

Zimbra

rocio.villarreal@co.hidalgo.tx.us

Form HB1295 for Contract No. DWS00000334353 with AEP

From : Rocio Villarreal <rocio.villarreal@co.hidalgo.tx.us> Fri, Apr 22, 2016 03:04 PM
Subject : Form HB1295 for Contract No. DWS00000334353 with AEP 📎 2 attachments
To : rpastore@aep.com
Cc : Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Erika Zamora <erika.zamora@co.hidalgo.tx.us>, Esther Perez <esther.perez@co.hidalgo.tx.us>

Ms. Pastore:


Please review attached **HB1295** notice in connection to contract# **C-16-196-04-26** for **American Electric Power (AEP)** for the purpose of approving the **Contribution-In-Aid-Of-Construction Agreement (Contract No. DWS00000334353)** for Hidalgo County Precinct No. 2.

Please respond accordingly.

Should you have any questions, you may contact me at [\(956\) 318-2626](tel:9563182626).

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

 **HB1295-Notice to AEP.pdf**
69 KB

 **AEP Texas Central Co-Contribution-In-Aid-Of-Construction Agreement-Pct 2-.pdf**
90 KB



Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

April 22, 2016

Renee Pastore
American Electric Power
5700 N. Cage Blvd
Pharr, Texas 78586

via-email:rpastore@aep.com

Re: HB Form 1295 Required
Contribution-In-Aid-Of-Construction Agreement (Contract No. DWS00000334353) for Pct 2

Dear Ms. Pastore:

In order to process the award of **Contract # C-16-196-04-26** with American Electric Power to **(DWS00000334353) PROVIDE AND INSTALL ALL MATERIALS AND MAKE ELECTRICAL TERMINATIONS** located within **Hidalgo County Precinct No. 2**, the County is required, as of **January 1, 2016**, to comply with **Texas Government Code, §2252.908**, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced agreement, you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide the Contract No.: C-16-196-04-26 shown above. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners Court on April 26, 2016, the signed notarized Form 1295 must be received in our office completed via fax to (956) 292-7612 or via email to: rocio.villarreal@co.hidalgo.tx.us on or **by Monday, April 25, 2016**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/rv
Enclosures