



Hidalgo County Head Start Program Policy Council Agenda

DATE: November 18, 2015

SUBJECT: Discussion/Approval on Request to Purchase Office Supplies & Equipment (Contract# 496-15) Through the Hidalgo County's Membership /Participation With The Texas Association School Board (TASB) Buyboard's Multiple Awarded Vendors for the Term of the TASB Contract Expiring on October 31, 2018

- a. Gateway Printing & Office Supply, Inc.
- b. Gulf Coast Paper Company
- c. School Specialty, Inc.
- d. Staples Contract and Commerical, Inc.

RATIONALE/NEED: This contract would allow the purchasing of the lowest and best pre-bided prices on Office supplies & equipment (as needed) under program / cooperative.

RECOMMENDATION: Administration recommends approval.

COST: Head Start (HHS-ACF) funds are available.

RELATED INFORMATION INCLUDED: Participant Info

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR'S APPROVAL: _____

**BUY BOARD CURRENT VENDORS
OFFICE SUPPLIES & EQUIPMENT 496-15**

Vendor	Address	City	State	Zip	Effective	Expiration
Gateway Printing & Office Supply, Inc.	11889 Starcrest	San Antonio	TX	78247	11/1/2015	10/31/2018
Gulf Coast Paper Company	1101 S. Padre Island Drive	Corpus Christi	TX	78416	11/1/2015	10/31/2018
School Speciality, Inc.	PO Box 1579	Appleton	WI	54912	11/1/2015	10/31/2018
Staples Contract & Commerical, Inc.	PO Box 83689	Chicago	IL	60696	11/1/2015	10/31/2018