

HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

RECEIVED
NOV 17 2015

DEPARTMENT NAME: _____ LOCATION: _____
 TRANSFER TO: Surplus - Deceased
 TRANSFER FROM: Hidalgo County Sheriff's Office
 NAME (PRINT Capt. Richard Ozuna) E-MAIL: _____
 CONTACT INFORMATION: (956) 383-8114 FAX NO.: _____
 TRF#: 2015-588

SAFETY DIVISION (FOR SURPLUS OF VEHICLES):
 INITIAL BY STAFF: _____ DATE: _____

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
 (NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

INVENTORY TAG NO.	DESCRIPTION OF ITEM	SERIAL NO./ VIN	CURRENT CONDITION	FIXED ASSET DIVISION USE ONLY		
				PALLET INFO.	ALIO LOC #	FUND NO.
1	ARGO-German Shepherd-Canine	50228	CMKU/DS/60314/04	230-000	1100	6500-
2						
3						
4						
5						
6						
7						
8						
9						
10						

JUSTIFICATION FOR TRANSFER: _____

DEPT. FROM: 280-000 TO: 9999
 AMOUNT \$ 6500- \$ 6500-

Note: Condition of items: (C) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved by the Purchasing Agent
 MARTHA L. SALAZAR
 PRINT NAME: _____ SIGNATURE: _____ DATE: 11/16/15

Contact Person transferring item(s) out
 PRINT NAME: Richard Ozuna SIGNATURE: _____ DATE: 11/16/15

Person receiving Item(s)
 PRINT NAME: Aracela "Aggie" Garcia SIGNATURE: _____ DATE: 11/16/15

Reviewed & Processed by FA Division
 PRINT NAME: _____ SIGNATURE: _____ DATE: _____

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.
 DATE: _____ INITIAL: _____

EFFECTIVE DATE 03/01/13

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION
 HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539