



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Departments Recommendation)

TO: Daniel Flores
Hidalgo County Facilities Mgt. Dept. via email: daniel.flores@co.hidalgo.tx.us.

Attn: Joe Castillo

FROM: Heidi Garcia Ortiz, Buyer III
Hidalgo County Purchasing Dept.

DATE: March 11, 2016

RE: **BID AWARD RECOMMENDATION REQUEST - Bid No. 2016-036-03-09-HGO- HIDALGO COUNTY-Construction Building Materials & Related Supplies**

We have received **two (2) bid responses** to the above mentioned project. Refer to enclosed copy of the tabulation sheet with the best and lowest prices highlighted in yellow for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **AS SOON AS POSSIBLE (TODAY)**. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: heidi.ortiz@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 6-1100-419-40-~~220-10-610~~

Recommendations/Concerns: McCoy's Building Supply

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4877. Thank you for your attention and cooperation to this matter.


AUTHORIZED SIGNATURE

DANIEL FLORES
PRINTED NAME

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DEPARTMENT

3/11/16
DATE

Enclosures