DATE: January 27, 2016

2016
Transfer

DEPARTMENT HEAD: Ricardo Rodriguez, Jr., Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office- Civil Litigation

ACCOUNT NUMBER: 6-1100-412-00-080-013-0-XXX

Contact Person: Obdett Calzada **Ph#:** (956) 292-7604 Ext. 8086

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
831	COURT COSTS & INVEST	520	INSURANCE	100.00
			TOTAL	$ 100.00

REASON:
Transfer needed for notary seal renewal for Executive Assistant.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK