

SPECIAL MEETING - January 5, 2016

BE IT REMEMBERED, that on this 5th day of January A.D., 2015, there was begun and held a **SPECIAL MEETING** of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE EDUARDO "EDDIE" CANTU	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOE M. FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR.**, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

2. AI-52708 Acceptance and approval of request to purchase a "subsite with the annual hosting and support for the subsite" and a "custom mobile app with setup and annual fee" including any future hardware, software, maintenance, technical support, updates, upgrades, licenses, automatic renewals and any other pertinent related services with CivicPlus [County's sole source vendor for the County's Official Website amid sole source declaration] for said purchase thru assigned requisition #288959 as follow with authority for County Judge or Designee to execute said agreements:

Subsite setup Fee: \$6,425.00
 Subsite annual fee for hosting and support: \$1,575.00

Custom Mobile App setup fee: \$5,500.00
 Custom Mobile App annual fee: \$1,950.00

TOTAL AMOUNT: \$15,450.00

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 - Unanimously

D. **Pct. 3**

1. AI-52747 Discussion and applicable action in connection with the current contract between Hidalgo County and Pro-Medic, LLC including but not limited to the following options:

A. Permit the current agreement with Pro-Medic to expire on 02-18-16 while due process in exercised by State of Texas Dept. of Health; OR,

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval on Item.23.D.1.A.

Vote: 5 - 0 - Unanimously

Ms. Salazar announced that there would no lapses in between services.

B. Pursuant to notification to Precinct #3 from State of Texas Department of Health [see attachment herein] and Articles 6 & 16 of the current agreement between Hidalgo County and Pro-Medic EMS, LLC action to send notice of termination due to the circumstances described in attachments effective upon execution of new contract to be awarded herein;

No action taken on this item.

C. Presentation of scoring grid [for the purposes of ranking and award of contract] of the proposals received for: Emergency Ambulance Services for those Unincorporated Areas in Pct 3 and as further described and detailed in the specifications in the approved HC RFP;

Evaluators	PROMEDIC EMS LLC	MED-CARE EMS	HIDALGO COUNTY EMS
Evaluator 1	90	66	91
Evaluator 2	93	82	96
Evaluator 3	93	80	94
Evaluator 4	93	82	98
TOTAL	369	310	379
AVERAGE	92.25	77.50	94.75
CC Ranking	2	3	1

On motion by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 -Unanimously

D. Authority to negotiate a final "Emergency Ambulance Services for Unincorporated Areas in Pct 3" Agreement with the number one ranked firm of Hidalgo County EMS.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

APPROVED

AI-52708

Purchasing Department

23. C. 2.

CC - REGULAR

Meeting

01/05/2016

Date:

Submitted

Erika Zamora, COMM. PCT. #2

For:

Submitted

Vangie Garcia, PURCHASING DEPT.

By:

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of request to purchase a **"subsite with the annual hosting and support for the subsite"** and a **"custom mobile app with setup and annual fee"** including any future hardware, software, maintenance, technical support, updates, upgrades, licenses, automatic renewals and any other pertinent related services with **CivicPlus [County's sole source vendor for the County's Official Website amid sole source declaration]** for said purchase thru assigned **requestion #288959** as follow with authority for County Judge or Designee to execute said agreements:

Subsite setup Fee: \$6,425.00

Subsite annual fee for hosting and support: \$1,575.00

Custom Mobile App setup fee: \$5,500.00

Custom Mobile App annual fee: \$1,950.00

TOTAL AMOUNT: \$15,450.00

BACKGROUND

Previous CC approval of CivicPlus sole source declaration-AI#35478-12/11/12.

Fiscal Impact

FISCAL YEAR:

201X ACCT. #:

X-1100-415-00-200-002-0-336

FUNDS AVAILABLE

MATCHING FUNDS

Y/N?:

Y/N?:

BUDGETARY IMPACT:

Requisition# 288959

Funding available in the following accounts as of 12-28-15:

5-1100-415-00-200-002-0-336 \$ 6,380

6-1100-415-00-200-002-0-336 \$681,423 (from 2016 Adopted budget)

Attachments

CIVICPLUS DOCUMENTATION

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	12/21/2015 08:57 AM
Budget & Management	Veronica Ortiz	12/21/2015 04:01 PM
Manuel Chapa	Manuel Chapa	12/28/2015 09:53 AM
Auditor's Office	Monica Badillo	01/01/2016 01:08 PM
Form Started By: Vangie Garcia		Started On: 12/17/2015 10:39 AM
Final Approval Date: 01/01/2016		



Remit to:
302 S 4th St. Suite 500
Manhattan, KS 66502
P 888-228-2233
F 785-587-8951

QUOTE

Estimate # 8490
Date 11/30/2015
Expires 12/30/2015

Bill To
Hidalgo County
PO Box 207
Edinburg TX 78540

This quote does not initiate action by CivicPlus until the appropriate approvals have been received.

Quantity	Description	Amount
1	Subsite Setup Fee	6,425.00
1	Subsite Annual Fee for Hosting and Support	1,575.00
Total		\$8,000.00



CivicPlus Subsite Sales Form

Organization Hidalgo County, TX Precinct 2 URL

Street Address 300 W Hall Acres, Suite G

Address 2

City Pharr State Texas Postal Code 78577

CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone Pepe Cabeza De Vaca - (956)207-1929

Emergency Contact & Mobile Phone Robert Garcia (956)460-7285

Emergency Contact & Mobile Phone Armando Garza (956)451-7868

Project Contact Pepe Cabeza De Vaca Email jose.cabezadevaca@co.hidalgo.tx.us

Phone (956)787-1891 Ext 2016 Fax (956)787-4683

Billing Contact Erika Zamora E-Mail erika.zamora@co.hidalgo.tx.us

Phone (956)787-1891 Ext. 2015 Fax (956)787-4683

Billing Address 300 W Hall Acres, Suite G

Address 2

City Pharr ST Texas Postal Code 78577

Tax ID # 74-6000-717 Sales Tax Exempt #

Billing Terms Annual Account Rep Kayla Maldonado

Info Required on Invoice (PO or Job #)



CivicPlus Project Development Services & Scope of Services for Subsite		
All Quotes are in US Dollars and Valid until 12/31/2015		
Project Details	Optional	One Time Fee
Design & Project Overview		
<ul style="list-style-type: none"> Administration separate from parent site Separate template from parent site Separate design elements and color scheme from parent site, including template, banner, colors, style, and graphic elements. Unique graphic buttons Unique URL Unique global navigation NOTE: Simple navigation is developed as part of the design. CivicPlus will develop recommended navigation for an additional fee. Existing and future modules separate from parent site Shared site search (returns results from both sites) Up to 20 pages of content will be developed. Additional development may be purchased Training not included 		\$8000
ADVANCED Subsite Add-Ons		
Additional content development	<i>Optional</i> \$1,450/50 pages	
Develop recommended navigation	<i>Optional</i> \$1,750	
Content review and quality assurance	<i>Optional</i> \$1,500	
Full system interactive webinar training – 12 hours <i>Quote includes free use of up to 6 webcams</i>	<i>Optional</i> \$1,800	
Full system on-site training – 16 hours	<i>Optional</i> \$4,400	
Refresher interactive webinar training – 4 hours <i>Quote includes free use of up to 6 webcams</i>	<i>Optional</i> \$600	
Total Project Development Fee		\$8000
First Year Annual Services Fee		Included
Server storage not to exceed 10 GB		
Total Fees Year 1		\$8000

Hosting fees for your subsite are subject to the renewal terms of the original contract between CivicPlus and Hidalgo County TX. The Total Fees for Year 1 will be invoiced upon agreement signing. Invoicing for Year 2 Annual Services begins one (1) year from agreement signed. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

2nd Year and Beyond Annual Services Fee		\$1575
<i>Subject to annual increase of 5% year 3 and beyond</i>		
Annual Services Include the Following:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware



Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Hidalgo County

Date

CivicPlus

Date

<p>Sign and e-mail or Fax this Copy Attn: Contract Manager Email: SalesCoordinators@CivicPlus.com Fax: 785-587-8951</p>	<p>And – Mail Two (2) Signed Originals CivicPlus Contract Manager 302 South 4th St., Suite 500 Manhattan, KS 66502</p>
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We will e-mail or fax a counter-signed copy of the contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.



CIVICPLUS

HELPING COMMUNITIES ENGAGE & INTERACT

Remit to:
302 S 4th St. Suite 500
Manhattan, KS 66502
P 888-228-2233
F 785-587-8951

QUOTE

Estimate # 8491
Date 11/30/2015
Expires 12/30/2015

Bill To
Hidalgo County
PO Box 207
Edinburg TX 78540

This quote does not initiate action by CivicPlus until the appropriate approvals have been received.

Quantity	Description	Amount
1	Custom Mobile App Setup Fee	5,500.00
1	Custom Mobile App Annual Fee	1,950.00

Total \$7,450.00



Custom Mobile App for Hidalgo County, TX Precinct 2

Organization	Hidalgo County, TX Precinct 2	URL	To be included w/ subsite in production
Street Address	300 W Hall Acres, Suite G		
Address 2			
City	Pharr	State	Texas
Postal Code	78577		
Billing Contact	Erika Zamora	Email	erika.zamora@co.hidalgo.tx.us
Phone	(956)787-1891	Ext.	2015
Fax			
Billing Address	300 W Hall Acres, Suite G		
Address 2			
City	Pharr	State	Texas
Postal Code	78577		
Tax ID #	74-6000-717	Sales Tax Exempt #	
Billing Terms	Annual	Account Rep	Kayla Maldonado
Info Required on Invoice (PO or Job #)			
Project Contact	Pepe Cabeza De Vaca	Email	jose.cabezadevaca@co.hidalgo.tx.us
Phone	(956)787-1891	Ext.	2016
Fax	(956)787-4683		

CivicPlus Project Development Services & Scope of Services for Custom Mobile Application	
All Quotes are in US Dollars and Valid until 12/31/2015	
Project Details	One Time Fee
Design & Project Overview	
<ul style="list-style-type: none"> • Unique app name (name of app for on iTunes & Android Market) • Unique design elements and color scheme <ul style="list-style-type: none"> ○ Image design for icon screen ○ Splash page that will appear when launching the app ○ Banner that will appear across the top of app (including text and background) ○ Background (image & color) ○ Color of text under icons • Unique module appearance <ul style="list-style-type: none"> ○ App navigation (which modules appear and in what order they appear) ○ Name of modules ○ Icons associated with the modules 	\$5,500
50% Discount until December 31st, 2015	-\$2,750
Total Project Development Fee	\$2,750



Annual Support, Maintenance & Hosting Service Include the Following:	
<ul style="list-style-type: none"> • Support <ul style="list-style-type: none"> ○ 7-7 (CST) Mon-Fri (excluding holidays) ○ 24/7 Emergency Support ○ Dedicated Support Personnel ○ 2-hour Response during Normal Hours ○ Usability Improvements ○ Integration New & Upgraded Services ○ Proactive Support for Updates & Fixes ○ Online Training Manuals ○ Monthly Newsletters ○ Phone Consulting ○ CivicPlus Connection • Maintenance of CivicPlus Application & Modules <ul style="list-style-type: none"> ○ Install Service Patches for OS ○ Upgrades ○ Fixes ○ Improvements ○ Integration ○ Testing ○ Development ○ Usage License • Hosting <ul style="list-style-type: none"> ○ Shared Web/SQL Server ○ DNS Consulting & Maintenance ○ Monitor Bandwidth-Router Traffic ○ Redundant ISP ○ Redundant Cooling ○ Natural Gas Powered Generator ○ Daily Tape Backup ○ Intrusion Detection & Prevention ○ Antivirus Protection ○ Upgrade Hardware 	<p>\$1,950</p>
<ul style="list-style-type: none"> • Annual Placement on Apple's iTunes Store and Android's Market 	<p>Included</p>
<p>Total Annual Fee Increase</p>	<p>\$1,950</p>

Client agrees to allow CivicPlus to display CivicPlus insignia within the custom developed app and available splash screen.

Client will be invoiced for the Total Project Development Fee and the Total 1st Year Annual Fee upon submission of the Sales Form and P.O.

The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

Annual fees for your Custom Mobile Application are subject to the renewal terms of the original contract between CivicPlus and Hidalgo, TX Precinct 2.



Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Hidalgo County _____

Date _____

CivicPlus _____

Date _____

<p>Sign and e-mail or Fax this Copy Attn: Contract Manager Email: SalesCoordinators@CivicPlus.com Fax: 785-587-8951</p>	<p>And – Mail Two (2) Signed Originals CivicPlus Contract Manager 302 South 4th St., Suite 500 Manhattan, KS 66502</p>
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We will e-mail or fax a counter-signed copy of the agreement back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.

—Remainder of this page left intentionally blank—

Zimbra

evangelina.garcia@co.hidalgo.tx.us

RE: Civic Plus-Custom Mobile App/Annual Fee and Subsite Setup/Annual Fee for Hosting and Support

From : Josephine Ramirez

Thu, Dec 17, 2015 10:07 AM

<josephine.ramirez@da.co.hidalgo.tx.us>

Subject : RE: Civic Plus-Custom Mobile App/Annual Fee and Subsite Setup/Annual Fee for Hosting and Support**To :** 'Evangelina Garcia'

<evangelina.garcia@co.hidalgo.tx.us>, 'victor garza' <victor.garza@da.co.hidalgo.tx.us>

Cc : 'Martha L. Salazar'

<martha.salazar@co.hidalgo.tx.us>, 'Darlene H. Betancourt' <darlene.betancourt@co.hidalgo.tx.us>, 'Rudy Salinas' <rudy.salinas1@co.hidalgo.tx.us>

Vangie,

We have reviewed the attached quote and agreement with Civic Plus and approve as to the form of the agreement.

Thank you,

Josephine Ramirez Solis
Assistant Criminal District Attorney
Chief - Civil Division
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 292-7609 ext. 8186
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

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PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us
AND DELETE THE COMMUNICATION.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Wednesday, December 16, 2015 1:55 PM
To: Josephine Ramirez; victor garza
Cc: Martha L. Salazar; Darlene H. Betancourt; Rudy Salinas
Subject: Civic Plus-Custom Mobile App/Annual Fee and Subsite Setup/Annual Fee for Hosting and Support

Ms. Josie;

As discussed and approved by Marty, attached for your review as to form are two quotes submitted by Civic Plus to Precinct 2 as they are looking into seeking their own "subsite and mobile app" with Civic Plus as they are the sole source vendor for the County's Official Website. Commissioner Cantu has given his blessings on this request including Renan Ramirez as he was working with the Precinct and Vendor on this. The County's Health Department initiated the same earlier this year with DA's approval as to form of document and now we have Precinct 2 requesting to do the same.

Appreciate your assistance on this as I would like to take care of this for the Precinct by this Friday as I will be out of the office beginning December 28, 2015 and will return back on January 4, 2016.

Respectfully;

Vangie Y. Garcia, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856