DATE: November 17, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Constable Pct. 2

ACCOUNT NUMBER: 5-1100-4XX-00-XXX-00X-0-XXX

CONTACT PERSON: Ivan Cantu, Budget Analyst III **PHONE:** ext. 5425

2015

Interdepartmental Transfer

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
5-1100-415-00-115-002-0- 899	Co. Wide Adm.-	Contingency	(1,520.00)
TO:			
5-1100-421-00-292-001-0- 583	Constable Pct. 2-	Out of Co. Travel	1,000.00
5-1100-421-00-292-001-0- 535	Constable Pct. 2-	Postage	520.00
TOTAL BUDGET INCREASE (DECREASE)			-

REASON: To fund out of co. travel and postage expenditures.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT / / **DATE** **ATTEST, COUNTY CLERK**