

Zimbra

belinda.alvarez@co.hidalgo.tx.us

RE: Interlocal Agreement Compliance

From : Victor M. Garza <victor.garza@da.co.hidalgo.tx.us>

Mon, Jan 25, 2016 09:00 AM

Subject : RE: Interlocal Agreement Compliance

To : 'Belinda Alvarez' <belinda.alvarez@co.hidalgo.tx.us>

Cc : 'Erin D. Thorn' <erin.thorn@da.co.hidalgo.tx.us>

Reply To : victor garza <victor.garza@da.co.hidalgo.tx.us>

Ms. Alvarez...see recommendations below.

"Requesting approval to release and/or transfer title of emergency response equipment, as described in Exhibit "A" of, and in accordance with the Interlocal Cooperation Agreement approved by Commissioners Court on April 26, 2005, with the City of Edinburg, City of Pharr, City of Mission, City of Weslaco and the City of McAllen."

Please call me if you have any questions or concerns...thanks,

Victor M. Garza

Assistant District Attorney

Civil Division

Office of the Criminal District Attorney

Hidalgo County, Texas

100 N. Closner RM 303

Edinburg, Texas 78539

(956) 292-7609 EXT. 8185

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victor.garza@da.co.hidalgo.tx.us

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From: Belinda Alvarez [mailto:belinda.alvarez@co.hidalgo.tx.us]

Sent: Tuesday, January 19, 2016 12:26 PM

To: victor garza

Cc: Erin D. Thorn

Subject: Fwd: Interlocal Agreement Compliance

Victor,

Attached is an Interlocal that we have with five separate entities (City of Edinburg, City of Pharr, City of Mission, City of Wesalaco and the City of McAllen) presented and approved by Commissioners Court on April 26, 2005 for the purpose of purchasing specialized emergency response equipment through a

preparedness grant in order to enhance the capability of the State and local agencies that respond to incidents of terrorism. The Interlocal prepared by Steve Crain, states on page 2, "the County agrees to retain ownership of the regional Emergency Response Equipment described in Exhibit "A" and to provide liability insurance for such equipment for a period of three (3) years ending April 30, 2008 at which time the Emergency Response Equipment shall become the property of the city." The equipment is in the possession of each city and transferred through a Property Permanent Loan Form. Each city was issued a trailer in which the county still holds the titles. I requested guidance from the Assets Department as well as the Auditors on how to proceed forward with the release of this equipment. Both departments state there is no written policy for this procedure, however they agree to an agenda presentation for release of the equipment. Prior to placing on Consent Agenda, we would like your review of the attached emails as well as the proposed agenda item.

CAPTION

Requesting approval to release emergency response equipment described in Exhibit "A" of the Interlocal Cooperation Agreement approved by Commissioners Court on April 26, 2005, with the City of Edinburg, City of Pharr, City of Mission, City of Weslaco and the City of McAllen.

BACKGROUND

The County entered into Interlocals with the City of Edinburg, City of Pharr, City of Mission, City of Weslaco and the City of McAllen in which the county utilized a Texas Engineering Extension Service (TEEX) Homeland Security Grant and the cities contributed a portion of the regional grant received from TEEX to become part of the county's overall funding source. The various cities determined the County would serve as the Regional Coordinator for the purchase and distribution of the equipment. The equipment listed in each agreement as "Exhibit A" would remain the ownership of the County for a period of three years ending on April 30, 2008 at which time the equipment would become property of the City.

I apologize that this is a lot of information, so please call me if you want to discuss this further....thank you.

Belinda Sáenz-Alvarez

Deputy EMC
Hidalgo County Office of Emergency Management
100 E. Cano, 2nd Floor
Edinburg, TX 78539

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From: "Deborah Fischer" <Deborah.Fischer@auditor.co.hidalgo.tx.us>
To: "Belinda Alvarez" <belinda.alvarez@co.hidalgo.tx.us>
Sent: Thursday, January 14, 2016 3:55:08 PM
Subject: RE: Interlocal Agreement Compliance

Good afternoon Belinda,

We do not have a written procedure for completing the title release for the trailers; however, the Auditor's Office recommendation is to present an agenda item to Commissioner's Court to release the titles.

Thank you.

Deborah Fischer

Grants Accounting Supervisor
Hidalgo County Auditor's Office
2808 S. Hwy. 281
Edinburg, TX 78539
(956) 318-2511 (ext. 4670)
(956) 318-2577 fax

From: Belinda Alvarez [<mailto:belinda.alvarez@co.hidalgo.tx.us>]
Sent: Wednesday, January 13, 2016 3:28 PM
To: Deborah Fischer
Subject: Interlocal Agreement Compliance

I have four Interlocal Agreements (ILA) approved by Commissioners Court on April 26, 2005. The agreement purchased emergency response equipment from a 2004 Homeland Security Grant for the cities of McAllen, Mission, Edinburg, Pharr and Weslaco. The agreement states that the county agreed to retain ownership of the equipment for a period of 3 years ending April 30, 2008 at which time the equipment becomes the property of the city. Each ILA has a Property Permanent Loan Form which lists the equipment distributed to each city. Included in equipment list for four cities is a utility trailer in which the county still holds the titles. Two cities have contacted us for those titles.

I contacted Fixed Assets and Mr. Alvarado stated that the trailers were never included in the County's inventory but before the titles can be released a 130-U Application for Certificate has to be completed. He recommended that we contact the Auditors Office for guidance on how to proceed with the release of ownership to the cities. They have suggested to place an item on Consent Agenda for record keeping. Is there a written procedure for releasing the equipment as outlined according to the Interlocal Agreement? If not, can you please advise on how to proceed?

Belinda Sáenz-Alvarez

Deputy Emergency Management Coordinator
Hidalgo County Office of Emergency Management
100 E. Cano, 2nd Floor
Edinburg, TX 78539
(956) 318-2615 Office
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From: "Juan Alvarado" <juan.alvarado@co.hidalgo.tx.us>
To: "Belinda Alvarez" <belinda.alvarez@co.hidalgo.tx.us>
Cc: "Agueda Garcia" <agueda.garcia@co.hidalgo.tx.us>
Sent: Friday, September 25, 2015 11:28:30 AM
Subject: Re: Utility Trailers

Good morning Ms. Belinda,

As per your request, this is a confirmation that:

The 4 titles were received in our office on **July 07, 2005**.

Please feel free to send someone to pick them up here in our office.

You may ask for me or Mr. Daniel Alaniz.

Notes:

- 1.** The UT trailers were never included in the County's inventory, however, before releasing the titles to the cities, you will have to complete a form 130-U Application for certificate of title in order for the cities to complete their own registration process.
 - 2.** Since these items were acquired with grants, we are recommending for your office to contact Ms. Deborah Fisher and make her aware of this final release of ownership to the Cities, and informing her that this process is in compliance with the grant's guidelines.
 - 3.** For the record we are also recommending to place this release in the consent agenda to help you keep proper documentation in case of an audit by the Grantor.
- If you need additional assistance please feel free to contact Ms. Agueda "Aggie" Garcia Fixed Asset Manager at X 4873, or me at X 4870.

Respectfully,

Juan M. Alvarado
Assistant Fixed Asset Manager
Hidalgo County Purchasing Department
Fixed Asset Division
