

COUNTY OF HIDALGO

Community Service Agency

15 B



Adm: (956) 383-6250
Fax: (956) 380-4324

2524 N. Closner / P.O. Box 204

Edinburg, TX 78540

January 11, 2016

Michael DeYoung, Director
Community Affairs Division
221 E. 11th Street
Austin, Texas 78701

Dear Mr. De Young:

The Hidalgo County Community Service Agency has undergone a change in administration in March of 2015. During the ensuing nine months, there have been dramatic changes implemented that are greatly impacting the quality of services offered to the residents of Hidalgo County. The entire service delivery model has been streamlined via the retraining of employees, upgrading technology, evaluating processes and even redeploying human resources whenever possible. The process of re-tooling this agency is certainly not complete but agency administration, staff and board members are working diligently to identify areas of concern and address them.

One of those areas of concern is certainly the failure to fully expend Community Service Block Grant (CSBG) funds within the calendar year /fiscal year for which it was designated. Calendar year 2015 has ended and we have expended roughly 50% of our allocation. **Therefore, by virtue of this letter, I am hereby requesting an extension to the PY 2015 CSBG contract so that we may fully expend PY 2015 funds under our CSBG Contract.**

Program administrators, including our new General Accounting Supervisor, are working hard to identify the reasons for this funding overlap and correct it during the ensuing months. To that end, agency administrators have drastically reduced personnel costs by trimming the number of staff from a high of 48 budgeted positions to a current roster of 33 personnel. Program administration is taking further steps to insure that future CSBG funding is obligated and spent during the year for which it was allocated.

Together with your agency's assistance, I am confident that the Hidalgo County Community Service Agency can improve its performance record and become among the highest performing agencies in the state. I look forward to your response.

Sincerely,

Jaime R. Longoria

Zimbra

jaime.longoria@co.hidalgo.tx.us

FW: CSBG December 2015 MER

From : Gloria Mitchell <gloria.mitchell@tdhca.state.tx.us> Tue, Jan 19, 2016 09:42 AM
Subject : FW: CSBG December 2015 MER 1 attachment
To : Hidalgo County, Texas-County of Hidalgo Community Service Agency <jaime.longoria@co.hidalgo.tx.us>
Cc : Hidalgo County, Texas-County of Hidalgo Community Service Agency <esteban.vela@co.hidalgo.tx.us>

Jaime:

The attached letter is sufficient. At this time the 2015 CSBG Contract will be extended to March 31, 2016.

Gloria J. Mitchell
512-475-3899

-----Original Message-----

From: Jaime Longoria [mailto:jaime.longoria@co.hidalgo.tx.us]
Sent: Tuesday, January 19, 2016 9:33 AM
To: Gloria Mitchell
Cc: Hidalgo County, Texas-County of Hidalgo Community Service Agency
Subject: Re: CSBG December 2015 MER

Ms. Mitchell:

I prepared this letter on Friday. It is addressed to Mr. De Young. Is this suffice or should I redo the letter?

Thanks,

Jaime

----- Original Message -----

From: "Gloria Mitchell" <gloria.mitchell@tdhca.state.tx.us>
To: "Hidalgo County, Texas-County of Hidalgo Community Service Agency" <jaime.longoria@co.hidalgo.tx.us>
Cc: "Hidalgo County, Texas-County of Hidalgo Community Service Agency" <esteban.vela@co.hidalgo.tx.us>
Sent: Tuesday, January 19, 2016 9:09:58 AM
Subject: CSBG December 2015 MER

The Department did not receive a request for extension of the 2015 CSBG Contract #61150002185 from Hidalgo County, Texas-County of Hidalgo Community Service Agency. Our records indicate that Hidalgo County, Texas-County of Hidalgo Community Service Agency has a fund balance of \$680,772.43 as of the December 2015 MER. Hidalgo County, Texas-County of Hidalgo Community Service Agency may request a 90 day Contract extension