

APPROVED

AI-36273

12. A.

CC CONSENT

Meeting Date: 03/26/2013

Submitted For: Martha L. Salazar

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

389th District Court:

Requesting authority to enter into a 36-month new copier (capital) lease for a WC7120P copier through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #230271 in the amount of \$244.59/month, effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-412-00-008-001-0-780

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Funds available as of 03/20/2013, refer to Req #00230271.

Attachments

Requisition

Quote

Web Price

Capital Log Sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	01/24/2013 10:37 AM
Budget & Management	Obdett Calzada	01/24/2013 10:44 AM
Ivan Cantu	Ivan Cantu	01/24/2013 01:55 PM
Purchasing Department	Marty Salazar	03/19/2013 09:47 AM
Ivan Cantu	Ivan Cantu	03/19/2013 01:44 PM
Budget & Management	Obdett Calzada	03/19/2013 03:06 PM
Auditor's Office	Angela Garcia	03/22/2013 04:03 PM
Form Started By: Matilde Faz		Started On: 01/10/2013 10:26 AM
Final Approval Date: 03/22/2013		

APPROVED

AI-41246

Purchasing Department 9. M.

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

389th District Court:

Requesting authority to add the fax accessory to the 36-month new copier (capital) lease for a WC7120P copier previously approved through Commissioners Court AI-36273 through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #236796 in the amount of \$19.27/month, with total lease \$263.86/month effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-412-00-008-001-0-780

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Attachments

Requisition

Quote

Web price verification

Capital log sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:33 AM
Budget & Management	Obdett Calzada	10/18/2013 01:59 PM
Glinda Pacheco	Glinda Pacheco	10/23/2013 09:10 AM
Matilde Faz	Matilde Faz	10/23/2013 02:25 PM
Auditor's Office	Monica Badillo	10/25/2013 05:43 PM
Form Started By: Matilde Faz		Started On: 10/15/2013 11:42 AM
Final Approval Date: 10/25/2013		