



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: Daniel Flores
Hidalgo County Facilities Management

FROM: Heidi Garcia Ortiz, Buyer III
Hidalgo County Purchasing Dept.

DATE: November 18, 2015

RE: BID AWARD CONCURRENCE REQUEST
Bid No. 2015-323-11-18-HGO-Hidalgo County (All Funding Sources)-"Mailing Services"

We have received one (1) response to the above mentioned project. Enclosed you will find a copy of the tabulation sheet along with a copy of the bid response for your review and recommendation.

Please acknowledge by signing below, of your concurrence to award to the Sole bidder meeting all specifications/requirements and return to the Purchasing Dept. via fax to (956)-318-2629 or (956) 292-7612 or email: heidi.ortiz@co.hidalgo.tx.us by no later than Friday, November 20, 2015, no later than 10:00 A.M. in order to place this item on the agenda for the next Commissioners Court Meeting.

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4877. Thank you for your attention and cooperation to this matter.

COMMENTS/CONCERNS:

BUDGET ACCOUNT #: 5-1100-419-40-220-001-0-535

AUTHORIZED
SIGNATURE

PRINTED NAME

DEPARTMENT

DATE

Enclosures

TABULATION SHEET
HIDALGO COUNTY
"MAILING SERVICES"
BID NO.: 2015-323-11-18-HGO

MAILING SERVICES AND BAR CODING		
Vendors Name	Upper Valley Mailing Services 1418 Beech Ste 109 McAllen, TX 78501	
	SOLE BIDDER	
DESCRIPTION	PICK UP AND DELIVERY	BAR CODING
Price per Letter Picked Up:	-0-	0.067
Price per Package Picked Up:	-0-	0.067
Price per Bulk Picked Up:	-0-	0.067
Other Prices, If Applicable, See Below, (i.e., Post Cards, Federal Express, Lone Star Overnight, etc.):		
Price per Post Card Picked Up:	-0-	0.055
Price per Federal Express Picked Up:	-0-	-0-
Price per Lone Star Overnight Picked Up:	-0-	-0-
Price per UPS Package Picked Up:	-0-	-0-