

City of Edcouch
Professional Engineering Services
Park, Recreational Facility Improvements (Bell Park) Project
Year 28 (2015)
Grading-Ranking Grid

Criteria	Fulcrum Consulting Services			Guzman & Muñoz Engineering and Surveying, Inc.			Rio Delta Engineering		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Project Team	20	20	18	20	20	18	20	15	13
Experience of Project Team/ Ability to Commit Resources	24	25	20	21	22	21	21	25	18
Methodology/ Experience/ Availability of Project Manager	20	20	15	17	19	15	16	20	19
Understanding of Project/Similar Projects	24	25	19	23	20	19	23	21	24
Familiarity with Applicable Rules & Regulations	10	8	7	10	10	7	10	3	9
TOTALS	98	98	79	91	91	80	90	84	83
AVERAGES	275÷3=91.67%			262÷3=87.33%			257÷3=85.67%		
RATING	1			2			3		

Grader 1: Noe Cavazos, City of Edcouch

Grader 2: Antonio Barco, UCP

Grader 3: Yvette Salinas, Purchasing Department

City of Edcouch
Professional Engineering Services
Park, Recreational Facility Improvements (Bell Park) Project
Year 28 (2015)
Grading-Ranking Grid

Criteria	Fulcrum Consulting Services			Guzman & Muñoz Engineering and Surveying, Inc.			Rio Delta Engineering		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Project Team	20	20	18	20	20	18	20	15	13
Experience of Project Team/ Ability to Commit Resources	24	25	20	21	22	21	21	25	18
Methodology/ Experience/ Availability of Project Manager	20	20	15	17	19	15	16	20	19
Understanding of Project/Similar Projects	24	25	19	23	20	19	23	21	24
Familiarity with Applicable Rules & Regulations	10	8	7	10	10	7	10	3	9
TOTALS	98	98	79	91	91	80	90	84	83
AVERAGES	275÷3=91.67%			262÷3=87.33%			257÷3=85.67%		
RATING	1			2			3		

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EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV

FEB 9 2016

EXHIBIT "B"

URBAN COUNTY PROGRAM

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: <i>Engineer is registered & licensed and demonstrated qualifications & organization. Team members are identified.</i>		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: <i>Has good staff & skills leadership, responsibilities and experience to complete & efficiently perform the work.</i>		TOTAL 24
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: <i>Shows good management to scope of service for those projects & is registered in the state of Texas.</i>		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: <i>Shows good prior experience with state, local, & Federal programs. Shows & has good response and is well organized.</i>		TOTAL 24
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	0
Comments/Rationale For Points: <i>Knows applicable regulations, guidelines, standards & policies & has good past exp.</i>		TOTAL 10
Total Score		98

Firm/Participant's Name: Fukrum Consulting Services

Evaluator: Noel Cavazos

Department: City of Edcouch

Project Name: City of Edcouch - Park Recreational Facility Improvements Project

Date: 2-8-16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
> Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
> Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
> Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
> Designate engineering staff members in an appendix form	5	5
> Identifying the project composition, project leadership, reporting responsibilities	10	10
> Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 25
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
> Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
> Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
> Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
> Demonstrate and understanding of the scope of services	5	5
> Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
> Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
> RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
> Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
> Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
> Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	3
Comments/Rationale For Points: <i>Meets most criteria, but must elaborate more in narrative regarding applicable rules and regulations</i>		TOTAL 8
Total Score		98

Firm/Participant's Name: Fulcrum Consulting Services

Evaluator: Antonio Garcia Department: Hidalgo County Urban County Program

Project Name: City of Edcouch - Park Recreational Facility Improvements Project Date: 2-25-16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	9
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	4
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points:		TOTAL 18
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	8
➤ Experience of engineering staff to completely and efficiently perform the work.	10	8
➤		
Comments/Rationale For Points:		TOTAL 20
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	3
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	7
Comments/Rationale For Points:		TOTAL 15
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	4
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	3
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	4
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points:		TOTAL 19
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	3
Comments/Rationale For Points:		TOTAL 7
Total Score		79

Firm/Participant's Name: Fulerum Consulting Services
 Evaluator: [Signature] Department: W. County
 Project Name: City of Edouch 2015 Park Rec Fair Imp Date: 02-04-16
Bell Park

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EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL

RFQ No. 2015-006-02-04-YZV

FEB 9 2016

EXHIBIT "B"

**URBAN COUNTY
PROGRAM**

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: <i>Engineer registered & licensed, shows various type of work</i>		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	8
➤ Experience of engineering staff to completely and efficiently perform the work.	10	9
Comments/Rationale For Points: <i>Shows ability to perform work</i>		TOTAL 21
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	3
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	4
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: <i>Shows good management</i>		TOTAL 17
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	3
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference information including contact persons and telephone numbers.	5	2
Comments/Rationale For Points: <i>Shows experience with regulations & policies</i>		TOTAL 23
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: <i>Shows knowledge of guidelines, standards, & policies</i>		TOTAL 10
Total Score		91

Firm/Participant's Name: Guzman - Munoz Engineering

Evaluator: Noel Carrasco

Department: City of Edcouch

Project Name: City of Edcouch - Park Recreational Facility Improvements Project

Date: 2-8-16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: <i>Meet all criteria</i>		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	6
Comments/Rationale For Points: <i>Meet most criteria, but elaborate more regarding responsibilities and experience of Engineering STAFF</i>		TOTAL 22
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: <i>Meets most criteria must elaborate approach and methodology and management to scope of Project</i>		TOTAL 19
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	4
➤ Reference Information including contact persons and telephone numbers.	5	4
Comments/Rationale For Points: <i>Must be RFQ responsive and approach to complete the scope of work</i>		TOTAL 20
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: <i>meets all criteria</i>		TOTAL 10
Total Score		91

Firm/Participant's Name: Guzman - Munoz Engineering

Evaluator: Antonio Barco

Department: Hidalgo County Urban County Program

Project Name: City of Edcouch - Park Recreational Facility Improvements Project

Date: 2/25/16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	9
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	4
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points:		TOTAL 18
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	8
➤		
Comments/Rationale For Points:		TOTAL 21
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	3
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	7
Comments/Rationale For Points:		TOTAL 15
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	4
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	3
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	3
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points:		TOTAL 19
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	3
Comments/Rationale For Points:		TOTAL 7
Total Score		80

Firm/Participant's Name: Guzman - Muñoz Engineering
 Evaluator: [Signature] Department: Urban County
 Project Name: City of Edcouch 2015 Park Imp. P.D. Bell Park Date: 02-04-16

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**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

FEB - 9 2016

EXHIBIT "B"

URBON COUNTY

PROFESSIONAL ENGINEERING SERVICES POOL

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: <i>Engineer Registered & Licensed</i>		TOTAL <u>20</u>
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	6
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: <i>Demonstrate ability to perform</i>		TOTAL <u>21</u>
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	4
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: <i>Methodology for project was very clear, but shows good management</i>		TOTAL <u>16</u>
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: <i>Response, clear & well organized</i>		TOTAL <u>23</u>
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: <i>Experience in working with gov'tal regulations</i>		TOTAL <u>10</u>
Total Score		90

Firm/Participant's Name: Rio Delta Engineering

Evaluator: Noel Cavazos

Department: City of Edcouch

Project Name: City of Edcouch - Park Recreational Facility Improvements Project

Date: 2-8-16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	0
Comments/Rationale For Points: <i>Did not provide chart</i>		TOTAL 15
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	10
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 25
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	3
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: <i>Does not mention appropriate Federal/State and local regulations, plus not RFQ responsive</i>		TOTAL 21
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	3
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	0
Comments/Rationale For Points: <i>Did not provide narrative or mentions applicable rules and regulations</i>		TOTAL 3
Total Score		84

Firm/Participant's Name: Rio Delta Engineering

Evaluator: Antonio Barco Department: Hidalgo County Urban County Program

Project Name: City of Edcouch - Park Recreational Facility Improvements Project

Date: 2-25-16

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2015-006-02-04-YZV**

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	9
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	4
➤ Team members identified in the organizational chart.	5	0
Comments/Rationale For Points:		TOTAL 13
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	9
Comments/Rationale For Points:		TOTAL 18
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points:		TOTAL 19
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	4
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points:		TOTAL 24
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points:		TOTAL 9
Total Score		83

Firm/Participant's Name: Rio Delta Engineers
 Evaluator: [Signature] Department: Urban County
 Project Name: City of Edinburg 2015 Park Improv. Bellford Date: 02-04-16

Agenda Request Compliance Check-list

Submitted by: Monica L.



Selection of Engineer, Architects & Material Testing Firms



Agenda Sheet (signed by Deputy Director & Finance Division)



Rating Sheets by three rating agents



Ranking Grids 1) with Rating Agents Names 1) without Rating Agent Names

Approval of Contract for Professional Services Engineer/Architects/Material Testing Firms

Agenda Sheet (Signed by Deputy Director & Finance Division)

Best & Final Offer Letter/E-mail

Exhibit A- Scope of Service & Hourly Rate Breakdown

Cert. of Insurance: Section XVII Agreement

1. Auto ins. \$300,000.00 for Bodily Injury / \$100,000.00 Property Damages
2. Uninsured/Underinsured Motorist coverage equal to bodily injury limits
3. Workers Compensation Insurance

Copy of Contract

Approval of Construction Contracts

Agenda Sheet (Signed by Deputy Director & Finance Division)

Letter from Engineer/Architect with recommendation for approval

Bid tabulation sheet

Certificate of Insurance

1. Auto ins. \$300,000.00 for Bodily Injury / \$100,000.00 Property Damages
2. Uninsured/Underinsured Motorist coverage equal to bodily injury limits
3. Workers Compensation Insurance

Copy of Contract

HB 1295 form and Acknowledgement