DATE: February 18, 2016

DEPARTMENT HEAD: RICARDO SALDANA, EMC

DEPARTMENT NAME: Division of Emergency Services-Emergency Management

ACCOUNT NUMBER: 6-1100-429-00-110-075-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
610	GENERAL SUPPLIES	660	FURN & EQUIP CNTRLD	696.08
			TOTAL	696.08

REASON: TRANSFER IS BEING REQUESTED TO COVER COSTS FOR THE PURCHASE OF A MOBILE DRY ERASE BOARD.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK