

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**  
**AMENDMENT NO. 3 TO CONTRACT NUMBER 58160002338**  
**FY 2016 COMPREHENSIVE ENERGY ASSISTANCE PROGRAM (CFDA # 93.568)**

This Amendment No. 3 to Comprehensive Energy Assistance Program Contract Number. **58160002338** by and between the Texas Department of Housing and Community Affairs, a public and official agency of the State of Texas ("Department"), and **Hidalgo County, Texas-County of Hidalgo Community Service Agency**, a political subdivision of the State of Texas ("Subrecipient"), hereinafter collectively referred to as "Parties",

**RECITALS**

WHEREAS, the Parties respectively, executed that Comprehensive Energy Assistance Program Contract Number. **58160002338** ("Contract") on **January 01, 2016** and

WHEREAS, the Parties desire to amend the Contract in the manner provided herein below.

**AGREEMENTS**

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**SECTION 1.**

The following Contract sections, addendums and exhibits are hereby amended as follows:

1. Section 2. Contract Period, of this Contract is hereby amended to read as follows:

The period for performance of this Contract, unless earlier terminated is **January 01, 2016** through **March 31, 2017** (hereinafter the "Contract Term").

2. Exhibit A. Budget And Performance Statement, of this Contract is hereby deleted and replaced in its entirety with the attached Exhibit A.

**SECTION 2.**

All of the remaining terms of the Contract shall be and remain in full force and effect as therein set forth and shall continue to govern except to the extent that said terms conflict with the terms of this Amendment. In the event this Amendment and the terms of the Contract are in conflict, this Amendment shall govern, unless it would make the Contract void by law.

**SECTION 3.**

Each capitalized term not expressly defined herein shall have the meaning given to such term in the Contract.

**SECTION 4.**

This Amendment may be executed in several counterparts, each of which shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on Parties, notwithstanding that all the Parties shall not have signed the same counterpart.

**SECTION 5.**

If any of the Parties returns a copy by facsimile machine or electronic transmission, the signing party intends the copy of its authorized signature printed by the receiving machine or the electronic transmission to be its original signature.

**SECTION 6.**

By signing this Amendment, the Parties expressly understand and agree that its terms shall become a part of the Contract as if it were set forth word for word therein.

**SECTION 7.**

This Amendment shall be binding upon the Parties hereto and their respective successors and assigns.

**SECTION 8.**

This Amendment shall be effective and memorializes an effective date of **October 15, 2016**.

WITNESS OUR HAND EFFECTIVE: **October 15, 2016**

**SUBRECIPIENT:**

**Hidalgo County, Texas-County of Hidalgo Community Service Agency**  
a political subdivision of the State of Texas

By:  
Title:  
Date:

**DEPARTMENT:**

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS,**  
**a public and official agency of the State of Texas**

By:  
Title: Its duly authorized officer or representative  
Date:

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EXHIBIT A  
BUDGET

**Hidalgo County, Texas-County of Hidalgo Community Service Agency,**  
a political subdivision of the State of Texas

**DEPARTMENT FINANCIAL OBLIGATIONS**

    \$ 4,474,938.00     CEAP FUNDS CURRENTLY AVAILABLE  
    \$ 1,200.00     TRAINING TRAVEL ALLOWANCE FUNDS CURRENTLY AVAILABLE

**BUDGET FOR AVAILABLE ALLOCATIONS**

BUDGET CATEGORY	FUNDS	%
Administration	\$ 279,684.00	-
Assurance 16	\$ 0.00	-
Direct Services	\$ 4,194,054.00	-
<b>TOTAL CEAP BUDGET</b>	<b>\$ 4,473,738.00</b>	<b>-</b>

BUDGET CATEGORY	FUNDS	%
Household Crisis	\$ 1,753,707.00	41.81
Utility Assistance	\$ 2,171,657.00	51.78
Program Services	\$ 268,690.00	6.41
<b>TOTAL DIRECT SERVICES</b>	<b>\$ 4,194,054.00</b>	<b>100.00</b>

Subrecipient's service area consists of the following Texas counties:

**HIDALGO**

General Administrative and coordination of CEAP, including costs and all indirect (overhead) cost, examples include salaries, fringe benefits, non-training travel, equipment, supplies, audit and office space are limited to 6.25% of the contract expenditures, excluding Training/Travel costs. All other administrative costs, exclusive of administrative costs for Program Services, must be paid with nonfederal funds.

Assurance 16 shall not exceed the maximum 6.23%. Assurance 16 activities provide services that encourage and enable households to reduce their home energy needs and thereby the need for energy assistance, including needs assessments, counseling, and assistance with energy vendors, and report to the Secretary concerning the impact of such activities on the number of households served, the level of direct benefits provided to those households, and the number of households that remain unserved.

Program services costs shall not exceed the maximum 7.12%. Program services cost includes direct administrative cost associated with providing the client direct service salaries and benefits cost for staff providing program services, cost for supplies, equipment, travel, postage, utilities, rental of office space. All items listed above are allowable program services cost when associated with providing client direct services. Other program services costs may include outreach activities and expenditures on the information technology and computerization needed for tracking or monitoring required by CEAP.

Department's prior written approval for purchase or lease of equipment with an acquisition cost of \$5,000 and over is required. Approval of this budget does not constitute prior approval for such purchases.

Funds may not be used for the purchase or improvement of land, or the purchase, construction, or permanent improvement of any building or facility.

Subrecipient is limited to only one budget revision request during the first 6 months of the Contract Term. A second and final budget revision must be received by the Department no later than 45 days prior to the end of the Contract Term.

Subrecipient shall provide outreach services under all components in this category. Failure to do so may result in Contract termination. Subrecipient must document outreach, whether the outreach is conducted with CEAP funds or other funds.