

AI-43332

Purchasing Department 15. B. 2.

CC REGULAR

Meeting Date: 03/05/2014

Submitted For: Comm. Tito Palacios,
Pct. #2

Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

A. Requesting approval of an "order" granting an exemption from competitive bidding requirements under Texas Local Gov't Code, Chapter 262, Section .024 (a)(7) "an item that can be obtained from only one source.";

B. Approval of a "Sole Source Declaration" with AEP Texas Central Company with authority to enter into a "Contribution-In-Aid-of Construction Agreement" in the amount of \$10,951.41 commencing with the new Precinct. #2 Equipment & Maintenance Facility for the installation/extension of an overhead single phase and thereafter for any other applicable elected office, department, program, agency (from all eligible and applicable funding sources).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 4-1342-431-00-122-053-0-720

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding pending approval of AI# 43400

Attachments

Agreement

letter

Form Review

Inbox	Reviewed By	Date
Martha Salazar	Rocio Villarreal	02/28/2014 09:25 AM
Purchasing Department	Marty Salazar	02/28/2014 02:09 PM
Budget & Management	Debbie Tamez	02/28/2014 02:10 PM
Manuel Chapa	Manuel Chapa	02/28/2014 03:23 PM
Auditor's Office	Monica Badillo	02/28/2014 05:20 PM
Form Started By: Erika Zamora		Started On: 02/25/2014 06:07 PM
Final Approval Date: 02/28/2014		



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

"SOLE SOURCE DECLARATION"

TO: Hidalgo County Commissioners' Court

FROM: Martha L. Salazar
Hidalgo County Purchasing Agent *mls*

DATE: March 6, 2014

RE: "Sole Source Declaration"- Hidalgo County Maintenance Facility

American Electric Power (AEP) is the sole provider in Hidalgo County for a turn-key solution to supply lighting equipment, as well as repairs and maintenance services.

Hidalgo County requires a turn-key solution to extend overhead single phase for the new (under construction) Hidalgo County Precinct No. 2 Equipment and Maintenance Facility.

Therefore commencing with Precinct #2, Hidalgo County requires a Contribution-In-Aid-of-Construction Agreement with AEP for the provision of a turn-key solution to provide and service the new Hidalgo County Precinct No. 2 Equipment and Maintenance Facility (under construction).

This declaration will remain in effect as long as American Electric Power (AEP) continues to be the sole source for turn-key solutions for lighting with repair and maintenance services for all applicable Hidalgo County Elected Offices, Departments, Programs and Agencies (for all eligible, permitted and applicable funding sources) unless otherwise revoke by Hidalgo County Commissioners Court.

AEP Texas Central Company

**Contribution-In-Aid-Of-Construction Agreement
For Electric Distribution Service**

HIDALGO COUNTY MAINTENANCE FACILITY
Service: 4011 S VETERANS BLVD
SAN JUAN, TX

Contract #: DWMS00000230329 Work Request #: 52612681

Date: 2/19/2014

You, HIDALGO COUNTY MAINTENANCE FACILITY (Customer) have requested AEP Texas Central Company (Company) to install/construct certain electric distribution facilities (hereinafter referred to as "Facilities") as follows: EXTEND OVERHEAD SINGLE PHASE TO SERVE NEW HIDALGO MAINTENANCE FACILITY

The cost for construction/installation of the requested Facilities will be in excess of what would normally be provided by Company at no additional cost to the Customer to initiate service. In accordance with the Company's approved Tariff, as filed with the Public Utilities Commission of Texas, the Customer agrees to pay Company a one-time, non-refundable, Contribution-In-Aid-Of-Construction (CIAC) in the amount of 10,951.41. The Customer understands that he/she receives no ownership or control of the Facilities by virtue of the payment of the CIAC. The Facilities installed by the Company will remain the property of the Company. The Company expressly retains the right to use said Facilities for any purpose which Company deems appropriate under good utility practices, including the distribution of electric service to other customers.

Company agrees to EXTEND OVERHEAD SINGLE PHASE TO SERVE NEW HIDALGO MAINTENANCE FACILITY, and the Customer agrees to provide PAY CIAC BEFORE RELEASING JOB. and to be ready to take electric service on or before 02/19/2014.

It is understood and agreed that the Company will not begin construction/installation of the Facilities until full payment of the CIAC has been received by the Company; therefore, Customer understands and agrees that he/she needs to make full payment of the CIAC in sufficient time to allow for the construction/installation to be completed by the In Service Date.

The pricing of the CIAC quoted herein is based on the specifics of the Customer's request, including the Customer's stated In Service Date, and must be accepted by the Customer by executing and returning to the Company this Agreement by 5/20/2014 to remain valid. Should Customer alter the request for facilities, or request a delay in (or is otherwise unable to take service by) the stated In Service Date, the Company reserves the right to update the pricing and require an additional CIAC payment to reflect any increases in cost due to the alteration in requested facilities or the delay in taking service, or both.

Nothing contained herein shall be construed as a waiver or relinquishment by Company of any right it has or may hereafter have to discontinue service for default in the payment of any bill owing or to become owing hereunder or for any reason or cause allowed by law.

By signing and returning this Agreement, Customer understands and accepts the above described terms and conditions.

Customer
By _____
Signature: _____
Title: _____
Date: _____

Company
By _____
Signature: _____
Title: _____
Date: _____

PLEASE >> Please remit To:
 DETACH >> American Electric Power
 P.O. Box 24424 Company No: 211
 STUB >> Canton, OH 44701-4424 Contract No: DWMS00000230329
 AND >> Customer No:
 Date: 2/19/2014
 Bill To: Amount Due: 10,951.41
 RETURN >> HIDALGO COUNTY MAINTENANCE FACILITY
 WITH >>
 PAYMENT >> Amount Remitted: _____

Contract No: DWMS00000230329
 Date: 2/19/2014

PRO FORMA

Customer No:
 Purchase Order: 52612681

Description	Quantity	UOM	Init Amt	Net Amount
EXTEND OVERHEAD SINGLE PHASE TO SERVE NEW HIDALGO MAINTENANCE FACILITY	1.0	EA	10,951.41	10,951.41
			Amount Due:	<u>10,951.41</u>

AEP Texas Central Company

**Contribution-In-Aid-Of-Construction Agreement
For Electric Distribution Service**

HIDALGO COUNTY MAINTENANCE FACILITY
Service: 4011 S VETERANS BLVD
SAN JUAN, TX

Contract #: DWMS00000230329 Work Request #: 52612681

Date: ~~2/24/2014~~ 3/5/14

You, HIDALGO COUNTY MAINTENANCE FACILITY (Customer) have requested AEP Texas Central Company (Company) to install/construct certain electric distribution facilities (hereinafter referred to as "Facilities") as follows: EXTEND OVERHEAD SINGLE PHASE TO SERVE NEW HIDALGO MAINTENANCE FACILITY

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Company agrees to EXTEND OVERHEAD SINGLE PHASE TO SERVE NEW HIDALGO MAINTENANCE FACILITY, and the Customer agrees to provide PAY CIAC BEFORE RELEASING JOB. and to be ready to take electric service on or before 02/19/2014. 3/5/14.

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The pricing of the CIAC quoted herein is based on the specifics of the Customer's request, including the Customer's stated In Service Date, and must be accepted by the Customer by executing and returning to the Company this Agreement by 5/20/2014 to remain valid. Should Customer alter the request for facilities, or request a delay in (or is otherwise unable to take service by) the stated In Service Date, the Company reserves the right to update the pricing and require an additional CIAC payment to reflect any increases in cost due to the alteration in requested facilities or the delay in taking service, or both.

Nothing contained herein shall be construed as a waiver or relinquishment by Company of any right it has or may hereafter have to discontinue service for default in the payment of any bill owing or to become owing hereunder or for any reason or cause allowed by law.

By signing and returning this Agreement, Customer understands and accepts the above described terms and conditions.

Customer
By Ramon Garcia
Signature: Ramon Garcia
Title: County Judge
Date: 3/5/14

Company
By Bernard Ross
Signature: Bernard Ross
Title: Manager/Region Engineering
Date: 4/3/14

APPROVED BY
COMMISSIONERS' COURT
ON: 3/5/14