DATE: April 13, 2016

DEPARTMENT HEAD: Judge Letty Lopez

DEPARTMENT NAME: 389th District Court

ACCOUNT NUMBER: 6-1100-412-00-008-001-0-XXX

2016
Transfer

AI - 54178

Contact Person: Luisa Pearson **Ph#:** (956) 318-2080

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing and Binding	520	Insurance Other than Emp. Benefits	135.00
550	Printing and Binding	640	Reference Materials	25.00
			TOTAL	160.00

REASON:
Monies are needed to cover bond for Bailiff that was hired for 389th District Court and monies needed to increase PO #736875 for books ordered for courtroom that are used on daily basis.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK