



Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: January 20, 2016

SUBJECT: Approval of Financial Reports

RATIONALE/NEED: Approval is needed to comply with the Head Start Performance Standard 1304.51(h) (1).

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Financial Reports: November/December

INITIATED BY: Elma Carrera, Chief Financial Officer *E. Carrera*

REVIEWED BY: Edmundo Garcia, Assistant Director for Operations *[Signature]*

EXECUTIVE DIRECTOR'S APPROVAL: *Josue Flores*

NOVEMBER
2015

Hidalgo County Head Start Program
 Budget Report
 Fund 19 - Head Start
 From 01/01/2015 Through 12/31/2015

November 2015

Account Title	Total Budget	YTD Actual Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	November Expenditures
SALARIES	16,705,464.00	14,474,312.25	0.00	2,231,151.75	13.36%	1,229,703.49
FRINGE BENEFITS	6,509,456.00	5,882,041.15	0.00	627,414.85	9.64%	509,475.20
EQUIPMENT	61,600.00	49,488.85	0.00	12,111.15	19.66%	0.00
OFFICE SUPPLIES	79,700.00	78,011.02	10,269.12	(8,580.14)	-10.77%	5,754.15
CLASSROOM SUPPLIES	194,062.00	442,960.04	3,682.49	(252,580.53)	-130.15%	47,253.05
MAINTENANCE SUPPLIES	259,483.00	315,673.39	18,221.21	(74,411.60)	-28.68%	18,631.77
MEDICAL SUPPLIES	8,007.00	7,625.90	0.00	381.10	4.76%	0.00
PLAYGROUND SUPPLIES	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
OPERATIONAL SUPPLIES	57,350.00	52,474.07	10,472.69	(5,596.76)	-9.76%	600.78
RENT	147,911.00	176,196.80	0.00	(28,285.80)	-19.12%	14,108.40
UTILITIES	488,937.00	400,325.61	0.00	88,611.39	18.12%	40,734.94
TELEPHONE	261,200.00	224,440.40	0.00	36,759.60	14.07%	7,540.33
LOCAL TRAVEL	77,400.00	49,420.06	0.00	27,979.94	36.15%	8,100.78
VEHICLE MAINT/REPAIRS	220,000.00	216,903.37	40,970.48	(37,873.85)	-17.22%	10,709.02
PROFESSIONAL SERVICES	92,500.00	81,255.21	5,600.00	5,644.79	6.10%	4,505.81
HEALTH SERVICES	2,000.00	50.00	1,000.00	950.00	47.50%	25.00
DENTAL SERVICES	10,000.00	556.00	500.00	8,944.00	89.44%	218.00
MENTAL HEALTH	29,000.00	29,869.91	225.00	(1,094.91)	-3.78%	8,625.00
PRINTING	33,900.00	20,491.68	1,126.49	12,281.83	36.23%	356.47
INSURANCE	215,000.00	201,221.15	0.00	13,778.85	6.41%	0.00
EQUIPMENT MAINT/REPAIRS	44,500.00	69,521.41	700.00	(25,721.41)	-57.80%	5,346.98
CDA & T&TA	276,833.00	127,075.83	3,295.00	146,462.17	52.91%	9,330.89
DISABILITY SERVICES	5,000.00	4,386.38	375.50	238.12	4.76%	1,693.93
TOTALS	25,789,363.00	22,904,300.48	96,437.98	2,788,564.54	10.81%	1,922,713.99

DECEMBER
2015

Hidalgo County Head Start Program
 Budget Report
 Fund 19 - Head Start
 From 01/01/2015 Through 12/31/2015

December 2015

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	December Expenditures
SALARIES	16,705,464.00	16,240,632.04	0.00	464,831.96	2.78%	1,766,319.79
FRINGE BENEFITS	6,509,456.00	6,473,378.94	0.00	36,077.06	0.55%	591,337.79
EQUIPMENT	61,600.00	49,488.85	0.00	12,111.15	19.66%	0.00
OFFICE SUPPLIES	79,700.00	83,644.79	7,650.00	(11,594.79)	-14.55%	5,633.77
CLASSROOM SUPPLIES	194,062.00	460,920.50	197,293.37	(464,151.87)	-239.18%	17,960.46
MAINTENANCE SUPPLIES	259,483.00	347,586.27	3,237.82	(91,341.09)	-35.20%	31,912.88
MEDICAL SUPPLIES	8,007.00	7,625.90	0.00	381.10	4.76%	0.00
PLAYGROUND SUPPLIES	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
OPERATIONAL SUPPLIES	57,350.00	61,842.38	833.00	(5,325.38)	-9.29%	9,368.31
RENT	147,911.00	176,196.80	0.00	(28,285.80)	-19.12%	0.00
UTILITIES	488,937.00	467,997.69	0.00	20,939.31	4.28%	67,672.08
TELEPHONE	261,200.00	258,934.03	0.00	2,265.97	0.87%	34,493.63
LOCAL TRAVEL	77,400.00	59,281.32	0.00	18,118.68	23.41%	9,861.26
VEHICLE MAINT/REPAIRS	220,000.00	239,089.92	10,000.00	(29,089.92)	-13.22%	22,186.55
PROFESSIONAL SERVICES	92,500.00	88,744.71	500.00	3,255.29	3.52%	7,489.50
HEALTH SERVICES	2,000.00	110.00	0.00	1,890.00	94.50%	60.00
DENTAL SERVICES	10,000.00	1,609.50	500.00	7,890.50	78.91%	1,053.50
MENTAL HEALTH	29,000.00	29,869.91	0.00	(869.91)	-3.00%	0.00
PRINTING	33,900.00	21,618.17	0.00	12,281.83	36.23%	1,126.49
INSURANCE	215,000.00	201,221.15	0.00	13,778.85	6.41%	0.00
EQUIPMENT MAINT/REPAIRS	44,500.00	71,647.19	684.00	(27,831.19)	-62.54%	2,125.78
CDA & T&TA	276,833.00	136,066.68	900.00	139,866.32	50.52%	8,990.85
DISABILITY SERVICES	5,000.00	5,308.76	0.00	(308.76)	-6.18%	922.38
TOTALS	25,789,383.00	25,482,815.50	221,598.19	84,889.31	0.33%	2,578,515.02