DATE: January 20, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: EMILIO DE LOS SANTOS

DEPARTMENT NAME: VETERANS SERVICES

ACCOUNT NUMBER: 6-1100-444-00-370-001-0-581

Contact Person: D.GUZMAN Ph#: (956) 318-2436

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	OUT-OF-COUNTY EMPLOYEE TRAVEL	581	IN-COUNTY EMPLOYEE TRAVEL	600.00
610	GENERAL SUPPLIES	581	IN-COUNTY EMPLOYEE TRAVEL	600.00
			TOTAL	1,200.00

REASON:
OBJ. CODE 581 WAS NOT SET UP DURING BUDGET PROCESS. WILL BE NEEDING FUNDS TO REIMBURSE IN-COUNTY MILEAGE FOR OUR VETERAN SERVICE OFFICER SAMUEL PEREZ, JR. FOR IN-COUNTY BUSINESS TRAVEL.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK