

# INTRADEPARTMENTAL TRANSFER REQUEST

**DATE:** February 18, 2016

2016

**DEPARTMENT HEAD:** Arnold K. Patrick

Transfer

**DEPARTMENT NAME:** ADULT PROBATION



**ACCOUNT NUMBER:** 6-1289-423-00-320-046-6-XXX Misdemeanor DWI

**SUBJECT:** Intradepartmental transfer(s)

**Contact:** Rosario Castilleja

**Ph#:** 587-6009 ext 4414

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
113	Full Time Employees	583	Out of County Employee Travel	\$ 2,000.00
113	Full Time Employees	584	Registration Fees	\$ 500.00
113	Full Time Employees	610	General Supplies	\$ 6,659.00
211	Health Insurance	610	General Supplies	\$ 107.00
211	Health Insurance	660	Furnishings & Equipment Controlled	\$ 619.44
212	Life Insurance	660	Furnishings & Equipment Controlled	\$ 12.21
220	FICA	660	Furnishings & Equipment Controlled	\$ 1,852.24
230	Retirement	660	Furnishings & Equipment Controlled	\$ 461.16
250	Unemployment Compensation	660	Furnishings & Equipment Controlled	\$ 54.95
			<b>TOTAL</b>	<b>\$ 12,266.00</b>

**REASON:**

To reclassify salaries and fringe into supplies and equipment and travel expenditures

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DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK