DATE: March 1, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Purchasing Dept.

ACCOUNT NUMBER: 6-1100-415-18-160-001-0-XXX

Contact Person: Ivan Cantu, Budget Analyst III **Ph#:** EXT. 5425

2016
Intradepartmental Transfer

AI #53464/CC 3-1-16

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
660	Furn. & Equip. Cntrld	430	Repair & Maint. Svcs	100.00
660	Furn. & Equip. Cntrld	610	General Supplies	1,184.03
660	Furn. & Equip. Cntrld	751	Machinery & Equipment	1,250.97
			TOTAL	2,535.00

REASON:
To fund the purchase of five (5) new computers, five (5) new monitors, & one (1) new laser printer for the PO administration division.

DEPARTMENT HEAD SIGNATURE

DATE / /

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK