DATE: March 22, 2016

DEPARTMENT HEAD: BOBBY CONTRERAS

DEPARTMENT NAME: J.P., PCT. 2, PL. 1

ACCOUNT NUMBER: 6-1100-412-00-063-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
610	GENERAL SUPPLIES	660	FURNISHINGS & EQUIPMENT	$800.00
			TOTAL	800.00

REASON: MONIES NEEDED TO PURCHASE SECRETARIAL CHAIR AND DESK

Bobby Contreras

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK