



Hidalgo County Purchasing Department
 2812 S. Business Highway 281
 New Administration Building
 Edinburg, Texas 78539
 (956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Requirements/Specifications)

TO: DEPARTMENT HEADS

ATTN: Right-a-Way Agents

FROM: Sandra Montalvo, Buyer II
 Hidalgo County Purchasing Department

DATE: November 13, 2015

RE: Approval of REQUIREMENTS for RFP:2016-010-12-30-SMA-HIDALGO COUNTY (all funding sources) "Title Company Related Services-Pool"

Please review the attached draft REQUIREMENTS and EVALUATION & SELECTION CRITERIA and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the requirements & Evaluation Criteria and return the information to sandra.montalvo@co.hidalgo.tx.us.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED with MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other: _____

(Specify) various projects

BUDGET ACCOUNT #: Funding will be identified on an "As Needed Basis"

	Danny Guzman	Prevent 1	11/13/15
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

Submit this form to the Hidalgo County Purchasing Department, via e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Friday, November 20, 2015 10:00 A.M.

Enclosures