# BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 02-23-2016

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 6-1100-415-16-150-001-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

**SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

| FROM | | TO | | |
|---|---|---|---|---|
| OBJECT CODE | OBJECT NAME | OBJECT CODE | OBJECT NAME | AMOUNT |
| 610 | GENERAL SUPPLIES | 430 | MAINT SRV | 1,000.00 |
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| | | | TOTAL | 1,000.00 |

REASON: To appropriate funds for Annual Maintenance of Xerox Copiers

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK