BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 02-08-2016

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 6-1100-415-16-150-001-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
610	GENERAL SUPPLIES	780	CAPITAL LEASE	615.00
			TOTAL	615.00

REASON: To appropriate funds for the completion of lease contract for digital copier equipment.

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK