DATE: December 9, 2015

DEPARTMENT HEAD: Lazaro Gallardo, Jr.

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 5-1100-421-00-293-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
660	FURNITURE & EQUIPMENT	535	POSTAGE	$ 1,844.35
660	FURNITURE & EQUIPMENT	752	VEHICLES	$ 1,551.42
610	GENERAL SUPPLIES	752	VEHICLES	$ 373.00
660	FURNITURE & EQUIPMENT	780	CAPITAL LEASES	$ 673.00
660	FURNITURE & EQUIPMENT	631	BOTTLED WATER	$ 100.00
660	FURNITURE & EQUIPMENT	583	OUT OF COUNTY TRAVEL	$ 1,190.00
			TOTAL	$ 5,731.77

REASON: TO COVER INCOMING INVOICES FOR 2015.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK