294012 SOUTH TEXAS FIRE INVESTIGATORS ASSC.	C
01	00425032	150.00	11/17/15	292176 TEXAS STATE UNIVERSITY/SAN MARCOS	C
01	00425033	90.00	11/17/15	372137 URESTE, TOMMY	C
01	00425034	24.53	11/17/15	403105 VARGAS, JAVIER JR.	C
01	00425035	90.00	11/17/15	426830 VILLARREAL, MEDARDO	C
01	00425036	117.00	11/17/15	412783 WALKER, MICHAEL	C
01	00425037	405.92	11/17/15	440787 ZAPATA, JESUS JAVIER	C
01	00425038	152.50	11/17/15	368954 LAW OFFICE OF DIANA FUENTES AGUILAR	C
01	00425039	1,940.00	11/17/15	201979 ALEMAN, JAIME	C
01	00425040	240.00	11/17/15	23019 ALEXANDER, MARK	C
01	00425041	2,690.00	11/17/15	375454 ALEXANDER, PAMELA S.	C
01	00425042	205.00	11/17/15	419397 ANAYA LAW FIRM PLLC	C
01	00425043	300.00	11/17/15	66702 ARIZPE, SOFIA	C
01	00425044	7,465.00	11/17/15	2526 ARTURO R. CANTU, ATTORNEY AT LAW	C
01	00425045	650.00	11/17/15	329134 BARBOSA, ALBERTO	C
01	00425046	357.50	11/17/15	319104 CHRISTOPHER RYAN BRASURE	C
01	00425047	672.50	11/17/15	400467 BUSTOS, HECTOR	C
01	00425048	410.00	11/17/15	367028 CANTU-DELBOSQUE & ASSOCIATES, P.C.	C
01	00425049	8,417.50	11/17/15	205028 LAW OFFICE OF ROBERT M. CAPELLO JR. P.C.	C
01	00425050	1,000.00	11/17/15	315532 CARLOS E. ORTEGON, P.C.	C
01	00425051	5,570.00	11/17/15	404373 CAVAZOS, CHRISTOPHER P.	C
01	00425052	750.00	11/17/15	170127 CONNET, SALLY M.	C
01	00425053	1,920.00	11/17/15	222232 LAW OFFICE OF M. TERESA CORONADO	C
01	00425054	300.00	11/17/15	428523 DAVIS, DEMETRIUS J.	C
01	00425055	1,350.00	11/17/15	410896 DE LA FUENTE, ARTEMIO JR.	C
01	00425056	600.00	11/17/15	422045 DE LUNA, JESSICA	C

Bank	Check No	Amount	Date	Vendor	Type
01	00425057	350.00	11/17/15	213837 DIAZ, MELINDA	C
01	00425058	450.00	11/17/15	322555 ESPINOSA, PILAR V.	C
01	00425059	740.00	11/17/15	208809 ESQUIVEL, ROEL	C
01	00425060	360.00	11/17/15	249378 OSCAR RENE FLORES, P.C.	C
01	00425061	980.00	11/17/15	365041 RENE A. FLORES	C
01	00425062	205.00	11/17/15	362964 SYLVIA VEGA FLORES	C
01	00425063	300.00	11/17/15	294772 GALVAN, MONICA M.	C
01	00425064	417.50	11/17/15	387592 CARLOS MOCTEZUMA GARCIA	C
01	00425065	350.00	11/17/15	217743 LAW OFFICE OF DALINDA B. GARCIA	C
01	00425066	420.00	11/17/15	241873 JAIME ROEL GARCIA	C
01	00425067	207.50	11/17/15	365297 GARCIA, RUBEN	C
01	00425068	600.00	11/17/15	406864 GARZA GARCIA, PLLC	C
01	00425069	920.00	11/17/15	145882 ABEL GARZA ATTORNEY AT LAW	C
01	00425070	317.50	11/17/15	371432 GARZA, AURELIO	C
01	00425071	350.00	11/17/15	249629 GARZA, CARLOS JAIME	C
01	00425072	400.00	11/17/15	425028 GARZA, FRANCISCO J.	C
01	00425073	1,435.00	11/17/15	395641 GARZA, JOSE M.	C
01	00425074	1,335.00	11/17/15	287989 LAW OFFICE OF MELINDA D. GARZA	C
01	00425075	820.00	11/17/15	159298 GARZA, ROGELIO	C
01	00425076	205.00	11/17/15	252743 GARZA, ROLANDO	C
01	00425077	1,700.00	11/17/15	19062 GOMEZ, JOSE ANTONIO	C
01	00425078	1,355.00	11/17/15	181188 GONZALES, FRANCISCO E. JR.	C
01	00425079	700.00	11/17/15	411400 THE LAW OFFICE OF RICHARD D. GONZALES PC	C
01	00425080	1,800.00	11/17/15	385158 ARMANDO M. GUERRA & ASSOCIATES, PLLC	C
01	00425081	997.50	11/17/15	317055 LAW OFFICE OF LILLY A GUTIERREZ	C
01	00425082	700.00	11/17/15	427217 D.M. HERNANDEZ LAW FIRM, PLL	C
01	00425083	282.50	11/17/15	342858 MARISSA ANNA CARRANZA HERNANDEZ	C
01	00425084	1,015.00	11/17/15	274046 HINOJOSA, ANNETTE C.	C
01	00425085	3,527.50	11/17/15	179094 JEANNE E. HOLMES, P.C.	C
01	00425086	1,840.00	11/17/15	249173 LAW OFFICE OF CARLOS QUINTANA, P.C.	C
01	00425087	205.00	11/17/15	123307 LAW OFFICE OF ELBA ROCHA, PLLC	C
01	00425088	13,257.50	11/17/15	92096 SEPULVEDA, ELOY	C
01	00425089	1,630.00	11/17/15	319309 LAW OFFICE OF TRACI LYNN EVANS	C
01	00425090	350.00	11/17/15	114383 LONGORIA, DANIEL Q.	C
01	00425091	350.00	11/17/15	352926 LAW OFFICE OF FERNANDO J. LOPEZ	C
01	00425092	650.00	11/17/15	385174 MCGEE, DAVID LEE	C
01	00425093	917.50	11/17/15	282669 LAW OFFICE OF ROBERTO MEZA, JR.	C
01	00425094	300.00	11/17/15	375462 MOLINA, EFRAIN JR.	C
01	00425095	300.00	11/17/15	159336 LAW OFFICE OF VERONICA MONCIVAIS	C
01	00425096	1,575.00	11/17/15	251127 LAW OFFICE OF MELISSA RIOS MONTES	C
01	00425097	697.50	11/17/15	322652 LAW OFFICE OF JAIME M. MORALES	C
01	00425098	350.00	11/17/15	226297 MORALES-MARTINEZ, NEREYDA	C
01	00425099	1,640.00	11/17/15	245364 NITSCH, PATRICK A.	C
01	00425100	642.50	11/17/15	253871 OSORIO, ALBERTO	C
01	00425101	550.00	11/17/15	396206 OXFORD, AUSTIN HALE	C
01	00425102	400.00	11/17/15	156434 PALACIOS, TORIBIO	C
01	00425103	510.00	11/17/15	316261 PEREZ, KATHERINE GARCIA	C
01	00425104	505.00	11/17/15	143456 LAW OFFICE OF GEORGE PITCHFORD	C
01	00425105	1,667.50	11/17/15	209783 RAMIREZ, CARMEN B.	C
01	00425106	920.00	11/17/15	159328 RAMIREZ, LUIS R.	C
01	00425107	812.50	11/17/15	95982 RAMIREZ, MARIO	C
01	00425108	360.00	11/17/15	145246 RAMIREZ, RUBEN	C
01	00425109	300.00	11/17/15	182273 REYES, DANIEL R.	C
01	00425110	900.00	11/17/15	439797 RIGNEY, JOHN A.	C
01	00425111	320.00	11/17/15	418943 RIGNEY, PATRICIA ANN	C

Bank	Check No	Amount	Date	Vendor	Type
01	00425112	925.00	11/17/15	255599 RODRIGUEZ, BERTHA ISABEL	C
01	00425113	1,340.00	11/17/15	256463 RODRIGUEZ, JOHN J.	C
01	00425114	2,795.00	11/17/15	156469 THE LAW OFFICE OF RAMON ROSALES JR, P.C.	C
01	00425115	300.00	11/17/15	248614 SAENZ, DAVID	C
01	00425116	300.00	11/17/15	353477 SAHADI, JAMES M.	C
01	00425117	300.00	11/17/15	423777 SALINAS, JORGE A.	C
01	00425118	500.00	11/17/15	204919 SALINAS, MARK ANTHONY	C
01	00425119	1,470.00	11/17/15	317063 ROBERT J. SALINAS	C
01	00425120	700.00	11/17/15	205079 SANCHEZ, SAN JUANITA	C
01	00425121	300.00	11/17/15	436607 SOLIS, JOSE ANTONIO	C
01	00425122	600.00	11/17/15	400335 SOLIS, ROGELIO	C
01	00425123	725.00	11/17/15	382442 THE LOREDO LAW FIRM PLLC	C
01	00425124	3,000.00	11/17/15	376752 THE RODRIGUEZ LAW FIRM	C
01	00425125	300.00	11/17/15	222518 LAW OFFICE OF GREGORIO TREVINO	C
01	00425126	1,845.00	11/17/15	383678 THE VARGAS LAW FIRM	C
01	00425127	615.00	11/17/15	404381 WIESEHAN, ERIC	C
01	00425128	10.98	11/17/15	229334 CITY OF DONNA	C
01	00425129	542.94	11/17/15	390089 ABC SUPPLY CO - MBA #631	C
01	00425130	233.07	11/17/15	332674 ADVANCE STORES COMPANY, INC.	C
01	00425131	63.44	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425132	39.60	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425133	33.66	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425134	60.89	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425135	37.09	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425136	32.72	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425137	36.47	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425138	60.52	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425139	32.72	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425140	11.22	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425141	63.44	11/17/15	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00425142	398.72	11/17/15	401374 AIM MEDIA TEXAS OPERATING, LLC	C
01	00425143	18,073.83	11/17/15	403709 AL3 ENTERPRISES, LLC	C
01	00425144	26.97	11/17/15	399140 ALARM SECURITY GROUP LLC	C
01	00425145	29.32	11/17/15	399140 ALARM SECURITY GROUP LLC	C
01	00425146	478.65	11/17/15	420174 ALEJANDRO, LEONEL	C
01	00425147	669.70	11/17/15	322806 ALLIED FIRE PROTECTION SA, LP	C
01	00425148	1,120.00	11/17/15	196339 AMERICAN AUDIO ALARM & TINT	C
01	00425149	371.80	11/17/15	314927 AMIGO BOLT & SUPPLY	C
01	00425150	3,355.88	11/17/15	302465 ARGUINDEGUI OIL CO II LTD	C
01	00425151	974.41	11/17/15	302465 ARGUINDEGUI OIL CO II LTD	C
01	00425152	472.64	11/17/15	328626 AT&T	C
01	00425153	32.94	11/17/15	328626 AT&T	C
01	00425154	2,619.88	11/17/15	328626 AT&T	C
01	00425155	243.10	11/17/15	366501 AT&T MOBILITY	C
01	00425156	37.99	11/17/15	366501 AT&T MOBILITY	C
01	00425157	25,345.47	11/17/15	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
01	00425158	129.50	11/17/15	210595 ATOMIC ENERGY INDUSTRIAL LABORATORIES OF	C
01	00425159	10,900.00	11/17/15	342009 AUTOPSY SVCS & EXPERT TESTIMONY, PLLC	C
01	00425160	3,397.54	11/17/15	90476 BOB BARKER COMPANY, INC	C
01	00425161	34.50	11/17/15	426334 CASTRO, CYNTHIA A.	C
01	00425162	156.08	11/17/15	153915 CDW GOVERNMENT INC.	C
01	00425163	310.00	11/17/15	6513 CITY OF EDINBURG	C
01	00425164	313.36	11/17/15	6513 CITY OF EDINBURG	C
01	00425165	8,127.13	11/17/15	6513 CITY OF EDINBURG	C
01	00425166	349.86	11/17/15	6513 CITY OF EDINBURG	C

Bank	Check No	Amount	Date	Vendor		Type
01	00425167	227.25	11/17/15	10197	CITY OF EDINBURG	C
01	00425168	2,352.14	11/17/15	10197	CITY OF EDINBURG	C
01	00425169	1,150.00	11/17/15	226661	LA VILLA VOLUNTEER FIRE DEPT.	C
01	00425170	89.73	11/17/15	6637	CITY OF MISSION	C
01	00425171	88.90	11/17/15	6696	CITY OF PHARR	C
01	00425172	354.31	11/17/15	76554	CITY OF SAN JUAN	C
01	00425173	119.43	11/17/15	169447	CITY OF WESLACO	C
01	00425174	990.00	11/17/15	163546	COMMUNICATIONS ETC.	C
01	00425175	226.63	11/17/15	373095	CONFIRMDELIVERY.COM, INC.	C
01	00425176	692.10	11/17/15	210048	CRT FLOORING CONCEPT	C
01	00425177	737.50	11/17/15	355372	CTC DISTRIBUTING, LTD	C
01	00425178	270.00	11/17/15	247774	D & R GLASS ETC INC.	C
01	00425179	21.48	11/17/15	367044	DE ALBA TORTILLA FACTORY & BAKERY	C
01	00425180	63,391.04	11/17/15	178136	DELL MARKETING L.P.	C
01	00425181	1,201.00	11/17/15	86525	DELTA SPECIALTIES SUPPLY	C
01	00425182	120.00	11/17/15	86525	DELTA SPECIALTIES SUPPLY	C
01	00425183	121.47	11/17/15	228389	DIRECTV	C
01	00425184	40.00	11/17/15	227153	ECONOMY TIRES & WHEELS	C
01	00425185	675.00	11/17/15	174181	GOMEZ, NOE	C
01	00425186	299.90	11/17/15	435880	ORLANDO RAMIREZ	C
01	00425187	73.17	11/17/15	297496	EWING IRRIGATION PRODUCTS INC.	C
01	00425188	137.63	11/17/15	11908	FEDEX	C
01	00425189	658.39	11/17/15	344699	FIESTA CHEVROLET, INC.	C
01	00425190	1,134.00	11/17/15	188158	FILTERS FIRST D/B/A AIR FILTER COMPANY	C
01	00425191	84.47	11/17/15	313289	FLORES, J.R. "BOBBY" JUDGE	C
01	00425192	234.15	11/17/15	332348	FOUR PAWS ANIMAL HOSPITAL	C
01	00425193	1,894.28	11/17/15	125717	FRONTERA MATERIALS, INC	C
01	00425194	1,155.30	11/17/15	321826	G & K SERVICE INC.	C
01	00425195	135.02	11/17/15	77402	G.T. DISTRIBUTORS, INC.	C
01	00425196	4,928.65	11/17/15	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00425197	181.38	11/17/15	169242	GCR TIRE CENTERS	C
01	00425198	1,341.22	11/17/15	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
01	00425199	1,525.31	11/17/15	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
01	00425200	645.56	11/17/15	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
01	00425201	200.00	11/17/15	369225	GLORIA FLORES INTERPRETING SERVICES	C
01	00425202	9,700.00	11/17/15	231991	GOODWYN TRAILER SALES	C
01	00425203	1,828.68	11/17/15	15253	GULF COAST PAPER CO.	C
01	00425204	39.00	11/17/15	15261	GULF DATA PRODUCTS	C
01	00425205	229.20	11/17/15	440809	GUTIERREZ, LUIS	C
01	00425206	707.81	11/17/15	252468	HACIENDA FORD	C
01	00425207	29,730.00	11/17/15	252484	HAYS COUNTY TREASURER	C
01	00425208	1,270.36	11/17/15	296627	HENRY SCHEIN INC.	C
01	00425209	684.04	11/17/15	296627	HENRY SCHEIN, INC.	C
01	00425210	23,472.00	11/17/15	16357	HIDALGO CO. DISTRICT CLERK	C
01	00425211	20,584.00	11/17/15	16357	HIDALGO CO. DISTRICT CLERK	C
01	00425212	16.75	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425213	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425214	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425215	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425216	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425217	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425218	7.50	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00425219	4,831.35	11/17/15	16624	HOBART CORPORATION	C
01	00425220	438.95	11/17/15	94366	BD HOLT CO	C
01	00425221	46.97	11/17/15	305545	HOME DEPOT CREDIT SERVICES	C

Bank	Check No	Amount	Date	Vendor	Type
01	00425222	556.19	11/17/15	289299 HOME DEPOT CREDIT SERVICES	C
01	00425223	1,043.37	11/17/15	405078 INDUSTRIAL DISTRIBUTION GROUP	C
01	00425224	58,744.60	11/17/15	342246 METROPLEX CONTROL SYSTEMS, INC.	C
01	00425225	181.49	11/17/15	179442 IVAN'S AUTOMOTIVE	C
01	00425226	858.06	11/17/15	262447 JOHNSON SUPPLY	C
01	00425227	1,737.15	11/17/15	253324 JOHNSTONE SUPPLY-PHARR	C
01	00425228	79.94	11/17/15	168602 LONE STAR NATIONAL BANK	C
01	00425229	659.00	11/17/15	288772 GALLS, LLC	C
01	00425230	210.00	11/17/15	380717 LOPEZ BROTHERS DISTRIBUTION	C
01	00425231	771.80	11/17/15	249351 LUMATEC LIGHTING SERVICE	C
01	00425232	34,620.08	11/17/15	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00425233	365.00	11/17/15	347612 MARCO ANTONIO MUNIZ	C
01	00425234	500.00	11/17/15	266264 SOUTH TEXAS HEALTH SYSTEM	C
01	00425235	690.00	11/17/15	114154 MCM SPORTING GOODS, INC.	C
01	00425236	1,700.00	11/17/15	300675 MEMORIAL FUNERAL HOME	C
01	00425237	29.14	11/17/15	138479 MILITARY HIGHWAY WATER SUPPLY CORP.	C
01	00425238	1,173.21	11/17/15	125334 MINGO'S CAR KLINIC & DETAILING	C
01	00425239	98.29	11/17/15	24996 MISSION AUTO ELECTRIC, INC.	C
01	00425240	445.00	11/17/15	25097 MISSION HOSPITAL	C
01	00425241	38.89	11/17/15	388467 MODEL LAUNDRY, LLC	C
01	00425242	324.76	11/17/15	72745 MONTALVO INSURANCE AGENCY, INC.	C
01	00425243	352.00	11/17/15	414492 MOUNTAIN GLACIER, LLC	C
01	00425244	187.66	11/17/15	3166 NEUHAUS & COMPANY LTD	C
01	00425245	5,000.00	11/17/15	421863 NOLTING, KEVIN V.	C
01	00425246	130.37	11/17/15	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00425247	109.06	11/17/15	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00425248	344.97	11/17/15	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00425249	2,700.00	11/17/15	261319 NUECES COUNTY	C
01	00425250	3,008.99	11/17/15	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
01	00425251	3,446.00	11/17/15	255165 O. E. INVESTMENTS, LTD	C
01	00425252	732.41	11/17/15	440892 PEREZ, CARLOS ALEXIS	C
01	00425253	70,000.00	11/17/15	344478 PITNEY BOWES RESERVE	C
01	00425254	215.00	11/17/15	265942 POSTMASTER	C
01	00425255	966.00	11/17/15	28908 POSTMASTER-US POSTAL SERVICE	C
01	00425256	594.95	11/17/15	307653 PPG ARCHITECTURAL FINISHES, INC.	C
01	00425257	370.00	11/17/15	274615 PRO-TECH PEST CONTROL	C
01	00425258	2,757.55	11/17/15	430684 PURETAP WATER SYSTEMS, INC.	C
01	00425259	9,000.00	11/17/15	52272 RAMIREZ, JOSE JR.	C
01	00425260	3,757.48	11/17/15	371807 REGION 1 REPAIR, LLC	C
01	00425261	10,466.01	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425262	17,366.48	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425263	579.99	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425264	255.20	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425265	45.45	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425266	22,618.80	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425267	1.74	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425268	225.85	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425269	6.16	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425270	58.02	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425271	41.75	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425272	65.78	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425273	2.06	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425274	25.94	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425275	25.62	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425276	108.15	11/17/15	277223 RELIANT, DEPT 0954	C

Bank	Check No	Amount	Date	Vendor	Type
01	00425277	48.22	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425278	8.21	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425279	24.51	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425280	33.21	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425281	41.89	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425282	47.43	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425283	97.56	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425284	28.30	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425285	40.17	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425286	7.11	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425287	30.31	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425288	108.22	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425289	16.59	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425290	49.01	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425291	235.11	11/17/15	277223 RELIANT, DEPT 0954	C
01	00425292	20,071.46	11/17/15	401854 REPUBLIC SERVICES, INC.	C
01	00425293	50.00	11/17/15	440957 REYNA, ELVIRA J.	C
01	00425294	125.78	11/17/15	291463 RGV PIZZA HUT, LLC	C
01	00425295	390.00	11/17/15	31003 RIO GRANDE PLUMBING SUPPLY INC.	C
01	00425296	43.12	11/17/15	427527 RLC SNACKS	C
01	00425297	62.96	11/17/15	304131 SAENZ HARDWARE	C
01	00425298	13,343.00	11/17/15	211109 SAFEGUARD UNIVERSAL LLC	C
01	00425299	65.00	11/17/15	399981 SANCHEZ, ROBERT	C
01	00425300	85.00	11/17/15	34274 SHERWIN WILLIAMS COMPANY	C
01	00425301	164.51	11/17/15	184241 SHORELINE, INC.	C
01	00425302	105.76	11/17/15	34479 SIRCHIE ACQUISITION COMPANY LLC	C
01	00425303	80.00	11/17/15	401269 SOUTH TEXAS INTERPRETERS FOR	C
01	00425304	42.99	11/17/15	210501 SPRINT	C
01	00425305	4,911.31	11/17/15	319449 STAPLES ADVANTAGE	C
01	00425306	85.00	11/17/15	218022 STATE COMPTROLLER	C
01	00425307	14.52	11/17/15	218022 STATE COMPTROLLER	C
01	00425308	360.00	11/17/15	133655 SUPERIOR ALARMS	C
01	00425309	1,260.00	11/17/15	244171 TDCAA	C
01	00425310	650.00	11/17/15	36471 TEXAS AGRILIFE EXTENSION SERVICE	C
01	00425311	4,250.03	11/17/15	288888 TEXAS GAS SERVICE	C
01	00425312	41.98	11/17/15	288888 TEXAS GAS SERVICE	C
01	00425313	1,288.00	11/17/15	369039 TEXAS LAND RECLAMATION LLC	C
01	00425314	2,898.00	11/17/15	369039 TEXAS LAND RECLAMATION LLC	C
01	00425315	2,154.00	11/17/15	369039 UTW TIRE COLLECTION SERVICES	C
01	00425316	150.00	11/17/15	223638 TEXAS TARPS	C
01	00425317	293.63	11/17/15	379387 TIBH INDUSTRIES, INC.	C
01	00425318	2,164.10	11/17/15	440906 TIJERINA LEGAL GROUP	C
01	00425319	73.81	11/17/15	231924 TIME WARNER CABLE	C
01	00425320	103.34	11/17/15	231924 TIME WARNER CABLE	C
01	00425321	62.90	11/17/15	302007 TIRE CENTERS, LLC	C
01	00425322	128.97	11/17/15	205249 REYMUNDO TREVINO	C
01	00425323	999.00	11/17/15	397822 TRIPLE R FABRICATION & WELDING	C
01	00425324	20.31	11/17/15	38873 TRUCKERS EQUIPMENT INC.	C
01	00425325	773.00	11/17/15	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00425326	686.21	11/17/15	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00425327	801.45	11/17/15	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00425328	2,237.60	11/17/15	36927 UNIFIRST HOLDINGS, INC	C
01	00425329	577.50	11/17/15	36927 UNIFIRST HOLDINGS, INC	C
01	00425330	45.36	11/17/15	36927 UNIFIRST HOLDINGS, INC	C
01	00425331	140.61	11/17/15	155284 UNITED PARCEL SERVICE	C

Bank	Check No	Amount	Date	Vendor	Type
01	00425332	1,348.95	11/17/15	332216 VALLEY METRO SECURITY LLC	C
01	00425333	279.94	11/17/15	132799 VALLEY OUTDOOR POWER EQUIPMENT, INC.	C
01	00425334	132.00	11/17/15	40363 CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	C
01	00425335	191.35	11/17/15	251577 VERIZON SOUTHWEST	C
01	00425336	423.99	11/17/15	287024 VERIZON WIRELESS	C
01	00425337	37.99	11/17/15	287024 VERIZON WIRELESS	C
01	00425338	37.99	11/17/15	287024 VERIZON WIRELESS	C
01	00425339	151.96	11/17/15	287024 VERIZON WIRELESS	C
01	00425340	96.60	11/17/15	224073 VILLA, LAURA	C
01	00425341	2,784.84	11/17/15	40991 GRAINGER	C
01	00425342	85.90	11/17/15	392251 WASTE CONNECTIONS OF TEXAS	C
01	00425343	86.35	11/17/15	179337 WASTE MANAGEMENT OF TEXAS, INC.	C
01	00425344	755.71	11/17/15	348376 WESTERN DETENTION PRODUCTS, INC.	C
01	00425345	570.00	11/17/15	220833 WINDSHIELDS XPRESS	C
01	00425346	6,452.30	11/17/15	42129 XEROX CORPORATION	C
01	00425347	503.83	11/17/15	42129 XEROX CORPORATION	C
Total Bank No 01		**707,521.73**			
02	00407231	3,073.26	11/17/15	212466 VALLEY VIEW ISD	C
02	00407232	306.00	11/17/15	343277 CITIBANK	C
02	00407233	89.69	11/17/15	364037 GARCIA, RICARDO R.	C
02	00407234	42.51	11/17/15	237302 GUAJARDO, ARTURO JR.	C
02	00407235	17.98	11/17/15	341517 LOPEZ, NOE	C
02	00407236	17.98	11/17/15	246883 MUNIZ, ANNETTE C.	C
02	00407237	31.63	11/17/15	254126 ACEVEDO, IRASEMA	C
02	00407238	276.20	11/17/15	130036 AGUILAR, JAVIER	C
02	00407239	22.50	11/17/15	428302 ALANIZ, REYNALDO	C
02	00407240	675.63	11/17/15	363502 ARREDONDO, ALIFONSO III	C
02	00407241	1,771.09	11/17/15	328626 AT&T	C
02	00407242	2,306.05	11/17/15	4561 BUSTER LIND PRODUCE	C
02	00407243	348.42	11/17/15	179272 CANON USA, INC.	C
02	00407244	3,372.69	11/17/15	153915 CDW GOVERNMENT INC.	C
02	00407245	420.33	11/17/15	257192 CERVANTES, SARAH	C
02	00407246	146.28	11/17/15	229334 CITY OF DONNA	C
02	00407247	61.94	11/17/15	10197 CITY OF EDINBURG	C
02	00407248	147.05	11/17/15	169447 CITY OF WESLACO	C
02	00407249	1,939.93	11/17/15	213195 COAST TO COAST COMPUTER PRODUCTS, INC.	C
02	00407250	1,662.13	11/17/15	403954 COLORADO BOXED BEEF CO.	C
02	00407251	2,600.00	11/17/15	78174 COPY GRAPHICS, INC	C
02	00407252	3,568.96	11/17/15	8869 DIAZ FLOORS & INTERIORS INC.	C
02	00407253	1,075.39	11/17/15	258385 DISH	C
02	00407254	23.57	11/17/15	381365 ESPINOSA, RUBEN	C
02	00407255	27.30	11/17/15	371947 FLORES, ESMERALDA	C
02	00407256	190.88	11/17/15	428450 FRESHPOINT SOUTH TEXAS, LP	C
02	00407257	312.22	11/17/15	349887 GARCIA, ANGELICA	C
02	00407258	39.68	11/17/15	272922 GARCIA, JOSE GUADALUPE	C
02	00407259	195.50	11/17/15	313157 GARCIA, NORMA A.	C
02	00407260	69.00	11/17/15	281158 GARCIA, REFUGIO III	C
02	00407261	48.88	11/17/15	328669 GARZA, MOISES	C
02	00407262	3,206.76	11/17/15	13897 GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00407263	587.10	11/17/15	13897 GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00407264	5,362.50	11/17/15	359211 GONZALEZ, AMANDO O.	C
02	00407265	18.98	11/17/15	437964 GUERRERO, AMANDA M.	C
02	00407266	544.95	11/17/15	120014 GUERRERO, RICARDO	C
02	00407267	1,055.19	11/17/15	15253 GULF COAST PAPER CO.	C

Bank	Check No	Amount	Date	Vendor	Type
02	00407268	210.00	11/17/15	187933 J.A. LOPEZ, M.D. & ASSOC.	C
02	00407269	35.00	11/17/15	267783 JAIME RODRIGUEZ, O.D.	C
02	00407270	208.73	11/17/15	334723 LANDEZ, MARTIN	C
02	00407271	625.00	11/17/15	425346 LEFLEUR TRANSPORTATION OF TEXAS, INC.	C
02	00407272	211.60	11/17/15	388637 LOZANO, JO ANN	C
02	00407273	259.90	11/17/15	343471 MARMOLEJO, JOSE	C
02	00407274	81.74	11/17/15	394432 MARTINEZ, GLENDA	C
02	00407275	20.70	11/17/15	362549 MARTINEZ, ROLAND	C
02	00407276	32.20	11/17/15	367427 MORADO, MARTHA ELENA	C
02	00407277	79.35	11/17/15	354864 MORALES, HOMERO	C
02	00407278	645.40	11/17/15	153842 NICHO PRODUCE CO, INC	C
02	00407279	770.00	11/17/15	260207 NOODLE SOUP, INC.	C
02	00407280	514.40	11/17/15	312231 OFFICE DEPOT	C
02	00407281	973.98	11/17/15	247448 PERFORMANCE FOOD GROUP OF TEXAS-VICTORIA	C
02	00407282	3,567.89	11/17/15	183202 POSITIVE PROMOTIONS, INC.	C
02	00407283	132.25	11/17/15	390356 PRUITT-ORR, SHELIA ANN	C
02	00407284	10,050.00	11/17/15	384151 REDWOOD TOXICOLOGY LABORATORY INC.	C
02	00407285	312.00	11/17/15	371807 REGION 1 REPAIR, LLC	C
02	00407286	10,142.67	11/17/15	277223 RELIANT, DEPT 0954	C
02	00407287	7,388.66	11/17/15	277223 RELIANT, DEPT 0954	C
02	00407288	8,555.00	11/17/15	277223 RELIANT, DEPT 0954	C
02	00407289	39.68	11/17/15	372498 ROSALES, EVELYN	C
02	00407290	47.73	11/17/15	415200 SANCHEZ, GREGORIO	C
02	00407291	307.05	11/17/15	311863 SANDOVAL, MONICA JASSO	C
02	00407292	180.85	11/17/15	129763 SOUTHERN FOODS GROUP, LLC	C
02	00407293	2,448.71	11/17/15	319449 STAPLES BUSINESS ADVANTAGE	C
02	00407294	3,005.31	11/17/15	114243 SYSCO INC.	C
02	00407295	47.95	11/17/15	366315 TREVINO, SANTOS	C
02	00407296	253.38	11/17/15	251577 VERIZON SOUTHWEST	C
02	00407297	238.69	11/17/15	251577 VERIZON SOUTHWEST, INC.	C
02	00407298	134.38	11/17/15	251577 VERIZON SOUTHWEST, INC.	C
02	00407299	352.49	11/17/15	287024 VERIZON WIRELESS	C
02	00407300	212.57	11/17/15	287024 VERIZON WIRELESS	C
02	00407301	2.30	11/17/15	255017 VILLANUEVA, JOEL	C
02	00407302	70.15	11/17/15	287229 VILLARREAL, REBEKAH	C
02	00407303	7,701.47	11/17/15	433152 CLEVELAND ASPHALT PRODUCTS, INC.	C
02	00407304	600.00	11/17/15	198412 ACE COURT REPORTING SERVICE & DIGITAL	C
02	00407305	250.01	11/17/15	89885 ACTION HYDRAULIC HOSES, ETC.	C
02	00407306	935.55	11/17/15	332674 ADVANCE STORES COMPANY, INC.	C
02	00407307	80.00	11/17/15	322806 ALLIED FIRE PROTECTION SA, LP	C
02	00407308	411.00	11/17/15	440027 AMERICAN IMMIGRATION LAWYERS ASSOCIATION	C
02	00407309	380.45	11/17/15	1961 ANDERSON EQUIPMENT CO INC	C
02	00407310	2,211.00	11/17/15	302465 ARGUINDEGUI OIL CO II LTD	C
02	00407311	2,951.25	11/17/15	302465 ARGUINDEGUI OIL CO II LTD	C
02	00407312	641.50	11/17/15	366501 AT&T MOBILITY	C
02	00407313	778.56	11/17/15	4537 BURTON AUTO SUPPLY, INC	C
02	00407314	16.96	11/17/15	140651 CARWASH CARWASH	C
02	00407315	320.21	11/17/15	153915 CDW GOVERNMENT INC.	C
02	00407316	1,423.00	11/17/15	178136 DELL MARKETING L.P.	C
02	00407317	869.52	11/17/15	324493 DOGGETT HEAVY MACHINERY SERVICES LLC	C
02	00407318	989.00	11/17/15	227153 ECONOMY TIRES & WHEELS	C
02	00407319	250.00	11/17/15	341908 ENTERPRISE RENT A TRUCK	C
02	00407320	5.60	11/17/15	412872 FASTSERV SUPPLY, INC.	C
02	00407321	508.95	11/17/15	193186 FBM HOLDINGS LLC	C
02	00407322	3,000.00	11/17/15	110736 FLORES, ADELAIDO JR.	C

Bank	Check No	Amount	Date	Vendor		Type
02	00407323	11,930.98	11/17/15	125717	FRONTERA MATERIALS, INC.	C
02	00407324	419.99	11/17/15	321826	G & K SERVICE INC.	C
02	00407325	60.00	11/17/15	231266	G & S GLASS LLC	C
02	00407326	1,378.90	11/17/15	77402	G.T. DISTRIBUTORS, INC.	C
02	00407327	46,343.00	11/17/15	183121	GALLS, LLC	C
02	00407328	300.00	11/17/15	241873	JAIME ROEL GARCIA	C
02	00407329	300.00	11/17/15	57622	GARZA, ALMA A., C.S.R.	C
02	00407330	501.41	11/17/15	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00407331	543.81	11/17/15	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
02	00407332	478.06	11/17/15	15253	GULF COAST PAPER CO.	C
02	00407333	1,841.80	11/17/15	242101	H & V EQUIPMENT SERVICES INC.	C
02	00407334	22.00	11/17/15	432644	HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
02	00407335	156.69	11/17/15	94366	BD HOLT CO	C
02	00407336	3,239.09	11/17/15	94366	BD HOLT CO	C
02	00407337	1,504.80	11/17/15	289299	HOME DEPOT CREDIT SERVICES	C
02	00407338	249.70	11/17/15	305545	THE HOME DEPOT	C
02	00407339	215.00	11/17/15	339628	INTERNATIONAL RIGHT OF WAY ASSOC (US)	C
02	00407340	510.00	11/17/15	181218	JESSE'S STAR MUFFLER & TRUCK	C
02	00407341	219.96	11/17/15	253324	JOHNSTONE SUPPLY-PHARR	C
02	00407342	1,085.00	11/17/15	439649	L & G CONCRETE EQUIPMENT, LTD	C
02	00407343	250.20	11/17/15	279293	LEXISNEXIS MATTHEW BENDER	C
02	00407344	120.00	11/17/15	191809	LIVELY, SHANA	C
02	00407345	1,000.00	11/17/15	421375	LOPEZ-SINGLETERRY, NEREIDA	C
02	00407346	168.86	11/17/15	138479	MILITARY HIGHWAY WATER SUPPLY CORP.	C
02	00407347	3,360.00	11/17/15	440795	MINES, STEVEN	C
02	00407348	801.25	11/17/15	272736	MOBILE MINI I, INC.	C
02	00407349	246.00	11/17/15	414492	MOUNTAIN GLACIER, LLC	C
02	00407350	89.00	11/17/15	25895	NORTH ALAMO WATER SUPPLY CORP	C
02	00407351	354.99	11/17/15	312231	OFFICE DEPOT	C
02	00407352	21.00	11/17/15	91987	PUEBLO TIRES LTD	C
02	00407353	1,032.49	11/17/15	156876	RAM TRUCK SERVICE, INC.	C
02	00407354	1,589.97	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407355	250.18	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407356	315.45	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407357	1,076.38	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407358	297.52	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407359	161.60	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407360	11.38	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407361	1,103.16	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407362	73.52	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407363	5.85	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407364	51.07	11/17/15	277223	RELIANT, DEPT 0954	C
02	00407365	125.00	11/17/15	377627	RENE'S STARTER & ALTERNATOR	C
02	00407366	1,674.42	11/17/15	283797	ROMCO EQUIPMENT CO.	C
02	00407367	459.84	11/17/15	269123	RUSH TRUCK CENTERS OF TEXAS, LP	C
02	00407368	108.14	11/17/15	304131	SAENZ HARDWARE	C
02	00407369	232.05	11/17/15	93963	SAFETY-KLEEN SYSTEMS, INC.	C
02	00407370	15.00	11/17/15	399981	SANCHEZ, ROBERT	C
02	00407371	790.38	11/17/15	373249	SOUTHERN STONE LLC	C
02	00407372	448.60	11/17/15	35173	SPIKES MOTOR COMPANY	C
02	00407373	786.90	11/17/15	319449	STAPLES ADVANTAGE	C
02	00407374	120.18	11/17/15	38873	TRUCKERS EQUIPMENT INC.	C
02	00407375	79.56	11/17/15	36927	UNIFIRST HOLDINGS, INC	C
02	00407376	6.50	11/17/15	36927	UNIFIRST HOLDINGS, INC	C
02	00407377	498.56	11/17/15	287024	VERIZON WIRELESS	C

Bank	Check No	Amount	Date	Vendor		Type
02	00407378	31.17	11/17/15	287024	VERIZON WIRELESS	C
02	00407379	46.58	11/17/15	40991	GRAINGER	C
02	00407380	202.68	11/17/15	179337	WASTE MANAGEMENT OF TEXAS, INC.	C
02	00407381	86.40	11/17/15	78344	WEAKS MARTIN IMPLEMENT CO., INC.	C
02	00407382	162.36	11/17/15	42129	XEROX CORPORATION	C
02	00407383	360.49	11/17/15	42129	XEROX CORPORATION	C
Total Bank No 02		**202,052.76**				
04	00016481	1,459.95	11/17/15	312797	L & G ENGINEERING LABORATORY, LLC	C
04	00016482	103,254.79	11/17/15	400742	2GS, LLC.	C
04	00016483	5,131.00	11/17/15	366307	ACT PIPE & SUPPLY, INC.	C
04	00016484	10,262.00	11/17/15	366307	ACT PIPE & SUPPLY, INC.	C
04	00016485	4,702.56	11/17/15	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00016486	2,654.93	11/17/15	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00016487	357,444.00	11/17/15	358185	CALDWELL COUNTRY CHEVROLET	C
04	00016488	43,862.00	11/17/15	358185	CALDWELL COUNTRY CHEVROLET	C
04	00016489	10,350.85	11/17/15	433152	CLEVELAND ASPHALT PRODUCTS, INC.	C
04	00016490	1,110.04	11/17/15	270563	CPL RETAIL ENERGY	C
04	00016491	13,519.23	11/17/15	376035	D. WILSON CONSTRUCTION COMPANY	C
04	00016492	1,950.20	11/17/15	125717	FRONTERA MATERIALS, INC.	C
04	00016493	319.90	11/17/15	125717	FRONTERA MATERIALS, INC.	C
04	00016494	3,055.00	11/17/15	369861	LOPEZ, MARIO ARTURO D/B/A AMER SIGN	C
04	00016495	861.95	11/17/15	276472	MATERIALES EL VALLE ALAMO, INC.	C
04	00016496	88,986.30	11/17/15	34088	SHARYLAND WATER SUPPLY CORP	C
04	00016497	57,530.27	11/17/15	227889	TEDSI INFRASTRUCTURE GROUP, INC.	C
Total Bank No 04		**706,454.97**				
05	00024754	138.19	11/13/15	433012	CBE GROUP, INC.	C
05	00024755	803.37	11/13/15	285269	DEPT. OF CHILD SUPPORT SERVICES	C
05	00024756	15.03	11/13/15	435872	EDUCATIONAL CREDIT MANAGEMENT CORP.	C
05	00024757	161.43	11/13/15	426687	GREAT LAKES HIGHER EDUCATION GUARANTY	C
05	00024758	6.00	11/13/15	262838	HIDALGO CO ADULT PROBATION	C
05	00024759	351.23	11/13/15	266795	DIVISION OF CHILD SUPPORT SERVICES	C
05	00024760	212.64	11/13/15	220566	MICHIGAN STATE DISBURSEMENT UNIT	C
05	00024761	748.59	11/13/15	335975	MID ATLANTIC CAPITAL CORPORATION	C
05	00024762	156.00	11/13/15	420212	NEW JERSEY FAMILY SUPPORT PAYMENT CTR	C
05	00024763	4,354.78	11/13/15	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00024764	32.18	11/13/15	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00024765	68.41	11/13/15	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00024766	630.41	11/13/15	336653	SERVICE EMPLOYEES INTERNATIONAL UNION	C
05	00024767	37.00	11/13/15	191167	SOUTH TEXAS COLLEGE	C
05	00024768	147.79	11/13/15	201324	U.S. DEPARTMENT OF EDUCATION	C
05	00024769	65.67	11/13/15	201324	U.S. DEPARTMENT OF EDUCATION	C
05	00024770	186.24	11/13/15	201324	U.S. DEPARTMENT OF EDUCATION	C
05	00024771	247.78	11/13/15	201324	U.S. DEPARTMENT OF EDUCATION	C
05	00024772	180.95	11/13/15	386405	U.S. DEPARTMENT OF TREASURY	C
05	00024773	39.00	11/13/15	157228	HIDALGO CO. UNITED WAY	C
05	00024774	12,316.98	11/13/15	158275	BOUDLOCHE, CINDY	C
05	00024775	2,265.00	11/13/15	252123	COMBINED LAW ENFORCEMENT ASSOC OF TEXAS	C
05	00024776	555.00	11/13/15	262838	HIDALGO CO ADULT PROBATION	C
05	00024777	1,034.00	11/13/15	157228	HIDALGO CO. UNITED WAY	C
05	00024778	300.00	11/13/15	261394	HIDALGO COUNTY SHERIFF LAW ENFORCE ASSOC	C
05	00024779	3,952.00	11/13/15	282944	HIDALGO COUNTY SHERIFF'S ASSOCIATION	C
05	00024780	1,110.70	11/13/15	167479	TEXAS GUARANTEED STUDENT LOAN CORPORATIO	C
05	00024781	25.00	11/13/15	157228	HIDALGO CO. UNITED WAY	C
Total Bank No 05		**30,141.37**				

A/P Summary Check Register FPREG01A

Bank	Check No	Amount	Date	Vendor		Type
07	00006112	14,500.00	11/17/15	437662	ELIGIBILITY TRACKING CALCULATORS, LLC	C
Total Bank No 07		**14,500.00**				
15	00030601	312.23	11/17/15	369837	AVILA, PATRICIO R.	C
15	00030602	6,590.00	11/17/15	344176	BOYS & GIRLS CLUB OF ALAMO, INC.	C
15	00030603	36.80	11/17/15	401285	GARCIA, SERGIO M.	C
15	00030604	32.20	11/17/15	344036	GARZA, IRMA	C
15	00030605	27,150.00	11/17/15	363286	GARZA, RENE D/B/A G & G CONTRACTORS	C
15	00030606	883.24	11/17/15	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
15	00030607	690.00	11/17/15	439703	GONZALEZ, CELSO JR.	C
15	00030608	1,472.00	11/17/15	272566	HIDALGO COUNTY CLERK'S OFFICE	C
15	00030609	166.17	11/17/15	344834	HIDALGO COUNTY TREASURER	C
15	00030610	440.39	11/17/15	22438	MAGIC VALLEY ELECTRIC CO-OP, INC.	C
15	00030611	48.00	11/17/15	414492	MOUNTAIN GLACIER, LLC	C
15	00030612	1,967.57	11/17/15	415162	PHARR LITERACY PROJECT INC.	C
15	00030613	35,181.34	11/17/15	343714	PROYECTO AZTECA	C
15	00030614	41.40	11/17/15	401293	SALINAS, BRANDY R.	C
15	00030615	382.06	11/17/15	319449	STAPLES CREDIT PLAN	C
15	00030616	2,781.55	11/17/15	169498	URBAN COUNTY PROGRAM	C
15	00030617	22,414.39	11/17/15	41998	WOMEN TOGETHER FOUNDATION INC.	C
Total Bank No 15		**100,589.34**				

Total Hand Checks	.00
Total Computer Checks	1,761,430.17
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	-170.00
Total Hand Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00
Grand Total:	**1,761,260.17**

Batch Yr	Batch No	Amount
15	**000474**	**-170.00**
15	**004140**	**21,533.68**
15	**004142**	**39.00**
15	**004146**	**25.00**
15	**004158**	**7,495.00**
15	**004159**	**19,350.00**
15	**004160**	**42,097.50**
15	**004161**	**37,252.50**
15	**004163**	**116,396.97**
15	**004166**	**4,675.17**
15	**004169**	**27,746.32**
15	**004170**	**51,927.82**
15	**004171**	**8,543.69**
15	**004172**	**14,728.71**
15	**004176**	**25,537.18**
15	**004177**	**35,190.72**
15	**004180**	**28,255.99**
15	**004181**	**139,410.11**
15	**004182**	**93,348.23**
15	**004185**	**39,033.94**
15	**004186**	**78,304.00**
15	**004189**	**712,696.49**
15	**004191**	**25,838.42**

Bank	Check No	Amount	Date	Vendor			Type
					15	**004193**	**18,195.03**
					15	**004214**	**1,725.61**
					15	**004215**	**34,737.79**
					15	**004219**	**4,533.21**
					15	**004221**	**3,780.57**
					15	**004246**	**100,589.34**
					15	**004254**	**68,442.18**

AI-52288 **2015 Intradept. (line item) Transfer** **2. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Rey Salazar, BUDGET & MANAGEMENT

Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2015 - Co. Wide Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available 11/13/15.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/13/2015 10:13 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Merlen P. Munoz Started On: 11/13/2015 09:38 AM

Final Approval Date: 11/13/2015

DATE: November 13, 2015

DEPARTMENT HEAD: Sergio Cruz

AI - 52288

DEPARTMENT NAME: Dept of Budget & Mgmt for - Co wide Adm

ACCOUNT NUMBER: 5-1100-415-00-115-002-0-XXX

SUBJECT: Intra Department Transfer

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
899	Contingency	430	Repair and Maintenance Services	6,800.00
			TOTAL	6,800.00

REASON: To fund initial startup costs associated with Streetlight Program.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-52208 **2015 Intradept. (line item) Transfer** **2. B.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Mary Garcia, TAX OFFICE Submitted By: Mary Garcia, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

2015 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-15-140-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

Reclassification of object codes.

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 04:46 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Mary Garcia		Started On: 11/09/2015 01:07 PM
Final Approval Date: 11/13/2015		

DATE: November 9, 2015

DEPARTMENT HEAD: Pablo (Paul) Villarreal Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 5-1100-415-15-140-001-0xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
812	SOFTWARE LICENSE RENEWAL	610	GENERAL SUPPLIES	$2,320.00
			TOTAL	$2,320.00

REASON: **Reclassification of object code as per the Auditor's office on purchase order 729204 (Auditor's has released the monies for the reclassificaiton of object codes).**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-52264 **2015 Intradept. (line item) Transfer** **2. C.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Maria Medina, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

Information

CAPTION

2015 - County Auditor's Office

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-21-170-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 12:02 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Maria Medina Started On: 11/12/2015 11:32 AM

Final Approval Date: 11/13/2015

DATE: November 12, 2015

DEPARTMENT HEAD: RAY EUFRACIO, CPA, HIDALGO COUNTY AUDITOR

DEPARTMENT NAME: HIDALGO COUNTY AUDITOR'S OFFICE

ACCOUNT NUMBER: 5-1100-415-21-170-001-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
5 -1100 -415 -21 -170 -001 -0 -340	Technical Srv	->	5 -1100 -415 -21 -170 -001 -0 -430	Repair & Maint Srv	3.27
5 -1100 -415 -21 -170 -001 -0 -531	Telephone	->	5 -1100 -415 -21 -170 -001 -0 -430	Repair & Maint Srv	54.71
5 -1100 -415 -21 -170 -001 -0 -535	Postage	->	5 -1100 -415 -21 -170 -001 -0 -430	Repair & Maint Srv	50.00
5 -1100 -415 -21 -170 -001 -0 -581	Travel in County	->	5 -1100 -415 -21 -170 -001 -0 -430	Repair & Maint Srv	50.00
5 -1100 -415 -21 -170 -001 -0 -610	General Supplies	->	5 -1100 -415 -21 -170 -001 -0 -430	Repair & Maint Srv	150.00
					$ 307.98

REASON: Funds needed to cover quote for repair of two date/time stampers.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-52220 **2015 Intradept. (line item) Transfer** **2. D.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Yvonne Ramon, ELECTIONS DEPT.

Submitted By: Melanie Esparza, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

2015 - Elections (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-414-00-130-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

2015 Elections LIT 1100

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 11:48 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Melanie Esparza		Started On: 11/10/2015 10:54 AM
Final Approval Date: 11/13/2015		

DATE: November 10, 2015

DEPARTMENT HEAD: Yvonne Ramon

DEPARTMENT NAME: Elections Department

ACCOUNT NUMBER: 5-1100-414-00-130-001-0-XXX

2015
Transfer
AI-52220

Contact Person: Melanie Esparza **Ph#:** (956) 318-2570 Ext. 5707

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
350	Elections Dept-Other Srv	412	Elections Dept-Cable/Satellite TV	$250.00
610	Elections Dept-General Supplies	430	Elections Dept-Repair & Maint Srv	$1,591.16
			TOTAL	$1,841.16

REASON: Transfer of funds to pay for the cable bill and Staples bill

Approved by

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-52221 **2015 Intradept. (line item) Transfer** **2. E.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2015 - Pct #3 Rd. Maint. (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1200-431-00-123-005-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 11:49 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Norma Ceballos		Started On: 11/10/2015 11:13 AM
Final Approval Date: 11/13/2015		

DATE: November 10, 2015

2015
Transfer

DEPARTMENT HEAD: Commissioner Flores

DEPARTMENT NAME: Hidalgo Precinct #3

ACCOUNT NUMBER: 5-1200-431-00-123-005-0-

Contact Person: Norma G. Ceballos **Ph#:** (956)585-4509 Ext # 3007

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	Pct #3 Rd. Maint. - Other	710	Pct. #3 Rd. Maint.- Land	88.00
			TOTAL	88.00

REASON: ***Daily Operation Expenses. To pay invoice Hidalgo County Clerks Office***

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-52210 **2015 Intradept. (line item) Transfer** **2. F.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Ramiro Sendejo, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2015 - District Attorney's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00-080-002-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 11/12/2015.

Attachments

lit

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 11:41 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Ramiro Sendejo		Started On: 11/09/2015 03:06 PM
Final Approval Date: 11/13/2015		

DATE: November 12, 2015

2015
Transfer

AI-52210

DEPARTMENT HEAD: Ricardo Rodriguez, Jr., Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 5-1100-412-00-080-002-0-XX0

Contact Person: Obdett Calzada **Ph#:** (956) 292-7604 Ext. 8086

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
780	CAPITAL LEASES	610	GENERAL SUPPLIES	2,000.00
540	ADVERTISING	831	COURT COSTS & INV	3,975.00
540	ADVERTISING	520	INSURANCE	90.00
			TOTAL	$ 6,065.00

REASON:
Transfer needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-52219 **2015 Intradept. (line item) Transfer** **2. G.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2015 - Health & Human Services Dept. / Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-441-00-340-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 11:48 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Mike Escaname		Started On: 11/10/2015 10:23 AM
Final Approval Date: 11/13/2015		

Date: November 10, 2015
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health Department
Account Number: 5-1100-441-00-340-003-0 Health Clinics
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
5-1100-441-00-340-003-0-751	HEALTH CLINICS-MACHINERY & EQUIPMENT	5-1100-441-00-340-003-0-421	HEALTH CLINICS-DISPOSAL	$ 36.25
5-1100-441-00-340-003-0-660	HEALTH CLINICS-FURN & EQUIP CNTRLD	5-1100-441-00-340-003-0-421	HEALTH CLINICS-DISPOSAL	$ 1,150.00
5-1100-441-00-340-003-0-660	HEALTH CLINICS-FURN & EQUIP CNTRLD	5-1100-441-00-340-003-0-631	HEALTH CLINICS-BOTTLED WATER	$ 350.00
5-1100-441-00-340-003-0-640	HEALTH CLINICS-REFERENCE MATERIALS	5-1100-441-00-340-003-0-631	HEALTH CLINICS-BOTTLED WATER	$ 40.22
			Amount	$ 1,576.47

Revenue Account
Amount Requested: $ 1,576.47

Reason: Funds needed to cover anticipated expenditures for year end.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-52275 **2015 Interdepartmental Transfers** **3. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct 1 Sanitation (1100):
Approval of 2015 interdepartmental transfer from Co. Wide Adm - Contingency to Pct 1 Sanitation in the amount of $64,013.00 to fund the lease-purchase agreement with Caterpillar Financial Services Corp.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-4XX-XX-1XX-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available; pending auditor's posting of AI-52158 approved by commissioners' court on 11/10/15.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 02:33 PM
Ivan Cantu	Ivan Cantu	11/12/2015 02:42 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Merlen P. Munoz		Started On: 11/12/2015 02:09 PM
Final Approval Date: 11/13/2015		

DATE: November 12, 2015

2015

Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Mgmt Pct 1 Sanitation

ACCOUNT NUMBER: 5-1100-4XX-XX-1XX-00X-0-XXX

CONTACT PERSON: Merlen Munoz, Budget Analyst **PHONE:** (956) 292-7025 Ext. 5403

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
5-1100-415-00-115-002-0-	899	CO. WIDE ADM	Contingency	(64,013.00)
TO				
5-1100-432-00-121-001-0-	780	PCT1 SANITATION	Capital Leases	64,013.00
		TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: **To fund first annual payrment of Lease Purchase of two trucks for Pct 1 Sanitation (AI-52031)**

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-52215 **2015 Interdepartmental Transfers** **3. B.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Pct.1 C.O.'s 2014 (1345)
Approval of 2015 interdepartmental transfer from Victoria Rd (program #192) to Mile 2E (program #201) in the amount of $50,000.00 to fund road construction expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1345-431-00-121-XXX-0-721

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

program #192 to program #201; funds available as of 11-12-15.

Attachments

INTERDEPT TRF

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 11:47 AM
Ivan Cantu	Ivan Cantu	11/12/2015 01:16 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Katia Garcia		Started On: 11/09/2015 04:32 PM
Final Approval Date: 11/13/2015		

DATE: November 9, 2015

DEPARTMENT HEAD: Commissioner A.C. Cuellar, Jr.

DEPARTMENT NAME: Hidalgo County Precinct No.1

ACCOUNT NUMBER: 5-1345-431-00-121-XXX-0-721

CONTACT PERSON: Katia Garcia **PHONE:** (956) 968-8733 Ext. 1022

2015
Interdepartmental Transfer

AI-52215

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
5-1345-431-00-121-192-0- 721	CO2014-PCT1 VICTORIA RD(BUS83-EXP83)	ROADS	(50,000.00)
TO:			
5-1345-431-00-121-201-0- 721	CO2014-PCT1 MILE 2E (BUS83-M6N)	ROADS	50,000.00
	TOTAL BUDGET INCREASE (DECREASE)		-

REASON: Transfer is needed for anticipated expenditures for MILE 2 EAST (BUS83 - M6N) Rd. project.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

____/____/____
DATE

ATTEST, COUNTY CLERK

AI-52284 **2015 Interdepartmental Transfers** **3. C.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Dina Trevino, BUDGET & MANAGEMENT

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 2 Constable (1100):
Approval of interdepartmental transfer from Co. Wide Adm.-Contingency to Pct. 2 Constable in the amount of $1,520.00 to fund out of county travel and postage expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

Constable Pct. 2 transfer

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	11/12/2015 04:55 PM
Budget & Management	Veronica Ortiz	11/12/2015 04:56 PM
Auditor's Office	Veronica Ortiz	11/13/2015 08:17 AM
Ivan Cantu (Originator)	Veronica Ortiz	11/13/2015 08:24 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Ivan Cantu Started On: 11/12/2015 04:19 PM

Final Approval Date: 11/13/2015

DATE: November 17, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Constable Pct. 2

ACCOUNT NUMBER: 5-1100-4XX-00-XXX-00X-0-XXX

CONTACT PERSON: Ivan Cantu, Budget Analyst III **PHONE:** ext. 5425

2015

Interdepartmental Transfer

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
5-1100-415-00-115-002-0- 899	Co. Wide Adm.-	Contingency	(1,520.00)
TO:			
5-1100-421-00-292-001-0- 583	Constable Pct. 2-	Out of Co. Travel	1,000.00
5-1100-421-00-292-001-0- 535	Constable Pct. 2-	Postage	520.00
TOTAL BUDGET INCREASE (DECREASE)			-

REASON: To fund out of co. travel and postage expenditures.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT / / **DATE** **ATTEST, COUNTY CLERK**

AI-52247 **2015 Interdepartmental Transfers** **3. D.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Joseph Palacios, COMM. PCT. #4

Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Approval of 2015 interdepartmental transfer from Sanitation (program 001) to Emergency Service Linn (program 136) in the amount of $145.77.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-419-40-124-136-0-610

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15

Attachments

52247

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 11:59 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Veronica Lopez		Started On: 11/12/2015 09:42 AM
Final Approval Date: 11/13/2015		

DATE: November 12, 2015

2015
Transfer

DEPARTMENT HEAD: Comm. Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No.4

AI- 52247

ACCOUNT NUMBER: 5-1100-419-40-124-136-0-610

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Veronica L. Davis
Ph#: 956-383-3112 Ext. 4019

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
From:		
5-1100-432-00-124-001-0-421	**Pct 4 Sanitation- Disposal**	**($145.77)**
To:		
5-1100-419-40-124-136-0-610	**Pct. 4 Emergency SRV Linn- General Supplies**	**$145.77**
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Interdepartmental transfer needed for CDWG purchase of general supplies.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-52278 **2015 Interdepartmental Transfers** **3. E.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Joseph Palacios, COMM. PCT. #4

Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Pct. 4 Doolittle Recovery Project (1100):
Approval of 2015 interdepartmental transfer from Sanitation (program 001) to Doolittle Recovery Project (program 162) in the amount of $1,920.87 to fund general supplies expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-432-00-124-162-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15

Attachments

52278

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 03:00 PM
Ivan Cantu	Ivan Cantu	11/12/2015 03:03 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Veronica Lopez		Started On: 11/12/2015 02:51 PM
Final Approval Date: 11/13/2015		

DATE: November 12, 2015

2015
Transfer

DEPARTMENT HEAD: Comm. Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No.4

AI- 52278

ACCOUNT NUMBER: 5-1100-432-00-124-162-0-610

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Veronica L. Davis
Ph#: 956-383-3112 Ext. 4019

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
From:		
5-1100-432-00-124-001-0-421	**Pct 4 Sanitation- Disposal**	**($1,920.87)**
To:		
5-1100-432-00-124-162-0-610	**Pct 4 Doolittle Recovery Prj- General Supplies**	**$1,920.87**
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Interdepartmental transfer needed for Doolittle Recovery Project.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-52265 **Planning Department** **4. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Irma Castillo, PLANNING DEPT.

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

BACKGROUND

Fiscal Impact

Attachments

Pct 1 Water Service Availability 11-17-15

Pct 2 7 4 Cert Plat & Utility Status 11-17-15

Pct 2 & 4 Water Service Availability 11-17-15

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 12:01 PM
Ivan Cantu	Ivan Cantu	11/12/2015 01:25 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Irma Castillo Started On: 11/12/2015 11:36 AM

Final Approval Date: 11/13/2015

	PLANNING DEPT. PCTS.#1 WATER SERVICE AVAILABILTY	
	APPLICANT	APPLICATION NO.
1.	DERRICK R. LERMA	1-12864
2.		
3.		
4.		
	COMM. COURT: November 17,2015	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 1-12864

HIDALGO COUNTY
CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Upon the application of:

Name: DERRICK RAUL LERMA

Address: 2505 Rolando St.
Downa, Tx 78537

Phone: 956-329-3870

Water Supplier: ~~MID~~ CITY OF DONNA

Utility Provider: [✓] M.V.E.C. [ ] AEP

Account/ESI No.: N/A
[ ] Temporary Pole [ ] Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

~~DERRICK RAUL LERMA~~ SCHROEDER LOT 13 ~~BLK~~ 3

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on _____, 20____, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

~~The land was not subdivided after September 1, 1995, and water service is available~~ within 750 feet of the land.

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.

Planning Department Authorized Signature _____ Hidalgo County Judge _____ Date _____

ATTEST: _____ Hidalgo County Clerk _____ Date _____

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

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956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 1-12864

AFFIDAVIT
TO APPLY TO THE COUNTY OF HIDALGO
FOR CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[*Note: To be eligible, the land must not have been subdivided after September 1, 1995.*]

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared Derrick Raul Lerma,

Known to me [*or* proved to me in the oath of TXDL# 28156536 *or* through _____ (*description of federal or state government ID card with photograph and signature*)], who swore on oath that the following two statements are true:

1. "I am requesting utility service to the following described land: SCHUEVER LOT 13 BLK 3."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. "The land described above has been sold or conveyed to me."

AND [*strike through the statement below that does not apply*]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

_____ (Signature)

SUBSCRIBED AND SWORN TO before me on NOVEMBER 12TH, 20 15, to certify which, witnesses my hand and seal of office.

_____
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

LEONEL NAJERA
Notary Public
STATE OF TEXAS
My Comm. Exp. 02-16-2016

Chapter 232 Texas LGC Application

APPLICATION NO:
1-12864
Nov. 4, 2015

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

S2150-00-003-0013-00

[1] OWNER: LERMA, DERRICK R.

2505 ROLANDO ST.
DONNA, TX 78537
Telephone No. 464-6191

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: MOBILE HOMES
20-MOBILE HOMES

[5] SIZE OF STRUCTURE: 1,008 Sq. Ft.

[6] USE OF BUILDING: RES. ZONE B-20

[7] LEGAL DESC./NAME OF SUBDIVISION
SCHROEDER LOT#13 BLK#3

LOCATION: 0 FM 493 & LOTT RD.

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $4,000

[11] SPECIAL FLOOD HAZARD AREA: _____YES
_____NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ALL COUNTY SETBACKS & REG.
FRONT 25' REAR 15' SIDES 6' FINISH FLOOR ELEV.
18" ABOVE NATURAL GROUND

Prepared by — Date: 11/4/15

Gilbert Reeves — Approved by — Date: 11/4/15

Signature of Owner or Applicant — Date: 11/04/15

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER _____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0500B Pct: 1

Community No.: 480334

Certification of Elevation
Required: _____ YES ✓ NO _____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

WARRANTY DEED

Date: October 18, 2011

2250551

Grantor: EMIGDIO VILLANUEVA and CYNTHIA VILLANUEVA, husband and wife

Grantor's Mailing Address: P.O. Box 943
Mission, Texas 78572
Hidalgo County

Grantee: DERRICK RAUL LERMA, as his sole and separate property and estate.

Grantee's Mailing Address: 2505 Rolando Street
Donna, Texas 78537
Hidalgo County

Consideration: Ten and No/100THS ($10.00) Dollars and other valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged.

Property: Lots 11 and 13, Block 3, Schroeder Subdivision, Hidalgo County, Texas, according to the Map thereof recorded in Volume 13, Page 39, Map Records of Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:

Subject to all interests, easements and leases of record.

Grantors, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantors' heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from exceptions Warranty.

When the context requires, singular nouns and pronouns include the plural.

No title examination was requested in connection with the preparation of this document, nor was any made. The preparer expresses no opinion on title on this property.

EMIGDIO VILLANUEVA

CYNTHIA VILLANUEVA

STATE OF TEXAS !

COUNTY OF HIDALGO !

This instrument was acknowledged before me on the 18th day October 2011, by Emigdio Villanueva, to certify which witness my hand and official seal.

CINDY PARRAS
Notary Public, State of Texas
My Commission Expires 7-16-2013

NOTARY PUBLIC, STATE OF TEXAS
My Commission Expires:

STATE OF TEXAS !

COUNTY OF HIDALGO !

This instrument was acknowledged before me on the 18th day October 2011, by Cynthia Villanueva, to certify which witness my hand and official seal.

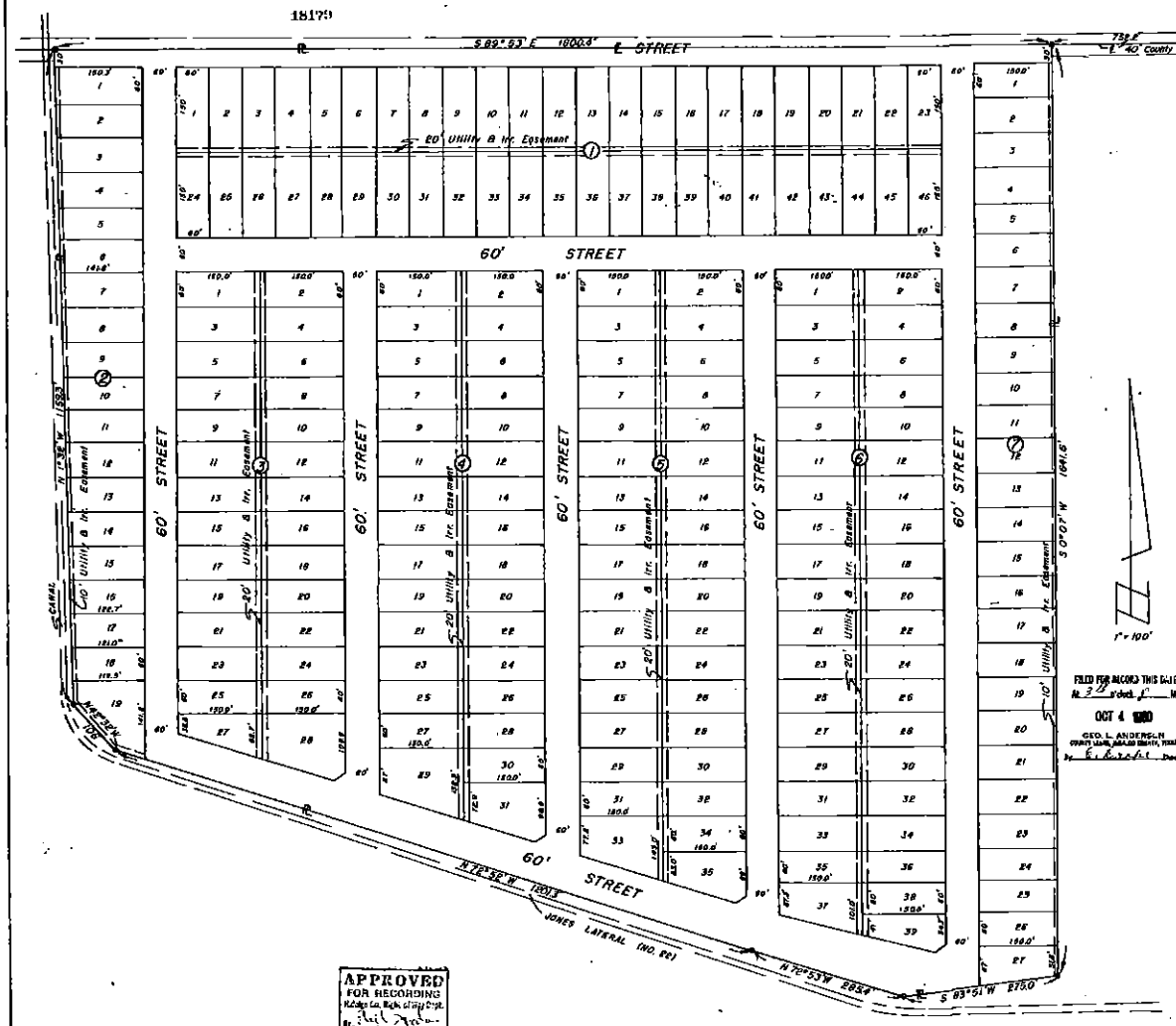
CINDY PARRAS
Notary Public, State of Texas
My Commission Expires 7-16-2013

NOTARY PUBLIC, STATE OF TEXAS
My Commission Expires:

AFTER RECORDING RETURN TO:

LAW OFFICE OF JUAN E. GONZALEZ
3110 E. BUS. HWY 83
WESLACO, TEXAS 78596
956/447-5585

18179



APPROVED FOR RECORDING
Hidalgo Co. Rgln. of Drng. Dists.
By: [signature]
Date 4-29-60

FILED FOR RECORD THIS DATE
At 3:30 o'clock P M.
OCT 4 1960
GEO. L. ANDERSON
COUNTY CLERK, HIDALGO COUNTY, TEXAS
By [signature] Deputy

MAP

OF

SCHROEDER SUBDIVISION

A RESUBDIVISION OF 60 ACRES OUT OF LOTS 1,2,3&4, BLOCK 18
LA DONNA TRACT
HIDALGO COUNTY, TEXAS

APPROVED FOR RECORDING
BY
COMMISSIONERS' COURT
This the 4th day of Oct., 1960
GEO. L. ANDERSON, County Clerk
By [signature] Deputy

I, CHARLES L. MELDEN, A REGISTERED PUBLIC SURVEYOR, DO HEREBY CERTIFY THE FOREGOING PLAT TO BE A TRUE AND CORRECT REPRESENTATION OF THE SUBDIVISION OF THE LANDS HEREON DESCRIBED AS PLATTED BY ME FROM SURVEY OF THE OUTSIDE BOUNDARIES OF SAME.

[signature]
CHARLES L. MELDEN
REGISTERED PUBLIC SURVEYOR
EDINBURG, TEXAS

STATE OF KENTUCKY;
COUNTY OF [illegible]

KNOW ALL MEN BY THESE PRESENTS:

THAT I, RALPH L. SCHROEDER, OWNER OF THE ABOVE DESCRIBED PROPERTY DO HEREBY ADOPT, DEDICATE AND CONFIRM THE FOREGOING MAP OR PLAT AND DO DEDICATE TO THE PUBLIC THE STREETS AND ALLEYS DESIGNATED THEREON.

[signature]
RALPH L. SCHROEDER

STATE OF KENTUCKY:
COUNTY OF [illegible]

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DATE PERSONALLY APPEARED RALPH L. SCHROEDER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED. GIVEN UNDER MY HAND AND SEAL THIS 13 DAY September A.D. 1960.

[signature]
NOTARY PUBLIC IN AND FOR [illegible]

ACCEPTED AND APPROVED BY THE CITY COMMISSION OF DONNA, TEXAS ON THIS THE 20 DAY OF September A.D. 1960.

[signature]
MAYOR

ATTEST:
[signature]
CITY SECRETARY

VOL. 13 PAGE 39

	PLANNING DEPT. PCTS 2 & 4 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	Hector Franco dba Camino Real Builders	4-14849
	COMM. COURT: November 17, 2015	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 4-14849

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Hector Franco

Address: 9116 Nightshade
Mission TX

Phone: 956-239-16-18

	Temporary Service	Final Service
Approved by Environmental Health:		Chenda Pena
	Authorized Signature	Authorized Signature
Inspection/Permit No:		SCW 9V
Date Approved:	/ /	11/16/15

Water Supplier: SWSC Land water supply

Utility Provider: [X] M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [✓] Permanent Service

regarding the land described as: La Puerta Lot #33,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in **"yes"** or **"no"** in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 8/10/16);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by _____);

yes an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Chenda Pena);

no individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Chenda Pena);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

_____ _____ _____
Planning Department Authorized Signature **Hidalgo County Judge** **Date**

ATTEST: _____ _____
Hidalgo County Clerk **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
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956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 (4)

Application No: 4-14849

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Camino Real Builders

Address: 4116 N. 9th Stada
Mcallen Tx 78504

Phone: 956-239-16-18

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

lot 33 La Posta sub.

STATUS OF PERSON OR ENTITY MAKING REQUEST:

____ Subdivider
__✓_ Owner of lot in subdivision
____ Resident of lot in a subdivision
____ Entity that provides utility service

X _____
Requesting Party (Signature)

10/06/15
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓_ Deed
____ Executory Contract
____ Lease
____ Rent Receipt
____ Affidavit
__✓_ Other (describe) copy of permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

11/12/15
Date

_____
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
4-14849
Sep. 21, 2015

13705 N 33 St

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

L1770-01-000-0033-00

[1] OWNER: CAMINO REAL BUILDERS

4116 NIGHTSHADE AVE
MCALLEN, TX 78504
Telephone No. 992-9505

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: WELL

[4] PURPOSE OF APPLICATION: MOVED BUILDING
01- RESIDENTIAL NEW SINGLE DWELLING
[5] SIZE OF STRUCTURE: 2,893 Sq. Ft.

[6] USE OF BUILDING: RESD. ZONE-X

[7] LEGAL DESC./NAME OF SUBDIVISION
LA PUERTA LOT#33

LOCATION: 0 17ML & ROOTH

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $180,000

[11] SPECIAL FLOOD HAZARD AREA: ~~YES~~ ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
FRONT:25' BACK:15' SIDES:6'
MINIMUM ELEV. 18" ABOVE THE STREET

Prepared by — Date: 9/21/15

R. Rios
Approved by — Date: 9/17/15

Signature of ~~Owner or Applicant~~ — Date: 09/21/15

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER _____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 480334 Pct: 4

Community No.: 0325 D

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Doc-2451036

CHARGE TO: VETO
137151

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

State Bar of Texas Form

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

DATE: September 5, 2013

GRANTOR: LONE STAR NATIONAL BANK
GRANTOR'S MAILING ADDRESS (including county): 520 E. Nolana, McAllen, Hidalgo County, Texas 78504

GRANTEE: ALAMO DAYS TRADE INC. DBA CAMINO REAL BUILDERS
GRANTEE'S MAILING ADDRESS (including county): 4116 Nightshade Ave., McAllen, Hidalgo County, Texas 78504

CONSIDERATION: Ten and No/100 ($10.00) Dollars and the execution and delivery by Grantee of a certain promissory note of even date herewith in the principal amount of $162,000.00 which have been advanced toward the purchase of the property herein described, payable to the order of LONE STAR NATIONAL BANK as therein provided, the payment of the note is additionally secured by a Deed of Trust, Security Agreement and Financing Statement of even date herewith to David Deanda, Jr. , Trustee. The vendor's lien herein retained shall serve as additional security for the payment of the above described note.

PROPERTY: All of Lots 32, 33, 34, 35, 36, 37, 38, 39, and 40, LA PUERTA SUBDIVISION PHASE I, Hidalgo County, Texas, according to the map recorded in Volume 51, Pages 62-67, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

EXHIBIT "A" ATTACHED HERETO AND MADE A PART FOR HEREOF FOR ALL PURPOSES

Grantor, for the consideration and subject to the reservations from the and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor hereby binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

The property is sold as is, and with all faults. Grantor makes no representation or warranties whatsoever, either express or implied or statutory, relating to the property or any portion thereof , or its condition, including without limitations, any representation or warranty described in Exhibit "B" attached hereto and made a part hereof for all purposes.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

LONE STAR NATIONAL BANK has advanced and paid to Grantor in cash that portion of the purchase price of the property that is evidenced by the first lien note. In consideration of that payment, Grantor hereby retains a first and superior vendor's lien against and superior title to the property and transfers such lien to LONE STAR NATIONAL BANK without recourse.

When the context requires, singular nouns and pronouns include the plural.

LONE STAR NATIONAL BANK

BY: _____
NAME: D. David Deanda Jr.
ITS: President

CORPORATE ACKNOWLEDGMENT

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

This instrument was acknowledged before me on this the 12th day of September, 2013 by D. David Deanda Jr., President of LONE STAR NATIONAL BANK, a national banking association, on behalf of said association.

VERONICA CANTU
My Commission Expires
February 18, 2017

_____
Notary Public, State of Texas

AFTER RECORDING RETURN TO:
Mr. Michael Pavon
Alamo Days Trade Inc.
4116 Nightshade Ave.
McAllen, Texas 78501

PREPARED IN THE OFFICE OF:
The Law Office of Michael J. Daley, PLLC
1801 S. 2md Street, Suite 370
McAllen, Texas 78503
113-5990

EXHIBIT "A"

Annual maintenance charge and/or current assessments as set forth in instrument dated August 25, 2006, filed August 25, 2006 under Document Number 2006-1656038, Official Records, Hidalgo County, Texas.

Statutory easements, rules, regulations and rights in favor of Hidalgo County Irrigation District No. 1.

Minimum floor elevations, setback lines, easements and restrictions as shown on the map of La Puerta Subdivision Phase I, recorded in Volume 51, Pages 62 thru 67, Map Records of Hidalgo County, Texas.

Easement and right of way in favor of Magic Valley Electric Cooperative, Inc., a Texas Corporation as shown by instrument dated July 15, 1982, recorded in Volume 1792, Page 240, Deed Records of Hidalgo County, Texas. Said easement was conveyd unto South Texas Electric Cooperative, Inc., by instrument dated July 10, 2009, filed July 14, 2009 under Document Number 2009-2016222, Official Records of Hidalgo County, Texas.

Easement and right of way in favor of Magic Valley Electric Cooperative, Inc., a Texas Corporation as shown by instrument dated July 15, 1982, recorded in Volume 1792, Page 240, Deed Records of Hidalgo County, Texas.

Lease for coal, lignite, oil, gas or other minerals, together with rights incident thereto, by and between Sadie Pearl Glenn, widow of J.T. Glenn, deceased, as Lessor, and J.M. Huber Corp., as Lessee, dated March 22, 1976, recorded in Volume 358, Page 198, Oil and Gas Records of Hidalgo County, Texas. Reference to which instrument is here made for particulars.

Lease for coal, lignite, oil, gas or other minerals, together with rights incident thereto, by and between Hugh Kirkpatric, Individually and as Independent Executor of the Estate of Irene Moncrief Kirkpatrick, deceased, as Lessor, and Norman E. Graham, as Lessee, dated March 15, 1977, recorded in Volume 366, Page 283, Oil and Gas Records of Hidalgo County, Texas. Extension as shown by instrument field September 21, 1977, recorded under Document Number 28623, Oil and Gas Records of Hidalgo County, Texas.

Lease for coal, lignite, oil, gas or other minerals, together with rights incident thereto, by and between Sadie Pearl Glenn, widow of J.T Glenn, as Lessor, and J.M. Huber Corporation, as Lessee, dated March 31, 1998, recorded in Volume 403, Page 591, Oil and Gas Records of Hidalgo County, Texas. Reference to which instrument is here made for particulars.

Lease for coal, lignite, oil, gas or other minerals, together with rights incident thereto, by and between James Thomas Glenn, Jr. and wife, Shirley Ann Glenn, as Lessor, and J.M. Huber Corporation, as Lessee, dated March 31, 1981, recorded in Volume 404, Page 342, Oil and Gas Records of Hidalgo County, Texas. Reference to which instrument is here made for particulars.

Water Service Agreement in favor of Sharyland Water Supply Corporation as shown by instrument dated March 21, 2006, filed March 24, 2006 under Document Number 2006-1594175, Official Records of Hidalgo County, Texas.

Terms, stipulations and conditions contained in instrument executed by Hidalgo County Irrigation District No One, dated August 4, 2008, filed August 12, 2008 under Document Number 2008-1918208, Official Records of Hidalgo Hidalgo County, Texas.

Mineral and/or royalty reservation contained in deed dated July 3, 1984, recorded in Volume 2006, Page 448, Official Records of Hidalgo County, Texas.

Mineral and/or royalty reservation contained in deed dated November 22, 1996, filed November 25, 1996, under Document Number 564395, Official Records of Hidalgo County, Texas.

Taxes for the year 2013 and subsequent years which Grantee herein assumes and agrees to pay.

Visible and apparent easements on or across the property herein described.

Any portion of the property described herein within the limits or boundaries of any public or private roadway and/or highway.

Restricive covenants dated August 25, 2006, filed August 25, 2006, under Document Number 2006-1656038 and amendment dated May 11, 2010, filed June 8, 2010, under Document Number 2010-2109516, Official Records and Volume 51, Pages 62-67, Map Records of Hidalgo County, Texas.

EXHIBIT "B"

"AS A MATERIAL PART OF THE CONSIDERATION FOR THIS DEED, GRANTOR AND GRANTEE AGREE THAT GRANTEE IS TAKING THE PROPERTY "AS IS", "WHERE IS" AND "WITH ALL FAULTS", WITH ANY AND ALL LATENT AND PATENT DEFECTS AND THAT THERE IS NO WARRANTY BY GRANTOR THAT THE PROPERTY HAS A PARTICULAR FINANCIAL VALUE OR IS FIT FOR A PARTICULAR PURPOSE. GRANTEE ACKNOWLEDGES AND AGREES THAT GRANTOR HAS NOT MADE, AND SPECIFICALLY DISCLAIMS ANY REPRESENTATIONS, WARRANTIES, PROMISES, COVENANTS, AGREEMENTS OR GUARANTEES OF ANY KIND OR CHARACTER WHATSOEVER WHETHER EXPRESS OR IMPLIED, ORAL OR WRITTEN, PAST, PRESENT OR FUTURE, OF, AS TO, CONCERNING OR WITH RESPECT TO (A) THE NATURE, QUALITY OR CONDITION OF THE PROPERTY, INCLUDING, WITHOUT LIMITATION, THE WATER, SOIL AND GEOLOGY, (B) THE INCOME TO BE DERIVED FROM THE PROPERTY, (C) THE SUITABILITY OF THE PROPERTY FOR ANY AND ALL ACTIVITIES AND USES WHICH GRANTEE MAY CONDUCT THEREON, (D) THE COMPLIANCE OF OR BY THE PROPERTY OR ITS OPERATION WITH ANY LAWS, RULES, ORDINANCES OR REGULATIONS, OF ANY APPLICABLE GOVERNMENTAL AUTHORITY OR BODY, (E) THE HABITABILITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PROPERTY, (F) THE PHYSICAL CONDITION OR ANY OTHER ASPECT OF THE PROPERTY INCLUDING THE STRUCTURAL INTEGRITY OR THE QUALITY OR CHARACTER OF MATERIALS USE IN THE CONSTRUCITON OF ANY IMPROVEMENTS (E.G. DRYWALL, ASBETOS, LEAD PAINT, UREA FORMALDEHYDE FOAM INSULATION), AVAILABILITY AND QUANTITY OR QUALITY OF WATER, STABILITY OF THE SOIL SUSCEPTIBILITY TO LANDSLIDE OR FLOODING, SUFFICIENCY OR DRAINAGE, WATER LEAKES WATER DAMAGE, MOLD OR ANY OTHER MATTER WITH RESPECT TO THE PROPERTY OR ANY IMPOVEMENTS. GRANTEE ALSO ACKNOWLEDGES THAT GRANTOR HAS NOT MADE AND SPECIFICALLY DISCLAIMS ANY REPRESENTATIONS REGARDING SOLID WASTE, AS DEFINED BY THE TEXAS SOLID WASTE DISPOSAL ACT AND THE REGULATIONS ADOPTED THEREUNDER OR THE U. S. ENVIRONMENTAL PROTECTION AGENCY REGULATIONS, OR THE DISPOSAL OR EXISTENCE, IN OR ON THE PROPERTY, OF ANY HAZARDOUS SUBSTANCE, AS DEFINED BY THE COMPREHENSIVE ENVIRONMENTAL RESPONSE COMPENSATION AND LIABILITY ACT OF 1980, AS AMENDED, AND REGULATIONS PROMULGATED THEREUNDER. GRANTEE FURTHER ACKNOWLEDGES AND AGREES HAVING BEEN GIVEN THE OPPORTUNITY TO INSPECT THE PROPERTY, THAT GRANTEE IS RELYING SOLELY ON GRANTEE'S OWN INVESTIGATION OF THE PROPERTY AND NOT ON ANY INFORMATION PROVIDED OR TO BE PROVIDED BY GRANTOR. GRANTEE FURTHER ACKNOWLEDGES AND AGREES THAT ANY INFORMATION PROVIDED OR TO BE PROVIDED WITH RESPECT TO THE PROPERTY WAS OBTAINED FROM A VARIETY OF SOURCES AND THAT GRANTOR HAS NOT MADE ANY INDEPENDENT INVESTIGATION OR VERIFICATION OF SUCH INFORMATION AND MAKES NO REPRESENTATIONS AS TO THE ACCURACY OR COMPLETENESS OF SUCH INFORMATION. GRANTEE FURTHER ACKNOWLEDGES AND AGREES THAT THE SALE OF THE PROPERTY, AS PROVIDED FOR HEREIN, IS MADE ON AN "AS IS, WHERE IS", "WITH ALL FAULTS" CONDITION AND BASIS. GRANTEE'S ACKNOWLEDGMENT AND ACCEPTANCE OF THE TERMS HEREOF SHALL BE EVIDENCED BY GRANTEE'S RECORDING OF THIS SPECIAL WARRANTY DEED IN THE OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS.

	PLANNING DEPT. PCTS 2 & 4 WATER SERVICE AVAILABILTY	
	APPLICANT	APPLICATION NO.
1.	Jaime Caballero Jr.	4-14475
2.	Antonio and Ana B. Plaza	4-14776
	COMM. COURT: November 17, 2015	

PLANNING DEPARTMENT
County of Hidalgo

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

RECEIVED
MAY 2015
HIDALGO COUNTY
PLANNING DEPT.

Rev. 06-03-15

Precinct 1 2 3 (4)

Application No: 4-14475

HIDALGO COUNTY
CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		50271
Date Approved:	/ /	7/31/15

Name: Jaime Caballero Jr

Address: Collin Dr. Edinburg TX 78542 Lot 12 Collin Subdivision

Phone: 956 854-9262

Water Supplier: North Alamo Water Supply

Utility Provider: [ ] M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [✓] Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

Collin Lot 12

,

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on _____, 20____, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

The land was not subdivided after September 1, 1995, and water service is available within 750 feet of the land.

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.

Planning Department Authorized Signature | **Hidalgo County Judge** | **Date**

ATTEST: _____ **Hidalgo County Clerk** | **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
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956-318-2844

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956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 4-1447

AFFIDAVIT
TO APPLY TO THE COUNTY OF HIDALGO
FOR CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[*Note: To be eligible, the land must not have been subdivided after September 1, 1995.*]

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared

Jaime Caballero Jr. ,

Known to me [*or* proved to me in the oath of TX DL **_____ *or* through _____ (*description of federal or state government ID card with photograph and signature*)], who swore on oath that the following two statements are true:**

1. **"I am requesting utility service to the following described land:**

Collin Lot 12 ."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. **"The land described above has been sold or conveyed to me."**

AND [*strike through the statement below that does not apply*]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "~~The land was on August 31, 1999,~~ located in the ~~extra~~territorial jurisdiction of a municipality as determined by Local Govt. Code ~~Chapter 42;~~ and the land was not sold or conveyed to me by the Subdivider or the ~~subdivider~~'s agent after September 1, 1999."

Jaime Caballero Jr. **(Signature)**

SUBSCRIBED AND SWORN TO before me on 31 July **, 20**15**, to certify which, witnesses my hand and seal of office.**

AURORA PEREZ
MY COMMISSION EXPIRES
November 23, 2018

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

Chapter 232 Texas LGC Application

APPLICATION NO:
4-14475
May. 26, 2015

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

C6430-00-000-0012-00

[1] OWNER: CABALLERO, JAIME

109 MARK ST
DONNA, TX. 78537
Telephone No. 854-9262

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: MOVED BUILDING
44- MOBILE HOMES

[5] SIZE OF STRUCTURE: 756 Sq. Ft.

[6] USE OF BUILDING: RESD. ZONE-X

[7] LEGAL DESC./NAME OF SUBDIVISION
COLLIN LOT 12

LOCATION: 0 493 & MONTE CRISTO RD

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $7,000

[11] SPECIAL FLOOD HAZARD AREA: ____ YES ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
FRONT:25' BACK:15' SIDES:6'

Prepared by — Date: 5/26/15

A. Hernandez — Approved by — Date: 5/26/15

X Domitila Caballero — Signature of Owner or Applicant — Date: 5/26/15

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 480334 Pct: 4

Community No.:_____

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Doc-2606933

CHARGE TO: VLTC
GF# 141915

XO/ct
15-038

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

WARRANTY DEED

Date: April 9, 2015

Grantor: SUJEY GALLARDO, not joined herein by my spouse as the property herein conveyed does not constitute any part of our homestead

Grantor's Mailing Address: P. O. Box 3437
Clewiston, Florida 33440-8133
Hendry County

Grantee: JAIME CABALLERO, JR., a single person

Grantee's Mailing Address: 109 Mark Street
Donna, Texas 78537
Hidalgo County

Consideration: Ten Dollars ($10.00) and other good and valuable consideration.

Property (including any improvements):
All of Lot 12, COLLIN SUBDIVISION, Hidalgo County, Texas, according to the map recorded in Volume 23, Page 97, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

Reservations from Conveyance and Exceptions to Conveyance and Warranty:

a. Statutory easements, rules, regulations and rights in favor of Engleman Irrigation District No. 6.
b. Roadways and utility easements as shown on the map of Collin Subdivision, recorded in Volume 23, Page 97, Map Records of Hidalgo County, Texas.
c. Right of way easement in favor of Central Power and Light Company, as shown by instrument dated January 2, 1930, recorded in Volume 325, Page 359, Deed Records of Hidalgo County, Texas.
d. Right of way easement in favor of North Alamo Water Supply Corporation, as shown by instrument dated March 25, 1973, recorded in Volume 1411, Page 573, Deed Records of Hidalgo County, Texas.
e. Lease for coal, lignite, oil, gas or other minerals, together with rights thereto, by and between Pacific Securities Corp. and others, as Lessor, and J.C. Engelman, Jr., Trustee, as Lessee, dated July 31, 1935, recorded in Volume 12, Page 406, Oil and Gas Records of Hidalgo County, Texas.
f. Terms, stipulations and conditions contained in Declaration of Unit as set forth in instrument dated May 27, 1959, recorded in Volume 230, Page 254, Oil and Gas Records of Hidalgo County, Texas.
g. Mineral and/or royalty reservation contained in deed dated September 1, 1982, recorded in Volume 1801, Page 460, Deed Records and dated July 20, 2009, filed July 21, 2009 under Document Number 2009-2018322, Official Records of Hidalgo County, Texas.
h. Visible and apparent easements on or across the property herein described.

Grantor, for the consideration and subject to the reservations from conveyance and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee all of Grantor's interest in the property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the reservations from conveyance and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

Sujey Gallardo
SUJEY GALLARDO, not joined herein by my spouse as the property herein conveyed does not constitute any part of our homestead

{Certificate of Acknowledgment}

STATE OF FLORIDA *

COUNTY OF Hendry *

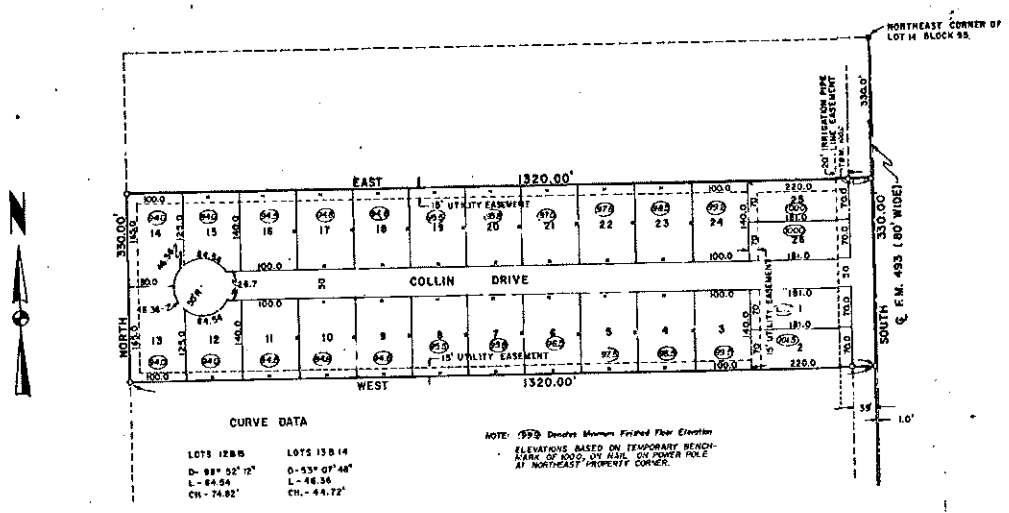
Before me, a notary public in and for the state of Florida, on this day personally appeared SUJEY GALLARDO, not joined herein by my spouse as the property herein conveyed does not constitute any part of our homestead, who proved to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 10th day of April, 2015.

ASHLEY D. LINDER
MY COMMISSION # FF 023499
EXPIRES: October 3, 2017
Bonded Thru Notary Public Underwriters

Ashley D. Linder
Notary Public, State of Florida

PREPARED IN THE LAW OFFICE OF:
PRESTIA & ORNELAS
P. O. Box 876
Edinburg, Texas 78540-0876
(956) 383-6251

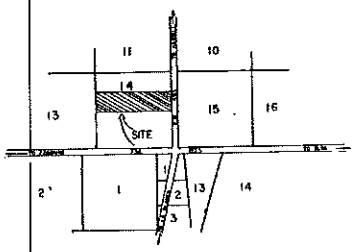


CURVE DATA

LOTS 12 & 13	LOTS 13 & 14
D= 88° 52' 12"	D= 53° 07' 48"
L= 84.54	L= 46.36
CH= 76.82'	CH.= 44.72'

NOTE: 993 Denotes Minimum Finished Floor Elevation
ELEVATIONS BASED ON TEMPORARY BENCH-MARK OF 1000.00' ON R.&R. GUY POWER POLE AT NORTHEAST PROPERTY CORNER.

PLAT OF
COLLIN SUBDIVISION
SCALE 1" = 100'



APPROVED FOR ACCEPTANCE AND AUTHORIZATION FOR RECORDING
by [illegible] July 13 1983

QUANTITY OF RUNOFF CALCULATION
TOTAL Q = AIR/T
P = 5
A = 2
R = 10
T = 0.85
Q = (10)(1.0)(2)/0
Q = 5.0 c.f.s.

100 Year storm: This subdivision lies within Zone C area of minimal flooding, having the lowest insurance risk. This does not lie within a recognized 100 year flood plain.

SWIMMER HIGH WATER ELEVATION 99.0

FILED
JUL 19 1983

CHECKED FOR DRAINAGE
BY: [illegible]

COLLIN SUBDIVISION

OWNERS STATEMENT AND DEDICATION

STATE OF TEXAS }
COUNTY OF HIDALGO }

KNOW ALL MEN BY THESE PRESENTS that the undersigned owner of the land described by this plat, being a subdivision of

The South Ten (S 10) acres of the North Twenty (N 20) acres of Lot Fourteen (14), Block Ninety-five (95), Missouri-Texas Land & Irrigation Company's Subdivision of lands in the Las Mesteñas Grant, Hidalgo County, Texas, as shown by the map of said Subdivision of record in Volume 1, Page 29, Map Records of Hidalgo County, Texas, as such lot has been resubdivided by J. C. Engelman, Jr., according to the plat of the J. C. Engelman, Jr. Resubdivision of Block 93 and the East half of Block 94, of record in Volume 5, Page 42, Map Records of Hidalgo County, Texas.

does hereby make subdivision of said property and designate such subdivision as COLLIN SUBDIVISION, a subdivision subdivided in the following manner:

Lots 1 thru 26

COLLIN DRIVE is hereby dedicated to the County of Hidalgo forever as a public road and for utilities.

UTILITY EASEMENTS, 15 feet wide, are hereby dedicated to the public for gas, water, sewer, electric and communication facilities over Northern 15 feet, the Southern 15 feet and the Western 15 feet of the land herein subdivided and along the rear 15 feet of Lots 2 and 25, as shown on this plat.

Executed this day of September, 1982.

Claud Lockingbill
Claud Lockingbill

STATE OF TEXAS }
COUNTY OF HIDALGO }

Before me, the undersigned Notary on this day personally appeared Claud Lockingbill, known to me to be the person whose name is subscribed to in the foregoing instrument and acknowledged to me that the same was his act and deed for the purposes and consideration therein expressed, and in capacity therein stated.

Given under my hand and seal of office, this day of September, 1982.

Recorded in Book 23 Page 97 of the map records of Hidalgo County, Texas
Weldon Hood, Inc.
County Surveyor

SURVEYORS CERTIFICATE

This is to certify that I, George E. Stourton, R.S., a Public Surveyor of the State of Texas, have surveyed and platted the subdivision shown hereon from an acutal survey on the ground, made under my direction. All corners are properly marked as shown on this plat and this plat correctly represents that survey made under my direction. Dimensions are U.S. feet, Geographical bearings.

George E. Stourton
Public Surveyor No. 3911

Items not shown hereon:

Easements and reservations as may be reflected by the map and plat of record in Volume 1, Page 29, and Volume 5, Page 42, Records of Hidalgo County, Texas.

Rights, rules, regulations, easements and liens in favor of Engelman Irrigation District No. 1.

Easement for electrical powerline in favor of Central Power and Light Company, dated January 2, 1930, recorded in Volume 325, Page 359, Deed Records of Hidalgo County, Texas.

Easements for water pipeline as set forth in instrument dated March 25, 1973, to North Alamo Water Supply Corporation, recorded in Volume 1413, Page 673, Deed Records of Hidalgo County, Texas

Easement for roadway purposes as shown by re-arrangement deed from Lucy Shattuck Haynes, et in Hidalgo County, Texas, dated December 5, 1930, recorded in Volume 740, Page 487, Deed Records of Hidalgo

Restrictions, reservations etc. as shown by deed from J. C. Engelman, Jr. to J. C. Shattuck and wife, dated March 22, 1939, recorded in Volume 298, Page 269, Deed Records of Hidalgo County, Texas.

APPROVED BY ENGLEMAN IRRIGATION DISTRICT NO. 1.

This plat is approved by Engelman Irrigation District No. 1 on this 13th day of July, 1983.

BY [illegible]

STATE OF TEXAS }
COUNTY OF HIDALGO }

Before me, the undersigned Notary on this day personally appeared Claud Lockingbill, known to me to be the person whose name is subscribed to in the foregoing instrument, and acknowledged to me that the same was his act and deed for the purposes and consideration therein expressed, and in capacity therein stated.

Given under my hand and seal of office, this 13th day of July, 1983.

Notary Public in and for Hidalgo County, Texas

DSS DELTA SYSTEMS SERVICES
Architects • engineers • surveyors

VOL. 23 PG. 97

VOL. 23 PG. 97

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 11-1476

HIDALGO COUNTY
CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		NAWS
Date Approved:	/ /	11/12/15

Upon the application of:

Name: Antonio Plaza

Address: 5006 Inca Dr.
San Juan TX
78589

Phone: 972-800 1628

Water Supplier: North Alamo Water S.C.

Utility Provider: [X] M.V.E.C. [ ] AEP

Account/ESI No.: # 214079-002

[ ] Temporary Pole [X] Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

El Charro lot 5 Blk 7

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on _____, 20____, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

~~The land was not subdivided after September 1, 1995, and water service is available within 750 feet of the land.~~

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.

Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
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956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 (4)

Application No: 4-14776

AFFIDAVIT
TO APPLY TO THE COUNTY OF HIDALGO
FOR CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[*Note: To be eligible, the land must not have been subdivided after September 1, 1995.*]

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared

Antonio Plaza ,

Known to me [*or* proved to me in the oath of _____ *or* through Commercial DL **(*description of federal or state government ID card with photograph and signature*)], who swore on oath that the following two statements are true:**

1. **"I am requesting utility service to the following described land:**

5006 Inca Dr. San Juan, TX 78589."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. **"The land described above has been sold or conveyed to me."**

AND [*strike through the statement below that does not apply*]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

_____ **(Signature)**

SUBSCRIBED AND SWORN TO before me on 24th September, 2015, **to certify which, witnesses my hand and seal of office.**

_____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

NOTARY PUBLIC
Lluvia C. Gutierrez
State of Texas
My Commission Expires January 30, 2019

Chapter 232 Texas LGC Application

APPLICATION NO: 4-14776
Aug. 24, 2015

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

E4000-00-007-0005-01

[1] OWNER: PLAZA, ANTONIO & ANA BERTHA

9830 BOWMAN BLVD.
DALLAS, TX 75220

Telephone No. -

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: MOVED BUILDING
01- RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 1,853 Sq. Ft.

[6] USE OF BUILDING: RESD. ZONE -B

[7] LEGAL DESC./NAME OF SUBDIVISION
EL CHARRO S25'-LOT 5 & ALL LOT
BLK 7

LOCATION: 0 I RD. & MINNESOTA

[8] SEWAGE: PUBLI ✓

[9] CONSTRUCTION TYPE: BRIC

[10] EST. COST OF CONST.: $80,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
FRONT:25' BACK:15' SIDES:6'
MINIMUM ELEV. 18" ABOVE NATURAL GROUND

Prepared by — Date: 8/24/15

E. Ceballos — Approved by — Date: 8/24/15

Signature of Owner or Applicant — Date: 8-24-15

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 480334 Pct: 4

Community No.: 0425C

Certification of Elevation Required: ____ YES ____ NO ____ BFE ✓

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

2588149

f confidentiality rights: If you are a natural person, you may remove or strike any or all of the ng information from any instrument that transfers an interest in real property before it is filed for d in the public records: your Social Security number or your driver's license number.

WARRANTY DEED

Date: February 13, 2015

Grantor: ARASELLY G. HERNANDEZ, as her sole and separate property

Grantor's Mailing Address: 506 South 2nd Street
La Porte, Texas 77571
Harris County

Grantees: ANTONIO PLAZA and wife, ANA BERTHA PLAZA

Grantees' Mailing Address: 9830 Bowman Blvd.
Dallas, Texas 75220
Dallas County

Consideration: Ten Dollars ($10.00) and other good and valuable consideration.

Property (including any improvements):
The South 25 feet of Lot Number Five (5) and all of Lot Number Six (6), Block Number Seven (7), EL CHARRO SUBDIVISION UNIT NUMBER ONE (1), in Hidalgo County, Texas, as per map or plat recorded in Volume 19, Page 102, Map Records of Hidalgo County, Texas.

Reservations from Conveyance and Exceptions to Conveyance and Warranty:

SUBJECT TO any and all easements and restrictions of record, if any.

Grantor, for the consideration and subject to the reservations from conveyance and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee all of Grantor's interest in the property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the reservations from conveyance and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

ARASELLY G. HERNANDEZ, as her sole and separate property

This instrument was prepared based on information furnished by the parties, and no independent title search has been made.

{Certificate of Acknowledgment}

STATE OF TEXAS *

COUNTY OF HARRIS *

Before me, a notary public in and for the state of Texas, on this day personally appeared ARASELLY G. HERNANDEZ, as her sole and separate property, who proved to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

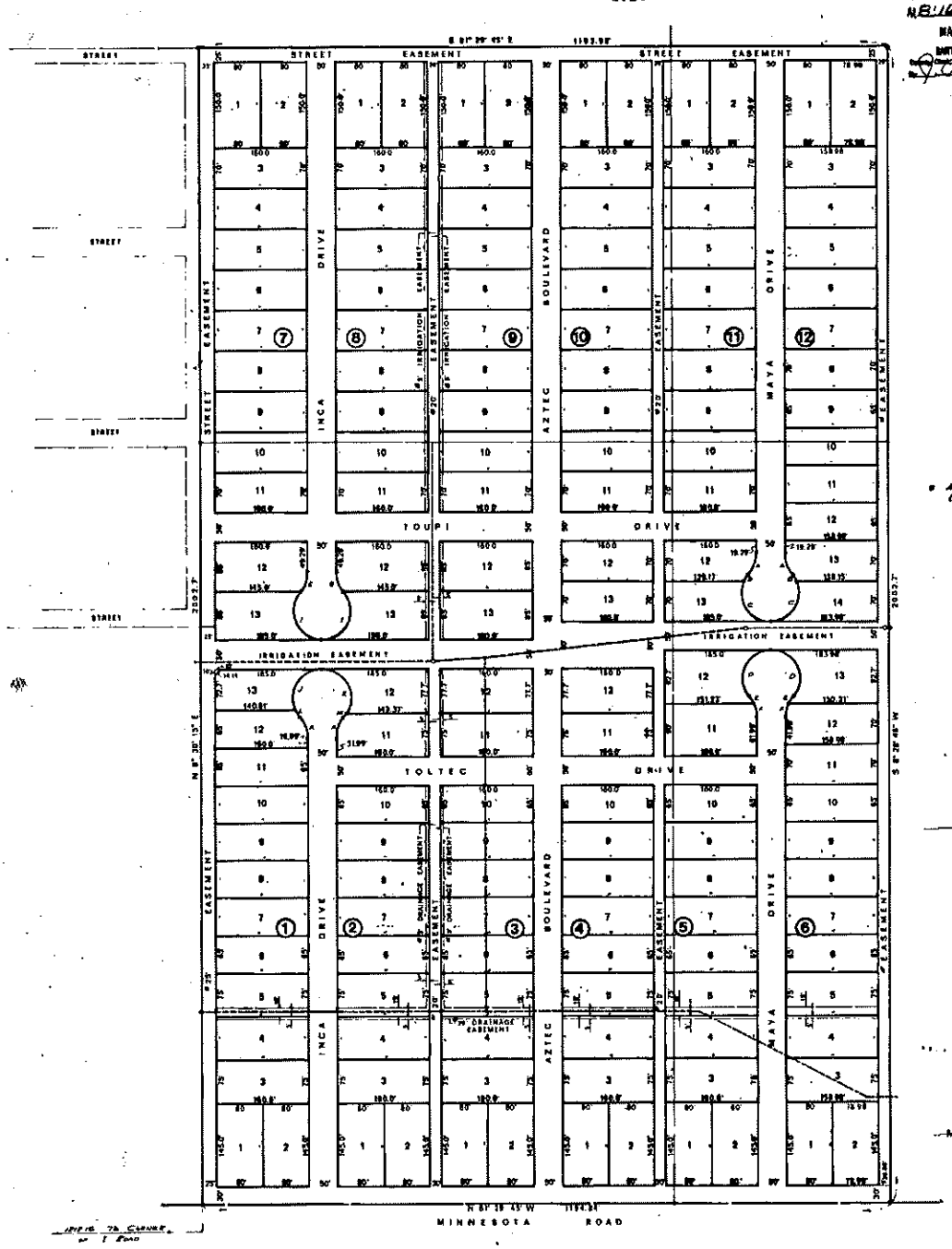
Given under my hand and seal of office this 13th day of Feb, 2015.

NEREIDA LOPEZ NOTARY PUBLIC STATE OF TEXAS EXPIRES 05-10-2016

Notary Public, State of Texas

PREPARED IN THE LAW OFFICE OF:
PRESTIA & ORNELAS
P. O. Box 876
Edinburg, Texas 78540-0876
(956) 383-6251

FILED FOR RECORD THIS DATE
At 8:11 o'clock a. M.
MAR 10 1976
BARTON BALDWIN
County Clerk, Hidalgo County, Texas
By [illegible] Deputy



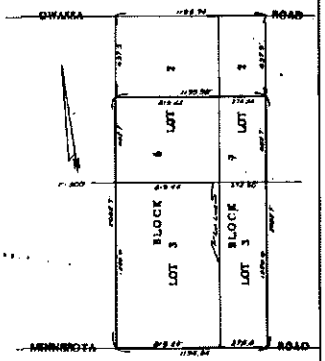


* ALLEY, UTILITY, IRRIGATION, & DRAINAGE EASEMENT

APPROVED FOR RECORDING
BY
COMMISSIONERS' COURT
This the 8th day of March, 19 76
BARTON BALDWIN, County Clerk
Hidalgo County, Texas
By: Delia Longoria Deputy

CURVE DATA

CURVE	RADIUS	LENGTH	CENTRAL ANGLE
C1	200.00'	314.16'	90°00'00"
C2	200.00'	314.16'	90°00'00"
C3	200.00'	314.16'	90°00'00"
C4	200.00'	314.16'	90°00'00"
C5	20.00'	31.42'	90°00'00"
C6	20.00'	31.42'	90°00'00"
C7	20.00'	31.42'	90°00'00"
C8	20.00'	31.42'	90°00'00"



SCHEMATIC OF LOTS 2 & 3, BLOCKS 6 & 7, JOHN CLOSNER SUBDIVISION, HIDALGO COUNTY, TEXAS.

EL CHARRO SUBDIVISION

BEING A SUBDIVISION OF THE SOUTH 682.7 FEET OF LOT 2 AND ALL OF LOT 3 IN BLOCK 6, AND THE SOUTH 682.7 FEET OF LOT 2 AND ALL OF LOT 3, BLOCK 7, JOHN CLOSNER SUBDIVISION, HIDALGO COUNTY, TEXAS.

STATE OF TEXAS:
COUNTY OF HIDALGO:
KNOW ALL MEN BY THESE PRESENTS:

THAT "TROPIC VALLEY CORPORATION", OWNER OF THE ABOVE DESCRIBED PROPERTY, DO HEREBY ADOPT, DEDICATE, AND CONFIRM THE FOREGOING MAP AND DO HEREBY DEDICATE TO THE PUBLIC ALL STREETS, ALLEYS, WATER COURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED.

2-24-76
DATE

ROBERT P. POOL, III, PRESIDENT

APPROVED
FOR RECORDING
Hidalgo Co. Right of Way Dept.
By [illegible]
Date 3-5-76

STATE OF TEXAS:
COUNTY OF HIDALGO:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ROBERT P. POOL III KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN STATED,

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE 26th DAY OF February A.D., 1976.

NOTARY PUBLIC IN AND FOR
HIDALGO COUNTY, TEXAS

Recorded in Book 19 Page 102
of the map records of Hidalgo
County, Texas
Charles L. Belden
County Surveyor

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS MAP IS TRUE AND CORRECTLY MADE AND IS PREPARED FROM AN ACTUAL SURVEY ON THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND, AND FURTHER CERTIFY THAT PROPER ENGINEERING HAS BEEN GIVEN TO THIS MAP.

2-24-76
DATE

RHO, PROFESSIONAL ENGINEER #24164

VOL. 19 PAGE 102

AI-52125 **County Treasurer** **5. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Fred Zamarripa,
TREASURER'S OFFICE

Department: TREASURER'S OFFICE

Information

CAPTION

Approval of Hidalgo County Monthly Investment Reports for July, August & September 2015.

BACKGROUND

Fiscal Impact

Attachments

July 2015
August 2015
September 2015

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/04/2015 04:11 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Fred Zamarripa		Started On: 11/04/2015 04:03 PM
Final Approval Date: 11/13/2015		

County of Hidalgo, Texas
Monthly Investment Report
For the month ending July 31, 2015

This report is made in accordance with provisions of Government Code 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions for county funds to the Commissioners' Court. The investments held in Hidalgo County's portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies.

Cash Availability

Cash balances are monitored with Lone Star National Bank on a daily basis, in which available cash is determined for investments to be made by 9:30 a.m. of the next working day.

Summary

The total interest income earned for the month ending July 31, 2015 - **$ 52,575.86**

January	42,977.89
February	44,696.62
March	53,523.73
April	52,963.16
May	54,218.09
June	51,693.71
July	52,575.86
August	
September	
October	
November	
December	
Grand Total	$ 352,649.06

Norma G. Garcia, CIO
Hidalgo County Treasurer

County of Hidalgo, Texas
Office of the County Treasurer
Summary Report on Investments
For the month ending July 31, 2015

	FUND	BOOK VALUE	MARKET VALUE
Ending Values			
	General	126,000,000.00	126,042,275.38
	Special Revenue	24,000,000.00	24,003,187.13
	Debt Service	16,797,000.00	16,799,219.90
	Capital Projects	25,984,970.00	25,988,420.71
	Proprietary	-	-
	Tax Office	4,401,583.27	4,401,977.18
Total Ending Values		197,183,553.27	197,235,080.30
Beginning Values			
	General	134,000,000.00	134,041,759.23
	Special Revenue	24,000,000.00	24,001,257.19
	Debt Service	16,867,000.00	16,868,996.28
	Capital Projects	29,484,970.00	29,488,476.25
	Proprietary	-	-
	Tax Office	9,606,472.26	9,607,245.57
Total Beginning Values		213,958,442.26	214,007,734.52
Change in Values			
	General	(8,000,000.00)	(7,999,483.85)
	Special Revenue	-	1,929.94
	Debt Service	(70,000.00)	(69,776.38)
	Capital Projects	(3,500,000.00)	(3,500,055.54)
	Proprietary	-	-
	Tax Office	(5,204,888.99)	(5,205,268.39)
Total Change in Values		(16,774,888.99)	(16,772,654.22)

Weighted Average Maturity in Days	83.72
Interest Income Earned this Month	52,575.86
Overall Yield of Portfolio	0.36%
Interest Received this Month	1,048.83
Accrued Interest at the End of Month	51,527.03

County of Hidalgo, Texas
Office of the County Treasurer
Schedule of Interest Reported
For the month ending July 31, 2015

Investments	January '15	February '15	March '15	April '15	May '15	June '15
Accrued interest for month	42,613.85	44,095.77	52,867.77	50,828.86	52,686.31	49,292.26
Interest received (within month investments)	20.02	-	-	119.80	-	-
Interest received (previous month investments)	34.93	377.90	158.31	1,246.13	889.70	1,791.31
Total interest income earned for month	42,668.80	44,473.67	53,026.08	52,194.79	53,576.01	51,083.57

	July '15	August '15	September '15	October '15	November '15	December '15
Accrued interest for month	51,527.03					
Interest received (within month investments)	69.37					
Interest received (previous month investments)	472.10					
Total interest income earned for month	52,068.50	-	-	-	-	-

County of Hidalgo, Texas
Office of the County Treasurer
Financial Investment Report
For the month ending July 31, 2015

7/31/2015

Type	Fund Name	Fund #	Investment Number	Purchase Date	Maturity Date	Term	Days in Term	Days till Mat.	Par	WAM	Interest Rate	Accrued Int in mth	Yield	Book Value	Market Value	Institution
											*		*		*	
Pool	Capital Project	- - -	TXT01480860	12/17/14	08/01/15	227	227	1	25,984,970.00	25,984,970.00	0.16%	3,450.71	25,856.82	25,984,970.00	25,988,420.71	Texas CLASS
Pool	Debt Service	- - -	TXT01172054	09/05/14	08/01/15	330	330	1	2,514,000.00	2,514,000.00	0.16%	323.13	3,636.69	2,514,000.00	2,514,323.13	Texas CLASS
Pool	Debt Service	- - -	TXT01812954	04/03/15	08/01/15	120	120	1	6,871,000.00	6,871,000.00	0.16%	912.47	3,614.33	6,871,000.00	6,871,912.47	Texas CLASS
Pool	Debt Service	- - -	TXT01899670	04/30/15	08/01/15	93	93	1	7,412,000.00	7,412,000.00	0.16%	984.30	3,021.66	7,412,000.00	7,412,984.30	Texas CLASS
Pool	General Fund	1100	TXT01537229	01/07/15	08/01/15	206	206	1	16,000,000.00	16,000,000.00	0.16%	2,124.76	14,448.22	16,000,000.00	16,002,124.76	Texas CLASS
Pool	General Fund	1100	1125197	02/05/15	08/01/15	177	177	1	3,000,000.00	3,000,000.00	0.15%	759.96	2,182.19	3,000,000.00	3,000,759.96	Lone Star Pool
Pool	General Fund	1100	1128546	02/18/15	08/01/15	164	164	1	32,000,000.00	32,000,000.00	0.14%	3,931.74	20,129.32	32,000,000.00	32,003,931.74	Lone Star Pool
CD	General Fund	1100	45211565	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211569	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211570	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211571	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211572	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211573	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211574	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211575	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211576	11/20/13	11/20/15	730	619	112	5,000,000.00	560,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45213562	11/20/14	11/21/16	732	254	479	5,000,000.00	2,395,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213564	11/20/14	11/21/16	732	254	479	5,000,000.00	2,395,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213565	11/20/14	11/21/16	732	254	479	5,000,000.00	2,395,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213566	11/20/14	11/21/16	732	254	479	5,000,000.00	2,395,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213843	01/21/15	01/20/16	364	192	173	5,000,000.00	865,000,000.00	0.40%	1,698.63	19,945.21	5,000,000.00	5,001,698.63	Lone Star National
CD	General Fund	1100	45213844	01/21/15	01/20/16	364	192	173	5,000,000.00	865,000,000.00	0.40%	1,698.63	19,945.21	5,000,000.00	5,001,698.63	Lone Star National
Pool	Motor Vehicle	1100	TXT02114333	07/08/15	08/05/15	28	24	5	682,658.27	3,413,291.35	0.16%	70.39	83.79	682,658.27	682,728.66	Texas CLASS
Pool	Motor Vehicle	1100	TXT02137156	07/15/15	08/12/15	28	17	12	810,082.89	9,720,994.68	0.16%	59.56	99.43	810,082.89	810,142.45	Texas CLASS
Pool	Motor Vehicle	1100	TXT02164486	07/23/15	08/19/15	27	9	19	616,943.46	11,721,925.74	0.16%	24.29	73.02	616,943.46	616,967.75	Texas CLASS
Pool	Motor Vehicle	1100	TXT02182948	07/29/15	08/26/15	28	3	26	541,898.65	14,089,364.90	0.16%	7.21	66.51	541,898.65	541,905.86	Texas CLASS
Pool	Special Inventory	1246	TXT01881313	04/24/15	08/01/15	99	99	1	825,000.00	825,000.00	0.16%	109.61	358.03	825,000.00	825,109.61	Texas CLASS
Pool	Special Inventory	1246	TXT02059193	06/19/15	08/01/15	43	43	1	925,000.00	925,000.00	0.16%	122.85	174.36	925,000.00	925,122.85	Texas CLASS
Pool	Special Revenue	- - -	TXT02054775	06/18/15	08/01/15	44	44	1	22,000,000.00	22,000,000.00	0.15%	2,921.51	3,978.08	22,000,000.00	22,002,921.51	Texas CLASS
Pool	Special Revenue	1297	TXT02054776	06/18/15	08/01/15	44	44	1	2,000,000.00	2,000,000.00	0.16%	265.62	385.75	2,000,000.00	2,000,265.62	Texas CLASS
	TOTALS								197,183,553.27	16,508,477,546.67		51,527.03	873,710.94	197,183,553.27	197,235,080.30	

* (Average) with pools, investment rates change daily
- - - indicates more than one account number for that fund

Avg. yield	WAM
0.36%	83.72

County of Hidalgo, Texas
Monthly Investment Report
For the month ending August 31, 2015

This report is made in accordance with provisions of Government Code 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions for county funds to the Commissioners' Court. The investments held in Hidalgo County's portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies.

Cash Availability

Cash balances are monitored with Lone Star National Bank on a daily basis, in which available cash is determined for investments to be made by 9:30 a.m. of the next working day.

Summary

The total interest income earned for the month ending August 31, 2015 - **$ 50,909.53**

January	42,977.89
February	44,696.62
March	53,523.73
April	52,963.16
May	54,218.09
June	51,693.71
July	52,575.86
August	50,909.53
September	
October	
November	
December	
Grand Total	$ 403,558.59

Norma G. Garcia, CIO
Hidalgo County Treasurer

County of Hidalgo, Texas
Office of the County Treasurer
Summary Report on Investments
For the month ending August 31, 2015

	FUND	BOOK VALUE	MARKET VALUE
Ending Values			
	General	112,000,000.00	112,041,573.80
	Special Revenue	22,000,000.00	22,003,271.47
	Debt Service	-	-
	Capital Projects	22,984,970.00	22,988,387.89
	Proprietary	-	-
	Tax Office	5,257,246.68	5,257,763.21
Total Ending Values		162,242,216.68	162,290,996.37
Beginning Values			
	General	126,000,000.00	126,042,275.38
	Special Revenue	24,000,000.00	24,003,187.13
	Debt Service	16,797,000.00	16,799,219.90
	Capital Projects	25,984,970.00	25,988,420.71
	Proprietary	-	-
	Tax Office	4,401,583.27	4,401,977.18
Total Beginning Values		197,183,553.27	197,235,080.30
Change in Values			
	General	(14,000,000.00)	(14,000,701.58)
	Special Revenue	(2,000,000.00)	(1,999,915.66)
	Debt Service	(16,797,000.00)	(16,799,219.90)
	Capital Projects	(3,000,000.00)	(3,000,032.82)
	Proprietary	-	-
	Tax Office	855,663.41	855,786.03
Total Change in Values		(34,941,336.59)	(34,944,083.93)

Weighted Average Maturity in Days	87.15
Interest Income Earned this Month	50,909.53
Overall Yield of Portfolio	0.38%
Interest Received this Month	2,129.84
Accrued Interest at the End of Month	48,779.69

County of Hidalgo, Texas
Office of the County Treasurer
Schedule of Interest Reported
For the month ending August 31, 2015

Investments	January '15	February '15	March '15	April '15	May '15	June '15
Accrued interest for month	42,613.85	44,095.77	52,867.77	50,828.86	52,686.31	49,292.26
Interest received (within month investments)	20.02	-	-	119.80	-	-
Interest received (previous month investments)	34.93	377.90	158.31	1,246.13	889.70	1,791.31
Total interest income earned for month	42,668.80	44,473.67	53,026.08	52,194.79	53,576.01	51,083.57

	July '15	August '15	September '15	October '15	November '15	December '15
Accrued interest for month	51,527.03	48,779.69				
Interest received (within month investments)	69.37	-				
Interest received (previous month investments)	472.10	1,553.12				
Total interest income earned for month	52,068.50	50,332.81	-	-	-	-

County of Hidalgo, Texas
Office of the County Treasurer
Financial Investment Report
For the month ending August 31, 2015

8/31/2015

Type	Fund Name	Fund #	Investment Number	Purchase Date	Maturity Date	Term	Days in Term	Days till Mat.	Par	WAM	Interest Rate	Accrued Int in mth	Yield	Book Value	Market Value	Institution
											*		*		*	
Pool	Capital Project	- - -	TXT01480860	12/17/14	09/01/15	258	258	1	22,984,970.00	22,984,970.00	0.17%	3,417.89	27,928.44	22,984,970.00	22,988,387.89	Texas CLASS
Pool	General Fund	1100	TXT01537229	01/07/15	09/01/15	237	237	1	13,000,000.00	13,000,000.00	0.17%	1,933.14	14,510.24	13,000,000.00	13,001,933.14	Texas CLASS
Pool	General Fund	1100	1125197	02/05/15	09/01/15	208	208	1	-	-	0.15%	124.05	-	-	124.05	Lone Star Pool
Pool	General Fund	1100	1128546	02/18/15	09/01/15	195	195	1	24,000,000.00	24,000,000.00	0.15%	4,057.69	19,232.88	24,000,000.00	24,004,057.69	Lone Star Pool
CD	General Fund	1100	45211565	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211569	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211570	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211571	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211572	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211573	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211574	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211575	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45211576	11/20/13	11/20/15	730	650	81	5,000,000.00	405,000,000.00	0.55%	2,335.62	55,000.00	5,000,000.00	5,002,335.62	Lone Star National
CD	General Fund	1100	45213562	11/20/14	11/21/16	732	285	448	5,000,000.00	2,240,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213564	11/20/14	11/21/16	732	285	448	5,000,000.00	2,240,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213565	11/20/14	11/21/16	732	285	448	5,000,000.00	2,240,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213566	11/20/14	11/21/16	732	285	448	5,000,000.00	2,240,000,000.00	0.65%	2,760.27	65,178.08	5,000,000.00	5,002,760.27	Lone Star National
CD	General Fund	1100	45213843	01/21/15	01/20/16	364	223	142	5,000,000.00	710,000,000.00	0.40%	1,698.63	19,945.21	5,000,000.00	5,001,698.63	Lone Star National
CD	General Fund	1100	45213844	01/21/15	01/20/16	364	223	142	5,000,000.00	710,000,000.00	0.40%	1,698.63	19,945.21	5,000,000.00	5,001,698.63	Lone Star National
Pool	Motor Vehicle	1100	TXT02210154	08/05/15	09/02/15	28	27	2	669,546.85	1,339,093.70	0.17%	87.39	89.47	669,546.85	669,634.24	Texas CLASS
Pool	Motor Vehicle	1100	TXT02233200	08/12/15	09/09/15	28	20	9	791,708.55	7,125,376.95	0.17%	77.36	105.80	791,708.55	791,785.91	Texas CLASS
Pool	Motor Vehicle	1100	TXT02256374	08/19/15	09/16/15	28	13	16	608,827.92	9,741,246.72	0.17%	39.23	81.36	608,827.92	608,867.15	Texas CLASS
Pool	Motor Vehicle	1100	TXT02286384	08/26/15	09/23/15	28	6	23	537,163.36	12,354,757.28	0.17%	16.20	71.78	537,163.36	537,179.56	Texas CLASS
Pool	Special Inventory	1246	TXT01881313	04/24/15	09/01/15	130	130	1	825,000.00	825,000.00	0.17%	122.68	505.10	825,000.00	825,122.68	Texas CLASS
Pool	Special Inventory	1246	TXT02059193	06/19/15	09/01/15	74	74	1	925,000.00	925,000.00	0.17%	137.63	322.37	925,000.00	925,137.63	Texas CLASS
Pool	Special Inventory	1246	TXT02269959	08/24/15	09/01/15	8	8	1	900,000.00	900,000.00	0.18%	36.04	35.51	900,000.00	900,036.04	Texas CLASS
Pool	Special Revenue	- - -	TXT02054775	06/18/15	09/01/15	75	75	1	22,000,000.00	22,000,000.00	0.17%	3,271.47	7,770.82	22,000,000.00	22,003,271.47	Texas CLASS
	TOTALS								162,242,216.68	14,140,195,444.65		48,779.69	866,256.52	162,242,216.68	162,290,996.37	

* (Average) with pools, investment rates change daily
- - - indicates more than one account number for that fund

Avg. yield	WAM
0.38%	87.15

County of Hidalgo, Texas
Monthly Investment Report
For the month ending September 30, 2015

This report is made in accordance with provisions of Government Code 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions for county funds to the Commissioners' Court. The investments held in Hidalgo County's portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies.

Cash Availability

Cash balances are monitored with Lone Star National Bank on a daily basis, in which available cash is determined for investments to be made by 9:30 a.m. of the next working day.

Summary

The total interest income earned for the month ending September 30, 2015 - **$ 48,454.61**

January	42,977.89
February	44,696.62
March	53,523.73
April	52,963.16
May	54,218.09
June	51,693.71
July	52,575.86
August	50,909.53
September	48,454.61
October	
November	
December	
Grand Total	$ 452,013.20

Norma G. Garcia, CIO
Hidalgo County Treasurer

County of Hidalgo, Texas
Office of the County Treasurer
Summary Report on Investments
For the month ending September 30, 2015

	FUND	BOOK VALUE	MARKET VALUE
Ending Values			
	General	96,000,000.00	96,039,043.65
	Special Revenue	24,000,000.00	24,003,657.35
	Debt Service	-	-
	Capital Projects	18,480,000.00	18,482,952.32
	Proprietary	-	-
	Tax Office	4,779,417.25	4,780,016.62
Total Ending Values		143,259,417.25	143,305,669.94
Beginning Values			
	General	112,000,000.00	112,041,573.80
	Special Revenue	22,000,000.00	22,003,271.47
	Debt Service	-	-
	Capital Projects	22,984,970.00	22,988,387.89
	Proprietary	-	-
	Tax Office	5,257,246.68	5,257,763.21
Total Beginning Values		162,242,216.68	162,290,996.37
Change in Values			
	General	(16,000,000.00)	(16,002,530.15)
	Special Revenue	2,000,000.00	2,000,385.88
	Debt Service	-	-
	Capital Projects	(4,504,970.00)	(4,505,435.57)
	Proprietary	-	-
	Tax Office	(477,829.43)	(477,746.59)
Total Change in Values		(18,982,799.43)	(18,985,326.43)

Weighted Average Maturity in Days	82.85
Interest Income Earned this Month	48,454.61
Overall Yield of Portfolio	0.40%
Interest Received this Month	2,201.92
Accrued Interest at the End of Month	46,252.69

County of Hidalgo, Texas
Office of the County Treasurer
Schedule of Interest Reported
For the month ending September 30, 2015

Investments	January '15	February '15	March '15	April '15	May '15	June '15
Accrued interest for month	42,613.85	44,095.77	52,867.77	50,828.86	52,686.31	49,292.26
Interest received (within month investments)	20.02	-	-	119.80	-	-
Interest received (previous month investments)	34.93	377.90	158.31	1,246.13	889.70	1,791.31
Total interest income earned for month	42,668.80	44,473.67	53,026.08	52,194.79	53,576.01	51,083.57

	July '15	August '15	September '15	October '15	November '15	December '15
Accrued interest for month	51,527.03	48,779.69	46,252.69			
Interest received (within month investments)	69.37	-	83.62			
Interest received (previous month investments)	472.10	1,553.12	493.31			
Total interest income earned for month	52,068.50	50,332.81	46,829.62	-	-	-

County of Hidalgo, Texas
Office of the County Treasurer
Financial Investment Report
For the month ending September 30, 2015

9/30/2015

Type	Fund Name	Fund #	Investment Number	Purchase Date	Maturity Date	Term	Days in Term	Days till Mat.	Par	WAM	Interest Rate	Accrued Int in mth	Yield	Book Value	Market Value	Institution
											*		*		*	
Pool	Capital Project	- - -	TXT01480860	12/17/14	10/01/15	288	288	1	18,480,000.00	18,480,000.00	0.20%	2,952.32	28,769.26	18,480,000.00	18,482,952.32	Texas CLASS
Pool	General Fund	1100	TXT01537229	01/07/15	10/01/15	267	267	1	13,000,000.00	13,000,000.00	0.20%	2,076.78	18,762.42	13,000,000.00	13,002,076.78	Texas CLASS
Pool	General Fund	1100	1128546	02/18/15	10/01/15	225	225	1	8,000,000.00	8,000,000.00	0.18%	2,651.84	8,644.93	8,000,000.00	8,002,651.84	Lone Star Pool
CD	General Fund	1100	45211565	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211569	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211570	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211571	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211572	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211573	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211574	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211575	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45211576	11/20/13	11/20/15	730	680	51	5,000,000.00	255,000,000.00	0.55%	2,260.27	55,000.00	5,000,000.00	5,002,260.27	Lone Star National
CD	General Fund	1100	45213562	11/20/14	11/21/16	732	315	418	5,000,000.00	2,090,000,000.00	0.65%	2,671.23	65,178.08	5,000,000.00	5,002,671.23	Lone Star National
CD	General Fund	1100	45213564	11/20/14	11/21/16	732	315	418	5,000,000.00	2,090,000,000.00	0.65%	2,671.23	65,178.08	5,000,000.00	5,002,671.23	Lone Star National
CD	General Fund	1100	45213565	11/20/14	11/21/16	732	315	418	5,000,000.00	2,090,000,000.00	0.65%	2,671.23	65,178.08	5,000,000.00	5,002,671.23	Lone Star National
CD	General Fund	1100	45213566	11/20/14	11/21/16	732	315	418	5,000,000.00	2,090,000,000.00	0.65%	2,671.23	65,178.08	5,000,000.00	5,002,671.23	Lone Star National
CD	General Fund	1100	45213843	01/21/15	01/20/16	364	253	112	5,000,000.00	560,000,000.00	0.40%	1,643.84	19,945.21	5,000,000.00	5,001,643.84	Lone Star National
CD	General Fund	1100	45213844	01/21/15	01/20/16	364	253	112	5,000,000.00	560,000,000.00	0.40%	1,643.84	19,945.21	5,000,000.00	5,001,643.84	Lone Star National
Pool	Motor Vehicle	1100	TXT02333442	09/10/15	10/07/15	27	21	7	838,860.13	5,872,020.91	0.20%	95.28	122.43	838,860.13	838,955.41	Texas CLASS
Pool	Motor Vehicle	1100	TXT02352532	09/16/15	10/14/15	28	15	14	699,883.85	9,798,373.90	0.20%	57.43	105.93	699,883.85	699,941.28	Texas CLASS
Pool	Motor Vehicle	1100	TXT02380938	09/24/15	10/21/15	27	7	21	590,673.27	12,404,138.67	0.20%	23.17	86.21	590,673.27	590,696.44	Texas CLASS
Pool	Special Inventory	1246	TXT01881313	04/24/15	10/01/15	160	160	1	825,000.00	825,000.00	0.20%	131.80	712.44	825,000.00	825,131.80	Texas CLASS
Pool	Special Inventory	1246	TXT02059193	06/19/15	10/01/15	104	104	1	925,000.00	925,000.00	0.20%	147.93	519.22	925,000.00	925,147.93	Texas CLASS
Pool	Special Inventory	1246	TXT02269959	08/24/15	10/01/15	38	38	1	900,000.00	900,000.00	0.20%	143.76	184.59	900,000.00	900,143.76	Texas CLASS
Pool	Special Revenue	- - -	TXT02054775	06/18/15	10/01/15	105	105	1	22,000,000.00	22,000,000.00	0.20%	3,514.53	12,467.67	22,000,000.00	22,003,514.53	Texas CLASS
Pool	Special Revenue	1297	TXT02361855	09/18/15	10/01/15	13	13	1	2,000,000.00	2,000,000.00	0.21%	142.82	146.24	2,000,000.00	2,000,142.82	Texas CLASS
	TOTALS								143,259,417.25	11,869,204,533.48		46,252.69	866,124.07	143,259,417.25	143,305,669.94	

* (Average) with pools, investment rates change daily
- - - indicates more than one account number for that fund

Avg. yield	WAM
0.40%	82.85

AI-52231 **Monthly Fee Reports** **6. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Norma Martinez, DISTRICT CLERK

Submitted By: Norma Martinez, DISTRICT CLERK

Department: DISTRICT CLERK

Information

CAPTION

District Clerk Oct 2015 Fee Monthly Report $533,456.52

BACKGROUND

Fiscal Impact

Attachments

Oct 2015 Fee Monthly Report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 11:53 AM
Ivan Cantu	Ivan Cantu	11/12/2015 01:17 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Norma Martinez Started On: 11/10/2015 03:58 PM

Final Approval Date: 11/13/2015

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 1 OF 3

FOR THE MONTH OF OCTOBER 2015

	# OF CASES				
DISTRICT COURT FEES (LGC 133.151(a)(1)&(a)(2))					
DIVORCE & FAMILY LAW CASES	# 290	Cases To Report	= $ 12,934.56		
PARTIAL PAYMENT				1100-207-20-000-051-0-000	$ 12,934.56
OTHER THAN DIVORCE/FAMILY	# 531	Cases To Report	= $ 26,447.43		
PARTIAL PAYMENT				1100-207-20-000-052-0-000	$ 26,447.43
INDIGENT LEGAL SERVICES (LGC 133.152 (a)(1)-(2))					
DIVORCE & FAMILY LAW CASES	# 351	Actions To Report	= $ 1,746.33		
PARTIAL PAYMENT					
OTHER THAN DIVORCE/FAMILY	# 623	Actions To Report	= $ 6,184.50		
PARTIAL PAYMENT				1100-207-20-000-050-0-000	$ 7,930.83
JUDICIAL SUPPORT FEE (LGC 133.154) @37.00AFTER 12/1/05	# 0	Cases To Report	= $ -		
PARTIAL PAYMENT					
JUDICIAL SUPPORT FEE (LGC 133.154) @$42.00AFTER 1/1/08	# 818	Cases To Report	= $ 34,173.82		
PARTIAL PAYMENT				1100-207-20-000-055-0-000	$ 34,173.82
FAMILY PROTECTION FEE (GC 51.961) AFTER 6/15/07@$15.00				1100-341-10-090-011-0-000	$ 3,435.00

$50<=10, $75(11-25), $100(26-100), $125(101-500), $150(501-1000) $200>1000

CLERK COST (GC 51.317(b)(1)&(b-1))	$ 41,119.02			
OTHER CLERK COST (GC51.317-319)	$ 40,821.95	$ 81,940.97		
TIME PAYMENT (LGC 133.103) @$10.00		$ 1,289.75		
PHOTO & CERTIFIED COPIES (GC 51.318(b)(7)-(8))		$ 26,461.00		
OTHER FEES: REGISTRY ADMINISTRATION FEE (LGC 117.055)		$ 1,318.00		
REGISTRY ADMINISTRATION INTEREST (LGC 117.054)		$ 128.71		
NSF CHECK FEE (LGC 118.141)		$ -		
STOP PAYMENT CHARGE (LGC 118.141 (b)(1)-(2))		$ -		
TOTAL CLERK'S FEES			1100-341-10-090-001-0-000	$ 111,138.43
INTEREST EARNED FOR THE MONTH OF OCTOBER 2015			1100-361-11-000-005-0-000	$ -
COURT FEES: DISTRICT ATTORNEY (CCP 102.008)			1100-341-10-090-007-0-000	$ 352.12
DISTRICT ATTORNEY BOND FORFEITURES COMMISSIONS (GC 41.005)			1100-341-10-090-008-0-000	$ 2,597.66
PROTECTIVE ORDER (D.A. FEES, FC 71.04) @$150.00			1100-341-10-000-003-0-000	$ -
TIME PAYMENT ADMINISTRATION OF JUSTICE (LGC 133.103) @$ 2.50			1100-341-10-090-002-0-000	$ 322.44
TIME PAYMENT (LGC 133.103) @ $12.50			1100-207-20-000-005-0-000	$ 1,612.19
LOCAL (CRIMINAL) TRANSACTION FEE (CCP 102.072)@$2.00			1100-341-10-090-003-0-000	$ 2,372.00
APPELLATE JUD. SYS. FUND (GC 22.2141) @$5.00			1100-207-20-000-001-0-000	$ 3,387.17
STATEWIDE E-FILING FEE (GC.51.851) 9/1/13 @ $20.00			1100-207-20-000-068-0-000	$ 26,301.49
MASTER COURT FEES (14.82gFC) @$7.00			1100-341-10-090-004-0-000	$ -
JURY FEES (CCP 102.004) @$30.00			1100-341-10-090-006-0-000	$ 9,827.15
PASSPORT EXECUTION FEE @$25.00			1100-341-10-090-013-0-000	$ 800.00
PASSPORT PHOTO FEE @$15.00			1100-341-10-090-014-0-000	$ 180.00
RECORDS ARCHIVE AND PRESERVATION FEE (GC 51.305) 6/01/09 @ $5.00			1100-341-10-090-015-0-000	$ 9,241.04
DOMESTIC RELATIONS OFFICE FEE (FC 203.005)			1100-341-10-090-016-0-000	$ 3,737.52
E-FILING TRANSACTION FEE (GC 72.031) 1/1/14 @ $2.00			1100-341-10-090-018-0-000	$ 14,254.00
TAX A/C SCOFFLAW FEE (TC 502.010 (f)) @ $20.00			1100-341-10-140-050-0-000	$ 2,327.87
SHERIFF FEES (CCP 102.011) $ 19,878.96				
SHERIFF FEES (HCSO) $ 2,909.62			1100-342-10-090-001-0-000	$ 22,788.58
CONSTABLE FEES(CCP 102.011) PCT. 1			1100-342-10-291-000-0-000	$ -
PCT. 2			1100-342-10-292-000-0-000	$ 1,991.19
PCT. 3			1100-342-10-293-000-0-000	$ 1,030.68
PCT. 4			1100-342-10-294-000-0-000	$ 2,108.86
PCT. 5			1100-342-10-295-000-0-000	$ -
PUBLIC DEFENSE ATTY'S FEES (CCP 26.05)			1100-351-20-090-001-0-000	$ 15,191.15
FINES (LGC 113.004)			1200-351-10-090-000-0-000	$ 73,575.77
BOND FORFEITURES (CCP 22.16)			1200-352-10-090-001-0-000	$ 36,378.91
PRE-TRIAL DIVERSION PROGRAM FEES (CCP 102.0121 (a))			1225-341-10-090-000-0-000	$ 4,028.62
COURTHOUSE SECURITY FUND (291.008 LGC/102.017 CCP)			1241-341-10-090-001-0-000	$ 4,804.53
# ____ CIVIL FILINGS X $5.00 =	$ 4,051.91			
# ____ FELON. CONV.X $5.00 =	$ 752.62			
# ____ MISD.CONV. X $3.00 =	$ -			
COUNTY RECORDS PRESERVATION (GC 51.708)			1238-341-10-090-001-0-000	$ 8,110.89
COUNTY RECORDS MANAGEMENT & PRESERVATION (GC 51.317/ CCP 102.005)			1236-341-20-090-001-0-000	$ 7,202.61
# ____ CIVIL FILINGS X $5.00 =	$ 4,995.32			
# ____ CRIM CONV. X $22.50 =	$ 2,207.29			
DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION (GC 51.317 (b)(4))			1235-341-10-090-000-0-000	$ 6,636.26
# ____ CIVIL FILINGS X $5.00 =	$ 4,980.31			
# - CRIM FILINGS X $2.50 =	$ 1,655.95			
COURT REPORTER SERVICE FEE (GC 51.601) @$15.00			1239-341-10-090-001-0-000	$ 10,534.49
JUVENILE DELINQUENCY PREVENTION FUND (CCP 102.0171) @$5.00			1240-341-10-090-001-0-000	$ 1.27
LAW LIBRARY FEES (LGC 323.023) @$30.00			1247-341-10-090-001-0-000	$ 24,373.57

OTHER COURT FEES:				
CRIMINAL CLERK FEE (CCP ART. 102.005)	$ 6,231.63			
LAW ENFORCEMENT LAB COSTS(CCP ART 42.12 SEC 11)	$ 31.12			
CRIME STOPPERS - ADULT PROBATION DEPT.	$ 18.61			
MOTHERS AGAINST DRUNK DRIVING	$ -			
WOMEN TOGETHER EMERGENCY SHELTER	$ -			
ESTRELLA'S HOUSE	$ -			
ATTORNEY AD-LITEM	$ -			
SUBTOTAL		$ 6,281.36		
LESS: LAW ENFORCEMENT LAB COSTS		$ (31.12)		
LESS: CRIME STOPPERS		$ (18.61)		
LESS: MOTHERS AGAINST DRUNK DRIVING		$ -		
LESS: WOMEN TOGETHER EMERGENCY SHELTER		$ -		
LESS: ESTRELLA'S HOUSE		$ -		
LESS: ATTORNEY AD-LITEM		$ -		
TOTAL OTHER COURT FEES			1100-341-10-090-005-0-000	$ 6,231.63

11/6/15

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 2 OF 3

FOR THE MONTH OF OCTOBER 2015

CONSOLIDATED COURT COST(LGC133.102)	1/1/04 A&B MISD@$83.00 MISD@$40.00 A&B MISD@40.00 MISD@$17.00	FEL@$133.00	1100-207-20-000-015-0-000	$ 19,897.45

CRIMINAL JUSTICE FEES (CCP 102.51)	PRIOR 8/31/97 FEL @ $20.00 MISD @ $10.00	1100-207-20-000-003-0-000	$ -
BREATH ALCOHOL TESTING (CCP 102.016)	9/1/91-8/31/97 @$30.00	1100-207-20-000-006-0-000	$ -
COMPREHENSIVE REHABILITATION (CCP 102.81)	9/1/91-8/31/97 @$25.00	1100-207-20-000-008-0-000	$ -
LAW ENFORCE EDUC. FUND(GC 415.082)	$3.50	1100-207-20-000-011-0-000	$ -
CRIME STOPPERS (CCP 102.013) @ $2.00	9/1/89-8/31/97 @$2.00	1100-207-20-000-014-0-000	$ -
ABUSED CHILDREN'S COUNSELING (CCP 37.072)		1100-207-20-000-016-0-000	$ -
JUVENILE CRIME & DELINQUENCY(CCP 102.075 (m))	9/1/97-8/31/01 @$0.25, 9/1/01-12/31/03 @$0.50	1100-207-20-000-007-0-000	$ 0.76
FUGITIVE APPREHENSION FUND (CCP 102.19)	9/1/97-12/31/03 @$5.00	1100-207-20-000-009-0-000	$ 14.48
CRIME VIC. COMP. FUND (CCP 56.55)	FEL @$45.00 MISD @$35.00	1100-207-20-000-017-0-000	$ 129.81
JUDICIAL&COURT PERSON. TRAINING (GC 56.001)	9/1/85-8/30/99 @$1.00, 8/31/99-12/31/03 @$2.00	1100-207-20-000-027-0-000	$ 5.76
CORRECTIONAL MGMT INST OF TX (CCP 102.075(n))	9/1/01-12/31/03 @ $0.50	1100-207-20-000-029-0-000	$ 0.50

STATE AGENCY ARREST FEES (CCP 102.011, LGC 133.104)			
DPS: @ $35.00		1100-207-20-000-019-0-000	$ 284.39
TABC: @ $35.00		1100-207-20-000-020-0-000	$ -
P& W: @ $35.00		1100-207-20-000-021-0-000	$ 34.86
DNA TESTING FEE (CCD 102.020,GC 411.1471(a)(1) or (a)(2) $250.00, GC 411.1471(a)(3) $50.00)		1100-207-20-000-030-0-000	$ 972.24
JUVENILE PROBATION DIVERSION FUND (FC ART 54.0411) @ $20.00		1100-207-20-000-033-0-000	$ -
JURY SERVICE FUND (SB 1704) @$4.00		1100-207-20-000-053-0-000	$ 588.39
JUDICIAL SUPPORT FEE - STATE -(LGC 133.105) @$3.40		1100-207-20-000-054-0-000	$ 779.69
JUDICIAL SUPPORT FEE - COUNTY -(LGC 133.105) @$0.60		1100-341-10-090-009-0-000	$ 88.88
STATE TRAFFIC FEE (TRC 542.4031)	AFTER 9/1/03 @$30.00	1100-207-20-000-035-0-000	$ -
NONDISCLOSURE FEE (GC 411.081(d)-(h)) # 2 cases	AFTER 9/1/03 @$28.00	1100-207-20-000-037-0-000	$ 56.00
EXPUNGEMENT OF OFFENSES FOR MINORS (CCP 102.006 AND GC103.021)	AFTER 1/1/06@$30.00	1100-341-10-090-010-0-000	$ -
DRUG COURT FEE-STATE (CCP 102.0178)	AFTER 6/15/07	1100-207-20-000-058-0-000	$ 3,272.14
EMS TRAUMA FUND (CCP 102.0185 PC CHAP.49)	AFTER 1/1/04 @$100.00	1100-207-20-000-038-0-000	$ 1,964.43
INDIGENT DEFENSE REPRESENTATION FUND (LGC 133.107)	AFTER 1/1/08 @$ 2.00	1100-207-20-000-059-0-000	$ 279.37
DNA COMMUNITY SUPERVISION - DNA TESTING (CCP102.020)	AFTER 1/1/10 @ $34.00	1100-207-20-000-063-0-000	$ 2,657.91
DNA COMMUNITY SUPERVISION - JUVENILE - DNA TESTING (CCP 102.020)	AFTER 1/1/10 @$50.00	1100-207-20-000-064-0-000	$ -
COUNTY & DISTRICT COURT TECHNOLOGY FUND (CCP 102.0169)	AFTER 1/1/10@ $4.00	1255-341-10-090-000-0-000	$ 516.46
COUNTY CHILD ABUSE PREVENTION FUND (CCP 102.0186)	AFTER 1/1/06@$100.00	1234-341-10-090-000-0-000	$ 318.62
MENTAL HEALTH EXPERTS COMPENSATION		1100-360-00-000-000-0-000	$ 27.35
RESTITUTION FEE / STATE (CCP 42.037)	AFTER 1/1/06 @$6.00		$ -
RESTITUTION FEE / COUNTY (CCP 42.037)	AFTER 1/1/06 @$6.00		$ -
FAILURE TO APPEAR - STATE (TRANS. CODE 706.006-.007)	AFTER 7/5/11 @$20.00	1100-207-20-000-066-0-000	$ 1,734.40
FAILURE TO APPEAR - DISTRICT CLERK (TRANS. CODE 706.006- 007)	AFTER 7/5/11 @$4.00	1100-341-10-090-017-0-000	$ 346.87
FAILURE TO APPEAR - OMNI BASE (TRANS. CODE 706.006-.007)	AFTER 7/5/11 @$6.00	1100-202-00-000-019-0-000	$ 520.32
E-FILING COST ON CONVICTION FEE (GC 102.0415) 9/1/13 @ $5.00		1100-207-20-000-071-0-000	$ 593.71
TEXAS HOME VISITING PROGRAM CONTRIBUTIONS @$5.00		1100-207-20-000-074-0-000	$ -
DUE TO GENERAL (95' COMPTROLLER AUDIT)		1100-360-00-000-000-0-000	$ -
TOTAL FEES COLLECTED FOR PAYMENT TO COUNTY TREASURER		1100-227-30-000-019-0-000	$ 533,456.52

TOTAL CASH RECEIVED			$ 543,210.75
LESS: AMOUNT PAID TO COUNTY TREASURER	$ 533,456.52		
AMOUNT DUE TO COUNTY TREASURER	$ -		
AMOUNT OVERPAID TO COUNTY TREASURER	$ -		
OTHER DISBURSEMENTS	$ 2,398.00		
TOTAL DISBURSEMENTS			$ 535,854.52
NET AMOUNT AVILABLE FOR DEPOSIT TO CLERK'S FEE ACCOUNT			$ 7,356.23

PROOF:

AMOUNT RECEIVED:	$ 7,975.50
AMOUNT LIQ.:	$ (669.00)
CRIME STOPPERS (ADULT PROBATION):	$ 18.61
LAW ENFORCEMENT LAB COSTS (DPS):	$ 31.12
MOTHERS AGAINST DRUNK DRIVING	$ -
WOMEN TOGETHER EMERGENCY SHELTER	$ -
ESTRELLA'S HOUSE	$ -
ATTORNEY AD-LITEM	$ -
ADULT PROBATION:	$ -
SHORTAGE/OVERAGE	$ -
NET AMOUNT	$ 7,356.23

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 3 OF 3

FOR THE MONTH OF OCTOBER 2015

REMITTANCES TO COUNTY TREASURER:

	DATE	CHECK NUMBER	DATES OF REPORTS	AMOUNT	TREASURER REC #
CIVIL1)	10/20/15	45917	10/01/15 - 10/02/15	$ 30,127.95	191814
CIVIL2)	10/19/15	45913	10/05/15 - 10/09/15	$ 73,789.30	191815
CIVIL3)	10/20/15	45918	10/12/15 - 10/16/15	$ 99,771.50	191820
CIVIL4)	10/28/15	45927	10/19/15 - 10/23/15	$ 99,991.00	192012
CIVIL5)	11/10/15	-e45955	10/26/15 - 10/30/15	$ 80,477.90	-e- 192305
CIVIL6)		0	00/00/00 - 00/00/00	$ -	0
CIVIL7)		0	00/00/00 - 00/00/00	$ -	0
CIVIL8)		0	00/00/00 - 00/00/00	$ -	0
CIVIL9)		0	00/00/00 - 00/00/00	$ -	0
CRM1)	10/20/15	45916	10/01/15 - 10/02/15	$ 21,650.50	191813
CRM2)	10/16/15	45909	10/05/15 - 10/07/15	$ 23,825.50	191589
CRM3)	10/16/15	45911	10/08/15 - 10/09/15	$ 12,987.79	191590
CRM4)	10/23/15	45921	10/12/15 - 10/14/15	$ 21,943.89	191821
CRM5)	10/28/15	45925	10/15/15 - 10/16/15	$ 10,144.00	192007
CRM6)	10/23/15	45920	10/19/15 - 10/21/15	$ 17,530.88	191822
CRM7)	10/28/15	45926	10/22/15 - 10/23/15	$ 15,444.75	192005
CRM8)	11/02/15	45941	10/26/15 - 10/28/15	$ 16,221.31	-e- 192249
CRM9)	11/10/15	-e45954	10/29/15 - 10/30/15	$ 9,550.25	-e- 192308
CRM10)		0	00/00/00 - 00/00/00	$ -	0

TOTAL AMOUNT OF REMITTANCES $ 533,456.52

PREPARED BY: V. Gonzalez 11/6/15
BOOKKEEPER DATE

REVIEWED BY: Noreen D. [illegible] 11/6/15
ACCOUNTANT DATE

INTERNAL AUDITOR DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Willa P Vin Hook 11/10/15
DISTRICT CLERK OR DESGINEE SIGNATURE DATE

THIS REPORT IS DUE IN THE COUNTY AUDITOR BEFORE THE FIFTH (5) WORKING DAY OF THE FOLLOWING MONTH.

AI-52198 **Monthly Fee Reports** **6. B.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Rosie Cantu, DISTRICT ATTORNEY

Submitted By: Sylvia Solis, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

District Attorney's Office
2015 October - Hot Checks Fees Monthly Report

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

October - Monthly Report

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/06/2015 03:34 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Sylvia Solis Started On: 11/06/2015 03:28 PM

Final Approval Date: 11/13/2015

HIDALGO COUNTY TEXAS
DISTRICT ATTORNEY MONTHLY COLLECTIONS REPORT
FOR THE MONTH ENDED October, 2015

MONIES RECEIVED

BEGINNING RECEIPT #	**HC-2015-00258**		**HC-2015-00347**
TOTAL RECEIPTS FOR THIS MONTH:		**90**	
TOTAL RECEIPTS VOIDED THIS MONTH:		**0**	

Restitution Collected This Month	*PC Ch. 32.41 (e)*	$71,614.92
DTO - Court Costs & Fines Collected This Month	*CCP Art. 102; PC Ch.112.21; PC Ch. 112.22; PC Ch. 112.23; LGC Ch. 113.004; etc.*	5,593.50
Processing Fees Collected This Month	*CCP Art. 102.007 (c)*	4,764.68
DTO - Merchant Fees Collected This Month	*CCP Art. 102.007 (e); BCC Ch. 3.506 (b)*	2,215.00
Overpayments/Refunds for This Month		25.38
Interest Earned on Bank Acct.	*LGC Ch. 113.021 (c)*	0.00
Total Collections for This Month		$84,213.48

DISBURSEMENTS

BEGINNING CHECK #	**6274**	**ENDING CHECK #**	**6425**
TOTAL CHECKS FOR THIS MONTH:		**152**	
TOTAL CHECKS VOIDED THIS MONTH:		**7**	

Restitution Disbursed This Month	$106,597.82
Court Costs & Fines Disbursed This Month	8,706.50
Processing Fees Disbursed- County Treasurer	5,983.86
Merchant Fees Disbursed This Month	2,815.00
Refunds of Overpayments to Defendants	1.06
Interest Paid to General Fund	0.00
Reissue Checks Disbursed This Month	
Voided Checks This Month	0.00
Total Disbursements for This Month	$124,104.24

This report has been personally reviewed by me and I certify it to be true and correct to the best of my knowledge.

Hidalgo County Criminal District Attorney — 11-4-15 Date

Prepared By — 11-4-15 Date

This report is due in the Office of the County Auditor before the fifth (5th) working day of the following month (LGC§ 114.001).

County Auditor's Form RE-DA-003 Revised 06/24/15

AI-52236 **Executive Office** **7. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Rebecca Gomez, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Right of Way-Permits:

North Alamo Water Supply:
Martinez Acres
Stites Road - From the centerline of Soderquist Road go east 260 feet, will bore Stites Road from North to South.
Stites Road - From the centerline of Soderquist Road go east 770 feet, will bore Stites Road from North to South.
Stites Road - From the centerline of Soderquist Road go east 900 feet, will bore Stites Road from North to South.

BACKGROUND

Fiscal Impact

Attachments

PERMIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 11:56 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rebecca Gomez Started On: 11/10/2015 04:43 PM

Final Approval Date: 11/13/2015

REVISED JANUARY 2015

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 17th day of November, 2015 does by these presents **GRANT, GIVE AND RELINQUISH TO:** **North Alamo Water Supply Corporation** hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" inch /**water**/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said **water**/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows**:

Martinez Acres

Stites Road – From the centerline of Soderquist Road go east 260 feet, will bore Stites Road from North to South.

Stites Road – From the centerline of Soderquist Road go east 770 feet, will bore Stites Road from North to South.

Stites Road – From the centerline of Soderquist Road go east 900 feet, will bore Stites Road from North to South.

The granting, giving and authorizing of permission for the said aforenamed Permittee to so construct, reconstruct, lay and maintain a 2" water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.

2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.

3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.

4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.

5. Not withstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and

AI-52216 **Tax Refunds** **8. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Judy Newton, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Acct#	Payer	Amt
E6000.00.007.0011.00	Wells Fargo	$7,735.78
S2982.99.000.0006.05	Ryan Tax Compliance Services, LLC	$36,000.00

BACKGROUND

Fiscal Impact

Attachments

ComCourt11242015

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/12/2015 11:47 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Judy Newton		Started On: 11/09/2015 04:33 PM
Final Approval Date: 11/13/2015		

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

November 6, 2015

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

Our office has determined that the attached application(s) for a tax refund over $2,500.00 dollars is(are) erroneous and/or excessive. The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as required by Property Tax Code Section 31.11, Refunds of Overpayments or Erroneous Payments.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., PCC

jn

Enclosure

STATE OF TEXAS
THE COUNTY OF HIDALGO

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
E6000.00.007.0011.00	WELLS FARGO	$7,735.78
S2982.99.000.0006.05	RYAN TAX COMPLIANCE SERVICES, LLC	$36,000.00

2804 S. Bus. Hwy 281 • Edinburg, Texas 78539

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
LEWIS BYRON J & KEELY (PAID BY WELLS FARGO)

Present mailing address *(number and street)*
348 ENFIELD RD

City, town or post office, state, ZIP code
EDINBURG, TX. 78539

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): ENFIELD ESTATES LOTS 11,12,13 AND 14-E28'

Step 2: Describe the property

Address or location of property: 348 ENFIELD

170642

Account number of property: E6000.00.007.0011.00

Tax receipt number: OR 27356278

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2014	12/18 / 2014	$ 7735.78	$ 7735.78
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 7735.78

Taxpayer's reason for refund *(attach supporting documentation)*: WELLS FARGO PAID ON WRONG ACCT PAYMENT SHOULD'VE BEEN APPLIED TO ACCT R1420.01.003.0015.00

REFUND BACK TO WELLS FARGO ACCOUNT PAID

IH

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund: 09-08-2015

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10/14/15
L.C 11/2/15

sign here — Authorized official — Date: 11/2/15

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date: 9/16/15 JE

9-17-15

PABLO (PAUL) VILLARREAL JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

SECOND NOTICE

JUL 18 2014

Print Date: 02/05/2014

48215419754

FINAL NOTICE

13155 RYAN TAX COMPLIANCE SERV. LLC
1355 NOEL ROAD SUITE 100
DALLAS, TX 75240

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10/27/15
J.C 11/2/15

Account Number
S2982-99-000-0006-05
HCAD No. 778222

Legal Description of the Property
INVENTORY SUPPLIES FURNITURE FIXTURES EQUIPMENT & VEHICLES AT 5001 GEORGE MCVAY DR / NEW ACCT 2009

5001 GEORGE MCVAY STE-A 78503
OWNER: GE ENGINE SERVICES-MCALLEN LP

2013 OVERAGE AMOUNT $36,000.00

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 51: SHARYLAND ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name: GE Engine Services-McAllen	Relationship to Property Owner: TAX Analyst
	Mailing Address: PO BOX 4900 Dept 20	Daytime Telephone Number: 602-704-5530
	City, State, Zip Code: Scottsdale AZ 85261	
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2013 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	[X] Overpaid the account	
	[ ] Duplicate payment	
	[ ] Paid in error (explain)	
Step 4: Provide payment information **Attach copies of cancelled checks or tax office receipts**	Total amount paid by this taxpayer	384,521.62
	Total tax, penalty, and interest amount owed for the year	—
	Amount of refund claimed	36,000
Step 5: How should the refund be processed?	[ ] Mail to Property Owner	
	[X] Mail to Payer at address in Step 1	
	[ ] Transfer this amount to account ____ For tax year ____	
	[ ] Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE [signature]	Date of application: 9-9-15
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	[X] Approved [ ] Denied By: [signature]	Date: 11/2/15
TAX OFFICE USE ONLY:	[X] Approved [ ] Denied By: [signature]	Date: 9/14/15 JE

This application must be completed, signed, and submitted with supporting documentation to be valid.

v1.15 9-17-15

AI-52045 **Auditor's Office** **9. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Nereyda Gonzalez, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

Information

CAPTION

1. Pursuant to Local Government Code Sections 114.023-.025, requesting approval of Monthly Financial Report for the Month of September 2015.
2. Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

BACKGROUND

Fiscal Impact

Attachments

audit
report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	10/30/2015 09:08 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Nereyda Gonzalez Started On: 10/30/2015 08:43 AM

Final Approval Date: 11/13/2015

COUNTY of HIDALGO

COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 13, 2015

The Honorable Ramon Garcia
Hidalgo County Judge
302 W. University Drive
Edinburg, Texas 78539

Dear Judge Garcia:

Pursuant to Local Government Code Section 114.044 and/or Local Government Code Section 115.0035 (c), we are submitting for your review the following monthly reports and/or letters:

Department	Fees/Costs	Description
The Hon. Arturo Guajardo, Jr. Hidalgo County Clerk	$ 809,928.22	July 2015 Monthly Report
The Hon. A.C. Cuellar, Jr. Commissioner Precinct No. 1	$ 348.00	Sept. 2015 Monthly Report/Letter Delta Lake
The Hon. Eduardo Cantu, Commissioner Precinct No. 2	$ 4,500.00	Sept. 2015 Monthly Report/Letter Sanitation Program
The Hon. Jose M. Flores, Commissioner Precinct No. 3	$ 1,216.00	Sept. 2015 Monthly Report/Letter Anzalduas Park
Mr. Eduardo Olivarez, Chief Administrator Officer Hidalgo County Health and Human Services Department	$ 32,625.00	Sept. 2015 Monthly Report/Letter
Mr. T.J. Arredondo, Director of Planning	$ 35,186.30	Aug. 2015 Monthly Report/Letter
Mr. T.J. Arredondo, Director of Planning	$ 18,865.00	Sept. 2015 Monthly Report/Letter
Mr. Juan Martinez, Fire Marshal	$ 13,085.00	Sept. 2015 Monthly Report/Letter
Mr. Juan Martinez, Fire Marshal	$ 11,111.25	Oct. 2015 Monthly Report/Letter
Ms. Angie Chapa, Law Librarian	$ 1,054.00	Sept. 2015 Monthly Report/Letter
Ms. Angie Chapa, Law Librarian	$ 1,198.00	Oct. 2015 Monthly Report/Letter
The Hon. Celestino Avila, Constable Pct. No. 1	$ 525.00	Sept. 2015 Monthly Report/Letter
The Hon. Martin Cantu, Constable Pct. No. 2	$ 5,865.00	Sept. 2015 Monthly Report/Letter
The Hon. Lazaro Gallardo, Jr., Constable Pct. No. 3	$ 10,075.00	Sept. 2015 Monthly Report/Letter

Department	Description
Mr. Juan Martinez, Fire Marshal	Cash Count Audit No. 2015-63
The Hon. Pablo Villarreal, Jr., RTA Hidalgo County Tax Assessor/Collector	Cash Count Audit No. 2015-556 – Pharr Tax Office
The Hon. Jose M. Flores, Commissioner Precinct No. 3	Cash Count Report No. 2015-50 – Mission Sanitation Office
The Hon. Pablo Villarreal, Jr., RTA Hidalgo County Tax Assessor/Collector	Cash Count Report No. 2015-527 – Pharr Motor Vehicle Substation
The Hon. Luis Garza, Justice of the Peace Pct. 3 Pl 1	Cash Count Report No. 2015-540
Mr. Eduardo Olivarez, Chief Administrator Officer Hidalgo County Health and Human Services Department	Cash Count Report No. 2015-545 – Elsa Health Clinic

The Hon. Arturo Guajardo, Jr. Hidalgo County Clerk	Cash Count Report No. 2015-533 – Main Office
The Hon. Ricardo Rodriguez, Criminal District Attorney	Audit of the District Attorney's Office Audit No. 2015-09

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

Attachments

Prepared By: Gricelda Q GQ
Date: 11/12/15 11/12/15

Hidalgo County Clerk
Monthly Report
For the Month Ended July 31, 2015

Fee Account	$	408,862.81
Criminal Court Cost	$	238,614.94
Civil/Probate Court Cost	$	162,450.47
Total July 2015 Collections	$	809,928.22

$

RECEIVED BY
COUNTY AUDITOR

COUNTY CLERK MONTHLY FEE REPORT

2015 AUG 21 AM 10 42

JULY
2015

****COUNTY CLERK FEE ACCOUNT****

PBC

RECORDING FEES/LGC118.013,118.011,212.004,BCC36.10			$152,320.00 X2; X5
MARRIAGE LICENSES/LGC118.018 (TOTAL)			$15,472.50 X2; X5
STATE COMPTROLLER			
MARRIAGE LICENSE	# Filed	X5 512	$15,360.00 X; X2; X5
BIRTH CERTIFICATES	# Filed	X5 361	$649.80 X; X2; X5
BIRTH DSHS	# Filed	X5 43	$78.69 X2; X5
DECLARATION OF INFORMAL MARRIAGE	# Filed	X5 9	$112.50 X; X2; X5
UCC-FINANCING STATEMENTS/BCC9.403			$1,216.00 X2; X5
EARLY CHILDHOOD DONATION			$60.00 X; X2; X5
VITAL STATISTICS/LGC 118.015			
CERTIFIED COPIES/LGC 118.014			$8,903.51 X2; X5
RETURNED CHECK CHARGE/LGC 118.0215			$30.00 X2; X5
REFUNDS			~~$858.00~~ ~~$854.00~~ ~~$893.00~~ X2; X3-2d; X5
BEER & WINE PERMITS/ABC 61.31			$0.00
PRINTER FEES/ABC 61.38			$0.00
RECEIVED ON ACCOUNT			$62,460.00 X2; X3-3; X5
RCRDS MGMT & PRESERVATION PRGM/LGC 118.0216			$103,466.00 X; X2; X5
DIGITAL IMAGE FEES			$2,650.76 X; X2; X5
CC RECORDS ARCHIVES FEE LGC 118.025			$98,836.00 X; X2; X5
COURTHOUSE SECURITY FUND/LGC 291.008			$9,994.00 X; X2; X5
VITAL ARCHIVE FEE HSC 191.0045(h)			$1,271.00 X; X2; X5
OVER/(SHORT)			~~$4.00~~ X2; X5
INTEREST EARNED			$0.00
ADJUSTMENTS			$0.00
TOTAL CHARGES AND COLLECTIONS			~~$473,776.70~~ $473,738.76 X2; X5; X6 X6
LESS:			
CHARGES ON ACCOUNT			$63,939.26 X3-3
TOTAL DEPOSITED IN BANK			~~$409,837.50~~ 409,799.50
LESS:			
PRINTERS FEES/ABC 61.38			$0.00
BIRTH DSHS			$78.69 X2; X5
REFUNDS			~~$858.00~~ ~~$854.00~~ ~~$852.00~~ X2; X3-2d; X5
OVER/(SHORT)			~~$4.00~~ X2; X5
SUBTOTAL			~~$874.69~~ 936.69
DUE TO TREASURER			$408,862.81 X5

DISTRIBUTION:		
COUNTY CLERK FEES	1100-341-10-180-002-0-000	$176,462.75 X 1
EARLY CHILDHOOD DONATION	1100-207-20-000-074-0-000	$60.00 X; X2
INTEREST EARNED	1100-361-11-000-006-0-000	$0.00
RCRDS MGMT & PRESERVATION PRGRM/LGC 118.0216	1237-341-10-180-000-0-000	$103,466.00 X; X2
DIGITAL IMAGE FEES	1100-341-10-180-013-0-000	$2,650.76 X; X2
CC RECORDS ARCHIVE FEE LGC 118.025	1100-341-10-180-005-0-000	$98,836.00 X; X2
COURTHOUSE SECURITY FUND/LGC 291.008	1241-341-10-180-001-0-000	$9,994.00 X; X2
COMPTR OF PUBLIC ACCTS-MARR FEES (MONTHLY)/LGC 118.022(a)	1100-207-20-000-040-0-000	$15,360.00 X; X2
COMPTR OF PUBLIC ACCTS-BIRTH/DEATH CERT (QUARTERLY)/LGC 118.015(b)	1100-207-20-000-039-0-000	$649.80 X; X2
COMPTR OF PUBLIC ACCTS-DECLARATION OF INFORMAL MARRIAGE/LGC 118.022(a)	1100-207-20-000-041-0-000	$112.50 X; X2
PRESERVATION OF VITAL STATISTICS HSC 191.0045(h)	1100-341-10-180-010-0-000	$1,271.00 X; X2
		$0.00 $408,862.81

DISTRIBUTION TOTAL:
COUNTY AUDITOR'S FORM: ARS-CC-002, PART I
REVISED 2004

PREPARED BY: MARY CUELLAR, DEPUTY CLERK — 08/19/15 DATE

APPROVAL: ARTURO GUAJARDO, JR. COUNTY CLERK — 08/19/15 DATE

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: ~~8.17.15~~ 10.8.15 10/19/15

HIDALGO COUNTY CLERK
CRIMINAL COURT COST
FOR THE MONTH OF JULY 2015
Combination report for Ableterm and Odyssey

RECEIVED BY
COUNTY AUDITOR
2015 OCT 28 PM 1:43
FBC

County Clerk/CCP102.005,LGC118.052,LGC118.015	1100-341-10-180-002-0-000	$15,020.74
Sheriff/CCP 102.011	1100-342-10-180-004-0-000	$1,745.62
COMMITMENT TO JAIL, HCSO CP 102.011	1100-342-10-180-001-0-000	$1,882.19
RELEASE FROM JAIL, HCSO CP 102.011	1100-342-10-180-001-0-000	$1,875.97
TAKING AND APPROVING BOND CP 102.011	1100-342-10-180-001-0-000	$3,595.84 (1)
WARRANT FEE, HCSO CP 102.011	1100-342-10-180-001-0-000	~~$670.75~~ 21.04
SHERIFF TRANSPORTATION CP 102.011	1100-342-10-180-001-0-000	$134.45
MILEAGE-CCP 102.011(B), HCSO	1100-342-10-180-001-0-000	$101.85
District Attorney/CCP 102.008	1100-341-10-180-009-0-000	$5,624.76
Fines/LGC 113.004	1200-351-10-180-000-0-000	$75,198.15
Trial Fees/CCP 102.003	1100-341-10-180-006-0-000	$0.00
Stenographer/GC 25.1102f	1100-341-10-180-006-0-000	$7,507.17
Crim.Just.Plan.Fd /CCP 102.051 MISD @ $ 5.00, @ $10.00	1100-207-20-000-003-0-000	$0.00
L.E.O.S.E/GC415.082 . MISD @ $1.00,@$1.50,@$3.50	1100-207-20-000-011-0-000	$0.00
Comp. To Victims Of Crime Fd /CCP 56.55 MISD @$3.00, @$5.00 @$10.00, @$12.50, @$15.00, @$35.00 (CVC)	1100-207-20-000-017-0-000	$0.00
Arrest Fees - State Agency/CCP 102.011		
D.P.S. MISD @ $3.00, @$5.00, @$12.00, @$35.00	1100-207-20-000-019-0-000	$195.00
T.A.B.C. MISD @ $3.00, @$5.00, @$12.00, @$35.00	1100-207-20-000-020-0-000	$8.58
VIDEO	1100-342-10-180-001-0-000	$922.22 (1)
EFCC State-Elec Filing Fee GC 51.851	1100-207-20-000-072-0-000	$1,832.28
TPW Arrest Fees TPW	1100-207-20-000-021-0-000	$0.00
Jury Service Fee/CCP102.0045	1100-207-20-000-053-0-000	$1,045.79
Jury - County Clerk/CCP102.004	1100-341-10-180-008-0-000	$16.51
Jud. & Crt. Personnel Tr. Fd./GC56.001 MISD @ $1.00	1100-207-20-000-027-0-000	$0.00
Crime Stoppers Assistance Fund/CCP102.013	1100-207-20-000-014-0-000	$0.00
State General Revenue/CCP102.015 MISD @ $2.50	1100-207-20-000-010-0-000	$0.00
Due to General Fund		$0.00
Comp. Rehab Fund/CCP 102.081 MISD @ $5.00, @ $25.00	1100-207-20-000-008-0-000	$0.00
Breath Alcohol Testing/CCP102.016	1100-207-20-000-006-0-000	$0.00
County Records Mgmt Preservation/CCP102.005/LGC203	1238-341-20-180-001-0-000	$8,444.54
Records Management Preservation - CC/CCP102.005/LGC203	1237-341-10-180-000-0-000	$936.60
Courthouse Security Fund/LGC 291.007 MISD @ $1.00, @ $3.00, @ $5.00	1241-341-10-180-001-0-000	$1,123.66
Judicial Fund/Criminal CC Stat /GC51.702 #Cases 198	1100-207-20-000-046-0-000	$3,946.02
Consolidatred Court Cost(CCC) CCP 102.075 MISD A,B @ $40.00/C @ $17.00	1100-207-20-000-015-0-000	$31,088.97
Fugitive Apprehension Fund (FA)/CCP 102.019 @ $5.00	1100-207-20-000-009-0-000	$0.00
Correctional Management Institute (CMI)	1100-207-20-000-029-0-000	$0.00
County Technology Fund/CCP102.0169	1255-341-10-180-000-0-000	$1,492.17
DDCF-Drug Court Fund/CCP Art.102.0178 GC Art.102.0215@$50	1100-207-20-000-058-0-000	$9,809.03
DNA TESTING FEE /CCP 102.020	1100-207-20-000-030-0-000	$0.00
Juvenile Crime & Delinquency(JCD)/CCP 102.75(m) @ $0.25	1100-207-20-000-007-0-000	$0.00
Pre-Trial Intervention Program / CCP 102.0121	1225-341-10-080-000-0-000	$19,000.00
Time Payment/GC 133.103 @ $12.50	1100-207-20-000-005-0-000	~~$3,360.60~~ 3491.66
Time Payment/GC 133.103 @ $10.00 Appropriation	1100-341-10-180-002-0-000	~~$2,693.44~~ 2793.33
Time Payment/GC 133.103 @ $2.50 Admin. Of Justice	1100-341-10-180-003-0-000	~~$673.37~~ 698.33
Juvenile Delinquency Prevention Fund/CCP 102.0171 (Graffiti Eradication)	1240-341-10-180-001-0-000	$101.33
Delinquent Fee / CCP 103.0031 (b)	1100-202-00-000-004-0-000	$0.00
Local Transaction Fee/CCP Art.102.072	1100-341-10-180-004-0-000	$2,491.00
EMS Truama Fund/CCP102.0185	1100-207-20-000-038-0-000	$13,857.69
Public Defense Attorney/CCP26 (Court Ordered Restitution)	1100-351-20-180-001-0-000	$12,188.52
SJFC/LGC133.105, GC102.022	1100-341-10-180-012-0-000	$225.05
SJFS/LCG133.105, GC102.022	1100-207-20-000-054-0-000	$2,023.75
IDR/LGC Sec.133.107	1100-207-20-000-059-0-000	$747.33
Child Safety/CCP 102.01 @ 20.00	1100-341-10-080-005-0-000	
Constable/CCP 102.011	1100-342-10-291-000-0-000	
Failure to Appear-Court / Transportation Code 706.006(a)	1100-341-10-180-016-0-000	$173.21
Failure to Appear-State / Transportation Code 706.006(a)	1100-207-20-000-066-0-000	$866.05
Failure to Appear-Vendor / Transportation Code 706.006(a)	1100-202-00-000-019-0-000	$259.78
Scofflaw Fee/ TC 502.010	1100-341-10-140-051-0-000	$924.46
State Traffic Fee	1100-207-20-000-035-0-000	$4,353.76
Additional Court Costs	1100-341-10-180-006-0-000	$435.71
Moving Violation Fee	1100-207-20-000-061-0-000	$14.85
Arrest Fee Pct 1		$ -
Arrest Fee Pct 2		$ -
Arrest Fee Pct 3		$ -
Arrest Fee Pct 4		$ -
SUBTOTAL COURT COSTS....		**$238,614.94**
Refunds on Probate, etc.		$ 160.00
Attorney Ad Litem Fees/CP RULE 308a		$ -
OVER / (SHORT)		$ -
SUBTOTAL		$ 160.00
TOTAL COUNTY CLERK COLLECTIONS		**$238,774.94**

sheriff
Σ(1) = 10,674

PREPARED BY: BERENIZE ALVARADO — 10/28/2015

APPROVAL: COUNTY CLERK — 10/28/2015 DATE

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10.22.15

Receipt Journal by Fund and Fee Code

TXHIDALGOPROD

Transaction Date Range: 07/01/2015 - 07/31/2015 Sorted by: By receipt number Tills: Alejandra Zapata,Alma Navarro,Anna Smith,Bersy Sanchez,CC Adjustment,Clari:

County Clerk County Court at Law #1 County Court at Law #2 County Court at Law #4 County Court at Law #5 County Court at Law #6 County Court at Law #7 County Court at

RECEIVED BY COUNTY AUDITOR SEP 1 PM 10 06

	Totals	Fee Totals	
Total Receipts	162,724.47	162,724.47	X7-1
Total Adjustments Impacting Receipts	(20.00)	(20.00)	X7-1
Final Fee Code Totals	162,704.47	162,704.47	X3-1; X10; X7-1

Less Transfer from 6/1/2015:	$ 60.00 (2)
Less Refunds:	$ 254.00 X2-2; X8
Due Treasurer:	**$ 162,390.47** (1)

Hidalgo County Clerk

REVISED

2015 Civil and Probate Court Cost

Due to Treas – July 2015
162,390.47 + (1)
60.00 + (2)
162,450.47 ++
#1
X; X5-4

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 9/1/15 10:10:15

For the Month of July 2015

This report has been personally reviewed by me & I certify it to be true & correct to the best of my knowledge.

County Clerk

09/02/2015
Date

Receipt Journal by Fund and Fee Code

TXHIDALGOPROD

Transaction Date Range 07/01/2015 - 07/31/2015 Sorted by: By receipt number Tills: Alejandra Zapata,Alma Navarro,Anna Smith,Bersy Sanchez,CC Adjustment,Clari

County Clerk County Court at Law #1 County Court at Law #2 County Court at Law #4 County Court at Law #5 County Court at Law #6 County Court at Law #7 County Court at

COUNTY AUDITOR

Civil Probate or Mental Health Family

2015 SEP 4 AM 10 06

	Totals		Fee Totals
Fee Code Totals for All Funds	162,704.47		162,704.47
1100-341-10-180-002-0-000 County Clerk	43,406.00	✓ ✓	43,406.00
1100-342-10-180-001-0-000 Sheriff	4,600.00	✓	4,600.00
1100-341-10-180-001-0-000 County Judge	526.00	✓	526.00
1100-341-10-180-006-0-000 Stenographer	9,640.00	✓	9,640.00
1100-341-10-180-008-0-000 Jury - County Clerk	3,696.00	✓	3,696.00
1100-341-10-180-007-0-000 Probate Judge Education	186.00	✓	186.00
1100-207-20-000-048-0-000 Indigent Civil Legal Services	4,510.00	✓	4,510.00
1100-207-20-000-047-0-000 Probate Indigent Legal Service	620.00	✓	620.00
1100-207-20-000-043-0-000 Judicial Fund / Civil CC Stat	17,400.00	✓	17,400.00
1100-207-20-000-055-0-000 Judicial Support Fee	18,270.00	✓	18,270.00
1100-207-20-000-042-0-000 Judicial Fund /Probate CC Stat	2,480.00	✓	2,480.00
1100-207-20-000-001-0-000 Appellate Judicial System Fund	2,485.00	✓	2,485.00
1100-341-10-080-011-0-000 Dist Attorney BF Commission	50.20	✓	50.20
1100-341-10-180-002-0-000 Registry Administration Fee	1,584.60	✓	1,584.60
1100-361-11-000-006-0-000 Interest Earnings	2.97	✓	2.97
1100-207-20-000-069-0-000 State-Elec Filing Fee	10,240.00	✓	10,240.00
1100-341-10-180-017-0-000 County Clerk EFile Fee	6,736.00	✓	6,736.00
1100 - General Fund	**126,432.77**		**126,432.77**
1238-341-20-180-001-0-000 County Records Management	5,130.00	✓	5,130.00
1238-341-10-180-000-0-000 Co Rec Mgmt/Preserve	4,970.00	✓	4,970.00
1238 - County Records Management and Preservation	**10,100.00**		**10,100.00**
1200-352-10-180-001-0-000 Bond Forfeitures	426.70	✓	426.70

Receipt Journal by Fund and Fee Code

TXHIDALGOPROD

Transaction Date Range: 07/01/2015 - 07/31/2015 Sorted by: By receipt number Tills: Alejandra Zapata,Alma Navarro,Anna Smith,Bersy Sanchez,CC Adjustment,Clari:

County Clerk County Court at Law #1 County Court at Law #2 County Court at Law #4 County Court at Law #5 County Court at Law #6 County Court at Law #7 County Court at

COUNTY AUDITOR

Civil Probate or Mental Health Family

2015 SEP 4 AM 10 05

	Totals		Fee Totals	
1200 - Road and Bridge Countywide	**426.70**		**426.70**	
1239-341-10-180-001-0-000 Court Reporter Service Fee	6,525.00	✓	6,525.00	✓ x ; x1 ; x3
1239 - Court Reporter Service	**6,525.00**		**6,525.00**	
1241-341-10-180-001-0-000 Courthouse Security Fund	2,501.00	✓	2,501.00	✓ x ; x1 ; x3
1241 - Courthouse Security	**2,501.00**		**2,501.00**	
1247-341-10-180-001-0-000 Law Library	15,225.00	✓	15,225.00	✓ x ; x1 ; x3-1
1247 - Law Library Fee	**15,225.00**		**15,225.00**	
1250-341-10-180-001-0-000 SCIG Probate Filing Fee	1,240.00	✓	1,240.00	✓ x ; x1 ; x3-1 62 x4-1 ✓
1250 - Supplemental Court Guardianship	**1,240.00**		**1,240.00**	
9900-000-00-000-000-0-000 Refund/Overpayments	**254.00**	✓	**254.00**	✓ x3-1 ; x2

HIDALGO COUNTY, TEXAS
DELTA LAKE PARK, PRECINCT 1
MONTHLY REPORT FOR THE MONTH ENDING
September 2015

PBC

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER DEPOSIT AMOUNT	COUNTY TREASURER DATE OF DEPOSIT	COUNTY TREASURER RECEIPT NUMBER	DEPOSIT SLIP NUMBER
1	9/1/2015				$ -	$ -			211 0
2	9/2/2015				$ -	$ -			211 0
3	9/3/2015				$ -	$ -			211 0
4	9/4/2015				$ -	$ -			211 0
5	9/5/2015				$ -	$ -			211 0
6	9/6/2015 ✓	313136 ✓	313180 ✓	45 4	$ 4 90.00	$ 4 90.00	9/9/2015	190366 4	211 02459 4
7	9/7/2015				$ -	$ -			211 0
8	9/8/2015				$ -	$ -			211 0
9	9/9/2015				$ -	$ -			211 0
10	9/10/2015				$ -	$ -			211 0
11	9/11/2015				$ -	$ -			211 0
12	9/12/2015				$ -	$ -			211 0
13	9/13/2015 ✓	313181 ✓	313233 ✓	53 4	$ 4 106.00	$ 4 106.00	9/15/2015	190772 4	211 02460 4
14	9/14/2015				$ -	$ -			211 0
15	9/15/2015				$ -	$ -			211 0
16	9/16/2015				$ -	$ -			211 0
17	9/17/2015				$ -	$ -			211 0
18	9/18/2015				$ -	$ -			211 0
19	9/19/2015				$ -	$ -			211 0
20	9/20/2015 ✓	313234 ✓	313261 ✓	28 4	$ 4 56.00	$ 4 56.00	9/21/2015	190773 4	211 02461 4
	9/21/2015				$ -	$ -			211 0
22	9/22/2015				$ -	$ -			211 0
23	9/23/2015				$ -	$ -			211 0
24	9/24/2015				$ -	$ -			211 0
25	9/25/2015				$ -	$ -			211 0
26	9/26/2015				$ -	$ -			211 0
27	9/27/2015 ✓	313262 ✓	313309 ✓	48 4	$ 4 96.00	$ 4 96.00	9/28/2015	191076 4	211 02462 4
28	9/28/2015				$ -	$ -			211 0
29	9/29/2015				$ -	$ -			211 0
30	9/30/2015				$ -	$ -			211 0
31	10/1/2015				$ -				211 0
				174 4	$ 348.00	$348.00			

TOTAL RECEIPTS AND FUNDS COLLECTED: 174 x $2.00 = $ 348.00 4

TOTAL AMOUNT DUE TO GENERAL FUND------1100-347-40-121-000-0-000---------- $ 348.00
LESS: TOTAL AMOUNTS REMITTED TO GENERAL FUND---------- $ 348.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER---------- $ -

X32

PREPARED BY: Thelma L. Cantu DATE:. 10/6/15

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

A.C. Cuellar, Jr.
COMMISSIONER PRCT NO. 1

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: [illegible]
DATE: 10/7/15 10/9/15 10/10/15

10/6/15
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.#1-002 REVISED:7/08

COUNTY of HIDALGO

EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 10, 2015

Honorable A.C. Cuellar, Jr.
Hidalgo County Commissioner Pct. No. 1
1902 Joe Stephens Suite 101
Weslaco, Texas 78596

Re: Review of Delta Lake *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Commissioner Cuellar:

We conducted a limited scope review of the Delta Lake *Monthly Fees Report* and all supporting documentation for the month of September 2015 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Report* by footing and cross-footing the report.
- Reviewed tickets issued to determine if proper fee amounts were collected and reported.
- Verified tickets issued followed a sequential order.
- Verified that procedures for voided tickets were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.
- Verified that the collections per the *Monthly Report* agreed to total tickets issued and the deposits made with the County Treasurer.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2015 were $348.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported; however, the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:
According to the Delta Lake Park staff, effective July 21, 2012, the park entrance fee from Monday through Saturday is waived. The park entrance fee is only collected on Sundays.

Local Government Code Sec. 316.001(4) states "the commissioners court of a county may set and collect fees for admission to a county park, if approved by a majority of the qualified voters of the county voting on the issue at a referendum election, which the commissioners court may order and hold for that purpose. Local Government Code Sec.316.004 further states that "the commissioners court may set and collect the fees in different amounts or may waive the fees in consideration of the following factors: (1) the time of the day at which or the day of the week on which a facility or service is used; (2) the size of a group wishing to use a facility or service; (3) the special circumstances of certain classes of persons, including elderly persons and indigent persons; or (4) other factors that the court considers to justify a different fee or the waiver of a fee".

Commissioner's Court approval to waive the park entrance fee was not obtained.

Recommendation:
Commissioners Court approval to waive the park entrance fee should be obtained.

Please provide a written management response to the observation noted above by November 20, 2015.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Sep-15
PRECINCT 2, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT)
1	1-Sep	222-01818	222-01822	$ 125.00	$ -	$ 125.00	9/1/2015	222 00173	9/15/2015	190486	-14	$ -
2	2-Sep	222-01823	222-01830	$ 200.00	$ 25.00	$ 175.00	9/2/2015	222 00174	9/15/2015	190487	-13	$ -
3	3-Sep	222-01831	222-01845	$ 450.00	$ 25.00	$ 425.00	9/3/2015	222 00175	9/15/2015	190488	-12	$ -
4	4-Sep	222-01846	222-01859	$ 400.00	$ 50.00	$ 350.00	9/4/ 2015	222 00176	9/15/2015	190489	-11	$ -
5	5-Sep	CLOSED						222			0	$ -
6	6-Sep	CLOSED						222			0	$ -
7	7-Sep	HOLIDAY						222			0	$ -
8	8-Sep	222-01860	222-01875	$ 650.00	$ 125.00	$ 525.00	9/8/2015	222 00177	9/15/2015	190491	-7	$ -
9	9-Sep	222-01876	222-01888	$ 425.00	$ -	$ 425.00	9/9/2015	222 00178	9/15/2015	190493	-6	$ -
10	10-Sep	222-01889	222-01894	$ 150.00	$ -	$ 150.00	9/10/2015	222 00179	9/15/2015	190494	-5	$ -
11	11-Sep	222-01895	222-01899	$ 150.00	$ -	$ 150.00	9/11/2015	222 00180	9/15/2015	190496	-4	$ -
12	12-Sep	CLOSED						222			0	$ -
13	13-Sep	CLOSED						222			0	$ -
14	14-Sep	222-01900	222-01906	$ 175.00	$ -	$ 175.00	9/14/2015	222 00181	9/15/2015	190497	-1	$ -
15	15-Sep	222-01907	222-01910	$ 125.00	$ -	$ 125.00	9/15/2015	222 00182	9/17/2015	190636	-2	$ -
16	16-Sep	222-01911	222-01913	$ 75.00	$ -	$ 75.00	9/16/2015	222 00183	9/17/2015	190637	-1	$ -
17	17-Sep	222-01914	222-01921	$ 200.00	$ -	$ 200.00	9/17/2015	222 00184	9/18/2015	190650	-1	$ -
18	18-Sep	222-01922	222-01931	$ 325.00	$ 125.00	$ 200.00	9/18/2015	222 00185	9/21/2015	190689	-3	$ -
19	19-Sep	CLOSED						222			0	$ -
20	20-Sep	CLOSED						222			0	$ -
21	21-Sep	222-01932	222-01936	$ 125.00	$ -	$ 125.00	9/21/2015	222 00186	9/22/2015	190719	-1	$ -
22	22-Sep	222-01937	222-01938	$ 75.00	$ 50.00	$ 25.00	9/22/2015	222 00187	9/23/2015	190770	-1	$ -
23	23-Sep	222-01939	222-01942	$ 125.00	$ 75.00	$ 50.00	9/23/2015	222 00188	9/24/2015	190811	-1	$ -
24	24-Sep	222-01943	222-01943	$ 25.00	$ -	$ 25.00	9/24/2015	222 00189	9/25/2015	190847	-1	$ -
25	25-Sep	222-01944	222-01946	$ 100.00	$ 75.00	$ 25.00	9/25/2015	222 00190	9/28/2015	190927	-3	$ -
25	26-Sep	CLOSED						222			0	$ -
26	27-Sep	CLOSED						222			0	$ -
27	28-Sep	222-01947	222-01952	$ 150.00	$ -	$ 150.00	9/28/2015	222 00191	9/29/2015	190953	-1	$ -
29	29-Sep	222-01953	222-01960	$ 225.00	$ -	$ 225.00	9/29/2015	222 00192	9/30/2015	191055	-1	$ -
30	30-Sep	222-01961	222-01966	$ 225.00	$ -	$ 225.00	9/30/2015	222 00193	10/1/2015	191092	-1	$ -
31	1-Oct							222			0	$ -
	TOTALS			$ 4,500.00	$ 550.00	$ 3,950.00						$ -

X23a

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-122-000-0-000----------	$ 4,500.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (DIRECT DEPOSIT)----------	$ 550.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER----------	$ 3,950.00

X23a

PREPARED BY: Belinda M

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Erika Zamora
APPROVED BY

10/6/2015
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM RE-PCT.2-005 REVISED 12/2014

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/9/15

X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 10, 2015

The Honorable Eduardo Cantu, Commissioner
Hidalgo County Precinct No. 2
300 W. Hall Acres Suite G
Pharr, Texas 78577

Re: Review of the Precinct 2 Sanitation Program *Monthly Fees Report* and Supporting Documentation For the month of September 2015

Dear Commissioner Cantu:

We conducted a limited scope review of the Precinct 2 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month September 2015 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and voided permits were properly followed.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the financial institution on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer and the financial institution.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2015 were $4,500.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY, TEXAS
ANZALDUAS PARK, PRECINCT 3
MONTHLY REPORT FOR THE MONTH ENDING
September 2015

PBC

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER DEPOSIT AMOUNT	DATE OF DEPOSIT	RECEIPT NUMBER	DEPOSIT SLIP NUMBER
1	9/1/2015								231
2	9/2/2015								231
3	9/3/2015								231
4	9/4/2015								231
5	9/5/2015	376613	376664	52	$ 208.00	$ 208.00	9/5/2015	190424	231 00928
6	9/6/2015	376665	376730	66	$ 264.00	$ 264.00	9/6/2015	190425	231 00929
7	9/7/2015								231
7	9/8/2015								231
9	9/9/2015								231
10	9/10/2015								231
11	9/11/2015								231
12	9/12/2015	376731	376739	9	$ 36.00	$ 36.00	9/12/2015	190516	231 00930
13	9/13/2015	376740	376750	11	$ 44.00	$ 44.00	9/13/2015	190517	231 00931
14	9/13/2015	376951	376975	25	$100.00	100.00	9/13/2015	190517	231 00931
15	9/14/2015								231
16	9/15/2015								231
17	9/16/2015								231
18	9/17/2015								231
19	9/18/2015								231
20	9/19/2015	376976	377017	42	$ 168.00	$ 168.00	9/19/2015	190714	231 00932
21	9/20/2015	377018	377062	45	$180.00	$180.00	9/20/2015	190715	231 00933
2	9/21/2015								231
23	9/22/2015								231
24	9/23/2015								231
25	9/24/2015								231
26	9/25/2015								231
27	9/26/2015	377063	377083	21	$ 84.00	$ 84.00	9/26/2015	191066	231 00934
28	9/27/2015	377084	377116	33	$132.00	$132.00	9/27/2015	191068	231 00935
29	9/28/2015								231
30	9/29/2015								231
31	9/30/2015								231
					1,216.00	$1,216.00			

304 x $4.00 $1,216.00

X10

TOTAL AMOUNT DUE TO GENERAL FUND-----1100-347-40-123-000-0-000---------- $ 1,216.00
LESS: TOTAL AMOUNTS REMITTED TO GENERAL FUND---------- $1,216.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER----------

PREPARED BY: Gerardo Flores Date: 10/1/2015

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

JOSE M. FLORES
COMMISSIONER PRCT NO. 3

9/24/15
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.#3-001 REVISED 9/5/05

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/2/15 10/9/15

X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 9, 2015

The Honorable Jose M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle Rd.
Mission, Texas 78572

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Commissioner Flores:

We conducted a review of the Anzalduas Park *Monthly Fees Report* and supporting documentation for the month of September 2015 in accordance with Local Government Code §115.002(a) and (b). The objective of the review was to determine whether collections were properly accounted and reported.

Scope:
The scope of the review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed tickets issued to determine if proper fee amounts were collected and reported.

- Verified tickets issued followed a sequential order.
- Verified that procedures for voided tickets were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth business day after the day on which the funds were received pursuant to Local Government Code §113.022.
- Verified that the collections per the *Monthly Fees Report* agreed to total tickets issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Reports/Daily Remittance Forms,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $1,216.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported; however, the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:
A $4.00 park entrance fee is collected from vehicles entering the Anzalduas Park on Saturdays and Sundays. Commissioners Court approved to increase the park entrance fee from $2.00 to $4.00 on March 23, 1993. A review of the County's financial records indicated that a park entrance fee has been collected since at least 1992. Commissioners Court may set and approve park entrance fees if approved by a majority of qualified voters through a referendum election; however, evidence that a referendum election was conducted was not provided. According to the Anzalduas Park staff, they were not aware if and when a referendum election was held to approve the collection of the park entrance fee.

In addition, according to staff, the park entrance fee is waived under certain circumstances. For example, the park entrance fee is only collected on weekends and waived on weekdays. The park entrance fee is also waived from vehicles entering the park after the *Daily Close-Out Report* and deposit cut-off time of 4:30 p.m. In addition, the park entrance fee is waived from County employees and law enforcement personnel upon presentment of a County or law enforcement identification card. Although Commissioners Court may waive the collection of the park entrance fee under certain circumstances, evidence of a Commissioners Court waiver policy was not provided. According to the Anzalduas Park staff, a waiver policy will be presented to Commissioners Court.

Local Government Code §316.001(4) states that "the commissioners court of a county may set and collect fees for admission to a county park, if approved by a majority of the qualified voters of the county voting on the issue at a referendum election, which the commissioners court may order and hold for that purpose." Local Government Code §316.004 further states that "the commissioners court may set and collect the fees in different amounts or may waive the fees in consideration of the following factors: (1) the time of the day at which or the day of the week on which a facility or service is used; (2) the size of a group wishing to use a facility or service; (3) the special circumstances of certain classes of persons, including elderly persons and indigent persons; or (4) other factors that the court considers to justify a different fee or the waiver of a fee."

The County Auditor's Office requires that all departments continue to collect and receipt after the established cut-off time. Any collections receipted after the cut-off time can be safeguarded overnight until they are deposited the next business day with the next business day's collections.

Formal procedures have not been developed and implemented to ensure that park entrance fees are properly collected. Failure to properly collect the park entrance fees may result in the loss of County funds.

Recommendation:
Management should develop and implement formal procedures to ensure that park entrance fees are properly collected. Evidence that a referendum election was conducted and evidence authorizing the collection and waiver of the fee should be obtained. In addition, the park entrance fee should continue to be collected after the cut-off time as required by the *Cash Handling Guidelines and Procedures*.

Please provide a written management response to the observation noted above by November 30, 2015.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
SEPTEMBER 2015

pbc

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED ✓ $32,625.00

X13-X14

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES
   a. INSTALLATION PERMIT FEE
      1. EDINBURG ✓$5,185.00 X14
      2. MISSION $-
      3. WESLACO $-

      ✓ $5,185.00 X14

   b. FINAL INSPECTION PERMIT FEE
      1. EDINBURG ✓$3,660.00 X14
      2. MISSION $-
      3. WESLACO $-

      ✓ $3,660.00 X14, X10

2. RESTAURANT INSPECTION FEE ✓ $19,500.00 X13
3. FOOD HANDLER'S CERTIFICATE FEES ✓ $4,280.00 X13
4. MOBILE UNIT DECAL FEES $-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II) ✓ $32,625.00

X13-X14

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES			X7		
Installation Permit Fee	$75	HSC § 366.001 (A)	✓ 61	1100-345-21-340-000-0-000	$4,575.00 X7, X8
Final Inspection Permit Fee	$60	HSC § 366.001 (A)	✓ 61 X10	1100-345-25-340-000-0-000	$3,660.00 X10, X11
Restaurant Inspection Fee	$150, $125, $100	HSC § 437.012	✓ 212 X3	1100-345-22-340-000-0-000	$19,500.00 X3, X4
Food Handler's Certificate Fee	$20	HSC § 438.047	X12 ✓ 214 X3	1100-345-23-340-001-0-000	$4,280.00 X5, X3
Mobile Unit Decal Fee	$5	HSC § 121.006 (a)	0	1100-345-24-340-000-0-000	$-
STATE FEES					
TCEQ Waste Water Fee	$10	HSC § 367.010	✓ 61 X7	1100-207-20-000-002-0-000	$610.00 X7, X9

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: $32,625.00 X13-X14

variance should => "0"

PREPARED BY

10/6/15
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/6/15
DATE

Eliardo Ramos J
HEALTH DEPARTMENT DIRECTOR

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 11/2/15 9:15

X1

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 10, 2015

Mr. Eduardo Olivarez
Chief Administrative Officer
Hidalgo County Heath & Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: Review of the *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Mr. Olivarez:

We have conducted a limited scope review of the Environmental Health Division *Monthly Fees Report* and supporting documentation for the month of September 2015 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the Environmental Health Division *Monthly Fees Report* for the month of September 2015. Our review was not intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Report* to the County Auditor's Office to determine if the reports and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001(b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts followed sequential order.
- Verified that procedures for voided receipts were properly followed.

- Reviewed *Daily Remittance/Close-Out Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance/Close-Out Reports,* and the *Monthly Fees Report*, among other supporting documentation, to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $32,625.00. Based on the results of our review, we have concluded that fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer
Elizardo Ramos, Environmental Health Services Division Manager

HIDALGO COUNTY PLANNING DEPARTMENT
MONTHLY FEES REPORT
FOR THE MONTH OF: August 2015 **PAGE 1 OF 6**

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED			$ 35,186.30
1 HELD IN ESCROW			
a. EDINBURG	$ 18,880.50 X2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 18,880.50 ^	
2 UTILITY CERTIFICATE FEE			
a. EDINBURG	$ 4,320.00 X3		
b. MISSION	$ 3,480.00 X4		
c. WESLACO	$ 3,750.00 X5	$ 11,550.00 ^	
3 SUBDIVISION FEES			
a. EDINBURG	$ 4,755.80 X2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 4,755.80 ^	

RECEIVED SEP 2015

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: $ 35,186.30 ≠ ^

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Statutory Reference	Fee Amt.	GL Account Number	Amount Collected
1/3 Paving Escrow			Account is Determined per Project	$ 3,380.50 X3 (From)
Septic Tank-Held in Escrow	LGC § 232.027	$1500/septic	1100-211-00-000-018-0-000	$ 12,000.00 X3
Other-Held in Escrow			1100-211-00-000-026-0-000	$ 3,500.00 X3
Utility Subdivision Fees	LGC § 232.028(g) 8/7/07 CT Approval	$30	1100-341-30-210-003-0-000	$ 11,550.00 X3, X4, X5
Subdivision Fees	LGC § 232.0021 11/29/2011 CT	Varies per acreage	1100-341-30-210-001-0-000	$ 4,755.80 X3

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: $ 35,186.30 ≠ ^

variance should => "0" -

PREPARED BY: Noel Castillo DATE PREPARED: September 11, 2015

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 9/23/15
10/1/15

9-11-15
DIRECTOR OF PLANNING DATE

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

V1

HIDALGO COUNTY PLANNING DEPARTMENT
DETAIL ON MONTHLY FEES COLLECTED
FOR THE MONTH OF: August 2015 **PAGE 2 OF 6**

Part III: SUMMARY OF FEES COLLECTED

1 HELD IN ESCROW			
a. 1/3 PAVING	$ 3,380.50	X3	
b. SEPTIC TANK	$ 12,000.00		
c. OTHER	$ 3,500.00		
			$ 18,880.50 TO X1
2 UTILITY CERTIFICATE FEE			$ 11,550.00 From X1
3 SUBDIVISION FEES			
a. FILING/REVIEW FEE	$ 4,315.00	X3	
b. 2% INSPECTION FEE	$ 440.80		
c. MAPS	$ -		$ 4,755.80 TO X1
d. SUBD. RULES BOOK	$ -		
e. OTHER	$ -		
TOTAL AMOUNT COLLECTED			$ 35,186.30 TO X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

October 22, 2015

Mr. T.J. Arredondo, Director of Planning
Hidalgo County Planning Department
1304 S. 25th St.
Edinburg, Texas 78539

Re: Review of *Monthly Fees Reports* and Supporting Documentation
For the month of August 2015

Dear Mr. Arredondo:

We conducted a review of the Planning Department's *Monthly Fees Report* and all supporting documentation for the month of August 2015 in accordance with Local Government Code §115.002(a) and (b). The objective of the review was to determine whether collections were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of August 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts issued followed a sequential order.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92nd D.C. | RODOLFO DELGADO JUDGE, 93rd D.C. | J. R. "BOBBY" FLORES JUDGE, 139th D.C. | ROSE GUERRA REYNA JUDGE, 206th D.C. | JUAN R. PARTIDA JUDGE, 275th D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332nd D.C. | NOE GONZALEZ JUDGE, 370th D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389th D.C. | AIDA SALINAS FLORES JUDGE, 398th D.C. | ISRAEL RAMON, JR. JUDGE, 430th D.C. | JESSE CONTRERAS JUDGE, 449th D.C.

- Verified that procedures for voided receipts were properly followed.
- Reviewed the *Revenue Detail Report by Account* generated from *alio* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth business day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of August 2015 were $35,186.30. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to call Ricardo Nuñez, Internal Auditor I, at 318-2511 ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Enfracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY PLANNING DEPARTMENT
MONTHLY FEES REPORT
FOR THE MONTH OF: September 2015 —

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED	PBC		$ 18,865.00
1 HELD IN ESCROW			
a. EDINBURG	$ 4,500.00 x3		
b. MISSION	$ -		
c. WESLACO	$ -	$ 4,500.00 x3	
2 UTILITY CERTIFICATE FEE			
a. EDINBURG	$ 3,450.00 x3		
b. MISSION	$ 3,570.00 x4		
c. WESLACO	$ 4,140.00 x5	$ 11,160.00	
3 SUBDIVISION FEES			
a. EDINBURG	$ 3,205.00 x3		
b. MISSION	$ -		
c. WESLACO	$ -	$ 3,205.00	
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:			$ 18,865.00

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10/22/15

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Statutory Reference	Fee Amt.	GL Account Number	Amount Collected
1/3 Paving Escrow			Account is Determined per Project	$ -
Septic Tank-Held in Escrow	LGC § 232.027	$1500/septic	1100-211-00-000-018-0-000	$ 4,500.00 x3
Other-Held in Escrow			1100-211-00-000-026-0-000	$ -
Utility Subdivision Fees	LGC § 232.028(g) 8/7/07 CT Approval	$30	1100-341-30-210-003-0-000	$ 11,160.00 x3, x4 x5
Subdivision Fees	LGC § 232.0021 11/29/2011 CT	Varies per acreage	1100-341-30-210-001-0-000	$ 3,205.00 x3
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:				$ 18,865.00

variance should => "0"

PREPARED BY: Noel Castillo DATE PREPARED: October 14, 2015

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED
OCT 15 2015
HIDALGO COUNTY AUDITORS OFFICE

DIRECTOR OF PLANNING — 10-14-15 DATE

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY PLANNING DEPARTMENT
DETAIL ON MONTHLY FEES COLLECTED
FOR THE MONTH OF: September 2015

Part III: SUMMARY OF FEES COLLECTED

1 HELD IN ESCROW

a. 1/3 PAVING	$ -	From	
b. SEPTIC TANK	$ 4,500.00	X 3	
c. OTHER	$ -		$ 4,500.00 To X 1

2 UTILITY CERTIFICATE FEE — $ 11,160.00 From X 1

3 SUBDIVISION FEES

a. FILING/REVIEW FEE	$ 2,905.00		
b. 2% INSPECTION FEE	$ -		
c. MAPS	$ -	X3	$ 3,205.00 To X 1
d. SUBD. RULES BOOK	$ -		
e. OTHER	$ 300.00		

TOTAL AMOUNT COLLECTED **$ 18,865.00**

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

November 10, 2015

Mr. T.J. Arredondo, Director of Planning
Hidalgo County Planning Department
1304 S. 25th St.
Edinburg, Texas 78539

Re: Review of *Monthly Fees Reports* and Supporting Documentation
For the month of September 2015

Dear Mr. Arredondo:

We conducted a review of the Planning Department's *Monthly Fees Report* and all supporting documentation for the month of September 2015 in accordance with Local Government Code §115.002(a) and (b). The objective of the review was to determine whether collections were properly accounted and reported.

Scope:
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The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
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- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts issued followed a sequential order.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

- Verified that procedures for voided receipts were properly followed.
- Reviewed the *Revenue Detail Report by Account* generated from *alio* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth business day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $18,865.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to call Ricardo Nuñez, Internal Auditor I, at 318-2511 ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY FIRE MARSHAL MONTHLY REPORT
FOR THE MONTH OF SEPTEMBER

DATE	APPLICANT NAME	RECEIPT NUMBER	Cash	Check	MO	TYPE OF SERVICE	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
09/01/15	JOSE M LONGORIA	11388	X			BURN PERMIT	190103	$25.00
09/01/15	FERNANDO CANTU	11389	X			BURN PERMIT	190103	$25.00
09/02/15	LEONARDO PAEZ	11390	X			BURN PERMIT	190104	$25.00
09/02/15	ROCKINGHORSE REHAB LLC	11391		X		HEALTH CARE OCCUPANCY	190104	$125.00
09/02/15	JUAN SALINAS	11392	X			BURN PERMIT	190104	$25.00
09/02/15	MELISSA VILLARREAL	11393	X			COMMERCIAL BURN PERMIT	190104	$100.00
09/02/15	MIGUEL MARROQUIN	11394		X		BURN PERMIT	190104	$25.00
09/02/15	FABIOLA FRANCO LA FLOR DEL TRIGO MEXICAN FOOD	11395	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	JORGE GARZA CHROME PAINT	11396	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	ALVARO LOPEZ	11397	X			BURN PERMIT	190104	$25.00
09/02/15	MARIO LOPEZ	11398	X			BURN PERMIT	190104	$25.00
09/02/15	APOLONIO ORTIZ	11399	X			BURN PERMIT	190104	$25.00
09/02/15	JESUS GONZALEZ	11400	X			BURN PERMIT	190104	$25.00
09/02/15	EMMANUEL LEAL MOBILE FOOD CART	11401	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	EDWARD COOGAN	11402	X			BURN PERMIT (4)	190104	$100.00
09/02/15	MARIA GARZA	11403	X			BURN PERMIT	190104	$25.00
09/02/15	LYDIA SILVA	11404	X			BURN PERMIT	190104	$25.00
09/02/15	RICARDO HERNANDEZ	11405	X			BURN PERMIT	190104	$25.00
09/02/15	LORENZO RODRIGUEZ	11406	X			BURN PERMIT	190104	$25.00
09/02/15	ROGELIO MORALES	11407	X			BURN PERMIT	190104	$25.00

XI

09/02/15	GREGORIO RAYA JR	11408	X			BURN PERMIT	190104	$25.00
09/02/15	OCTAVIO RIOS LA COLMENA MEAT MARKET	11409		X		BUSINESS OCCUPANCY	190104	$75.00
09/02/15	LUCIA TAMEZ	11410	X			BURN PERMIT	190104	$25.00
09/02/15	ALYDA LOPEZ	11411	X			BURN PERMIT	190104	$25.00
09/02/15	DIANI ZUMAYA M & D RESTAURANT AND SNACK	11412	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	REYNALDO VILLARREAL	11413		X		BURN PERMIT	190104	$25.00
09/02/15	OSIEL CANTU	11414	X			BURN PERMIT	190104	$25.00
09/02/15	HECTOR CEDILLO LA HOMA MEAT MARKET	11415	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	MARTIN GONZALEZ GONZALEZ GROCERY STORE	11416	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	THOMAS DEARMIN	11417		X		BURN PERMIT	190104	$25.00
09/02/15	PABLO TORRES	11418	X			BURN PERMIT	190104	$25.00
09/02/15	GILBERT ELLIS	11419		X		COMMERCIAL BURN PERMIT	190104	$100.00
09/02/15	LAURA B HICKS	11420	X			BURN PERMIT	190104	$25.00
09/02/15	HENRY PEREZ	11421	X			BURN PERMIT	190104	$25.00
09/02/15	DAVID FLORES	11422		X		BURN PERMIT	190104	$25.00
09/02/15	VICTOR GONZALEZ	11423		X		BURN PERMIT	190104	$25.00
09/02/15	JORGE HARO	11424	X			BURN PERMIT	190104	$25.00
09/02/15	PABLO LOPEZ	11425		X		BURN PERMIT	190104	$25.00
09/02/15	ADRIAN BURCIAGA JR	11426	X			BURN PERMIT	190104	$25.00
09/02/15	IRMA RIOS	11427		X		BURN PERMIT	190104	$25.00
09/02/15	FERNANDO MEDINA PARADA GRILL	11428	X			BUSINESS OCCUPANCY	190104	$75.00
09/02/15	JOE ELIGIO MADRIGAL	11429		X		BURN PERMIT	190104	$25.00
09/02/15	CARLOS GONZALEZ THE LITTLE PACK DAY CARE	11430		X		BUSINESS OCCUPANCY	190104	$75.00
09/02/15	ROBERTO VALDEZ IGLESIA BAUTISTA FE Y PODER	11431	X			BUSINESS OCCUPANCY	190104	$75.00

09/02/15	ELVIRA SUSTAITA	11432		X		BURN PERMIT	190104	$25.00
09/02/15	VOID	11433				VOID	190104	$0.00
09/02/15	JESSICA VELIZ FUTURE LEADERS LEARNING CENTER	11434		X		BUSINESS OCCUPANCY	190104	$75.00
09/02/15	JAIME CANTU	11435		X		BURN PERMIT	190104	$25.00
09/02/15	CASSANDRA HEARN	11436	X			BURN PERMIT	190104	$25.00
09/02/15	SANTANA CARRERA	11437		X		BURN PERMIT	190104	$25.00
09/02/15	NANCY EARNEST	11438	X			BURN PERMIT	190104	$25.00
09/02/15	DOMINGO SIERRA	11439	X			COMMERCIAL BURN PERMIT	190104	$100.00
09/02/15	RENE OLIVA	11440	X			BURN PERMIT	190104	$25.00
09/02/15	MARIA VELA	11441	X			BURN PERMIT	190104	$25.00
09/02/15	MARIA MENDOZA	11442	X			BURN PERMIT	190104	$25.00
09/02/15	MARIA GARCIA	11443	X			BURN PERMIT	190104	$25.00
09/02/15	CARLOS MUNOZ MAYA MEXICAN FOOD	11444	X			BUSINESS OCCUPANCY	190104	$75.00
09/03/15	VOID	11445				VOID	190328	$0.00
09/03/15	SIMPLEX GRINNELL MCDONALD'S #14665	11446		X		FIRE PROTECTION SYSTEMS PERMIT	190328	$150.00
09/03/15	ALL AMERICAN SECURITY LITTLE MINIONS	11447		X		FIRE ALARM SYSTEM PERMIT	190328	$100.00
09/04/15	ALFREDO TREVINO NANAS TAQUERIA	11448	X			BUSINESS OCCUPANCY	190330	$75.00
09/04/15	TOBY GUNTT	11449	X			BURN PERMIT	190330	$25.00
09/04/15	MARICELA GAMEZ FRUIT STAND	11450	X			BUSINESS OCCUPANCY	190330	$75.00
09/08/15	CARLOS ELIZONDO	11451		X		BURN PERMIT	190331	$25.00
09/08/15	JOSE ALONSO	11452	X			BURN PERMIT	190331	$25.00
09/09/15	SANTOS RAMIREZ	11453		X		BURN PERMIT	190332	$25.00
09/09/15	DAVID CALDERON	11454	X			BURN PERMIT	190332	$25.00
09/09/15	ROBERTO MORALES	11455	X			BURN PERMIT	190332	$25.00

09/09/15	ROBERT HERNANDEZ	11456	X			BURN PERMIT	190332	$25.00
09/09/15	LINDA DAVIS	11457		X		COMMERCIAL BURN PERMIT	190332	$100.00
09/09/15	JESUS MARTINEZ	11458	X			BURN PERMIT	190332	$25.00
09/09/15	MACEDONIO AGUILAR	11459	X			BURN PERMIT	190332	$25.00
09/09/15	ALEJANDRO LOZANO	11460	X			BURN PERMIT	190332	$25.00
09/09/15	EFRAIN GAME JR	11461	X			BURN PERMIT	190332	$25.00
09/09/15	LAURA ZAMBRANO ELOTES ASADOS	11462	X			BUSINESS OCCUPANCY	190332	$75.00
09/09/15	PENITAS FAMILY PHARMACY	11463		X		HEALTH CARE OCCUPANCY	190332	$125.00
09/09/15	IRMA MENDOZA	11464	X			BURN PERMIT	190332	$25.00
09/09/15	LAWRENCE E REVELLE	11465		X		COMMERCIAL BURN PERMIT	190332	$100.00
09/09/15	CARMEN MARROQUIN	11466	X			BURN PERMIT	190332	$25.00
09/09/15	VOID	11467				VOID	190332	$0.00
09/09/15	RENE GUERRA COMMERCIAL PLAZA	11468	X			BUILDING PERMIT	190332	$200.00
09/09/15	JESUS MARTINEZ	11469	X			BURN PERMIT	190332	$25.00
09/09/15	JOSE DOMINGUEZ	11470	X			BURN PERMIT	190332	$25.00
09/09/15	PRIMITIVA CASTORENA FOSTER HOME	11471	X			BUSINESS OCCUPANCY	190332	$75.00
09/09/15	JUAN VASQUEZ FOSTER HOME	11472	X			FOSTER HOME OCCUPANCY	190332	$75.00
09/09/15	HOMERO CARRERA HIDALGO COUNTY HEAD START	11473		X		BUSINESS OCCUPANCY	190332	$75.00
09/09/15	JESUS URBANO	11474	X			BURN PERMIT	190332	$25.00
09/09/15	ADRIAN GARCIA	11475	X			BURN PERMIT	190332	$25.00
09/09/15	HOMERO GARCIA	11476	X			BURN PERMIT	190332	$25.00
09/09/15	DEBORAH FITZGERALD	11477	X			BURN PERMIT	190332	$25.00
09/09/15	ANGELICA DIAZ	11478	X			BURN PERMIT	190332	$25.00
09/09/15	REBECCA CONTRERAS WE LOVE OUR KIDS DAY CARE	11479	X			DAY CARE OCCUPANCY	190332	$75.00

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09/09/15	KRISTY SANCHEZ	11480	X			BURN PERMIT	190332	$25.00
09/09/15	MELISSA TREVINO	11481	X			BURN PERMIT	190332	$25.00
09/09/15	REBECA GARCIA MEAT MARKET	11482		X		BUSINESS OCCUPANCY	190332	$75.00
09/09/15	ROGELIO ARTEAGA	11483		X		BURN PERMIT	190332	$25.00
09/09/15	EDUARDO CHAPA JR CHAPA WHOLE SALES	11484	X			BUSINESS OCCUPANCY	190332	$75.00
09/09/15	JAVIER TREVINO	11485	X			BURN PERMIT	190332	$25.00
09/09/15	BELIA PHILLIPS	11486	X			BURN PERMIT	190332	$25.00
09/09/15	TEXAS G & S INVESTMENTS	11487		X		BUSINESS OCCUPANCY	190332	$75.00
09/09/15	JOSE SILVA	11488	X			BURN PERMIT	190332	$25.00
09/09/15	HECTOR CHAPA EL MARIACHI BAR	11489	X			BUSINESS OCCUPANCY	190332	$75.00
09/09/15	FRANCISCO BARRIENTES	11490	X			BURN PERMIT	190332	$25.00
09/10/15	IRMA LOPEZ	11491		X		BURN PERMIT	190508	$25.00
09/10/15	ABELINA J ELLEDGE	11492	X			BURN PERMIT	190508	$25.00
09/10/15	AMELIA TREVINO ALVARADO	11493		X		COPY OF INVESTIGATION REPORT	190508	$25.00
09/11/15	TAMY K. CHERIAN HAY FARM	11494	X			COMMERCIAL BURN PERMIT	190509	$100.00
09/11/15	CHURCH'S CHICKEN	11495		X		BUSINESS OCCUPANCY	190509	$75.00
09/14/15	SAN JUANITA GARCIA	11496	X			BURN PERMIT	190510	$25.00
09/14/15	CELIA R. GUZMAN	11497	X			BURN PERMIT	190510	$25.00
09/14/15	JUAN VILLARREAL SALINAS	11498	X			BURN PERMIT	190510	$25.00
09/15/15	EXTREME DRIVE-THRU	11499		X		BUSINESS OCCUPANCY	190634	$75.00
09/16/15	CRISTINA GALVAN DE GOMEZ FLOWER SHOP	11500	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	JOSE LUNA	11501	X			BURN PERMIT	190635	$25.00
09/16/15	HIDALGO CO HEAD START #5	11502		X		DAY CARE OCCUPANCY	190635	$75.00
09/16/15	ELOY HERNANDEZ	11503	X			BURN PERMIT	190635	$25.00

09/16/15	ALL SAFE FIRE OVER THE RAINBOW DAY CARE	11504		X		FIRE ALARM SYSTEM PERMIT	190635	$100.00
09/16/15	ANDRES VALDES	11505	X			BURN PERMIT	190635	$25.00
09/16/15	DAVID JUAREZ	11506	X			BURN PERMIT	190635	$25.00
09/16/15	SAN JUANITA PAREDES	11507	X			BURN PERMIT	190635	$25.00
09/16/15	HECTOR GONZALEZ HIGHLAND MEMORIAL	11508	X			FIRE ALARM SYSTEM PERMIT	190635	$100.00
09/16/15	ELEAZAR NAVIJAR	11509	X			BURN PERMIT	190635	$25.00
09/16/15	JUVENTINO RODRIGUEZ LOS NARANJOS MEAT MARKET	11510	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	MARIE ANN MENDOZA	11511	X			BURN PERMIT	190635	$25.00
09/16/15	JUAN CARLOS SILVA JUAN SILVA MECHANIC SHOP	11512	X			BUILDING PERMIT	190635	$200.00
09/16/15	JESUS PACHECO	11513	X			BURN PERMIT	190635	$25.00
09/16/15	SPECIAL MOMENTS ADULT DAY CARE	11514		X		DAY CARE OCCUPANCY	190635	$75.00
09/16/15	ANGELA DIAZ J & J SNOW CONE	11515	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	FERNANDO GOMEZ	11516	X			BURN PERMIT	190635	$25.00
09/16/15	ANGELICA SALAZAR	11517	X			BURN PERMIT	190635	$25.00
09/16/15	GUILLERMO GUERRA	11518	X			BURN PERMIT	190635	$25.00
09/16/15	LEONARDO CAMARILLO	11519		X		BURN PERMIT	190635	$25.00
09/16/15	JOSE GARZA	11520	X			BURN PERMIT	190635	$25.00
09/16/15	HECTOR CHAVEZ	11521	X			BURN PERMIT	190635	$25.00
09/16/15	ORALIA ALVAREZ HAIR SALON	11522	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	GRACIELA G AGUILAR SNACK STAND	11523	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	GERARDO M. MIRELES	11524	X			BURN PERMIT	190635	$25.00
09/16/15	CESAR TOVAR CASA DE PAN	11525	X			FIRE PROTECTION SYSTEMS PERMIT	190635	$150.00
09/16/15	MICHAEL TOVAR	11526	X			BURN PERMIT	190635	$25.00
09/16/15	ALBERT ALVAREZ LAS CUATAS	11527	X			BUSINESS OCCUPANCY	190635	$75.00

09/16/15	AMANDEEP TIWANA TIWANA COUNTRY	11528		X		BUSINESS OCCUPANCY	190635	$75.00
09/16/15	DAVID TREVINO	11529	X			BURN PERMIT	190635	$25.00
09/16/15	MIRIAM VELA	11530	X			BURN PERMIT	190635	$25.00
09/16/15	GERARDO PIESAS	11531	X			BURN PERMIT	190635	$25.00
09/16/15	DANIA MONROY PROMISE PARTY & EVENTS	11532	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	LILLIAN RUGERIO	11533	X			BURN PERMIT	190635	$25.00
09/16/15	ARTURO TREVINO ACT	11534		X		BUSINESS OCCUPANCY	190635	$75.00
09/16/15	ARTURO TREVINO MEDICAL	11535		X		BUSINESS OCCUPANCY	190635	$75.00
09/16/15	ELIAS MEDINA	11536	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	CONCEPCION MENDOZA REYES CONNIE'S PLAY HOUSE	11537		X		BUSINESS OCCUPANCY	190635	$75.00
09/16/15	SEBASTIAN A MUNOZ	11538	X			BURN PERMIT	190635	$25.00
09/16/15	JUAN RODRIGUEZ TAQUERIA OTRO ROYO	11539	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	MARIA HERNANDEZ DELICIA EXCELENTE SNACKS	11540	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	ALDO CAMPOS LA CONQUISTA	11541	X			BUSINESS OCCUPANCY	190635	$75.00
09/16/15	LEONEL GARZA SLIK PITT	11542		X		BUSINESS OCCUPANCY	190635	$75.00
09/16/15	JOSE MONTELONGO	11543	X			BURN PERMIT	190635	$25.00
09/16/15	HECTOR NUNEZ PEREZ	11544		X		BURN PERMIT	190635	$25.00
09/21/15	RGV HELPING HANDS TOLUCA RANCH	11545		X		BUSINESS OCCUPANCY	190723	$75.00
09/22/15	SGA DESIGN GROUP DOLLAR TREE	11546		X		BUSINESS OCCUPANCY	190841	$75.00
09/22/15	SOUTH TEXAS ELECTRIC COOP PERMIT COMM TOWER	11547		X		BUILDING PERMIT	190841	$200.00
09/23/15	MARIO VASQUEZ	11548	X			BURN PERMIT	190842	$25.00
09/23/15	JOE HINOJOSA JACK IN THE BOX	11549	X			BUSINESS OCCUPANCY	190842	$75.00
09/23/15	MARIA GARZA	11550	X			BURN PERMIT	190842	$25.00
09/23/15	JAVIER HERNANDEZ	11551	X			BURN PERMIT	190842	$25.00

Revised

09/23/15	FIDEL MEDRANO	11552		X		BURN PERMIT	190842	$25.00
09/23/15	RIGOBERTO AGUILAR EL CHICAGO SNACK STAND	11553	X			BUILDING PERMIT	190842	$200.00
09/23/15	JACK RABE	11554		X		BURN PERMIT	190842	$25.00
09/23/15	ENRIQUETA MEJIA	11555		X		BURN PERMIT	190842	$25.00
09/23/15	ANA GARCIA	11556	X			BURN PERMIT	190842	$25.00
09/23/15	LEONIDES BAZAN	11557	X			BURN PERMIT	190842	$25.00
09/23/15	LUZ MARIA GARCIA MAGEE	11558	X			BUSINESS OCCUPANCY	190842	$75.00
09/23/15	DALIA HOWELL	11559	X			BURN PERMIT	190842	$25.00
09/23/15	LAURA FARIAS	11560	X			BURN PERMIT	190842	$25.00
09/23/15	BLAINE RILEY	11561	X			BURN PERMIT	190842	$25.00
09/23/15	MIGUEL SANTANA CRUZ	11562	X			BURN PERMIT	190842	$25.00
09/23/15	ABEL VILLANUEVA	11563		X		BURN PERMIT	190842	$25.00
09/23/15	PEDRO ALONZO PERALES	11564	X			BURN PERMIT	190842	$25.00
09/23/15	AMADO REYNA	11565	X			BURN PERMIT	190842	$25.00
09/23/15	RICHARD A HOUGH	11566		X		BURN PERMIT	190842	$25.00
09/23/15	ADOLFO SALINAS	11567	X			BURN PERMIT	190842	$25.00
09/23/15	JUANA SILVA	11568	X			FOSTER HOME OCCUPANCY	190842	$75.00
09/23/15	TEJAS FIRE SYSTEMS TABURRITO	11569		X		FIRE PROTECTION SYSTEMS PERMIT	190842	$150.00
09/23/15	TEJAS FIRE SYSTEMS LA FLOR DE TRIGO	11570		X		FIRE PROTECTION SYSTEMS PERMIT	190842	$150.00
09/23/15	ARTURO SERNA	11571	X			BURN PERMIT	190842	$25.00
09/23/15	RAMIRO ABADO	11572		X		BURN PERMIT	190842	$25.00
09/23/15	MARIA J. GARCIA	11573		X		BURN PERMIT	190842	$25.00
09/23/15	TERRY OLDHAM	11574	X			BURN PERMIT	190842	$25.00
09/23/15	COLOR THE WORLD DAY CARE	11575		X		FOSTER HOME OCCUPANCY	190842	$75.00

09/23/15	VOID	11576				VOID	190842	$0.00
09/23/15	RICARDO GONZALEZ VALLEY EYE CARE	11577		X		BUSINESS OCCUPANCY	190842	$125.00
09/23/15	BEATRIZ PENA DRIVE THRU	11578	X			BUSINESS OCCUPANCY	190842	$75.00
09/23/15	DOLORES PAGE D'S DAYCARE	11579		X		BUSINESS OCCUPANCY	190842	$75.00
09/23/15	LETICIA RODRIGUEZ	11580	X			BURN PERMIT	190842	$25.00
09/23/15	PABLO LEDESMA	11581	X			BURN PERMIT	190842	$25.00
09/23/15	JORGE LICONA TORTILLERIA BERTHA	11582	X			BUSINESS OCCUPANCY	190842	$75.00
09/23/15	ARACELI VARGAS	11583	X			BURN PERMIT	190842	$25.00
09/23/15	ARICK DUBE	11584	X			BURN PERMIT	190842	$25.00
09/23/15	MARIO CASTANEDA ASELINE DAY CARE	11585		X		BUSINESS OCCUPANCY	190842	$75.00
09/23/15	REYNALDO LERMA	11586	X			BURN PERMIT	190842	$25.00
09/23/15	IRMA PONCE	11587	X			BURN PERMIT	190842	$25.00
09/24/15	MARIA D RAMIREZ	11588	X			BURN PERMIT	190938	$25.00
09/24/15	ROSA E. MORUA-FLORES	11589	X			BURN PERMIT	190938	$25.00
09/24/15	ALICIA ARREDONDO	11590	X			BURN PERMIT	190938	$25.00
09/24/15	ANGEL GONZALEZ	11591	X			BURN PERMIT (2)	190938	$50.00
09/25/15	OLGA ROMO	11592	X			BURN PERMIT	190939	$25.00
09/28/15	HUMBERTO BERLANGA	11593	X			BURN PERMIT	190985	$25.00
09/28/15	FERMIN ALVAREZ	11594	X			BURN PERMIT	190985	$25.00
09/28/15	REBECCA RUIZ	11595	X			BURN PERMIT	190985	$25.00
09/28/15	REBECCA SANCHEZ OLIVAREZ	11596	X			BURN PERMIT	190985	$25.00
09/28/15	JUAN MANUEL MACIAS	11597	X			BURN PERMIT	190985	$25.00
09/28/15	CHARLES LEE MEYER	11598		X		BURN PERMIT	190985	$25.00
09/29/15	FIRE SYSTEMS OF TEXAS PROGRESO POLICE & FIRE	11599		X		FIXED PIPE SYSTEM PERMIT OCCUPANCY REINSPECTION	191131	$85.00

09/30/15	LETICIA GOMEZ G & G TAQUERIA	11600	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	BLAS GARCIA	11601	X			BURN PERMIT	191134	$25.00
09/30/15	RAUL BALDERAS	11602	X			BURN PERMIT	191134	$25.00
09/30/15	ARMANDO DELEON	11603	X			BURN PERMIT	191134	$25.00
09/30/15	JOSE JUAN ZAPATA	11604	X			BURN PERMIT	191134	$25.00
09/30/15	OSCAR LOPEZ	11605	X			BURN PERMIT	191134	$25.00
09/30/15	MARTIN CUEVAS TALLER MECHANICO CUEVAS	11606	X			BUILDING PERMIT	191134	$200.00
09/30/15	ARMANDO GARZA CHURCH	11607	X			BUILDING PERMIT	191134	$200.00
09/30/15	YESSICA GAMEZ	11608	X			BURN PERMIT	191134	$25.00
09/30/15	BLANCA E MUNIZ	11609	X			BURN PERMIT	191134	$25.00
09/30/15	JIM PUTNEY GREEN GATE GROVE	11610	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	JUAN PALMA CORNVILLE	11611	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	MOISES MOLINA	11612	X			BURN PERMIT	191134	$25.00
09/30/15	JOSE VALDEZ	11613	X			BURN PERMIT	191134	$25.00
09/30/15	MARIA P. MARTINEZ	11614	X			BURN PERMIT	191134	$25.00
09/30/15	JOHN SIGRIST	11615	X			BURN PERMIT	191134	$25.00
09/30/15	RIGOBERTO CERVANTES SANTO NINO DE ATOCHA	11616	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	GLORIA DE LA CRUZ	11617	X			BURN PERMIT	191134	$25.00
09/30/15	ROBERTO ZAMORANO	11618	X			BURN PERMIT	191134	$25.00
09/30/15	TOMAS ZAMORANO	11619	X			BURN PERMIT	191134	$25.00
09/30/15	GLORIA DE LA CRUZ	11620	X			BURN PERMIT	191134	$25.00
09/30/15	LUIS MARTINEZ	11621			X	BURN PERMIT	191134	$25.00
09/30/15	SOUTH TEXAS PUMP LAS CARRETAS	11622		X		UNDERGROUND TANK INPECTION	191134	$100.00
09/30/15	JESUS & MARIA DAVILA JESUS & MARIA BBQ	11623	X			BUSINESS OCCUPANCY	191134	$75.00

Revised

09/30/15	LEON GUERRA JR GUERRA FUNERAL HOME	11624		X		BUSINESS OCCUPANCY	191134	$75.00
09/30/15	ARNOLDO OCHOA PROPANE STATION	11625		X		BUSINESS OCCUPANCY	191134	$75.00
09/30/15	MELINDA LOPEZ	11626		X		BURN PERMIT	191134	$25.00
09/30/15	ALCIA CAVAZOS	11627	X			BURN PERMIT	191134	$25.00
09/30/15	MARILYN AVILA MOE'S BAR	11628	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	NELDA LEIJA	11629		X		BURN PERMIT	191134	$25.00
09/30/15	EVA ARAGUZ	11630	X			BURN PERMIT	191134	$25.00
09/30/15	MARTHA VARGAS	11631	X			BURN PERMIT	191134	$25.00
09/30/15	MAYRA NIETO	11632	X			BURN PERMIT	191134	$25.00
09/30/15	MAYRA SANCHEZ	11633	X			BURN PERMIT	191134	$25.00
09/30/15	ALEJANDRO RODRIGUEZ BONANZA BAR & GRILL	11634	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	ALMA GARCIA	11635		X		BURN PERMIT (2) COMMERCIAL BURN PERMIT (2)	191134	$250.00
09/30/15	RAUL BRAVO LA FE CAKE SHOP	11636	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	MAXIMO OLIVARES	11637	X			BURN PERMIT	191134	$25.00
09/30/15	JORGE VALADEZ	11638	X			BURN PERMIT	191134	$25.00
09/30/15	RAMIRO RAMIREZ	11639		X		BURN PERMIT	191134	$25.00
09/30/15	DIEGO ANTONIO VILLA-BARRERA PIZZA HUT	11640	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	HUGO PEDRERO	11641		X		BURN PERMIT	191134	$25.00
09/30/15	TERESA GARCIA	11642		X		BURN PERMIT	191134	$25.00
09/30/15	ROGELIO GARCIA	11643	X			BURN PERMIT	191134	$25.00
09/30/15	IRMA LIMON	11644	X			BURN PERMIT	191134	$25.00
09/30/15	MARIA T. SALINAS	11645	X			BURN PERMIT	191134	$25.00
09/30/15	MARIA D. CANO	11646	X			BURN PERMIT	191134	$25.00
09/30/15	NABOR VASQUEZ TORTILLERIA 4 HERMANOS	11647	X			BUSINESS OCCUPANCY	191134	$75.00

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09/30/15	JOSE L. RODRIGUEZ JR OVER THE RAINBOW DAYCARE	11648	X			BUSINESS OCCUPANCY	191134	$75.00
09/30/15	YESENIA CELESTINO	11649		X		BURN PERMIT	191134	$25.00
09/30/15	ALBERTO LEAL	11650	X			BURN PERMIT	191134	$25.00
09/30/15	CANDELARIA LEAL	11651		X		BURN PERMIT	191134	$25.00
09/30/15	OSCAR GONZALEZ	11652	X			BURN PERMIT	191134	$25.00
09/30/15	MARIA C. AGUILAR	11653	X			BURN PERMIT	191134	$25.00
09/30/15	ORLANDO GONZALEZ	11654	X			BURN PERMIT	191134	$25.00
09/30/15	LUIS TRISTAN	11655	X			BURN PERMIT	191134	$25.00
09/30/15	GLORIA TORRES TORRES FRUIT STAND	11656		X		BUSINESS OCCUPANCY	191134	$75.00
09/30/15	DAVID RODRIGUEZ RODRIGUEZ DENTAL GROUP, P A	11657	X			BUSINESS OCCUPANCY	191134	$125.00
							Grand Total	$13,085.00

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This report has been personally reviewed by me and I certify the above to be true and correct to the best of my knowledge.

Approved by: _____ 10/16/15 Prepared by: Elizabeth Castro 10/16/15

Fire Marshal — Date — Administrative Assistant — Date

Print Nam JUAN MARTINEZ

Print Name: ELIZABETH CASTRO

This report is due in the Office of the County Auditor on or before the fifth (5th) business day after the end of the month.

County Auditor's Form: ARS-FM-001
Revised 10/04

Revised

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____
DATE: 10/20/15 11/10/15
11/10/15

2015 OCT 20 AM 9 11

HIDALGO COUNTY FIRE MARSHAL MONTHLY REPORT
FOR THE MONTH OF OCTOBER

DATE	APPLICANT NAME	RECEIPT NUMBER	Cash	Check	MO	TYPE OF SERVICE	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
10/02/15	ROSA O. CAMPOS	11658	X			BURN PERMIT	191354	$25.00
10/02/15	MARIA RUIZ	11659		X		BURN PERMIT	191354	$25.00
10/02/15	MIGUEL PENA	11660	X			BURN PERMIT	191354	$25.00
10/02/15	ADRIAN SUSTAITA	11661	X			BURN PERMIT	191354	$25.00
10/02/15	MARTIN MARIETTA	11662		X		BUILDING PERMIT	191354	$200.00
10/02/15	VICTOR LOPEZ	11663	X			BURN PERMIT	191354	$25.00
10/02/15	DELIA VILLARREAL	11664	X			BURN PERMIT	191354	$25.00
10/05/15	JUAN SALINAS BLENS BARBER STUDIO	11665	X			BUSINESS OCCUPANCY	191356	$75.00
10/06/15	DAISY INIGUEZ	11666	X			BURN PERMIT	191358	$25.00
10/06/15	JULIO MONTELONGO	11667	X			BURN PERMIT	191358	$25.00
10/06/15	JOHN FRANCISCO MARTINEZ	11668	X			BURN PERMIT	191358	$25.00
10/06/15	CRISELDA PEREZ P & R DRIVING SCHOOL	11669		X		BUSINESS OCCUPANCY	191358	$75.00
10/07/15	CRISTIAN LOERA SUPER STAR KIDS LEARNING CENTER	11670		X		BUSINESS OCCUPANCY	191360	$75.00
10/07/15	RAMON MONTALVO	11671	X			BURN PERMIT	191360	$25.00
10/07/15	VICENTE TREVINO	11672	X			BURN PERMIT	191360	$25.00
10/07/15	STARS DRIVE-IN	11673		X		BUSINESS OCCUPANCY	191360	$75.00
10/07/15	BENJAMIN BETANCIO LAS MONI'S DRIVE THRU	11674	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	MARTHA BENITEZ	11675		X		BURN PERMIT	191360	$25.00
10/07/15	PATLAN DE LA ROSA LAZARO	11676	X			BURN PERMIT	191360	$25.00
10/07/15	ALMA DEGOLLADO G'S BBQ	11677	X			BUSINESS OCCUPANCY	191360	$75.00

10/07/15	RAUL DE ANDA	11678	X			BURN PERMIT	191360	$25.00
10/07/15	PEDRO R. BERNAL	11679	X			BURN PERMIT	191360	$25.00
10/07/15	CRISELDA LEE GUAJARDO	11680	X			BURN PERMIT	191360	$25.00
10/07/15	JORGE BERMUDES MARVE	11681	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	SUPERIOR ALARMS RGV CHILDRENS HOME	11682		X		FIRE ALARM SYSTEM PERMIT	191360	$100.00
10/07/15	ROBERTO RAMOS	11683		X		BURN PERMIT	191360	$25.00
10/07/15	HELEN NASH	11684	X			BURN PERMIT	191360	$25.00
10/07/15	ERIC NORDHAUSEN	11685		X		BURN PERMIT (2)	191360	$50.00
10/07/15	ADOLFO ABARCA	11686	X			BURN PERMIT	191360	$25.00
10/07/15	BRADY SALINAS	11687	X			BURN PERMIT	191360	$25.00
10/07/15	CECILIA DE LEON LA PALMAS	11688	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	RUBEN RODRIGUEZ	11689	X			BURN PERMIT	191360	$25.00
10/07/15	FERNANDO SAENZ SAENZ BROTHERS	11690	X			COMMERICIAL BURN PERMIT	191360	$100.00
10/07/15	MARTINANO ALANIZ	11691	X			BURN PERMIT	191360	$25.00
10/07/15	ADOLFO VASQUEZ GUZMAN	11692	X			BURN PERMIT	191360	$25.00
10/07/15	JOSE CAVAZOS	11693	X			BURN PERMIT	191360	$25.00
10/07/15	ARACELI GARCIA LOBO TELECOMMUNICATIONS	11694	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	DORA A. SALINAS	11695	X			BURN PERMIT	191360	$25.00
10/07/15	LAURA GARCIA	11696	X			BURN PERMIT	191360	$25.00
10/07/15	RENE DOMINGUEZ	11697	X			BURN PERMIT	191360	$25.00
10/07/15	MARIA LUVIANOS	11698	X			BURN PERMIT	191360	$25.00
10/07/15	OLGA MARTINEZ	11699		X		BURN PERMIT	191360	$25.00
10/07/15	MICHAEL KELLEY	11700	X			BURN PERMIT	191360	$25.00
10/07/15	MARIA ELENA LUNA TAQUERIA MI ANGEL	11701	X			BUSINESS OCCUPANCY	191360	$75.00

10/07/15	MATTHEW ARCE	11702	X			BURN PERMIT	191360	$25.00
10/07/15	ERASMO ANDRADE DOS DE NUEVO LEON	11703	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	ELIZABETH GARCIA	11704	X			BURN PERMIT	191360	$25.00
10/07/15	ANTHONY SILOS	11705	X			BURN PERMIT	191360	$25.00
10/07/15	PEDRO CERDA	11706	X			BURN PERMIT	191360	$25.00
10/07/15	RAMIRO LOPEZ	11707	X			BURN PERMIT	191360	$25.00
10/07/15	FAUSTINO J. CELESTINO	11708	X			BURN PERMIT	191360	$25.00
10/07/15	LAURA LOPEZ LOPEZ INCOME TAX	11709	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	MANUEL TORRES	11710	X			BURN PERMIT	191360	$25.00
10/07/15	ELIZABETH PEREZ MORONTA ELSA CHILDRENS CLINIC	11711		X		BUSINESS OCCUPANCY	191360	$125.00
10/07/15	HUMBERTO ELIZONDO	11712	X			BURN PERMIT	191360	$25.00
10/07/15	HOMERO CARREON HIDALGO COUNTY HEAD START	11713		X		BUSINESS OCCUPANCY	191360	$75.00
10/07/15	HOMERO CARRERA HIDALGO COUNTY HEAD START	11714		X		BUSINESS OCCUPANCY	191360	$75.00
10/07/15	HOMERO CARRERA HIDALGO COUNTY HEAD START	11715		X		BUSINESS OCCUPANCY	191360	$75.00
10/07/15	ROGELIO GARCIA	11716	X			BURN PERMIT	191360	$25.00
10/07/15	EMILIO TAMEZ MECHANIC SHOP	11717	X			BUSINESS OCCUPANCY	191360	$75.00
10/07/15	AMADO MORENO	11718		X		BURN PERMIT	191360	$25.00
10/07/15	ROEL CANTU CANTU PLAZA	11719		X		BUILDING INSPECTION BURN PERMIT	191360	$225.00
10/07/15	ARTHUR NAVA	11720	X			BURN PERMIT	191360	$25.00
10/07/15	ABELARDO DELGADO JR	11721	X			BURN PERMIT	191360	$25.00
10/07/15	MANUEL BALDERAS	11722	X			BURN PERMIT	191360	$25.00
10/07/15	JOSE A. SANCHEZ	11723	X			BURN PERMIT	191360	$25.00
10/09/15	VOID	11724				VOID	191470	$0.00
10/09/15	JOSE ARGUELLO	11725		X		BURN PERMIT	191470	$25.00

10/09/15	FAIN TIMOTHY MORLEY	11726	X			BURN PERMIT	191470	$25.00
10/13/15	DANIEL RODRIGUEZ	11727		X		BURN PERMIT	191612	$25.00
10/13/15	JUANA NOEMI GUTIERREZ	11728	X			BURN PERMIT	191612	$25.00
10/13/15	SERGIO NARVAEZ	11729	X			BURN PERMIT	191612	$25.00
10/13/15	JESUS RAMIREZ	11730	X			BURN PERMIT	191612	$25.00
10/13/15	JOSE CABRRERA	11731	X			BURN PERMIT	191612	$25.00
10/13/15	ELIAZAR BARRERA	11732	X			BURN PERMIT	191612	$25.00
10/13/15	PEDRO VILLARREAL BEN'S CAR WASH	11733	X			BUSINESS OCCUPANCY	191612	$75.00
10/14/15	DANIEL GARZA	11734	X			BURN PERMIT	191519	$25.00
10/14/15	ISIDRO TORRES	11735	X			BURN PERMIT	191519	$25.00
10/14/15	AGUSTIN RICO	11736	X			BURN PERMIT	191519	$25.00
10/14/15	JUAN HERNANDEZ	11737	X			BURN PERMIT	191519	$25.00
10/14/15	JOSE DIAZ	11738	X			BURN PERMIT	191519	$25.00
10/14/15	MARIA MARTINEZ	11739	X			BURN PERMIT	191519	$25.00
10/14/15	LLANTAS SANDOVAL	11740	X			BUSINESS OCCUPANCY	191519	$75.00
10/14/15	JUAN MOLINA RIO GRANDE CHILDREN'S HOME	11741		X		BUSINESS OCCUPANCY	191519	$75.00
10/14/15	JUAN MOLINA RIO GRANDE CHILDREN'S HOME	11742		X		BUSINESS OCCUPANCY	191519	$75.00
10/14/15	JUAN MOLINA RIO GRANDE CHILDREN'S HOME	11743		X		BUSINESS OCCUPANCY	191519	$75.00
10/14/15	RAUL GARCIA GARCIA EVENT CENTER	11744	X			BUSINESS OCCUPANCY	191519	$75.00
10/14/15	MANUEL DANA NEW OFFICE SPACE	11745	X			BUILDING PERMIT	191519	$200.00
10/14/15	ROGELIO VILLANUEVA	11746	X			BURN PERMIT (2)	191519	$50.00
10/14/15	ANTONIO MORENO POLLOS ASADOS NUEVO LEON	11747	X			BUSINESS OCCUPANCY	191519	$75.00
10/14/15	MARCO A. CAVAZOS	11748	X			BURN PERMIT	191519	$25.00
10/14/15	MARCO A. CAVAZOS	11749	X			BURN PERMIT	191519	$25.00

10/14/15	MARIA D. SALINAS THE OLD FARM HOUSE THRIFT STORE	11750	X			BUILDING PERMIT	191519	$200.00
10/14/15	ERNESTO GARZA	11751	X			BURN PERMIT	191519	$25.00
10/14/15	OMAR BERMUDEZ RESTAURANTE Y TAQUERIA 107	11752			X	BUSINESS OCCUPANCY	191519	$75.00
10/14/15	CARLOS HERNANDEZ	11753	X			BURN PERMIT	191519	$25.00
10/14/15	ROBERTO GARCIA	11754	X			BURN PERMIT	191519	$25.00
10/14/15	KAREN R. PHIPPS	11755		X		BURN PERMIT	191519	$25.00
10/14/15	ANTONIO RAMIREZ	11756	X			BURN PERMIT	191519	$25.00
10/14/15	DIANA L. IZAGUIRRE	11757	X			BURN PERMIT	191519	$25.00
10/14/15	ROSA MCCARTHY	11758	X			BURN PERMIT	191519	$25.00
10/14/15	DARIANO IBARO	11759	X			BURN PERMIT	191519	$25.00
10/14/15	ANTONIO PECINA	11760	X			BURN PERMIT	191519	$25.00
10/14/15	GERARDO GARCIA HINOJOSA	11761	X			BURN PERMIT	191519	$25.00
10/14/15	VANESSA CARDENAS	11762	X			BURN PERMIT	191519	$25.00
10/14/15	ALVARO PEREZ	11763	X			BURN PERMIT	191519	$25.00
10/14/15	JOSEPH RAMON III	11764	X			BURN PERMIT	191519	$25.00
10/14/15	JESUS REYNA TORTILLERIA EL RANCHITO	11765	X			BUSINESS OCCUPANCY	191519	$75.00
10/14/15	RICHARD KOTZUR	11766		X		BURN PERMIT	191519	$25.00
10/14/15	NANCY MIRELES DRIVING SCHOOL	11767	X			BUSINESS OCCUPANCY	191519	$75.00
10/14/15	RAUL LOPEZ	11768	X			BURN PERMIT	191519	$25.00
10/14/15	MARIA MARIN MARTINEZ	11769	X			BURN PERMIT	191519	$25.00
10/14/15	NOEL LOPEZ	11770	X			BURN PERMIT	191519	$25.00
10/14/15	JOSE LUIS MEDRANO	11771	X			BURN PERMIT	191519	$25.00
10/14/15	FELIPE MASCORRO	11772	X			BURN PERMIT	191519	$25.00
10/14/15	EMILIA MARTINEZ TACOS EMILY	11773	X			BUSINESS OCCUPANCY	191519	$75.00

10/16/15	RENE R. RAMIREZ	11774	X			BURN PERMIT	191613	$25.00
10/16/15	YANIRA H. RIOS	11775	X			BURN PERMIT	191613	$25.00
10/19/15	ENRIQUE GARCIA	11776	X			BURN PERMIT	191614	$25.00
10/19/15	NICASIA VARGAS	11777	X			BURN PERMIT	191614	$25.00
10/19/15	DIAMANTINA IBANES	11778	X			BURN PERMIT	191614	$25.00
10/19/15	MARIANO RAMOS	11779	X			BURN PERMIT	191614	$25.00
10/19/15	VIOLA ESQUIVEL	11780		X		BURN PERMIT	191614	$25.00
10/19/15	VIOLA ESQUIVEL	11781		X		BURN PERMIT	191614	$25.00
10/19/15	YOLANDA MARICHALAR	11782	X			BURN PERMIT	191614	$25.00
10/19/15	JESUS GONZALEZ	11783	X			BURN PERMIT	191614	$25.00
10/19/15	ROGELIO HERNANDEZ	11784	X			BURN PERMIT	191614	$25.00
10/20/15	JORGE GARZA	11785	X			BURN PERMIT	191713	$25.00
10/21/15	JUAN BARRERA UNIVERSAL RECYCLING	11786		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	PETRA VALLIN	11787	X			BURN PERMIT	191715	$25.00
10/21/15	PETRA VALLIN	11788	X			BURN PERMIT	191715	$25.00
10/21/15	RICHARD SCURLOCK	11789		X		BURN PERMIT	191715	$25.00
10/21/15	JUAQUIN GARCIA DALLAS BLACK GOLD #2	11790	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	VOID	11791				VOID	191715	$0.00
10/21/15	CARLOS VILLARREAL VIGA-AUTO SALES	11792	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	ELSA'S MR. CHECKS	11793		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	CARLOS VILLARREAL	11794	X			BURN PERMIT	191715	$25.00
10/21/15	MARIA M. GIRON LITTLE MINIONS LEARNING ACADEMY	11795		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	MARIA LOERA CATERING SERVICE	11796		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	SALVADOR HUITRON	11797	X			BURN PERMIT	191715	$25.00

10/21/15	JOSE LUIS DUBERNEY	11798	X			BURN PERMIT	191715	$25.00
10/21/15	CONSUELO GONZALEZ	11799		X		BURN PERMIT	191715	$25.00
10/21/15	ISAAC SOTO	11800	X			BURN PERMIT	191715	$25.00
10/21/15	CLAUDIA PEREZ	11801	X			BURN PERMIT	191715	$25.00
10/21/15	ARTURO DE LA CERDA GARZA'S FLOWER SHOP	11802		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	JOSE SERGIO PEDROZA SERGIO'S BODY SHOP	11803		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	ERIC NORDHAUSEN	11804		X		BURN PERMIT	191715	$25.00
10/21/15	MIGUEL PEREZ	11805		X		BURN PERMIT	191715	$25.00
10/21/15	JOSE L. FLORES AZTEC RADIATOR & MUFFLERS	11806	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	JAVIER GONZALEZ	11807	X			BURN PERMIT	191715	$25.00
10/21/15	CRISTELA ZUNIGA	11808	X			BURN PERMIT	191715	$25.00
10/21/15	LORENZO SOLIS	11809	X			BURN PERMIT	191715	$25.00
10/21/15	ADRIANA LOPEZ	11810	X			BURN PERMIT	191715	$25.00
10/21/15	MARIA CAMARILLO TAQUERIA KATTY	11811	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	MARIA D. GOMEZ	11812	X			BURN PERMIT	191715	$25.00
10/21/15	LISA HELLE	11813	X			BURN PERMIT	191715	$25.00
10/21/15	MARIA MOORE	11814	X			BURN PERMIT	191715	$25.00
10/21/15	ROSA MORA MORA DENTAL	11815		X		HEALTH CARE OCCUPANCY	191715	$125.00
10/21/15	JUANA TORRES	11816		X		BURN PERMIT	191715	$25.00
10/21/15	LEROY LOPEZ	11817	X			BURN PERMIT	191715	$25.00
10/21/15	ANGELITA S. ARCE	11818	X			BURN PERMIT	191715	$25.00
10/21/15	ISIS LOPEZ ISIS DESIGNERS	11819	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	CLARA HATHORN CLARA'S BEAUTY SALON	11820	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	JUPERTINO ROSALES	11821	X			BURN PERMIT	191715	$25.00

10/21/15	FERNANDO SILVA	11822	X			BURN PERMIT	191715	$25.00
10/21/15	CESAR RIVAS	11823	X			BURN PERMIT	191715	$25.00
10/21/15	JOANN MAREZ FRUIT STAND	11824	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	EDGAR GONZALEZ WORLD FINANCE CORPORATION	11825		X		BUSINESS OCCUPANCY	191715	$75.00
10/21/15	EMILIO CANTU	11826	X			BURN PERMIT	191715	$25.00
10/21/15	MARIO C. SALIVAS	11827	X			BURN PERMIT	191715	$25.00
10/21/15	ANA ALANIS SPA	11828	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	JUANITA D. CAVASOS	11829	X			BURN PERMIT	191715	$25.00
10/21/15	RICARDO BALLI	11830	X			BURN PERMIT	191715	$25.00
10/21/15	NORA NUNEZ	11831	X			BURN PERMIT	191715	$25.00
10/21/15	ISABEL GUAJARDO SIEMPRE	11832	X			BUSINESS OCCUPANCY	191715	$75.00
10/21/15	PROTECH SECURITY ALL ABOUT KIDS LEARNING CENTER	11833		X		FIRE ALARM SYSTEM PERMIT	191715	$100.00
10/22/15	IRENE THOMAS	11834	X			BURN PERMIT	171734	$25.00
10/22/15	DARIO FLORES	11835	X			BURN PERMIT	191734	$25.00
10/23/15	DAVID EDRINGTON	11836	X			BURN PERMIT	191889	$25.00
10/23/15	ROSBEL GARZA	11837	X			BURN PERMIT	191889	$25.00
10/26/15	ROMEO GARZA	11838	X			BURN PERMIT	191890	$25.00
10/26/15	BENJAMIN FLORES	11839	X			BURN PERMIT	191890	$25.00
10/26/15	MODESTO LUNA JR	11840	X			BURN PERMIT	191890	$25.00
10/26/15	DAVID PHINNEY BAR	11841	X			BUSINESS OCCUPANCY	191890	$75.00
10/27/15	ELIZABETH TERAN	11842	X			BURN PERMIT	191891	$25.00
10/27/15	JUDID ESPINOZA	11843	X			BURN PERMIT	191891	$25.00
10/28/15	MARIA GONZALEZ APARTMENTS	11844	X			BUILDING PERMIT	191892	$436.25
10/28/15	YOLANDA GARZA	11845	X			BURN PERMIT	191892	$25.00

10/28/15	MARK ESQUIVEL	11846	X			BURN PERMIT	191892	$25.00
10/28/15	NARCISO LUNA	11847	X			BURN PERMIT	191892	$25.00
10/28/15	SHERRI BARNICK BENNACK	11848		X		BURN PERMIT	191892	$25.00
10/28/15	RODOLFO ORTIZ	11849	X			BURN PERMIT	191892	$25.00
10/28/15	ARMANDO RODRIGUEZ	11850	X			BURN PERMIT	191892	$25.00
10/28/15	REYNALDO GUERRERO	11851	X			BURN PERMIT	191892	$25.00
10/28/15	REYMUNDO CHAPA	11852	X			BURN PERMIT	191892	$25.00
10/28/15	GEOYCE SIMONS	11853	X			BURN PERMIT	191892	$25.00
10/28/15	RICARDO PEREZ	11854	X			BURN PERMIT	191892	$25.00
10/28/15	HOMERO SAUCEDA	11855	X			BURN PERMIT	191892	$25.00
10/28/15	JOSE GONZALEZ	11856	X			BURN PERMIT	191892	$25.00
10/28/15	MAYRA DELGADO TAQUERIA LAS NAVARITAS	11857	X			BUSINESS OCCUPANCY	191892	$75.00
10/28/15	HECTOR LUNA	11858		X		BURN PERMIT	191892	$25.00
10/28/15	OLIVIA MARTINEZ	11859	X			BURN PERMIT	191892	$25.00
10/28/15	JOHN JUAN BILLMAN DONNA CORN MAZE EVENTS	11860		X		BUSINESS OCCUPANCY	191892	$75.00
10/28/15	DORA VILLALOBOS	11861		X		BURN PERMIT	191892	$25.00
10/28/15	LAZARO CARDENAS	11862	X			BURN PERMIT	191892	$25.00
10/28/15	EFREN TIJERINA	11863	X			BURN PERMIT	191892	$25.00
10/28/15	JESUS AGUIRRE	11864	X			BURN PERMIT	191892	$25.00
10/28/15	ROGELIO RODRIGUEZ	11865	X			BURN PERMIT	191892	$25.00
10/28/15	RICHARD HUDSON PILLAR	11866	X			BURN PERMIT	191892	$25.00
10/28/15	ENELDA DEL ANGEL FOSTER HOME	11867	X			BUSINESS OCCUPANCY	191892	$75.00
10/28/15	ZILPA GUTIERREZ CHURCH	11868		X		BUILDING PERMIT	191892	$200.00
10/28/15	HILDA FLORES	11869	X			BURN PERMIT	191892	$25.00

10/28/15	LITTLE SUPER HEROES THERAPY LLC	11870		X		HEALTH CARE OCCUPANCY	191892	$125.00
10/28/15	FABIAN SALINAS	11871		X		BURN PERMIT	191892	$25.00
10/28/15	JOSE RAMIREZ	11872	X			BURN PERMIT	191892	$25.00
10/28/15	FABIAN LOPEZ	11873	X			BURN PERMIT	191892	$25.00
10/28/15	ISMAEL REYES	11874	X			BURN PERMIT	191892	$25.00
10/28/15	JOANA GALVAN	11875	X			BURN PERMIT	191892	$25.00
10/28/15	ROEL RIOS	11876	X			BURN PERMIT	191892	$25.00
10/28/15	RODNEY WOMACK	11877		X		BURN PERMIT	191892	$25.00
10/28/15	ESTUBERTO FLORES	11878	X			BURN PERMIT	191892	$25.00
10/28/15	MARIA HERRERA	11879	X			BURN PERMIT	191892	$25.00
10/28/15	VOID	11880				VOID	191892	$0.00
10/28/15	ALIBER CANTU TAQUERIA VULCAN	11881	X			BUILDING PERMIT	191892	$200.00
10/28/15	IDALIA VILLALOBOS LOVELY LOOK	11882	X			BUILDING PERMIT	191892	$200.00
10/28/15	CRYSTAL LOREDO	11883	X			BURN PERMIT	191892	$25.00
10/28/15	ROSENDO MONTES LUCERO DEL NORTE COMM CHURCH	11884		X		BUILDING PERMIT	191892	$200.00
10/28/15	CLEMENCIA GAHAN	11885	X			BURN PERMIT	191892	$25.00
10/28/15	CARLOS RODRIGUEZ RECI-POLLCH	11886	X			BUSINESS OCCUPANCY	191892	$75.00
10/28/15	OMAR HINOJOSA	11887	X			BURN PERMIT	191892	$25.00
10/28/15	ELSA STATE BANK	11888		X		BUSINESS OCCUPANCY	191892	$75.00
10/28/15	OSCAR HERNANDEZ TREVINO'S FARM & EQUIPMENT	11889	X			BUILDING PERMIT	191892	$200.00
10/28/15	BOBBY JOE PEREZ	11890	X			BUSINESS OCCUPANCY	191892	$75.00
10/28/15	ROBERTO VILLARREAL	11891	X			BURN PERMIT	191892	$25.00
10/28/15	JOE GUZMAN JR	11892		X		BURN PERMIT	191892	$25.00
10/29/15	ESMERALDA GONZALEZ	11893	X			BURN PERMIT	192024	$25.00

10/29/15	DARRELL GANDY	11894	X			BURN PERMIT	192024	$25.00
10/29/15	VOID	11895				VOID	192024	$0.00
10/29/15	MAYRA GARCIA	11896	X			BURN PERMIT	192024	$25.00
10/29/15	DAN BASSHAM	11897	X			BURN PERMIT	192024	$25.00
10/29/15	BRUCE SHIELDS	11898		X		BURN PERMIT	192024	$25.00
10/30/15	CELSO CLEMENTE CARWASH	11899	X			BUSINESS OCCUPANCY	192025	$75.00
10/30/15	EDWARD MAURICIO	11900	X			BURN PERMIT	192025	$25.00
							Grand Total	$11,111.25

X34

This report has been personally reviewed by me and I certify the above to be true and correct to the best of my knowledge

Approved by: _____ 11/4/15
Chief Deputy Fire Marshal — Date

Prepared by: Elizabeth Castro 11/4/15
Administrative Assistant — Date

Print Nam TOMMY URESTE

Print Name: ELIZABETH CASTRO

This report is due in the Office of the County Auditor on or before the fifth (5th) business day after the end of the month.

County Auditor's Form: ARS-FM-001
Revised 10/04

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____
DATE: 11/5/15 11/10/15 11/12/15

RECEIVED BY
COUNTY AUDITOR
2015 NOV 4 AM 8:31

COUNTY of HIDALGO
HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 10, 2015

Mr. Juan Martinez
Hidalgo County Fire Marshal
1124 N. M Road
Edinburg, Texas 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the months of September 2015 and October 2015

Dear Mr. Martinez:

We have conducted a limited scope review of the *Monthly Fees Report* and supporting documentation for the months of September 2015 and October 2015 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope and Methodology:
The scope of our review was limited to collections reported by the Fire Marshal's Office on the *Monthly Fees Report* for the months of September 2015 and October 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Reports*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Reports* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.

- Reviewed *Daily Remittance* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance,* and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of September 2015 and October 2015 were $13,085.00 and $11,111.25, respectively. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645 or me at ext. 4604.

Respectfully,

Ray Bufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED September 30, 2015

PBC

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B	C	D	E	F	G	H	I
		Law Library Receipt # Sequence			COUNTY TREASURER			
	Receipt Date	BEG #	END #	Total Collected	Receipt Amount	Receipt No.	Receipt Date	OVER/ (SHORT)
1	1-Sep-15	56210	56215	$ 39.75	$ 39.75	190048	09/02/15	
2	2-Sep-15	56216	56221	$ 50.00	50.00	190123	09/03/15	
3	3-Sep-15	56222	56226	$ 50.25	50.25	190172	09/04/15	-
4	4-Sep-15	56227	56232	$ 34.00	34.00	190261	09/09/15	-
5	5-Sep-15	0	0	$ -				-
6	6-Sep-15	0	0	$ -				-
7	7-Sep-15	HOLIDAY	0	$ -				-
8	8-Sep-15	56233	56246	$ 67.75	67.75	190262	09/09/15	-
9	9-Sep-15	56247	56253	$ 35.50	35.50	190301	09/10/15	-
10	10-Sep-15	56254	56260	$ 31.00	31.00	190338	09/11/15	-
11	11-Sep-15	56261	56268	$ 44.00	44.00	190481	09/15/15	-
12	12-Sep-15	0	0	$ -				-
13	13-Sep-15	0	0	$ -				-
14	14-Sep-15	56269	56277	$ 85.50	85.50	190482	09/15/15	-
15	15-Sep-15	56278	56283	$ 35.25	35.25	190565	09/16/15	-
16	16-Sep-15	56284	56290	$ 64.75	64.75	190601	09/17/15	-
17	17-Sep-15	56291	56301	$ 104.00	104.00	190643	09/18/15	-
18	18-Sep-15	56302	56306	$ 21.75	21.75	190730	09/22/15	-
19	19-Sep-15	0	0	$ -				-
20	20-Sep-15	0	0	$ -				-
21	21-Sep-15	56307	56309	$ 55.00	55.00	190731	09/22/15	-
22	22-Sep-15	56310	56315	$ 63.50	63.50	190752	09/23/15	-
23	23-Sep-15	56316	56321	$ 50.00	50.00	190803	09/24/15	-
24	24-Sep-15	56323	56336	$ 70.50	70.50	190889	09/28/15	-
25	25-Sep-15	56337	56347	$ 57.00	57.00	190890	09/28/15	-
26	26-Sep-15	0	0	$ -				-
27	27-Sep-15	0	0	$ -				-
28	28-Sep-15	56348	56354	$ 16.25	16.25	190955	09/29/15	-
29	29-Sep-15	56355	56364	$ 32.50	32.50	191087	10/01/15	-
30	30-Sep-15	56365	56373	$ 45.75	45.75	191091	10/01/15	-
31	1-Oct-15	0	0	$ -				-
	TOTAL RECEIPTS AND FUNDS COLLECTED			1,054.00				0.00

LESS: REIMBURSEMENTS 0.00 FOR RECEIPT #(s):

TOTAL REVENUE COLLECTIONS 1,054.00

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	$ 1,358.00	July	$ 906.50
February	$ 1,580.25	August	$ 1,014.75
March	$ 1,226.50	September	$ 1,054.00
April	$ 1,353.00	October	$ -
May	$ 1,097.25	November	$ -
June	$ 1,398.00	December	$ -
(1) Subtotal	$ 8,013.00	(2) Subtotal	$ 2,975.25

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/19/15

Total (1+2) $ 10,988.25

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

Aurora Z. Chapa
LAW LIBRARIAN OF HIDALGO COUNTY, TX

This report is due in the Office of the County Auditor before the (5th) workday of the following month.

V1

HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED October 31, 2015

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B	C	D	E	F	G	H	I
	Receipt Date	Law Library Receipt # Sequence BEG #	Law Library Receipt # Sequence END #	Total Collected	COUNTY TREASURER Receipt Amount	COUNTY TREASURER Receipt No.	COUNTY TREASURER Receipt Date	OVER/ (SHORT)
1	1-Oct-15	56374	56399	$ 141.50	$ 141.50	191190	10/05/15	-
2	2-Oct-15	56400	56408	$ 42.50	42.50	191191	10/05/15	-
3	3-Oct-15	0	0	$ -				-
4	4-Oct-15	0	0	$ -				-
5	5-Oct-15	56409	56421	$ 74.25	74.25	191279	10/06/15	-
6	6-Oct-15	56422	56434	$ 74.50	74.50	191363	10/08/15	-
7	7-Oct-15	56435	56451	$ 80.75	80.75	191364	10/08/15	-
8	8-Oct-15	56452	56469	$ 103.50	103.50	191415	10/09/15	-
9	9-Oct-15	56470	56476	$ 17.00	17.00	191509	10/14/15	-
10	10-Oct-15	0	0	$ -				-
11	11-Oct-15	0	0	$ -				-
12	12-Oct-15	Holiday	0	$ -				-
13	13-Oct-15	56477	56487	$ 29.25	29.25	191512	10/14/15	-
14	14-Oct-15	56488	56505	$ 76.00	76.00	191518	10/15/15	-
15	15-Oct-15	56506	56526	$ 52.75	52.75	191611	10/20/15	-
16	16-Oct-15	56527	56542	$ 45.75	45.75	191615	10/20/15	-
17	17-Oct-15		0	$ -				-
18	18-Oct-15	0	0	$ -				-
19	19-Oct-15	56543	56558	$ 84.75	84.75	191623	10/20/15	-
20	20-Oct-15	56559	56574	$ 37.50	37.50	191666	10/21/15	-
21	21-Oct-15	56575	56591	$ 75.00	75.00	191721	10/22/15	-
22	22-Oct-15	56592	56602	$ 50.50	50.50	191745	10/23/15	-
23	23-Oct-15	56603	56607	$ 30.75	30.75	191768	10/26/15	-
24	24-Oct-15	0	0	$ -				-
25	25-Oct-15	0	0	$ -				-
26	26-Oct-15	56608	56621	$ 52.00	52.00	191806	10/27/15	-
27	27-Oct-15	56622	56639	$ 38.75	38.75	191823	10/28/15	-
28	28-Oct-15	56640	56648	$ 37.50	37.50	191888	10/29/15	-
29	29-Oct-15	56649	56656	$ 22.00	22.00	191962	10/30/15	-
30	30-Oct-15	56657	56665	$ 31.50	31.50	192021	11/03/15	-
31	31-Oct-15	0	0	$ -				-
	TOTAL RECEIPTS AND FUNDS COLLECTED			1,198.00				0.00
	LESS: REIMBURSEMENTS			0.00	FOR RECEIPT #(s):			
	TOTAL REVENUE COLLECTIONS			1,198.00				

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 11/4/15

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	$ 1,358.00	July	$ 906.50
February	$ 1,580.25	August	$ 1,014.75
March	$ 1,226.50	September	$ 1,054.00
April	$ 1,353.00	October	$ 1,198.00
May	$ 1,097.25	November	$ -
June	$ 1,398.00	December	$ -
(1) Subtotal	$ 8,013.00	(2) Subtotal	$ 4,173.25

Total (1+2) $ 12,186.25

RECEIVED BY
2015 NOV 3 PM 4:0

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

LAW LIBRARIAN OF HIDALGO COUNTY, TX

This report is due in the Office of the County Auditor before the (5th) workday of the following month

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 10, 2015

Ms. Angie Chapa, Law Librarian
Hidalgo County Law Library
100 N. Closner
Edinburg, Texas 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the months of September 2015 and October 2015

Dear Ms. Chapa:

We have conducted a limited scope review of the *Monthly Fees Reports* and supporting documentation for the months of September 2015 and October 2015 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Reports* for the months of September 2015 and October 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Daily Remittances/Close-Out Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.

- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance/Close-Out Forms*, and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of September 2015 and October 2015 were $1,054.00 and $1,198.00, respectively. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

Constable Celestino Avila Jr. Monthly Report

PBC

For the Month Ending September 2015

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Tuesday, September 08, 2015	Andrew Ramirez	Rene Jesus Vega	C1-2015-127	31S1500433	Small Claims	In County	Justice Clerk	190959	$75.00
Tuesday, September 08, 2015	Hidalgo Authority of the County of Hidalgo, tx	Nelly Cazares and all occupants	C1-2015-128	LT15-0052-J12	FED	In County	Justice Clerk	190959	$75.00
Tuesday, September 08, 2015	Andrew Ramirez	Dolores Vega	C1-2015-129	31S1500433	Small Claims	Out of County	Justice Clerk	190959	$75.00
Tuesday, September 08, 2015	Texas Medical Distributors, Inc	Valley Ostomy Supply, Inc	C1-2015-130	CV36,310	Subpoena	Out of County	District Clerk	190959	$75.00
Thursday, September 10, 2015	Richard Schumack	Sergio Aguilar & Occupants	C1-2015-131	LT15-0055-J12	FED	In County	Justice Clerk	190960	$75.00
Monday, September 21, 2015	Arcelia Guerra	Dalinda Mae Gonzalez (and all other occupants)	C1-2015-132	LT15-0064-J12	FED	In County	Justice Clerk	190961	$75.00
Wednesday, September 23, 20	Bradwell Diversified, Inc./Graciela Bradwell	Luis Gonzales Jr.	C1-2015-133	SC2870	Small Claims	Out of County	Justice Clerk	190962	$75.00
Grand Total									$525.00

X24

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: Bmo 11/9/15
DATE: 10/28/15

Monday, October 05, 2015

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Constable, Precinct 1*

Prepared by: _____ *Administrative Assistant 1*

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 9, 2015

The Honorable Celestino Avila
Hidalgo County Constable Precinct No. 1
1902 Joe Stephens Blvd. Suite 303
Weslaco, TX 78596

Re: Review of the *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Constable Avila:

We have conducted a limited scope review of the Constable Precinct No. 1 *Monthly Fees Report* and supporting documentation for the month of September 2015 pursuant to Local Government Code §115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.

- Verified that procedures for voided receipts were properly followed.
- Reviewed the *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Report/Daily Remittance Forms,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $525.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the Month Ending September

RECEIVED 2015 HIDALGO COUNTY AUDITOR'S OFFICE

DATE	PLAINTIFFS NAME	DEFENDANTS NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/9/2015	MARICA CECILLA SILVA	LESLIE RODRIGUEZ	9615-2	SC-434	Small Cliams	X		X					191899	$75.00
9/9/2015	BRYANT & STINGLEY INC	FELICITAS "FELA" BALBOA OLIVAREZ	9616-2	SC2861	Small Cliams	X		X					191899	$75.00
9/10/2015	HIDALGO COUNTY	LUIS FABIAN VELA	9617-2	T-1245-10-F	Levy,Deed,Notice Order of Sale		X			X			191901	$540.00
9/11/2015	DIONICIO GARZA	ALBERTO VASQUEZ	9618-2	CV-1921	Small Cliams	X		X					191902	$75.00
9/14/2015	GONZALEZ FURNITURE	JACQUELINE GARZA	9619-2	SC15-0087-J21	Small Cliams		X	X					191903	$75.00
9/21/2015	SERGIO ALBERTO LUNA	MARTIN PEREZ SR.	9620-2	2015-ECL-00081	Small Cliams		X	X					190740	$75.00
9/24/2015	HIDALGO ISD	JUSTINO DE LEON	9621-2	T-392-06-E	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	PSJA ISD	JUAN M. MACIAS	9622-2	T-472-06-J	Levy,Deed,Notice Order of Sale		X			X			190849	$550.00
9/24/2015	CITY OF MISSION	RENE HINOJOSA	9623-2	T-1157-08-G	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	MONTE ALTO ISD	ELMA M. LOPEZ	9624-2	T-1341-08-F	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	HIDALGO ISD	FELIPE PEDRAZA	9625-2	T-174-10-C	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	HIDALGO ISD	IRMA DELIA ARMEDARIZ	9626-2	T-727-11-G	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	PROGRESO ISD	LEONARDO TORRES	9627-2	T-1705-11-I	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	HIDALGO COUNTY	DIANA ISABEL GAMBOA	9628-2	T-1426-12-C	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	MERCEDES ISD	JOSE SANCHEZ	9629-2	T-1785-12-C	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
													Page Total	$3,665.00
													Grand Total	

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____
Constable, Precinct 2

Prepared by: _____

RECEIVED 2015 HIDALGO COUNTY AUDITOR'S OFFICE

County Auditor's Form AS-C-002 Revised: 1/13

CONSTABLE MARTIN CANTU MONTHLY REPORT
For the Month Ending September

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/24/2015	SHARYLAND ISD	AMANDA LEE GONZALEZ	9630-2	T-1876-12-B	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	HIDALGO ISD	GREGORIO TORRES JR	9631-2	T-2401-12-B	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	LA JOYA ISD	SOUTHERN OAKS	9632-2	T-3189-12-C	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	HIDALGO ISD	THELMA O. MOLANO	9633-2	T-3214-12-I	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	EDINBURG ISD	JANIE PEREA	9634-2	T-0746-13-D	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	EDINBURG CISD	ROSALINDA AGUIMAGA	9635-2	T-0843-13-F	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	MISSION CISD	ARTURO CHAVERO	9636-2	T-0123-14-H	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
9/24/2015	PSJA ISD	JOSE SALOME RAMOS	9637-2	T-0747-14-I	Levy,Deed,Notice Order of Sale		X			X			190849	$275.00
													Page Total	$2,200.00
													Grand Total	$5,865.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____ Constable, Precinct 2

Prepared by: _____

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____
DATE: 11/3/15 & 11/4/15

County Auditor's Form AS-C-002 Revised: 1/13

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 9, 2015

The Honorable Martin Cantu
Hidalgo County Constable, Precinct 2
300 W. Hall Acres, Ste. E
Pharr, TX 78577

Ref: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Constable Cantu:

We have conducted a limited scope review of the Constable Precinct 2 *Monthly Fees Report* and supporting documentation for the month of September 2015 pursuant to Local Government Code § 115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following are some of the procedures performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.

- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts, *Cashier's Daily Close-Out Report/Daily Remittance Form,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $5,865.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported; however, the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:
We noted that a receipt was voided in Odyssey, the computerized receipting system; however, the actual voided receipt with management's approval was not submitted to the County Auditor's Office.

The County Auditor's Office requires that properly authorized voided receipts be submitted to the County Auditor's Office along with the monthly report.

Failure to ensure that properly authorized voided receipts are submitted to the County Auditor's Office along with the monthly report may result in the loss of County funds.

Recommendation:
Management should ensure that properly authorized voided receipts are submitted to the County Auditor's Office along with the monthly report.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending September PBC

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/3/2015	CITY OF DONNA, ET AL	CASTELLANOS CERAMIC TILE	C3-2015-106	T-0003-15-E	TAX WARRANT		X			X			191077	$ 200.00
9/3/2015	PSJA ISD, ET AL	BULL DOG AUTO SALVAGE	C3-2015-107	T-1323-15-H	TAX WARRANT		X			X			191077	$ 200.00
9/3/2015	VOID	VOID	C3-2015-108	VOID	VOID									$ -
9/3/2015	PSJA ISD, ET AL	GAMBAS MEXICAN SEAFOOD GRILL	C3-2015-109	T-1307-15-F	TAX WARRANT		X			X			191077	$ 200.00
9/3/2015	MCALLEN ISD, ET AL	LA MEXICANA	C3-2015-110	T-0590-15-D	TAX WARRANT		X			X			191077	$ 200.00
9/3/2015	LA JOYA ISD, ET AL	TRIPLE R STEEL	C3-2015-111	T-0673-15-J	TAX WARRANT		X			X			191077	$ 200.00
9/10/2015	VANTAGE BANK TEXAS	PEDRO RAMIRO ADAMES	C3-2015-112	C-4372-15-E	WRIT OF SEQUESTRATION		X			X			191079	$ 200.00
9/10/2015	PSJA ISD, ET AL	ISRAEL GARCIA	C3-2015-113	T-499-95-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	LA JOYA ISD, ET AL	ROBERT H. WILSON	C3-2015-114	T-210-06-C	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	PSJA ISD, ET AL	MANUEL GARZA, JR. ET AL	C3-2015-115	T-436-07-C	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	DONNA ISD	ALFREDO CUELLAR, ET AL	C3-2015-116	T-2608-09-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	HIDALGO COUNTY	LUIS FABIAN VELA, ET AL	C3-2015-117	T-1245-10-F	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 550.00
9/10/2015	HIDALGO COUNTY	IVAN H. RAY, ET AL	C3-2015-118	T-630-11-A	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	DONNA ISD	EMILIO GUAJARDO	C3-2015-119	T-1796-11-C	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	DONNA ISD	LAUREN SILVA	C3-2015-120	T-1798-11-C	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
													Page Total	$ 3,675.00
													Grand Total	

COUNTY OF HIDALGO TEXAS

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____ Constable, Precinct 3

Prepared by: _____

County Auditor's Form AS-C-002

Revised 3/01

Revised

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending September

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/10/2015	CITY OF ALTON	PORFIRIO QUINTERO	C3-2015-121	T-0033-12-J	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	MISSION CISD	MARK AGUIRRE	C3-2015-122	T-1092-12-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	PSJA ISD	JAVIER GARCIA, ET AL	C3-2015-123	T-1249-12-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	PSJA ISD	NOELIA CAMPOS	C3-2015-124	T-1326-12-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	MISSION CISD	MIRELLA SANCHEZ, ET AL	C3-2015-125	T-1799-12-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	MERCEDES ISD	SO. TX PLANTING SEED ASSOC. INC.	C3-2015-126	T-2202-12-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	HIDALGO COUNTY	GERARDO SALDIVAR	C3-2015-127	T-2529-12-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	PSJA ISD	HERCULANO CARDENAS	C3-2015-128	T-3208-12-J	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	EDINBURG CISD	DOLORES LUNA, ET AL	C3-2015-129	T-3269-12-J	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	HIDALGO COUNTY	JOSE CANTU	C3-2015-130	T-0433-13-G	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	DONNA ISD	ANNA M. HERNANDEZ	C3-2015-131	T-0509-13-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	MISSION CISD	CONYET, LLC	C3-2015-132	T-1472-13-A	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	HIDALGO ISD	GASPAR GUERRA	C3-2015-133	T-1825-13-B	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	EDINBURG CISD	EFRAIN LOPEZ	C3-2015-134	T-2118-13-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	EDINBURG CISD	MIGUEL ANGEL LOPEZ	C3-2015-135	T-2423-13-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
													Page Total	$ 4,125.00
													Grand Total	

THE COUNTY OF HIDALGO TEXAS

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____ Constable, Precinct 3

Prepared by: _____

Revised

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending September

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/10/2015	HIDALGO COUNTY	MARIA E. IBANEZ	C3-2015-136	T-0551-14-C	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	MISSION CISD	ALBERTO MERCADO	C3-2015-137	T-1134-14-H	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/10/2015	EDINBURG CISD	HOMER J. MALDONADO	C3-2015-138	T-1270-14-A	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191079	$ 275.00
9/15/2015	SINGER ASSET FINANCE COMPANY LLC	MIREYA S. RIVAS & JOSE L. MUNOZ	C3-2015-139	C-411-04-F	WRIT OF EXECUTION		X			X			191361	$ 200.00
9/15/2015	PALLIDA LLC	KAREN H. CORTEZ	C3-2015-140	CL-15-2524-B	WRIT OF GARNISHMENT		X		X				191361	$ 80.00
9/15/2015	DENA HILL	RAUL RODRIGUEZ	C3-2015-141	JP04-15-SC0000SC8026	CITATION (TARRANT CO)	X		X					191361	$ 75.00
9/21/2015	LJ ISD ET AL	TEXAN DUMP TRUCK SERVICE	C3-2015-142	T-2026-15-A	TAX WARRANT		X			X			191362	$ 200.00
9/21/2015	PSJA ISD, ET AL	ELI'S AUTO SERVICE	C3-2015-143	T-0002-15-H	TAX WARRANT		X			X			191362	$ 200.00
9/21/2015	MISSION CISD, ET AL	PRINTSHIP	C3-2015-144	T-231-15-F	TAX WARRANT		X			X			191362	$ 200.00
9/21/2015	VANTAGE BANK TEXAS	PEDRO RAMIRO ADAMES	C3-2015-145	C-4372-15-R	CITATION		X			X			191362	$ 75.00
9/21/2015	GARRETT K. HAUER	RITA GARZA URESTI &/OR ANTONIO URESTI	C3-2015-146	2015-ECL-00089	CITATION (CAMERON CO JP)	X		X					191362	$ 75.00
9/21/2015	GONZALEZ FURNITURE	ZENAIDA MARTINEZ	C3-2015-147	SC15-0088-J21	CITATION		X			X			191362	$ 75.00
9/21/2015	PSJA ISD, ET AL	JUAN M. MACIAS	1066-3	T-472-06-D	LEVY, DEED, NOTICE PKG ORDER OF SALE		X			X			191362	$ 270.00
													Page Total	$ 2,275.00
													Grand Total	$ 10,075.00

X24

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____ Constable, Precinct 3

Prepared by: _____

Revised

RECEIVED BY
COUNTY AUDITOR
2015 NOV 12 PM 3 17

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: BME
DATE: 11/13/15

County Auditor's Form AS-C-002

Revised 3/03

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 9, 2015

The Honorable Lazaro Gallardo
Hidalgo County Constable Precinct No. 3
730 N. Breyfogle Ste. B
Mission, TX 78573

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2015

Dear Constable Gallardo:

We have conducted a limited scope review of the Constable Precinct No. 3 *Monthly Fees Report* and supporting documentation for the month of September 2015 pursuant to Local Government Code §115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine whether fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report was received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.

- Verified that procedures for voided receipts were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Reports/Daily Remittance Forms,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2015 were $10,075.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92nd D.C. | RODOLFO DELGADO JUDGE, 93rd D.C. | J. R. "BOBBY" FLORES JUDGE, 139th D.C. | ROSE GUERRA REYNA JUDGE, 206th D.C. | JUAN R. PARTIDA JUDGE, 275th D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332nd D.C. | NOE GONZALEZ JUDGE, 370th D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389th D.C. | AIDA SALINAS FLORES JUDGE, 398th D.C. | ISRAEL RAMON, JR. JUDGE, 430th D.C. | JESSE CONTRERAS JUDGE, 449th D.C.

COUNTY of HIDALGO
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EDINBURG, TEXAS 78539

November 9, 2015

Mr. Juan Martinez
Hidalgo County Fire Marshal
1124 N. M Road
Edinburg, Texas 78539

Re: Cash Count
Audit No. 2015-63

Dear Mr. Martinez:

We conducted a surprise cash count of the cash held at your office on Tuesday, October 20, 2015 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:
At the time of the cash count, receipts had not been issued and collections had not been made. Based on the results of our review, we have concluded that total cash on hand reconciled to the approved change fund of $150.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:
Separate locked cash drawers were not maintained by each employee responsible for handling collections. Instead, the Deputy Fire Marshals collect and receipt the collection and transfer the collections to the Administrative Assistant II or Clerk III to place in the locked cash drawer. According to staff, it is not feasible for each employee to have a locked cash box since a change fund would need to be assigned to each employee and nine cash boxes would need to be consolidated at the end of the day.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETTERY JUDGE, 92nd D.C. | RODOLFO DELGADO JUDGE, 93rd D.C. | J. R. "BOBBY" FLORES JUDGE, 139th D.C. | ROSE GUERRA REYNA JUDGE, 206th D.C. | JUAN R. PARTIDA JUDGE, 275th D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332nd D.C. | NOE GONZALEZ JUDGE, 370th D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389th D.C. | AIDA SALINAS FLORES JUDGE, 398th D.C. | ISRAEL RAMON, JR. JUDGE, 430th D.C. | JESSE CONTRERAS JUDGE, 449th D.C.

The County Auditor's Office requires that separate locked cash drawers be assigned to each employee responsible for handling collections. Only one cashier should be allowed access to a specific cash drawer during a single shift. Furthermore, when cash is transferred from one person to another, it should be counted in the presence of both parties. The amount should be recorded on a receipt, and the receipt should be signed by the employee accepting custody. This is necessary for the purposes of establishing responsibility relating to a shortage.

Failure to ensure that a separate locked cash drawer is assigned to each employee responsible for receipting collections may result in the loss or misuse of County funds.

Recommendation:
Management should ensure that a separate locked cash drawer is assigned to each employee responsible for receipting collections. In the alternative, if a locked cash drawer cannot be assigned to each employee, collections should only be received by either the Administrative Assistant II or Clerk III.

Observation No. 2:
Procedures for safeguarding receipts require improvements as noted below:

1. An inventory log of receipts held by the department is not utilized;
2. Access to unused receipts is not limited to as few people as possible; and
3. Unused receipts are safeguarded in a locked office; however, all Deputy Fire Marshals have access to the office.

According to staff, since receipts are used by all the Deputy Fire Marshals, the receipts need to be easily accessible.

The County Auditor's Office requires that an inventory log of receipts held by the department be maintained. The inventory log should include the receipt number sequence, the date receipts were issued for use, name of the person receiving the receipts, and the date receipts were returned. Furthermore, unused receipts should be safeguarded under lock and key. Access to the unused receipt books should be limited to as few employees as possible.

Failure to safeguard unused receipts may result in the loss or misuse of County funds.

Recommendation:
Management should develop and implement formal monitoring procedures to ensure that receipts are properly safeguarded. At a minimum, the procedures noted above should be implemented.

Observation No. 3:
We noted that security cameras are installed where cash is safeguarded; however, according to staff, the security cameras do not work.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency.

Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that security cameras are utilized where cash is receipted and safeguarded. In addition, management should ensure the security cameras are repaired.

Please provide written management responses to the observations noted above by November 30, 2015.

In addition, management should develop and implement procedures for the handling of cash and cash equivalent transactions. These procedures should include, at a minimum, the following:

a. An office organizational chart;
b. Location of cash collection points;
c. Types of collections made by each cash collection point;
d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
e. A complete start to finish description of the following:

1. Process for accounting and safeguarding of the change fund, if any;
2. Process for safeguarding cash until it is deposited;
3. Process for accounting and safeguarding mail-in payments;
4. Process for reconciling collections, including frequency of reconciliation;
5. Bookkeeping system used, and how it is maintained; and
6. Computer hardware and software used;

f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
g. A schedule of how often deposits will be made; and
h. Copies of any related forms/reports.

Please provide a copy of the written procedures by November 30, 2015.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions or would like to schedule a meeting to discuss this cash count, please contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
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WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 15, 2015

The Honorable Pablo (Paul) Villarreal, Jr., RTA
Hidalgo County Tax Assessor/Collector
2804 South Business Highway 281
Edinburg, TX 78539

Re: Cash Count
Audit No. 2015-556

Dear Mr. Villarreal:

We conducted a surprise cash count of the cash held at the Pharr Tax Office on September 10, 2015 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:
Total cash on hand at the time of the cash count was $5,307.28. Based on the results of our review, we have concluded that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund of $300.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:
As previously noted, security cameras were not utilized in the vault where cash is safeguarded. According to the Supervisor, the department has not approved a budget to purchase additional video equipment.

The County Auditor's Office recommends that security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital

recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to ensure that security cameras are utilized where cash is safeguarded increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that security cameras are utilized where cash is safeguarded. At a minimum, the procedures noted above should be implemented.

Observation No. 2:
During the cash count, we were informed cashiers are allowed to process credit card payments from a person who is not the cardholder. The payer must be able to provide all the information required in order to process a credit card payment which includes the tax account being paid, the card holder name, address where the credit card is billed, card type, credit card number, expiration date, phone number, and amount to charge. Once the transaction is processed and approved, a receipt is printed and the payer must sign and provide a phone number. In addition, the substation accepts over-the phone credit card payments. In order to process the over-the-counter credit card payments, the same information is obtained from the payer. According to the Supervisor, if the use of the credit card ends up being fraudulent, the credit card payment is reversed and *Hamer Enterprise* is responsible for resolving the issue with the payer.

The County Auditor's Office requires that the cashier request identification from the payer when a credit card is presented as payment. The identification is required to verify that the card belongs to the payer. After the card is swiped or processed and the transaction has been authorized, the cashier must obtain the payer's signature on the credit card receipt. Over-the-phone credit card payments should not be accepted due to the inability to verify the identity of the card user which is necessary to ensure proper credit card authorization.

Failure to ensure that cashiers request a valid form of identification to verify that the payers name agrees to the card being presented for payment may result in credit card fraud. In addition, taking over-the-phone credit card payments increases the risk of credit card disputes which may result in the loss of County funds.

Recommendation:
Management should ensure that cashiers request a valid form of identification to verify that the payers name agrees to the card being presented for payment. In addition, management should refrain from processing over-the-phone credit card transactions.

Please provide written management responses to the observations noted above by October 30, 2015.

Procedures established by your department for the handling of cash were previously provided to the Auditor's Office; however, the procedures did not address the following:

a. Location of cash collection points;
b. Types of collections made by each cash collection point;
c. The training that will be provided at the collection point and description of how segregation of duties will be maintained;
d. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained;
    6. Computer hardware and software used; and
e. A schedule of how often deposits will be made.

Please provide our office with copies of the procedures listed above and any updated procedures, if applicable, by October 30, 2015.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Abigail Guajardo, MSA, Internal Auditor I, at (956) 318-2511 ext. 4652, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Enfracio, CPA
County Auditor

cc: Eva Mireles, Chief of Operations
Valde Guerra, County Executive Officer

COUNTY of HIDALGO

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Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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EDINBURG, TEXAS 78539

November 3, 2015

The Honorable Jose M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle
P.O. Box 607
Mission, TX 78574

Ref: Cash Count
Report No. 2015-50

Dear Commissioner Flores:

We conducted a surprise cash count of the cash held at the Mission Sanitation Office on August 27, 2015 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included, but were not limited to, the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:
Total cash on hand at the time of the cash count did not reconcile to the total receipts issued up to the time of the cash count (see observation no.1). In addition, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement. The lack of internal controls could create opportunities for misappropriation to occur without detection. More specifically, we noted that the following:

Observation No. 1:
We conducted a surprise cash count on August 27, 2015. The results of our initial review revealed that cash on hand totaling $675.00 agreed to receipts issued for the day and the $100.00 approved change fund.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY | RODOLFO DELGADO | J. R. "BOBBY" FLORES | ROSE GUERRA REYNA | JUAN R. PARTIDA | MARIO E. RAMIREZ, JR. | NOE GONZALEZ | LETICIA LOPEZ | AIDA SALINAS FLORES | ISRAEL RAMON, JR. | JESSE CONTRERAS

Subsequently, we inquired about bank validated deposit slips to determine if the prior day's collections were deposited. We were provided numerous bank validated deposit slips of which 7 (August 12th ($1,050.00), August 13th ($975.00), August 14th ($1,625.00), August 17th ($2,100.00), August 18th ($1,000.00), August 19th ($1,300.00), and August 20th $525.00) had been deposited the day before the surprise cash count; however, we were not provided with bank validated deposit slips for 4 days (August 21st, August 24th, August 25th and August 26th). When we inquired about the location of the collections for these 4 days, the cashier could not readily provide us with the location of the collections. Approximately an hour later, the cashier located collections for August 21st ($1,525.00) and August 24th ($1,575.00) in her desk drawer under some paperwork in an unlocked cash bag. The deposit slips for these collections had been prepared and were bundled with the cash. While the deposit slip for August 21st agreed to the total receipts issued for the day, cash was short by $25.00. The deposit slip and cash collections for August 24th agreed to the total receipts issued for the day. Along with the August 21st and August 24th collections, the cash bag contained $49.00, which could not be attributed to the August 21st or 24th day collections. According to staff, they could not explain the reason for the $49.00. Upon our request, the Sanitation Program staff proceeded to deposit the collections for August 21st and August 24th and the unaccounted $49.00.

The Sanitation Program staff could not locate the cash collections for August 25th ($800.00) and August 26th ($1,150.00) totaling $1,950.00. According to staff, these collections had been previously deposited as part of the July 6th and July 14th collections. We noted that the total collections deposited for those 2 days exceeded the total receipts issued by $1,883.00.

Due to the variances, we proceeded to compare permits and receipts issued to deposits made for the period of January 1, 2015 through September 17, 2015. The results of our review revealed the following:

- There were 30 days where collections deposited did not agree to the receipts issued for those days resulting in a net shortage of $388.00.
    - For 18 of the 30 days, collections deposited were less than the total receipts issued by $2,625.00. The shortages range from $25.00 to $1,150.00.
    - For 12 of the 30 days, collections deposited exceeded the total receipts issued by $2,237.00. The overages range from $5.00 to $1,383.00.
- There were 16 permits that were unaccounted. The Sanitation Program staff did not know the reason the permits were missing. The value of the 16 permits range from $400.00 (16 x $25.00) to $1,600.00 (16 x $100.00).

We also noted during our review that deposits were not made on a daily basis. The deposits were made from 1 to 17 days late. According to Precinct 3 staff, the only employee responsible for preparing deposits was frequently absent during the month of July; therefore, deposits were not made on a daily basis.

In addition, according to Sanitation Program staff, collections placed in the money bag were not separately accounted by day. These collections were periodically deposited without reconciling to receipts issued. According to Sanitation Program staff, this was the cause for the variances noted above.

In our opinion, the variances were caused by the fact that the Cashier's *Daily Remittance/Close-Out Reports* (Close-out Reports) were not properly prepared on a daily basis to reconcile and deposit the collections. For example, the cashiers only recorded the amount of the collections actually counted instead of the collections receipted on the Close-Out Report. While the supervisor signed the Close-Out Report, it appears that verification that the total amount on the validated deposit slip agreed to the total receipts was not conducted.

The County Auditor's Office requires that cash on hand be reconciled to receipts issued and the change fund on a daily basis by utilizing the *Cashier's Daily Close-Out Report* (Close-out Report). The reconciliation must be conducted by the Cashier and witnessed by another individual. Both the cashier and the witness must verify that the Close-Out Report is completed in its entirety and must sign the Close-Out Report to document their responsibility for this verification. In addition, after the deposit has been made, the County official or his/her designee must verify that the total amount on the validated deposit slip agrees to the total receipts issued as

noted on the Close-Out Report. The County official or his/her designee must sign the Close-out Report to document responsibility for this verification. In addition, cash receipts must be deposited on a daily basis, unless the amount collected is less than $100.00. Un-deposited funds must be kept in a locked safe in a secure area overnight.

The County Auditor's Office requires that permits be issued in sequential order. In addition, an employee should be designated the responsibility for maintaining custody of unissued permits in a secure place. Access to the secure place must be limited to as few employees as possible. A log must be used to record the sequence of official permits issued, date issued, and to whom issued. The log should be reviewed periodically to account for all official permits.

Failure to ensure that procedures for preparing Close-out Reports are properly implemented; deposits are made on a daily basis; and cash on hand is safeguarded under lock and key resulted in the net loss of $388.00 of County funds (see Exhibit A).

In addition, failure to ensure that permits are properly accounted and safeguarded resulted in the potential loss of County funds in an amount ranging from $400.00 to $1,600.00.

Recommendation:
Management should ensure that daily cash reconciliations are properly documented on the Close-Out Report and that deposits are made on a daily basis. In addition, management should implement formal monitoring procedures to ensure that cash is always protected by using a locked cash drawer, safe or other secure place until it is deposited. Furthermore, the net shortage in the amount of $388.00 (see Exhibit A) should be immediately replenished and deposited with the County Treasurer.

Moreover, management should implement formal procedures to ensure that permits are properly accounted and safeguarded. At a minimum the procedures for permits noted above should be implemented.

After the cash count, Precinct 3 implemented procedures to ensure that deposits are made on a daily basis. The Executive Assistant is responsible for preparing the daily deposits, submitting the validated deposit slip to the County Treasurer's Office, and preparing the monthly report. In addition, procedures have been implemented to account for and safeguard permits. While improvements have been made, we noted that Precinct 3 is still experiencing overages and shortages.

Observation No. 2:
We noted during our review that segregation of duties over the handling of collections requires improvement. The Cashier/Community Liaison performs the following incompatible duties:

- Custody: Receives money, issues receipts, balances copies of receipts against the cash drawer, maintains a cash drawer, prepares bank deposit, and has access to the inventory of unused receipts
- Recording: Accounts for numerical sequence of cash receipts and prepares reports of cash received
- Authorization: Verifies that voided original receipts are kept and reviewed

According to staff, proper segregation of duties has not been implemented due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for receiving money, issuing receipts, balancing copies of receipts against the cash drawer, maintaining a cash drawer, preparing bank deposits, and having access to the inventory of unused receipts should be different from the individual responsible for accounting for the numerical sequence of cash receipts and preparing reports of cash received. In addition, the individuals

previously noted should be different from the individual responsible for verifying that original voided receipts are kept and reviewed.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that incompatible duties such as those noted above are adequately segregated. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

As of September 1, 2015, the Cashier/Community Liaison is no longer responsible for preparing bank deposits, accounting for numerical sequence of cash receipts, and preparing reports of cash received. The Executive Assistant, who is not responsible for collecting, prepares the deposits, accounts for the numerical sequence of cash receipts, and prepares the monthly report. Someone other than the Executive Assistant ensures that the bank validated deposit slips agree to the day's collections.

Observation No. 3:
We noted that pre-encoded and pre-numbered deposit slips were not utilized to deposit collections. Instead, general deposit slips provided by the bank were utilized. According to staff, they had run out of pre-encoded, pre-numbered deposit slips during July 2015 and had recently placed an order for new deposit slips. In addition, the deposit slips did not contain sufficient information to identify the cash receipts for which the deposit was being made. The deposit slips lacked the date of collection and receipt sequence.

The County Auditor's Office requires that an encoded, pre-numbered bank deposit slip (triplicate form) be utilized to deposit collections. Deposit slips must contain sufficient information to identify the cash receipts for which the deposit is being made. Deposit slips must include the date of collection, receipt sequence, permit sequence, amount of currency and coins, a listing of check numbers and amounts, and the total dollar amount of the deposit. If it is not possible to list all the checks collected, copies of the checks must be maintained and attached to the Close-Out Report.

Failure to ensure that pre-encoded, pre-numbered deposit slips containing sufficient information to identify the deposit (i.e., date of collection, receipt sequence, permit sequence, etc.) are utilized may result in the loss of County funds.

Recommendation:
Management should ensure that pre-encoded, pre-numbered deposit slips containing sufficient information to identify the deposit (i.e., date of collection, receipt sequence, permit sequence, etc.) are utilized. Management should ensure that deposit slips are ordered prior to the inventory of deposit slips being depleted.

Observation No. 4:
We noted during our review that a sample of the official County receipt was not posted by the notice "Make sure you receive an official County receipt when making payments at this office." According to staff, they were not aware that a sample receipt needed to be posted by the notice.

The County Auditor's Office requires departments to post a notice stating "Make sure you receive an official County receipt when making payments at this office" in a conspicuous location for the public's view. A sample of each official County receipt issued by the department should be posted by the notice in order to indicate to the payee what he/she should expect to receive.

Failure to post the required sample official County receipt by the notice increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a sample official County receipt is posted by the notice "Make sure you receive an official County receipt when making payments at this office."

Observation No. 5:
We noted that security cameras were not utilized where cash is receipted and safeguarded. According to staff, security cameras may be purchased in the near future.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency.

Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that security cameras are installed in areas where cash is receipted and safeguarded.

Observation No. 6:
We noted that cashiers are not required to request identification from the payer when a debit or credit card is presented as payment. According to staff, they were not aware that they needed to request identification to verify that the card belonged to the payer; however, staff verifies that that name on the credit card agrees to the sanitation permit owner's name.

The County Auditor's Office requires that the cashier request identification from the payer when a debit or credit card is presented as payment. The identification is required to verify that the card belongs to the payer. Failure to ensure that cashiers request identification from the payer may result in the loss of County funds.

Recommendation:
Management should ensure that cashiers request identification from the payer when a debit or credit card is presented as payment.

Observation No. 7:
We noted that procedures for voiding receipts require improvement. Voided receipts do not contain the word "void", an explanation for the void, and the date the receipt was voided on the face of the receipt. If a new receipt is issued, the voided receipt number and the new receipt number are not cross-referenced. In addition, we noted that 8 receipts voided in the sanitation electronic receipting system during the months of June 1, 2015 through August 31, 2015 were not submitted to the County Auditor's Office. According to staff, they were not aware of the proper procedures for voiding receipts; however, training has been provided to the Sanitation Program staff by the County Auditor's Office on three different occasions.

The County Auditor's Office requires that approval of a void receipt be obtained prior to voiding a receipt. Approval of void receipts should be limited to supervisors. The supervisors should ensure the original and all copies of the void receipt contain on the face of the receipt the word "void", an explanation for the void, the date receipt was voided, and the supervisor's signature of approval. If a new receipt is issued, the voided receipt number and the new receipt number should be cross-referenced. The properly authorized voided receipt should be submitted to the County Auditor's Office along with the monthly report.

Failure to ensure that receipts are properly voided may result in the loss of County funds.

Recommendation:
Management should ensure that receipts are properly voided. At a minimum, the procedures noted above should be implemented.

Observation No. 8:
We noted that sanitation permits were not properly accounted and safeguarded as follows:

1. Sanitation permits were not always issued in sequential order. The permits skipped sequence from month to month. According to staff, permits were not issued in sequential order since the permits were distributed to the cashiers in stacks of 50.
2. There were 16 permits that were unaccounted. These permits should have been issued during the months of March 2015 through August 2015. The Sanitation Program staff did not know the reason the permits were missing. The value of the 16 permits ranged from $400.00 (16 x $25.00) to $1,600.00 (16 x $100.00). While the permits are not active in the Sanitation Program, the permits may be used to access the landfills if the permits are not scanned at the landfill entrance.
3. A log was not maintained to record the sequence of official permits issued, date issued, and to whom issued. According to staff, they were not aware that a log needed to be maintained. However, copies of the Cash Handling Guidelines and Procedures, along with training, were provided by the County Auditor's Office to staff prior to the inception of the Sanitation Program.

The County Auditor's Office requires that permits be issued in sequential order. In addition, an employee should be designated the responsibility for maintaining custody of unissued permits in a secure place. Access to the secure place must be limited to as few employees as possible. A log must be used to record the sequence of official permits issued, date issued, and to whom issued. The log should be reviewed periodically to account for all official permits.

Failure to ensure that permits are properly accounted and safeguarded may result in the loss of County revenue.

Recommendation:
Management should implement formal monitoring procedures to ensure that permits are properly accounted and safeguarded. At a minimum, the procedures noted above should be implemented.

After the cash count, Precinct 3 implemented procedures to account and safeguard permits.

We recommend that management conduct a further review to determine if funds were misappropriated and disciplinary action needs to be taken.

Please provide written management responses to the observations noted above by November 20, 2015. In addition, information regarding the items listed below was previously provided to our office. Please provide any updated procedures, if applicable, by November 20, 2015. These procedures should include, at a minimum, the following:

a. An office organizational chart;
b. Location of cash collection points;
c. Types of collections made by each cash collection point;
d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
e. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained; and
    6. Computer hardware and software used;
f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
g. A schedule of how often deposits will be made; and
h. Copies of any related forms/reports.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would

like to schedule a meeting to discuss this cash count, please contact Ricardo Nunez, Internal Auditor I, at 956-318-2511, ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer
The Honorable Eddie Guerra, Hidalgo County Sheriff
The Honorable Ricardo Rodriguez, Jr., Criminal District Attorney

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

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October 16, 2015

The Honorable Pablo (Paul) Villarreal Jr., RTA
Hidalgo County Tax Assessor/Collector
2804 South Business Highway 281
Edinburg, Texas 78539

Re: Cash Count
Report No. 2015-527

Dear Mr. Villarreal:

We conducted a surprise cash count of the cash held at the Pharr Motor Vehicle Substation on September 10, 2015, as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:
Total cash on hand at the time of the cash count was $177,946.51. Based on the results of our review, we have concluded that generally total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund of $8,100.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:
Security cameras were not utilized in the vault where cash is safeguarded. According to staff, the purchase of additional video equipment has been considered; however, the purchase has not been made due to budgetary constraints.

The County Auditor's Office recommends that security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to ensure that security cameras are utilized in all areas where cash is safeguarded increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that security cameras are utilized in all areas where cash is safeguarded. Management should contact the Department of Budget and Management to request their assistance regarding funding for the purchase of security cameras.

Observation No. 2:
We noted during our review that several checks accepted as payment were not properly completed (i.e., one check was missing a check date; one check was not restrictively endorsed "For Deposit only"; and several checks were made payable to Pablo (Paul) Villarreal, Jr. According to staff, cashiers must verify that checks are correctly completed prior to acceptance; however, the cashier may have failed to make the required verification. In addition, according to the Substation's Supervisor, employees were instructed to accept checks with the payee information incomplete since the employees are bonded.

The County Auditor's Office requires that prior to accepting a check as payment the cashier must verify that the check is properly completed. This includes verifying that the check is made payable to Hidalgo County, Hidalgo County and the Elected or Public Official's title (i.e., Hidalgo County Tax Assessor/Collector) or Elected Official's title and name (i.e., Hidalgo County Tax Assessor Collector, Pablo (Paul) Villarreal, Jr.). In addition, the cashier must verify that the check contains a date, that the check is not stale or post-dated; and that the check is restrictively endorsed "For Deposit Only" immediately upon receipt.

Failure to ensure that checks accepted as payment are properly completed may result in the loss or misuse of County funds.

Recommendation:
Management should instruct staff to ensure that checks accepted as payment are properly completed. At a minimum, the procedures noted above should be implemented.

Observation No. 3:
According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is maintained by the department. However, cashiers are not required to verify if the payer's name is on the hot check list prior to accepting a check as a payment. According to the Substation's Supervisors, the Edinburg Office will send them notices to not accept checks from certain individuals/dealerships throughout the year.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced by cashiers when receiving checks from customers.

Failure to ensure that a current hot check list is maintained and referenced by cashiers when receiving checks from customers may result in the loss of County funds.

Recommendation:
Management should ensure that a current hot check list is maintained and referenced by cashiers when receiving checks from customers. Checks from customers on the hot check list should not be accepted.

Observation No. 4:
According to staff, various Dealers drop-off checks and supporting documentation along with a "Dealer and Fleet Log". The Dealer must document the following on the "Dealer and Fleet Log": date and time received;

number of transactions dropped off; Dealer's name and phone number; check number; applicant's name; signature/initials of the Dealer's agent picking up the documentation; and date the documentation was picked up. The Motor Vehicle Division staff will enter the following on the log: reason for rejection, if applicable; date processed, if applicable; and the name of the cashier that processed/rejected the transaction. The "Dealer and Fleet Log" is returned to the Dealer once the transactions are either processed or rejected. However, the Motor Vehicle Division staff does not note the transaction number (receipt number) given to each transaction processed since it is not a requirement of the form and the signature of the employee other than the cashier that verified a receipt was issued for each transaction processed.

The County Auditor's Office requires that all checks dropped-off by Dealers be documented on a log. The log should include the following: date and time received; number of transactions dropped off; Dealer's name and phone number; check number; applicant's name; signature/initials of the Dealer's agent picking up the documentation; date the documentation was picked up; reason for rejection, if applicable; date processed, if applicable; the name of the cashier that processed/rejected the transaction; the transaction number (receipt number) issued to each transaction processed; and signature of the employee other than the cashier that verified a receipt was issued for each transaction processed.

Failure to ensure that the "Dealer and Fleet Log" contains all the information required to maintain an adequate audit trail may result in the loss or misuse of County funds.

Recommendation:
Management should ensure that the "Dealer and Fleet Log" contains all the information required to maintain an adequate audit trail. At a minimum, management should ensure that the "Dealer and Fleet Log" is revised to contain all the information noted above.

Observation No. 5:
According to staff, checks dropped-off by Dealers are not immediately restrictively endorsed "For Deposit Only" since some transactions may be rejected and the documentation along with the check is returned back to the Dealer.

The County Auditor's Office requires that all checks/money orders received be restrictively endorsed "For Deposit Only" immediately, upon receipt. If the transaction is rejected and returned back to the Dealer, the restrictive endorsement should be cancelled prior to returning the check back to the Dealer.

Failure to ensure that checks received as payment are immediately restrictively endorsed "For Deposit Only" upon receipt may increase the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that checks are received as payment are immediately restrictively endorsed "For Deposit Only".

Please provide a written management response to the observations noted above by November 6, 2015.

Procedures established by your department for the handling of cash were previously provided to the Auditor's Office; however, the procedures did not address the following:

a. The training that will be provided at the collection point and description of how segregation of duties will be maintained;
b. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained; and
    6. Computer hardware and software used; and
c. A schedule of how often deposits will be made.

Please provide our office with copies of the procedures listed above and any updated procedures, if applicable, by November 6, 2015.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Crystal A. Puente, Internal Auditor II, at (956) 318-2511, ext. 4646, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, Executive Officer of Commissioners Court
Santos Castilleja, Motor Vehicle Division Manager
Kristi Torres, Pharr Motor Vehicle Substation Supervisor

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 16, 2015

The Honorable Luis J. Garza
Justice of the Peace Precinct 3, Place 1
730 N. Breyfogle Rd., Suite C
Mission, TX 78572

Ref: Cash Count
Report No. 2015-540

Dear Judge Garza:

We conducted a surprise cash count of the cash held at your office on August 26, 2015, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued up to the time of the cash count.

Scope:
The scope of our review was limited to a count of cash on hand as of the time of the cash count. In addition, we evaluated the procedures in place related to 1.) the collections process, 2.) accounting of citations and civil cases filed with the court, and 3.) documenting the authorization of dismissed criminal cases for the period of July 1, 2015 through July 31, 2015. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, segregation of duties, filing of citations and civil cases, and documenting the authorization of dismissed cases.

Conclusion:
Total collections at the time of the cash count were $4,883.45. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:
Procedures for the accounting of citations received from law enforcement agencies and civil cases filed with the court require improvement as follows:

1. Citations received from law enforcement agencies were not recorded on a log. In addition, a log is maintained for civil cases; however, the civil cases are not consistently recorded on the log.
2. A reconciliation of citations and civil cases filed at the court to those recorded on *AbleTerm*, the case management system, was not conducted and formally documented; and
3. Duties related to citations and civil cases are not properly segregated. Individuals responsible for issuing receipts (custody responsibility) are also responsible for entering citations into *AbleTerm* (recording responsibility).

According to staff, due to a heavy case load and limited staff, procedures for the accounting of citations and civil case filings have not been improved. In addition, transition to Odyssey, the new criminal case management system, will allow for the electronic filing of citations.

The County Auditor's Office requires that a reconciliation of citations and civil cases filed at the court be conducted and formally documented. This reconciliation may be conducted and formally documented by completing a citation/civil cases filed log (log). Citations/civil cases should be entered into *AbleTerm*, the case management system, the same day they are received. Any exceptions should be brought to the attention of the Supervisor, placed in a locked area, and processed on the next business day. The following procedures should be followed when processing citations:

a. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should immediately list citations/civil cases on the log before distribution to the person responsible for entering them into *AbleTerm*. Since the person responsible for entering the citations/civil cases into *AbleTerm* has recording responsibilities, he/she should not be responsible for accepting payments.
b. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should note, at a minimum, the following on the log: date received, citation number, name of violator/plaintiff, and name of officer who issued the citation, as applicable. The person responsible for noting this information should provide his/her signature on the "Prepared by" line of the log.
c. The person responsible for entering the citations into *AbleTerm* should enter the date of entry and docket number assigned to the citation/civil case on the log and provide his/her signature on the "Entered by" line of the log.
d. The "New Cases" and "Cases Filed" reports for the specified date should be generated from *AbleTerm* and reconciled to the log by a person other than the person responsible for entering the citations into *AbleTerm*. Any variances should be noted on the log, with a detailed explanation, and immediately brought up to the attention of the Justice of the Peace. In addition, the person conducting this reconciliation should provide his/her signature on the log as acknowledgment of the reconciliation.
e. Citations should be placed in the applicable file.
f. The Justice of the Peace should request periodic reports regarding the citations filed with the courts from law enforcement agencies and reconcile the reports to the citations recorded in *AbleTerm*.
g. Copies of the citation logs and periodic reports received from law enforcement agencies shall be maintained by the Justice of the Peace Office. This documentation shall be made available to the County Auditor's Office for review upon request.

Maintaining adequate internal controls over citations is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations.

Formal monitoring procedures have not been developed and implemented to ensure that citations and civil cases are properly accounted and reconciled or that compensating controls are implemented. Failure to follow the policy increases the risk of loss or misuse of County funds.

Recommendation:
Management should develop and implement formal monitoring procedures to ensure that citations and civil cases are properly accounted and reconciled. If these procedures cannot be implemented, management should ensure that compensating controls are implemented.

Observation No. 2:
We noted during our review that segregation of duties over the handling of collections requires improvement. The Assistant Court Coordinator performs the following incompatible duties:

- Custody: Receives money, issues receipts, balances receipts issued to cash on hand, maintains a cash drawer
- Recording: Prepares reports of cash received
- Authorization: Subsequently compares listed mail receipts to recorded cash receipts

According to staff, segregation of duties is difficult to implement due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for receiving money, issuing receipts, balancing receipts issued to cash on hand, and maintaining a cash drawer should be different from the individual responsible for preparing reports of cash received. In addition, the individuals previously noted should be different from the individual responsible for subsequently comparing listed mail receipts to recorded cash receipts.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Formal monitoring procedures have not been implemented to ensure that incompatible duties are adequately segregated or that compensating controls are implemented. Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:
Management should implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 3:
According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, only checks received from businesses are accepted. The staff believes that the possibility of accepting a hot check is decreased by not accepting personal checks.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:
Management should develop and implement formal monitoring procedures to ensure a hot check list is maintained and referenced when receiving checks from customers. A copy of the hot check list should be requested from the County Treasurer's Office. Checks from customers on the hot check list should not be accepted.

Observation No. 4:
During the surprise cash count, we noticed that a schedule of fees for vital statistics was posted in the lobby of the court room; however, it was not posted where the collections are taken. In addition, a schedule for authorized fines and fees for criminal and civil cases was not posted. According to staff, the notice was posted;

however, during the maintenance and repair of the office, the notice was placed in the lobby of the court room and not replaced in the main lobby.

The County Auditor's Office requires that a schedule of authorized fines and fees be posted in a conspicuous location for the public to see. The schedule sets forth those fines and fees to be charged by the County pursuant to state statutes and Commissioners Court approval.

Failure to post the required schedule increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a schedule of authorized fines and fees is posted in a conspicuous location for the public's view.

Observation No. 5:
A notice stating "Gifts, gratuities, and/or tips will not be accepted" was posted in the lobby of the court room; however, it was not posted where the collections are taken. According to staff, the notice was posted; however, during the maintenance and repair of the office, the notice was placed in the lobby of the court room and not replaced in the main lobby.

The County Auditor's Office requires that a notice stating "Gifts, gratuities, and/or tips will not be accepted" be posted in a conspicuous location for the public's view.

Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a notice stating "Gifts, gratuities, and/or tips will not be accepted" is posted in a conspicuous location for the public's view.

Observation No. 6:
A notice stating "A $__ fee will be collected on all returned checks" was posted in the lobby of the court room; however, it was not posted where the collections are taken. According to staff, the notice was posted; however, during the maintenance and repair of the office, the notice was placed in the lobby of the court room and not replaced in the main lobby.

The County Auditor's Office requires that a notice stating "A $__ fee will be collected on all returned checks" is posted in a conspicuous location for the public's view.

Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a notice stating "A $__ fee will be collected on all returned checks" is posted in a conspicuous location for the public's view.

Observation No. 7:
A notice stating that an area is being monitored by a security camera was posted in the lobby of the court room; however, it was not posted where the collections are taken. According to staff, the notice was posted; however, during the maintenance and repair of the office, the notice was placed in the lobby of the court room and not replaced in the main lobby.

The County Auditor's Office requires that a notice stating that an area is being monitored by a security camera be posted in a conspicuous location for the public's view.

Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a notice stating an area is being monitored by a security camera is posted in a conspicuous location for the public's view.

Observation No. 8:
A poster stating that "Make sure you receive an official county receipt when making payments at this office" was not posted in a conspicuous location for the public's view. According to staff, the notice was posted; however, during the maintenance and repair of the office, the notice was placed in the lobby of the court room and not replaced in the main lobby.

The County Auditor's Office requires that a notice stating that an area is being monitored by a security camera be posted in a conspicuous location for the public's view.

Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a poster stating that "Make sure you receive an official county receipt when making payments at this office" is posted in a conspicuous location for the public's view.

Observation No. 9:
A mail log was not properly utilized to record payments received through the mail. Mail-in payments were not recorded on the mail log when received; instead the mail-in payments were recorded on the mail log after they had been receipted. According to staff, a mail log is not prepared due to limited staff and time.

The County Auditor's Office requires that mail-in payments be listed on a daily mail log the day they are received. The mail log should include the following information for each mail-in payment received: date received, the name of the payer, the amount of the remittance, the form of the remittance (e.g., cash or check), and, if applicable, the check number.

Failure to ensure that mail-in payments are recorded on the mail log the day received may result in the loss or misuse of County funds.

Recommendation:
Management should ensure that mail-in payments are recorded on the mail log the day received. Please refer to the mail log section of the "Cash Handling Guidelines and Procedures" prescribed by the County Auditor's Office for the minimum procedures to be implemented for processing mail-in payments.

Observation No. 10:
The official County seal was not imprinted on the face of receipts generated from Odyssey, the new computerized receipting system. According to staff, an error in the system does not allow the image of the County seal to be printed on the receipt.

The County Auditor's Office requires that official forms, with the exception of deposit slips, be imprinted with the official County seal and the name of the department issuing the form. In addition, Code of Criminal procedure Art 103.010(a) states that "Each receipt must bear a distinct number and facsimile of the official seal of the county."

Failure to have the official County seal imprinted on the face of receipts increases the risk of loss or misuse of County funds.

Recommendation:
Management should contact the software provider to request that the official County seal be imprinted on the face of receipts. If it is not feasible to electronically imprint the official County seal on the receipts, at a minimum, the official County seal should be affixed to the receipt by a seal press or stamp that embosses or prints the official County seal on the face of the receipt.

Please provide written management responses to the observations noted above by October 30, 2015.

In addition, management should develop and implement procedures for the handling of cash transactions. These procedures should include, at a minimum, the following:

a. An office organizational chart;
b. Location of cash collection points;
c. Types of collections made by each cash collection point;
d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
e. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained; and

6. Computer hardware and software used;

f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
g. A schedule of how often deposits will be made; and
h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by October 30, 2015.

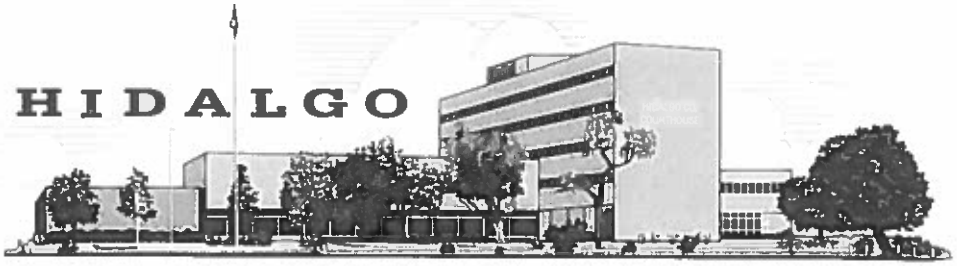
We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Alejandra Santa Ana, MSA, Internal Auditor I, at 318-2511 ext. 4647, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: The Honorable Ricardo Rodriguez, Hidalgo County District Attorney
Mr. Valde Guerra, County Executive Officer

COUNTY of HIDALGO
HIDALGO COUNTY AUDITOR'S OFFICE
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2808 South Business Highway 281
Edinburg, Texas 78539-6243
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FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 15, 2015

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Health and Human Services Department
1304 S. 25th Street
Edinburg, Texas 78542

Ref: Cash Count
Report No. 2015-545

Dear Mr. Olivarez:

We conducted a surprise cash count of the cash held at the Elsa Health Clinic on September 9, 2015 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included, but were not limited to, the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:
Total cash on hand at the time of the cash count was $120.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of $25.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:
We noted during our review that segregation of duties over the handling of cash requires improvement. The Clerk Manager performs the following incompatible duties:

- Custody: Receives collections, issues receipts, balances copies of receipts against the cash drawer, maintains a cash drawer, prepares bank deposits, and has access to the inventory of unused cash receipts

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D C | RODOLFO DELGADO JUDGE, 93RD D C | J. R. "BOBBY" FLORES JUDGE, 139TH D C | ROSE GUERRA REYNA JUDGE, 206TH D C | JUAN R. PARTIDA JUDGE, 275TH D C | MARIO E. RAMIREZ, JR JUDGE, 332ND D C | NOE GONZALEZ JUDGE, 370TH D C OVERSEER | LETICIA LOPEZ JUDGE, 389TH D C | AIDA SALINAS FLORES JUDGE, 398TH D C | ISRAEL RAMON, JR. JUDGE, 430TH D C | JESSE CONTRERAS JUDGE, 449TH D C

- Recording: Accounts for numerical sequence of cash receipts, maintains inventory log of unused cash receipts, and prepares reports of cash received
- Authorization: Verifies that voided original receipts are kept and reviewed

According to staff, segregation of duties is difficult to implement due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for receiving collections, issuing receipts, balancing copies of receipts against the cash drawer, maintaining a cash drawer, preparing bank deposits, and having access to inventory of unused cash receipts should be different from the individual responsible for accounting for the numerical sequence of cash receipts, maintaining inventory log of unused cash receipts, and preparing reports of cash received. In addition, the individuals noted above should be different from the individual responsible for verifying that voided original receipts are kept and reviewed.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with limited numbers of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Failure to ensure that incompatible duties are adequately segregated or that compensating controls are implemented increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that incompatible duties are adequately segregated, such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 2:
We noted that security cameras were not utilized where cash is receipted and safeguarded. According to management, security cameras have not been installed due to budgetary constraints.

The County Auditor's Office recommends that security alarms and security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that security cameras are installed and utilized where cash is receipted and safeguarded. Management should contact the Department of Budget and Management to request funding assistance to purchase the security cameras.

Please provide written management responses to the observations noted above by October 30, 2015.

In addition, management should develop and implement procedures for the handling of cash transactions. These procedures should include, at a minimum, the following:

a. An office organizational chart;
b. Location of cash collection points;
c. Types of collections made by each cash collection point;

d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
e. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained; and
    6. Computer hardware and software used;
f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
g. A schedule of how often deposits will be made; and
h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by October 30, 2015.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Marissa Castillo, Internal Auditor I, at (956) 318-2511, ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Lufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY of HIDALGO
HIDALGO COUNTY AUDITOR'S OFFICE
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EDINBURG, TEXAS 78539

October 16, 2015

Honorable Arturo Guajardo, Jr.
Hidalgo County Clerk
100 N. Closner
Edinburg, TX 78539

Re: Cash Count
Report No. 2015-533

Dear Mr. Guajardo:

We conducted a surprise cash count of the cash held at the Hidalgo County Clerk's Main Office on August 25, 2015 as required by Local Government Code § 115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:
The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued and the approved change fund. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawer, proper authorization of voided transactions, the use of a mail log for mail-in payments, and segregation of duties.

Conclusion:
Total cash on hand at the time of the cash count was $100,971.89. Based on the results of our review, we have concluded that the total cash on hand generally did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of $600.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No 1:
During the surprise cash count, we reviewed the mail log and noted that the check amounts for checks received from title companies were recorded as "Not to exceed $100.00" or "Not to exceed $250.00". We examined the checks and noted that the title companies made the checks payable to the "Hidalgo County Clerk"; however, the lines for the numeric and dollar amounts were left blank. Instead, the title companies noted the checks with "Not

to exceed $100.00" or "Not to exceed $250.00". According to staff, recording fees are based on the number of pages to be recorded and customers do not always know the total amount due; therefore, customers opt to send a blank check along with the recording documents. According to the Cashier, once the amount due is determined, the numeric and written dollar amounts are written on the check, the documents are recorded, and a receipt is issued and sent to the customer via mail.

Pursuant to the County Auditor's Office *Cash Handling Guidelines and Procedures*, prior to accepting a check as payment, the cashier must verify that the numerical and written dollar amounts agree and are for the exact amount due.

Failure to ensure that cashiers verify that the numeric and written dollar amounts agree and are for the exact amount due may result in the loss or misuse of County funds.

Recommendation:
Management should ensure that cashiers verify that the numeric and written dollar amounts agree and are for the exact amount due. In addition, management should ensure that a fee schedule is provided to the title companies. The fee schedule should be utilized by the title companies to determine the amount due.

Observation No. 2:
We were informed that passwords to gain access to *ACS* and *Odyssey*, the electronic receipting systems, are not changed at least every 90 days. According to staff, *ACS* and *Odyssey* are not programmed to automatically prompt and require users to change passwords at least every 90 days.

The Information Technology (IT) Securities Policy requires that passwords be changed at least every 90 days.

Failure to change passwords may increase the risk of unauthorized access to *ACS* and *Odyssey*.

Recommendation:
Management should contact the applicable software providers to request that *ACS* and *Odyssey* be programmed to prompt and require users to change passwords at least every 90 days. The Information Technology Department should be contacted to request their assistance regarding this recommendation.

Observation No. 3:
We noted during our review that segregation of duties over the handling of cash requires improvement. The Bookkeepers perform the following incompatible duties:

- Custody: Receive collections, issue receipts, maintain the cash drawer, balance copies of receipts issued to the cash drawer, prepare bank deposits, collect on returned checks (NSF), prepare checks for disbursement, and have access to the inventory of blank checks
- Recording: Prepare reports of cash received and disbursed, post to receivables, and prepare billings and follow-up on delinquencies.

According to staff, all the Bookkeepers are cross-trained to cover for unavailable staff.

Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of the assets, recording transactions, and authorization. The individual responsible for receiving collections, issuing receipts, maintaining the cash drawer, balancing copies of receipts issued to the cash drawer, preparing bank deposits, collecting on returned checks (NSF), preparing checks for disbursement, and having access to the inventory of blank checks should be different from the individual responsible for preparing reports of cash received and disbursed, posting to receivables, and preparing billings and following up on delinquencies.

Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:
Management should implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 4:
We noted during our review that the person responsible for receipting mail-in payments did not record the receipt date and receipt number issued for the mail-in payment on the mail log. According to staff, the receipt number and receipt date are not recorded on the mail log due to a heavy work load and limited number of staff. In addition, the mail-in payments are not restrictively endorsed "For Deposit Only" immediately upon receipt. since this is done by the cashiers when the payments are receipted.

The County Auditor's Office requires that mail-in payments be listed on a mail log on a daily basis. The following procedures should be implemented when processing mail-in payments:

a. The person responsible for opening the mail should note the following on the mail log: date received; the name of the payer; check/money order number; and amount. In addition, the mail-in payment should be restrictively endorsed "For Deposit Only" immediately upon receipt.
b. The person responsible for issuing receipts should enter the receipt date and receipt number issued for the mail-in payment on the mail log.
c. A person other than the person responsible for issuing receipts should verify that an official County receipt was issued for each incoming mail-in payment. The person conducting this verification should provide his/her signature on the mail log as acknowledgment of the verification.

Failure to ensure that mail-in payments are properly processed and recorded on a mail-log may result in the loss of County funds.

Recommendation:
Management should ensure that mail-in payments are properly processed and recorded on a mail-log. Please refer to the Cash Handling Guidelines and Procedures manual for specific procedures to implement regarding mail-in payments.

Observation No. 5:
According to staff, mail-in payments are occasionally returned to customers when the amount paid was less than the amount owed for the service requested. However, a log of the checks returned is not maintained by the Civil and Probate Collections Division. According to staff, not all divisions were informed that documentation needed to be kept for all checks returned.

The County Auditor's Office requires that a list of checks returned to the sender due to insufficient/incorrect information or incorrect amount be prepared in order to maintain an adequate audit trail of all payments returned. The log should contain the following information: date of return, check number, check amount, name of payer, reason for return, and type of document.

Failure to properly document the return of mail-in payments may result in the loss of County revenues

Recommendation:
Management should ensure that a log of returned mail-in payments is properly maintained. At a minimum, the log should contain the information noted above.

Observation No. 6:
A list of users with their corresponding type of access to *ACS*, the electronic receipting system, is maintained by the County Clerk's Office. However, a signed authorized access form for each user, accepting the conditions of use and the approval of management was not maintained. In addition, access for new users is setup by copying previous user's rights. According to staff, management has not taken corrective action since a new receipting system will be implemented.

Access controls provide management with reasonable assurance that data files and application programs are protected against unauthorized modification, disclosure, loss, or impairment. Access controls require users to authenticate themselves (through the use of unique user names and passwords) and limit the files and other resources that they can access and the actions that they can execute.

For access controls to be effective, management must analyze the responsibilities of individual users and determine the type of access needed for the users to effectively fulfill their responsibilities. Access granted must be restricted to those authorized functions alone. In general, users may be assigned one or more of the following types of access:

- Read access, which is the ability to look at and copy data or a software program.
- Update access, which is the ability to change data or a software program.
- Delete access, which is the ability to erase or remove data or programs.
- Merge access, which is the ability to combine data from two separate sources.
- Execute access, which is the ability to execute a software program.

Access authorizations should be documented on standard forms and maintained on file. The authorization form must be completed and signed by the user accepting the conditions of use and approved by senior management. The approved form must be securely transferred to security managers and filed.

Access authorizations and related controls should be monitored, maintained, and adjusted on an ongoing basis to accommodate for changes in a user's responsibilities (i.e., new hire, promotions, termination, and/or transfer of employees).

Without adequate access controls, unauthorized individuals may be able to read and copy sensitive data and make undetected changes or deletions for malicious purposes or personal gain. In addition, authorized users may intentionally or unintentionally read, add, delete, modify, or execute changes that are outside their scope of authority.

Recommendation:
Management should ensure authorization to access *ACS* is documented. In addition, management should develop and implement formal policies and procedures for authorizing access and documenting authorizations to *ACS*. The policies should address purpose, scope, roles, responsibility, and compliance issues. At a minimum, the procedures noted above should be implemented.

Observation No. 7:
Signed copies of the "Cash Handling Guidelines and Procedures" acknowledgement receipt were not provided to the County Auditor's Office staff. According to management, although they are aware that the acknowledgement receipts need to be signed by employees, the employees have not been required to sign the acknowledgement receipt.

The County Auditor's Office requires that departments train all employees responsible for handling cash regarding proper cash handling procedures. The employees handling cash must read the "Cash Handling Guidelines and Procedures" and sign a receipt acknowledging their understanding of these guidelines and procedures. The acknowledgment receipt should be kept on file.

Failure to ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the "Cash Handling Guidelines and Procedures" increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the "Cash Handling Guidelines and Procedures". In addition, the forms should be maintained on file for all employees.

Observation No. 8:
The official County seal was not imprinted on the face of receipts generated from the *ACS*, electronic receipting system. According to management, previous attempts to imprint the official County seal on the receipt were unsuccessful since the seal obstructed other receipt information. Therefore, the County seal has not been imprinted on the receipts. According to management, the new receipting system, *Kofile*, will contain the County seal.

The County Auditor's Office requires that official forms, with the exception of deposit slips, be imprinted with the official County seal and the name of the department issuing the form. In addition, Code of Criminal procedure Art 103.010(a) states that "Each receipt must bear a distinct number and facsimile of the official seal of the county."

Failure to have the official County seal imprinted on the face of receipts increases the risk of loss or misuse of County funds.

Recommendation:
Management should contact the software provider to request that the official County seal be imprinted on the face of receipts. If it is not feasible to electronically imprint the official County seal on the receipts, at a minimum, the official County seal should be affixed to the receipt by a seal press or stamp that embosses or prints the official County seal on the face of the receipt.

Observation No. 9:
According to staff, wire transfers are made without obtaining supervisory approval. In addition, documentation detailing the amount, purpose, and destination of the wire is not presented for supervisory review. Furthermore, the employee who executes the wire transfers also reconciles the cash per the accounting records to the bank statements. According to staff, approval is not granted each time a transfer is made due to limited staff.

The County Auditor's Office requires that all wire transfers be made after approval is granted by the Department Head or his designee. Before supervisory approval is granted, documentation must be provided detailing the amount, purpose and destination of the wire. In addition, the transmitting bank is required, prior to executing the wire, to confirm the amount and destination of the wire transfer by calling a person independent of the employee requesting the transfer. Furthermore, the employee who executes the wire transfers should not prepare or post journal entries nor reconcile the accounting records to the bank statements.

Failure to properly execute a wire transfer may result in the loss or misuse of County funds.

Recommendation:
Management should ensure that wire transfers are properly executed. At a minimum, the procedures noted above should be implemented.

Observation No. 10:
A schedule of fees was not posted in a conspicuous location for the public's view. According to staff, they were not aware that the schedule of fees was not posted.

The County Auditor's Office requires that a schedule of fees that will be charged pursuant to state statutes and/or Commissioners Court approval be posted in a conspicuous location for the public's view.

Failure to post the schedule of fees in a conspicuous location increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a schedule of authorized fees is posted in a conspicuous location for the public's view.

Observation No. 11:
We noted during our review that a notice stating, "Make sure you receive an official County receipt when making payments at this office", along with a sample receipt, was not posted for the public's view at all the collection points (areas). According to staff, notice must have been removed during the time the office went through floor repairs.

The County Auditor's Office requires departments to post a notice visible to the public stating "Make sure you receive an official County receipt when making payments at this office". A sample of each official County receipt issued by the department should be posted by the notice in order to indicate to the payee what he/she should expect to receive.

Failure to ensure that a notice stating, "Make sure you receive an official County receipt when making payments at this office", along with a sample official County receipt, is posted in a conspicuous location for the public's view increases the risk of loss or misuse of County funds.

Recommendation:
Management should ensure that a notice stating, "Make sure you receive an official County receipt when making payments at this office" along with a sample receipt, is posted in a conspicuous location for the public's view.

Observation No. 12:
According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is maintained by the department. However, cashiers are not required to verify if the payer's name is on the hot check list prior to accepting a check as a payment due to the size of the list.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced by cashiers when receiving checks from customers.

Failure to ensure that a hot check list is maintained and referenced when receiving checks from customers may result in the loss of County funds.

Recommendation:
Management should ensure that cashiers verify if the payer's name is on the hot check list. Checks from customers on the hot check list should not be accepted.

Observation No. 13:
We noted during our review that collections are not deposited into the bank until 2 days after the collections were receipted. According to staff, the armor car changed their pick-up time schedule to an earlier time, leaving the department with insufficient time to review and prepare the close-out reports and deposit slip. According to staff, management has met with American Surveillance Company to discuss the scheduling times; however, pick-up times could not be changed due to American Surveillance prior scheduling route.

Pursuant to the "Cash Handling Guidelines and Procedures" prescribed by the County Auditor's Office, cash receipts must be deposited intact on a daily basis, unless the amount collected is less than $100.00

Failure to ensure that collections are deposited at the bank on a daily basis may result in the loss or misuse of County funds.

Recommendation:
Management should contact the applicable parties to arrange a more convenient time for the armor car to pick up the daily collections in order to ensure that collections are deposited daily. In the alternative, the time for closing out and balancing the daily collections should be changed in order to have ample time to make the daily deposits.

Observation No. 14:
We noted that collections for Texas Parks and Wildlife were not deposited on a timely manner. Collections for August 25, 2015 totaling $68.00 were not deposited until September 10, 2015 (17 days after the collections were received.) In addition, collections for Texas Parks and Wildlife were not reconciled to receipts issued on a daily basis by preparing a Cashier's Daily Close-Out Report (The Close-Out Report).
According to staff, they inadvertently forgot to prepare a deposit slip for the Texas Parks and Wildlife collections.

The County Auditor's Office requires that cash on hand be reconciled to receipts issued and the change fund on a daily basis by utilizing the *Cashier's Daily Close-Out Report* (Close-out Report). The reconciliation must be conducted by the Cashier and witnessed by another individual. Both the cashier and the witness must verify

that the Close-Out Report is completed in its entirety and must sign the Close-Out Report to document their responsibility for this verification. In addition, after the deposit has been made, the County official or his/her designee must verify that the total amount on the validated deposit slip agrees to the total receipts issued as noted on the Close-Out Report. The County official or his/her designee must sign the Close-out Report to document responsibility for this verification. In addition, cash receipts must be deposited on a daily basis, unless the amount collected is less than $100.00. Un-deposited funds must be kept in a locked safe in a secure area overnight.

Failure to ensure that procedures for preparing Close-out Reports are properly implemented and that deposits are made on a daily basis may result in the loss of County funds.

Recommendation:
Management should ensure that daily cash reconciliations are properly documented on the Close-Out Report and that deposits are made on a daily basis.

Observation No. 15:
According to staff, the in-charge cashier was assigned a $100.00 change fund to be utilized to make change for the recording cashiers when needed. However; when the in-charge cashier is not available during breaks or lunch, all other cashiers have access to the $100.00 change fund since they know where the cash box key to the in-charge cashier's cash box is maintained.

The County Auditor's Office requires all cash be protected immediately by using a cash drawer, safe, or other secure place until it is deposited. A secure area for processing and safeguarding cash received, petty cash funds, change funds, and unissued receipts must be provided and restricted to authorized personnel. In addition, to establish individual responsibility for cash receipts, each cashier must be assigned a separate cash drawer which only the cashier may access while on duty. The cash drawer must be maintained locked during the cashier's absence.

Formal procedures were not in place to ensure that cash drawers are safeguarded during a cashier's absence. This increases the risk of loss or misuse of County funds.

Recommendation:
Management should implement formal procedures to ensure that cash drawers are safeguarded during a cashier's absence. As part of these procedures, cashier's should be instructed to never leave the key to the cash drawer while on break, lunch, or any period of time that she is stepping away from the cash drawer. In the alternative, in-charge cashier may transfer the change fund to another staff member to make the change fund available during their absence.

Observation No. 16:
During the cash count, we noted that a till (cash drawer) designated for criminal collections was shared by several Bookkeepers. According to staff, during the conversion to *Odyssey*, requests were made to Tyler Technologies that separate tills for criminal payments be assigned to each Bookkeeper. However, Tyler Technologies denied their request on the basis that civil and criminal tills share the same bank account.

The County Auditor's Office requires that, to establish individual responsibility for cash receipts, each cashier must be assigned to a separate cash drawer which only that cashier may access while on duty. This drawer must be locked during the cashier's absence.

Failure to ensure that only one cashier is allowed access to a specific cash drawer during a single shift may result in the loss or misuse of County funds.

Recommendation:
Management should contact the Information Technology Department and Tyler Technologies to ensure that only one cashier is allowed access to a specific cash drawer during a single shift.

Please provide written management responses to the observations noted above by October 30, 2015. In addition, please provide us with copies of the written procedures and internal controls established by your

department for the handling of cash and cash equivalent transactions. The written procedures should include, at a minimum, the following:

a. An office organizational chart;
b. Location of cash collection points;
c. Types of collections made by each cash collection point;
d. A list of those positions involved with the handling of cash, a description of their duties, training that will be provided, and description of how segregation of duties will be maintained;
e. A complete start to finish description of the following:
    1. Process for accounting and safeguarding of the change fund, if any;
    2. Process for safeguarding cash until it is deposited;
    3. Process for accounting and safeguarding mail-in payments;
    4. Process for reconciling collections, including frequency of reconciliation;
    5. Bookkeeping system used, and how it is maintained; and
    6. Computer hardware and software used;
f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
g. A schedule of how often deposits will be made; and
h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by October 30, 2015.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Gricelda Quintero, Internal Auditor I, at 318-2511 ext. 4643, Yvonne Torres, Revenue Audit Supervisor, at ext. 4646, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY of HIDALGO
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EDINBURG, TEXAS 78539

October 16, 2015

The Honorable Ricardo Rodriguez
Hidalgo County Criminal District Attorney
Hidalgo County Courthouse
100 N. Closner, 3rd Floor
Edinburg, Texas 78541

Re: Audit of the District Attorney's Office
Audit No. 2015-09

Dear Mr. Rodriguez:

We have completed a review of the Hidalgo County District Attorney's Office as per your request and pursuant to Local Government Code §115.001 and §115.0035, and our annual audit plan. The objectives of the audit were to:

- Evaluate the procedures in place for the accounting, safeguarding, and reporting of funds related to Check Fraud, Pre-Trial Diversion Program, Bust-Down/ADR Program; and seizures/forfeitures under Code of Criminal Procedure Chapter 59;
- Determine if corrective action was taken to resolve the issues identified in Audit Report No. 2014-61 dated December 22, 2014 related to the District Attorney's asset inventory listing; and
- Evaluate the accuracy and completeness of the asset inventory listing maintained by the Purchasing Department on behalf of HIDTA.

BACKGROUND

The District Attorney is an official elected to a four year term. The main duty of the District Attorney is to represent the State in criminal cases. Other duties include prosecution of juvenile offenders, representation of victims of violence in protective orders, representing the Texas Department of Protective & Regulatory Services in removing children from abusive households, and certain administrative duties.

Check Fraud

The District Attorney's Office Check Fraud Division is responsible for investigating, prosecuting, and collecting monies from hot check writers. Collections of hot checks and disbursement of said funds to victims are made from/to the District Attorney's "Hot Check" bank account. Collections include restitution, merchant and processing fees, court costs, and fines. The Check Fraud Division Supervisor prepares a monthly District Attorney Processing Fees Report and the Accountant IV prepares the Hot Checks financial statements (i.e., bank reconciliation, balance sheet, etc.).

The Check Fraud Division had collections (i.e., restitution, merchant fees, processing fees, etc.) totaling $1,535,238.52 for the year ended December 31, 2014.

Pre-Trial Diversion Program

The Hidalgo County Pre-Trial Diversion Program is an alternative to prosecution offered by the Hidalgo County Criminal District Attorney's Office, which seeks to divert certain offenders from traditional criminal justice processing into a program of supervision and services administered by the Hidalgo County Community Supervision and Corrections Department (CSCD). Participation in the program by the defendant is voluntary and

limited to a maximum of two years. The defendant will enter into an agreement with the Criminal District Attorney's Office, which includes voluntarily waiving his/her constitutional rights. The agreement is finalized upon signatures of the prosecutor, the defendant, and the defendant's attorney.

The attorney of record and the defendant are required to complete a Pre-Trial Diversion Program Application. There are two types of applications. One application is for "Felony and Non-DWI Misdemeanors" and the other application is for "First-Time DWI Offenders."

The nature of the offense and the circumstances surrounding the commission of the offense are major considerations in the decision to defer prosecution, as is the potential for harm to the community by the defendant. The defendant's attitude plays a major role in determining eligibility.

To be eligible for participation in the Pre-Trial Diversion Program for "Felony and Non-DWI Misdemeanors," the defendant must meet the following criteria:

- Defendant must accept full responsibility for the offense; therefore, the defendant's written version of the offense will be an important deciding factor of acceptance into the Pre-Trial Diversion Program.
- Defendant cannot be accused of a crime involving any type of sexual activity.
- Defendant cannot have used a weapon in any manner in the commission of the offense other than crime dealing solely with possessing of weapons.
- Defendant cannot have substance abuse issues or other conditions which should be monitored in a formal probation environment, or the Hidalgo County Drug Court, or DWI Court.

To be eligible for participation in the Pre-Trial Diversion Program for "First-Time DWI Offenders", the defendant must meet the following criteria:

- Defendant's arrest must have occurred on or after March 1, 2015;
- Defendant must have no prior DWI arrests/convictions or any other convictions;
- Defendant must have never participated in any pre-trial diversion program;
- There cannot be a vehicle collision (accident);
- There must have been no children in the vehicle at the time of the offense;
- At the time of the arrest, no other criminal conduct committed, other than traffic violations;
- Defendant must not have open warrants in any jurisdiction; and
- Defendant cannot have substance abuse issues or other conditions which should be monitored in a formal probation environment, or the Hidalgo County Drug Court, or DWI Court.

The defendant must comply with all the terms and conditions outlined in the application and the written agreement between the defendant, Criminal District Attorney's Office, and the defendant's attorney.

An officer of the Hidalgo County CSCD will notify the Criminal District Attorney's Office of the defendant's successful completion of the program. The prosecutor will check the criminal history of the defendant to determine if there have been any additional arrests. If there are no new arrests and all terms of the agreement have been followed, including payment of all fines, fees and court costs, the prosecutor will file a motion and order for dismissal of criminal action. Should a violation occur while on the program, the Criminal District Attorney's Office, the Court of Jurisdiction, and the defense attorney will be notified. The Criminal District Attorney's Office will orally and through written motion recommend the defendant be removed from the program and will also request the defendant be sentenced immediately.

Fees for Pre-Trial Intervention Programs – Supervision Fee and Prosecuting Attorney Fee
Pursuant to Code of Criminal Procedure Article 102.012, a court may order a defendant to pay a supervision fee not greater than $60 per month, and in addition to or in lieu of the supervision fee, the court may order the defendant to pay or reimburse a CSCD for any other expenses resulting from participation in the program or necessary to the defendant's successful completion of the program. Pursuant to Code of Criminal Procedure Article 103.004(d), money received from fees for pre-trial intervention programs are deposited in the special fund of the county treasury for the CSCD serving the county.

Pursuant to Code of Criminal Procedure Article 102.0121, a prosecuting attorney's office that administers a pre-trial intervention program may collect a fee up to $500.00 from a defendant participating in the program. The fee is to be used to reimburse the county for expenses, including expenses of the prosecutor's office, and to administer the pre-trial intervention program. Fees collected under this article shall be deposited in the county treasury in a special fund to be used solely to administer the pre-trial intervention program. Expenditures from the fund may be made only in accordance with a budget approved by the Commissioners Court.

Bust-Down/Alternate Dispute Resolution (ADR)

Bust-Down/Alternate Dispute Resolution is offered to first-time offenders. The defendant's attorney will need to apply for an ADR on behalf of his/her client. An ADR application must be completed and submitted to the District Attorney's Office, along with a packet of required information. The District Attorney's Office will determine if the defendant qualifies for the Bust-Down/ADR. If the defendant qualifies, the charges will be lowered (busted-down) to a lesser offense (i.e., from a class B misdemeanor to class C misdemeanor). The defendant must pay the following: county fines or municipal fines and a donation to a non-profit organization. The defendant must make payment of the fines at the applicable court (i.e., justice of the peace or municipal judge) and provide a receipt to the District Attorney's Office as proof of payment. The defendant makes payment of the donation at the District Attorney's Office in the form of a check/ money order. The check/money order will be made payable to the non-profit organization. The check/money order will be delivered by staff of the District Attorney's Office to the non-profit organization as time permits.

To be eligible for participation in the Bust-Down/ADR, an individual needs to meet the following criteria:

- Must have no prior record;
- Be in good standing with the community;
- Attending school or currently employed is taken into consideration; and
- Must not pose a threat to society or community.

Seizures/Forfeitures under Code of Criminal Procedure Chapter 59

Code of Criminal Procedure (CCP) Chapter 59 "Forfeiture of Contraband" provides for the forfeiture of contraband seized by peace officers employed by law enforcement agencies of the state and its political subdivisions.

The District Attorney's Office requires Law Enforcement Agencies (LEAs) to deposit seized currency into a certificate of deposit (CD) at the county depository under the name of the District Attorney's Office pending final disposition of the case.

In certain circumstances, the District Attorney's Office makes arrangements with a defendant to exchange seized property for money. In these situations, the District Attorney's Office accepts a check from the defendant's attorney. The check is received by an employee of the District Attorney's Office Asset Forfeiture Section. The check is deposited into the District Attorney's HB65 Bank Account pending judgment.

Asset Inventory Listing

Pursuant to the Capital Asset Guide approved by Commissioners Court on October 23, 2001, assets (i.e., vehicles, land, buildings, machinery, equipment, computer systems) with a useful life greater than one year and an acquisition cost of $1,000.00 or more must be capitalized. In addition, donations must be capitalized at fair market value. The Guide also requires that minor assets (assets with a cost of $300.00 to $999.99) be subject to inventory control and assigned an asset tag.

Pursuant to generally accepted accounting principles (GAAP), adequate controls must be maintained over capital and minor assets. In addition, the GASB 34 Manual for Texas Cities and Counties states, "A government should maintain its capital asset records in its capital asset software module. This information should include asset identification numbers, equipment category codes, tag numbers, dates of acquisition, assigned departments, purchase costs and descriptions of each asset."

The District Attorney, as an elected official, is inherently responsible for ensuring that County assets in the custody of the District Attorney's Office are properly accounted, safeguarded, and disposed. Employees of the District

Attorney are also inherently responsible for protecting County property entrusted to them. This includes the proper care, maintenance, control, and reasonable safeguards to prevent loss, damage or theft of such assets.

As of October 24, 2014, the District Attorney's asset inventory listing consisted of 596 assets with a total acquisition cost of $914,496.46. As of January 9, 2015, HIDTA's asset inventory listing consisted of 209 assets with a total acquisition cost of $577,740.46.

SCOPE AND METHODOLOGY

The scope of our audit was limited to interviews with District Attorney's Office staff, a review of the HIDTA's asset inventory listing as of January 9, 2015, and a review of the District Attorney's Office asset inventory listing as of June 19, 2015. Our audit was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

In planning and performing our audit, we reviewed applicable statutes, policies and procedures, and conducted interviews with District Attorney's Office staff. The following procedures were performed:

- Evaluated the procedures in place for the accounting, safeguarding, and reporting of funds related to Check Fraud, Pre-Trial Diversion Program, Bust-Downs/ADR, and seizures/forfeitures under Code of Criminal Procedure Chapter 59;
- Reviewed the District Attorney's Office asset inventory listing as of June 19, 2015 to determine if corrective action was taken to resolve the issues identified in Audit Report No. 2014-61 dated December 22, 2014;
- Selected all assets on HIDTA's asset inventory listing for physical identification to determine whether the assets were properly tagged; and
- Compared assets located at HIDTA's premises to the asset inventory listing to determine whether the asset inventory listing was complete.

CONCLUSION:

Based on the results of the audit, we have concluded that the procedures in place for the accounting, safeguarding, and reporting of funds related to Check Fraud were adequate; however, the procedures in place for the accounting, safeguarding, and reporting of funds related to the Pre-Trial Diversion Program, Bust-Down/ADR, and seizures/forfeitures under Code of Criminal Procedures Chapter 59 require improvement. In addition, corrective action has not been taken to resolve the issues identified in Audit Report No. 2014-61 dated December 22, 2014 related to the District Attorney's Office asset inventory listing. Furthermore, HIDTA's asset inventory listing per *alio* was not accurate and complete. More specifically, the following was noted:

- Formal policies and procedures have not been developed and implemented to ensure consistent and fair application of the Bust-Down/ADR programs. In addition, specific statutes authorizing defendants to make donations to non-profit organizations under the Bust-Down/ADR Program were not found.
- Formal policies and procedures have not been developed and implemented to ensure that defendants make payment at the proper location as follows:
    - Defendants were not consistently required to make payment of the "Prosecutor Attorney Fees" at the County Clerk's Office. At times, the payments were made at the District Attorney's Office. Furthermore, official County receipts were not issued to the payor as noted below:

      According to the District Attorney's Office staff, 5 money orders/cashier checks totaling $1,883.50 were received by the District Attorney's Office. The money orders were dated June 8, 2009 ($300.00), July 30, 2011 ($100.00), October 11, 2011 ($500.00), October 12, 2011 ($500.00), and December 11, 2014 ($483.50). The District Attorney's Office staff was advised to deposit the funds with the County Clerk.

- 3 of 5 money orders/cashiers checks totaling $1,083.50 were deposited with the County Clerk's Office on April 23, 2015.
- 2 of 5 money orders/cashier checks totaling $800.00 were stale dated. All efforts by the District Attorney's Office to collect from the issuer were exhausted; therefore, the money orders/cashier checks were marked void.

o Defendants were allowed to make payment of donations directly at the District Attorney's Office instead of the non-profit's location. Furthermore, an official County receipt was not issued to the payor. The donations were delivered to the non-profit organization by an employee of the District Attorney's Office.

- Formal policies and procedures have not been developed and implemented requiring law enforcement agencies to record and control seizures by using pre-numbered official receipt forms.
- Formal policies and procedures have not been developed and implemented to ensure that auction proceeds from the sale of personal property by LEAs are forwarded to the County in a timely manner pursuant to the local agreements (mostly 30 days from the date of sale).
- Formal policies and procedures have not been developed and implemented to account for the exchange of seized property for money when allowed by the District Attorney as follows:
  - Payments were made to the Assistant District Attorney responsible for asset forfeitures. An official County receipt was not provided when seized property was exchanged for money. Instead, the payments were deposited into the District Attorney's HB65 Bank account pending judgment of the case. A sample official County receipt was prepared by the County Auditor's Office and sent to the District Attorney's Office to account for these type of transactions.
- While some of the issues identified in the District Attorney's Inventory Asset Audit Report No. 2014-61 dated December 22, 2014 have been addressed, corrective action has not been taken to resolve all the issues (see Exhibit A).

HIDTA's asset inventory listing

- We selected all 209 (100%) assets on HIDTA's asset inventory listing for physical identification. The results of our review revealed the following:
  - 187 of 209 (89%) assets were physically located; however, 64 assets did not contain an asset tag. The assets were identified by matching the asset's serial number and/or description to the serial number and/or asset description on the asset inventory list (see Exhibit B).
  - 22 of 209 (11%) were not physically located (see Exhibit C).
- We physically located 72 assets that were not included on the asset inventory listing. Of the 72 assets, only 31 (43%) assets contained an asset tag (see Exhibit D). The remaining 41 (57%) assets did not contain an asset tag; however, the assets appear to be subject to inventory control (see Exhibit E).

Recommendations:

- Develop and implement formal policies and procedures to ensure consistent and fair application of the Bust-Down/ADR programs that include:
  - Statutory references authorizing the Bust-Down Program;
  - Eligibility Requirements defining the following:
    - Classes of cases that are eligible (i.e., non-violent misdemeanors, state jail felonies, etc.);
    - Types of offenses eligible within those classes; and
    - Criteria an offender must meet to be eligible for the program (i.e., first-time offender, current enrollment in high school or college, defendants who would otherwise face loss of a job or professional license, etc.).
  - Application requirements (i.e., resume, school transcripts, character letters, swom application, etc.) to allow a prosecutor to review a case file and an applicant's information in depth before deciding to grant or deny entry to the Bust-down/ADR program.

  - Mandatory interview between the applicant and the prosecutor to have the opportunity to gauge the defendant's sincerity.
  - Written agreement with enough detail to document the defendant's understanding of his/her obligations.
- Develop and implement formal policies and procedures to ensure that defendants make payment at the proper location that include the following:
  - Require defendants to make payment of prosecutor attorney fees directly at the County Clerk's Office. The defendant should be required to submit to the District Attorney's Office a copy of the receipt issued by the County Clerk as proof of payment. Payments should not be received by the District Attorney's Office.
  - Require defendants to make payment of donations directly at the non-profit's location instead of the District Attorney's Office. The defendant should be required to provide a receipt from the non-profit organization as proof of payment.
- Develop and implement formal policies and procedures requiring law enforcement agencies to record and control seizures by using pre-numbered official receipt forms by including the requirement in the interlocal agreement. The pre-numbered official receipt form should require the signature of the agent counting and witness verifying the seizure. In addition, the respondent's signature should be obtained and documented on the receipt form. If the above procedures cannot be implemented, other compensating controls should be implemented (e.g., video recording of the seizure).
- Develop and implement formal policies and procedures to ensure that auction proceeds from the sale of forfeited property by LEAs are forwarded to the County Treasurer within the timeframe prescribed in the interlocal agreement. The policies and procedures, at a minimum, should include the following:
  - Require LEAs to submit reports (quarterly, semi-annually, or annually) regarding the sale of property forfeited for which part of the proceeds must be shared with the District Attorney's Office.
  - Require the District Attorney's Accountant to account for receivables resulting from the sale of property which must be shared with the District Attorney's Office as reported by the LEAs.
  - Require the District Attorney's Accountant to coordinate with the LEAs to ensure that auction proceeds from the sale of forfeited property are distributed to the District Attorney's Office within the timeframe prescribed in the interlocal agreement.
- Develop and implement formal policies and procedures to account for the exchange of seized property for money. At a minimum, the policies and procedures should require that payments be made to an employee responsible for receipting at an approved collection point of the District Attorney's Office. In addition, an official County receipt should be issued.
- Management should coordinate with the Purchasing Department to take corrective action to address the pending deficiencies identified in Audit Report 2014-61 and ensure that the asset inventory listing is updated (see Exhibit A).
- Management should coordinate with the Purchasing Department to take corrective action to address the deficiencies identified during our review of the HIDTA asset inventory listing (see Exhibits B through E).

If you or your staff has any questions, please call Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Durán, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Mr. Jose Delgado, Commander, HIDTA Task Force
Valde Guerra, County Executive Officer

EXHIBIT A

- 1 asset (cabinet) contained an asset tag; however, the asset tag number was incorrectly entered into *alio* by one digit (i.e., *alio* states 10271 and the actual asset tag states 10371). The asset record in *alio* for the cabinet has not been updated to reflect the correct asset tag number (see Exhibit A-1);
- 3 assets (1 computer, 1 washer, 1 dryer) were disposed according to District Attorney's Office Staff. The District Attorney's Office requested Commissioners Court approval to remove the computer from the District Attorney's Office asset inventory listing. The assets were not removed from the asset inventory listing (see Exhibit 2);
- 4 assets were declared surplus according to the District Attorney's Office staff. Copies of executed "Transfer" forms were not provided to the County Auditor's Office at the time of the initial audit. The assets have not been removed from the asset inventory listing (see Exhibit 3);
- 1 asset was declared surplus. A copy of the "Asset Transfer" form was provided. The asset was not removed from the asset inventory listing (see Exhibit 4);
- 52 assets (2 bookcases, 5 printers, 4 chairs, 3 phones, 1 transcribing machines, 1 cabinet, 8 desks, 1 dry erase board, 1 camera, 1 server, 1 ethernet switch, 1 router, 1 catalyst, 13 software's, 1 monitor, 1 wide area network card, 1 external tape drive, 1 computer, 1 television stand, 2 laptop, and 2 scanners) could not be accounted for. In addition, "Asset Transfer" forms and police reports were not provided. The assets remain on the District Attorney's Office asset inventory listing (See Exhibit 5).
- 39 assets (desks, chairs, catalyst, computers, laptops, entertainment center, printers, software, radios, bookcases, etc.) were on the asset inventory listing of other County departments (i.e., Budget Department, Sheriff's Office, Public Defenders Department, Information Technology Department, and Location 7777). The assets remain on the asset inventory listings of other County departments (see Exhibit 6).
- 35 assets contained an asset record in carter *Pertaine*. The assets were not added to the District Attorney's Office asset inventory listing (see Exhibit 7).

Exhibit A-1

	Incorrect Tag Number	Correct Tag Number	Tag Description
1	10271	10371	FILE CABINET-HON LEGAL 5 DRAWERS

Exhibit A-2

	Tag Number	Tag Description	VIN/Serial
1	21854	WASH MACH WASCOMAT #184	4717619820-1
2	24106	HUEBSCH ORIG #50 ELECTRIC DRYER	STCK0720893ZD
3	31686	DELL P5MMX-200	G2KF0

Exhibit A-3

	Tag Number	Tag Description	VIN/Serial
1	13695	WORKSTATION-COMPUTER	
2	23015	TABLE-METAL	
3	31622	EXECUTIVE L SHAPE	
4	40793	COMPAQ EVO D510 2.4 W/17" VIEWSONIC MON	USH31103GT

Exhibit A-4

	Tag Number	Tag Description
1	31624	DOUBLE LATERAL FILE CREDENZA

Exhibit A-5

	Tag Number	Tag Description	VIN/Serial
1	5472	BOOK SHELF - HON GRAY METAL	
2	17604	SHELF-HON	
3	20394	MITA - DC-1205	46013864
4	20869	CHAIR-WAITING W/ ARMS BROWN	
5	20937	CHAIR-WAITING W/ ARMS CASHEW WALNUT	
6	20941	CHAIR-WAITING W/ ARMS CASHEW WALNUT	
7	20942	CHAIR-WAITING W/ ARMS CHERRY WALNUT	
8	22490	HEWLETT PACKARD LASER JET	3022A14743
9	22564	PHONE - MERIDIAN	
10	23497	PHONE - MERIDIAN	407639133
11	24848	SONY BM-75 COMB TRANSCRIBING MACHINE	364080
12	26818	HON 38055 GRAY 30X60	
13	28823	FAIRFIELD 5200 PULL-UP MAHOGANY-WALNUT	
14	29494	BOARD-QUARTET DRY ERASE	
15	32658	DIGITAL CAMERA D600LPPC	4082798
16	34225	MICRO TEST DISCZERVERBT28	S2F99I065
17	34279	OKIDATA PACEMARK 3410	907A6026443
18	37540	HP PROCURVE 2524 24PT 10/100	SSG1396
19	38496	CISCO 3600 1PT FETH NTWK MOD FX	S28241728
20	38497	CISCO 3620 MODULAR ROUTER	SJMX0628K56Z
21	38557	MS MSDN ENT V7.0 CVUP	
22	38559	VIEWSONIC PJ550 1024X768 XGA	BORO22836153615
23	38822	CISCO 2 10/100 ENET WAN CARD	SJAD06290213
24	39744	10500 SERIES DSK W/HUTCH,CHERRY	
25	39746	WINDOWS 2000 DESIGN CORE ELECTIVES	
26	40805	MS MSDN ENT V7.0 CVUP	
27	41425	HP LASERJET	SUSDNM1207
28	41426	HP LASERJET	SUSDNP1233
29	41661	SYG AV 8.1 SRV -106 LIC SOFTWARE	
30	41824	ADOBE CREATIVE SOFTWARE PREM 1 WIN	
31	42044	(100) MS GSA W2003 SRV CAL DEVICE	
32	42045	TRACK IT! 6.0 STANDARD W/AUDIT+	

33	43307	HP DAT 72 EXTERNAL TAPE DRIVE	HUN5332338
34	43584	PENINSULA W/END PANEL 66X30X29	
35	43774	MS MBG GOV MSDN UNIV. 2 YEAR SOFT RENEWAL	M/L SA MBG-534-02111
36	44071	MS MSDN UNIVERSAL 7.0 UPG SUBSCRIPTION CD	
37	44272	GVL SAV DSK/SVR 1YR MT 100-249	
38	44424	CRASH DATA RETRIEVAL SYSTEM / SOFTWARE	
39	46117	HP SB- WORKSTATION XW4400 2GB DVR	S2UA6440L6D
40	47026	HON LAM WOOD DESK W/RETRN	
41	47027	HON LAM WOOD DESK W/RETRN	
42	47609	HON 60X30 DSK/CRED/STACK ON	
43	50766	PREMIER ELLIPTICAL FLOOR STAND	
44	52509	TOSHIBA QOSMIO X500-S1811LAPTOP	
45	54697	HP PRO BOOK 4435	CNV1383141
46	54698	MICROSOFT OFFICE PROFESSIONAL	[illegible] 9
47	55765	M7208 MERIDIAN NORSTAR BLACK	NNTM040
48	56767	HON 72X30X29 DESK W/HUTCH	
49	56844	HON SINGLE PED DESK W/ HUTCH	
50	59950	AVL TECHNICAL STE 4 UPGRADE	
51	60570	FUJITSU SCANSNAP IX500	A13B021526
52	60581	FUJITSU SCANSNAP IX500	A13B024201

Exhibit A-6

	Tag Number	Tag Description	VIN/Serial	Department Assigned To
1	44283	Two Piece Desk w/Hutch		115 - Budget and Management
2	55387	Two Shelve Two Drawer Cabinet		085 - Public Defender
3	55386	Desk (Brown)		085 - Public Defender
4	55453	Dell Laptop Latitude	HTYPBS1	085 - Public Defender
5	55388	Two Shelve Two Drawer Cabinet		085 - Public Defender
6	55390	Desk (Brown)		085 - Public Defender
7	55454	Dell Laptop	5DHNBS1	085 - Public Defender
8	55389	Two Piece Desk w/Hutch		085 - Public Defender
9	55455	Dell Optiplex 790 Computer		085 - Public Defender
10	55558	HP LaserJet P3015 Printer	VNB3103388	085 - Public Defender
11	56403	LG TV Model#42LT560E	205RMRHED014	085 - Public Defender
12	55557	HP LaserJet 500 Printer	CNBCD3M09C	085 - Public Defender
13	55381	Two Piece Desk w/Hutch		085 - Public Defender
14	55378	Desk (Brown)		085 - Public Defender
15	55383	Executive Chair		085 - Public Defender
16	55452	Dell Computer	2BJKBS1	085 - Public Defender
17	55382	Three Shelve Two Drawer Cabinet		085 - Public Defender
18	55385	Chair (Blue)		085 - Public Defender
19	55384	Chair (Blue)		085 - Public Defender
20	56579	Dell Latitude E5520 Computer	1NQNWV1	085 - Public Defender
21	56405	Two Shelve Two Drawer Cabinet		085 - Public Defender
22	51412	"L" Shape Desk with Two Drawer Cabinet		115 - Budget and Management
23	51411	Five Shelf Bookcase		115 - Budget and Management
24	51410	Five Shelf Bookcase		115 - Budget and Management
25	52978	Cisco 2900 Server	No Serial #	200 - IT Department
26	52984	Catalyst 2960S Flexstack	FOC1509Y15Q	115 - Budget and Management
27	52983	Cisco Catalyst 2960-S		200 - IT Department
28	52982	Catalyst 2960S Flexstack	FOC1510Y28R	115 - Budget and Management
29	52981	Cisco Catalyst 2960-S		200 - IT Department
30	52985	Cisco MCS 7800 Series	KQ88X68	200 - IT Department
31	52986	APC Smart-UPS 3000	IS1107001355	200 - IT Department
32	52977	Software	1156J35B933	200 - IT Department
33	52980	Software	1321J3FEEE8	115 - Budget and Management
34	52979	Software	1168JZAD036	115 - Budget and Management
35	43793	Nortel Switchboard	A0350411	7777 - Minor Equipment
36	43119	Entertainment Center (Wood)		7777 - Minor Equipment
37	007126	Multilevel File Station		7777 - Minor Equipment
38	57798	Motorola Radio APX 7500	656CNZ0123	280 - Sheriff's Office
39	57796	Motorola Radio APX 7500	656CNZ0181	280 - Sheriff's Office

Exhibit A-7

	Tag Number	Tag Description
1	17562	Five Drawer Filing Cabinet (Brown)
2	5870	Three Shelve Bookcase (Brown)
3	24270	Five Shelve Bookcase
4	11893	Three Shelve Bookcase
5	007934	Three Shelve Bookcase (Beige)
6	11204	Two Shelve Bookcase
7	17586	Cole Four Drawer Filing Cabinet
8	15574	Four Drawer Filing Cabinet Cole
9	17589	Table (Brown)
10	12712	Three Shelve Bookcase
11	12713	Three Shelve Bookcase
12	23478	Computer Workstation
13	29604	Four Drawer Filing Cabinet (Beige)
14	14880	Two Drawer Cabinet
15	17575	Five Drawer Filing Cabinet
16	20368	Four Drawer Filing Cabinet (Beige)
17	15573	Four Drawer Filing Cabinet (Beige)
18	11205	Oxford Rolling Filing Cabinet
19	17541	Square Table (Beige)
20	17520	Conference Table
21	23647	Shure 809 Microphone
22	23648	Shure 809 Microphone
23	23649	Shure 809 Microphone
24	23429	Dry Erase Board
25	31900	L Shape Desk w/Hutch
26	23317	Medal Storage
27	11459	Hon Five Drawer File Cabinet
28	25938	End Table
29	16047	Art Metal Four Drawer Filing Cabinet
30	26964	Desk
31	26967	Desk
32	28211	Desk
33	26974	Desk
34	24646	Desk (Black)
35	17601	Conference Table

EXHIBIT B

Assets did not contain an asset tag

	Tag Number	Tag Description
1	24905	FUJINON 7X50 RMTR-SX BINOCULARS
2	24906	BINOCULARS 7X50 MTR SX
3	24907	FUJINON 7X50 FMTR-SX BINOCULARS
4	31034	FUJINON 7X50 FMTR-SX BINOCULARS
5	31035	FUJINON 7X50 FMTR-SX BINOCULARS
6	31036	FUJINON 7X50 FMTR-SX BINOCULARS
7	31037	FUJINON 7X50 FMTR-SX BINOCULARS
8	31038	FUJINON 7X50 FMTR-SX BINOCULARS
9	31039	FUJINON 7X50 FMTR-SX BINOCULARS
10	31040	FUJINON 7X50 FMTR-SX BINOCULARS
11	46801	DELL-OPTIPLEX 745 USFF, E4300 1.80 GHZ
12	48291	DELL POWEREDGE 2950/E5205
13	48861	1995 FORD E-350 BOX TRUCK W/RAMP
14	49312	SIG ARMS 229R .40 HANDGUN
15	49313	SIG ARMS 229R .40 HANDGUN
16	49314	SIG ARMS 229R .40 HANDGUN
17	49316	SIG ARMS 229R .40 HANDGUN
18	49317	SIG ARMS 229R .40 HANDGUN
19	49319	SIG ARMS 229R .40 HANDGUN
20	49321	SIG ARMS 229R .40 HANDGUN
21	49323	SIG ARMS 229R .40 HANDGUN
22	49324	SIG ARMS 229R .40 HANDGUN
23	49325	SIG ARMS 229R .40 HANDGUN
24	49327	SIG ARMS 229R .40 HANDGUN
25	52247	2000 KENWORTH TRACTOR
26	52248	1996 WABASH TRAILER
27	52500	WEATHER GUARD TOOL BOX
28	53364	RKI TRUCK TOOLBOX
29	55950	POWEREDGE R310 SERVER
30	56018	CISCO 48PT SWITCH 2SFP
31	56100	POINT BLANK TAC-ONE TAC VEST KXP 3A
32	56153	TACTICAL CAR A4 EOTECH MOUNT
33	56154	TACTICAL CAR A4 EOTECH MOUNT

34	56155	TACTICAL CAR A4 EOTECH MOUNT
35	56156	TACTICAL CAR A4 EOTECH MOUNT
36	56157	TACTICAL CAR A4 EOTECH MOUNT
37	56158	TACTICAL CAR A4 EOTECH MOUNT
38	56159	TACTICAL CAR A4 EOTECH MOUNT
39	56160	TACTICAL CAR A4 EOTECH MOUNT
40	56161	TACTICAL CAR A4 EOTECH MOUNT
41	58703	2008 CHEVROLET TAHOE
42	58722	2013 FORD EXPLORER BLK
43	58730	2013 FORD FUSION GRAY
44	58764	2013 FORD F-150 REG CAB BLUE
45	58765	2013 FORD F-150 REG CAB SILVER
46	59505	MOTOROLA APX 03 CONTROL HEAD
47	59506	MOTOROLA APX 03 CONTROL HEAD
48	59507	MOTOROLA APX 03 CONTROL HEAD
49	59508	MOTOROLA APX 03 CONTROL HEAD
50	59509	MOTOROLA APX 03 CONTROL HEAD
51	59510	MOTOROLA APX 03 CONTROL HEAD
52	59511	MOTOROLA APX 03 CONTROL HEAD
53	59512	MOTOROLA APX 03 CONTROL HEAD
54	59513	MOTOROLA APX 03 CONTROL HEAD
55	59514	MOTOROLA APX 03 CONTROL HEAD
56	59515	MOTOROLA APX 03 CONTROL HEAD
57	59516	MOTOROLA APX 03 CONTROL HEAD
58	59517	MOTOROLA APX 03 CONTROL HEAD
59	59518	MOTOROLA APX 03 CONTROL HEAD
60	59945	CONCEALED ANTENNA
61	59946	CONCEALED ANTENNA
62	59947	CONCEALED ANTENNA
63	59948	CONCEALED ANTENNA
64	59949	COMCEALED ANTENNA

EXHIBIT C

19 vehicles were declared surplus and/or transferred to other County Departments. Copies of the "Asset Transfer" forms were provided; however, the assets have not been removed from the asset inventory listing.

	Tag Number	Tag Description
1	44297	SURVEILLANCE CAMERA SYSTEM
2	44488	DELL PRECISION 380 CPU TOWER
3	44489	DELL PRECISION 380 CPU TOWER
4	44627	DELL LATITUDE D510, CELERON M360 LAPTOP
5	46830	DELL LATITUDE D620 LAPTOP
6	46831	DELL LATITUDE D620 LAPTOP
7	46832	DELL LATITUDE D620 LAPTOP
8	46835	DELL LATITUDE D620 LAPTOP
9	48115	DELL LATITUDE D630 LAPTOP
10	49184	LAPTOP DELL LATITUDE E6400
11	51007	MOBILE RADIO EFJ 5300
12	51010	PORTABLE RADIO EFJ 5100
13	51012	PORTABLE RADIO EFJ 5100
14	51066	MGMT ASSISTANT KEYLOADER KIT
15	53379	SURVEILLANCE VEST
16	53380	SURVEILLANCE VEST
17	53601	5100 ES VHF PORTABLE RADIO
18	53603	5100 ES VHF PORTABLE RADIO
19	61930	TRUCK- 2007 GMC SIERRA

2 Assets were trade in; however, the assets have not been removed from the asset inventory listing.

	Tag Number	Tag Description
20	51005	MOBILE RADIO EFJ 5300
21	55951	UFED EXCHANGE FROM UME36

1 Asset was not located

	Tag Number	Tag Description
22	59519	MOTOROLA APX 03 CONTROL HEAD

Exhibit D

30 assets were on the asset inventory listing of other County departments. Copies of the "Asst Transfer" forms were not provided.

	Tag Number	Tag Description	VIN/Serial	Department Assigned To
1	57801	Motorola APX 7500	656CNZ0186	Sheriff's Office
2	57795	Motorola APX 7500	656CNZ0180	Sheriff's Office
3	57794	Motorola APX 7500	656CNZ0179	Sheriff's Office
4	57791	Motorola APX 7500	656CNZ0176	Sheriff's Office
5	57792	Motorola APX 7500	656CNZ0177	Sheriff's Office
6	57802	Motorola APX 7500	656CNZ0187	Sheriff's Office
7	57793	Motorola APX 7500	656CNZ0178	Sheriff's Office
8	57799	Motorola APX 7500	656CNZ0184	Sheriff's Office
9	57805	Motorola APX 7500	656CNZ0190	Sheriff's Office
10	57417	Motorola APX 7000	655CNX5071	Sheriff's Office
11	57419	Motorola APX 7000	655CNX5073	Sheriff's Office
12	57796	Motorola APX 7500	656CNZ0181	Sheriff's Office
13	57418	Motorola APX 7000	655CNX5072	Sheriff's Office
14	57422	Motorola APX 7000	655CNX5076	Sheriff's Office
15	57425	Motorola APX 7000	655CNX5079	Sheriff's Office
16	57424	Motorola APX 7000	655CNX0578	Sheriff's Office
17	57423	Motorola APX 7000	655CNX0577	Sheriff's Office
18	57420	Motorola APX 7000	655CNX5074	Sheriff's Office
19	58217	Motorola APX 7500	761CNZ0177	Sheriff's Office
20	57416	Motorola APX 7000	655CNX5070	Sheriff's Office
21	42465	Etral Mainframe Server Edition for Windows XP	161852.80/792285845239	"7777"
22	57414	Motorola APX 7000	655CNX5068	Sheriff's Office
23	57413	Motorola APX 7000	655CNX5067	Sheriff's Office
24	57415	Motorola APX 7000	655CNX5069	Sheriff's Office
25	57803	Motorola APX 7500	656CNZ0188	Sheriff's Office
26	57427	Motorola APX 7000	655CNX5081	Sheriff's Office
27	57421	Motorola APX 7000	655CNX5075	Sheriff's Office
28	57426	Motorola APX 7000	655CNX5080	Sheriff's Office
29	57797	Motorola APX 7500	656CNZ0182	Sheriff's Office
30	57798	Motorola APX 7500	656CNZ0183	Sheriff's Office

1 asset did not have an asset record in alio or Carter Pertaine. The asset is subject to inventory control.

	Tag Number	Tag Description	VIN/Serial	Department Assigned To
31	529816	PACA Body Armor RTH-C038	51279112/71531G/71341FT	

Exhibit E

41 assets did not contain an asset tag; however, the assets appear to be subject to inventory control.

	Tag Description	(Asset Location)	VIN/Serial
1	ANTENNA	On 2010 FORD LOBO PICK-UP VIN# 1FTMF1EV2AKA47739	
2	ANTENNA	2008 CHEVROLET TAHOE VIN# 1GNFC13J58R207929	
3	ANTENNA	2013 FORD F-150 REG CAB BLUE VIN# 1FTEW1CM4DKE88985	
4	ANTENNA	2006 JEEP-GRAND CHKE,S-662B-STD VIN# 1J4GS48K26C316409	
5	ANTENNA	2013 FORD F-150 REG CAB SILVER VIN# 1FTEW1CM2DKE88984	
6	Motorola APX 7500	2013 FORD FUSION GRAY VIN# 3FA6P0G72DR311871	
7	ANTENNA	Asset #48344 2008 TOYOTA TACOMA PICK UP	
8	ANTENNA	Asset #48345 TOYOTA TACOMA PICK UP	
9	ANTENNA	Asset #48346 TOYOTA TACOMA PICK UP	
10	Colt AR15		4272207
11	Point Blank Stand Alone Plate		110000210257
12	Nikno D3200 Camera		4017866
13	Nikno D3200 Camera		3976149
14	Point Blank Stand Alone Plate		11000210263
15	Colt AR15		4018486
16	Nikno D3200 Camera		4017750
17	Point Blank Stand Alone Plate		110000210265
18	Colt AR15		4272234
19	Colt AR15		4252076
20	Point Blank Stand Alone Plate		110000210262
21	Nikno D3200 Camera		3976267
22	Nikno D3200 Camera		3976266
23	Colt AR15		373418
24	Point Blank Stand Alone Plate		110000210264
25	Safari Land Vest		975471/575469/575473
26	Dell 3130cn Printer		60NMQF1
27	Point Blank Stand Alone Plate		110000210259

28	EF3 Johnson Radio		532553906T45850
29	Cellebrite Ufed Touch		Not Visible
30	Point Blank Stand Alone Plate		110000210261
31	Point Blank Stand Alone Plate		110000210260
32	Point Blank Stand Alone Plate		120001461770
33	Point Blank Stand Alone Plate		110000210255
34	Point Blank Stand Alone Plate		110000210256
35	3Com Baseline Swiitch		CD-YDVV8AR1632F2
36	Nikno D3200 Camera		3976268
37	Riot Shield (2035WL)		0612INT840
38	Colt AR15		222629
39	Colt AR15		4027515
40	Colt AR15		4072015
41	Colt AR15		4284416

Hidalgo County, Texas

Monthly Financial Report
(Unaudited and Unadjusted)
(Excluding Related Agencies & Component Unit)

September 30, 2015

Prepared by the Office of the County Auditor
Raymundo Eufracio, C.P.A.

Hidalgo County, Texas

Monthly Financial Report
(Unaudited and Unadjusted)
September 30, 2015

Table of Contents

County Auditor's Letter of Transmittal ..... *i*

Section 1 - Financial Statements
- Consolidated Balance Sheet - All Fund Types and Account Groups..... 1
- Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds..... 2

Section 2 - Other Supplementary Information
- Schedule of Cash Receipts and Disbursements..... 3
- Schedule of Interfund Transfers..... 5
- Schedule of Long-Term Debt Outstanding..... 6
- Schedule of Debt Requirements..... 6

Section 3 - Budget Status
- Summary of Revenues and Expenditures - Budget to Actual - By Fund..... 7
- Statement of Revenues, Expenditures and Changes in Fund Balances - Budget to Actual - General Fund..... 9
- Budget Status by Department - General Fund..... 10
- Budget Status by Project - Capital Outlay Fund..... 13
- Budget Status by Project - Tax Notes, Series 2007..... 14
- Budget Status by Project - Sale of Capital Assets funded by C.O. 15
- Budget Status by Project - Tax Notes, Series 2014. 17
- Budget Status by Project - TXDOT Projects Fund..... 18
- Budget Status by Project - Certificates of Obligation, Series 1998..... 19
- Budget Status by Project - Certificates of Obligation, Series 2000..... 20
- Budget Status by Project - Certificates of Obligation, Series 2001..... 21
- Budget Status by Project - Certificates of Obligation, Series 2002..... 23
- Budget Status by Project - Certificates of Obligation, Series 2004..... 24
- Budget Status by Project - Certificates of Obligation, Series 2006..... 25
- Budget Status by Project - Certificates of Obligation, Series 2009..... 26
- Budget Status by Project - Certificates of Obligation, Series 2009B&C..... 28
- Budget Status by Project - Certificates of Obligation, Series 2010A&B..... 29
- Budget Status by Project - Certificates of Obligation, Series 2014..... 31
- Project Summary - Precinct 1-Roads..... 32
- Project Summary - Precinct 2-Roads..... 33
- Project Summary - Precinct 3-Roads..... 34
- Project Summary - Precinct 4-Roads..... 35
- Project Summary - Transfers Out-Capital Outlay..... 36
- Project Summary - Transfers Out-TXDOT Projects..... 37

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
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November 17, 2015

The Honorable District Judges of Hidalgo County and the Honorable Members of the Hidalgo County Commissioners Court:

The unaudited and unadjusted Monthly Financial Report of Hidalgo County, Texas, for the month ended September 30, 2015 is hereby submitted as required by Sections 114.023-.025 of the Local Government Code. This report was prepared by the County Auditor's staff and is intended for informational purposes only. This report does not contain financial information for the County's related agencies (Community Service Agency, Head Start Program, and Urban County), component unit (Drainage District No. 1), or the various officials trust and agency funds. Financial information for the County's related agencies and component unit is compiled annually by the independent auditors for inclusion in the County's Comprehensive Annual Financial Report.

The Monthly Financial Report is presented in three sections: Financial Statements, Other Supplementary Information and Budget Status. The Financial Statement section contains a Consolidated Balance Sheet for all fund types and account groups and a Statement of Revenues, Expenditures and Changes in Fund Balances for governmental fund types. The Other Supplementary Information section contains information on receipts and disbursements, interfund transfers and long-term debt outstanding. The Budget Status section contains budget to actual comparisons by fund type for governmental funds, and general fund expenditures and transfers out budget to actual comparison by department.

Should you have any questions concerning this report, please do not hesitate to contact the County Auditor's Office at (956) 318-2511 extension 4669.

Respectfully submitted,

Raymundo Eufracio, C.P.A.
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

Financial Statements

County of Hidalgo, Texas
Consolidated Balance Sheet
All Fund Types and Account Groups
September 30, 2015

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Types	Account Groups		Totals
	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust & Agency	Capital Assets	General Long-Term Debt	(Memo Only) September 30, 2015
ASSETS AND OTHER DEBITS										
Assets:										
Cash	5,284,384	30,151,398	1,435,060	4,076,334	1,072,047	1,157,343	5,250,303	-	-	48,426,868
Investments	98,732,599	26,650,000	18,480,000	-	-	-	1,986,961	-	-	145,849,560
Receivables (net of allowance										-
for uncollectibles)	12,249,266	51,559	11,039	1,393,314	-	1,935	-	-	-	13,707,113
Due from other governments	2,562,254	1,927,607	3,307,530	-	-	-	-	-	-	7,797,391
Due from other funds	-	-	379,405	-	-	19,513	-	-	-	398,918
Due from component unit	2,428	-	-	-	-	-	-	-	-	2,428
Inventories	782,983	-	-	-	-	-	-	-	-	782,983
Prepaid items	-	990	-	-	-	-	-	-	-	990
Advances to other funds	96,525	10,400	-	-	-	150,000	-	-	-	256,925
Other assets	-	-	-	-	-	-	-	-	-	-
Capital assets (net of accum depr):										-
Land	-	-	-	-	1,001,093	-	4,485,371	38,066,217	-	43,552,681
Infrastructure	-	-	-	-	-	-	-	432,459,210	-	432,459,210
Buildings	-	-	-	-	-	-	-	144,909,093	-	144,909,093
Improvements other than buildings	-	-	-	-	-	-	-	17,156,831	-	17,156,831
Machinery and equipment	-	-	-	-	-	44,674	-	95,943,753	-	95,988,426
Construction in progress	-	-	-	-	-	-	-	4,079,513	-	4,079,513
Amount available for										
retirement of long-term debt	-	-	-	-	-	-	-	-	4,076,334	4,076,334
Amount to be provided for										
retirement of long-term debt	-	-	-	-	-	-	-	-	157,520,362	157,520,362
Total assets	119,710,439	58,791,953	23,613,034	5,469,647	2,073,141	1,373,464	11,722,635	732,614,615	161,596,696	1,116,965,624
LIABILITIES, EQUITY AND OTHER CREDITS										
Liabilities:										
Bank overdraft	-	-	-	-	-	-	-	-	-	-
Accounts payable	797,346	(4,382)	13,698	-	1,388	-	3,832,812	-	-	4,640,861
Vouchers payable	-	-	-	-	-	-	-	-	-	-
Claims and judgments	-	-	-	-	-	3,439,000	1,135,127	-	-	4,574,127
Retainage payable	-	250	563,743	-	-	-	-	-	-	563,993
Arbitrage payable	-	-	-	-	-	-	-	-	-	-
Due to other funds	4,302,347	2,381,031	-	-	-	-	54,755	-	-	6,738,132
Due to other governments	697,476	464,492	-	-	-	-	-	-	-	1,161,967
Due to component unit	4,449	439,519	882,784	-	-	-	-	-	-	1,326,752
Held in escrow	1,522,435	3,805	-	-	-	-	6,472,334	-	-	7,998,573
Unearned revenues	106,000	4,379,106	-	-	-	-	-	-	-	4,485,106
Unavailable revenues	14,929,745	688,078	2,519,233	1,393,314	-	872	-	-	-	19,531,241
Undistributed receipts	7,354,069	-	-	-	-	-	-	-	-	7,354,069
Capital lease payable	-	-	-	-	-	14,083	-	-	-	14,083
General oblig bonds payable	-	-	-	-	-	-	-	-	156,835,000	156,835,000
Notes payable	-	-	-	-	-	-	-	-	4,761,696	4,761,696
Closure and post-closure costs	-	-	-	-	1,634,386	-	-	-	-	1,634,386
Total liabilities	29,713,865	8,351,897	3,979,458	1,393,314	1,635,773	3,453,956	11,495,027	-	161,596,696	221,619,986
Equity and other credits:										
Net investment in capital assets	-	-	-	-	1,001,093	30,590	-	732,614,615	-	733,646,299
Unrestricted	-	-	-	-	(630,628)	(2,261,082)	-	-	-	(2,891,710)
Nonspendable	1,060,347	10,400	-	-	-	150,000	-	-	-	1,220,747
Restricted	2,722,791	50,429,656	-	-	66,902	-	-	-	-	53,219,348
Committed	-	-	-	4,076,334	-	-	-	-	-	4,076,334
Assigned	6,436,694	-	19,633,577	-	-	-	-	-	-	26,070,271
Unassigned	79,776,743	-	-	-	-	-	227,608	-	-	80,004,351
Total equity and other credits	89,996,574	50,440,056	19,633,577	4,076,334	437,367	(2,080,492)	227,608	732,614,615	-	895,345,639
Total liabilities, equity and other credits	119,710,439	58,791,953	23,613,034	5,469,647	2,073,141	1,373,464	11,722,635	732,614,615	161,596,696	1,116,965,624

This statement was prepared primarily on the cash basis of accounting.

County of Hidalgo, Texas
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Ninth Month Ended September 30, 2015

	General	Special Revenue	Capital Projects	Debt Service	Total Governmental Funds
Revenues					
Taxes	150,066,653	14,866	-	17,374,392	167,455,911
Licenses and permits	1,248,884	4,451,975	-	-	5,700,859
Intergovernmental revenues	8,460,675	23,327,815	290,224	476,098	32,554,812
Charges for services	10,072,450	5,923,330	-	-	15,995,779
Fines & forfeitures	276,516	40,548,535	-	-	40,825,051
Interest earnings	(227,906)	27,594	28,112	8,952	(163,248)
Miscellaneous	1,440,846	165,510	12,945	1,030	1,620,331
Total revenues	171,338,118	74,459,624	331,281	17,860,472	263,989,495
Expenditures					
General government					
Judicial	22,469,038	2,519,688	245,075	-	25,233,802
Executive	2,111,281	-	-	-	2,111,281
Elections	1,170,811	18,588	8,599	-	1,197,998
Financial administration	16,587,427	688,013	-	-	17,275,441
Other	7,735,395	-	1,851,855	-	9,587,250
Public safety					
Police	20,331,091	3,257,311	1,728,020	-	25,316,421
Fire	587,329	-	35,665	-	622,994
Corrections	26,049,094	13,712,821	5,599,912	-	45,361,827
Other protection	1,812,742	-	35,577	-	1,848,319
Highways and streets	-	14,071,245	6,228,734	-	20,299,979
Sanitation	3,377,122	-	-	-	3,377,122
Drainage	-	-	-	-	-
Health and welfare	12,151,354	29,559,861	400	-	41,711,615
Culture and recreation	2,317,272	169,302	22,849	-	2,509,424
Conservation	559,192	-	22,125	-	581,316
Urban and economic development	401,983	-	-	-	401,983
Debt service					
Principal	-	-	-	14,616,011	14,616,011
Interest and fiscal agent fees	1,183	-	-	6,551,714	6,552,897
Issuance costs	-	-	9,500	91,498	100,998
Advance refunding escrow	-	-	-	-	-
Intergovernmental expenditures	-	503,919	-	-	503,919
Total expenditures	117,662,315	64,500,748	15,788,311	21,259,223	219,210,597
Excess (deficiency) of revenues over (under) expenditures	53,675,804	9,958,875	(15,457,030)	(3,398,751)	44,778,898
Other financing sources (uses):					
Sale of capital assets	13,869	589,698	6,638	-	610,205
General long-term debt issued	-	-	-	-	-
Long-term notes issued	-	-	-	-	-
Transfers in	-	6,953,661	-	3,226,587	10,180,248
Transfers out	(8,661,432)	(335,702)	-	(1,183,113)	(10,180,248)
Payment to refunded bond escrow agent	-	-	-	-	-
Total other financing sources (uses)	(8,647,563)	7,207,657	6,638	2,043,473	610,205
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	45,028,240	17,166,532	(15,450,392)	(1,355,278)	45,389,102
Fund balance at December 31, 2014	45,085,050	49,365,542	35,277,455	5,427,776	135,155,823
Prior period adjustments	6,946	-	-		6,946
Fund balance at December 31, 2014, as restated	45,091,996	49,365,542	35,277,455	5,427,776	135,162,769
Adjusting journal entries	(123,662)	(16,092,018)	(193,486)	3,835	(16,405,331)
Fund balance ended September 30, 2015	89,996,574	50,440,056	19,633,577	4,076,334	164,146,540

This statement was prepared primarily on the cash basis of accounting.

Other Supplementary Information

County of Hidalgo, Texas
Schedule of Cash Receipts and Disbursements
September 30, 2015

Fund	Beginning Balance September 1, 2015	Receipts	Disbursements	Ending Balance September 30, 2015
General Fund				
1100 General Fund	2,176,663	26,910,312	23,802,591	5,284,384
Total General Fund	2,176,663	26,910,312	23,802,591	5,284,384
Special Revenue Funds				
1200 Road & Bridge County Wide	3,334,776	2,012,614	2,241,846	3,105,545
1212 Parks Precinct No. 2	-	-	-	-
1220 LEOSE	38,705	43	7,465	31,283
1221 District Attorney Motor Vehicle Theft	32	-	-	32
1222 District Attorney Bad Check Processing	52,613	340	7,104	45,848
1223 District Attorney Investigations H.B. 65	690,319	177,125	78,791	788,652
1224 Drug Abuse Prevention and Rehabilitation	36,714	45	-	36,759
1225 Pretrial Intervention Prgm Fund	136,547	974	30,146	107,375
1226 Sheriff Investigations	18,882	-	-	18,882
1227 Sheriff Investigations H.B. 65	477,976	17,547	-	495,523
1228 Sheriff Equitable Sharing - Treasury Funds	39,717	8,471	8,410	39,778
1229 Sheriff Equitable Sharing - Justice Funds	145,469	21,712	157,054	10,126
1230 Constable Pct. 3 Investigations H.B. 65	5,684	19,900	150	43,070
1231 Constable Pct. 4 Investigations H.B. 65	32,263	28,350	450	60,163
1232 Constable Pct. 5 Investigations H.B. 65	-	-	-	-
1233 Constable Pct. 1 Investigations H.B. 65	3,457	3,025	-	6,482
1234 County Child Abuse Prevention	34,389	-	-	34,389
1235 District Clerk Records Management & Preservation	29,128	30	-	29,158
1236 District Clerk Title IV-D	23,349	360	-	23,708
1237 County Clerk Records Management & Preservation	483,238	680	24,876	459,042
1238 County Records Management & Preservation	95,655	200	32,231	63,624
1239 Court Reporter Service	33,554	15	3,015	30,554
1240 Juvenile Delinquency Prevention	4,269	-	-	4,269
1241 Courthouse Security	255,056	2,418	60,300	197,173
1242 Justice Court Technology	69,962	106	32,106	37,962
1243 Contributions	28,437	45	3,735	24,747
1245 Justice Court Building Security	29,612	15	-	29,627
1246 Tax Assessor-Collector Special Vehicle Inventory	175,564	451,253	2,504	624,313
1247 Law Library	132,040	1,538	10,063	123,515
1249 County Indigent Health Care	-	-	-	-
1250 Supplemental Court Guardianship	76,309	2	-	76,311
1251 HIDTA Chapter 59	118,584	77,884	6,105	172,727
1252 HIDTA US Treasury	153,433	2,868	18,991	137,311
1253 HIDTA Other States	20,040	30	-	20,070
1254 HIDTA US Justice	50,739	161	20,821	30,079
1255 County & District Court Technology	33,286	-	-	33,286
1256 DA US Department of Justice	173,997	5	2,211	171,791
1257 Constable Pct.3 Treasury	14,879	-	-	14,879
1258 Local Provider Participation	11,574,695	11,727,812	-	23,302,508
1259 Constable Pct.4 Federal Sharing - Treasury	6,931	-	-	6,931
1260 Constable Pct.2 Chapter 59	2,050	2,500	-	4,550
1261 Constable Pct.4 Federal Sharing - DOJ	33,136	10,000	20,000	23,136
1280 Designated Purpose Grants - Level 0	552,432	62	-	552,494
1281 Designated Purpose Grants - Level 1	(39,554)	483	18,307	(57,378)
1282 Designated Purpose Grants - Level 2	(52,914)	710	18,627	(70,830)
1283 Designated Purpose Grants - Level 3	150,351	166,672	-	317,023
1284 Designated Purpose Grants - Level 4	(617,115)	297,947	292,296	(611,465)
1285 Designated Purpose Grants - Level 5	(95,581)	396	35,505	(130,690)
1286 Designated Purpose Grants - Level 6	(5,260)	-	4,703	(9,963)
1287 Designated Purpose Grants - Level 7	-	-	-	-
1289 Designated Purpose Grants - Level 9	(98,188)	74,723	34,347	(57,812)
1291 HIDTA Grants	(170,655)	125,145	62,344	(107,854)
1292 WIC Grants	(1,743,316)	949,491	937,066	(1,730,892)
1293 Health Department Grants	166,017	334,584	285,116	215,485
1294 Juvenile Probation Department Grants	355,640	115,897	431,911	39,627
1295 Post Adjudication Juvenile Boot Camp	195,252	194,159	198,010	191,402
1296 Juvenile Probation Title IV-E	399,358	33,995	117,148	316,206
1297 Adult Probation Grants	1,528,989	2,413,952	3,112,071	830,869
Total Special Revenue Funds	19,190,941	19,276,281	8,315,824	30,151,398

County of Hidalgo, Texas
Schedule of Cash Receipts and Disbursements
September 30, 2015

Fund	Beginning Balance September 1, 2015	Receipts	Disbursements	Ending Balance September 30, 2015
Capital Projects Funds				
1301 Capital Outlay	(485,955)	-	71,978	(557,933)
1302 Tax Notes, Series 2007	697,346	-	2,836	694,510
1303 Sale of Capital Assets	3,464,588	-	439,449	3,025,139
1304 Tax Notes, Series 2014	(384,336)	1,395,262	643,557	367,370
1305 Road District No. 5	-	-	-	-
1311 Border Colonia Access Program Round II	-	-	-	-
1312 Border Colonia Access Program Round III	(133,864)	-	25,706	(159,569)
1315 Texas Department of Transportation Projects	(3,009,639)	294,109	1,001,032	(3,716,562)
1328 Certificates of Obligation, Series 1998	-	-	-	-
1330 Certificates of Obligation, Series 2000	60,715	-	-	60,715
1331 Certificates of Obligation, Series 2001	52,061	-	-	52,061
1332 Certificates of Obligation, Series 2002	-	-	-	-
1334 Certificates of Obligation, Series 2004	-	-	-	-
1336 Certificates of Obligation, Series 2006	277	-	-	277
1339 Certificates of Obligation, Series 2009	891,299	-	888,764	2,535
1341 Certificates of Obligation, Series 2009B&C	704,147	-	11,425	692,722
1342 Certificates of Obligation, Series 2010A&B	1,347,279	-	36,475	1,310,803
1345 Certificates of Obligation, Series 2014	(2,196,833)	4,002,235	2,132,910	(327,509)
1347 Certificates of Obligation, Series 2015A	-	-	9,500	(9,500)
Total Capital Projects Funds	1,007,085	5,691,606	5,263,631	1,435,060
Debt Service Funds				
1401 Notes Payable	(1,132,631)	1,260,818	112,319	15,867
1430 Certificates of Obligation, Series 2000	-	-	-	-
1431 Certificates of Obligation, Series 2001	-	-	-	-
1432 Certificates of Obligation, Series 2002	33	-	-	33
1434 Certificates of Obligation, Series 2004	89	-	-	89
1435 Refunding Bonds, Series 2005	(75,360)	141,832	-	66,472
1436 Certificates of Obligation, Series 2006	1,717,101	126,843	946,575	897,369
1437 Refunding Bonds, Series 2006	-	-	-	-
1438 Refunding Bonds, Series 2007	511,526	39,161	500	550,187
1439 Certificates of Obligation, Series 2009	400,233	58,647	-	458,879
1440 Refunding Bonds, Series 2009A	20,396	16,364	750	36,010
1441 Certificates of Obligation, Series 2009B&C	466,373	25,329	-	491,702
1442 Certificates of Obligation, Series 2010A&B	1,094,729	55,918	-	1,150,647
1443 Refunding Bonds, Series 2014A	(12,809)	91,174	-	78,365
1444 Refunding Bonds, Series 2014B	325,220	20,462	-	345,682
1445 Certificates of Obligation, Series 2014	(597,031)	598,531	-	1,500
1446 Refunding Bonds, Series 2014C	(1,130,591)	1,133,122	-	2,531
1448 Refunding Bonds, Series 2015B	-	-	9,500	(9,500)
1449 Refunding Bonds, Series 2015C	-	-	9,500	(9,500)
Total Debt Service Funds	1,587,277	3,568,201	1,079,144	4,076,334
Enterprise Funds				
2101 Sanitary Landfill	890,497	1,192	-	891,689
2102 Jail Commissary	216,634	-	36,277	180,358
Total Enterprise Funds	1,107,132	1,192	36,277	1,072,047
Internal Service Funds				
2201 Health Benefits Self-Insurance	(2,840,215)	1,722,820	2,342,231	(3,459,626)
2202 Workers' Compensation Self-Insurance	4,530,295	162,072	75,398	4,616,969
Total Internal Service Funds	1,690,079	1,884,892	2,417,629	1,157,343
Private-Purpose Trust Funds				
3301 Unclaimed Money	707,063	802	-	707,865
3302 County Clerk Unclaimed Money	654,870	-	-	654,870
3303 District Clerk Unclaimed Money	-	-	-	-
3304 Bail Bond Sureties	-	-	-	-
Total Private-Purpose Trust Funds	1,361,933	802	-	1,362,735
Agency Funds				
3401 Clearing Fund	3,789,836	6,127,247	6,099,447	3,817,635
3402 Payroll Fund	707	6,605,019	6,578,638	27,089
3403 Insurance Fund	21,377	21,467	-	42,844
Total Agency Funds	3,811,920	12,753,733	12,678,085	3,887,568
Grand Total for Primary Government	31,933,029	70,087,018	53,593,180	48,426,868

County of Hidalgo, Texas
Schedule of Interfund Transfers
September 30, 2015

	Transfers In:																			
		Special Revenue													Capital Projects				Debt Service	Enterprise	
	General Fund	R&B Funds	Sheriff Federal Sharing US Dept of Justice	Constable Pct. 1 Investigation CCP59	District Clerk Records Management & Preservation	County Records Management & Preservation	Court Reporter	Courthouse Security	Constable Pct. 3 Federal Sharing US Treasury	DA Federal Sharing US Dept of Justice	Designated Purpose Grants	Health Grants	Juvenile Probation	Adult Probation	Capital Outlay	BCAP Round III	TXDOT Projects	C.O Series 2009 B&C	Debt Service	Jail Commissary	**Total**
Transfer out:																					
General Fund	-	4,998,176	-	-	-	-	-	486,709	-	-	418,708	184,450	529,916	-	-	-	-	-	2,043,473	-	8,661,432
Special Revenue Funds:																					
R&B Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sheriff Investigation HB 65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sheriff Fed Sharing-US Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sheriff Fed Sharing-USDJ	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Constable Pct. 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Court Reporter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TAC Sp Veh Inv	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Indigent Health Care	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HIDTA Chapter 59	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HIDTA Fed Sharing-US Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HIDTA US Justice	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	20,000
Health Department	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult Probation	-	-	-	-	-	-	-	-	-	-	-	-	-	315,702	-	-	-	-	-	-	315,702
Capital Projects Funds:																					
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BCAP Round II	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2002	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2004	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2006	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2009	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2009 A&B	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2010	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Funds:																					
Notes Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2002	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	66,738	-	66,738
C.O. Series 2004	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	170,300	-	170,300
Ref Bonds, Series 2005	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C.O. Series 2006	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	946,075	-	946,075
Ref Bonds, Series 2006	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fiduciary Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	433,770	433,770
Total	-	4,998,176	10,000	-	-	-	-	486,709	10,000	-	418,708	184,450	529,916	315,702	-	-	-	-	3,226,587	433,770	10,614,018

This statement was prepared primarily on the cash basis of accounting.

County of Hidalgo, Texas
Schedule of Long-Term Debt Outstanding
September 30, 2015

	Original Amount	Interest Rates	Year Issued	Year of Maturity	Outstanding Balances Principal	Interest	Total Requirements
Refunding Bonds							
Refunding Bonds, Series 2005	51,640,000	3.00 - 5.00	2005	2021	-	-	-
Refunding Bonds, Series 2007	26,415,000	4.00 - 4.25	2006	2024	25,180,000	5,712,663	30,892,663
Refunding Bonds, Series 2009A	6,995,000	2.50 - 5.00	2009	2018	965,000	66,875	1,031,875
Refunding Bonds, Series 2014A	4,515,000	3.00 - 4.00	2014	2019	2,380,000	207,250	2,587,250
Refunding Bonds, Series 2014B	32,845,000	.645 - 3.00	2014	2021	32,845,000	2,549,852	35,394,852
Refunding Bonds, Series 2014C	22,795,000	3.00 - 5.00	2014	2026	22,415,000	7,952,250	30,367,250
Certificates of Obligation							
Certificates of Obligation, Series 2006	38,770,000	4.25 - 5.00	2006	2026	1,955,000	97,750	2,052,750
Certificates of Obligation, Series 2009	24,280,000	3.00 - 5.00	2009	2028	19,030,000	6,885,344	25,915,344
Certificates of Obligation, Series 2009B&C	12,225,000	2.00 - 6.01	2009	2029	9,270,000	4,171,719	13,441,719
Certificates of Obligation, Series 2010A&B	27,850,000	2.00 - 6.30	2010	2030	22,710,000	11,394,835	34,104,835
Certificates of Obligation, Series 2014	20,085,000	3.00 - 5.00	2014	2034	20,085,000	10,279,850	30,364,850
Notes Payable							
Notes Payable	911,009	4.00	2008	2018	311,696	25,262	336,957
Tax Notes, Series 2014	5,530,000	4.00 - 5.00	2014	2019	4,450,000	570,000	5,020,000
Total	274,856,009				161,596,696	49,913,649	211,510,345

Schedule of Debt Requirements

	Principal	Interest	
2015	-	-	-
2016	14,284,851	6,703,057	20,987,908
2017	14,788,845	6,314,007	21,102,853
2018	15,527,999	5,855,159	21,383,158
2019	16,220,000	5,329,023	21,549,023
2020-2024	60,275,000	17,938,463	78,213,463
2025-2029	31,250,000	6,639,270	37,889,270
2030-2034	9,250,000	1,134,670	10,384,670
Total	161,596,696	49,913,649	211,510,345

This statement was prepared primarily on the cash basis of accounting.

Budget Status

County of Hidalgo, Texas
Summary of Revenues and Expenditures - Budget to Actual
By Fund
For the Ninth Month Ended September 30, 2015

Fund	Description	Revenues Original Budget	Revenues Adjusted Budget	Revenues Year-to-Date Actual	Expenditures Original Budget	Expenditures Adjusted Budget	Expenditures Year-to-Date Actual
General Fund							
1100	General Fund	176,538,434	178,193,430	171,351,987	185,674,407	190,567,170	126,323,747
	Total General Fund	176,538,434	178,193,430	171,351,987	185,674,407	190,567,170	126,323,747
Special Revenue Funds							
1200	Road & Bridge County Wide	17,586,560	20,929,046	13,870,282	18,267,494	24,660,982	14,240,548
1220	LEOSE	-	49,275	49,284	-	55,062	26,723
1221	District Attorney Motor Vehicle Theft	-	-	-	-	-	-
1222	District Attorney Bad Check Processing	-	-	48,689	48,077	94,222	45,330
1223	District Attorney Investigations H.B. 65	-	-	1,478,017	549,590	797,486	372,566
1224	Drug Abuse Prevention and Rehabilitation	-	7,214	7,202	-	-	-
1225	Pretrial Intervention Prgm Fund	225,000	225,000	200,846	336,891	396,722	259,345
1226	Sheriff Investigations	-	-	-	-	-	-
1227	Sheriff Investigations H.B. 65	-	-	75,143	-	542,465	13,879
1228	Sheriff Federal Sharing - U.S. Treasury	-	-	1,264	-	438,603	93,367
1229	Sheriff Federal Sharing - U.S. Dept of Justice	-	10,000	109,240	-	1,059,146	299,301
1230	Constable Pct. 3 Investigations H.B. 65	-	-	19,900	-	2,204	1,632
1231	Constable Pct. 4 Investigations H.B. 65	-	-	44,873	-	35,639	20,502
1232	Constable Pct. 5 Investigations H.B. 65	-	-	-	-	-	-
1233	Constable Pct. 1 Investigations H.B. 65	-	-	4,200	-	-	-
1234	County Child Abuse Prevention	5,000	5,000	2,545	-	-	-
1235	District Clerk Records Management & Preservation	80,000	80,000	34,523	80,000	80,000	-
1236	District Clerk Title IV-D	2,000	2,000	1,371	-	-	-
1237	County Clerk Records Management & Preservation	720,000	720,000	561,283	510,915	1,185,469	606,611
1238	County Records Management & Preservation	385,000	385,000	197,280	406,228	406,228	262,231
1239	Court Reporter Service	225,000	225,000	92,376	225,000	225,000	113,879
1240	Juvenile Delinquency Prevention	-	-	319	-	-	-
1241	Courthouse Security	793,709	793,709	659,510	887,641	873,176	541,803
1242	Justice Court Technology	125,000	125,000	91,422	-	878,523	220,406
1243	Contributions	40,000	40,000	20,351	-	45,000	14,831
1245	Justice Court Building Security	29,500	29,500	21,907	-	140,129	18,829
1246	Tax Assessor-Collector Special Vehicle Inventory	-	-	79,953	-	94,082	16,464
1247	Law Library	510,000	510,000	223,627	416,289	418,506	217,839
1249	County Indigent Health Care	-	-	-	-	-	-
1250	Supplemental Court Guardianship	12,000	12,000	7,016	-	50,000	11,992
1251	HIDTA Chapter 59	-	-	147,805	93,000	133,000	60,155
1252	HIDTA US Treasury	-	-	992	455,000	613,748	97,096
1253	HIDTA Other States	-	-	12,204	-	63,090	-
1254	HIDTA US Justice	-	-	1,546	115,000	135,352	45,072
1255	Co & District Court Technology	17,000	17,000	10,640	-	-	-
1256	DA US Department of Justice	-	-	37	-	30,000	2,211
1257	Constable Pct. 3 Treasury	-	-	-	-	18,227	3,348
1258	Local Provider Participation Fund	-	27,349,302	35,915,165	-	34,058,393	19,321,749
1259	Constable Pct.4 Federal Sharing - Treasury	-	-	-	-	6,931	-
1260	Constable Pct.2 Chapter 59	-	-	4,550	-	-	-
1261	Constable Pct.4 Federal Sharing - DOJ	-	10,000	10,001	-	43,135	20,000
1280	Designated Purpose Grants - Level 0	-	1,439,161	381	-	1,439,161	-
1281	Designated Purpose Grants - Level 1	-	306,419	107,063	-	240,300	153,890
1282	Designated Purpose Grants - Level 2	145,785	442,507	141,920	-	296,722	181,419
1283	Designated Purpose Grants - Level 3	-	2,578,320	197,504	-	2,578,320	197,129
1284	Designated Purpose Grants - Level 4	-	5,495,725	2,300,189	-	5,495,725	2,301,704
1285	Designated Purpose Grants - Level 5	88,537	926,445	383,601	-	818,573	313,980
1286	Designated Purpose Grants - Level 6	2,516	19,399	16,883	-	16,883	16,883
1287	Designated Purpose Grants - Level 7	-	1,009,205	-	-	1,009,205	-
1289	Designated Purpose Grants - Level 9	-	1,214,885	429,236	-	1,214,885	434,074
1291	HIDTA Grants	-	943,694	398,872	-	943,694	506,749
1292	WIC Grants	-	20,617,261	6,929,860	-	20,617,261	7,814,562
1293	Health Department Grants	276,724	5,898,578	2,269,383	-	5,977,128	2,423,550
1294	Juvenile Probation Department Grants	-	7,003,578	2,306,998	-	7,008,422	2,346,930
1295	Post Adjudication Juvenile Boot Camp	1,849,916	1,849,916	1,241,741	2,146,038	2,320,872	1,520,833
1296	Juvenile Probation Title IV-E	-	621,590	461,180	-	621,590	460,904
1297	Adult Probation Grants	-	24,876,833	10,812,810	-	24,876,833	9,216,136
	Total Special Revenue Funds	23,119,247	126,767,562	82,002,983	24,537,163	143,056,093	64,836,451
Capital Projects Funds							
1301	Capital Outlay	-	759,543	14,702	-	759,543	637,588
1302	Tax Notes, Series 2007	-	-	102	-	940,240	260,470
1303	Sale of Capital Assets	-	889,422	8,348	-	3,891,732	1,380,714
1304	Tax Notes, Series 2014	-	-	13,464	-	6,000,000	2,249,480

County of Hidalgo, Texas
Summary of Revenues and Expenditures - Budget to Actual
By Fund
For the Ninth Month Ended September 30, 2015

Fund	Description	Revenues			Expenditures		
		Original Budget	Adjusted Budget	Year-to-Date Actual	Original Budget	Adjusted Budget	Year-to-Date Actual
1305	Road District No. 5	-	-	-	-	-	-
1311	Border Colonia Access Program Round II	-	-	-	-	-	-
1312	Border Colonia Access Program Round III	-	3,968,176	160,786	-	3,968,176	160,786
1315	Texas Department of Transportation Projects	-	7,465,154	114,737	-	6,062,803	1,518,312
1328	Certificates of Obligation, Series 1998	-	-	-	-	-	-
1330	Certificates of Obligation, Series 2000	-	-	-	-	23,839	-
1331	Certificates of Obligation, Series 2001	-	-	-	-	37,029	-
1332	Certificates of Obligation, Series 2002	-	-	-	-	-	-
1334	Certificates of Obligation, Series 2004	-	-	-	-	-	-
1336	Certificates of Obligation, Series 2006	-	-	-	-	-	-
1339	Certificates of Obligation, Series 2009	-	-	9	-	1,020,679	1,020,679
1341	Certificates of Obligation, Series 2009B&C	-	-	-	-	161,303	70,018
1342	Certificates of Obligation, Series 2010A&B	-	-	2,160	-	2,614,894	1,432,600
1345	Certificates of Obligation, Series 2014	-	-	23,613	-	21,117,101	7,048,164
1347	Certificates of Obligation, Series 2015A	-	-	-	-	-	9,500
	Total Capital Projects Funds	-	13,082,295	337,918	-	46,597,339	15,788,311
	Debt Service Funds						
1401	Notes Payable	111,067	1,368,962	1,371,280	112,319	1,370,214	1,368,714
1430	Certificates of Obligation, Series 2000	-	-	-	-	-	-
1431	Certificates of Obligation, Series 2001	-	-	-	-	-	-
1432	Certificates of Obligation, Series 2002	-	23	34	-	66,738	66,738
1434	Certificates of Obligation, Series 2004	-	61	92	-	170,300	170,300
1435	Refunding Bonds, Series 2005	3,756,149	3,757,493	3,801,255	4,873,563	4,874,063	4,872,563
1436	Certificates of Obligation, Series 2006	4,262,555	4,264,104	4,349,723	4,476,113	4,476,613	4,288,825
1437	Refunding Bonds, Series 2006	-	-	-	-	-	-
1438	Refunding Bonds, Series 2007	1,154,694	1,154,677	1,174,578	1,215,683	1,216,183	1,215,183
1439	Certificates of Obligation, Series 2009	1,880,117	1,880,117	1,914,029	1,993,494	1,993,994	1,993,244
1440	Refunding Bonds, Series 2009	341,186	341,186	345,711	342,225	342,725	341,975
1441	Certificates of Obligation, Series 2009B&C	776,456	848,733	933,239	1,014,686	1,015,186	1,013,686
1442	Certificates of Obligation, Series 2010A&B	1,772,049	1,938,846	2,133,590	2,379,464	2,379,964	2,379,964
1443	Refunding Bonds, Series 2014A	2,101,168	2,338,206	2,359,278	2,281,900	2,303,597	2,302,597
1444	Refunding Bonds, Series 2014B	945,592	945,592	971,567	630,094	681,895	680,895
1445	Certificates of Obligation, Series 2014	-	598,531	598,531	-	598,531	597,031
1446	Refunding Bonds, Series 2014C	-	1,133,122	1,134,152	-	1,133,122	1,131,622
1448	Refunding Bonds, Series 2015B	-	-	-	-	-	9,500
1449	Refunding Bonds, Taxable Series 2015C	-	-	-	-	-	9,500
	Total Debt Service Funds	17,101,033	20,569,653	21,087,059	19,319,539	22,623,124	22,442,337
	Enterprise Funds						
2101	Sanitary Landfill	-	-	-	-	-	-
2102	Jail Commissary	-	433,770	434,963	466,726	481,656	336,179
	Total Enterprise Funds	-	433,770	434,963	466,726	481,656	336,179
	Internal Service Funds						
2201	Health Benefits Self-Insurance	25,921,048	25,921,048	17,118,870	25,921,048	25,935,912	17,202,050
2202	Workers' Compensation Self-Insurance	2,117,879	2,117,879	1,388,256	2,117,879	2,119,696	1,210,441
	Total Internal Service Funds	28,038,927	28,038,927	18,507,125	28,038,927	28,055,608	18,412,490
	Private-Purpose Trust Funds						
3301	Unclaimed Money Fund	-	-	-	-	-	-
3302	County Clerk Unclaimed Money Fund	-	-	-	-	-	-
	Total Private-Purpose Trust Funds	-	-	-	-	-	-
	Grand Total for Primary Government	244,797,641	367,085,637	293,722,035	258,036,763	431,380,991	248,139,515

This statement was prepared primarily on the cash basis of accounting.

Statement of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
General Fund
For the Ninth Month Ended September 30, 2015

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	Original Budget	Adjusted Budget	Current Revenues/ Expenditures	Year-to-Date Revenues/ Expenditures	Encumbrances	Balance
Revenues						
Taxes	151,592,829	151,592,829	-	150,066,653		1,526,176
Licenses and permits	120,000	1,540,000	109,565	1,248,884		291,116
Intergovernmental revenues	8,578,000	8,677,000	178,663	8,460,675		216,325
Charges for services	14,952,905	14,981,105	529,006	10,072,450		4,908,656
Fines & forfeitures	405,000	425,000	5,758	276,516		148,484
Interest earnings	202,500	202,500	6,484	(227,906)		430,406
Miscellaneous	687,200	774,996	230,162	1,440,846		(665,851)
Total revenues	176,538,434	178,193,430	1,059,637	171,338,118		6,855,312
Expenditures						
General government						
Judicial	32,637,620	32,810,088	2,840,808	22,469,038	387,278	9,953,772
Executive	2,781,470	3,188,426	239,142	2,111,281	79,676	997,470
Elections	2,583,665	2,795,628	109,074	1,170,811	128,604	1,496,213
Financial administration	29,754,320	27,461,357	1,991,662	16,587,427	2,294,008	8,579,922
Other	10,921,770	10,872,582	688,292	7,735,395	478,050	2,659,137
Public safety						
Police	31,099,003	30,909,679	2,257,842	20,331,091	1,110,033	9,468,555
Fire	1,619,170	1,349,992	98,262	587,329	35,654	727,008
Corrections	37,977,198	37,911,712	3,278,728	26,049,094	980,212	10,882,406
Other protection	431,748	2,259,036	1,150,819	1,812,742	206,843	239,451
Sanitation	5,813,883	5,894,190	480,233	3,377,122	774,666	1,742,403
Health and welfare	15,821,847	16,123,203	607,461	12,151,354	250,539	3,721,310
Culture and recreation	3,400,249	3,564,552	245,258	2,317,272	254,425	992,855
Conservation	914,150	950,110	114,160	559,192	151,418	239,500
Urban and economic development	536,646	744,787	52,650	401,983	8,547	334,257
Debt Service						
Interest	4,921	4,921	99	1,183	-	3,738
Total expenditures	176,297,660	176,840,262	14,154,492	117,662,315	7,139,951	52,037,997
Excess (deficiency) of revenues over (under) expenditures	240,774	1,353,168	(13,094,855)	53,675,804		
Other financing sources (uses):						
Long-term notes issued	-	-	-	-		-
Sale of capital assets	-	-	6,825	13,869		(13,869)
Transfers in	-	-	-	-		-
Transfers out	(9,376,747)	(13,726,908)	(2,326,283)	(8,661,432)		(5,065,476)
Total other financing sources (uses)	(9,376,747)	(13,726,908)	(2,319,458)	(8,647,563)		(5,079,345)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(9,135,973)	(12,373,740)		45,028,240		
Unassigned fund balance at January 1, 2015	28,825,715	28,825,715		28,825,715		
Prior period adjustments		-		6,946		
Unreserved (reserved) fund balance	-	5,660,650		5,915,842		
Unassigned fund balance month ended September 30, 2015	19,689,742	22,112,624		79,776,743		

This statement was prepared primarily on the cash basis of accounting.

County of Hidalgo, Texas
Budget Status by Department
General Fund
For the Ninth Month Ended September 30, 2015

	Original Budget	Adjusted Budget	Current Expenditures	Year-to-Date Expenditures	Encumbrances	Balance
Expenditures and Other Financing Uses						
General government						
Judicial						
92nd District Court	390,639	427,936	31,221	277,343	11,884	138,708
93rd District Court	365,482	381,429	29,862	259,025	4,458	117,946
139th District Court	378,087	387,382	29,343	263,748	1,352	122,282
206th District Court	420,068	407,030	33,127	270,787	1,812	134,430
275th District Court	387,309	389,688	29,773	260,686	1,023	127,979
332nd District Court	375,075	376,113	28,747	258,875	2,349	114,889
370th District Court	404,367	412,649	35,815	280,154	667	131,827
389th District Court	389,821	360,384	25,404	214,080	4,112	142,192
398th District Court	388,598	389,674	31,341	268,130	3,327	118,217
430th District Court	467,931	474,956	38,055	329,483	28,999	116,473
449th District Court	376,091	383,470	28,764	258,906	7,439	117,125
Indigent Defense	429,119	424,439	29,970	278,691	3,846	141,902
County Court At Law 1	547,175	554,056	43,549	384,177	9,496	160,384
County Court At Law 2	520,540	524,273	42,192	366,886	1,883	155,505
Probate Court	634,016	635,154	48,814	442,022	1,248	191,883
County Court At Law 4	533,928	535,020	41,823	375,913	757	158,350
County Court At Law 5	527,065	525,582	41,153	363,423	1,096	161,063
County Court At Law 6	516,952	524,388	41,805	365,644	3,081	155,662
County Court At Law 7	511,072	511,441	38,894	352,756	3,621	155,063
County Court At Law 8	516,186	516,658	40,454	364,613	2,870	149,175
Master Court 1	126,883	127,646	10,176	87,059	738	39,849
Master Court 2	126,302	121,493	5,903	81,254	172	40,067
Court of Civil Appeals	2,964	2,920	247	2,198	722	-
Auxiliary Court	356,587	384,535	50,964	279,715	1,547	103,272
Juvenile Justice Court	-	-	-	-	-	-
Child Protective Court	103,692	68,752	4,043	36,661	2,139	29,952
Justice of the Peace 1-1	343,942	358,623	26,563	233,641	3,487	121,494
Justice of the Peace 1-2	344,299	375,805	29,285	259,998	654	115,153
Justice of the Peace 2-1	300,237	325,924	26,668	229,859	4,009	92,056
Justice of the Peace 2-2	297,378	321,381	24,943	215,082	1,654	104,645
Justice of the Peace 3-1	296,571	316,965	26,263	217,022	7,801	92,142
Justice of the Peace 3-2	389,344	390,259	30,488	265,931	5,840	118,488
Justice of the Peace 4-1	400,122	400,275	30,858	280,065	2,398	117,812
Justice of the Peace 4-2	597,574	548,251	38,737	348,407	3,886	195,958
Justice of the Peace 5-1	-	-	-	-	-	-
Criminal District Attorney	7,625,782	7,815,412	598,676	5,251,093	77,419	2,486,900
District Clerk	3,431,180	3,416,816	233,190	2,279,434	101,783	1,035,599
Budget and Management	7,840,618	7,398,246	926,303	5,556,979	-	1,841,267
Commissioner, Precinct 2	-	-	-	-	-	-
Public Defense	932,543	985,981	67,396	609,296	4,013	372,672
Executive Office	42,081	42,081	-	-	-	42,081
Tax Assessor-Collector	-	-	-	-	-	-
Information Technology	-	267,000	-	-	73,692	193,308
Total Judicial	32,637,620	32,810,088	2,840,808	22,469,038	387,278	9,953,772
Executive						
County Judge	1,468,888	1,506,419	96,324	940,351	21,384	544,684
Budget and Management	-	-	-	-	-	-
Executive Office	1,312,582	1,682,008	142,818	1,170,930	58,292	452,786
Total Executive	2,781,470	3,188,426	239,142	2,111,281	79,676	997,470
Elections						
Elections Department	2,583,665	2,795,628	109,074	1,170,811	128,604	1,496,213
Total Elections	2,583,665	2,795,628	109,074	1,170,811	128,604	1,496,213
Financial Administration						
Appraisal fees	1,800,000	1,813,008	-	1,359,756	-	453,252
County Wide Admin	5,202,433	2,350,881	83,329	434,740	1,064,067	852,074
Budget and Management	1,300,096	1,167,399	73,030	708,860	16,119	442,420
Commissioner, Precinct 2	-	-	-	-	-	-
Executive Office	1,512,748	1,191,901	116,904	642,651	27,122	522,128
Tax Assessor-Collector	7,194,686	7,339,701	573,710	4,799,239	255,373	2,285,089
County Treasurer	897,151	912,138	68,912	627,194	4,395	280,549
Purchasing Agent	1,727,667	1,711,575	123,615	1,167,092	18,089	526,393
County Auditor	2,799,984	2,912,397	224,402	1,929,832	32,333	950,232

County of Hidalgo, Texas
Budget Status by Department
General Fund
For the Ninth Month Ended September 30, 2015

	Original Budget	Adjusted Budget	Current Expenditures	Year-to-Date Expenditures	Encumbrances	Balance
County Clerk	4,022,367	4,314,535	270,071	2,396,467	598,194	1,319,875
Human Resources/Civil Service	690,858	691,516	56,610	466,057	12,268	213,191
IT Department	2,606,330	3,056,308	401,080	2,055,540	266,047	734,720
Total Financial Administration	29,754,320	27,461,357	1,991,662	16,587,427	2,294,008	8,579,922
Other						
Commissioner, Precinct 4	-	158,368	83	83	80,377	77,908
Executive Office	3,406,331	3,573,496	86,300	3,122,381	39,774	411,341
Planning Department	1,181,110	1,068,573	65,937	669,626	14,731	384,216
Facilities Management Deparment	6,334,329	6,072,145	535,972	3,943,304	343,168	1,785,673
Total Other	10,921,770	10,872,582	688,292	7,735,395	478,050	2,659,137
Public safety						
Police						
Criminal District Attorney	785,782	768,475	51,655	446,282	117,221	204,972
Commissioner, Precinct 3	-	-	-	-	-	-
Budget and Management	59,000	59,000	5,833	39,000	17,500	2,500
Executive Office	197,958	190,390	12,096	121,103	213	69,074
Sheriff	25,429,164	25,308,494	1,842,116	16,747,469	764,401	7,796,624
Constables						
Constable, Precinct 1	1,141,255	1,123,867	85,607	712,357	67,049	344,461
Constable, Precinct 2	962,187	956,604	70,817	635,682	24,620	296,302
Constable, Precinct 3	1,249,210	1,246,730	101,830	814,386	58,034	374,310
Constable, Precinct 4	1,274,447	1,256,118	87,888	814,811	60,996	380,311
Constable, Precinct 5	-	-	-	-	-	-
Total Police	31,099,003	30,909,679	2,257,842	20,331,091	1,110,033	9,468,555
Fire						
Emergency Services	1,619,170	1,349,992	98,262	587,329	35,654	727,008
Total Fire	1,619,170	1,349,992	98,262	587,329	35,654	727,008
Corrections						
Sheriff	26,596,840	26,065,849	2,054,534	17,263,900	701,677	8,100,273
Adult Probation	512,459	501,846	41,104	334,522	10,827	156,497
Juvenile Probation	10,867,899	11,344,016	1,183,090	8,450,673	267,707	2,625,636
Total Corrections	37,977,198	37,911,712	3,278,728	26,049,094	980,212	10,882,406
Other Protection						
County Judge	377,297	425,442	31,232	258,265	27,808	139,370
Budget and Management	-	1,759,143	1,100,644	1,497,647	166,257	95,238
Executive Office	54,451	74,451	18,943	56,830	12,778	4,843
Emergency Services	-	-	-	-	-	-
Total Other Protection	431,748	2,259,036	1,150,819	1,812,742	206,843	239,451
Sanitation						
Commissioner, Precinct 1	1,599,800	1,593,792	146,561	1,040,867	242,668	310,256
Commissioner, Precinct 2	864,257	802,735	68,880	441,217	111,580	249,938
Commissioner, Precinct 3	2,253,265	2,174,423	156,452	1,233,027	268,457	672,938
Commissioner, Precinct 4	1,096,561	1,323,241	108,340	662,011	151,960	509,270
Total Sanitation	5,813,883	5,894,190	480,233	3,377,122	774,666	1,742,403
Health and Welfare						
Budget and Management	50,000	50,000	-	-	-	50,000
Commissioner, Precinct 2	-	-	-	-	-	-
Executive Office	1,062,346	957,927	2,713	936,643	-	21,284
Human Services	7,557,985	8,407,653	102,072	7,081,480	100,969	1,225,204
Health Department	6,761,323	6,339,473	473,638	3,909,738	146,602	2,283,132
WIC	1,707	3,168	30	1,379	-	1,789
Child Welfare	118,760	100,071	8,712	52,257	-	47,814
Veterans Services	269,726	264,911	20,296	169,857	2,968	92,087
Total Health and Welfare	15,821,847	16,123,203	607,461	12,151,354	250,539	3,721,310
Culture and Recreation						
Commissioner, Precinct 1	874,206	884,487	67,677	588,711	43,491	252,284
Commissioner, Precinct 2	689,163	805,360	55,154	444,040	67,915	293,405
Commissioner, Precinct 3	682,224	662,711	43,536	406,962	23,788	231,961
Commissioner, Precinct 4	597,158	573,295	40,724	350,388	8,064	214,844
Executive Office	557,498	638,698	38,167	527,171	111,167	360
Total Culture and Recreation	3,400,249	3,564,552	245,258	2,317,272	254,425	992,855

County of Hidalgo, Texas
Budget Status by Department
General Fund
For the Ninth Month Ended September 30, 2015

	Original Budget	Adjusted Budget	Current Expenditures	Year-to-Date Expenditures	Encumbrances	Balance
Conservation						
Executive Office	511,612	545,437	90,891	363,730	138,881	42,826
Texas Cooperative Extension	402,538	404,673	23,269	195,462	12,537	196,674
Total Conservation	914,150	950,110	114,160	559,192	151,418	239,500
Urban and Economic Development						
County Judge	-	155,000	1,463	4,782	2,151	148,067
Budget and Management	-	-	-	-	-	-
Commissioner, Precinct 1	104,172	103,878	8,206	69,808	1,216	32,853
Commissioner, Precinct 2	375,725	378,896	30,416	258,497	2,527	117,872
Commissioner, Precinct 4	51,605	51,741	4,020	34,001	2,652	15,088
Urban County	5,144	55,273	8,545	34,895	-	20,377
Total Urban and Economic Development	536,646	744,787	52,650	401,983	8,547	334,257
Debt Service						
Interest	4,921	4,921	99	1,183	-	3,738
Total Debt Service	4,921	4,921	99	1,183	-	3,738
Other Financing Uses						
Interfund Transfers	9,376,747	13,726,908	2,326,283	8,661,432	-	5,065,476
Total Other Financing Uses	9,376,747	13,726,908	2,326,283	8,661,432	-	5,065,476
Total Expenditures and Other Financing Uses	185,674,407	190,567,170	16,480,775	126,323,747	7,139,951	57,103,473

This statement was prepared primarily on the cash basis of accounting.

County of Hidalgo, Texas
Budget Status by Project
Fund 1301 - Capital Outlay Fund
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
General government								
Bennett Building	-	429,778	-	-	429,778	429,778	-	-
Horizon Building	-	244,809	-	-	244,809	244,809	-	-
Election Warehouse-317 N Closner-building renovation	-	494,103	-	8,599	473,934	482,533	-	11,569
K - Mart Property	2,756,150	5,888,557	-	-	5,888,557	5,888,557	-	-
Pct. 4-New Admin Building	-	983,812	-	-	983,812	983,812	-	-
Pct. 4-Linn San manuel Emergency Facility	-	1,526,425	75,732	628,989	787,050	1,416,039	105,128	5,258
K - Mart Property - Additional Office	-	-	-	-	-	-	-	-
Public safety								
USDA 2008 Loan-Sheriff Vehicles	-	224,650	-	-	224,650	224,650	-	-
Pct. 3 Sheriff's Substation	-	-	-	-	-	-	-	-
New Adult Probation Building	-	3,520,216	-	-	3,520,216	3,520,216	-	-
Issuance costs - K - Mart Property	43,850	43,850		-	43,850	43,850	-	-
Issuance costs - USDA 2008 Loan	-	1,150	-	-	1,150	1,150	-	-
Transfer Out - General Fund	-	620,888	-	-	620,888	620,888	-	-
Transfer Out - R&B County Wide	-	19,390	-	-	19,390	19,390	-	-
Total F1301 - Capital Outlay Fund	2,800,000	13,997,629	75,732	637,588	13,238,085	13,875,674	105,128	16,827

County of Hidalgo, Texas
Budget Status by Project
Fund 1302 - Tax Notes, Series 2007
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
Common Integrated Justice System - software	1,171,500	3,563,125	2,836	245,075	2,638,280	2,883,355	679,764	6
County Judges Office & Commissioners Courtroom	2,000,000	93,856	-	-	93,856	93,856	-	-
Tax Office - vehicles	-	22,471	-	-	22,471	22,471	-	-
Purchasing - vehicles	-	40,261	-	-	40,261	40,261	-	-
Election - vehicles	31,000	22,248	-	-	22,248	22,248	-	-
Planning - vehicles	-	38,359	-	-	38,359	38,359	-	-
Admin Security - vehicles	31,000	26,992	-	-	26,992	26,992	-	-
Facilities Management - vehicles	62,000	79,565	-	-	79,565	79,565	-	-
Public safety								
Sheriff - vehicles	1,855,196	1,921,034	-	-	1,921,034	1,921,034	-	-
Sheriff Replacement - vehicles	3,007,000	3,004,759	-	-	3,004,759	3,004,759	-	-
Constable Pct. 1 - vehicles	-	123,920	-	-	123,920	123,920	-	-
Constable Pct. 3 - vehicles	31,000	203,522	-	-	203,522	203,522	-	-
Constable Pct. 4 - vehicles	-	81,992	-	-	81,992	81,992	-	-
Constable Pct. 5 - vehicles	-	172,977	-	-	172,977	172,977	-	-
Sheriff Substation Pct. 1 - land	245,935	246,168	-	-	246,168	246,168	-	-
Sheriff Substation Pct. 3 - land	557,917	562,042	-	-	562,042	562,042	-	-
Highway and streets								
Pct. 1 - vehicles	-	201,952	-	-	201,952	201,952	-	-
Pct. 2 - vehicles	-	197,654	-	-	197,654	197,654	-	-
Pct. 3 - vehicles	-	207,206	-	-	207,206	207,206	-	-
Pct. 4 - vehicles	-	203,119	-	-	203,119	203,119	-	-
Sanitation								
Pct. 2 Sanitation - vehicles	-	93,845	-	-	93,845	93,845	-	-
Health and welfare								
Health Dept - vehicles	62,000	60,738	-	-	60,738	60,738	-	-
Culture - recreation								
Pct. 3 Meeting Hall & Pavilion	700,000	1,000,000	-	-	1,000,000	1,000,000	-	-
Conservation of natural resources								
Texas Agrilife Extension - Vehicles	-	15,395	-	15,395	-	15,395	-	1
Urban and economic development								
Pct. 2 CRC - S. Tower Road	803,000	1,303,934	-	-	1,303,934	1,303,934	-	-
Issuance costs	90,000	90,000	-	-	90,000	90,000	-	-
Total F1302 - Tax Notes, 2007	10,647,548	13,577,135	2,836	260,470	12,636,894	12,897,364	679,764	7

County of Hidalgo, Texas
Budget Status by Project
Fund 1303 - Sale of Capital Assets funded by Certificates of Obligation
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General Government								
SOA1342-Pct. 4 San Carlos CRC Sunflower / SH 107 - buildings	1,211,000	1,225,963	-	136,244	1,080,349	1,216,593	9,371	-
SOA1342-Pct. 4 Restitution Center - 1124 M. Road- bldg add & renov	338,950	381,564	-	-	381,564	381,564	-	-
Highways and streets			-					
SOA1341-Pct. 1 Heavy Equipment	1,455,877	1,410,136	-	-	1,410,136	1,410,136	-	-
SOA1341-Pct. 1 Colonia Adams & Black	180,000	74,079	-	-	74,079	74,079	-	-
SOA1341-Pct. 1 Mile 16 N (Fannin to Mile 4 W)	215,000	164,244	-	2,593	138,219	140,811	23,433	-
SOA1341-Pct. 1 Mile 10 N (La Blanca to FM 493)	220,000	88,659	-	-	56,456	56,456	16,700	15,503
SOA1341-Pct. 1 Mile 12½ N (FM 88 to FM 493)	880,000	9,798	-	-	9,695	9,695	103	-
SOA1341-Pct. 1 Mile 9 N (Mile 5½ W to Mile 6 W)	-	750,000	-	-	358,527	358,527	391,473	-
SOA1341-Pct. 1 Mile 12½ N (FM 1015 to Mle 2 W)	-	77,095	-	4,106	2,102	6,208	70,887	-
SOA1341-Pct. 1 Mile 3½ W (Mile 5 N to Mile 6 N)	-	164,251	-	6,582	137,387	143,969	20,282	-
SOA1339-Pct. 1 Sioux (Tower to Val Verde)	-	399,891	-	352,575	26,453	379,028	20,864	-
SOA1341-Pct. 1 Sioux (Tower to Val Verde)	-	41,674	-	-	-	-	36,581	5,093
SOA1341-Pct. 1 Mile 4 W (Mile 15 N to Mile 16 N)	-	12,073	-	5,712	-	5,712	6,361	-
SOA1341-Pct. 1 Los Cielos Subd Mile 12 N	-	71,100	-	7,859	20,727	28,586	42,514	1
SOA1341-Pct. 1 Old La Blanca (Mile 9 N to Mile 10 N)	-	6,773	-	6,773	-	6,773	-	-
SOA1339-Pct. 2 Tower Road (Moore to Bali)	-	-	-	-	-	-	-	-
SOA1342-Pct. 2 Equipment & Maintenance Facility	470,946	681,973	-	-	470,946	470,946	211,027	-
SOA1339-Pct. 2 Taylor Road - aid	-	637,898	419,295	419,295	-	419,295	-	218,603
SOA1339-Pct. 2 Owassa Road (Raul Longoria to Alamo)	-	11,362	-	-	-	-	-	11,362
SOA1341-Pct. 2 Owassa Road (Raul Longoria to Alamo)	-	86,138	-	-	-	-	-	86,138
SOA1341-Pct. 3 Mile 3 N (FM 492 to FM 2221)	872,800	872,800	7,228	177,777	626,805	804,581	53,960	14,258
SOA1339-Pct. 3 Liberty Road (US 83 to FM 2221)	1,341,800	1,348,438	-	51,888	1,205,806	1,257,694	84,106	6,638
SOA1341-Pct. 3 FM 494 - Shary (FM 1924 to SH 107)	728,425	728,425	12,925	141,190	538,293	679,483	48,942	-
SOA1341-Pct. 4 10th Street (SH 107 to FM 1925) - land	-	46,200	-	46,200	-	46,200	-	-
SOA1341-Pct. 4 FM 1925 (Kenyon-FM 907)	-	32,963	-	-	22,927	22,927	10,036	-
SOA1339-Pct. 4 FM 1925 (FM 907 to E. of SH 68)	549,575	549,575	-	20,942	452,938	473,880	75,695	-
SOA1341-Pct. 4 Tex - Mex (Tower to 83rd St)	139,596	89,266	-	-	87,254	87,254	2,012	-
SOA1341-Pct. 4 Trenton (Raul Longoria to N "I" RD)	81,415	52,201	-	-	50,189	50,189	2,012	-
SOA1341-Pct. 4 Wisconsin (FM 907 to Cesar Chavez)	81,415	49,304	-	-	49,304	49,304	-	-
SOA1341-Pct. 4 Curry Road (Tower to Val Verde)	209,425	134,130	-	-	132,117	132,117	2,012	-
SOA1339-Pct. 4 Roosevelt (0.4M West Val Verde)	-	-	-	-	-	-	-	-
SOA1341-Pct. 4 Mon Mack (0.4M North Mile 11 N)	-	25,000	-	-	22,500	22,500	2,500	-
SOA1341-Pct. 4 Curry Estates	-	170,919	-	-	165,717	165,717	5,203	-
SOA1339-Pct. 4 Alberta (FM 907 to Rual Longoria)	-	162,387	-	-	162,387	162,387	-	-
SOA1341-Pct. 4 Canton (Val Verde to Tower)	-	120,369	-	-	120,369	120,369	-	-
SOA1342-Pct. 4 Mile 22½ N (0.3M East to Carmen Avila)	-	-	-	-	-	-	-	-
SOA1341-Pct. 4 Curry Road (Tower to Alamo)	-	73,841	-	-	-	-	73,834	7
Culture - recreation								
SOA1339-Pct. 2 Lopezville Park	-	33,859	-	980	-	980	31,384	1,495
Transfers Out - Capital Outlay	87,803	550,374	-	-	87,321	87,321	-	463,053
Transfers Out - TXDOT	1,716,057	1,985,016	-	-	1,537,441	1,537,441	-	447,576
Total F1303 - Sale of Capital Assets funded by C.O.	10,780,085	13,319,738	439,449	1,380,714	9,428,005	10,808,719	1,241,292	1,269,727

By Departments	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
SOA1341-Pct. 1 Heavy Equipment	1,455,877	1,410,136	-	-	1,410,136	1,410,136	-	-
SOA1341-Pct. 1 Colonia Adams & Black	180,000	74,079	-	-	74,079	74,079	-	-
SOA1341-Pct. 1 Mile 16 N (Fannin to Mile 4 W)	215,000	164,244	-	2,593	138,219	140,811	23,433	-
SOA1341-Pct. 1 Mile 10 N (La Blanca to FM 493)	220,000	88,659	-	-	56,456	56,456	16,700	15,503
SOA1341-Pct. 1 Mile 12½ N (FM 88 to FM 493)	880,000	9,798	-	-	9,695	9,695	103	-
SOA1341-Pct. 1 Mile 9 N (Mile 5½ W to Mile 6 W)	-	750,000	-	-	358,527	358,527	391,473	-
SOA1341-Pct. 1 Mile 12½ N (FM 1015 to Mle 2 W)	-	77,095	-	4,106	2,102	6,208	70,887	-
SOA1341-Pct. 1 Mile 3½ W (Mile 5 N to Mile 6 N)	-	164,251	-	6,582	137,387	143,969	20,282	-
SOA1339-Pct. 1 Sioux (Tower to Val Verde)	-	399,891	-	352,575	26,453	379,028	20,864	-
SOA1341-Pct. 1 Sioux (Tower to Val Verde)	-	41,674	-	-	-	-	36,581	5,093
SOA1341-Pct. 1 Mile 4 W (Mile 15 N to Mile 16 N)	-	12,073	-	5,712	-	5,712	6,361	-
SOA1341-Pct. 1 Los Cielos Subd Mile 12 N	-	71,100	-	7,859	20,727	28,586	42,514	1
SOA1341-Pct. 1 Old La Blanca (Mile 9 N to Mile 10 N)	-	6,773	-	6,773	-	6,773	-	-
SOA1341-Pct. 1 TXDOT - Mile 2 West (Mile 12 - US 83)	-	4,543	-	-	-	-	-	4,543
SOA1341-Pct. 1 TXDOT - FM493 (US 281 - BUS 83)	-	7,252	-	-	-	-	-	7,252
Total Pct. 1	2,950,877	3,281,565	-	386,199	2,233,779	2,619,977	629,197	32,391
SOA1339-Pct. 2 Tower Road (Moore to Bali)	-	-	-	-	-	-	-	-
SOA1342-Pct. 2 Equipment & Maintenance Facility	470,946	681,973	-	-	470,946	470,946	211,027	-
SOA1339-Pct. 2 TXDOT - Dicker Road (23rd St to Jackson)	81,165	81,165	-	-	81,165	81,165	-	-
SOA1339-Pct. 2 Taylor Road - aid	-	637,898	419,295	419,295	-	419,295	-	218,603
SOA1339-Pct. 2 Owassa Road (Raul Longoria to Alamo)	-	11,362	-	-	-	-	-	11,362
SOA1341-Pct. 2 Owassa Road (Raul Longoria to Alamo)	-	86,138	-	-	-	-	-	86,138
SOA1339-Pct. 2 Lopezville Park	-	33,859	-	980	-	980	31,384	1,495
Total Pct. 2	552,111	1,532,395	419,295	420,275	552,111	972,386	242,411	317,598
SOA1341-Pct. 3 Mile 3 N (FM 492 to FM 2221)	872,800	872,800	7,228	177,777	626,805	804,581	53,960	14,258
SOA1339-Pct. 3 Liberty Road (US 83 to FM 2221)	1,341,800	1,348,438	-	51,888	1,205,806	1,257,694	84,106	6,638
SOA1341-Pct. 3 FM 494 - Shary (FM 1924 to SH 107)	728,425	728,425	12,925	141,190	538,293	679,483	48,942	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1303 - Sale of Capital Assets funded by Certificates of Obligation
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
Total Pct. 3	2,943,025	2,949,663	20,154	370,854	2,370,904	2,741,758	187,008	20,896
SOA1342-Pct. 4 San Carlos CRC Sunflower / SH 107 - buildings	1,211,000	1,225,963	-	136,244	1,080,349	1,216,593	9,371	-
SOA1342-Pct. 4 Restitution Center - 1124 M. Road- bldg add & renov	338,950	381,564	-	-	381,564	381,564	-	-
SOA1341-Pct. 4 10th Street (SH 107 to FM 1925) - land	-	46,200	-	46,200	-	46,200	-	-
SOA1341-Pct. 4 FM 1925 (Kenyon-FM 907)	-	32,963	-	-	22,927	22,927	10,036	-
SOA1339-Pct. 4 FM 1925 (FM 907 to E. of SH 68)	549,575	549,575	-	20,942	452,938	473,880	75,695	-
SOA1341-Pct. 4 Tex - Mex (Tower to 83rd St)	139,596	89,266	-	-	87,254	87,254	2,012	-
SOA1341-Pct. 4 Trenton (Raul Longoria to N "I" RD)	81,415	52,201	-	-	50,189	50,189	2,012	-
SOA1341-Pct. 4 Wisconsin (FM 907 to Cesar Chavez)	81,415	49,304	-	-	49,304	49,304	-	-
SOA1341-Pct. 4 Curry (Tower to Val Verde)	209,425	134,130	-	-	132,117	132,117	2,012	-
SOA1339-Pct. 4 Roosevelt (0.4M West Val Verde)	-	-	-	-	-	-	-	-
SOA1341-Pct. 4 Mon Mack (0.4M North Mile 11 N)	-	25,000	-	-	22,500	22,500	2,500	-
SOA1341-Pct. 4 Curry Estates	-	170,919	-	-	165,717	165,717	5,203	-
SOA1339-Pct. 4 Alberta (FM 907 to Rual Longoria)	-	162,387	-	-	162,387	162,387	-	-
SOA1341-Pct. 4 Canton (Val Verde to Tower)	-	120,369	-	-	120,369	120,369	-	-
SOA1342-Pct. 4 Mile 22½ N (0.3M East to Carmen Avila)	-	-	-	-	-	-	-	-
SOA1341-Pct. 4 Curry Road (Tower to Alamo)	-	73,841	-	-	-	-	73,834	7
SOA1342-Pct. 4 Capital Outlay - Linn San Manuel Emergency Facility	87,803	550,374	-	-	87,321	87,321	-	463,053
SOA1339-Pct. 4 TXDOT - Ware Rd (Mile 3N to Mile 5N)	389,100	408,565	-	-	389,100	389,100	-	19,465
SOA1339-Pct. 4 TXDOT - 10th Street (SH 107 to FM 1925)	1,245,792	1,396,592	-	-	1,032,976	1,032,976	-	363,616
SOA1341-Pct. 4 TXDOT - N Alamo Road (FM 1925 to 0.5 mile N)	-	86,900	-	-	34,200	34,200	-	52,700
Total Pct. 4	4,334,072	5,556,115	-	203,386	4,271,212	4,474,598	182,676	898,841
Total F1303 - Sale of Capital Assets funded by C.O.	10,780,085	13,319,738	439,449	1,380,714	9,428,005	10,808,719	1,241,292	1,269,727

By Funding	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
SOA1339-Pct. 1 Sioux (Tower to Val Verde)	-	399,891	-	352,575	26,453	379,028	20,864	-
SOA1339-Pct. 2 Tower Road (Moore to Bali)	-	-	-	-	-	-	-	-
SOA1339-Pct. 3 Liberty Road (US 83 to FM 2221)	1,341,800	1,348,438	-	51,888	1,205,806	1,257,694	84,106	6,638
SOA1339-Pct. 4 FM 1925 (FM 907 to E. of SH 68)	549,575	549,575	-	20,942	452,938	473,880	75,695	-
SOA1339-Pct. 2 TXDOT - Dicker Road (23rd St to Jackson)	81,165	81,165	-	-	81,165	81,165	-	-
SOA1339-Pct. 2 Taylor Road - aid	-	637,898	419,295	419,295	-	419,295	-	218,603
SOA1339-Pct. 2 Owassa Road (Raul Longoria to Alamo) - roads	-	11,362	-	-	-	-	-	11,362
SOA1339-Pct. 2 Lopezville Park	-	33,859	-	980	-	980	31,384	1,495
SOA1339-Pct. 4 TXDOT - Ware Rd (Mile 3N to Mile 5N)	389,100	408,565	-	-	389,100	389,100	-	19,465.00
SOA1339-Pct. 4 TXDOT - 10th Street (SH 107 to FM 1925)	1,245,792	1,396,592	-	-	1,032,976	1,032,976	-	363,616.41
SOA1339-Pct. 4 Roosevelt (0.4M West Val Verde)	-	-	-	-	-	-	-	-
SOA1339-Pct. 4 Alberta (FM 907 to Rual Longoria)	-	162,387	-	-	162,387	162,387	-	-
Total SOA 1339	3,607,432	5,029,733	419,295	845,680	3,350,825	4,196,505	212,049	621,179
SOA1341-Pct. 1 Heavy Equipment	1,455,877	1,410,136	-	-	1,410,136	1,410,136	-	-
SOA1341-Pct. 1 Colonia Adams & Black - roads	180,000	74,079	-	-	74,079	74,079	-	-
SOA1341-Pct. 1 Mile 16 N (Fannin to Mile 4 W)	215,000	164,244	-	2,593	138,219	140,811	23,433	-
SOA1341-Pct. 1 Mile 10 N (La Blanca to FM 493)	220,000	88,659	-	-	56,456	56,456	16,700	15,503
SOA1341-Pct. 1 Mile 12½ N (FM 88 to FM 493)	880,000	9,798	-	-	9,695	9,695	103	-
SOA1341-Pct. 1 Mile 9 N (Mile 5½ W to Mile 6 W)	-	750,000	-	-	358,527	358,527	391,473	-
SOA1341-Pct. 1 Mile 12½ N (FM 1015 to Mle 2 W)	-	77,095	-	4,106	2,102	6,208	70,887	-
SOA1341-Pct. 1 Mile 3½ W (Mile 5 N to Mile 6 N)	-	164,251	-	6,582	137,387	143,969	20,282	-
SOA1341-Pct. 1 Sioux (Tower to Val Verde)	-	41,674	-	-	-	-	36,581	5,093
SOA1341-Pct. 1 Mile 4 W (Mile 15 N to Mile 16 N)	-	12,073	-	5,712	-	5,712	6,361	-
SOA1341-Pct. 1 Los Cielos Subd Mile 12 N	-	71,100	-	7,859	20,727	28,586	42,514	1
SOA1341-Pct. 1 Old La Blanca (Mile 9 N to Mile 10 N)	-	6,773	-	6,773	-	6,773	-	-
SOA1341-Pct. 1 TXDOT - Mile 2 West (Mile 12 - US 83)	-	4,543	-	-	-	-	-	4,543
SOA1341-Pct. 1 TXDOT - FM493 (US 281 - BUS 83)	-	7,252	-	-	-	-	-	7,252
SOA1341-Pct. 2 Owassa Road (Raul Longoria to Alamo)	-	86,138	-	-	-	-	-	86,138
SOA1341-Pct. 3 Mile 3 N (FM 492 to FM 2221)	872,800	872,800	7,228	177,777	626,805	804,581	53,960	14,258
SOA1341-Pct. 3 FM 494 - Shary (FM 1924 to SH 107)	728,425	728,425	12,925	141,190	538,293	679,483	48,942	-
SOA1341-Pct. 4 10th Street (SH 107 to FM 1925) - land	-	46,200	-	46,200	-	46,200	-	-
SOA1341-Pct. 4 FM 1925 (Kenyon-FM 907)	-	32,963	-	-	22,927	22,927	10,036	-
SOA1341-Pct. 4 Tex - Mex (Tower to 83rd St)	139,596	89,266	-	-	87,254	87,254	2,012	-
SOA1341-Pct. 4 Trenton (Raul Longoria to N "I" RD)	81,415	52,201	-	-	50,189	50,189	2,012	-
SOA1341-Pct. 4 Wisconsin (FM 907 to Cesar Chavez)	81,415	49,304	-	-	49,304	49,304	-	-
SOA1341-Pct. 4 Curry (Tower to Val Verde)	209,425	134,130	-	-	132,117	132,117	2,012	-
SOA1341-Pct. 4 Mon Mack (0.4M North Mile 11 N)	-	25,000	-	-	22,500	22,500	2,500	-
SOA1341-Pct. 4 Curry Estates	-	170,919	-	-	165,717	165,717	5,203	-
SOA1341-Pct. 4 Canton (Val Verde to Tower)	-	120,369	-	-	120,369	120,369	-	-
SOA1341-Pct. 4 Curry Road (Tower to Alamo)	-	73,841	-	-	-	-	73,834	7
SOA1341-Pct. 4 TXDOT - N Alamo Road (FM 1925 to 0.5 mile N)	-	86,900	-	-	34,200	34,200	-	52,700
Total SOA 1341	5,063,953	5,450,131	20,154	398,790	4,057,000	4,455,790	808,846	185,495
SOA1342-Pct. 2 Equipment & Maintenance Facility	470,946	681,973	-	-	470,946	470,946	211,027	-
SOA1342-Pct. 4 San Carlos CRC Sunflower / SH 107 - buildings	1,211,000	1,225,963	-	136,244	1,080,349	1,216,593	9,371	-
SOA1342-Pct. 4 Restitution Center - 1124 M. Road- bldg add & renov	338,950	381,564	-	-	381,564	381,564	-	-
SOA1342-Pct. 4 Capital Outlay - Linn San Manuel Emergency Facility	87,803	550,374	-	-	87,321	87,321	-	463,053
SOA1342-Pct. 4 Mile 22½ N (0.3M East to Carmen Avila)	-	-	-	-	-	-	-	-
Total SOA 1342	2,108,699	2,839,874	-	136,244	2,020,180	2,156,424	220,397	463,053
Total F1303 - Sale of Capital Assets funded by C.O.	10,780,085	13,319,738	439,449	1,380,714	9,428,005	10,808,719	1,241,292	1,269,727

County of Hidalgo, Texas
Budget Status by Project
Fund 1304 - Tax Notes, Series 2014
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
General Government								
County Judge - Vehicles	30,000	29,798	-	-	-	-	29,401	397
Tax Office - Vehicles	35,000	35,000	-	-	-	-	31,695	3,305
Planning - Vehicles	96,000	96,202	59,281	59,281	-	59,281	36,921	-
Facilities Management - Vehicles	96,000	96,000	-	30,533	-	30,533	65,467	-
Safety Division - Vehicles	110,270	110,270	87,244	93,428	-	93,428	-	16,842
Public Safety								
Sheriff - Vehicles	4,000,000	4,000,000	281,148	1,322,393	-	1,322,393	2,609,965	67,642
Constable Pct . 1 - Vehicles	250,000	250,000	-	76,086	-	76,086	173,881	33
Constable Pct . 2 - Vehicles	250,000	250,000	-	-	-	-	221,371	28,629
Constable Pct . 3 - Vehicles	250,000	269,894	86,765	182,965	-	182,965	86,913	16
Constable Pct . 4 - Vehicles	250,000	250,000	25,330	126,795	-	126,795	121,312	1,894
Fire Marshal - Vehicles	40,000	39,272	35,665	35,665	-	35,665	-	3,607
Emergency Management - Vehicles	90,000	70,106	35,577	35,577	-	35,577	34,529	-
Highways and streets								
Pct. 1 - Vehicles	100,000	100,000	-	91,644	-	91,644	5,000	3,356
Pct. 2 - Vehicles	100,000	100,000	35,298	87,256	-	87,256	5,817	6,927
Pct. 3 - Vehicles	100,000	100,728	-	100,728	-	100,728	-	-
Pct. 4 - Vehicles	100,000	100,000	-	-	-	-	93,173	6,827
Health and Welfare								
Health - Vehicles	96,000	96,000	400	400	-	400	78,180	17,420
Conservation of natural resources								
Texas Agrilife Extension - Vehicles	6,730	6,730	-	6,730	-	6,730	-	-
Issuance costs	102,263	102,263	-	-	102,263	102,263	-	-
Total F1304 - Tax Notes, Series 2014	6,102,263	6,102,263	646,708	2,249,480	102,263	2,351,743	3,593,625	156,895

County of Hidalgo, Texas
Budget Status by Project
Fund 1315 - TXDOT Projects
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Highways and streets								
Pct. 1 Mile 2 West (Mile 12 N to SH 107)	-	1,395,352		-	1,395,352	1,395,352	-	-
Pct. 1 Mile 12 N Bridge @ North Floodway	-	3,482	-	-	3,482	3,482	-	-
Pct. 1 Traffic Signal CSJ#0255-11-011	-	19,407	-	-	19,407	19,407	-	-
Pct. 1 US 83 Illumination-aid to other govt	-	229,706	3,022	16,688	203,012	219,700	-	10,006
Pct. 1 FM 1015 (Mile 9 N to Mile 12 N) - aid to other govt	-	1,747,085	-	-	1,747,085	1,747,085	-	-
Pct. 1 FM 88 (Mile 12 N to FM 1925) - aid to other govt	-	2,261,187	-	-	2,261,187	2,261,187	-	-
Pct. 1 Mile 6 West (US 83 to SH 107)	-	1,459,185	123	2,974	1,227,093	1,230,067	227,521	1,597
Pct. 1 Mile 2 West (US 83 to Mile 12 N)	-	1,934,533	-	-	1,913,883	1,913,883	20,400	250
Pct. 1 FM 493 (US 83 to Mile 10 N) - aid to other govt	-	75,246	-	-	75,246	75,246	-	-
Pct. 1 FM 493 (US 281 to BUS 83) - aid to other govt	-	32,911	11,189	11,189	17,778	28,967	-	3,945
Pct. 1 FM 907 (S of BUS 83) - aid to other govt	-	88,830	-	-	88,830	88,830	-	-
Pct. 1 Flash Beacon 2010 HES Projects	-	115,710	-	-	115,710	115,710	-	-
Pct. 1 US 83 (FM 1423 to FM 1015) - aid to other govt	-	11,513	-	-	11,513	11,513	-	-
Pct. 1 BUS 83 (FM 2557 to 1st ST Donna) - aid to other govt	-	3,421	-	-	3,421	3,421	-	-
Pct. 2 "I" Road (SH 495 to Owassa)	1,550,000	1,311,787	-	32,972	1,276,442	1,309,414	-	2,374
Pct. 2 "I" Road (SH 495 to Owassa) - aid to other govt.	600,000	1,489,329	-	-	1,489,329	1,489,329	-	-
Pct. 2 Sugar Road (Sioux to Owassa) - aid to other govt	50,000	118,959	-	-	118,959	118,959	-	-
Pct. 2 FM 2061 (Dicker to Mission Floodway) - aid to other govt	318,407	434,564	90	237	432,931	433,168	-	1,395
Pct. 2 S McColl Road (Dicker to Orangewood&0.5M S.Military)	-	1,485,268	1,353	29,237	1,448,254	1,477,492	-	7,776
Pct. 2 Flash Beacon 2010 HES Projects	-	51,530	-	-	51,530	51,530	-	-
Pct. 2 Dicker Road (SP115-FM2061)	-	1,058,945	-	14,066	931,394	945,461	112,812	672
Pct. 2 Nolana Loop	-	402,329	-	-	174,068	174,068	202,230	26,031
Pct. 2 Thomas Road (Jackson to Stewart)	-	1,073,754	-	12,364	493,663	506,027	567,727	-
Pct. 3 SH 495-underpass/Abrams - aid to other govt	-	2,161,734	-	1,380	2,160,354	2,161,734	-	-
Pct. 3 FM 1924 PHI (FM 494 to SH 107) - aid to other govt	-	625,143	-	-	624,300	624,300	842	-
Pct. 3 Traffic Signal CSJ#0255-11-011	-	17,863	-	-	17,863	17,863	-	-
Pct. 3 US 83 Illumination - aid to other govt	-	24,126	-	1,000	22,410	23,410	-	716
Pct. 3 FM 1924 PHII (SH 107 to FM 492) - aid to other govt	-	963,668	-	-	963,278	963,278	390	-
Pct. 3 SRS CSJ#0921-02-109 - other structures	-	57,633	-	-	57,633	57,633	-	-
Pct. 3 SRS CSJ#0921-02-110 - aid to other govt	-	49,645	-	-	49,645	49,645	-	-
Pct. 3 FM 681 (SH 107 to SH 364) - aid to other govt	-	282,272	-	-	282,272	282,272	-	-
Pct. 3 FM 676 (SH 107 to SH 364) - aid to other govt	-	-	-	-	-	-	-	-
Pct. 3 SH 364 (SH 495 to FM 1924) - aid to othe govt	-	3,017,470	15,619	154,633	2,858,960	3,013,594	-	3,876
Pct. 3 FM 681 (SH 107 to FM 2221/FM 492) - aid to other govt	-	4,846,600	-	8,830	4,797,236	4,806,067	13,870	26,664
Pct. 3 FM 2221/FM 492 (FM 681 to SH 364) - aid to other govt	-	3,134,937	-	15,316	3,110,187	3,125,502	5,773	3,661
Pct. 3 Flash Beacon 2010 HES Projects	-	25,683	-	-	25,683	25,683	-	-
Pct. 3 US 83 (County Line East 0.347 Mile) - aid to other govt	-	2,252	-	-	-	-	-	2,252
Pct. 3 Mile 2 N. (Moorefield-La Homa)	-	696,519	1,245	11,682	360,086	371,768	24,899	299,853
Pct. 4 Sugar Road (Owassa to Trenton)	-	1,019	-	-	1,019	1,019	-	-
Pct. 4 12th Street Bridge @ Drainage Ditch	-	12,176	-	-	12,176	12,176	-	-
Pct. 4 "I" Road (Owassa to US 281)	-	1,041,068	-	-	1,029,309	1,029,309	-	11,759
Pct. 4 Traffic Signal CSJ#0255-11-011	-	1,969	-	-	1,969	1,969	-	-
Pct. 4 10th St Ext (SH 107 to FM 1925)	-	2,309,771	177,600	347,746	1,091,548	1,439,294	870,477	-
Pct. 4 Flash Beacon 2010 HES Projects	-	207,050	-	-	207,050	207,050	-	-
Pct. 4 FM 1925 (Kenyon - FM 907) - aid to other govt	-	28,690	15,767	22,547	-	22,547	-	6,143
Pct. 4 FM 1925 (FM 907 - Sharp Rd) - aid	-	406,611	98,258	177,313	-	177,313	229,298	-
Pct. 4 Ware Road (Mile 3 N to Mile 5 N) - aid to other govt	-	531,010	-	69,982	441,563	511,545	-	19,465
Pct. 4 N Alamo Road (FM 1925 to 0.5 mile N)-aid to other govt	-	91,910	-	-	34,200	34,200	57,710	-
Pct. 4 FM 1925 (10th St to McColl) - aid to other govt	-	977,840	71,052	187,222	-	187,222	241,618	549,000
Pct. 4 Ware Road (Mile 5 to FM 1925) - roads	-	1,309,660	391,896	391,896	-	391,896	837,764	80,000
Right of Way US 281 (SH 495 to Trenton) - aid to other govt	37,062	4,262	-	-	4,262	4,262	-	-
Right of Way BUS 83 PHII (FM 1427 to Showers) - aid to other govt	13,200	36,136	-	-	36,136	36,136	-	-
Right of Way FM 2128 (SH 107 to US 281) - aid to other govt	127,194	171,306	-	145	135,909	136,054	4,725	30,526
Right of Way BUS 83 PHI (US 83 to FM 1427) - aid to other govt	26,103	28,077	-	-	28,077	28,077	-	-
Right of Way US 83-Palmview - aid to other govt	98,643	319,352	-	-	319,352	319,352	-	-
Right of Way BUS 83 PHIII (Showers to Penitas) - aid to other govt	21,450	64,461	-	-	64,461	64,461	-	-
Pct. 1 CR684 Bridge @ Drainage Ditch	-	26,420	-	-	26,420	26,420	-	-
Pct. 1 FM1422 Bridge @ Willacy Main Canal	-	16,000	-	-	16,000	16,000	-	-
Pct. 1 CR825 Bridge @ Drainage Ditch	-	45,585	-	-	44,585	44,585	1,000	-
Pct. 1 CR342 Bridge @ Delta Lake Irrigation Canal	-	4,590	-	-	4,590	4,590	-	-
Pct. 1 CR855 Bridge @ Main Supply Canal	-	6,750	-	-	6,750	6,750	-	-
Pct. 1 CR804 Bridge @ Irrigation Canal	-	5,130	-	-	5,130	5,130	-	-
Pct. 1 CR229 Bridge @ Drainage Ditch	-	29,414	-	6,393	518	6,911	18,200	4,303
Pct. 1 11th Street-Bridge @ Drainage Ditch	-	5,844	-	-	701	701	5,143	-
Pct. 2 CR790 Bridge @ Drainage Ditch	-	27,635	-	-	27,635	27,635	-	-
Pct. 2 CR653 Bridge @ Las Milpas Road over S Floodway Channel	-	3,249	-	2,500	749	3,249	-	-
Pct. 3 CR872-Bridge @ Main Floodway Pilot Channel	-	10,836	-	-	1,008	1,008	2,500	7,328
Drainage flood control								
Pct. 1 FM 88 - drainage (Mile 12 N to Mile 16 N) - ROW	-	44,460	-	-	44,460	44,460	-	-
Pct. 2 FM 907 S outfall channel (Rancho Blanco to BUS 83) - ROW	-	837,978	-	-	837,978	837,978	-	-
Pct. 3 FM1924 PH I - outfall channel (FM 494 to SH 107) - ROW	-	839,395	-	-	839,395	839,395	-	-
Pct. 3 BUS 83 PH I - outfall channel (US 83 to FM 1427) - ROW	-	275,200	-	-	275,200	275,200	-	-
Pct. 3 FM1924 PH II - outfall channel (SH 107 to FM 492) - ROW	-	559,911	-	-	559,911	559,911	-	-
Drainage US 281 (SH 495 to Trenton) - aid to other govt	153,317	-	-	-	-	-	-	-
Drainage FM 2128 (SH 107 to US 281) - drainage ditch&eng&arch	-	-	-	-	-	-	-	-
Drainage FM 2128 (SH 107 to US 281) - aid to other govt	131,586	200,798	-	-	200,798	200,798	-	-
TXDOT Notes Payable-other debt principal	-	104,437	-	-	104,437	104,437	-	-
Total F1315 - TXDOT Projects	3,126,962	43,295,581	787,214	1,518,312	37,232,778	38,751,090	3,444,899	1,099,591

County of Hidalgo, Texas
Budget Status by Project
Fund 1328 - Certificates of Obligation, Series 1998
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
General government								
Weslaco substation	1,350,000	1,383,879	-	-	1,383,879	1,383,879	-	-
Courthouse renovations - ADA	500,000	307,980	-	-	307,980	307,980	-	-
Facilities Management - ADA renovations	-	14,810	-	-	14,810	14,810	-	-
Public safety								
Adult probation restitution center	909,491	948,431	-	-	948,431	948,431	-	-
County roadway safety	350,000	356,800	-	-	356,800	356,800	-	-
Highways and streets								
Pct. 2 - outer loop phase 1	-	726,142	-	-	726,142	726,142	-	-
Pct. 2 - Equip&Maintenance Facility	-	902	-	-	902	902	-	-
Pct. 3 - aerial	-	356,325	-	-	356,325	356,325	-	-
Health and welfare								
Elsa Health Clinic Pct. 1	710,000	883,052	-	-	883,052	883,052	-	-
Alton Health Clinic Pct. 3	590,000	-	-	-	-	-	-	-
COPC Clinic Mcallen	1,200,000	1,200,000	-	-	1,200,000	1,200,000	-	-
Mission Clinic	-	1,046,952	-	-	1,046,952	1,046,952	-	-
Issuance costs	135,046	130,810	-	-	130,810	130,810	-	-
Total F1328 - Cert.of Oblig., Series 1998	5,744,537	7,356,083	-	-	7,356,083	7,356,083	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1330 - Certificates of Obligation, Series 2000
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Public safety								
Maintenance building & motor pool	-	1,189,155	-	-	1,189,155	1,189,155	-	-
Law enforcement training facility	-	2,524,367	-	-	2,524,367	2,524,367	-	-
Sheriff's administration building	2,236,329	3,186,141	-	-	3,162,302	3,162,302	-	23,839
Jail project	320,411	2,133,477	-	-	2,133,477	2,133,477	-	-
Adult detention facility	38,479,176	42,199,204	-	-	42,199,204	42,199,204	-	-
Issuance costs	724,637	653,390	-	-	653,390	653,390	-	-
Transfers Out (COPS grant cash match)	-	99,799	-	-	99,799	99,799	-	-
Total F1330 - Cert. of Oblig., Series 2000	41,760,553	51,985,533	-	-	51,961,694	51,961,694	-	23,839

County of Hidalgo, Texas
Budget Status by Project
Fund 1331 - Certificates of Obligation, Series 2001
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
Elections - machinery & equipment	15,000	33,020	-	-	33,020	33,020	-	-
Tax Office - machinery & equipment	-	36,560	-	-	36,560	36,560	-	-
Purchasing - machinery & equipment	15,000	15,000	-	-	15,000	15,000	-	-
County Auditor - office equipment	-	175,219	-	-	175,219	175,219	-	-
County Judge - land	300,000	334,795	-	-	334,795	334,795	-	-
Elections building roof	38,775	22,700	-	-	22,700	22,700	-	-
Courthouse parking lot	150,000	-	-	-	-	-	-	-
Parking facility	250,000	117,884	-	-	117,884	117,884	-	-
Courthouse Parking Garage	-	-	-	-	-	-	-	-
Courthouse roof	130,000	-	-	-	-	-	-	-
Planning - machinery & equipment	17,000	17,000	-	-	17,000	17,000	-	-
Facilities Management - machinery & equipment	71,000	65,555	-	-	65,555	65,555	-	-
Facilities Management - courthouse roof	-	24,968	-	-	24,968	24,968	-	-
Courthouse chillers	350,000	133,570	-	-	133,570	133,570	-	-
Administration building renovations	331,225	249,510	-	-	249,510	249,510	-	-
Facilities Management - parking lot	-	183,964	-	-	183,964	183,964	-	-
Public safety								
Sheriff - machinery & equipment	610,000	606,899	-	-	606,899	606,899	-	-
Constables	-	-	-	-	-	-	-	-
Constables - machinery & equipment	37,500	39,540	-	-	39,540	39,540	-	-
Constable Pct. 1 - machinery & equipment	63,000	62,708	-	-	62,708	62,708	-	-
Constable Pct. 2 - machinery & equipment	84,000	83,611	-	-	83,611	83,611	-	-
Constable Pct. 3 - machinery & equipment	63,000	151,175	-	-	151,175	151,175	-	-
Constable Pct. 4 - machinery & equipment	42,000	41,805	-	-	41,805	41,805	-	-
Constable Pct. 5 - machinery & equipment	63,000	63,063	-	-	63,063	63,063	-	-
Fire Marshal - machinery & equipment	27,000	26,924	-	-	26,924	26,924	-	-
Juvenile Detention Center	1,500,000	501,735	-	-	501,735	501,735	-	-
Highways and streets								
Outer loop study	1,000,000	-	-	-	-	-	-	-
Aerial mapping	1,500,000	743,192	-	-	743,192	743,192	-	-
Pct. 1 - aerial mapping	-	70,260	-	-	70,260	70,260	-	-
Pct. 1 - roads	3,500,000	4,018,236	-	-	4,018,236	4,018,236	-	-
Pct. 1 - machinery & equipment	250,000	425,430	-	-	425,430	425,430	-	-
Pct. 1 - outer loop study	-	650,020	-	-	650,020	650,020	-	-
Pct. 1 - Mile 2 W (Mile 12N to US 83)	-	-	-	-	-	-	-	-
Pct. 2 -aerial mapping	-	20,860	-	-	20,860	20,860	-	-
Pct. 2 - roads	3,500,000	1,907,591	-	-	1,907,591	1,907,591	-	-
Pct. 2 - machinery & equipment	250,000	17,000	-	-	17,000	17,000	-	-
Pct. 2 - outer loop study	-	441,882	-	-	441,882	441,882	-	-
Pct. 3 - aerial mapping	-	66,025	-	-	66,025	66,025	-	-
Pct. 3 - roads	3,500,000	3,642,690	-	-	3,642,690	3,642,690	-	-
Pct. 3 - machinery & equipment	250,000	411,897	-	-	411,897	411,897	-	-
Pct. 3 - outer loop study	-	763,636	-	-	763,636	763,636	-	-
Pct. 4 - aerial mapping	-	79,230	-	-	79,230	79,230	-	-
Pct. 4 - roads	3,500,000	3,500,000	-	-	3,500,000	3,500,000	-	-
Pct. 4 - machinery & equipment	500,000	497,962	-	-	497,962	497,962	-	-
Pct. 4 - outer loop study	-	327,272	-	-	327,272	327,272	-	-
Pct. 4 - Sugar Road (Owassa to Trenton)	-	262,751	-	-	262,751	262,751	-	-
Right of Way US 281 (SH 495 to Trenton)	-	-	-	-	-	-	-	-
Right of Way FM 2061 (Dicker to Mission Floodway)	-	-	-	-	-	-	-	-
Right of Way BUS 83 PHII (FM 1427 to Showers)	-	-	-	-	-	-	-	-
Right of Way FM 2128 (SH 107 to US 281)	-	-	-	-	-	-	-	-
Right of Way BUS 83 PHI (US 83 to FM 1427)	-	-	-	-	-	-	-	-
Right of Way US 83-Palmview	-	-	-	-	-	-	-	-
Right of Way BUS 83 PHIII (Showers to Penitas)	-	-	-	-	-	-	-	-
Sanitation								
Pct. 1 Landfill - machinery & equipment	250,000	249,691	-	-	249,691	249,691	-	-
Pct. 2 Landfill - machinery & equipment	250,000	90,582	-	-	90,582	90,582	-	-
Pct. 3 Landfill - machinery & equipment	250,000	244,425	-	-	244,425	244,425	-	-
Pct. 4 Landfill - machinery & equipment	250,000	249,500	-	-	249,500	249,500	-	-
Risk Management	25,000	13,486	-	-	13,486	13,486	-	-
Landfill closure	1,400,000	2,003,960	-	-	2,003,960	2,003,960	-	-
Drainage flood control								
Drainage US 281 (SH 495 to Trenton)	-	-	-	-	-	-	-	-
Drainage FM 2128 (SH 107 to US 281)	-	-	-	-	-	-	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1331 - Certificates of Obligation, Series 2001
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Health and welfare								
Health Department-machinery & equipment	72,500	72,500	-	-	72,500	72,500	-	-
Culture-recreation								
Pct. 1 Parks - machinery & equipment	250,000	101,224	-	-	101,224	101,224	-	-
Pct. 2 Parks - machinery & equipment	250,000	151,605	-	-	151,605	151,605	-	-
Pct. 3 Parks - machinery & equipment	250,000	67,013	-	-	67,013	67,013	-	-
Pct. 4 Parks - machinery & equipment	-	-	-	-	-	-	-	-
Conservation of natural resources								
Texas Coop Extension - machinery & equipment	37,000	40,218	-	-	40,218	40,218	-	-
Urban and economic development								
Pct. 2 Community Resource Center	-	803,466	-	-	803,466	803,466	-	-
Issuance costs	483,000	455,163	-	-	455,163	455,163	-	-
Bond discount	-	847	-	-	847	847	-	-
Transfers out - Design purpose level 7	-	427,169	-	-	427,169	427,169	-	-
Transfer out - TXDOT	-	889,050	-	-	852,022	852,022	-	37,029
Total F1331 - Cert. of Oblig., Series 2001	25,675,000	26,693,039	-	-	26,656,011	26,656,011	-	37,029

County of Hidalgo, Texas
Budget Status by Project
Fund 1332 - Certificates of Obligation, Series 2002
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
County Court at Law 2 - office equipment	-	7,422	-	-	7,422	7,422	-	-
JP Pct. 2, Place 1 - computer equipment	1,000	1,000	-	-	1,000	1,000	-	-
District Clerk	-	19,300	-	-	19,300	19,300	-	-
County Court at Law 5 - building renovation	385,100	9,450	-	-	9,450	9,450	-	-
Auxiliary Court A - building renovation	-	8,426	-	-	8,426	8,426	-	-
Auxiliary Court B - building renovation	-	7,520	-	-	7,520	7,520	-	-
Elections - building renovation	-	25,580	-	-	25,580	25,580	-	-
IT Dept	126,238	199,756	-	-	199,756	199,756	-	-
Pct. 2 - Tax office	-	392,492	-	-	392,492	392,492	-	-
Purchasing - machinery & equipment	33,500	37,973	-	-	37,973	37,973	-	-
County Auditor - machinery & equipment	85,000	79,499	-	-	79,499	79,499	-	-
Human Resources - machinery & equipment	10,000	9,790	-	-	9,790	9,790	-	-
Pct. 1 - Multi-Purpose Center - building renovation	600,000	692,399	-	-	692,399	692,399	-	-
Pct. 3 - Multi-Purpose Center - building renovation	750,000	1,698,859	-	-	1,698,859	1,698,859	-	-
Planning - machinery & equipment	67,012	3,156	-	-	3,156	3,156	-	-
Fac Management - Admin Buiding - add & renov	-	5,550	-	-	5,550	5,550	-	-
Risk Management - building renovation	545,000	252,403	-	-	252,403	252,403	-	-
Risk Management - machinery & equipment	152,000	-	-	-	-	-	-	-
Public safety								
Courthouse basement - renovation	414,900	459,118	-	-	459,118	459,118	-	-
Sheriff - vehicles	607,236	776,827	-	-	776,827	776,827	-	-
Constable Pct. 1 - vehicles	30,000	30,032	-	-	30,032	30,032	-	-
Constable Pct. 3 - vehicles	86,863	30,015	-	-	30,015	30,015	-	-
Constable Pct. 4 - vehicles	21,500	21,010	-	-	21,010	21,010	-	-
Constable Pct. 5 - machinery & equipment	68,350	58,782	-	-	58,782	58,782	-	-
Fire Marshal - equipment	-	9,482	-	-	9,482	9,482	-	-
New Adult Probation Building	-	101,950	-	-	101,950	101,950	-	-
Juvenile Detention Center	236,328	898,057	-	-	898,057	898,057	-	-
Highways and streets								
FEMA	-	24,580	-	-	24,580	24,580	-	-
Pct. 1 - roads	3,500,000	2,886,404	-	-	2,886,404	2,886,404	-	-
Pct. 2 - roads	1,500,000	156,520	-	-	156,520	156,520	-	-
Pct. 2 - outer loop phase 1	-	183,438	-	-	183,438	183,438	-	-
Pct. 3 - roads & machinery & equipment	3,248,400	1,859,101	-	-	1,859,101	1,859,101	-	-
Pct. 4 - roads	1,500,000	1,359,897	-	-	1,359,897	1,359,897	-	-
Pct. 4 - outer loop	-	216,548	-	-	216,548	216,548	-	-
Sanitation								
Pct. 3 Landfill - engineering services	20,000	-	-	-	-	-	-	-
Pct. 4 Landfill - engineering services	1,670,000	1,715,423	-	-	1,715,423	1,715,423	-	-
Drainage flood control								
Raymondville Drainage - engineering services	5,000,000	4,220,707	-	-	4,220,707	4,220,707	-	-
TXDOT Drainage	-	-	-	-	-	-	-	-
Culture - recreation								
Pct. 4 Parks - buildings	300,000	288,028	-	-	288,028	288,028	-	-
Issuance costs	415,316	404,335	-	-	404,335	404,335	-	-
Transfers out - Capital Outlay	-	1,112,441	-	-	1,112,441	1,112,441	-	-
Transfers out - TXDOT	-	2,505,130	-	-	2,505,130	2,505,130	-	-
Total F1332 - Cert. of Oblig., Series 2002	21,373,743	22,768,401	-	-	22,768,401	22,768,401	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1334 - Certificates of Obligation, Series 2004
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
Bennett building add & renov	-	-	-	-	-	-	-	-
Horizon building add & renov	-	-	-	-	-	-	-	-
Fac Mgmt- Courthouse - building R&M	-	585,575	-	-	585,575	585,575	-	-
Elections - software & other equipments	2,322,272	214,981	-	-	214,981	214,981	-	-
Elections - buildings add & renov	-	15,352	-	-	15,352	15,352	-	-
IT Dept	-	1,224,587	-	-	1,224,587	1,224,587	-	-
Pct. 2 Tax Office building	-	607,401	-	-	607,401	607,401	-	-
Pct. 3 CRC building	-	-	-	-	-	-	-	-
Pct. 4 JP & License - building (Planning)	-	-	-	-	-	-	-	-
Fac Mgmt- Weslaco Boot Camp & Health Clinic	3,000,000	34,016	-	-	34,016	34,016	-	-
Fac Mgmt- Admin Buildings	-	894,150	-	-	894,150	894,150	-	-
Fac Mgmt- old Jail	-	123,511	-	-	123,511	123,511	-	-
Fac Mgmt- vehicles	-	72,078	-	-	72,078	72,078	-	-
Fac Mgmt- parking lot	-	-	-	-	-	-	-	-
Fac Mgmt- Admin Building - 100 E Cano - bldg add&renov	-	69,770	-	-	69,770	69,770	-	-
Public safety								
Sheriff - vehicles	-	49,905	-	-	49,905	49,905	-	-
Const Pct. 1 - vehicles	-	49,924	-	-	49,924	49,924	-	-
Const Pct. 2 - vehicles	-	25,027	-	-	25,027	25,027	-	-
Const Pct. 3 - vehicles	-	75,856	-	-	75,856	75,856	-	-
Const Pct. 4 - vehicles	-	49,792	-	-	49,792	49,792	-	-
Const Pct. 5 - vehicles	-	25,667	-	-	25,667	25,667	-	-
Fac Mgmt- Sally Port	-	592,598	-	-	592,598	592,598	-	-
Weslaco Boot Camp	-	-	-	-	-	-	-	-
Juvenile Detention Center	12,500,000	16,623,656	-	-	16,623,656	16,623,656	-	-
Highways and streets								
Pct. 1 - Roads	1,800,000	1,683,243	-	-	1,683,243	1,683,243	-	-
Pct. 1 - Mile 2 W (Mile 12 N to US 83)	-	-	-	-	-	-	-	-
Pct. 2 - New Admin Building	1,500,000	1,271,118	-	-	1,271,118	1,271,118	-	-
Pct. 2 - County Shop	-	106,982	-	-	106,982	106,982	-	-
Pct. 3 - Roads	2,800,000	217,615	-	-	217,615	217,615	-	-
Pct. 4 - Roads	1,200,000	-	-	-	-	-	-	-
Pct. 4 - Trenton Road (US 281 to FM 491)	-	500,000	-	-	500,000	500,000	-	-
Pct. 4 - Trenton Road (I RD to FM 493)	-	-	-	-	-	-	-	-
Pct. 4 - Wallace Road (FM 1925 to FM 490)	-	-	-	-	-	-	-	-
Fac Mgmt- Catwalk - Pct. 1-building add & renov	-	42,268	-	-	42,268	42,268	-	-
Fac Mgmt- Pct. 3 Maint building-building add & renov	-	41,950	-	-	41,950	41,950	-	-
Sanitation								
Pct. 3 Landfill - engineering services	700,000	2,229,850	-	-	2,229,850	2,229,850	-	-
Health and welfare								
Pct. 2 WIC/HHS building	-	1,746,499	-	-	1,746,499	1,746,499	-	-
Edinburg WIC - building add & renov	-	55,950	-	-	55,950	55,950	-	-
Mission WIC - building add & renov	-	85,825	-	-	85,825	85,825	-	-
Health Dept - Pharr	2,200,000	-	-	-	-	-	-	-
Health Dept - Edinburg	900,000	1,163,370	-	-	1,163,370	1,163,370	-	-
Health Dept - McAllen	200,000	167,109	-	-	167,109	167,109	-	-
Health Dept - Weslaco	200,000	184,731	-	-	184,731	184,731	-	-
Health Dept - vehicles	-	13,064	-	-	13,064	13,064	-	-
Health Dept - Mission	-	-	-	-	-	-	-	-
Health Dept - Elsa	-	-	-	-	-	-	-	-
Health Dept - Hidalgo	-	-	-	-	-	-	-	-
Fac Mgmt- Mansion	-	31,029	-	-	31,029	31,029	-	-
Culture - recreation								
Pct. 2 Parks - buildings	500,000	-	-	-	-	-	-	-
Pct. 1 Parks - Delta Lake building	-	150,638	-	-	150,638	150,638	-	-
Conservation of natural resources								
Texas Coop Extension - building R&M	-	72,984	-	-	72,984	72,984	-	-
Issuance costs	200,000	189,267	-	-	189,267	189,267	-	-
Transfers out - Capital outlay	-	1,153,805	-	-	1,153,805	1,153,805	-	-
Transfers out - TXDOT	-	3,916,892	-	-	3,916,892	3,916,892	-	-
Total F1334 - Cert. of Oblig., Series 2004	30,022,272	36,358,036	-	-	36,358,036	36,358,036	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1336 - Certificates of Obligation, Series 2006
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
Pct. 2 - JP/Constables - buildings	-	1,371,505	-	-	1,371,505	1,371,505	-	-
Fac Mgmt - Courthouse - building R&M	-	899,382	-	-	899,382	899,382	-	-
Fac Mgmt - Crts/old Juvenile Detention-bldg add&renov	400,000	-	-	-	-	-	-	-
Fac Mgmt - Auxiliary CRT - building add & renov	-	45,752	-	-	45,752	45,752	-	-
Fac Mgmt - Election - building add & renov	-	380,377	-	-	380,377	380,377	-	-
IT Dept	365,000	221,403	-	-	221,403	221,403	-	-
Pct. 1 - Multi-Purpose Center - other structures	-	19,735	-	-	19,735	19,735	-	-
Pct. 4 - Criminal Justice Center - buildings	400,000	-	-	-	-	-	-	-
Fac Mgmt - Admin Building-100 E Cano-parking lot	3,500,000	8,217	-	-	8,217	8,217	-	-
Fac Mgmt - Other Major Buildings	850,000	54,215	-	-	54,215	54,215	-	-
Fac Mgmt - Courthouse Additional Parking Lot	-	7,324,919	-	-	7,324,919	7,324,919	-	-
Fac Mgmt - Admin Building-100 E Cano-bldg add&renov	-	2,270,927	-	-	2,270,927	2,270,927	-	-
Public safety								
Fac Mgmt - Constable Pct. 1 - building & other structures	-	1,040,468	-	-	1,040,468	1,040,468	-	-
Fac Mgmt - Sheriff - Evidence - building add & renov	-	40,280	-	-	40,280	40,280	-	-
Sheriff Substation Pct. 1 - buildings	3,000,000	2,940,811	-	-	2,940,811	2,940,811	-	-
Juvenile Detention Center	547,585	579,882	-	-	579,882	579,882	-	-
Highways and streets								
County wide	-	579,340	-	-	579,340	579,340	-	-
Pct. 1 - Mile 2 W (Mile 12 N to US83)	-	-	-	-	-	-	-	-
Pct. 1 - Roads	3,819,000	3,587,326	-	-	3,587,326	3,587,326	-	-
Pct. 1 - FM 493 (Mile 10 N to SH 107) - aid to other govt	-	1,538,487	-	-	1,538,487	1,538,487	-	-
Pct. 1 - Mile 10 N (Mile 4 W-E 1215') Widening	-	-	-	-	-	-	-	-
Pct. 1 - Mile 17 N (FM 88 to FM 1015)	-	20,008	-	-	20,008	20,008	-	-
Pct. 1 - Ridge Road (Cesar Chavez to Alamo)-aid to other govt	-	15,000	-	-	15,000	15,000	-	-
Pct. 1 - Mile 4 W (Mile 15 N to Mile 16 N)	-	-	-	-	-	-	-	-
Pct. 2 - Roads	2,000,000	1,043,580	-	-	1,043,580	1,043,580	-	-
Pct. 3 - Roads	3,828,000	1,900,982	-	-	1,900,982	1,900,982	-	-
Pct. 3 - La Homa Road (SH 495 to FM 1924)	-	1,132,516	-	-	1,132,516	1,132,516	-	-
Pct. 3 - Wallace Road (FM 1925 to FM 490)	-	-	-	-	-	-	-	-
Pct. 3 - Mile 3 N (Tomgill to FM 2221)	-	93,465	-	-	93,465	93,465	-	-
Pct. 3 - Mile 4 N (Tomgill to FM 2221)	-	241,356	-	-	241,356	241,356	-	-
Pct. 3 - Circle 6 Road (N & S of Mile 4N)	-	12,952	-	-	12,952	12,952	-	-
Pct. 3 - US 83/LA JOYA Relief Route	-	-	-	-	-	-	-	-
Pct. 4 - Sugar Road (Owassa to Trenton)	-	287,249	-	-	287,249	287,249	-	-
Pct. 4 - Roads	2,700,000	2,424,159	-	-	2,424,159	2,424,159	-	-
Pct. 4 - 10th Street (SH 107 to FM 1925)	-	919,077	-	-	919,077	919,077	-	-
Pct. 4 - Trenton Road (I RD to FM 493)	-	-	-	-	-	-	-	-
Pct. 4 - Wallace Road (FM 1925 to FM 490)	-	-	-	-	-	-	-	-
Pct. 4 - Drainage improvement project-heavy equipments	-	730,911	-	-	730,911	730,911	-	-
Pct. 4 - FM1925 (Kenyon-FM907)	-	429,600	-	-	429,600	429,600	-	-
Pct. 4 - Curry Estates Drainage	-	15,455	-	-	15,455	15,455	-	-
Pct. 1 - CR333 Bridge-ILA with Willacy	-	4,900	-	-	4,900	4,900	-	-
Sanitation								
Pct. 1 - Landfill	-	309,208	-	-	309,208	309,208	-	-
Pct. 3 - Landfill	-	684,689	-	-	684,689	684,689	-	-
Pct. 4 - Landfill	-	129,685	-	-	129,685	129,685	-	-
Health and welfare								
Health Dept - Pharr	-	-	-	-	-	-	-	-
Health Dept - Edinburg	-	126,715	-	-	126,715	126,715	-	-
Health Dept - McAllen	-	95,942	-	-	95,942	95,942	-	-
Health Dept - Weslaco	-	80,606	-	-	80,606	80,606	-	-
Health Dept - Other equipment	250,000	145,385	-	-	145,385	145,385	-	-
Health Dept - Mission	-	165,157	-	-	165,157	165,157	-	-
Health Dept - Elsa	-	22,557	-	-	22,557	22,557	-	-
Health Dept - Hidalgo	-	35,507	-	-	35,507	35,507	-	-
Mansion-building add & renov	-	450,069	-	-	450,069	450,069	-	-
Head Start Kitchen	-	771,140	-	-	771,140	771,140	-	-
Culture - recreation								
Pct. 4 - Sunflower Park	-	56,065	-	-	56,065	56,065	-	-
Urban and economic development								
Pct. 1 CRC Progreso - building add & renov	-	94,550	-	-	94,550	94,550	-	-
Issuance costs	611,282	611,282	-	-	611,282	611,282	-	-
Transfer Out - Capital Outlay	1,900,000	2,268,217	-	-	2,268,217	2,268,217	-	-
Transfer Out - TXDOT Projects	2,453,000	4,293,418	-	-	4,293,418	4,293,418	-	-
Total F1336 - Cert. of Oblig., Series 2006	26,623,867	42,514,426	-	-	42,514,426	42,514,426	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1339 - Certificates of Obligation, Series 2009
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General Government								
Fac Mgmt- Admin Building - 100 E Cano - bldg add & renov	-	50,461	-	50,461	-	50,461	-	-
Highways and streets								
Pct. 1 machinery & equipment	-	380,832	380,832	380,832	-	380,832	-	-
Pct. 1 Drainage Improvement	2,856,000	1,216,133		-	1,216,133	1,216,133	-	-
Pct. 1 FM 493 (US 281 to BUS 83) - aid to other govt	1,144,000	1,129,000	-	-	1,129,000	1,129,000	-	-
Pct. 1 W Mile 4 W (Mile 12 N to Mile13½ N) Drainage	-	499,632	-	-	499,632	499,632	-	-
Pct. 1 20 miles of 80.25 miles Drainage	-	967,221	-	-	967,221	967,221	-	-
Pct. 1 Pond (Mile 21 N & Mile 5½ W)	-	108,857	-	-	108,857	108,857	-	-
Pct. 1 Victoria (Mile 9½ N to Mile 12 N) - Road	-	-	-	-	-	-	-	-
Pct. 1 E Mile 4 W (US 281 to IBWC) Drainage	-	33,380	-	-	33,380	33,380	-	-
Pct. 1 W Mile 4 W (Mile 15 N to SH 107) Drainage	-	15,282	-	-	15,282	15,282	-	-
Pct. 1 Estancia Drainage	-	32,065	-	-	32,065	32,065	-	-
Pct. 1 Olivares #2 & Chapa #2 Drainage	-	38,135	-	-	38,135	38,135	-	-
Pct. 1 E Mile 4 W (Mile 12 N to Mile 13½ N) Drainage	-	49,847	-	-	49,847	49,847	-	-
Pct. 1 W Mile 4 W (SH 107 to FM 1925) Drainage	-	98,823	-	-	98,823	98,823	-	-
Pct. 1 W Mile 4 W (Mile 13½ N to Mile 15 N) Drainage	-	35,963	-	-	35,963	35,963	-	-
Pct. 1 W FM 493 (IBWC to US 83) Drainage	-	69,316	-	-	69,316	69,316	-	-
Pct. 1 W Mile 5 W (Mile 20 N to FM 2812) Drainage	-	16,400	-	-	16,400	16,400	-	-
Pct. 1 E Mile 4 W (Mile 13½ N to Mile 15 N) Drainage	-	16,773	-	-	16,773	16,773	-	-
Pct. 1 E Mile 4 W (Mile 10 N to Mile 12 N) Drainage	-	22,936	-	-	22,936	22,936	-	-
Pct. 1 E Mile 4 W (US 83 to Mile 10 N) Drainage	-	103,877	-	-	103,877	103,877	-	-
Pct. 1 E Mile 2 W (FM 1925 to FM 1921) Drainage	-	11,218	-	-	11,218	11,218	-	-
Pct. 1 E Mile 4 W (SH 107 to FM 1925) Drainage	-	60,949	-	-	60,949	60,949	-	-
Pct. 1 E Mile 4 W (Mile 15 N to SH 107) Drainage	-	13,036	-	-	13,036	13,036	-	-
Pct. 1 W Mile 4 W (IBWC to US 83) Drainage	-	163	-	-	163	163	-	-
Pct. 1 Bar Ditches	-	267,799	-	-	267,799	267,799	-	-
Pct. 1 La Villa Drain	-	58,507	-	-	58,507	58,507	-	-
Pct. 1 Weslaco Drain	-	7,301	-	-	7,301	7,301	-	-
Pct. 1 IBWC Floodway	-	20,280	-	-	20,280	20,280	-	-
Pct. 1 Mercedes Lateral	-	1,375	-	-	1,375	1,375	-	-
Pct. 1 HCCID#9 Drain Channel-Drainage	-	48,084	-	-	48,084	48,084	-	-
Pct. 1 Sioux Road (Tower to Val Verde)	-	4,577	-	4,577	-	4,577	-	-
Pct. 1 Mile 4 W (Mile 15 N to Mile 16N)	-	91,885	-	-	91,885	91,885	-	-
Pct. 1 Border Road (Mile 5 N to Mile 6 W) - Roads	-	234,830	234,830	234,830	-	234,830	-	-
Pct. 1 Mile 15 (Mile 6 W to FM 1015) - Roads	-	222,693	222,693	222,693	-	222,693	-	-
Pct. 1 Victoria Road (Mile 9½ N to Mile 10 N) - Road	-	50,409	50,409	50,409	-	50,409	-	-
Pct. 1 Palm Street - Roads	-	17,116	-	17,116	-	17,116	-	-
Pct. 2 Tower Road (Moore to Balli)	-	276,057	-	-	276,057	276,057	-	-
Pct. 2 Roads	-	118,048	-	-	118,048	118,048	-	-
Pct. 2 Tower Road Drainage (El Gato to Rancho Blanco)	-	549,619	-	-	549,619	549,619	-	-
Pct. 2 Drainage Improvement	4,000,000	274,168	-	-	274,168	274,168	-	-
Pct. 2 L.J. Drainage (S of Owassa)	-	805,127	-	-	805,127	805,127	-	-
Pct. 2 Cesar Chavez Drainage (1Mile E Tower)	-	894,386	-	-	894,386	894,386	-	-
Pct. 2 Southfork Estates Drainage	-	643,773	-	15,474	628,299	643,773	-	-
Pct. 2 L.J. Pond	-	330,688	-	-	330,688	330,688	-	-
Pct. 2 Tower Road Crossing-Drainage	-	68,429	-	-	68,429	68,429	-	-
Pct. 2 Minessota Drain Project	-	22,418	-	22,418	-	22,418	-	-
Pct. 3 La Homa (SH 495 to FM 1924) - Road	-	355,228	-	-	355,228	355,228	-	-
Pct. 3 Drainage Improvement	4,000,000	2,188,151	-	-	2,188,151	2,188,151	-	-
Pct. 3 Moore Field / Mile 5 N Drainage	-	108,617	-	-	108,617	108,617	-	-
Pct. 3 Prairie View Heights PH I Drainage	-	220,788	-	-	220,788	220,788	-	-
Pct. 3 Prairie View Heights PH II Drainage	-	21,243	-	-	21,243	21,243	-	-
Pct. 3 Stewart Road Outfall	-	134,725	-	-	134,725	134,725	-	-
Pct. 3 Acevedo Subd#4 & Monte Bonito Subd Outfall	-	147,912	-	-	147,912	147,912	-	-
Pct. 3 Bentsen Palm Drive-Drainage	-	386,774	-	-	386,774	386,774	-	-
Pct. 3 Mile 2 N & Abram Road-Drainage	-	144,470	-	-	144,470	144,470	-	-
Pct. 3 Moorefield-La Suena-Drainage	-	28,959	-	-	28,959	28,959	-	-
Pct. 4 Drainage Improvement	8,000,000	1,022,390	-	-	1,022,390	1,022,390	-	-
Pct. 4 Aguilar Pond	-	1,229,636	-	-	1,229,636	1,229,636	-	-
Pct. 4 Fike Pond	-	763,067	-	-	763,067	763,067	-	-
Pct. 4 Alamo Acres Pocket Drainage	-	125,967	-	-	125,967	125,967	-	-
Pct. 4 Damian Acres Pocket Drainage	-	123,597	-	-	123,597	123,597	-	-
Pct. 4 Diana Estates Pocket Drainage	-	36,643	-	-	36,643	36,643	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1339 - Certificates of Obligation, Series 2009
Project Inception to September 30, 2015

			Expenditures					
	Original	Adjusted	Current	Current	Prior			
Expenditures and Other Financing Uses	Budget	Budget	Month	Year	Years	Total	Encumbrances	Balance
Pct. 4 Kaylen Heights Pocket Drainage	-	236,651	-	-	236,651	236,651	-	-
Pct. 4 Owassa Acres Pocket Drainage	-	2,250	-	-	2,250	2,250	-	-
Pct. 4 Tower Road (Alberta to Trenton) Pocket Drainage	-	10,300	-	-	10,300	10,300	-	-
Pct. 4 FM 2812 & FM 493 Pocket Drainage	-	4,800	-	-	4,800	4,800	-	-
Pct. 4 Holmes Road Pocket Drainage	-	4,000	-	-	4,000	4,000	-	-
Pct. 4 Dickerson Pond	-	3,765,447	-	-	3,765,447	3,765,447	-	-
Pct. 4 North Branch Drain	-	672,668	-	-	672,668	672,668	-	-
Pct. 4 San Carlos Drain	-	62,337	-	-	62,337	62,337	-	-
Pct. 4 Schunior Drain	-	65,050	-	-	65,050	65,050	-	-
Pct. 4 Curry Drain	-	97,289	-	-	97,289	97,289	-	-
Pct. 4 Tex - Mex Drain	-	7,500	-	-	7,500	7,500	-	-
Pct. 4 Alamo Brisas Pocket Drainage	-	67,278	-	-	67,278	67,278	-	-
Pct. 4 Alberta Road Pocket Drainage	-	-	-	-	-	-	-	-
Pct. 4 Hoehn Sub Pocket Drainage	-	13,900	-	-	13,900	13,900	-	-
Pct. 4 Tex - Mex Road & SH 107 Pocket Drainage	-	6,212	-	-	6,212	6,212	-	-
Pct. 4 Trenton & Alamo Road Pocket Drainage	-	9,145	-	-	9,145	9,145	-	-
Pct. 4 Owassa Road(Alamo-Cesar Chavez) Pocket Drainage	-	7,235	-	-	7,235	7,235	-	-
Pct. 4 Guerra Pond	-	248,159	-	-	248,159	248,159	-	-
Pct. 4 Verle Cray Curry Rd Pond	-	140,034	-	-	140,034	140,034	-	-
Pct. 4 Verle Cray Curve Rd Pond	-	121,718	-	-	121,718	121,718	-	-
Pct. 4 Dickerson Pond to Schunior Drain	-	49,200	-	-	49,200	49,200	-	-
Pct. 4 Diana Estates to Curry Drain	-	46,991	-	-	46,991	46,991	-	-
Pct. 4 Gonzalez Pond	-	145,066	-	-	145,066	145,066	-	-
Pct. 4 Hoehn Drain	-	43,390	-	-	43,390	43,390	-	-
Pct. 4 Tower Heights Drainage	-	5,919	-	-	5,919	5,919	-	-
Pct. 4 Bandera Estates Drainage	-	4,800	-	-	4,800	4,800	-	-
Pct. 4 Alamo & Mile 17½ Drainage	-	2,200	-	-	2,200	2,200	-	-
Pct. 4 Trenton Drain	-	90,982	-	-	90,982	90,982	-	-
Pct. 4 Four Queens Subdivision Drainage	-	5,695	-	-	5,695	5,695	-	-
Pct. 4 Faysville Pump	-	35,216	-	-	35,216	35,216	-	-
Pct. 4 Curry Estates Drainage	-	-	-	-	-	-	-	-
Pct. 1 CR333 Bridge - ICA With Willacy County	-	-	-	-	-	-	-	-
Culture - recreation								
Pct. 2 Lopezville Park	-	42,696	-	21,382	21,314	42,696	-	-
Pct. 4 Sunflower Park	-	16,081	-	488	15,593	16,081	-	-
Issuance costs	487,434	487,434	-	-	487,434	487,434	-	-
Transfers Out - TXDOT Projects	-	1,279,628	-	-	1,279,628	1,279,628	-	-
Total F1339 - Cert. of Oblig., Series 2009	20,487,434	24,813,309	888,764	1,020,679	23,792,629	24,813,309	-	-

			Expenditures					
	Original	Adjusted	Current	Current	Prior			
By Departments	Budget	Budget	Month	Year	Years	Total	Encumbrances	Balance
Facilities Management - Building additions & renovations	-	50,461	-	50,461	-	50,461	-	-
Total Facilities Management	-	50,461	-	50,461	-	50,461	-	-
Pct. 1 Drainage Projects	2,856,000	3,813,353	-	-	3,813,353	3,813,353	-	-
Pct. 1 Road Projects	1,144,000	2,131,342	888,764	910,457	1,220,885	2,131,342	-	-
Pct. 1 Bridge Projects	-	-	-	-	-	-	-	-
Pct. 1 TXDOT Road Projects	-	103,058	-	-	103,058	103,058	-	-
Total Pct. 1	4,000,000	6,047,753	888,764	910,457	5,137,296	6,047,753	-	-
Pct. 2 Drainage Projects	4,000,000	3,588,609	-	37,892	3,550,718	3,588,609	-	-
Pct. 2 Road Projects	-	394,105	-	-	394,105	394,105	-	-
Pct. 2 TXDOT Road Projects	-	357,288	-	-	357,288	357,288	-	-
Pct. 2 Lopezville Park	-	42,696	-	21,382	21,314	42,696	-	-
Total Pct. 2	4,000,000	4,382,697	-	59,273	4,323,424	4,382,697	-	-
Pct. 3 Drainage Projects	4,000,000	3,381,639	-	-	3,381,639	3,381,639	-	-
Pct. 3 Road Projects	-	355,228	-	-	355,228	355,228	-	-
Pct. 3 TXDOT Road Projects	-	795,554	-	-	795,554	795,554	-	-
Total Pct. 3	4,000,000	4,532,421	-	-	4,532,421	4,532,421	-	-
Pct. 4 Drainage Projects	8,000,000	9,272,732	-	-	9,272,732	9,272,732	-	-
Pct. 4 Road Projects	-	-	-	-	-	-	-	-
Pct. 4 TXDOT Road Projects	-	23,728	-	-	23,728	23,728	-	-
Pct. 4 Sunflower Park	-	16,081	-	488	15,593	16,081	-	-
Total Pct. 4	8,000,000	9,312,541	-	488	9,312,053	9,312,541	-	-
Issuance costs	487,434	487,434	-	-	487,434	487,434	-	-
Total F1339 - Cert. of Oblig., Series 2009	20,487,434	24,813,309	888,764	1,020,679	23,792,629	24,813,309	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1341 - Certificates of Obligation, Series 2009B&C
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Highways and streets								
Pct. 4 10th Street (SH 107 to FM 1925)	-	621,824	-	20,791	601,033	621,824	-	-
Pct. 4 FM 1925 (Kenyon to FM 907) - aid to other govt	-	245,265	11,425	49,227	120,185	169,412	71,648	4,205
Raymondville Drain	7,350,000	7,609,174	-	-	7,609,174	7,609,174	-	-
J-09 Drainage Project	2,750,000	1,255,521	-	-	1,243,079	1,243,079	12,442	-
HCDD#1 - machinery & equipment	2,014,242	1,652,625	-	-	1,649,635	1,649,635	2,990	-
Issuance costs	280,292	339,887	-	-	339,887	339,887	-	-
Transfer out - TXDOT	-	771,005	-	-	771,005	771,005	-	-
Total F1341 - Cert. of Oblig., Series 2009B&C	12,394,534	12,495,302	11,425	70,018	12,333,999	12,404,017	87,080	4,205

County of Hidalgo, Texas
Budget Status by Project
Fund 1342 - Certificates of Obligation, Series 2010A&B
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General government								
Pct. 2 JP/Constables - buildings	-	5,189	-	-	5,189	5,189	-	-
Fac Mgmt - Courthouse - 100 N Closner - bldg add&renov	3,615,000	-	-	-	-	-	-	-
Pct. 2 Tax Office - buildings	-	5,189	-	-	5,189	5,189	-	-
Pct. 4 CRC Sunflowers/SH107 - building	-	143,006	953	7,348	104,047	111,395	31,611	-
Pct. 4 Restitution Center - 1124 M. Road - bldg add & renov	-	226,124	-	1,409	224,715	226,124	-	-
Pct. 4 New Motor Pool - 1124 M. Road - buildings	-	268,906	-	-	263,488	263,488	5,050	368
Pct. 4 Linn San Manuel Emergency Facility - buildings	-	6,813	1,187	5,820	-	5,820	993	-
Ebony Plaza - 9805 N. 10th Street	-	1,085,393	-	-	1,085,393	1,085,393	-	-
Courthouse - buildings	-	848,351	-	-	848,351	848,351	-	-
Fac Mgmt - Admin Building - 100 E Cano - bldg add&renov	3,481,000	2,840,924	-	838,342	1,978,163	2,816,505	24,419	-
Fac Mgmt - Mediplex - 1615 S Closner - buildings	2,850,000	-	-	-	-	-	-	-
Fac Mgmt - Courts Modular - buildings	-	2,613,576	-	-	2,584,477	2,584,477	29,099	-
Public safety			-					
Fac Mgmt - Constable Pct. 1 - building & other structures	-	226,148	-	19,782	182,554	202,336	23,813	-
Fac Mgmt - Morgue/old Juv Det-3100 S Bus 281-bldg add&renov	760,000	912,017	-	-	907,912	907,912	4,105	-
Sheriff Substation Pct. 1 - buildings	1,275,000	1,271,133	-	-	1,271,133	1,271,133	-	-
Highways and streets								
Pct. 1 Roads	3,817,994	1,151,935	-	-	1,151,935	1,151,935	-	-
Pct. 1 FM 493 (US 281 to BUS 83) - aid to other govt	-	566,680	-	-	566,680	566,680	-	-
Pct. 1 Mile 17 N (FM 88 to FM 1015) - roads	182,006	1,114,044	-	-	1,078,667	1,078,667	16,408	18,970
Pct. 1 Pleasantview (S. 11 to 34 st)	-	149,974	-	-	149,974	149,974	-	-
Pct. 1 Bar Ditches	-	256,133	-	-	256,133	256,133	-	-
Pct. 1 HCCID#9 Channels	-	146,036	-	-	146,036	146,036	-	-
Pct. 1 Colonia Lucero Del Norte	-	56,921	-	-	51,540	51,540	5,381	-
Pct. 1 Colonia Adams & Black	-	36,695	-	-	26,755	26,755	9,940	-
Pct. 1 Valdez (Armando to Drain Ditch) - roads	-	73,495	-	-	73,495	73,495	-	-
Pct. 1 Minnesota Road (Goolie to Dillon) - roads	-	66,112	-	-	66,112	66,112	-	-
Pct. 1 Mile 2 E (BUS83 to Mile 6 N) - roads	-	19,893	-	-	19,893	19,893	-	-
Pct. 1 Mile 9 N (Mile 2 W to Mile 3 W)	-	59,974	-	-	59,974	59,974	-	-
Pct. 1 Whalen Road (Bus 83 to Moore)	-	12,275	-	-	6,138	6,138	-	6,138
Pct. 1 Nopal St (Crockett to Bus 83)	-	1,624	-	-	-	-	-	1,624
Pct. 1 Sioux Road (Tower to Val Verde)	-	90,835	-	-	-	-	90,835	-
Pct. 2 New Admin Building	-	25,568	-	-	25,568	25,568	-	-
Pct. 2 Tower Road (Moore to Bali) - roads	1,200,000	300,075	-	-	288,705	288,705	-	11,370
Pct. 2 L.J. Drain (S of Owassa)	-	211,027	-	-	211,027	211,027	-	-
Pct. 2 Cesar Chavez Drain	-	276,544	-	-	276,544	276,544	-	-
Pct. 2 Tower Road (Owassa to Alamo City Limit) - roads	1,000,000	350,679	-	-	347,079	347,079	3,600	-
Pct. 2 Compound - mechanic shop - land	625,000	2,355,007	34,334	507,572	1,746,327	2,253,899	67,078	34,031
Pct. 2 Cesar Chavez (Owassa to Sioux) - roads	1,000,000	-	-	-	-	-	-	-
Pct. 2 Minnesota Drain	-	427,936	-	11,404	415,532	426,936	-	1,000
Pct. 3 La Homa Road (SH 495 to FM 1924)	2,600,000	983,000	-	23,965	867,293	891,258	89,380	2,362
Pct. 3 Drainage Improvement	-	-	-	-	-	-	-	-
Pct. 3 Stewart Road Outfall	-	93,674	-	-	-	-	-	93,674
Pct. 3 Admin Facilities - ROW/Planning - buildings	1,060,000	-	-	-	-	-	-	-
Pct. 3 Drainage Equipment Yard - land	275,000	288,741	-	-	288,741	288,741	-	-
Pct. 3 Mile 2 N (Moorefield to La Homa)-roads	-	532,863	-	7,800	487,177	494,977	37,885	-
Pct. 3 Mile 2 N (Moorefield to Inspiration) - aid to other govt	-	456,500	-	-	348,536	348,536	808	107,156
Pct. 3 Liberty/Tom Gill (US 83 to FM 2221) - roads	-	567,770	-	9,159	558,611	567,770	-	-
Pct. 3 US 83/La Joya Relief Route - aid to other govt	-	75,000	-	-	74,961	74,961	39	-
Pct. 4 Drainage Improvement	2,600,000	-	-	-	-	-	-	-
Pct. 4 Aguilar Pond	-	-	-	-	-	-	-	-
Pct. 4 Fike Pond	-	41,402	-	-	32,551	32,551	8,851	-
Pct. 4 Alamo Acres Pocket Drainage	-	-	-	-	-	-	-	-
Pct. 4 Damian Acres Pocket Drainage	-	-	-	-	-	-	-	-
Pct. 4 Diana Estates Pocket Drainage	-	53	-	-	53	53	-	-
Pct. 4 Kaylen Heights Pocket Drainage	-	4,864	-	-	4,864	4,864	-	-
Pct. 4 Dickerson Pond	1,400,000	2,741,569	-	-	2,741,569	2,741,569	-	-
Pct. 4 North Branch Drain	-	675,489	-	-	675,489	675,489	-	-
Pct. 4 San Carlos Drain	-	-	-	-	-	-	-	-
Pct. 4 Schunior Drain	-	43,260	-	-	43,260	43,260	-	-
Pct. 4 Curry Drain	-	14,891	-	-	14,891	14,891	-	-
Pct. 4 Tex - Mex Drain	-	2,400	-	-	2,400	2,400	-	-
Pct. 4 Alamo Brisas Pocket Drainage	-	35	-	-	35	35	-	-
Pct. 4 Hoehn Subdivision-Drainage	-	941	-	-	941	941	-	-
Pct. 4 Hoehn Drain	-	2,617	-	-	2,617	2,617	-	-
Pct. 4 Tower Heights Drainage	-	1,600	-	-	1,600	1,600	-	-

County of Hidalgo, Texas
Budget Status by Project
Fund 1342 - Certificates of Obligation, Series 2010A&B
Project Inception to September 30, 2015

			Expenditures					
Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Pct. 4 Bandera Estates Drainage	-	1,317	-	-	1,317	1,317	-	-
Pct. 4 Trenton Drain	-	55,227	-	-	55,227	55,227	-	-
Pct. 4 Four Queens Subdivision Drainage	-	1,317	-	-	1,317	1,317	-	-
Pct. 4 Faysville Pump	-	117,532	-	-	117,532	117,532	-	-
Pct. 4 New shop-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 FM 1925(Kenyon-FM 907)-aid to other gov't	-	480,697	-	-	480,697	480,697	-	-
Pct. 4 New Administration Building 2-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 New Warehouse-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 FM 1017(0.1M W-0.8M W of US 281)-aid to other gov't	-	144,475	-	-	143,389	143,389	1,086	-
Sanitation								
Pct. 3 Sanitation Collection Site	65,000	63,114	-	-	63,114	63,114	-	-
Health and welfare								
Pct. 2 WIC/HHS - buildings	-	10,378	-	-	10,378	10,378	-	-
Culture - recreation								
Pct. 2 Lopezville Park	175,000	268,159	-	-	268,159	268,159	-	-
Pct. 4 Linn-San Manuel Brewster Park	-	180,805	-	-	180,805	180,805	-	-
Issuance Costs	476,190	453,042	-	-	453,042	453,042	-	-
Transfers Out - Capital Outlay	-	870,814	-	-	659,895	659,895	-	210,919
Transfers Out - TXDOT Projects	-	1,224,264	-	-	979,963	979,963	-	244,301
Total F1342 - Cert. of Oblig., Series 2010A&B	28,457,190	28,600,043	36,475	1,432,600	25,985,149	27,417,749	450,381	731,912

			Expenditures					
By Departments	Original Budget	Adjusted Budget	Current Month	Current Year	Prior Years	Total	Encumbrances	Balance
Election Warehouse - Capital Outlay	-	225,000	-	-	225,000	225,000	-	-
Executive Office - Ebony Plaza	-	1,085,393	-	-	1,085,393	1,085,393	-	-
Executive Office - Courthouse	-	848,351	-	-	848,351	848,351	-	-
Facilities Mgmt	10,706,000	6,592,666	-	858,123	5,653,106	6,511,229	81,436	-
Sheriff Pct. 1 Substation	1,275,000	1,271,133	-	-	1,271,133	1,271,133	-	-
Total Other Departments	11,981,000	10,022,543	-	858,123	9,082,984	9,941,107	81,436	-
Pct. 1 Drainage Projects	-	402,169	-	-	402,169	402,169	-	-
Pct. 1 Road Projects	4,000,000	3,400,457	-	-	3,251,161	3,251,161	122,564	26,731
Pct. 1 TXDOT Road Projects	-	243,299	-	-	239,239	239,239	-	4,059
Total Pct. 1	4,000,000	4,045,924	-	-	3,892,569	3,892,569	122,564	30,790
Pct. 2 Drainage Projects	-	915,506	-	11,404	903,102	914,506	-	1,000
Pct. 2 Road Projects	3,200,000	650,754	-	-	635,783	635,783	3,600	11,370
Pct. 2 New Office Complex	-	46,325	-	-	46,325	46,325	-	-
Pct. 2 Mechanic Shop	625,000	2,355,007	34,334	507,572	1,746,327	2,253,899	67,078	34,031
Pct. 2 L.J. Park	175,000	268,159	-	-	268,159	268,159	-	-
Pct. 2 TXDOT Road Projects	-	206,306	-	-	93,588	93,588	-	112,719
Total Pct. 2	4,000,000	4,442,057	34,334	518,976	3,693,283	4,212,260	70,678	159,121
Pct. 3 Drainage Projects	275,000	382,415	-	-	288,741	288,741	-	93,674
Pct. 3 Road Projects	2,600,000	2,615,133	-	40,924	2,336,579	2,377,503	128,112	109,518
Pct. 3 ROW/Planning Buildings	1,060,000	-	-	-	-	-	-	-
Pct. 3 Sanitation Collection Site	65,000	63,114	-	-	63,114	63,114	-	-
Pct. 3 TXDOT Road Projects	-	769,649	-	-	647,136	647,136	-	122,513
Total Pct. 3	4,000,000	3,830,311	-	40,924	3,335,570	3,376,494	128,112	325,705
Pct. 4 CRC Sunflowers / SH 107 - buildings	-	143,006	953	7,348	104,047	111,395	31,611	-
Pct. 4 Restitution Center - 1124 M. Road - bldg add & renov	-	226,124	-	1,409	224,715	226,124	-	-
Pct. 4 New Motor Pool - 1124 M. Road - buildings	-	268,906	-	-	263,488	263,488	5,050	368
Pct. 4 Linn San Manuel Emergency Facility - buildings	-	6,813	1,187	5,820	-	5,820	993	-
Pct. 4 Drainage Projects	4,000,000	3,704,515	-	-	3,695,664	3,695,664	8,851	-
Pct. 4 Road Projects	-	625,172	-	-	624,086	624,086	1,086	-
Pct. 4 New Shop-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 New Administration Building 2-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 New Warehouse-Doolittle	-	-	-	-	-	-	-	-
Pct. 4 Linn-San Manuel Brewster Park	-	180,805	-	-	180,805	180,805	-	-
Pct. 4 Linn-San Manuel Emergency Facility	-	645,814	-	-	434,895	434,895	-	210,919
Pct. 4 TXDOT Road Projects	-	5,010	-	-	-	-	-	5,010
Total Pct. 4	4,000,000	5,806,166	2,141	14,577	5,527,701	5,542,278	47,591	216,297
Issuance costs	476,190	453,042	-	-	453,042	453,042	-	-
Total F1342 - Cert. of Oblig., Series 2010A&B	28,457,190	28,600,043	36,475	1,432,600	25,985,149	27,417,749	450,381	731,912

County of Hidalgo, Texas
Budget Status by Project
Fund 1345 - Certificates of Obligation, Series 2014
Project Inception to September 30, 2015

Expenditures and Other Financing Uses	Original Budget	Adjusted Budget	Expenditures Current Month	Expenditures Current Year	Expenditures Prior Years	Expenditures Total	Encumbrances	Balance
General Government								
Pct. 3 - CRC - buildings	-	670,730	-	-	-	-	-	670,730
Fac Mgmt - Admin Building - 100 E Cano - bldg add&renov	-	21,718	-	-	-	-	7,354	14,364
Public Safety								
Jail - bldg add & renov	7,000,000	6,297,063	1,379,270	5,599,912	-	5,599,912	539,988	157,163
Highways and streets								
Pct. 1 - machinery & equipment	510,000	726,110	(380,832)	46,726	121,449	168,175	497,175	60,760
Pct. 1 - FM 493 (Mile 10 N - SH 107) - aid	-	150,463	21,030	21,030	-	21,030	129,434	-
Pct. 1 - Drainage Improvement - mach&equip	-	370	-	-	-	-	-	370
Pct. 1 - FM 493 (US 281 to BUS 83) - aid	-	15,000	-	-	-	-	15,000	-
Pct. 1 - Mile 12.5 N (FM88 - FM493) - aid	-	160,000	4,942	4,942	-	4,942	1,466	153,592
Pct. 1 - Sioux (Tower - Valverde) - roads	-	74,085	-	-	-	-	74,085	-
Pct. 1 - Mile 4 W (Mile 15 N - Mile 16 N) - roads	-	6,744	-	-	-	-	6,744	-
Pct. 1 - Border Rd (18th - 34th) - roads	-	965,170	(234,830)	-	-	-	965,170	-
Pct. 1 - 18th (Airport - FM1015) - roads	-	210,373	67,412	67,412	-	67,412	74,482	68,479
Pct. 1 - 10th N (Westgate- FM1015) - roads	-	103,037	-	-	-	-	-	103,037
Pct. 1 - Mile 15 (Mile 6 W - FM1015) - roads	-	60,924	(170,928)	51,765	-	51,765	4,483	4,676
Pct. 1 - 16 N (Mile 4 W - FM1015) - roads	-	-	-	-	-	-	-	-
Pct. 1 - Victoria Rd (Bus 83 - Exp83) - roads	-	350,000	-	-	-	-	101,802	248,198
Pct. 1 - Victoria Rd (Mile 9 ½ - Mile 10) - roads	-	718	(50,409)	-	-	-	-	718
Pct. 1 - Spanish Palms (1015) - roads	-	316,729	-	18,690	-	18,690	38,676	259,364
Pct. 1 - Sioux (Tower - Audiemurphy) - roads	-	100,000	-	-	-	-	93,494	6,506
Pct .1 - Norene (Mile 20 - Mile 19½) - roads	-	55,000	-	-	-	-	52,813	2,188
Pct .1 - Owassa (FM 907 - .2 Mile W 1423) - roads	-	51,000	-	-	-	-	-	51,000
Pct .1 - Siesta Village - roads	-	14,268	-	-	-	-	-	14,268
Pct .1 - La Milpas Subdivision - roads	-	1,789	508	508	-	508	1,281	-
Pct .1 - Lorenzana Subdivision - roads	-	4,003	-	-	-	-	-	4,003
Pct .1 - Tijerina Estates - roads	-	4,594	-	-	-	-	4,594	-
Pct. 2 - Tower (Moore - Balli) - roads	-	4,781	-	-	-	-	4,781	-
Pct. 2 - Southfork Estases - drainage	-	165,549	28,048	78,197	-	78,197	9,487	77,865
Pct. 2 - Sioux (I Rd - Raul Longoria) - aid	-	487,079	-	-	-	-	378,587	108,492
Pct. 2 - Eldora - aid	-	73,768	55,995	55,995	-	55,995	12,094	5,679
Pct. 2 - machinery & equipment	-	55,582	54,921	54,921	-	54,921	603	58
Pct. 2 - Eldora (I69C - FM 907) - arch & eng	-	75,234	(75,234)	-	-	-	-	75,234
Pct. 2 - Eldora (I69C - Jackson) - arch & eng	-	75,234	(75,234)	-	-	-	-	75,234
Pct. 2 - Sioux (I Rd - Cesar Chavez) - arch & eng	-	75,234	(75,234)	-	-	-	-	75,234
Pct. 2 - US 83 to 2nd (10 - FM 2061) - arch & eng	-	75,234	(75,234)	-	-	-	-	75,234
Pct. 2 - Cesar Chavez (Bus 83 - Nolana Lp) - arch & eng	-	1,226,201	(74,984)	-	-	-	1,151,217	74,984
Pct. 2 - Mechanic Shop - buildings	-	40,466	-	-	-	-	-	40,466
Pct. 2 - Eldora (Jackson - I Rd) - aid	-	893,159	-	-	-	-	-	893,159
Pct. 3 - Drainage Improvement Project - other	-	172,958	-	-	-	-	-	172,958
Pct. 3 - Mile 3 N (FM495 - FM2221) - roads	-	1,348,400	117,415	628,772	-	628,772	719,628	-
Pct. 3 - Prairie View Heights Phase I - drainage	-	17,931	-	-	-	-	17,931	-
Pct. 3 - Prairie View Heights Phase II - drainage	-	114,283	-	-	-	-	47,434	66,848
Pct. 3 - Stewart Road Outfall - drainage	-	77,016	-	-	-	-	-	77,016
Pct. 3 - Veterans Blvd (SH495) - roads	-	462,000	-	-	-	-	-	462,000
Pct. 3 - Taylor Rd (US 83 - Mile 2) - roads	-	419,295	419,295	419,295	-	419,295	-	-
Pct. 3 - Texas Rd (Mile 8 - Mile 10) - roads	-	250,000	-	-	-	-	243,860	6,140
Pct. 3 - Doffing Rd (Mile 8.5 - Mile 9) - roads	-	100,000	-	-	-	-	-	100,000
Pct. 3 - FM 676 (SH 364 - Taylor) - roads	-	496,975	-	-	-	-	-	496,975
Pct. 4 - Curry Estates - drainage	-	1,325	-	-	-	-	1,325	-
Pct. 1 - CR333 Bridge - ICA With Willacy County	-	5,100	-	-	-	-	2,000	3,100
Culture - recreation								
Pct. 2 - Lopezville Park - land & improvements	-	241,451	-	-	-	-	9,035	232,416
Pct. 2 - Regional Linear Park - aid	-	223,262	-	-	-	-	25,414	197,848
Pct. 2 - Palmer Pavillion - buildings	-	55,000	-	-	-	-	-	55,000
Pct. 4 - Sunflower Park - improvements	-	16,558	-	-	-	-	1,891	14,668
Issuance costs	272,996	272,996	-	-	272,996	272,996	-	-
Transfer Out - TXDOT	-	3,629,588	-	-	-	-	-	3,629,588
Total F1345 - Cert. of Oblig., Series 2014	7,782,996	21,511,546	935,917	7,048,164	394,445	7,442,609	5,233,327	8,835,610

County of Hidalgo, Texas
Project Summary
Precinct 1 - Roads
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	**Total Expenditures**	Encumbrance	Balance
F1331	3,500,000	518,236	4,018,236	**4,018,236**	-	-
F1332	3,500,000	(613,596)	2,886,404	**2,886,404**	-	-
F1334	1,800,000	(116,757)	1,683,243	**1,683,243**	-	-
F1336	3,819,000	(231,674)	3,587,326	**3,587,326**	-	-
F1339	-	380,832	380,832	**380,832**	-	-
F1342	3,817,994	(2,666,059)	1,151,935	**1,151,935**	-	-
F1345	510,000	216,110	726,110	**168,175**	497,175	60,760
Total	16,946,994	(2,512,908)	14,434,087	13,876,151	497,175	60,760

Vendor	Expenditures								Encumbrance	Total Expenditures + Encumbrance
	F1331	F1332	F1334	F1336	F1339	F1342	F1345	**Total**		
Act Pipe & Supply	-	-	-	14,539	-	825	-	**15,364**	-	15,364
Alamo Concrete Products Ltd.	-	-	-	-	-	10,240	-	**10,240**	-	10,240
Alamo Sales Corporation	-	-	-	-	-	102,000	-	**102,000**	-	102,000
Alcocer Garcia Associates Design Consulting	-	-	2,500	-	-	-	-	**2,500**	-	2,500
Anderson Equipment Co., Inc.	-	-	74,624	103,088	-	-	-	**177,712**	-	177,712
Chemical Lime, Ltd.	-	-	-	990	-	-	-	**990**	-	990
City of Mercedes	-	312,342	-	-	-	-	-	**312,342**	-	312,342
Closner Equipment Co.	-	-	-	266,615	-	-	-	**266,615**	-	266,615
Dirt Depot & Supplies, Inc.	520	-	-	-	-	-	-	**520**	-	520
Dogget Heavy Machinery Services, LLC	-	-	-	-	-	-	-	**-**	137,430	137,430
Dos Land Surveying	-	-	-	38,666	-		-	**38,666**	-	38,666
Dos Logistics, Inc.	-	-	-	88,057	-	-	-	**88,057**	-	88,057
Dubose Interests, LLC	-	-	-	10,810	-	-	-	**10,810**	-	10,810
EN-1 LLC DBA Roadbond Service Co.	-	-	28,243		-	-	-	**28,243**	-	28,243
Frontera Materials, Inc.	789,113	348,179	365,581	1,088,144	-	219,142	-	**2,810,159**	-	2,810,159
Guerra Construction Co.	-	-	-	-	-	499,930	-	**499,930**	-	499,930
Guzman & Munoz Engineering & Surveying					-	79,200	-	**79,200**	-	79,200
H & V Equipment, Inc.	-	-	52,681	143,022	-	-	-	**195,703**	-	195,703
Hanson Pipe & Precast, Inc.	-	-	-	1,392	-	17,012	-	**18,404**	-	18,404
Holt Texas, Ltd.	-	-	-	302,126	-	-	-	**302,126**	-	302,126
Hughes Supply, Inc.	20,990	6,474	-	-	-	-	-	**27,464**	-	27,464
Ingram Compaction, LLC	-	-	-	123,052	-	-	-	**123,052**	-	123,052
Internal Revenue Service	-	-	13,533	-	-	-	-	**13,533**	-	13,533
International Roadbond Ltd.	-	-	-	19,950	-	-	-	**19,950**	-	19,950
Javier Hinojosa Engineering	-	-	-	60,627	-	-	-	**60,627**	-	60,627
J.R. Construction	46,575	-	-	-	-	-	-	**46,575**	-	46,575
John Blackstead DBA PMI	-	-	75,192	-	-	-	-	**75,192**	-	75,192
John Deere Co.,	-	-	-	-	-	58,346	-	**58,346**	-	58,346
Koch Material Co.,	85,483	55,696	-	-	-	-	-	**141,179**	-	141,179
Lansdowne-Moody Co., Inc.	-	-	-	69,561	-	-	-	**69,561**	-	69,561
L & G Engineering Laboratory, LLC	-	-	-	29,386	-	3,969	-	**33,354**	-	33,354
Magic Valley Concrete, Ltd.	-	-	-	-	-	539	-	**539**	-	539
Martin Marietta Materials Southwest, Ltd.	-	-	-	82,812	-	17,229	-	**100,041**	-	100,041
M.C. Hauling Services	60,416	-	-	-	-	-	-	**60,416**	-	60,416
Moya Dump Truck	33,853	-	-	-	-	-	-	**33,853**	-	33,853
National Waterworks	-	-	8,428	2,502	-	-	-	**10,930**	-	10,930
Nueces Power Equipment	-	-	-	-	-	-	45,000	**45,000**	-	45,000
Pavement Markings, Inc.	92,430	46,533	46,989	63,690	-	11,965	-	**261,607**	-	261,607
Performance Grade Asphalt, LLC	-	-	13,464	61,547	-	-	-	**75,011**	-	75,011
Philpott Motors, Ltd.	-	-	-	22,540	-	-	-	**22,540**	-	22,540
Power Pro Concrete Cutting, LLC	-	-	-	1,288	-	-	-	**1,288**	-	1,288
PSI Professional Services Industries	-	3,893	-	-	-	-	-	**3,893**	-	3,893
Professional Service Industries, Inc.	-	4,222	10,618	-	-	-	-	**14,840**	-	14,840
Quintanilla, Headly & Associates, Inc.	353,356	-	-	-	-	-	-	**353,356**	-	353,356
Raba-Kistner Consultants, Inc.	1,397	-	-	-	-	-	-	**1,397**	-	1,397
Rental Service Corporation	1,640	-	-	-	-	-	-	**1,640**	-	1,640
Rio Valley Pipe, LLC	-	-	9,357	1,544	-	11,695	-	**22,596**	-	22,596
Rodriguez Engineering	700,940	303,944	85,938	259,862	-	-	-	**1,350,684**	-	1,350,684
Rush Truck Center	-	-	135,566	257,152	380,832	-	123,175	**896,724**	346,739	1,243,463
S & G Paving Co.,	488,042	1,147,810	300,099	-	-	-	-	**1,935,951**	-	1,935,951
Sascon, Inc.	337,042	360,596	-	-	-	-	-	**697,638**	-	697,638
Seiver Implement Co.,	-	-	57,129	-	-	-	-	**57,129**	-	57,129
Superior Disposal Systems	-	18,000	-	-	-	-	-	**18,000**	-	18,000
TEDSI Infrastructure Group, Inc.	645,781	-	258,989	-	-	-	-	**904,769**	-	904,769
Texas Department of Transportation	-	4,000	-	-	-	-	-	**4,000**	-	4,000
The Monitor	6,429	2,622	1,462	-	-	-	-	**10,512**	-	10,512
Triple R Trucking, Inc.	158,736	-	-	-	-	-	-	**158,736**	-	158,736
United Rentals Inc.	-	-	-	-	-	-	-	**-**	13,007	13,007
Universal Truckers, Inc.	187,126	237,008	138,895	473,412	-	75,094	-	**1,111,536**	-	1,111,536
Valley Caliche Products, Inc.	4,164	35,083	-	-	-	-	-	**39,247**	-	39,247
Valley Boring Serivce, LLC	-	-	-	-	-	44,750	-	**44,750**	-	44,750
Varmicon Industries, Inc.	4,206	-	3,958	952	-	-	-	**9,116**	-	9,116
Total	4,018,236	2,886,404	1,683,243	3,587,326	380,832	1,151,935	168,175	**13,876,151**	497,175	14,373,327

County of Hidalgo, Texas
Project Summary
Precinct 2 - Roads
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	**Total Expenditures**	Encumbrance	Balance
F1331	3,500,000	(1,592,409)	1,907,591	**1,907,591**	-	-
F1332	1,500,000	(1,343,480)	156,520	**156,520**	-	-
F1336	2,000,000	(956,420)	1,043,580	**1,043,580**	-	-
F1339	-	118,048	118,048	**118,048**	-	-
Total	7,000,000	(3,774,261)	3,225,739	**3,225,739**	-	-

Vendor	Expenditures					Encumbrance	Total Expenditures + Encumbrance
	F1331	F1332	F1336	F1339	**Total**		
Alonzo, Assencion & Maria	10,500	-	-	-	**10,500**	-	10,500
Anderson Equipment Co., Inc	-	-	103,088	-	**103,088**	-	103,088
Atlas & Hall, LLP	135	-	-	-	**135**	-	135
BD Holt Co.	-	-	14,103	118,048	**132,151**	-	132,151
Bill Granot, Inc.	129,637	-	-	-	**129,637**	-	129,637
Cantu, Mr. & Mrs. Jose C.	13,500	-	-	-	**13,500**	-	13,500
Central Ready Mix Concrete	2,324	-	-	-	**2,324**	-	2,324
Connect Infrastructure & Development	18,375	-	-	-	**18,375**	-	18,375
Contech Construction	81,852	-	-	-	**81,852**	-	81,852
Delta Specialties Supply	1,320	-	-	-	**1,320**	-	1,320
Frontera Materials, Inc.	113,635	-	-	-	**113,635**	-	113,635
H & V Equipment, Inc.	137,131	-	31,757	-	**168,888**	-	168,888
Hi-Tech Irrigation Inc.	3,437	-	-	-	**3,437**	-	3,437
Hidalgo County Irrigation	5,095	-	-	-	**5,095**	-	5,095
Holt Rental Services	676	-	-	-	**676**	-	676
Holt Texas	-		265,513	-	**265,513**	-	265,513
J-III Concrete Co, Inc.	740	-	-	-	**740**	-	740
Jimenez, Fernando & Norma	21,261	-	-	-	**21,261**	-	21,261
KVS Family Limited	40,552	-	-	-	**40,552**	-	40,552
Lansdowne-Moody Co, Inc	-	-	98,610	-	**98,610**	-	98,610
Leonel Garza, Jr. & Associates, LLC	14,200	-	-	-	**14,200**	-	14,200
Lowe's Bus. Account	243	-	-	-	**243**	-	243
Martinez, Mr. & Mrs. Alberto C.	6,680	-	-	-	**6,680**	-	6,680
Martin Farm & Ranch Supply	921	-	-	-	**921**	-	921
McAllen Construction	32,740	-	-	-	**32,740**	-	32,740
McCoy's Building Supply	1,339	-	-	-	**1,339**	-	1,339
Montalvo & Ramirez, Law Office of	28,330	-	-	-	**28,330**	-	28,330
National Waterworks	976	-	-	-	**976**	-	976
Noe Gonzalez, JNR	1,000	-	-	-	**1,000**	-	1,000
R. Gutierrez Engineering	62,154	-	-	-	**62,154**	-	62,154
Rio Valley Pipe, Ltd.	37,950	-	-	-	**37,950**	-	37,950
Rush Truck Center	-	156,520	259,184	-	**415,704**	-	415,704
S & G Paving Co.	928,415	-	-	-	**928,415**	-	928,415
Schuster, Carl & Morley	23,137	-	-	-	**23,137**	-	23,137
Sea Garden Sales DBA SGS Industrial	42	-	-	-	**42**	-	42
Shepler's	1,180	-	-	-	**1,180**	-	1,180
South Texas Land Investigations	25,850	-	-	-	**25,850**	-	25,850
The Home Depot CRC	643	-	-	-	**643**	-	643
Texas Department of Transportation	18,531	-	-	-	**18,531**	-	18,531
Tully A. Mayer Limited	14,992	-	-	-	**14,992**	-	14,992
Universal Truckers, Inc.	70,171	-	-	-	**70,171**	-	70,171
Valley Caliche Products, Inc.	737	-	-	-	**737**	-	737
Valley Hardware Co., Inc.	40	-	-	-	**40**	-	40
Varmicon Industries, Inc.	43,933	-	-	-	**43,933**	-	43,933
Vasquez, Exiquio & Irma	2,772	-	-	-	**2,772**	-	2,772
W.T. Liston Company	10,448	-	-	-	**10,448**	-	10,448
Waukesha-Pearce Indusries, Inc.	-	-	271,325	-	**271,325**	-	271,325
Total	1,907,591	156,520	1,043,580	118,048	**3,225,739**	-	3,225,739

County of Hidalgo, Texas
Project Summary
Precinct 3 - Roads
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	**Total Expenditures**	Encumbrance	Balance
F1331	3,500,000	142,690	3,642,690	**3,642,690**	-	-
F1332	3,248,400	(1,389,299)	1,859,101	**1,859,101**	-	-
F1334	2,800,000	(2,582,385)	217,615	**217,615**	-	-
F1336	3,828,000	(1,927,018)	1,900,982	**1,900,982**	-	-
Total	13,376,400	(5,756,012)	7,620,388	**7,620,388**	-	-

Vendor	Expenditures					Encumbrance	Total Expenditures + Encumbrance
	F1331	F1332	F1334	F1336	**Total**		
A & E Paving Construction	8,617	-	-	-	**8,617**	-	8,617
Anderson Equipment Co., Inc.	-	170,694	-	-	**170,694**	-	170,694
Art's A & A Truck City USA	-	26,600	-	-	**26,600**	-	26,600
Asphalt Zipper Inc.	-	-	-	91,807	**91,807**	-	91,807
Atlas & Hall, LLP, Trustee	-	-	200,020	-	**200,020**	-	200,020
Benny's Caliche Hauling Service	-	42,627	-	-	**42,627**	-	42,627
Brigg's Equipment	-	26,000	-	-	**26,000**	-	26,000
Closner Construction Co.	63,558	-	-	-	**63,558**	-	63,558
Cooper Equipment Company	65,358	-	-	-	**65,358**	-	65,358
Dallas Mack Sales LP	-	75,218	-	-	**75,218**	-	75,218
Dickson Equipment Co., Inc.	-	25,367	-	-	**25,367**	-	25,367
Doggett Heavy Machinery Services, Ltd.	-	-	-	645,286	**645,286**	-	645,286
Frontera Materials, Inc.	123,606	178,878	-	-	**302,484**	-	302,484
Grafco Texas, Inc.	-	32,944	-	-	**32,944**	-	32,944
Hinojosa Engineering, Inc.	-	81,694	-	-	**81,694**	-	81,694
Holt Texas Ltd. DBA Holt Power Systems	-	-	-	467,840	**467,840**	-	467,840
Houghes Supply, Inc.	8,654	-	-	-	**8,654**	-	8,654
Houston-Galveston Area Council	-	38,167	-	-	**38,167**	-	38,167
Javier Hinojosa Engineering	329,421	-	-	-	**329,421**	-	329,421
J.C. Brown, Inc.	-	48,688	-	-	**48,688**	-	48,688
J.M. Construction, Inc.	-	-	-	204,722	**204,722**	-	204,722
Jimmy Closner & Sons Construction Co.	342,590	-	-	-	**342,590**	-	342,590
John Deere Government & National Sales	10,990	62,031	-	54,259	**127,280**	-	127,280
Koch Material Co.	10,435	-	-	-	**10,435**	-	10,435
La Joya Water Supply Corp.	-	-	3,225	-	**3,225**	-	3,225
L & G Consulting Engineers, Inc.	1,038	107,456	-	3,822	**112,316**	-	112,316
L & R Precast Concrete Works, Inc.	10,820	-	-	-	**10,820**	-	10,820
Mission Paving Co., Inc.	318,963	76,935	-	-	**395,898**	-	395,898
National Waterworks	8,820	-	-	-	**8,820**	-	8,820
Pavement Markings, Inc.	26,553	8,735	-	2,565	**37,853**	-	37,853
Perez Fence Inc.	-	-	14,370	-	**14,370**	-	14,370
Philpott Motors, Ltd.	14,869	35,988	-	-	**50,857**	-	50,857
Raba-Kistner Consultants, Inc.	13,437	3,368	-	-	**16,805**	-	16,805
R.B. Everett	-	48,408	-	-	**48,408**	-	48,408
Rio Valley Pipe, LLC	902	-	-	-	**902**	-	902
Rush Truck Center Pharr Peterbilt	91,619	230,073	-	399,496	**721,188**	-	721,188
Sascon, Inc.	-	353,204	-	-	**353,204**	-	353,204
S & G Paving Co.	1,230,426	80,472	-	-	**1,310,898**	-	1,310,898
Superior Disposal Systems	50,000	-	-	-	**50,000**	-	50,000
Triple R Trucking, Inc.	35,859	8,434	-	-	**44,294**	-	44,294
Universal Truckers, Inc.	5,636	-	-	-	**5,636**	-	5,636
Valley Caliche Products, Inc.	842,097	74,119	-	31,185	**947,401**	-	947,401
Varmicon Industries, Inc.	28,421	-	-	-	**28,421**	-	28,421
Vermeer Equipment of Texas, Inc.	-	23,000	-	-	**23,000**	-	23,000
Total	3,642,690	1,859,101	217,615	1,900,982	**7,620,388**	-	7,620,388

County of Hidalgo, Texas
Project Summary
Precinct 4 - Roads
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	**Total Expenditures**	Encumbrance	Balance
F1331	3,500,000	-	3,500,000	**3,500,000**	-	-
F1332	1,500,000	(140,103)	1,359,897	**1,359,897**	-	-
F1334	1,200,000	(1,200,000)	-	**-**	-	-
F1336	2,700,000	(275,841)	2,424,159	**2,424,159**	-	-
Total	8,900,000	(1,615,944)	7,284,056	**7,284,056**	-	-

Vendor	Expenditures					Encumbrance	Total Expenditures + Encumbrance
	F1331	F1332	F1334	F1336	**Total**		
A & E Paving Construction	6,623	-	-	-	**6,623**	-	6,623
Acosta, Felipe & Berta	4,690	-	-	-	**4,690**	-	4,690
Aguirre & Patterson Inc.	250	-	-	-	**250**	-	250
Air Burners, LLC	-	-	-	122,763	**122,763**	-	122,763
Atlas & Hall, LLP	-	5,724	-	-	**5,724**	-	5,724
Caldwell Country Chevrolet	-	-	-	88,346	**88,346**	-	88,346
Cantu, Mr. & Mrs. Jose Javier	-	22,455	-	-	**22,455**	-	22,455
Cardenas, Alonzo	-	1,000	-	-	**1,000**	-	1,000
Closner Construction Co.	7,973	-	-	-	**7,973**	-	7,973
Cooper Equipment Company	-	-	-	39,636	**39,636**	-	39,636
Eagle Asphalt Products, Inc.	9,639	-	-	-	**9,639**	-	9,639
Esparza Pest Control	6,010	-	-	-	**6,010**	-	6,010
FESCO, Ltd.	22,500	-	-	-	**22,500**	-	22,500
Frontera Materials, Inc.	506,702	126,228	-	150,190	**783,120**	-	783,120
Garza, Abraham & Nora V.	3,160	-	-	-	**3,160**	-	3,160
Garza, Eliobardo & Maria	4,000	-	-	-	**4,000**	-	4,000
Heina, Marion D. & Lana Sue	-	39,600	-	-	**39,600**	-	39,600
Hidalgo County Pct. 4	(292)	-	-	-	**(292)**	-	(292)
Holt Texas, Ltd.	-	-	-	1,035,211	**1,035,211**	-	1,035,211
Hughes Supply, Inc.	25,030	52,442	-	-	**77,472**	-	77,472
Ibarra, Ignacio & Minerva	3,930	-	-	-	**3,930**	-	3,930
Interstate Trailers, Inc.	-	-	-	49,633	**49,633**	-	49,633
JCJJI, LTD	35,640	-	-	-	**35,640**	-	35,640
J.E. Saenz & Associates, Inc.	-	149,202	-	-	**149,202**	-	149,202
Jenny Durbin Trucking	23,000	-	-	-	**23,000**	-	23,000
Juan D. Salinas, III	-	2,500	-	-	**2,500**	-	2,500
Koch Material Co.	8,024	-	-	-	**8,024**	-	8,024
La Iglesia Central de Edinburg	10,780	-	-	-	**10,780**	-	10,780
Law Offices of M. Mario Garcia, P.C.	-	1,000	-	-	**1,000**	-	1,000
Leonel Garza Jr. & Associates, LLC	750	-	-	-	**750**	-	750
Livesay Law Office	-	1,000	-	-	**1,000**	-	1,000
L & G Engineering Laboratory, LLC	-	3,394	-	-	**3,394**	-	3,394
L & R Precast Concrete Works, Inc.	-	1,465	-	-	**1,465**	-	1,465
Longhorn Paving	6,000	-	-	-	**6,000**	-	6,000
Martin Marietta Materials	29,335	-	-	-	**29,335**	-	29,335
Millenium Engineers Group, Inc.	-	15,939	-	-	**15,939**	-	15,939
Mission Paving Co., Inc.	1,153,602	435,783	-	-	**1,589,385**	-	1,589,385
MSGM, LLC	11,600	-	-	-	**11,600**	-	11,600
National Waterworks	-	15,680	-	-	**15,680**	-	15,680
Pavement Markings, Inc.	64,265	23,074	-	9,880	**97,220**	-	97,220
Performance Grade Asphalt, LLC	-	10,392	-	4,501	**14,893**	-	14,893
Philpott Motors, Ltd.	-	-	-	68,912	**68,912**	-	68,912
Quintanilla, Headley & Associates, Inc.	565,505	-	-	-	**565,505**	-	565,505
Raba-Kistner Consultants	6,019	-	-	-	**6,019**	-	6,019
Ramirez, Lizbeth	-	1,000	-	-	**1,000**	-	1,000
Ramirez, Pilar N.	-	2,500	-	-	**2,500**	-	2,500
Rio Valley Pipe, Ltd.	-	10,650	-	-	**10,650**	-	10,650
Rodriguez, Robert Jr.	-	1,000	-	-	**1,000**	-	1,000
Romco Equipment Co.	-	-	-	148,798	**148,798**	-	148,798
Roy's Hauling Service, Inc.	540,367	150,096	-	-	**690,463**	-	690,463
Rush Truck Centers of Texas, LP	-	-	-	616,688	**616,688**	-	616,688
RRR Development, LP	23,460	-	-	-	**23,460**	-	23,460
Saenz Paving	40,644	-	-	-	**40,644**	-	40,644
Salazar, Roberto	-	1,000	-	-	**1,000**	-	1,000
Salinas, Juan D. III, County Clerk	-	10,000	-	-	**10,000**	-	10,000
Sascon, Inc.	13,300	94,905	-	-	**108,205**	-	108,205
Sector Investments, LLC	13,330	-	-	-	**13,330**	-	13,330
Sesin Engineering	5,714	-	-	-	**5,714**	-	5,714
Share Corp.	-	952	-	-	**952**	-	952
Shuaib, Said Ali & Tawhid	10,490	-	-	-	**10,490**	-	10,490
South Texas Land Investigations	5,000	1,475	-	-	**6,475**	-	6,475
Tamez, Fernando & Maria	9,750	-	-	-	**9,750**	-	9,750
TEDSI Infrastructure Group, Inc.	148,000	-	-	-	**148,000**	-	148,000
Texas Dept of Transportation	1,392	-	-	-	**1,392**	-	1,392
Texas Eastern Transmission, LP	-	15,749	-	-	**15,749**	-	15,749
The Monitor	5,842	5,916	-	-	**11,758**	-	11,758
Triple R Realty & Appraisal Service, Inc.	19,561	1,575	-	-	**21,136**	-	21,136
United Contracting, Inc.	73,284	-	-	-	**73,284**	-	73,284
Unique Utilities Construction	21,995	-	-	-	**21,995**	-	21,995
Universal Truckers Inc.	4,490	2,276	-	-	**6,766**	-	6,766
Valley Caliche Products, Inc.	14,790	145,923	-	-	**160,712**	-	160,712
Valley Land Title Co. Ltd.	26,942	-	-	-	**26,942**	-	26,942
Varmicon Industries, Inc.	6,915	8,003	-	-	**14,918**	-	14,918
Wirtgen America Inc.	-	-	-	89,600	**89,600**	-	89,600
Total	3,500,000	1,359,897	-	2,424,159	**7,284,056**	-	7,284,056

County of Hidalgo, Texas
Project Summary
Transfers Out - Capital Outlay
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	**Total Expenditures**	Balance
F1303	87,803	462,571	550,374	**87,321**	463,053
F1332	-	1,112,441	1,112,441	**1,112,441**	-
F1334	-	1,153,805	1,153,805	**1,153,805**	-
F1336	1,900,000	368,217	2,268,217	**2,268,217**	-
F1342	-	870,814	870,814	**659,895**	210,919
Total	1,987,803	3,967,848	5,955,652	**5,281,680**	673,972

Project	Expenditures					**Total Expenditures**
	F1303	F1332	F1334	F1336	F1342	
Bennet Building	-	-	251,335	27,566	-	**278,901**
Horizon Building	-	-	18,214	-	-	**18,214**
Election Warehouse	-	-	-	-	225,000	**225,000**
New Adult Probation Building	-	37,852	-	205,936	-	**243,788**
Old K-Mart Building	-	114,777	884,256	2,034,715	-	**3,033,748**
Pct. 4 Linn San Manuel Emergency Facility	87,321	-	-	-	434,895	**522,217**
Pct. 4 New Offices	-	959,812	-	-	-	**959,812**
Total	87,321	1,112,441	1,153,805	2,268,217	659,895	**5,281,680**

County of Hidalgo, Texas
Project Summary
Transfers Out - TXDOT Projects
Project Inception to September 30, 2015

Funding Sources	Original Budget	Budget Amendment	Adjusted Budget	Total Expenditures	Balance
F1303	1,716,057	268,959	1,985,016	1,537,441	447,576
F1331	-	889,050	889,050	852,022	37,029
F1332	-	2,505,130	2,505,130	2,505,130	-
F1334	-	3,916,892	3,916,892	3,916,892	-
F1336	2,453,000	1,840,418	4,293,418	4,293,418	-
F1339	-	1,279,628	1,279,628	1,279,628	-
F1341	-	771,005	771,005	771,005	-
F1342	-	1,224,264	1,224,264	979,963	244,301
F1345		3,629,588	3,629,588	-	3,629,588
Total	4,169,057	16,324,934	20,493,991	16,135,499	4,358,493

Project	Precinct	Expenditures									**Total Expenditures**
		F1303	F1331	F1332	F1334	F1336	F1339	F1341	F1342	F1345	
CO WIDE (Traffic Signals)	CO WIDE	-	-	-	19,407	12,473	-	-	-	-	**31,880**
11TH Street Bridge	1	-	-	-	-	701	-	-	-	-	**701**
CR 342 Bridge (Charles Green Rd)	1	-	-	-	-	4,590	-	-	-	-	**4,590**
CR 684 Bridge (Mile 4N Rd)	1	-	-	-	12,317	-	-	-	-	-	**12,317**
CR 804 Bridge (Mile 12N Rd)	1	-	-	-	-	5,130	-	-	-	-	**5,130**
CR 825 Bridge (Mile 2W Rd)	1	-	-	-	-	7,091	-	-	-	-	**7,091**
CR 855 Bridge (Mile 4 ½W Rd)	1	-	-	-	-	6,750	-	-	-	-	**6,750**
FM 88 (Mile12N-FM1925)	1	-	-	-	785,512	70,000	4,988	-	-	-	**860,499**
FM 493 (US281-BUS83)	1	-	-	-	-	-	-	-	17,778	-	**17,778**
Mile 2 W. Rd (Mile12N-SH107)	1	-	-	-	99,715	-	-	-	-	-	**99,715**
Mile 2 W. Rd (US83-Mile12N)	1	-	158,708	-	-	354,841	98,071	289,888	221,461	-	**1,122,969**
Mile 6 W. Rd (Mile 9N-SH107)	1	-	-	-	-	98,308	-	-	-	-	**98,308**
CR 790 Bridge (Moore Rd)	2	-	-	-	27,635	-	-	-	-	-	**27,635**
Dicker Rd (SP115-FM2061)	2	81,165	1,076	-	-	8,314	-	481,117	1,300	-	**572,972**
FM 907 S. Outfall	2	-	-	-	-	837,978	-	-	-	-	**837,978**
FM 2061 (Dicker-Mission Floodway)	2	-	147,998	-	-	-	-	-	-	-	**147,998**
Nolana Loop (FM1426-FM88)	2	-	-	-	-	-	62,500	-	-	-	**62,500**
North "I" Rd (FM495-Owassa)	2	-	117,706	1,618,545	3,066	-	10,572	-	-	-	**1,749,889**
South McColl (Orangewood-Dicker)	2	-	-	147,947	340,000	40,812	281,016	-	92,288	-	**902,063**
Sugar Rd (Sioux-Owassa)	2	-	-	50,243	-	-	-	-	-	-	**50,243**
Thomas Rd (Jackson-Stewart)	2	-	162,225	-	-	-	-	-	-	-	**162,225**
BUS 83 PH I (US83-FM1427)	3	-	26,103	-	-	-	-	-	-	-	**26,103**
BUS 83 PH I Outfall	3	-	-	-	87,521	-	48,000	-	-	-	**135,521**
BUS 83 PH II (FM1427-Showers)	3	-	13,200	-	-	-	-	-	-	-	**13,200**
BUS 83 PH III (Showers-Penitas)	3	-	21,450	-	-	-	-	-	-	-	**21,450**
FM 681 (SH107-FM2221/FM492)	3	-	-	-	-	1,295,150	445,693	-	81,333	-	**1,822,176**
FM 1924 PH I (FM494-SH107)	3	-	-	476,567	118	-	-	-	-	-	**476,685**
FM 1924 PH I Outfall	3	-	-	-	815,421	-	-	-	-	-	**815,421**
FM 1924 PH II (SH107-FM492)	3	-	-	-	761,160	18,073	3,574	-	-	-	**782,807**
FM 1924 PH II Outfall	3	-	-	-	-	554,911	-	-	-	-	**554,911**
FM 2221/ FM 492 (FM681-SH364)	3	-	-	-	-	894,085	50,797	-	72,770	-	**1,017,651**
Mile 2 N. Rd (Moorefield-La Homa)	3	-	13,295	-	-	-	42,525	-	56,945	-	**112,765**
SH 364 (SH495-FM1924)	3	-	-	-	-	-	186,099	-	436,089	-	**622,188**
SH 495 Underpass/Abram	3	-	-	11,030	822,121	-	3,691	-	-	-	**836,841**
US 83 Palmview	3	-	98,463	-	-	6,499	-	-	-	-	**104,962**
10th Street (SH107-FM1925)	4	1,032,976	-	-	-	-	-	-	-	-	**1,032,976**
N Alamo Road	4	34,200	-	-	-	-	-	-	-	-	**34,200**
FM 2128 (SH107-US281)	4		86,798	-	-	-	-	-	-	-	**86,798**
FM 2128 Drainage	4	-	-	200,798	-	-	-	-	-	-	**200,798**
North "I" Rd (Owassa-US281)	4	-	5,000	-	142,900	40,576	8,401	-	-	-	**196,877**
Ware Rd (Mile 3N-Mile 5N)	4	389,100	-	-	-	37,136	33,702	-	-	-	**459,938**
Total		1,537,441	852,022	2,505,130	3,916,892	4,293,418	1,279,628	771,005	979,963	-	**16,135,499**

AI-52283 **Budget and Management** **10. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Dina Trevino, BUDGET & MANAGEMENT

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 1 Road Maint. (1200):
Approval of interfund transfer from Co. Wide Adm.-Contingency (fund 1100, program #002) to Pct. 1 Rd. Maint (fund 1200, program #005) in the amount of $117,555.00 to fund various operating expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15.

Attachments

Pct. 1 Interfund Transfer

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	11/12/2015 04:43 PM
Budget & Management	Veronica Ortiz	11/12/2015 04:45 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Ivan Cantu Started On: 11/12/2015 04:14 PM

Final Approval Date: 11/13/2015

DATE: November 17, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Pct. 1 Road Maint.

2015
Interfund Transfer

ACCOUNT NUMBER: **5-1X00-XXX-XX-XXX-0-XXX**

CONTACT PERSON: Ivan Cantu **PHONE:** (956) 292-7025 ext. 5425

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM:				
5-1100-415-00-115-002-0-	899	Co. Wide Adm.-	Contingency	(117,555.00)
5-1100-491-01-000-200-0-	**891**	**Transfer Out-**	**Road & Bridge**	**117,555.00**
TO:				
5-1200-391-01-000-100-0-	**000**	**Transfers In-**	**General Fund**	**117,555.00**
5-1200-431-00-121-005-0-	430	Pct. 1 Rd. Maint.-	Repair & Maint Svcs.	7,988.68
5-1200-431-00-121-005-0-	610	Pct. 1 Rd. Maint.-	General Supplies	104,566.32
5-1200-431-00-121-005-0-	751	Pct. 1 Rd. Maint.-	Machinery & Equipment	5,000.00
		TOTAL BUDGET INCREASE (DECREASE)		**117,555.00**

REASON: To fund various operating expenses for Pct. 1 Rd. Maint.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-52282 **Budget and Management** **10. B.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Dina Trevino, BUDGET & MANAGEMENT

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 4 Flood Recovery Project (1200):
Approval of interfund transfer from Co. Wide Adm.-Contingency (1100) to Pct. 4 Flood Recovery Project (1200) in the amount of $179,464.00 to fund WA #1 in relation to engineering services to be provided by Dos Logistics, Inc.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-12-15. Pending to create program # by Auditor's office. WA #1 was approved on CC 11-10-15 (AI #52054)

Attachments

revised

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	11/12/2015 04:34 PM
Budget & Management	Veronica Ortiz	11/12/2015 04:44 PM
Auditor's Office	Veronica Ortiz	11/13/2015 08:59 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Ivan Cantu Started On: 11/12/2015 04:08 PM

Final Approval Date: 11/13/2015

DATE: November 17, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Pct. 4 Rd. Maint.

2015
Interfund Transfer

AI #52282
REVISED

ACCOUNT NUMBER: **5-1X00-XXX-XX-XXX-0-XXX**

CONTACT PERSON: Ivan Cantu **PHONE:** (956) 292-7025 ext. 5425

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM:				
5-1100-415-00-115-002-0-	899	Co. Wide Adm.-	Contingency	(179,464.00)
5-1100-491-01-000-200-0-	**891**	**Transfer Out-**	**Road & Bridge**	**179,464.00**
TO:				
5-1200-391-01-000-100-0-	**000**	**Transfers In-**	**General Fund**	**179,464.00**
5-1200-431-00-124-007-0-	334	Pct. 4 Rd. Maint.-	Arch. & Eng. Svcs	179,464.00
		TOTAL BUDGET INCREASE (DECREASE)		**179,464.00**

REASON: To fund WA #1 with Dos Logistics to provide engineering services (hydraulic studies) for the Pct. 4 Flood Recovery Project, as previously approved by CC on 11-10-15 (AI #52054).

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-52277 **Budget and Management** **10. C.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Transfers In-Gen Fund (1281)
Approval of 2015 interfund transfer from Co Wide Adm-Contingency to Transfers In-Gen Fund (1281) in the amount of $40,428.72 for a local match required for the Domestic Violence Specialty Prosecutor Grant, AI-52218 (CC 11/17/15).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y/Pending MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available pending posting of Salary Sweep, AI-52158 CC 11/10/15.

Attachments

Interfund Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/12/2015 02:47 PM
Ivan Cantu	Ivan Cantu	11/12/2015 02:56 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Patricia Ramos		Started On: 11/12/2015 02:33 PM
Final Approval Date: 11/13/2015		

DATE: November 12, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for CJD-DVSP Grant

2015
Interfund Transfer

AI-52277

ACCOUNT NUMBER: **5-1XXX-XXX-0X-XXX-XXX-X-XXX**

CONTACT PERSON: Patricia Ramos **PHONE:** (956) 292-7025 ext. 5416

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
5-1100-415-00-115-002-0- 899	**CO WIDE ADM-**	**CONTINGENCY**	**(40,428.72)**
5-1100-491-01-000-281-5- 891	**TRANSFERS OUT-**	**GRANTS LVL 1**	**40,428.72**
TO:			
5-1281-391-01-000-100-5- 000	**TRANSFERS IN-**	**GENERAL FUND**	**40,428.72**
		TOTAL BUDGET INCREASE (DECREASE)	-

REASON: Interfund transfer to fund the local cash match required for the Domestic Violence Specialty Prosecutor Grant, AI-52218 CC 11/17/15.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-52222 **Budget and Management** **10. D.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of payment for the Hidalgo County Irrigation District No.6 for delinquent flat rate assessment fees for 2015 in the amount of $727.23, with authority for the County Treasurer to issue payment after review, audit, and processing procedures are completed by the County Auditor.

BACKGROUND

Assumption TEXAS WATER CODE SEC. 58.305. DISTRIBUTION OF ASSESSMENT. (a) the board by order shall allocate a portion of the estimated maintenance and operating expenses that shall be paid by assessment against all land in the district to which the district can furnish irrigation water through its water delivery system or through an extension of its water delivery system. This assessment shall be levied against all irrigable land in the district on a per acre basis, whether or not the land is actually irrigated.

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-415-00-115-002-0-851

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/10/15.

Attachments

Statements

Form Review

Inbox	Reviewed By	Date
Merlen P. Munoz (Originator)	Merlen P. Munoz	11/10/2015 02:07 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:49 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Merlen P. Munoz Started On: 11/10/2015 11:19 AM

Final Approval Date: 11/13/2015

2016 **FLAT RATE** ASSESMENT FOR OPERATION AND MAINTENANCE **ACCT NO. 005136**

ANNUAL LEVY BEGINNING JANUARY 1ST AND ENDING DECEMBER 31ST OF ASSESSMENT YEAR ON THE FOLLOWING DESCRIBED PROPERTY IN HIDALGO COUNTY, TEXAS.

Customer Copy

YEAR	LOT NO.	BLK	SUBDIVISION	NET ACRES	RATE	AMOUNT DUE
2016	022	003	MISSION GROVES ESTATES PRIOR YEAR(S) BASE,INTR,ATTORN	9.32	19.00	177.08 231.64

OWNER: COUNTY OF HIDALGO

TOTAL DUE 408.72

Notice: Please notify office if property was sold or does not belong to you

If Paid By:	Base	Intr,Attr Fees	Total Due
NOVEMBER	354.16	54.56	408.72
DECEMBER	354.16	57.11	411.27
JANUARY	354.16	59.66	413.82
FEBRUARY	354.16	66.63	420.79
MARCH	354.16	71.38	425.54
APRIL	354.16	76.15	430.31
MAY	354.16	80.91	435.07
JUNE	354.16	85.66	439.82
JULY	354.16	90.42	444.58

PLEASE RETURN STATEMENT WITH REMITTANCE
** PLEASE PUT YOUR ACCOUNT NUMBER ON YOUR CHECK*
*** ALL TAXES PAYABLE IN USA FUNDS ***
Now accepting credit card payments

2015 NOV 10 AM 10 30
BUDGET OFFICE
HIDALGO COUNTY

COUNTY OF HIDALGO
PO BOX 1356
EDINBURG TX 78540-1356

HIDALGO COUNTY IRRIGATION
DISTRICT NO. 6
P.O. BOX 786
MISSION, TEXAS 78573-0786
956-585-8389

2016 **FLAT RATE** ASSESMENT FOR OPERATION AND MAINTENANCE **ACCT NO. 005138**

ANNUAL LEVY BEGINNING JANUARY 1ST AND ENDING DECEMBER 31ST OF ASSESSMENT YEAR ON THE FOLLOWING DESCRIBED PROPERTY IN HIDALGO COUNTY, TEXAS.

Customer Copy

YEAR	LOT NO.	BLK	SUBDIVISION	NET ACRES	RATE	AMOUNT DUE
2016	020	003	MISSION GROVES ESTATES PRIOR YEAR(S) BASE,INTR,ATTORN	7.42	19.00	140.98 184.41

OWNER: COUNTY OF HIDALGO

TOTAL DUE 325.39

Notice: Please notify office if property was sold or does not belong to you

If Paid By:	Base	Intr,Attr Fees	Total Due
NOVEMBER	281.96	43.43	325.39
DECEMBER	281.96	45.47	327.43
JANUARY	281.96	47.49	329.45
FEBRUARY	281.96	53.04	335.00
MARCH	281.96	56.83	338.79
APRIL	281.96	60.63	342.59
MAY	281.96	64.41	346.37
JUNE	281.96	68.20	350.16
JULY	281.96	71.99	353.95

PLEASE RETURN STATEMENT WITH REMITTANCE
** PLEASE PUT YOUR ACCOUNT NUMBER ON YOUR CHECK*
*** ALL TAXES PAYABLE IN USA FUNDS ***
Now accepting credit card payments

2015 NOV 10 AM 10 29
BUDGET OFFICE
HIDALGO COUNTY

COUNTY OF HIDALGO
PO BOX 1356
EDINBURG TX 78540-1356

HIDALGO COUNTY IRRIGATION
DISTRICT NO. 6
P.O. BOX 786
MISSION, TEXAS 78573-0786
956-585-8389

2016 **FLAT RATE** ASSESMENT FOR OPERATION AND MAINTENANCE **ACCT NO. 005134**

ANNUAL LEVY BEGINNING JANUARY 1ST AND ENDING DECEMBER 31ST OF ASSESSMENT YEAR ON THE FOLLOWING DESCRIBED PROPERTY IN HIDALGO COUNTY, TEXAS.

Customer Copy

YEAR	LOT NO.	BLK	SUBDIVISION	NET ACRES	RATE	AMOUNT DUE
2016	023S	003	MISSION GROVES ESTATES PRIOR YEAR(S) BASE,INTR,ATTORN	7.72	19.00	146.68 191.88

OWNER: COUNTY OF HIDALGO **TOTAL DUE 338.56**

Notice: Please notify office if property was sold or does not belong to you

If Paid By:	Base	Intr,Attr Fees	Total Due
NOVEMBER	293.36	45.20	338.56
DECEMBER	293.36	47.30	340.66
JANUARY	293.36	49.42	342.78
FEBRUARY	293.36	55.19	348.55
MARCH	293.36	59.13	352.49
APRIL	293.36	63.07	356.43
MAY	293.36	67.02	360.38
JUNE	293.36	70.95	364.31
JULY	293.36	74.90	368.26

PLEASE RETURN STATEMENT WITH REMITTANCE
** PLEASE PUT YOUR ACCOUNT NUMBER ON YOUR CHECK*
*** ALL TAXES PAYABLE IN USA FUNDS ***
Now accepting credit card payments

COUNTY OF HIDALGO
PO BOX 1356
EDINBURG TX 78540-1356

HIDALGO COUNTY IRRIGATION
DISTRICT NO. 6
P.O. BOX 786
MISSION, TEXAS 78573-0786
956-585-8389

2016 **FLAT RATE** ASSESMENT FOR OPERATION AND MAINTENANCE **ACCT NO. 005137**

ANNUAL LEVY BEGINNING JANUARY 1ST AND ENDING DECEMBER 31ST OF ASSESSMENT YEAR ON THE FOLLOWING DESCRIBED PROPERTY IN HIDALGO COUNTY, TEXAS.

Customer Copy

YEAR	LOT NO.	BLK	SUBDIVISION	NET ACRES	RATE	AMOUNT DUE
2016	021	003	MISSION GROVES ESTATES PRIOR YEAR(S) BASE,INTR,ATTORN	4.80	19.00	91.20 119.30

OWNER: COUNTY OF HIDALGO **TOTAL DUE 210.50**

Notice: Please notify office if property was sold or does not belong to you

If Paid By:	Base	Intr,Attr Fees	Total Due
NOVEMBER	182.40	28.10	210.50
DECEMBER	182.40	29.41	211.81
JANUARY	182.40	30.72	213.12
FEBRUARY	182.40	34.31	216.71
MARCH	182.40	36.77	219.17
APRIL	182.40	39.22	221.62
MAY	182.40	41.67	224.07
JUNE	182.40	44.12	226.52
JULY	182.40	46.57	228.97

PLEASE RETURN STATEMENT WITH REMITTANCE
** PLEASE PUT YOUR ACCOUNT NUMBER ON YOUR CHECK*
*** ALL TAXES PAYABLE IN USA FUNDS ***
Now accepting credit card payments

2013 NOV 10 AM 10 29
BUDGET OFFICE
HIDALGO COUNTY

COUNTY OF HIDALGO
PO BOX 1356
EDINBURG TX 78540-1356

HIDALGO COUNTY IRRIGATION
DISTRICT NO. 6
P.O. BOX 786
MISSION, TEXAS 78573-0786
956-585-8389

AI-52274 **Purchasing Department** **11. A.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of invoice No. 24 in the amount $4,650.00 submitted by Alcocer Garcia Associates, Inc., contracted architect for the, "Remodel/Renovation of Existing Old Administration Building-1st & 2nd Floors Project" C-08-131-08-07.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1342-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 609342

Attachments

Invoice 24

PO increase

Form Review

Inbox	**Reviewed By**	**Date**
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rocio Villarreal Started On: 11/12/2015 01:06 PM

Final Approval Date: 11/13/2015

ALCÓCER GARCIA ASSOCIATES, INC
.
1333 EAST JASMINE AVENUE
MCALLEN, TEXAS 78501

INVOICE FOR PROFESSIONAL SERVICES

INVOICE NUMBER : **24** - **CHANGE IN SERVICES**
(ADDITIONAL SERVICES, NOT PART OF A/E BASIC SERVICES)

DATE: NOVEMBER 21, 2014

PROJECT: REMODEL OF EXISTING FORMER ADMINISTRATION BUILDING, 1ST & 2ND FLOORS
100 E. CANO ST., EDINBURG, TEXAS

TO: COUNTY OF HIDALGO, TEXAS
C/O HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUS. HWY 281
EDINBURG, TEXAS

AS PER THE OWNER-ARCHITECT CONTRACT, AIA STANDARD FORM OF AGREEMENT BETWEEN ARCHITECT AND OWNER, AND AMENDMENTS THERETO, AND ARTICLE 1.3.3, 'CHANGES IN SERVICES"
OF SAID AGREEMENT.

THIS INVOICE FOR THE FOLLOWING SERVICES:
FOR RE-DESIGN OF COUNTY COMMISSIONERS MEETING ROOM (ENLARGEMENT) AND OF ADJACENT AREAS.

BACKGROUND
COUNTY -REQUESTED ENLARGEMENT OF COUNTY COMMISSIONER'S MEETING ROOM AND CHANGES RELATED TO THE ADJACENT OFFICE AREAS (ARCHITECTURAL AND ENGINEERING DRAWINGS TITLED
C-5 REV ATTACHED) THE REVISED PLANS ARE PART OF CHANGE ORDER NO. 2 APPROVED BY COUNTY COMMISSIONER'S COURT.

THIS INVOICE FOR:

COMPLETION AND DISTRIBUTION REVISED ARCHITECTURAL AND ENGINEERING PLANS.

FEE BREAKDOWN:
ARCHITECTURAL RE-DESIGN SERVICES.....$ 3,000.00
ENGINEERING SERVICES, DIRECT COST
(COPY OF MEP SOLUTIONS INVOICE # 587 ATTACHED)..... $ 1,500.00
ALCOCER GARCIA ASSOCIATES, INC. FEE (10%)..... 150.00
TOTAL DUE THIS INVOICE .....$ 4,650.00

PLEASE REMIT PAYMENT TO:
ALCÓCER GARCIA ASSOCIATES, INC.
1333 E. JASMINE AVENUE
MCALLEN, TEXAS 78501
(EIN: 26 42 62 500)

THANK YOU,

:

George A. Garcia
V.P., Project Architect

PURCHASE ORDER INCREASE
COUNTY OF HIDALGO

Department: Facilities Mgmt
Contact Name: Mario Sifuentes
Telephone # (956) 289-7850

Purchase Order Number: 609342
Increase # 10 for this Purchase Order
Procurement Method:

- ❑ Contract # C-08-131-08-07
- ❑ Cooperative Awarded Vendor (TBPC State Award, TCPN, TASB-Buyboard)
- ❑ Quotes over $1,000.00 (verbal quotes)
- ❑ Quotes over $5,000.00 (attach written quotes)

TO: Vendor Number: 229555
Vendor Name: Alocer Garcia Associates Inc
Address: 1333 E Jasmine Ave
McAllen, TX 78501

Increase Purchase Order for the following items:

Quantity	UOM	Description	Unit Price	Amount
		Amount of Original Purchase Order		$203,900.00
		1st PO Increase $4,070.00 2nd PO Increase $21,769.01 3rd PO Increase $67,425.00 4th PO Increase $18,500.00 5th PO Increase $6,170.00		
		6TH PO Increase $199.50 7th PO Increase $30,000 8th PO Increase $9,350.00 9th PO Increase $11,654.86 Remodeling of Existing Old Admin Bldg NIGP#91065		$1,726.47
		Amount of Increase Request		$1,726.47
		TOTAL AMOUNT		$374,764.84

Account Number: 5-1345-419-40-220-043-0-452

Reason: Additional services needed for Invoice #24 (AI-52274)

Authorization: _____ Department Head — Nov. 17, 2015 Date

Reviewed by: _____ Purchasing Department — _____ Date

Approved By: _____ Purchasing Agent — _____ Date

Approved By: _____ Hidalgo County Auditor — _____ Date

AI-52279 **Purchasing Department** **11. B.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rudy Salinas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Requesting Approval to Purchase a New Network Firewall; Annual - Threat Prevention, WildFire, & Global Gateway - Subscriptions; and a One Year Premium Support Program through US Communities Cooperative Contract, awarded vendor Insight Public Sector, Inc. [Contract# 4400001195; Expires 4/30/16].

2. Approval to remain in effect for all continued maintenance, support, and upgrades thru existing US Communities Contract and any subsequent renewed contracts for the lifetime of the equipment and invoices should be paid upon price verification.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00-200-010-0-751

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Requisition 287007

Attachments

Requisition

Vendor Quote & Backup

Vendor's Email

Form Review

Inbox	**Reviewed By**	**Date**
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rudy Salinas Started On: 11/12/2015 02:59 PM

Final Approval Date: 11/13/2015

Requisition

Req # 00287007

PO #

Date: 10/28/15

Bill To: x
x

Vendor : 379093
INSIGHT PUBLIC SECTOR, INC.
6820 S. HARL AVENUE
TEMPE AZ 85283

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 E. CANO, 4TH FLOOR
EDINBURG TX 78540

Contact: EDNA KIRBY
956-292-7010

Contract No: USC 4400001195

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		USC CONTRACT 4400001195 QUOTE: Q102615JS DO NOT DUPLICATE ORDER		
1.00	EACH	PAN-PA-3020 PALO ALTO NETWORKS PA-3020	10,080.00	10,080.00
1.00	EACH	PAN-PA-3020-TP THREAT PREVENTION SUBSCRIPTION YEAR 1, PA-3020	2,016.00	2,016.00
1.00	EACH	PAN-PA-3020 WF WILDFIRE SUBSCRIPTION YEAR 1, PA-3020	2,016.00	2,016.00
1.00	EACH	PAN-SVC-PREM-3020 PREMIUM SUPPORT YEAR 1, PA-3020	2,128.00	2,128.00
1.00	EACH	PAN-PA-3020-GP GLOBAL PROTECT GATEWAY SUBSCRIPTION YEAR 1, PA-3020	2,016.00	2,016.00
		Account No	Encumbrance	
		5-1100-412-00-200-010-0-751	18,256.00	
			Freight	.00
			Total	18,256.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

New Firewall -
Price might change, will do price Verification.

Authorized By: _____

BY ACCEPTING THIS SALES QUOTE, CLIENT AGREES TO THE ATTACHED TERMS AND CONDITIONS WITHOUT MODIFICATION

Insight Public Sector
6820 South Harl Avenue
Tempe, A 85283

Account Exec : Diana Berger
Phone: 956-451-8628
diana.berger@insight.com

Associate AE: Jason Sawyers
Phone: 480-366-7154
Fax: 480-760-6232
jsawyers@insight.com

Insight

U.S. COMMUNITIES
GOVERNMENT PURCHASING ALLIANCE

Palo Alto
USC Contract 4400001195

Sales Quote: Q102615JS
Date: 10/26/15
Shipping Terms: FOB Origin
Payment Terms: Net 30
Sales Quote is valid for 30 days

Buyer: Hidalgo County
Name: Juan DeLeon
Phone: 956-292-7010
Email: juan@co.hidalgo.tx.us

Part Number	Description	Quantity	List Price	Discount	Unit Price	Extended Price
PAN-PA-3020	Palo Alto Networks PA-3020	1	$ 14,000.00	28%	$ 10,080.00	$ 10,080.00
PAN-PA-3020-TP	Threat prevention subscription year 1, PA-3020	1	$ 2,800.00	28%	$ 2,016.00	$ 2,016.00
PAN-PA-3020-WF	WildFire subscription year 1, PA-3020	1	$ 2,800.00	28%	$ 2,016.00	$ 2,016.00
PAN-SVC-PREM-3020	Premium support year 1, PA-3020	1	$ 2,240.00	5%	$ 2,128.00	$ 2,128.00
PAN-PA-3020-GP	GlobalProtect Gateway subscription year 1, PA-3020	1	$ 2,800.00	28%	$ 2,016.00	$ 2,016.00
			$ -	0%	$ -	$ -
			$ -	0%	$ -	$ -
			$ -	0%	$ -	$ -
	THE TERMS AND CONDITIONS AND RETURN POLICY AND PROCEDURES SET FORTH ON www.insight.com/pages/legal.web# ARE SPECIFICALLY INCORPORATED HEREIN.					
					TOTAL	$18,256.00

REQ. # 287007

Insight Public Sector Contract

Technology Products, Equipment, Services and Solutions

Lead Agency:
County of Fairfax, Virginia

Contract Number:
4400001195

4 years, May. 01, 2009 to Apr. 30, 2013
Contract extended through April 30, 2016

Insight Contract No. RQ09-997736-42B has been changed to Contract No. 4400001195 due to a system change at Fairfax County. There are no changes to the actual contract other than the contract number, please contact your U.S. Communities program manager if you have any questions.

Contract Documents:

- Contract No. 4400001195
- Contract No.4400001195 Notice of Award
- Insight Contract Amendments

RFP Documents:

- Request for Proposal
- RFP 09-997736-42 Addendum
- RFP Posting Document

Postings

No. of suppliers participated in the solicitation process: 3514 invited; 28 responded; posted on the Internet

Posting Information:	Date Posted:
U.S. Communities: Upcoming Contract	Date Posted: Oct. 10, 2008 to Nov. 18, 2008
County of Fairfax Purchasing website	Date Posted: Oct. 10, 2008 to Nov. 18, 2008
Onvia Demand Star	Date Posted: Oct. 10, 2008 to Nov. 18, 2008
Association of Oregon Counties	Date Posted: Oct. 10, 2008 to Nov. 18, 2008

Return to Search Results

View All PALO ALTO NETWORKS Network Devices



Palo PA-3020 - security appliance

Mfr Part # PAN-PA-3020 UNSPSC: 43222501



Availability: Call for Availability

Lowest Contract Price:

USD **$16,794.65**

USC IT PRODUCTS...

Insight Standard Price:$17,294.99

Discount %: 2.89%

More Prices available

Quantity: 1 ADD TO CART

Get a Total Price Estimate

Overview | Tech Specs

- Type:Security appliance
- Form Factor:Rack-mountable
- Data Link Protocol:Gigabit Ethernet

Palo PA-3020 - Security appliance - 10Mb LAN, 100Mb LAN, GigE - 1U - rack-mountable

The Palo Alto Networks PA-3000 series is the high performance platforms, the PA-3020, is targeted at high speed Internet gateway deployments. The PA-3000 series manages network traffic flows using dedicated processing and memory for networking, security, threat prevention and management.

Mfr Part #: PAN-PA-3020
Insight Part #: PAN-PA-3020

PURCHASING TOOLS

Search Similar
Compare Similar
View brand showcase
Print
Send

RECENTLY VIEWED PRODUCTS

Palo Threat Pre...
Lowest Price:
USD **$3,687.99**
USC IT PRODUCTS...
More Prices available

Palo GlobalProt...
Lowest Price:
USD **$3,111.71**
USC IT PRODUCTS...
More Prices available

PALO ALTO NETWO...
Lowest Price:
USD **$3,111.71**
USC IT PRODUCTS...
More Prices available

Palo PA-3020 La...
Lowest Price:
USD **$6,717.85**
USC IT PRODUCTS...
More Prices available

Palo Threat Prevention for PA-3020 for High Availability - subscription license renewal (1 year)

Mfr Part # PAN-PA-3020-TP-HA2-R UNSPSC: 43233204

No image available

Availability: Unlimited Availability

Lowest Contract Price:

USD **$3,687.99**

USC IT PRODUCTS...

Insight Standard Price:$3,762.99

Discount %: 1.99%

More Prices available

Quantity: 1 ADD TO CART

This product has sell requirements

Get a Total Price Estimate

PURCHASING TOOLS

Search Similar

Compare Similar

Print

Send

RECENTLY VIEWED PRODUCTS

No Image Available

PALO ALTO NETWO...
Lowest Price:
USD **$2,240.43**
USC IT PRODUCTS...
More Prices available

Cisco Catalyst ...
Lowest Price:
USD **$7,620.04**
USC IT PRODUCTS...
More Prices available

Cisco power cab...
Lowest Price:
USD **$39.18**
USC IT PRODUCTS...
More Prices available

Overview | Tech Specs

- Software Type:Subscription license renewal
- License Quantity:1 device

Palo Threat Prevention for PA-3020 for High Availability - Subscription license renewal (1 year) - 1 device

Your network is facing a rapidly evolving threat landscape full of modern applications, exploits, malware and attack strategies that are capable of avoiding traditional methods of detection. Threats are delivered via applications that dynamically hop ports, use non-standard ports, tunnel within other applications or hide within proxies, SSL or other types of encryption. Additionally, enterprises are exposed to targeted and customized malware, which can easily pass undetected through traditional antivirus solutions. Palo Alto Networks address these challenges with unique threat prevention abilities not found in other security solutions. First, the firewall removes the methods that threats use to hide from security through the complete analysis of all traffic, on all ports regardless of evasion, tunneling or circumvention techniques. Then Palo Alto Networks leverages multiple threat prevention disciplines including IPS and anti-malware along with URL filtering and file and content blocking to control known threats. Finally, WildFire provides automated sandbox analysis of suspicious files to reveal unknown and targeted malware and uses the behavioral botnet report to identify the unique patterns of botnet infections in a network.

Mfr Part #: PAN-PA-3020-TP-HA2-R
Insight Part #: PANPA3020TPHA2R

PALO ALTO NETWORKS WILDFIRE PA-3020 SUBSCRIPTION 1 YEAR

Mfr Part # PAN-PA-3020-WF UNSPSC: 43170000

No Image Available

Availability: Unlimited Availability

Lowest Contract Price:

USD **$3,111.71**

USC IT PRODUCTS...

Insight Standard Price:$3,174.99

Discount %: 1.99%

More Prices available

Quantity: 1 ADD TO CART

This product has sell requirements

Get a Total Price Estimate

Mfr Part #: PAN-PA-3020-WF
Insight Part #: PAN-PA-3020-WF

Palo Premium Support Program - extended service agreement (renewal) - 1 year - shipment

Mfr Part # PAN-SVC-PREM-3020-R UNSPSC: 81111812

No image available

Availability: Unlimited Availability

Lowest Contract Price:

USD **$2,538.99**

USC IT PRODUCTS...

Insight Standard Price:$2,658.99

Discount %: 4.51%

More Prices available

Quantity: 1 ADD TO CART

Get a Total Price Estimate

PURCHASING TOOLS

Search Similar

Compare Similar

Check Compatibility

View brand showcase

Print

Send

RECENTLY VIEWED PRODUCTS

PALO ALTO NETWO...
Lowest Price:
USD **$3,111.71**
USC IT PRODUCTS...
More Prices available

Palo Threat Pre...
Lowest Price:
USD **$3,687.99**
USC IT PRODUCTS...
More Prices available

Palo PA-3020 La...
Lowest Price:
USD **$6,717.85**
USC IT PRODUCTS...
More Prices available

Overview | Tech Specs

- Product Line:Palo
- Service Included:Advance parts replacement
- Location:Shipment
- Full Contract Period:1 Yr

Palo Premium Support Program - Extended service agreement (renewal) - advance parts replacement - 1 year - shipment - response time: NBD - for P/N: PAN-PA-3020

Full access to the online support portal and 24 x 7 x 365 phone and email support are key elements of the Premium Support Program. Additional components of the Premium Support Program elements include full access to software fixes and features releases as well as advanced hardware replacement service with next business day shipping of replacement hardware.

Mfr Part #: PAN-SVC-PREM-3020-R
Insight Part #: PANSVCPREM3020R

United States | 1-800-INSIGHT Cart | Log Out - Tanya De Lira | Account Tools

Insight PUBLIC SECTOR Products Solve

Shop Brands Top Deals Advanced Search

Web Group: Hidalgo County | Account: Hidalgo County | Contract: Browse All

Return to Search Results

View All PALO ALTO NETWORKS Applications



Palo GlobalProtect for PA-3020 - subscription license (1 year)

Mfr Part # PAN-PA-3020-GP UNSPSC: 43233204



Availability: Unlimited Availability

Lowest Contract Price:

USD **$3,111.71**

USC IT PRODUCTS...

Insight Standard Price:$3,174.99

Discount %: 1.99%

More Prices available

Quantity: 1 ADD TO CART

This product has sell requirements

Get a Total Price Estimate

PURCHASING TOOLS

Search Similar

Compare Similar

View brand showcase

Print

Send

RECENTLY VIEWED PRODUCTS

PALO ALTO NETWO...
Lowest Price:
USD **$3,111.71**
USC IT PRODUCTS...
More Prices available

Palo Threat Pre...
Lowest Price:
USD **$3,687.99**
USC IT PRODUCTS...
More Prices available

Palo PA-3020 La...
Lowest Price:
USD **$6,717.85**
USC IT PRODUCTS...
More Prices available

Overview | Tech Specs

- Software Type:Subscription license
- License Quantity:1 license

Palo GlobalProtect for PA-3020 - Subscription license (1 year) - Win, Mac, Android, iOS

GlobalProtect expands the boundaries of your physical network, effectively establishing a logical secure perimeter that protects remote laptop and mobile device users. When a remote user logs into your network with their device, GlobalProtect automatically determines the best gateway available and establishes a secure connection. Laptop and mobile devices stay connected to your network at all times, and are protected as if they never left your office. GlobalProtect ensures that the same secure application enablement policies that protect users at your corporate site are enforced for all of your users, no matter where they are located. This eliminates the operational challenges associated with creating and managing separate policies for corporate firewalls and remote users. In addition to your policy criteria for applications, users and content, GlobalProtect enables you to set security policies based on the health or status of the device in use. For example, you can require a specific security level for a Microsoft Windows-based or Apple Mac OS X device, such as having the latest operating system patches installed, before being allowed to access sensitive applications.

Mfr Part #: PAN-PA-3020-GP
Insight Part #: PAN-PA-3020-GP

Zimbra **tanya.delira@co.hidalgo.tx.us**

RE: Quote 217290266

From : Jason Sawyers <Jason.Sawyers@Insight.com> Thu, Nov 12, 2015 10:41 AM
Subject : RE: Quote 217290266 2 attachments
To : Edna Kirby <edna.kirby@co.hidalgo.tx.us>
Cc : 'Phillip Veale' <phillip.veale@co.hidalgo.tx.us>, 'Renan Ramirez' <renan.ramirez@co.hidalgo.tx.us>, 'Tanya De Lira' <tanya.delira@co.hidalgo.tx.us>, Steven Capps <Steven.Capps@Insight.com>

Hi Edna,

Everything is in stock at this moment, and we should have no issued getting everything invoiced by 12/31/15. If you can provide a PO this week, we would most likely have it invoiced before the end of November.

Thank you,

Jason Sawyers | Associate Account Executive | Insight Public Sector
t. 480.366-7154 **f.** 480.760.6232 jsawyers@insight.com| ips.insight.com

Insight.

From: Edna Kirby [mailto:edna.kirby@co.hidalgo.tx.us]
Sent: Thursday, November 12, 2015 11:35 AM
To: Sawyers, Jason
Cc: 'Phillip Veale'; 'Renan Ramirez'; 'Tanya De Lira'
Subject: Quote 217290266
Importance: High

Jason,

I have received Quote 217290266. I will need your assistance in getting a letter from you company stating that we will receive the merchandise and invoiced on or before 12/31/15.

Thank you for your prompt attention on this matter.

Regards,
Edna Kirby
edna.kirby@co.hidalgo.tx.us
Administrative Assistant II
100 E Cano 4th Floor
Edinburg, Texas 78539
p. 956.292.7010 **Ext.** 6017
f. 956.318.2152
Hidalgo County, Texas



image003.png
3 KB

Quotation #0217290266 - Hidalgo County.pdf
57 KB

From : Edna Kirby <edna.kirby@co.hidalgo.tx.us> Thu, Nov 12, 2015 10:34 AM
Subject : Quote 217290266
To : Jason Sawyers <Jason.Sawyers@Insight.com>
Cc : 'Phillip Veale' <phillip.veale@co.hidalgo.tx.us>, 'Renan Ramirez' <renan.ramirez@co.hidalgo.tx.us>, 'Tanya De Lira' <tanya.delira@co.hidalgo.tx.us>

Jason,

I have received Quote 217290266. I will need your assistance in getting a letter from you company stating that we will receive the merchandise and invoiced on or before 12/31/15.

Thank you for your prompt attention on this matter.

Regards,
Edna Kirby
edna.kirby@co.hidalgo.tx.us
Administrative Assistant II
100 E Cano 4th Floor
Edinburg, Texas 78539
p. 956.292.7010 **Ext.** 6017
f. 956.318.2152
Hidalgo County, Texas

AI-52104 **Purchasing Department** **11. C.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Heidi Ortiz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement agreement etc.) as attached hereto for: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)". Including the re-advertising of project in the event NO BIDS received and/or are rejected and project is still required.

BACKGROUND

Current contract with A Sign Language Company (Courtroom Only) expires on 02-04-2016
Current contract with South Texas Interpreters (Non-courtroom Only) expires on 02-04-2016
Proposed schedule of events:
a.) 1st advertisement - 11-28-2015
b.) 2nd advertisement - 12-05-2015
c.) Bid opening - 12-16-2015

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 1100-412-00-063-001

FUNDS AVAILABLE Y/N?: n MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00--009-001-0

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

FISCAL YEAR: 2015 ACCT. #: 5-1200-431-00-121-005-0-339

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00-023-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Attachments

Bid Package
Legal Approval of Draft Lease
Dept. Approval
Dept. Approval
Dept. Approval
Dept. Approval
Dept. Approval
Dept. Approval
Dept. Approval

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Heidi Ortiz Started On: 11/03/2015 04:24 PM

Final Approval Date: 11/13/2015

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County

"Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)

Bid No.:2016-012-12-16-HGO

Table of Contents

Item	Description	No. of Pages
1.	**Request for Bid Letter**	**1**
2.	**Request for Bid, Legal Notice**	**8**
3.	**Exhibit "A" Specifications/Requirements**	**4**
4.	**Exhibit "B" Bid Page,**	**2**
5.	**Exhibit "C" Insurance Requirements**	**4**
6.	**Exhibit "D" CIQ Conflict of Interest Questionnaire**	**1**
7.	**Vendor/Bidder Application and W-9 form**	**6**
8.	**Certification Regarding Debarment**	**1**
9.	**Draft Service Contract**	**8**

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to heidi.ortiz@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

November 30, 2015
Date

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 30, 2015

_____
Bidder's name

_____
Address

_____
City

_____
State, Zip Code

Re: **HIDALGO COUNTY**
Request for Bids-*"Sign Language Interpreting Services for Hearing Impaired-(Courtroom and Non-Courtroom)"*
Bid No: 2016-012-12-16-HGO

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo
Enclosures

Bid No: 2016-012-12-16-HGO	Buyer: Heidi Garcia Ortiz	Tel. No: (956) 318-2626 Ext. 4877

REQUEST FOR BIDS

HIDALGO COUNTY

(All Funding Sources, Programs and Entities)

"Sign Language Interpreting Services for Hearing Impaired- (Courtroom and Non-Courtroom)

Bid No.:2016-012-12-16-HGO

BID OPENING DATE: December 16, 2015 @ 9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626

THE COUNTY OF HIDALGO TEXAS

Form HCPD-03

1. Sealed bids will be received for *"Hidalgo County) Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"* in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: *Bid-2016-012-12-16-HGO-"Hidalgo County) Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"* and in County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy., 281, New Administration Building, Edinburg, Texas, *on or before 9:30 A.M., Wednesday, December 16, 2015.*

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY BID RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO *RFB No.2016-012-12-16-HGO-"Hidalgo County) Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"*

   Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

15.BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract Number (if any)
  d) Notation – "*Hidalgo County) Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"*Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Elizabeth Cano, Accounts Payable Supervisor
Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, Tx 78539
(956) 318-2511

17. **SCHEDULE OF EVENTS**

Bid Opening, 9:30 AM	*December 16, 2015*
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. **~~Bid or Performance Bond and~~ DEBARMENT CERTIFICATION; ~~Payment under Contract~~(if applicable)**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all

subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting

from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

24. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

25. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder. County reserves the right to terminate

any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

26. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

27. Successful bidder shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

28. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

29. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
Hidalgo County
"Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical address: 2802 S. Business Hwy. 281-New Administration Building
Mailing address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS
HIDALGO COUNTY
"Sign Language Interpreting Services for Hearing Impaired-(Courtroom and Non-Courtroom)"
Bid No.:2016-012-12-16-HGO

SCOPE OF SERVICES

The intent of this solicitation is to acquire the services of a sign language interpreting firm (Vendor) for all County agencies on an as-needed and emergency basis.

More than one award may be made under this solicitation to assure complete coverage for the County's needs throughout the contract term.

SPECIFICATIONS/REQUIREMENTS:

1. Vendor shall maintain a staff of certified interpreters and qualified (non-certified) interpreters who will be able to respond to emergency needs 24 hours each day with a 2-hour response time.

2. Vendor must maintain such records as may be required by the specialized needs of the various County departments requiring the services.

3. Vendor shall provide certified interpreting services and qualified (non-certified) interpreting services to the County relating to matters, including but not limited to:
    a) Court related
    b) Law enforcement related matters
    c) Health and mental health clinic visits
    d) Social services needs
    e) Engineering/technical meetings/workshops
    f) Staff meetings
    g) Public meetings
    h) Probation Related Matters

4. Vendor must work closely with County personnel to ensure full participation by all hearing impaired persons in the relationship with the County.

5. Vendor must maintain adequate interpreting resources to cover all assignments made with advance notice. Vendor must provide the County with all data about their interpreting pool including number of interpreter's available (certified and non-certified), number of certified interpreters with legal specialization, and the names of the primary people and their certification level, who will be providing services under this contract.

6. Vendor must guarantee that each interpreter assigned is qualified to provide the highest quality of communication for the situation and for the individual(s) being served.

7. Vendor must maintain a detailed record regarding each assignment placed against the contract.

8. Vendor shall ask for a purchase order number for the services rendered that will be requested by authorized County personnel.

9. If vendor fails to honor the promised assignment date for any reason, it will result in the provision of a like period of services for the County at no charge.

10. After bid is awarded and low bidders default in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

11. If Vendor fails to honor scheduled assignments this may result in contract termination.

12. If in any event, a department requires more than two hours of interpreting services, Vendor must provide a second interpreter as a back up and relief.

13. Vendor shall be on a cost per hour for interpreting services from the time that the interpreter arrives at the location or the time of the appointment previously scheduled until completion of the service. No travel or portal to portal rates will be accepted by the County. Pricing for on-site interpreting services shall be based on the schedule in the bid page (Exhibit B) form enclosed. No more than one interpreter shall be sent in response to a service request unless the use of additional interpreters is pre-approved and ordered by the requesting department.

14. Due to unforeseen circumstances, it may be necessary to reschedule appointment times. The County will endeavor to provide as much notice as possible for all cancellations. If notice of cancellation is not received by Vendor within 24 hours County will allow a minimal fee to be charged. Vendor must indicate cancellation fee on Bid Page.

INTERPRETING SERVICES:

***Business Service Requests*:**

It is understood and agreed that there are 2 categories for Business hour request, this includes Business Hour Requests with at least 24 hour notice, and Business Hour requests with 2 to 23 hours and 59 minutes in advance. It is understood and agreed that the County will pay the higher business hour rate when notice is given 2 to 23 hours and 59 minutes in advance.

***Extended Service Requests*:**

An extended service hour is any scheduled interpreting situation which begins after 6:00 p.m. and before 8:00 a.m., Monday through Friday and Weekends. Weekend interpreting services is any scheduled interpreting situation which occurs anytime on Saturday or Sunday.

Emergency/Holidays:

1) When an emergency situation arises, the department staff or designated representative will call the Vendors' emergency telephone number, and request the emergency services of a certified on-call interpreter.

2) The Vendor must be able to provide interpreters within two (2) hours of receiving request for emergency services.

3) Emergency interpreting service situations within proceedings of state agencies, courts, and political subdivisions are defined as essential situations which are potentially life threatening or pose a threat to the clients' well-being during any time of the day or night.

4) Holiday Interpreting service situations are defined as applying to any Federal, or County observed holiday.

When making requests (phone, e-mail or fax) authorized County personnel will provide the following information:

- Date, time and expected duration of the assignment.
- Location (street address, room number) of the assignment.
- Name and phone number of an on-site contact person.
- Special information pertinent to the appropriate placement of an interpreter (type of meeting, communication preference of the client).
- Name of deaf or hard of hearing client(s) when possible.
- Number of interpreters required.

STAFFING/INTERPRETERS AVAILABLE

The Vendor shall provide with its bid response:

a) Type(s) of certification held by the interpreters
b) Number of CERTIFIED interpreters available
c) Number of NON-CERTIFIED interpreters available
d) The extent of training and evaluation of interpreters provided by the Vendor
e) Names of primary certified interpreters who will be providing the services
f) Names of primary non-certified interpreters who will be providing the services
g) A discussion on the Vendor's quality control program and how vendor will work with the County's Representative on procedures and/or reviews of interpreting program.

REFERENCES:

Provide references where similar services have been provided by the firm.

BID PRICES:

Prices shall remain firm for the period of the contract. Bidder must include any and all cost in the hourly rate price entered in Exhibit "B" Bid Page.

TERM OF CONTRACT:

a) The Contract unit prices will remain firm for an initial one (1) year with Hidalgo County's sole discretion to extend the contract for an additional two (2) one year terms under the same rates, terms and conditions.

b) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for new contract term.

c) If, during the life of the contract, the successful bidder prices generally available for items awarded are reduced or below the contract price, it is understood and agreed that the benefits of such reduction be extended to the County.

METHOD OF AWARD:

Award, if any, will be made to the responsible bidder(s) submitting the lowest bid prices for the

items(s) as specified in Exhibit "B"(Bid Page) and meeting all the requirements/and or specifications.

PAYMENT PROCEDURES

The Vendor will prepare an itemized invoice with attached documentation for each service rendered including the purchase order number, date and time of service. Emergency calls under this network will be included on the itemized invoices submitted to the County Department.

QUALIFICATIONS

The Vendor must have the following qualifications but not limited to the following:

a) Be regularly engaged in the sign language interpreting business.

b) Have available under direct supervision and employment, the necessary organization and facilities to properly fulfill the services required in a timely manner.

c) Have available certified interpreters with a minimum of two (2) years experience in sign language interpretation for the hearing impaired.

d) Have available non-certified interpreters with a minimum of five (5) years experience in sign language interpretation for the hearing impaired.

e) Provide certified interpreters and non-certified interpreters to perform sign language interpretation fluently. Hidalgo County reserves the option to request replacement interpreter(s) after the service period has begun if necessary; and at any other time deemed necessary.

ADDITIONAL INFORMATION:

1) All costs and expenses associated with the preparation and submission of all (bids, proposals, statements of qualifications (RFQ) and quotes) shall be the responsibility of the vendor and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

2) Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, Attn: Heidi Garcia Ortiz, 2812 South Business Hwy. 281, Edinburg, Tx 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

3) ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE to (956) 292-7612 and/or e-mail to heidi.ortiz@co.hidalgo.tx.us by no later than **Wednesday, December 9, 2015 by 5:00 p.m.** Responses to said inquiries will be sent to all applicants via facsimile by no later than **Friday, December 11, 2015 by 5:00 p.m.**

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Sign Language Interpreting Services for Hearing Impaired-(Courtroom and Non-Courtroom)"

Bid No.:2016-012-12-16-HGO

NIGP Commodity Code: 961-75 Sign Language Services for Hearing Impaired

Prices shall include all costs associated with the provision of all services, including administrative fees, if any, and local travel related costs.

HOURS OF SERVICE	NON-COURTROOM Interpreting Assignments	COURTROOM Interpreting Assignments
BUSINESS HOURLY RATES – CERTIFIED INTERPRETER (Scheduled at least 24 hours in Advance) Monday through Friday (8:00 a.m-6:00 p.m.)	$	$
BUSINESS HOURLY RATES – CERTIFIED INTERPRETER (Scheduled less than 24 hours in advance) Monday through Friday (8:00 a.m-6:00 p.m.)	$	$
BUSINESS HOURLY RATES – NON-CERTIFIED INTERPRETER (Scheduled at least 24 hours in Advance) Monday through Friday (8:00 a.m-6:00 p.m.)	$	$
BUSINESS HOURLY RATES – NON-CERTIFIED INTERPRETER (Scheduled less than 24 hours in advance) Monday through Friday (8:00 a.m-6:00 p.m.)	$	$
EXTENDED SERVICE HOURLY RATES – CERTIFIED INTERPRETER (Between 6:00 p.m. and 8:00 a.m.) Monday through Friday and Weekends	$	$
EXTENDED SERVICE HOURLY RATES – NON-CERTIFIED INTERPRETER (Between 6:00 p.m. and 8:00 a.m.) Monday through Friday and Weekends	$	$
EMERGENCY/ HOLIDAYS – CERTIFIED INTERPRETERS (as defined by the Texas Commission for the Deaf and Hard of Hearing) Emergency interpreting service situations which are potentially life threatening or pose a threat to the clients' well-being during any time of the day or night. Holiday interpreting service situations apply to any Federal or County observed holiday.	$	$
EMERGENCY/ HOLIDAYS – NON-CERTIFIED INTERPRETERS (as defined by the Texas Commission for the Deaf and Hard of Hearing) Emergency interpreting service situations which are potentially life threatening or pose a threat to the clients' well-being during any time of the day or night. Holiday interpreting service situations apply to any Federal or County observed holiday.	$	$
LESS THAN 24 HOUR CANCELLATION FEE CERTIFIED INTERPRETER	$	$
LESS THAN 24 HOUR CANCELLATION FEE NON-CERTIFIED INTERPRETER	$	$

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ ☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

(THIS PAGE MUST BE SUBMITTED WITH BID)

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

(THIS PAGE MUST BE SUBMITTED WITH BID)

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.	OFFICE USE ONLY Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281, Edinburg, Texas 78539 or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address : Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: %

(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:

Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:

Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §

§

COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-012-00-00

THIS CONTRACT is made and entered into this_____day of_____, **2015** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and_____ a Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Sign Language Interpreting Services For Hearing Impaired (Courtroom & Non-Courtroom) (AS NEEDED BASIS)"** for **Hidalgo County** (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibits "A" (the "RFB") and Company's bid being attached hereto as Exhibit "B" (the "Bid Page"), and incorporated herein for all purposes; and

WHEREAS, in recognition of and in consideration of Company's Contract to perform the Services in accordance with the RFB, the Commissioners' Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

DRAFT

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the RFB within **Hidalgo County** following a request for Services by the Department Head, Commissioner, Sheriff or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning February 5, 2016 and ending on February 4, 2017 and may be extended at the sole discretion of County for an additional two (2) one (1) year periods, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates, terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County

DRAFT

agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, which County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

DRAFT

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company **COMPANY'S NAME**
ADDRESS

13. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Contract may be terminated by County without cause upon thirty (30) days written notice.

15. This Contract shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Contract.

16. This Contract shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Contract, County may terminate this Contract upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Contract. The parties intend this provision to be a continuing right to terminate this Contract at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

DRAFT

18. **Entire Agreement.** This Contract contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by County and Company, and not otherwise.

19. **Immunities.** Nothing in this Contract is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this_____ day of _____, 2015.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:

By:_____
Printed Name:_____
Title:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

_____
By: Steve L. Crain

DRAFT

EXHIBIT "A"

REQUEST FOR BID (RFB) PROCUREMENT PACKET

DRAFT

EXHIBIT "B"

REQUEST FOR BID

BID PAGE

DRAFT

EXHIBIT "C"

CERTIFICATE OF INSURANCE

DRAFT

Zimbra **heidi.ortiz@co.hidalgo.tx.us**

RE: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired

From : Steve Crain <scrain@atlashall.com> Wed, Oct 28, 2015 09:50 AM

Subject : RE: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired

To : 'Heidi Ortiz' <heidi.ortiz@co.hidalgo.tx.us>

Looks good.

-----Original Message-----
From: Heidi Ortiz [mailto:heidi.ortiz@co.hidalgo.tx.us]
Sent: Wednesday, October 28, 2015 10:30 AM
To: Steve Crain
Subject: RE: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired

Here you go!

----- Original Message -----
From: Steve Crain <scrain@atlashall.com>
To: 'Heidi Ortiz' <heidi.ortiz@co.hidalgo.tx.us>
Sent: Wed, 28 Oct 2015 10:18:56 -0500 (CDT)
Subject: RE: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired

In numbered paragraphs 15,16 and 17 replace the word "Agreement" with the word "Contract" every place it appears.

-----Original Message-----
From: Heidi Ortiz [mailto:heidi.ortiz@co.hidalgo.tx.us]
Sent: Wednesday, October 28, 2015 9:51 AM
To: Crain, Steve
Subject: RFB No. 2016-012-12-16-HGO - "Sign Language Interpreting Services for Hearing Impaired

Mr. Crain:

Attached is the draft with the changes.

Heidi

--

Heidi Garcia Ortiz, Buyer III
Hidalgo County Purchasing Department
2802 S. Business Hwy 281
Edinburg, TX 78539
956-292-7000 Ext. 4877
956-292-7612 Fax
heidi.ortiz@co.hidalgo.tx.us

--

Heidi Garcia Ortiz, Buyer III
Hidalgo County Purchasing Department
2802 S. Business Hwy 281
Edinburg, TX 78539
956-292-7000 Ext. 4877
956-292-7612 Fax
heidi.ortiz@co.hidalgo.tx.us

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 29, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE X	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: _____YES / X NO/_____Other

(Specify)_____

BUDGET ACCOUNT #: 1100-412-00-063-001-0

Bobby Contreras	Bobby Contreras	J. P. 2-1	10/30/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 28, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT #: 5-1100-412-00-009-001-0-

[signature]	Aida Salinas Flores	398th D.C.	10/30/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

FAX

To: **heidi ortiz**
Company:
Fax: 9562927612
Phone:

From: **Luisa Ontiveros**
Fax: 956-447-9522
Phone: 956-447-3995
E-mail: luisa.ontiveros@co.hidalgo.tx.us

Notes:

THE COUNTY OF HIDALGO TEXAS

Date and time of transmission: 10/30/2015 12:00:16 PM
Number of pages including this cover sheet: 2

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 29, 2015

Re: RFB No. 2016-012-12-18-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If the specifications are NOT met, make any and all additional modifications necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE ✓	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ____ YES / ✓ NO / ____ Other

(Specify) _____

BUDGET ACCOUNT #: _____

Gilberto Saenz	Gilberto Saenz	C.P. Ct 1-4	10/30/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7613 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than November 19, 2015 @ 10:00 a.m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 29, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE ✓	DISAPPROVE
APPROVED WITH MODIFICATIONS	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify) "As needed basis" Funding will be identified at time needed

BUDGET ACCOUNT #: 5-1200-431-00-121-005-0-339

[signature]	Raul Lozano	Comm. Pct.1 Office	10/29/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 28, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE X	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: _____YES / _____X_____NO/_____Other

(Specify)_____

BUDGET ACCOUNT #:_____

	Jesse Ozuna	Precinct 4	10/28/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 28, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE ✓	DISAPPROVE
APPROVED WITH MODIFICATIONS	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT #:_____

AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
Juan R. Partida	Judge Juan R. Partida	275th D.C.	11-4-15

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

11-04-'15 15:52 FROM- T-449 P001/001 F-639

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

To: District Courts, County Courts, JP Courts & Adult Probation

ATTN: Court Coordinators & Dept Heads

From: Heidi Ortiz, Buyer III
Hidalgo County Purchasing Dept.

Date: October 28, 2015

Re: RFB No. 2016-012-12-16-HGO-Approval of Specifications for Hidalgo County "Sign Language Interpreting Services for Hearing Impaired (Courtroom and Non-Courtroom)"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If the specifications are NOT_met, make any and all additional **modifications** necessary and return to the purchasing department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: _____YES / _____NO/_____Other

(Specify)_____

BUDGET ACCOUNT #: 5-1100-412-00-023-001-0-XXX

[signature]	Homero Garza	Probate Judge	11/5/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: heidi.ortiz@co.hidalgo.tx.us by no later than, November 10, 2015, @ 10:00 a.m.

Enclosures

AI-52267 **Purchasing Department** **11. D.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rudy Salinas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Emergency Management

1. Requests Approval of Radiant RFID's Annual Software License & Hardware Maintenance Renewals through Radiant's DIR Awarded vendor (C.T.S.) Consolidated Telecom Services, LLC [DIR Contract# DIR-SDD-2058; Expiring 2/27/17].
2. Approval to remain in effect for this and all future License & Maintenance, Annual Renewals and for all Hardware & Software Upgrades or Replacements as long as the County owns and operates Radiant RFID's Asset Management Software & Equipment for all Hidalgo County Departments currently sharing this asset management solution.

BACKGROUND

Existing, Radiant RFID (Radio Frequency Identification) Asset Management Software & Equipment was purchased by the Health Department in 2014 through DIR Contract DIR-SDD-1549 - PO#709501, 709634, &709673. Radiant's DIR Contract has expired and thus required this year's renewal to be purchased through their DIR Reseller - CTS.

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-429-00-110-075-0-336

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Requisition#280407

FISCAL YEAR: 2015 ACCT. #: 5-1100-429-00-110-075-0-761

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

CTS Quote

DIR Contract Info

Product Sheet

Emails from Vendor
2014 PO's

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rudy Salinas Started On: 11/12/2015 11:52 AM

Final Approval Date: 11/13/2015

Sales Proposal

CTS Consolidated Telecom Services LLC

204 Texas Ave
Ste A
Round Rock TX 78664

Albera, Pete
1-816-260-6827
palbera@ccc411.com

Proposal Number: EST0000859
Proposal Date: 10/14/2015
Expiration Date: 11/13/2015
Proposal Terms: Net 30 Days

Customer: County of Hidalgo
Contact:

Ship To: Rudy Salinas
County of Hidalgo
Health Department
Attn: Accounts Payable
1304 South 25th Street
Edinburg TX 78539

Quantity	Item	Description	Unit Price	Extended Price
1.00	RADAHRN-SaaS-RESP-3	AHRN Syst w/ResponderTrckngMod, 3User	4,987.00	4,987.00

AHRN Responder Tracking Module -3 User License -Enables users to enroll responders, report by zip code or various other parameters as well as view on statewide maps with GPS location- Mobile Application Fees May Apply. List Price: $5,249.50 each.
DIR-SDD-2058

2.00	RADAHRN-SaaS-RESP-1	AHRN Syst w/ResponderTrckngMod, 1User	2,340.00	4,680.00

Responder Tracking Module Single User License - Enables users to enroll responders, report by zip code or various other parameters as well as view on statewide maps with GPS location. Mobile Application Fees May Apply. List Price: $2,463.50 each
DIR-SDD-2058

1.00	RADAHRN-SaaS-A2G	Radiant AHRN - AHRN2GO - SaaS Mobile	1,517.00	1,517.00

AHRN2GO - SaaS Mobile - Radiant's Smartphone App that allows users to utilize devices running Apple IOS or Andriod OS. - 20 download bundle found in App Store. List Price: $1,597.00 each
DIR-SDD-2058

3.00	RADSVC-MNT-3P	Annual Hardware Maint-3 Portals	663.00	1,989.00

Annual Hardware Maintenance - Replaces failed hardware for term of twelve (12) months or the length of the contract whichever is shortest. Covers 3 Portals. List Price: $698.00 each
DIR-SDD-2058

1.00	RADSVC-MNT-1CK	Annual Hardware Maint-1 Command Kit	500.00	500.00

Annual Hardware Maintenance - Replaces failed hardware for a term of twelve (12) months or the length of the contract whichever is shortest. Covers Command Kit. List Price: $527.00 each
DIR-SDD-2058

Sale Amount:	13,673.00
Sales Tax:	0.00
Misc Charges:	0.00
Total Amount:	$13,673.00

Tell us how we did, please give feedback at www.cts411.com/survey The end user is responsible for all FCC license requirements. Order Process requirements apply. 25% restocking fee on all returns.

Req#280407

CTS Consolidated Telecom Services, LLC

Vendor ID	32024553276	**DIR Contract Number**	DIR-SDD-2058
URL	Vendor Website	**Contract Term End Date**	2/27/2016
HUB Type	Woman Owned	**Contract Exp Date**	2/27/2017

Contact CTS Consolidated Telecom Services, LLC | **Contact DIR**

Contact	Pam Faver	**Contact**	Stephanie Harrison
Phone	(512) 279-5965	**Phone**	(512) 463-3290
Fax	(512) 495-9473	**Fax**	(512) 475-4759

Contract Overview

CTS Consolidated Telecom Services offers emergency preparedness hardware, software, and related services through this contract, including: 3M, Alcatel-Lucent, Convergint, and many other brands and products. Customers can purchase directly through this DIR contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are not available for this contract.

Contract Documents

- DIR-SDD-2058 Contract PDF (189.04KB)
- DIR-SDD-2058 Appendix A Standard Terms and Conditions PDF (586.52KB)
- DIR-SDD-2058 Appendix B HUB Subcontracting Plan PDF (617.17KB)
- DIR-SDD-2058 Appendix C Pricing Index PDF (37.39KB)

How To Order

1. For product and pricing information, visit the CTS Consolidated Telecom Services, LLC website or contact Pam Faver at (512) 279-5965. Reseller Vendors are also available through this

Show more

Available Brands (46 total)

Radiant RFID

Show more

Available Products & Services (2 total)

Emergency Preparedness Hardware and Related Services

Emergency Preparedness Software and Related Services

Show more

Commodity Codes (34 total)

204-54 - Microcomputers, Handheld, Laptop, and Notebook

204-64 - Network Components: Adapter Cards, Bridges, Connectors, Expansion Modules/Ports,

Show more

CTS CONSOLIDATED TELECOM SERVICES

A-

Search GO

Home | Company Information | Products | Services | Co-Op Contract Program

Contract DIR-SDD-2058 Contract DIR-TSO-2665

Home
Company Information
Request a Quote
Contact Us
Products
Vendors - DIR-SDD-2058
Vendors - DIR-TSO-2665
Services
Dispatch Centers and Fixed
Professional Services
Site Services
Co-Op Contract Program
Contract DIR-SDD-2058
How to Order DIR-SDD-
Product Discounts DIR-
Warranty and Return
Pricing Information DIR-
Contract DIR-TSO-2665
How to Order DIR-TSO-2665
Product Discount DIR-TSO-
Warranty and Return
Pricing Information DIR-



DIR How To Order

Contract DIR-SDD-2058

Pricing Index

When ordering:

Reference Contract Number **DIR-SDD-2058** on your equipment purchase order.

Fax your purchase order to 512-852-7688 or send to:

CTS Consolidated Telecom Services, LLC
PO Box 2110
Round Rock, Texas 78680

Contract DIR-SDD-2058 Menu

How to Order DIR-SDD-2058
Product Discounts DIR-SDD-
Warranty and Return Policies
Pricing Information DIR-SDD-

Dept. of Information Resources

DIR-SDD-2058

Interoperable Communications Solutions

DIR-TSO-2665

Data Communications & Networking Equipment and Related Services

Click To Go Texas DIR

DIR ICT Co-op Contract Program Overview

Popular

- Company Information
- Contact Us
- CTS - Meeting Your Communication Needs
- Request a Quote
- Services

Member Login

APPENDIX C - PRICING INDEX DIR-SDD-2058 CTS CONSOLIDATED TELECOM SERVICES, LLC	Customer Discount % off MSRP
Emergency Preparedness Hardware Products	
Mobile Units	
Manufacturer - Motorola	
Project 25 Digital Mobile Radios	18.00%
Project 25 Digital Mobile Radio Options and Accessories	13.50%
Commercial Digital Mobile Radios	29.50%
Commercial Digital Mobile Radio Options and Accessories	19.50%
Commercial Analog Mobile Radios	29.50%
Commercial Analog Mobile Radio Options and Accessories	19.50%
Mobile Unit Accessories	15.00%
Manufacturer - Vertex	
Project 25 Digital Mobile Radios	20.00%
Project 25 Digital Mobile Radio Options and Accessories	18.00%
Commercial Digital Mobile Radios	29.50%
Commercial Digital Mobile Radio Options and Accessories	19.50%
Commercial Analog Mobile Radios	29.50%
Commercial Analog Mobile Radio Options and Accessories	19.50%
Mobile Unit Accessories	15.00%
Manufacturer - Relm	
Project 25 Digital Mobile Radios	20.00%
Project 25 Digital Mobile Radio Options and Accessories	18.00%
Commercial Analog Mobile Radios	29.50%
Commercial Analog Mobile Radio Options and Accessories	19.50%
Portable Units	
Manufacturer - Motorola	
Project 25 Digital Portable Radios	18.00%
Project 25 Digital Portable Radio Options and Accessories	13.50%
Commercial Digital Portable Radios	29.50%
Commercial Digital Portable Radio Options and Accessories	19.50%
Commercial Analog Portable Radios	29.50%
Commercial Analog Portable Radio Options and Accessories	19.50%
Portable Unit Accessories	15.00%
Manufacturer - Vertex	
Project 25 Digital Portable Radios	15.00%
Project 25 Digital Portable Radio Options and Accessories	13.50%
Commercial Digital Portable Radios	29.50%
Commercial Digital Portable Radio Options and Accessories	19.50%
Commercial Analog Portable Radios	29.50%
Commercial Analog Portable Radio Options and Accessories	19.50%
Portable Unit Accessories	15.00%

Manufacturer - Alcatel Lucent	
Point-to-Point, Licensed and Unlicensed Microwave	21.50%
Point-to-Multi-Point	11.50%
Options and Accessories	10.00%
Manufacturer - Winncom Technologies	
Point-to-Point, Licensed and Unlicensed Microwave	21.50%
Point-to-Multi-Point	11.50%
Options and Accessories	10.00%
Manufacturer - WAV	
Point-to-Point, Licensed and Unlicensed Microwave	21.50%
Point-to-Multi-Point	11.50%
Options and Accessories	10.00%
Public Safety LTE Mission Critical Solutions	
Manufacturer - Motorola	
PS LTE Mission Critical Data Solutions Networks, Modems, Devices and Services	5.00%
Options and Accessories	5.00%
Manufacturer - Alcatel Lucent	
PS LTE Mission Critical Data Solutions Networks, Modems, Devices and Services	5.00%
Options and Accessories	5.00%
Manufacturer - General Dynamics	
PS LTE Mission Critical Data Solutions Networks, Modems, Devices and Services	5.00%
Options and Accessories	5.00%
Manufacturer - Mobilicom	
MESH Network Solutions and Products	15.00%
Options and Accessories	10.00%
Mobile Computing	
Manufacturer - Motorola	
WLAN, Scanners, Barcode, RFID Devices and Systems and Services	25.50%
Manufacturer - Radiant RFID	
Scanners, Barcode, RFID Devices, Tags, Software and Services	5.00%
Manufacturer - ScanSource	
Scanners, Barcode, RFID Devices and Systems and Services	5.00%
Manufacturer - Intermec	
Scanners, Barcode, RFID Devices and Systems and Services	5.00%
Manufacturer - Honeywell	
Scanners, Barcode, RFID Devices and Systems and Services	5.00%
Manufacturer - Cherry Corporation	
Smart Card Readers , Barcode, RFID Devices Systems and Services	5.00%
Manufacturer - IDTECH	
Ruggedized Laptop	5.00%
Credentialing Solutions	
Manufacturer - Intermec	
Credentialing Solutions - Products and Services	5.00%
Manufacturer - Honeywell	
Credentialing Solutions - Products and Services	5.00%

RFID Asset Management

Radiant RFID Answers the Question, "Where is That…?" with Minimal Human Involvement and Maximum Accuracy.

One of the most complex challenges large organizations face is efficiently keeping track of critical assets while reporting real-time item disposition. It is a scenario that, without a reliable, automated asset management system, often increases redundancies, expenditures and labor.

END-TO-END RFID ASSET TRACKING

By automating data collection, RFID technology vastly reduces human effort – and error. Because RFID technology reads multiple tags at once without requiring a line of site, customers are able to **more quickly and accurately locate assets** without climbing on ladders, cramming under desks, or scanning labels one-by-one.

RFID asset tracking answers the question, *"Where is that…?"* Benefits are recognized across many departments:

- **Accounting & Finance**: enable true cost control and audit-proof inventory. Improve asset accounting with customized and ad hoc reports of asset locations, trends, status, and history.
- **IT**: support life cycle management and scale more efficiently
- **Facilities & Security**: protect critical information on devices
- **Operations**: Quickly locate critical equipment and achieve real-time physical asset inventory.

> "I would characterize the Radiant team as high touch. One of the areas that we were most pleased with was the support and instruction we received during our installation.
>
> The Radiant team took the time to work with our team, including new members who weren't involved in the purchasing decision, and make sure we were comfortable with the software, readers and tags."
>
> - Director of Facilities
> Lamar University

AN RFID SYSTEM BASED ON VIRTUAL ASSET TRACKER (VAT) FOUNDATION

Radiant's **Virtual Asset Tracking Solution (VAT)**, a comprehensive suite of tags, readers and software, uses the latest in Radio Frequency Identification (RFID) technology to locate assets in a wide variety of environments. The time it takes to conduct inventory is significantly reduced while data accuracy is increased. Everything from computers, smart devices, book, furniture, vehicles, and supplies can be reliably located. The solution integrates passive and active RFID, bar code and GPS into a single intuitive system.



- Quickly **locate** critical equipment
- **Reduce** inventory time
- Achieve **real-time physical inventory** of assets
- Enhance **productivity** by remotely monitoring assets and infrastructure
- Deliver **more timely information** for decision making
- **Improve security** by preventing assets from leaving premises and keeping designated assets out of unauthorized areas

NEXT GENERATION ASSET MANAGEMENT

The evolution of asset tracking technology has made taking inventory faster and more efficient. In the beginning, metal ID plates allowed personnel to more easily identify key items. Of course, one still had to read them individually, and human error in data capture limited effectiveness.



The ubiquitous bar code automated the process and allowed people to scan individual items using a handheld scanner. RFID is the next generation of technology and allows users to scan multiple items at one time and does not require line of sight. Unlike bar codes, RFID systems, including tags, readers and software, enable personnel to locate tagged items without climbing ladders, crawling under desks, or having to be in direct line of sight.



EVOLUTION OF ASSET TRACKING TECHNOLOGY

ERP INTEGRATION

Our RFID asset management system integrates with ERP systems like **SAP**, **Oracle, PeopleSoft, Sage**, and **SunGard**, and delivers standard reporting including:

- Exception Report
- Matching Report
- Lost Inventory

The solution is utilized used by public and private organizations to solve complex asset management challenges, including the areas of:

- IT asset tracking
- Data center asset tracking
- Healthcare asset tracking
- Oil & gas and utilities
- Public sectory / state and federal agency asset management
- DNA & sample tracking
- Law enforcement asset tracking

LEADERS IN RFID TECHNOLOGY

At Radiant RFID, we keep track of our clients' most valuable assets. For educational facilities or large events, this may be people. For large corporations, law enforcement or government organizations, they are often complex technology systems ranging from desktops to servers.

As one of the fastest growing **RFID companies** in the industry, more organizations trust Radiant RFID with what matters most. Radiant's high performance active and passive RFID technology solutions, coupled with world-class service and support, keeps tabs on your assets so you can focus on everything else.

Zimbra **rudy.salinas1@co.hidalgo.tx.us**

RE: Radiant RFID License Renewals Quote From CTS DIR Contract # DIR-SDD-2058

From : Pete Albera <palbera@ccc411.com> Mon, Oct 26, 2015 01:19 PM
Subject : RE: Radiant RFID License Renewals Quote From CTS DIR Contract # DIR-SDD-2058 2 attachments
To : Rudy Salinas <rudy.salinas1@co.hidalgo.tx.us>

Rudy:

We have over 50 Manufacturers listed on our DIR Contract and cannot list individual items (over 20,000) on our website. I have listed each of the part #'s for Radiant RFID on this quote and their associated MSRP prices. Our DIR discount for all Radiant RFID hardware, software and maintenance is 5% off MSRP. I have also included a screen shot of our DIR Contract DIR-SDD-2058 showing the Radiant RFID discount.

RADAHRN-SaaS-RESP-3 AHRN Syst w/ResponderTrckngMod, 3User - $5,249.50 Each MSRP
RADAHRN-SaaS-RESP-1 AHRN Syst w/ResponderTrckngMod, 1User - $2,463.50 Each MSRP
RADAHRN-SaaS-A2G Radiant AHRN - AHRN2GO - SaaS Mobile - $1,597.00 Each MSRP
RADSVC-MNT-3P Annual Hardware Maint-3 Portals - $698.00 Each MSRP
RADSVC-MNT-1CK Annual Hardware Maint-1 Command Kit - $527.00 Each MSRP

Please call me should you have any questions.

Thanks!

Peter Albera
Strategic Account Manager
CTS - Consolidated Telecom Services
Austin, TX
Phone: 816-260-6827
Email: palbera@ccc411.com

CONSOLIDATED TELECOM SERVICES

From: Rudy Salinas [mailto:rudy.salinas1@co.hidalgo.tx.us]
Sent: Thursday, October 22, 2015 4:55 PM
To: Albera, Pete
Cc: Monica Hinojosa
Subject: Re: Radiant RFID License Renewals Quote From CTS DIR Contract # DIR-SDD-2058

Pete,

Please call me tomorrow so you can walk me through the quote and the DIR pricing.

Thank You,

Rudy Salinas, Purchasing Specialist III
Hidalgo County Purchasing Department

2808 South Business Highway 281
Edinburg, Texas 78539
Phone: 956-318-2626 Ext: 4875
Email: rudy.salinas1@co.hidalgo.tx.us

From: "Pete Albera" <palbera@ccc411.com>
To: "rudy salinas1" <rudy.salinas1@co.hidalgo.tx.us>
Sent: Monday, October 19, 2015 6:04:36 PM
Subject: Radiant RFID License Renewals Quote From CTS DIR Contract # DIR-SDD-2058

Rudy:

Here is the quote we discussed last week for the Radiant RFID License Renewals. CTS is the DIR supplier for Radiant RFID until they get their DIR contract renewed. We also provide all Radiant RFID Software, Hardware and Services on our DIR Contract # DIR-SDD-2058 direct to customers in the State of Texas at the same price levels as Radiant RFID direct.

Please see the attached quotation and issue a PO directly to CTS for these license renewals. I have also attached a W-9 for us to be set up as a vendor with Hidalgo County and a Credit Application for you to fill out and sign.

The Credit Application is for informational purposes and requires an AP contact and must be signed by an authorized signatory. For Government Accounts only the top portion needs to be filled in (business/government customer contact info), bank/credit information and credit/trade references do not need to be filled out. Please have an authorized signatory or the Judge sign and date the bottom of the form agreeing to authorizing DIR payment terms of “Net 30 Days From Invoice” and return the form to me for filing with our Accounting Department.

Please forward me your vendor application for us to fill out so that we can become an authorized vendor with Hidalgo County.

Thank you for your cooperation in this matter and we look forward to providing you with CTS products and services.

Peter Albera
Strategic Account Manager
CTS - Consolidated Telecom Services
Austin, TX
Phone: 816-260-6827
Email: palbera@ccc411.com



image004.jpg
4 KB



image002.jpg
4 KB

Zimbra **rudy.salinas1@co.hidalgo.tx.us**

Re: DIR Contract 1549

From : Kenny Ratton <kratton@radiantrfid.com> Mon, Oct 12, 2015 09:24 AM

Subject : Re: DIR Contract 1549

To : Rudy Salinas <rudy.salinas1@co.hidalgo.tx.us>

Cc : Monica Hinojosa <monica.hinojosa@co.hidalgo.tx.us>, Pete Albera <palbera@ccc411.com>, Megan Ward <mward@radiantrfid.com>

Rudy,

I received word from DIR this week that they will be setting up our new contract before the end of the year but did not have a date. Since this is probably still a moving target, we can go ahead and move this through CTS. I have forwarded the information to CTS to send you a quote from their DIR and have CC'd Pete Albera here on this note.

Thank you for your patience in this.

Thank You,

Kenneth Ratton
Radiant RFID

Kenneth Ratton | **Radiant RFID** | **Office:** 512-351-4915 x 101 | **Fax:** 512-532-6712

This electronic transmission (and any attached documents) is for the sole use of the individual(s) or entity(s) to whom it is addressed. It is Radiant RFID Confidential. If you receive this message in error, please notify me, and destroy the attached message (and all attached documents), immediately.

On Thu, Aug 27, 2015 at 1:40 PM, Rudy Salinas <rudy.salinas1@co.hidalgo.tx.us> wrote:

> Kenny, Good Afternoon!
>
> Do you know when this contract is expected to either be renewed or replaced? We are in the process of trying to generate a purchase order for license renewals (see attached) but cannot currently approve since DIR Contract 1549 has expired.
>
> Can you assist?
>
> Thank You,
>
> **Rudy Salinas, Purchasing Specialist III**
> Hidalgo County Purchasing Department
> 2808 South Business Highway 281
> Edinburg, Texas 78539
> Phone: 956-292-7000 Ext: 4875
> Fax: 956-292-7612
> Email: rudy.salinas1@co.hidalgo.tx.us

Purchase Order
COUNTY OF HIDALGO

PO# 709501

DATE: 05/22/14

PAGE NO: 1 Of 2

PO TYPE:

VENDOR: 423157 REQ: 00256494

PHONE: (512)351-4915

Fax: (512)233-2320 EMAIL: ACCOUNTING@RADIANTRFID.COM

RADIANT RFID LLC
12912 HILL COUNTRY BLVD SUITE F245
AUSTIN TX 78738

SHIP TO: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

CONTACT:

SITE: HEALTH

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required (customer copy may be accepted). Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		DIR SDD 1414 RADIANT RFID AHRN EVACUEE RESPONDER TRACKING SYSTEM		
1.00	EACH	CO ASSET #61332 SOFTWARE - SAAS ANNUAL LICENSE - RESPONDER TRACKING, EVACUATION MANAGEMENT SOFTWARE ITEM RADAHRN-SAAS-RESP-3 RADIAN AHRN SYSTEM WITH RESPONDER TRACKING MODULE (SEE BELOW FOR ADDITIONAL MODULE FEE) - 3 USER LICENSE (ENABLES USERS TO ENROLL RESPONDERS, REPORT BY ZIP CODE OR VARIOUS OTHER PARAMETERS AS WELL AS VIEW ON STATEWIDE MAPS WITH GPS LOCATION - MOBILE APPLICATION FEES MAY APPLY	4,987.00	4,987.00
2.00	EACH	CO ASSET #61333 & 61334 SOFTWARE - SAAS ANNUAL LICENSE - RESPONDER TRACKING, EVACUATION MANAGEMENT SOFTWARE ITEM RADAHRN-SAAS-RESP-1 RADIAN AHRN SYSTEM WITH RESPONDER TRACKING MODULE (SEE BELOW FOR ADDITIONAL MODULE FEE) - SINGLE USER LICENSE (ENABLES USERS TO ENROLL RESPONDERS, REPORT BY ZIP CODE OR VARIOUS OTHER PARAMETERS AS WELL AS VIEW ON STATEWIDE MAPS WITH GPS LOCATION - MOBILE APPLICATION FEES MAY APPLY	2,340.00	4,680.00
1.00	EACH	CO EVACUATION MANAGEMENT RADAHRN-SAAS-A2G RADIAN AHRN AHRN2GO MODULE - SAAS - 20 MOBILE RESPONDER SUPPORT MODULE ENABLING REPORTING, SEARCH AND OTHER FEATURES. THIS MODULE SUPPORTS UP TO 2 SMARTPHONE DEVICES	1,517.00	1,517.00
1.00	EACH	CO PROFESSIONAL SERVICES ONE TIME SERVICES RADEM -SETUP5 RFID PROJECT MANAGEMENT, SUPPORT AND SET UP. THIS SERVICE INCLUDES CONFIGURATION OF SYSTEM, SET -UP OF INITIAL USERS AND SUPPORT THROUGH THE INITIAL START UP PHASE OF PROJECT. THE PROJECT MANAGER WILL MANAGE, COORDINATE AND DIRECT ALL TEAM MEMBERS FOR EACH PROJECT AND IS RESPONSIBLE FOR CUSTOMER COMMUNICAITON AND STATUS REPORTNG ON A WEEKLY BASIS. STANDARD RATE INCLUDES UP TO 50 HOURS TIME AND ADDITIONAL HOURS BEYOND BASE RATE WILL BE BILLED AT STANDARD RATE QUOTED BELOW.	4,393.00	4,393.00
1.00	EACH	CO PROFESSIONAL SERVICES ONE TIME SERVICES RADEM - TXTRNG, AHRN TRACKING SYSTEM TRAINING 8 HOUR COURSE, ON SITE TRAINING, FIRST FOUR HOURS ARE CLASSROOM STYLE TRAINING COVERING SYSTEM, PROCESS, ALL COMPONENTS, SECOND FOUR HOURS WILL BE HANDS ON WITH ALL HARWARE COMPONENTS IN EXERCISE LIKE ENVIRONMENT. INCLUDES TRAINING EQUIPMENT SETUP TRAINING, END USER TRAINING, MAXIMUM CLASS SIZE 8	4,667.00	4,667.00

Authorized by: Martha L. Salazar

Purchase Order
COUNTY OF HIDALGO

PO# 709501

DATE: 05/22/14

PO TYPE:

VENDOR: 423157 REQ: 00256494

PHONE: (512)351-4915

Fax: (512)233-2320 EMAIL: ACCOUNTING@RADIANTRFID.COM

RADIANT RFID LLC
12912 HILL COUNTRY BLVD SUITE F245
AUSTIN TX 78738

SHIP TO: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

CONTACT:

SITE: HEALTH

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TOTAL:		20,244.00
		LHD-76		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		**********		
		For Hidalgo County use only		
		4-1293-441-00-340-047-4-336 10,577.00		
		4-1293-441-00-340-047-4-747 9,667.00		

Authorized by: Martha L. Salazar

Purchase Order
COUNTY OF HIDALGO

PO# 709634

DATE: 05/28/14

PAGE NO: 1 OF 1

PO TYPE:

VENDOR: 423157 REQ: 00256496

PHONE: (512)351-4915

Fax: (512)233-2320 EMAIL: ACCOUNTING@RADIANTRFID.COM

SHIP TO: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

RADIANT RFID LLC
12912 HILL COUNTRY BLVD SUITE F245
AUSTIN TX 78738

CONTACT:

SITE: HEALTH

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION. This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs
4. Invoice each Purchase Order s-nply. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		DIR SDD 1549 RADIANT RFID ARHN EVACUEE RESPONDER TRACKING SYSTEM		
1.00	EACH	CO ASSET #61336 HARDWARE - RADAHRN-CMD RADIANT RFID STANDALONE OMMAND KIT FOR EVACUEE AND RESPONDER TRACKING INCLUDESW REOGEDIZED FOAM FITTED KIT, HARDENED SERVER, 3RD PARTY OPERATING SYSTEM, ENVIRONMENT, WIRELESS HOTSPOST (VERIZON DTAT SERVICE NOT INCLUDED) AND SURGE PROTECTION	9,009.00	9,009.00
1.00	YEAR	CO SERVICE RADSVC-MNT ANNUAL HARDWARE MAINTENANCE AGREEMENT	500.00	500.00
			TOTAL:	9,509.00
		LHD-76 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		********** For Hidalgo County use only **********		
		4-1293-441-00-340-005-0-336	500.00	
		4-1293-441-00-340-048-5-745	3,009.00	
		4-1293-441-00-340-059-0-745	6,000.00	

Authorized by: Martha L Salazar MD

Purchase Order
COUNTY OF HIDALGO

PO# 709673

DATE: 05/28/14

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 423157 REQ: 00256497

PHONE: (512)351-4915

Fax: (512)233-2320 EMAIL: ACCOUNTING@RADIANTRFID.COM

SHIP TO: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

RADIANT RFID LLC
12912 HILL COUNTRY BLVD SUITE F245
AUSTIN TX 78738

CONTACT:

SITE: HEALTH

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		DIR SDD 1549 RADIANT RFID ARHN EVACUEE RESPONDER TRACKING SYSTEM		
3.00	EACH	CO ASSET #'S 61514, 61515 & 61516 HARDWARE RADRFIDP - 1013M.5 RADIANT RFID NEXT GENERATION STANDALONE PORTAL FOR EVACUEE AND RESPONDER TRACKING-SINGLE SIDE-MASTER UNIT , UNIT INCLUDES WIFI BRIDGE, RFID ANTENNAS, AND READER UNIT DOES NOT HAVE CELLULAR SYSTEM	3,560.212	10,680.64
5.00	EACH	CO ASSET #'S 61517, 61518, 61519, 61520 & 61521 HARDWARE RADBAR-1010 BLUETOOTH BARCODE FOR FOR SMART DEVICES	545.212	2,726.06
1000.00	EACH	CO MEDIA EVACUATION HARDWARE & SUPPORT EQUIPMENT RAD04DUALHRUHF-500 RFID PVC ACCESS BADGES DUAL INLAY - COMPATIBLE WITH MOST LEGACY ACCESS SYSTEMS. ENABLES THE USE OF ONE BADGE FOR BOTH RESPONDER AND OTHER ACCESS USES.... COMPATIBLE FOR PRINTING ON MOST STANDARD BADGE PRINTERS	3.49	3,490.00
500.00	EACH	CO MEDIA - EVACUATION HARDWARE & SUPPORT EQUIPMENT RAD04XWL260-500 BUS TAGS BAR CODED NON RFID 4" X 2" ADHESIVE LABEL TAGS USED TO UNIQUELY IDENTIFY BUSES FOR ASSOCIATION WITH GPS AND OHTER DEVICES TEXAS DESIGNATION - ONE COLOR UNIQUE SERIALIZED BAR CODE MINIMUM ORDER QTY 1,000	1.31	655.00
3.00	YEAR	CO SERVICE RADSVC-MNT ANNUAL HARDWARE MAINTENANCE AGREEMENT	663.00	1,989.00
			TOTAL:	19,540.70

LHD-76

REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233

****
For Hidalgo County use only

4-1293-441-00-340-005-0-336	1,989.00
4-1293-441-00-340-005-0-601	1,784.00
4-1293-441-00-340-047-4-601	2,361.00
4-1293-441-00-340-047-4-665	2,725.00
4-1293-441-00-340-047-4-745	10,680.64
4-1293-441-00-340-059-0-665	1.06

Authorized by: Martha L. Salazar

AI-52230 **Purchasing Department** **11. E.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Acceptance & approval of Invoice No. 1284 in the amount of $5,400.00 submitted by contracted vendor, Prodigy Construction Management, LLC, C-14-360-10-14, for the provision of construction management services for, "Adult Detention and Law Enforcement Facility Repairs and/or Replacement."

2. Acceptance & approval of Invoice No. 1285 in the amount of $5,610.00 submitted by contracted vendor, Prodigy Construction Management, LLC, C-14-360-10-14 (Amendment No. 1)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1345-423-21-280-087-0-452

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 718240

Attachments

Invoices

Form Review

Inbox	**Reviewed By**	**Date**
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rocio Villarreal Started On: 11/10/2015 03:53 PM

Final Approval Date: 11/13/2015

PRODIGY CONSTRUCTION MANAGEMENT LLC

3401 Auburn Ave STE E
McAllen, TX 78504
(956) 800-1122 Office
prodigy@prodigycompany.com

Invoice

Date	Invoice No.
10/30/2015	1284
Terms	Due Date
Net 10	

PO # 718-240
Pay App #10

Bill To
Hidalgo County Sheriff's Office Hidalgo County Adult Detention Center Repair Attn. Juan Tapia 711 El Cibolo Rd. Edinburg, TX 78539 C-14-360-10-14

Amount Due	Enclosed
$5,400.00	

SCOPE OF SERVICES	AMOUNT	% COMPLETED TO-DATE	TOTAL DUE	LESS PREV. PAYMENTS	AMOUNT DUE THIS REQUEST
Construction Phase	$90,000.00	100%	$90,000.00	$84,600.00	$5,400.00

I certify that the above is true and correct to the best of my knowledge.

Prodigy Construction LLC — Date: 11/3/2015

Owner — Date

P.O. #: 718240

Invoice Received By: J Tapia On: 11-6-15

Change Services Received By: J Tapia On:

Attest — Date

PRODIGY CONSTRUCTION MANAGEMENT LLC

3401 Auburn Ave STE E
McAllen, TX 78504
(956) 800-1122 Office
prodigy@prodigycompany.com

Invoice

Date	Invoice No.
10/30/2015	1285
Terms	Due Date
Net 10	11-9-2015

PO # 718-240
Additional Services
October 16-30, 2015

Bill To
Hidalgo County Sheriff's Office Hidalgo County Adult Detention Center Repair Attn. Juan Tapia 711 El Cibolo Rd. Edinburg, TX 78539 C-14-360-10-14

Amount Due	Enclosed
$5,610.00	

SCOPE OF SERVICES	AMOUNT	AMOUNT DUE THIS REQUEST
Construction Phase Additional Services	$15,000.00	$5,610.00

I certify that the above is true and correct to the best of my knowledge.

Prodigy Construction LLC — Date: 11/3/2015

Owner — Date

Attest — Date

AI-52224 **Purchasing Department** **11. F.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the one (1) year extension option [provided under current contract] for "Medical Waste Disposal Services" for Hidalgo County, under the same rates, terms, and conditions with, Bio-Ops, LLC C-14-351-11-18

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-423-21-280-002-0-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15.

FISCAL YEAR: 2016 ACCT. #: 5-1292-441-00-350-001-6-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15.

FISCAL YEAR: 2015 ACCT. #: 5-1100-423-79-330-001-0-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15.

FISCAL YEAR: 2015 ACCT. #: 5-1100-441-00-340-003-0-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15.

Attachments

Extension Letter
disposal

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	11/12/2015 08:16 AM
Budget & Management	Veronica Ortiz	11/12/2015 11:50 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Rocio Villarreal		Started On: 11/10/2015 03:00 PM
Final Approval Date: 11/13/2015		

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 3, 2015

Bio-Ops, LLC
Attn: Armando W. Ramirez, Jr., Owner
PO Box 1985
Edinburg, Texas 78540

via-facsimile: (855) 956-9555
via-email: medwaste@bio-ops.net

Re: Renewal/Extension Notice for Contract# C-14-351-11-18-Medical Waste Disposal Services-Hidalgo Co

Dear Mr. Ramirez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for a **one (1)year period** as provided in the current agreement (under the same rates, terms and conditions). Please acknowledge receipt of this notice, as, it will be placed on the next Commissioners' Court agenda meeting for discussion, consideration and action, by signing below and return to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: rocio.villarreal@co.hidlago.tx.us

By: _____ -BIO-OPS, LLC. Date: 11/5/15

Additionally, we are requesting that your company provides an "Updated Certificate of Insurance" as required by and through Hidalgo County's Request for Sealed (Bids, Quotes, Proposals, and Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal, Contracts Manager
Hidalgo County Purchasing Department

xc: file

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Quirk & Company P.O. Box 792030 San Antonio, TX 78279 www.quirkco.com	CONTACT NAME: PHONE (A/C, No, Ext): 210.342.9421 FAX (A/C, No): 210.340.4075 E-MAIL ADDRESS:
INSURED Bio-Ops, LLC PO Box 1985 Edinburg TX 78539	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Catlin Specialty Insurance Company INSURER B : Arch Specialty Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 26958380 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☑ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ✓ POLICY ☐ PRO-JECT ☐ LOC OTHER:			4201201189	10/9/2015	10/9/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Deductible BI/PD	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☑ SCHEDULED AUTOS ✓ HIRED AUTOS ☑ NON-OWNED AUTOS ✓ Pollution			FBCAT0228903	10/8/2015	10/8/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N ☐ N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Vehicles: 2003 Dodge Cargo Van - VIN# 2D7KB31Y13K525635
1997 Chev. Truck - VIN #1GBJG31R1V1085175

CERTIFICATE HOLDER

Hidalgo County
2812 S Business Hwy, 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert Quirk

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/13/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Montalvo Insurance Agency 208 South Texas Blvd PO Box 2 Weslaco TX 78599	PHONE (A/C, No, Ext): (956) 968-5521	FAX (A/C, No): (956) 969-9198
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Bio-Ops, LLC P.O. Box 1985 Edinburg TX 78540	INSURER A: Texas Mutual Insurance Company	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL1511301592 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A		SBP0001218747-2014	12/9/2014	12/9/2015	x WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Hwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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STATE OF TEXAS §

§

COUNTY OF HIDALGO §

BIOHAZARDOUS WASTE DISPOSAL SERVICES
C-14-351-11-18

THIS BIO-HAZARDOUS WASTE DISPOSAL SERVICES AGREEMENT ("Agreement") is made and entered into as of **the 18th day of November, 2014** between the County of Hidalgo, Texas ("County") and Bio-Ops a Texas Limited Liability Company ("Contractor").

W I T N E S E T H:

Whereas, County has requested that prospective bidders submit request for bids for the collection and disposal of waste materials generated by Hidalgo County Health and Humans Services, the WIC Program, the Adult Detention Facility, Juvenile Probation Department, and all Mobile Clinics in accordance with all applicable local, state and federal laws and regulations, pursuant to the terms and conditions of that certain Request for Bids Procurement Packet for Bio-hazardous Medical Waste Disposal Services a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference for all purposes (the "RFB"); and

Whereas, Contractor has submitted a request for bids to provide such services, a copy of which is attached hereto as Exhibit "B" (the "Bid Page"); and

Whereas, County has determined that Contractor's Request for Bids constitutes the lowest and best bid for such services pursuant to the RFB; and

Whereas, the parties hereto now wish to reduce to writing their agreement for the purposes herein stated.

Now, therefore, for and in consideration of the mutual covenants hereinafter set forth, and other good and valuable consideration, the parties hereto agree as follows:

1. Contractor will provide collection services for all by Hidalgo County Health and Humans Services, the WIC Program, the Adult Detention Facility, Juvenile Probation Department, and all Mobile Clinics on an "on call" for a term of one (1) year from beginning December 14, 2014 and ending December 13, 2015, with the option to extend for two (2) additional one (1) year periods on the same rates, terms, and conditions. County reserves the right to continue this bid for an additional sixty (60) day Grace Period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

2. Each County department or program covered hereby will assemble its medical waste (as defined in 30 TAC Section 330.2) in the dedicated medical waste containers/boxes provided by Contractor at no additional cost to the County prior to the scheduled pick up time. The charge for the collection and disposal of the waste containers/boxes and contents shall be Twenty 00/100ths Dollars ($20.00) per container/box. Contractor will bill County on a monthly basis for waste received during the preceding calendar month.

3. Contractor will be responsible for all tracking and manifest documentation procedures for the medical waste, which Contractor represents and warrants are in compliance with its permits and all applicable laws and regulations. Upon acceptance of the waste by Contractor and execution of a manifest by County's authorized representative, Contractor shall have all right, title and interest to the waste. Procedures subsequent to Contractor's acceptance of the containers and waste will comply with applicable permits and local, state and federal laws and regulations regarding the handling and disposition of medical waste materials.

4. Contractor shall furnish proof of insurance (Exhibit "C") in at least the following limits, to be in place prior to providing any services under this Agreement and continuing at all times in force and effect during the term of this Agreement:

   A. A $500,000 general liability policy with limits of at least $100,000/$300,000 in accordance with the Texas Tort Claims Act;
   B. Workers compensation insurance as required by applicable law;
   C. Certificates of insurance shall be submitted to the County, naming it as an additional named insured, for approval prior to the award and execution of this Agreement;
   D. Each policy of insurance required hereunder shall extend for a period equivalent to the term of this Agreement, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County Judge prior to the cancellation of any such coverage on the termination date or otherwise; and
   E. This Agreement shall be automatically suspended upon the cancellation or other termination of any required policy of insurance hereunder.

5. Contractor represents and warrants that it possesses any and all necessary permits or licenses required under any applicable federal, state or local laws, regulations or ordinances for the operation of a medical waste collection and disposal service in accordance with the Specifications and Proposal, and that it will conduct its operations in full compliance with such permits or licenses and all laws, regulations or ordinances. Contractor will notify County immediately upon the termination, cancellation, revocation or suspension of such permits or licenses, in which event County may, in its sole discretion, immediately terminate this Agreement. Contractor further represents and warrants that there are no current pending legal or administrative proceedings relating to its conduct of medical waste collection and

transport operations or the disposal of medical waste. In addition, Contractor will notify County within 3 business days of the filing of any legal or administrative proceeding affecting or in any manner related to its operations of a medical waste collection and transport business or the waste disposal facility.

6. Contractor will indemnify and hold County harmless from any and all claims, actions, liability and expenses (including costs of judgments, settlements, court costs, and attorneys' fees, regardless of the outcome of such claim or action) caused by, resulting from, or alleging negligent or intentional acts or omissions or any failure to perform any obligation undertaken or any covenant in this Agreement, whether such act, omission or failure was that of Contractor or that of any person providing services hereunder by or through Contractor. Upon written notice from County, Contractor will resist and defend at its own expense, and by counsel reasonably satisfactory to County, any such claim or action.

7. **Miscellaneous Provisions**

7.01 **Conflict with Applicable Law**. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

7.02 **No Waiver**. No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

7.03 **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Contractor, and not otherwise.

7.04 **Texas Law to Apply**. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

7.05 **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall

be in writing and shall either be (I) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: Hidalgo County
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Contractor: Bio-Ops, LLC
Attn: Armando W. Ramirez, Jr.
PO Box 1985
Edinburg, Texas 78540

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

7.06 **Additional Documents**. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

7.07 **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

7.08 **Assignment.** This Agreement shall not be assignable.

7.09 **Headings**. The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

7.10 **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

7.11 **Authority to Execute**. The execution and performance of this Agreement by County and Contractor have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Contractor in accordance with its terms.

7.12 **Termination.** This Agreement may be terminated by Hidalgo County without cause upon thirty (30) days written notice.

7.13 **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

7.14 **Immunities** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

In witness where of, the parties have executed this Agreement effective as of the day and year first above written.

COUNTY OF HIDALGO, TEXAS

Ramon Garcia

Ramon Garcia, County Judge

Approved by Commissioners' Court
on 11-18-14 RO

VENDOR'S NAME

By: _____

Printed Name: ARMANDO W. RAMIREZ, JR

ATTEST:

Arturo Guajardo Jr.

Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By: _____

Stephen L. Crain

EXHIBIT "A"

REQUEST FOR BIDS (RFB)
PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 06, 2014

Bidder's name

Address

City

State, Zip Code

Re: HIDALGO COUNTY
REQUEST FOR BID: *"Bio-Hazardous Waste Disposal Services"*
Bid No.: 2014-351-10-22-SMA

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

HIDALGO COUNTY
"Bio-Hazardous Waste Disposal Services"
BID NO.: 2014-351-10-22-SMA

Table of Contents

	DESCRIPTION	NO. OF PAGES
1.	Request for Bid Letter	1
2.	Request for Bid, Legal Notice	8
3.	Exhibit "A" Specifications/Requirements & Attachment "A"	7
4.	Exhibit "B" Bid Page	2
5.	Exhibit "C" Insurance Requirements	4
6.	Exhibit "D" CIQ Conflict of Interest Questionnaire	1
7.	Vendor/Bidder Application and W-9 form	6
8.	Certification Regarding Debarment	1
9.	Draft Service Contract	8

The above mentioned items shall be found in the Request for Bids (RFB) packet that is attached herewith in. Should you find that any of the items are not attached in its entirety please contact Sandra Montalvo @ Hidalgo County Purchasing Department by calling (956) 318-2626 or e-mail sandra.montalvo@co.hidalgo.tx.us to advise of missing documentation, and Purchasing will forward information either through facsimile, e-mail or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB
Purchasing Agent

October 6, 2014
Date

LEGAL NOTICE

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

Bid No: 2014-351-10-22-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626 Ext. 4865

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID OPENING DATE: October 22, 2014 @ 9:30a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for ***"Hidalgo County-Bio-Hazardous Waste Disposal Services"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County").Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. All sealed bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB NO. 2014-351-10-22-SMA- *Hidalgo County-Bio-Hazardous Waste Disposal Services"*** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address: 2812 S. Business 281 New Administration Building, Edinburg, Texas, **on or before 9:30 a.m. Wednesday, October 22, 2014.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY BID RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO BID.

   Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:** (if applicable)

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:

a) Name and address of successful bidder
b) Name and address of receiving department or official
c) Purchase Order Number and Contract No. (If any)
d) Notation- ***Hidalgo County-Bio-Hazardous Waste Disposal Service"***
Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. **SCHEDULE OF EVENTS**

Bid Opening @ 9:30 A.M.	**October 22, 2014**
Award of Contract	_____, 2014
Commence Work or Deliver Products	_____, 2014

18. **BID OR PERFORMANCE BOND; PAYMENT UNDER CONTRACT** (if applicable for public works projects):

- If the contract proposed is for the construction of public works or is for a contract exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any

specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

  Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against county growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. ***Vendors hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA, Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Bus. & Com. Code, Section 15.01, et. seq.***

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY
"Bio-Hazardous Waste Disposal Services"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

&

ATTACHMENT "A"

SPECIFICATIONS/REQUIREMENTS

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

EXHIBIT "A"

Specifications/Requirements
HIDALGO COUNTY
"Bio-Hazardous Waste Disposal Services"
RFB NO.: 2014-351-10-22-SMA

PROJECT OVERVIEW:

Hidalgo County is soliciting bids for the Pickup and Disposal of ***"Bio-Hazardous Waste Disposal Services for Hidalgo County Departments"*** on an as needed basis but not limited to the following:

SPECIFICATIONS/REQUIREMENTS, TERMS & CONDITIONS:

1) Vendor must be registered with the Texas Commission of Environmental Quality (TCEQ) as a transporter of untreated medical waste an insured to handle, transport, treat, and dispose of all applicable biohazard medical waste products

2) Vendor shall have a minimum of three (3) years of experience in the frilled of Medical Waste Removal and Disposal Services. The company should be actively engaged in the service of pick-up and disposal of contaminated infectious, regulated bio-hazardous and /or medical waste

3) Vendor must identify the landfill site to which waste materials are to be delivered. In the event vendor is not the owner or operator of the landfill site, vendor must provide Hidalgo County with copies of documents authorizing vendor to dispose of bio-hazardous medical waste materials in such landfill.

4) Vendor must provide a copy of the current permit of the landfill site issued by the **Texas Commission on Environmental Quality** evidencing authorization for the disposal of bio-hazardous medical waste products. In addition, vendor should present evidence that it possesses all other federal, state and local permits which may be necessary and proper to the conduct of a bio-hazardous medical waste collection and disposal business.

5) All medical waste must be transported and disposed in conjunction with current and existing EPA, OSHA, JCAH, DOT Federal and State of Texas, Texas Commission of Environmental Quality, Local and Federal Regulation's and Requirements.

6) Vendor shall conduct all pick-ups during normal business hours of 8:00a.m.-5:00p.m. CST, Monday-Friday, excluding County Holidays. Vendor(s) will make arrangements with the requesting department before scheduling and/or non-scheduling service to insure county personal will be available to sign the required manifest documents.

7) Vendor will be required to collect all medical waste disposal materials generated by the Hidalgo County Adult Detention Facility, Juvenile Probation Department, Health Department, WIC Program and all mobile clinics.

8) VENDOR MUST PROVIDE THE FOLLOWING:
   a) Number of CARDBOARD and liners including size and description to be provided by vendor at ***no additional charge.***

9) All charges-labor, personnel, service, supervision, administration, reporting, documentation, manifest, cardboard boxes, labels, material, supplies, insurance, licenses permits, equipment, vehicles, pick-up, disposal, transportation shipping, handling fuel surcharges, and all other costs associated with this contract must be included in the flat rates. Delivery and Services will be F.O.B.; Hidalgo County as indicated on each designated purchase order

10) The term of the contract will be for a one (1) year with the county's option to extend an additional two (2) one (1) year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process..

11) The contract shall remain in effect until contract expires, delivery/completion of services ordered or terminated by either party with thirty (30) days written notice prior to any cancellation.

12) Hidalgo County reserves the right to award the bid to MULTIPLE vendors if the County determines it is in its best interest to do so.

13) Hidalgo County reserves the right to award to a primary and secondary vendor.

14) Quantities indicated in bid are estimates based upon the best available information. The County reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without any adjustments in the bid price.

15) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities or to accept the bid considered the best and most advantageous to the County.

16) Vendor must submit a complete **manifest and tracking** documentation generated by treatment facility, and that the procedures certify that the manifest is in compliance with state and federal regulations to bio-hazardous medical waste disposal.

17) Awarded vendor(s) must provide and maintain proof of Automobile, General and Worker's Compensation Insurance's (Refer to Exhibit "C"- for limits).

18) The successful vendor will indemnify and hold harmless the County, and its officers, officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

19) Hidalgo County has the authority to utilize State Contracts from its membership with their existing or new cooperatives whenever it is in the County's best interest to do so.

20) After bid is awarded and low bidder(s) default(s) in meeting the general instructions to bidders and/or comply with bid agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, county shall charge the successful bidder the difference for any additional cost of such item.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The

County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

1) All costs and expenses associated with the preparation and submission of all (bids, proposals, statements of qualifications (RFQ) and quotes) shall be the responsibility of the vendor and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

2) Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, Attn: Sandra Montalvo, 2812 South Business Hwy. 281, Edinburg, Tx 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

3) ALL WRITTEN INQUIRIES WILL BE ACCEPTED via e-mail to sandra.montalvo@co.hidalgo.tx.us by ***no later than Wednesday, OCTOBER 15, 2014 by 5:00 p.m.*** Responses to said inquiries will be sent to all applicants via email by no later than **Friday, OCTOBER 17, 2014 by 5:00 p.m.**

ATTACHMENT "A"

HIDALGO CO UNTY

"Bio-Hazardous Waste Disposal Services"

RFB NO.: 2014-351-10-22-SMA

Waste Pick-up Schedule:

Vendor(s) shall coordinate the medical waste pick-up with each individual department unless a pre-determined schedule has been determined by user department. Note All pick-ups schedule are subjected to change by Hidalgo County. Below is tentative schedule subject to change by Hidalgo County.

HIDALGO COUNTY WIC PROGRAM Contact Person: Margarita Gonzalez-956-318-4646			
	LOCATIONS/CLINICS	Scheduled Service (Weekly, bi-weekly, monthly etc.)	Estimated Qty. of boxes & liners per location
1.	Edinburg WIC Clinic 3105 E. Schunior Edinburg, Texas	WEEKLY	3 boxes
2.	Mission WIC Clinic 211 S. Schuback Mission, Tx	twice a month	3 boxes
3.	McAllen WIC Clinic 300 E. Hackberry McAllen, Tx	once a month	3 boxes
4.	Progreso WIC Clinic 5 Mile S. Bus 83 FM 1015 Progreso, Tx	Every 2 months	3 boxes
5.	Pharr WIC Clinic 1903 W. Knight Pharr, Tx	Bi weekly	3 boxes
6.	Hidalgo WIC Clinic 702 Tejano Street Hidalgo, Tx	once a month	3 boxes
7.	Alton WIC Clinic 3509 E. Main. Alton, Tx	once a month	3 boxes
8.	Donna WIC Clinic 301 S. 8th Donna, Tx	once a month	3 boxes
9.	Sullivan WIC W. Hwy 83 Sullivan, Tx	once a month	3 boxes
10.	Weslaco WIC I 1901 N. Bridge Weslaco, TX	once a month	3 boxes
11.	Rio Grande WIC 5404 Brand St Rio Grande City, Tx	once a month	3 boxes
12.	Edinburg WIC Mobile 3105 W. University Edinburg, Tx	once a month	3 boxes
13.	Edinburg WIC II 113 Dawson Edinburg, Tx	once a month	3 boxes
14.	Mission WIC II 722 N. Breyfogle Mission, Tx	Every 2 weeks	3 boxes

15.	Mercedes WIC 504 S. Texas Mercedes, Tx	once a month	3 boxes
16.	McAllen WIC- II 220 S. Bicentennial McAllen, Tx	once a month	3 boxes
17.	McAllen WIC- III 3001 S. 23rd, Suite 8 McAllen, Tx	once a month	3 boxes
18.	Pharr WIC II 300 W. Hall Acres, Suite A Pharr, Tx	Every 3 mo	3 boxes
19.	San Juan WIC Community Center 509 Earling Rd. San Juan, Tx	twice a month	3 boxes
20.	San Carlos WIC(San Carlos Community Center) 230 N. 86th St- East Hwy 107 San Carlos, Tx	once a month	3 boxes
21.	Alton WIC II 3519 S. Main Suite B Mission, Tx	once a month	3 boxes
22.	Alamo WIC 3131 E. Bus 83 Suite 113 Alamo, Tx	twice a month	3 boxes
23.	Weslaco WIC II 417 S. Oregon Weslaco, TX	once a month	3 boxes
24.	Elsa WIC 708 E. Edinburg Elsa, Tx	once a month	3 boxes
25.	Roma WIC 1505 N. Grant Roma, Tx	once a month	3 boxes
26.	Alamo WIC Clinic Community Center 1429 S. Tower Road Alamo, Tx	once a month	3 boxes

HIDALGO COUNTY HEALTH & HUMAN SERVICES Scheduled Pick up for Bio Hazards- 2nd and 3rd Wednesday between 1:00 PM and 4:00 PM **** estimated average of 600 – 2 gallon containers and 100 one quart containers per year****			
	LOCATION	**Scheduled Service** **(Weekly, bi-weekly monthly etc.)**	**Estimated Qty. of boxes & liners per location**
1.	Edinburg Clinic 3105 E. Richardson Edinburg, Texas 78539 Phone: (956)318-2040 Supervisor: Reina Cisneros	once a month	4 boxes
2.	Elsa Clinic 708 Edinburg St. Elsa, Texas 78543 Phone: (956)262-1141 Supervisor: Elva Murphy	once a month	3 boxes
3.	Hidalgo Clinic 702 E. Texano Hidalgo, Texas 78557 Phone: (956)843-7463 Supervisor: Norma Garza	once a month	3 boxes
4.	McAllen Clinic 300 E. Hackberry McAllen, Texas 785001 Phone: (956)682-6155 Supervisor Victoria Garza	once a month	5 boxes
5.	Mission Clinic 211 N. Schurebach Road Mission. Texas 78572 Phone: (956)585-2461 Supervisor: Cecilia Hinojosa	once a month	5 boxes
6.	Pharr Clinic 300 E. Hall Acres Phone: (956)787-1531 Supervisor: Laila De Leon	once a month	4 boxes
7.	Weslaco Clinic 1901 N. Bridge Weslaco, Texas 78596 Phone: (956)969-8332 Supervisor: Laura Tovar	once a month	3 boxes
8.	Pulmonary Clinic (South Entrance) 1304 South 25th Ave Edinburg, Texas 78542 Phone: (956)387-0118 Supervisor: Jeena Salinas	once a month	4 boxes
9.	Central Office-Immunization 1304 S. 25th Edinburg, Tx 78542 Phone: 383-6221 Supervisor: Nelda Mendez	every 3rd month	3 boxes

HIDALGO COUNTY JUVENILE PROBATION DEPARTMENT Contact Person: Elena Gaitan 956-587-6200			
	LOCATION	Scheduled Service (Weekly, bi-weekly monthly etc.)	**Estimated Qty. of boxes & liners per location**
1.	Judge Mario E. Ramirez Jr. Juvenile Justice Center 1001 N. Doolittle Rd. Edinburg, Tx	once a month	2 boxes
HIDALGO COUNTY SHERIFF'S OFFICE **Contact Person: Juan Tapia 956-383-8114**			
	LOCATION	Scheduled Service (Weekly, bi-weekly monthly etc.)	**Estimated Qty. of boxes & liners per location**
1.	Infirmary 701 E. Cibolo Rd. Edinburg, Tx	twice a month	8 boxes
2.	Law Enforcement CSI Office 711 E. Cibolo Rd Edinburg, Tx	monthly	1 box

EXHIBIT "B"

BID PAGE

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

EXHIBIT "B"

BID PAGE

Hidalgo County

"Bio-Hazardous Waste Disposal Services"

BID NO.:2014-351-10-22-SMA

Description of Box & Liner	Sizes
LANDFILL SITE: (NAME, ADDRESS OF COMPANY	

FLAT RATE PRICE $_____

Pickup & Disposal of Medical Waste including box & liner
(Schedule or non-schedule)

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER /COMPANY'S NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE NUMBER/: _____

CELLULAR NUMBER: _____

FAX NUMBER: _____

AUTHORIZED SIGNATURE: _____

EMAIL ADDRESS: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

EXHIBIT "C"

INSURANCE REQUIREMENTS

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR OWNER'S & CONT. PROT OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS - COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AUTO ONLY AGG	$
C	**EXCESS LIABILITY** OCCUR ☐ CLAIMS MADE DEDUCTIBLE RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable),certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "D"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

VENDOR'S APPLICATION

&

W-9 FORM

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the
Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name:	Telephone No. ( )
dba Name:	
Legal Name:	
Mailing Address :	Fax No. ( )
Physical Address:	
City, State, Zip	Tax I.D. No.
Remit to Address :	City, State, Zip
E-Mail Address:	
Representative(s) Name(s) & Title(s)	

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business:_____Disadvantaged Business (At Least 51% Ownership)

☐ Less than 125,000 annual gross receipt	☐ Black American	☐ Native American
☐ Less than 250,000 annual gross receipt	☐ Hispanic American	☐ Women
☐ Less than 499,000 annual gross receipt	☐ Asian Pacific American	☐ Other
☐ More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee [1] The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION REGARDING DEBARMENT

REQUEST FOR BIDS

HIDALGO COUNTY

"Bio-Hazardous Waste Disposal Services"

BID NO.: 2014-351-10-22-SMA

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"

BID PAGE

EXHIBIT "B"

BID PAGE

Hidalgo County

"Bio-Hazardous Waste Disposal Services"

BID NO.:2014-351-10-22-SMA

Description of Box & Liner	Sizes
REGULATED MEDICAL WASTE / BIOHAZARD	17"L X 14"W X 20"H
CARDBOARD BOX - DISPOSABLE	
UN CERTIFIED	
REGULATED MEDICAL WASTE / BIOHAZARD	40" X 46"
RED - BLACK WARNING MARKINGS	40-45 GALLONS

LANDFILL SITE: (NAME, ADDRESS OF COMPANY

MEDWASTE JOINT VENTURE TCEQ # 40256

3713 AGNES ST., CORPUS CHRISTI, TX 78405

855-325-3995

FLAT RATE PRICE $ 20.00 / BOX

Pickup & Disposal of Medical Waste including box & liner (Schedule or non-schedule)

OPENED
10/22/14
9:55am
Witnessed

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER /COMPANY'S NAME: Bio-Ops, LLC.

ADDRESS: 1403 Cedar St.

CITY/STATE/ZIP CODE: Edinburg, Texas 78539

PHONE NUMBER/: 956-778-4412 or 1-888-956-2461

CELLULAR NUMBER: 956-778-4412

FAX NUMBER: 1-855-956-9555

AUTHORIZED SIGNATURE:

EMAIL ADDRESS: medwaste@bio-ops.net

PRINTED NAME: Armando W. Ramirez, Jr (A.J.)

TITLE: Owner

DATE: 10/8/14

EXHIBIT "C"

CERTIFICATE OF INSURANCE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/27/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
Montalvo Insurance Agency 208 South Texas Blvd PO Box 2 Weslaco TX 78599	PHONE (A/C, No, Ext): (956) 968-5521 FAX (A/C, No): (956) 969-9198 E-MAIL ADDRESS:

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Bio-Ops, LLC P.O. Box 1985 Edinburg TX 78540	INSURER A: Texas Mutual Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL13122701303 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ WC STATU-TORY LIMITS ☒ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)	N/A		SBP0001218747	12/9/2013	12/9/2014	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

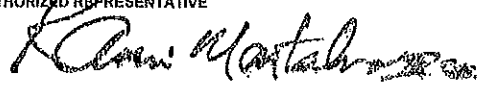
CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Hwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/4/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Quirk & Company
P.O. Box 792030
San Antonio, TX 78279

www.quirkco.com

CONTACT NAME:
PHONE (A/C, No, Ext): 210.342.9421 FAX (A/C, No): 210.340.4075
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Catlin Specialty Insurance Company	
INSURER B : Arch Specialty Insurance Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Bio-Ops, LLC
PO Box 1985
Edinburg TX 78539

COVERAGES **CERTIFICATE NUMBER:** 22218167 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	3 COMMERCIAL GENERAL LIABILITY			4201200923	10/7/2014	10/7/2015	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [3] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	3 POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:						Deductible BI/PD	$ 1,000
B	AUTOMOBILE LIABILITY			FBCAT0228902	10/8/2014	10/8/2015	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / 3 SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	3 HIRED AUTOS / 3 NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
	3 Pollution							$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Vehicles: 2003 Dodge Cargo Van - VIN #2D7KB31Y13K525635
1997 Chev. Truck - VIN #1GBJG31R1V1085175

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Hwy. 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert Quirk

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AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 18, 2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

All members of the Court were counted present.

2. **Pledge of Allegiance**

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. **Prayer**

Virginia Townsend led the Court and Audience in Prayer.

4. **Approval of Consent Agenda**

The Court moved to approve the Consent Agenda.

5. **Open Forum**

Virginia Townsend addressed the issue of the policy on nepotism. She stated she felt there was a violation during last weeks meeting and that it would expect them to do the ethical thing although it's not necessarily illegal.

Fern McClaugherty wanted to express her appreciation for all those who voted against the hospital district. She also wanted to address the rules of Open Forum and feels there was an error made at last weeks meeting.

6. **County Judge's Office:**

A. AI-47435 1. Discussion, consideration, and action to amend the Hidalgo County Tax Increment Reinvestment Zone (TIRZ) Policy.

Bobby Villarreal, Judge's Office, presented some changes that legal counsel prepared to modify the TIRZ Policy. He stated the changes reflected on page 6, Items 3.a.i and 3.a.ii and page 7, Item 7.a.i.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

2. **AI-47208** Presentation of bids received for the purpose of award and approval of contract document to the responsible vendor submitting the lowest and best bid and meeting all specifications and/or requirements as attached hereto for: Hidalgo County-Bio-Hazardous Waste Disposal Services RFB No. 2014-351-10-22-SMA.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval to award and contract BIO OPS, LLC.

Vote: 3 - 0 - Unanimously

B. County Clerk:

1. **AI-47441** A. Request from County Clerk for exemption from HCCC approved Order for Major Purchases Deadline date of October 3, 2014 as budget line items were being reviewed and analyzed for funding of needed furniture;

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.
Vote: 3 - 0 -Unanimously

B. Authority to purchase chairs (as detailed in supporting documentation) through Gateway Printing(TXMAS cooperative purchasing program awarded vendor) in the amount of $15,352.50 with written confirmation by Gateway Printing that items will be delivered prior to 12-31-14 with authority to process requisition and approve a Purchase Order.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.
Vote: 3 - 0 -Unanimously

C. Pct. 1

1. **AI-47404** Acceptance and approval of the final construction contract documents for the project: Hidalgo County Precinct No. 1 "Sioux Road Paving and Drainage Improvements (from Tower to Valverde Rd)" (CC award action on AI-47118, 10/28/14) to 2GS, LLC, in the total amount $740,819.60 (Contract# C-14-362-10-28).

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 -Unanimously

At this time, Commissioner Joseph Palacios joined the meeting.

D. Pct. 2

AI-52229 **Purchasing Department** **11. G.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance & approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:
1. Invoice No. 11325302-$25,318.51-Mile 3 WA #1;
2. Invoice No. 11325303-$16,899.93-FM 494-Shary Road Project;
3. Invoice No. 11325305-$50,944.85-Mile 3 Project;
4. Invoice No. 11325307-$ 7,980.00-Liberty Road Project WA #2;
5. Invoice No. 11325318-$ 3,680.72-Mile 2 N. Roadway Reconstruction.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1303-431-00-123-105-0-841

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 702309-FM494-Shary Rd Project

FISCAL YEAR: 2015 ACCT. #: 5-1303-431-00-123-051-0-841

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 700622-Mile 3 WA#1

FISCAL YEAR: 2015 ACCT. #: 5-1345-431-00-123-051-0-721

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 720579-Mile 3 Project

FISCAL YEAR: 2015 ACCT. #: 5-1303-431-00-123-100-0-841

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 700240-Liberty Rd Project

FISCAL YEAR: 2015 ACCT. #: 5-1315-126-20-000-019-0-000

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

5-1315-431-00-123-094-0-721

PO 725916-Mile 2 N. Rdway reconstruction

Attachments

Invoice 11325318

Invoices

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/10/2015 05:23 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:53 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Rocio Villarreal		Started On: 11/10/2015 03:34 PM
Final Approval Date: 11/13/2015		

L &G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956)565-9813 Fax (956)565-9018

INVOICE#: 11325318

INVOICE DATE: 10/31/2015

SIGN:
REQ# 27296
PO# 725916

BILL TO:
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB:150701
Mile 2 N. Roadwaay Reconstruction
CSJ #0921-02-323 PO#725916

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of October 2015.						
32001-Construction Inspection	172,829.61	15,554.67	3,456.59	19,011.26	11.0	153,818.35
32010-QC/QA Construction Inspection/SUB	11,206.74	1,008.61	224.13	1,232.74	11.0	9,974.00
33001-Material Testing	39,708.12	794.16		794.16	2.0	38,913.96
33010-QC/QA Material Testing/SUB	2,628.74	-		-	0.0	2,628.74
TOTALS:	226,373.21	17,357.44	3,680.72	21,038.16	9.3	205,335.05

ORIGINAL CONTRACT SUM	$	226,373.21
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	226,373.21
TOTAL COMPLETED TO DATE	$	21,038.16
LESS PREVIOUS INVOICES	$	17,357.44
CURRENT PAYMENT DUE	$	3,680.72

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
NB ON 11/6/15
GOODS/SERVICES RECEIVED BY
Connie Ellison ON 10/1-31/15
5-1315-431.00-123-094-0-721 $58.89
5-1315-126-20-000-019-0-000 $3621.83

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11325303
INVOICE DATE: 10/31/15

SIGN: _____
REQ# 248318
PO# 702309

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 131201
FM494 - Shary Road Project
WA#1 - P.O.#702309

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of October 2015.						
11005-Prl Comp. Util	18,000.00	18,000.00		18,000.00	100.0	
11006-Design Schem	293,625.00	293,625.00		293,625.00	100.0	
11007-Upd Sch TxDt C	30,000.00	30,000.00		30,000.00	100.0	
11008- Eng Tech Supp	24,000.00	24,000.00		24,000.00	100.0	
11009-Eng Sch/Pub Mt	12,000.00	10,800.00		10,800.00	90.0	1,200.00
12001-EA Reports	95,000.00	85,500.00	1,900.00	87,400.00	92.0	7,600.00
12002-Pub Invmt/Mtg	25,000.00	25,000.00		25,000.00	100.0	
12003-Pub Invmt/Hear	25,000.00	21,250.00		21,250.00	85.0	3,750.00
12080-Arch & Hist	30,000.00	12,523.74	14,752.48	27,276.22	90.9	2,723.78
13001-Owner Data/Sch	21,000.00	21,000.00		21,000.00	100.0	
15001-Field Srvy	4,949.00	4,206.65	247.45	4,454.10	90.0	494.90
15010-Field Srvy/Sub	107,851.00	97,066.00		97,066.00	90.0	10,785.00
16101-Hydro Map	42,000.00	42,000.00		42,000.00	100.0	
TOTALS:	728,425.00	684,971.39	16,899.93	701,871.32	96.4	26,553.68

ORIGINAL CONTRACT SUM	$	728,425.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	728,425.00
TOTAL COMPLETED TO DATE	$	701,871.32
LESS PREVIOUS INVOICES	$	684,971.39
CURRENT PAYMENT DUE	$	16,899.93

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
_____ ON 11/3/15
GOODS/SERVICES RECEIVED BY
_____ ON Oct 31, 2015

5-1303-431-00-123-105-0-841

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11325302
INVOICE DATE: 10/31/15

SIGN:
REQ# 246 010
PO# 700622

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 131001
Mile 3 WA#1
WA#1 P.O.#700622
C-13-305-10-07

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of October 2015.						
11005-Prel Comp Util	70,000.00	70,000.00		70,000.00	100.0	
11006-Design Schem	309,600.00	309,600.00		309,600.00	100.0	
11007-Prl ROW Ownrsh	40,000.00	40,000.00		40,000.00	100.0	
12001-EA Reports	160,000.00	136,000.00	16,000.00	152,000.00	95.0	8,000.00
12002-P.Inv Mtg/Hear	79,200.00	79,200.00		79,200.00	100.0	
12007-Arch & Hist	32,027.60	27,223.46	4,804.14	32,027.60	100.0	
12008-Pub Mtgs/Hear	54,000.00	40,500.00		40,500.00	75.0	13,500.00
12070-Arch&Hist/SUB	32,972.40	28,458.03	4,514.37	32,972.40	100.0	
16101-Hydro Map	45,000.00	45,000.00		45,000.00	100.0	
16401-Coor w/Tx/FHWA	30,000.00	30,000.00		30,000.00	100.0	
33001-Geotech Testin	20,000.00	20,000.00		20,000.00	100.0	
TOTALS:	872,800.00	825,981.49	25,318.51	851,300.00	97.5	21,500.00

PROJECT MANAGER'S SIGNATURE

ORIGINAL CONTRACT SUM	$	872,800.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	872,800.00
TOTAL COMPLETED TO DATE	$	851,300.00
LESS PREVIOUS INVOICES	$	825,981.49
CURRENT PAYMENT DUE	$	25,318.51

INVOICE RECEIVED BY
DBW ON 11/3/15
GOODS/SERVICES RECEIVED BY
Connie Flores ON Oct. 1-31, 2015
5-1305-4/31-00-123-051-0-841

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11325305
INVOICE DATE: 10/31/15

SIGN:
REQ# 27069
PO# 720579

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 131002
Mile 3 Project
WA#2 PO#720579
C-13-305-10-07

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of October 2015.						
15001-Field Survey	58,935.00	54,043.40	1,944.85	55,988.25	95.0	2,946.75
15010-Field Srvy/Sub	123,465.00	113,264.00		113,264.00	91.7	10,201.00
16001-Roadway Design	980,000.00	490,000.00	49,000.00	539,000.00	55.0	441,000.00
16006-Plans to TxDot	66,000.00	19,800.00		19,800.00	30.0	46,200.00
16205-Sign,Marki,Dsg	4,432.72	664.91		664.91	15.0	3,767.81
16250-Sign,Marki,Dsg	115,567.28				0.0	115,567.28
TOTALS:	1,348,400.00	677,772.31	50,944.85	728,717.16	54.0	619,682.84

ORIGINAL CONTRACT SUM	$	1,348,400.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	1,348,400.00
TOTAL COMPLETED TO DATE	$	728,717.16
LESS PREVIOUS INVOICES	$	677,772.31
CURRENT PAYMENT DUE	$	50,944.85

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
ON 11/3/15
GOODS/SERVICES RECEIVED BY
ON 10/31/15

5-1345-431.00-123-051-0-721

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11325307
INVOICE DATE: 10/31/15

SIGN: _____
REQ# 245-C59
PO# 700240

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 120802
Liberty Road Project
WA#2 - PO #700240
C-12-246-10-16

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of October 2015.						
13002-ROW Mapping	25,200.00	21,420.00	1,260.00	22,680.00	90.0	2,520.00
13020-ROW Map/Sub	134,400.00	114,240.00	6,720.00	120,960.00	90.0	13,440.00
15001-Field Survey	68,560.00	65,132.00		65,132.00	95.0	3,428.00
15010-Field Srvy/Sub	113,840.00	108,148.00		108,148.00	95.0	5,692.00
16001-Geometric Dsgn	765,800.00	750,484.00		750,484.00	98.0	15,316.00
16006-Plans to TxDot	135,000.00	101,250.00		101,250.00	75.0	33,750.00
16107-Drnage Dsgn Rd	54,000.00	52,920.00		52,920.00	98.0	1,080.00
16308-Permited Utili	45,000.00	44,100.00		44,100.00	98.0	900.00
TOTALS:	1,341,800.00	1,257,694.00	7,980.00	1,265,674.00	94.3	76,126.00

ORIGINAL CONTRACT SUM	$	1,341,800.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	1,341,800.00
TOTAL COMPLETED TO DATE	$	1,265,674.00
LESS PREVIOUS INVOICES	$	1,257,694.00
CURRENT PAYMENT DUE	$	7,980.00

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
_____ ON 11/3/15
GOODS/SERVICES RECEIVED BY
_____ ON Oct. 1-31, 2015

5-1303-431-00-123-100-0-841

AI-52225 **Purchasing Department** **11. H.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the one (1) year extension option [provided under current contract] for "Purchase of Mosquito Control Chemical " for Hidalgo County, under the same rates, terms, and conditions with, Clarke Mosquito Control Product, Inc. C-14-347-12-16.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-441-00-340-001-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/12/15

Attachments

Extension Letter

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	11/12/2015 08:16 AM
Budget & Management	Veronica Ortiz	11/12/2015 11:50 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rocio Villarreal Started On: 11/10/2015 03:09 PM

Final Approval Date: 11/13/2015

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 3, 2015

Clarke Mosquito Control Product, Inc.
Attn: Doug Caroll, Control Consultant
675 Sidewell Court
St. Charles, IL 60174

via-facsimile: (630) 443-3070

Re: Renewal/Extension Notice for Contract# C-14-347-12-16-Purchase of Mosquito Control Chemical-Hidalgo County

Dear Mr. Caroll:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for a **one (1)year period** as provided in the current agreement (under the same rates, terms and conditions). Please acknowledge receipt of this notice, as, it will be placed on the next Commissioners' Court agenda meeting for discussion, consideration and action, by signing below and return to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: rocio.villarreal@co.hidlago.tx.us

By: Doug Caroll Date: 11-6-15

Additionally, we are requesting that your company provides an "Updated Certificate of Insurance" as required by and through Hidalgo County's Request for Sealed (Bids, Quotes, Proposals, and Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal, Contracts Manager
Hidalgo County Purchasing Department

xc: file

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
HUB International Midwest Limited 55 East Jackson Boulevard Chicago IL 60604	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: CSUChicago@hubinternational.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Clarke Mosquito Control Products, Inc. Clarke Environmental Mosquito Management, Inc. 675 Sidwell Court Saint Charles IL 60174	INSURER A : Lexington Insurance Company	19437
	INSURER B : Commerce & Industry Insurance Compa	19410
	INSURER C : Insurance Company of the State of P	19429
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 80617344 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			EG1950828	11/1/2015	11/1/2016	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$25,000
	X Pollution						PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
							Products Pollution	$1,000,000
B	AUTOMOBILE LIABILITY			CA6530642	11/1/2015	11/1/2016	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			EGU1950829	11/1/2015	11/1/2016	EACH OCCURRENCE	$10,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$10,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			WC039155800	11/1/2015	11/1/2016	X WC STATU-TORY LIMITS OTH-ER	
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N/A		WC039155801	11/1/2015	11/1/2016	E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Hidalgo County is included as Additional Insured (excluding Workers' Compensation coverage) as required by written contract with the named insured.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department 2802 S. Highway Bus.
2812 S. Business Hwy 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael J. Ahlert

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REQUIREMENTS AGREEMENT
C-14-347-12-16

THIS AGREEMENT (the "Agreement") is entered into as of the 16th of December, 2014 by and between Clarke Mosquito Control Products, Inc. ("Seller") and **Hidalgo County** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of **"Purchase of Mosquito Control Chemicals,"** as further described in Exhibit "A" (the "Products"). Request for Bid (RFB) Procurement Packet, which are attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good an valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Purchase of Mosquito Control Chemicals,"** in the areas of Hidalgo County projects for a period of one (1) year commencing on December 16, 2014 and ending on December 15, 2015 and may be extended with the County's sole discretion for an additional two (2) one year period, and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto. Buyer reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Seller to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. Buyer may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or

administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer:
Hidalgo County
Attn: County Judge
302 W. University Drive
Edinburg, Texas 78539

If to Seller:
Clarke Mosquito Control Products, Inc.
Attn: Doug Carroll, Control Consultant
675 Sidwell Court
St. Charles, IL 60174

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court of Buyer does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

m. **Insurance.** Seller shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming Buyer as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to Buyer certificates of such insurance coverage.

n. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Buyer, or for any elected official, department head or employee or former elected official, department head or employee of Buyer, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval,

recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Buyer.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Buyer, or any person associated therewith, as an inducement for the award of a subcontract or order.

o. **Immunities.** Nothing in this Agreement is intended to and Buyer does not hereby waive, release or relinquish any right to assert any of the defenses Buyer enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to Buyer as to any claim or action of any person, entity, or individual against Buyer.

EXECUTED effective as of the day and year first above written.

APPROVED AS TO FORM:
Atlas & Hall, L.L.P

By _____

Buyer:
HIDALGO COUNTY

By: Ramon Garcia
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 12-16-14

ATTEST:

Arturo Guajardo, Jr., County Clerk

Seller:

Clarke Mosquito Control Products, Inc.

By: _____

Printed Name: Joel Fruendt

Title: VP & General Manager

EXHIBIT "A"

REQUEST FOR BID (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 17, 2014

Company name

Address

City

State & Zip code

Re: **HIDALGO COUNTY HEALTH AND HUMAN SERVICES**
REQUEST FOR SEALED QUOTES
"Mosquito Control Chemicals"

RFSQ: 2014-347-10-31-SGS

Dear Participants:

Enclosed please find a Request for Sealed Quotes (RFSQ) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFSQ process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Sandy Suarez, Buyer II
Hidalgo County Purchasing Department

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR SEALED QUOTES (RFSQ)

TABLE OF CONTENTS

HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT

"MOSQUITO CONTROL CHEMICALS"

RFSQ NO: 2014-347-10-31-SGS

Item	Description	No. of Pages
1.	Request for Sealed Quotes Letter	1
2.	Request for Sealed Quotes, Legal Notice	7
3.	Exhibit A, Specifications/Requirements	3
4.	References	1
5.	Exhibit B, Bid Page	2
6.	Exhibit C, Insurance Requirements,	4
7.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
8.	Vendor/Bidder Application and W-9 form	6
9.	Certification Regarding Debarment	1
10.	Draft Requirements Agreement	7

The above mentioned items shall be found in the Request for Sealed Quotes (RFSQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you,

Sandy Suarez, Buyer II

October 17, 2014
Date

LEGAL NOTICE

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Chemical Control"

RFSQ NO.: 2014-347-10-31-SGS

RFSQ No: 2014-347-10-31-SGS	Buyer: Sandy Suarez	Tel. No: (956) 318-2626 Ext. 4860

REQUEST FOR SEALED QUOTES

HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT

"MOSQUITO CONTROL CHEMICALS"

RFSQ OPENING DATE:

OCTOBER 31, 2014 @ 11:00 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed quotes will be received for **"- HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT-MOSQUITO CONTROL CHEMICALS"** in accordance with the specifications attached as Exhibit "A" hereto. RFSQs should address all specifications set forth. Participants may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall RFSQ.

2. All RSFQs are required with the Participants name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFSQ NO. 2014-347-10-31-SGS- HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT- MOSQUITO CONTROL CHEMICALS"** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address: 2812 S. Business 281 New Administration Building, Edinburg, Texas, on or before 11:00 a.m. day of week, October 31, 2014;

NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFSQs RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO RFSQ NO.: 2014-347-10-31-SGS.

Hidalgo County reserves the right to refuse and reject any/all RFSQs and to waive any/all formalities or technicalities, or to accept the RFSQ considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this RFSQ that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all RFSQs submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the RFSQ to one Participant or to multiple Participants if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the RFSQ without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all RFSQs and re-advertise.

5. **For work to be performed at a County owned or operated location, each Participant shall, in its sole discretion, visit the job site before preparing the RFSQ and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the RFSQ.**

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their RFSQs including catalogue numbers and any necessary references.

7. No RFSQ may be withdrawn within thirty (30) days from the scheduled time to open RFSQ.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after RFSQ opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Sealed Quotes. Participants shall acknowledge receipt of all addenda as a part of their RFSQ.

10. County reserves the right to accept or reject any or all RFSQs.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a RFSQ or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:** (if applicable)

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

15.BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful Participant
  b) Name and address of receiving department or official
  c) Purchase Order Number and contract number (if any)
  d) Notation-**"HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT –MOSQUITO CONTROL CHEMICALS"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Health and Human Services
Attn: Josie Escalante
1304 S. 25th Street
Edinburg, TX. 78539
(956)383-6221

17. **SCHEDULE OF EVENTS**

RFSQ Opening 11:00 A.M.	**October 31, 2014**
Award of Contract	_____, 2014
Commence Work or Deliver Products	_____, 2014

18. ~~BID OR PERFORMANCE BOND; PAYMENT UNDER CONTRACT (IF APPLICABLE FOR PUBLIC WORKS PROJECTS):~~

- ~~If the contract proposed is for the construction of public works or is for a contract exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any

program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER

21. If, during the life of any contract or RFSQ awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. RFSQs, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Participants: A prospective Participant must affirmatively demonstrate Participant's responsibility. A prospective participant, by submitting a RFSQ, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the RFSQ;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;

- Be otherwise qualified and eligible to receive an award.

24. Successful Participant will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful participant shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful participant, or of any agent, employee, subcontractor or supplier of successful participant in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful participant shall pay any judgment with costs which may be obtained against county growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful participant's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful participant.

28. Successful participant shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Sealed Quote shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful participant within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful participant shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Request for Seal Quote
For
HIDALGO COUNTY HEALTH and HUMAN SERVICES DEPARTMENT
"MOSQUITO CONTROL CHEMICALS"

To: Sandy Suarez, Buyer II
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned participant further agrees, upon acceptance of its RFSQ, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Participant acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Participant understands that Hidalgo County reserves the right to reject any or all RFSQ and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Participant agrees that this RFSQ shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving RFSQs, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Control Chemical"

RFSQ NO.: 2014-347-10-31-SGS

EXHIBIT "A"
HIDALGO COUNTY HEALTH & HUMAN SERVICES DEPARTMENT
"MOSQUITO CONTROL CHEMICALS"
RFSQ NO.: 2014-347-10-31-SGS

PROJECT OVERVIEW:

Hidalgo County Health & Human Services and utilizing Departments are requesting sealed quotes (RFSQ) for a contract for the **"Mosquitio Control Chemicals"** on an **"As Needed Basis**, but in no event to exceed the $50,000.00 (per year) statutory bid limit including, but not limited to the following:

I. GENERAL REQUIREMENTS:

1. The following are the minimum requirements and/or specifications that will be acceptable to the County. These requirements and/or specifications may be equal to or better. Any RFSQ that does not meet the minimum requirements and/or specifications will be rejected.

2. Hidalgo County is seeking to contract with a qualified vendor(s) to furnish "Mosquito Control Chemicals on an "As Needed Basis" for the **biological control of mosquitos** including, but not limited to, the following:

II. SPECIFICATIONS:

1. Description Of Items: Any **brand name that may be referenced are for description only,** and are not intended to exclude other mosquito control chemical products of equal quality and composition. Participants desiring to substitute items may do so; provided brand name & compositon is indicated on Bid Page (Exhibit "B").
2. Adulticiding Applications - Ultra low Volume (ULV)-Ready to Use (RTU) Spray: Recommended use for the control of adult mosquitos.
   Lavicidal Applications- recommended for the control of mosquito larvae: should be in briquet or dunk form for floating sustained-released for long-term control of mosquitos (30 days or longer).

ITEM	DESCRIPTION (Equivalent to or Better)
1.	**Adulticiding Chemical - Ultra Low Volume and Ready to Use (equal to or better):** ➢ Permethrin - minimum ---------- 4% ➢ Piperonyl Butoxide - minimum ---------- 4% ➢ Contains petroleum distillates
2.	**Briquets or Dunks: (equal to or better)** Active Ingredient: Bacillus Thuringiensis subsp Israelensis (H-14)---------- 10.31% ➢ Inert Ingredients: 7000 Aedes aegypti (AA) International Toxic Units (ITU) per milligram primary powder (Dry weight basis) ----------89.69%

MATERIAL SAFETY DATA SHEET (MSDS):

Bidders shall attach to bid form a current Material Safety Data Sheet (MSDS) and current labels for

chemicals. Failure to do may result in disqualification of the RFSQ.

III. REQUIREMENTS, TERMS & CONDITIONS :

1) **Prices shall be per unit, F.O.B. destination.**

2) Item(s) must be packed with unbroken seals (sealed by the manufacturer).

3) Must be in compliance with all TCEQ. (Texas Commission on Environment Quality) rules and regulations for handling and shipping of pesticides/chemicals.

4) Must be OSHA compliant.

5) Hidalgo County reserves the right to increase or decrease the quantity purchase based on weather conditions.

6) Any requesting Hidalgo County Department wishing to utilize mosquito control chemicals will be authorized to purchase these chemicals at any time and on an **"As Needed Basis".**

7) Contract Term: The contract unit prices will be kept firm and will remain firm throughout the entire contract period and each consecutive contract period. Term will be one (1) year with Hidalgo County's sole discretion to extend the contract for an additional two (2) - one (1) year terms under the same rates, terms and conditions.

8) Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits); insurance certificate must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder.

9) Bid will be awarded to the lowest, responsive, responsible bidder meeting all specifications based upon individual line items, sections or total bid. One or more bidder(s) may be designated as approved vendor(s) for "Purchases of Mosquito Control Chemicals" for Hidalgo County. Hidalgo County reserves the right to award separate/multiple contracts when it is in the County's best interest to do so.

10) Hidalgo County reserves the right to continue this RFSQ for an additional sixty (60) day grace period at the at the end of the contract term for unforeseen delay in the award of the new bid and contingent upon cost to remain unchanged.

11) Hidalgo County reserves the right to hold RFSQ for a period of ninety (90) days without taking action.

12) After RFSQ award and low bidder(s) default(s) in meeting the general instructions to participants and/or comply with contractual agreement, Hidalgo County reserves the right to seek services from the next low participant(s). In such event, County shall charge the successful participant(s) the difference for any additional cost of such item(s).

13) Hidalgo County may seek purchase from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

14) Hidalgo County reserves the right to refuse and reject any/all request for sealed quotes and to waive any/all formalities or technicalities, or to accept the RFSQ considered the best and most advantageous to Hidalgo County.

15) Any contract awarded to a successful participant will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by the County with thirty (30) days written notice prior to cancellation.

16) **All Cost and expenses associated with the preparation and submission of (bids, proposals, statements of qualifications (RFQ) and quotes shall be the responsiblitiy of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.**

17) **Name Brands:** Specifications may reference name brands and model numbers. It is not the intenet of Hidalgo County to restrict theses RFSQ in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as a sole judge in determining equality and acceptability of products offered.

IV. **ADDITIONAL INFORMATION:**

Hidalgo County is requesting that any and all questions, inquiries, and clarifications Regarding this bid to be addressed to: Martha L. Salazar, CPPB, Purchasing Agent, Attn: Sandy Suarez, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292- 7612 OR VIA E-MAIL TO: sandy.suarez @co.hidalgo.tx.us by NO LATER THAN, Thursday, October 23, 2014 5:00 P.M. Responses will be sent to all applicants via e-mail by no later than, 5:00 P.M., Monday, October 27, 2014.

EXHIBIT "B"

QUOTE PAGE

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Control Chemical"

No.: 2014-347-10-31-SGS

EXHIBIT "B"
BID PAGE

HIDALGO COUNTY
"Mosquito Control Chemicals"
RFSQ No. 2014-347-10-31-SGS

Thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable. Include current MSDS, name and composition of Chemicals (label) and also for Chemicals of equal to or better quality.
Costs are to be F.O.B. destination.

Internal use only-Commodity Code: 675-54

PRODUCT DESCRIPTIONS (equivalent to - or better)	**UOM**
ADULTICIDING APPLICATION	**275 GALLON TOTE COST**
Permethin ----------min 4% Piperonyl Butoxide ----------min 4% Containing petroleum distillates	$_____ Tote
Equivalent to or better Chemical name & Composition:_____	Other: $ _____
LAVICIDAL APPLICATION **Briquets Or Dunks**	**20 CT. PER PACKAGE**
B.T.I. subsp (H-14) -------10.31 % **Inert Ingredients:** 7000 Aedes aegypti (AA) International Toxic Units (ITU) per milligram primary powder (Dry Weight basis) ------- 89.69%	No. Pks per Case _____ / $_____ per cs.
Equivalent to or better Chemical name & Composition: _____	No. Pks per Case _____ / $_____ per cs.

VENDOR /PARTICIPANT INFORMATION

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE NUMBER: _____

FAX NUMBER: _____

CELLULAR NUMBER: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

REFERENCES

REQUEST FOR SEALED QUOTE
Hidalgo County Health Deptment

"Mosquito Control Chemical"

RFSQ NO.: 2014-347-10-31-SGS

VENDOR REFERENCES

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/ Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period _____ Scope of Work: _____

REFERENCE TWO

Government/ Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period _____ Scope of Work: _____

REFERENCE THREE

Government/ Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period _____ Scope of Work: _____

EXHIBIT "C"

INSURANCE REQUIREMENTS

REQUEST FOR SEALED QUOTE

Hidalgo County Health Department
"Mosquito Control Chemical"

No.: 2014-347-10-31-SGS

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD	CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)
PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	
INSURED	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED [illegible] (Any one person)	$
					PERS[illegible] & ADV INJURY	$
					[illegible]AL AGGREGATE	$
					[illegible]ODUCTS – COMP/OP AGG	$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILIT				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

(THIS PAGE MUST BE SUBMITTED WITH BID)

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

(THIS PAGE MUST BE SUBMITTED WITH BID)

EXHIBIT "D"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Control Chemical"

No.: 2014-347-10-31-SGS

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D Describe each employment or business relationship with the local government officer named in this section

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

(Copy of receipt and this form must be submitted with bid)

VENDOR'S APPLICATION & W-9 FORM

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Control Chemical"

No.: 2014-347-10-31-03-SGS

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )

dba Name:

Legal Name:

Mailing Address: Fax No. ( )

Physical Address:

City, State, Zip Tax I.D. No.

Remit to Address : City, State, Zip

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:	Disadvantaged Business (At Least 51% Ownership)	
☐ Less than 125,000 annual gross receipt	☐ Black American	☐ Native American
☐ Less than 250,000 annual gross receipt	☐ Hispanic American	☐ Women
☐ Less than 499,000 annual gross receipt	☐ Asian Pacific American	☐ Other
☐ More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____ Entry Date:_____ Vendor No.:

(THIS PAGE MUST BE SUBMITTED WITH BID)

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

(THIS PAGE MUST BE SUBMITTED WITH BID)

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION REGARDING DEBARMENT

REQUEST FOR SEALED QUOTE
Hidalgo County Health Department

"Mosquito Control Chemcial"

RFSQ NO.: 2014-347-10-31-SGS

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

(THIS PAGE MUST BE SUBMITTED WITH BID)

EXHIBIT "B"

BID PAGE

EXHIBIT "B"
BID PAGE

HIDALGO COUNTY
"Mosquito Control Chemicals"
RFSQ No. 2014-347-10-31-SGS

Thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable. Include current MSDS, name and composition of Chemicals (label) and also for Chemicals of equal to or better quality.
Costs are to be F.O.B. destination.

Internal use only-Commodity Code: 675-54

PRODUCT DESCRIPTIONS (equivalent to - or better) **ADULTICIDING APPLICATION**	**UOM 275 GALLON TOTE COST**	
Permethin ----------min 4% Piperonyl Butoxide ----------min 4% Containing petroleum distillates CLARKE BIOMIST ULV 4+4	$ 4,125.00/ Tote	
Equivalent to or better Chemical name & Composition:_____	Other: $ none	
LAVICIDAL APPLICATION **Briquets Or Dunks**	**20 CT. PER PACKAGE**	
B.T.I. subsp (H-14) -------10.31 % **Inert Ingredients:** 7000 Aedes aegypti (AA) International Toxic Units (ITU) per milligram primary powder (Dry Weight basis) ------ 89.69% SUMMIT BTI	No. Pks per Case 5 pksx20 ea./case	$ 64.00 per cs.
Equivalent to or better Chemical name & Composition: _____	No. Pks per Case _____	$ none per cs.

VENDOR /PARTICIPANT INFORMATION

COMPANY NAME:	Clarke Mosquito Control Products, INc.
ADDRESS:	675 Sidwell Court.
CITY/STATE/ZIP CODE:	St. Charles, IL. 60174
PHONE NUMBER:	800-323-5727
FAX NUMBER:	630-443-3070
CELLULAR NUMBER:	817-600-5353
AUTHORIZED SIGNATURE:	Doug Carroll
PRINTED NAME:	Doug Carroll
TITLE:	Control Consultant
DATE:	10.21.2014

222810

EXHIBIT "C"

CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/3/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Karen Boyenne
HUB International Midwest Limited 55 East Jackson Boulevard Chicago IL 60604	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: Karen.Boyenne@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lexington Insurance Company	19437
INSURER B : Commerce and Industry	19410
INSURER C : Insurance Company of the State of P	19429
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Clarke Mosquito Control Products, Inc. (Saint Char
Clarke Environmental Mosquito Management, Inc.
Attn: Stephanie Rodriguez
Saint Charles IL 60174

COVERAGES **CERTIFICATE NUMBER:** 1238644479 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			EG1950828	11/1/2014	11/1/2015	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$25,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT LOC							$
B	AUTOMOBILE LIABILITY			CA6530642	11/1/2014	11/1/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
							Physical Damage Ded:	$1,000
A	UMBRELLA LIAB OCCUR			EGU1950829	11/1/2014	11/1/2015	EACH OCCURRENCE	$10,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$10,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			WC025072572	11/1/2014	11/1/2015	X WC STATU-TORY LIMITS OTH-ER	
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A		WC025072573	11/1/2014	11/1/2015	E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Hidalgo County is included as Additional Insured under General Liability, when agreed in a written contract, subject to policy terms, conditions and exclusions.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S. Business Hwy 281
Edinburg TX 78539

CANCELLATION

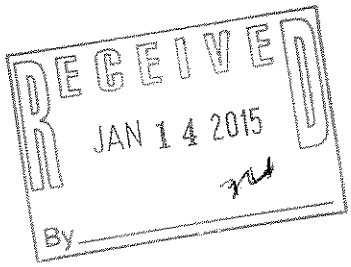
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PURCHASING DEPARTMENT
County Of Hidalgo



January 7, 2015

Clarke Mosquito Control Products, Inc.
Doug Carroll, Control Consultant
675 Sidewell Court
St. Charles, IL 60174

Re: C-14-347-12-16-Purchase of Mosquito Control Chemicals-Hidalgo County

Dear Mr. Carroll:

Pursuant to Hidalgo County Commissioners' Court action on, December 16, 2014, the above-referenced project was awarded to Clarke Mosquito Control Products, Inc.

In order to formalize the said agreement, the original contract has been enclosed. Please review the agreement, and if all appears to be in order, please have it executed by the authorized party of your company and return original contract to the undersigned for execution by Hidalgo County.

We respectfully wish to extend our gratitude for your attention in this matter and if you have any questions or concerns in reference to this matter do not hesitate to contact me at (956) 318-2626.

Sincerely,

Rocio Villarreal
Contracts Manager

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

AI-52226 **Purchasing Department** **11. I.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the one (1) year extension option as provided under current contract for "Lease of Land- Penitas Landfill" for Precinct No. 3, under the same rates, terms, and conditions with, Jose Ramirez, Jr. C-14-377-10-14

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-432-00-123-001-0-441

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2016 Adopted Budget.

Attachments

Extension Letter

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Darlene Betancourt	11/12/2015 08:17 AM
Budget & Management	Veronica Ortiz	11/12/2015 11:52 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Rocio Villarreal Started On: 11/10/2015 03:15 PM

Final Approval Date: 11/13/2015

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 3, 2015

Jose Ramirez, Jr.
PO Box 68
Penitas, Texas 78578

via-email: jramirez668@yahoo.com

Re: Renewal/Extension Notice for Contract# C-14-377-10-14-Lease of Land-Penitas Landfill-Pct 3

Dear Mr. Ramirez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for a **one (1)year period** as provided in the current lease agreement (under the same rates, terms and conditions). Please acknowledge receipt of this notice, as, it will be placed on the next Commissioners' Court agenda meeting for discussion, consideration and action, by signing below and return to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: rocio.villarreal@co.hidlago.tx.us

By: _____ Date: 11-5-15

Additionally, we are requesting that your company provides an "Updated Certificate of Insurance" as required by and through Hidalgo County's Request for Sealed (Bids, Quotes, Proposals, and Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal, Contracts Manager
Hidalgo County Purchasing Department

xc: file

THE STATE OF TEXAS §

§

COUNTY OF HIDALGO §

LEASE
C-14-377-10-14

THIS LEASE is made and entered into by and between **Jose Ramirez, Jr.**, a resident of Hidalgo County, Texas, referred to in this Lease as Lessor, and **THE COUNTY OF HIDALGO**, referred to in this Lease as Lessee.

In consideration of the mutual covenants and agreements set forth in this Lease, and other good and valuable consideration, Lessor demises and leases to Lessee, and Lessee leases from Lessor, that certain real property described on Exhibit "A", attached hereto. The premises leased hereunder are referred to in this Lease as "the Premises" or "the Leased Premises."

ARTICLE 1. TERM

Term of Lease

1.1 Except as otherwise herein provided, the term of this Lease shall be for one (1) year commencing on **January 2, 2015** ("Commencement Date") and ending on **January 1, 2016** ("Termination Date") unless sooner terminated as provided in this Lease, or unless renewed and extended in accordance with Paragraph 1.2, hereof. If the Premises are sold to an unrelated third party (not affiliated by common ownership with Lessor) at a time when more than one (1) year remains on the unexpired portion of the term of this Lease, then the unexpired portion of this Lease may, at Lessee's option, be shortened to one (1) year from the date of such sale.

Renewal or Termination

1.2. Lessee shall have the right and option to renew and extend the term of this Lease

for an additional one (1) year. If Lessee desires to renew and extend the term of this Lease for such renewal period, Lessee must give Lessor written notice of such renewal at least thirty (30) days prior to the termination of the initial lease term. Any renewal or extension of this Lease shall be on the same terms and conditions as provided herein. This Lease shall terminate and become null and void without further notice on the expiration of the term specified in Article 1.1, unless sooner terminated or renewed and extended in accordance with this Article 1.2; and any holding over by Lessee after the expiration of that term shall not constitute a renewal of the Lease or give Lessee any rights under the Lease in or to the Leased Premises.

Holdover

1.3 If Lessee holds over and continues in possession of the Leased Premises after expiration of the term of this Lease, Lessee will be deemed to be occupying the Premises on the basis of a month to month tenancy, subject to all of the terms and conditions of this Lease. The inclusion of this Article 1.3 shall not be construed as Lessor's consent for Lessee to hold over.

Termination

1.4 Lessee may declare this Lease, and all rights and interest created by it, to be terminated upon giving the Lessor ninety (90) days written notice without cause. Upon a Lessee's electing to terminate, this Lease shall cease and come to an end as if the day of the termination party's election were the day originally fixed in the Lease for its expiration.

Lessor's Warranty of Quiet Enjoyment

1.5 Lessor covenants and agrees that Lessee on paying the rent and other charges herein provided for and observing and keeping the covenants, conditions, and terms of this Lease on Lessee's part to be kept or performed, shall lawfully and quietly hold, occupy, and enjoy the Leased Premises during the term of this Lease without hindrance or molestation of Lessor or any person

claiming under Lessor except such portion of the Leased Premises, if any, as shall be taken under the power of eminent domain.

1.6 Upon the expiration or termination of this Lease, or upon receipt of notice from any applicable regulatory authority that the landfill operated by Lessee on the Premises must be closed, the term of this Lease shall be automatically extended for the time necessary for Lessee to complete all applicable statutory or regulatory requirements necessary to close the landfill (the "Closure Term"). Rent at the then-current rates shall continue during the Closure Term. Upon written notification to Lessee that all closure requirements have been met by Lessee, the Closure Term shall terminate. Upon the expiration of the Closure Term, Lessee shall deliver the Premises to Lessor in its then-current condition. Following the expiration of the Closure Term, Lessee and all applicable regulatory authorities shall continue to have periodic access, at all times required by such authorities, to the Premises for the purposes of conducting monitoring studies of the closed landfill, as required by applicable laws and regulations.

ARTICLE 2. RENT

Base Rent

2.1 Lessee agrees to pay to Lessor, during the term hereof, a monthly rental in the sum of Nine Thousand and no/100ths dollars (**$9,000.00**) per month as rent. In the event the Commencement Date is a day other than the first day of the month, the rent for the period from the commencement date to the last day of the month shall be prorated by dividing the monthly rental by thirty days, and multiplying the result by the number of days remaining in the month that includes the Commencement Date.

Time and Manner of Payment

2.2 All rent due under this article shall be paid by Lessee on a monthly basis and in

advance, on the 1st business day of each month commencing on the Commencement Date. All installments of rent shall be paid in lawful money of the United States to the Lessor at PO Box 68, Penitas, Texas 78576 or other such other location or locations as Lessor shall from time to time designate by written notice to Lessee. Any rent due for any partial month at the beginning or the end of the term hereof shall be prorated on the basis of a thirty day month.

Taxes

2.3 Lessor is responsible for rendering and paying all real estate taxes on the Property. Lessee shall be responsible for taxes, if any, on lessee's personal property located on the Premises.

ARTICLE 3. USE OF PREMISES

Permitted Use

3.1 Lessee may use the premises for landfill purpose only.

Waste, Nuisance, or Illegal Use

3.2 Lessee shall not use, or permit the use of, the Premises in any manner that results in waste of the Premises or constitutes a nuisance or violates any statute, ordinance, rule or regulation applicable to the premises or for any illegal purpose.

ARTICLE 4.

INTENTIONALLY OMITTED

ARTICLE 5.

INTENTIONALLY OMITTED

ARTICLE 6.

ALTERATIONS, ADDITIONS, AND IMPROVEMENTS

Consent of Lessor

6.1 Lessee shall not make any alterations, additions, or improvements to the Leased

premises without the prior written consent of Lessor. Consent for nonstructural alterations, additions, or improvements shall not be unreasonably withheld by Lessor.

ARTICLE 7. SIGNS

Signs

7.1 Subject to the written approval of Lessor, and further subject to applicable laws, ordinances and regulations, Lessee shall have the right to install a sign on the Leased Premises. Lessee must remove all signs at the termination of this Lease and repair any damage resulting from the erection or removal of the signs.

ARTICLE 8. MECHANIC'S LIEN

8.1 Lessee will not permit any mechanic's lien or liens to be placed upon the Leased Premises or improvements on the Premises, and if such lien is claimed as a result of the acts of Lessee, will promptly pay the lien. If default in payment of the lien continues for twenty (20) days after written notice from Lessor, Lessor may, at its option, pay the lien or any portion of it without inquiry as to its validity. Any amounts paid by the Lessor to remove a mechanic's lien caused to be filed against the Premises or improvements on the Premises by Lessee, including expenses and interest, shall be due from Lessee to Lessor and shall be repaid to Lessor immediately on rendition of notice, together with interest at ten percent (10%) per annum until repaid.

ARTICLE 9. INSURANCE AND INDEMNITY

General Liability Insurance

9.1 Lessee, at its own expense, shall provide and maintain in force during the term of this Lease liability insurance in the amounts deemed adequate by Lessee, naming Lessor as additional insured. Prior to occupancy of the Premises, lessee shall provide Lessor with evidence

of such insurance.

ARTICLE 10. DAMAGE OR DESTRUCTION OF PREMISES

Notice to Lessor

10.1 If the Leased Premises, or any structures or improvements on the Leased Premises, should be damaged or destroyed by fire, tornado, or other casualty, Lessee shall give immediate written notice of the damage or destruction to Lessor, including a description of the damage and, as far as known to Lessee, the cause of the damage.

10.2 If the building on the Leased Premises should be totally destroyed by fire, tornado, or other casualty, or if they should be so damaged that rebuilding or repairs occurrence of the damage, this Lease, at the option of the Lessee, shall terminate and rent shall be abated for the unexpired portion of this Lease, effective as of the date of said occurrence.

ARTICLE 11. CONDEMNATION

Total Condemnation

11.1 If during the term of this Lease all of the Leased Premises should be taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, the Lease shall terminate, and the rent shall be abated during the unexpired portion of this Lease, effective as of the date of the taking of the premises by the condemning authority.

Partial Condemnation

11.2 If less than all, but more than ten percent (10%) of the Leased Premises is taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, Lessee may terminate the Lease by giving written notice to Lessor within thirty (30) days after

possession of the condemned portion is taken by the entity exercising the power of condemnation.

If the Leased Premises are partially condemned and Lessee fails to exercise the option to terminate the Lease under this section, or if less than ten percent (10%) of the Leased Premises are condemned, this Lease shall not terminate, but Lessor may, at its sole expense, restore and reconstruct the building and other improvements situated on the Leased Premises to make them reasonably tenantable and suitable for the uses for which the Premises are Leased. The rent payable under Sections 2.1 of this Lease shall be decreased equitably during the period of such restoration or reconstruction.

Condemnation Award

11.3 Lessor and Lessee shall each be entitled to receive and retain such separate awards, and portions of lump sum awards, as may be allocated to their respective interest in any condemnation proceedings. The termination of this Lease shall not affect the rights of the respective parties to such awards.

ARTICLE 12. DEFAULT

Default by Lessee

12.1 If Lessee shall allow the rent to be in arrears more than ten (10) days after written notice of such delinquency, or shall remain in default under any other condition of this Lease for a period of fifteen (15) days after written notice from Lessor, Lessor may at its option, without notice to Lessee, terminate this Lease or, in the alternative, Lessor may re-enter and take possession of the Premises and remove all persons and property without being deemed guilty of any manner of trespass and relent the Premises, or any part of the Premises, for all or any part of the remainder of the Lease term, to a party satisfactory to Lessor and at such monthly rental as Lessor may with

reasonable diligence be able to secure. Should Lessor be unable to relent after reasonable efforts to do so, or should such monthly rental be less than the rental Lessee was obligated to pay under this Lease, or any renewal of this Lease, plus the expense of relenting, then Lessee shall pay the amount of such deficiency plus reasonable attorney's fees to Lessor.

Cumulative Remedies

12.2 All rights and remedies of Lessor and Lessee under this Article shall be cumulative, and none shall exclude any other right or remedy provided by law or by any other provision of this Lease. All such rights and remedies may be exercised and enforced concurrently and whenever, and as often, as occasion for their exercise arises.

Waiver of Breach

12.3 A waiver by either Lessor or Lessee of a breach of this Lease by the other party does not constitute a continuing waiver or a waiver of any subsequent breach of the Lease.

ARTICLE 13.

ASSIGNMENT AND SUBLETTING

Assignment and Subletting by Lessee

13.1 Lessee may not sublet, assign, encumber, or otherwise transfer this Lease, or any right or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, without the written consent of Lessor. If Lessee sublets, assigns, encumbers, or otherwise transfers its rights or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, other than as specified herein, without the written consent of Lessor, Lessor may, at its option, declare this Lease terminated and Lessee and Lessor shall have no further obligation to each other under this Lease. In the event Lessor consents in writing to an assignment, sublease or other transfer of all or any of Lessee's rights under this Lease, the assignee or sublessee, must assume all of Lessee's obligations under this Lease, and Lessee shall remain liable for every

obligation under the Lease. Lessor's consent under this section will not be arbitrarily or unreasonably withheld.

Assignment by Lessor

13.2 Lessor may assign or transfer any or all of its interests under the terms of this Lease.

ARTICLE 14. MISCELLANEOUS

Notices and Addresses

14.1 All notices required under this Lease will be deemed delivered when deposited in certified or registered mail, addressed to the proper party, at the following addresses:

Lessor:	Lessee:
Mr. Jose Ramirez, Jr.	County of Hidalgo
PO Box 68	1615 S. Closner, Suite J
Penitas, Texas 78578	Edinburg, Texas 78540

Either party may change the address to which notices are to be sent it by giving the other party notice of the new address in the manner provided in this section.

Parties Bound

14.2 This agreement shall be binding upon, and inure to the benefit of, the parties to the Lease and their respective heirs, executors, administrators, legal representatives, successors and assigns when permitted by this agreement.

Texas Law to Apply

14.3 This agreement shall be construed under, and in accordance with, the laws of the State of Texas, and all obligations of the parties created by this Lease are performable in Hidalgo County, Texas.

Legal Construction

14.4 In case any one or more of the provisions contained in this agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of the

agreement, and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been included in the agreement.

Prior Agreements Superseded

14.5 This agreement constitutes the sole and only agreement of the parties to the agreement and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

Amendment

14.6 No amendment, modification, or alteration of the terms of this agreement shall be binding unless it is in writing, dated subsequent to the date of this agreement, and duly executed by the parties to this agreement.

Rights and Remedies Cumulative

14.7 The rights and remedies provided by this lease agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive that party's right to use any or all other remedies. The rights and remedies provided in this Lease are in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

Attorneys' Fees and Costs

14.8 If, as a result of a breach of this agreement by either party, the other party employs an attorney or attorneys to enforce its rights under this Lease, then the breaching or defaulting party agrees to pay the other party the reasonable attorneys' fees and costs incurred to enforce the Lease.

Force Majeure

14.9 Neither Lessor nor Lessee shall be required to perform any term, conditions, or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental

authority, civil riot, floods, and any other cause not reasonably within the control of Lessor or Lessee and which by the exercise of due diligence Lessor or Lessee is unable, wholly or in part, to prevent or overcome.

Real Estate Commission and Finder's Fees

14.10 Neither Lessor nor Lessee has entered into any real estate commission or finder's fee agreements with any broker, agent or finder in respect of this transaction, and Lessor and Lessee each agree to indemnify and hold harmless the other from and against any and all claims, losses, damages, costs or expenses of any kind, or arrangement or understanding alleged to have been made by the indemnifying party or on its behalf with any broker, salesman or finder in connection with this Lease or the transactions contemplated hereby.

Estoppel Information

14.11 Lessee shall, at the request of Lessor, provide any and all information with respect to this Lease to any person designated by Lessor.

Commitment of Current Revenues Only

14.12 In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, Lessee may terminate this Agreement upon ninety (90) days written notice to Lessor. Lessee agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

Time of Essence

14.13 Time is of the essence of this agreement.

Immunities

14.14 Nothing in this Agreement is intended to and Lessee does not hereby waive, release or relinquish any right to assert any of the defenses Lessee enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to Lessee as to any claim or action of any person, entity, or individual against Lessee.

THE UNDERSIGNED Lessor and Lessee execute this Lease on the ___day of _____, 2014.

LESSEE:
COUNTY OF HIDALGO

Ramon Garcia, County Judge

LESSOR:

Jose Ramirez, Jr.

ATTEST:

Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:
Atlas & Hall, LLP

By: _____
Steve L. Crain

EXHIBIT "A"

DESCRIPTION OF PROPERTY

Exhibit "A"

All of Tracts 325 and 326, Los Ejidos de Reynosa Viejo, Hidalgo county, Texas, except 7,663 acres, more or less, out of the Southwest part of Tract 325, as conveyed to Felipe Garcia, and as recorded Vol. 438, Page 495, Ded Records, Hidalgo County, Texas.

PURCHASING DEPARTMENT
County Of Hidalgo

November 5, 2014

CERTIFIED MAIL
7099 3220 0002 9744 9571

Jose Ramirez Jr.
C/O Jaime Ramirez
P.O. Box 789
McAllen, Texas 78505

Re: C-14-377-10-14-Lease of Land-Penitas Landfill for Precinct No. 3

Dear Mr. Ramirez:

Pursuant to Hidalgo County Commissioners' Court action on, October 14, 2014, the above-referenced project was awarded to Jose Ramirez Jr.

In order to formalize the said lease agreement, the original agreement has been enclosed. Please review the agreement, and if all appears to be in order, please have it executed by the authorized party of your company and return original agreement to the undersigned for execution by Hidalgo County.

We respectfully wish to extend our gratitude for your attention in this matter and if you have any questions or concerns in reference to this matter do not hesitate to contact me at (956) 318-2626.

Sincerely,

Rocio Villarreal
Contracts Manager

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
October 14, 2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

Virginia Townsend led the Court and Audience in Prayer.

4. Approval of Consent Agenda

The Court moved to approve the Consent Agenda.

The Court proceeded to Item 6.A., 25.A, 6.D, 21.A, 12.E, 25.B, 7.C.

5. Open Forum

Jim Barnes, President of McAllen Tea Party, expressed his concerns over taxes. He recommended people vote no until the leaders know what they are doing.

Virginia Townsend relayed her opinion on voting against the hospital district's 75 cent cap on the ballot. She feels it was placed as such incorrectly.

Fern McClaugherty stated that the people of Hidalgo County cannot afford more taxes and commented that Proposition 1 is misleading.

Opal Billman stated that she was sued for divorce 18 years ago and has had three decisions made by three different judges, yet has failed to obtain her community property.

Ramiro Trevino commented on his request for public record on what employees are assigned take-home vehicles and wants to know who is in charge of tracking their GPS. He also was concerned over the resigning Justice of the Peace and the procedures that will take place during the November election.

Edna Garcia, Assistant Vice President for the South Texas District of Security Service Federal Credit Union and also a Board Member of the United Way. She expressed her gratitude to the Court and stated that the program has assisted multiple agencies in the Lower Rio Grande Valley.

Dave Asher expressed his concern over the proposition that will be on the ballot and requested where the language of the proposition derived and believes the language on the ballot is not what is prescribed by law.

Eddie Olivarez wanted to inform everyone that there is no threat of Ebola in Hidalgo County. He encouraged everyone to get their flu shot.

Dago Chavera stated he felt there should be a focus on people obtaining jobs, not only the health industry.
Maria Champion expressed her opinion on Proposition 1. She does not feel the taxpayers of Hidalgo County can pay more taxes, especially if they are currently unable to pay what they owe.

6. County Judge's Office:

A. AI-46962 1. Acceptance of resignation of J.P. Pct. 3, Pl. 2, Jose Ismael "Melo" Ochoa

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 - Unanimously

2. Appointment to fill vacancy of J.P. Pct. 3, Pl. 2

without the consent of the contractor".

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 -- Unanimously

2. AI-46952 Acceptance and approval of the construction contract documents for Hidalgo County Precinct No. 2: "Road Runner Subdivision Paving & Drainage Improvements Project" (CC award action AI-46475, 9/15/14) to Texas Cordia Construction, LLC, in the total amount $405,928.00, subject to legal counsel's final review and approval w/Contract# C-14-285-09-15.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

3. AI-46803 Acceptance of a donation of asset/vehicle (as further described/detailed in Exhibit A attached hereto) by the Hidalgo County Urban County Program for transfer to Precinct #2 with all other applicable documentation included.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

4. AI-46875 Requesting acceptance and approval of Work Authorization No. 5 (with an estimated cost of $27,681.00) as submitted by R. Gutierrez Engineering Corporation, Contract No. C-14-085-04-08, to provide preliminary engineering, topographic surveying, final design and construction plans development, construction management and support for the improvements to Pct 2's Lopezville Park Project.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

5. AI-46905 Requesting acceptance and approval of Work Authorization No. 6 (with an estimated cost of $3,350.00) as submitted by R. Gutierrez Engineering Corporation, Contract No. C-14-085-04-08, to provide services for the developing of a survey plat and metes and bounds for a detention pond to be located north of the Pct 2 Mult-purpose Complex on Hall Acres Road.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

D. Pct. 3

1. AI-46808 Approval to execute a lease of land agreement (as approved as a Sole Source on CC 12/20/11), with Jose Ramirez, Jr., for the purposes of landfill access at "Penitas Landfill"under TCEQ Permit No. MSW 1727 for the residents residing in areas outside the ETJ of cities in Precinct No. 3.

E. Pct. 4

1. AI-46936 A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional engineering services.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 -- Unanimously

B. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of professional engineering services for Pct No.4 "ON CALL SERVICES".

totals	Dos Logistics, Inc	Le Fevre Engineering	LNV
scores	99	96	95
Ranking	1	2	3

AI-51891 **Purchasing Department** **11. J.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Dagoberto Rios, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Andres Guzman Jr.,Court Coord. for Hon. Jaime "Jerry" Munoz, HC-JP, Pct. 2, Pl. 2 is requesting the removal of fixed assets from their inventory listing as detailed in the supporting documentation attached herein.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

$0.00

Attachments

Affidavit

Depreciation List

Exhibit A

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/10/2015 04:21 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:31 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Dagoberto Rios Started On: 10/20/2015 10:40 AM

Final Approval Date: 11/13/2015

AFFIDAVIT

State Of Texas |
|
County of Hidalgo |

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Andres Guzman Jr. who after being duly sworn, deposes and says:

My name is Andres Guzman Jr. and I am Court Coordinator at the Hidalgo County Justice of the Peace, Precinct 2, Place 2.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit A, attached hereto, as inventory in this Department's possession. After exhausting all efforts to locate these items by the Purchasing Department, it has been determined that these items are no longer physically present in this Department or part of our inventory.

These items have been searched for by the Fixed Assets Division of the Purchasing Department with the assistance of Dagoberto Rios and this department. Together, we have reviewed our current inventory.

The above is true and correct to the best of my knowledge.

Andres Guzman Jr.
Court Coordinator

State of Texas |
|
County Of Hidalgo |

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 20 day of October, 2015.

CARLOS R ELIZONDO JR
Notary Public, State of Texas
My Commission Expires
MAY 11, 2017

NOTARY PUBLIC, State of Texas

CARLOS R ELIZONDO JR
Notary Public, State of Texas
My Commission Expires
MAY 11, 2017

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

input info

Prepared By
Requested E
Date: 10/9/2

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%	Depreciable Value
23133	Judge's Bench - Made by Maintenance	$300.00	1/31/1981	1981	2015	7	34	$30.00	$270.00
42899	Dell Optiplex SX-280	$1,352.58	1/25/2005	2005	2015	6	10	$135.26	$1,217.32
		$1,652.58						**$165.26**	**$1,487.32**

Historical Cost - Residual Value = **$1,487.32**

: DAGO RIOS
3y: MARTHA SALAZAR
015

Yearly Depreciatio	Current Depreciation	Current Value
$38.57	$270.00	$0.00
$202.89	$1,217.32	$0.00
	$1,487.32	**$0.00**

HIDALGO COUNTY
JUSTICE OF THE PEACE PRECINCT 2 PLACE 2

EXHIBIT A

10/19/2015

ASSET	DESCRIPTION	DATE AQUI	COST	SERIAL NR	PO
23133	JUDGE'S BENCH-MADE BY MAINTENANCE	01/31/91	$ 300.00		41056
42899	DELL OPTIPLEX SX280, USFF	01/25/05	$ 1,352.58	2NPQ761	542949

AI-52207 **Purchasing Department** **11. K.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting the continuation of Hidalgo County's "Participating Membership Agreement" with **National Joint Powers Alliance** [NJPA], thus allowing the County to continue utilization of procurement resources that are compliant with competitive procurement statutory law/requirements at no cost to Hidalgo County.

BACKGROUND

Said request for agreement to remain in force or until either party elects to dissolve the agreement by written notice as indicated in document.

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

NO FISCAL IMPACT.

Attachments

Agreement

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/10/2015 04:59 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:40 AM
Ivan Cantu	Ivan Cantu	11/12/2015 01:10 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM

Form Started By: Vangie Garcia Started On: 11/09/2015 11:34 AM

Final Approval Date: 11/13/2015

MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER

NJPA
National Joint Powers Alliance®

This Agreement, made and entered into this 10th **day of** February, **20** 11,
by and between National Joint Powers Alliance®, hereinafter referred to as "NJPA" and
Hidalgo County, Texas **hereinafter referred to as the "Applicant".**

Witnesseth:
That for a good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereafter set forth, it is agreed by and between the parties as follows:

Whereas, the NJPA is created by Minnesota Statute §123A.21 (with membership further defined in M.S. §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and

Whereas, NJPA's purpose as defined in M.S. §123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

Whereas, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to its organizational activities;

Now Therefore, it is hereby stipulated and agreed that the "Applicant" Agency desires to be a Participating Member of NJPA with contract purchasing benefits, in accordance with terms and conditions of the applicable contract(s), and that NJPA hereby grants said Membership to said "Applicant."

Term:
This continuing agreement shall remain in force or until either party elects to dissolve the Agreement by written notice.

THEREFORE, IN WITNESS THEREOF,
the parties hereto have executed this Agreement the day and year written above.

Member Name:

By _____ AUTHORIZED SIGNATURE

Its Hon. Ramón García County Judge TITLE

2/1/2011 DATE

Approved by Commissioners' Court on 2-1-2011

National Joint Powers Alliance®
200 1st Street NE, Suite 1
Staples, MN 56479

_____ AUTHORIZED SIGNATURE

EXECUTIVE DIRECTOR TITLE

2/11/11 DATE

MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER

NJPA
National Joint Powers Alliance®

PATICIPATING MEMBER INFORMATION

Applicant Name: Hidalgo County, Texas
Address: 2802 South Highway 281
Edinburg Texas 78539
Federal ID Number:
Contact Person: Matilde (Maty) Faz
Title: Purchase Specialist II
E-mail: Matilde.Faz@co.Hidalgo.Tx.us
Phone: 956-318-2626 ext 4854
Website

Please indicate an address to which your Membership materials may be delivered.

Thank you.

APPLICANT ORGANIZATION TYPE:

- ☐ K-12
- ☒ Government or Municipality
- ☐ Higher Education
- ☐ Non-Profit
- ☐ Other (please specify):

I WAS REFERRED BY: (please specify)

- ☐ Advertisement
- ☐ Current NJPA Member
- ☐ Vendor Representative
- ☐ Trade Show
- ☐ NJPA Website
- ☐ Other

Completed applications may be returned to:
National Joint Powers Alliance ®
200 First Street NE, Suite 1
Staples, MN 56479

Duff Erholtz
phone 218-894-5490
fax 218-894-3045
e-mail duff.erholtz@njpaoop.org

09/21/2010

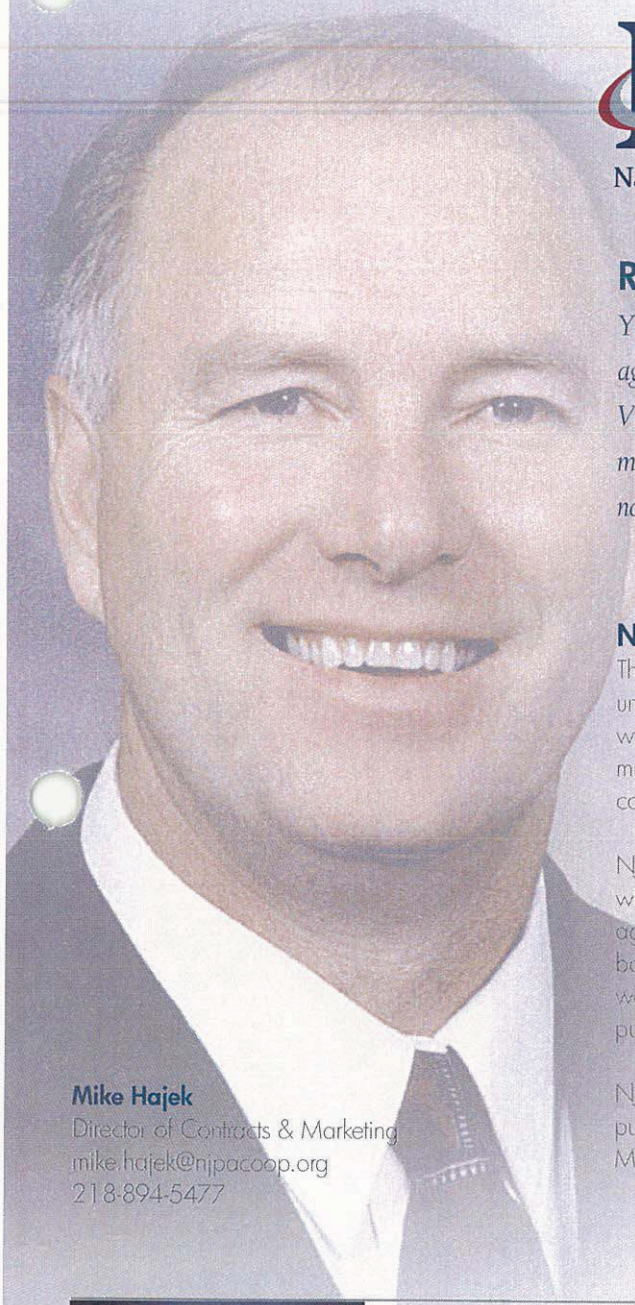
NJPA
National Joint Powers Alliance®

ABOUT US

Contract Purchasing



CONTRACT PURCHASING



Mike Hajek
Director of Contracts & Marketing
mike.hajek@njpacoop.org
218-894-5477

NJPA
National Joint Powers Alliance®

Realize the Power and Value of Contracting Purchasing

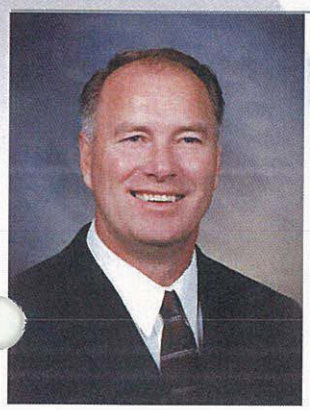
Your organization has the opportunity to become one of over 30,000 Member agencies that has access to discount pricing from over 50 nationally acclaimed Vendors and thousands of competitively bid products. NJPA will save you time, money and duplication of the bid process. It takes only five minutes to complete a no-cost, no-obligation Membership. Get started today at **www.njpacoop.org**.

NATIONAL JOINT POWERS ALLIANCE

The National Joint Powers Alliance® (NJPA), is a governmental agency operating under the enabling authority outlined in Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating government and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power.

NJPA is also guided and enabled by M.S. 471.59, the "Joint Exercise of Powers" which defines the ability of two or more government agencies to enter into an agreement to contract in common through the action of each of the governing bodies, which includes the ability to enter into cooperative agreements. As such, we are a Member-owned cooperative, serving all government, education (both public and private) as well as all non-profit agencies.

NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts in cooperation with the Uniform Municipal Contracting Law, M.S. 471.345 Subd. 15.



Service is Our Standard

At the National Joint Powers Alliance, we are driven to provide efficient public service through our National Cooperative Purchasing Programs. Our common needs and the desire to serve your agency will lead our efforts as we face the challenges of purchasing in the future.

OUR COMMITMENT

National Joint Powers Alliance is committed to serving you, the Member through a continuous effort to meet your present and future needs. Our goals include working to solve your purchasing concerns in a measurable, cost effective manner. We will research the industry with regard to our Members' common needs and as a result, we will deliver to you the opportunity to purchase through nationally leveraged contracts offering the very best products and services at the lowest possible price. We are only able to do this as we work together, developing partnerships to create a unified purchasing alliance.

OUR PURPOSE

The general purpose of NJPA is to create and host a national municipal association's purchasing alliance. Our goal is to provide our Members with requested programs and services created, coordinated and delivered through a cooperative effort between all participating Members. NJPA is a national organization that creates a business and service relationship alliance between buyers and suppliers. Participation is offered to legislatively qualified agencies nationally. Member agencies must still interpret their own purchasing laws and recognize NJPA as having satisfied their own competitive bidding requirements.

Duff Erholtz
Manager of Membership Services
duff.erholtz@njpacoop.org
218-894-5490



Table of Contents

Enabling Legislation ..... 4 - 5
Frequently Asked Questions ..... 6 - 8
Procurement Process ..... 9 - 10
Membership Application 11

ENABLING LEGISLATION

Contracting Authority

The following summary is a highlighted explanation of the enabling legislation referenced by and guiding NJPA. The plain language of the statutes, from our perspective, allows NJPA very clear authority to serve current and future Members through cooperative efforts.

NJPA ENABLING LEGISLATION

- **Minnesota Statute 471.345: Municipal Contracting Law**
  NJPA claims organizational status as a "Municipal Agency" under the authority of this definition and reference of 123A.21 Subd. 9 (d-e) Subd. 15 which defines "Cooperative Purchasing" abilities.

- **M.S. 471.345 Subd. 1: Municipality Defined**
  For purposes of this section, "municipality" means a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

- **M.S. 471.345 Subd. 15: Cooperative Purchasing**
  Our national association, the "National Joint Powers Alliance®" (NJPA), takes its name from this statute. A municipality may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this section if the purchase is through a national municipal association's purchasing alliance or cooperative created by a Joint Powers Agreement that purchases items from more than one source on the basis of competitive bids or quotations.

MINNESOTA STATUTE 471.59: JOINT EXERCISE OF POWERS

Make note of Subd. 1 which defines the ability of two governmental agencies to enter into an agreement to contract in common through the action of each of the governing bodies. Subd. 10 expands on the ability to enter into cooperative agreements.

- **M.S. 471.59 Subd. 1: Agreement**
  Two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term "governmental unit" as used in this section includes every city, county, town, school district, other political subdivision of this or another state, another state, the University of Minnesota, and any agency of the state of Minnesota or the United States, and includes any instrumentality of a governmental unit. For the purpose of this section, an instrumentality of a governmental unit means an instrumentality having independent policy making and appropriating authority.

- **M.S. 471.59 Subd. 10: Services Performed by Governmental Units; Commonality of Powers**
  Notwithstanding the provisions of Subd. 1 requiring commonality of powers between parties to any agreement, the governing body of any governmental unit as defined in Subd. 1, may enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which the governmental unit providing the service or function is authorized to provide for itself.

THE "JOINT EXERCISE OF POWERS" AGREEMENT

The Joint Exercise of Powers Agreement with NJPA provides access to NJPA and its contracts. This allows NJPA to access the Member participating agencies' contracts as well. The Joint Powers Agreement may not be necessary if the participating agencies' state law allows for state-to-state "piggy backing" on legal state contracts. All NJPA contracts are legal state contracts as NJPA operates under Minnesota legislative authority to provide cooperative purchasing services to participating Members. The Joint Exercise of Powers offers a legal link between NJPA and its Member agencies as contracts are accessed. NJPA bids and awards contracts in full compliance with Minnesota Municipal Contracting Law, M.S. 471.345.

Our Foundation

MINNESOTA STATUTE 123A.21: SERVICE COOPERATIVES

This is the statute under which our cooperative was created. Our previous name was the North Central Service Cooperative (NCSC) and we are now doing business as the National Joint Powers Alliance® (NJPA).

- **M.S. 123A.21 Subd. 2** defines that the purpose of a service cooperative is to "assist in meeting specific needs of clients."

- **M.S. 123A.21 Subd. 3: Membership and Participation**
  Full Membership with a service cooperative shall be limited to public school districts, cities, counties and other governmental units as defined in section 471.59 and NJPA's Bylaws and Policies. Governmental units are not required to join NJPA as Full Members, but they must sign on as NJPA Participating Members to access our contracts and to validate their purchases. Many local policies require Membership to legally access contracts held by other agencies. NJPA provides a Participating Membership and Joint Powers Agreement at no cost. When a board signs a Joint Powers Agreement it qualifies that board to serve on the NJPA Joint Powers Advisory Board. The Participating Membership and Joint Powers Agreements both establish a legal paper trail between NJPA and the Member as contracts are accessed.

- **M.S. 123A.21 Subd. 5(g)** shows that the powers of the board of directors of a service cooperative are written very broadly to grant extensive authority. This statute states "The board of directors shall have authority to maintain and operate a service cooperative." More specifically, "The service cooperative board of directors may enter into contracts with other public and private agencies and institutions to provide administrative staff and other personnel as necessary to furnish and support the agreed-upon programs and services."

- **M.S. 123A.21 Subd. 7** describes the ability and directive to provide cooperative purchasing services. This statute specifically calls for the board to support programs and services that support and allow for cooperative purchasing.

- **M.S. 123A.21 Subd. 9(d,e): Service Cooperative Defined**
  Subd. 9 defines the Service Cooperative (SC) under (d) the SC is a public corporation and agency and its board of directors may make application for, accept, and expend private, state and federal funds that are available for programs of the Members. (e) The SC is a public corporation and agency and as such, no earnings or interest of the SC may incur to the benefit of an individual or private entity.

FAQs

Frequently Asked Questions

Q. WHO IS NJPA?

A. The National Joint Powers Alliance®, referred to as NJPA, is a Municipal Contracting agency operating under the legislative authority of Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating municipal agencies to reduce the cost of procurement by leveraging the benefits of contract purchasing. NJPA serves all education, government and non-profits agencies nationally.

Q. WHAT IS THE ORGANIZATIONAL STATUS OF NJPA?

A. NJPA employees are public employees. All employees are required to pay into Public Employment Retirement Association (PERA) through payroll deduction. One level of comfort for Members is that NJPA employees have the same employment status as NJPA municipal Members.

Q. HOW IS NJPA GOVERNED?

A. NJPA is governed by the NJPA Board of Directors. The eight-member board is comprised of governing officials; including school board, city council or county commissioners.

Q. HOW MUCH DOES IT COST TO PARTICIPATE IN NJPA?

A. There is no cost, obligation or liability to join or participate in NJPA contracts.

Q. HOW IS NJPA FUNDED?

A. NJPA is funded by a Vendor contract administrative fee. The fee is paid by the Vendor and not passed on to the NJPA Member. The fee covers the costs of contract marketing and facilitation, and it offsets operating expenses incurred by NJPA. NJPA does not receive state or federal aid, nor do we have taxing or levying authority. Therefore, we are a governmental agency, entirely entrepreneurial and functioning much like a self-supporting business. NJPA also shares these fees with other partner cooperatives or associations as they demonstrate the desire and ability to help facilitate and market available NJPA contracts.

Q. HOW CAN WE JOIN AND PARTICIPATE IN NJPA AND ITS CONTRACTS AND SERVICES?

A. The NJPA Bylaws, Article II, Subd. C describes our Membership and participation. Full voting Memberships are limited to the school districts, cities, counties and other governmental units defined in M.S. 471.59 and as established annually by the NJPA Board of Directors. Non-voting Memberships, what we call "Participating Memberships," are available to all other partnership agencies or organizations that go online to www.njpacoop.org, click on the JOIN button and submit the required information. All Members are required to sign a Participating Membership agreement. These organizations are eligible to nominate their governing board members to serve on the NJPA Board. They also become responsible for any liabilities NJPA may incur. Participating Memberships are at no cost and carry no organizational liability.

Q. DOES NJPA HAVE A PROFESSIONAL PUBLIC PURCHASING BOARD OF ADVISORS?

A. Yes. At this point all current Participating Members are a part of our Board of Advisors. NJPA also has two Member Advisory Committees: one that specializes in the fleet industry and the primary advisory that represents procurement professionals from all of our Member verticals.

Q. CAN AGENCIES OTHER THAN GOVERNMENT AND EDUCATION USE THE PROGRAM?

A. Yes, under M.S. 123A.21, all non-profit agencies may participate.

Q. WHAT SPECIFIC STATUTE GIVES MY AGENCY THE AUTHORITY TO PARTICIPATE?

A. Minnesota Statute 471.59 Joint Exercise of Powers law and our enabling legislation, as described on page 4.

Frequently Asked Questions

Q. WHAT ARE THE ADVANTAGES OF BEING A MEMBER OF NJPA?

A.
- Membership establishes a legal paper trail between NJPA and the Member, justifying contract access.
- Access to competitively bid contracts, procured by a municipal contracting agency that your agency is a part of. *Because our Membership is a Joint Powers Agreement, your municipality is an owner as well as a Member of NJPA. You actually become a represented participant in the bidding process.*
- Considerable time and resource savings for participating Members.
- Nationally leveraged and aggregated pricing and services.
- Nationally acclaimed and recognized vendors.
- Broad range of high-quality products and services.
- Contracts solicited, awarded and monitored by a municipal agency and governed by a publicly elected board of directors. *NJPA also conducts an annual, independent audit as a municipal contracting agency. The annual audit is submitted to the State of Minnesota as required by state law.*

Q. AS NJPA MEMBERS, ARE WE STILL ABLE TO BUY FROM OTHER CONTRACTS?

A. Yes, all NJPA contracts are non-exclusive and are contracts of choice by our Members.

Q. CAN MY PUBLIC AGENCY USE NJPA CONTRACTS WITHOUT GOING OUT FOR SOLICITATION?

A. Yes, in most states. All NJPA bid contracts have been competitively solicited nationally, reviewed and awarded by the NJPA Board of Directors in accordance with Minnesota public purchasing rules and regulations under the Municipal Contracting Laws, M.S. 471.345. Each solicitation and RFP contains language which includes all qualified customers in all fifty states. The RFP advises all responders that they must apply to all qualified customers in all fifty states and in some cases the provinces and territories of Canada. All RFP respondents understand that these contracts shall be used by member governmental, educational and non profit agencies throughout the United States.

Q. WHAT IS A JOINT EXERCISE OF POWERS OR COOPERATIVE PROCUREMENT AUTHORITY?

A. State Joint Powers Statutes generally allow for one government agency to purchase using contracts competitively solicited by another government agency. This, of course, would require the consent of all parties, including the supplier. NJPA's contracts are established to meet both the competitive solicitation and consent requirements. Generally, a public or municipal agency may participate in, conduct or administer a cooperative procurement agreement with one or more other governmental units for the purpose of meeting requirements to increase efficiency or reduce administrative expenses. A cooperative agreement also allows for the purchase of supplies, materials, equipment or services by qualified agencies so as not to repeat or duplicate the competitive bidding requirements necessary for a governmental agency purchase.

The term "Governmental Unit" as used here usually includes every city, county, town, school district or other political subdivision of this or another state; the state university; any agency of the state or of the United States, and any instrumentality of a governmental unit. In some states, this power is not passed on to specific municipal agencies. These agreements are known as Joint Powers Agreements, Membership Agreements, Participation Agreements and sometimes Intergovernmental or Interlocal Agreements.

Q. HOW CAN I OBTAIN COPIES OF THE LEGAL DOCUMENTATION ASSOCIATED WITH EACH CONTRACT?

A. As a municipal agency, NJPA is required to provide full disclosure of all procurement documents and files. Procurement files are electronically available at www.njpacoop.org or in hard copy at our office during normal NJPA business hours.

Q. WHAT ARE THE PARTS OF AN AWARDED NJPA PURCHASING CONTRACT?

A. NJPA contracts are made up of the terms and conditions of the RFP, submitted and accepted pricing and discount schedule and the Acceptance Award document signed by the NJPA board and awarded vendor.

Frequently Asked Questions

Q. WHAT IS THE SOLICITATION AND REQUEST FOR PROPOSAL (RFP) PROCESS?

A. NJPA conducts a thorough 10-step process, described in full on pages 9 and 10 of this document, that includes:

1) Researching Member Needs.
2) Researching the Market for Solutions.
3) Drafting and Advertising an RFP.
4) Receiving Bidders' Responses.
5) Evaluating Bidders' Responses.
6) Making Recommendations to the NJPA Board.
7) Awarding Vendor(s).
8) Posting Approved Contract Documents.
9) Developing and Implementing a Joint Marketing Plan with Awarded Vendors.
10) Reviewing and Maintaining our Contract throughout Its Term.

Q. WHAT IS THE FIRST STEP FOR AN INTERESTED AGENCY TO PARTICIPATE?

A. Qualifying agencies must register for Membership and may join in a matter of minutes. Visit www.njpacoop.org and apply online; download and complete a hard copy, or call 888-894-1930 to receive your application by mail.

Q. HOW DOES THE PURCHASE PROCESS FLOW?

A. After Membership has been established, the Member selects the contract of choice from our purchasing catalog and contacts the Vendor directly for specific product, service, ordering and delivery information. Billing is executed by the servicing Vendor or manufacturer. NJPA monitors contract compliance by the Vendor to ensure a high level of service, quality of goods and general customer satisfaction as expressed by the Member. Prior to executing the purchase order, it would be the Member's responsibility to review and accept the general terms and conditions of the specific RFP of interest and at that point, execute the purchase order directly with the awarded Vendor. Your Membership allows the NJPA Board of Directors and NJPA staff to facilitate the bid and procurement responsibilities on your behalf.

Q. WHAT ABOUT CUSTOMER SATISFACTION AND ASSURANCE?

A. NJPA requires "manufacturer product and service responsibility". This eliminates the transferring of blame in the event the customer is not satisfied. Responding manufacturers accept this responsibility and, in extreme cases, NJPA would be involved in specific communications to ensure the customer is satisfied with the complete process of procurement and contract compliance. NJPA contracts are four-year terms, reviewed annually for compliance. This level of assurance and review will give Members the leverage necessary to insure the highest level of products and service.

Q. HOW DO I BECOME AN AUTHORIZED SUPPLIER OF NJPA?

A. NJPA encourages all national Vendors to respond to the NJPA RFP solicitations. Our bids are solicited, advertised and posted on www.njpacoop.org (our website), www.noticetobidders.com and in the Minneapolis Star Tribune.

Q. HOW DO I GET MORE INFORMATION ABOUT NJPA?

A. Visit our web site at www.njpacoop.org or contact any of our Vendors listed in our purchasing catalog. You also may contact us directly at 888-894-1930 or:

Mike Hajek, Director of Contracts & Marketing
mike.hajek@njpacoop.org • 218-894-5477

Duff Erholtz, Manager of Membership Services
duff.erholtz@njpacoop.org • 218-894-5490

Our 10-Step Procurement Process:

It is the desire of NJPA to meet our Members' procurement requirements, but it is ultimately our Members' responsibility to interpret local purchasing laws to determine their own ability to access and participate with NJPA contracts. Our Request for Proposal (RFP) process is continuously being refined to meet the changing needs of our Members. The desired result is a national, competitively bid procurement and contract process that is not only valued by Members, but meets or exceeds local requirements—offering exceptional products and services from nationally acclaimed Vendors.

1) RESEARCHING MEMBER NEEDS

Carried out at numerous national trade shows, we take the opportunity to not only display our current offerings, but also listen to our Members' needs in an effort to refine our current product and service offerings.

2) RESEARCHING THE MARKET FOR SOLUTIONS

Constant research helps us develop the best approach for each offering. Some industries lend themselves to an invitation for a manufacturer's response because a single manufacturer provides a complete industry solution through a number of authorized dealers. Other industries lend themselves to an invitation for a distributor response because individual distributors provide complete industry solutions as representative for a large number of manufacturers.

3) DRAFTING AND ADVERTISING AN RFP

This involves updating our largest, single document to meet the needs and requirements of our Members through the RFP scope, goal, intent and specifications for procurement of products and equipment. NJPA reserves the right to offer, invite and conduct a pre-bid meeting to educate potential responders and answer any questions and concerns surrounding the upcoming RFP. Questions that arise are received and addressed as defined within the general terms of the RFP.

NJPA advertises each RFP for two consecutive weeks in the Minneapolis Star Tribune (print and web), on www.njpacoop.org, www.noticetobidders.com, and locally as-needed to satisfy procurement guidelines (e.g., Hawaii and Oregon). NJPA also posts bids on appropriate third party solicitation websites. NJPA desires to invite as many providers of products and equipment as possible; however, our postings require responders to meet stringent business practices, so not all providers have the ability or desire to respond. As a result, NJPA Members work with companies that demonstrate the highest level of service and delivery of products, equipment and services, as well as the best overall value at the lowest possible contract price.

4) RECEIVING BIDDERS' RESPONSES

Bids are opened at a public ceremony specified in the RFP.

5) EVALUATING BIDDERS' RESPONSES

Evaluation begins at the bid opening by determining the "Responsiveness" of each bid. "Level One Responsiveness" includes:

- Timely submission.
- Properly tabbed and organized bid.
- Electronic as well as physical copies of their submission.
- Original signatures on appropriate documents.
- Bid bond/bid security all properly submitted.

The evaluation process continues with "Level Two Responsiveness", or the evaluation of the bid response by the Bid Evaluation Committee according to the procedures and parameters set by the RFP. Our typical RFP invites the widest possible variety of products and services within the scope of a bid. Our intention is to create a contract that provides the widest possible array of utility to the widest possible array of NJPA Members. We also specifically invite bidders to define their products and services not only by industry standard terms, but also in terms of the latest technological advances and its applicability and utility to our Members.

PROCUREMENT PROCESS

Evaluating bidders' responses, continued:

The perceived procurement value of a bid to NJPA and its Members, in the opinion of NJPA, includes but is not limited to:

- Conforming to RFP's intent, scope and specifications;
- Competitive pricing strategies;
- Ability to sell and service NJPA Members nationally;
- Financial strength, experience and success in the industry/marketplace;
- References from past customers and prior experience with NJPA;
- A clear, concise, aggressive and effective marketing plan;
- Value added related products, services and technological advances;
- Financing options and detailed payment terms;
- Warranty and product and service responsibility; and
- Identifying the depth, breadth and quality of products and service offerings.

Additional consideration is given to bidder's who demonstrate "Green" and Disadvantaged Business Enterprise and the ability sell and service Canada and other International provinces.

The final evaluation is conducted using the "Bid Evaluation" form defined in the RFP. This form establishes a weighted scoring method and also provides for an optional "Cost Comparison." This point-based system is used as a part of the final scoring and awarded Vendor determination.

6) MAKING RECOMMENDATIONS TO THE NJPA BOARD

The recommendations of the Bid Review Committee are presented to the NJPA Board of Directors for final review and possible award. The NJPA Board has the final authority to issue or deny a procurement contract.

7) AWARDING VENDOR(S)

Upon approval by the NJPA Board, the recommended Vendor is awarded a four-year contract with NJPA, subject to annual renewals. The Contract Manager and/or the Director of Contracts and Marketing welcome the new vendor to NJPA.

8) POSTING APPROVED CONTRACT DOCUMENTS

A complete procurement file is organized and posted on our website, offering the applicable evaluation, contract and solicitation documents where they can be reviewed by our Members.

9) DEVELOPING AND IMPLEMENTING A JOINT MARKETING PLAN WITH AWARDED VENDORS

NJPA works with both the Vendor and Member to educate people about the benefits and uses of an awarded contract. We work with the awarded Vendor(s) to educate and energize their sales and service teams.

We advertise our awarded contracts in selected national publications, produce a full-color, hard copy "Contract Directory" and maintain a website offering of the contract opportunities. NJPA exhibits with Vendor Partners, in numerous national trade shows and provide break-out meetings presenting information at those trade shows on contract purchasing and cooperative opportunities available through NJPA.

10) REVIEWING AND MAINTAINING OUR CONTRACT THROUGHOUT ITS TERM

Contracts are reviewed annually for their effectiveness. NJPA contracts are written with four-year terms and subject to annual renewals based on those reviews. As a result, NJPA provides a simple, structured, well-documented procurement contract in an effort to create a seamless process for all of its Member procurement needs. It is important to stress that NJPA does not eliminate Member responsibility for following the bid process, but rather, provides a nationally pre-competed option, so as not to duplicate the formal bid process.

It's Simply the Best Way to Get Started

Copy this form, or join online: www.njpacoop.org and select "join."

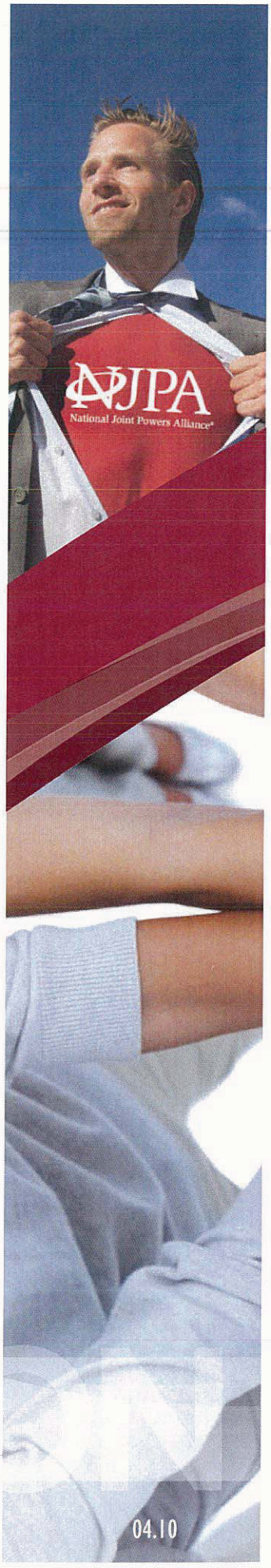
be the hero...
SUPER CHOICES

NJPA contracts offer value to our Members through:

- *Saving our Members the time and effort of facilitating their own competitive bid.*
- *Volume pricing discounts associated with a national purchasing alliance.*
- *The highest quality products and equipment provided by nationally acclaimed Vendors.*

NJPA Contracts are competitively bid on your behalf. A no-cost, no-obligation Membership is all you need to access CHOICE—and get connected to competitively bid and awarded Contracts at national volume discounts. There is a better way...it's NJPA.

Over 30,000 Members are already enjoying the value of choice in purchasing. Hundreds more are joining each month. Membership is at no cost and no obligation. Be the hero. Join today!



NJPA
National Joint Powers Alliance®

www.njpacoop.org

Competitively Bid Contract Purchasing Solutions

NJPA
National Joint Powers Alliance®

Creating an Alliance Between Buyers and Suppliers

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VENDOR LIST VENDOR MARKETING SITE

NJPA has established a mission to serve you, our Members, through a continuous effort to meet your present and future needs. The following contracts have been awarded and are current for NJPA and membership use.

ATHLETICS & HEALTH

Athletic Surfaces

Atlas Track & Field
Mondo USA, Inc.

Athletic/Phy-Ed Supplies & Equipment

Samson Equipment, Inc.
Sportime LLC

Playground Equipment

Little Tikes Commercial

EQUIPMENT & APPLIANCES

Healthy Vending

H.U.M.A.N. Healthy Vending

Commercial Kitchen

Pasco

HEALTH SOLUTIONS

Medical Supplies & Equipment

School Health
Zee Medical

Medication Therapy Management (MTM)

Outcomes Pharmaceutical Health Care

Pharmaceutical Benefit

Amerisource Bergen

CONSTRUCTION, FACILITY & MRO

Construction, Repair & Contractor Services

EZIQC

Roofing/Facility Asset Management

WTI - Tremco

Maintenance, Repair & Operating Supplies (MRO)

Grainger

Floorcovering/Carpeting

Interface Americas Inc.

HEAVY EQUIPMENT

Heavy Equipment

Caterpillar
Bobcat
Vermeer
Federal Contracts Corp.
Case IH
LeeBoy, Inc.
Manitowoc Crane Group
Sykes AmeriPumps
Winpower

Alternative Energy

Caterpillar
Noveda

LANDSCAPING EQUIPMENT

Altec
John Deere
Kubota
Vermeer
Federal Contracts Corp.
Felling Trailers
Global Trailer
Land Pride
Mahindra
Terex

FLEET

Auto/Truck Parts & Equipment

NAPA Auto Parts

Emergency Response

CDW-G
Logistic Systems
Federal Contracts Corp.
Winco

Continental Flooring Company
Milliken and Company
Shaw Contract
Tandus US, Inc.

Portable/Modular Space Solutions

Satellite Shelters, Inc.

CLASSROOM/OFFICE FURNITURE & SUPPLIES

Classroom & Office Furniture

Steelcase
KI
Palmer Hamilton
School Specialty Education Essentials
Staples Advantage - office
Staples Advantage - classroom

Classroom & Office Related Supplies & Accessories

Staples Advantage

Custodial Supplies & Consulting

Hillyard

TECHNOLOGY

Administrative Software & Services

SCHOOLDUDE.com
Tyler Technologies

Classroom Sound Amplfication

LightSPEED Technologies

Computer/Technology Services, Equip., Supplies

CDW Government, Inc.

Copiers, Facsimile & Document Management

Sharp Electronics

Security & Equipment

ADT

Telecommunications

Mitel

MISCELLANEOUS

e-Procurement

SciQuest

Postage Meters, Equipment & Mailing Supplies

Neopost
DHL Global Mail

Staffing & Professional Employment-Related Services

Manpower

Transportation

Hoglund Bus & Truck

Fleet Management Technology

Trimble
Fuel Master
INVERS
AssetWorks, Inc.
Federal Contracts Corp.
Driver's Alert

PUBLIC TRANSIT & UTILITY

Public Mass Transit

ABC Bus, Inc.
International Bus Group
Motor Coach Industries, Inc.
New Flyer of America, Inc.
Eldorado-California, Inc.
Eldorado-Kansas, Inc.
National Bus Sales and Leasing, Inc.
Champion Bus/General Coach America, Inc.
Coach and Equipment Bus Sales, Inc
DATTCO, Inc.
Goshen Coach, Inc.
SVI, Inc., DBA Specialty Vehicles
Transportation Equipment Sales Corp.

Public Utility Vehicles

Allianz Sweeper Company
Genie Industries, Inc.
Atlantic Machinery, Inc.
Federal Signal Corp.
Gradall Industries, Inc.

OTHER

Equipment & Fixed Asset Leasing

National Cooperative Leasing

INSURANCE SERVICES

Group Life Insurance

Group Long Term Disability

Group Short Term Disability

Alliant Insurance Services

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LEARN
ABOUT NJPA
FAQ'S
STAFF
BOARD
FINANCE & BYLAWS
LEGAL
NEWS & EVENTS
REGIONAL PROGRAMS
STRATEGIC PARTNERS
JOIN
PURCHASE
CONTRACTS

ABOUT US FAQ BOARD STAFF FINANCE & BYLAWS LEGAL

NATIONAL JOINT POWERS ALLIANCE

Realize the power and value of National Contract Purchasing! At the National Joint Powers Alliance® (NJPA) we are driven to provide efficient public service through our National Cooperative Purchasing Programs. NJPA is a national organization that creates a business and service alliance between buyers and suppliers. Our common needs and the desire to serve your agency will lead our efforts as we face the challenges of purchasing in the future.

Click Here for Printable **ABOUT US** Version

OUR BACKGROUND

The National Joint Powers Alliance is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. We are a member owned cooperative, serving all public and non-public educational systems, governmental agencies and non-profits. NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts in cooperation with the Uniform Municipal Contracting Law, M.S. 471.345 Subd.15 and is enabled by M.S. 471.59 (The Joint Powers Law). Most of the states in the United States have enacted their version of the "Joint Powers" law. Each member is responsible to review the laws in their state to determine their ability to procure goods and services through the contracts provided by NJPA.

OUR PURPOSE

The general purpose of the NJPA is to create and host a national municipal association's purchasing alliance. Our goal is to provide our members with requested programs and services created, coordinated and delivered through a cooperative effort between all participating members. Our purpose therefore is to serve our membership by:

- Acquiring and providing procurement opportunities for goods and services needed by NJPA Members,
- To bring the benefits of national volume pricing to NJPA Members and
- To satisfy as many of the competitive bidding requirements of NJPA and NJPA Members as possible.

OUR VISION

Creating an alliance between buyers and suppliers.

OUR MISSION

Striving to meet the needs of our members by providing valued solutions that are respected by our suppliers.

OUR COMMITMENT

The National Joint Powers Alliance is committed to serving you, our members and customers. We offer a quality, measurable and cost-effective purchasing solution, by taking our members' common needs, researching the industry and returning the opportunity to purchase through

national contracts. We offer the very best products and services at the lowest possible prices by creating an alliance between buyers and suppliers. We understand that we are only able to do this as we work together, developing the partnerships that create a unified purchasing alliance.

CAREER OPPORTUNITIES

Coordinator of Bids and Contracts

For questions regarding Career Opportunities please contact Susan Nanik, Human Resource Manager at 218-894-5464

Evangelina Garcia

From: Steve Crain [scrain@atlashall.com]
Sent: Monday, January 14, 2013 7:29 AM
To: 'Evangelina Garcia'
Subject: RE: REVIEW OF AGREEMENT WITH NATIONAL JOINT POWER ALLIANCE

The agreement is fine.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Saturday, January 12, 2013 10:54 AM
To: 'Stephen L. Crain'
Cc: 'Martha Salazar'
Subject: REVIEW OF AGREEMENT WITH NATIONAL JOINT POWER ALLIANCE

Good Morning Mr. Crain:
Attached for your review and approval is a membership agreement between "National Joint Power Alliance" and Hidalgo County previously approved by Commissioners Court back on February 11, 2011 however being that the County's Auditor is requesting legal's approval for any agreements, this now requires your review for approval in order for me to proceed with an agenda item for the continuation of this membership agreement for year 2013. Appreciate your assistance on this.

Thank you

VANGIE Y. GARCIA, CONTRACT'S MANAGER
HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUSINESS HWY. 281
NEW ADMINISTRATION BUILDING
EDINBURG, TEXAS 78539
(956) 292-7000 EXT. 4856
EMAIL: evangelina.garcia@co.hidalgo.tx.us

AI-52206 **Purchasing Department** **11. L.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Eddie Cantu, COMM. PCT. #2 Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Approval of Payment Application No. 3 in the amount of $155,130.07 for the Sioux Road Improvements project for Pct. 2 submitted by contractor, Texas Cordia Construction, LLC through Contract C-15-209-07-21 and as reviewed by project engineer, Raul Sesin, P.E.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1345-431-00-122-106-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available through PO#729553; PO increase(s) have been submitted.

Attachments

Payment Application No. 3

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/10/2015 04:57 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:40 AM
Manuel Chapa	Veronica Ortiz	11/12/2015 12:47 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Carlos Jasso		Started On: 11/09/2015 09:03 AM
Final Approval Date: 11/13/2015		

APPLICATION FOR PAYMENT NO. 3

To: **Hidalgo County Precient #2** (OWNER)
From: **Texas Cordia Construction, LLC** (CONTRACTOR)
Contract: **C-15-209-07-21**
Project: **Pct. 2 - Sioux Road Improvements**
Owner's Contract No. **C-15-209-07-21** Engineer's Project No. _____
For Work accomplished through the date of: **October 28, 2015**

1. Original Contract Price:		$378,587.00
2. Net change by Change Order and Written Agreements(+or-):		$48,264.56
3. Current Contract Price (1 plus 2):		$426,851.56
4. Total completed and stored to date:		$372,567.81
5. Retainage (per Agreement):		
5% of completed Work:	$ 18,628.39	
5% of stored material		
Total Retainage:		$18,628.39
6. Total completed and stored to date less retainage (4 minus 5)		$353,939.42
7. Less previous Application for Payments:		$198,809.35
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)		$155,130.07

Accompanying Documentation:

ESTIMATE QUANTITY WORKSHEET	TxDOT Form 252 Contract Time Statement
SCHEDULE OF VALUES	PARTIAL WAIVER OF LIENS
LIST OF SUPPLIERS AND SUB CONTRACTORS	PAYROLL

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 inclusive: (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Date: 11/9/2015

Texas Cordia Construction, LLC
CONTRACTOR

Yara M. Corbitt, President

State of **Texas**
County of **Hidalgo**
Subscribed and sworn to before me this 9th day of Nov. 2015

Notary Public

ISABEL G. MARTINEZ
Notary Public, State of Texas
My Commission Expires
December 03, 2017

My Commission expires: 12/3/17

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.
Date: 11/9/15

Hidalgo County Drainage District No. 1
ENGINEER

By: _____ PE
Raul E. Sesin, P.E.

INVOICE RECEIVED BY: _____ ON 11/9/15
GOODS/SERVICES RECEIVED BY: Eduardo Cantu ON 10/28/15

PO # 729553
5 - 1345 -431-00-122-106-0-841
Req # 281314

Texas Cordia Construction, LLC	Contractor Name	Application No.:	3
8/20/2015	Starting Date	Application Date:	11/9/2015
11/27/2015	Project Ending Date	Period To:	10/28/2015
Pct. 2 - Sioux Road Improvements	Engineer's / County Project Description	Engineer's / County Project No.:	

No.	Description	Unit	Original Schedule Value			Revised Schedule Value			RFP 1			RFP 2			RFP 3			MOH			Total to Date	Balance To Finish	
			Rates	Quan	Dollars	Rates	Quan	Dollars	MON 1 Quan	QTY to Date	Item Cost (Monthly)	MON 2 Quan	QTY to Date	Item Cost (Monthly)	MON 3 Quan	QTY to Date	Item Cost (Monthly)	QTY to Date	Item Cost	Item Cost (Total)		Quan	Dollars
BASE BID																							
1	1 1/2" HMAC TYPE "D"	SY	$ 10.00	22125	**$ 221,250.00**			$ -		0.00	$0.00	10,149.00	10,149.00	$101,490.00	11,976.00	22,125.00	$ 119,760.00				$ 221,250.00	-	$ -
2	PRIME COAT (MC-30) (0.2 GAL/SY)	SY	$ 2.00	21682	**$ 43,364.00**			$ -		0.00	$0.00	10,149.00	10,149.00	$20,298.00	11,533.00	21,682.00	$ 23,066.00				$ 43,364.00	-	$ -
3	TACK COAT (SS-1) (0.14 GAL/SY)	SY	$ 3.00	443	**$ 1,329.00**			$ -		0.00	$0.00	0.00	0.00	$0.00	443.00	443.00	$ 1,329.00				$ 1,329.00	-	$ -
4	SCARIFY, PROCESS, PREPARE & STABILIZE (2.5% LIME) EXISTING ROAD SECTION TO ACHIEVE PROPOSED BASE	SY	$ 3.00	21682	**$ 65,046.00**			$ -	5420.50	5420.50	$16,261.50	16,261.50	21,682.00	$48,784.50		21,682.00	$ -				$ 65,046.00	-	$ -
5	EROSION AND SEDIMENT CONTROL STRUCTURAL PRACTICES TO COMPLY WITH COUNTY AND TCEQ REQUIREMENTS FOR STORM WATER POLLUTION PREVENTION	LS	$ 4,965.00	1	**$ 4,965.00**			$ -	1.00	1.00	$4,965.00	0.00	1.00	$0.00		1.00	$ -				$ 4,965.00	-	$ -
6	REGRADE ROADSIDE DITCH	LF	$ 1.00	6355	**$ 6,355.00**			$ -		0.00	$0.00	0.00	0.00	$0.00	6,037.25	6,037.25	$ 6,037.25				$ 6,037.25	317.75	$ 317.75
7	REMOVE AND REPLACE TYPE "A" CURB & GUTTER	LF	$ 23.00	419	**$ 9,637.00**			$ -		0.00	$0.00	300.00	300.00	$6,900.00	119.00	419.00	$ 2,737.00				$ 9,637.00	-	$ -
8	TYPE "C-C" INLET WITH CONCRETE APRON	EA	$ 2,885.00	2	**$ 5,770.00**			$ -		0.00	$0.00	2.00	2.00	$5,770.00		2.00	$ -				$ 5,770.00	-	$ -
9	18" RUBBER GASKET RCP CL III STROM DRAIN PIPE	LF	$ 60.00	24	**$ 1,440.00**			$ -		0.00	$0.00	0.00	0.00	$0.00	24.00	24.00	$ 1,440.00				$ 1,440.00	-	$ -
10	REMOVE EXISTING 12" RCP PIPE	LF	$ 79.00	8	**$ 632.00**			$ -		0.00	$0.00	8.00	8.00	$632.00		8.00	$ -				$ 632.00	-	$ -
11	STORM TRENCH BEDDING & BACKFILL	LF	$ 23.00	24	**$ 552.00**			$ -		0.00	$0.00	24.00	24.00	$552.00		24.00	$ -				$ 552.00	-	$ -
12	TRENCH PROTECTION	LF	$ 52.00	24	**$ 1,248.00**			$ -		0.00	$0.00	24.00	24.00	$1,248.00		24.00	$ -				$ 1,248.00	-	$ -
13	SAFETY END TREATMENT FOR 18" PIPE	EA	$ 1,135.00	1	**$ 1,135.00**			$ -		0.00	$0.00	0.00	0.00	$0.00		0.00	$ -				$ -	1.00	$ 1,135.00
14	TRAFFIC CONTROL	LS	$ 4,744.00	1	**$ 4,744.00**			$ -	0.33	0.33	$1,565.52	0.17	0.50	$806.48	0.25	0.75	$ 1,186.00				$ 3,558.00	0.25	$ 1,186.00
15	PAVEMENT MARKINGS	LS	$ 9,470.00	1	**$ 9,470.00**			$ -		0.00	$0.00	0.00	0.00	$0.00		0.00	$ -				$ -	1.00	$ 9,470.00
16	CHEVRON SIGN W1-8L (18" x 24")	EA	$ 550.00	3	**$ 1,650.00**			$ -		0.00	$0.00	0.00	0.00	$0.00		0.00	$ -				$ -	3.00	$ 1,650.00
	SUBTOTAL COUNTY LINE ROAD DRAINAGE				**$ 378,587.00**			**$ -**			**$22,792.02**			**$186,480.98**			**$ 155,555.25**			**$ -**	**$ 364,828.25**		**$ 13,758.75**
CHANGE ORDER #1																							
1	REMOVE AND REPLACE TYPE "A" CURB & GUTTER	LF				$ 23.00	95.0	$ 2,185.00		0.00	$0.00	0.00	0.00	$0.00	95.00	95.00	$ 2,185.00				$ 2,185.00	-	$0.00
	SUBTOTAL CHANGE ORDER #1							**$ 2,185.00**			**$0.00**			**$0.00**			**$ 2,185.00**				**$ 2,185.00**		**$0.00**
CHANGE ORDER #2																							
1	At Station 64+75, 2" of fill dirt, 60' HPPP and 4" caliche entrance	LS				$ 1,700.00	1.0	$ 1,700.00		0.00	$0.00	0.00	0.00	$0.00	1.00	1.00	$ 1,700.00				$ 1,700.00	-	$0.00
2	At Station 63+75, 2" of fill dirt, 26' HPPP and 4" caliche entrance	LS				$ 1,700.00	1.0	$ 1,700.00		0.00	$0.00	0.00	0.00	$0.00	1.00	1.00	$ 1,700.00				$ 1,700.00	-	$0.00
3	At Station 62+80, 2" of fill dirt, 26' HPPP and 4" caliche entrance	LS				$ 1,700.00	1.0	$ 1,700.00		0.00	$0.00	0.00	0.00	$0.00	1.00	1.00	$ 1,700.00				$ 1,700.00	-	$0.00
4	At Station 61+25, 2" of fill dirt, 30' HPPP and 4" caliche entrance	LS				$ 1,700.00	1.0	$ 1,700.00		0.00	$0.00	0.00	0.00	$0.00	1.00	1.00	$ 1,700.00				$ 1,700.00	-	$0.00
5	Scarify, Process, Prepare & Stabilize (2.5% Lime) Existing Road Section to Achieve Proposed Base	SY				$ (0.08)	15,568.0	$ (1,245.44)		0.00	$0.00	0.00	0.00	$0.00	15,568.00	15,568.00	$ (1,245.44)				$ (1,245.44)	-	$0.00
	SUBTOTAL CHANGE ORDER #2							**$ 5,554.56**			**$0.00**			**$0.00**			**$ 5,554.56**				**$ 5,554.56**		**$0.00**
AMENDMENT TO CONTRACT																							
1	PRIME COAT (MC-30) (0.2 GAL/SY)	SY				$2.00	7025	$ 14,050.00		0.00	$ -	$ -	$ -	$ -		$ -	$ -				$ -	$ 7,025.00	$ 14,050.00
2	SCARIFY, PROCESS, PREPARE & STABILIZE (2.5% LIME) EXISTING ROAD SECTION TO ACHIEVE PROPOSED BASE	SY				$3.00	7025	$ 21,075.00		0.00	$ -	$ -	$ -	$ -		$ -	$ -				$ -	$ 7,025.00	$ 21,075.00
3	EROSION AND SEDIMENT CONTROL STRUCTURAL PRACTICES TO COMPLY WITH COUNTY AND TCEQ REQUIREMENTS FOR STORM WATER POLLUTION PREVENTION	LS				$1,500.00	1	$ 1,500.00		0.00	$ -	$ -	$ -	$ -		$ -	$ -				$ -	$ 1.00	$ 1,500.00
4	TRAFFIC CONTROL	LS				$1,500.00	1	$ 1,500.00		0.00	$ -	$ -	$ -	$ -		$ -	$ -				$ -	$ 1.00	$ 1,500.00
5	PAVEMENT MARKINGS	LS				$2,400.00	1	$ 2,400.00		0.00	$ -	$ -	$ -	$ -		$ -	$ -				$ -	$ 1.00	$ 2,400.00
	SUBTOTAL CHANGE ORDER #2							**$ 40,525.00**			**$ -**			**$ -**			**$ -**				**$ -**		**$ 40,525.00**
	TOTAL BASE AMOUNTS:				**$ 378,587.00**			**$ 48,264.56**			**$ 22,792.02**			**$ 186,480.98**			**$ 163,294.81**			**$ -**	**$ 372,567.81**		**$ 54,283.75**

ORIGINAL CONTRACT	**$ 378,587.00**
AMENDMENT TO CONTRACT	**$ 40,525.00**
CHANGE TO DATE	**$ 7,739.56**
CURRENT CONTRACT VALUE	**$ 426,851.56**

TOTAL TO DATE	$ 372,567.81
TOTAL TO DATE MOH	
TOTAL COMPLETE AND STORED TO DATED	$ 372,567.81
LESS RETAINAGE	$ 18,628.39
NET AMOUNT EARNED TO DATE	$ 353,939.42
PREVIOUS PAYMENTS	$ 198,809.35
NET AMOUNT EARNED THIS PERIOD	$ 155,130.07

Texas Cordia Construction, LLC Contractor Name
08/20/2015 Starting Date
11/27/2015 Project Ending Date
5% Retainage Percent

Application No: **3**
Application Date: **11/09/2015**
Period To: **10/28/2015**
Engineer Firm: **Hidalgo County Drainage District No. 1**

Summary

Contract No.	Project Name	Original Schedule Value	Amendment to Contract	Change Order #1	Change Order #2	Revised Schedule Value	Application #1	Retainage for App #1	Payment for Application #1	Material on Hand (MOH)	Retainage for MOH	Payment for MOH	Payment for Application #1 Plus MOH	Application #2	Retainage for App #2	Payment for Application # 2	Application #3	Retainage for App #3	Payment for Application # 3	Total Complete to Date	Retainage to Date	Total Complete Less Retainage	Previous Payment	Balance to Finish
C-15-209-07-21	Pct. 2 - Sioux Road Improvements	$ 378,587.00	$ 40,525.00	$ 2,185.00	$ 5,554.56	$ 426,851.56	$ 22,792.02	$ 1,139.60	$ 21,652.42	$ 2,733.00	$ 136.65	$ 2,596.35	$ 24,248.77	$ 183,747.98	$ 9,187.40	$174,560.58	$ 163,294.81	$ 8,164.74	$155,130.07	$ 372,567.81	$ 18,628.39	$ 353,939.42	$ 198,809.35	$ 72,912.14

AI-51958 **Purchasing Department** **11. M.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Sandy Suarez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement agreement etc) as attached hereto for: Hidalgo County Precinct No. 2- "Hauling of Dirt" -RFB No.: 2016-007-00-00-SGS. Including the re-advertising of project in the event No Bids responses are received and/or are rejected and project is still required.

BACKGROUND

1. Current contract expires on: January 13, 2016
2. New contract will commence on: January 14, 2016
3. Propose schedule of events:

1st advertisement: November 28, 2015
2nd advertisement: December 05, 2015
Bid Opening date: December 16, 2015

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1200-431-00-122-006-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Pct 2 $18,891.48 as of 11/12/15 - on an "as needed basis" - Fiscal year 2016

Attachments

Procurement Packet/Draft etc

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/10/2015 04:24 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:32 AM
Manuel Chapa	Veronica Ortiz	11/12/2015 12:45 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Sandy Suarez		Started On: 10/23/2015 10:41 AM
Final Approval Date: 11/13/2015		

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

To: Armando Pompa via email: armando.pompa@co.hidalgo.tx.us
Hidalgo County Precinct 2

Attn: Yolanda Cisneros via email: Yolanda.cisneros@co.hidalgo.tx.us

From: Sandra Suarez, Buyer II
Purchasing Department

Date: October 19, 2015

Re: Bid No. 2016-007-00-00-SGS Approval of Specifications/Requirements for **HIDALGO COUNTY PRECINCT 2 "RFB- HAULING OF DIRT"**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specifications are **not** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ Yes / _____ No / _____

Other (specify) Account May Vary based on project.

BUDGET ACCOUNT#: 5-1200-431-00-122-006-0-610

AUTHORIZED SIGNATURE	ARMANDO POMPA PRINTED NAME	10/21/15 DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA E-mail: sandy.suarez@co.hidalgo.tx.us no later than October 23, 2015 by 1:00P.M.

EXHIBIT "A"
"HAULING OF DIRT"
RFB NO.: 2016-007-00-00-SGS

SPECIFICATIONS/REQUIREMENTS

Scope of Project:
Hidalgo County is requesting sealed bids for the purpose of loading and hauling of dirt for Hidalgo County Precinct No. 2. In accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. All services utilized will be on an **"As Needed Basis"** by Precinct 2.

Specifications/Requirements:

1. Request for bids shall be within the area of Hidalgo County Precinct No. 2 as follows:
   - **Option I – Hauling of Dirt;**
   - **Option II – Loading and Hauling of Dirt**

2. Bid price will be based on a per cubic yard - per a mile radius basis.

3. Bid award will be based on low bidder meeting all specifications in each one of the mile radius listed on the bid page.(Exhibit "B")

4. Bidder(s) will be responsible for providing all labor, machinery and equipment, tools and materials required to render services necessary for project.

5. Requesting the **minimum of Ten (10) vendor owned hauling trucks** that will be available for this bid for Hidalgo County with the minimum of sixteen (16) cubic yards per load that will be available for the **Hauling of Dirt With An Option to Load**. Please note the make, year, model and capacity of your hauling trucks on **Exhibit "E"**.

6. The **bidder(s)** awarded the contract must **furnish proof of ownership of vehicles, provide evidence of** the required insurance identifying vehicles used for project as outlined in Exhibit "C", all necessary licenses and permits (If applicable). Copies of all licenses, permits and insurance coverage's must be submitted to the Hidalgo County Purchasing Department.

7. Bid Award: Bid award will be to the lowest and best bid meeting all requirements.

8. Have been in business for at least two (2) years.

Terms & Conditons

1. Contract term will be for an initial one (1) year with County's option to extend the contract for an additional one (1) year term under the same rates, terms and conditions.

DRAFT

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforseen delay in award of new bid for the next contract term.

3. County will seek purchases from State awarded vendors whenever it is in its best interest to do so.

4. Any contract awareded to a successful bidder will be in effect until:
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered or
   c) Terminated by County with thirty (30) days written notice prior to cancellation.

5. County of Hidalgo reserves the right to: **A.** separate and accept, or eliminate any items(s) listed under this bid that is deems necessary to accommodate budgetary and/or operational requirements.

6. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalitites or technicalities or to accept the bid considered the best and most advantage to the County.

7. Hidalgo County reserves the right to hold bids for a period of ninety (90) days with out taking any action.

8. **Insurance requirements for this project to be maintained through out the contract term** (Refer to limits in the Exhibit "C")

9. Hidalgo County reserves the right to award to one or MULTIPLE bidders if the County determines it is in its best interest to do so.

10. The bidder(s) awarded the contract cannot engage the services of a subcontractor without prior written consent of Hidalgo County for retention of a subcontractor to perform services hereunder. The successful bidder(s) must present evidence that the proposed subcontractor possesses all the necessary licenses and permits to perform the services and that the subcontractor hs obtained the required insurance coverages as outlined in Exhibit "C".

11. **All cost and expenses associated with the preparation and submission of (bids, proposals, statements of qualifications (RFQ) and quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.**

DRAFT

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1). Requesting Price Adjustment: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

a. A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier=s advisory or notification to the vendor of the price changes.
b. The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
c. The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
d. No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
e. The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2). Price Reduction: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3). Time frame for Adjusted Price Increases: Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the

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Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4). **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5). **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

Additional information:

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, at 2802 South Business Hwy 281, Edinburg, Texas 78539.

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. All written inquiries will be accepted via facsimile or via emailed to: sandy.suarez@co.hidalgo.tx.us no later than**, Thursday, month 00, 2015 by 5:00 P.M**, at (956) 292-7612. Responses to said inquiries will be sent to all applicants via facsimile by no later than **Monday, Month 00, 2015 by 5:00 P.M.**

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Bid No: 2016-007-00-00-SGS	Buyer II: Sandy Suarez	Tel. No: (956) 318-2626

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 2

"HAULING OF DIRT"

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Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **Hidalgo County Precinct No. 2 –"Hauling of Dirt"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BIDNo.: 2016-007-00-00-SGS- Hidalgo County Precinct No. 2 – Loading and Hauling of Dirt"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, MONTH 00, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BID NO.: 2016-007-00-00-SGS –Hidalgo County Precinct No. 2 – "Hauling of Dirt".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County**.**

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of

warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

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16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract Number (if any)
  d) Notation – **"Hidalgo County Precinct No. 2 – "Hauling of Dirt"**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Precinct No. 2
Mr. Armando Pompa, Fields Operation Director
4011 So. Veterans Blvd., San Juan, TX.
Pharr, TX 78577
(956) - 787-1891

17. Schedule of Events

Bid Opening, 9:30 AM	**month 00, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding *$100,000*, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds *$50,000*.

- If the contract is for *$50,000* or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in

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excess of Twenty Five Thousand Dollars *($25,000.00),* as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to

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Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

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27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgement with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

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Bid
for
Hidalgo County Precinct No. 2
"Hauling of Dirt"
BID NO.: 2016-007-00-00-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

Sign By: _____

Printed Name: _____

Title: _____

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Zimbra **rocio.villarreal@co.hidalgo.tx.us**

RE: RFB No.: 2016-007 - Hidalgo Co. Pct 2- "Hauling of Dirt" Draft Agreement

From : Steve Crain <scrain@atlashall.com> Thu, Nov 05, 2015 09:10 AM
Subject : RE: RFB No.: 2016-007 - Hidalgo Co. Pct 2- "Hauling of Dirt" Draft Agreement
To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The draft contract is fine.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Wednesday, November 04, 2015 4:23 PM
To: Stephen L. Crain
Subject: Fwd: RFB No.: 2016-007 - Hidalgo Co. Pct 2- "Hauling of Dirt" Draft Agreement

Mr. Crain:

Please review draft contract and approve as to form.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

From: "Sandy Suarez" <sandy.suarez@co.hidalgo.tx.us>
To: "Rocio Villarreal" <rocio.villarreal@co.hidalgo.tx.us>
Sent: Friday, October 23, 2015 10:07:30 AM
Subject: RFB No.: 2016-007 - Hidalgo Co. Pct 2- "Hauling of Dirt" Draft Agreement

Good Morning Rocio,

Please let this serve as an Official Request for a Draft agreement for the above referenced project, so that I may proceed to request to advertise. The current contract expires on Jan 13, 2016.

Thank you.

--
Respectfully,
Sandy Suarez, Buyer II
Hidalgo County Purchasing Department
2802 S. Bus Hwy. 281
Edinburg, TX. 78539
(956) 318-2626 ext. 4860
(956) 292-7612 fax
sandy.suarez@co.hidalgo.tx.us

THE STATE OF TEXAS §

§

COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-007-00-00

THIS CONTRACT is made and entered into this____day of_____**, 2015** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **Vendor's Name** a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Hauling of Dirt" for Hidalgo County Precinct No. 2**(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibits "A" (the "RFB") and Company's Bid attached hereto as Exhibit "B" (the "Bid Page"), both such exhibits incorporated herein for all purposes (the "Bid Page"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County Precinct No. 2**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

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2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the Department Head, or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning **January 14, 2016** and ending on **January 13, 2017** and may be extended at the sole discretion of County for an additional one (1) year period, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees

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to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

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If to County: **The County of Hidalgo**
Attn: County Judge
Edinburg, Texas 78539

If to Company:

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

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18. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities**. Nothing in this Agreement is intended to and county does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this_____ day of _____, 2016.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____

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EXHIBIT "A"

REQUEST FOR BID (RFB)
PORCUREMENT PACKET

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EXHIBIT "B"

BID PAGE

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EXHIBIT "C"

CERTIFICATE OF INSURANCE

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AI-52211 **Purchasing Department** **11. N.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Sandy Suarez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirement/agreement etc.) as attached hereto for: Hidalgo County Precinct No. 1 - "Lease of Parcel or Citizen Collection Site(s) 1 in Mercedes and 1 in Weslaco" - RFB No.: 2016-013-00-00-SGS [including the re-advertising of project in the event No Bid responses are received and/or are rejected and project is still required].

BACKGROUND

1. Current contract expires: February 03, 2016
2. New contract commences: February 04, 2016
3. Proposed schedule of events:

1st advertisement: November 28, 2015
2nd advertisement: December 05, 2015
Bid Opening date: December 16, 2015

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-432-00-121-001-0-441

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2016 Budgeted amount for obj. 441 "Rental of Land & Bldgs" is $13,797.00.

Attachments

Procurement Packet/Draft agreement etc

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/10/2015 05:15 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:46 AM
Ivan Cantu	Ivan Cantu	11/12/2015 01:13 PM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Sandy Suarez		Started On: 11/09/2015 03:14 PM

Final Approval Date: 11/13/2015

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(APPROVAL OF SPECIFICATIONS)

To: **Hon. A.C. Cuellar, Jr., Commissioner**
Hidalgo County Precinct 1
Attn: Raul Lozano / Katia Garcia

From: Sandy Suarez ss, Buyer II
Hidalgo County Purchasing Department.

Date: **October 26, 2015**

Re: **Approval or Disapproval of Specifications for: RFB NO.: 2016-013- Hidalgo County Precinct No.1 - "Lease of Parcel For Citizen Collection Site(s) - 1 In Mercedes & 1 In Donna"**

Please review the following **SPECIFICATIONS** **and** verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specifications are **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT NO: 5-1100-432-00-121-001-0-441

Raul Lozano	Raul Lozano	Pct. 1	10/27/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us by no later than October 30, 2015 @ 4:00 P.M.

Enclosures

SCOPE OF SERVICES:

The County Of Hidalgo is accepting sealed bids to lease two parcels of land for Hidalgo County Precinct No. 1 for the purpose of establishing citizen collections site(s); One (1) in Mercedes and One (1) in Donna including, but not limited to the following:

SPECIFICATIONS

1. Property Locations within the areas of:
    a. South of FM 493 and Mile West, Donna, Texas

    b. One (1) Mile South of Business 83 on Mile 1 East, Mercedes, Texas

2. Lease must be on a monthly basis.

3. Owner must submit copy of property insurance.

REQUIREMENTS, TERMS AND CONDITIONS

1. One (1) or more vendor(s) may be designated as awarded Vendor(s) for Lease of Parcel for Citizen Collection Site(s): One (1) in Mercedes and One (1) in Donna for Hidalgo County Precinct No 1.

2. Hidalgo County is requesting that all interested vendor(s) submitting bids for the project, **must provide the following:**

    a. Property ID number and/or Geographical ID number;
    b. Legal description as listed in your local Hidalgo County Appraisal District for proposed property;

3. Hidalgo County reserves the right to award to multiple vendors if the County determines it is in its best interest to do so.

4. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities or to accept the bid considered the best and most advantage to the County.

5. Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process.

6. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without

taking any action.

7. Property insurance policy shall provide that any proceeds for loss or damage to building or to improvements shall be payable solely to Lessor, which sum shall be used by Lessor's for repair and restoration purpose.

8. Vendor must submit and maintain all proper insurances for the duration of contract term. (refer to EXHIBIT C).

9. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

10. **All cost and expenses associated with the preparation and submission of (bids, proposals, statements of qualifications (RFQ) and quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.**

TERM: The term of the bid contract will be for a period of one (1) year. Hidalgo County may in its sole discretion elect the option to extend the contract for two (2) additional one (1) year under the same rates, terms and conditions.

ADDITIONAL INFORMATION:
Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE (956) 292-7612 OR VIA EMAIL to: sandy.suarez@co.hidalgo.tx.us , NO LATER THAN Wednesday, November 00, 2015 by 5:00 P.M. Responses to said inquiries will be sent to all applicants via facsimile or via email by no later than Friday, November 00, 2015 by 5:00 p.m.

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REQUEST FOR BIDS

HIDALGO COUNTY
(PRECINCT No. 1)

"LEASE OF PARCELS FOR CITIZENS COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA"

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Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Business Hwy 281 – New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY PRECINCT NO. 1 – "LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2016-013-00-00-SGS - HIDALGO COUNTY PRECINCT NO. 1 – "LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA"** and in County's Purchasing Department, 2812 S. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, NOVEMBER 00, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2016-013-00-00-SGS- HIDALGO COUNTY PRECINCT NO. 1 – "LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS: (IF APPLICABLE)

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:
- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number or Contract Number (if any)
  d) Notation - **HIDALGO COUNTY PRECINCT NO. 1 – "LEASE OF**

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PARCEL FOR CITIZEN COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA". Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Precinct No. 1
Attn: Raul Lozano
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-8733

17. Schedule of Events

Bid Opening, 9:30 AM	**MONTH 00, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

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. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse.
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

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21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

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damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

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Bid
for
HIDALGO COUNTY
PRECINCT NO. 1
"LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S): ONE (1) IN MERCEDES AND ONE (1) IN DONNA"

BID NO.: 2016-013-00-00-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Business Hwy 281-New Administration Bldg.
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

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THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

LEASE

THIS LEASE (the "Lease") is made on this ____day of _____, 2016, by and between _____**,** a resident of Hidalgo County, Texas, referred to in this Lease as Lessor, and **THE COUNTY OF HIDALGO**, referred to in this Lease as Lessee.

In consideration of the mutual covenants and agreements set forth in this Lease, and other good and valuable consideration, Lessor demises and leases to Lessee, and Lessee leases from Lessor, that certain real property described on Exhibit "A", attached hereto for the purpose of establishing citizen collection sites (the "Citizen Collection Site") within certain areas of Hidalgo County Precinct One. These premises leased hereunder are referred to in this Lease as "the Premises" or "the Leased Premises."

ARTICLE 1. TERM

Term of Lease

1.1 Except as otherwise herein provided, the term of this Lease shall be for a period of one (1) year commencing on _____, 20___ (as hereinafter defined) and ending on _____, 20____(as hereunder defined) unless sooner terminated as provided in this Lease, or unless renewed and extended in accordance with Paragraph 1.2, hereof.

Renewal or Termination

1.2. Lessee shall have the right and option to renew and extend the term of this Lease for an additional two (2)-one (1) year terms. If Lessee desires to renew and extend the term of this Lease for such renewal period, Lessee must give Lessor written notice of such renewal at least sixty (60) days prior to the termination of the initial lease term if Lessee desires to renew for the renewal period. Any renewal or extension of this Lease shall be on the same terms and conditions

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as provided herein. This Lease shall terminate and become null and void without further notice on the expiration of the term specified in Article 1.1, unless sooner terminated or renewed and extended in accordance with this Article 1.2; and any holding over by Lessee after the expiration of that term shall not constitute a renewal of the Lease or give Lessee any rights under the Lease in or to the Leased Premises.

Holdover

1.2 If Lessee holds over and continues in possession of the Leased Premises after expiration of the term of this Lease, Lessee will be deemed to be occupying the Premises on the basis of a tenancy at sufferance, subject to all of the terms and conditions of this Lease. The inclusion of this Article 1.2 shall not be construed as Lessor's consent for Lessee to hold over.

Termination

1.3 Lessee may declare this Lease, and all rights and interest created by it, to be terminated upon giving the other party thirty (30) days written notice. Upon Lessee electing to terminate, this Lease shall cease and come to an end as if the day of the termination election were the day originally fixed in the Lease for its expiration.

Lessor's Warranty of Quiet Enjoyment

1.4. Lessor covenants and agrees that Lessee on paying the rent herein provided for and observing and keeping the covenants, conditions, and terms of this Lease on Lessee's part to be kept or performed, shall lawfully and quietly hold, occupy, and enjoy the Leased Premises during the term of this Lease without hindrance or molestation of Lessor or any person claiming under Lessor except such portion of the Leased Premises, if any, as shall be taken under the power of eminent domain.

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ARTICLE 2. RENT

Base Rent

2.1 Lessee agrees to pay to Lessor, during the term hereof, a monthly rental equal to the product of $_____($_____) dollars per month, of the Premises as described in Exhibit B. In the event the Commencement Date is a day other than the first day of the month, the rent for the period from the commencement date to the last day of the month shall be prorated by dividing the monthly rental by the number of calendar days in the month, and multiplying the result by the number of days remaining in the month that includes the Commencement.

Time and Manner of Payment

2.2 All rent due under this article shall be paid by Lessee on a monthly basis and in advance, on the 1st business day of each month commencing on the Commencement Date. All installments of rent shall be paid in lawful money of the United States to the Lessor Address in such location or locations as Lessor shall from time to time designate by written notice to Lessee. Any rent due for any partial month at the beginning or the end of the term hereof shall be prorated on the basis of a thirty day month.

Taxes

2.4 Lessor is responsible for rendering and paying all real estate taxes on the Property. Lessee shall be responsible for taxes, if any, on lessee's personal property located on the Premises.

ARTICLE 3. USE OF PREMISES

Permitted Use

3.1 Lessee may use the premises for landfill transfer and any other lawful purposes.

Waste, Nuisance, or Illegal Use

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3.2 Lessee shall not use, or permit the use of, the Premises in any manner that results in waste of the Premises or constitutes a nuisance or violates any statute, ordinance, rule or regulation applicable to the premises or for any illegal purpose.

ARTICLE 4.

OMIT

ARTICLE 5. UTILITIES

Intentionally Deleted

ARTICLE 6. ALTERATIONS, ADDITIONS, AND IMPROVEMENTS

Consent of Lessor

6.1 Lessee shall not make any alterations, additions, or improvements to the Leased Premises without the prior written consent of Lessor. Consent for nonstructural alterations, additions, or improvements shall not be unreasonably withheld by Lessor.

Property of Lessor

6.2 All alterations, additions, or improvements made by Lessee shall become the property of Lessor at the termination of this Lease. Lessor may, however, require that Lessee remove any or all alterations, additions, and improvements installed or made by Lessee, and any other property placed on the Premises by Lessee, upon termination of the Lease. In the event that Lessor requires Lessee to remove such alterations, additions, or improvements, Lessee shall repair any damage to the Premises caused by such removal.

ARTICLE 7. SIGNS

Signs

7.1 Subject to the written approval of Lessor, and further subject to applicable laws, ordinances and regulations, Lessee shall have the right to install a sign on the Leased Premises.

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Lessee must remove all signs at the termination of this Lease and repair any damage resulting from the erection or removal of the signs.

ARTICLE 8. MECHANIC'S LIEN

Lessee will not permit any mechanic's lien or liens to be placed upon the Leased Premises or improvements on the Premises, Lessee will promptly pay the lien. If default in payment of the lien continues for twenty (20) days after written notice from Lessor Lessee, Lessor may, at its option, pay the lien or any portion of it without inquiry as to its validity. Any amounts paid by the Lessor to remove a mechanic's lien caused to be filed against the Premises or improvements on the Premises by Lessee, including expenses and interest, shall be due from Lessee to Lessor and shall be repaid to Lessor immediately on rendition of notice, together with interest at ten percent (10%) per annum until repaid.

ARTICLE 9. INSURANCE AND INDEMNITY

Property Insurance

9.1 Lessor shall, at its own expense, during the term of this Lease provide, at its own expense, during the term of this Lease, keep all buildings and improvements on the Leased Premises insured against loss or damage by fire with extended coverage to include direct loss by windstorm, hail, explosion, riot, or riot attending a strike, civil commotion, aircraft, vehicles, and smoke, in the aggregate amounts of not less than the full fair insurable value of the buildings and improvements. The insurance is to be carried by one or more insurance companies licensed to do business in Texas and approved by Lessee. The policies shall provide that any proceeds for loss or damage to buildings or to improvements shall be payable solely to Lessor, which sum Lessor shall use for repair and restoration purposes as provided herein. Lessee shall maintain all insurance on Lessee's personal property located within the Leased Premises and Lessee covenants

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and agrees that Lessor shall have no responsibility for damage or destruction of Lessee's personal property located within the Leased Premises.

General Liability Insurance

9.2 Lessee, at its own expense, shall provide and maintain in force during the term of this Lease liability insurance in the amounts deemed adequate by Lessor, naming Lessor as additional insured. Prior to occupancy of the Premises, lessee shall provide Lessor with evidence of such insurance.

Remedy for Failure to Provide Insurance

9.3 Lessee shall furnish Lessor with the original of all insurance policies required by this Article. If Lessee does not provide such policies or proof of such insurance within ten (10) days of the execution of this Lease, or if Lessee allows any insurance required under this Article to lapse after receipt of notice of cancellation or of non-renewal, or if Lessee fails to deliver proof of insurance showing coverages to Lessor prior to the effective date of such insurance and the original insurance policy within thirty (30) days thereafter, such failure shall be a default of Lessee under this Lease; or Lessor may, but shall not be required to take out such insurance and pay the premiums on the necessary insurance to comply with Lessee's obligations under the provisions of this Article. Lessee agrees to reimburse Lessor all amounts spent by Lessor to procure and maintain such insurance within fifteen (15) days after demand from Lessor. Failure to pay such amount when due shall be a default of Lessee under this Lease.

ARTICLE 10. DAMAGE OR DESTRUCTION OF PREMISES

Notice to Lessor

10.1 If the Leased Premises, or any structures or improvements on the Leased Premises, should be damaged or destroyed by fire, tornado, or other casualty, Lessee shall give immediate

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written notice of the damage or destruction to Lessor, including a description of the damage and, as far as known to Lessee, the cause of the damage.

ARTICLE 11. CONDEMNATION

Total Condemnation

11.1 If during the term of this Lease all of the Leased Premises should be taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, the Lease shall terminate, and the rent shall be abated during the unexpired portion of this Lease, effective as of the date of the taking of the premises by the condemning authority.

Partial Condemnation

11.2 If less than all, but more than ten percent (10%) of the Leased Premises is taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, Lessee may terminate the Lease by giving written notice to Lessor within thirty (30) days after possession of the condemned portion is taken by the entity exercising the power of condemnation.

If the Leased Premises are partially condemned and Lessee fails to exercise the option to terminate the Lease under this section, or if less than ten percent (10%) of the Leased Premises are condemned, this Lease shall not terminate, but Lessor may, at its sole expense, restore and reconstruct the building and other improvements situated on the Leased Premises to make them reasonably tenantable and suitable for the uses for which the Premises are Leased. The rent payable under Sections 2.1 of this Lease shall be decreased equitably during the period of such restoration or reconstruction.

Condemnation Award

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11.3 Lessor and Lessee shall each be entitled to receive and retain such separate awards, and portions of lump sum awards, as may be allocated to their respective interest in any condemnation proceedings. The termination of this Lease shall not affect the rights of the respective parties to such awards.

ARTICLE 12. DEFAULT

Default by Lessee

12.1 If Lessee shall allow the rent to be in arrears more than ten (10) days after written notice of such delinquency, or shall remain in default under any other condition of this Lease for a period of fifteen (15) days after written notice from Lessor, Lessor may at its option, without notice to Lessee, terminate this Lease or, in the alternative, Lessor may re-enter and take possession of the Premises and remove all persons and property without being deemed guilty of any manner of trespass and relet the Premises, or any part of the Premises, for all or any part of the remainder of the Lease term, to a party satisfactory to Lessor and at such monthly rental as Lessor may with reasonable diligence be able to secure. Should Lessor be unable to relet after reasonable efforts to do so, or should such monthly rental be less than the rental Lessee was obligated to pay under this Lease, or any renewal of this Lease, plus the expense of reletting, then Lessee shall pay the amount of such deficiency plus reasonable attorney's fees to Lessor.

Lessor's Lien

12.2 It is expressly agreed that, in the event of default by Lessee in the payment of rent or any other sum due from Lessee to Lessor under the terms of this Lease, Lessor shall have a lien upon all fixtures, chattels, or other property of any description belonging to Lessee that are placed in, or become a part of, the Leased Premises as security for rent due and to become due for the remainder of the current Lease term and any other sum due from Lessee to Lessor. This lien shall not be in lieu of, or in any manner affect, the statutory landlord's lien given by law but shall be in

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addition to that lien, and Lessee grants to Lessor a security interest in all of Lessee's property placed in or on the Leased Premises for purposes of this contractual lien. This shall not prevent the conduct of Lessee's business in the ordinary course of business and Lessee's actions in the ordinary conduct of Lessee's business shall be free of such lien to Lessor. In the event Lessor exercises the option to terminate the leasehold and re-enter and relet the Premises as provided in the preceding paragraph, then Lessor, after giving reasonable notice to Lessee of the intent to take possession and giving an opportunity for a hearing on the matter, may take possession of all of Lessee's property on the Premises and sell it at public or private sale after giving Lessee reasonable notice of the time and place of any public or private sale or of the time after that any private sale is to be made for cash or on credit, for such prices and terms as Lessor deems best, with or without having the property present at the sale. The proceeds of the sale shall be applied first to the necessary and proper expense of removing, storing and selling such property, then to repairing damage to the Leased Premises, if any, then to the payment of any rent due or to become due under this Lease, with balance, if any, to be paid to Lessee.

Default by Lessor

12.3 If Lessor defaults in the performance of any terms, covenants, or conditions required to be performed by it under this Lease, in addition to other remedies afforded Lessee under this Lease or at law, lessee may elect that:

Upon Lessee's notice to Lessor of repairs or maintenance which Lessor has a duty to undertake, Lessor neglects to make such repairs within sixty (60) days following written notice from Lessee. Lessee may vacate the Premises, in which case it shall be discharged from further payment of rent, the performance of all other terms and conditions of this Lease, and this Lease shall terminate as of the date Lessee vacates the Premises and any rental shall be abated for the unexpired term of this Lease.

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Cumulative Remedies

12.4 All rights and remedies of Lessor and Lessee under this Article shall be cumulative, and none shall exclude any other right or remedy provided by law or by any other provision of this Lease. All such rights and remedies may be exercised and enforced concurrently and whenever, and as often, as occasion for their exercise arises.

Waiver of Breach

12.5 A waiver by either Lessor or Lessee of a breach of this Lease by the other party does not constitute a continuing waiver or a waiver of any subsequent breach of the Lease.

ARTICLE 13. ASSIGNMENT AND SUBLETTING

Assignment and Subletting by Lessee

14.1 Lessee may not sublet, assign, encumber, or otherwise transfer this Lease, or any right or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, without the written consent of Lessor. If Lessee sublets, assigns, encumbers, or otherwise transfers its rights or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, other than as specified herein, without the written consent of Lessor, Lessor may, at its option, declare this Lease terminated and Lessee and Lessor shall have no further obligation to each other under this Lease. In the event Lessor consents in writing to an assignment, sublease or other transfer of all or any of Lessee's rights under this Lease, the assignee or sublessee, must assume all of Lessee's obligations under this Lease, and Lessee shall remain liable for every obligation under the Lease. Lessor's consent under this section will not be arbitrarily or unreasonably withheld.

Assignment by Lessor

14.2 Lessor may assign or transfer any or all of its interests under the terms of this Lease.

ARTICLE 15. MISCELLANEOUS

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Notices and Addresses

15.1 All notices required under this Lease will be deemed delivered when deposited in certified or registered mail, addressed to the proper party, at the following addresses:

Lessor:

Lessee:
County of Hidalgo
Attn: County Judge
100 E. Cano, 2nd Floor
Edinburg, Texas 78539

Either party may change the address to which notices are to be sent it by giving the other party notice of the new address in the manner provided in this section.

Parties Bound

15.2 This agreement shall be binding upon, and inure to the benefit of, the parties to the Lease and their respective heirs, executors, administrators, legal representatives, successors and assigns when permitted by this agreement.

Texas Law to Apply

15.3 This agreement shall be construed under, and in accordance with, the laws of the State of Texas, and all obligations of the parties created by this Lease are performable in Hidalgo County, Texas.

Legal Construction

15.4 In case any one or more of the provisions contained in this agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of the agreement, and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been included in the agreement.

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Prior Agreements Superseded

15.5 This agreement constitutes the sole and only agreement of the parties to the agreement and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

Amendment

15.6 No amendment, modification, or alteration of the terms of this agreement shall be binding unless it is in writing, dated subsequent to the date of this agreement, and duly executed by the parties to this agreement.

Rights and Remedies Cumulative

15.7 The rights and remedies provided by this lease agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive that party's right to use any or all other remedies. The rights and remedies provided in this Lease are in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

Attorneys' Fees and Costs

15.8 If, as a result of a breach of this agreement by either party, the other party employs an attorney or attorneys to enforce its rights under this Lease, then the breaching or defaulting party agrees to pay the other party the reasonable attorneys' fees and costs incurred to enforce the Lease.

Force Majeure

15.9 Neither Lessor nor Lessee shall be required to perform any term, conditions, or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, and any other cause not reasonably within the control of Lessor or

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Lessee and which by the exercise of due diligence Lessor or Lessee is unable, wholly or in part, to prevent or overcome.

Real Estate Commission and Finder's Fees

15.10 Neither Lessor nor Lessee has entered into any real estate commission or finder's fee agreements with any broker, agent or finder in respect of this transaction, and Lessor and Lessee each agree to indemnify and hold harmless the other from and against any and all claims, losses, damages, costs or expenses of any kind, or arrangement or understanding alleged to have been made by the indemnifying party or on its behalf with any broker, salesman or finder in connection with this Lease or the transactions contemplated hereby.

Estoppel Information

15.11 Lessee shall, at the request of Lessor, provide any and all information with respect to this Lease to any person designated by Lessor.

Time of Essence

15.12 Time is of the essence of this agreement.

THE UNDERSIGNED Lessor and Lessee execute this Lease on the _____ day of _____, 20___.

LESSOR:

By:_____

ATTEST:

LESSEE:

_____
Arturo Guajardo, Jr., County Clerk

_____
Ramon Garcia, County Judge

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EXHIBIT "A"
PROPERTY DESCRIPTION

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EXHIBIT "B"
BID PAGE

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EXHIBIT "C"
INSURANCE REQUIREMENTS

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Zimbra **evangelina.garcia@co.hidalgo.tx.us**

RE: Revised "Lease" document-Lease of Parcels for Citizen Collection Site(s)

From : Steve Crain <scrain@atlashall.com> Mon, Nov 09, 2015 02:46 PM
Subject : RE: Revised "Lease" document-Lease of Parcels for Citizen Collection Site(s)
To : 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>

Looks good.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Monday, November 09, 2015 2:31 PM
To: Steve Crain
Subject: Re: Revised "Lease" document-Lease of Parcels for Citizen Collection Site(s)

My apologies Mr. Crain as I persumed the word to be "landfill"; here's the revised document with correction under Article 3.1 for your review/approval of draft.
Respectfully;

Vangie Y. Garcia, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856

From: "Steve Crain" <scrain@atlashall.com>
To: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>
Sent: Monday, November 9, 2015 2:16:21 PM
Subject: RE: Revised "Lease" document-Lease of Parcels for Citizen Collection Site(s)

The revised language in 3. Should be revised to read “and any other lawful purpose”.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Monday, November 09, 2015 1:19 PM
To: Steve Crain
Subject: Revised "Lease" document-Lease of Parcels for Citizen Collection Site(s)

AI-52209 **Purchasing Department** **11. O.**

CC CONSENT

Meeting Date: 11/17/2015

Submitted For: Omar Salinas, PURCHASING DEPT.

Submitted By: Omar Salinas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Request authorization to remove the following assets from Safety Division inventory items cannot be located and possess no value in attached schedule:

Asset # 037909 - HAZ MAT 2000 MODELING SOFTWARE(Risk Management)
Asset # 038312 - COMPWATCH 2-USER LAN LIC LEVEL 5 (Previous Administration)
Asset # 43819 - BOOK PC BARE BONE SYST-2.4 Ghz (Claims Servicing)
Asset # 43820 - BOOK PC BARE BONE SYST 2.4 Ghz (Claims Servicing)
Asset # 50272 - HP COMPAQ DC7900 ULTRA SLIM (DBM-Budget Division)
Asset # 44511 - BOOK PC BARE BONE SYSTEM (Claims Servicing)
Asset # 44512 - BOOK PC BARE BONE SYSTEM (Claims Servicing)
Asset # 44513 - BOOK PC BARE BONE SYSTEM (Claims Servicing)

BACKGROUND

The items were procured prior to the formation of the Safety Division under the Department Risk Management which was disbanded in 2005 to create the Office of Emergency Management, The Safety Division and Workers Compensation (now Employee Benefits). The items were administratively assigned by Fixed Assets to the Safety Division. Through the inventory process and the department's yearly inventory inspections, the following items have not been located. The department has repeatedly asked to remove the assets from their inventory. It is determined that the items are un-located due to having been purchased for another department and/or purchased by previous administration. (see attachments)

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Items represent no fiscal impact as they possess no value.

Attachments

Depreciation Safety
LIST

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/10/2015 05:12 PM
Budget & Management	Veronica Ortiz	11/12/2015 11:41 AM
Auditor's Office	Monica Badillo	11/13/2015 10:15 AM
Form Started By: Omar Salinas		Started On: 11/09/2015 01:40 PM
Final Approval Date: 11/13/2015		

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

input info

Safety Division

	Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%
1	37909	HAZ MAT 2000 MODELING SOFTWARE	1,200.00	3/28/2002	2002	2015	5	13	$120.00
2	38312	COMPWATCH 2-USER LAN LIC LEVEL5	4,954.00	7/16/2002	2002	2015	6	13	$495.40
3	43819	BOOK PC BARE BONE SYST-2.4 Ghz	1,287.50	5/14/2004	2004	2015	6	11	$128.75
4	43820	BOOK PC BARE BONE SYST-2.4 Ghz	1,287.50	5/14/2004	2004	2015	6	11	$128.75
5	44511	BOOK PC BARE BONE SYSTEM	1,458.00	12/16/2003	2003	2015	6	12	$145.80
6	44512	BOOK PC BARE BONE SYSTEM	1,458.00	12/16/2003	2003	2015	6	12	$145.80
7	44513	BOOK PC BARE BONE SYSTEM	1,458.00	12/16/2003	2003	2015	6	12	$145.80
8	50272	HP COMPAQ DC7900 ULTRA SLIM	615.00	10/27/2009	2009	2015	6	6	$61.50

Prepared By: Omar Salinas

Requested By: Roy Quintanillha

11/9/2015

Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
$1,080.00	$216.00	$1,080.00	$0.00
$4,458.60	$743.10	$4,458.60	$0.00
$1,158.75	$193.13	$1,158.75	$0.00
$1,158.75	$193.13	$1,158.75	$0.00
$1,312.20	$218.70	$1,312.20	$0.00
$1,312.20	$218.70	$1,312.20	$0.00
$1,312.20	$218.70	$1,312.20	$0.00
$553.50	$92.25	$553.50	$0.00

Hidalgo County Commissioners' Court

Ramon Garcia
County Judge

A.C. Cuellar
Commissioner, Precinct 1

Eduardo "Eddie" Cantu
Commissioner, Precinct 2

Joe M. Flores
Commissioner, Precinct 3

Joseph Palacios
Commissioner, Precinct 4

Executive Office

Valde Guerra
Executive Officer

Executive Office – Safety Division

Roy Quintanilha
Safety Director

9805 N. 10th St.
McAllen, Texas 78504

(956) 292-7030 | **P**
(956) 318-2658 | **F**
www.co.hidalgo.tx.us | **W**

To: Ms. Martha Salazar, Purchasing Agent
Purchasing Department

From: Rosie Luna, Adm. Asst.
Safety Division

Date: June 29, 2015

Re: 2015 Fixed Assets Annual Inventory Report

I have reviewed the list of fixed assets forwarded by your department. In reviewing the list, I found several items that had been previously requested to be removed from our inventory still on the list. I am attaching the previous memo sent into Fixed Assets which was addressed to Ms. Agueda Garcia. Memo notes why the items are being requested to be removed from Safety Division's Fixed Asset List.

Once again, please be advised that asset numbers 43820, 43819, 44511, 44512, 44513 were computers purchased for Employee Benefits (Worker's Comp) and should not be on our list. Asset number 50272 was a computer purchased by Budget & Management and should not be on our list either. I have included a print out of the purchase order from ALIO as backup.

As stated on the memo from May 20, 2014, asset number 37909 is for a Haz Mat Modeling Software and asset number 38312 is for a User License Level 5 which were purchased back in 2002 by a previous administration. It is unclear whether the two stated items were purchased for a certain individual or for department usage. Our department as far as I know does not store or possess any software or license. It is unclear if the user license is still in effect or if software is being used within county. For that reason, we are asking item be removed from our fixed assets.

Should you have any questions or concerns, please contact our office.

cc: Agueda Garcia
Juan Alvarado
Omar Salinas

HIDALGO COUNTY PURCHASING DEPARTMENT
FIXED ASSET DIVISION
MACH & OFFICE EQUIP-INVENTORY LIST
AS OF JANUARY 31, 2015

[Annual Inventory Report]
Ref: Ch. 11, Page 15 - Hidalgo Co 2015 Fixed Asset Policy & Procedures Manual]
This Inventory List is subject to Physical Inventories & Certifications.
For questions, please contact the Purchasing Department
Fixed Asset Division at 956-318-2626

Criteria: All items >= $0.00 | **Note:** Items in this Report <= $299.99 are for information Purposes Only.

Dept No	Department Name	Asset No	Asset Description	Acq Date	Serial No	Lic Plates	P.O. No	Qty	Historical Cost
115-001	DBM-Safety Division	47871	2001 FORD F-150 SUPER CAB unit 2	08/29/01	1FTRX17WX1NB98190	816-238	324456	1	18,683.22
115-001	DBM-Safety Division	47688	2003 FORD F150 -P/U unit 3	01/30/04	2FTRX17W84CA32308	866-081	522583	1	15,396.00
115-001	DBM-Safety Division	47689	2003 FORD F150 PICK UP unit 4	01/30/04	2FTRF17W64CA32309	866-080	522583	1	13,197.00
115-001	DBM-Safety Division	47868	2004 FORD F-150 - V6 PICK UP unit 5	03/31/04	2FTRF17204CA60670	870-045	527353	1	11,596.00
115-001	DBM-Safety Division	47869	2004 FORD F-150 - V6 PICK UP unit 6	03/31/04	2FTRF17224CA60671	870-044	527353	1	11,596.00
115-001	DBM-Safety Division	47870	2004 FORD F-150 - V6 PICK UP unit 7	03/31/04	2FTRF17244CA60669	870-502	527353	1	11,596.00
115-001	DBM-Safety Division	48261	2009 FORD F-150 PU TRUCK unit 9	12/23/08	1FTRX12W39KA17256	106-1950	603908	1	16,982.90
115-001	DBM-Safety Division	62569	aruba ap 205 wireless access point Ex office Conf.	01/27/15	CM0102406		715791	1	496.39
115-001	DBM-Safety Division	43820	BOOK PC BARE BONE SYST 2.4 Ghz	05/14/04			530092	1	1,287.50
115-001	DBM-Safety Division	43819	BOOK PC BARE BONE SYST-2.4 Ghz	05/14/04			530092	1	1,287.50
115-001	DBM-Safety Division	44511	BOOK PC BARE BONE SYSTEM	12/16/03			524480	1	1,458.00
115-001	DBM-Safety Division	44512	BOOK PC BARE BONE SYSTEM	12/16/03			524480	1	1,458.00
115-001	DBM-Safety Division	44513	BOOK PC BARE BONE SYSTEM	12/16/03			524480	1	1,458.00
115-001	DBM-Safety Division	56507	DELL OPTIPLEX 790 Rene	10/30/12	7WKMVV1		680421	1	918.08
115-001	DBM-Safety Division	56508	DELL OPTIPLEX 790 Mario	10/30/12	7WKNVV1		680421	1	918.08
115-001	DBM-Safety Division	56509	DELL OPTIPLEX 790 Aida	10/30/12	7WLJVV1		680421	1	918.08
115-001	DBM-Safety Division	56510	DELL OPTIPLEX 790 Rosie	10/30/12	7WLKVV1		680421	1	918.08
115-001	DBM-Safety Division	56511	DELL OPTIPLEX 790 Mando	10/30/12	7WMNVV1		680421	1	918.08
115-001	DBM-Safety Division	56512	DELL OPTIPLEX 790 Sergio	10/30/12	7WLNVV1		680421	1	918.08
115-001	DBM-Safety Division	56513	DELL OPTIPLEX 790 storage	10/30/12	7WMJVV1		680421	1	918.08
115-001	DBM-Safety Division	56514	DELL OPTIPLEX 790 Dale	10/30/12	7WMKVV1		680421	1	918.08
115-001	DBM-Safety Division	56515	DELL OPTIPLEX 790 Q	10/30/12	7WMMVV1		680421	1	918.08
115-001	DBM-Safety Division	56516	DELL OPTIPLEX 790 Pete	10/30/12	7WLMVV1		680421	1	918.08
115-001	DBM-Safety Division	54674	DELL OPTIPLEX 790 USFF-PC Larry	12/06/11	8YP8WR1		665888	1	1,159.50
115-001	DBM-Safety Division	50272	HP COMPAQ DC7900 ULTRA SLIM	10/27/09	MXL9120SMD		619236	1	615.00
115-001	DBM-Safety Division	48353	DELL LAPTOP D830 2.00 GHZ Sergio	09/02/08	GPT1VG1		605917	1	1,181.50
115-001	DBM-Safety Division	48354	DELL LAPTOP D830 2.00 GHZ Rene	09/02/08	6QT1VG1		605917	1	1,181.50
115-001	DBM-Safety Division	48355	DELL LAPTOP D830 2.00GHZ	09/02/08	4QT1VG1		605917	1	1,181.50
115-001	DBM-Safety Division	43687	DELL LATITUDE D810, LAPTOP Mando	08/09/05	FBQBV71		552685	1	1,903.34
115-001	DBM-Safety Division	38312	COMPWATCH 2-USER LAN LIC LEVEL5	07/16/02				1	4,954.00
115-001	DBM-Safety Division	37909	HAZ MAT 2000 MODELING SOFTWARE	03/28/02	SA 2.0 SOFTWARE		351194	1	1,200.00
115-001	DBM-Safety Division	23487	I.B.M. WHEELWRITER 30 (CJD) Rosie	08/20/91	11-RP825			1	956.00
115-001	DBM-Safety Division	37422	DESK - MAHOGANY LT PED Sergio	12/18/01			332383	1	544.28
115-001	DBM-Safety Division	22868	DESK - CHERRY WOOD Q	08/31/90				1	945.00
115-001	DBM-Safety Division	37403	DOUBLE PED DESK Mario	12/18/01			334202	1	690.79
115-001	DBM-Safety Division	36494	DESK - HON MAHOGANY LT PED Mando	05/22/01				1	544.00
115-001	DBM-Safety Division	37859	DESK -MAHOGANY 10500 SERIES 66WX30L rene	02/12/02			337127	1	268.78
115-001	DBM-Safety Division	27254	HON METAL, WALNUT/SANDALWOOD Larry	01/18/94			75552	1	555.00
115-001	DBM-Safety Division	28425	METAL, WALNUT- TROPIC SAND Pete	01/17/95			87582	1	590.00
115-001	DBM-Safety Division	35830	ANDERSON HICKEY, 5 DR LATERAL FILE Aida	02/27/98			245760	1	454.00
115-001	DBM-Safety Division	5388	FILE CABINET - HON 5 DRAWER LEGAL Rene	07/09/73			2278F	1	128.00

SEC NEWS from 2014

HIDALGO COUNTY PURCHASING DEPARTMENT
FIXED ASSET DIVISION
MACH & OFFICE EQUIP-INVENTORY LIST
AS OF JANUARY 31, 2015

[Annual Inventory Report]
Ref: Ch. 11, Page 15 - Hidalgo Co 2015 Fixed Asset Policy & Procedures Manual]
This Inventory List is subject to Physical Inventories & Certifications.
For questions, please contact the Purchasing Department
Fixed Asset Division at 956-318-2626

Criteria: All items >= $0.00 | **Note:** Items in this Report <= $299.99 are for information Purposes Only.

Dept No	Department Name	Asset No	Asset Description	Acq Date	Serial No	Lic Plates	P.O. No	Qty	Historical Cost
115-001	DBM-Safety Division	14661	FILE CABINET- HON 2 DRAWER Dale	07/16/84			5060Z	1	141.04
115-001	DBM-Safety Division	27059	FILE CABINET-HON 4 DRAWER LETTER (PUTTY) Rene	10/11/93			73283	1	178.05
115-001	DBM-Safety Division	29103	FILE CABINET-HON LEGAL (SAND) rosie	04/28/95			90450	1	210.00
115-001	DBM-Safety Division	50325	HON 600 LATERAL FILE CABINET Aida	11/17/09			630181	1	816.64
115-001	DBM-Safety Division	50326	HON 600 LATERAL FILE CABINET Aida	11/17/09			630181	1	816.64
115-001	DBM-Safety Division	52136	HON FILE CABINET LAT 5DRW Storage	11/16/10			647530	1	816.64
115-001	DBM-Safety Division	33838	HON LATERAL FILING 700SERIES Storage	09/21/99			284532	1	478.00
115-001	DBM-Safety Division	27063	LATERAL, 5-DRAWER, METAL Aida	10/26/93			73198	1	765.00
115-001	DBM-Safety Division	37640	WOOD FILE CABINET AND TABLE Mando	01/29/02			338576	1	297.97
115-001	DBM-Safety Division	24100	ROUND TOP CONFERENCE TABLE D	12/03/91			54795	1	663.95
115-001	DBM-Safety Division	41975	HAND TRUCK DOLLY, 650 LBS Rene	12/01/09			630991	1	404.13
115-001	DBM-Safety Division	42511	HITACHI 27" TV/DVD/VCR COMBO Lobby	12/21/04			543220	1	500.44
115-001	DBM-Safety Division	53768	TV SHARP AQUOS LCD 42" Breakroom	08/16/11	LC-42D69V		660786	1	609.57
115-001	DBM-Safety Division	42197	EPSON POWERLITE 54C 2000 LUMENS	07/27/04	FG703X0108K		534905	1	1,531.99
115-001	DBM-Safety Division	43096	SHO-ME MINI - LIGHT BAR Storage	11/16/04			542228	1	520.00
115-001	DBM-Safety Division	43100	SHO-ME MINI-LIGHT BAR Unit 9	11/16/04			542294	1	520.00
115-001	DBM-Safety Division	49395	BABY ANNE CPR MANIKIN Rene	07/07/09			622676	1	403.30
	Total							**58**	**$ 144,398.86**
125-003	Exec Off-Safety Div	62567	2015 FORD EXPLORER SUV Unit 8	01/27/15	1FMJK1FT3FEF15281	119-1717	715078	1	31,394.00
125-003	Exec Off-Safety Div	61335	DELL 4320 PROJECTOR Rene	07/08/14	DP50NY1		709485	1	1,125.60
	Total							**2**	**$ 32,519.60**

END OF REPORT

PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Mr. Roy Quintanilha, Director
Hidalgo County DBM-Safety Division
C/O Aida Alvarez, Administrative Assistant
2818 S. Business Hwy 281
Edinburg, Texas 78539

FROM: Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

DATE: June 15, 2015

SUBJECT: **2015 FIXED ASSETS ANNUAL INVENTORY REPORT**

We are providing you with an inventory list of all fixed assets (Machinery and Equipment) assigned to your department. The list includes items purchased as of January 31, 2015.

This list should be reviewed by a member of your staff to ensure that all items are properly located, and safeguarded.

Should any discrepancies be noted, please return a copy of the list indicating the corrections needed to be done such as proper description, and serial numbers. Copies of the transfer forms or invoices should be attached to the list.

This list is being provided for information and reference, and to maintain proper accountability of the assets under your custody. It can also be used as reference during internal audits, physical inventory verifications, transfers, and reporting purposes.

A copy of this report is available in MS Excel format upon request, by contacting the Purchasing Department Fixed Asset Division.

Should additional information be required, please do not hesitate in calling Agueda (Aggie) Garcia Fixed Asset Manager at 318-2626 extension 4873 or Juan M. Alvarado Assistant Fixed Asset Manager at extension 4870.

ATTACHMENTS

Hidalgo County Commissioners' Court

Ramon Garcia
County Judge

A.C. Cuellar
Commissioner, Precinct 1

Hector "Tito" Palacios
Commissioner, Precinct 2

Joe M. Flores
Commissioner, Precinct 3

Joseph Palacios
Commissioner, Precinct 4

Executive Office

Valde Guerra
Executive Officer

Executive Office – Safety Division

Roy Quintanilha
Safety Director

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McAllen, Texas 78504

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To: Ms. Augeda Garcia
Purchasing Department

From: Rosie Luna
Safety Division

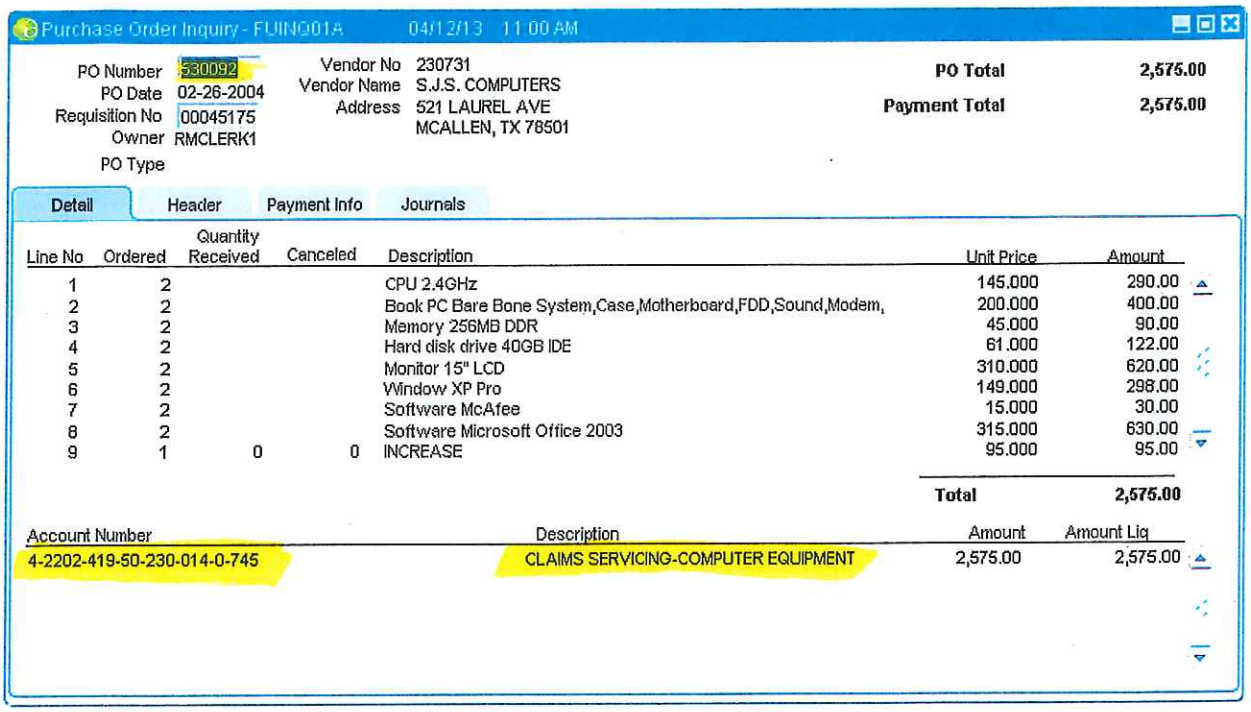
Date: May 20, 2014

Re: Fixed Assets

Our department has reviewed the list of fixed assets forwarded by your department. There are several discrepancies that I would like to point out. Asset numbers 43819, 43820, 44105, 44511, 44512, 44513 were computers that were originally purchased for Workers Compensation Department and should not be part of our assets. Asset number 50272 was requisitioned by Budget Management Department and should not be on our asset list. Asset numbers 37909 and 38312 were purchased by the previous administration and are items that we have not been able to locate. Asset number 37909 is for Haz Mat Modeling Software and Asset number 38312 is for a User License Level 5. It is unsure whether the two stated items were purchased for a certain individual or if purchased was made for department usage. Our department as far as we know does not store or possess any software or license. It is unclear to us if the user license is still in effect or if software is being used within county. Asset number 43686 has been surplus since February of 2013. Our department has yet to received a copy of the executed document but I am attaching a copy of the submitted transfer form for your review.

For the reasons stated above, I am asking for above mentioned asset numbers to be removed from our fixed asset list. Should you have any questions or concerns, please contact our office.

cc: Juan Alvarado
Omar Salinas



Purchase Order Inquiry - FUINQ01A 04/12/13 11:00 AM

PO Number 530092
PO Date 02-26-2004
Requisition No 00045175
Owner RMCLERK1
PO Type

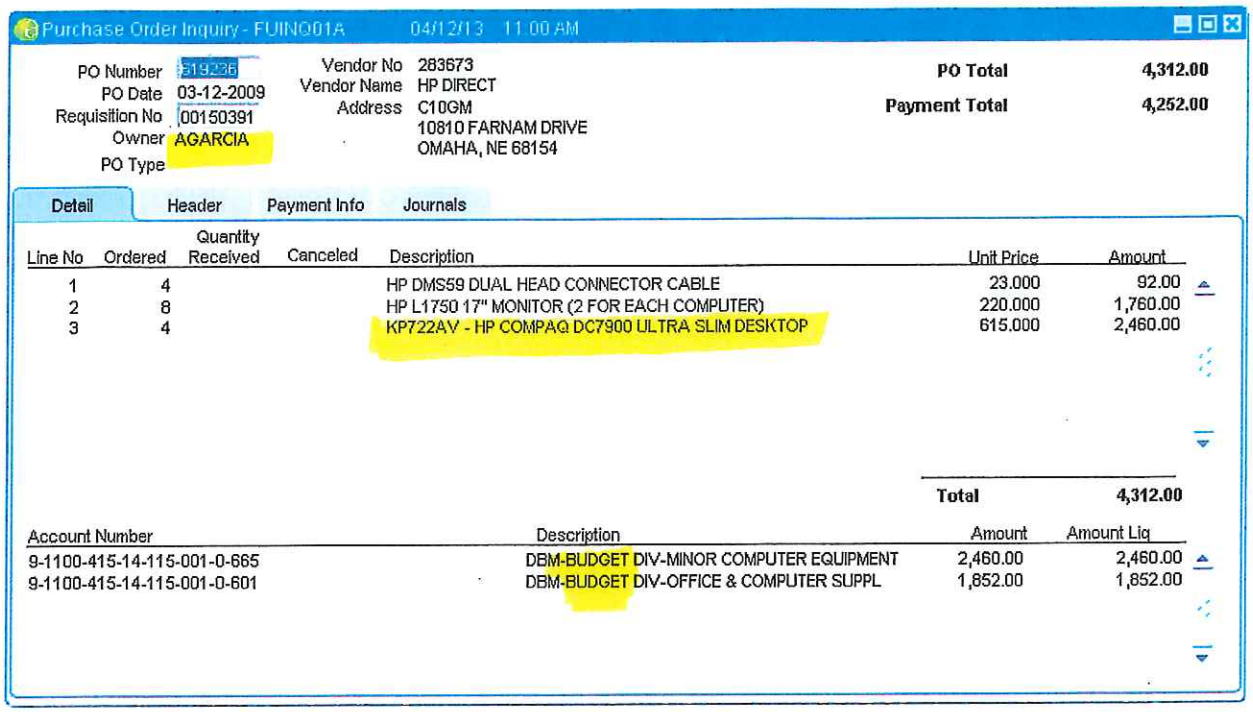
Vendor No 230731
Vendor Name S.J.S. COMPUTERS
Address 521 LAUREL AVE
MCALLEN, TX 78501

PO Total **2,575.00**
Payment Total **2,575.00**

Detail | Header | Payment Info | Journals

Line No	Ordered	Quantity Received	Canceled	Description	Unit Price	Amount
1	2			CPU 2.4GHz	145.000	290.00
2	2			Book PC Bare Bone System,Case,Motherboard,FDD,Sound,Modem,	200.000	400.00
3	2			Memory 256MB DDR	45.000	90.00
4	2			Hard disk drive 40GB IDE	61.000	122.00
5	2			Monitor 15" LCD	310.000	620.00
6	2			Window XP Pro	149.000	298.00
7	2			Software McAfee	15.000	30.00
8	2			Software Microsoft Office 2003	315.000	630.00
9	1	0	0	INCREASE	95.000	95.00
					Total	**2,575.00**

Account Number	Description	Amount	Amount Liq
4-2202-419-50-230-014-0-745	CLAIMS SERVICING-COMPUTER EQUIPMENT	2,575.00	2,575.00



Purchase Order Inquiry - FUINQ01A 04/12/13 11:00 AM

PO Number 319236
PO Date 03-12-2009
Requisition No 00150391
Owner AGARCIA
PO Type

Vendor No 283673
Vendor Name HP DIRECT
Address C10GM
10810 FARNAM DRIVE
OMAHA, NE 68154

PO Total **4,312.00**
Payment Total **4,252.00**

Detail | Header | Payment Info | Journals

Line No	Ordered	Quantity Received	Canceled	Description	Unit Price	Amount
1	4			HP DMS59 DUAL HEAD CONNECTOR CABLE	23.000	92.00
2	8			HP L1750 17" MONITOR (2 FOR EACH COMPUTER)	220.000	1,760.00
3	4			KP722AV - HP COMPAQ DC7900 ULTRA SLIM DESKTOP	615.000	2,460.00

Total **4,312.00**

Account Number	Description	Amount	Amount Liq
9-1100-415-14-115-001-0-665	DBM-BUDGET DIV-MINOR COMPUTER EQUIPMENT	2,460.00	2,460.00
9-1100-415-14-115-001-0-601	DBM-BUDGET DIV-OFFICE & COMPUTER SUPPL	1,852.00	1,852.00