



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626 / Fax: (956) 318-2629

November 23, 2015

Sysco Central Texas, Inc.  
Attn: Rebecca Dresch  
1260 Schwab Rd.  
New Braunfels, TX. 78132

Via: Email: [dresch.rebecca@ctx.sysco.com](mailto:dresch.rebecca@ctx.sysco.com)

Re: C-13-147-11-19  
E-14-406-11-10  
Renewal/Extension – “Janitorial Supplies, Industrial Chemicals & Supplies”

Dear Ms. Dresch:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the second of two (2) one (1) year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice by signing and returning it by no later than 10:00 a.m., Tuesday, November 24, 2015, via email to: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) so as to meet the agenda request form deadlines. Upon receipt of the signed extension, I will proceed in securing placement on the agenda for Commissioners' Court meeting of Tuesday, December 15, 2015 for discussion, consideration and action.

Signature: 

Date: 12-2-15

Print: Rebecca Dresch

**Additionally, we are requesting you provide updated certificates of insurance and license as required through Hidalgo County's Request for Bid, Quote, Proposal, and/or Statement of Qualifications.**

It is our hope that we may continue a successful business relationship with your company. Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated.

Sincerely,



Martha L. Salazar  
Hidalgo County Purchasing Department

