



# Hidalgo County Head Start Program

## Policy Council Consent Agenda

**DATE:** November 18, 2015

**SUBJECT:** Approval of Financial Report

**RATIONALE/NEED:** Approval is needed to comply with the Head Start Performance Standard 1304.51(h) (1).

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:** Financial Report

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**INITIATED BY:** Elma Carrera, Chief Financial Officer

**REVIEWED BY:** Edmundo Garcia, Assistant Director for Operations

**EXECUTIVE DIRECTOR'S APPROVAL:**

Hidalgo County Head Start Program  
 Budget Report  
 Fund 19 - Head Start  
 From 01/01/2015 Through 12/31/2015

| Account Title           | Total Budget         | YTD Expenditures     | YTD Encumbrances | Total Budget Balance | Percent Budget Remaining | October Expenditures |
|-------------------------|----------------------|----------------------|------------------|----------------------|--------------------------|----------------------|
| SALARIES                | 16,705,464.00        | 13,244,608.76        | 0.00             | 3,460,855.24         | 20.72%                   | 1,834,421.72         |
| FRINGE BENEFITS         | 6,509,456.00         | 5,372,565.95         | 0.00             | 1,136,890.05         | 17.47%                   | 619,995.59           |
| EQUIPMENT               | 61,600.00            | 42,980.00            | 0.00             | 18,620.00            | 30.23%                   | 0.00                 |
| OFFICE SUPPLIES         | 79,700.00            | 71,973.04            | 4,089.70         | 3,637.26             | 4.56%                    | 9,473.18             |
| CLASSROOM SUPPLIES      | 194,062.00           | 395,710.97           | 14,764.52        | (216,413.49)         | -111.52%                 | 52,920.67            |
| MAINTENANCE SUPPLIES    | 259,483.00           | 297,041.62           | 10,765.29        | (48,323.91)          | -18.62%                  | 45,412.47            |
| MEDICAL SUPPLIES        | 8,007.00             | 7,625.90             | 0.00             | 381.10               | 4.76%                    | 1,109.65             |
| PLAYGROUND SUPPLIES     | 10,000.00            | 0.00                 | 0.00             | 10,000.00            | 100.00%                  | 0.00                 |
| OPERATIONAL SUPPLIES    | 57,350.00            | 58,382.14            | 6,344.33         | (7,376.47)           | -12.86%                  | 4,550.68             |
| RENT                    | 147,911.00           | 162,088.40           | 0.00             | (14,177.40)          | -9.59%                   | 14,108.40            |
| UTILITIES               | 488,937.00           | 359,590.67           | 0.00             | 129,346.33           | 26.45%                   | 30,941.09            |
| TELEPHONE               | 261,200.00           | 216,900.07           | 0.00             | 44,299.93            | 16.96%                   | 22,382.19            |
| LOCAL TRAVEL            | 77,400.00            | 41,319.28            | 0.00             | 36,080.72            | 46.62%                   | 4,857.91             |
| VEHICLE MAINT/REPAIRS   | 220,000.00           | 206,194.35           | 25,946.50        | (12,140.85)          | -5.52%                   | 35,122.44            |
| PROFESSIONAL SERVICES   | 92,500.00            | 76,749.40            | 3,500.00         | 12,250.60            | 13.24%                   | 5,283.75             |
| HEALTH SERVICES         | 2,000.00             | 25.00                | 1,000.00         | 975.00               | 48.75%                   | 25.00                |
| DENTAL SERVICES         | 10,000.00            | 338.00               | 500.00           | 9,162.00             | 91.62%                   | 45.00                |
| MENTAL HEALTH           | 29,000.00            | 21,244.91            | 8,400.00         | (644.91)             | -2.22%                   | 6,000.00             |
| PRINTING                | 33,900.00            | 20,135.21            | 0.00             | 13,764.79            | 40.60%                   | 0.00                 |
| INSURANCE               | 215,000.00           | 201,221.15           | 0.00             | 13,778.85            | 6.41%                    | 0.00                 |
| EQUIPMENT MAINT/REPAIRS | 44,500.00            | 64,174.43            | 3,853.23         | (23,527.66)          | -52.87%                  | 15,804.70            |
| CDA & T&TA              | 276,833.00           | 117,744.94           | 6,873.95         | 152,214.11           | 54.98%                   | 10,888.51            |
| DISABILITY SERVICES     | 5,000.00             | 2,692.45             | 1,825.68         | 481.87               | 9.64%                    | 0.00                 |
| <b>TOTALS</b>           | <b>25,789,303.00</b> | <b>20,981,306.64</b> | <b>87,863.20</b> | <b>4,720,133.16</b>  | <b>18.30%</b>            | <b>2,713,342.95</b>  |