DATE: February 16, 2016

2016
Intradepartmental Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Purchasing Dept.

ACCOUNT NUMBER: 6-1100-415-18-160-001-0-XXX

Contact Person: Ivan Cantu, Budget Analyst III **Ph#:** EXT. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
540	Advertising	660	Furniture & Equip. Contrlld	6,000.00
			TOTAL	**6,000.00**

REASON:
To fund the purchase of new computers & a new laser printer for the Purchasing Dept.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK