DATE: December 4, 2015

DEPARTMENT HEAD: Regina Moreno

DEPARTMENT NAME: 449th District Court

ACCOUNT NUMBER: 5-1100-412-00-011-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	TRAVEL	831	COURT COST	$2,200.00
583	TRAVEL	610	GENERAL SUPPLIES	$1,204.00
630	FOOD	610	GENERAL SUPPLIES	$408.00
584	REGISTRATION	550	PRINTING AND BINDING	$50.00
			TOTAL	$ 3,862.00

REASON: FUNDS NEEDED TO COVER INVOICE FOR REFEREE JUDGE JUSTINO GARZA, OFFICE SUPPLIES AND Business cards.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK