**DATE:** **January 25, 2016**

**DEPARTMENT HEAD:** **VALDE GUERRA**

**DEPARTMENT NAME:** **EXECUTIVE OFFICE**

**ACCOUNT NUMBER:** **6-1100-413-00-125-001-0-xxx**

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

| **FROM** OBJECT CODE | OBJECT DESCRIPTION | **TO** OBJECT CODE | OBJECT DESCRIPTION | **AMOUNT** |
|---|---|---|---|---|
| | | | | |
| | | | | |
| **610** | GENERAL SUPPLIES | **660** | FURNISHINGS AND EQUIPMENT | **1,027.00** |
| **430** | REPAIR & MAINT SERV | **413** | ELEC SURVEILLANCE AND SECUR. | **360.00** |
| **550** | PRINTING & BINDING | **442** | EQUIP & VEHICLE RENTAL | **50.00** |
| **550** | PRINTING & BINDING | **535** | POSTAGE | **50.00** |
| **630** | FOOD | **631** | BOTTLED WATER | **231.00** |
| **336** | COMPUTER SERVICES | **780** | CAPITAL LEASES | **3,000.00** |
| **550** | PRINTING & BINDING | **780** | CAPITAL LEASES | **63.00** |
| **430** | REPAIR & MAINT SERV | **532** | WIRELESS DEVICES | **500.00** |
| **430** | REPAIR & MAINT SERV | **531** | TELEPHONE | **750.00** |
| **626** | GASOLINE/DIESEL | **583** | TRAVEL OUT OF COUNTY | **2,000.00** |
| **626** | GASOLINE/DIESEL | **584** | REGISTRATION FEES | **500.00** |
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| | | | **TOTAL** | **8,531.00** |

**REASON**: **For operating expenses (rental of copier, rental of water cooler, water, purchase of computer, etc.)**

**DEPARTMENT HEAD SIGNATURE**

**APPROVED COMMISSIONERS' COURT**

**DATE** (/ /)

**ATTEST COUNTY CLERK**