AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
May 10, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Prayer**

4. **Approval of Consent Agenda**

5. **County Judge's Office:**

   A. AI-54514 Recognizing the heroic actions of Abel and Robert Perez. The father and son team rescued two teenagers from drowning at South Padre Island on Saturday, April 30, 2016.

   B. AI-54238 Proclamation declaring May 2016 as Mental Health Month in Hidalgo County.

   C. AI-54510 Proclamation in honor of National Hospital Week, May 8 through May 14, 2016

   D. AI-54513 Proclamation recognizing the week of May 8, 2016 as Economic Development Week in Hidalgo County.

6. **County Treasurer - Norma Garcia:**

   A. AI-54491 Presentation & update of County's retirement system by Texas County & District Retirement System (TCDRS).

7. **Constables:**

   A. AI-54356 Constable Precinct No. 1:
   Discussion, consideration, and approval to appoint John Paul Sauceda as Deputy Constable (Sergeant grade) by Constable Celestino Avila Jr, Constable Precinct 1 in accordance with Texas Local Government Code Section 86.011.

   B. AI-54331 Constable Pct. 3 (1220):
   1. Approval of certification of revenues as certified by the County Auditor for the 2016 LEOSE Funds for Constable Pct. 3
   2. Approval of the appropriation of the 2016 LEOSE funds for the Constable Pct. 3 Department in the amount of $1,900.33.

C. AI-54348 Constable Precinct 4:
Discussion, consideration, and approval for Hidalgo County Constable Precinct 4 to enter into an Interlocal Cooperation Agreement with Hall County for the purposes of TLETS/NLETS access on their COPSync message switch.

8. **Tax Office - Paul Villarreal:**

A. AI-54386 Presentation for discussion, consideration, acceptance and approval to amend the Full Service Deputy Contract between Hidalgo County and BridgePoint Insurance Agency & Permit Center, LLC.

B. AI-54387 Presentation for discussion, consideration, acceptance and approval of Amendment One (Lease of State of Texas Registration and Title System (RTS) Information Resources and Support) to agreement for the use of State of Texas Automation Equipment. The agreement between the County of Hidalgo and the State of Texas Registration and Title System amendment to reflect additional equipment at subcontractor BridgePoint Insurance in McAllen and Mission, Texas, thus bringing the current total to 26 (WebAgent Sub-Contractors), 10 (WebDealers), and 16 leased RTS systems.

9. **Sheriff's Office:**

A. AI-54538 Operation Stonegarden (1284):
Authorization and approval to de-obligate $7,809.10 of San Juan Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

B. AI-54522 Operation Stonegarden (1284):
Authorization and approval to de-obligate $2,310.83 of Mercedes Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

C. AI-54520 Operation Stonegarden (1284):
Authorization and approval to de-obligate $12,077.91 of Penitas Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

D. AI-54497 1. Approval of Memorandum of Understanding for Shooting Range Use/Training between the Hidalgo County Sheriff's Office and Customs and Border Protection, Air and Marine Operations.
2. Authorization for County Judge, as authorized official, and County Sheriff to sign document.

E. AI-54373 1. Authorization and approval of Memorandum of Understanding between Behavioral Health Solutions of South Texas and the Hidalgo County Sheriff's Office to provide male inmates with Parenting Awareness and Drug Risk Education (PADRE) Program services.
2. Authorization for County Sheriff to sign document.

F. AI-54372 1. Authorization and approval of Memorandum of Understanding between Behavioral Health Solutions of South Texas and the Hidalgo County Sheriff's Office to provide female inmates with Pregnant Post-Partum Intervention (PPI) Program services.
2. Authorization for County Sheriff to sign document.

G. AI-54277 Authorization to accept three (3) A.M. General Humvees (Model Year 1989; 1991; 1992) received from the Texas 1033 Program and to include vehicles in the Hidalgo County Sheriff's Office asset inventory.

H. AI-54369 Approval to accept a donation from OXY USA, Inc. in the amount of $1,500.00.

10. **Executive Office:**

A. AI-54485 Acknowledgment and approval by Commissioners Court to include revised project plan and map related to Resolution of support to MPO for Proposition #1 and Proposition #7 funding (previously approved on 3/31/16) and authority to submit to MPO

B. AI-54540 Requesting permission by City of Edinburg to use the Courthouse Parking Lots on the north side and east side of the Courthouse on Closner Street during the Annual Fiesta de Mayo being held at the Edinburg City Hall Courtyard on May 13th-May 15th, 2016

C. AI-54202 1. Requesting approval to surplus decommissioned flags for the purpose of donation
2. Requesting permission to donate decommissioned Texas and Hidalgo County flags to Horizon Montessori I in Mcallen

11. **Human Resources:**

A. AI-54468 Criminal District Attorney (1100) / DA Investigation HB65 (1223) / Civil Litigation:
1. Discussion, consideration, and approval of the following personnel actions effective next full pay period of 5/16/2016:

Action	Dept/ Program	Slot No.	Position Title	Current Budgeted Salary/Allowance	Proposed Budgeted Salary/Allowance
Salary Adjustment / Increase	080-002	0071	Administrative Assistant I	$22,972.00	$22,972.00
	080-007	0084		$2,028.00	$4,028.00
Salary Adjustment / Decrease	080-002	0076	Administrative Assistant II	$25,666.00	$25,666.00
	080-007	0044		$6,813.00	$1,334.00
Longevity Distribution *(effective 2/22/2016)	080-002	0079	Administrative Assistant II	$225.95	$300.00
	080-007	0042		$74.05	$0.00
Create / Auto Allowance	080-007	0179	Assistant District Attorney IV	$0.00	$75,000.00
					$900.00
Create	080-007	0180	Criminal Investigator I	$0.00	$56,650.00
Create (2) / Auto allowance	080-013	0009	Attorney IV	$0.00	$75,000.00
					$900.00
	080-013	0010		$0.00	$75,000.00
					$900.00

2. Approval of transfer (s)/appropriation(s).
3. Approval to revise the salary schedule(s) in accordance with Commissioners' Court action.

B. AI-54504 Public Defender (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval to add auto allowance to the following full-time positions effective next full pay period of 5/16/2016:

Dept/ Program	Slot No.	Position Title	Proposed Budgeted Allowance
085-003	0001	Public Defender IV	$1,500.00

085-003	0003	Chief Public Defender	$1,500.00
085-003	0004	First Assistant Public Defender	$1,500.00
085-003	0005	Public Defender II	$1,500.00
085-003	0006	Public Defender II	$1,500.00
085-003	0007	Public Defender II	$1,500.00
085-003	0008	Public Defender II	$1,500.00
085-003	0012	Public Defender II	$1,500.00
085-003	0018	Public Defender II	$1,500.00
085-003	0019	Public Defender III	$1,500.00
085-003	0020	Public Defender	$1,500.00

3. Approval of transfer.
4. Approval to revise the salary schedule in accordance with Commissioners Court action.

C. AI-54531 CCL#8 (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval to create one (1) Temporary Full Time Clerk I position, Slot T007 at $10.10 per hour/$9,696.00 proposed budgeted salary, not to exceed 12/15/16, effective 06/15/16.
3. Approval to waive posting, hiring and enrollment procedures and assign employee #212300 to Slot No. T007, Clerk I position.
4. Approval of intradepartmental transfer.
5. Approval to revise salary schedule in accordance with Commissioners Court action.

D. AI-54420 Tax Office (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval of the following personnel action, effective next full pay period of 5/16/2016:

Action	Slot#	Dept/Program	Position Title	Current Budgeted Salary/ Allowance	Proposed Budgeted Salary/ Allowance
Salary Adjustment (Decrease)	0162	140-001	Accountant II	$37,080.00	$35,580.00
Add Auto Allowance				$0.00	$1,500.00

3. Approval of transfer.
4. Approval to revise the salary schedule in accordance with Commissioners' Court action.

E. AI-54426 Precinct 3 Parks (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval of the following personnel action, effective next full pay period of 5/16/2016:

Action	Slot#	Dept/Program	Position Title	Current Budgeted Salary	Proposed Budgeted Salary
Delete	0019	123-008	Parks Director	$54,890.00	<$54,890.00>
Create	0020	123-008	Park Supervisor	$0.00	$45,000.00
Create	0021	123-008	Maintenance I	$0.00	$28,840.00

3. Approval to revise the salary schedule in accordance with Commissioners Court action.

F. AI-54547 Human Resources (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel-Related Amendments.
2. Discussion, consideration and approval of the following personnel action, effective next full pay period, 5/16/16:

Action	Dept/Program	Slot#	Position Title	Current Budgeted Salary	Proposed Budgeted Salary
Create	190-002	0013	Human Resources Analyst IV	$0.00	$63,196.00

3. Approval of interdepartmental transfer.
4. Approval to revise the salary schedule in accordance with Commissioners Court action.

12. **Health & Human Services Department:**

A. AI-54487 Discussion, consideration and approval to provide support to the Rio Grande Valley Firefighters & Fire Marshals Association. The RGVFFMA will host the Fire Stoppers Run & Ride on May 21, 2016 from 7:00 am to 3:00 pm and Hidalgo County Health & Human Services Department - Environmental Division staff will assist in patrolling the bike routes for animal attacks.

B. AI-54462 Requesting approval to submit grant renewal application for the Texas Healthy Communities program in the amount of $50,000.00 starting October 1, 2016 and ending September 30, 2017.

C. AI-54447 Requesting approval to submit renewal grant application for the Immunization FY 17 program in the amount of $674,320.00 to begin 09/01/2016 through 08/31/2017.

D. AI-54428 Discussion, consideration and approval to accept the Memorandum of Understanding between Hidalgo County (Hidalgo County Health & Human Services Department) and Doctor's Hospital at Renaissance (DHR). Hidalgo County and DHR agree to collaborate in the services of eye exams program.

E. AI-54413 1. Requesting approval of the Certification of Revenue by County Auditor in the amount of $86,504.15. Funds are from the Health & Human Services Commission - Medicaid Administrative Claiming reimbursement.
2. Requesting approval to appropriate the MAC budget in the amount of $86,504.15.

F. AI-54406 Recognition of Hidalgo County nurses and the services they perform. National Nurses Week begins each year on May 6 and ends on May 12.

G. AI-54368 Requesting approval to accept the Immunization Branch Locals grant contract amendment #2016-000022-01. The purpose of the amendment is to allocate available funds into other budget categories.

H. **Health Care Funding District:**

1. Discussion and/or action, including but not limited to Health Care Funding District and/or Expenditures

I. **Indigent Health Care Program:**

1. Discussion and/or action, including but not limited to Indigent Health Care Program and 1115 Waiver and/or Expenditures

2. AI-54431 To inform Commissioners Court that the 1115 Waiver, which funds Uncompensated Care and the Delivery System Reform Incentive Payment Program (DSRIP), was extended 15 months.

13. **Emergency Management:**

A. AI-54517 Discussion, consideration, and approval to submit the Emergency Operations Plan forms as required by the Texas Division of Emergency Management (TDEM).

B. AI-54366 Emergency Management (1100):
Requesting authority to purchase promotional items such as but not limited to - pens, pencils, lunch totes, etc. for use by the Office of Emergency Management during Community Outreach Fairs, Expos, etc. related to the department's initiative of promoting emergency preparedness awareness.

14. **IT Department:**

A. AI-54489 HIDALGO COUNTY COMMISSIONER PCT. 3
Authorization and approval to purchase data service for GPS units through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Qty:	Description:	User:	Service Plan:
57	Data Plan for GPS	Office Use	Machine to Machine Account Share 1MB @ $5.00 each per month
20	Data Plan for GPS	Office Use	Machine to Machine Account Share 5MB @ $7.00 each per month

15. **Urban County:**

A. AI-54415 Public Hearing regarding the FY 2016-2017 Hidalgo County Urban County Program's One Year Action Plan for Program Year (29).

B. AI-54382 The Urban County Program, on behalf of Precinct No.1 is requesting consideration and action to award and enter into a construction contract with Saenz Brothers Construction, LLC (lowest responsible bidder meeting all specifications and Section 3 federal regulations under 24 CFR Part 135) for the Texas General Land Office (GLO Contract No. 12-406-000-6453 DRS210068/DRS220068) Round 2.1 and Round 2.2 in the amount of $2,871,013.80. The project consists of flood & drainage improvements within Precinct No.1 for the Delta Area Connector/ East Lateral Project Phase I & III.

C. AI-54425 Subject to Compliance with HB 1295, when and if Applicable, the Urban County Program on behalf of the City of Palmview is requesting approval of a best and final negotiated contract for professional engineering services with SAM Engineering and Surveying in the amount of $58,320.00 utilizing CDBG FY 27 & 28 (2014 & 2015) Palmview Parks, Recreational Facility Improvements funds.

D. AI-54419 Requesting approval to increase purchase order issued to Financial Edge on September 29, 2015 to include costs for onsite consultation.

E. AI-54412 Approval of a Resolution authorizing the County of Hidalgo Urban County Program to submit its FY 2016-2017 Annual Action Plan (Year 29) to the U. S. Department of Housing and Urban Development (HUD) and authorize the County Judge to sign any and all documents related to funding.

F. AI-54411 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services;

2. Presentation of the scoring grid for the purposes of ranking by CC of at least three (3) engineering firms from the County's approved "pool" as graded and evaluated by the City of Sullivan City, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Years 26, 27 & 28 (2013, 2014 & 2015) Sullivan City Parks, Recreational

Facility Improvement funds.

Professional Service Firm	Grade	Ranked
S&B Infrastructure, LTD	94.33%	
LNV, Inc.	91.00%	
Urban Infrastructure Group	80.33%	

3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of _____ for the provision of engineering services for an Urban County Program Years 26, 27 & 28 (2013, 2014 & 2015) Sullivan City Parks, Recreational Facility Improvements project.

16. **Elections Administration:**

A. Discussion and/or action, including but not limited to Elections updates

17. **Head Start Program:**

A. AI-54321 Presentation of Nutrition Program Contest Winners

B. AI-54320 Discussion/Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and the Hidalgo County Housing Authority

C. AI-54319 Discussion/Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and The University of Texas Rio Grande Valley

D. AI-54318 Recruitment Report for Program Year 2016-2017

18. **Auditor's Office:**

A. AI-54458 1. Approval of certification of revenues as certified by the County Auditor for TxDOT project FM681.
2. Approval of 2015 appropriation of funds for TxDOT project FM681 in the total amount of $38,494.49

19. **Precinct #3 - Comm. Flores:**

A. AI-54483 Approval of First Amendment to Interlocal Cooperation Agreement between County of Hidalgo and City of Palmview (Champion Lane)

20. **Budget & Management:**

A. AI-54416 Presentation of 2017 Budget Process Calendar.

B. AI-54465 Approval of BlueCross BlueShield Benefit Program Application to apply a $250 penalty for employees who fail to compare costs of MRI and CT scans on the new BlueCross BlueShield benefit, Benefit Value Advisor (BVA), approved by Commissioner's Court on 9/29/15 AI-51266 which took effect 1/1/16. Penalty, if approved by Commissioners Court, will be applied effective July 1, 2016.

C. AI-54454 Various Departments (1285/1284/1100):
Approval of the revised salary schedule, effective 04/04/16.

D. AI-54434 Approval to submit request for funds (unclaimed capital credits) from Texas Comptroller of Public Accounts as authorized under Section 74.602 of the Texas Property Code, with authority for County Judge to sign the letter request.

E. **Budget Appropriations:**

1. AI-54445 Supplemental Court Guardianship (1250):
Approval of 2016 appropriation of funds in the amount of $50,000.00 to fund legal services.

2. AI-54388 Pct 4 Russell - M17 1/2(Canal-Ware) (1200):
Approval of 2016 appropriation of funds from the R&B unreserved fund balance in the amount of $345,881.00 to fund Pct 4 Russell Road Project.

F. **Interfund transfers:**

1. AI-54481 COPS Retention (1284):
Approval of 2016 interfund transfer from Sheriff's Office (1100) to COPS Retention (1284) in the amount of $1,284.56 to fund a deficit in salary and fringe benefits.

Purchasing Department:
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY
21. **INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.**
B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. AI-54459 Presentation of sole lowest responsible bid received [meeting all specifications and/or requirements] for the purpose of award and approval of contract document for project titled: Hidalgo County- "Maintenance & Repairs for Elevators Located in County Owned Buildings:" through RFB No.: 2016-074-05-10-SMA.

2. AI-54477 A. Requesting acceptance and approval of an "Amendment" to Sole Source Declaration for COPsync, Inc. to clarify and reflect the provision of "Turnkey Solutions" (i.e. any/all equipment, parts, incidentals, accessories and installation of same) through the life term of the declaration (all funding sources);
B. Acceptance and approval to process of Requisition #294062 into a Purchase Order as it qualifies under the Amended Sole Source Declaration for COPsync.

3. AI-54162 Acceptance and approval of Sole Response received and meeting all specifications and / or requirements (as detailed in the documentation contained herein) for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County - "Extraction Of Water Services (DeWatering)" through project No.: 2016-134-03-30-FAZ.

B. **Pct. 1**

1. AI-54475 Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Southern Star Transport, LTD, under the same terms and conditions for "Hauling Services for Millings" - Precinct #1.

C. **Pct. 2**

1. AI-54543 A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional service;

   B. Presentation of scoring grid (for the purposes of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of professional surveying services for Pct No. 2 Projects (on as needed basis).

	CDS MUERY	QUINTANILLA, HEADLEY & ASSOC	R.O.W. SURVEYING SERVICES
SCORE	96	94	95
RANKING			

   C. Authority for the Purchasing Department to negotiate a professional services agreement with the No. 1 ranked firm of _____ for professional surveying services for Pct. No. 2 Projects (on as needed basis).

2. AI-54545 Acceptance and approval of Work Authorization No. 3 (with an estimated cost of $7,681.79) as submitted by project engineer, L&G Consulting Engineers, to provide construction material testing services for the Pct 2 Cesar Chavez Road Project through Contract# C-16-170-04-12.

3. AI-54542 a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional services;
   b. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded & evaluated through the County's approved "pool" in connection with professional engineering services required for Precinct No. 2 Rancho Blanco Road Project:

	L&G CONSULTING ENGINEERS	JAVIER HINOJOSA ENGINEERING	HINOJOSA ENGINEERING, INC.
EVALUATOR NO. 1	98	95	97
RANKING			

   c. Authority for the Purchasing Department to negotiate a professional engineering services agreement with No. 1 ranked firm of _____for professional engineering services for Pct. 2's Rancho Blanco Road Project.

4. AI-54500 Acceptance and approval to execute the final form of a professional engineering services agreement (subject to legal counsel's review) with Millennium Engineers Group, for "On-Call Geo-technical, Construction Materials Testing, and Inspection Services for Road and Bridge, CIP, and other Projects in General," for Pct. #2, [as approved for negotiations on CC 4/19/16] and subject to compliance with HB23 and HB1295 [if and when applicable];

D. **Pct. 4**

1. AI-54541 A. Recommendation by project engineer, Le Fevre Engineering Management & Consulting, LLC to award the Base Bid to the responsible vendor submitting the lowest and best bid meeting all specifications, Saenz Utility Contractors, LLC of Edcouch, TX, in the total amount of $22,303.75 for project- "Hidalgo County Precinct No. 4 - Off Site Turnkey Manhole Covers and/ with Installation:- subject to compliance with HB23 and/or HB1295 [when and/or if applicable];

   B. Pursuant to TXLCG 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesse Ozuna, [unless otherwise voiced/announced by Commissioner Palacios] to execute change orders that involve 'an increase or decrease

in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits. The original contract price may not be decreased by 18% or more without the consent of the contractor.

2. AI-54548 Acceptance and approval of **"Amendment No. 2"** to extend the **term of agreement** for an **additional one (1) year period** as allowed under **[article #7-amendments]** in connection to current agreement# **E-15-185-04-28** (C-11-099-05-24) with **GEORGE M. "MITCH" HUDGINS** d/b/a **MODERN TECHNOLOGY-MODERN ENVIRONMENT** for the purposes of "Groundwater Sampling and Analysis Plan" (GWSAP) in order to remain in compliance with TCEQ, commencing, May 24, 2016, (subject to compliance with HB1295 and/or HB23 when and if applicable).

3. AI-54511 a. Requesting approval of an **(On Call) Professional Engineering Services** Agreement (approved for negotiations by CC on 04/19/16) with **HALFF ASSOCIATES, INC.** for: **"Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings"** (on an as needed basis), utilized by various departments for projects located within **Hidalgo County Precinct #4,** (subject to compliance with HB1295 and/or HB23 when and if applicable).

b. Requesting approval of a professional appraisal services agreement with **LEONEL GARZA, JR. & ASSOCIATES, LLC** for the purposes of **(ON CALL) -"APPRAISAL SERVICES"** for: **The Fair Market Value Appraisals in connection with the Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County owned Property located within Hidalgo County Precinct No. 4 (on an as needed basis)** and as (approved for negotiations by CC from the "POOL" of Appraisers on 04/19/16), (subject to compliance with HB1295 and/or HB23 when and if applicable).

c. Requesting approval of a professional appraisal services agreement with **PROFESSIONAL APPRAISAL SERVICE, INC**. for the purposes of **(ON CALL) -"APPRAISAL REVIEW SERVICES"** for projects located within **Hidalgo County Precinct No. 4** as approved for negotiations by CC from the "POOL" of Appraisers on 04/19/16), (subject to compliance with HB1295 and/or HB23 when and if applicable).

4. AI-54423 A. Recommendation by project architect Mata & Garcia Architects, LLC, to award the Base Bid to the responsible vendor submitting the lowest and best bid meeting all specifications, Gomez Paving, LLC, dba, South Texas Paving of Mission, TX, in the total amount of $150,900.00 for project -Hidalgo County Precinct No. 4 -"Construction of Parking Lot at San Carlos CRC and Sunflower Park -RFB No. 2016-115-03-30-MSS." subject to compliance with HB23 and/or HB1295 [when and/or if applicable];
B. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesus "Jesse" Ozuna, to execute change orders that involve ...'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

5. AI-54418 A. Recommendation by project engineer, Raul E. Sesin, PE, to award the Base Bid and Alternates #1, #2, #3, #4, #5 and #6 to the responsible vendor submitting the lowest and best bid meeting all specifications, **Texas Cordia Construction, LLC** of Edinburg, TX, in the total amount of **$345,880.39** for project (base bid and alternates 1 thru 6) - "**Hidalgo County Precinct No. 4 - Mile 17 1/2 Road Paving & Drainage Improvements: - RFB 2016-120-04-27-MSS/YZV"** subject to compliance with HB23 and/or HB1295 [when and/or if applicable];

B. Pursuant to TXLCG 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesse Ozuna, [unless otherwise voiced/announced by Commissioner Palacios] to execute change orders that involve 'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits. The original contract price may not be decreased by 18% or more without the consent of the contractor.

6. AI-54424 Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Roy's Hauling Service, Inc., under the same terms and conditions for; "Hauling Services for Hot Mix" - Precinct 4.

E. **Health & Human Services Dept.**

1. AI-54441 A. Requesting exemptions from competitive procurement requirements under Tx Local Government Code, Chapter/Section, 262.024 (a)(2)&(4), to protect the health and safety of the residents of the county and a professional service;

B. Acceptance and approval of a short term 120 days contract with **Ivan G. Melendez, M.D**., for the provision of Physician Services (TB Clients) for the Hidalgo County's Department of Health and Human Services and subject to HB-1295 and/or HB23 when and/if applicable.

2. AI-54371 A. Presentation and action in connection with the sole response received for RFP No. 2016-076-04-13-YZV - "Registered Pharmacist Services" for the purpose of Hidalgo County Commissioners' Court ranking as "qualified" [meeting the criteria] in order to continue to the next phase (i.e. negotiation) of the proposal process;

B. Requesting authority for Purchasing department to negotiate with the sole "qualified" proposer _____ in order to finalize a contract for consideration and award including compliance with HB23 and/or HB1295 if and when applicable.

F. **Tax Office**

1. AI-54374 Presentation of Sole Bid received (as detailed in tabulation sheet contained herein) for the purpose of award and approval of contract document, meeting all specifications and/or requirements for project titled: Hidalgo County Tax Assessor/Collector-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes" through RFB No.: 2016-059-04-20-SGS

G. **Sheriff's Office**

1. AI-54450 Requesting authority to purchase through our membership/participation with (DIR) Department of Information Resources contract DIR-SDD-1951 the following; (60) Dell Latitude E5550/5550 CTO (77) OptiPlex 9020M (77) Dell 22" Monitors (77) Dell OptiPlex Vertical Stand System Desk (35) Dell OptiPlex Micro Console Enclosure In the total amount of $116,860.00 subject to compliance with HB23 and/or HB1295 when and or if applicable.

H. **County Clerk**

1. AI-54486 Requesting approval of **Data Use Agreement (DUA)** between the **Texas Health and Human Services Enterprises** and **Hidalgo County commencing with County Clerk** to: facilitate creation, receipt, maintenance, use, disclosure or access to Confidential Information.

22. **Open Forum**

Closed Session:

23. Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

A. Real Estate Acquisition

B. Pending and/or potential litigation

C. AI-54375 Claim of San Juana Jara

D. AI-54378 Claim of Matilde Galvan

E. AI-54400 Claim of Roel Carreon

F. AI-54403 Claim of Claudia Carreon

24. A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

B. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation" and authority to submit letter of engagement (subject to compliance with HB1295)

25. **Open Session:**

A. Real Estate Acquisition and appropriation for same

B. Pending and/or potential litigation

C. AI-54377 Claim of San Juana Jara

D. AI-54379 Claim of Matilde Galvan

E. AI-54402 Claim of Roel Carreon

F. AI-54404 Claim of Claudia Carreon

26. **Closed Session:**
Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

27. **Open Session:**
Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

28. **Adjourn**

AI-54514

County Judge's Office 5. A.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Julia Sullivan, PUBLIC AFFAIRS
Submitted By: Julia Sullivan, PUBLIC AFFAIRS
Department: PUBLIC AFFAIRS

Information

CAPTION

Recognizing the heroic actions of Abel and Robert Perez. The father and son team rescued two teenagers from drowning at South Padre Island on Saturday, April 30, 2016.

BACKGROUND

Fiscal Impact

Attachments

Abel Perez Certificate
Robert Perez Certificate

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 07:56 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Julia Sullivan Started On: 05/05/2016 05:26 PM
Final Approval Date: 05/06/2016

The County of Hidalgo

Presents this

Certificate of Recognition

to

Abel Perez

for

Your heroic and valiant actions when you rescued two teens
from drowning at South Padre Island on Saturday, April 30, 2016

Presented on May 10, 2016

THE COUNTY OF HIDALGO
TEXAS

The County of Hidalgo

Presents this

Certificate of Recognition

to

Robert Perez

for

Your heroic and valiant actions when you rescued two teens
from drowning at South Padre Island on Saturday, April 30, 2016

Presented on May 10, 2016

THE COUNTY OF HIDALGO
TEXAS

AI-54238

County Judge's Office 5. B.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Julia Sullivan, PUBLIC AFFAIRS
Submitted By: Julia Sullivan, PUBLIC AFFAIRS
Department: PUBLIC AFFAIRS

Information

CAPTION

Proclamation declaring May 2016 as Mental Health Month in Hidalgo County.

BACKGROUND

Fiscal Impact

Attachments

proclamation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/15/2016 01:28 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Julia Sullivan Started On: 04/15/2016 12:23 PM
Final Approval Date: 05/06/2016

PROCLAMATION DECLARING MAY 2016 AS MENTAL HEALTH MONTH IN HIDALGO COUNTY

WHEREAS, nearly 44 million American adults, and millions of children, experience mental health conditions each year, including depression, anxiety, bipolar disorder, schizophrenia, and post-traumatic stress; and

WHEREAS, although progress has been made in expanding mental health coverage and elevating the conversation about mental health, too many people still do not get the help they need; and

WHEREAS, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being; and

WHEREAS, with early and effective treatment, individuals with mental illnesses can recover and lead full productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental illnesses and has a responsibility to promote mental health awareness and prevention efforts.

NOW, THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners Court does hereby proclaim May 2016 as Mental Health Month in Hidalgo County.

Dated this 10th day of May, 2016.

RAMON GARCIA
County Judge

A.C. CUELLAR, JR.
County Commissioner, Pct. 1

EDUARDO "EDDIE" CANTU
County Commissioner, Pct. 2

JOE M. FLORES
County Commissioner, Pct. 3

JOSEPH PALACIOS
County Commissioner, Pct. 4

Attest: **ARTURO GUAJARDO, JR.**
County Clerk

AI-54510

County Judge's Office 5. C.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Julia Sullivan, PUBLIC AFFAIRS
Submitted By: Julia Sullivan, PUBLIC AFFAIRS
Department: PUBLIC AFFAIRS

Information

CAPTION

Proclamation in honor of National Hospital Week, May 8 through May 14, 2016

BACKGROUND

Fiscal Impact

Attachments

National Hospital Week

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 07:56 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Julia Sullivan Started On: 05/05/2016 05:03 PM
Final Approval Date: 05/06/2016

NATIONAL HOSPITAL WEEK PROCLAMATION 2016
DOCTORS HOSPITAL AT RENAISSANCE HEALTH SYSTEM

WHEREAS, National Hospital Week is May 8th through the 14th, 2016 and this year's official theme is "Health Care from the Heart;" and

WHEREAS, the mission of Doctors Hospital at Renaissance Health System is to improve the well-being of those it serves with a commitment of excellence to every patient; and

WHEREAS, the hardworking team at DHR Health System is composed of over 700 physicians and 4,400 employees who merit recognition and appreciation for keeping our community healthy; and

WHEREAS, National Hospital Week celebrates hospitals and the men and women who support the health of their communities through dedication and compassionate care. This celebration serves as a reminder that hospitals are the foundation of our community to serve people from all walks of life; and

WHEREAS, hospitals are working with many other health and social service stakeholders in their communities to form partnerships for a healthy region.

NOW, THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners Court hereby proclaims the week of May 8, 2016 as "National Hospital Week" in Hidalgo County and urges all citizens to show appreciation and recognize the vital role that hospitals play in our communities and healthcare delivery system.

Dated this 10th day of May 2016.

RAMON GARCIA
County Judge

A.C. CUELLAR, JR.
County Commissioner, Pct. 1

EDUARDO "EDDIE" CANTU
County Commissioner, Pct. 2

JOE M. FLORES
County Commissioner, Pct.3

JOSEPH PALACIOS
County Commissioner, Pct. 4

Attest: **ARTURO GUAJARDO, JR.**
County Clerk

AI-54513

County Judge's Office 5. D.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Julia Sullivan, PUBLIC AFFAIRS
Submitted By: Julia Sullivan, PUBLIC AFFAIRS
Department: PUBLIC AFFAIRS

Information

CAPTION

Proclamation recognizing the week of May 8, 2016 as Economic Development Week in Hidalgo County.

BACKGROUND

Fiscal Impact

Attachments

ED Proclamation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 07:56 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Julia Sullivan Started On: 05/05/2016 05:13 PM
Final Approval Date: 05/06/2016

PROCLAMATION RECOGNIZING MAY 8 – 14, 2016 AS
"ECONOMIC DEVELOPMENT WEEK IN HIDALGO COUNTY"

WHEREAS, the International Economic Development Council (IEDC) is celebrating its 90th year as the premier professional organization in 2016; and

WHEREAS, IEDC has designated May 8-14, 2016 as "Economic Development Week;" and

WHEREAS, economic developers work with industries, brokers, and other key allies to produce the proper business climate that will result in the creation of high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, the economic development profession recognizes its role in a region's long term success by addressing issues vital to businesses such as workforce availability, training, international trade, direct foreign investment, incentives and reduced cost of operations; and

WHEREAS, County leaders work closely with local, state, federal, and international partners to help spur economic development, to foster growth, and to promote trade and commerce in Hidalgo County; and

WHEREAS, Hidalgo County continues to remain committed to supporting economic development activities and recognizes the importance of economic development in our community.

NOW, THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners Court hereby proclaims the week of May 8-14, 2016 as "Economic Development Week in Hidalgo County," and encourages all citizens to recognize and praise the valuable role that economic development plays to contribute to the vitality and quality of life in our community.

Dated this 10th day of May 2016.

RAMON GARCIA
County Judge

A.C. CUELLAR, JR.
County Commissioner, Pct. 1

EDUARDO "EDDIE" CANTU
County Commissioner, Pct. 2

JOE M. FLORES
County Commissioner, Pct.3

JOSEPH PALACIOS
County Commissioner, Pct. 4

Attest: ARTURO GUAJARDO, JR.
County Clerk

AI-54491

County Treasurer 6. A.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Fred Zamarripa, TREASURER'S OFFICE
Department: TREASURER'S OFFICE

Information

CAPTION

Presentation & update of County's retirement system by Texas County & District Retirement System (TCDRS).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
No fiscal impact.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 11:08 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Fred Zamarripa Started On: 05/05/2016 10:38 AM
Final Approval Date: 05/06/2016

AI-54356 Constables 7. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Constable Celestino Avila, Jr., CONSTABLE PCT. #1

Submitted By: Joe Espinoza, CONSTABLE PCT. #1

Department: CONSTABLE PCT. #1

Information

CAPTION

Constable Precinct No. 1:
Discussion, consideration, and approval to appoint John Paul Sauceda as Deputy Constable (Sergeant grade) by Constable Celestino Avila Jr, Constable Precinct 1 in accordance with Texas Local Government Code Section 86.011.

BACKGROUND

Sec. 86.011. APPOINTMENT OF DEPUTY CONSTABLE. (a) An elected constable who desires to appoint a deputy must apply in writing to the commissioners court of the county and show that it is necessary to appoint a deputy in order to properly handle the business of the constable's office that originates in the constable's precinct. The application must state the name of the proposed deputy. The commissioners court shall approve and confirm the appointment of the deputy only if the commissioners court determines that the constable needs a deputy to handle the business originating in the precinct.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-291-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Monies budgeted within position 291-001 Slot No. 0003.

Attachments

Code Chapt 86

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:32 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Joe Espinoza Started On: 04/25/2016 09:03 AM

Final Approval Date: 05/06/2016

LOCAL GOVERNMENT CODE

TITLE 3. ORGANIZATION OF COUNTY GOVERNMENT

SUBTITLE B. COMMISSIONERS COURT AND COUNTY OFFICERS

CHAPTER 86. CONSTABLE

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 86.001. ELIGIBILITY TO SERVE AFTER BOUNDARY CHANGE. A person who has served as the constable of a precinct for 10 or more consecutive years before a change is made in the boundaries of the precinct is not ineligible for reelection in the precinct because of residence outside the precinct if the constable's residence is within the boundaries of the precinct as they existed before the change.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 86.002. OATH; BOND. (a) Before entering on the duties of office, a person who is elected to the office of constable must execute a bond with two or more good and sufficient sureties or with a solvent surety company authorized to do business in this state. The bond must be payable to the governor and the governor's successors in office and conditioned that the constable will faithfully perform the duties imposed by law. The bond must be approved by the commissioners court of the county. The commissioners court shall set the bond in an amount of not less than $500 or more than $1,500.

(b) A person who is elected constable must also take and sign the constitutional oath of office. The oath shall be endorsed on the bond, together with the certificate of the officer who administers the oath. The bond and oath must be deposited and recorded in the office of the clerk of the county court.

(c) The bond is not void on the first recovery but may be sued on from time to time in the name of an injured party until the whole amount of the bond is recovered.

(d) A person who is elected or appointed to the office of constable and who has given the necessary bond and taken the oath of office may immediately perform the duties of the office. The acts of the constable are as valid in law as if the constable were commissioned.

(e) Repealed by Acts 1995, 74th Leg., ch. 683, Sec. 1, eff. Aug. 28, 1995.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1995, 74th Leg., ch. 683, Sec. 1, eff. Aug. 28, 1995. Amended by:

Acts 2005, 79th Leg., Ch. 1094 (H.B. 2120), Sec. 18, eff. September 1, 2005.

Sec. 86.0021. QUALIFICATIONS; REMOVAL. (a) A person is not eligible to serve as constable unless:

(1) the person is eligible to be licensed under Sections 1701.309 and 1701.312, Occupations Code, and:

(A) has at least an associate's degree conferred by an institution of higher education accredited by an accrediting organization recognized by the Texas Higher Education Coordinating Board;

(B) is a special investigator under Article 2.122(a), Code of Criminal Procedure; or

(C) is an honorably retired peace officer or honorably retired federal criminal investigator who holds a certificate of proficiency issued under Section 1701.357, Occupations Code; or

(2) the person is an active or inactive licensed peace officer under Chapter 1701, Occupations Code.

(b) On or before the 270th day after the date a constable takes office, the constable shall provide, to the commissioners court of the county in which the constable serves, evidence that the constable has been issued a permanent peace officer license under Chapter 1701, Occupations Code. A constable who fails to provide evidence of licensure under this subsection or who fails to maintain a permanent license while serving in office forfeits the office and is subject to removal in a quo warranto proceeding under

Chapter 66, Civil Practice and Remedies Code.

(c) The license requirement of Subsection (b) supersedes the license requirement of Section 1701.302, Occupations Code.

Added by Acts 1997, 75th Leg., ch. 884, Sec. 3, eff. Jan. 1, 1998. Amended by Acts 1999, 76th Leg., ch. 877, Sec. 1, eff. Aug. 30, 1999; Acts 2001, 77th Leg., ch. 1420, Sec. 14.821, eff. Sept. 1, 2001.

Amended by:

Acts 2005, 79th Leg., Ch. 954 (H.B. 1588), Sec. 1, eff. June 18, 2005.

Sec. 86.003. NEW BOND; REMOVAL. (a) If any of the sureties of a constable dies, permanently moves from this state, becomes insolvent, or is released from liability as provided by law or if the commissioners court determines that the bond of the constable is insufficient, the court shall issue a citation that requires the constable to appear at a time set in the citation, after the 10th day but on or before the 30th day after the date the citation is issued, in order to execute a new bond with good and sufficient surety.

(b) If the constable neglects or refuses to appear to execute the bond at the designated time, the constable shall cease to perform the duties of the office and shall be removed from office by the judge of the district court in the manner provided by law for the removal of county officers.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

SUBCHAPTER B. DEPUTIES

Sec. 86.011. APPOINTMENT OF DEPUTY CONSTABLE. (a) An elected constable who desires to appoint a deputy must apply in writing to the commissioners court of the county and show that it is necessary to appoint a deputy in order to properly handle the business of the constable's office that originates in the constable's precinct. The application must state the name of the proposed deputy. The commissioners court shall approve and confirm

the appointment of the deputy only if the commissioners court determines that the constable needs a deputy to handle the business originating in the precinct.

(b) Each deputy constable must qualify in the manner provided for deputy sheriffs.

(c) The constable is responsible for the official acts of each deputy of the constable. The constable may require a deputy to post a bond or security. A constable may exercise any remedy against a deputy or the deputy's surety that a person may exercise against the constable or the constable's surety.

(d) A person commits an offense if the person:

(1) serves as a deputy constable and the person has not been appointed as provided by Subsection (a); or

(2) is a constable and issues a deputyship without the consent and approval of the commissioners court.

(e) An offense under Subsection (d) is punishable by a fine of not less than $50 or more than $1,000.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 86.012. RESERVE DEPUTY CONSTABLES. (a) The commissioners court of a county may authorize a constable of the county to appoint reserve deputy constables. The commissioners court may limit the number of reserve deputy constables that a constable may appoint.

(b) A reserve deputy constable serves at the discretion of the constable and may be called into service at any time that the constable considers it necessary to have additional officers to preserve the peace and enforce the law. The constable may authorize a reserve deputy constable who is a peace officer as described by Article 2.12, Code of Criminal Procedure, to carry a weapon or act as a peace officer at all times, regardless of whether the reserve deputy constable is engaged in the actual discharge of official duties, or may limit the authority of the reserve deputy constable to carry a weapon or act as a peace officer to only those times during which the reserve deputy constable is engaged in the actual discharge of official duties. A reserve deputy constable who is not a peace officer as described by

Article 2.12, Code of Criminal Procedure, may act as a peace officer only during the actual discharge of official duties. A reserve deputy constable, regardless of whether the reserve deputy constable is a peace officer as described by Article 2.12, Code of Criminal Procedure, is not:

(1) eligible for participation in any program provided by the county that is normally considered a financial benefit of full-time employment or for any pension fund created by statute for the benefit of full-time paid peace officers; or

(2) exempt from Chapter 1702, Occupations Code.

(c) Except as provided by Subsection (c-1), a reserve deputy constable must take the official oath and must execute a bond in the amount of $2,000, payable to the constable. The oath and bond must be filed with the county clerk of the county in which the appointment is made. The oath and bond must be given before the reserve deputy constable's entry on duty and simultaneously with the officer's appointment.

(c-1) If a constable appoints more than one reserve deputy constable, the constable may execute a blanket surety bond to cover the reserve deputy constables. Instead of a reserve deputy constable executing an individual bond under Subsection (c) or the constable executing a blanket surety bond, the county may self-insure against losses that would have been covered by the bond.

(d) While actively engaged in an assigned duty at the call of the constable, a reserve deputy constable is vested with the same rights, privileges, and duties of any other peace officer in this state.

(e) The county and the constable do not incur any liability by reason of the appointment of a reserve deputy constable if the reserve deputy constable incurs a personal injury while serving in that capacity.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1999, 76th Leg., ch. 90, Sec. 3, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 1420, Sec. 14.822, eff. Sept. 1, 2001.
Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 261 (H.B. 1241), Sec. 1, eff. June 17, 2011.

AI-54331 Constables 7. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Raquel Ramos, CONSTABLE PCT. #3

Submitted By: Raquel Ramos, CONSTABLE PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3 (1220):
1. Approval of certification of revenues as certified by the County Auditor for the 2016 LEOSE Funds for Constable Pct. 3
2. Approval of the appropriation of the 2016 LEOSE funds for the Constable Pct. 3 Department in the amount of $1,900.33.

BACKGROUND

Fiscal Impact

Attachments

Award Letter

Email

Appropriation

cor

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/22/2016 02:29 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Raquel Ramos Started On: 04/22/2016 10:43 AM

Final Approval Date: 05/06/2016

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O. Box 13528 • Austin, TX 78711-3528

February 25, 2016

HIDALGO COUNTY CONSTABLE PRECINCT 3
730 N BREYFOGLE STE B
MISSION TX 78574-7020

Vendor number: 17460007176-069

Enclosed is your annual allocation payment from the Law Enforcement Officer Standards and Education (LEOSE) account in the amount of $ 1,644.94.

This payment must be used as necessary to ensure the continuing education of persons licensed under Chapter 1701, Occupations Code, or to provide necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel in your agency.

Your agency must maintain a complete and detailed record of all money received and spent. All money received is subject to audit by the Comptroller of Public Accounts and all money spent is subject to audit by the State Auditor.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of persons licensed under Chapter 1701, Occupations Code. Of the account, 20 percent is allocated equally among the qualified agencies. The remaining 80 percent is allocated on the basis of the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year.

An eligible law enforcement position is defined as one held by a person licensed under Chapter 1701, Occupations Code, who works as a peace officer or licensed jailer on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher, and is entitled to all employee benefits offered to a peace officer.

To receive your agency's share of the LEOSE account in 2017, you must complete and return the enclosed Law Enforcement Officer Standards and Education Account 2017 Allocation Basis form to us no later than April 08, 2016. The information provided in this report must be accurate and returned timely to our office to ensure the correct allocation of the LEOSE account.

Please call us at (800) 531-5441, ext. 3-4530, or (512) 463-4530 if you have any questions or if we can be of assistance.

Enclosures

THE STATE OF TEXAS PAYMENT INFORMATION

INVOICE NUMBER	INVOICE DATE	INVOICE DESCRIPTION	DOCUMENT	INVOICE AMOUNT
PEACE OFF ALL		PEACE OFFICER ALLOC	9P160538	1,644.94

ISSUE DATE: 02/23/2016 WARRANT TOTAL: $1,644.94

PAYEE NUMBER: 1XXXXX07176 MAIL CODE: 069 WARRANT NUMBER: 134498874

PAYEE NAME: HIDALGO COUNTY CONSTABLE PRECINCT 3

— NON-NEGOTIABLE —

For questions about this payment or to sign up for Direct Deposit, please contact your paying agency:

COMPTROLLER - STATE FISCAL 512-463-4561

The state of Texas has changed the look and size of state-issued checks (called "warrants").

Your ability to cash or deposit this warrant should not be affected.

Please visit TexasPayeeResources.org for information on online resources that provide access to your payment information. You can also call the paying agency at the phone number listed above.

Direct deposit is the simple, safe and smart way to receive your state-issued payments. To sign up, visit TxDirectDeposit.org.

Financial institutions and check cashing establishments may verify the status of state warrants by calling the automated Comptroller's Treasury Operations Warrant Status Inquiry System at 512-463-5961.

Printed by Texas Comptroller of Public Accounts
(512) 936-8138 or www.TexasPayeeResources.org

▼ *Detach here before depositing* ▼

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

TREASURY WARRANT NO.
134498874

FEBRUARY 24, 2016

022316 1XXXXX07176 069 0116 902 9P160538
PAYING AGENCY 512-463-4561 COMPTROLLER - STATE FISCAL

Pay ONE THOUSAND SIX HUNDRED FORTY FOUR DOLLARS AND 94/100 $ 1,644.94

To HIDALGO COUNTY CONSTABLE PRECINCT 3
730 N BREYFOGLE STE B
MISSION, TX 78574-7020

Glenn Hegar
Comptroller of Public Accounts

VOID AFTER 08/31/2018

⑈304⑈ ⑆114900164⑆ ⑈13449887 4⑈

Zimbra **marianella.canton@co.hidalgo.tx.us**

LEOSE 2016

From : Raquel Ramos <raquel.ramos@co.hidalgo.tx.us> Fri, Apr 22, 2016 03:49 PM

2 attachments

Subject : LEOSE 2016

To : nereyda gonzalez <nereyda.gonzalez@auditor.co.hidalgo.tx.us>

Cc : Marianella Canton <marianella.canton@co.hidalgo.tx.us>

Good Afternoon Nereyda,

I am respectfully requesting a Certification of Revenues for the 2016 LEOSE
funds received and deposited on April 22, 2016 in the amount of $1,644.94. I
have already placed the appropriation for approval (Agenda Item 54331), set
for Commissioner's Court on May 10, 2016. I will attach the completed remittance,
along with county receipt once I receive it. Please let me know if there is
anything needed on my part to complete this request. I'd like to thank you
in advance for your prompt attention in this matter. Have a good day.

Raquel V. Ramos
Administrative Assistant V
Hidalgo County Constable Pct. 3 Dept.
Ph: 956-581-6800
Fax: 956-519-4245
raquel.ramos@co.hidalgo.tx.us

04222016093938772.pdf
247 KB

0422201614145159 5.pdf
512 KB

DATE: April 22, 2016

2016
Appropriation

DEPARTMENT HEAD: Constable Lazaro Gallardo, Jr.

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 6-1220-421-00-293-002-0-XXX

Contact Person: Raquel Ramos **Ph#** 956-205-7031

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
6-1220-421-00-293-002-0-583	LEOSE CONST. 3 - OUT OF COUNTY TRAVEL	1,145.78
6-1220-421-00-293-002-0-584	LEOSE CONST. 3 - REGISTRATION FEES	754.55
6-1220-335-00-293-000-0-000	LEOSE FUND - CONST PCT 3 REVENUE	1,644.94
TOTAL BUDGET INCREASE (DECREASE)		$ 1,900.33

REASON: Appropriation of funds in the amount of $1,644.94 received by the Texas Comptroller of Public Accounts and the remaining amount to be appropriated from unassigned F/B account (6-1220-258-00-000-000-0-000) in the amount of $255.39.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

COUNTY of HIDALGO

EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

May 9, 2016

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

> The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufracio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of the LEOSE annual allocation payment from the Texas Comptroller of Public Accounts for Constable Precinct 3 in the amount of $1,644.94. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

Raymundo Eufracio, CPA
Hidalgo County Auditor

5/9/16
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M GINOULETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

Nereyda Gonzalez

From: Raquel Ramos [raquel.ramos@co.hidalgo.tx.us]
Sent: Friday, April 22, 2016 3:50 PM
To: nereyda.gonzalez@auditor.co.hidalgo.tx.us
Cc: Marianella Canton
Subject: LEOSE 2016
Attachments: 04222016093938772.pdf; 04222016141451595.pdf

Good Afternoon Nereyda,

I am respectfully requesting a Certification of Revenues for the 2016 LEOSE funds received and deposited on April 22, 2016 in the amount of $1,644.94. I have already placed the appropriation for approval (Agenda Item 54331), set for Commissioner's Court on May 10, 2016. I will attach the completed remittance, along with county receipt once I receive it. Please let me know if there is anything needed on my part to complete this request. I'd like to thank you in advance for your prompt attention in this matter. Have a good day.

Raquel V. Ramos
Administrative Assistant V
Hidalgo County Constable Pct. 3 Dept.
Ph: 956-581-6800
Fax: 956-519-4245
raquel.ramos@co.hidalgo.tx.us

AI-54331 Constables 7. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Raquel Ramos, CONSTABLE PCT. #3

Submitted By: Raquel Ramos, CONSTABLE PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3 (1220):
1. Approval of certification of revenues as certified by the County Auditor for the 2016 LEOSE Funds for Constable Pct. 3
2. Approval of the appropriation of the 2016 LEOSE funds for the Constable Pct. 3 Department in the amount of $1,900.33.

BACKGROUND

Fiscal Impact

Attachments

Award Letter

Email

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/22/2016 02:29 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Raquel Ramos Started On: 04/22/2016 10:43 AM

Final Approval Date: 05/06/2016

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O. Box 13528 • Austin, TX 78711-3528

February 25, 2016

HIDALGO COUNTY CONSTABLE PRECINCT 3
730 N BREYFOGLE STE B
MISSION TX 78574-7020

Vendor number: 17460007176-069

Enclosed is your annual allocation payment from the Law Enforcement Officer Standards and Education (LEOSE) account in the amount of $ 1,644.94.

This payment must be used as necessary to ensure the continuing education of persons licensed under Chapter 1701, Occupations Code, or to provide necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel in your agency.

Your agency must maintain a complete and detailed record of all money received and spent. All money received is subject to audit by the Comptroller of Public Accounts and all money spent is subject to audit by the State Auditor.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of persons licensed under Chapter 1701, Occupations Code. Of the account, 20 percent is allocated equally among the qualified agencies. The remaining 80 percent is allocated on the basis of the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year.

An eligible law enforcement position is defined as one held by a person licensed under Chapter 1701, Occupations Code, who works as a peace officer or licensed jailer on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher, and is entitled to all employee benefits offered to a peace officer.

To receive your agency's share of the LEOSE account in 2017, you must complete and return the enclosed Law Enforcement Officer Standards and Education Account 2017 Allocation Basis form to us no later than April 08, 2016. The information provided in this report must be accurate and returned timely to our office to ensure the correct allocation of the LEOSE account.

Please call us at (800) 531-5441, ext. 3-4530, or (512) 463-4530 if you have any questions or if we can be of assistance.

Enclosures

THE STATE OF TEXAS PAYMENT INFORMATION

INVOICE NUMBER	INVOICE DATE	INVOICE DESCRIPTION	DOCUMENT	INVOICE AMOUNT
PEACE OFF ALL		PEACE OFFICER ALLOC	9P160538	1,644.94

ISSUE DATE: 02/23/2016

PAYEE NUMBER: 1XXXXX07176 MAIL CODE: 069

PAYEE NAME: HIDALGO COUNTY CONSTABLE PRECINCT 3

WARRANT TOTAL: $1,644.94

WARRANT NUMBER: 134498874

— NON-NEGOTIABLE —

For questions about this payment or to sign up for Direct Deposit, please contact your paying agency:

COMPTROLLER - STATE FISCAL 512-463-4561

The state of Texas has changed the look and size of state-issued checks (called "warrants").

Your ability to cash or deposit this warrant should not be affected.

Please visit TexasPayeeResources.org for information on online resources that provide access to your payment information. You can also call the paying agency at the phone number listed above.

Direct deposit is the simple, safe and smart way to receive your state-issued payments. To sign up, visit TxDirectDeposit.org.

Financial institutions and check cashing establishments may verify the status of state warrants by calling the automated Comptroller's Treasury Operations Warrant Status Inquiry System at 512-463-5961.

Printed by Texas Comptroller of Public Accounts
(512) 936-8138 or www.TexasPayeeResources.org

▼ *Detach here before depositing* ▼

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

TREASURY WARRANT NO.
134498874

FEBRUARY 24, 2016

022316 1XXXXX07176 069 0116 902 9P160538
PAYING AGENCY 512-463-4561 COMPTROLLER - STATE FISCAL

Pay ONE THOUSAND SIX HUNDRED FORTY FOUR DOLLARS AND 94/100 $ 1,644.94

To HIDALGO COUNTY CONSTABLE PRECINCT 3
730 N BREYFOGLE STE B
MISSION, TX 78574-7020

Glenn Hegar
Comptroller of Public Accounts

VOID AFTER 08/31/2018

⑈304⑈ ⑆114900164⑆ ⑈134498874⑈

Zimbra **marianella.canton@co.hidalgo.tx.us**

LEOSE 2016

From : Raquel Ramos <raquel.ramos@co.hidalgo.tx.us> Fri, Apr 22, 2016 03:49 PM

2 attachments

Subject : LEOSE 2016

To : nereyda gonzalez <nereyda.gonzalez@auditor.co.hidalgo.tx.us>

Cc : Marianella Canton <marianella.canton@co.hidalgo.tx.us>

Good Afternoon Nereyda,

I am respectfully requesting a Certification of Revenues for the 2016 LEOSE
funds received and deposited on April 22, 2016 in the amount of $1,644.94. I
have already placed the appropriation for approval (Agenda Item 54331), set
for Commissioner's Court on May 10, 2016. I will attach the completed remittance,
along with county receipt once I receive it. Please let me know if there is
anything needed on my part to complete this request. I'd like to thank you
in advance for your prompt attention in this matter. Have a good day.

Raquel V. Ramos
Administrative Assistant V
Hidalgo County Constable Pct. 3 Dept.
Ph: 956-581-6800
Fax: 956-519-4245
raquel.ramos@co.hidalgo.tx.us

04222016093938772.pdf
247 KB

04222016141451595.pdf
512 KB

DATE: April 22, 2016

2016
Appropriation

DEPARTMENT HEAD: Constable Lazaro Gallardo, Jr.

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 6-1220-421-00-293-002-0-XXX

Contact Person: Raquel Ramos Ph# 956-205-7031

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
6-1220-421-00-293-002-0-583	LEOSE CONST. 3 - OUT OF COUNTY TRAVEL	1,145.78
6-1220-421-00-293-002-0-584	LEOSE CONST. 3 - REGISTRATION FEES	754.55
6-1220-335-00-293-000-0-000	LEOSE FUND - CONST PCT 3 REVENUE	1,644.94
	TOTAL BUDGET INCREASE (DECREASE)	$ 1,900.33

REASON: Appropriation of funds in the amount of $1,644.94 received by the Texas Comptroller of Public Accounts and the remaining amount to be appropriated from unassigned F/B account (6-1220-258-00-000-000-0-000) in the amount of $255.39.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

__/__/__
DATE

ATTEST COUNTY CLERK

AI-54348 Constables 7. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Horaldo Sanchez, CONSTABLE PCT. #4

Submitted By: Nayla Munoz, CONSTABLE PCT. #4

Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Precinct 4:
Discussion, consideration, and approval for Hidalgo County Constable Precinct 4 to enter into an Interlocal Cooperation Agreement with Hall County for the purposes of TLETS/NLETS access on their COPSync message switch.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact @ this time

Attachments

160422

160422000

160422001

legal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/22/2016 04:18 PM
Glinda Pacheco	Glinda Pacheco	04/22/2016 05:01 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Nayla Munoz Started On: 04/22/2016 04:11 PM

Final Approval Date: 05/06/2016

INTERLOCAL COOPERATION AGREEMENT

THIS INTERLOCAL COOPERATION AGREEMENT is made and entered into effective this 22 day of April, 2016, by and between the county of Hall (the "County" herein) and county of Hidalgo, Hidalgo County Constable Precinct 4 (the "Entity" herein), political subdivisions of the State of Texas.

WITNESSETH:

WHEREAS, V.T.C.A., Government Code, Chapter 791, the Texas Interlocal Cooperation Act, provides that any one or more local governmental entities may contract with each other for the performance of governmental functions and for the joint use of facilities or services for police protection and for the promotion and protection of the health and welfare of the inhabitants of this State and the mutual benefit of the parties;

WHEREAS, the County, for purposes of performing functions of law enforcement through its Sheriff's Office, has an authorized access terminal providing access to the Texas Law Enforcement Telecommunications System ("TLETS");

WHEREAS, TLETS provides potentially valuable law enforcement-related data from intrastate and interstate sources to assist law enforcement in the investigation of crime;

WHEREAS, TLETS is administered by the Texas Department of Public Safety, who in turn grants specific access to TLETS through specifically defined terminals, one of which is held by the County through its Sheriff's Office;

WHEREAS, the Entity desires to access TLETS through the current authorized connection of the County to assist the Entity in the investigation of crime;

WHEREAS, the Entity's investigation of crime serves the purpose of providing police protection and promoting and protecting the health and welfare of local residents;

WHEREAS, the County, by its proximity, will benefit from improved criminal investigation by the nearby Entity; and

WHEREAS, the County desires to allow the Entity to access TLETS through the County's authorized connection for criminal justice purposes by the Entity, with the Entity bearing any additional costs related to the Entity gaining access to TLETS through the County.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the undersigned parties agree as follows:

I. Terms and Conditions

1. County agrees to allow Entity to access County's authorized TLETS connection for criminal justice purposes.

2. Entity agrees to bear any costs associated with Entity gaining access to and using County's TLETS connection.

3. Entity agrees that Entity's use of County's TLETS connection and information obtained therefrom shall at all times comply with all applicable local, state, and federal regulations.

4. Entity agrees that if County determines, in its sole and absolute discretion, that Entity's connection with County's TLETS connection has any negative affect on County's computer network, terminals, operations, or any administrative function of the County or the County's Sheriff's Office, then County may terminate this Agreement and remove Entity's connection to TLETS. In the event of such termination of this Agreement and the server connection, County shall bear no cost or liability to Entity and the indemnification of Section 2 of Article II shall remain in full force and effect.

II. Miscellaneous

1. The parties agree that in the event any provision of this Agreement is held by a court of competent jurisdiction to be in contradiction of any laws of the State or the United States, the parties will immediately rectify the offending portions of this Agreement. The remainder of the Agreement shall be in full force and effect.

2. To the maximum extent permitted by applicable law, the Entity will indemnify and hold harmless the County, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees, arising out of a willful or negligent act or omission of the Entity, its officers, agents, servants and employees under this Agreement; provided, however, that this indemnity shall not apply to any claims, demands, damages, costs, expenses and attorneys' fees arising out of this Agreement based upon any willful or negligent act or omission of the County, its officer, agents, servants and employees.

3. Any financial obligations of the parties under this agreement shall be payable from current revenues available to the respective paying party.

4. This Agreement constitutes the entire agreement between the parties hereto, and supersedes all of their oral and written negotiations, agreements and understandings of every kind. The parties understand, agree and declare that no promise, warranty, statement or representation of any kind whatsoever, which is not expressly stated in this Agreement, has been made by any party hereto or its officers, employees or other agents to induce execution of this Agreement. This Agreement cannot be modified, or any of the terms hereof waived, except by an instrument in writing, referring specifically to this Agreement, executed by the parties.

5. The laws of the State of Texas shall govern the validity, enforcement and interpretation of this Agreement. The obligations of the parties are performable and venue for any legal action arising out of this Agreement shall lie in Hall County, Texas.

6. This Agreement shall be binding upon and inure to the benefit of the County and the Entity and their respective representatives, successors and assigns. Except as expressly provided herein, nothing in this Agreement is intended to confer on any person, other than the parties hereto and their respective heirs, personal representatives, successors and assigns, any rights or remedies under or by reason of this Agreement.

7. In addition to the acts recited in this Agreement to be performed by any party, the parties agree to perform, or cause to be performed, any and all such further acts as may be reasonably necessary to consummate the acts or transactions contemplated hereby.

8. The effective date of this Agreement shall be the date of the last of the parties to approve and ratify this Agreement.

County of Hall, Texas

Approved and entered into on the ____ day of _____, 2016.

_____

ATTEST:

_____

County of Hidalgo, Hidalgo County Constable Precinct 4, Texas

Approved and entered into on the 22 day of April, 2016.

ATTEST:

Agency Identification

Agency Name	ORI
HIDALGO COUNTY CONSTABLE PRECINCT 4	TX1081600
Agency Address	
2814 S. BUSINESS HIGHWAY 281	
City	Zip
EDINBURG	78539
Agency Representative (Title and Name)	
CONSTABLE ATANACIO GAITAN	
Phone Number	Fax Number
(956) 383-8560	(956) 383-8565
Email address	
atanacio.gaitan@co.hidalgo.tx.us	

Contractor Identification

Company Name		
COPSYNC, INC		
Company Address		
1000 N. WALNUT SUITE 150		
City	State	Zip
NEW BRAUNFELS	TX	78130
Contractor Representative (Title and Name)		
SANDY BRICE/ CUSTOMER PROCUREMENT AND INSTALLATION SPECIALIST		
Phone Number	Fax Number	
(972) 865-6192 EXT: 7433	(972) 201-9647	
Email address		
onboarding@copsync.com		

Submit hard copies and any applicant finger print cards to:

Via USPS:
Texas Department of Public Safety
CJIS Security Office \ Information Technology
P O Box 4143 MSC 214
Austin, TX 78765-4143

Via overnight carrier:
Texas Department of Public Safety
CJIS Security Office \ Information Technology
5805 N. Lamar, Bldg. G
Austin, TX 78752

Email can be sent to: Security.Committee@txdps.state.tx.us

Main office number is: (512) 424-5686

Parties may use the following Security Addendum with the Texas Signatory Page or, in their contract, choose to incorporate the Security Addendum by reference. If the Addendum is incorporated by reference into the contract, a copy of the contract must be provided to the TX DPS CJIS Security Office.

FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM
Legal Authority for and Purpose and Genesis of the Security Addendum

Traditionally, law enforcement and other criminal justice agencies have been responsible for the confidentiality of their information. Accordingly, until mid-1999, the Code of Federal Regulations Title 28, Part 20, subpart C, and the National Crime Information Center (NCIC) policy paper approved December 6, 1982, required that the management and exchange of criminal justice information be performed by a criminal justice agency or, in certain circumstances, by a noncriminal justice agency under the management control of a criminal justice agency.

In light of the increasing desire of governmental agencies to contract with private entities to perform administration of criminal justice functions, the FBI sought and obtained approval from the United States Department of Justice (DOJ) to permit such privatization of traditional law enforcement functions under certain controlled circumstances. In the Federal Register of May 10, 1999, the FBI published a Notice of Proposed Rulemaking, announcing as follows:

> 1. Access to CHRI [Criminal History Record Information] and Related Information, Subject to Appropriate Controls, by a Private Contractor Pursuant to a Specific Agreement with an Authorized Governmental Agency To Perform an Administration of Criminal Justice Function (Privatization). Section 534 of title 28 of the United States Code authorizes the Attorney General to exchange identification, criminal identification, crime, and other records for the official use of authorized officials of the federal government, the states, cities, and penal and other institutions. This statute also provides, however, that such exchanges are subject to cancellation if dissemination is made outside the receiving departments or related agencies. Agencies authorized access to CHRI traditionally have been hesitant to disclose that information, even in furtherance of authorized criminal justice functions, to anyone other than actual agency employees lest such disclosure be viewed as unauthorized. In recent years, however, governmental agencies seeking greater efficiency and economy have become increasingly interested in obtaining support services for the administration of criminal justice from the private sector. With the concurrence of the FBI's Criminal Justice Information Services (CJIS) Advisory Policy Board, the DOJ has concluded that disclosures to private persons and entities providing support services for criminal justice agencies may, when subject to appropriate controls, properly be viewed as permissible disclosures for purposes of compliance with 28 U.S.C. 534.
>
> We are therefore proposing to revise 28 CFR 20.33(a) (7) to provide express authority for such arrangements. The proposed authority is similar to the authority that already exists in 28 CFR 20.21(b)(3) for state and local CHRI systems. Provision of CHRI under this authority would only be permitted pursuant to a specific agreement with an authorized governmental

agency for the purpose of providing services for the administration of criminal justice. The agreement would be required to incorporate a security addendum approved by the Director of the FBI (acting for the Attorney General). The security addendum would specifically authorize access to CHRI, limit the use of the information to the specific purposes for which it is being provided, ensure the security and confidentiality of the information consistent with applicable laws and regulations, provide for sanctions, and contain such other provisions as the Director of the FBI (acting for the Attorney General) may require. The security addendum, buttressed by ongoing audit programs of both the FBI and the sponsoring governmental agency, will provide an appropriate balance between the benefits of privatization, protection of individual privacy interests, and preservation of the security of the FBI's CHRI systems.

The FBI will develop a security addendum to be made available to interested governmental agencies. We anticipate that the security addendum will include physical and personnel security constraints historically required by NCIC security practices and other programmatic requirements, together with personal integrity and electronic security provisions comparable to those in NCIC User Agreements between the FBI and criminal justice agencies, and in existing Management Control Agreements between criminal justice agencies and noncriminal justice governmental entities. The security addendum will make clear that access to CHRI will be limited to those officers and employees of the private contractor or its subcontractor who require the information to properly perform services for the sponsoring governmental agency, and that the service provider may not access, modify, use, or disseminate such information for inconsistent or unauthorized purposes.

Consistent with such intent, Title 28 of the Code of Federal Regulations (C.F.R.) was amended to read:

§ 20.33 Dissemination of criminal history record information.

a) Criminal history record information contained in the Interstate Identification Index (III) System and the Fingerprint Identification Records System (FIRS) may be made available:

1) To criminal justice agencies for criminal justice purposes, which purposes include the screening of employees or applicants for employment hired by criminal justice agencies.

2) To noncriminal justice governmental agencies performing criminal justice dispatching functions or data processing/information services for criminal justice agencies; and

3) To private contractors pursuant to a specific agreement with an agency identified in paragraphs (a)(1) or (a)(6) of this section and for the purpose of providing services for the administration of criminal justice pursuant to that agreement. The agreement must incorporate a security addendum approved by the Attorney General of the United

> States, which shall specifically authorize access to criminal history record information, limit the use of the information to the purposes for which it is provided, ensure the security and confidentiality of the information consistent with these regulations, provide for sanctions, and contain such other provisions as the Attorney General may require. The power and authority of the Attorney General hereunder shall be exercised by the FBI Director (or the Director's designee).

This Security Addendum, appended to and incorporated by reference in a government-private sector contract entered into for such purpose, is intended to insure that the benefits of privatization are not attained with any accompanying degradation in the security of the national system of criminal records accessed by the contracting private party. This Security Addendum addresses both concerns for personal integrity and electronic security which have been addressed in previously executed user agreements and management control agreements.

A government agency may privatize functions traditionally performed by criminal justice agencies (or noncriminal justice agencies acting under a management control agreement), subject to the terms of this Security Addendum. If privatized, access by a private contractor's personnel to NCIC data and other CJIS information is restricted to only that necessary to perform the privatized tasks consistent with the government agency's function and the focus of the contract. If privatized the contractor may not access, modify, use or disseminate such data in any manner not expressly authorized by the government agency in consultation with the FBI.

FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM

The goal of this document is to augment the CJIS Security Policy to ensure adequate security is provided for criminal justice systems while (1)under the control or management of a private entity or (2) connectivity to FBI CJIS Systems has been provided to a private entity (contractor). Adequate security is defined in Office of Management and Budget Circular A-130 as "security commensurate with the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of information."

The intent of this Security Addendum is to require that the Contractor maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

This Security Addendum identifies the duties and responsibilities with respect to the installation and maintenance of adequate internal controls within the contractual relationship so that the security and integrity of the FBI's information resources are not compromised. The security program shall include consideration of personnel security, site security, system security, and data security, and technical security.

The provisions of this Security Addendum apply to all personnel, systems, networks and support facilities supporting and/or acting on behalf of the government agency.

1.00 Definitions

1.01 Contracting Government Agency (CGA) - the government agency, whether a Criminal Justice Agency or a Noncriminal Justice Agency, which enters into an agreement with a private contractor subject to this Security Addendum.

1.02 Contractor - a private business, organization or individual which has entered into an agreement for the administration of criminal justice with a Criminal Justice Agency or a Noncriminal Justice Agency.

2.00 Responsibilities of the Contracting Government Agency.

2.01 The CGA will ensure that each Contractor employee receives a copy of the Security Addendum and the CJIS Security Policy and executes an acknowledgment of such receipt and the contents of the Security Addendum. The signed acknowledgments shall remain in the possession of the CGA and available for audit purposes.

3.00 Responsibilities of the Contractor.

3.01 The Contractor will maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

4.00 Security Violations.

4.01 The CGA must report security violations to the CJIS Systems Officer (CSO) and the Director, FBI, along with indications of actions taken by the CGA and Contractor.

4.02 Security violations can justify termination of the appended agreement.

4.03 Upon notification, the FBI reserves the right to:

a. Investigate or decline to investigate any report of unauthorized use;

b. Suspend or terminate access and services, including telecommunications links. The FBI will provide the CSO with timely written notice of the suspension. Access and services will be reinstated only after satisfactory assurances have been provided to the FBI by the CJA and Contractor. Upon termination, the Contractor's records containing CHRI must be deleted or returned to the CGA.

5.00 Audit

5.01 The FBI is authorized to perform a final audit of the Contractor's systems after termination of the Security Addendum.

6.00 Scope and Authority

6.01 This Security Addendum does not confer, grant, or authorize any rights, privileges, or obligations on any persons other than the Contractor, CGA, CJA (where applicable), CSA, and FBI.

6.02 The following documents are incorporated by reference and made part of this agreement: (1) the Security Addendum; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20. The parties are also subject to applicable federal and state laws and regulations.

6.03 The terms set forth in this document do not constitute the sole understanding by and between the parties hereto; rather they augment the provisions of the CJIS Security Policy to provide a minimum basis for the security of the system and contained information and it is understood that there may be terms and conditions of the appended Agreement which impose more stringent requirements upon the Contractor.

6.04 This Security Addendum may only be modified by the FBI, and may not be modified by the parties to the appended Agreement without the consent of the FBI.

6.05 All notices and correspondence shall be forwarded by First Class mail to:

Assistant Director
Criminal Justice Information Services Division, FBI
1000 Custer Hollow Road
Clarksburg, West Virginia 26306

FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM
CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Signature of Contractor Employee _____ Date _____

Printed or Typed Contractor Employee Name _____

Sex: ____ Race: _____ DOB: _____ State/ID or DL: _____

Signature of Contractor Representative _____ Date _____

Norma L. Keeton
Printed or Typed Name of Contractor Representative

COPsync, Inc. / Director of Operations
Organization Name and Representative's Title

Texas Signatory Page

The undersigned parties agree that the *Security Addendum* is now a part of the contract between the entities. The parties agree to abide by all requirements of the *Security Addendum* and the *CJIS Security Policy*, and it shall remain in force for the term of the contract. Any violation of this addendum constitutes a breach of the contract.

To the extent there is a conflict between a confidentiality clause in the underlying contract and the *Security Addendum* and/or the *CJIS Security Policy*, the *Security Addendum* and the *CJIS Security Policy* shall govern any information covered by the *Security Addendum* and/or the *CJIS Security Policy.*

(To be signed and dated by the vendor and law enforcement agency representative(s) who signed the original contract, or at least who have authority to bind each entity.)

Atanacio Gaitan
Printed Name of Agency Representative

Signature of Agency Representative

Constable
Title

Hidalgo County Constable Precinct 4 / TX1081600
Agency Name and ORI

4-22-2016
Date

Norma L. Keeton
Printed Name of Vendor (Contractor) Representative

Signature of Vendor (Contractor) Representative

Director of Operations
Title

COPsync, Inc.
Vendor Organization Name

Date

Non-Satellite Based Computing Device Agreement

This document is a request by Hidalgo County Constable Precinct 4 (Hosted Agency) of the CJIS System Agency (CSA) for the State of Texas, the Texas Department of Public Safety, for the purpose of hosting State and Federal Criminal Justice data over 19 (# MDTs) 7 (# desktops) internet based device(s) that connect to the State network through equipment at Hall County Sheriff's Office (Hosting Agency). The Hosted Agency is responsible for meeting all the requirements of the CJIS Security Policy and NCIC Operating Manual at all times regarding training, network security, physical security, and any other requirements specified in the policies and by the CSA for these devices. The Hosted Agency understands that they will be audited by the CSA regarding their usage of these internet based devices at any time at the discretion of the CSA.

The Hosted Agency understands that they are responsible for ensuring that all system users are identified by a unique user ID and compliant password. All computers connected to the CSA's systems shall be protected by a firewall and ensure that the operating system is kept current regarding security updates. Antivirus software must be used at all times and be updated frequently. If the computing device may be used outside of a secure location, the Hosted Agency must ensure that advanced authentication as defined by the CJIS Security Policy is employed. The CJIS Security Policy currently defines a secure location as a criminal justice facility or a police vehicle.

The Hosted Agency understands that failure to comply with any current or future requirements of the CJIS Security Policy, the NCIC Operating Manual, or any policies required by the CSA will be cause for immediate termination of service at the Hosting Agency. Service will remain terminated until such time as the Hosted Agency can demonstrate their ability to remain fully compliant. This determination shall be at the sole discretion of the CSA.

Hosted Criminal Justice Agency	**Approved for _____ devices:**
Signature	Signature
A J.R. Graiten	
Printed Name	Printed Name
Constable	
Title	Title
4-22- 2014	
Date	Date

Zimbra **monica.badillo@co.hidalgo.tx.us**

Re: Inter Local Agreement Review

From : Glinda Pacheco <glinda.pacheco@co.hidalgo.tx.us> Mon, Apr 25, 2016 09:24 AM
Subject : Re: Inter Local Agreement Review
To : Monica Badillo <monica.badillo@co.hidalgo.tx.us>
Cc : Nayla Munoz <nayla.munoz@co.hidalgo.tx.us>

I apologize I listed the wrong AI # ....it should be **AI-54348**

Glinda Pacheco
Planning Analyst
County of Hidalgo Texas
Department of Budget & Management
2818 S. Bus. Hwy 281
Edinburg ,TX 78539
Phone: 956-292-7025 Ext: 5411
Fax: 956-292-7035
glinda.pacheco@co.hidalgo.tx.us

From: "Glinda Pacheco" <glinda.pacheco@co.hidalgo.tx.us>
To: "Monica Badillo" <monica.badillo@co.hidalgo.tx.us>
Cc: "Nayla Munoz" <nayla.munoz@co.hidalgo.tx.us>
Sent: Monday, April 25, 2016 9:18:42 AM
Subject: Fwd: Inter Local Agreement Review

Good morning,

Can you please attach this to AI-54308 (legal approval)

Thank you,
Glinda Pacheco
Planning Analyst
County of Hidalgo Texas
Department of Budget & Management
2818 S. Bus. Hwy 281
Edinburg ,TX 78539
Phone: 956-292-7025 Ext: 5411
Fax: 956-292-7035
glinda.pacheco@co.hidalgo.tx.us

From: "Nayla Munoz" <nayla.munoz@co.hidalgo.tx.us>
To: "Glinda Pacheco" <glinda.pacheco@co.hidalgo.tx.us>
Sent: Friday, April 22, 2016 5:05:37 PM
Subject: Fwd: Inter Local Agreement Review

Ms. Glinda,

Be advised that the correction she suggested was made!

Thank you,

Nayla Muñoz
Administrative Assistant
Hidalgo County Constable Precinct 4
2814 S. Business Highway 281
Edinburg, Texas 78539
T. (956) 383-8560 Ext. 4313
F. (956) 383-8565

From: "Josephine Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Nayla Munoz" <nayla.munoz@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Horaldo Sanchez" <horaldo.sanchez@co.hidalgo.tx.us>
Sent: Monday, April 18, 2016 3:10:53 PM
Subject: Re: Inter Local Agreement Review

I have reviewed the proposed interlocal agreement and have the following recommendation:

At Paragraph II, 2, please add the following language...."to the extent permitted under the Constitution and laws of the State of Texas."

Should you have any questions, or need additional information, please feel free to contact me.

Thank you,

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 N Closner Rm 303

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

****

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****

On Fri, Apr 15, 2016 at 5:02 PM, Nayla Munoz <nayla.munoz@co.hidalgo.tx.us> wrote:

> Good Afternoon Ms. Ramirez,
> At your convenience can you please review this inter local agreement between Hidalgo County Constable Precinct 4 and Hall County.
>
> Should you have any questions or concerns, please contact Chief Deputy Sanchez directly.
>
> Thank you,

Nayla Muñoz
Administrative Assistant
Hidalgo County Constable Precinct 4
2814 S. Business Highway 281
Edinburg, Texas 78539
T. (956) 383-8560 Ext. 4313
F. (956) 383-8565

AI-54386 Tax Office 8. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edgar Jaramillo, TAX OFFICE Submitted By: Edgar Jaramillo, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval to amend the Full Service Deputy Contract between Hidalgo County and BridgePoint Insurance Agency & Permit Center, LLC.

BACKGROUND

The Full Service Deputy leases from County all receipt printing equipment (Point of Sale Workstation) and supplies, needed for issuance to the public by the Full Service Deputy vehicle registration renewals and title transfers. BridgePoint Insurance is currently leasing six (6) workstations each at a lease rate of $1,500 every 12 months and requesting an additional (3).

Fiscal Impact

Attachments

Bridgepoint Original Contract

Transportation Code

Bridgepoint Bond

Second Amendment

First Amendment

Legal Approval

forms

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:48 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Edgar Jaramillo Started On: 04/27/2016 04:51 PM

Final Approval Date: 05/06/2016

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

FULL SERVICE DEPUTY CONTRACT

This Agreement is made by and between the **COUNTY OF HIDALGO**, on behalf of the Tax Assessor-Collector, hereinafter referred to as "County", and DAVID R. CANTU, PRESIDENT of BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER, LLC, hereinafter referred to as **"Full Service Deputy"**.

WHEREAS, The **Full Service Deputy** desires to act as an agent of the Tax Assessor-Collector pursuant to "Texas Transportation Code" Section 502.114, for vehicle registrations, registration renewals and title transfers.

WHEREAS, public convenience will be furthered by the ability of Full Service Deputy to act on behalf of the Tax Assessor Collector to issue registrations and title transfers.

NOW, THEREFORE, in consideration of Ten Dollars ($10.00), the obligations and covenants contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the County and the Full Service Deputy hereby agree as follows:

1. The County shall supply the Full Service Deputy with an inventory of license plates and supplies as needed for issuance, however, in no case shall the County issue to the Full Service Deputy any number of plates and supplies that exceed the amount authorized in numbered paragraph 2 hereof. The Full Service Deputy's inventory of license plates and stickers shall be maintained at the location(s) as listed on Exhibit "A".

2. In order to guarantee the faithful performance of the duties of the Full Service Deputy hereunder and to insure that all funds coming into the possession or control of the Full Service Deputy by virtue of this Agreement are paid over to the County, the Full Service Deputy agrees to post a surety bond or cash deposit in the amount of $100,000, naming the Hidalgo County Tax Assessor-Collector as obligee on said bond. Said bond shall be continuous in form, and subject to termination only with thirty (30) days written notice to the Hidalgo County Tax Assessor-Collector, and shall be issued by a surety company or financial institution acceptable to the County. In addition to the bond, the Full Service Deputy shall place on record with the Hidalgo County Tax Assessor-Collector an irrevocable letter of credit in the amount of $25,000 from a bank in Hidalgo County to guarantee payment of taxes and fees remitted to County Tax Assessor-Collector by check by the Full Service Deputy. Upon posting of said bond, or deposit and delivering the irrevocable letter of credit, the Full Service Deputy shall be entitled to issue registrations, registration renewals, and title transfers. In no event shall inventory in the possession of the Full Service Deputy exceed the amount of the surety bond or cash deposit.

3. Full Service Deputy shall have any and all persons designated to handle or in any way assist, in the issuance of registrations and renewals and license plates submit a fully executed and notarized personal inquiry waiver and authorization for release of confidential information in order to conduct a background check on said persons. Once the person passes the background check, the person shall take an oath of deputation to be given by the Tax Assessor-Collector to serve as authorized agents for the issuance of license plates and registrations. The Full Service Deputy shall not allow any of its officers, agents, or employees to participate in any manner in the handling or issuance of registrations or plates until said officer, agent or employee has been deputized by the Tax Assessor-Collector for acting under the terms of this Contract, and until all Full Service Deputy personnel are trained in accordance with the Hidalgo County Tax Assessor-Collector requirements, and follow all training programs required by the Hidalgo County Tax Office, before the issuance of said license plates and registrations, prior to deputation.

4. Full Service Deputy shall, in writing, designate one or more of its officers, agents, or employees, who have been deputized hereunder to serve as a receiving agent for the Full Service Deputy. The County agrees it will not furnish any plates and supplies for the account of the Full Service Deputy other than directly to the Full Service Deputy's receiving agent. Full Service Deputy assumes full liability for the safekeeping of all stickers, plates and supplies furnished by the County to the Full Service Deputy's receiving agent.

5. Prior to receiving any plates or supplies hereunder, Full Service Deputy shall, at its sole cost and expense, obtain and make operational all computer hardware and software, including The Texas Department of Transportation's Registration Title System (RTS) workstations to perform Full Service Deputy's duties hereunder, as directed by the County.

6. Full Service Deputy shall collect the fees prescribed by the Hidalgo County Tax Assessor-Collector for each registration and set of plates issued (including applicable road and bridge fees). Fees collected for the issuance of stickers and plates by the Full Service Deputy shall not be co-mingled with any other funds in the possession of the Full Service Deputy. The Full Service Deputy shall, not less often than weekly, prepare and deliver to County, on the day each week specified by County, such reports as may be from time to time prescribed by County, and in the format and content so prescribed by County. Said reports shall include the quantity of registrations and plates issued by the Full Service Deputy , and shall be accompanied by full payment for all registrations and plates issued, including applicable road and bridge fees in the form of a check drawn on Full Service Deputy's customary bank. Failure to promptly deliver reports and payments as provided in this paragraph shall be grounds for the immediate termination of this Agreement, in which event Full Service Deputy shall immediately return to County all RTS workstations, plates and supplies.

7. Full Service Deputy shall, in connection with its weekly report, remit such amounts in accordance with numbered paragraph 6 hereof. Full Service Deputy assumes full responsibility for collection of all fees for title registrations, registration renewals and title

transfers handled by Full Service Deputy hereunder.

8. Full Service Deputy is subject to audit by the Hidalgo County Tax Assessor-Collector, Hidalgo County Auditor, the Texas Department of Highways and Public Transportation, the Comptroller of the State of Texas, any Certified Public Accountant, or any person or entity designated by any one or more of the same to determine compliance with this Contract as well as laws and regulations of any governmental entity having jurisdiction of the subject matter of this Contract, at any time during normal business hours of the Full Service Deputy, at the place of business of the Full Service Deputy designated in this Agreement. The Full Service Deputy's receiving agent shall be present and shall make available at the place of the audit all supplies or forms required.

9. Full Service Deputy shall deliver on a weekly basis to the Hidalgo County Tax Assessor-Collector the license report as required by numbered paragraph 6 hereof in the form as may from time to time be required by the Hidalgo County Tax Assessor-Collector. Any report which is not in order and which does not balance or conform to the usual requirements will be returned in its entirety for correction or clarification.

10. Full Service Deputy shall, upon receiving a delivery of license plates and supplies from the Hidalgo County Tax Assessor-Collector, verify that all plates and supplies invoiced matches the plates and supplies received before using any of the plates and supplies. Any discrepancies must be reported in writing no later than 12:00 noon on the next business day to the Hidalgo County Tax Office.

11. Full Service Deputy shall use the plates in numerical sequence, and any fees or charges for missing license plates and supplies which are not reported must be paid to County at the price calculated by the Hidalgo County Tax Assessor-Collector.

12. Registrations, registration renewals and title transfers are only to be issued to persons that present all papers and forms required to legally register, renew registration or transfer title to vehicles.

13. Any changes in the ownership of Full Service Deputy or the employer of Full Service Deputy, must be immediately reported in writing to the Hidalgo County Tax Assessor-Collector's Office. Any such changes will automatically nullify this agreement and a new agreement must be executed by the new owner(s) if the new owner(s) desires to continue to act as a license agent. It will also be necessary to audit any supplies on hand and a closing report shall be made by the current owner.

14. Full Service Deputy will provide access to the authorized representatives of the Hidalgo County Tax Assessor-Collector's Office to the area where registrations, renewals and license plates are sold and stored, and will provide the necessary assistance requested in auditing or checking license stickers, plates or supplies.

15.. Full Service Deputy will verify proof of liability insurance before selling a registration, registration renewal, or license plates.

16. In order to serve as a license agent, Full Service Deputy agrees to abide by all rules, regulations, and requirements of the Hidalgo County Tax Assessor-Collector's Full Service Deputy Instruction/Policy Manual. Instructions may from time to time be amended.

17. This Agreement may be voluntarily terminated by either party upon thirty (30) days written notice to the other party. If the Agreement is terminated, the Full Service Deputy shall return to the County all inventory of plates, together with supplies and payment for registrations, renewals and plates issued, and a final report within twenty four (24) hours after the termination date.

18. Breach of any obligation to be performed by the Full Service Deputy shall constitute a breach of the entire agreement and shall give County the right to immediately terminate this Agreement. The parties hereto agree that any breach by the Full Service Deputy shall be considered a substantial breach, and Full Service Deputy shall be notified by County of such breach by certified mail, return receipt requested, and by facsimile transmission at the following number: (956) 318-2733 Upon the receipt of notice (which shall be deemed to be three (3) days after mailing, if mailed) Full Service Deputy shall have twenty four (24) hours to return to County all outstanding inventory of plates, supplies, payment for plates and registrations, and registration renewals issued, and final reports.

19. In the event that any audit or report of the Full Service Deputy discloses that any plates, stickers or funds are missing or otherwise unaccounted for, the County shall be entitled to collect on the bond or declare forfeited the cash deposit for payment, and/or draw on the irrevocable letter of credit, apply the proceeds therefrom against the actual damages incurred by the County or any of its agents, employees, or public officials. In the event that this Agreement is terminated by the County for breach by the Full Service Deputy and the Full Service Deputy fails to return all funds, plates, and supplies within the time allowed in numbered paragraphs 19 and 20 hereof, the County shall be entitled to retain proceeds of the bond or cash deposit as liquidated damages and/or draw on the irrevocable letter of credit, or in the alternative, shall be entitled to seek recovery of actual damages.

20. The term of this Agreement shall commence upon receipt by the Hidalgo County Tax Assessor-Collector of the bond or cash deposit and the irrevocable letter of credit herein referred to, and shall continue in full force and effect thereafter until terminated in accordance with the terms hereof.

21. Any notices given under this Agreement shall be sufficient if in writing and mailed either by Registered or Certified Mail, return receipt requested, postage prepaid, to the parties as follows:

County: Armando Barrera, Jr.
Hidalgo County Tax Assessor-Collector
P. O. Box 178
Edinburg, Texas 78540-0178

Full Service Deputy: DAVID R. CANTU, PRESIDENT
BRIDGEPOINT INSURANCE AGENCY
& PERMIT CENTER, LLC
210 N. INT'L BLVD.
HIDALGO, TEXAS 78557
(956) 843-8747

22. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof, and all prior agreements, written or oral, are hereby superseded. This Agreement shall not be amended or modified, except in writing signed by the Hidalgo County Tax Assessor-Collector. No official, agent, or employee of the County has the authority, expressed or implied, to orally amend or modify this Agreement. This Agreement may not be assigned by Full Service Deputy.

EXECUTED as of the 18th day of December, 2007.

HIDALGO COUNTY, TEXAS

By: _____ By: _____

Hidalgo County Judge

Armando Barrera Jr.
Hidalgo County Tax Assessor-Collector

ATTEST:

_____

Hidalgo County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: DEC 18 2007

Full Service Deputy: DAVID R. CANTU, PRESIDENT
BRIDGEPOINT INSURANCE AGENCY
& PERMIT CENTER, LLC

By: _____
DAVID R. CANTU, PRESIDENT

EXHIBIT A

BRIDGEPOINT INSURANCE AGENCY
AND PERMIT CENTER, LLC
210 N. INTERNATIONAL BLVD
HIDALGO, TEXAS 78557
(956) 843-8747

Sec. 520.0071. DEPUTIES. (a) The board by rule shall prescribe:

(1) the classification types of deputies performing titling and registration duties;

(2) the duties and obligations of deputies;

(3) the type and amount of any bonds that may be required by a county assessor-collector for a deputy to perform titling and registration duties; and

(4) the fees that may be charged or retained by deputies.

(b) A county assessor-collector, with the approval of the commissioners court of the county, may deputize an individual or business entity to perform titling and registration services in accordance with rules adopted under Subsection (a).

Added by Acts 2013, 83rd Leg., R.S., Ch. 1135 (H.B. 2741), Sec. 90, eff. September 1, 2013.
Added by Acts 2013, 83rd Leg., R.S., Ch. 1287 (H.B. 2202), Sec. 44, eff. September 1, 2013.

(2) shall establish standards for uniformity and service quality for counties and dealers licensed under Section 520.005; and

(3) may conduct public service education campaigns related to the department's functions.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 30, eff. September 1, 2011.

Text of section as added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 224

For text of section as added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 30, see other Sec. 520.004.

Sec. 520.004. DEPARTMENT RESPONSIBILITIES. The department has jurisdiction over the registration and titling of, and the issuance of license plates to, motor vehicles in compliance with the applicable statutes. The board by rule:

(1) shall provide services that are reasonable, adequate, and efficient;

(2) shall establish standards for uniformity and service quality for counties and dealers licensed under Section 520.005; and

(3) may conduct public service education campaigns related to the department's functions.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 224, eff. January 1, 2012.

Sec. 520.005. DUTY AND RESPONSIBILITIES OF COUNTY ASSESSOR-COLLECTOR. (a) Each county assessor-collector shall comply with Chapter 501.

(b) An assessor-collector who fails or refuses to comply with Chapter 501 is liable on the assessor-collector's official bond for resulting damages suffered by any person.

(c) Notwithstanding the requirements of Sections 520.008 and 520.0091, the assessor-collector may license franchised and non-franchised motor vehicle dealers to title and register motor vehicles in accordance with rules adopted under Section 520.004. The county assessor-collector may pay a fee to a motor vehicle dealer independent

of or as part of the portion of the fees that would be collected by the county for each title and registration receipt issued.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.
Transferred, redesignated and amended from Transportation Code, Section 501.137 by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 31, eff. September 1, 2011.
Transferred, redesignated and amended from Transportation Code, Section 501.137 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 225, eff. January 1, 2012.

Sec. 520.006. COMPENSATION OF ASSESSOR-COLLECTOR. (a) A county assessor-collector shall receive a fee of $1.90 for each receipt issued under Chapter 502.

Text of subsection as added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 226

(a-1) A county collecting fees on behalf of a county that has been declared as a disaster area for purposes of Section 501.023 or 502.040 may retain the commission for fees collected, but shall allocate the fees to the county declared as a disaster area.

Text of subsection as added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 32

(a-1) A county assessor-collector collecting fees on behalf of a county that has been declared as a disaster area for purposes of Section 501.023 or 502.002 may retain the commission for fees collected, but shall allocate the fees to the county declared as a disaster area.

(b) A county assessor-collector who is compensated under this section shall pay the entire expense of issuing registration receipts and license plates under Chapter 501 or 502 from the compensation allowed under this section.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995. Amended by

Acts 1997, 75th Leg., ch. 165, Sec. 30.44(b), eff. Sept. 1, 1997.
Transferred, redesignated and amended from Transportation Code, Section 502.109 by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 32, eff. September 1, 2011.
Transferred, redesignated and amended from Transportation Code, Section 502.109 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 226, eff. January 1, 2012.

Sec. 520.007. COUNTY BRANCH OFFICES. (a) The commissioners court of a county may authorize the county assessor-collector to:

(1) establish a suboffice or branch office for vehicle registration at one or more locations in the county other than the county courthouse; or

(2) appoint a deputy to register vehicles in the same manner and with the same authority as though done in the office of the assessor-collector.

(b) The report of vehicles registered through a suboffice or branch office shall be made through the office of the county assessor-collector.

Transferred, redesignated and amended from Transportation Code, Section 502.111 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 227, eff. January 1, 2012.

Sec. 520.008. FULL-SERVICE DEPUTIES. (a) A full-service deputy appointed under Section 520.0091 shall accept any application for registration, registration renewal, or title transfer that the county assessor-collector may accept.

(b) A full-service deputy may charge and retain an additional motor vehicle registration fee not to exceed $5 for each motor vehicle registration issued.

(c) A county assessor-collector may delegate to a full-service deputy, in the manner selected by the assessor-collector, the authority to use data processing equipment and software provided by the department for use in the titling and registration of motor vehicles. The department may not limit a county assessor-collector's ability to delegate the assessor-collector's functions regarding the titling and registration of motor vehicles to a qualified full-service

deputy in the manner the assessor-collector considers appropriate.

Transferred, redesignated and amended from Transportation Code, Section 502.114 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 228, eff. January 1, 2012.

Sec. 520.009. LIMITED-SERVICE DEPUTIES. (a) A limited-service deputy appointed under Section 520.0091 may only accept registration renewals provided by the department and may not prepare or accept an application for title transfer.

(b) The county assessor-collector may pay a limited-service deputy an amount not to exceed the fee the assessor-collector could collect under Section 520.006(a) for each registration receipt issued. The commissioners court of the county may permit a limited-service deputy to charge and retain an additional fee not to exceed $1 for each registration receipt issued by the deputy.

Transferred, redesignated and amended from Transportation Code, Section 502.113 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 229, eff. January 1, 2012.

Sec. 520.0091. DEPUTY ASSESSOR-COLLECTORS. (a) A county assessor-collector, with the approval of the commissioners court of the county, may deputize an individual or business entity to:

(1) issue motor vehicle registration receipts as a limited-service deputy; or

(2) issue motor vehicle registration receipts and prepare or accept applications for title transfers as a full-service deputy.

(b) An individual or business entity is eligible to be deputized as a limited-service deputy if the person:

(1) is trained to issue registration receipts by the county assessor-collector; and

(2) posts a bond payable to the county assessor-collector:

(A) in an amount determined by the assessor-collector; and

(B) conditioned on the person's proper accounting and remittance of all fees the person collects.

(c) An individual or business entity is eligible to be deputized as a full-service deputy if the person:

(1) meets the requirements of Subsection (b); and

(2) has experience in title transfers.

(d) A person deputized under this section shall keep a separate account of the fees collected and a record of daily receipts.

Transferred and redesignated from Transportation Code, Section 502.112 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 230, eff. January 1, 2012.

Sec. 520.0092. ACTS BY DEPUTY COUNTY ASSESSOR-COLLECTOR. A deputy county assessor-collector, other than a limited service deputy appointed under Section 520.0091, may perform the duties of an assessor-collector under Chapter 501.

Transferred, redesignated and amended from Transportation Code, Section 501.136 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 231, eff. January 1, 2012.

Sec. 520.0093. LEASE OF ADDITIONAL COMPUTER EQUIPMENT. (a) This section applies only to the lease of equipment to a county for the operation of the automated registration and titling system in addition to the equipment provided by the department at no cost to the county under a formula prescribed by the department.

(b) On the request of the tax assessor-collector of a county, the department may enter into an agreement with the commissioners court of that county under which the department leases additional equipment to the county for the use of the tax assessor-collector in operating the automated registration and titling system in that county.

(c) A county may install equipment leased under this section at offices of the county or of an agent of the county.

(d) Equipment leased under this section:

(1) remains the property of the department; and

(2) must be used primarily for the automated registration and titling system.

(e) Under the agreement, the department shall charge an amount not less than the amount of the cost to the department to provide the

additional equipment and any related services under the lease. All money collected under the lease shall be deposited to the credit of the state highway fund.

Redesignated and amended from Transportation Code, Section 520.002 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 232, eff. January 1, 2012.

SUBCHAPTER B. ADMINISTRATIVE PROVISIONS

Sec. 520.015. INFORMATION CONSOLIDATION STUDY. (a) In consultation with the Department of Public Safety, the department shall conduct a study on the consolidation of similar information that is collected separately by each agency. The study should include recommendations that sufficiently protect the privacy of the public and the security and integrity of information provided.

(b) The study must be completed not later than September 1, 2012.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 234, eff. January 1, 2012.

Sec. 520.016. GENERAL PENALTY. (a) A person commits an offense if the person violates this subchapter in a manner for which a specific penalty is not provided.

(b) An offense under this section is a misdemeanor punishable by a fine of not less than $50 and not more than $200.

(c) This section does not apply to a violation of Section 520.006, 520.008, 520.009, 520.0091, or 520.0092.

Transferred, redesignated and amended from Transportation Code, Section 520.036 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 235, eff. January 1, 2012.

SUBCHAPTER E. MOTOR VEHICLE TITLE SERVICES

Sec. 520.051. DEFINITIONS. In this subchapter:

(1) "Motor vehicle" has the meaning assigned by Section 501.002.

(2) "Motor vehicle title service" means any person that

RLI Surety
A Division of RLI Insurance Company
P.O. Box 3967 Peoria, IL 61612-3967
Phone 309-692-1000 Fax 309-692-8637

RIDER

TO BE ATTACHED TO AND FORM PART OF BOND NO. RSB2004252

It is hereby mutually agreed and understood by the Principal,

Bridgeport Insurance Agency & Permit Center LLC

and **RLI Insurance Company** that the

Name

(Identify item(s) to be changed)

on this bond has/have been changed to the following:

David R. Cantu, President of Bridgepoint Insurance Agency & Permit Center, LLC

Nothing contained herein shall vary, alter, waive or extend any of the terms, limits, or conditions of the bond, except as set forth above.

This Rider becomes effective on December 11, 2007, at twelve and one minute o'clock a.m., Standard Time.

Signed this 11th day of December, 2007.

RLI Insurance Company

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

By Jonathan E. Michael
Jonathan E. Michael, President and CEO

M0053601

RLI Surety
A Division of RLI Insurance Company
P.O. Box 3967 Peoria, IL 61612-3967
Phone: 309-692-1000 Fax: 309-692-8637

POWER OF ATTORNEY
RLI Insurance Company

Bond No. RSB2004252

Know All Men by These Presents:

That the **RLI Insurance Company**, a corporation organized and existing under the laws of the State of Illinois, and authorized and licensed to do business in all states and the District of Columbia does hereby make, constitute and appoint: Jonathan E. Michael in the City of Peoria, State of Illinois, as Attorney In Fact with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, undertakings, and recognizances in an amount not to exceed Ten Million Dollars ($10,000,000) for any single obligation, and specifically for the following described bond.

Principal: David R. Cantu, President of Bridgepoint Insurance Agency & Permit Center, LLC
Obligee: Hidalgo County
Type Bond: Full Service Deputy - Hidalgo County Tax Assessor Collector
Bond Amount: $ 100,000.00
Effective Date: December 11, 2007

The **RLI Insurance Company** further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of **RLI Insurance Company**, and now in force to-wit:

"All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** has caused these presents to be executed by its Vice President with its corporate seal affixed this 11th day of December.

ATTEST:

RLI Insurance Company

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

Cynthia S. Dohm — Assistant Secretary

Roy C. Die — Vice President

On this 11th day of December 2007 before me, a Notary Public, personally appeared Roy C. Die and Cynthia S. Dohm, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said **RLI Insurance Company**, and acknowledged said instrument to be the voluntary act and deed of said corporation.

Cherie L. Montgomery — Notary Public

"OFFICIAL SEAL" CHERIE L. MONTGOMERY NOTARY PUBLIC STATE OF ILLINOIS COMMISSION EXPIRES 02/02/08

ADD13D05

SURETY DIVISION

9025 North Lindbergh Dr. • Peoria, IL 61615

OFFICIAL BOND AND OATH

Bond No. RSB- 639510

Know All Men By These Presents:

That we, DAVID R. CANTU / DALOMIC, INC. as Principal, and RLI INSURANCE COMPANY, a corporation duly licensed to do business in the State of TEXAS, as Surety, are held and firmly bound unto the COUNTY OF HIDALGO in the penal sum of SIX THOUSAND DOLLARS & NO CENTS ($ 6,000.00) DOLLARS, to the payment of which

(Not valid if filled in for more than $50,000)

sum, well and truly to be made, we jointly and severally bind ourselves and our legal representatives firmly by these presents.

Signed this 2 day of DECEMBER, 19 98.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas, the said Principal was duly ☐ elected ☒ appointed to the office AS DEPUTY TAX ASSESSOR/COLLECTOR FOR THE LIMITED PURPOSE OF SELLING AUTOMOBILE LICENSE RENEWAL STICKERS of _____ in the CITY of HIDALGO State of TEXAS, for the term commencing on the 2ND day of DECEMBER, 19 98.

NOW THEREFORE, if the said Principal shall faithfully perform the duties of his said office, then this obligation shall be void and of no effect, otherwise to remain in full force and effect.

David R Cantu
Principal

RLI INSURANCE COMPANY

David R Cantu
Resident Agent

By Judith E Mitchell
President

APPROVAL: I have inspected the above Bond and do hereby certify that the same is sufficient.

_____ Approving Officer's Title: _____

OATH OF OFFICE

STATE OF TEXAS }
County of HIDALGO } SS

DAVID R. CANTU / DALOMIC, INC., being duly sworn, says that he will support the Constitution of the United States and the Constitution of the State of TEXAS, and that he will faithfully discharge the duties of his said office as DEPUTY.

_____
Principal

Sworn to before me and signed in my presence this 2ND day of DECEMBER, 19 98.

My Commission Expires 4-23-00, 19 ____

Notary Public

COMPLAINT NOTICE: Should any dispute arise about your premiums or about a claim that you have filed, contact the agency or write to the issuer of this bond: RLI Insurance Company. If the problem is not resolved, you may also write to the Texas Department of Insurance, Box 149104, Austin, Texas, 78714-9104 (Fax # (512) 475-1771. This notice of complaint procedure is for information only and does not become a part or condition of this bond.

SURETY DIVISION
RLI Insurance Co.
P.O. Box 3967
Peoria, IL 61612-3967

POWER OF ATTORNEY
(Irrevocable)

BOND NO. RSB- 206880

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired. That **RLI INSURANCE COMPANY**, an Illinois corporation, does hereby make, constitute and appoint

David R Cantu and Lisa Metia of Hidalgo, Texas

its true and lawful Agent and Attorney-in-Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, the following bonds.

An ORIGINAL bond required by Statute, Decree of Court or Ordinance for:

		AUTHORITY LIMIT
(A)	FIDUCIARY	
	ADMINISTRATOR'S, PERSONAL REPRESENTATIVE'S AND EXECUTOR'S	$500,000
	GUARDIAN'S, CONSERVATEE'S OR CONSERVATOR'S OF INCOMPETENT ADULTS	$250,000
	BANKRUPTCY TRUSTEE'S OR RECEIVER'S TO LIQUIDATE	$250,000
	REFEREE'S, TRUSTEE'S, AND COMMISSIONER'S TO SELL REAL ESTATE	$250,000
	RECEIVER'S IN STATE COURT ONLY	$ 50,000
	TESTAMENTARY TRUSTEE'S	$ 50,000
	GUARDIAN'S OR CONSERVATOR'S OF MINORS	$ 10,000
(B)	COURT	
	PLAINTIFF'S BOND (EXCEPT RESTRAINING ORDER, INJUNCTION AND BAIL BONDS)	$ 25,000
	(FOR BANKS)	$200,000
	DEFENDANT'S BOND	NO AUTHORITY
(C)	LICENSE AND PERMIT	
	COUNTY, CITY, TOWN, VILLAGE OR OTHER MUNICIPALITY AS OBLIGEE	$ 25,000
	STATE AS OBLIGEE (Except the following bonds)	NO AUTHORITY
	SPECIAL FUEL USER BOND	$ 5,000
	COMMERCIAL DRIVERS TRAINING SCHOOL	$ 10,000
	CERTIFICATE OF TITLE	$ 15,000
	OUTDOOR ADVERTISER	$ 10,000
	PERSONNEL EMPLOYMENT ASSISTANCE	$ 5,000
	PUBLIC WEIGHER	$ 5,000
	SUPERHEAVY, OVERSIZED OVER AXLE, OVER GROSS WEIGHT TOLERANCE PERMIT	$ 15,000
	UNITED STATES OF AMERICA OR OTHER BRANCH OF THE FEDERAL GOVERNMENT	NO AUTHORITY
(D)	CONTRACT OR PERFORMANCE OR LABOR AND MATERIAL OR SUB-DIVISION OR SITE IMPROVEMENT OR MAINTENANCE OR CONSTRUCTION BID BONDS	NO AUTHORITY
(E)	PUBLIC OFFICIAL	
	NOTARY	$ 50,000
	ANY PUBLIC OFFICIAL AND DEPUTIES (Except Agents for Fish and Game License)	$ 50,000
(F)	ANY BOND OF INDEMNITY, PROVIDED THERE IS ATTACHED TO THIS POWER OF ATTORNEY WRITTEN AUTHORITY IN THE FORM OF AN ENDORSEMENT OR LETTER, SIGNED BY THE PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER OR ASSISTANT SECRETARY OF RLI INSURANCE COMPANY SPECIFICALLY AUTHORIZING ITS EXECUTION. FOR CONFIRMATION OF THE WRITTEN AUTHORITY, PLEASE CONTACT RLI INSURANCE COMPANY AT 800-645-2402, (309-692-1000 IN ILLINOIS).	AS DETERMINED BY RLI INSURANCE COMPANY

(Shaded area printed blue indicates authenticity)

Note: Authority Limit refers to the aggregate amount for any single obligation, regardless of the number of instruments issued for that obligation. THIS POWER OF ATTORNEY does not authorize any OPEN PENALTY BONDS OR UTILITY BONDS.

The acknowledgment and execution of any such document by the said Attorney-in-Fact, shall be as binding upon this Company as if such bond had been executed and acknowledged by the regularly elected officers of this Company.

RLI Insurance Company further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of RLI Insurance Company, and now in force, to-wit: "All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the said RLI INSURANCE COMPANY has caused these presents to be executed by its President with its corporate seal affixed this 26th day of February, 1997.

ATTEST Daniel J. Hennessy
Secretary

RLI INSURANCE COMPANY
Jonathan E. Michael
President

State of Illinois)
) SS
County of Peoria)

On this 26th day of February, 1997 personally came before me Jonathan E. Michael and Daniel J. Hennessy, to me known to be the individuals and officers of RLI Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and described to the said instrument by the authority of the Board of Directors of said corporation.

Chris L. Montgomery
Notary Public

OFFICIAL SEAL
CHRIS L. MONTGOMERY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 5/20/00

CERTIFICATE

I, the undersigned officer of RLI Insurance Company, a corporation of the State of Illinois, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company this * 2ND day of DECEMBER, 98.

RLI INSURANCE COMPANY By Jonathan E. Michael
President

*IMPORTANT: This date must be filled in before it is attached to the bond and it must be the same date as the bond.

STATE OF TEXAS §

COUNTY OF HIDALGO §

SECOND AMENDMENT TO FULL SERVICE DEPUTY CONTRACT BETWEEN HIDALGO COUNTY AND BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC

This **SECOND AMENDMENT** to Contract is made this ___ day of _____, 2016 by and between **HIDALGO COUNTY, TEXAS** (the "COUNTY") and **BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC** (the "Full Service Deputy").

WHEREAS, County and Full Service Deputy executed that one certain contract for Full Service Deputy to act as an agent of the Tax Assessor-Collector of Hidalgo County pursuant to Texas Transportation Code Section 502.114 for vehicle registrations, registration renewals and title transfers (the "Contract"); and

WHEREAS, Full Service Deputy has relocated to a different physical location;

NOW THEREFORE, for and in consideration of services by Full Service Deputy and other good and valuable consideration the receipt of which is hereby acknowledged, Full Service Deputy and County hereby mutually agree to the following Amendments to the Contract:

1. Numbered paragraph 21 shall be deleted in its entirety and the following shall be inserted in lieu thereof:

21. Any notices given under this Agreement shall be sufficient if in writing and mailed either by Registered or Certified Mail, return receipt requested, postage prepaid, to the parties as follows:

County:	Pablo (Paul) Villarreal, Jr. Hidalgo County Tax Assessor-Collector P. O. Box 178 Edinburg, Texas 78540-0178
Full Service Deputy:	David R. Cantu, President BridgePoint Insurance Agency & Permit Center, LLC 101 North McColl Ste. 10 McAllen, Texas 78501

2. Exhibit A shall be deleted in its entirety and the attached Exhibit A to this Second Amendment to Full Service Deputy Contract between Hidalgo County and BridgePoint Insurance Agency & Permit Center, LLC shall be inserted in lieu thereof.

3. Expect as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect. County and Full Service Deputy Contract ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

APPROVED BY:

By: _____
Pablo (Paul) Villarreal, Jr., HIDALGO COUNTY TAX ASSESSOR–COLLECTOR

COUNTY OF HIDALGO ON BEHALF OF THE TAX ASSESSOR-COLLECTOR

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr. County Clerk

FULL SERVICE DEPUTY:

BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC

By: _____
David R. Cantu, President

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____
Stephen L. Crain

EXHIBIT A

Location 1

BridgePoint Insurance Agency & Permit Center LLC
101 North McColl Ste 10
McAllen, Texas 78501

Location 2

BridgePoint Insurance Agency & Permit Center LLC
Conway Crossing II Shopping center
1619 N. Conway
Mission, Texas 78572

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

FIRST AMENDMENT TO FULL SERVICE DEPUTY CONTRACT BETWEEN HIDALGO COUNTY AND BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC

This **FIRST AMENDMENT** to Contract is made this 17th day of February, 2015 by and between **HIDALGO COUNTY, TEXAS** (the "COUNTY") and **BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC** (the" Full Service Deputy").

WHEREAS, County and Full Service Deputy executed that one certain contract for Full Service Deputy to act as an agent of the Tax Assessor-Collector of Hidalgo County pursuant to Texas Transportation Code Section 502.114 for vehicle registrations, registration renewals and title transfers (the "Contract");

NOW THEREFORE, for and in consideration of services by Full Service Deputy and other good and valuable consideration the receipt of which is hereby acknowledged, Full Service Deputy and County hereby mutually agree to the following Amendments to the Contract:

1. The following shall be added to the end of numbered paragraph 1 of the Contract:

> The Full Service Deputy shall lease from County all receipt printing equipment and supplies, needed for issuance to the public by the Full Service Deputy of vehicle registration renewals and title transfers ("Point of Sale Workstation"). Such lease rental payments shall be for each Point of Sale Workstation so leased at the rate of $1,500 for each such Point of Sale for each twelve (12) month period occurring during the term of this Contract. The first such rental payment shall be payable on execution of this the First Amendment. Subsequent yearly rental rates will be determined by actual cost to County as set forth by the Texas Department of Motor Vehicles. The Full Service Deputy further agrees to pay a onetime site fee of $2,500 for each additional site other than the original site in this Contract. Such additional site(s), if any, shall be described on Exhibit A to the Contract.

2. The third and fourth sentences of numbered paragraph 2 shall be deleted in their entirety.
3. In the fourth sentence of numbered paragraph 2 the words "and delivering the irrevocable letter of credit" shall be deleted.
4. The following sentence shall be inserted at the second sentence of numbered paragraph 6 of the Contract:

   The Full Service Deputy Contract may collect a processing fee in an amount not to exceed the amount set by the Texas Department of Motor Vehicles under Section 502.1911 of the Transportation Code.

5. The first sentence of numbered paragraph 2 of the Contract shall be deleted in its entirety and the following shall be substituted in lieu thereof:

   In order to guarantee the faithful performance of the duties of the Full Service Deputy hereunder and to insure that all funds coming into the possession or control of the Full Service Deputy by virtue of this Contract are paid over to the County, the Full Service Deputy agrees to post a surety bond naming the Hidalgo County Tax Assessor Collector as obligee or providing a cash deposit in the amount of One Hundred Thousand and no/100ths Dollars ($100,000.00) in lieu thereof to guarantee payment of taxes and fees remitted to County by check by the Full Service Deputy.

6. The following sentence shall be added as the last sentence to numbered paragraph 2:

   All leased Point of Sale Workstations in Full Service Deputy's custody shall be insured against fire, theft or any natural disaster in the minimum amount of Five Thousand and/ no 100ths ($5,000.00) for each such Point of Sale Workstation naming the Hidalgo County Tax Assessor-Collector as an additional named insured. Certificates of insurance evidencing such coverage shall be provided to County upon execution of this Contract and on each renewal date of such insurance coverage.

7. Expect as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect. County and Full Service Deputy Contract ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

APPROVED BY:

Pablo (Paul) Villarreal, Jr., HIDALGO COUNTY TAX ASSESSOR - COLLECTOR

COUNTY OF HIDALGO ON BEHALF OF THE TAX ASSESSOR-COLLECTOR

Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr. County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: 2/17/15

FULL SERVICE DEPUTY:
BRIDGEPOINT INSURANCE AGENCY & PERMIT CENTER LLC

By: _____
David R. Cantu, President

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____
Stephen L. Crain

EXHIBIT A.

FULL SERVICE DEPUTY:

Location 1

BridgePoint Insurance Agency & Permit Center LLC
514 W. EXPRESSWAY 83
McAllen, TX 78501
(956) 683-9400

Location 2
"New Site"
BridgePoint Insurance Agency & Permit Center LLC
Conway Crossing II Shopping Center
1619 N. Conway
Mission, TX 78572

Santos Castilleja

From: Steve Crain [scrain@atlashall.com]
Sent: Thursday, April 21, 2016 5:29 PM
To: Santos Castilleja
Subject: RE: Legal Approval Request - BridgePoint Insurance Agency & Permit Center, LLC Second Amendment / Three Additional RTS workstations sub-leased at a cost of $1,500.00

The Second Amendment is fine.

From: Santos Castilleja [mailto:santos.castilleja@hidalgocountytax.org]
Sent: Thursday, April 21, 2016 4:58 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Paul Villarreal <paul.villarreal@hidalgocountytax.org>; Paul Villarreal, Jr <pv@hidalgoad.org>
Subject: Legal Approval Request - BridgePoint Insurance Agency & Permit Center, LLC Second Amendment / Three Additional RTS workstations sub-leased at a cost of $1,500.00

April 21, 2016

Steve Crain
Hidalgo County Attorney
Atlas Hall
818 Pecan Blvd.
McAllen, TX 78501

Subj: BridgePoint Insurance Agency & Permit Center, LLC Second Amendment
Three Additional RTS workstations sub-leased at a cost of $1,500.00

Hello Mr. Crain,

Mr. Cantu has signed the corrected second amendment to the contract. As previously mentioned, we would like to amend the Full Service Deputy Contract with BridgePoint Insurance Agency & Permit Center, LLC. We would also like to amend the TXDMV Lease Agreement with the State of Texas. BridgePoint Insurance, to better serve our taxpayers and whereas, public convenience will be furthered, would like to relocate and move locations in order to expand their services. They will no longer be doing business from their current location.

Current Location	New Location
514 W. Expressway 83	101 N. McColl, Suite 10
McAllen, TX 78501	McAllen, TX 78501

At the same time, BridgePoint has requested to sub-lease two additional Registration & Title System at $1,500 each per year for their new main location in McAllen, TX and one additional Registration & Title System at $1,500 per year for their current location in Mission, TX.

A Proposed Second Amendment has been prepared and signed by David Cantu, Owner of BridgePoint Insurance and will be signed by Pablo (Paul) Villarreal Jr. as soon as he returns from out of town. That amendment is attached.

We would like to request legal approval from your office to proceed with this amendment request for our Full Service Sub-contractor. If legal approval is received, we will place the following items on the Commissioner's Court agenda.

Items to be placed on agenda:

A. Presentation for discussion, consideration, acceptance and approval to amend Full Service Deputy Contract between Hidalgo County and BridgePoint Insurance Agency & Permit Center, LLC.

B. Presentation for discussion, consideration, acceptance and approval of Amendment One (Lease of State of Texas Registration and Title System (RTS) Information Resources and Support) to agreement for the use of State of Texas Automation Equipment. The agreement between the County of Hidalgo and the State of Texas Registration and Title System amendment to reflect additional equipment at subcontractor BridgePoint Insurance in McAllen and Mission, Texas, thus bringing the current total to 26 (WebAgent Sub-Contractors), 10 (WebDealers), and 16 leased RTS systems.

Background:

The Full Service Deputy leases from County all receipt printing equipment (Point of Sale Workstation) and supplies, needed for issuance to the public by the Full Service Deputy vehicle registration renewals and title transfers. BridgePoint Insurance is currently leasing six (6) workstations each at a lease rate of $1,500 every 12 months and requesting an additional (3).

Please call me if you have any questions or need additional backup documentation.

Sincerely,

Pablo (Paul) Villarreal Jr.
Hidalgo County Tax Assessor Collector

By:

Santos Castilleja III
Motor Vehicle Manager

Hidalgo County Tax Office
Department of Auto License & Registration
PO Box 2099, 2804 S. Bus. Hwy. 281
Edinburg, TX 78540-2099
Tel: (956) 289-7458
Fax: (956) 318-2191
santos.castilleja@hidalgocountytax.org

PV:SC:EM:GP

CONFIDENTIALITY NOTICE:
This E-mail and any attachments are confidential. If you are not the intended recipient, you do not have permission to disclose, copy, distribute, or open any attachments. If you have received this E-mail in error, please notify us immediately by returning it to the sender and delete this copy from your system.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Bridgepoint Insurance Agency & Permit Center, LLC

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 David R Curtis

Signature of vendor doing business with the governmental entity

May 9, 2016

Date

VG-120-2016-2710686

Hidalgo County
Arturo Guajardo Jr.
County Clerk
Edinburg, Texas 78540

Document No: 2710686

Recorded On: May 09, 2016 01:22 PM

Billable Pages: 1

Number of Pages: 2

*******Examined and Charged as Follows*******

Total Recording: 36.00

*******THIS PAGE IS PART OF THE DOCUMENT*******

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document No: 2710686
Receipt No: 20160509000442
Recorded On: May 09, 2016 01:22 PM
Deputy Clerk: Elaine Acuna
Station: CH-1-CC-K24

Record and Return To:

Bridgepoint Insurance Agency

COUNTY COURT
COUNTY OF HIDALGO, TEXAS

STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this Instrument was FILED in the File Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Hidalgo County, Texas.

Arturo Guajardo Jr.
County Clerk
Hidalgo County, Texas

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-52084

Date Filed:
05/09/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Bridgepoint Insurance Agency & Permit Center, LLC
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
HIdalgo County Tax Assessor Collector

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
NA
Vehicle License and Registrations

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

MARIVETTE P. MARTINEZ
Notary Public, State of Texas
My Commission Expires
May 10, 2016

David R Cantú
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Notary Public State of Texas, this the 9 day of May, 20 16, to certify which, witness my hand and seal of office.

Marivette Martinez — Marivette Martinez
Signature of officer administering oath — Printed name of officer administering oath — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-52084

Date Filed:
05/09/2016

Date Acknowledged:
05/09/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Bridgepoint Insurance Agency & Permit Center, LLC
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

HIdalgo County Tax Assessor Collector

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

NA
Vehicle License and Registrations

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

AI-54387 Tax Office 8. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edgar Jaramillo, TAX OFFICE Submitted By: Edgar Jaramillo, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval of Amendment One (Lease of State of Texas Registration and Title System (RTS) Information Resources and Support) to agreement for the use of State of Texas Automation Equipment. The agreement between the County of Hidalgo and the State of Texas Registration and Title System amendment to reflect additional equipment at subcontractor BridgePoint Insurance in McAllen and Mission, Texas, thus bringing the current total to 26 (WebAgent Sub-Contractors), 10 (WebDealers), and 16 leased RTS systems.

BACKGROUND

The Full Service Deputy leases from County all receipt printing equipment (Point of Sale Workstation) and supplies, needed for issuance to the public by the Full Service Deputy vehicle registration renewals and title transfers. BridgePoint Insurance is currently leasing six (6) workstations each at a lease rate of $1,500 every 12 months and requesting an additional (3).

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-15-140-001-0-442

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 05/03/2016.

Attachments

legal approval

Bridgepoint Bond

Transportation Code

Amendment Ex. A

Original RTS Agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:49 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Edgar Jaramillo Started On: 04/27/2016 05:04 PM
Final Approval Date: 05/06/2016

Santos Castilleja

From: Steve Crain [scrain@atlashall.com]
Sent: Thursday, April 21, 2016 5:29 PM
To: Santos Castilleja
Subject: RE: Legal Approval Request - BridgePoint Insurance Agency & Permit Center, LLC Second Amendment / Three Additional RTS workstations sub-leased at a cost of $1,500.00

The Second Amendment is fine.

From: Santos Castilleja [mailto:santos.castilleja@hidalgocountytax.org]
Sent: Thursday, April 21, 2016 4:58 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Paul Villarreal <paul.villarreal@hidalgocountytax.org>; Paul Villarreal, Jr <pv@hidalgoad.org>
Subject: Legal Approval Request - BridgePoint Insurance Agency & Permit Center, LLC Second Amendment / Three Additional RTS workstations sub-leased at a cost of $1,500.00

April 21, 2016

Steve Crain
Hidalgo County Attorney
Atlas Hall
818 Pecan Blvd.
McAllen, TX 78501

Subj: BridgePoint Insurance Agency & Permit Center, LLC Second Amendment
Three Additional RTS workstations sub-leased at a cost of $1,500.00

Hello Mr. Crain,

Mr. Cantu has signed the corrected second amendment to the contract. As previously mentioned, we would like to amend the Full Service Deputy Contract with BridgePoint Insurance Agency & Permit Center, LLC. We would also like to amend the TXDMV Lease Agreement with the State of Texas. BridgePoint Insurance, to better serve our taxpayers and whereas, public convenience will be furthered, would like to relocate and move locations in order to expand their services. They will no longer be doing business from their current location.

Current Location	New Location
514 W. Expressway 83	101 N. McColl, Suite 10
McAllen, TX 78501	McAllen, TX 78501

At the same time, BridgePoint has requested to sub-lease two additional Registration & Title System at $1,500 each per year for their new main location in McAllen, TX and one additional Registration & Title System at $1,500 per year for their current location in Mission, TX.

A Proposed Second Amendment has been prepared and signed by David Cantu, Owner of BridgePoint Insurance and will be signed by Pablo (Paul) Villarreal Jr. as soon as he returns from out of town. That amendment is attached.

We would like to request legal approval from your office to proceed with this amendment request for our Full Service Sub-contractor. If legal approval is received, we will place the following items on the Commissioner's Court agenda.

Items to be placed on agenda:

A. Presentation for discussion, consideration, acceptance and approval to amend Full Service Deputy Contract between Hidalgo County and BridgePoint Insurance Agency & Permit Center, LLC.

B. Presentation for discussion, consideration, acceptance and approval of Amendment One (Lease of State of Texas Registration and Title System (RTS) Information Resources and Support) to agreement for the use of State of Texas Automation Equipment. The agreement between the County of Hidalgo and the State of Texas Registration and Title System amendment to reflect additional equipment at subcontractor BridgePoint Insurance in McAllen and Mission, Texas, thus bringing the current total to 26 (WebAgent Sub-Contractors), 10 (WebDealers), and 16 leased RTS systems.

Background:

The Full Service Deputy leases from County all receipt printing equipment (Point of Sale Workstation) and supplies, needed for issuance to the public by the Full Service Deputy vehicle registration renewals and title transfers. BridgePoint Insurance is currently leasing six (6) workstations each at a lease rate of $1,500 every 12 months and requesting an additional (3).

Please call me if you have any questions or need additional backup documentation.

Sincerely,

Pablo (Paul) Villarreal Jr.
Hidalgo County Tax Assessor Collector

By:

Santos Castilleja III
Motor Vehicle Manager

Hidalgo County Tax Office
Department of Auto License & Registration
PO Box 2099, 2804 S. Bus. Hwy. 281
Edinburg, TX 78540-2099
Tel: (956) 289-7458
Fax: (956) 318-2191
santos.castilleja@hidalgocountytax.org

PV:SC:EM:GP

CONFIDENTIALITY NOTICE:
This E-mail and any attachments are confidential. If you are not the intended recipient, you do not have permission to disclose, copy, distribute, or open any attachments. If you have received this E-mail in error, please notify us immediately by returning it to the sender and delete this copy from your system.

RLI Surety
A Division of RLI Insurance Company
P.O. Box 3967 Peoria, IL 61612-3967
Phone 309-692-1000 Fax 309-692-8637

RIDER

TO BE ATTACHED TO AND FORM PART OF BOND NO. RSB2004252

It is hereby mutually agreed and understood by the Principal,

Bridgeport Insurance Agency & Permit Center LLC

and **RLI Insurance Company** that the

Name

(Identify item(s) to be changed)

on this bond has/have been changed to the following:

David R. Cantu, President of Bridgepoint Insurance Agency & Permit Center, LLC

Nothing contained herein shall vary, alter, waive or extend any of the terms, limits, or conditions of the bond, except as set forth above.

This Rider becomes effective on December 11, 2007, at twelve and one minute o'clock a.m., Standard Time.

Signed this 11th day of December, 2007.

RLI Insurance Company

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

By Jonathan E. Michael
Jonathan E. Michael, President and CEO

M0053601

RLI Surety
A Division of RLI Insurance Company
P.O. Box 3967 Peoria, IL 61612-3967
Phone: 309-692-1000 Fax: 309-692-8637

POWER OF ATTORNEY
RLI Insurance Company

Bond No. RSB2004252

Know All Men by These Presents:

That the **RLI Insurance Company**, a corporation organized and existing under the laws of the State of Illinois, and authorized and licensed to do business in all states and the District of Columbia does hereby make, constitute and appoint: Jonathan E. Michael in the City of Peoria, State of Illinois, as Attorney In Fact with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, undertakings, and recognizances in an amount not to exceed Ten Million Dollars ($10,000,000) for any single obligation, and specifically for the following described bond.

Principal: David R. Cantu, President of Bridgepoint Insurance Agency & Permit Center, LLC
Obligee: Hidalgo County
Type Bond: Full Service Deputy - Hidalgo County Tax Assessor Collector
Bond Amount: $ 100,000.00
Effective Date: December 11, 2007

The **RLI Insurance Company** further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of **RLI Insurance Company**, and now in force to-wit:

"All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** has caused these presents to be executed by its Vice President with its corporate seal affixed this 11th day of December.

ATTEST:

RLI Insurance Company

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

Cynthia S. Dohm — Assistant Secretary

Roy C. Die — Vice President

On this 11th day of December 2007 before me, a Notary Public, personally appeared Roy C. Die and Cynthia S. Dohm, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said **RLI Insurance Company**, and acknowledged said instrument to be the voluntary act and deed of said corporation.

Cherie L. Montgomery — Notary Public

"OFFICIAL SEAL" CHERIE L. MONTGOMERY NOTARY PUBLIC STATE OF ILLINOIS COMMISSION EXPIRES 02/02/08

ADD13D05

SURETY DIVISION

9025 North Lindbergh Dr. • Peoria, IL 61615

OFFICIAL BOND AND OATH

Bond No. RSB- 639510

Know All Men By These Presents:

That we, DAVID R. CANTU / DALOMIC, INC. as Principal, and RLI INSURANCE COMPANY, a corporation duly licensed to do business in the State of TEXAS, as Surety, are held and firmly bound unto the COUNTY OF HIDALGO in the penal sum of SIX THOUSAND DOLLARS & NO CENTS ($ 6,000.00) DOLLARS, to the payment of which

(Not valid if filled in for more than $50,000)

sum, well and truly to be made, we jointly and severally bind ourselves and our legal representatives firmly by these presents.

Signed this 2 day of DECEMBER, 19 98.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas, the said Principal was duly ☐ elected ☒ appointed to the office AS DEPUTY TAX ASSESSOR/COLLECTOR FOR THE LIMITED PURPOSE OF SELLING AUTOMOBILE LICENSE RENEWAL STICKERS of _____ in the CITY of HIDALGO State of TEXAS, for the term commencing on the 2ND day of DECEMBER, 19 98.

NOW THEREFORE, if the said Principal shall faithfully perform the duties of his said office, then this obligation shall be void and of no effect, otherwise to remain in full force and effect.

David R Cantu
Principal

RLI INSURANCE COMPANY

David R Cantu
Resident Agent

By Judith E Mitchell
President

APPROVAL: I have inspected the above Bond and do hereby certify that the same is sufficient.

_____ Approving Officer's Title: _____

OATH OF OFFICE

STATE OF TEXAS }
County of HIDALGO } SS

DAVID R. CANTU / DALOMIC, INC., being duly sworn, says that he will support the Constitution of the United States and the Constitution of the State of TEXAS, and that he will faithfully discharge the duties of his said office as DEPUTY.

_____
Principal

Sworn to before me and signed in my presence this 2ND day of DECEMBER, 19 98.

My Commission Expires 4-23-00, 19 ____

Notary Public

COMPLAINT NOTICE: Should any dispute arise about your premiums or about a claim that you have filed, contact the agency or write to the issuer of this bond: RLI Insurance Company. If the problem is not resolved, you may also write to the Texas Department of Insurance, Box 149104, Austin, Texas, 78714-9104 (Fax # (512) 475-1771. This notice of complaint procedure is for information only and does not become a part or condition of this bond.

SURETY DIVISION
RLI Insurance Co.
P.O. Box 3967
Peoria, IL 61612-3967

POWER OF ATTORNEY
(Irrevocable)

BOND NO. RSB- 206880

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired. That **RLI INSURANCE COMPANY**, an Illinois corporation, does hereby make, constitute and appoint

David R Cantu and Lisa Metia of Hidalgo, Texas

its true and lawful Agent and Attorney-in-Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, the following bonds.

An ORIGINAL bond required by Statute, Decree of Court or Ordinance for:

		AUTHORITY LIMIT
(A)	FIDUCIARY	
	ADMINISTRATOR'S, PERSONAL REPRESENTATIVE'S AND EXECUTOR'S	$500,000
	GUARDIAN'S, CONSERVATEE'S OR CONSERVATOR'S OF INCOMPETENT ADULTS	$250,000
	BANKRUPTCY TRUSTEE'S OR RECEIVER'S TO LIQUIDATE	$250,000
	REFEREE'S, TRUSTEE'S, AND COMMISSIONER'S TO SELL REAL ESTATE	$250,000
	RECEIVER'S IN STATE COURT ONLY	$ 50,000
	TESTAMENTARY TRUSTEE'S	$ 50,000
	GUARDIAN'S OR CONSERVATOR'S OF MINORS	$ 10,000
(B)	COURT	
	PLAINTIFF'S BOND (EXCEPT RESTRAINING ORDER, INJUNCTION AND BAIL BONDS)	$ 25,000
	(FOR BANKS)	$200,000
	DEFENDANT'S BOND	NO AUTHORITY
(C)	LICENSE AND PERMIT	
	COUNTY, CITY, TOWN, VILLAGE OR OTHER MUNICIPALITY AS OBLIGEE	$ 25,000
	STATE AS OBLIGEE (Except the following bonds)	NO AUTHORITY
	SPECIAL FUEL USER BOND	$ 5,000
	COMMERCIAL DRIVERS TRAINING SCHOOL	$ 10,000
	CERTIFICATE OF TITLE	$ 15,000
	OUTDOOR ADVERTISER	$ 10,000
	PERSONNEL EMPLOYMENT ASSISTANCE	$ 5,000
	PUBLIC WEIGHER	$ 5,000
	SUPERHEAVY, OVERSIZED OVER AXLE, OVER GROSS WEIGHT TOLERANCE PERMIT	$ 15,000
	UNITED STATES OF AMERICA OR OTHER BRANCH OF THE FEDERAL GOVERNMENT	NO AUTHORITY
(D)	CONTRACT OR PERFORMANCE OR LABOR AND MATERIAL OR SUB-DIVISION OR SITE IMPROVEMENT OR MAINTENANCE OR CONSTRUCTION BID BONDS	NO AUTHORITY
(E)	PUBLIC OFFICIAL	
	NOTARY	$ 50,000
	ANY PUBLIC OFFICIAL AND DEPUTIES (Except Agents for Fish and Game License)	$ 50,000
(F)	ANY BOND OF INDEMNITY, PROVIDED THERE IS ATTACHED TO THIS POWER OF ATTORNEY WRITTEN AUTHORITY IN THE FORM OF AN ENDORSEMENT OR LETTER, SIGNED BY THE PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER OR ASSISTANT SECRETARY OF RLI INSURANCE COMPANY SPECIFICALLY AUTHORIZING ITS EXECUTION. FOR CONFIRMATION OF THE WRITTEN AUTHORITY, PLEASE CONTACT RLI INSURANCE COMPANY AT 800-645-2402, (309-692-1000 IN ILLINOIS).	AS DETERMINED BY RLI INSURANCE COMPANY

(Shaded area printed blue indicates authenticity)

Note: Authority Limit refers to the aggregate amount for any single obligation, regardless of the number of instruments issued for that obligation. THIS POWER OF ATTORNEY does not authorize any OPEN PENALTY BONDS OR UTILITY BONDS.

The acknowledgment and execution of any such document by the said Attorney-in-Fact, shall be as binding upon this Company as if such bond had been executed and acknowledged by the regularly elected officers of this Company.

RLI Insurance Company further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of RLI Insurance Company, and now in force, to-wit: "All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the said RLI INSURANCE COMPANY has caused these presents to be executed by its President with its corporate seal affixed this 26th day of February, 1997.

ATTEST Daniel J. Hennessy
Secretary

RLI INSURANCE COMPANY
Jonathan E. Michael
President

State of Illinois)
) SS
County of Peoria)

On this 26th day of February, 1997 personally came before me Jonathan E. Michael and Daniel J. Hennessy, to me known to be the individuals and officers of RLI Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and described to the said instrument by the authority of the Board of Directors of said corporation.

Chris L. Montgomery
Notary Public

OFFICIAL SEAL
CHRIS L. MONTGOMERY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 5/20/00

CERTIFICATE

I, the undersigned officer of RLI Insurance Company, a corporation of the State of Illinois, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company this * 2ND day of DECEMBER, 98.

RLI INSURANCE COMPANY By Jonathan E. Michael
President

*IMPORTANT: This date must be filled in before it is attached to the bond and it must be the same date as the bond.

Sec. 520.0071. DEPUTIES. (a) The board by rule shall prescribe:

(1) the classification types of deputies performing titling and registration duties;

(2) the duties and obligations of deputies;

(3) the type and amount of any bonds that may be required by a county assessor-collector for a deputy to perform titling and registration duties; and

(4) the fees that may be charged or retained by deputies.

(b) A county assessor-collector, with the approval of the commissioners court of the county, may deputize an individual or business entity to perform titling and registration services in accordance with rules adopted under Subsection (a).

Added by Acts 2013, 83rd Leg., R.S., Ch. 1135 (H.B. 2741), Sec. 90, eff. September 1, 2013.
Added by Acts 2013, 83rd Leg., R.S., Ch. 1287 (H.B. 2202), Sec. 44, eff. September 1, 2013.

(2) shall establish standards for uniformity and service quality for counties and dealers licensed under Section 520.005; and

(3) may conduct public service education campaigns related to the department's functions.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 30, eff. September 1, 2011.

Text of section as added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 224

For text of section as added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 30, see other Sec. 520.004.

Sec. 520.004. DEPARTMENT RESPONSIBILITIES. The department has jurisdiction over the registration and titling of, and the issuance of license plates to, motor vehicles in compliance with the applicable statutes. The board by rule:

(1) shall provide services that are reasonable, adequate, and efficient;

(2) shall establish standards for uniformity and service quality for counties and dealers licensed under Section 520.005; and

(3) may conduct public service education campaigns related to the department's functions.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 224, eff. January 1, 2012.

Sec. 520.005. DUTY AND RESPONSIBILITIES OF COUNTY ASSESSOR-COLLECTOR. (a) Each county assessor-collector shall comply with Chapter 501.

(b) An assessor-collector who fails or refuses to comply with Chapter 501 is liable on the assessor-collector's official bond for resulting damages suffered by any person.

(c) Notwithstanding the requirements of Sections 520.008 and 520.0091, the assessor-collector may license franchised and non-franchised motor vehicle dealers to title and register motor vehicles in accordance with rules adopted under Section 520.004. The county assessor-collector may pay a fee to a motor vehicle dealer independent

of or as part of the portion of the fees that would be collected by the county for each title and registration receipt issued.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.
Transferred, redesignated and amended from Transportation Code, Section 501.137 by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 31, eff. September 1, 2011.
Transferred, redesignated and amended from Transportation Code, Section 501.137 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 225, eff. January 1, 2012.

Sec. 520.006. COMPENSATION OF ASSESSOR-COLLECTOR. (a) A county assessor-collector shall receive a fee of $1.90 for each receipt issued under Chapter 502.

Text of subsection as added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 226

(a-1) A county collecting fees on behalf of a county that has been declared as a disaster area for purposes of Section 501.023 or 502.040 may retain the commission for fees collected, but shall allocate the fees to the county declared as a disaster area.

Text of subsection as added by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 32

(a-1) A county assessor-collector collecting fees on behalf of a county that has been declared as a disaster area for purposes of Section 501.023 or 502.002 may retain the commission for fees collected, but shall allocate the fees to the county declared as a disaster area.

(b) A county assessor-collector who is compensated under this section shall pay the entire expense of issuing registration receipts and license plates under Chapter 501 or 502 from the compensation allowed under this section.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995. Amended by

Acts 1997, 75th Leg., ch. 165, Sec. 30.44(b), eff. Sept. 1, 1997.
Transferred, redesignated and amended from Transportation Code, Section 502.109 by Acts 2011, 82nd Leg., R.S., Ch. 1290, Sec. 32, eff. September 1, 2011.
Transferred, redesignated and amended from Transportation Code, Section 502.109 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 226, eff. January 1, 2012.

Sec. 520.007. COUNTY BRANCH OFFICES. (a) The commissioners court of a county may authorize the county assessor-collector to:

(1) establish a suboffice or branch office for vehicle registration at one or more locations in the county other than the county courthouse; or

(2) appoint a deputy to register vehicles in the same manner and with the same authority as though done in the office of the assessor-collector.

(b) The report of vehicles registered through a suboffice or branch office shall be made through the office of the county assessor-collector.

Transferred, redesignated and amended from Transportation Code, Section 502.111 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 227, eff. January 1, 2012.

Sec. 520.008. FULL-SERVICE DEPUTIES. (a) A full-service deputy appointed under Section 520.0091 shall accept any application for registration, registration renewal, or title transfer that the county assessor-collector may accept.

(b) A full-service deputy may charge and retain an additional motor vehicle registration fee not to exceed $5 for each motor vehicle registration issued.

(c) A county assessor-collector may delegate to a full-service deputy, in the manner selected by the assessor-collector, the authority to use data processing equipment and software provided by the department for use in the titling and registration of motor vehicles. The department may not limit a county assessor-collector's ability to delegate the assessor-collector's functions regarding the titling and registration of motor vehicles to a qualified full-service

deputy in the manner the assessor-collector considers appropriate.

Transferred, redesignated and amended from Transportation Code, Section 502.114 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 228, eff. January 1, 2012.

Sec. 520.009. LIMITED-SERVICE DEPUTIES. (a) A limited-service deputy appointed under Section 520.0091 may only accept registration renewals provided by the department and may not prepare or accept an application for title transfer.

(b) The county assessor-collector may pay a limited-service deputy an amount not to exceed the fee the assessor-collector could collect under Section 520.006(a) for each registration receipt issued. The commissioners court of the county may permit a limited-service deputy to charge and retain an additional fee not to exceed $1 for each registration receipt issued by the deputy.

Transferred, redesignated and amended from Transportation Code, Section 502.113 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 229, eff. January 1, 2012.

Sec. 520.0091. DEPUTY ASSESSOR-COLLECTORS. (a) A county assessor-collector, with the approval of the commissioners court of the county, may deputize an individual or business entity to:

(1) issue motor vehicle registration receipts as a limited-service deputy; or

(2) issue motor vehicle registration receipts and prepare or accept applications for title transfers as a full-service deputy.

(b) An individual or business entity is eligible to be deputized as a limited-service deputy if the person:

(1) is trained to issue registration receipts by the county assessor-collector; and

(2) posts a bond payable to the county assessor-collector:

(A) in an amount determined by the assessor-collector; and

(B) conditioned on the person's proper accounting and remittance of all fees the person collects.

(c) An individual or business entity is eligible to be deputized as a full-service deputy if the person:

(1) meets the requirements of Subsection (b); and

(2) has experience in title transfers.

(d) A person deputized under this section shall keep a separate account of the fees collected and a record of daily receipts.

Transferred and redesignated from Transportation Code, Section 502.112 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 230, eff. January 1, 2012.

Sec. 520.0092. ACTS BY DEPUTY COUNTY ASSESSOR-COLLECTOR. A deputy county assessor-collector, other than a limited service deputy appointed under Section 520.0091, may perform the duties of an assessor-collector under Chapter 501.

Transferred, redesignated and amended from Transportation Code, Section 501.136 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 231, eff. January 1, 2012.

Sec. 520.0093. LEASE OF ADDITIONAL COMPUTER EQUIPMENT. (a) This section applies only to the lease of equipment to a county for the operation of the automated registration and titling system in addition to the equipment provided by the department at no cost to the county under a formula prescribed by the department.

(b) On the request of the tax assessor-collector of a county, the department may enter into an agreement with the commissioners court of that county under which the department leases additional equipment to the county for the use of the tax assessor-collector in operating the automated registration and titling system in that county.

(c) A county may install equipment leased under this section at offices of the county or of an agent of the county.

(d) Equipment leased under this section:

(1) remains the property of the department; and

(2) must be used primarily for the automated registration and titling system.

(e) Under the agreement, the department shall charge an amount not less than the amount of the cost to the department to provide the

additional equipment and any related services under the lease. All money collected under the lease shall be deposited to the credit of the state highway fund.

Redesignated and amended from Transportation Code, Section 520.002 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 232, eff. January 1, 2012.

SUBCHAPTER B. ADMINISTRATIVE PROVISIONS

Sec. 520.015. INFORMATION CONSOLIDATION STUDY. (a) In consultation with the Department of Public Safety, the department shall conduct a study on the consolidation of similar information that is collected separately by each agency. The study should include recommendations that sufficiently protect the privacy of the public and the security and integrity of information provided.

(b) The study must be completed not later than September 1, 2012.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 234, eff. January 1, 2012.

Sec. 520.016. GENERAL PENALTY. (a) A person commits an offense if the person violates this subchapter in a manner for which a specific penalty is not provided.

(b) An offense under this section is a misdemeanor punishable by a fine of not less than $50 and not more than $200.

(c) This section does not apply to a violation of Section 520.006, 520.008, 520.009, 520.0091, or 520.0092.

Transferred, redesignated and amended from Transportation Code, Section 520.036 by Acts 2011, 82nd Leg., R.S., Ch. 1296, Sec. 235, eff. January 1, 2012.

SUBCHAPTER E. MOTOR VEHICLE TITLE SERVICES

Sec. 520.051. DEFINITIONS. In this subchapter:

(1) "Motor vehicle" has the meaning assigned by Section 501.002.

(2) "Motor vehicle title service" means any person that

EXHIBIT "A" To Amendment One
State of Texas, County of HIDALGO

1. If a County desires additional RTS information resources, e.g. workstations or peripheral equipment, beyond that which is allocated by the State, the equipment and support may be leased **at County expense** from the State. Counties should contact their supporting Vehicle Titles and Registration Division Regional Office for information and the necessary form to amend their existing Agreement for the Use of State of Texas Automation Equipment, that is, their "County Agreement."
2. Submitting a signed amendment form to Randy Elliston, Director, Vehicle Titles and Registration Division, will constitute the County's formal request to lease RTS workstations and will signify that the County Tax Assessor-Collector has the funds necessary to lease this equipment.
3. The cost of leasing a basic RTS workstation will be $1,500 per year, except if the installation is at a new site that is a site where RTS has not previously been installed. In this case, a "one time" additional fee of $2,500 for the first workstation will be charged. The cost of leasing other RTS information resources and support is reflected below. Counties will identify the type and amount of the equipment desired by appropriately annotating this quantity below.
4. During the first year of installation, the county will be billed during the month immediately following the month in which the equipment is installed for the pro-rated portion of the State fiscal year that remains. Thereafter, billing will occur annually during the first month of the State's fiscal year (September).
5. The county may request the State remove the equipment at any time and it will be removed within 30 days of the request being received by TxDMV. The county will forfeit any portion of the annual lease fee that remains.
6. Equipment leased by a county will remain in the county unless replaced by the State or until the County requests that it be removed.
7. Annual costs for the above equipment and services are subject to change annually. Counties will be notified at least 90 days in advance of proposed changes.
8. Counties will annotate below (by site and quantity) equipment requirements. Total annual costs can be projected using the table provided. TxDMV will compute final costs and the county will be billed in accordance with paragraph 4 above.

	Item Type	County Site	Quantity	Individual Item Cost	Total Annual Cost
1.	Workstation, Basic[1]		(3)	$1,500.00	$4,500.00
2.	Remote Sticker Printing System (Renewal)[2]			600.00	
3.	Remote Sticker Printing System (DTA)[3]			600.00	
4.	Uninterrupted Power Supply			125.00	
5.	Printer Laser, HP 8000 (high capacity)			1,100.00	
6.	Additional Printer			250.00	
7.	Bar code reader			550.00	
8.	New Site Cost (one time fee)			2,500.00	
				Annual Leasing Fee	$4,500.00

[1] The Basic Workstation includes all standard items for full functionality (monitor, CPU, keyboard, printer, software, support, and cash drawer, if necessary), in a normal environment.
[2] The Remote Sticker Printing System (RSPS renewal) includes all standard items for full functionality at your subcontractor (laptop, bar code reader, printer, software, support, and two flash drives).
[3] The RSPS (DTA) includes all standard items for full functionality at your subcontractor vehicle dealer (laptop, printer, software, support, and two flash drives).

STATE OF TEXAS (Rev. May, 2011)

COUNTY OF HIDALGO

AMENDMENT ONE [LEASE OF STATE OF TEXAS REGISTRATION AND TITLE SYSTEM (RTS) INFORMATION RESOURCES AND SUPPORT] TO AGREEMENT FOR THE USE OF STATE OF TEXAS AUTOMATION EQUIPMENT

THIS AMENDMENT is made between the "State" and the "County" pursuant to the addition of SECTION 1, Subchapter A, Chapter 520, Section 520.093 of the Texas Transportation Code as enacted by the 82nd Legislature of the State of Texas for the purposes of providing the County of HIDALGO, Texas an option to lease additional RTS workstations/items directly from the State. This amendment incorporates all the terms and provisions regarding responsibility for: equipment installation, RTS programming and hardware/software configuration, security, maintenance, equipment repair and replacement, equipment movement, unauthorized equipment use, building electrical requirements, accountability/inventory of equipment, training, and supplies provided in the Agreement for the Use of State of Texas Automation Equipment dated 11/13/95.

In addition to the provisions of the original county agreement, TxDMV's responsibility for equipment installed at non-county tax assessor-collector sites; e.g. privately owned, for profit enterprises performing registration and title functions for the county tax office; will be limited to ensuring the equipment remains operational. The county will be responsible for all training, user support, forms, supplies, user policy and procedures, etc., associated with this leased equipment. This amendment will remain in force for as long as the Agreement for the Use of State of Texas Automation Equipment remains effective.

This Amendment provides a new option for the County to obtain additional RTS Information Resources and Support not identified in the Agreement for Use of State Automation Equipment. The process for requesting these resources and annual cost and billing information associated with this lease are included in Exhibit A to this Amendment.

RTS workstations identified below and/peripheral equipment identified on Exhibit A which are leased under the provisions of this amendment will be installed following approval of the County Commissioner's Court. This amendment will be signed below by the County Judge or will be supported by a certified copy of the Commissioner's Court Order or Resolution which will be attached, and the Director of the Vehicle Titles and Registration Division of the Texas Department of Motor Vehicles.

* * *

The County of HIDALGO, Texas will lease (3) additional RTS workstation(s)/items and requests that it/they be installed at the following County Tax Office manager or controlled site(s):

Site Name	New (N) or Existing (E) Site	Site Address	Number of Items
BridgePoint Ins.	(E) Existing	101 N. McColl, Suite, 10	2 Workstations
		McAllen, TX 78501	Basic
BridgePoint Ins.	(E) Existing	1619 N. Conway	1 Workstations
		Mission, TX 78572	Basic

County Judge Date:

HIDALGO County

Jeremiah Kuntz, Director Date:
Vehicle Titles and Registration Division

Pablo (Paul) Villarreal Jr.
Tax Assessor & Collector
Subcontractors & Dealers
Proposed as of April 11, 2016

WebAgent with County at No Cost	
1. HEB Edinburg #1 Closner	21. Fred Loya Donna
2. HEB Edinburg #2 Freddy	22. Fred Loya Elsa
3. HEB Elsa Crockett	23. Fred Loya La Joya
4. HEB McAllen #3 S. 10th	24. Fred Loya McAllen #1
5. HEB McAllen #4 N. 10th	25. Fred Loya McAllen #2
6. HEB McAllen #1 Pecan	26. Fred Loya Mission #1
7. HEB McAllen Expressway	
8. HEB Palmview Vista Dr.	**Leased with County at $1,500.00 / Year**
9. HEB Mission Plus Expressway	1. Bridgepoint Insurance McAllen & Mission (6 RTS)
10. HEB Mission #2 N. Conway	
11. HEB Mission #1 S. Conway	Serial # RTS
12. HEB Donna Miller	1. 2UA13216RZ (McAllen)
13. HEB Weslaco #1 Texas	2. 2UA13216R4 (McAllen)
14. HEB Weslaco #2 West Gate	3. 2UA13216QT (McAllen)
15. HEB Mercedes Texas	4. 2UA1320S3B (McAllen)
16. HEB Pharr Business 83	5. 2UA4480T2N (Mission)
17. HEB San Juan Expressway	6. MXL5151KTH (Mission)
18. HEB Alamo Frontage	
19. HEB Alamo Tower	**(Newly Proposed)**
20. Guzman Insurance	Bridgepoint Insurance McAllen (2 RTS) Mission (1 RTS)
WebDealer with County at No Cost *	**Leased with TXDMV at $1,500 / Year**
1. Toyota of Pharr	1. Hidalgo County Edinburg & Elsa Offices (7 RTS)
2. Hyundai of Pharr	
3. Ed Payne Motors LLP	Serial # RTS
4. Weslaco Motors LP	1. 2UA3421M6H (Edinburg R1080354)
5. Payne Fiat of the Rio Grande Vallen	2. MXL5320JV1 (Edinburg R1080358)
6. Weslaco Ford LLP	3. MXL5320JW4 (Edinburg R1080359)
7. Mercedes-Benz of San Juan	4. MXL5320JVL (Elsa R1088400)
8. Jaguar San Juan, Land Rover San Juan	5. MXL5320JV5 (Elsa R1088258)
9. Acura of the Rio Grande Valley	6. MXL5320JWM (Elsa R1088108)
10. Audi San Juan	7. MXL5320JV7 (Elsa R1088401)

* Plus $5,000 Surety Bond Per Dealer GDN

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN,TEXAS 78779-0001 • (512) 465-7611

April 12, 1996

The Honorable Ciro Trevino
Tax Assessor-Collector
Hidalgo County
P O BOX 178
EDINBURG TX 78539

Dear Mr. Trevino:

We appreciate you returning the signed "Agreement For The Use Of State Of Texas Automation Equipment" covering the registration and titling system equipment. Jim Bisson, the department's Assistant Executive Director for Motorist Services, has signed the agreement in accordance with TAC Letter 52-94. This completes all necessary signatures. A copy of the fully signed agreement is attached for your files.

If you have any questions, please contact me at 512/465-7970.

Sincerely,

Robert W. Tanner
Director, Registration and Title
System Project

Attachment

cc: Pharr Regional Office

Office of Tax Assessor-Collector
COUNTY of HIDALGO

Ciro Trevino CTA/RTA
ASSESSOR AND COLLECTOR

EDINBURG, TEXAS 78540-0178
P.O. BOX 178
PHONE: (210) 318-2160
FAX: (210) 318-2733

RECEIVED
DEC
28
1995
MOTORIST SERVICES

December 19, 1995

Jerry Dike, Director
Vehicle Title & Registration Division
Registration and Title System Project
4000 Jackson Ave.
Austin, Texas 78731

Dear Mr. Dike:

Attached please find signed agreement for the use of State of Texas Automation Equipment and TxDot Equipment Inventory listing.

Upon completion by your Assistant Executive Director, please forward a copy of this agreement for our records.

If you have any questions, please be sure and contact me at your earliest.

Sincerely,

Ciro Trevino, CTA/RTA

CT:nc
Encl.

Rev. 9/30/94

Agreement No. _____

STATE OF TEXAS *

COUNTY OF TRAVIS *

AGREEMENT FOR THE USE OF STATE OF TEXAS AUTOMATION EQUIPMENT

THIS AGREEMENT, is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State", and the County of Hidalgo, Texas, acting by and through its duly authorized officials, hereinafter called the "County".

W I T N E S S E T H

WHEREAS, the State is statutorily responsible for administering motor vehicle titles and registration pursuant to Texas Civil Statutes, Articles 6675a-1 et seq and 6687-1; and

WHEREAS, the County Tax-Assessor Collector acts as agent for the State in the processing of motor vehicle titles and registration; and

WHEREAS, the State has designed and will furnish an automated system for the uniform registration and titling of motor vehicles, hereinafter identified as the automated registration and title system (RTS); and

WHEREAS, automation equipment is necessary for the processing of motor vehicle titles and registration; and

WHEREAS, the State and the County desire that automation equipment procured by the State, hereinafter identified as the "Equipment", be installed and operated at location(s) under the jurisdiction of the County; and

WHEREAS, associated policies and procedures for the County use of the Equipment are codified in Title 43, Texas Administrative Code (TAC), Section 17.53 - 17.55; and

WHEREAS, the State will furnish the Equipment to the County provided the County agrees to adhere to and comply with those policies and procedures and the requirements established in this Agreement; and

WHEREAS, on the 13TH day of NOVEMBER, 1995, the HIDALGO County Commissioners Court Order or Resolution No. _____, attached hereto and identified as "EXHIBIT A", authorizing the County's execution of this Agreement; and

A G R E E M E N T

NOW, THEREFORE, in consideration of the mutual promises in this Agreement, the parties agree as follows:

1. AGREEMENT TERMS

This Agreement shall become effective on the date of final execution by the State and shall terminate when all Equipment is removed from the County office(s) unless sooner terminated pursuant to Section 16 of this Agreement.

2. EQUIPMENT

The Equipment to be furnished by the State to the County is listed in "Exhibit B", attached hereto and made a part of this Agreement. The State retains full and complete title in the Equipment and nothing in this Agreement shall grant to the County, its officers or employees ownership in the Equipment.

3. EQUIPMENT PROCUREMENT

The State shall purchase all hardware and software that it determines is initially needed to support the RTS in approved County tax office locations.

The State shall purchase all telecommunications cable initially needed to attach the approved County tax office locations to the RTS telecommunications network.

The State shall purchase all telephone lines and equipment initially needed to attach the approved County tax office locations to the RTS network.

4. ADDITIONAL WORKSTATIONS

If a County desires additional workstations (in addition to the Equipment allocated by the State) for the initial implementation of RTS, they may be procured at County expense through the State. The cost of each additional workstation at a site previously designated by the county for initial RTS implementation is listed on the attached schedule (EXHIBIT C, Item 1.).

The cost of the first additional workstation for a County site not previously designated by the County for initial RTS implementation is listed on the attached schedule (EXHIBIT C, Item 2). After the purchase of the first additional workstation for a new county site, the cost of any other workstations for the site is listed on the attached schedule (EXHIBIT C, Item 2.).

There will be an ongoing annual cost to the County for installation, maintenance support, RTS software and network charges for each additional workstation purchased by the County and added to the RTS system. The associated costs for the equipment or services are listed on the attached schedule (EXHIBIT C, Item 3.).

Workstations purchased by the County are the property of the County. However, the loading of any software other than the RTS application or software expressly approved by the State on any workstation used for RTS may cause system problems or workstation processing failure. Service costs incurred for problems resulting from such software being loaded on the workstations are the responsibility of the County.

5. EQUIPMENT INSTALLATION

The State will pay for the costs incurred for the installation of the Equipment as listed in EXHIBIT B, Part 1 in the approved County tax office locations for the automated registration and title system. This payment does not include, nor will the State pay for any County employee time expended, any physical alterations the County may make to its offices to accommodate the Equipment, or for the installation of additional workstations purchased through the State by the County.

The State will pay for installation costs of telecommunications cable and lines as needed to attach to the automated registration and title system network in the approved County tax office locations.

The State will pay for teleprocessing costs associated with the use of the telecommunications network for the Equipment.

6. PROGRAMMING

The State shall perform all computer programming needed for the development and continued support of the automated registration and title system.

7. SECURITY

The County shall be responsible for the physical security and protection of the Equipment installed in its office(s).

8. MAINTENANCE

The State will pay maintenance costs required for the automated registration and title system for at least five (5) years (one year of warranty coverage and four years of maintenance coverage) from the date of installation. This maintenance contract will provide for the technical maintenance support of the Equipment purchased by the State and placed in the approved County tax office locations.

Provision will be made by the State for timely repair or replacement of the Equipment purchased by the State and placed in the approved County tax office locations. The timeframe for such repair/replacement will be as specified in the maintenance clause of the hardware equipment contract.

The State will provide the County with ongoing basic maintenance support for the automated registration and title system Equipment and software.

The County must purchase ongoing basic maintenance support through the State for the additional workstations purchased by the County. The maintenance support provided under this purchase will be the same as that provided by the State. This purchase cost is included in the figure listed in EXHIBIT C, Item 3.

9. EQUIPMENT REPAIR AND REPLACEMENT

The County shall be responsible for full repair or replacement costs for the Equipment in the event the Equipment under State contract that is placed under County control is damaged or lost. The repair cost shall be determined by the Equipment service vendor under contract to the State to provide maintenance service for the Equipment. The replacement cost shall be determined by the cost of equivalent equipment under State contract at the time the damage or loss occurs. In addition, the County shall be responsible for any service costs resulting from problems caused by unauthorized software or hardware residing on the workstations. The Equipment will be monitored electronically. Any unauthorized software detected on the Equipment will be removed electronically.

The County's payment for repair or replacement costs for damaged or lost Equipment, or service costs resulting from problems caused by unauthorized software residing on the workstations, or installation of unauthorized hardware on the State equipment, shall be remitted to the State by the County within 30 days of written request by the State.

10. EQUIPMENT MOVEMENT

The County shall notify the State of its intent to add, move, close, or remodel (if equipment or cabling is affected) any County office in which the Equipment is currently installed, or will need to be installed or removed.

Notification must be in writing and shall be submitted prior to the anticipated date the change will occur. Minimum notification periods:

- 30 days in the case of an office closing or remodelling,
- 90 days in the case of an office location change, or
- 180 days in the case of an additional office location.

The County shall notify the State prior to incidental movement of the workstation equipment within the office in which it is currently housed. A telephone call to the State is sufficient notification in this situation. All calls of this type will be documented by the State and kept on file.

Failure to notify and receive instructions from the State for such equipment moves exposes the County to liability if the Equipment is damaged in the move (see 7. SECURITY). The county shall be liable to the State for all such costs in the event the county fails to notify the State and receive instructions concerning movement of the workstation equipment.

11. UNAUTHORIZED USE OF STATE EQUIPMENT

Unauthorized entry into the Equipment for any reason, including but not limited to attempts to repair the hardware, or to load unapproved software, is expressly prohibited.

The County usage of the Equipment to access County automated systems is subject to prior approval by the State in writing.

The attachment or installation of any unauthorized equipment onto the automated registration and title system network is expressly prohibited.

12. ELECTRICAL REQUIREMENTS

The County shall meet and maintain minimum office electrical requirements as specified by the State for operation of the Equipment.

The County shall be responsible for the payment of all electrical power costs resulting from the operation of the Equipment.

Unless otherwise specified by the State, the Equipment shall remain on 24 hours a day, 7 days a week.

13. INVENTORY OF EQUIPMENT

The State is authorized access to the Equipment to perform a physical inventory at the County office locations during regular county business hours.

In order to maintain an accurate inventory of the Equipment, the County shall notify the State in writing of any equipment replacement.

14. TRAINING

The State shall provide on-site initial training for the County's employees on the automated registration and title system. The training plan must be reviewed and agreed to by the County prior to the implementation of the system. Training of deputies on the RTS after implementation of the automated system in the County will be the responsibility of the County.

The State will provide the counties with reference manuals for the automated registration and title system.

The State will provide the County with continuing training/advisory support on the automated registration and title system.

15. SUPPLIES

The State will provide the County with an adequate supply of continuous form paper to be used solely in conjunction with the automated registration and title system.

16. TERMINATION

This Agreement may be terminated by any of the following conditions:

A. By mutual consent and Agreement of the parties hereto.

B. By either party, upon thirty (30) days written notice to the other party.

C. By the State, should it determine that the County, at any time, has failed to comply with the requirements of this Agreement.

Should the Agreement be terminated for any of the above conditions, the County shall allow removal of the Equipment by the State within a period established by the State.

17. AMENDMENTS

Any changes in the terms and conditions of this Agreement must be enacted by a written amendment executed by State and the County.

18. PRIOR AGREEMENTS SUPERSEDED

This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings and/or written agreements between the State and the County respecting the subject matter described herein.

EXHIBIT A

IN TESTIMONY HEREOF, the parties to this Agreement have caused these presents to be executed in duplicate counterparts.

THE COUNTY OF Hidalgo, **TEXAS**

By: _____
County Judge

Date: NOVEMBER 13, 1995

By: _____
County Tax Assessor-Collector

Date: _____

ATTEST: _____
County Clerk

COMMISSIONERS COURT HIDALGO COUNTY, TEXAS

THE STATE OF TEXAS

Executed for the Executive Director and approved by the Texas Transportation Commission under the authority of Minute Order No. 100002 and Administrative Circular 15-93, for the purpose and effect of activating and carrying out the orders, established policies or work programs heretofore approved by the Texas Transportation Commission.

By: _____
Assistant Executive Director for Motorist Services

Date: 1 Apr 96

EXHIBIT B
PART 1

TxDOT EQUIPMENT INVENTORY ALLOCATION

County: _____

Date: _____

County Office Locations:

LOCATION 1: _____

TxDOT Equipment Workstations _____

LOCATION 2: _____

TxDOT Equipment Workstations _____

LOCATION 3: _____

TxDOT Equipment Workstations _____

Total TxDOT Equipment Workstations _____

♦♦♦ SEE ATTACHED TxDOT EQUIPMENT LISTING ♦♦♦

"See Attached"

EXHIBIT B

Part 1

TxDOT EQUIPMENT INVENTORY ALLOCATION

County: HIDALGO

Date: OCTOBER 11, 1995

County Office Locations:

LOCATION 1: EDINBURG OFFICE

TxDOT Equipment Workstations 9

LOCATION 2: MCALLEN OFFICE

TxDOT Equipment Workstations 12

LOCATION 3: MISSION OFFICE

TxDOT Equipment Workstations 6

LOCATION 4: WESLACO OFFICE

TxDOT Equipment Workstations 7

Total TxDOT Equipment Workstations 34

III SEE ATTACHED TxDOT EQUIPMENT LISTING III

EXHIBIT B
PART 2

TxDOT EQUIPMENT INVENTORY LISTING

County Office Location: HIDALGO

Date: OCTOBER 17, 1995

ITEM TYPES: Microcomputer, Monitor, Printer, Cash Drawer, Bar Code Scanner, Uninterrupted Power Supply (UPS), Modem, Multi-site Access Unit (MSAU)

ITEM TYPE	MES #	ITEM TYPE	MES #
SEE ATTACHMENTS 1 THRU 4			

By: Ciro Trevino
County Tax Assessor-Collector

Date: Sept. 25th. 1995

By: _____

Date: _____
Vehicle Titles and Registration Division

RTS HARDWARE INVENTORY 11-Oct-95

RTS EQUIPMENT LOCATIONS

471139	CASH DRAWER	N/A	EDINBURG	
471148	CASH DRAWER	N/A	EDINBURG	
471149	CASH DRAWER	N/A	EDINBURG	
471150	CASH DRAWER	N/A	EDINBURG	
471152	CASH DRAWER	N/A	EDINBURG	
471156	CASH DRAWER	N/A	EDINBURG	
471157	CASH DRAWER	N/A	EDINBURG	
473452	CITIZEN GSX 240	AKBH030679	EDINBURG	
473699	CITIZEN GSX 240	AKBH023701	EDINBURG	
473700	CITIZEN GSX 240	AKBH023702	EDINBURG	
473701	CITIZEN GSX 240	AKBH023703	EDINBURG	
473702	CITIZEN GSX 240	AKBH023704	EDINBURG	
473707	CITIZEN GSX 240	AKBH023784	EDINBURG	
473709	CITIZEN GSX 240	AKBH023796	EDINBURG	
473711	CITIZEN GSX 240	AKBH023798	EDINBURG	
473987	CITIZEN GSX 240	AKBH012818	EDINBURG	
468259	MICROSOFT MOUSE	1056128	EDINBURG	
467191	NCR 3325 486	1529484263	EDINBURG	(R1080300)
467275	NCR 3325 486	1529484367	EDINBURG	(R1080301)
467278	NCR 3325 486	1529484372	EDINBURG	(R1080250)
467290	NCR 3325 486	1529484389	EDINBURG	(R1080200)
470013	NCR 3325 486	1529082665	EDINBURG	(R1080000)
470094	NCR 3325 486	1529083522	EDINBURG	(R1080304)
470099	NCR 3325 486	1529083519	EDINBURG	(R1080100)
470585	NCR 3325 486	1529498359	EDINBURG	(R1080303)
470591	NCR 3325 486	1529099686	EDINBURG	(R1080302)
472260	SVGA MONITOR	1725697818	EDINBURG	
472265	SVGA MONITOR	1725697697	EDINBURG	
472267	SVGA MONITOR	1725697814	EDINBURG	
472270	SVGA MONITOR	1725697806	EDINBURG	
472272	SVGA MONITOR	1725697827	EDINBURG	
472273	SVGA MONITOR	1725697831	EDINBURG	
541863	SVGA MONITOR	1726940416	EDINBURG	
541868	SVGA MONITOR	1726940421	EDINBURG	
541869	SVGA MONITOR	1726940422	EDINBURG	
468732	UPS	LI17KF04618	EDINBURG	

HARDWARE INVENTORY 11-Oct-95

RTS EQUIPMENT LOCATIONS

471140	CASH DRAWER	N/A	MCALLEN	
471142	CASH DRAWER	N/A	MCALLEN	
471185	CASH DRAWER	N/A	MCALLEN	
471186	CASH DRAWER	N/A	MCALLEN	
471187	CASH DRAWER	N/A	MCALLEN	
471188	CASH DRAWER	N/A	MCALLEN	
471189	CASH DRAWER	N/A	MCALLEN	
471190	CASH DRAWER	N/A	MCALLEN	
471191	CASH DRAWER	N/A	MCALLEN	
471192	CASH DRAWER	N/A	MCALLEN	
471193	CASH DRAWER	N/A	MCALLEN	
471194	CASH DRAWER	N/A	MCALLEN	
471195	CASH DRAWER	N/A	MCALLEN	
471196	CASH DRAWER	N/A	MCALLEN	
473829	CITIZEN GSX 240	AKBH030651	MCALLEN	
473830	CITIZEN GSX 240	AKBH030652	MCALLEN	
473831	CITIZEN GSX 240	AKBH030653	MCALLEN	
473832	CITIZEN GSX 240	AKBH030654	MCALLEN	
473834	CITIZEN GSX 240	AKBH030655	MCALLEN	
473840	CITIZEN GSX 240	AKBH030646	MCALLEN	
473841	CITIZEN GSX 240	AKBH030647	MCALLEN	
473842	CITIZEN GSX 240	AKBH030648	MCALLEN	
473846	CITIZEN GSX 240	AKBH030842	MCALLEN	
473847	CITIZEN GSX 240	AKBH030843	MCALLEN	
473848	CITIZEN GSX 240	AKBH030844	MCALLEN	
473849	CITIZEN GSX 240	AKBH030845	MCALLEN	
468298	MICROSOFT MOUSE	1056175	MCALLEN	
470176	NCR 3325 486	1529090386	MCALLEN	(R1082314)
470178	NCR 3325 486	1529094280	MCALLEN	(R1082312)
470184	NCR 3325 486	1529094295	MCALLEN	(R1082316)
470186	NCR 3325 486	1529094296	MCALLEN	(R1082318)
470187	NCR 3325 486	1529094299	MCALLEN	(R1082313)
470192	NCR 3325 486	1529094293	MCALLEN	(R1082311)
470200	NCR 3325 486	1529090407	MCALLEN	(R1082317)
541608	NCR 3325 486	1529308680	MCALLEN	(R1082102)
541611	NCR 3325 486	1529308684	MCALLEN	(R1082202)
541630	NCR 3325 486	1529308703	MCALLEN	(R1082002)
541633	NCR 3325 486	1529308706	MCALLEN	(R1082315)
541671	NCR 3325 486	1529308744	MCALLEN	(R1082252)
541839	SVGA MONITOR	1726940354	MCALLEN	
541847	SVGA MONITOR	1726940319	MCALLEN	
541851	SVGA MONITOR	1726940314	MCALLEN	
541885	SVGA MONITOR	1726940461	MCALLEN	
541926	SVGA MONITOR	1726940324	MCALLEN	
541955	SVGA MONITOR	1726940653	MCALLEN	
541956	SVGA MONITOR	1726940655	MCALLEN	
541959	SVGA MONITOR	1726940690	MCALLEN	
541960	SVGA MONITOR	1726940691	MCALLEN	
541962	SVGA MONITOR	1726940294	MCALLEN	
541971	SVGA MONITOR	1726940709	MCALLEN	
541972	SVGA MONITOR	1726940710	MCALLEN	
541710	UPS	LI17KF05152	MCALLEN	

RTS EQUIPMENT LOCATIONS

471164	CASH DRAWER	N/A	MISSION	
471166	CASH DRAWER	N/A	MISSION	
471167	CASH DRAWER	N/A	MISSION	
471169	CASH DRAWER	N/A	MISSION	
471170	CASH DRAWER	N/A	MISSION	
471171	CASH DRAWER	N/A	MISSION	
473824	CITIZEN GSX 240	AKBH030626	MISSION	
473826	CITIZEN GSX 240	AKBH030628	MISSION	
473827	CITIZEN GSX 240	AKBH030629	MISSION	
473828	CITIZEN GSX 240	AKBH030630	MISSION	
473843	CITIZEN GSX 240	AKBH030649	MISSION	
473844	CITIZEN GSX 240	AKBH030650	MISSION	
468251	MICROSOFT MOUSE	1056139	MISSION	
470179	NCR 3325 486	1529094281	MISSION	(R1081201)
470185	NCR 3325 486	1529094292	MISSION	(R1081251)
470193	NCR 3325 486	1529094287	MISSION	(R1081306)
470195	NCR 3325 486	1529094290	MISSION	(R1081307)
541606	NCR 3325 486	1529308678	MISSION	(R1081101)
541666	NCR 3325 486	1529308739	MISSION	(R1081001)
541852	SVGA MONITOR	1726940293	MISSION	
541884	SVGA MONITOR	1726940460	MISSION	
541913	SVGA MONITOR	1726940329	MISSION	
541914	SVGA MONITOR	1726940507	MISSION	
541938	SVGA MONITOR	1726940327	MISSION	
541965	SVGA MONITOR	1726940320	MISSION	
541708	UPS	LI17KF05150	MISSION	

HARDWARE INVENTORY 11-Oct-95

RTS EQUIPMENT LOCATIONS

471198	CASH DRAWER	N/A	WESLACO	
471207	CASH DRAWER	N/A	WESLACO	
471210	CASH DRAWER	N/A	WESLACO	
471213	CASH DRAWER	N/A	WESLACO	
471214	CASH DRAWER	N/A	WESLACO	
471215	CASH DRAWER	N/A	WESLACO	
471217	CASH DRAWER	N/A	WESLACO	
473815	CITIZEN GSX 240	AKBH030632	WESLACO	
473819	CITIZEN GSX 240	AKBH027386	WESLACO	
473820	CITIZEN GSX 240	AKBH027387	WESLACO	
473821	CITIZEN GSX 240	AKBH027388	WESLACO	
473822	CITIZEN GSX 240	AKBH027389	WESLACO	
473823	CITIZEN GSX 240	AKBH027390	WESLACO	
473845	CITIZEN GSX 240	AKBH030841	WESLACO	
468297	MICROSOFT MOUSE	1056171	WESLACO	
470182	NCR 3325 486	1529094288	WESLACO	(R1083323)
470194	NCR 3325 486	1529094298	WESLACO	(R1083253)
541294	NCR 3325 486	1529308764	WESLACO	(R1083322)
541609	NCR 3325 486	1529308681	WESLACO	(R1083003)
541634	NCR 3325 486	1529308707	WESLACO	(R1083103)
541668	NCR 3325 486	1529308741	WESLACO	(R1083321)
541669	NCR 3325 486	1529308742	WESLACO	(R1083203)
541840	SVGA MONITOR	1726940356	WESLACO	
541841	SVGA MONITOR	1726940357	WESLACO	
541843	SVGA MONITOR	1726940364	WESLACO	
541844	SVGA MONITOR	1726940365	WESLACO	
541845	SVGA MONITOR	1726940366	WESLACO	
541879	SVGA MONITOR	1726940449	WESLACO	
541881	SVGA MONITOR	1726940452	WESLACO	
474512	UPS	LI17KF04135	WESLACO	

EXHIBIT C

1. If a County desires additional workstations (in addition to the Equipment allocated by the State) for the initial implementation of RTS, they may be procured at County expense through the department. The cost of each additional workstation at a site previously designated by the county for initial RTS implementation is $7,500.

2. The cost of the first additional workstation for a County site not previously designated by the County for initial RTS implementation is $10,000.

   After the purchase of the first additional workstation for a new county site, the cost of any other workstations for the site is $7,500 per workstation.

3. There will be an ongoing annual cost to the County for installation, maintenance support, RTS software and network charges for each additional % workstation purchased by the County and added to the RTS system. The cost for these areas is $1,000 per year for each workstation.

all empe

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN,TEXAS 78779-0001 • (512) 465-7611

October 3, 1994

TAC LTR 52-94

TO: ALL COUNTY TAX ASSESSOR-COLLECTORS

SUBJECT: REGISTRATION AND TITLE SYSTEM (RTS) AGREEMENT FORM

Implementation of the automated Registration and Title System (RTS) begins with the Austin Region in late November, 1994. The conditions for installation and operation of the RTS automated equipment in the counties, and the requirement that an agreement form be signed by the department and counties are set forth under Title 43, Texas Administrative Code (TAC), Section 17.53 -17.55 (see attached).

Please review the attached **AGREEMENT FOR THE USE OF STATE OF TEXAS AUTOMATION EQUIPMENT** form carefully. To ensure a full understanding of its provisions, we suggest that you and the county judge meet to discuss the document. Completion of the form will involve a two step process.

STEP 1 - APPROVAL AND SIGNING OF THE AGREEMENT FORM: Once the county agrees to the terms and conditions defined in the agreement form, the County Commissioners Court is directed by the Texas Administrative Code to signify such approval through passage of an Order or Resolution authorizing the County's execution of this agreement (Section 17.55).

We request that you initiate this process at the earliest opportunity. Once the agreement form is signed by the County Judge, and County Tax Assessor-Collector, and attested to by the County Clerk, the original or certified copy of the enabling Order or Resolution and the original copy of the signed agreement form should be forwarded to the department as soon as possible, but no later than 60 days prior to the scheduled RTS implementation date for the county.

The mailing address for these documents is:

Vehicle Titles and Registration Division
Registration and Title System Project
4000 Jackson Ave.
Austin, Tx 78731

Once received from the county and signed by the department's Assistant Executive Director for Motorist Services, the original copy of the completed agreement form will be retained by the department, and a copy will be returned to the county.

STEP 2 - SIGNING OF EXHIBIT B, Part 2: Upon installation of the state-procured RTS equipment, the EXHIBIT B, Part 2, TxDOT EQUIPMENT INVENTORY LISTING section of the agreement form will be completed by the department. Upon verification by the county that the listed equipment is in place, the County Tax Assessor-Collector and Vehicle Titles and Registration Division representative shall sign as indicated. A copy of this completed section will be retained by the county and the original forwarded to the department at the address shown above for attachment to the department's copy of the signed agreement form submitted by the county.

We appreciate your cooperation and prompt response on this very important matter. Should you have any questions regarding this document you may contact me or Lawrance Smith at 512/465-7570, or Bob Braden and Mike Craig at 465-7970.

Sincerely,

Jerry Dike

Jerry L. Dike, Director
Vehicle Titles and
Registration Division

JLD:MC:cs

Attachments

Office of Tax Assessor-Collector
COUNTY of HIDALGO

Ciro Trevino CTA/RPA
ASSESSOR AND COLLECTOR

EDINBURG, TEXAS 78540-0178
Automobile License Dept.
P.O.Box 178
(210) 318-2158
FAX (210) 318-2733

March 11, 1996

Jerry Dike, Director
Vehicle Title And Registration Division
Registration And Title System Project
4000 Jackson Avenue
Austin, Texas 78731

Att'n: Danny Garza
Acting Chief Of Field Operations

Dear Mr. Garza:

Attached is a certified copy of the Hidalgo County Board Minutes wherein the Agreement for the use of State Of Texas Automotion Equipment was approved. The signed agreement was previously transmitted on December 19, 1995 to Mr. Jerry Dike, Director.

Upon completion by your Assistant Executive Director, please forward a copy of this agreement for our records. If you have any questions, please be sure and contact me at your earliest.

Sincerely,

Ciro Trevino - CTA/RTA
Tax Assessor & Collector

CT:cd
Attachments

cc: Mr. Arnoldo Morin, Department Supervisor

C E R T I F I C A T E

I, JOSE ELOY PULIDO, County Clerk of Hidalgo County, Texas and Ex-officio Clerk of the Commissioners' Court of said County do hereby certify that the above and foregoing is a true and correct copy of the MINUTES adopted by the Commissioners' Court of Hidalgo County, Texas on the 13TH day of NOVEMBER, 1995, at a REGULAR MEETING of the Court, and which adoption appears in the Minutes of the Commissioners' Court of Record in my office.

WITNESS my Hand and the Seal of said Office at Edinburg, Texas this 11TH day of MARCH, 1995.

JOSE ELOY PULIDO, COUNTY CLERK
and Ex-officio Clerk of the
Commissioners' Court

By: Aaron Betancourt
AARON BETANCOURT, Deputy

THE STATE OF TEXAS :

COUNTY OF HIDALGO :

BE IT REMEMBERED that on the 13TH day of NOVEMBER, 1995, after due notice having been given, there was begun and holden, a REGULAR MEETING of the Commissioners' Court and the Drainage District, in the Commissioners' Courtroom of the Administration Building in the City of Edinburg, Hidalgo County, Texas with the following members of said Court present and participating:

Hon. Richard H. Garcia
Interim County Judge

Hon. Samuel Sanchez
County Commissioner, Precinct #1

Hon. Lalo Arcaute
County Commissioner, Precinct #2

Hon. Juan Rosel
County Commissioner, Precinct #3

Hon. Guadalupe "Lupe" Garces
County Commissioner, Precinct #4

WHEREUPON, the following proceedings were had, to-wit:

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EMBER 13, 1995

The Honorable Richard H. Garcia, Interim County Judge, called this meeting to order, whereupon the following items were had to wit:

CONSENT AGENDA

ITEM 1. APPROVAL OF BILLS - COUNTY AUDITOR

GENERAL FUND	- #114903	- #115093	- $243,849.33
SPECIAL REVENUE FUND	- #115169	- #115284	- $260,566.72
TRUST AND AGENCY FUND	- # 5106	- # 5108	- $ 27,349.80
ENTERPRISE FUND	- # 2457	- # 2460	- $ 122.60

(SEE EXHIBIT A)

ITEM 2. APPROVAL OF MINUTES - JULY 18, 1995

ITEM 3. APPROVAL OF MONTHLY FEE REPORTS:
1. JUSTICE OF THE PEACE:
A. RUBEN RAMOS - $10,144.51
(SEE EXHIBIT B)

ITEM 4. PLANNING DEPARTMENT:
A. SUBDIVISIONS:
1. AMENDED PLAT OF LOTS 1 & 2, PHASE I, SUNRISE SUBDIVISION - PCT. #4
(SEE EXHIBIT C)

ITEM 5. INTERNAL LINE ITEM TRANSFERS:
A. CONSTABLE - PCT. #5
B. PLANNING DEPARTMENT
C. LIBRARY SYSTEM
D. COUNTY COURT AT LAW #1
E. TREASURER
F. LANDFILL
G. HUMAN SERVICES
H. DISTRICT CLERK
I. WARRANT OFFICERS DIVISION
J. SOLID WASTE ENFORCEMENT
K. CONSTABLE - PCT. #2
L. SHERIFF'S DEPARTMENT (JAIL)
(SEE EXHIBIT D)

ITEM 6. PERMITS:
A. NORTH ALAMO WATER SUPPLY - PCT. #1 & #4
B. SOUTHWESTERN BELL - PCT. #4
(SEE EXHIBIT E)

Judge Garcia opened by stating that the only correction was the addition of the Approval of Bills by the County Auditor. A motion was then made by Commissioner Garces and was seconded by Commissioner Rosel to accept and approve the Consent Agenda.

MOTION CARRIED
(SEE EXHIBITS A-E)

REGULAR AGENDA

==========

ITEM 1. PRESENTATION OF SERVICE AWARD PLAQUES - HIDALGO COUNTY HISTORICAL COMMISSION - DENICE KEMP

Denice Kemp stated that she wanted to present these plaques to the Commission. She stated that in the past 2 years, there have been great accomplishments. They are on the verge of establishing 100 historical markers in Hidalgo County. She also stated that they work in concert with other historical organizations. After further comments from Ms. Kemp, she presented the Distinguished Service Award for '93 and '94.

NO ACTION
(NO EXHIBIT)

ITEM 2. VOTE ON THE APPRAISAL DISTRICT BOARD OF DIRECTORS

Mando Barrera opened by stating that these were the offical votes that have been casted at the Appraisal District. Ken Crews had 915 votes, Ricardo Cuellar had 80, Mario Dominguez had 130, Richard Garza had 650, Amador Requenez had 520 and Ruben Yzaguirre had 95. This is a Talley Sheet as of 3:30 p.m. He stated that prior to this meeting, he had gotten some additional information which he had to deem unofficial since he has not been able to verify it. Mr. Barrera stated that a total of 816 votes were needed to be on the Board of Directors. It is possible to get on the Board with less. After further comments regarding who needed how many votes to get on to the Board and who was currently on it, Mr. Yzaquirre, Chairman of the Board, stated that the last time this was voted on, the Commission had split the votes among five candidates because the City of McAllen had enough votes to vote their own representative. Commissioner Garces stated the figures inluding the unofficial figures that had been received prior to the meeting. Ken Crews was already over the amount needed, Ricardo Cuellar unofficially had 440, Mario Dominguez had 390, Amador Requenez has 690, Richard Garza had 650 and Ruben Yzaguirre has 95. With the extra 935 votes, Richard Garza, Amador Requenez and Mario Dominguez would have the number of votes needed to be selected to the Board of Directors. These numbers are not yet official. They are still some cities that have yet to vote. The Commission is trying to have more than one representative on this Board as opposed to the previous year when they only had one representative. After further comments from the Commission, Commissioner Garces moved to accept the break of the votes that we have as a County as mentioned. 426 for Mr. Dominguez, 166 for Richard Garza, 126 for Amador Requenez and the balance 222 for Ruben Yzaguirre. Commissioner Rosel seconded the motion. There was some dicussion and some questions regarding how to distribute the County votes in which there was some uncertainty as to how to distribute them. Commissioner Arcaute then suggested that they leave this matter for the end of the meeting. At this time Commissioner Garces withdrew his motion. They moved on to the next item.

ITEM 3. CANVASSING OF THE NOVEMBER 7, 1995 SULLIVAN CITY ELECTION

Noe Perez opened by stating that the total number of votes casted in the November 7 election was 626. 259 were in favor and 358 were against. A motion was then made by Commissioner Rosel and was

seconded by Commissioner Garces to accept the canvassing as announced by Noe Perez.

MOTION CARRIED
(SEE EXHIBIT G)

ITEM 4. PRESENTAION ON THE TEX-CARE HEALTH NETWORKS PROPOSAL FOR HIDALGO COUNTY - MELISSA SOLIS

V. Kumar opened by stating that this Association had submitted a bid to the Texas Department of Health for the Medicaid Manage Care Program. The figures he was showing on the overhead projector were the number of people elegible for medicaid. That number was 1.9 million. This figure was the 1993 figure. There are 109,000 members in Hidalgo County alone and the County is spending $169,000,000. Mr. Swami feels that if some type of entity is formed between the County and the Department of Health, the cost that is currently being expended would decrease. He believes that this would work because it has worked in other states. After further questions and comments, Judge Garcia moved on to the next item.

NO ACTION
(SEE EXHIBIT G)

ITEM 5. AUTHORIZAITON AND APPROVAL OF APPOINTMENTS TO THE HIDALGO COUNTY CHILD PROTECTIVE SERVICES BOARD

Jose Borrego, Vice Chariperson of the Hidalgo Child Protective Services Board and Diana Gonzalez, Department Head, introduced themselves to the Commission. They are seeking the appointment of three board members. Currently, they are six short and these are three of those six. A motion was then made by Commissioner Garces and was seconded by Commissioner Rosel to approve the names of Maricelda Garcia from Mission, Maria Alicia De Leon also from Mission and Osbaldo Quintanilla as the new members of the Child Protective Services Board.

MOTION CARRIED
(SEE EXHIBIT H)

ITEM 6. TAX ASSESSOR/COLLECTOR:
A. APPROVAL OF AGREEMENT BETWEEN THE TEXAS DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF HIDALGO - AUTOMATED REGISTRATION AND TITLE SYSTEM (RTS)

Arnoldo Morin stated that this was an agreement between the State Highway Department and the County of Hidalgo for an Automated Registration and Title System. He stated that the Highway Department had installed 34 work stations in the Hidalgo County Auto License Department. This equipment will be taken care of by the Auto License Department. This system will facilitate the process of receiving vehicle titles in a shorter amount of time. The systems are in various locations are complete with everything that is needed for this system to operate. He also stated that they are on line with the State. Mr. Crain addressed the Court and informed them that there were some additions. The state will provide for the initial stations including the cost of the hardware and they will provide maintenance for those initial stations for a five year period afterwhich, that expense will

be resumed by the County. Any additional station that the County may want in future will be have to be paid for and maintained by the County. The cost may not be the same as it is right now. If they are acquired in the future, they will have to pay whatever the cost may be at that time. This agreement will help the Tax Office in the sense that the equipment that was being used the Auto License Department for this purpose, will now be able to be utilized by the Tax Office for tax purposes. There will be no expense to the County per this agreement, unless the County decides to add additional work stations. The County will be responsible for their safety, their security and any damages to the machines. If any of these things occur, then we are liable to the State for replacement. A motion was then made by Commissioner Garces and was seconded by Commissioner Rosel to approve the Agreement between Texas Department of Transportation and the County of Hidalgo for the Automated Registration and Title System.

MOTION CARRIED
(SEE EXHIBIT I)

ITEM 7. URBAN COUNTY:
A. CITY OF PENITAS - BUDGET AMENDMENT
B. PCT. 1, 2, 3 & 4 AND COUNTY WIDE - SUBRECEPIENT AGREEMENT/ CASA
C. HOME - FIRST TIME HOMEBUYER CONTRACT AGREEMENTS AND LETTER OF COMMITMENT TO MORTGAGE COMPANY
D. PCT. #4 - YEAR 8 CONTRACT AWARD - STREET IMPROVEMENTS PROJECT

7A

Mr. Covacevich stated that this was a budget amendment to move $32,333.33 from unprogrammed funds to the water and sewer improvement line item. This is for the project of upgrading water lines and adding fire hydrants. Commissioner Rosel so moved and was seconded by Commissioner Garces to approve the budget amendment.

MOTION CARRIED
(SEE EXHIBIT J)

7B

Mr. Covacevich stated that this was an agreement with the Court Appointed Special Advocate Program. This is a $10,000 contract for abused and neglected children. This will reflect a $2,000 debit to each precinct and County Wide. A motion was then made by Commissioner Rosel and was seconded by Commissioner Garces and Sanchez to approve the subrecepient agreement.

MOTION CARRIED
(SEE EXHIBIT J)

7C

Anthony Covacevich stated that all of these families (10) qualified for the First Time Homebuyer Program and he recommeded approval. A motion was made by Commissioner Sanchez and was seconded by Commissioner Rosel to approve the agreements and grant permission to issue the letters of commitment.

MOTION CARRIED

(SEE EXHIBIT J)

7D

Mr. Covacevich informed the Court that Mission Paving was the low bidder among three bidders. The amount of the contract is $144,477.85 and there is $166,505.59 in this line item. A motion was made by Commissioner Garces and was seconded by Commissioner Rosel to award the contract to Mission Paving.

MOTION CARRIED
(SEE EXHIBIT J)

ITEM 8. ADULT PROBATION:
A. APPROVAL OF FY - 96 CONTRACTS:
1. DR. MARIN GARZA - RESTITUTION CENTER
2. DR. OMAR GARZA - BOOT CAMP
3. DR. GREGORIO PINA - SEX OFFENDER PROGRAM
4. DAVID CASTRO - BOOT CAMP PHARMACIST

8A1

Joe Lopez opened by stating that this was for Physicals required for residents going into the restitution center. The reimbursement for this contract is $50 per physical which is paid by the resident and not by the County or not with State funds. A motion was then made by Commissioner Rosel and was seconded by Commissioner Garces to approve the contract with Dr. Marin Garza and also to exempt it from the normal bidding procedures for professional services.

MOTION CARRIED
(SEE EXHIBIT K)

8A2

Commissioner Rosel asked if there was a conflict of interest with this contrat since Dr. Omar Garza is the Health Director. There was some question as to whether Dr. Garza could conduct these services and legal counsel stated that it could be done if the Commission so desired because of the fact that Dr. Garza was under contract for the position of Medical Director and not direclty employed by the County. The Commission did not feel that this should occur because Dr. Garza would be getting two checks from the County. Judge Garcia then stated that no action would be taken at this time.

NO ACTION
(SEE EXHIBIT K)

8A3

Mr. Lopez stated that this contract was for the purpose of counseling and that it would not exceed $24,000 and it may be even less. This is just a renewal from the previous year. A motion was then made by Commissioner Arcaute and was seconded by Commissioner Sanchez to approve the contract with Dr. Pina and exempt it from the bidding process.

MOTION CARRIED
(SEE EXHIBIT K)

8A4

Mr. Lopez stated that Dr. Castro is the one that performs the services in the infirmary. He orders the prescription drugs and issues them. He also pepares and enforces the guidelines for the operation of the infirmary. His pay is $800 per month at an annual salary of $9,600. A motion was then made by Commissioner Sanchez and was seconded by Commissioner Garces to approve the contract with David Castro and exempt it from the bidding procedure.

MOTION CARRIED
(SEE EXHIBIT K)

ITEM 9. BUILDINGS AND GROUNDS:
- A. REQUEST TO ADVERTISE - ELEVATOR REPAIRS
- B. AUTHORIZATION AND APPROVAL TO CREATE AN ASSISTANT SUPERINTENDENT POSITION
- C. SET SALARY
- D. BUDGET AMENDMENT
- E. AUTHORIZATION AND APPROVAL TO EXEMPT FORM THE PURCHASING POLICY REPAIRS FOR LIGHTS AT THE ADMINISTRATION PARKING LOT AREA
- F. AUTHORIZATION AND APPROVAL OF PAYMENT TO McCLELLAND ELECTRIC CO.

9A

Dick Dickinson opened by stating that the contract for elevator repairs had been reviewed and that contract was for day to day services and not for specific repairs. This contract had been reviewed by Legal Counsel and he is the one that made the determination. After further comments, a motion was made by Commissioner Arcuate and was seconded by Commissioner Sanchez to approve the request.

MOTION CARRIED
(SEE EXHIBIT L)

9B,C&D

Mr. Dickinson opened by stating that the 96 Fiscal Year was the last year to comply with the Americans with Disabilities Act. In order to comply with this act, it is estimated that it will cost the County 1/2 million to 1 million dollars to make necessary adjustments to all County buildings. It is for this reason that they are seeking the position of Assistant Superintendent. They want someone to lookout for the County's best interest. Mr. Dickinson felt that the People that were in Building and Grounds at this time, were not quite capable enough to cover the area of experties that he is describing at this time. They are very capable in their particular areas but not in every thing he is describing at this time. Mr. Hernandez stated that he was not aware of this new position Mr. Dickinson was seeking and he was under the impression that they were going to contract with someone for complinace with ADA. Mr. Hernandez felt that his people were also capable of conducting such a task. The Commission did not feel that this position was needed at this time. After further comments, Judge Garcia stated that no action was to be taken at this time concerning items B, C & D.

NO ACTION

9E&F

Mr. Dickinson opened by stating that they had requested that McClelland Electric come and give an estimate as to how much the lights that were inoperable in the Administration Parking Lot would be to repair. These were the instructions handed down by the County Judge's Office. Somewhere along the line, there was a breakdown in communications and McClelland Electric went ahead and conducted the repairs to the lights. The amount of the work done before they were told to stop after it was discovered that they were indeed repairing the lights, is $1,080 and the estimated total is $1,328. Commissioner Rosel made a motion for approval to exempt from the General Policy for repairs of the Administration Parking Lot in the amount of $1,328. Mr. Hernandez then intervened and informed the Court that they had this problem in the past and it was rectified for $22 per bulb. The total amount was approximately $300 to $400. There is also a scaffold that can reach these lights they are referring to at this time. The motion was seconded by Commissioner Garces. There were some concerns as to the price of the light bulbs that were installed for the price of $308 and Judge Garcia wanted to know why these items cost so much. It was clarified by Mr. Hernandez that the reason for this is because they are a special type of bulb. He did state however, that the problem was corrected in the past with the $22 light bulbs. Mr. Quintanilla then addressed the Court with regards to how the misunderstanding occurred, where he stated that the misunderstanding occurred somewhere between the Judge's Office and the electric company. After further comments regarding work order forms and repair order forms being created to avoid this in the future and how the process should have gone, Commissioner Rosel withdrew his motion and Judge Garcia stated that there was no action at this time. There was also no action for item F.

NO ACTION
(SEE EXHIBIT L)

ITEM 10. SHERIFF'S DEPARTMENT:
A. AUTHORIZATION AND APPROVAL TO PAY AN INVOICE IN THE AMOUNT OF $4,375.52 FOR THE PURCHASE OF TIRES NOT UNDER STATE BID IN ACCORDANCE WITH COUNTY PURCHASING POLICIES AND PROCEDURES

Ramiro Castellano addressed the Court and stated that he was requesting payment on this invoice in the amount of $4,375.52 to Goodyear service Center. He stated that the Auditor had denied payment due to the fact that these tires are not on the State bid contract. He mentioned that they overlooked the fact that these tires were not under state bid. He stated that this was not the first time these tires had been purchased. Everytime that they have been purchased in the past, the Auditor did pay them. He also stated that this problem was also on the part of the General Services Administration and the reason for this was because the wrong product code was on the list. He also stated, after being asked by Commissioner Rosel, that they did not have three quotes due to the fact they were under the impression that it was under state bid. After further comments with regards to where the confusion lied, A motion was made by Commissioner Rosel and was seconded by Commissioner Garces to authorize and approve to pay an invoice in the amount of $4,375.52 for the purchase of tires not under state bid but tires that needed to be purchased to comply with the previous purchases of the Sheriff's Department needs and purposes.

MOTION CARRIED
(SEE EXHIBIT M)

ITEM 11. COUNTY JUDGE:
A. AUTHORIZATION AND APPROVAL TO CREATE NEW POSITION
B. SET SALARY
C. BUDGET AMENDMENT

11A,B&C

Commissioner Rosel stated that he had talked with all the Commissioners and he felt that it was their wish to delay this action until they had more time to evaluate the needs of this department. At this time, Judge Garcia stated that there be no action at this time, until they've had time to reevaluate the situation.

NO ACTION
(SEE EXHIBIT N)

ITEM 12. BUDGET AMENDMENT:
A. DISTRICT CLERK

Marti Salazar opened this item by stating that the deputy for the District Clerk was mistaken on the date of this Commissioner's Court Meeting. She stated that this was a budget amendment for the line item of postage. After further comments amoung the Commission, a motion was made by Commissioner Sanchez and was seconded by Commissioner Garces to approve the budget amendment as requested by the District Clerk's Office in the amount of $5,855.14 for postage.

MOTION CARRIED
(SEE EXHIBIT O)

ITEM 13. DECLARE EQUIPMENT SURPLUS:
A. OFFICE EQUIPMENT - MASTER COURT #1

A motion was made by Commissioner Rosel and was seconded by Commissioner Sanchez to declare equipment surplus out of Master Court No. 1 as listed on the transfer form.

MOTION CARRIED
(SEE EXHIBIT P)

ITEM 14. PCT. 2:
A. AUTHORIZATION AND APPROVAL TO APPROPRIATE $17,441.76 INTO ACCT. #5-040-431-210 FROM THE UNAPPROPRIATED FUND BALANCE

Commissioner Arcaute stated that this amount came from the Culvert Pipe reimbursement from the monies that are escrowed or so he thought. Valde Guerra stated that he had spoken with a representative from the Auditor's Office and they informed him that this money came from the unappropriated fund balance. After some comments as to where this money was from, Commissioner Arcaute made a motion which was seconded by Commissioner Rosel to approve the appropriation.

MOTION CARRIED
(SEE EXHIBIT Q)

ITEM 15. PCT. 3:

1. APPROVAL OF LEASE AGREEMENT BETWEEN HIDALGO COUNTY AND HIDALGO COUNTY HEADSTART PROGRAM
2. AUTHORIZATION TO CONTINUE ON A MONTH TO MONTH BASIS WITH THE ANZALDUAS PARK SECURITY CONTRACT UNTIL ADVERTISING AND AWARDING OF NEW CONTRACT
3. LINE ITEM TRANSFERS:
   A. ADMINISTRATION
   B. PAVED/UNPAVED
   C. LATERAL ROADS
   D. PARKS
4. AUTHORIZATION TO ADVERTISE FOR FARM LEASE

15/1

Commissioner Rosel opened by stating that there was currently being built, a Headstart structure. This is for the approval of a lease agreement between the County and Headstart. This lease will be for a term of 10 years for $1 per month. A motion was then made by Commissioner Rosel and was seconded by Commissioner Garces to approve the lease agreement between the County of Hidalgo and the Headstart Program in Sullivan City of the leasing of property of 1.17 acres for $1 per month for a term not to exceed 10 years.

MOTION CARRIED
(SEE EXHIBIT R)

15/2

Commissioner Rosel stated that the current contract for security had expired and he wanted to continue this one on a month to month basis until a new contract was awarded. There were some questions and comments as to the name of the current company;afterwhich, Commissioner Rosel made a motion and was seconded by Commissioner Arcaute to continue the current contract on a month to month basis.

MOTION CARRIED
(SEE EXHIBIT R)

15/3B

Commissioner Rosel stated that the total amount of this transfer was $11,500. Most of this amount would be moved into line item #36 and the rest into line item #37. Commissioner Rosel made a motion and was seconded by Commissioner Garces to approve the transfer.

MOTION CARRIED
(SEE EXHIBIT R)

15/3C

Commissioner Rosel stated that this was coming out of Lateral Roads and being moved into new roads. The total was $20,000. He then made a motion which was seconded by Commissioner Sanchez to approve the transfer.

MOTION CARRIED
(SEE EXHIBIT R)

15/3A

Commissioner Rosel stated that this was coming from

Telephone and Travel and it was being moved into Office equipment and rent in the amount of $1,200. Commissioner Rosel then made motion and was seconded by Commissioner Garces to approve the transfer.

MOTION CARRIED
(SEE EXHIBIT R)

15/3D

Commissioner Rosel stated that $3,500 was being moved from the line item of other structures & office equipment and going to cleaning supplies and build & maintenance supplies line item. Commissioner Rosel made a motion and was seconded by Commissioner Garces to approve the transfer.

MOTION CARRIED
(SEE EXHIBIT R)

15/4

Vona Walker stated that someone had come forward and mentioned to her that they were interested in leasing the farmland by the landfill and the jailsite. If they do acquire this land, the lease will expire August of '96. A motion was made by Commissioner Rosel and was seconded by Commissioner Rosel to authorize the advertisement.

MOTION CARRIED
(SEE EXHIBIT R)

ITEM 16. PLANNING DEPARTMENT:
- A. SUBDIVISION:
  - 1. ABRAM NORTH SUBDIVISION - PCT. 3
  - 2. ALAMO ESTATES UNIT NO. 2 - PCT. 4
- B. FINAL PLAT APPROVAL:
  - 1. FLORES DE SOL SUBDIVISION - PCT. 1
  - 2. TIERRA LINDA NO. 14 - PCT. 14
- C. PRELIMINARY PLAT APPROVAL:
  - 1. SANTA LUCIA PHASE I - PCT. 1
  - 2. MERCED SUBDIVISION UNIT 1 - PCT. 3

16A1

Emilio Garcia opened by stating that this subdivision lots 32 thru 62 did not require culvert pipes. There was a letter substantiating this claim. The reason for this is because the drop from the road to the east is steep enough and the water will naturally run off. A motion was made by Commissioner Rosel and was seconded by Commissioner Garces. At this time Commissioner Arcuate had some questions regarding this subdivision. He wanted to know the size of the lots. The reasons for his questions were because of the map. He was unable to make out the map that was drawn up. Mr. Garcia informed Commissioner Arcaute that Melden & Hunt had inspected the Drainage and it did meet their specifications and standards. The motion was then put to a vote in which all voted in favor with the exception of Commissioner Arcaute.

MOTION CARRIED (COMM. ARCAUTE VOTED AGAINST)
(SEE EXHIBIT S)

16A2

After being briefed by Mr. Garcia, a motion was made by Commissioner Garces and was seconded by Commissioner Rosel to approve Alamo Estates Unit No. 2.

MOTION CARRIED
(SEE EXHIBIT S)

16B1

Emilio Garcia stated that all requirements had been met and the recommended approval of this subdivision. Following the recommendation of the Chief Planner, a motion was made by Commissioner Sanchez and seconded by Commissioner Garces to approve Flores De Sol Subdivision as presented.

MOTION CARRIED
(SEE EXHIBIT S)

16B2

A motion was made by Commissioner Rosel and was seconded by Commissioner Sanchez to give final plat approval to Tierra Linda.

MOTION CARRIED
(SEE EXHIBIT S)

16C1

A motion was made by Commissioner Sanchez and was seconded by Commissioner Rosel to give preliminary plat approval to Santa Lucia Phase I as presented.

MOTION CARRIED
(SEE EXHIBIT S)

16C2

After Mr. Garcia, Chief Planner gave his recommendation, a motion was made by Commissioner Rosel and was seconded by Commissioner Sanchez to give preliminary plat approval to Merced Subdivision Unit 1.

MOTION CARRIED
(SEE EXHIBIT S)

ITEM 17. PURCHASING DEPARTMENT:
- A. REQUEST TO ADVERTISE:
  - 1. JANITORIAL SUPPLY - HIDALGO COUNTY
- B. REQUEST AND AUTHORIZATION TO EXTEND GASOLINE & DIESEL FUEL CONTRACT WITH DISCOUNT OILS, LUBRICANTS & FUELS PENDING NEW BID AWARD

17A1

Mary Maldonado addressed the Court and stated that she was requesting permission to advertise for Janitorial Supplies. A motion was then made by Commissioner Sanchez and was seconded by Commissioner Garces to approve the request to advertise. Bid opening Dec. 6 and bid award Dec. 11.

MOTION CARRIED
(SEE EXHIBIT T)

17B

Ms. Maldonado stated that this had expired October 30. She will be opening bids November 22 and awarding November 28. She is requesting to extend the contract until this bid is awarded. She also stated that she had spoken to a Mr. Gutierrez and he informed her that he would honor the same prices of the expired bid. A motion was then made by Commissioner Sanchez and was seconded by Commissioner Garces to approve the extension.

MOTION CARRIED
(SEE EXHIBIT T)

ITEM 18. STATUS REPORT ON TDOC REVIEW - OFFICE OF EMPLOYMENT AND TRAINING

Maria Luke opened by stating that TDOC representatives had visited the Office of Employment and Training from Nov. 6-9. They had verbally informed OET that upon review of PY '95 contracts, they would be negotiated on their prescribed guidelines. They also recommended that OET continue with services on contracts with some exceptions. OET would be receiving a letter with detailed recommendations on the contracts. OET will then request to be placed on the agenda to request and additional $204,000 to continue operating. A conversation ensued concerning the intitial $250,000 and how the revolving fund would work. Commissioner Sanchez did not feel that they would be able to run the County the rest of the year if they advanced the additional $204,000 because the was only $250,000 remaining in the funds for the rest of the year. The Commission also inquired about the participant wages and why they continued to work knowing that funds were very limited. Ms. Luke stated that they really did not want to suspend the program unless absolutely necessary. Lisa Sauceda then addressed the court and stated that they were still looking at certain contracts because there are still some questions. The conversation continued with regards to the participants and the Commission felt that regardless of the situation, they needed to be paid. The Commission also questioned the fact that if all the contracts are modified and approved, when could they see the money advanced back in the General Fund and the answer to that was when the high risk designation was lifted, which could be as late as March. Ms. Sauceda also informed the Court that TDOC was very impressed at how hard OET was working at getting this problem resolved. After further comments, Judge Garcia moved to the Addendum concerning OET.

NO ACTION
(SEE EXHIBIT U)

ADD. 1. LEGAL REPRESENTATION FOR THE OFFICE OF EMPLOYMENT AND TRAINING

Steve Crain addressed the Court and stated that he had met with Joseph Mendiola. OET at this time is without legal counsel. He also met with representatives of TDOC. He stated that OET would be advertising for proposals for legal services to OET. In the meantime there are pending legal matters against OET. He stated that these matters need immediate attention. OET does have permission to go out for proposals no to exceed $25,000. Anything above that cannot be afforded. Mr. Crain stated that the bottom line of this item is that if the legal services they acquire exceed $25,000, then they are request-

ing that the County pay the excess amount of $25,000. They also might be able to use Federal monies to pay for the services. After further comments from the Commission and Mr. Crain regarding how to go about getting representation for OET, The Commission directed Mr. Crain to review the files to prioritize them in an order of precedence with regards to deadlines and in the meanwhile OET will go through the quotation process to obtain legal services.

ITEM 2 CONTINUED

AT THIS TIME, THE COMMISSION PROCEEDED BACK TO ITEM 2. VOTE OF THE APPRAISAL DISTRICT BOARD OF DIRECTORS

Mando Barrera addressed the Court and stated that if Richard Garza was given 166 votes, Amador Requenez 126 votes and split the other two between Ruben Yzaguirre and Mario Dominguez. He stated that he had made a summary of the way he projected that candidates would obtain votes. Mario Dominguez should be getting the Cities of Weslaco and Mercedes and also both ISD's. Mr. Requenez has the sharyland votes and he would also be getting 170 votes from Mission. If that's the case, that's how Mr. Requenez would need 126 votes and 311 to Mr. Dominguez, which would give the balance of 337 to Mr. Yzaguirre. This talley would also use 115 of the 230 votes from Drainage District for Mr. Yzaguirre. A conversation ensued concerning how the breakdowns were going to go. Commissioner Arcaute just wanted to be assured a position for the County and the Drainage District. After further comments, Judge Garcia stated that no further action needed to be taken.

ITEM 19. EXECUTIVE SESSION:
COMMISSIONER'S COURT MAY GO INTO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 TEXAS LOCAL GOVERNMENT CODE SECTION 551.074 TO DISCUSS THE FOLLOWING ITEM:

A. CONSIDERATION AND APPROVAL OF SALARY ADJUSTMENTS TO EQUALIZE POSITIONS

At this time Commissioner's Court went into executive session.

Upon the return of the Commission, Judge Garcia stated that this matter was not discussed in executive session and proceeded with item 20.

ITEM 20. OPEN SESSION:
A. CONSIDERATION AND APPROVAL OF SALARY ADJUSTMENTS TO EQUALIZE POSITIONS

Dick Dickinson stated that they were requesting that all housekeepers be paid the same amount of $11,924.24. This would need an adjustment of $5,651.74 for the rest of the year + benefits. He stated that there would be enough money in 03 to do so. There was some confusion as to whether this item could be discussed due to the open session which should be a result of an executive session which did not occur. Mr. Crain, however, stated this item could be discussed because it was on the agenda to be discussed in the open. At this time, Judge Garcia stated that there will be no action on this item.

NO ACTION

Commissioner Arcaute made a motion and was seconded by Commissioner Rosel to adjourn.

MOTION CARRIED

There being no further business to come before this Commissioner's Court, this meeting stands adjourned.

DRAINAGE DISTRICT

The Honorable Richard H. Garcia, Interim County Judge called this meeting to order whereupon the following items were had to wit:

ITEM 1. VOTE ON THE APPRAISAL DISTRICT BOARD OF DIRECTORS

Mando Barrera stated that the 230 votes for Drainage District were going to be distributed equally at 115 for both Mario Dominguez and Ruben Yzaguirre. Commissioner Sanchez made a motion and was seconded by Commissioner Garces that the Drainage District votes for the Appraisal District be distributed equally between Ruben Yzaguirre and Mario Dominguez.

MOTION CARRIED
(SEE EXHIBIT F)

ITEM 2. LINE ITEM TRANSFER:

Vona Walker stated that this was from 03 into 56 in the amount of $11,193.59 and from 03 into 55 in the amount of $1,874. This is because they did not alot the money properly for incoming bills and the money is in the fund. After some comments, a motion was made by Commissioner Garces and was seconded by Commissioner Rosel to approve the line item tranfers.

MOTION CARRIED
(SEE EXHIBIT V)

ADD 2. DRAINAGE DISTRICT-REINSTATEMENT OF EMPLOYEE

Commissioner Sanchez opened by stating that this is Imelda Villarreal. He stated that he would like to make a motion to lift the suspension that was then imposed on Ms. Villarreal and reinstate her fully in her previous position and Commissioner Arcaute seconded the motion. Commissioner Rosel then stated that he felt that there were some situations that needed to be resolved before she came back in. He wanted to see this item postponed until the following week. Commissioner Sanchez then stated that the only action that needed to be taken was to lift the suspension because she was never terminated and once that was done, then her supervisor could then deal with whatever problems Commissioner Rosel felt he needed to address. Commissioner Rosel then mentioned the fact that she was still being paid and felt that it shouldn't be much of a problem. Again, Commissioner Sanchez stated that the only action that needed to be taken was the lifting of the

suspension. Commissioner Rosel then stated that his reasoning for waiting another week, was that he would like to address some issues with legal counsel and did not want to mention them in open public. Commissioner Arcaute then mentioned the fact that Commissioner Rosel had no reason to vote against the motion and Commissioner Sanchez again mentioned that all they were doing was lifting the suspension. Commissioner Rosel then reiterated the fact that he had some concerns that needed to be addressed and he felt that it should be done in executive session;therefore, he would vote against the motion. Commissioner Garces also felt that it should wait one more week. The question was not whether to bring her back or not but he felt that they needed a little more time to address the issue. Mr. Crain then intervened and stated that Personnel matters would be closed session matters. Judge Garcia then mentioned that this would need to be discussed in a closed session. After a few more comments from both sides reiterating their points of view, the motion was put to a vote.

MOTION DENIED
COMM. GARCES, COMM. ROSEL AND JUDGE GARCIA OPPOSED.
COMM. SANCHEZ AND COMM. ARCAUTE VOTED IN FAVOR.

A motion was then made by Commissioner Rosel and seconded by Commissioner Garces to adjourn.

MOTION CARRIED

There being no further business to come before this Drainage District Board, this meeting hereby stands adjourned.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE SAID COURT, the meetings of the Commissioners' Court and the Drainage District were hereby adjourned.

Richard H. Garcia_____
Interim County Judge

Samuel Sanchez_____
County Commissioner, Precinct #1

Lalo Arcaute_____
County Commissioner, Precinct #2

Juan Rosel_____
County Commissioner, Precinct #3

Guadalupe "Lupe" Garces_____
County Commissioner, Precinct #4

Dated this 13TH day of NOVEMBER, 1995.

ATTEST:

JOSE ELOY PULIDO, County Clerk
Hidalgo County, Texas

By: Aaron Betancourt
AARON BETANCOURT, Deputy

COMMISSIONERS COURT HIDALGO COUNTY, TEXAS

AI-54538 Sheriff's Office 9. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Operation Stonegarden (1284):
Authorization and approval to de-obligate $7,809.10 of San Juan Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

BACKGROUND

Fiscal Impact

Attachments

BA

reallocation request

backup

approval

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	05/06/2016 04:13 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Maria Del Rosario Gonzalez Started On: 05/06/2016 03:32 PM

Final Approval Date: 05/06/2016

DATE: May 6, 2016

DEPARTMENT HEAD: Sheriff J.E. "Eddie" Guerra

DEPARTMENT NAME: Operation Stonegarden FY2014--San Juan

ACCOUNT NUMBER: 6-1284-480-00-280-076-7-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
6-1284-480-00-280-076-7-131	Stonegarden San Juan--Overtime	(7,809.10)
6-1284-331-12-280-076-7-000	Stonegarden San Juan--Revenues	(7,809.10)
6-1284-421-00-280-047-7-131	Operation Stonegarden--Overtime	7,809.10
6-1284-331-12-280-047-7-000	Operation Stonegarden--Revenues	7,809.10

TOTAL APPROPRIATIONS **0.00**

REASON: **To de-obligate $7,809.10 in the 2014 Operation Stonegarden City of San Juan grant budget and transfer amounts to the 2014 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2014-SR-48215-01

Federal Grant # EMW-2014-SS-00029

DEPARTMENT HEAD SIGNATURE

DATE / /

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF J.E. "EDDIE" GUERRA

May 6, 2016

To: Manuel Padilla
Chief Patrol Agent
Rio Grande Valley Sector Headquarters

Thru: Abelino Reyna
United States Border patrol
Rio Grande Valley Sector
Operations Officer, Operation Stonegarden

RE: Transfer of funds under 2014 OPSG Funds

Dear Chief Padilla,

The 2014 Operation Stonegarden performance grant period will end June 30, 2016. Total funding awarded to Hidalgo County under Operation Stonegarden 2014 was $4,674,438.00. These funds were shared with seventeen (17) local law enforcement agencies which were invited to participate in 2014 Operation Stonegarden.

The San Juan Police Department was awarded $150,000.00; however, they will not be able to expend their funds. The Hidalgo County Sheriff's Office is respectfully requesting authorization to make the following changes in the funding in order to assist San Juan Police Department to expend their funds.

San Juan Police Department:

($7,809.10) (Overtime/fringe from San Juan Police Department)
($7,809.10) Total De-obligation

$7,809.10 (Overtime/fringe) to Hidalgo County Sheriff's Office (HCSO)
$7,809.10 Total Appropriation

$7,809.10 TOTAL

711 El Cibolo Road • P.O. Box 1228 • Edinburg, Texas 78540
Office: (956) 383-8114

From Line Item	Amount	To Line Item	Amount
Overtime/fringe- San Juan Police Department	**$7,809.10**	**Overtime/fringe - Sheriff**	**$7,809.10**
		TRANSFER Total: $7,809.10	

Your attention to this request will be greatly appreciated since time is of the essence in this request.

Sincerely,

J.E. "Eddie" Guerra
Hidalgo County Sheriff

Joel Rivera, Division Chief
Hidalgo County Sheriff's Office

Rosie Gonzalez

From: Chanel Borrego [cborrego@cityofsanjuantexas.com]
Sent: Friday, May 06, 2016 1:32 PM
To: Rosie Gonzalez; Hector Sandoval
Subject: Re: Operation Stonegarden 2014 Unspent Funds

Hi Rosie,

I still have (2) invoices to submit.
Invoice #18 for the purchase of a tool box totaling $975.00
Invoice #19 for OT totaling $4,796.46

They will be submitted on May 16. When our April 24-30th pay period closes. Once both invoice are submitted, we will have $7,809.10 in unspent funds.

Thanks,

Ms. Chanel Borrego
Grants and Contracts Coordinator
City of San Juan
709 S. Nebraska, San Juan, TX 78589
(C) 956.566.6973
(P) 956.223.2211
(F) 956.787.5978
cborrego@cityofsanjuantexas.com

On Fri, May 6, 2016 at 1:20 PM, Rosie Gonzalez <rosieg@hidalgoso.org> wrote:

Good afternoon Chanel,

Do you happen to have an actual amount of unspent funds?

Has your agency submitted all reimbursement documents to our Auditor's Office?
Let me know please.

Thank you,

Rosie Gonzalez

Accountant III

Hidalgo County Sheriff's Office

711 El Cibolo Rd.

Edinburg, TX 78542

Main: (956) 383-8114

Office: (956) 292-2950

Fax: (956) 393-6027

email: rosieg@hidalgoso.org

From: Chanel Borrego [mailto:cborrego@cityofsanjuantexas.com]
Sent: Wednesday, April 27, 2016 4:00 PM
To: Rosie Gonzalez
Subject: Re: Operation Stonegarden 2014 Unspent Funds

I don't have an exact amount, but I am anticipating about $15,000 in unspent funds.

Ms. Chanel Borrego

Grants and Contracts Coordinator

City of San Juan

709 S. Nebraska, San Juan, TX 78589

(C) 956.566.6973

(P) 956.223.2211

(F) 956.787.5978

cborrego@cityofsanjuantexas.com

On Wed, Apr 27, 2016 at 2:48 PM, Rosie Gonzalez <rosieg@hidalgoso.org> wrote:

Good afternoon Chanel,

By now most of your reimbursements should have been submitted to our Auditors.

I am looking at our records and show that you might have additional unspent funds.

Since your deadline is on Friday, can you tell me the amount of unspent funds you will have

after all your invoices are submitted?

Should you have any questions, feel free to contact me.

Thanks,

Rosie Gonzalez

Accountant III

Hidalgo County Sheriff's Office

711 El Cibolo Rd.

Edinburg, TX 78542

Main: (956) 383-8114

Office: (956) 292-2950

Fax: (956) 393-6027

email: rosieg@hidalgoso.org

Rosie Gonzalez

From: REYNA, ABELINO [ABELINO.REYNA@CBP.DHS.GOV]
Sent: Friday, May 06, 2016 4:25 PM
To: Rosie Gonzalez
Subject: FW: OPSG OO Texas Hidalgo FY14 15-RGVRGV-11-001
Attachments: San Juan reallocation OPSG14.pdf

Sorry,

I forgot to include you on the email. See below

Respectfully,
Abelino Reyna Jr.
OPERATIONS OFFICER
OPERATION STONEGARDEN
RIO GRANDE VALLEY SECTOR
OFFICE: (956) 289.5781
CELL: (956) 212.3422

Warning: This document and any attachment(s) may contain restricted, sensitive, and/or law enforcement sensitive information belonging to the U.S. Government. It is not for release, review, retransmission, dissemination, or use by anyone other than the intended recipient. If you received this communication in error, please immediately notify the sender and delete or destroy this communication and all attachments.

From: REYNA, ABELINO
Sent: Friday, May 06, 2016 4:23 PM
To: Arturo Mendez <Arturo.Mendez@gov.texas.gov>; 'Ding, Jiewei' <Jiewei.Ding@dps.texas.gov>
Cc: RGV STONEGARDEN TEAM <rgvstonegardenteam@cbp.dhs.gov>; OBP STONEGARDEN TEAM <OBPSTONEGARDENTEAM@cbp.dhs.gov>; MENDOZA III, DAVID <DAVID.MENDOZAIII@CBP.DHS.GOV>
Subject: OPSG OO Texas Hidalgo FY14 15-RGVRGV-11-001

Mr. Mendez,

RGV sector concurs with the attached request to transfer FY14 monies from the San Juan Police Department to the Hidalgo County Sheriff's Office. The request is to re-allocate $7,809.10 (Patrol Overtime/fringe) from the San Juan Police Department to the Hidalgo County Sheriff's Office (Patrol Overtime/fringe).

Please see attached table for details.

Respectfully,
Abelino Reyna Jr.
OPERATIONS OFFICER
OPERATION STONEGARDEN
RIO GRANDE VALLEY SECTOR
OFFICE: (956) 289.5781
CELL: (956) 212.3422

Warning: This document and any attachment(s) may contain restricted, sensitive, and/or law enforcement sensitive information belonging to the U.S. Government. It is not for release, review, retransmission, dissemination, or use by anyone other than the intended recipient. If you received this communication in error, please immediately notify the sender and delete or destroy this communication and all attachments.

From: Rosie Gonzalez [mailto:rosieg@hidalgoso.org]
Sent: Friday, May 06, 2016 4:03 PM

To: REYNA, ABELINO <ABELINO.REYNA@CBP.DHS.GOV>
Cc: 'Mendez, Arturo' <Arturo.Mendez@dps.texas.gov>
Subject: San Juan reallocation request

Good afternoon Reyna,

Attached is a request to transfer funds from San Juan PD to HCSO.
Please process request and forward to Arturo Mendez so he may make necessary adjustments.
Should you need any additional information, feel free to contact me.

Thanks,

Rosie Gonzalez
Accountant III
Hidalgo County Sheriff's Office
711 El Cibolo Rd.
Edinburg, TX 78542
Main: (956) 383-8114
Office: (956) 292-2950
Fax: (956) 393-6027
email: rosieg@hidalgoso.org

AI-54522 Sheriff's Office 9. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Operation Stonegarden (1284):
Authorization and approval to de-obligate $2,310.83 of Mercedes Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

BACKGROUND

Funds are available as of 5/6/16.

Fiscal Impact

Attachments

Allocation letter

backup

BA

APPROVAL

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 09:52 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Maria Del Rosario Gonzalez Started On: 05/06/2016 09:26 AM

Final Approval Date: 05/06/2016

HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF J.E. "EDDIE" GUERRA

April 13, 2016

To: Manuel Padilla
Chief Patrol Agent
Rio Grande Valley Sector Headquarters

Thru: Abelino Reyna
United States Border patrol
Rio Grande Valley Sector
Operations Officer, Operation Stonegarden

RE: Transfer of funds under 2014 OPSG Funds

Dear Chief Padilla,

The 2014 Operation Stonegarden performance grant period will end June 30, 2016. Total funding awarded to Hidalgo County under Operation Stonegarden 2014 was $4,674,438.00. These funds were shared with seventeen (17) local law enforcement agencies which were invited to participate in 2014 Operation Stonegarden.

The Penitas Police Department was awarded $113,687.66; however, they will not be able to expend their funds due to shortage of personnel. The Hidalgo County Sheriff's Office is respectfully requesting authorization to make the following changes in the funding in order to assist Penitas Police Department to expend their funds.

Penitas Police Department:

(12,077.91) (Overtime/fringe from Penitas Police Department)
($12,077.91) Total De-obligation

$12,077.91 (Overtime/fringe) to Hidalgo County Sheriff's Office (HCSO)
$12,077.91 Total Appropriation

711 El Cibolo Road • P.O. Box 1228 • Edinburg, Texas 78540
Office: (956) 383-8114

Mercedes Police Department:

The Mercedes Police Department was awarded $150,000.00; however, they will not be able to expend all of their funds. The Hidalgo County Sheriff's Office is respectfully requesting authorization to make the following changes in the funding in order to assist the Mercedes Police Department to expend their funds.

($2,310.83) (Overtime/fringe from Mercedes Police Department)
($2,310.83) Total De-obligation

$2,310.83 (Overtime/fringe) to Hidalgo County Sheriff's Office (HCSO)
$2,310.83 Total Appropriation

$14,388.74 TOTAL

From Line Item	Amount	To Line Item	Amount
Overtime/Fringe-Penitas Police Department	**$12,077.91**	**Overtime/Fringes-Sheriff**	**$12,077.91**
Overtime/Fringe-Mercedes Police Department	**$2,310.83**	**Overtime/Fringes-Sheriff**	**$2,310.83**
		TRANSFER Total: $14,388.74	

Your attention to this request will be greatly appreciated since time is of the essence in this request.

Sincerely,

J.E. "Eddie" Guerra
Hidalgo County Sheriff

Rosie Gonzalez

From: Eddie Trevino [etrevino@cityofmercedes.com]
Sent: Wednesday, April 13, 2016 10:47 AM
To: Rosie Gonzalez
Subject: Re: Balances of unspent funds OPSG 2014

Rose,

I'm sorry, I just saw email. The amount is salaries plus fringe.

Capt. Eduardo Trevino

On Wed, Apr 13, 2016 at 10:34 AM, Rosie Gonzalez <rosieg@hidalgoso.org> wrote:

Good morning Captain Trevino,

Just to follow up on our phone conversation, you did give me a total of $2,310.83 remaining unspent funds, is that correct?
Is the total amount in overtime? Or is it overtime and fringes? We will be able to transfer the monies to Sheriff's Office.

Once I receive confirmation on movement of monies, I will notify you.

Should you have any questions, feel free to contact me.

Thank you,

Rosie Gonzalez

Accountant III

Hidalgo County Sheriff's Office

711 El Cibolo Rd.

Edinburg, TX 78542

Main: (956) 383-8114

Office: (956) 292-2950

Fax: (956) 393-6027

email: rosieg@hidalgoso.org

From: Eddie Trevino [mailto:etrevino@cityofmercedes.com]
Sent: Monday, April 04, 2016 12:15 PM
To: Rosie
Subject: Balances

Rosie,

By my calculations, we have a balance of $2,319.40 left over in the salaries. Our mileage budget has been expended. We have $168.01 left over after the purchase of the binoculars. We used the rest of our money, I am just waiting to take delivery on our laptops and invoices on our radios.

Capt. Eduardo Trevino

DATE: May 6, 2016

DEPARTMENT HEAD: Sheriff J.E. "Eddie" Guerra

DEPARTMENT NAME: Operation Stonegarden FY2014--Mercedes

ACCOUNT NUMBER: 6-1284-480-00-280-072-7-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
6-1284-480-00-280-072-7-131	Mercedes OPSG-Overtime Pay	(2,310.83)
6-1284-331-12-280-072-7-000	Mercedes OPSG-Revenues	(2,310.83)
6-1284-421-00-280-047-7-131	Sheriff OPSG-Overtime Pay	2,310.83
6-1284-331-12-280-047-7-000	Sheriff OPSG-Revenues	2,310.83
	TOTAL APPROPRIATIONS	0.00

REASON: **To de-obligate $2,310.83 in the 2014 Operation Stonegarden City of Mercedes grant budget and transfer amounts to the 2014 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2014-SR-48215-01

Federal Grant # EMW-2014-SS-00029

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

Rosie Gonzalez

Subject: FW: Stonegarden 2014 funds transfer HCSO
Attachments: Transfer from Penitas Mercedes to HCSO.pdf

Importance: High

From: REYNA, ABELINO
Sent: Friday, April 15, 2016 11:52 AM
To: Arturo Mendez <Arturo.Mendez@gov.texas.gov>
Cc: MENDOZA III, DAVID <DAVID.MENDOZAIII@CBP.DHS.GOV>; RGV STONEGARDEN TEAM <rgvstonegardenteam@cbp.dhs.gov>
Subject: Stonegarden 2014 funds transfer HCSO
Importance: High

Mr. Mendez,

RGV sector concurs with the attached request to transfer FY14 monies from Friendly Forces under Hidalgo County to the Hidalgo County Sheriff's Office. The request is to re-allocate $12,077.91 from Penitas Police Department and $2,310.83 from Mercedes Police Department to the Hidalgo County Sheriff's Office ($14,388.74 for OT/fringe).

Please see attached table for details.

Thank you,

Respectfully,

Abelino Reyna Jr.
OPERATIONS OFFICER
OPERATION STONEGARDEN
RIO GRANDE VALLEY SECTOR
OFFICE: (956) 289.5781
CELL: (956) 212.3422

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From: Rosie Gonzalez [mailto:rosieg@hidalgoso.org]
Sent: Friday, April 15, 2016 11:50 AM
To: REYNA, ABELINO
Cc: RGV STONEGARDEN TEAM; MENDOZA, DAVID; 'Gabriel Castaneda'; raul.cantu@hidalgoso.org; 'Arturo Mendez'; 'Hector Sandoval'; 'Deborah Fischer'
Subject: Stonegarden 2014 funds transfer HCSO
Importance: High

Good morning,

Attached is a request to transfer funds from Penitas PD and Mercedes PD to HCSO.
Please process request and forward to Arturo Mendez so he may make necessary adjustments.
Should you need any additional information, feel free to contact me.

Thanks,

Rosie Gonzalez
Accountant III
Hidalgo County Sheriff's Office
711 El Cibolo Rd.
Edinburg, TX 78542
Main: (956) 383-8114
Office: (956) 292-2950
Fax: (956) 393-6027
email: rosieg@hidalgoso.org

AI-54520 Sheriff's Office 9. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Operation Stonegarden (1284):
Authorization and approval to de-obligate $12,077.91 of Penitas Operation Stonegarden 2014 overtime funds to allocate to Sheriff OPSG 14 grant.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2017 ACCT. #: 6-1284-480-00-280-074-7-131

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds are available as of 5/6/16.

Attachments

backup

Allocation letter SO

APPROVAL

revised

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	05/06/2016 09:55 AM
Budget & Management	Veronica Ortiz	05/06/2016 09:57 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Maria Del Rosario Gonzalez Started On: 05/06/2016 09:09 AM

Final Approval Date: 05/06/2016

Rosie Gonzalez

From: Denise Garcia [dgarcia.records@cityofpenitaspd.net]
Sent: Wednesday, April 13, 2016 10:16 AM
To: 'Rosie Gonzalez'
Subject: Operation Stonegarden 2014 Unspent Funds

Good morning Rosie,

I have calculated the unspent funds for Operation Stonegarden 2014. The total we will be returning back is **$12,077.91**. Please let me know if I have to fill out anything or send it in a letterhead.

Thank you,

Denise Garcia
Records Department
Penitas Police Department
1111 S. Main St./ P.O. Box 204
Penitas, TX 78576
Phone: 956-999-8310
Fax: 956-581-3346
E-mail: dgarcia.records@cityofpenitaspd.net

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HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF J.E. "EDDIE" GUERRA

April 13, 2016

To: Manuel Padilla
Chief Patrol Agent
Rio Grande Valley Sector Headquarters

Thru: Abelino Reyna
United States Border patrol
Rio Grande Valley Sector
Operations Officer, Operation Stonegarden

RE: Transfer of funds under 2014 OPSG Funds

Dear Chief Padilla,

The 2014 Operation Stonegarden performance grant period will end June 30, 2016. Total funding awarded to Hidalgo County under Operation Stonegarden 2014 was $4,674,438.00. These funds were shared with seventeen (17) local law enforcement agencies which were invited to participate in 2014 Operation Stonegarden.

The Penitas Police Department was awarded $113,687.66; however, they will not be able to expend their funds due to shortage of personnel. The Hidalgo County Sheriff's Office is respectfully requesting authorization to make the following changes in the funding in order to assist Penitas Police Department to expend their funds.

Penitas Police Department:

(12,077.91) (Overtime/fringe from Penitas Police Department)
($12,077.91) Total De-obligation

$12,077.91 (Overtime/fringe) to Hidalgo County Sheriff's Office (HCSO)
$12,077.91 Total Appropriation

711 El Cibolo Road • P.O. Box 1228 • Edinburg, Texas 78540
Office: (956) 383-8114

Mercedes Police Department:

The Mercedes Police Department was awarded $150,000.00; however, they will not be able to expend all of their funds. The Hidalgo County Sheriff's Office is respectfully requesting authorization to make the following changes in the funding in order to assist the Mercedes Police Department to expend their funds.

($2,310.83) (Overtime/fringe from Mercedes Police Department)
($2,310.83) Total De-obligation

$2,310.83 (Overtime/fringe) to Hidalgo County Sheriff's Office (HCSO)
$2,310.83 Total Appropriation

$14,388.74 TOTAL

From Line Item	Amount	To Line Item	Amount
Overtime/Fringe-Penitas Police Department	**$12,077.91**	**Overtime/Fringes-Sheriff**	**$12,077.91**
Overtime/Fringe-Mercedes Police Department	**$2,310.83**	**Overtime/Fringes-Sheriff**	**$2,310.83**
		TRANSFER Total: $14,388.74	

Your attention to this request will be greatly appreciated since time is of the essence in this request.

Sincerely,

J.E. "Eddie" Guerra
Hidalgo County Sheriff

Rosie Gonzalez

Subject: FW: Stonegarden 2014 funds transfer HCSO
Attachments: Transfer from Penitas Mercedes to HCSO.pdf

Importance: High

From: REYNA, ABELINO
Sent: Friday, April 15, 2016 11:52 AM
To: Arturo Mendez <Arturo.Mendez@gov.texas.gov>
Cc: MENDOZA III, DAVID <DAVID.MENDOZAIII@CBP.DHS.GOV>; RGV STONEGARDEN TEAM <rgvstonegardenteam@cbp.dhs.gov>
Subject: Stonegarden 2014 funds transfer HCSO
Importance: High

Mr. Mendez,

RGV sector concurs with the attached request to transfer FY14 monies from Friendly Forces under Hidalgo County to the Hidalgo County Sheriff's Office. The request is to re-allocate $12,077.91 from Penitas Police Department and $2,310.83 from Mercedes Police Department to the Hidalgo County Sheriff's Office ($14,388.74 for OT/fringe).

Please see attached table for details.

Thank you,

Respectfully,

Abelino Reyna Jr.
OPERATIONS OFFICER
OPERATION STONEGARDEN
RIO GRANDE VALLEY SECTOR
OFFICE: (956) 289.5781
CELL: (956) 212.3422

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From: Rosie Gonzalez [mailto:rosieg@hidalgoso.org]
Sent: Friday, April 15, 2016 11:50 AM
To: REYNA, ABELINO
Cc: RGV STONEGARDEN TEAM; MENDOZA, DAVID; 'Gabriel Castaneda'; raul.cantu@hidalgoso.org; 'Arturo Mendez'; 'Hector Sandoval'; 'Deborah Fischer'
Subject: Stonegarden 2014 funds transfer HCSO
Importance: High

Good morning,

Attached is a request to transfer funds from Penitas PD and Mercedes PD to HCSO.
Please process request and forward to Arturo Mendez so he may make necessary adjustments.
Should you need any additional information, feel free to contact me.

Thanks,

Rosie Gonzalez
Accountant III
Hidalgo County Sheriff's Office
711 El Cibolo Rd.
Edinburg, TX 78542
Main: (956) 383-8114
Office: (956) 292-2950
Fax: (956) 393-6027
email: rosieg@hidalgoso.org

DATE: May 6, 2016

DEPARTMENT HEAD: Sheriff J.E. "Eddie" Guerra

DEPARTMENT NAME: Operation Stonegarden FY2014--Penitas

ACCOUNT NUMBER: 6-1284-480-00-280-074-7-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
6-1284-480-00-280-074-7-131	Stonegarden Penitas--Overtime	(12,077.91)
6-1284-331-12-280-074-7-000	Stonegarden Penitas--Revenues	(12,077.91)
6-1284-421-00-280-047-7-131	Operation Stonegarden--Overtime	12,077.91
6-1284-331-12-280-047-7-000	Operation Stonegarden--Revenues	12,077.91

TOTAL APPROPRIATIONS **0.00**

REASON: **To de-obligate $12,077.91 in the 2014 Operation Stonegarden City of Penitas grant budget and transfer amounts to the 2014 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2014-SR-48215-01

Federal Grant # EMW-2014-SS-00029

DEPARTMENT HEAD SIGNATURE

DATE / /

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-54497 Sheriff's Office 9. D.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

1. Approval of Memorandum of Understanding for Shooting Range Use/Training between the Hidalgo County Sheriff's Office and Customs and Border Protection, Air and Marine Operations.
2. Authorization for County Judge, as authorized official, and County Sheriff to sign document.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

AIR.&MARINE.MOU

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	05/05/2016 03:17 PM
Budget & Management	Veronica Ortiz	05/05/2016 03:19 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Emilia Uriegas Started On: 05/05/2016 02:54 PM

Final Approval Date: 05/06/2016

STATE OF TEXAS §

COUNTY OF HIDALGO §

MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF HIDALGO, TEXAS
BY AND THROUGH THE
HIDALGO COUNTY SHERIFF'S OFFICE
AND
CUSTOMS AND BORDER PROTECTION
AIR AND MARINE OPERATIONS
DIRECTOR OF AIR OPERATIONS
MCALLEN, TEXAS
FOR SHOOTING RANGE USE/TRAINING

This Agreement is entered into, by the between the COUNTY OF HIDALGO, TEXAS **(COUNTY)** By and Through the HIDALGO COUNTY SHERIFF'S OFFICE **(SHERIFF'S OFFICE)** and the CUSTOMS AND BORDER PROTECTION, AIR AND MARINE OPERATIONS, DIRECTOR OF AIR OPERATIONS, MCALLEN, TEXAS **(LAW ENFORCEMENT AGENCY)** for the purposes of providing training, as more particularly described as follows:

WHEREAS, COUNTY and LAW ENFORCEMENT AGENCY have agreed to contract with each other for the performance of governmental functions and for the joint use of facilities or services for police protection and for the promotion and protection of the health and welfare of the inhabitants of the State and the mutual benefit of the parties;

WHEREAS, the COUNTY, for the purposes of performing functions of law enforcement through its SHERIFF'S OFFICE, has a shooting range/training facility (RANGE);

WHEREAS, the LAW ENFORCEMENT AGENCY has a need for the use of the RANGE which will be utilized in the service of crime prevention and for law enforcement purposes, such as training;

WHEREAS, the SHERIFF'S OFFICE and LAW ENFORCEMENT AGENCY are located in close proximity and have a common law enforcement and crime prevention initiative and close working relations; and

WHEREAS, the SHERIFF'S OFFICE and LAW ENFORCEMENT AGENCY have heretofore entered into the Agreement providing for the facility sharing and use of the RANGE to the LAW ENFORCEMENT AGENCY for law enforcement purposes; and

NOW, THEREFORE, to enhance cooperation amongst federal, state and local law enforcement agencies and express their mutual commitment to the service of crime prevention and for law enforcement purposes, the SHERIFF'S OFFICE and LAW ENFORCEMENT AGENCY hereby agree as follows:

1. FACILITY SHARING: The SHERIFF'S OFFICE will share and allow use of its RANGE to the LAW ENFORCEMENT AGENCY for use in training related to law enforcement purposes under the following terms and conditions outlined below.

2. IN CONSIDERATION OF THE FACILITY SHARING: To the extent permitted by federal law and regulations, and Department of Homeland Security policies, directives, guidelines and/or rules, the LAW ENFORCEMENT AGENCY further agrees to the following:

    a. The LAW ENFORCEMENT AGENCY agrees to scheduling use of the RANGE at a mutually agreeable time and date.

    b. The LAW ENFORCEMENT AGENCY agrees to abide by the Firearms Range Safety Rules attached hereto and incorporated by reference as Exhibit A.

    c. The LAW ENFORCEMENT AGENCY accepts the RANGE facility in "as-is" condition and acknowledges that the COUNTY and SHERIFF'S OFFICE make no warranty in any manner as to the fitness of the facility for any specific purpose.

    d. The RANGE is the property of the COUNTY and SHERIFF'S OFFICE and use of said RANGE is subject to the policies, rules and procedures established by the SHERIFF'S OFFICE.

    e. The LAW ENFORCEMENT AGENCY agrees that the RANGE shall be solely used in the service of crime prevention and for law enforcement purposes, such as training.

    f. Pursuant to the Federal Tort Claims Act, 28 U.S.C. §§ 2671-2680, (FTCA) the LAW ENFORCEMENT AGENCY shall be solely responsible for any injuries or damages to persons or property arising out of the acts or omission of its employees.

3. RELEASE OF LIABILITY: Each party agrees that it shall be solely and exclusively liable for the negligent acts of its own employees, agents, and officers, in accordance with applicable law. The parties acknowledge that the LAW ENFORCEMENT AGENCY is an agency of the government of the United States and is therefore self-insured. Pursuant to the FTCA, the LAW ENFORCEMENT AGENCY shall be responsible for all claims of damages to property, or from injury, including death, arising out of the acts or omissions of its employees. Nothing in this paragraph shall render the LAW ENFORCEMENT AGENCY liable or responsible for any damages to property or from injury, including death, to persons caused by or arising out of the acts or omissions of the COUNTY or the SHERIFF'S OFFICE'S employees, members or guests.

4. LAW GOVERNING VENUE: The LAW ENFORCEMENT AGENCY is an agency of the government of the United States. This Agreement will be governed by and construed in accordance with the laws of the United States. Any legal action or proceeding with respect to this Agreement may be brought in the United States District Court for the Southern District of Texas.

5. SEVERABILITY: If any provision of the Agreement or the application of any such provision is held invalid, the remainder of the Agreement will not be invalidated or affected thereby and shall remain in full force and effect.

6. OTHER PROVISION: Nothing in this Agreement is intended to conflict with current law or regulation or the policies, rules and guidelines of DEPARTMENT OF HOMELAND SECURITY, CUSTOMS AND BORDER PROTECTION, the COUNTY or the SHERIFF'S OFFICE. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid but the remaining terms and conditions of this Agreement shall remain in full force and effect.

THE HIDALGO COUNTY SHERIFF'S OFFICE WILL RECEIVE NO COMPENSATION FROM THE LAW ENFORCEMENT AGENCY FOR ANY FACILITY SHARING PURSUANT TO THIS AGREEMENT. THIS AGREEMENT BECOMES EFFECTIVE ON THE DATE IT IS SIGNED BY BOTH PARTIES. THIS AGREEMENT CAN BE TERMINATED BY EITHER PARTY UPON THIRTY (30) DAYS WRITTEN NOTICE OF INTENT TO TERMINATE. WRITTEN NOTICE SHALL BE SERVED UPON THE HIDALGO COUNTY SHERIFF, OR THE DIRECTOR OF AIR OPERATIONS, MCALLEN AIR AND MARINE BRANCH, MCALLEN, TEXAS AT THE APPROPRIATE ADDRESSES LISTED BELOW.

EXECUTED IN DUPLICATE COPIES, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, TO BE EFFECTIVE AS STATED HEREIN, BUT MINISTERIALLY SIGNED ON THE DATES INDICATED BELOW.
COUNTY OF HIDALGO, TEXAS:

By: _____ _____
Ramon Garcia, County Judge — Date

HIDALGO COUNTY SHERIFF:

By: _____ _____
J.E. "Eddie" Guerra, Sheriff — Date
Hidalgo County Sheriff's Office
711 El Cibolo Road
Edinburg, TX 78541

ATTEST:

By: _____ _____
Arturo Guajardo, Jr., County Clerk — Date

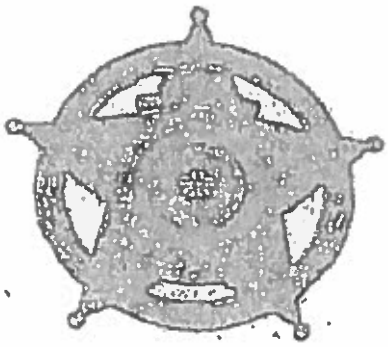
LAW ENFORCEMENT AGENCY:

By: _____ 5/2/2016
William A. Durham — Date
Director of Air Operations
CBP/Air and Marine Operations
2601 Hangar Ln, #32A
McAllen, TX 78574

APPROVED AS TO FORM
Office of Criminal District Attorney, Hidalgo County, TX

By: _____ 5/3/16
Josephine Ramirez Solis, Assistant DA — Date

EXHIBIT "A"



HIDALGO COUNTY SHERIFF'S OFFICE
FIREARMS RANGE SAFETY RULES

1. Treat all firearms as though they were loaded.
2. Always keep your finger off the trigger and outside the trigger guard until on target and ready to shoot.
3. Be certain of the target and what is beyond.
4. No one is allowed on the range that is taking any substance that could impair the ability to correctly respond to audible or visual commands. This includes, but is not limited to, alcohol or any prescribed or over the counter medications.
5. All firearms training must be properly and adequately supervised.
6. Strict discipline and bearing will be maintained.
7. Upon picking up a firearm, remove magazine, open the action mechanism, and visually and physically checking to see that it is unloaded.
8. Keep the firearm pointed down range at all times.
9. No tobacco products on the firing line.
10. Never permit the muzzle of a firearm to touch the ground.
11. Pay strict attention to the Rangemasters.
12. No one should be on the firing line except those firing.
13. Electronic devices (cell phones, pagers, Ipods, etc.) that can distract shooters will not be permitted on the firing line, unless authorized by the Rangemaster as part of the training.
14. All outside agency firearm instructors must check in with HCSO Academy Staff prior to commencing training.
15. All incidents and injuries at the HCSO firing range must be reported immediately to Academy Staff.
16. These rules apply to all personnel regardless of rank or agency.

HCSO Academy: 381-7979
Emergency: 9-1-1
Air Ambulance: 1-800-247-3822

AI-54373 Sheriff's Office 9. E.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Gabriel Castaneda, SHERIFF DEPT.

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

1. Authorization and approval of Memorandum of Understanding between Behavioral Health Solutions of South Texas and the Hidalgo County Sheriff's Office to provide male inmates with Parenting Awareness and Drug Risk Education (PADRE) Program services.
2. Authorization for County Sheriff to sign document.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

BHSST.PADRE.MOU

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	04/27/2016 09:44 AM
Budget & Management	Veronica Ortiz	04/27/2016 10:37 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Emilia Uriegas Started On: 04/27/2016 08:39 AM

Final Approval Date: 05/06/2016

Memorandum of Understanding

Behavioral Health Solutions of South Texas (BHSST) is a non-profit organization providing substance abuse prevention, intervention, and treatment services. BHSST and Hidalgo County Sheriff's Office agree to collaborate to provide access to Parenting Awareness and Drug Risk Education (PADRE) Program services to men incarcerated at the Hidalgo County Detention Center. The PADRE Program provides community-based, gender specific intervention services for parenting men with children under the age of six or who are expecting a child, are involved with DFPS and are at risk of substance use disorder. The PADRE program is designed to promote stronger families, encourage healthier life styles and father/child bonding for all participants.

Our commitment to this collaboration will consist of the following:

1. PADRE Intervention Specialist will coordinate services with the designated Hidalgo County Sheriff's Office personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.

2. All referrals to the Intervention Specialists will be attained through the designated Hidalgo County Sheriff's Office representative. At no time will the Intervention Specialists solicit participants for the program.

3. BHSST and Hidalgo County Sheriff's Office will cooperate fully to make it possible for individuals to receive services through BHSST PADRE Program. Cooperative efforts include:

    - Referral of individuals and/or agencies to each other for applicable resources.
    - Refer HCSO clients to the PADRE Program as appropriate.
    - Provide adequate space and security for the BHSST staff to implement services at location requested by Hidalgo County Sheriff's Office representative.
    - Hidalgo County Sheriff's Office understands PADRE Program Staff will secure confirmation of services rendered by obtaining participant's written consent.
    - Offer networking assistance to strengthen intervention efforts in our community.

4. Intervention Specialists will provide parenting education, skill building activities, problem identification and referrals.

5. BHSST and Hidalgo County Sheriff's Office will collaborate to ensure there is no duplication of case management services.

6. The Intervention Specialist will follow the BHSST policies and adhere to Hidalgo County Sheriff's Office policies and procedures when conducting services at any Hidalgo County Sheriff's Office sites.

7. Hidalgo County Sheriff's Office representatives and BHSST staff will maintain confidentiality requirements in accordance with State and Federal Law, including the Federal Confidentiality rules (42CFR 2).

8. Funding of services is provided by a grant from the Texas Department of State Health Services and no fees or cost will be incurred by Hidalgo County Sheriff's Office in association with PADRE Intervention program services.

9. This collaborative agreement will be enforced in effect from date of execution of document through August 31, 2016. However, either party may terminate without cause by giving the other party written notice of termination.

J.E. "Eddie" Guerra — Date
Sheriff
Hidalgo County Sheriff's Office

Jose G. Gonzalez — 4/25/16 — Date
Chief Executive Officer
Behavioral Health Solutions of South Texas

APPROVED AS TO FORM
Office of Criminal District Attorney, Hidalgo County, Texas

By: _____ — 4/26/16 — Date
Josephine Ramirez Solis, Assistant DA

AI-54372 Sheriff's Office 9. F.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Gabriel Castaneda, SHERIFF DEPT.

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

1. Authorization and approval of Memorandum of Understanding between Behavioral Health Solutions of South Texas and the Hidalgo County Sheriff's Office to provide female inmates with Pregnant Post-Partum Intervention (PPI) Program services.
2. Authorization for County Sheriff to sign document.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

BHSST.PPI.MOU

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	04/27/2016 09:44 AM
Budget & Management	Veronica Ortiz	04/27/2016 10:36 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Emilia Uriegas Started On: 04/27/2016 08:05 AM

Final Approval Date: 05/06/2016

Memorandum of Understanding

Behavioral Health Solutions of South Texas (BHSST) is a non-profit organization providing substance abuse prevention, intervention, and treatment services. BHSST and Hidalgo County Sheriff's Office agree to collaborate to provide access to Pregnant Post-Partum Intervention (PPI) Program services to women incarcerated at the Hidalgo County Detention Center. The PPI Program provides intervention services for pregnant and post-partum adult and adolescent women at risk for substance abuse. The PPI program is designed to reduce incidence of fetal and infant alcohol, tobacco and drug (ATOD) exposure by facilitating a healthy lifestyle for all participants.

Our commitment to this collaboration will consist of the following:

1. PPI Intervention Specialist will coordinate services with the designated Hidalgo County Sheriff's Office personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.

2. All referrals to the Intervention Specialists will be attained through the designated Hidalgo County Sheriff's Office representative. At no time will the Intervention Specialist solicit participants for the program.

3. BHSST and Hidalgo County Sheriff's Office will cooperate fully to make it possible for individuals to receive services through BHSST PPI Program. Cooperative efforts include:

    - Referral of individuals and/or agencies to each other for applicable resources.
    - Refer HCSO clients to the PPI Program as appropriate.
    - Provide adequate space and security for the BHSST staff to implement services at location requested by Hidalgo County Sheriff's Office representative.
    - Hidalgo County Sheriff's Office understands PPI Program Staff will secure confirmation of services rendered by obtaining participant's written consent.
    - Offer networking assistance to strengthen intervention efforts in our community.

4. Intervention Specialists will provide parenting education, skill building activities, problem identification and referrals.

5. BHSST and Hidalgo County Sheriff's Office will collaborate to ensure there is no duplication of case management services.

6. The Intervention Specialist will follow the BHSST policies and adhere to Hidalgo County Sheriff's Office policies and procedures when conducting services at any Hidalgo County Sheriff's Office sites.

7. Hidalgo County Sheriff's Office representatives and BHSST staff will maintain confidentiality requirements in accordance with State and Federal Law, including Federal Confidentiality rules (42CFR 2).

8. Funding of services is provided by a grant from the Texas Department of State Health Services and no fees or cost will be incurred by Hidalgo County Sheriff's Office in association with PPI Intervention program services.

9. This collaborative agreement will be enforced in effect from date of execution of document through August 31, 2016. However, either party may terminate without cause by giving the other party written notice of termination.

J.E. "Eddie" Guerra
Sheriff
Hidalgo County Sheriff's Office

Date

Jose G. Gonzalez
Chief Executive Officer
Behavioral Health Solutions of South Texas

4/25/16
Date

APPROVED AS TO FORM
Office of Criminal District Attorney, Hidalgo County, Texas

By: _____
Josephine Ramirez Solis, Assistant DA

4/26/16
Date

AI-54277 Sheriff's Office 9. G.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Gabriel Castaneda, SHERIFF DEPT.

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Authorization to accept three (3) A.M. General Humvees (Model Year 1989; 1991; 1992) received from the Texas 1033 Program and to include vehicles in the Hidalgo County Sheriff's Office asset inventory.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Expenses relating to vehicle maintenance will be charged to the Sheriff's Office budget.

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	04/25/2016 10:43 AM
Budget & Management	Veronica Ortiz	04/27/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Emilia Uriegas Started On: 04/20/2016 09:31 AM

Final Approval Date: 05/06/2016

CERTIFICATE TO REGISTER A TACTICAL VEHICLE

TO BE COMPLETED BY ISSUING AGENCY

AUTHORITY: 10 USC S 2576A

PURPOSE: Identification of Tactical Vehicles of the Defense Logistics Agency (DLA), Law Enforcement Support Office (LESO) that are required to be registered by the Receiving Agency listed below.

DISCLOSURE: Tactical vehicles will not be obtained for the purpose of sale, lease, rent, exchange, barter, to secure a loan, or to otherwise supplement normal Law Enforcement Agency or State/local government entities' budgets.

The undersigned Department or Agency of the United States Government certifies that the tactical vehicle described herein, the property of the United States Government, has been issued this 13 day of August 20 15, to the receiving agency herein. The property remains titled with the United States Government.

Manufacturer Serial Number/Registration Number

[redacted]

Year	Make of Vehicle	Series or Model	Body Style
1989	AMERICAN GENERAL	M998	2 DOOR

Fuel	No. of Cylinders	Weight (Shipping)	GVWR
DIESEL	8	5200	7700

Issuing Agency (Department or agency, Address, Zip Code)	Receiving Agency (Department or agency, Address, Zip Code)
DLA DISPOSITION SERVICES LAW ENFORCEMENT SUPPORT OFFICE 74 NORTH WASHINGTON AVE. BATTLE CREEK, MI 49037	HIDALGO COUNTY SHERIFF'S OFFICE 711 EL CIBOLO RD. EDINBURG, TX 78542

Odometer Disclosure Statement

DATE OF STATEMENT: Jul 22, 2015

I, John D. Wagner state that the odometer now reads UNKNOWN miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above.

Issuing Agency Representative

Name and Title	Signature and Date
JOHN D. WAGNER PROPERTY DISPOSAL SPECIALIST TACTICAL VEHICLE LEAD	John Wagner 8/13/2015

Receiving Agency Representative

Name and Title	Signature and Date
J.E. "Eddie" Guerra, Sheriff	

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE

DLA FORM 1928, MAY 2012

PDF (DLA)

Hidalgo County
Insurance Change -- VEHICLES
{To be done within 24 hours of change in status}

Dept Name **HCSO** Date **07/21/15**

Department Representative: **Capt. Richard Ozuna**

Phone Number:

Add [X] Change [ ] Delete [ ]

Move [ ]

New Dept Name:

Old Dept Name:

Rental [ ]

How Long?

ATTACH RENTAL CONTRACT

Where acquired vehicle? **10-33 Program**

Court award, surplus, purchase, transfer, rent, etc., attach copies of paperwork, including title

Date acquired vehicle? **7/21/2015**

Name on Title or Lease: **HIDALGO COUNTY SHERIFF'S OFFICE**

Note: Hidalgo County can insure only those vehicles where the County has title or is the leasee.

Vehicle ID: Truck [X] Vehicle [ ] Trailer [ ]

*** = Required information**

* Maker of Truck/Vehicle/Trailer **Hummer**

* Model of Truck/Vehicle/Trailer **H1** Year **1989**

* VIN Number / Serial Number [redacted]

License Tag Number **PENDING**
(if applied for, write "in process")

County Asset Number (if you have it)

* Booked Value of Vehicle **$8,000.00**

Items installed permanently on the vehicle: **If NONE, MARK NONE**

If it's installed on the vehicle and you want it on insurance, fill this out:

Stenciling		Cost	$
Built-In Radio, etc.		Cost	$
Lights Package		Cost	$
Other added equipment (Pumps, sprayers, hoists, welders, etc.)		Cost	$

Important Insurance Coverage Information

Current Insurance Limits: Liability $100,000.00 S.I.R. / Catastrophic Comprehensive $100,000.00
Total Limit (Aggregate) $1,000,000.00.
Note: Offices/Departments entering into agreement or contract that specifies Comprehensive Coverage for Lease/Rent Vehicles will be required to purchase a supplemental policy for the type of Comprehensive Coverage specified by the agreement/contract.

Fax to: Safety Division - 318-2658 **Date Done:** **7/21/2015**

For Use by the Safety Division Only:

Purchasing: Juan Alvarado, Capital Assets - 318-2629 fax **Date Done:**

Montalvo Ins. Agency - (956) 969-9198 fax **Date Done:**

Revised 10/18/13

CERTIFICATE TO REGISTER A TACTICAL VEHICLE

TO BE COMPLETED BY ISSUING AGENCY

AUTHORITY: 10 USC S 2576A

PURPOSE: Identification of Tactical Vehicles of the Defense Logistics Agency (DLA), Law Enforcement Support Office (LESO) that are required to be registered by the Receiving Agency listed below.

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The undersigned Department or Agency of the United States Government certifies that the tactical vehicle described herein, the property of the United States Government, has been issued this 13 day of August 20 15, to the receiving agency herein. The property remains titled with the United States Government.

Manufacturer Serial Number/Registration Number

[redacted]

Year	Make of Vehicle	Series or Model	Body Style
UNKNOWN	AMERICAN GENERAL	M998	4 DOOR

Fuel	No. of Cylinders	Weight (Shipping)	GVWR
DIESEL	8	5200	7700

Issuing Agency (Department or agency, Address, Zip Code)	Receiving Agency (Department or agency, Address, Zip Code)
DLA DISPOSITION SERVICES LAW ENFORCEMENT SUPPORT OFFICE 74 NORTH WASHINGTON AVE. BATTLE CREEK, MI 49037	HIDALGO COUNTY SHERIFF'S OFFICE 711 EL CIBOLO RD. EDINBURG, TX 78542

Odometer Disclosure Statement

DATE OF STATEMENT: Jul 22, 2015

I, John D. Wagner state that the odometer now reads UNKNOWN miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above.

Issuing Agency Representative

Name and Title	Signature and Date
JOHN D. WAGNER PROPERTY DISPOSAL SPECIALIST TACTICAL VEHICLE LEAD	John D Wagner 8/13/2015

Receiving Agency Representative

Name and Title	Signature and Date
J.E. "Eddie" Guerra, Sheriff	

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE

DLA FORM 1928, MAY 2012

PDF (DLA)

Hidalgo County
Insurance Change -- VEHICLES
{To be done within 24 hours of change in status}

Dept Name HCSO Date 07/21/15

Department Representative: Capt. Richard Ozuna

Phone Number:

Add [X] Change [ ] Delete [ ]

Move [ ]

New Dept Name:

Old Dept Name:

Rental [ ]

How Long?

ATTACH RENTAL CONTRACT

Where acquired vehicle? 10-33 Program

Court award, surplus, purchase, transfer, rent, etc., attach copies of paperwork, including title

Date acquired vehicle? 7/21/2015

Name on Title or Lease: HIDALGO COUNTY SHERIFF'S OFFICE

Note: Hidalgo County can insure only those vehicles where the County has title or is the leasee.

Vehicle ID: Truck [X] Vehicle [ ] Trailer [ ]

*** = Required Information**

* Maker of Truck/Vehicle/Trailer: Hummer

* Model of Truck/Vehicle/Trailer: H1 Year: 1991

* VIN Number / Serial Number: [redacted]

License Tag Number: PENDING
(if applied for, write "in process")

County Asset Number (if you have it):

* Booked Value of Vehicle: $8,000.00

Items installed permanently on the vehicle: **If NONE, MARK NONE**

If it's installed on the vehicle and you want it on insurance, fill this out:

Stenciling		Cost	$
Built-In Radio, etc.		Cost	$
Lights Package		Cost	$
Other added equipment (Pumps, sprayers, hoists, welders, etc.)		Cost	$

Important Insurance Coverage Information

Current Insurance Limits: Liability $100,000.00 S.I.R. / Catastrophic Comprehensive $100,000.00
Total Limit (Aggregate) $1,000,000.00.
Note: Offices/Departments entering into agreement or contract that specifies Comprehensive Coverage for Lease/Rent Vehicles will be required to purchase a supplemental policy for the type of Comprehensive Coverage specified by the agreement/contract.

Fax to: Safety Division - 318-2658 **Date Done:** 7/21/2015

For Use by the Safety Division Only:

Purchasing: Juan Alvarado, Capital Assets - 318-2629 fax **Date Done:**

Montalvo Ins. Agency - (956) 969-9198 fax **Date Done:**

Revised 10/18/13

CERTIFICATE TO REGISTER A TACTICAL VEHICLE

TO BE COMPLETED BY ISSUING AGENCY

AUTHORITY: 10 USC S 2576A

PURPOSE: Identification of Tactical Vehicles of the Defense Logistics Agency (DLA), Law Enforcement Support Office (LESO) that are required to be registered by the Receiving Agency listed below.

DISCLOSURE: Tactical vehicles will not be obtained for the purpose of sale, lease, rent, exchange, barter, to secure a loan, or to otherwise supplement normal Law Enforcement Agency or State/local government entities' budgets.

The undersigned Department or Agency of the United States Government certifies that the tactical vehicle described herein, the property of the United States Government, has been issued this 13 day of August 20 15, to the receiving agency herein. The property remains titled with the United States Government.

Manufacturer Serial Number/Registration Number [redacted]

Year	Make of Vehicle	Series or Model	Body Style
1992	AMERICAN GENERAL	M998	2 DOOR

Fuel	No. of Cylinders	Weight (Shipping)	GVWR
DIESEL	8	5200	7700

Issuing Agency (Department or agency, Address, Zip Code)	Receiving Agency (Department or agency, Address, Zip Code)
DLA DISPOSITION SERVICES LAW ENFORCEMENT SUPPORT OFFICE 74 NORTH WASHINGTON AVE. BATTLE CREEK, MI 49037	HIDALGO COUNTY SHERIFF'S OFFICE 711 EL CIBOLO RD. EDINBURG, TX 78542

Odometer Disclosure Statement

DATE OF STATEMENT: Jul 22, 2015

I, John D. Wagner state that the odometer now reads UNKNOWN miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above.

Issuing Agency Representative

Name and Title	Signature and Date
JOHN D. WAGNER PROPERTY DISPOSAL SPECIALIST TACTICAL VEHICLE LEAD	John D Wagner 8/13/2015

Receiving Agency Representative

Name and Title	Signature and Date
J.E. "Eddie" Guerra, Sheriff	

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE

DLA FORM 1928, MAY 2012

PDF (DLA)

Hidalgo County
Insurance Change -- VEHICLES
{To be done within 24 hours of change in status}

Dept Name **HCSO** Date **07/21/15**

Move ☐
New Dept Name:
Old Dept Name:

Department Representative: **Capt. Richard Ozuna**
Phone Number:

Add **X** Change ☐ Delete ☐

Rental ☐
How Long?
ATTACH RENTAL CONTRACT

Where acquired vehicle? **10-33 Program**
Court award, surplus, purchase, transfer, rent, etc., attach copies of paperwork, including title

Date acquired vehicle? **7/21/2015**

Name on Title or Lease: **HIDALGO COUNTY SHERIFF'S OFFICE**

Note: Hidalgo County can insure only those vehicles where the County has title or is the leasee.

Vehicle ID: Truck **X** Vehicle ☐ Trailer ☐

*** = Required Information**

* Maker of Truck/Vehicle/Trailer **Hummer**

* Model of Truck/Vehicle/Trailer **H1** Year **1992**

* VIN Number / Serial Number [redacted]

License Tag Number **PENDING**
(if applied for, write "in process")

County Asset Number (if you have it)

* Booked Value of Vehicle **$8,000.00**

Items installed permanently on the vehicle: **If NONE, MARK NONE**
If it's installed on the vehicle and you want it on insurance, fill this out:

Stenciling		Cost	$
Built-In Radio, etc.		Cost	$
Lights Package		Cost	$
Other added equipment (Pumps, sprayers, hoists, welders, etc.)		Cost	$

Important Insurance Coverage Information

Current Insurance Limits: Liability $100,000.00 S.I.R. / Catastrophic Comprehensive $100,000.00
Total Limit (Aggregate) $1,000,000.00.
Note: Offices/Departments entering into agreement or contract that specifies Comprehensive Coverage for Lease/Rent Vehicles will be required to purchase a supplemental policy for the type of Comprehensive Coverage specified by the agreement/contract.

Fax to: Safety Division - 318-2658 **Date Done:** **7/21/2015**

For Use by the Safety Division Only:

Purchasing: Juan Alvarado, Capital Assets - 318-2629 fax **Date Done:**

Montalvo Ins. Agency - (956) 969-9198 fax **Date Done:**

Revised 10/18/13

AI-54369 Sheriff's Office 9. H.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Gabriel Castaneda, SHERIFF DEPT.

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Approval to accept a donation from OXY USA, Inc. in the amount of $1,500.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

To accept donation. Monies are to be appropriated at a later date.

Attachments

OXY USA.donation

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	04/26/2016 02:53 PM
Budget & Management	Veronica Ortiz	04/27/2016 10:36 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Emilia Uriegas Started On: 04/26/2016 02:35 PM

Final Approval Date: 05/06/2016

Oxy USA Inc
P O Box 2647
Houston, TX 77252-2647

PAYMENT DOCUMENT

HIDALGO COUNTY
SHERIFF DEPT
711 EL CIBOLO RD
EDINBURG, TX 78541

DATE	CHECK NO.
22-Apr-16	10010259

15056

DATE	INVOICE CREDIT MEMO	DESCRIPTION	PO NUMBER	COMPANY CODE	DISCOUNT	NET
14-Mar-16 EMERGENCY	15056161500 RESPONSE RMA			029577		1,500 00
THE ATTACHED CHECK IS IN PAYMENT FOR ITEMS DESCRIBED ABOVE			TOTAL >			$1,500.00

Oxy USA Inc
P O Box 2647
Houston, TX 77252-2647

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937
213

CHECK NO.
10010259

EXACTLY *One thousand five hundred and 00/100 Dollars*

DATE
22-Apr-16

US DOLLARS

CHECK AMOUNT
******$1,500.00

PAY TO THE ORDER OF:
HIDALGO COUNTY
SHERIFF DEPT
711 EL CIBOLO RD
EDINBURG, TX 78541

AUTHORIZED SIGNATURE

Void after 90 days

⑈00100102 59⑈ ⑆021309379⑆ 630145720050 9⑈

0416-12521073

OXY USA INC – South Texas

Corporate Accounting Services
5 Greenway Plaza, 8th Floor
Houston, Texas 77046

To: HIDALGO COUNTY

4/22/16

From: Maria M. Vineyard

Subject: Substantiation and Disclosure of Charitable Contributions

Please complete the following form to confirm that you have received our donation and return by 5/7/16.

Occidental Petroleum Corporation
Attn: Maria M. Vineyard
5 Greenway Plaza, 8th Floor
Houston, Texas 77046

Telephone: 713-599-4161
Fax: 713-513-6607
E-mail: maria_vineyard@oxy.com

I hereby certify that a donation in the amount of $_____ (Amount) on _____ (Date)

was received by HIDALGO COUNTY Tax ID # _____

Fair market value of goods and services provided by your organization (event tickets, dinner, tournament

Fees, advertising, etc.) $_____

Is this donation being used for lobbying or political activity _____ Yes _____ No Please Check One

If yes, please indicate the portion of the donation. $_____

Internal Revenue Tax Exemption Code _____ 501(C)(3) _____ 170(C) _____ None Please Check One

If your organization is tax exempted within the above codes and is a new donee this year, please attach your IRS exempt status form.

_____ Authorized Signature Title _____ Phone Number

_____ Print Full Name Address

_____ City State Zip

t:\acctpab\shared\charitab\cdreept.doc

AI-54485

Executive Office 10. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Lulu Lucio, COMM. PCT. #4

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: COMM. PCT. #4

Information

CAPTION

Acknowledgment and approval by Commissioners Court to include revised project plan and map related to Resolution of support to MPO for Proposition #1 and Proposition #7 funding (previously approved on 3/31/16) and authority to submit to MPO

BACKGROUND

Fiscal Impact

Attachments

BACKUP

RESOLUTION

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 08:22 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Monica Badillo Started On: 05/04/2016 04:50 PM

Final Approval Date: 05/06/2016

COUNTY of HIDALGO
Joseph Palacios
COMMISSIONER PCT 4
1051 N. Doolittle
Edinburg TX 78542

COUNTY COMMISSIONER, PCT. NO. 4

May 10, 2016

Mr. Andrew Canon
Hidalgo County MPO
510 S. Pleasantview Dr.
Weslaco, TX 78596

RE: Revised Projects for Proposition #1 and Proposition #7 Funding

Dear Mr. Canon:

In a letter dated March 31, 2016, I submitted a plan of action on projects to be considered for the upcoming Prop #1 and Prop #7 funding. After receiving input from several different local entities, the original plan is being revised to include additional projects. This plan is also generally in line with TxDOT's Develop Authority proposal discussed at the Policy Committee meeting on September 17, 2015 (see attached). Please note that the attached plan is a financially constrained proposal and addresses the mobility needs throughout Hidalgo County. In addition, the revised plan has received a resolution of support from the Hidalgo County Commissioners Court (see attached).

In response to your letter dated 2-23-2016, regarding a project call, please accept the attached revised plan as Hidalgo County's proposal to the HCMPO Policy Committee. As was discussed during the last meeting, I am requesting that you place an agenda item at the next Policy Committee meeting for the HCMPO Board to vote on this plan.

Thank you and should you have any questions, or require further information, feel free to contact me at (956) 383-3112.

Sincerely,

_____
Hon. Joseph Palacios
Hidalgo County Commissioner, Pct. #4
HCMPO Hidalgo County Policy Committee Representative

cc: Hon. Ramon Garcia, Hidalgo County Judge
Hon. A.C. Cuellar, Hidalgo County Commissioner Precinct 1
Hon. Eduardo "Eddie" Cantu, Hidalgo County Commissioner Precinct 2
Hon. Joe M. Flores, Hidalgo County Commissioner Precinct 3
Mr. Toribio Garza, Jr., P.E., TxDOT Pharr District Engineer

Attachments

Phone 956.383.3112 Fax 956.381.5905

Proposed Distribution of Funds from Prop #1 & Prop #7 Allocations and Recommendations for use of Freed Up CAT 7						
On-System Projects Funded with CAT 7 within MTP	**CAT 7 Funds Freed & FY**	**Proposed Prop #1 & #7 To Replace CAT 7 Funding**		**Proposed Distribution of Freed CAT 7, Prop #1 & Prop #7 Funds**	**Possible Available Prop #1 & #7 Funds**	
					Prop #1 (2018-2025 = $5M/yr)	**Prop #7 (2018-2025 = $20M/yr)**
		Prop #1 (FY)	**Prop #7 (FY)**	**Proposed Projects with FY**	**Prop #1 Accumulated Balance**	**Prop #7 Accumulated Balance**
FM 494 From: Mile 5 To: SH 107	$1M (FY 17)	$1M (FY 18)	$8.57M (FY 18)	1) Regional H&B Trail = $800,000 CAT 7 Funds (Construction Engineering) – FY 18 **TOTAL = $800k CAT 7 Funds (FY 18) (Carryover $200k)** 2) FM 494 (Mile 5-SH 107) = $1M Prop #1 Funds (Construction) – FY 18 2) FM 494 (Mile 5-SH 107) = $8.57M Prop #7 Funds (Construction) – FY 18	$5M - $1M **BALANCE = $4 M**	$20M - $8.57M **BALANCE = $11.43M**
SH 107/US 281 (Courthouse)	$0	$0	$20M (FY 19)	3) SH107/US 281 (Courthouse) = $19M Prop #7 Funds (Construction) – FY 19 3) SH 107/US 281 (Courthouse) = $1M Prop #7 Funds (ROW) – FY 19 4) FM 1925 (10th St-McColl) = $8.87M Prop #1 Funds ($8.24M Const/$0.63M ROW) – FY 19 5) FM 1925 (FM 491-County Line) = $5M Prop #7 Funds (ROW) – FY 19 6) Owassa Rd (281-I Rd) = $4.5M CAT 7 Funds (Construction) – FY 22 6) Owassa Rd (281-I Rd) = $1 M CAT 7 Funds (ROW) – FY 22 7) Cesar Chavez Rd (Bus 83-Nolana) = $2.57M CAT 7 Funds (ROW) – FY 22 (see note below) 8) Mile 5 (Taylor Rd-FM 2220) = $1M CAT 7 Funds (ROW) – FY 22 **TOTAL = $9.07M CAT 7 Funds (FY 22) (including $200k carryover)**	$4M + $5M - $8.87M **BALANCE = $0.13M**	$11.43M + $20M-$20M - $5M **BALANCE = $6.43M**
FM 1925 From: 10th St To: McColl Rd	$8.87M (FY 22)	$8.87M (FY 19)	$0			
FM 1925 From: FM 491 To: Eastern Hidalgo Cnty Line	$0	$0	$5M (FY 19)			
FM 1925 From: 10th St To: Wallace Rd	$0	$0	$20M (FY 20)	9) FM 1925 (10th-Wallace) = $17M Prop #7 Funds (Construction) – FY 20 9) FM 1925 (10th-Wallace) = $3M Prop #7 Funds (ROW) – FY 20 10) SH 495 Ext (Veterans) (Abram Rd – SH 364) = $5.13M Prop #1 Funds (Const) – FY 20 10) SH 495 Ext (Veterans) (Abram Rd – SH 364) = $6.23M Prop #7 Funds (Const) – FY 20	$0.13M + $5M - $5.13M **BALANCE = $0**	$6.43M + $20M - $20M-$6.23M **BALANCE = $0.2M**
SH 495 Extension From: Abram Rd To: SH 364	$0	$5.13M (FY 20)	$6.23M (FY 20)			
FM 2220 From: Mile 5 To: SH 107	$17.47M (FY 26) (See Tbl Below for Placement of CAT 7 Funds in FY26)	$0	$17.47M (FY 21)	11) FM 2220 (Mile 5-SH 107) = $17.47M Prop #7 Funds (Construction) – FY 21	$5M **BALANCE = $5M**	$0.2M + $20M - $17.47M **BALANCE = $2.73M**

*NOTE: Since Cesar Chavez Rd (Bus 83-Nolana) ROW is funded above, place the $5M currently assigned to Cesar Chavez ROW in FY 2036 to Mile 5 (Taylor Rd-FM 2220) Construction in FY 2036

Proposed Distribution of Funds from Prop #1 & Prop #7 Allocations and Recommendations for use of Freed Up CAT 7 (FY 2016-2025) Cont'd						
On-System Projects Funded with CAT 7 within MTP	**CAT 7 Funds Freed & FY**	**Proposed Prop #1 & #7 To Replace CAT 7 Funding**		**Proposed Distribution of Freed CAT 7, Prop #1 & Prop #7 Funds**	**Possible Available Prop #1 & #7 Funds**	
		Prop #1 (FY)	**Prop #7 (FY)**	**Proposed Projects with FY**	**Prop #1 (2018-2025 = $5M/yr) Accumulated Balance**	**Prop #7 (2018-2025 = $20M/yr) Accumulated Balance**
FM 1925 From: FM 907 To: Sharp Rd	$11.01M (FY 23)	$10M (FY 22)	$1.01M (FY 22)	12) Moore Rd (Jackson Rd-I Rd) = $6.61M CAT 7 Funds (Construction) – FY 23 12) Moore Rd (Jackson Rd-I Rd) = $1M CAT 7 Funds (ROW) – FY 23 13) Mile 10 (Mile 6W-FM 1015) = $2.2M CAT 7 Funds (ROW) – FY 23 14) Eldora Rd (FM 3362-I Rd) = $1.2M CAT 7 Funds (ROW) – FY 23 7) Cesar Chavez Rd (Bus 83-Nolana) = $2M CAT 7 Funds (ROW) – FY 25 (see note below) 15) Mile 3 (Tom Gill-FM 2221) = $2.41M CAT 7 Funds (Construction) – FY 25 15) Mile 3 (Tom Gill-FM 2221) = $0.79M CAT 7 Funds (ROW) – FY 25 **TOTAL = $16.21M CAT 7 Funds**	$5M + $5M - $10M	$2.73M + $20M - $1.01M - $5.2M - $15M
FM 676 From: SH 107 To: Taylor Rd	$5.2M (FY 25)	$0	$5.2M (FY 22)			
FM 1925 From: FM 491 To: Cnty Line	$0	$0	$15M (FY 22)	16) FM 1925 (FM 907-Sharp) = $10M Prop #1 Funds (Construction) – FY 22 16) FM 1925 (FM 907-Sharp) = $1.01M Prop #7 Funds (ROW) – FY 22 17) FM 676 (SH 107-Taylor Rd) = $5.2M Prop #7 Funds (Const) – FY 22 5) FM 1925 (FM 491-County Line) = $15M Prop #7 Funds (Const) – FY 22	**BALANCE = $0**	**BALANCE = $1.52M**
US 83/2nd St Overpass	$0	$0	$15M (FY 23)	18) US 83/2nd St Overpass = $15M Prop #7 Funds (Construction) – FY 23	$5M **BALANCE = $5M**	$1.52M + $20M - $15M **BALANCE = $6.52M**
SH 107 From: US 281 To: FM 493	$0	$0 (FY 24)	$14.75M (FY 24)	19) SH 107 (US 281-FM 493) = $14.75M Prop #7 Funds (Construction) – FY 24 20) FM 676 (SH 364-SH 107) = $10M Prop #1 Funds (Construction) – FY 24 20) FM 676 (SH 364-SH 107) = $1.84M Prop #7 Funds (Construction) – FY 24	$5M + $5M - $10M **BALANCE = $0**	$6.52M + $20M - $14.75M - $1.84M **BALANCE = $9.93M**
FM 676 From: SH 364 To: SH 107	$11.84M (FY 26) (See Tbl Below for Placement of CAT 7 Funds in FY26)	$10M (FY 24)	$1.84M (FY 24)			
FM 493 From: Mile 10 To: Mile 14	$0	$5M (FY 25)	$3.33M (FY 25)	21) FM 493 (Mile 10-Mile 14) = $5M Prop #1 Funds (Construction) – FY 25 21) FM 493 (Mile 10-Mile 14) = $3.33M Prop #7 Funds (Construction) – FY 25 22) FM 1015 (Mile 12-SH 107) = $8.6M Prop #7 Funds (Construction) – FY 25 23) SH 107 (Mile 2-Mile 5) = $18M Prop #7 Funds (Construction) – FY 25	$5M - $5M **BALANCE = $0**	$9.93M + $20M - $3.33M - $8.6M - $18M **BALANCE = $0**
FM 1015 From: Mile 12 To: SH 107	$0	$0	$8.6M (FY 25)			
SH 107 From: Mile 2 To: Mile 5	$0	$0	$18M (FY 25)			

*NOTE: Since Cesar Chavez Rd (Bus 83-Nolana) ROW is funded above, place the $5M currently assigned to Cesar Chavez ROW in FY 2036 to Mile 5 (Taylor Rd-FM 2220) Construction in FY 2036

TOTAL FREED CAT 7 = $26.08M (FY 2018-2025) **TOTAL PROPOSED DISTRIBUTION OF CAT 7 = $26.08M (FY 2018-2025)**

Proposed Distribution of Funds from Prop #7 Allocations and Recommendations for use of Freed Up CAT 7 (FY 2026 - 2040)				
On-System Projects Funded with CAT 7 within MTP	**CAT 7 Funds Freed & FY**	**Proposed Prop #1 & #7 To Replace CAT 7 Funding**		**Proposed Distribution of Freed CAT 7 Funds**
		Prop #1 (FY)	**Prop #7 (FY)**	**Proposed Projects with FY**
FM 2220 From: Mile 5 To: SH 107	$17.47M (FY 26)	$0	$17.47M (FY 22)	24) Nolana Loop (FM 1426-FM 907) = $7M CAT 7 Funds (Construction) – FY 26 13) Mile 10 (Mile 6W-FM 1015) = $10.47M CAT 7 Funds (Construction) – FY 31 **TOTAL = $17.47M CAT 7 Funds**
FM 676 From: SH 364 To: SH 107	$11.84M (FY 26)	$10M (FY 24)	$1.84M (FY 24)	25) I Rd (Rancho Blanco-Military) = $10M CAT 7 Funds (Construction) – FY 26 26) Russell Rd (FM 2220-US 281) = $1.84M CAT 7 Funds (Construction) – FY 26 **TOTAL = $11.84M CAT 7 Funds**
FM 2220 From: SH 107 To: FM 1925	$24.27M (FY 36)	$0	$0	27) Bicentennial Blvd (Trenton-SH 107) = $6M CAT 7 Funds (Construction) – FY 36 28) Madero Int'l Bridge Connection = $8.11 M CAT 7 Funds (Construction) – FY 36 28) Madero Int'l Bridge Connection = $2M CAT 7 Funds (ROW) – FY 36 26) Russell Rd (FM 2220-US 281) = $8.16M CAT 7 Funds (Construction) – FY 36 **TOTAL = $24.27M CAT 7 Funds**

TOTAL FREED CAT 7 (FY 2026 – 2040) = $53.58M

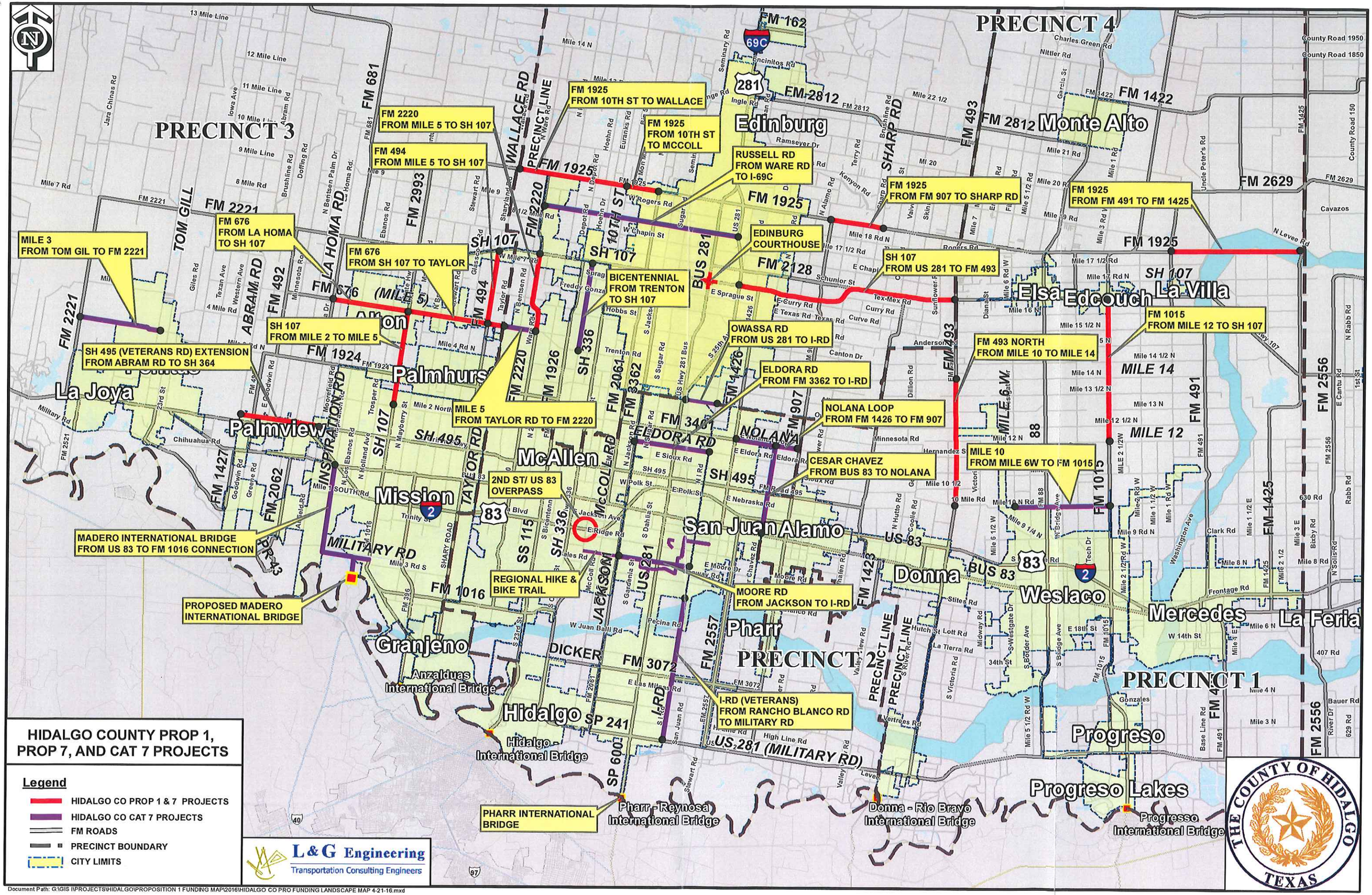
TOTAL PROPOSED DISTRIBUTION OF CAT 7 (FY 2026 – 2040) = $53.58M

GRAND TOTAL FREED CAT 7 = $79.66M

GRAND TOTAL PROPOSED DISTRIBUTION OF CAT 7 = $79.66M

PHARR DISTRICT DEVELOP AUTHORITY

CSJ	COUNTY_NAME	HIGHWAY	LAYMAN_DESCRIPTION1	LIMITS_FROM	LIMITS_TO	AUTHORIZED_AMOUNT
003902063	Hidalgo	US 83	CONSTRUCT OVERPASSESS @ FM 2221, TOM GILL RD., & LIBERTY BLVD.	0.44 MI W OF FM 2221	0.44 MI E OF LIBERTY BLVD.	35,000,000
034201074	Hidalgo	SH 107	CONSTRUCT 6 LANE DIVIDED RURAL	US 281	EAST OF FM 493	16,800,000
106401032	Hidalgo	FM 676	WIDEN TO 4 LANE DIVIDED	SH 364, EAST	SH 107	14,956,170
122802028	Hidalgo	FM 1015	RECONSTRUCT & ADD PASSING LANES (SUPER 2)	FM 1015/FM 1925 INTERSECTION (WEST)	FM 1015/FM 1925 INTERSECTION (EAST)	1,457,690
122803039	Hidalgo	FM 1015	WIDEN TO 4 LANE DIVIDED ROADWAY	SH 107	MILE 12 ROAD	8,602,137
180302034	Hidalgo	FM 1925	RECONSTRUCT & ADD PASSING LANES (SUPER 2)	1.25 MILES EAST OF FM 907	FM 1015	18,357,575
209401058	Hidalgo	FM 2220	REALIGNMENT OF WARE ROAD	FM 1925	1 MI SOUTH OF FM 1925	2,000,000
363201001	Starr	SL 195	CONSTRUCT 4 LANE DIVIDED ROADWAY	ON NEW LOCATION, FM 755	FM 3167	44,000,000
032702900	Kenedy	US 77	UPGRADE TO INTERSTATE STANDARDS (INTERIM)	8 MILES S OF LA PARRA AVE	KENEDY/KLEBERG CL	20,500,000
032703900	Kenedy	US 77	UPGRADE TO INTERSTATE STANDARDS (INTERIM)	9.6 MILES N OF NORIAS RD, NORTH	8 MILES S OF LA PARRA AVE.	22,225,000
032704900	Kenedy	US 77	UPGRADE TO INTERSTATE STANDARDS	NORIAS RD., NORTH	9.6 MILES (ARMSTRONG)	16,800,000
032705900	Kenedy	US 77	UPGRADE TO INTERSTATE STANDARDS (INTERIM)	WILLACY/KENEDY COUNTY LINE, NORTH	NORIAS RD.	34,800,000
032710900	Willacy	US 77	UPGRADE TO INTERSTATE STANDARDS (INTERIM)	0.93 MI S OF WILLACY/KENEDY C.L.	WILLACY/KENEDEY C.L.	19,000,000
003912900	Cameron	BU 77-X	CONSTRUCT 6 LANE W/RAISED MEDIAN	.52 MI NORTH WEST OF LP 499	LP 499	6,000,000
003912901	Cameron	BU 77-X	CONSTRUCT 6 LANE W/RAISED MEDIAN	LP 499	FM 1846	18,000,000
003912902	Cameron	BU 77-X	CONSTRUCT 6 LANE W/RAISED MEDIAN	FM 1846	SH 345	12,000,000
032708902	Cameron	BU 77-X	CONSTRUCT 6 LANE W/RAISED MEDIAN	FM 507	1.2 MI S OF FM 507	9,000,000
033102900	Cameron	SH 100	CONSTRUCT 6 LANE W/RAISED MEDIAN	0.25 MI WEST OF SH 48	QUEEN ISABELLA CAUSEWAY	15,000,000
209401900	Hidalgo	FM 2220	PROPOSED 4 LANE MEDIAN	MILE 5	SH 107	15,000,000
209401901	Hidalgo	FM 2220	PROPOSED 4 LANE W/MEDIAN	SH 107	FM 1925	15,000,000
086501108	Hidalgo	SH 495	CONSTRUCT 4 LANE DIVIDED_URBAN SECTION	VETERANS BLVD., FROM ABRAM RD.	LA HOMA RD.	17,233,511
					AUTHORIZED AMOUNT TOTAL	361,732,083


PRECINCT 3
PRECINCT 4
PRECINCT 2
PRECINCT 1
MILE 3
FROM TOM GIL TO FM 2221
FM 676
FROM LA HOMA
TO SH 107
FM 676
FROM SH 107 TO TAYLOR
SH 107
FROM MILE 2 TO MILE 5
SH 495 (VETERANS RD) EXTENSION
FROM ABRAM RD TO SH 364
MILE 5
FROM TAYLOR RD TO FM 2220
FM 2220
FROM MILE 5 TO SH 107
FM 494
FROM MILE 5 TO SH 107
FM 1925
FROM 10TH ST TO WALLACE
FM 1925
FROM 10TH ST
TO MCCOLL
RUSSELL RD
FROM WARE RD
TO I-69C
EDINBURG
COURTHOUSE
BICENTENNIAL
FROM TRENTON
TO SH 107
OWASSA RD
FROM US 281 TO I-RD
ELDORA RD
FROM FM 3362 TO I-RD
NOLANA LOOP
FROM FM 1426 TO FM 907
CESAR CHAVEZ
FROM BUS 83 TO NOLANA
2ND ST/ US 83
OVERPASS
REGIONAL HIKE &
BIKE TRAIL
MOORE RD
FROM JACKSON TO I-RD
I-RD (VETERANS)
FROM RANCHO BLANCO RD
TO MILITARY RD
FM 1925
FROM FM 907 TO SHARP RD
FM 1925
FROM FM 491 TO FM 1425
SH 107
FROM US 281 TO FM 493
FM 493 NORTH
FROM MILE 10 TO MILE 14
MILE 10
FROM MILE 6W TO FM 1015
FM 1015
FROM MILE 12 TO SH 107
MADERO INTERNATIONAL BRIDGE
FROM US 83 TO FM 1016 CONNECTION
PROPOSED MADERO
INTERNATIONAL BRIDGE
PHARR INTERNATIONAL
BRIDGE
Anzalduas
International Bridge
Hidalgo - Pharr
International Bridge
Pharr - Reynosa
International Bridge
Donna - Rio Bravo
International Bridge
Progresso
International Bridge
Edinburg
Monte Alto
Elsa
Edcouch
La Villa
Palmhurst
La Joya
Palmview
McAllen
Mission
San Juan
Alamo
Donna
Weslaco
Mercedes
La Feria
Granjeno
Hidalgo
Pharr
Progreso
Progreso Lakes
MILE 14
MILE 12
FM 1422
FM 2812
FM 2629
FM 2556
FM 1425
FM 491
FM 493
FM 1015
FM 2221
FM 681
FM 2993
FM 2220
FM 1925
FM 2128
FM 2061
FM 3362
FM 1426
FM 907
FM 3462
FM 1427
FM 2062
FM 1016
FM 2557
FM 3072
FM 1924
FM 492
FM 1926
SH 336
SH 107
SH 495
SH 115
SP 241
SP 600
US 281
US 83
BUS 281
BUS 83
I-69C
TOM GILL
ABRAM RD
LA HOMA RD
WALLACE RD
SHARP RD
TAYLOR RD
INSPIRATION RD
MILITARY RD
DICKER
JACKSON
10TH ST
MCCOLL RD
I-RD
PRECINCT LINE
US 281 (MILITARY RD)
SH 107
SH 495
US 83
FM 1016
FM 2221
FM 1924
FM 2062
FM 1427
FM 2556
FM 1425
FM 491
FM 493
FM 1015
FM 2629
FM 1422
FM 2812
FM 1925
FM 2128
FM 2061
FM 3362
FM 1426
FM 907
FM 3462
FM 3072
FM 2557
FM 1016
FM 1427
FM 2062

RESOLUTION IN SUPPORT PROJECTS FOR PROPOSITION #1 AND PROPOSITION #7 FUNDING

WHEREAS, The Hidalgo County Metropolitan Planning Organization requested in a letter dated 2/23/16, that the county assign Proposition #1 and Proposition #7 funding as well as the freed up CAT 7 funding to various road projects; and

WHEREAS, Hidalgo County Commissioners Court, in an effort to improve the mobility of the entire county today and to prepare for future population growth, have studied and actively worked to identify and develop numerous transportation projects;

WHEREAS, Transportation needs in Hidalgo County have increased exponentially requiring the need for partners to help fund construction of projects that will increase capacity of existing facilities and to build new thoroughfares; and

NOW, THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners Court hereby submits the attached plan of action for your consideration and looks forward to the eventual approval by the HCMPO Policy Board.

Approved this 31st day of March 2016.

Ramon Garcia
RAMON GARCIA
County Judge

A.C. CUELLAR, JR.
County Commissioner, Pct. 1

EDUARDO "EDDIE" CANTU
County Commissioner, Pct. 2

JOE M. FLORES
County Commissioner, Pct. 3

JOSEPH PALACIOS
County Commissioner, Pct. 4

Executive Office 10. B.

AI-54540

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Monica Badillo, EXECUTIVE OFFICE
Department: EXECUTIVE OFFICE

Information

CAPTION

Requesting permission by City of Edinburg to use the Courthouse Parking Lots on the north side and east side of the Courthouse on Closner Street during the Annual Fiesta de Mayo being held at the Edinburg City Hall Courtyard on May 13th-May 15th, 2016

BACKGROUND

Fiscal Impact

Attachments

request
ins

Form Review

Inbox	Reviewed By	Date
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Monica Badillo Started On: 05/06/2016 03:53 PM
Final Approval Date: 05/06/2016

THE CITY OF EDINBURG

Thursday May 5, 2016

Hidalgo County
Commissioners Court
100 N Closners Blvd
Edinburg, TX 78539

To Commissioner's Court:

The City of Edinburg would like to request the use of your County Courthouse parking lots on the North side and in the East side of The Courthouse on Closner Street during the annual Fiesta de Mayo at the Edinburg City Hall Courtyard which will take place from Friday May 13th to Sunday May 15th. Times for the festival are as follows, May 13th: 6 p.m. to 10 p.m.; May 14th: 10 a.m. to 11 p.m.; and May 15th: 10 a.m. to 10 p.m.

Fiesta de Mayo provides a three-day culturally enriching experience for South Texas and visiting guests. This celebration recognizes the contributions of Mexican Americans towards today's society by inviting regional musical performances, display work by Mexican artisans, distribution of culturally authentic food, mariachi music, artists, and much more. Fiesta de Mayo is a free event and is completely family friendly. With an estimated attendance of 5,000 to 7,000 community members, the event will require additional overflow parking space, hence our request to your office.

For more information or if you have any questions, please contact Magdiel Alfonso at 956-383-6246 or at Magdiel@edinburglibrary.us. Thank you for your consideration.

Regards,

Letty Leija
Director of Library and Cultural Arts

TML
INTERGOVERNMENTAL RISK POOL

Certificate of Coverage

TMLIRP Contract Number:	9460

Member:
Edinburg
Ms. Christina Flores
HR Director
PO Box 1079
Edinburg, Texas 78540-1079

Company Affording Coverage:
Texas Municipal League Intergovernmental Risk Pool (TMLIRP)
PO Box 149194
Austin, TX 78714-9194
(512) 491-2300 or (800) 537-6655
Fax: (512) 491-2404

Certificate Holder:
County of Hidalgo Texas
Mr. Merlen Munoz, Dept of Budget/Mgmt
2818 S Business Hwy 281
Edinburg, Texas 78539
(956) 292-7035 Fax

This is to certify that the coverages listed below have been provided to the member and are in effect at this time. Notwithstanding any requirements, terms, or conditions of any other contract or agreement with respect to which this certificate may be issued or may pertain, the coverage afforded by TMLIRP described herein is subject only to the terms, exclusions and additions of TMLIRP's coverage contracts between TMLIRP and its member(s). Coverage is continuous until canceled.

General Liability
Effective Date: 10/1/2015
Anniversary Date: 10/1/2016
Limits of Liability (Each Occurrence): $2,000,000
Sudden Events Involving Pollution (Each Occurrence): $2,000,000
Annual Aggregate: $4,000,000
Deductible per Occurrence: $5,000

Law Enforcement Liability
Effective Date:
Anniversary Date:
Limits of Liability (Each Occurrence):
Annual Aggregate:
Deductible per Occurrence:

Errors and Omissions Liability
Effective Date:
Anniversary Date:
Limits of Liability(Each Wrongful Act):
Annual Aggregate:
Deductible per Occurrence:

Auto Liability
Effective Date:
Anniversary Date:
Limits of Liability (Each Occurrence):
Deductible per Occurrence:

Auto Physical Damage
Effective Date:
Anniversary Date:
Limits of Liability:
Collision Deductible:
Comprehensive Deductible:

	Yes	No
Loss Payee:		

Real & Personal Property
Effective Date:
Anniversary Date:
Limits of Coverage:
Deductible per Occurrence:

Mobile Equipment
Effective Date:
Anniversary Date:
Limits of Coverage:
Deductible per Occurrence:

Boiler & Machinery - Broad Form
Effective Date:
Anniversary Date:
Per Accident Limit:
Deductible per Occurrence:

	Yes	No
Mortgagee		
Loss Payee		
Loan Number:		

Year/Make/Model	VIN	Value
Loan Number:		

DESCRIPTION:
Evidence of coverage as respects to the use of The County Courthouse parking lots on the North side and East side at 100 N Closner Blvd. for the Annual Fiesta de Mayo. Friday May 13th from 6:00am to 10:00pm, Saturday May 14th from 10:00am to 11:00pm and Sunday May 15th from 10:00am to 10:00pm. General Liability Coverage is primary.

Cancellation: Should any of the above described coverages be canceled before the anniversary date thereof, TMLIRP will endeavor to mail 30 days written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon TMLIRP.

Authorized Representative: Linda Stanko

Linda Stanko

Date Issued:
5/10/2016

X102
2/10/2015

Executive Office 10. C.

AI-54202

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Monica Badillo, EXECUTIVE OFFICE
Department: EXECUTIVE OFFICE

Information

CAPTION

1. Requesting approval to surplus decommissioned flags for the purpose of donation
2. Requesting permission to donate decommissioned Texas and Hidalgo County flags to Horizon Montessori I in Mcallen

BACKGROUND

Fiscal Impact

FISCAL YEAR:	ACCT. #:
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
No budgetary impact.

Attachments

request
LG Code

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:45 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Monica Badillo Started On: 04/14/2016 11:09 AM
Final Approval Date: 05/06/2016

Zimbra **monica.badillo@co.hidalgo.tx.us**

Flag donation

From : luis guel <l_guel4771@yahoo.com> Thu, Apr 07, 2016 06:57 PM

Subject : Flag donation

To : monica badillo <monica.badillo@co.hidalgo.tx.us>

Reply To : luis guel <l_guel4771@yahoo.com>

Good afternoon, please allow me to introduce myself. My name is Luis Guel and I am a fourth grade Texas History teacher for Horizon Montessori I in Mcallen Texas. I stopped by your office to inquire about a possible donation of decommissioned Texas and Hidalgo County flags. These flags, along with the original Colonial and U. S. flag, will be on display in my class room for educational purposes and treated with the utmost respect. I respectfully ask that you consider my request and thank you for your time as I know you are very busy with county matters. I can be contacted at 956-756-3092. Again thank you for your time. L. Guel

Zimbra **monica.badillo@co.hidalgo.tx.us**

Regular AI-54202 - Donation of Flags

From : Linda Fong <linda.fong@auditor.co.hidalgo.tx.us> Mon, May 09, 2016 11:20 AM

Subject : Regular AI-54202 - Donation of Flags

To : Monica Badillo <monica.badillo@co.hidalgo.tx.us>, Martha L. Salazar <martha.salazar@co.hidalgo.tx.us>

Cc : Dina Trevino <dina.trevino@co.hidalgo.tx.us>, debbie tamez <debbie.tamez@co.hidalgo.tx.us>, Josephine Ramirez Solis <josephine.ramirez@da.co.hidalgo.tx.us>

Has legal counsel been contacted to determine if the donation to the montessori school is authorized. I don't think they are a civic or charitable organization.

Sec. 263.152. DISPOSITION. (a) The commissioners court of a county may:

(1) periodically sell the county's surplus or salvage property by competitive bid or auction, except that competitive bidding or an auction is not necessary if the purchaser is another county or a political subdivision within the county that is selling the surplus or salvage property;

(2) offer the property as a trade-in for new property of the same general type if the commissioners court considers that action to be in the best interests of the county;

(3) order any of the property to be destroyed or otherwise disposed of as worthless if the commissioners court undertakes to sell that property under Subdivision (1) and is unable to do so because no bids are made;

(4) dispose of the property by donating it to a civic or charitable organization located in the county if the commissioners court determines that:

(A) undertaking to sell the property under Subdivision (1) would likely result in no bids or a bid price that is less than the county's expenses required for the bid process;

(B) the donation serves a public purpose; and

(C) the organization will provide the county with adequate consideration, such as relieving the county of transportation or disposal expenses related to the property;

AI-54468

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Diana Munoz, HUMAN RESOURCES
Department: HUMAN RESOURCES

Information

CAPTION

Criminal District Attorney (1100) / DA Investigation HB65 (1223) / Civil Litigation:
1. Discussion, consideration, and approval of the following personnel actions effective next full pay period of 5/16/2016:

Action	Dept/ Program	Slot No.	Position Title	Current Budgeted Salary/Allowance	Proposed Budgeted Salary/Allowance
Salary Adjustment / Increase	080-002	0071	Administrative Assistant I	$22,972.00	$22,972.00
	080-007	0084		$2,028.00	$4,028.00
Salary Adjustment / Decrease	080-002	0076	Administrative Assistant II	$25,666.00	$25,666.00
	080-007	0044		$6,813.00	$1,334.00
Longevity Distribution *(effective 2/22/2016)	080-002	0079	Administrative Assistant II	$225.95	$300.00
	080-007	0042		$74.05	$0.00
Create / Auto Allowance	080-007	0179	Assistant District Attorney IV	$0.00	$75,000.00
					$900.00
Create	080-007	0180	Criminal Investigator I	$0.00	$56,650.00
Create (2) / Auto allowance	080-013	0009	Attorney IV	$0.00	$75,000.00
					$900.00
	080-013	0010		$0.00	$75,000.00
					$900.00

2. Approval of transfer (s)/appropriation(s).
3. Approval to revise the salary schedule(s) in accordance with Commissioners' Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: see below ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Fiscal Year:2016
Acct. #:6-1100-412-00-080-002-0-XXX
Funds Available:Y
Matching Funds:N
Budgetary Impact: Funds available within department lapsed salaries

Fiscal Year:2016
Acct. #:6-1100-412-00-080-013-0-XXX
Funds Available:Y
Matching Funds:N
Budgetary Impact: Funds available; interdepartmental transfer from Co Wide Adm-Contingency

Fiscal Year:2016
Acct. #:6-1223-412-00-080-007-0-XXX
Funds Available:Y
Matching Funds:N
Budgetary Impact: Funds available; appropriation of funds.

Attachments

appropriation
fiscal
transfer
job desc
job desc
pars
auto

Form Review

Inbox	Reviewed By	Date
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Diana Munoz Started On: 05/04/2016 11:04 AM
Final Approval Date: 05/06/2016

DATE: May 10, 2016

2016
Appropriation

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for **DA Investigation HB65**

ACCOUNT NUMBER: 6-1223-412-00-080-007-0-XXX

Contact Person: Debbie Tamez Ph#: (956) 292-7025 ext. 5427

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)		ACCOUNT (OBJECT) NAME		AMOUNT
6-1223-412-00-080-007-0-	113	DA Investigation HB65-	Reg F/T Employees	81,027.64
6-1223-412-00-080-007-0-	118	DA Investigation HB65-	Auto Allowance	568.97
6-1223-412-00-080-007-0-	211	DA Investigation HB65-	Health Insurance	7,798.62
6-1223-412-00-080-007-0-	212	DA Investigation HB65-	Life Insurance	47.49
6-1223-412-00-080-007-0-	220	DA Investigation HB65-	FICA	6,242.14
6-1223-412-00-080-007-0-	230	DA Investigation HB65-	Retirement	9,179.62
6-1223-412-00-080-007-0-	250	DA Investigation HB65-	Unemployment Comp	489.58
6-1223-412-00-080-007-0-	260	DA Investigation HB65-	Workers' Comp	2,545.81
			TOTAL BUDGET INCREASE (DECREASE)	**107,899.87**

REASON: To appropriate funding for the personnel actions requested by the DA's Office (AI-54468, CC 05/10/16).
Monies to be taken from the unassigned fund balance for Fund 1223 (Acct # 6-1223-258-00-000-000-0-000).

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

HIDALGO COUNTY
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Tuesday, May 10, 2016 Agenda Item: 54468

Summary of request/proposal:
DA Civil Litigation (1100)-
Approval of the following personnel actions, effective 5/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Attorney IV	0009	113	0.00	75,000.00	75,000.00
1100	Attorney IV (auto allowance)	0009	118	0.00	900.00	900.00
1100	Attorney IV	0010	113	0.00	75,000.00	75,000.00
1100	Attorney IV (auto allowance)	0010	118	0.00	900.00	900.00
				0.00	151,800.00	151,800.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-00-080-013-0-	113	DA CIVIL LITIGATION-	REG F/T EMPLOYEES	$94,827.59
6-1100-412-00-080-013-0-	118	DA CIVIL LITIGATION-	AUTO ALLOWANCE	$1,137.93
6-1100-412-00-080-013-0-	211	DA CIVIL LITIGATION-	HEALTH INSURANCE	$7,798.62
6-1100-412-00-080-013-0-	212	DA CIVIL LITIGATION-	LIFE INSURANCE	$47.49
6-1100-412-00-080-013-0-	220	DA CIVIL LITIGATION-	FICA	$7,341.36
6-1100-412-00-080-013-0-	230	DA CIVIL LITIGATION-	RETIREMENT	$10,796.12
6-1100-412-00-080-013-0-	250	DA CIVIL LITIGATION-	UNEMPLOYMENT COMP	$575.79
6-1100-412-00-080-013-0-	260	DA CIVIL LITIGATION-	WORKER'S COMP	$105.56
			2016 Budgetary Impact	$122,630.46

2017 Budgetary Impact: $193,979.10

Possible Funding Sources: Interdepartmental Transfer - Co Wide Adm-Contingency

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
Department of Budget & Management
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Tuesday, May 10, 2016 Agenda Item: 54468

Summary of request/proposal:
Crim DA (1100)-
Approval of the following personnel actions, effective 5/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Administrative Assistant I	0071	113	22,972.00	22,972.00	0.00
1100	Administrative Assistant II	0076	113	25,666.00	25,666.00	0.00
				48,638.00	48,638.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-00-080-002-0-	113	CRIM DA-	REG F/T EMPLOYEES	$0.00
6-1100-412-00-080-002-0-	211	CRIM DA-	HEALTH INSURANCE	$0.00
6-1100-412-00-080-002-0-	212	CRIM DA-	LIFE INSURANCE	$0.00
6-1100-412-00-080-002-0-	220	CRIM DA-	FICA	$0.00
6-1100-412-00-080-002-0-	230	CRIM DA-	RETIREMENT	$0.00
6-1100-412-00-080-002-0-	250	CRIM DA-	UNEMPLOYMENT COMP	$0.00
6-1100-412-00-080-002-0-	260	CRIM DA-	WORKER'S COMP	$0.00
			2016 Budgetary Impact	$0.00

2017 Budgetary Impact: $0.00

Possible Funding Sources: No Budgetary Impact

Comments:

HIDALGO COUNTY
Department of Budget & Management
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Tuesday, May 10, 2016 Agenda Item: 54468

Summary of request/proposal:
Crim DA (1100)-
Approval of the following personnel actions, effective 2/22/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Administrative Assistant II	0079	115	225.95	300.00	74.05
				225.95	300.00	74.05

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-00-080-002-0-	115	CRIM DA-	LONGEVITY PAY	$63.84
6-1100-412-00-080-002-0-	211	CRIM DA-	HEALTH INSURANCE	$0.00
6-1100-412-00-080-002-0-	212	CRIM DA-	LIFE INSURANCE	$0.00
6-1100-412-00-080-002-0-	220	CRIM DA-	FICA	$4.88
6-1100-412-00-080-002-0-	230	CRIM DA-	RETIREMENT	$7.18
6-1100-412-00-080-002-0-	250	CRIM DA-	UNEMPLOYMENT COMP	$0.38
6-1100-412-00-080-002-0-	260	CRIM DA-	WORKER'S COMP	$0.07
			2016 Budgetary Impact	$76.35

2017 Budgetary Impact: $88.56

Possible Funding Sources: Within department lapsed salaries.

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Tuesday, May 10, 2016 Agenda Item: 54468

Summary of request/proposal:
DA INVESTIATION HB65 (1223)-
Approval of the following personnel actions, effective 02/22/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Administrative Assistant II	0042	115	74.05	0.00	(74.05)
				74.05	0.00	(74.05)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-00-080-002-0-	115	CRIM DA-	LONGEVITY PAY	($63.84)
6-1100-412-00-080-002-0-	211	CRIM DA-	HEALTH INSURANCE	$0.00
6-1100-412-00-080-002-0-	212	CRIM DA-	LIFE INSURANCE	$0.00
6-1100-412-00-080-002-0-	220	CRIM DA-	FICA	($4.88)
6-1100-412-00-080-002-0-	230	CRIM DA-	RETIREMENT	($7.18)
6-1100-412-00-080-002-0-	250	CRIM DA-	UNEMPLOYMENT COMP	($0.38)
6-1100-412-00-080-002-0-	260	CRIM DA-	WORKER'S COMP	($0.07)
			2016 Budgetary Impact	($76.35)

2017 Budgetary Impact: ($88.56)

Possible Funding Sources:

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Tuesday, May 10, 2016 Agenda Item: 54468

Summary of request/proposal:
DA INVESTIGATION HB65 (1223)-
Approval of the following personnel actions, effective 5/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1223	Administrative Assistant I	0084	113	2,028.00	4,028.00	2,000.00
1223	Administrative Assistant II	0044	113	6,813.00	1,334.00	(5,479.00)
1223	Assistant District Attorney IV	0179	113	0.00	75,000.00	75,000.00
1223	Assistant District Attorney IV	0179	118	0.00	900.00	900.00
1223	Criminal Investigator I	0180	113	0.00	56,650.00	56,650.00
				8,841.00	137,912.00	129,071.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1223-412-00-080-007-0-	113	DA INVESTIGATION HB65-	REG F/T EMPLOYEES	$81,027.64
6-1223-412-00-080-007-0-	118	DA INVESTIGATION HB65-	AUTO ALLOWANCE	$568.97
6-1223-412-00-080-007-0-	211	DA INVESTIGATION HB65-	HEALTH INSURANCE	$7,798.62
6-1223-412-00-080-007-0-	212	DA INVESTIGATION HB65-	LIFE INSURANCE	$47.49
6-1223-412-00-080-007-0-	220	DA INVESTIGATION HB65-	FICA	$6,242.14
6-1223-412-00-080-007-0-	230	DA INVESTIGATION HB65-	RETIREMENT	$9,179.62
6-1223-412-00-080-007-0-	250	DA INVESTIGATION HB65-	UNEMPLOYMENT COMP	$489.58
6-1223-412-00-080-007-0-	260	DA INVESTIGATION HB65-	WORKER'S COMP	$2,545.81
			2016 Budgetary Impact	$107,899.87

2017 Budgetary Impact: $170,677.99

Possible Funding Sources: Appropriation from Fund Balance.

Comments:

Hidalgo Co. Budget Office
2/3/2005

DATE: May 10, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt for DA Civil Litigation

ACCOUNT NUMBER: 6-1100-41X-00-XXX-0XX-0-XXX

CONTACT PERSON: Damaris San Miguel **PHONE:** (956) 292-7025 Ext. 5410

2016
Transfer
AI-54468

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
6-1100-415-00-115-002-0-899	Co Wide Adm-	Contingency	(122,630.46)
TO			
6-1100-412-00-080-013-0- 113	DA Civil Litigation-	Reg F/T Employees	94,827.59
6-1100-412-00-080-013-0- 118	DA Civil Litigation-	Auto Allowance	1,137.93
6-1100-412-00-080-013-0- 211	DA Civil Litigation-	Health Insurance	7,798.62
6-1100-412-00-080-013-0- 212	DA Civil Litigation-	Life Insurance	47.49
6-1100-412-00-080-013-0- 220	DA Civil Litigation-	FICA	7,341.36
6-1100-412-00-080-013-0- 230	DA Civil Litigation-	Retirement	10,796.12
6-1100-412-00-080-013-0- 250	DA Civil Litigation-	Unemployment Comp	575.79
6-1100-412-00-080-013-0- 260	DA Civil Litigation-	Workers Comp	105.56
TOTAL BUDGET INCREASE (DECREASE)			$ (0.00)

REASON: **Transfer needed to fund the creation of 2 Attorney IV positions with auto allowance (AI-54468 CC 05/10/16).**

SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

HIDALGO COUNTY

ASSISTANT DISTRICT ATTORNEY IV

GENERAL DESCRIPTION

Performs senior-level legal work; Work involves prosecuting and defending all manner of civil and criminal matters in various levels of trials and appellate courts and administrative forums. Work under the supervision of higher level attorneys in an effort to build the knowledge, skills, and expertise necessary for this position. Investigates and litigates various cases filed with the District Attorney's office.

EXAMPLES OF WORK PERFORMED

Will make decisions and/or counsels with clients, victims, or police concerning the commencement of proceedings in court or related forums

May also provide written or oral legal advice to individual or governmental clients, and draft legal instruments or other written materials carrying legal implication

Appears in court and/or related forums to select juries, present and cross-examine evidence, make legal arguments, and act as an oral advocate

Drafts and files pleadings, answering motions, briefs and responses necessary to conduct litigation and/or proceedings in related forums

Investigate facts giving rise to legal issues, and bring about solutions to their clients legal problems in a variety of forums

Counsels and advises clients within bounds of confidentiality, when applicable, regarding legal issues in all phases of litigation

Identifies, locates, and prepares witnesses to present testimony effectively in court or related forums

Identifies and prepares non-testimonial forms of evidence for use in court and related forums

Conducts and/or supervises investigations and/or civil and criminal discovery proceedings

Drafts legal instruments and various documents with legal implications

Negotiates with others to settle litigation or other contested matters or to assist in solving problems with legal implications

Develops knowledge and expertise in applicable area of law to keep pace with constant developments and to impart this knowledge and skills to others in various settings

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Three to four (3-4) years of experience as a licensed attorney

Juris Doctorate (JD) degree

Licensed to practice law in the State of Texas and be a member in good standing of the State Bar of Texas

Two (2) years of experience may be substituted for one (1) year of education

Certificates, Licenses & Registration

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

Knowledge, Skills, and Abilities

Ability to work efficiently and effectively in high-pressure situations

Ability to communicate effectively

Able to handle all stressful situations with an even temperament and work effectively with others in achievement of tasks

Must possess advanced professional level of analytical ability and be very well versed in the art of being diplomatic and tactful in addition to the use of good judgment and common sense

Must possess necessary writing skills at a seasoned level to communicate information and directions to attorneys, detectives, police agencies and citizens

Must be computer literate

Knowledge of all applicable laws and procedures

Must have good working knowledge and understanding of penal statutes and code of criminal procedures as well as case holdings and departmental policies

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing

- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

CRIMINAL INVESTIGATOR I

GENERAL DESCRIPTION

Performs entry level criminal investigation work; Investigate assigned criminal activities. Perform supplementary investigation to assist prosecutors in case preparations. Make arrests and file criminal cases.

EXAMPLES OF WORK PERFORMED

Investigates all types of criminal activities and assists prosecutors in case preparation

Assists local, state, federal and out-of-state police offices in making arrests and filing criminal cases

Prepares and executes search and arrest warrants and serves subpoenas

Interviews inmates and other people to secure intelligence data and information; takes statements and confessions

Obtains evidence from police agencies and pen packet from various prison systems

Evaluates videotaped interviews of children who are victims of physical/sexual abuse

Testifies in criminal trials

Performs all other related duties as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

One (1) year of experience in related field functioning as a law enforcement officer

Associate's degree in Law Enforcement

Certificates, Licenses, Registrations

Texas Peace Officer certification from the Texas Commission of Law Enforcement Officer Standards and Education (TCLEOSE)

Mandatory firearms qualification and physical training

Knowledge, Skills, and Abilities

Excellent verbal and written communication skills are necessary

Skill is required in preparing written products and oral presentations

Ability to think logically and objectively

Ability to analyze and evaluate facts, evidence and related information

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

ATTORNEY IV

GENERAL DESCRIPTION

Performs complex (journey-level) work assisting in the legal advisement to the County's Commissioners' Court and departments. Work involves drafting, reviewing, and revising contract and/or agreements. Works under limited supervision with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Provides legal counsel on contract interpretation and enforcement

Drafts, reviews, revises, and/or negotiates County contracts/agreements which may include County roads, parks and building construction contracts; prepares, reviews, and/or negotiates professional service agreements for architectural, engineering, and consulting services as well as purchase contracts for goods and services and inter-local agreements

May attend Commissioners' Court sessions, open and executive, regarding contracts/agreements and other related civil legal matters as assigned

Provides legal counsel to Court members and other management staff as requested

Provides advice on various general legal questions/ issues posed by the County's Elected Officials, Department Heads, employees and various third parties

Assists various Hidalgo County Departments and personnel by making sound suggestions based on solid legal principles and theories and communicates objectively the pros and cons of such suggestions

Performs related special projects as assigned

Advises on open government matters

May provide written or oral legal advice to County departments, and draft legal instruments or other written materials carrying legal implication

Negotiates with others to settle litigation or other contested matters or to assist in solving problems with legal implications

Develops knowledge and expertise in applicable area of law to keep pace with constant developments

May represent County and State in legal matters pending before all courts of jurisdiction including Federal District Court.

Performs other related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Four (4) to seven (7) years of experience as a licensed attorney, experience in Texas Local Government Code interpretation and knowledge in county contracts

Juris Doctorate (JD) degree

Licensed to practice law in the State of Texas and be a member in good standing of the State Bar of Texas

Certificates, Licenses & Registration

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

Licensed to practice law in the State of Texas is required

Knowledge, Skills, and Abilities

Knowledge of legal principles, practices, and proceedings; and of laws, regulations, and rules related to the County

Skill in legal research, business writing, grammar, and punctuation, report preparation and analysis

Ability to complete reports and answer routing correspondence

Ability to apply common sense understanding and direct staff in written, oral or diagram form

Ability to communicate effectively with staff and the public

Ability to deal with problems involving several concrete variables in standardized situations

Must have experience in office or related work

Must readily comply with departmental and County-wide policies and procedures

Must have knowledge of computers and spreadsheets

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume

Ability to effectively present information and respond to questions from judges, attorneys, County Board members and the general public

Ability to conduct research, to summarize findings, to interpret and apply laws, to use legal reference materials, to communicate effectively, and to train others

Ability to communicate effectively

Able to handle all stressful situations with an even temperament and work effectively with others in achievement of tasks

Must possess advanced professional level of analytical ability and be very well versed in the art of being diplomatic and tactful in addition to the use of good judgment and common sense

Must be dependable, resourceful, and able to work independently and to maintain strict confidentiality

Must have strong organizational skills and a proven ability to maintain accurate, detailed and confidential records

Strong analytical and communication skills are essential to effectively and objectively advise and/or interact with personnel, external agencies, and outside legal counsel on legal matters

Must possess necessary writing skills at a seasoned level to communicate information and advisement to County Departments and staff

Knowledge of all applicable laws and procedures

Must have knowledge and understanding of Texas statutes and local government code procedures and departmental policies

Work outside of the normal office hours (Monday-Friday 8-5) may be required to meet deadlines and accuracy requirements

Some travel to various County offices and locations may be required

Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others

- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 03 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-002) DATE: 5/3/2016

CURRENT POSITION TITLE: ADMINISTRATIVE ASSISTANT I CURRENT SLOT #: 002-071 / 007-0084

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT I

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☒ Other Salary Increase

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

080-002 $ 22,972.00 Current Budgeted Salary $ 22,972.00 Proposed Budgeted Salary $ 0.00 Net Change

Salary Amount:

080-007 $ 2,028.00 Current Budgeted Salary $ 4,028.00 Proposed Budgeted Salary $ 2,000.00 Net Change

Position to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☒ Other Chapter 59

POSITION Type:

Full Time Employee Object 113 ☒ Part Time Employee Object 114 ☐ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 ☐ Part Time Temporary Object 122 ☐ $ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
Exempt ☒
Non-Exempt ☐
N/A ☐

FLSA:
Exempt ☐
Non-Exempt ☒

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This increase is deemed necessary to be in line with similar entry level positions within the District Attorney's Office.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	05/03/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X] YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	[✓] YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/10/2016 Date	BUDGET PROCEDURES COMPLETED	[✓] YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 03 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-002) DATE: 5/3/2016

CURRENT POSITION TITLE: ADMINISTRATIVE ASSISTANT II CURRENT SLOT #: 002-076 /007-044

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT II

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☒ Other Salary decrease

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

080-002 $ 25,666.00 (Current Budgeted Salary) $ 25,666.00 (Proposed Budgeted Salary) $ 0.00 (Net Change)

Salary Amount:

080-007 $ 6,813.00 (Current Budgeted Salary) $ 1,334.00 (Proposed Budgeted Salary) $ (5,479.00) (Net Change)

Position to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☒ Other Chapter 59

POSITION Type:

Full Time Employee Object 113 ☒ Part Time Employee Object 114 ☐ _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 ☐ Part Time Temporary Object 122 ☐ $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☒	Exempt	☐
Non-Exempt	☐	Non-Exempt	☒
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

The decrease is necessary to be in line with similar positions within the District Attorney's Office.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	05/03/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	[✓]	YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/10/2016 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 03 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-002) DATE: 5/3/2016

CURRENT POSITION TITLE: ADMINISTRATIVE ASSISTANT II CURRENT SLOT #: 002-079 / 007-042

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT II

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [X] Other Longevity Distribution

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Longevity Amount: (080-002)

$ 225.95	$ 300.00	$ 74.05
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Longevity Amount: (080-007)

$ 74.05	$ 0.00	$ (74.05)
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

[X] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
Exempt [X]
Non-Exempt [ ]
N/A [ ]

FLSA:
Exempt [ ]
Non-Exempt [X]

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Longevity pay redistribution/ Correction

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	X YES		NO
2.	HUMAN RESOURCES DIRECTOR	Date	PERSONNEL PROCEDURES COMPLETED	✓ YES		NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	Date	BUDGET PROCEDURES COMPLETED	✓ YES		NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 03 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-007) DATE: 5/3/2016

CURRENT POSITION TITLE: CURRENT SLOT #: 007-179

REQUESTED POSITION TITLE: ASSISTANT DISTRICT ATTORNEY IV

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 75,000.00	$ 75,000.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Auto Allowance:

$ 0.00	$ 900.00	$ 900.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[X] Other Chapter 59

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[X]	Exempt	[X]
Non-Exempt	[ ]	Non-Exempt	[ ]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This position is needed to assist with the high caseload of the Office of the Criminal District Attorney.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	[signature]	05/03/16	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
	DEPARTMENT HEAD	Date				
2.	[signature]	5/06/2016	PERSONNEL PROCEDURES COMPLETED	[✓]	YES	[ ] NO
	HUMAN RESOURCES DIRECTOR	Date				
3.	[signature]	5/10/2016	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date				
4.						
	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 03 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-007) DATE: 5/3/2016

CURRENT POSITION TITLE: CURRENT SLOT #: 007-180

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR I

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 56,650.00	$ 56,650.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[X] Other Chapter 59

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[X]	Exempt	[ ]
Non-Exempt	[ ]	Non-Exempt	[X]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This position is needed to assist with the high caseload of the Office of the Criminal District Attorney.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	05/03/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	5/6/2016 Date	PERSONNEL PROCEDURES COMPLETED	[✓]	YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/10/2016 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 06 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: CRIMINAL DISTRICT ATTORNEY (080-013) DATE: 5/5/2016

CURRENT POSITION TITLE: Civil Litigation

CURRENT SLOT #: ~~TBD~~ 0009, 0010

REQUESTED POSITION TITLE: ATTORNEY IV

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 75,000 x 2	$ 75,000 x 2= $150,000.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Auto Allowance:

$ 0.00	$ 900 x 2	$ 900 x 2 = $1,800.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[X] Other General Fund

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[X]	Exempt	[X]
Non-Exempt	[ ]	Non-Exempt	[ ]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

The County Executive Office has coordinated with the District Attorney to create these additional positions for the purpose of assisting the Commissioner's Court in general matters and litigation/claims.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	Date	PERSONNEL PROCEDURES COMPLETED	[ ]	YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY, TEXAS
Auto Allowance Authorization Form

Department Name/Number: 080-013 Date: 5/10/16

Position Title: Attorney IV Position Slot No. : 013-009

Position Status: ☒ Vacant ☐ Current

If position status is vacant go to Justification for Auto Allowance Section

Employee Name: _____ Employee Number: _____

Employee Driver License No.: _____

Auto Allowance Amount Request: $900.00

Estimated Miles Traveled: _____

Auto Allowance to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Required Additional Funds ☒ Other

VEHICLE INFORMATION

Year, Make, & Model: _____ Ins. Policy Number: _____

VIN Registration No. : _____ Policy Holder's Name: _____

License Plate No. : _____ Ins. Coverage Date: _____

*Vehicle Insurance Provider: _____ Ins. Verified By: _____

*Employee should provide copy of current vehicle liability insurance policy and driver license to their respective department and to the Safety Division.

JUSTIFICATION FOR AUTO ALLOWANCE

In the space provided below, please justify why the auto allowance is needed, in lieu of receiving the IRS current mileage reimbursement rate for In-County business use of personal vehicle.

Attorneys are provided with auto allowance so when they are working on a criminal case they can go to police departments and meet with case officers, meet with victims at their residence, visit crime scene, visit with pathologist or doctors involved with the case, meet with witnesses, and other outside the office trips.

_____ _____

Employee Signature **Date**

By signing this Auto Allowance Authorization Form, I understand that I will not be eligible to receive mileage reimbursement for using my personal vehicle for In-County business travel. I further understand that the Auto Allowance provided to me is subject to all applicable federal and state income taxes and will be included in my bi-weekly or semi-monthly paycheck (as applicable). The Auto Allowance amount is subject to change, upon Commissioners Court approval.

Department Head/Elected Official 05/10/16 Date

Funding Available in Dept. Budget ☐ YES ☒ NO

DBM XXX
Revised: April 2011

HIDALGO COUNTY, TEXAS
Auto Allowance Authorization Form

Department Name/Number: 080-013 Date: 5/10/16

Position Title: Attorney IV Position Slot No. : 013-010

Position Status: ☒ Vacant ☐ Current

If position status is vacant go to Justification for Auto Allowance Section

Employee Name: _____ Employee Number: _____

Employee Driver License No.: _____

Auto Allowance Amount Request: $900.00

Estimated Miles Traveled: _____

Auto Allowance to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Required Additional Funds ☒ Other

VEHICLE INFORMATION

Year, Make, & Model: _____ Ins. Policy Number: _____

VIN Registration No. : _____ Policy Holder's Name: _____

License Plate No. : _____ Ins. Coverage Date: _____

*Vehicle Insurance Provider: _____ Ins. Verified By: _____

*Employee should provide copy of current vehicle liability insurance policy and driver license to their respective department and to the Safety Division.

JUSTIFICATION FOR AUTO ALLOWANCE

In the space provided below, please justify why the auto allowance is needed, in lieu of receiving the IRS current mileage reimbursement rate for In-County business use of personal vehicle.

Attorneys are provided with auto allowance so when they are working on a criminal case they can go to police departments and meet with case officers, meet with victims at their residence, visit crime scene, visit with pathologist or doctors involved with the case, meet with witnesses, and other outside the office trips.

_____ _____

Employee Signature **Date**

By signing this Auto Allowance Authorization Form, I understand that I will not be eligible to receive mileage reimbursement for using my personal vehicle for In-County business travel. I further understand that the Auto Allowance provided to me is subject to all applicable federal and state income taxes and will be included in my bi-weekly or semi-monthly paycheck (as applicable). The Auto Allowance amount is subject to change, upon Commissioners Court approval.

Department Head/Elected Official 05/10/16 Date

Funding Available in Dept. Budget ___ YES ☒ NO

DBM XXX
Revised: April 2011

HIDALGO COUNTY, TEXAS
Auto Allowance Authorization Form

Department Name/Number: 080-007 Date: 5/10/16

Position Title: Assistant District Attorney IV Position Slot No. : 007-179

Position Status: ☒ Vacant ☐ Current

If position status is vacant go to Justification for Auto Allowance Section

Employee Name: _____ Employee Number: _____

Employee Driver License No.: _____

Auto Allowance Amount Request: $900.00

Estimated Miles Traveled: _____

Auto Allowance to be funded from one of the following:

☒ Current Department Budget ☐ Annual Budget Cycle ☐ Will Required Additional Funds ☐ Other

VEHICLE INFORMATION

Year, Make, & Model: _____ Ins. Policy Number: _____

VIN Registration No. : _____ Policy Holder's Name: _____

License Plate No. : _____ Ins. Coverage Date: _____

*Vehicle Insurance Provider: _____ Ins. Verified By: _____

*Employee should provide copy of current vehicle liability insurance policy and driver license to their respective department and to the Safety Division.

JUSTIFICATION FOR AUTO ALLOWANCE

In the space provided below, please justify why the auto allowance is needed, in lieu of receiving the IRS current mileage reimbursement rate for In-County business use of personal vehicle.

Attorneys are provided with auto allowance so when they are working on a criminal case they can go to police departments and meet with case officers, meet with victims at their residence, visit crime scene, visit with pathologist or doctors involved with the case, meet with witnesses, and other outside the office trips.

Employee Signature **Date**

By signing this Auto Allowance Authorization Form, I understand that I will not be eligible to receive mileage reimbursement for using my personal vehicle for In-County business travel. I further understand that the Auto Allowance provided to me is subject to all applicable federal and state income taxes and will be included in my bi-weekly or semi-monthly paycheck (as applicable). The Auto Allowance amount is subject to change, upon Commissioners Court approval.

Brenda Cantu 05/10/16

Department Head/Elected Official Date

Funding Available in Dept. Budget ☒ YES ☐ NO

DBM XXX
Revised: April 2011

AI-54504

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Diana Munoz, HUMAN RESOURCES
Department: HUMAN RESOURCES

Information

CAPTION

Public Defender (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval to add auto allowance to the following full-time positions effective next full pay period of 5/16/2016:

Dept/ Program	Slot No.	Position Title	Proposed Budgeted Allowance
085-003	0001	Public Defender IV	$1,500.00
085-003	0003	Chief Public Defender	$1,500.00
085-003	0004	First Assistant Public Defender	$1,500.00
085-003	0005	Public Defender II	$1,500.00
085-003	0006	Public Defender II	$1,500.00
085-003	0007	Public Defender II	$1,500.00
085-003	0008	Public Defender II	$1,500.00
085-003	0012	Public Defender II	$1,500.00
085-003	0018	Public Defender II	$1,500.00
085-003	0019	Public Defender III	$1,500.00
085-003	0020	Public Defender	$1,500.00

3. Approval of transfer.
4. Approval to revise the salary schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-30-085-003-0-xxx
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n
BUDGETARY IMPACT:

Funds available; interdepartmental transfer from Co Wide Adm-Contingency

---

Attachments

transfer

fiscal

PARs

Form Review

Inbox	Reviewed By	Date
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Diana Munoz Started On: 05/05/2016 03:50 PM

Final Approval Date: 05/06/2016

DATE: May 10, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt for Public Defender

ACCOUNT NUMBER: 6-1100-41X-X0-XXX-00X-0-XXX

CONTACT PERSON: Damaris San Miguel **PHONE:** (956) 292-7025 Ext. 5410

2016
Transfer
AI-54504

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
6-1100-415-00-115-002-0-899	Co Wide Adm-	Contingency	(12,476.55)
TO			
6-1100-412-30-085-003-0- 113	Public Defender-	Reg F/T Employees	-
6-1100-412-30-085-003-0- 118	Public Defender-	Auto Allowance	10,431.03
6-1100-412-30-085-003-0- 211	Public Defender-	Health Insurance	-
6-1100-412-30-085-003-0- 212	Public Defender-	Life Insurance	-
6-1100-412-30-085-003-0- 220	Public Defender-	FICA	797.97
6-1100-412-30-085-003-0- 230	Public Defender-	Retirement	1,173.49
6-1100-412-30-085-003-0- 250	Public Defender-	Unemployment Comp	62.59
6-1100-412-30-085-003-0- 260	Public Defender-	Workers Comp	11.47
TOTAL BUDGET INCREASE (DECREASE)			$ 0.00

REASON: **Transfer needed to fund the auto allowance for 11 positions (AI-54504 CC 05/10/16).**

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, May 10, 2016** **Agenda Item:** **54504**

Summary of request/proposal:
Public Defender (1100)-
Approval of the following personnel actions, effective 5/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Public Defender IV	0001	118	0.00	1,500.00	1,500.00
1100	Chief Pubilc Defender	0003	118	0.00	1,500.00	1,500.00
1100	First Assistant Public Defender	0004	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0005	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0006	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0007	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0008	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0012	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0018	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0019	118	0.00	1,500.00	1,500.00
1100	Public Defender II	0020	118	0.00	1,500.00	1,500.00
				0.00	16,500.00	16,500.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-30-085-003-0-	113	PUBLIC DEFENDER-	REG F/T EMPLOYEES	$0.00
6-1100-412-30-085-003-0-	118	PUBLIC DEFENDER-	AUTO ALLOWANCE	$10,431.03
6-1100-412-30-085-003-0-	211	PUBLIC DEFENDER-	HEALTH INSURANCE	$0.00
6-1100-412-30-085-003-0-	212	PUBLIC DEFENDER-	LIFE INSURANCE	$0.00
6-1100-412-30-085-003-0-	220	PUBLIC DEFENDER-	FICA	$797.97
6-1100-412-30-085-003-0-	230	PUBLIC DEFENDER-	RETIREMENT	$1,173.49
6-1100-412-30-085-003-0-	250	PUBLIC DEFENDER-	UNEMPLOYMENT COMP	$62.59
6-1100-412-30-085-003-0-	260	PUBLIC DEFENDER-	WORKER'S COMP	$11.47
			2016 Budgetary Impact	$12,476.55

2017 Budgetary Impact: $19,735.65

Possible Funding Sources: **Interdepartmental Transfer; Co Wide Adm-Contingency**

Comments:

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender IV CURRENT SLOT #: 01

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] DT Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA: DM.	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

According to the Hidalgo County Rules on Indigent Defense Rule 6.03(d) "Attorney shall make personal contact with defendant in person or via teleconference no later than five (5) days from appointment acceptance date."

Note: Due to the volume of appointment of counsel, it is not feasible to see clients via teleconference.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Chief Public Defender CURRENT SLOT #: 3

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [ ] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[✓]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

According to the Hidalgo County Rules on Indigent Defense Rule 6.03 (d) "Attorney shall make personal contact with defendant in person or via teleconference no later than five (5) days from appointment of acceptance date."

Note: Due to the volume of appointment of counsel, it is not feasible to see clients via teleconference.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/6/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: First Assistant Public Defender CURRENT SLOT #: 04

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓ OT] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

According to the Hidalgo County Rules on Indigent Defense Rule 6.03 (d) "Attorney shall make personal contact with defendant in person or via teleconference no later than five (5) days from appointment acceptance date."

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 05

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] OT Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 6

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] DT Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

According to the Hidalgo County Rules on Indigent Defense Rule 6.03 (d) "Attorney shall make personal contact with defendant in person or via teleconference no later than five (5) days from appointment of acceptance date."

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 07

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] OT Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

According to the Hidalgo County Rules on Indigent Defense Rule 6.03 (d) "Attorney shall make personal contact with defendant in person or via teleconference no later than five (5) days from appointment acceptance date."

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 8

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1. DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2. HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3. DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4. COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 12

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] DM Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓] DM
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 18

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] or Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
Exempt [ ]
Non-Exempt [x]
N/A [ ]

FLSA:
Exempt [✓]
Non-Exempt [✓]

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender III CURRENT SLOT #: 19

REQUESTED POSITION TITLE: n/a

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [✓] OT Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓]
Non-Exempt	[x]	Non-Exempt	[✓]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 05 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Public Defender / 085 DATE: 5/2/2016

CURRENT POSITION TITLE: Public Defender II CURRENT SLOT #: 20

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [x] Other Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Budgeted Allowance	Proposed Budgeted Allowance	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [x] Will Require Additional Funds

[ ] Other

POSITION Type:

Full Time Employee Object 113 [✓] OT Part Time Employee Object 114 [ ] Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[✓] DM.
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

As a requirement of job duties, employee is required to travel to the county jail to meet with their clients that are in custody within five (5) working days of appointment.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

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HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1. DEPARTMENT HEAD	5/5/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2. HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3. DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4. COMMISSIONERS' COURT APPROVAL	Date			

AI-54531

Human Resources 11. C.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Diana Munoz, HUMAN RESOURCES
Department: HUMAN RESOURCES

Information

CAPTION

CCL#8 (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval to create one (1) Temporary Full Time Clerk I position, Slot T007 at $10.10 per hour/$9,696.00 proposed budgeted salary, not to exceed 12/15/16, effective 06/15/16.
3. Approval to waive posting, hiring and enrollment procedures and assign employee #212300 to Slot No. T007, Clerk I position.
4. Approval of intradepartmental transfer.
5. Approval to revise salary schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-028-001-0-xxx
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available; pending approval of intradepartmental transfer (FROM obj. code 113 TO obj. code 121)

Attachments

fiscal
PAR
transfer
job desc

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 01:52 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Diana Munoz Started On: 05/06/2016 01:17 PM
Final Approval Date: 05/06/2016

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, May 10, 2016** **Agenda Item:** **52581**

Summary of request/proposal:
CCL #8 (1100): Approval of the following personnel action, not to exceed 12/15/16, effective 06/15/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	CLERK I	T007	121	0.00	9,696.00	9,696.00
				0.00	9,696.00	9,696.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-412-00-028-001-0-	121	CCL #8-	TEMP F/T EMPLOYEES	$9,696.00
6-1100-412-00-028-001-0-	211	CCL #8-	HEALTH INSURANCE	$0.00
6-1100-412-00-028-001-0-	212	CCL #8-	LIFE INSURANCE	$0.00
6-1100-412-00-028-001-0-	220	CCL #8-	FICA	$741.74
6-1100-412-00-028-001-0-	230	CCL #8-	RETIREMENT	$0.00
6-1100-412-00-028-001-0-	250	CCL #8-	UNEMPLOYMENT COMP	$58.18
6-1100-412-00-028-001-0-	260	CCL #8-	WORKER'S COMP	$20.36
			2016 Budgetary Impact	$10,516.28

Possible Funding Sources: **Position will be funded from lapsed salaries from vacant slot no. 0002; intradepartmental transfer from object code 113 to 121.**

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 06 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: COUNTY COURT AT LAW # 8 (028-001) DATE: 5/6/2016 Dm.

CURRENT POSITION TITLE: CLERK I (TEMPORARY) CURRENT SLOT #: ~~T006~~ T007

REQUESTED POSITION TITLE: CLERK I (TEMPORARY)

REQUEST FOR:

[ ] New Position [✓] Temporary Position [ ] Position Reclassification* [X] Other ~~EXTEND~~ Extend TEMPORARY POSITION DT

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 9,696.00	$ 9,696.00
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Salary Amount:

$ 0.00	$ 0.00	$ 0.00
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other

POSITION Type:

Full Time Employee Object 113 [ ] Part Time Employee Object 114 [ ] $10.10 P/HR Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [✓] DT Part Time Temporary Object 122 [X] DT $ 10.10 X 960=9,696.00 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A Dm.

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
Dm 6/15/2016	12/15/2016		40	NOT TO EXCEED ~~12/11/16~~ 12/15/2014

CIVIL SERVICE: DT FLSA:

Exempt [✓] Exempt [ ]

Non-Exempt [ ] Non-Exempt [✓] DT

N/A [ ]

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

TO PROVIDE ASSISTANCE WITH CLERICAL AND ADMINSTRATIVE SUPPORT WORK.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/6/16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO	
2.	HUMAN RESOURCES DIRECTOR	5/06/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO	
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO	
4.	COMMISSIONERS' COURT APPROVAL	Date				

DATE: May 10, 2016

2016
Transfer

AI-54531

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for CCL #8

ACCOUNT NUMBER: 6-1100-412-00-028-001-0-1XX

Contact Person: Debbie Tamez **Ph#:** (956) 292-7025 Ext. 5427

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
113	Reg F/T Employees	121	Temporary F/T Employees	9,696.00
			TOTAL	$ 9,696.00

REASON:
Transfer lapsed funds from vacant slot no. 0002 to fund the creation of a Temporary Clerk I position.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

HIDALGO COUNTY, COUNTY COURT AT LAW #8

CLERK I

GENERAL DESCRIPTION

Performs (entry-level) clerical work in areas such as bookkeeping, inventory control, statistics, employment, human resources, purchasing, or accounting; Work involves compiling and tabulating data, checking documents for accuracy, transporting documents, and maintaining files; Works under close supervision with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Produces and proofs correspondence, reports, purchase orders, summaries, manuals, vouchers, records, and other related forms

Reviews completed forms for signatures and proper entries

Provides information to the public by mail or telephone

Receives shipments and supplies, inspects for damage, and checks for correct quantity and quality

Assembles, organizes, and tabulates data; may perform data entry and retrieval

Files and maintains forms, records, and reports

Opens and distributes incoming mail and prepares mail-outs

Delivers documents, supplies, or other items; takes deposits to the bank; and runs errands as appropriate

May maintain office schedules and appointments

May perform back-up receptionist or telephone switchboard duties

May assist in conducting physical inventory

May receive and count cash

May make arrangements for repairs and services

May assemble and pack shipments, contact transportation companies to arrange for shipping, and assist in loading trucks

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Six (6) months of experience with clerical operations

Graduation from a high school or equivalent (GED)

Experience and education may be substituted for one another

Certificates, Licenses, Registrations

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

Knowledge, Skills, and Abilities

Knowledge of office procedures and of spelling, grammar, punctuation, and arithmetic

Skill in using personal computers and office equipment

Ability to prepare and maintain records, files, and reports

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

AI-54420

Human Resources 11. D.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Diana Munoz, HUMAN RESOURCES
Department: HUMAN RESOURCES

Information

CAPTION

Tax Office (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval of the following personnel action, effective next full pay period of 5/16/2016:

Action	Slot#	Dept/Program	Position Title	Current Budgeted Salary/ Allowance	Proposed Budgeted Salary/ Allowance
Salary Adjustment (Decrease)	0162	140-001	Accountant II	$37,080.00	$35,580.00
Add Auto Allowance				$0.00	$1,500.00

3. Approval of transfer.
4. Approval to revise the salary schedule in accordance with Commissioners' Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-15-140-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
No Budgetary Impact.

Attachments

Fiscal Note
Transfer
PAR
Auto Allowance Auth. Form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:33 AM

Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Diana Munoz		Started On: 04/29/2016 02:21 PM
Final Approval Date: 05/06/2016		

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, May 10, 2016** **Agenda Item:** **54420**

Summary of request/proposal:
Tax Office (1100)-
Approval of the following personnel actions, effective 05/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Accountant II	0162	113	37,080.00	35,580.00	(1,500.00)
1100	Accountant II	0162	118	0.00	1,500.00	1,500.00
				37,080.00	37,080.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-415-15-140-001-0-	113	TAX OFFICE-	REG F/T EMPLOYEES	($948.28)
6-1100-415-15-140-001-0-	118	TAX OFFICE-	AUTO ALLOWANCE	$948.28
6-1100-415-15-140-001-0-	211	TAX OFFICE-	HEALTH INSURANCE	$0.00
6-1100-415-15-140-001-0-	212	TAX OFFICE-	LIFE INSURANCE	$0.00
6-1100-415-15-140-001-0-	220	TAX OFFICE-	FICA	$0.00
6-1100-415-15-140-001-0-	230	TAX OFFICE-	RETIREMENT	$0.00
6-1100-415-15-140-001-0-	250	TAX OFFICE-	UNEMPLOYMENT COMP	$0.00
6-1100-415-15-140-001-0-	260	TAX OFFICE-	WORKER'S COMP	$0.00
			2016 Budgetary Impact	$0.00

2017 Budgetary Impact: $0.00

Possible Funding Sources: **Intradepartmental Transfer - FROM Obj. Code 113 TO Obj. Code 118.**

Comments:

Hidalgo Co. Budget Office
2/3/2005

DATE: May 10, 2016

2016
Transfer

AI-54420

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Tax Office

ACCOUNT NUMBER: 6-1100-415-15-140-001-0-11X

Contact Person: Debbie Tamez **Ph#:** (956) 292-7025 Ext. 5427

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
113	Reg F/T Employees	118	Auto Allowance	948.28
			TOTAL	$ 948.28

REASON:
Transfer needed to fund auto allowance for Slot 0162 (140-001) (AI-54420 CC 05/10/16).

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

RECEIVED
APR 29 2016
HUMAN RESOURCES

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Tax Office (140-001) DATE: 4/29/2016

CURRENT POSITION TITLE: ACCOUNTANT II CURRENT SLOT #: 140-001-162

REQUESTED POSITION TITLE:

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [X] Other Salary Adj / Add Auto Allowance

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Tax Office Fund Account - 1100-415-15-140-001-0

Salary Amount:

$ 37,080.00	$ 35,580.00	$ (1,500.00)
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Tax Office Fund Account - 1100-415-15-140-001-0

Auto Allowance:

$ 0.00	$ 1,500.00	$ 1,500.00
Current Allowance Amount	Proposed Allowance Amount	Net Change

Full Time Employee Object 113 [X] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
Exempt [ ]
Non-Exempt [X]
N/A [ ]

FLSA:
Exempt [ ]
Non-Exempt [X]

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Vacant slot being transferred from Property Tax Division to Motor Vehicle Division. New Accountant II duties will require some travel. Adjusting slot to include auto allowance.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

N/A

COMMENTS: (Any comments you wish to make regarding this request)

Vacant slot being transferred from Property Tax Division to Motor Vehicle Division. New Accountant II duties will require some travel. Adjusting slot to include auto allowance.

HUMAN RESOURCES: Classification and Salary Recommendation

No budget impact

BUDGET & MANAGEMENT: Classification and Salary Recommendation

No budget impact

1.	DEPARTMENT HEAD	4-29-16 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X] YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	4/29/2016 Date	PERSONNEL PROCEDURES COMPLETED	[ ] YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/6/2016 Date	BUDGET PROCEDURES COMPLETED	[✓] YES	[ ] NO

HIDALGO COUNTY, TEXAS
Auto Allowance Authorization Form

RECEIVED
APR 29 2016
HUMAN RESOURCES

Department Name/Number: Tax Office (140-001) Date: 4/28/2016

Position Title: Accountant II Position Slot No. : 140-001-162

Position Status: ☒ Vacant ☐ Current

If position status is vacant go to Justification for Auto Allowance Section

Employee Name: _____ Employee Number: _____

Employee Driver License No.: _____

Auto Allowance Amount Request $1,500.00

Auto Allowance to be funded from one of the following:

☒ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds ☐ Other

VEHICLE INFORMATION

Year, Make, & Model: _____ Ins. Policy Number: _____

VIN Registration No. : _____ Policy Holder's Name: _____

License Plate No. : _____ Ins. Coverage Date: _____

*Vehicle Insurance Provider: _____ Ins. Verified By: _____

*Employee should provide copy of current vehicle liability insurance policy and driver license to their respective department and to the Safety Division.

JUSTIFICATION FOR AUTO ALLOWANCE

In the space provided below, please justify why the auto allowance is needed, in lieu of receiving the IRS current mileage reimbursement rate for In-County business use of personal vehicle.

_____

Employee Signature **Date**

By signing this Auto Allowance Authorization Form, I understand that I will not be eligible to receive mileage reimbursement for using my personal vehicle for In-County business travel. I further understand that the Auto Allowance provided to me is subject to all applicable federal and state income taxes and will be included in my bi-weekly or semi-monthly paycheck (as applicable). The Auto Allowance amount is subject to change, upon Commissioners Court approval.

Julio C. Espinosa for Pablo "Paul" Villarreal, Tax Assessor-Collector 4-29-16 Date

Funding Available in Dept. Budget ☒ YES ☐ NO

DBM XXX
Revised: April 2011

AI-54426

Human Resources 11. E.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Diana Munoz, HUMAN RESOURCES
Department: HUMAN RESOURCES

Information

CAPTION

Precinct 3 Parks (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration, and approval of the following personnel action, effective next full pay period of 5/16/2016:

Action	Slot#	Dept/Program	Position Title	Current Budgeted Salary	Proposed Budgeted Salary
Delete	0019	123-008	Parks Director	$54,890.00	<$54,890.00>
Create	0020	123-008	Park Supervisor	$0.00	$45,000.00
Create	0021	123-008	Maintenance I	$0.00	$28,840.00

3. Approval to revise the salary schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-452-00-123-008-0-XXX
FUNDS AVAILABLE Y/N?: N MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available.

Attachments

fiscal
job desc
par

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 04:53 PM

Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Diana Munoz		Started On: 04/29/2016 04:20 PM
Final Approval Date: 05/06/2016		

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, May 10, 2016**

Agenda Item: **54426**

Summary of request/proposal:
Pct 3 Parks (1100)-
Approval of the following personnel actions, effective 05/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Parks Director	0019	113	54,890.00	0.00	(54,890.00)
1100	Park Supervisor	0020	113	0.00	45,000.00	45,000.00
1100	Maintenance I	0021	113	0.00	28,840.00	28,840.00
				54,890.00	73,840.00	18,950.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-452-00-123-008-0-	113	PCT 3 PARKS-	REG F/T EMPLOYEES	$11,979.89
6-1100-452-00-123-008-0-	211	PCT 3 PARKS-	HEALTH INSURANCE	$3,899.31
6-1100-452-00-123-008-0-	212	PCT 3 PARKS-	LIFE INSURANCE	$23.74
6-1100-452-00-123-008-0-	220	PCT 3 PARKS-	FICA	$916.46
6-1100-452-00-123-008-0-	230	PCT 3 PARKS-	RETIREMENT	$1,347.74
6-1100-452-00-123-008-0-	250	PCT 3 PARKS-	UNEMPLOYMENT COMP	$71.88
6-1100-452-00-123-008-0-	260	PCT 3 PARKS-	WORKER'S COMP	$437.27
			2016 Budgetary Impact	$18,676.29

2017 Budgetary Impact: $29,542.50

Possible Funding Sources: **Funds available; Interdepartmental Emergency Transfer on 05.09.16**

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY PRECINCT

PARK SUPERVISOR

GENERAL DESCRIPTION

Performs routine (journey-level) supervisory maintenance work. Work involves assisting in the planning and scheduling of the installation, care, and repair of County facilities and equipment; Supervises the work of others; Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Assigns maintenance crews to specific jobs, and inspects work to be certain that work meets standards and safety and building regulations

Plans, schedules, and oversees maintenance and repair work, such as plumbing, masonry, welding, carpentry, painting, electrical, and grounds maintenance work

Obtains material and supplies, maintains records of materials used on jobs, and requisitions items not carried in stock

Conducts inspections of buildings, equipment, and grounds for security and needed repairs

Receives requests for maintenance and repairs, and initiates maintenance and repair work

Maintains records of materials used on jobs and in stock

Prepares progress reports

Assists in interviewing and hiring new staff

Oversees the operation and maintenance of building, grounds, and related support services

Implements preventative maintenance, equipment replacement and energy conservation programs

Inspects facilities and equipment to determine need and extent of services, equipments required, and type and number of operation and maintenance personnel needed

Assigns workers to duties such as maintenance, repair, or renovation and obtains bids for additional work from outside contractors and inspects completed work for conformance to blueprints, specifications and standards

Oversee purchases of building and maintenance supplies, machinery, equipment and furniture

Compiles records of labor and material costs for operating budget, and studies production schedules and estimates worker hour requirements for completion of job assignments, and may obtain advice from engineering consultants

Conducts quarterly maintenance inspections of each county-owned facility; provides a summary of maintenance recommendations to Departments;

Provides staff training in a variety of safety and maintenance topics

Conducts safety inspections and related training

Selects, trains, evaluates and supervises assigned staff

Supervises the work of others

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Five (5) years experience in the field of maintenance and construction including supervisory experience

Graduation from a high school or equivalent (GED)

Associate Degree or Vocational training related to the job (Building Trades field such as Electrician, Plumber, A/C Technician, Commercial Construction etc)

Experience and education may be substituted for one another

Knowledge, Skills, and Abilities

Knowledge of building and ground maintenance techniques; of plumbing and heating systems; of sanitation practices; of electrical systems; and of fire and safety regulations and procedures

Skill in the use of tools and equipment

Ability to interpret blueprints; to organize preventative maintenance programs; and to supervise the work of others

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment

• communication with others
• required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY PRECINCT #3

MAINTENANCE I
(PARKS)

GENERAL DESCRIPTION

Serves as general maintenance for Precinct Parks Departments. This is a responsible position that may involve minimal instruction or supervision. This is an unskilled manual labor position involved with maintenance of County roads and right-of-way or servicing an operation such as brush collection and drainage clearing.

EXAMPLES OF WORK PERFORMED

Maintains parks, swimming pool grounds, BBQ pits and playground equipment in park areas

Loads material, trash, brush, etc., onto truck; may sometime unload the same

Assists in cleaning equipment, hand tools and truck

May perform minor repairs to the tools, equipment and truck

Acts as groundskeeper, involving lawn care, trims, cuts and prunes trees and shrubbery on county property and parks, using lawn mower, weed trimmer and chainsaw

May apply pesticides as directed

Pulls weeds, digs flowerbeds and plants, flowers, etc. using gardening tools

Cleans buildings and public restrooms, washes windows and empties trash cans, using brooms and cleaning supplies

Maintains and repairs wood parts of building, using carpenter tools. Assists in duties such as fence building, repair and painting

Maintains and repairs County building plumbing and electrical systems, including replacing worn or defective parts such as switches or fuses

Replaces worn or damaged parts, such as hoses, wiring and belts in machines and equipment, such as truck and riding lawnmowers

Regular attendance is a must

Ability to work well with others

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Graduation from a high school or equivalent (GED)

Certificates, Licenses and Registration

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

Training and certification in handling pesticides

Knowledge, Skills, and Abilities

Must have basic knowledge of hand tools associated with manual labor and the minor repair of the equipment

Employees working in the installation of signs may use a jackhammer, pole hole digger, hole auger, air compressor, etc., but all employees will be trained on the job to handle such tools

Ability to read and interpret documents such as safety rules, maintenance instructions and procedure manuals

Bilingual (Spanish and English) with the ability to converse fluently in both languages preferred

Ability to calculate figures and amounts such as simple addition, subtraction, multiplication, and division in all units of measure

Ability to solve simple and common sense problems and interpret simple instructions furnished in written, oral diagram or schedule form

Ability to understand, follow and give oral and written instructions

Employee may be assigned other duties in addition to those listed

Duties may change according to the changing needs of the County

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

• communication with others
• required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
APR 29 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Precinct #3 - Parks (123-008) DATE: 4/26/2016

CURRENT POSITION TITLE: N/A CURRENT SLOT #: 008-0021

REQUESTED POSITION TITLE: Maintenance I

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00 Current G&S/ Budgeted Salary $ 28,840.00 Proposed G&S/ Budgeted Salary $ 28,840.00 Net Change

Position to be funded from one of the following:

[X] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[ ]
Non-Exempt	[X]	Non-Exempt	[X]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position is needed for parks and pavilions maintenance duties due to department's high demand of workload.

NEW POSITION: Brief job description and attach a copy of the new job description.

Copy attached.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD		FUNDING AVAILABLE IN DEPT. BUDGET	☐	YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/02/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑	YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑	YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 02 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Precinct #3 - Parks (123.008) DATE: 4/28/2016

CURRENT POSITION TITLE: ~~Park~~ Park 5 Director CURRENT SLOT #: 008-0019

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☑ Other Delete

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 54,890.00 (Current G&S/ Budgeted Salary) $ 0 (Proposed G&S/ Budgeted Salary) $ (54,890.00) (Net Change)

Position to be funded from one of the following:

☒ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☒ Part Time Employee Object 114 ☐ _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 ☐ Part Time Temporary Object 122 ☐ $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☐	Exempt	☐
Non-Exempt	☑	Non-Exempt	☑
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position is no longer needed.

NEW POSITION: Brief job description and attach a copy of the new job description.

Copy attached.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/02/2014 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2014 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
APR 29 2016
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: Precinct #3 - Parks (123-008) DATE: 4/26/2016

CURRENT POSITION TITLE: N/A CURRENT SLOT #: 008-0020

REQUESTED POSITION TITLE: Park ~~Maintenance~~ ST Supervisor

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00	$ 45,000.00	$ 45,000.00
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

[X] Current Department Budget [ ] Annual Budget Cycle [X] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[ ]
Non-Exempt	[X]	Non-Exempt	[X]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position is needed for parks and pavilions maintenance duties due to department's high demand of workload.

NEW POSITION: Brief job description and attach a copy of the new job description.

Copy attached.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	5/02/2016 Date	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	5/9/2016 Date	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS' COURT APPROVAL	Date			

AI-54547

Human Resources 11. F.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Raul Silguero, HUMAN RESOURCES
Submitted By: Monica Badillo, EXECUTIVE OFFICE
Department: HUMAN RESOURCES

Information

CAPTION

Human Resources (1100):
1. Requesting waiver of the Budget Amendment Policy - Personnel-Related Amendments.
2. Discussion, consideration and approval of the following personnel action, effective next full pay period, 5/16/16:

Action	Dept/Program	Slot#	Position Title	Current Budgeted Salary	Proposed Budgeted Salary
Create	190-002	0013	Human Resources Analyst IV	$0.00	$63,196.00

3. Approval of interdepartmental transfer.
4. Approval to revise the salary schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-50-190-002-0-xxx
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available; Interdepartmental transfer from Co Wide Adm-Contingency.

Attachments

fiscal
transfer
job desc
par

Form Review

Inbox	Reviewed By	Date
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Monica Badillo Started On: 05/06/2016 04:25 PM
Final Approval Date: 05/06/2016

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, May 10, 2016** **Agenda Item:** **54547**

Summary of request/proposal:
Human Resources (1100)-
Approval of the following personnel actions, effective 05/16/16:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	Human Resources Analyst IV	0013	113	0.00	63,196.00	63,196.00
				0.00	63,196.00	63,196.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
6-1100-415-50-190-002-0-	113	HUMAN RESOURCES-	REG F/T EMPLOYEES	$39,951.49
6-1100-415-50-190-002-0-	211	HUMAN RESOURCES-	HEALTH INSURANCE	$3,899.31
6-1100-415-50-190-002-0-	212	HUMAN RESOURCES-	LIFE INSURANCE	$23.74
6-1100-415-50-190-002-0-	220	HUMAN RESOURCES-	FICA	$3,056.29
6-1100-415-50-190-002-0-	230	HUMAN RESOURCES-	RETIREMENT	$4,494.54
6-1100-415-50-190-002-0-	250	HUMAN RESOURCES-	UNEMPLOYMENT COMP	$239.71
6-1100-415-50-190-002-0-	260	HUMAN RESOURCES-	WORKER'S COMP	$83.90
			2016 Budgetary Impact	$51,748.98

2017 Budgetary Impact: $81,857.49

Possible Funding Sources: **Funds undetermined.**

Comments:

Hidalgo Co. Budget Office
2/3/2005

DATE: May 10, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt for Human Resources

ACCOUNT NUMBER: 6-1100-415-X0-1XX-002-0-XXX

CONTACT PERSON: Damaris San Miguel **PHONE:** (956) 292-7025 Ext. 5410

2016
Transfer
AI-54547

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
6-1100-415-00-115-002-0-899	Co Wide Adm-	Contingency	(51,748.98)
TO			
6-1100-415-50-190-002-0- 113	Human Resources-	Reg F/T Employees	39,951.49
6-1100-415-50-190-002-0- 211	Human Resources-	Health Insurance	3,899.31
6-1100-415-50-190-002-0- 212	Human Resources-	Life Insurance	23.74
6-1100-415-50-190-002-0- 220	Human Resources-	FICA	3,056.29
6-1100-415-50-190-002-0- 230	Human Resources-	Retirement	4,494.54
6-1100-415-50-190-002-0- 250	Human Resources-	Unemployment Comp	239.71
6-1100-415-50-190-002-0- 260	Human Resources-	Workers Comp	83.90
TOTAL BUDGET INCREASE (DECREASE)			$ (0.00)

REASON: **Transfer needed to fund the creation of a Human Resources Analyst IV position (AI-54547 CC 05/10/16).**

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

HIDALGO COUNTY HUMAN RESOURCES

HUMAN RESOURCES ANALYST IV

GENERAL DESCRIPTION

Under general supervision, performs senior level highly responsible professional, technical and analytical functions and tasks in support of the evaluation, development, implementation, maintenance, and the reporting of the Hidalgo County Classification and Compensation Plan, and employment related systems and processes. These tasks include classification and compensation studies and surveys, performance and workload measures, county employment data and statistics, and all systems related to personnel administration and management.

EXAMPLES OF WORK PERFORMED

Develop and implement position classification and compensation studies and analysis

Provide technical expertise to supervisors and managers on the County Classification Plan, with regard to position grades and employee grade and step classification

Conduct job analysis studies and constructs job related and valid selection criteria

Provide statistical and research assistance to staff in gathering, preparing, and analyzing data for use in implementing policies and procedures and determining cost

Prepares statistical reports, graphs, charts, and other reports for executive management in support of policy considerations or decisions

Conducts and participates in position classification studies and recommends salary allocations, develops and revises class descriptions, and prepares recommendations for the establishment of new classifications and the reclassification or regrading of positions

Conducts and participates in surveys of wages salaries, class titles, and minimum qualifications required, and evaluates comparability of duties, level of responsibilities, and conditions of work performed

Researches, analyzes, and recommends methods and procedures for development and validation of selection instruments which include but are not limited to written examinations, performance examinations, and oral panel examinations

Participates in training programs to remain current in the training and development field and ensures new training methodologies are incorporated into training approach

Conducts a variety of special projects as directed

GENERAL QUALIFICATION GUIDELINES

Experience and Education

A four (4) year degree from an American accredited college or university with a major in public or business administration, management, human resources, accounting, or a closely related field

Three to five years of progressively responsible management experience in human resource management, office management, or experience in a public or governmental agency.

Knowledge, Skills, and Abilities

Knowledge of classification, job analysis and evaluation, and compensation programs and practices

Knowledge of statistical concepts and basic mathematics

Knowledge of research methods and data analysis techniques

Skill in organizing and consolidating accurate and thorough data and information

Skill in making effective oral presentation of ideas and recommendations

Skill in interpreting data and in analyzing information

Ability to communicate effectively with people of diverse backgrounds and interests under difficult and stressful circumstances

Ability to read, understand, and apply personnel related data and information

Ability to work creatively and cooperatively with county staff from all departments and to develop mutual partnerships

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job

While performing the duties of this job, the employee is required to sit and use hands to fingers, or feel objects, tools or controls. The employee is required to stand; walk; reach with hands and arms; and stoop, kneel

The employee must occasionally lift and/or move up to twenty-five (25) pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Human Resources (190-002) DATE: 05/06/2016

CURRENT POSITION TITLE: - CURRENT SLOT #: 0013

REQUESTED POSITION TITLE: Human Resources Analyst IV

NOTE: PLEASE FILL OUT MULTIPLE PERSONNEL ACTION FORM IF DEPARTMENT IS REQUESTING MORE THAN(3) PERSONNEL ACTIONS.

REQUEST FOR:

[X] New Position [ ] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

SALARY REQUEST: $0.00 (Current G&S/ Budgeted Salary) $ 63,196.00 (Proposed G&S/ Budgeted Salary) $ 63,196.00 (Net Change)

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [✔] Will Require Additional Funds

[ ] Salary Adjustment [ ] Other _____

POSITION TYPE:

Full Time Regular Obj. 113 [✔] Part Time Regular Obj. 114 [ ]

Full Time Temporary Obj. 121 [ ] Part Time Temporary Obj. 122 [ ]

CIVIL SERVICE:

Exempt [ ] Non-Exempt [✔]

FLSA:

[ ] Exempt [✔] Non-Exempt

TEMPORARY POSITIONS:

Start Date | End Date | Working Days & Hours | Hours Per Week | Duration (2 weeks, 3 months, etc.)

Temporary Position Hourly Rate: _____ Temporary Position Annual Salary: _____ (2,080 * Hourly Rate)

JUSTIFICATION/PRIORITY: Explain why this position or adjustment request is essential.

After review of County Wide services and operations, it has been determine that there is a greater need of assistance in the Human Resources Administration area.

POSITION RECLASSIFICATION: Attach completed Reclassification Analysis Form.

COMMENTS: Any comments you wish to make regarding this request. Attach additional pages if needed.

CLASSIFICATION AND SALARY RECOMMENDATION

Human Resources: 16 (GRADE) _____ (STEP)

1. _____ (DEPARTMENT HEAD) 5/09/2016 (DATE)

2. _____ (HUMAN RESOURCES DIRECTOR) 5/09/2016 (DATE)

PERSONNEL PROCEDURES COMPLETED [✔] YES [ ] NO

Budget & Management: _____ (GRADE) _____ (STEP)

3. _____ (DEPARTMENT OF BUDGET & MANAGEMENT) 5/10/2016 (DATE)

_____ (COMMISSIONERS' COURT APPROVAL) _____ (AGENDA ITEM NUMBER)

BUDGET PROCEDURES COMPLETED [✔] YES [ ] NO

AI-54487

Health & Human Services Dept.
12. A.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Discussion, consideration and approval to provide support to the Rio Grande Valley Firefighters & Fire Marshals Association. The RGVFFMA will host the Fire Stoppers Run & Ride on May 21, 2016 from 7:00 am to 3:00 pm and Hidalgo County Health & Human Services Department - Environmental Division staff will assist in patrolling the bike routes for animal attacks.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: N/A
FUNDS AVAILABLE Y/N?: N/A MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
No budgetary impact.

Attachments

Request
Flyer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 09:19 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 05/05/2016 08:42 AM
Final Approval Date: 05/06/2016

From: "Gabriel Espinoza" <gaespinoza@cityofedinburg.com>
To: "eddie.olivarez@hchd.org" <eddie.olivarez@hchd.org>
Cc: "josie.escalante@hchd.org" <josie.escalante@hchd.org>
Subject: Request for assistance - Fire Stoppers Run & Ride
Date: 5/4/2016 3:32:41 PM

Hello Mr. Olivarez,

I spoke with Frankie Joe Salinas and was asked to send you some information regarding the RGVFFMA Fire Stoppers Run & Ride. We have 3 bike routes for the Fire Stoppers event on May 21st. The event will start at 7am and will conclude at 3pm on May 21st, 2016. We are requesting your assistance in patrolling the county roadways by your department. Our concerns are animal attacks on the cyclist during the event. The event will consist of 3 bicycle routes (25, 65, and 100 mile routes).

The following are the links to the bicycle routes for the Fire Stoppers event:

Bike Routes: 100 Mile Bike Route Map Link: https://www.google.com/maps/d/viewer?mid=zHUvvjPDPvCk.ky3Q0smOqjlg

65 Mile Bike Route Map Link:
https://www.google.com/maps/d/viewer?mid=zHUvvjPDPvCk.kvZJSFspWOp0

25 Mile Bike Route Map Link:
https://www.google.com/maps/d/viewer?mid=zHUvvjPDPvCk.kd7RYJMf-jR0

Thanks for your help!

Gabriel Espinoza, Jr.

Lieutenant

Edinburg Fire Department

P O Box 1079

Edinburg, Texas 78540

956.383.7691 O

956.537.1568 M

956.289.1853 F

gaespinoza@cityofedinburg.com

www.cityofedinburg.com

SAVE THE DATE

05.21.16

RIO GRANDE VALLEY FIREFIGHTER'S & FIRE MARSHALS' ASSN.
HIDALGO · WILLACY · TEXAS · STARR · CAMERON · ZAPATA · ORG. 1921

IN PARTNERSHIP WITH BIKE MASTERS

FIRE STOPPERS

10K RUN & RIDE 100/65/25

EVENT INFO:

Event Date: Saturday, May 21, 2016
Event Time: 7:00am - 3:00pm
Event Location: Edinburg Municipal Park
714 S. Raul Longoria, Edinburg, TX 78542

Registration:
Online: www.Active.com
Location 1: Bike Masters, 6201 N. 10th St, McAllen, TX
Location 2: Bike Masters, 2801 Griffin Pkwy, Mission, TX

EVENT FEES:

10K Run/Walk
10K Run/Walk (Ages 13 and up) — $10 (PFC)
10K Run/Walk (Ages 12 and Under) — $5 (PFC)

Bicycle Ride
Century Ride (100 Miles) — $20 (PFC)
Metric Century Ride (65 Miles) — $15 (PFC)
Fire Stoppers 25 Mile Ride — $10 (PFC)

PACKET PICK-UP:

Date: May 20, 2016 (Friday) 10am-8pm
Location: Bike Masters, 6201 N. 10th Street, McAllen, TX

For more information contact:

Frankie Joe Salinas, 1st Vice President
RGV Firefighter's & Fire Marshals' Assoc.
212 W. McIntyre
Edinburg, TX 78539
Phone: (956)383-7691
Cell: (956)219-3916
Email: fjsalinas@cityofedinburg.com

Find us on: facebook

BIKE MASTERS www.thebikemasters.com

THE CITY OF EDINBURG

CANTU CONSTRUCTION & DEVELOPMENT COMPANY

AI-54462

Health & Human Services Dept.
12. B.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Requesting approval to submit grant renewal application for the Texas Healthy Communities program in the amount of $50,000.00 starting October 1, 2016 and ending September 30, 2017.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: X-1293-441-00-340-061-7-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
FY from 2016 to 2017. No local matching required.

Attachments

Award Letter

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/04/2016 10:24 AM
Final Approval	Debbie Tamez	05/06/2016 11:52 AM

Form Started By: Mike Escaname Started On: 05/04/2016 09:07 AM
Final Approval Date: 05/06/2016

Mike Escaname

From: Eduardo Olivarez <eddie.olivarez@hchd.org>
Sent: Wednesday, May 04, 2016 7:07 AM
To: 'Mike Escaname'; connie.sanchez@mail.hchd.org
Cc: Nancy Trevino
Subject: FW: TXHC FY 2017 Funding Notification
Attachments: Budget Form Template.xls; TXHC FY2017 SOW.PDF

Importance: High

Important FYI

From: Brea,Cecily (DSHS) [mailto:Cecily.Brea@dshs.state.tx.us]
Sent: Tuesday, May 03, 2016 5:10 PM
To: Eddie.olivarez@hchd.org
Cc: misti.rains@hchd.org; Coughlin,Rachel (DSHS)
Subject: TXHC FY 2017 Funding Notification
Importance: High

Dear Mr. Olivarez:

DSHS has contracted with Hidalgo County health Department since October 2014 to design and implement changes in the community and adopt priority public health practices to reduce risk factors for chronic diseases. The current Texas Healthy Communities (TXHC) contract between DSHS and the Hidalgo County Health Department will expire September 30, 2016.

DSHS is pleased to announce the availability of funds to renew the TXHC contract with the Hidalgo County Health Department for Fiscal Year (FY) 2017, continuing efforts to implement environmental, policy or systems changes at the community level which promote public health practices that are proven to reduce risk factors for chronic diseases. The FY2017 contract will be continued at FY2016 level funding.

If you renew your contract, you will be expected to continue to work with a local public/private planning group to complete the following FY2017 performance objectives:
Contractor shall:

1. Develop, complete and submit a Project Work Plan in conjunction with DSHS. The Work plan must include objectives with supporting activities that address indicators identified in the FY 2016 TXHC assessment as needing improvement. A Project Work Plan Draft must be submitted, reviewed and approved by DSHS prior to the final version submission date. The Project Work Plan draft must be submitted to DSHS on or before October 17, 2016 and the final Project Work Plan submission is due to DSHS on or before October 31, 2016.

2. Develop and submit an Evaluation Plan to DSHS. An Evaluation Plan Draft must be reviewed and approved by DSHS prior to the final version submission date. The Evaluation Plan Draft must be submitted on or before November 16, 2016 and the final Evaluation Plan version is due to DSHS on or before November 30, 2016.

3. Submit an Interim Progress Report Draft to DSHS for review on or before March 17, 2017. The Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; and barriers. Submission of the final Interim Report must fully address any feedback from DSHS based on the draft Interim Report and must be submitted on or before March 31, 2017.

4. Conduct, complete and submit the Texas Healthy Communities Assessment Draft in the Performance Management and Tracking System by May 16, 2017. DSHS will review and approve Draft submission prior to submission of final report in Performance Management and Tracking System (PMATS) on or before May 31, 2017.

5. Submit a Final Progress Report Draft to DSHS for review and approval on or before August 31, 2017. Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; plans for sustaining activities once funding has ended; and barriers/lessons learned. Submission of Final Report must fully address any feedback from DSHS based on draft final report and must be submitted on or before September 14, 2017.

6. Participate in twelve (12) monthly feedback calls (monthly project status reports) with DSHS Program to be conducted on or before the following dates: October 31st, November 28th, December 31st, January 30th, February 28th, March 31st, April 30th, May 29th, June 30th, July 31st, August 31st, and September 30th. Contractor will submit written monthly reports as directed by DSHS.

Please complete the attached budget form, and return to Jonah Wilczynski, Contract Manager, by May 16, 2016.

Feel free to call or e-mail if you have any SOW or programmatic questions. Please contact Jonah Wilczynski, Contract Manager, for any budget or contract questions. Thank you and congratulations!

Information in this letter is subject to change and is not binding.

Warm regards,

Cecily E. Brea, M.Ed
Program Coordinator
Texas Healthy Communities Program
Chronic Disease Branch
Health Promotion and Chronic Disease Prevention Section
Texas Department of State Health Services
P.O. Box 149347 MC 1945
http://www.dshs.state.tx.us/heart/Texas-Healthy-Communities-Program.aspx
Austin, TX 78714-9347
512-776-2050
Cecily.Brea@dshs.state.tx.us

AI-54447

Health & Human Services Dept.
12. C.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Requesting approval to submit renewal grant application for the Immunization FY 17 program in the amount of $674,320.00 to begin 09/01/2016 through 08/31/2017.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2017 ACCT. #: 6-1293-441-00-340-012-7-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
No local match required.

Attachments

Award Letter

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/03/2016 02:24 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 05/03/2016 10:49 AM
Final Approval Date: 05/06/2016

Mike Escaname

From: Kirkpatrick,Tray (DSHS) <Tray.Kirkpatrick@dshs.state.tx.us>
Sent: Monday, May 02, 2016 6:23 PM
To: nelda.mendez@hchd.org; eddie.olivarez@hchd.org; lydia.serna@hchd.org; Mike Escaname (mike.escaname@hchd.org)
Subject: Immunization Coalitions Collaboration (ICC)-ILA: FY17 Contract Packet-Hidalgo County
Attachments: FY2017 ILA PACKET.docx; FY17 Budget Template.xls; DSHSBudgetTemplateInstructions.xls; FY17 FFATA Form G.docx; IMMLocals FY 2017 Work Plan - 20160324_Final.docx; Texas Counties and Regions.docx; Regional Program Managers FY2016.docx

Dear Contractor:

Good afternoon. I am the Contract Manager for the Immunization/Locals Program and Immunization Coalitions Collaboration (ICC).
Attached is the FY2017 ILA Packet, Budget Template with instructions, FFATA Form, IMM/LOCALS Work Plan, Texas Counties and Regions Form, and an updated list of your Regional Program Managers. Please note the dates and terms listed on these forms.
The contract period for the FY17 Contract is 9/01/15-8/31/17 because we are now considering this term to be an amendment to extend through August 31, 2017.

Your FY17 allocation for Contract Term 9/01/16-8/31/17: $674,320.00

- Include a separate attached Travel Policy if you indicate at the bottom of the Travel Budget Page that you are using a Respondent or Local Travel Policy.
- Please submit the Budget Template in the separate Excel Document Form.
- If you are using Local Funds, etc. please indicate this on the Budget Summary Page.
- ***Mandatory Meetings: Contractor shall send at least one representative to Immunization Branch mandatory meetings held in Austin, including the 1) Immunization Branch local health department held in the fall of every year and the 2) TVFC Annual Training held in January/February of every year. Additional mandatory meetings may be required during the contract term. Contractor shall submit out of state travel requests to the Immunization Branch for approval when utilizing contract funds or program income.***

Please complete the attached forms as instructed and return to Tray Kirkpatrick, Contract Manager, at tray.kirkpatrick@dshs.state.tx.us by May 20, 2016.

If you have any questions or concerns, please feel free to contact me.

Thank you,
Tray Kirkpatrick

Tray Kirkpatrick, CTCM
Contract Manager
Regional Local Health Services & Compliance Branch

DCPS/RLHS Contract Management Unit
Texas Department of State Health Services
P.O. Box 149347
Austin, TX 78714-Mail Code 1990

Phone: 512-776-3448
Fax: 512-776-7391

AI-54428

Health & Human Services Dept.
12. D.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Discussion, consideration and approval to accept the Memorandum of Understanding between Hidalgo County (Hidalgo County Health & Human Services Department) and Doctor's Hospital at Renaissance (DHR). Hidalgo County and DHR agree to collaborate in the services of eye exams program.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: N/A
FUNDS AVAILABLE Y/N?: N/A MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
No budgetary impact.

Attachments

MOU
Legal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:34 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 05/02/2016 08:23 AM
Final Approval Date: 05/06/2016

Memorandum of Understanding

Health and Human Services Department
and
Doctor's Hospital at Renaissance, Ltd.

Doctor's Hospital at Renaissance, Ltd. (Doctor's Hospital at Renaissance) and Hidalgo County Health and Human Services Department agree to collaborate in the services of the eye exams program. The program provides community-based, services for all patients. The mobile clinic is designed to promote stronger families, encourage healthier life styles and facilitate the provision of services, referral and follow-up in relation to vision education and care for all patients.

Our commitment to this collaboration will consist of the following:

1. Doctor's Hospital at Renaissance, Ltd. Will coordinate services with the designated Health and Human Services Department personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.

2. Doctor's Hospital at Renaissance, Ltd. and Hidalgo County Health and Human Services Department will cooperate fully to make it possible for individuals to receive services, as detailed below.

    - Provide mobile vision clinic services, thus easing patients concern of transportation
    - Mobile clinic will be fully equipped with two eye exam lanes
    - Provide comprehensive eye exam by Optometrist, Dr. Guadalupe Flores, O.D.
    - Provide certified trained technicians to assist the Optometrist
    - Provide services to all patients regardless of their ability to pay.
    - Will allow patients to arrange payment plan for exam based on their ability to pay.
    - Will provide written prescriptions for glasses to patients if needed
    - Prescription can be taken to any Optical to purchase glasses
    - Will provide low cost prescription eye glasses for purchase to patients

3. Hidalgo County Health and Human Services Department employees will maintain confidentiality requirements.

Insurance
At all times during the term of this Memorandum of Understanding (MOU), Doctor's Hospital at Renaissance, Ltd shall maintain in place a commercial general liability insurance policy insuring its property against bodily injury and property damage claims brought in connection with this MOU. Doctor's Hospital at Renaissance, Ltd agrees to carry insurance in the amounts shown below:

An Occupational Accident Policy including Employers Indemnity Coverage with limits of not less than $1,000,000:

Employers Indemnity Coverage – per Employee	$1,000,000
Employers Indemnity Coverage – per Occurrence Aggregate	$1,000,000
Employers Indemnity Coverage – Policy Aggregate	$1,000,000

Commercial General Liability Insurance with limits of not less than:

Each Occurrence Limit	$1,000,000
Personal & Advertising Injury	$1,000,000

Professional Liability Insurance with limits of not less than:

Each occurrence Limit	$1,000,000

Indemnification:
Doctor's Hospital at Renaissance, Ltd will and does hereby agree to indemnify, protect, defend with counsel approved by Hidalgo County Health and Human Services, and hold harmless Hidalgo County Health and Human Services, and their respective elected officials, officers, directors, attorneys, employees, representatives and agents (collectively "Indemnitees") from and against all damages, losses liens, causes of action, suits, judgments, expenses, and other claims of any nature, kind, or description, including reasonable attorneys' fees incurred in investigating, defending or settling any of the foregoing (collectively "Claims") by any person or entity, arising out of, caused by, or resulting from Doctor's Hospital at Renaissance, Ltd. performance under or breach of this agreement and that are caused in whole or in part by any negligent act, negligent omission or willful misconduct of Doctor's Hospital at Renaissance, Ltd employees, anyone directly employed by the Doctor's Hospital at Renaissance, Ltd. or anyone for whose acts of the Doctor's Hospital at Renaissance, Ltd. may be liable. The provisions of this section will not be construed to eliminate or reduce any other indemnification or right which any Indemnitee has by law or equity. All parties will be entitled to be represented by counsel at their own expense.

Termination:
Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

Term:
This Collaborative agreement from January 1 2016 through December 31 2016 and may be amended or terminated by either party by submitting a written request at any time.

Governing Law:
This Memorandum of Understanding will be construed in accordance with the laws of the State of Texas and is performable in Hidalgo County, Texas.

Consideration:
This Agreement is being made in consideration of the following: Doctor's Hospital at Renaissance, Ltd. and Hidalgo County Health and Human Services agree that there will be no financial exchange of monies or other compensation.

_____ _____

Susan Turley, DHR President Date

_____ _____

Ramon Garcia, Hidalgo County Judge Date

Attest:

_____ _____

Arturo Guajardo Jr., Hidalgo County Clerk Date

Mike Escaname

From: Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>
Sent: Wednesday, January 13, 2016 4:22 PM
To: 'Mike Escaname'
Cc: eddie.olivarez@hchd.org; connie.sanchez@hchd.org; victor.garza@da.co.hidalgo.tx.us
Subject: RE: MOU for Vision Care Service mobile clinic

Mike,

I have reviewed the attached MOU and approve as to the form of the agreement.

Thank you,

Josephine Ramirez Solis
Assistant Criminal District Attorney
Chief - Civil Division
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 292-7609 ext. 8186
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

****

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****

From: Mike Escaname [mailto:mike.escaname@hchd.org]
Sent: Wednesday, January 13, 2016 10:49 AM
To: josephine.ramirez@da.co.hidalgo.tx.us
Cc: eddie.olivarez@hchd.org; connie.sanchez@hchd.org; victor.garza@da.co.hidalgo.tx.us
Subject: MOU for Vision Care Service mobile clinic

Hello Josephine:

Attached is an MOU that Mr. Olivarez would like to present to CC. We'd appreciate if you can review and advise.

AI-54413

Health & Human Services Dept.
12. E.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

1. Requesting approval of the Certification of Revenue by County Auditor in the amount of $86,504.15. Funds are from the Health & Human Services Commission - Medicaid Administrative Claiming reimbursement.
2. Requesting approval to appropriate the MAC budget in the amount of $86,504.15.

BACKGROUND

MAC reimbursement is from quarter July through September 2015.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-00-340-059-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:

Attachments

MAC Reimbursement
Appropriation
COR

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:33 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 04/29/2016 10:52 AM
Final Approval Date: 05/06/2016

Payment Information

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460007176	060	1027763	DD	529	86504.15

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	-44.80	0.00
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	896.00	0.00
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	-4,508.05	0.00
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	90,161.00	0.00

04-22-2016

6-1293-126-20-000-013-0-000

JE155926 REC 07-09/15 MAC BILLG

MINERVA DIAZ 04-25-2016

DATE: May 10, 2016

DEPARTMENT HEAD: Eduardo Olivarez, Chief Administrative Officer

DEPARTMENT NAME: Hidalgo County Health & Human Services Department

ACCOUNT NUMBER: 6-1293-441-00-340-059-0-XXX Medicaid Administrative Claiming

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increase) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT -
Travel		
Equipment		
6-1293-441-00-340-059-0-753	MAC - Furniture & Fixtures	$ 5,000.00
6-1293-441-00-340-059-0-761	MAC - Software	$ 3,000.00
Supplies		
6-1293-441-00-340-059-0-610	MAC - General Supplies	$ 55,504.15
6-1293-441-00-340-059-0-660	MAC - Furnishings and Equipment - Controlled	$ 5,000.00
Other		
6-1293-441-00-340-059-0-339	MAC - Other Professional Services	$ 10,000.00
6-1293-441-00-340-059-0-430	MAC - Repair & Maintenance Services	$ 5,000.00
6-1293-441-00-340-059-0-650	MAC - Software - Controlled	$ 3,000.00
	TOTAL APPROPRIATION	$ 86,504.15
6-1293-331-12-340-059-0-000	MAC - Revenue	$ 86,504.15
	TOTAL APPROPRIATION	$ 86,504.15

REASON: To appropriate Medicaid Administrative Claiming funds (Quarter July through September 2015)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S DATE ATTEST CO. CLERK

COUNTY of HIDALGO

EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

May 6, 2016

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

> The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufracio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Department of State Health Services (TDSHS). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
$86,504.15	Medicaid Administrative Claiming (MAC)

CERTIFIED BY:

Raymundo Eufracio, CPA
Hidalgo County Auditor

5/9/16
Date

AI-54413

Health & Human Services
Dept. 19. E.

CC - REGULAR

Meeting Date:	05/10/2016
Submitted For:	Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By:	Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department:	HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

1. Requesting approval of the Certification of Revenue by County Auditor in the amount of $86,504.15. Funds are from the Health & Human Services Commission - Medicaid Administrative Claiming reimbursement.
2. Requesting approval to appropriate the MAC budget in the amount of $86,504.15.

BACKGROUND

MAC reimbursement is from quarter July through September 2015.

Fiscal Impact

FISCAL YEAR:	2016	ACCT. #:	6-1293-441-00-340-059-0-XXX
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	N

BUDGETARY IMPACT:

Attachments

MAC Reimbursement

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:33 AM
Final Approval		
Form Started By: Mike Escaname		Started On: 04/29/2016 10:52 AM

Minerva Diaz

From: Mike Escaname [miguel.escaname@hchd.org]
Sent: Friday, April 29, 2016 1:30 PM
To: minerva.diaz@auditor.co.hidalgo.tx.us
Subject: Request for Certification of Revenue - MAC- $86,504.15
Attachments: MAC JULY - SEP 2015 $86,504.15.pdf; AI-54413 Appropriation 051016.pdf

Hello Minerva,

I'd appreciate if you can arrange to have a Certification of Revenue prepared in the amount of $86,504.15. We will present to CC the MAC budget appropriation for this reimbursement on May 10, 2016. (reference AI-54413)

Let me know if you have any questions.

Thanks,

Mike E.

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Payment Information

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460007176	060	1027763	DD	529	86504.15

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
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9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	896.00	0.00
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	-4,508.05	0.00
9SA08915	PC1274C VOUCHERID:13516	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JULY - SEPTEMBER 2015	90,161.00	0.00

04-22-2016

0.*

6-1293-126-20-000-013-0-000

JE155926 REC 07-09/15 MAC BILLG

MINERVA DIAZ 04-25-2016

44.80-
896.00+
4,508.05-
90,161.00+
86,504.15*

DATE: May 10, 2016

DEPARTMENT HEAD: Eduardo Olivarez, Chief Administrative Officer

DEPARTMENT NAME: Hidalgo County Health & Human Services Department

ACCOUNT NUMBER: 6-1293-441-00-340-059-0-XXX Medicaid Administrative Claiming

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increase) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT -
Travel		
Equipment		
6-1293-441-00-340-059-0-753	MAC - Furniture & Fixtures	$ 5,000.00
6-1293-441-00-340-059-0-761	MAC - Software	$ 3,000.00
Supplies		
6-1293-441-00-340-059-0-610	MAC - General Supplies	$ 55,504.15
6-1293-441-00-340-059-0-660	MAC - Furnishings and Equipment - Controlled	$ 5,000.00
Other		
6-1293-441-00-340-059-0-339	MAC - Other Professional Services	$ 10,000.00
6-1293-441-00-340-059-0-430	MAC - Repair & Maintenance Services	$ 5,000.00
6-1293-441-00-340-059-0-650	MAC - Software - Controlled	$ 3,000.00
	TOTAL APPROPRIATION	$ 86,504.15
6-1293-331-12-340-059-0-000	MAC - Revenue	$ 86,504.15
	TOTAL APPROPRIATION	$ 86,504.15

REASON: To appropriate Medicaid Administrative Claiming funds (Quarter July through September 2015)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S DATE ATTEST CO. CLERK

AI-54406

Health & Human Services Dept.
12. F.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Recognition of Hidalgo County nurses and the services they perform. National Nurses Week begins each year on May 6 and ends on May 12.

BACKGROUND

Fiscal Impact

Attachments

NNW History

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:29 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 04/29/2016 08:32 AM
Final Approval Date: 05/06/2016

NursingWorld

National Nurses Week 2016 History

National Nurses Week begins each year on May 6 and ends on May 12, Florence Nightingale's birthday. These permanent dates enhance planning and position National Nurses Week as an established recognition event. As of 1998, May 8 was designated as National Student Nurses Day, to be celebrated annually. And as of 2003, National School Nurse Day is celebrated on the Wednesday within National Nurses Week each year.

The nursing profession has been supported and promoted by the American Nurses Association (ANA) since 1896. Each of ANA's state and territorial nurses associations promotes the nursing profession at the state and regional levels. Each conducts celebrations on these dates to recognize the contributions that nurses and nursing make to the community.

The ANA supports and encourages National Nurses Week recognition programs through the state and district nurses associations, other specialty nursing organizations, educational facilities, and independent health care companies and institutions.

1953

1954

1972

1974

1978

1981

1982

1990

1993

1996

1997

Learn more.

Download the National Nurses Week History [pdf]

Florence Nightingale Pledge

ANF Supports Nurses During National Nurses Week 2016.

©2016 the American Nurses Association, Inc. All rights reserved.
American Nurses Association • 8515 Georgia Ave. • Suite 400 • Silver Spring, MD 20910
1-800-274-4ANA

AI-54368

Health & Human Services Dept.
12. G.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Requesting approval to accept the Immunization Branch Locals grant contract amendment #2016-000022-01. The purpose of the amendment is to allocate available funds into other budget categories.

BACKGROUND

07/21/2015 - AI-50441 - Acceptance of Immunization FY 16 grant contract.
03/07/2016 - AI-53561 - Request for Amendment.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-00-340-012-6-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No budgetary impact.
Line Item Transfer will be processed to reallocate funds into other budget categories. (Reference AI-54376)

Attachments

Imm Grant Contract Amendment
Modification Details

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:35 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 04/26/2016 01:30 PM
Final Approval Date: 05/06/2016

DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT 2016-000022-01

This Contract is entered into by and between the Department of State Health Services (DSHS or the Department), an agency of the State of Texas, and Hidalgo County (Contractor), a Governmental, (collectively, the Parties) entity.

1. Purpose of the Contract: DSHS agrees to purchase, and Contractor agrees to provide, services or goods to the eligible populations.

2. Total Amount: The total amount of this Contract is $649,320.00.

3. Funding Obligation: This Contract is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, budget cuts, transfer of funds between programs or health and human services agencies, amendment to the Appropriations Act, health and human services agency consolidation, or any other disruptions of current appropriated funding for this Contract, DSHS may restrict, reduce, or terminate funding under this Contract.

4. Term of the Contract: This Contract begins on 09/01/2015 and ends on 08/31/2016. DSHS has the option, in its sole discretion, to renew the Contract. DSHS is not responsible for payment under this Contract before both parties have signed the Contract or before the start date of the Contract, whichever is later.

5. Authority: As applicable, DSHS enters into this Contract under the authority of Texas Health and Safety Code Chapters 12 or 1001 or Texas Government Code Chapters 531, 771, 791 or 2155.

6. Program Name: IMM/LOCALS Immunization Branch-Locals

7. Statement of Work:

SECTION I: STATEMENT OF WORK:

Contractor shall implement and operate an immunization program for children, adolescents, and adults, with special emphasis on accelerating interventions to improve the immunization coverage of children three (3) years of age or younger (birth to 35 months of age). Contractor shall incorporate traditional and non-traditional systematic approaches designed to eliminate barriers, expand immunization capacity, and establish uniform operating policies, as described herein.

Contractor shall be enrolled as a provider in the Texas Vaccines for Children (TVFC) and the Adult Safety (ASN) Programs by the effective date of this Program Attachment. This includes a signed Deputization Addendum Form (E6-102) and adherence to the TVFC Operations Manual and associated TVFC policy guidelines provided by DSHS (located at http://www.dshs.state.tx.us/immunize/tvfc/tvfc_manual.shtm).

Contractor shall comply with written policies and procedures provided by DSHS in managing vaccines supplied through the ASN and TVFC Programs, including guidelines for proper storage, handling, and safeguarding of vaccines in the event of natural disaster. Contractor shall comply with all requirements laid out in the final, approved Work Plan (Exhibit A).

• Contractor will use the current vaccine management system as described in the TVFC Operations Manual.
• Contractor shall notify ASN and TVFC providers of changes to vaccine storage and handling, vaccine management reporting, and present updates and training to providers, as requested by DSHS.
• Contractor shall plan and implement community-based activities and collaborations to accomplish the required tasks as specified in the final, approved Work Plan (Exhibit A).

Contractor shall report all notifiable conditions as specified in 25 Texas Administrative Code (TAC) Part I § §97.1-97.6 and §§97.101-97.102, and as otherwise required by law.

Contractor shall report all vaccine adverse event occurrences in accordance with the 1986 National Childhood Vaccine Injury Act (NCVIA) 42 U.S.C. § 300aa-25 (located at http://vaers.hhs.gov/ or 1-800-822-7967).

Contractor shall inform and educate the public about vaccines and vaccine-preventable diseases, as described in the DSHS Immunization Contractors Guide for Local Health Departments (located at http://www.dshs.state.tx.us/immunize/docs/contractor/E11-13985_FY2016_ContractorsGuide.pdf).

Contractor shall conduct outreach and collaborative activities with American Indian tribes located within the boundaries of the contractor’s jurisdiction.

Contractor shall work to promote a health care workforce within the Local Health Department’s service area (including Contractor’s staff) that is knowledgeable about vaccines, vaccine safety, vaccine-preventable diseases, and delivery of immunization services.

Contractor shall not deny vaccinations to recipients because they do not reside within Contractor's jurisdiction or because of an inability to pay an administration fee.

Contractor shall comply with all applicable federal and state regulations and statutes, including but not limited to:

• Human Resources Code §42.043, VTCA;
• Education Code §§38.001-38.002, VTCA;
• Health and Safety Code §§12.032, 81.023 and 161.001-161.009, VTCA;
• 25 TAC Chapter 97;
• 25 TAC, Chapter 96;
• 25 TAC, Chapter 100;
• 42 USC §§247b and 300 aa-25;
• Omnibus Budget Reconciliation Act of 1993, 26 USC §4980B; and
• Senate Bill 346.

Contractor shall comply with current applicable state and federal standards, policies and guidelines, including but not limited to DSHS's Standards for Public Health Clinic Services, revised August 31, 2004 (located at http://www.dshs.state.tx.us/qmb/default.shtm#public).

Contractor shall be responsible for identification and case management to all surface antigen positive pregnant women and timely newborn post exposure prophylaxis (PEP) with hepatitis B vaccine and hepatitis B immune globin (HBIG) as well as timely completion of doses two and three of hepatitis B vaccine and completion of post-vaccination serology testing (PVST).

Contractor shall be responsible for conducting outreach regarding vaccinations for children (19 through 35 months of age in the Contractor's jurisdiction) included on the list distributed to Contractor by the ImmTrac Group at DSHS. Lists are distributed through ImmTrac at the start of each quarterly reporting period (September 01, 2015; December 01, 2015; March 01, 2016; and June 01, 2016).

Contractor shall be responsible for conducting outreach to17-year-olds included on the lists distributed to the Contractor by DSHS to explain the lifetime registry and obtain their consent as an adult to be included in ImmTrac. Lists are distributed on October 1, 2015; December 1, 2015; February 1, 2016; April 1, 2016; June 1, 2016; and August 1, 2016.

Contractor shall be responsible for conducting outreach to new ImmTrac providers who have logged into ImmTrac within 30 days of registering. Lists of these providers are distributed at the beginning of each month.

Contractor shall be responsible for conducting outreach to existing ImmTrac providers that have not logged in into ImmTrac in the last 90 days. Lists are distributed on September 1, 2015; November 1, 2015; January 1, 2016; March 1, 2016; May 1, 2016; and July 1, 2016.

Contractor must receive written approval from DSHS before varying from applicable policies, procedures, protocols, and/or work plans, and must update and disseminate its implementation documentation to its staff involved in activities under this contract within forty-eight (48) hours of making approved changes.

Contractor shall review monthly contract funding expenditures and salary savings from any contract-paid staff vacancies and revise spending plan to ensure that all funds will be properly expended under this contract before the end of the contract term on August 31, 2016.
USE OF FUNDS
• Funds shall not be used for purchase of vaccines, inpatient care, construction of facilities, or debt retirement.

• Contractor is authorized to pay employees who are not exempt under the Fair Labor Standards Act

(FLSA), 29 USC, Chapter 8, §201 et seq., for overtime or compensatory time at the rate of time and one-half per FLSA.

• Contractor is authorized to pay employees who are exempt under FLSA on a straight time basis for work performed on a holiday or for regular compensatory time hours when the taking of regular compensatory time off would be disruptive to normal business operations.

• Authorization for payment under this provision is limited to work directly related to immunization activities and shall be in accordance with the amount budgeted in this contract Attachment. Contractor shall document proper authorization or approval for any work performed by exempt or non-exempt employees in excess of forty (40) hours per work week.

• All revenues directly generated by this Program Attachment or earned as a result of this Program Attachment during the term of this Program Attachment are considered program income; including income generated through Medicaid billings for immunization related clinic services. The Contractor shall use this program income to further the scope of work detailed in this Program Attachment, and must keep documentation to demonstrate such to DSHS's satisfaction. This program income may not be used to take the place of existing local, state, or federal program funds. Program income shall not be used for purchase of vaccines, inpatient care, construction of facilities, or debt retirement.

DSHS reserves the right, where allowed by legal authority, to redirect funds in the event of financial shortfalls. DSHS will monitor Contractor's expenditures on a monthly basis. If expenditures are below what is projected in Contractor's total Program Attachment amount, Contractor's budget may be subject to a decrease for the remainder of the Contract term. Vacant positions existing after ninety (90) days may result in a decrease in funds.

Contractor agrees to read DSHS Contractor Financial Procedures Manual (CFPM) and work with DSHS staff regarding the management of funds received under this Contract.
http://www.dshs.state.tx.us/contracts/cfpm.shtm.

Contractor shall perform the activities required under this Program Attachment in the Service Area designated in the most recent version of Section 8. "Service Area" of this contract.

SECTION II: PERFORMANCE MEASURES:

The following performance measure(s) will be used, in part, to assess Contractor's effectiveness in providing the services described in this Program Attachment, without waiving the enforceability of any of the terms of the Contract.

Contractor shall:

• Investigate and document, in accordance with DSHS Emerging and Acute Infectious Disease Investigation Guidelines (located at http://www.dshs.state.tx.us/idcu/investigation/conditions/) and NBS Data Entry Guidelines, at least 90% of confirmed or probable reportable vaccine-preventable disease cases within thirty (30) days of initial report to public health.

• Complete 100% of the follow-up activities, designated by DSHS, for TVFC provider quality assurance site visits assigned by DSHS.

• Ship overstocked vaccines and vaccines approaching expiration to alternate providers for immediate use

when instructed to do so by the DSHS Health Service Region (HSR) Immunization Program Manager to avoid vaccine waste. Contractor is responsible for covering the cost to ship overstocked vaccines and vaccines approaching expiration.

• Contact and provide case management to 100% of the number of hepatitis B surface antigen-positive pregnant women identified.

• Contact 3% or 250 children per FTE (whichever is more) who are not up-to-date on their immunizations according to the ImmTrac-generated client list provided to the contractor by DSHS at the beginning of each reporting period.

• Perform outreach and education activities targeting adolescents 14 to 18 years of age and their parents via health-care providers, health-care clinics, hospitals, and any other health-care facility providing health care to adolescents 14 to 18 years of age to satisfy Texas Health and Safety Code Chapter 161, Subsection A, Section 161.0095 requirements. Outreach and education activities must focus on the immunization registry and the option for an individual who is 18 years of age or older to consent to having their immunization records stored within the immunization registry. Additional outreach and educational activities may focus on high schools, colleges, and universities.

• Participate in at least one collaborative meeting concerning tribal health issues, concerns, or needs with American Indian tribal members during the contract term if American Indian tribes are in their jurisdiction.

• Report outreach done, and collaborative efforts made, with the American Indian tribes in the contractor's jurisdiction.

• Review 100% of monthly biological reports, vaccine orders (when applicable), and temperature recording forms for accuracy to ensure the vaccine supply is appropriately maintained and within established maximum stock levels. Review and approval for vaccines orders (when applicable) must be documented in the Electronic Vaccine Inventory system.

• Complete 100% of child-care facility and Head Start center assessments, in accordance with the Immunization Population Assessment Manual, as assigned by DSHS.

• Complete 100% of public and private school assessments, retrospective surveys, and validation surveys, in accordance with the Immunization Population Assessment Manual, as assigned by DSHS.

• Report number of doses administered to underinsured children monthly, as directed by DSHS.

• Report the number of unduplicated underinsured clients served, as directed by DSHS.

Contractor shall utilize the Assessment, Feedback, Incentives, and eXchange (AFIX) on line tool and methodology, found in the Immunization Quality Assurance Tool Resource Manual, (located at http://www.dshs.state.tx.us/immunize/docs/QA_site_visit.pdf) to assess immunization practices and coverage rates for all sub-contracted entities and non-local health department clinics. Immunization provider coverage rates will be generated using the Comprehensive Clinic Assessment Software Application (CoCASA), as specified by DSHS.

Contractor shall utilize the Centers for Disease Control and Prevention (CDC) Provider education, Assessment, and Reporting (PEAR) system and directly enter data into PEAR to document TVFC quality assurance site-visits for all sub-contracted entities and non-local health department clinics. The

Contractor shall submit the final assessment results in the PEAR system within twenty-four (24) hours of conducting the visit.

Contractor shall utilize the CDC PEAR system and directly enter data into PEAR to document TVFC unannounced storage and handling visits conducted at TVFC provider offices. The Contractor shall submit the final unannounced storage and handling visit results in the PEAR system within twenty-four (24) hours of conducting the visit.

Contractor is required to complete and submit Immunization Inter-Local Agreement (ILA) Quarterly Report form, utilizing the format provided by the DSHS Program and available at http://www.dshs.state.tx.us/immunize/providers.shtm, by the report due date.

See programmatic Reporting Requirements section for required reports.

SECTION III: SOLICITATION DOCUMENT:

Governmental Entity

SECTION IV: RENEWALS:

There are no renewals.

SECTION V: PAYMENT METHOD:

Cost Reimbursement
Funding is further detailed in the attached Categorical Budget and, if applicable, Equipment List.

SECTION V: BILLING INSTRUCTIONS:

Contractor shall request payment using the State of Texas Purchase Voucher (Form B-13) and acceptable supporting documentation for reimbursement of the required services/deliverables. The Form B-13 can be found at the following link http://www.dshs.state.tx.us/grants/forms/b13form.doc. Vouchers and supporting documentation should be mailed or submitted by fax or electronic mail to the addresses/number below.

Department of State Health Services
Claims Processing Unit MC 1940
1100 West 49th Street
P. O. Box 149347
Austin, Texas 78714-9347

The fax number for submitting State of Texas Purchase Voucher (Form B-13) to the Claims Processing Unit is (512) 458-7442. The email address is invoices@dshs.state.tx.us.

SOURCE OF FUNDS: STATE and CFDA# 93.268
HCR Immunization and Vaccines for Children Program

8. Service Area

Hidalgo County

This section intentionally left blank.

10. Procurement method:

Non-Competitive	Interagency/Interlocal
GST-2012-Solicitation-00022	DCPS "GOLIVE" IMMUNIZATION LOCALS PROPOSAL

11. Renewals:

Number of Renewals Remaining: 0 Date Renewals Expire: 08/31/2016

12. Payment Method:

Cost Reimbursement

13. Source of Funds:

93.268, 93.268, 93.268, 93.268, 93.268, 93.268, STATE

14. DUNS Number:

103110834

15. Programmatic Reporting Requirements:

Report Name	Frequency	Period Begin	Period End	Due Date
LHD ILA Quarterly Report	Quarterly	09/01/2015	11/30/2015	12/31/2015
LHD ILA Quarterly Report	Quarterly	12/01/2015	02/29/2016	03/31/2016
LHD ILA Quarterly Report	Quarterly	03/01/2016	05/31/2016	06/30/2016
LHD ILA Quarterly Report	Quarterly	06/01/2016	08/31/2016	09/30/2016
Financial Status Report	Quarterly	09/01/2015	11/30/2015	12/31/2015
Financial Status Report	Quarterly	12/01/2015	02/29/2016	03/31/2016
Financial Status Report	Quarterly	03/01/2016	05/31/2016	06/30/2016
Financial Status Report	Quarterly	06/01/2016	08/31/2016	10/15/2016

Submission Instructions:

LHD ILA Quarterly Reports shall be sent to dshsimmunizationcontracts@dshs.state.tx.us.

Financial Status Reports shall be sent to invoices@dshs.state.tx.us.

16. Special Provisions

General Provisions, ARTICLE III SERVICES, Section 3.02 Disaster Services, is revised to include the following:

In the event of a local, state, or federal emergency the Contractor has the authority to utilize approximately 5% of staff's time supporting this Program Attachment for response efforts, as pre-approved in writing by DSHS. DSHS shall reimburse Contractor up to 5% of this Program Attachment funded by Center for Disease Control and Prevention (CDC) for personnel costs responding to an emergency event. Contractor shall maintain records to document the time spent on response efforts for auditing purposes. Allowable activities also include participation of drills and exercises in the pre-event time period. Contractor shall notify the Assigned Contract Manager in writing when this provision is implemented.

General Provisions, ARTICLE XIV. GENERAL TERMS, Section 14.12 Amendment, is amended to include the following:

Contractor must submit all amendment and revision requests in writing to the Division Contract Management Unit at least ninety (90) days prior to the end of the term of this Program Attachment.

17. Documents Forming Contract. The Contract consists of the following:

a. Contract (this document)	2016-000022-01
b. General Provisions	Subrecipient General Provisions
c. Attachments	Budget
d. Declarations	Certification Regarding Lobbying, Fiscal Federal Funding Accountability and Transparency Act (FFATA) Certification
e. Exhibits	

Any changes made to the Contract, whether by edit or attachment, do not form part of the Contract unless expressly agreed to in writing by DSHS and Contractor and incorporated herein.

18. Conflicting Terms. In the event of conflicting terms among the documents forming this Contract, the order of control is first the Contract, then the General Provisions, then the Solicitation Document, if any, and then Contractor's response to the Solicitation Document, if any.

19. Payee. The Parties agree that the following payee is entitled to receive payment for services rendered by Contractor or goods received under this Contract:

Name:	Hidalgo County
Vendor Identification Number:	17460007176

20. Entire Agreement. The Parties acknowledge that this Contract is the entire agreement of the Parties and that there are no agreements or understandings, written or oral, between them with respect to the subject matter of this Contract, other than as set forth in this Contract.

I certify that I am authorized to sign this document and I have read and agree to all parts of the contract,

Department of State Health Services	**Hidalgo County**
By: Signature of Authorized Official	By: Signature of Authorized Official
Date	Date
Name and Title 1100 West 49th Street Address Austin, TX 78756-4204 City, State, Zip	Name and Title Address City, State, Zip
Telephone Number	Telephone Number
E-mail Address	E-mail Address

Budget Summary

Organization Name: Hidalgo County Program ID: IMM/LOCALS

Contract Number: 2016-000022-01

Budget Categories

Budget Categories	DSHS Funds Requested	Cash Match	In Kind Match Contributions	Category Total
Personnel	$456,770.00	$0.00	$0.00	$456,770.00
Fringe Benefits	$171,563.00	$0.00	$0.00	$171,563.00
Travel	$2,700.00	$0.00	$0.00	$2,700.00
Equipment	$10,210.00	$0.00	$0.00	$10,210.00
Supplies	$6,400.00	$0.00	$0.00	$6,400.00
Contractual	$0.00	$0.00	$0.00	$0.00
Other	$1,677.00	$0.00	$0.00	$1,677.00
Total Direct Costs	$649,320.00	$0.00	$0.00	$649,320.00
Indirect Costs	$0.00	$0.00	$0.00	$0.00
Totals	$649,320.00	$0.00	$0.00	$649,320.00

CERTIFICATION REGARDING LOBBYING

Organization Name: Hidalgo County

Contract Number: 2016-000022-01

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit, an officer or employee of congress, or an employee of a member of congress in connection with this Standard Form-11, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

[X] Applicable [ ] Non- Applicable

Signature of Authorized Individual

Ramon Garcia

Date:

07/24/2015

Fiscal Federal Funding Accountability and Transparency Act (FFATA) Certification

The certifications enumerated below represent material facts upon which DSHS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DSHS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DSHS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. If the Signor cannot certify all of the statements contained in this section, Signor must provide written notice to DSHS detailing which of the below statements it cannot certify and why.

Organization Name	Hidalgo County		
Address	1304 S 25th St	State	Texas
City	Edinburg	Zip Code (9 digit)	78539
Payee Name	Hidalgo County		
Address	Hidalgo County Treasurer 2810 S Business 281	State	TX
City	Edinburg	Zip Code (9 digit)	78539-6243
Vendor Identification No.	17460007176	MailCode	060
Payee DUNS No.	103110834		

1. Did your organization have a gross income, from all sources, of more than $300,000 in your previous tax year?

[X] Yes [ ] No

2. Certification Regarding % of Annual Gross from Federal Awards.
Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year?

[ ] Yes [X] No

3. Certification Regarding Amount of Annual Gross from Federal Awards.
Did your organization receive $25 million or more in annual gross revenues from federal awards in the preceding fiscal year?

[X] Yes [ ] No

4. Certification Regarding Public Access to Compensation Information.
Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

☐ Yes ☐ No

If Yes, where can this information be found?

If No, you must provide the names and total compensation of the top five highly compensated officers.
Example: John Blum:500000;Mary Redd:50000;Eric Gant:400000;Todd Platt:300000;Sally Tom:300000

Identify contact persons for FFATA Correspondence

FFATA Contact Person #1

Name	Ramon Garcia
Email	ramon.garcia@co.hidalgo.tx.us
Telephone	(956) 318-2600

FFATA Contact Person #2

Name	Ray Eufracio
Email	ray.eufracio@auditor.co.hidalgo.tx.us
Telephone	(956) 318-2511

☒ As the authorized representative of the Organization, I hereby certify that the statements made by me in this certification form are true, complete and correct to the best of my knowledge.

E-Signature	Date
Ramon Garcia	07/24/2015

Organization Name:	Hidalgo County	Program ID:	IMM/LOCALS
Contract Number:	2016-000022-00	Payment Method:	Cost Reimbursement

Modification Details

Type of Modification:*
Allocating available funds to other budget categories.

Requires PO Adjustment: * Yes ✔ No

Modification Description:*

Vacant position will not be refilled as expected for the remainder of the contract term and will allocate the available funds into other budget categories.

Attach current version of contract here:

https://egrants.dshs.texas.gov/_Upload/51011-FY16HidalgoCountyIMM-LOCALSContract.pdf

AI-54431

Health & Human Services Dept.
12. I. 2.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

To inform Commissioners Court that the 1115 Waiver, which funds Uncompensated Care and the Delivery System Reform Incentive Payment Program (DSRIP), was extended 15 months.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: N/A
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
No budgetary impact.

Attachments

Announcement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:34 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Mike Escaname Started On: 05/02/2016 10:00 AM
Final Approval Date: 05/06/2016

Eduardo Olivarez

From: HHSC Texas Healthcare Transformation and Quality Improvement Program <TXHealthcareTransformation@hhsc.state.tx.us>
Sent: Monday, May 02, 2016 9:32 AM
To: Amanda Callaway; anne dunkelberg; Danette Castle; Daniel Deslatte; david huffstutler; david pearson; eddie olivarez; Elizabeth LaMair; fred cerise; george hernandez; george masi; helen kent davis; israel rocha; jim allison; john hawkins; john holcomb; kirk calhoun; larry tonn; maureen milligan; mike spivey; Randy Safady; rick danko; rick thompson; robert earley; Stacy Wilson
Cc: HHSC Texas Healthcare Transformation and Quality Improvement Program; Khalsa,Ardas (HHSC); Scott,John (HHSC)
Subject: 15-month 1115 Waiver Extension Approved

Importance: High

Dear Executive Waiver Committee Members -

HHSC has received confirmation from CMS that a 15-month waiver extension has been approved. A longer term extension will continue to be negotiated. Please see below the press release going out this morning. We will share the relevant documents and additional information with you very soon, but wanted to get this initial information out to you now.

The Health and Human Services Commission and the Centers for Medicare and Medicaid Services have agreed to extend a state and federal partnership that finds innovative ways to deliver healthcare.

The 1115 Waiver, which funds Uncompensated Care and the Delivery System Reform Incentive Payment Program (DSRIP), was extended 15 months under an agreement between the health agency and CMS. The agreement will take the program through December 2017 and will maintain its current funding. Over the next 15 months, HHSC and CMS, which oversees the Medicaid program, will continue negotiating a longer term extension.

DSRIP consists of local programs working to improve health care delivery costs and outcomes. There are 1,451 DSRIP projects across 20 regions in the state. In each region a coalition of governments, hospitals and other providers are charged with coming up with novel solutions to containing health care costs while preserving access and quality. Most projects focus on increasing primary and preventative care, which not only improves outcomes, but saves money by reducing the need for expensive emergency room visits. The waiver program also helps hospitals with uncompensated care costs.

The Uncompensated Care program and Delivery System Reform Incentive Payment programs are funded through a combination of federal and local money. Both Uncompensated Care and DSRIP contribute $3.1 billion a year, each.

Amanda Broden
Healthcare Transformation Waiver Operations
Medicaid/CHIP
Texas Health and Human Services Commission
(512) 462-6388

AI-54517

Emergency Management 13. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Sandra Deleon, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion, consideration, and approval to submit the Emergency Operations Plan forms as required by the Texas Division of Emergency Management (TDEM).

BACKGROUND

The Hidalgo County Emergency Operations Plan (E.O.P.) was last updated in 2011 and must be updated and resubmitted to the Texas Division of Emergency Management at least every (5) years. The E.O.P. consists of the Basic Plan and Twenty-two annexes which are assigned to the appropriate county officials and department heads for update, approval and signature. This agenda item will streamline the E.O.P. approval process and allow for the annexes to be executed by the designated signatories as soon as the review and approval process is completed for each annex.

Fiscal Impact

Attachments

form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/06/2016 11:32 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Sandra Deleon Started On: 05/06/2016 08:22 AM

Final Approval Date: 05/06/2016

Hidalgo County Emergency Operations Plan - 2016 update
County Officials and Department Heads
Designated Signatories

Section	2016 Update
Basic Plan	County Judge
Annex A: Warning	Sheriff's Office/EMC
Annex B: Communications	Sheriff's Office/EMC
Annex C: Shelter & Mass Care	Emergency Management/ARC
Annex D: Radiological Protection	Fire Marshal/EMC
Annex E: Evacuation	Sheriff's Office/EMC
Annex F: Firefighting	Fire Marshal/EMC
Annex G: Law Enforcement	Sheriff's Office/EMC
Annex H: Health and Medical Services	County Director of Health/EMC
Annex I: Public Information	PIO/EMC
Annex J: Recovery	EMC
Annex K: Public Works & Engineering	EMC
Annex L: Utilities	EMC
Annex M: Resource Management	purchasing/emc
Annex N: Direction & Control	EMC
Annex O: Human Services	EMC
Annex P: Hazard Mitigation	EMC
Annex Q: Hazardous Materials & Oil Spill Response	Fire Marshal/EMC
Annex R: Search & Rescue	Fire Marshal/EMC
Annex S: Transportation	EMC
Annex T: Donations Management	Donations Coordinator/EMC
Annex U: Legal	County Attorney/EMC
Annex V: Terrorist Incident Response	Sheriff Office's/EMC

AI-54366

Emergency Management 13. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted By: Sandra Deleon, COUNTY JUDGE

Department: EMERGENCY MANAGEMENT

Information

CAPTION

Emergency Management (1100):
Requesting authority to purchase promotional items such as but not limited to - pens, pencils, lunch totes, etc. for use by the Office of Emergency Management during Community Outreach Fairs, Expos, etc. related to the department's initiative of promoting emergency preparedness awareness.

BACKGROUND

Hidalgo County Emergency Management:

Qty	UOM	Description	Unit Price	Amount
500	EA	Pencil Sharpener	.62	310.00
1000	EA	Stick Pens	.16	160.00
1000	EA	Pencils	.16	160.00
500	EA	Notepad	.55	275.00
300	EA	Beach Ball	1.36	408.00
1000	EA	Lunch Tote	1.00	1000.00
500	EA	Bandage Kit	1.20	600.00
				$2,913.00

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-429-00-110-075-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 4/29/16.
REQ # 297457

Attachments

REQ W/ QUOTE

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:46 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Sandra Deleon Started On: 04/26/2016 10:22 AM

Final Approval Date: 05/06/2016

Requisition

Req # 00297457

PO #

Date: 04/26/16

Bill To: x
x

Vendor : 211109
SAFEGUARD UNIVERSAL LLC
2741 SWANTNER
CORPUS CHRISTI TX 78404
FAX (361)884-8015

Ship To: COUNTY JUDGE
100 E. CANO STREET
2ND FLOOR
EDINBURG TX 78539

Contact: **M. HINOJOSA**
956-318-2615

Contract No: **BUY BOARD 417-13**

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
500.00	EACH	ITEM # NWVC-J-IMFLC PENCIL SHARPENER	.62	310.00
1000.00	EACH	ITEM # OQYJI-DFLOJ STICK PEN	.16	160.00
1000.00	EACH	ITEM # BUTHB-IYGRA PENCIL	.16	160.00
500.00	EACH	ITEM # KSAEB-IBQZK 2" X 3" SUPER VALUE ADHESIVE NOTEPAD (BULKY)	.55	275.00
300.00	EACH	ITEM # AOYBD-HINRW PASTEL BEACH BALL (12")	1.36	408.00
1000.00	EACH	ITEM # SQTGF-JRVOI NON-WOVEN "BAG-IT" VALUE PRICED LIGHTWEIGHT LUNCH TOTE BAG	1.00	1,000.00
500.00	EACH	ITEM # LNWIE-KTILZ BANDAGE MATE-BANDAGE KIT-TRANSLUCENT	1.20	600.00
		Account No	Encumbrance	
		6-1100-429-00-110-075-0-610	2,913.00	
			Freight	.00
			Total	2,913.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By:

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PROPOSAL

TO: Hidalgo County Emergency Management

Monica Hinojosa

FROM: Anthony Anzaldua

Thanks for the giving us the opportunity to provide you with this quotation!

DATE	APPROX. MNFG TIME	FOB POINT	TERMS	VOID AFTER
4/25/2016	2-3 wks	Location	NET 30 DAYS (With Open Account)	30 DAYS

	QUANTITY	ITEM NUMBER	DESCRIPTION	RETAIL	EXTENDED PRICE
1	500	NWVCJ-IMFLC	Pencil Sharpener	.62	310.00
2	1000	OQYJI-DFLOJ	Stick Pen	.16	160.00
3	1000	BUTHB-IYGRA	Pencil	.16	160.00
4	500	KSAEB-IBQZK	2" x 3" Super Value Adhesive Notepad (bulky)	.55	275.00
5	300	AOYBD-HINRW	Pastel Beach Ball (12")	1.36	408.00
6	1000	SQTGF-JRVOI	Non-Woven 'Bag-it' Value Priced Lightweight Lunch Tote Bag	1.00	1000.00
7	500	LNWIE-KTILZ	Bandage Mate - Bandage Kit - Translucent	1.20	600.00
			BuyBoard Contract 417-13	Total	2913.00

COMMENTS:

Yes! Please place an order for the items and quantities circled above..

Signature Kathleen Title Emergency Management Coordinator Date: 4/25/2016

ALL PRINTED ITEMS SUBJECT TO A 10% OVER/UNDER RUN (All over/under runs will be billed at the Unit Price)

AI-54489 IT Department 14. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Renan Ramirez, IT DEPARTMENT

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

HIDALGO COUNTY COMMISSIONER PCT. 3
Authorization and approval to purchase data service for GPS units through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Qty:	Description:	User:	Service Plan:
57	Data Plan for GPS	Office Use	Machine to Machine Account Share 1MB @ $5.00 each per month
20	Data Plan for GPS	Office Use	Machine to Machine Account Share 5MB @ $7.00 each per month

BACKGROUND

Fiscal Impact

Attachments

Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 02:34 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Griselda Salazar Started On: 05/05/2016 09:40 AM

Final Approval Date: 05/06/2016

verizon

Wireless Telecom Proposal for:
State of Texas DIR Contract No. DIR-SDD-1779 for Wireless Voice, Data Services and Equipment

Date: April 7, 2016

Customer Name: Hidalgo County

Sales Representative: Carlos Zavala

Pricing provided is for Government Liability Accounts Only and is subject to the terms, provisions and conditions of the Contract for Wireless Voice & Data Services and Equipment between State of Texas, Department of Information Resources and Verizon Wireless, DIR Contract No. DIR-SDD-1779. Full terms and conditions, along with additional information and ordering instructions can be found on the Internet website at: http://www.dir.state.tx.us/store/tsd/telephony/wireless.htm#cing
Prices quoted do not reflect applicable fees, charges, or pass-through assessments.
This Quotation is valid for ninety (90) days from date listed on quote (except for promotional pricing which may expire sooner). Data furnished in this document shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the document.

STATE OF TEXAS DIR CONTRACT NO. DIR-SDD-1779

WIRELESS TELECOM PROPOSAL FOR WIRELESS VOICE, DATA SERVICES AND EQUIPMENT

WIRELESS PROPOSAL FOR: Hidalgo County

SERVICE PLAN, CALLING FEATURES, AND EQUIPMENT QUOTES

QUOTE ID	1647104651
DATE	4/7/2016
TERM	Annual (12 Months)
PAGE	1 of 2

RATE PLAN AND FEATURES

RATE PLAN - SHARE	Line Count	Discounted Monthly Access	Plan Included Minutes	Included TEXT / PIX / FLIX	Included Data	Total Shared Minutes	Voice Overage	Monthly Cost	Term Cost
		$0.00						$0.00	$0.00
		$0.00						$0.00	$0.00
		$0.00						$0.00	$0.00
		$0.00						$0.00	$0.00
		$0.00						$0.00	$0.00
								$0.00	$0.00

RATE PLAN - NON SHARE	Line Count	Discounted Monthly Access	Plan Included Minutes	Included TEXT / PIX / FLIX	Included Data	Voice Overage	Monthly Cost	Term Cost
		$0.00					$0.00	$0.00
		$0.00					$0.00	$0.00
		$0.00					$0.00	$0.00
		$0.00					$0.00	$0.00
		$0.00					$0.00	$0.00
							$0.00	$0.00

RATE PLAN - MOBILE BROADBAND	Line Count	Discounted Monthly Access	Included TEXT / PIX / FLIX	Included Data	Data Overage	Monthly Cost	Term Cost
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
						$0.00	$0.00

MACHINE TO MACHINE	Line Count	Discounted Monthly Access	Included Data	Shared Data / Group	Data Overage	Monthly Cost	Term Cost
MACHINE TO MACHINE ACCOUNT SHARE 1MB $0.0009765/KB $5.00 0313	57	$5.00	1 MB	57 MB / Group 1	$1 / MB	$285.00	$3,420.00
MACHINE TO MACHINE ACCOUNT SHARE 5MB $0.0009765/KB $7.00 0313	20	$7.00	5 MB	100 MB / Group 1	$1 / MB	$140.00	$1,680.00
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
		$0.00				$0.00	$0.00
	77					$425.00	$5,100.00

23% Discount applies to features of $24.99 and higher when combined with rate plans of $34.99 and higher.

FEATURES	Line Count	Discounted Monthly Access	Monthly Cost	Term Cost
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00
			$0.00	$0.00

RATE PLANS AND FEATURES - ESTIMATED COST FOR TERM [Annual (12 Months)]: $5,100.00

SEE SECOND PAGE FOR EQUIPMENT COSTS AND TOTALS

EQUIPMENT AND ACCESSORIES

QUARTERLY DEVICE PROMOTIONS	Line Count	Cost per Unit	Subtotal
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
			$0.00

DEVICE	Line Count	Cost per Unit	Subtotal
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
			$0.00

Eligible accessories receive a 35% discount

ACCESSORIES AND FULL-RETAIL (NO CONTRACT) EQUIPMENT	Line Count	Cost per Unit	Cost per Unit after Discount	Subtotal
			$0.00	$0.00
			$0.00	$0.00
			$0.00	$0.00
			$0.00	$0.00
			$0.00	$0.00
			$0.00	$0.00
				$0.00

EQUIPMENT AND ACCESSORIES ESTIMATED COST	$0.00

INVESTMENT ESTIMATE	Monthly	Term Total
RATE PLAN AND FEATURES ESTIMATED COST FOR TERM [Annual (12 Months)]:	$425.00	$5,100.00
EQUIPMENT AND ACCESSORIES ESTIMATED COST:		$0.00
INVESTMENT TOTAL		**$5,100.00**

2Q16 BUSINESS BILL INCENTIVE CREDIT (BIC) PROMOTIONS	Line Count	BIC Amount	BIC Total
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
			$0.00

QUOTE ID 1647104651

Additional Notes:

* Charge does not include roaming charges, minutes used over allowance, etc. Please consult with your Sales Representative for more information.

** Equipment pricing and availability is subject to change.

*** All applicable price plan and feature discounts have already been applied

Service Pricing provided is for Government Liability Accounts Only and is subject to the terms, provisions and conditions of the State of Texas Department of Information Resources (DIR) Contract No. DIR-SDD-1779 Coverage, service and offers not available in all areas. Full terms and conditions, along with additional price plans offered by Verizon Wireless can be found on the http://www.dir.state.tx.us/ internet website. Price quotes do not reflect Federal Universal Service, E911 and Regulatory Fees, charges, or pass-through assessments. Please see information on Regulatory Surcharges and Fees below for additional details.

All quotes contained in this proposal are subject to the terms and conditions of the State of Texas DIR contract. Your accounts must be in good standing with Verizon wireless to migrate your existing lines of service to the pricing offered in this proposal if your Agency currently has service with Verizon Wireless.

Price Plan changes and discounts may take up to two bill cycles to appear on your Verizon Wireless billing statement for accounts transitioning to an approved State of Texas contract vehicle. As part of our compliance with FCC requirements, Verizon Wireless allows only GPS-compliant devices to be activated on our network. If your current device is not GPS-compliant you will not be able to activate service on our network with your existing equipment.

This Quotation is valid for ninety (90) days from date listed on quote (except for promotional pricing which may expire sooner). Data furnished in this document shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the document.

Updated 04/01/2015

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☑ Office Use *or* ☐ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☑ Other: GPS Data	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID#: — Signature: —

Department: Pct. 3 Dept#:

Quantity:

Service: $425 /mo (x) 5 months = 2125.00 Account: 6-1200-431-00-123-004-0-531

Service: $425 /mo (x) 3 months = 1275.00 Account: 6-1100-432-00-123-008-0 -532

Service: $425 /mo (x) 4 months = 1200.00 Account: 6-1100-432-00-123-001-0 ~~619/664~~ 532

Requisition Total: 5100.00 Requisition Number: 296715

STIPEND

(1) Employee: Employee ID#: Signature:

Department: Dept#:

Quantity:

Service: $_____/mo (x) ____ months = _____ Account: -532

Total:

(2) **Elected Official/Department Head Authorization for Request:**

Signature	Print Name	Date
	Dr. Irma R. Parras Commissioner Joe M. Flores	5/2/16

(3) **Executive Office Authorization (Commissioner's Court Departments Only):**

Signature	Print Name	Date

(4) **IT DEPARTMENT ONLY:**

Service Type Codes: 57-M2M Account Share 1MB @ $5.00
20-M2M account Share 5MB @ $7.00

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

AI-54415 Urban County 15. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Olga Lerma, URBAN COUNTY Submitted By: Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Public Hearing regarding the FY 2016-2017 Hidalgo County Urban County Program's One Year Action Plan for Program Year (29).

BACKGROUND

The Annual Action Plan for Fiscal Year 2016-2017 is based on a budget of $9,532,112.00. The allocation is as follows:

CDBG: $7,226,312.00
HOME: $1,647.461.00
ESG (Emergency Solutions Grant): $ 658,339.00
$9,532,112.00

A draft copy of the Annual Workplan was made available for public review at the Urban County Program office and County website for a thirty-day comment period beginning on March 28, 2016 and ending on April 26, 2016. All comments received will be noted in the final work plans submitted to HUD.

Fiscal Impact

Attachments

Public Hearing FY 2016-2017 One Year Action Plan

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Olga Lerma Started On: 04/29/2016 11:08 AM

Final Approval Date: 05/06/2016

HIDALGO URBAN COUNTY PROGRAM
2016 ANNUAL ACTION PLAN
PUBLIC HEARING NOTICE

In compliance with the Consolidated Plan for Community Planning & Development (CDBG, HOME, ESG), **Hidalgo County** will conduct a public hearing to solicit input from interested parties on the **County's** needs and priorities for the Urban County Program Annual Action Plan for Fiscal Year 29 (2016-2017).

The overall goals for the Consolidated Plan are to strengthen and extend partnerships with jurisdictions all levels of local government and the private sector, including profit and nonprofit organizations, to enable them to provide decent housing, to establish and maintain a suitable living environment, and to expand economic opportunities for every citizen, particularly for very low income persons.

The public hearing will be held on **Tuesday, May 10, 2016** at **9:30 a.m.** at the following location:

Hidalgo County Commissioners' Court
100 East Cano, First Floor
Edinburg, Texas 78539

The **County's** anticipated allocation is **$9,532,112.00** for **Program Year 29 (2016).** Listed below is a partial listing of eligible activities.

Public Facilities Needs
- Senior Centers
- Youth Centers
- Neighborhood Facilities
- Parks and Recreation Facilities
- Health Facilities
- Child Care Facilities
- Parking Facilities

Infrastructure Improvement Needs
- Flood Drain Improvements
- Water Improvements
- Sewer Improvements
- Street Improvements

Public Service Needs
- Senior Services
- Handicapped Services
- Youth Services
- Child Care Services

Accessibility

Economic Development Needs
- Technical Assistance

Lead-Based Paint/Hazard Abatement

Code Enforcement

Emergency Shelter Needs

Housing Needs

Community Planning

Program Administration

Accommodations for individuals with handicaps shall be provided upon request.

Las presentaciones se haran en español para aquellas personas que asi lo deseen.

For more information, please come by our office or call **(956) 787-8127**. Written comments can be forwarded to:

Hidalgo County - Urban County Program
Diana R. Serna, Director
427 E. Duranta Ave. Suite 107
Alamo, TX 78516

AVISO DE AUDENCIA PUBLICA
2016 PLAN DE ACCIÓN ANUAL
PROGRAMA URBANO DEL CONDADO DE HIDALGO

En cumplimiento con el Plan Consolidado para la Planificación y Desarrollo Comunitario (CDBG), el **Condado de Hidalgo** llevará a cabo una audiencia pública para solicitar la opinión de las partes interesadas en las necesidades del condado bajo el Programa Urbano del Condado de Hidalgo, del año fiscal 29 (2016-2017).

Los objetivos generales del Plan Consolidado son el fortalecimiento de las asociaciones con jurisdicción a fin de ampliar y fortalecer las alianzas entre todos los niveles del gobierno local y el sector privado, incluidas las organizaciones sin fines de lucro y, a fin de que puedan proporcionar una vivienda digna, para establecer y mantener una vida adecuada en el medio ambiente, y para ampliar las oportunidades económicas para todos los ciudadanos, en particular para las personas con ingresos muy bajos.

La audiencia pública se llevará a cabo el **martes 10 de mayo del 2016 a las 9:30 a.m.** en la siguiente ubicación:

Corte de Comisionados del Condado de Hidalgo
100 East Cano Street, First Floor (primer piso)
Edinburg, Texas 78539

El Condado anticipa una asignación de **$9,532,112.00** para el programa del año 29 (2016). A continuación se muestra una lista parcial de las actividades elegibles.

Necesidades de establecimientos públicos
- Centros para personas de la tercera edad
- Centros para jóvenes
- Instalaciones del vecindario
- Instalaciones de parques y recreación
- Instalaciones de salud
- Instalaciones para el cuidado de niños
- Instalaciones de estacionamiento

Necesidades de mejoras de infraestructura
- Mejoras de drenaje de inundaciones
- Mejoras de agua
- Mejoras de alcantarillado
- Mejoras de calles

Necesidades de Servicios Públicos
- Servicios para personas de tercera edad
- Servicios para discapacitados
- Servicios para jóvenes
- Servicios de cuidado infantil

Accesibilidad

Necesidades de desarrollo económico
- Asistencia Técnica

Pintura con base de plomo / Reducción de Riesgos

Aplicación del código

Necesidades de vivienda de emergencia

Necesidades de vivienda

Planificación de la Comunidad

Administración del Programa

Alojamiento para las personas con discapacidad se puede proporcionar a petición.

Para obtener más información, por favor venga a nuestra oficina o llame al **(956) 787-8127**. Los comentarios escritos pueden enviarse a:

Programa Urbano del Condado de Hidalgo
Directora Diana R. Serna
427 E. Duranta Ave. Suite 107
Alamo, TX 78516

AI-54382 Urban County 15. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Diana Serna, URBAN COUNTY Submitted By: Sandra Regalado, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

The Urban County Program, on behalf of Precinct No.1 is requesting consideration and action to award and enter into a construction contract with Saenz Brothers Construction, LLC (lowest responsible bidder meeting all specifications and Section 3 federal regulations under 24 CFR Part 135) for the Texas General Land Office (GLO Contract No. 12-406-000-6453 DRS210068/DRS220068) Round 2.1 and Round 2.2 in the amount of $2,871,013.80. The project consists of flood & drainage improvements within Precinct No.1 for the Delta Area Connector/ East Lateral Project Phase I & III.

BACKGROUND

Bids were requested and received for Precinct No.1 Flood and Drainage Improvements. Bids were opened at Hidalgo County Purchasing Department on April 20, 2016. After review, the project engineer, DOS Logistics Inc. confirmed that Saenz Brothers Construction, LLC of Donna submitted the lowest bid in the amount of $2,871,013.80. The project engineer recommended Saenz Brothers Construction, LLC as the lowest responsible bidder. (See attached recommendation letter from Dos Logistics Inc.).

Contractor: Saenz Brothers Construction, LLC
Contractor Amount: $2,871,013.80
GLO Account Number: 6540-62-0309-5200-6200
GLO Account Number: 6541-62-0309-5200-6200
Available Funds: $2,871,013.80

Fiscal Impact

Attachments

Recommendation-Bid Tab

Contract

Insurance

CIQ form

Form Review

Inbox	Reviewed By	Date

Budget & Management	Veronica Ortiz	05/05/2016 04:02 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Sandra Regalado Started On: 04/27/2016 02:18 PM

Final Approval Date: 05/06/2016

DL, INC.
DOS LOGISTICS, INC.

Dos Logistics, Inc. - Corporate
T.B.P.E. Firm Registration #F-9225

April 22, 2016

Ms. Diana R. Serna, Director
Hidalgo Co. – Urban County Program
427 E. Duranta Suite 107
Alamo, TX 78516

RE: Delta Area Connector / East Lateral Project – Ph. I & III
Recommended Low Bidder

Ms. Serna,

In review of the bid documents for the aforementioned project as received and announced on Wednesday, April 20, 2016 we offer the following. Dos Logistics, Inc. (DLI) reviewed submitted proposals and compiled the bid tabulation as attached. Upon review of the tabulated items and provided information as discussed, DLI recommends:

Saenz Brothers Construction with Base Bid and Alternate #1 amount of $2,871,013.80

We thank you for your continued cooperation with this project and look forward to working with your office and HCDD No. 1 as we proceed with the construction phase of the project. If you should have any questions or comments please feel free to contact me at 956.968.8800.

Respectfully Submitted,

Oscar Cancino, P.E.
Principal, DLI

Attach: Bid Tab Sheet

DELTA AREA CONNECTOR/EAST LATERAL DRAINAGE DITCH ROUND 2.1 PHASE I					Saenz Brothers Construction		2GS		Saenz Utility		H2O		REIM Construction		Foremost Paving	
BASE BID (DRAINAGE ITEMS)																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT		BID AMOUNT		BID AMOUNT		BID AMOUNT		BID AMOUNT
1		MOBILIZATION	1	LS	$145,000.00	$145,000.00	$6,800.00	$6,800.00	$50,000.00	$50,000.00	$200,000.00	$200,000.00	$175,000.00	$175,000.00	$80,000.00	$80,000.00
2		EMBANKMENT	110	CY	$2.00	$220.00	$10.00	$1,100.00	$85.00	$9,350.00	$15.00	$1,650.00	$16.25	$1,787.50	$40.00	$4,400.00
3		CUT & RESTORE	165	SY	$65.00	$10,725.00	$25.00	$4,125.00	$188.00	$31,020.00	$35.00	$5,775.00	$30.50	$5,032.50	$65.00	$10,725.00
4		BARRICADES, SIGNS AND TRAFIC CONTROL	6	MO	$3,500.00	$21,000.00	$4,000.00	$24,000.00	$2,000.00	$12,000.00	$3,000.00	$18,000.00	$1,930.00	$11,580.00	$2,000.00	$12,000.00
5		CONSTRUCTION EXITS (Type 2)	3	EA	$950.00	$2,850.00	$2.50	$7.50	$2,500.00	$7,500.00	$2,000.00	$6,000.00	$2,870.00	$8,610.00	$1,200.00	$3,600.00
6		EXCAVATION	35,007	CY	$3.00	$105,021.00	$8.50	$297,559.50	$3.00	$105,021.00	$5.50	$192,538.50	$8.20	$287,057.40	$4.50	$157,531.50
		BASE BID TOTAL				**$284,816.00**		**$333,592.00**		**$214,891.00**		**$423,963.50**		**$489,067.40**		**$268,256.50**
BASE BID - (DRAINAGE CROSSSING ITEM)																
MILE 16 CROSSING STA 165+54																
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$800.00	$4,320.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$8,290.00	$44,766.00	$1.00	$5.40
2		HYDROMULCH	13,305	SY	$0.60	$7,983.00	$1.00	$13,305.00	$1.50	$19,957.50	$0.89	$11,841.45	$0.40	$5,322.00	$1.00	$13,305.00
3		6" FLEX BASE	165	SY	$12.00	$1,980.00	$8.00	$1,320.00	$23.00	$3,795.00	$15.00	$2,475.00	$7.10	$1,171.50	$21.00	$3,465.00
4		CEMENT STABILIZED BACKFILL	410	CY	$60.00	$24,600.00	$35.00	$14,350.00	$90.00	$36,900.00	$45.00	$18,450.00	$55.50	$22,755.00	$70.00	$28,700.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	160	CY	$325.00	$52,000.00	$300.00	$48,000.00	$270.00	$43,200.00	$400.00	$64,000.00	$322.00	$51,520.00	$650.00	$104,000.00
7		8X8 CONCRETE BOX CULVERT	280	LF	$500.00	$140,000.00	$800.00	$224,000.00	$850.00	$238,000.00	$650.00	$182,000.00	$774.00	$216,720.00	$800.00	$224,000.00
8		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$18,000.00	$36,000.00	$19,300.00	$38,600.00	$72,000.00	$144,000.00
9		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
10		18" S.E.T. (PRECAST) (6:1)	2	EA	$950.00	$1,900.00	$1,300.00	$2,600.00	$600.00	$1,200.00	$1,000.00	$2,000.00	$745.00	$1,490.00	$900.00	$1,800.00
11		18" RCP CL III (RUBBER GASKET)	156	LF	$35.00	$5,460.00	$38.00	$5,928.00	$36.00	$5,616.00	$50.00	$7,800.00	$90.50	$14,118.00	$80.00	$12,480.00
12		SEDIMENT CONTROL FENCE	1435	LF	$3.00	$4,305.00	$4.00	$5,740.00	$3.00	$4,305.00	$40.00	$57,400.00	$2.70	$3,874.50	$3.75	$5,381.25
		BASE BID TOTAL				**$261,788.00**		**$335,163.00**		**$385,193.50**		**$399,246.45**		**$419,957.00**		**$543,936.65**
MILE 15 1/2 CROSSING STA 192+50																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		PREPARING R.O.W.	6.4	STA	$1,000.00	$6,400.00	$2,500.00	$16,000.00	$1,500.00	$9,600.00	$2,000.00	$12,800.00	$1,240.00	$7,936.00	$1.00	$6.40
2		HYDROMULCH	11,675	SY	$0.60	$7,005.00	$1.00	$11,675.00	$1.50	$17,512.50	$0.89	$10,390.75	$0.40	$4,670.00	$1.00	$11,675.00
3		CEMENT STABILIZED BACKFILL	695	CY	$60.00	$41,700.00	$35.00	$24,325.00	$90.00	$62,550.00	$45.00	$31,275.00	$55.50	$38,572.50	$70.00	$48,650.00
4		TRENCH EXCAVATION PROTECTION	190	LF	$2.00	$380.00	$20.00	$3,800.00	$1.50	$285.00	$6.00	$1,140.00	$32.75	$6,222.50	$10.00	$1,900.00
5		CONCRETE RIP-RAP (TYPE "A")	310	CY	$325.00	$100,750.00	$300.00	$93,000.00	$270.00	$83,700.00	$400.00	$124,000.00	$322.00	$99,820.00	$650.00	$201,500.00
6		8X8 CONCRETE BOX CULVERT	720	EA	$500.00	$360,000.00	$800.00	$576,000.00	$850.00	$612,000.00	$650.00	$468,000.00	$774.00	$557,280.00	$770.00	$554,400.00
7		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$20,000.00	$40,000.00	$19,300.00	$38,600.00	$72,000.00	$144,000.00
8		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
9		18" S.E.T. (PRECAST) (6:1)	1	EA	$950.00	$950.00	$1,300.00	$1,300.00	$600.00	$600.00	$1,000.00	$1,000.00	$745.00	$745.00	$900.00	$900.00
10		18" RCP CL III (RUBBER GASKET)	64	LF	$35.00	$2,240.00	$38.00	$2,432.00	$36.00	$2,304.00	$50.00	$3,200.00	$93.00	$5,952.00	$90.00	$5,760.00
11		SEDIMENT CONTROL FENCE	1210	LF	$3.00	$3,630.00	$4.00	$4,840.00	$3.00	$3,630.00	$4.00	$4,840.00	$2.70	$3,267.00	$3.75	$4,537.50
12		CHAINLINK FENCE	275	LF	$25.00	$6,875.00	$9.00	$2,475.00	$12.00	$3,300.00	$15.00	$4,125.00	$36.25	$9,968.75	$15.00	$4,125.00
13		16' CHAINLINK GATE (2-8')	1	EA	$2,500.00	$2,500.00	$750.00	$750.00	$300.00	$300.00	$1,000.00	$1,000.00	$970.00	$970.00	$600.00	$600.00
		BASE BID TOTAL				**$550,430.00**		**$750,597.00**		**$819,781.50**		**$707,770.75**		**$791,003.75**		**$984,053.90**
MILE 15 CROSSING STA 230+50																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$800.00	$4,320.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$1,030.00	$5,562.00	$5.40	$29.16
2		HYDROMULCH	12,040	SY	$0.60	$7,224.00	$1.00	$12,040.00	$1.50	$18,060.00	$0.89	$10,715.60	$0.40	$4,816.00	$1.00	$12,040.00
3		6" FLEX BASE	175	SY	$12.00	$2,100.00	$8.00	$1,400.00	$23.00	$4,025.00	$15.00	$2,625.00	$7.10	$1,242.50	$20.00	$3,500.00
4		CEMENT STABILIZED BACKFILL	270	CY	$60.00	$16,200.00	$35.00	$9,450.00	$90.00	$24,300.00	$45.00	$12,150.00	$55.50	$14,985.00	$70.00	$18,900.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	125	CY	$325.00	$40,625.00	$300.00	$37,500.00	$270.00	$33,750.00	$400.00	$50,000.00	$322.00	$40,250.00	$650.00	$81,250.00
7		8X8 CONCRETE BOX CULVERT	210	LF	$500.00	$105,000.00	$800.00	$168,000.00	$850.00	$178,500.00	$650.00	$136,500.00	$775.00	$162,750.00	$870.00	$182,700.00
8		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$18,000.00	$36,000.00	$19,300.00	$38,600.00	$60,000.00	$120,000.00
9		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
10		18" S.E.T. (PRECAST) (6:1)	4	EA	$950.00	$3,800.00	$1,300.00	$5,200.00	$600.00	$2,400.00	$1,000.00	$4,000.00	$745.00	$2,980.00	$900.00	$3,600.00
11		18" RCP CL III (RUBBER GASKET)	90	LF	$35.00	$3,150.00	$38.00	$3,420.00	$36.00	$3,240.00	$50.00	$4,500.00	$89.00	$8,010.00	$75.00	$6,750.00
12		SEDIMENT CONTROL FENCE	1235	LF	$3.00	$3,705.00	$4.00	$4,940.00	$3.00	$3,705.00	$4.00	$4,940.00	$2.70	$3,334.50	$3.75	$4,631.25
		BASE BID TOTAL				**$205,364.00**		**$261,870.00**		**$300,200.00**		**$278,710.60**		**$302,150.00**		**$440,200.41**
		TOTAL BASE BID				**$1,302,398.00**		**$1,681,222.00**		**$1,720,066.00**		**$1,809,691.30**		**$2,002,178.15**		**$2,236,447.46**

DELTA AREA CONNECTOR/EAST LATERAL DRAINAGE DITCH ROUND 2.1 PHASE I					Saenz Brothers Construction		2GS		Saenz Utility		H2O		REIM Construction		Foremost Paving	
UTILITY ADJUSTMENTS																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		24" STEEL PIPE W/ 3 SUPPORT BRACKETS	96	LF	$85.00	$8,160.00	$185.00	$17,760.00	$130.00	$12,480.00	$200.00	$19,200.00	$86.00	$8,256.00	$150.00	$14,400.00
2		18" STEEL PIPE W/ 2 SUPPORT BRACKETS	120	LF	$80.00	$9,600.00	$160.00	$19,200.00	$120.00	$14,400.00	$120.00	$14,400.00	$81.00	$9,720.00	$90.00	$10,800.00
3		18" PVC PIPE CASING	60	LF	$60.00	$3,600.00	$58.00	$3,480.00	$60.00	$3,600.00	$75.00	$4,500.00	$63.50	$3,810.00	$54.00	$3,240.00
4		CONCRETE COLLAR	25	EA	$1,000.00	$25,000.00	$2,100.00	$52,500.00	$300.00	$7,500.00	$600.00	$15,000.00	$899.00	$22,475.00	$2,400.00	$60,000.00
5		RCP STAND PIPE	8	EA	$1,650.00	$13,200.00	$3,675.00	$29,400.00	$2,628.15	$21,025.20	$9,000.00	$72,000.00	$4,100.00	$32,800.00	$11,000.00	$88,000.00
6		18" RCP CLASS III	996	LF	$35.00	$34,860.00	$48.00	$47,808.00	$36.00	$35,856.00	$48.00	$47,808.00	$41.25	$41,085.00	$60.00	$59,760.00
7		24" RCP CLASS III	26	LF	$45.00	$1,170.00	$47.75	$1,241.50	$42.00	$1,092.00	$60.00	$1,560.00	$64.50	$1,677.00	$90.00	$2,340.00
8		30" RCP CLASS III	221	LF	$50.00	$11,050.00	$78.75	$17,403.75	$60.00	$13,260.00	$70.00	$15,470.00	$93.50	$20,663.50	$120.00	$26,520.00
9		36" RCP CLASS III	0	LF	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$105.00	$0.00	$300.00	$0.00
10		4" PVC CASING	36	LF	$12.00	$432.00	$15.75	$567.00	$12.00	$432.00	$25.00	$900.00	$7.10	$255.60	$18.00	$648.00
11		2" PVC PIPE DR18 W/ ASSEMBLY	48	LF	$9.00	$432.00	$21.00	$1,008.00	$6.00	$288.00	$50.00	$2,400.00	$6.50	$312.00	$4.00	$192.00
12		8" PVC PIPE DR18 (C900) W/ ASSEMBLY	77	LF	$30.00	$2,310.00	$31.50	$2,425.50	$9.00	$693.00	$30.00	$2,310.00	$13.00	$1,001.00	$35.00	$2,695.00
13		8" 45 DEGREE ELBOW (C900)	4	EA	$450.00	$1,800.00	$685.00	$2,740.00	$340.00	$1,360.00	$250.00	$1,000.00	$623.00	$2,492.00	$900.00	$3,600.00
14		2" 45 DEGREE ELBOW (C900)	4	EA	$375.00	$1,500.00	$265.00	$1,060.00	$20.00	$80.00	$150.00	$600.00	$162.00	$648.00	$100.00	$400.00
15		60" RCP STANDPIPE W/ SLIDE GATE	2	EA	$35,000.00	$70,000.00	$12,075.00	$24,150.00	$48,000.00	$96,000.00	$13,000.00	$26,000.00	$8,910.00	$17,820.00	$13,000.00	$26,000.00
16		48" RCP STANDPIPE W/ SLIDE GATE	2	EA	$25,000.00	$50,000.00	$10,500.00	$21,000.00	$46,000.00	$92,000.00	$9,000.00	$18,000.00	$5,760.00	$11,520.00	$11,000.00	$22,000.00
17		36" RCP STANDPIPE W/ SLIDE GATE	6	EA	$14,000.00	$84,000.00	$9,975.00	$59,850.00	$8,000.00	$48,000.00	$5,000.00	$30,000.00	$4,700.00	$28,200.00	$10,500.00	$63,000.00
18		24" RCP STANDPIPE W/ SLIDE GATE	1	EA	$4,500.00	$4,500.00	$9,450.00	$9,450.00	$7,500.00	$7,500.00	$7,000.00	$7,000.00	$3,640.00	$3,640.00	$10,000.00	$10,000.00
19		30" IRRIGATION TIE IN	2	EA	$2,500.00	$5,000.00	$2,625.00	$5,250.00	$7,500.00	$15,000.00	$3,000.00	$6,000.00	$630.00	$1,260.00	$4,000.00	$8,000.00
20		REMOVE AND RELACE 60" RCP STANDPIPE	1	EA	$2,500.00	$2,500.00	$6,825.00	$6,825.00	$4,000.00	$4,000.00	$12,000.00	$12,000.00	$7,750.00	$7,750.00	$14,000.00	$14,000.00
21		REMOVE AND REPLACE 18" RCP	7	LF	$45.00	$315.00	$68.25	$477.75	$48.00	$336.00	$5,500.00	$38,500.00	$103.00	$721.00	$500.00	$3,500.00
22		REMOVE 18" RCP	27	LF	$12.00	$324.00	$21.00	$567.00	$20.00	$540.00	$25.00	$675.00	$31.75	$857.25	$30.00	$810.00
23		REMOVE & REPLACE 18" RCP STANDPIPE/VALVE	1	EA	$12,500.00	$12,500.00	$31.50	$31.50	$68.00	$68.00	$6,000.00	$6,000.00	$3,310.00	$3,310.00	$10,000.00	$10,000.00
		BASE BID TOTAL				**$342,253.00**		**$324,195.00**		**$375,510.20**		**$341,323.00**		**$220,273.35**		**$429,905.00**
		GRAND TOTAL BASE BID				**$1,644,651.00**		**$2,005,417.00**		**$2,095,576.20**		**$2,151,014.30**		**$2,222,451.50**		**$2,666,352.46**

DELTA AREA CONNECTOR/EAST LATERAL DRAINAGE DITCH
Round 2.2 Phase III

ALTERNATE BID (DRAINAGE ITEMS)

#	BID ITEM	DISCRIPTION	QUANTITY	UNIT	Saenz Brothers Construction UNIT PRICE	Saenz Brothers Construction TOTAL BID AMOUNT	2GS UNIT PRICE	2GS BID AMOUNT	Saenz Utility UNIT PRICE	Saenz Utility BID AMOUNT	H2O UNIT PRICE	H2O BID AMOUNT	REIM Construction UNIT PRICE	REIM Construction BID AMOUNT	Foremost Paving UNIT PRICE	Foremost Paving BID AMOUNT
1		EXCAVATION	38,400	CY	$3.00	$115,200.00	$8.50	$326,400.00	$3.00	$115,200.00	$5.00	$192,000.00	$8.20	$314,880.00	$4.50	$172,800.00
2		EMBANKMENT	78	CY	$2.00	$156.00	$10.00	$780.00	$85.00	$6,630.00	$10.00	$780.00	$16.25	$1,267.50	$32.00	$2,496.00
4		BARRICADES, SIGNS AND TRAFIC CONTROL	6	MO	$2,100.00	$12,600.00	$4,000.00	$24,000.00	$2,000.00	$12,000.00	$3,000.00	$18,000.00	$1,930.00	$11,580.00	$5,000.00	$30,000.00
5		FIELD DRAIN	3	EA	$2,100.00	$6,300.00	$500.00	$1,500.00	$3,500.00	$10,500.00	$5,500.00	$16,500.00	$8,320.00	$24,960.00	$16,000.00	$48,000.00
		ALT. BASE BID TOTAL				**$134,256.00**		**$352,680.00**		**$144,330.00**		**$227,280.00**		**$352,687.50**		**$253,296.00**

ALTERNATE - (DRAINAGE CROSSSING ITEM)
MILE 14 1/2 CROSSING STA 256+90

#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	Saenz Brothers Construction UNIT PRICE	Saenz Brothers Construction TOTAL BID AMOUNT	2GS UNIT PRICE	2GS BID AMOUNT	Saenz Utility UNIT PRICE	Saenz Utility BID AMOUNT	H2O UNIT PRICE	H2O BID AMOUNT	REIM Construction UNIT PRICE	REIM Construction BID AMOUNT	Foremost Paving UNIT PRICE	Foremost Paving BID AMOUNT
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$800.00	$4,320.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$1,030.00	$5,562.00	$1.00	$5.40
2		HYDROMULCH	12,060	SY	$0.60	$7,236.00	$1.00	$12,060.00	$1.50	$18,090.00	$0.89	$10,733.40	$0.40	$4,824.00	$1.00	$12,060.00
3		CEMENT STABILIZED BACKFILL	225	CY	$60.00	$13,500.00	$35.00	$7,875.00	$90.00	$20,250.00	$45.00	$10,125.00	$55.50	$12,487.50	$70.00	$15,750.00
4		CUT AND RESTORE PAVEMENT	142	SY	$65.00	$9,230.00	$25.00	$3,550.00	$188.00	$26,696.00	$40.00	$5,680.00	$30.50	$4,331.00	$67.00	$9,514.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	120	CY	$325.00	$39,000.00	$300.00	$36,000.00	$270.00	$32,400.00	$400.00	$48,000.00	$322.00	$38,640.00	$650.00	$78,000.00
7		8X8 CONCRETE BOX CULVERT	210	LF	$500.00	$105,000.00	$800.00	$168,000.00	$850.00	$178,500.00	$600.00	$126,000.00	$775.00	$162,750.00	$850.00	$178,500.00
8		TYPE H INLET	1	EA	$4,500.00	$4,500.00	$5,500.00	$5,500.00	$6,500.00	$6,500.00	$6,000.00	$6,000.00	$4,850.00	$4,850.00	$7,000.00	$7,000.00
9		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$20,000.00	$40,000.00	$19,300.00	$38,600.00	$58,000.00	$116,000.00
10		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
11		48"RCP CL III	56	LF	$110.00	$6,160.00	$190.00	$10,640.00	$72.00	$4,032.00	$150.00	$8,400.00	$161.00	$9,016.00	$180.00	$10,080.00
12		SEDIMENT CONTROL FENCE	1200	LF	$3.00	$3,600.00	$4.00	$4,800.00	$3.00	$3,600.00	$4.00	$4,800.00	$2.70	$3,240.00	$3.75	$4,500.00
		BASE BID TOTAL				**$211,786.00**		**$268,345.00**		**$322,288.00**		**$277,018.40**		**$303,920.50**		**$438,209.40**

MILE 14 CROSSING STA 283+30

#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	Saenz Brothers Construction UNIT PRICE	Saenz Brothers Construction TOTAL BID AMOUNT	2GS UNIT PRICE	2GS BID AMOUNT	Saenz Utility UNIT PRICE	Saenz Utility BID AMOUNT	H2O UNIT PRICE	H2O BID AMOUNT	REIM Construction UNIT PRICE	REIM Construction BID AMOUNT	Foremost Paving UNIT PRICE	Foremost Paving BID AMOUNT
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$1,000.00	$5,400.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$1,030.00	$5,562.00	$1.00	$5.40
2		HYDROMULCH	14,720	SY	$0.60	$8,832.00	$1.00	$14,720.00	$1.50	$22,080.00	$0.89	$13,100.80	$0.40	$5,888.00	$1.00	$14,720.00
3		6" FLEX BASE	148	SY	$12.00	$1,776.00	$8.00	$1,184.00	$23.00	$3,404.00	$15.00	$2,220.00	$7.10	$1,050.80	$23.00	$3,404.00
4		CEMENT STABILIZED BACKFILL	260	CY	$60.00	$15,600.00	$35.00	$9,100.00	$90.00	$23,400.00	$45.00	$11,700.00	$55.50	$14,430.00	$70.00	$18,200.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	200	CY	$325.00	$65,000.00	$300.00	$60,000.00	$270.00	$54,000.00	$400.00	$80,000.00	$322.00	$64,400.00	$650.00	$130,000.00
7		8X8 CONCRETE BOX CULVERT	210	EA	$500.00	$105,000.00	$800.00	$168,000.00	$850.00	$178,500.00	$650.00	$136,500.00	$775.00	$162,750.00	$880.00	$184,800.00
8		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$18,000.00	$36,000.00	$19,300.00	$38,600.00	$58,000.00	$116,000.00
9		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
10		SEDIMENT CONTROL FENCE	1425	LF	$3.00	$4,275.00	$4.00	$5,700.00	$3.00	$4,275.00	$4.00	$5,700.00	$2.70	$3,847.50	$3.75	$5,343.75
		BASE BID TOTAL				**$224,043.00**		**$279,704.00**		**$317,879.00**		**$302,500.80**		**$316,148.30**		**$479,273.15**

MILE 13 1/2 CROSSING STA 311+26

#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	Saenz Brothers Construction UNIT PRICE	Saenz Brothers Construction TOTAL BID AMOUNT	2GS UNIT PRICE	2GS BID AMOUNT	Saenz Utility UNIT PRICE	Saenz Utility BID AMOUNT	H2O UNIT PRICE	H2O BID AMOUNT	REIM Construction UNIT PRICE	REIM Construction BID AMOUNT	Foremost Paving UNIT PRICE	Foremost Paving BID AMOUNT
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$1,000.00	$5,400.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$2,710.00	$14,634.00	$1.00	$5.40
2		HYDROMULCH	12,128	SY	$0.60	$7,276.80	$1.00	$12,128.00	$1.50	$18,192.00	$0.89	$10,793.92	$0.40	$4,851.20	$1.00	$12,128.00
3		CEMENT STABILIZED BACKFILL	250	SY	$60.00	$15,000.00	$35.00	$8,750.00	$90.00	$22,500.00	$15.00	$3,750.00	$55.50	$13,875.00	$70.00	$17,500.00
4		CUT AND RESTORE PAVEMENT	245	CY	$65.00	$15,925.00	$25.00	$6,125.00	$188.00	$46,060.00	$45.00	$11,025.00	$30.50	$7,472.50	$50.00	$12,250.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	140	CY	$325.00	$45,500.00	$300.00	$42,000.00	$270.00	$37,800.00	$400.00	$56,000.00	$322.00	$45,080.00	$650.00	$91,000.00
7		8X8 CONCRETE BOX CULVERT	210	LF	$500.00	$105,000.00	$800.00	$168,000.00	$850.00	$178,500.00	$650.00	$136,500.00	$775.00	$162,750.00	$870.00	$182,700.00
8		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$18,000.00	$36,000.00	$19,300.00	$38,600.00	$60,000.00	$120,000.00
9		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
10		18" S.E.T. (PRECAST) (6:1)	3	EA	$950.00	$2,850.00	$1,300.00	$3,900.00	$600.00	$1,800.00	$1,000.00	$3,000.00	$745.00	$2,235.00	$900.00	$2,700.00
11		18" RCP CL III (RUBBER GASKET)	264	LF	$35.00	$9,240.00	$38.00	$10,032.00	$36.00	$9,504.00	$50.00	$13,200.00	$86.00	$22,704.00	$70.00	$18,480.00
12		SEDIMENT CONTROL FENCE	1205	LF	$3.00	$3,615.00	$4.00	$4,820.00	$3.00	$3,615.00	$4.00	$4,820.00	$2.70	$3,253.50	$3.75	$4,518.75
		BASE BID TOTAL				**$227,966.80**		**$276,755.00**		**$350,191.00**		**$292,368.92**		**$335,075.20**		**$468,082.15**

DELTA AREA CONNECTOR/EAST LATERAL DRAINAGE DITCH Round 2.2 Phase III					Saenz Brothers Construction		2GS		Saenz Utility		H2O		REIM Construction		Foremost Paving	
MILE 13 CROSSING STA 339+28																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		PREPARING R.O.W.	5.4	STA	$1,000.00	$5,400.00	$1,000.00	$5,400.00	$1,500.00	$8,100.00	$2,000.00	$10,800.00	$1,030.00	$5,562.00	$1.00	$5.40
2		HYDROMULCH	12,530	SY	$0.60	$7,518.00	$1.00	$12,530.00	$1.50	$18,795.00	$0.89	$11,151.70	$0.40	$5,012.00	$1.00	$12,530.00
3		6" FLEX BASE	230	SY	$12.00	$2,760.00	$8.00	$1,840.00	$23.00	$5,290.00	$15.00	$3,450.00	$7.10	$1,633.00	$16.00	$3,680.00
4		CEMENT STABILIZED BACKFILL	210	CY	$60.00	$12,600.00	$35.00	$7,350.00	$90.00	$18,900.00	$45.00	$9,450.00	$55.50	$11,655.00	$70.00	$14,700.00
5		TRENCH EXCAVATION PROTECTION	80	LF	$2.00	$160.00	$20.00	$1,600.00	$1.50	$120.00	$6.00	$480.00	$32.75	$2,620.00	$10.00	$800.00
6		CONCRETE RIP-RAP (TYPE "A")	150	CY	$325.00	$48,750.00	$300.00	$45,000.00	$270.00	$40,500.00	$400.00	$60,000.00	$322.00	$48,300.00	$650.00	$97,500.00
7		8X8 CONCRETE BOX CULVERT	210	LF	$500.00	$105,000.00	$800.00	$168,000.00	$850.00	$178,500.00	$650.00	$136,500.00	$775.00	$162,750.00	$870.00	$182,700.00
8		WINGWALL	2	EA	$4,500.00	$9,000.00	$5,500.00	$11,000.00	$8,500.00	$17,000.00	$18,000.00	$36,000.00	$19,300.00	$38,600.00	$58,000.00	$116,000.00
9		HEADWALL	2	EA	$4,500.00	$9,000.00	$1,500.00	$3,000.00	$3,500.00	$7,000.00	$3,000.00	$6,000.00	$8,500.00	$17,000.00	$3,000.00	$6,000.00
10		18" S.E.T. (PRECAST) (6:1)	2	EA	$950.00	$1,900.00	$1,300.00	$2,600.00	$600.00	$1,200.00	$1,000.00	$2,000.00	$745.00	$1,490.00	$900.00	$1,800.00
11		18" RCP CL III (RUBBER GASKET)	408	LF	$35.00	$14,280.00	$38.00	$15,504.00	$36.00	$14,688.00	$50.00	$20,400.00	$83.50	$34,068.00	$70.00	$28,560.00
12		SEDIMENT CONTROL FENCE	1,130	LF	$3.00	$3,390.00	$4.00	$4,520.00	$3.00	$3,390.00	$4.00	$4,520.00	$2.70	$3,051.00	$3.75	$4,237.50
		BASE BID TOTAL				**$219,758.00**		**$278,344.00**		**$313,483.00**		**$300,751.70**		**$331,741.00**		**$468,512.90**
OUTFALL CROSSING STA 352+38																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		PREPARING R.O.W.	2.85	STA	$1,000.00	$2,850.00	$1,000.00	$2,850.00	$1,500.00	$4,275.00	$1,000.00	$2,850.00	$1,030.00	$2,935.50	$1.00	$2.85
2		HYDROMULCH	6,255	SY	$0.60	$3,753.00	$1.00	$6,255.00	$1.50	$9,382.50	$0.89	$5,566.95	$0.40	$2,502.00	$1.00	$6,255.00
3		CONCRETE RIP-RAP (TYPE "A")	322	CY	$325.00	$104,650.00	$300.00	$96,600.00	$270.00	$86,940.00	$391.00	$125,902.00	$322.00	$103,684.00	$650.00	$209,300.00
4		SEDIMENT CONTROL FENCE	310	LF	$3.00	$930.00	$4.00	$1,240.00	$3.00	$930.00	$4.00	$1,240.00	$2.70	$837.00	$3.75	$1,162.50
		BASE BID TOTAL				**$112,183.00**		**$106,945.00**		**$101,527.50**		**$135,558.95**		**$109,958.50**		**$216,720.35**
		ALT. TOTAL BASE BID				**$1,129,992.80**		**$1,562,773.00**		**$1,549,698.50**		**$1,535,478.77**		**$1,749,531.00**		**$2,324,093.95**

ALTERNATE UTILITY ADJUSTMENTS																
#	BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1		24" STEEL PIPE CASING SCH 40	80	LF	$70.00	$5,600.00	$265.00	$21,200.00	$80.00	$6,400.00	$140.00	$11,200.00	$72.50	$5,800.00	$90.00	$7,200.00
2		15" PVC PIPE (A-2000) W/ ASSEMBLY	221	LF	$65.00	$14,365.00	$31.50	$6,961.50	$16.00	$3,536.00	$60.00	$13,260.00	$49.25	$10,884.25	$47.00	$10,387.00
3		CONCRETE COLLAR	4	EA	$2,000.00	$8,000.00	$2,100.00	$8,400.00	$300.00	$1,200.00	$1,000.00	$4,000.00	$899.00	$3,596.00	$2,400.00	$9,600.00
4		CONCRETE PILING	1	EA	$35,000.00	$35,000.00	$9,450.00	$9,450.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,500.00	$6,500.00	$5,000.00	$5,000.00
5		CONCRETE PIPE SUPPORT	1	EA	$450.00	$450.00	$6,300.00	$6,300.00	$1,500.00	$1,500.00	$4,000.00	$4,000.00	$1,800.00	$1,800.00	$4,000.00	$4,000.00
6		24 " RCP STAND PIPE	1	EA	$1,850.00	$1,850.00	$4,200.00	$4,200.00	$3,000.00	$3,000.00	$9,000.00	$9,000.00	$2,600.00	$2,600.00	$9,500.00	$9,500.00
7		30" RCP STAND PIPE	1	EA	$2,500.00	$2,500.00	$4,725.00	$4,725.00	$6,000.00	$6,000.00	$10,000.00	$10,000.00	$3,090.00	$3,090.00	$10,000.00	$10,000.00
8		24 " RCP CLASSIII	281	LF	$55.00	$15,455.00	$57.75	$16,227.75	$42.00	$11,802.00	$65.00	$18,265.00	$64.50	$18,124.50	$110.00	$30,910.00
9		REMOVE AND REPLACE 24 " RCP	10	LF	$65.00	$650.00	$105.00	$1,050.00	$68.00	$680.00	$55.00	$550.00	$138.00	$1,380.00	$240.00	$2,400.00
10		REMOVE & REPLACE 36" RCP STAND PIPE W/ VALVE	2	EA	$4,500.00	$9,000.00	$4,410.00	$8,820.00	$1,600.00	$3,200.00	$11,000.00	$22,000.00	$6,880.00	$13,760.00	$13,000.00	$26,000.00
11		REMOVE & REPLACE 36" RCP STAND PIPE W/ VALVE	1	EA	$3,500.00	$3,500.00	$4,200.00	$4,200.00	$1,300.00	$1,300.00	$10,000.00	$10,000.00	$4,520.00	$4,520.00	$12,500.00	$12,500.00
		ALT. BASE BID TOTAL				**$96,370.00**		**$91,534.25**		**$44,618.00**		**$108,275.00**		**$72,054.75**		**$127,497.00**

		GRAND TOTAL BASE BID				**$1,226,362.80**		**$1,654,307.25**		**$1,594,316.50**		**$1,643,753.77**		**$1,821,585.75**		**$2,451,590.95**

CONSTRUCTION CONTRACT

This Agreement entered into this ____ day of May, 2016 by and between Hidalgo County acting by and through Hidalgo County Urban County Program, hereinafter called the "OWNER", acting herein through its County Judge and **Saenz Brothers Construction, LLC (a Texas Limited Liability Company)** of **Donna** State of Texas, hereinafter called "CONTRACTOR".

WITNESSETH

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

PROJECT NAME: Hidalgo County Precinct No. 1 GLO Flood & Drainage Improvements Project known as the Delta Area Connector/East Lateral Drainage Ditch Project Round 2.1 Phase I and Round 2.2 Phase III

PROJECT No.: **6540-62-0309-5200-6200-UCP-SR**
6541-62-0309-5200-6200-UCP-SR

PROJECT DESCRIPTION: **FLOOD & DRAINAGE IMPROVEMENTS**

heinafter called the project, for the sum of **($2,871,013.80) – Two million eight hundred and seventy-one thousand thirteen dollars and eighty cents** and all extra work in connection therewith, under the terms as stated in the General and Special Conditions of the Contract; and at his (its or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the contract, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by **DOS Logistics, Inc.** and as enumerated in Paragraph 1 of the Supplemental General Conditions, all of which are made a part hereof and collectively evidence and constitute the contract.

The CONTRACTOR hereby agrees to commence work under this contract on or after a date to be specified in a written "Notice to Proceed" of the OWNER and to fully complete the project within **(365) Three hundred sixty five** consecutive calendar days thereafter. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of **($250.00) two hundred fifty dollars and zero cents**-for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in the General Conditions of the contract, and to make payments

on account thereof as provided in Paragraph 25, "Payments to Contractor", of the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in four (4) counterparts, each of which shall be deemed an original, in year and day first above mentioned.

Fernando Saenz, Manager
Saenz Brothers Construction LLC

Name of Firm: Saenz Brothers Construction LLC
Address: 3226 N. Victoria Road
Donna, Texas 78537

Federal I.D./S.S.: 46-22885558

STATE OF TEXAS

COUNTY OF HIDALGO

This instrument was acknowledged before me on this the _____ day of _____, 2016,

by **Fernando Saenz**, **Manager** of and on behalf of **Saenz Brothers Construction, LLC**.
(name) (title) (a limited liability corporation) (a partnership) (an individual)

Notary Public - Signature

WITNESS:

URBAN COUNTY PROGRAM

Diana R. Serna, Director
Urban County Program

APPROVED AS TO FORM
Atlas, Hall & Rodriguez
By: Stephen L. Crain
Date: 4/28/2016

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McAfee Insurance Agency P. O. Box 625 321 Second Street Mercedes TX 78570	CONTACT NAME: Consuelo Cavazos, CISR PHONE (A/C, No, Ext): (956) 565-2481 FAX (A/C, No): (956) 565-2733 E-MAIL ADDRESS: consuelo@mcafeeagency.com
INSURED Saenz Brothers Construction, LLC 3226 N Victoria Rd Donna TX 78537	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A: Ironshore Specialty Ins. Co. INSURER B: Allstate County Mutual — ACM INSURER C: Torus Specialty Ins. Co. INSURER D: Texas Mutual Ins. Co. INSURER E: Hanover Insurance Company INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 2016-2017 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	X		AGS0041903	4/23/2016	4/23/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits- each	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	X		648638635	4/23/2016	4/23/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured motorist combined	$ 1,000,000 $ $ $ $ 100,000
C	UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $			27929E160ALI	4/23/2016	4/23/2017	EACH OCCURRENCE AGGREGATE 	$ 1,000,000 $ 1,000,000 $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		TSF0001251512	4/23/2016	4/23/2017	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
E	Contractors Equipment			IHD9929015 03	4/30/2016	4/30/2017	Leased/Rented Equip	150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project # 6540-62-0309-5200-6200-UCP-AVF

Project Name - Hidalgo County - Precinct No.1 GLO Flood & Drainage Improvement Project Known As "Delta Area Connector/East Lateral Project Phase 2"

RECEIVED
APR 25 2016
URBAN COUNTY PROGRAM

CERTIFICATE HOLDER

Hidalgo County Urban County Program
427 E Duranta Ave Ste 107
Alamo, TX 78516

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert R Garza/CO

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Saenz Brothers Construction, LLC

2 [X] **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

None

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

[ ] Yes [X] No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

[ ] Yes [X] No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

None

6 [ ] Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Signature of vendor doing business with the governmental entity — Fernando Saenz — 3/24/16 Date

VG-120-2016-2697434

Hidalgo County
Arturo Guajardo Jr.
County Clerk
Edinburg, Texas 78540

Document No: 2697434

Recorded On: March 24, 2016 09:01 AM

Billable Pages: 1

Number of Pages: 2

*****Examined and Charged as Follows*****

Total Recording: 36.00

*****THIS PAGE IS PART OF THE DOCUMENT*****

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document No: 2697434
Receipt No: 20160324000069
Recorded On: March 24, 2016 09:01 AM
Deputy Clerk: Imelda Leal
Station: CH-1-CC-K12

Record and Return To:

SAENZ BROTHERS CONSTRUCTION LLC
3226 N. VICTORIA RD
ORIGINAL RETURN TO CUSTOMER
DONNA TX 78537

STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this Instrument was FILED in the File Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Hidalgo County, Texas.

Arturo Guajardo Jr.
County Clerk
Hidalgo County, Texas

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-41721

Date Filed:
04/18/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Saenz Brothers Construction, LLC
Donna, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
General Land Office, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.
6540-62-0309-5200-6200-UCP-SR
Drain Ditch Excavation, Installation of Culvert Boxes, installation of RCP Pipe.

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Saenz, Manuel	Donna, TX United States		X
Saenz, Ramon	Donna, TX United States		X
Saenz , Arturo	Donna, TX United States		X
Saenz, Fernando	Donna, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

NEREYDA SAENZ
Notary ID # 129039486
My Commission Expires
June 29, 2020

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Fernando Saenz, this the 19th day of April, 2016, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
Nereyda Saenz	Nereyda Saenz	Notary Public

AI-54425 Urban County 15. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Olga Lerma, URBAN COUNTY Submitted By: Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Subject to Compliance with HB 1295, when and if Applicable, the Urban County Program on behalf of the City of Palmview is requesting approval of a best and final negotiated contract for professional engineering services with SAM Engineering and Surveying in the amount of $58,320.00 utilizing CDBG FY 27 & 28 (2014 & 2015) Palmview Parks, Recreational Facility Improvements funds.

BACKGROUND

On March 7, 2016, Commissioner's Court ranked and approved contract negotiations with SAM Engineering and Surveying for Professional Engineering Services. See attached contract, Exhibits and Certificate of Liability Insurance.

Contract
Amount: $58,320.00

Available $ 271,505.91 2014 PARKS, RECREATIONAL FACILITY IMP.
Funds: $ 250 727.00 2015 PARKS, RECREATIONAL FACILITY IMP.
$ 522,232.91 TOTAL

Fiscal Impact

Attachments

City of Palmview approval

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Olga Lerma Started On: 04/29/2016 04:04 PM

Final Approval Date: 05/06/2016

CITY OF PALMVIEW
TEXAS

MAYOR
Gerardo Ortiz

MAYOR PRO-TEM
Ricardo Villarreal

COUNCILMEN
Joaquin Hernandez
Arlinda Hernandez
Joel Quintanilla

COUNCILWOMAN
Gabriela S. Flores

CITY MANAGER
Ramon Segovia

DIR. OF CITY SERVICES
David Hernandez

Diana R. Serna, UCP Director
427 E. Duranta Avenue, Ste. 107
Alamo, Texas 78516

RE: APPROVAL OF ENGINEERING CONTRACT

Mrs. Serna:

Please accept this letter as request to submit agenda requesting contract approval for SAM Engineering and Surveying for the professional engineering service contract for the 2014 & 2015 Parks, Recreational Facility Improvements located at 215 Showers Road.

Should you have any questions please feel free to contact us at your convenience.

Respectfully,

Ramon Segovia, City Manager
City of Palmview

*SAM E*ngineering and *S*urveying

SAMES

Engineering Firm Reg # 10602 Surveying Firm Reg # 101416-00
200 S. 10th Street, Suite 1607, McAllen, Texas 78501 Phone: (956) 702-8880 Fax: (956) 702-8883

April 12, 2016

Antonio Barco
Deputy Director
Urban County Program
427 E. Duranta Ave. Suite 107
Alamo, TX 78516

Re: **Best & Final Offer to Perform Engineering Services**
City of Palmview – Urban County Program
Proposed Municipal Park Project

Mr. Barco,

We are pleased to provide this proposal, to the Urban County Program, for providing Professional Engineering Services in relation to the above referenced project. As per our understanding of this project, this project consists of designing a New Municipal Park to include: parking area, playground areas, equipment, trails, sidewalks, technology building.

We have visited the project site and have generated a complete probable cost package for the proposed construction. Enclosed please find the following exhibits;

Exhibit B: Scope of Services
Exhibit C: Project Schedule
Exhibit D: Engineering Fee Table

At your request, we will begin working on the plan design phase for this project. Project coordination meetings with your staff will be established prior to commencement and throughout the life of the project. SAMES, Inc.'s highly skilled staff will work diligently with

SAM Engineering and *S*urveying

SAMES

Engineering Firm Reg # 10602 Surveying Firm Reg # 101416-00
200 S. 10th Street, Suite 1607, McAllen, Texas 78501 Phone: (956) 702-8880 Fax: (956) 702-8883

your staff to provide all the necessary documentation and submittals required to successfully execute this project.

The attached fee proposal of **$58,320.00** which consists of engineering design and surveying fees ($46,496.16) and geotechnical/construction material testing fees ($11,823.84) **constitutes our best and final offer to complete this project.** The geotechnical report and construction material testing services will be performed by MEG. All reports and testing results will be provided to the Urban County Program upon request.

Thank you for the great opportunity to allow us to provide our services. We will commence with this project upon receipt of a written notice to proceed and are available at your earliest convenience to discuss this project.

Respectfully Submitted,

Saul D. Maldonado, P.E., SIT
Principal – SAMES, Inc.

Cc: Diana R. Serna, Director – Urban County Program
Lupita Garcia, Project Coordinator – Urban County Program
Ramon Segovia, City Manager – City of Palmview

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

Professional Services Agreement

This Agreement, entered into this **10th** day of **May, 2016** by and between **Urban County Program,** (hereinafter called the "Party") and **SAM Engineering and Surveying**, duly authorized Engineer, herein acting by **Saul Maldonado, Principal Engineer** (hereinafter called the "Engineer").

WITNESSETH THAT:

WHEREAS, Hidalgo County has received CDBG funds from the U.S. Dept. of Housing and Urban Development to be used by Urban County Participants. It is understood and agreed that the Party's obligation under this Agreement is contingent upon the actual receipt of adequate federal funds to meet the liabilities under this Agreement; and

WHEREAS, the Party is interested in obtaining Engineering Services; and

WHEREAS, the Engineer, duly licensed and registered to practice engineer in the State of Texas, has the professional abilities to undertake the study, evaluation, analysis and recommendations in a manner which shall provide the necessary public service while preserving and enhancing to the greatest degree possible the natural and proposed environment in the Project (as hereinafter defined) area; and

WHEREAS, the Party desires to engage the Engineer to render certain services in connection therewith;

NOW, THEREFORE, the participants do mutually agree as follows:

SECTION I
EMPLOYMENT OF THE ENGINEER

The Party agrees to employ the Engineer to furnish and provide the engineering services as stated in the following sections and upon receipt of such satisfactory services, the Party agrees to pay the Engineer as stated in the sections to follow.

SECTION II
BASIC SERVICES OF THE ENGINEER

The Engineer shall perform the following Basic Services in connection with the proposed **Palmview Park, Recreational Facility Improvements** Account(s) **5014/15-55-0306-5000-5500-UCP-GVG** *(the "Project') as more particularly described in Exhibit A attached hereto.*

2.1 Preliminary Phase

a. Attend preliminary conferences with the Party and, if requested, with the funding agency and other government agencies or interested parties regarding the project.

b. As may be required, comply and receive from the Party and the funding agencies approval on all work.

c. Prepare preliminary engineering plans on the Project in sufficient detail to indicate clearly the problems involved and solutions recommended with the cost estimates.

d. Obtain the Party's written approval of the work of this Preliminary Phase before proceeding with the next phase.

2.2 Design Phase

a. Attend the respective Party's meetings as requested for the purpose of explaining completed design work activities.

b. Advise the Party of any soil investigations or tests which, in the opinion of the Engineer, may be required for the proper execution of the Project.

c. Provide all field information and surveys required for the design of the Project.

d. Plot field data and other survey information for the design of the Project.

e. Prepare detailed plans, specifications and contract documents and drawings (reproducible tracings) for construction authorized by the Party.

f. Furnish, if requested, the engineering data necessary for the Party to obtain permits required by local, state, and federal authorities.

g. Prepare cost estimates of authorized construction, based on prices for work. If such estimated costs exceed the monies available, the Party shall be consulted so that revisions can be made to reduce the cost as required.

h. Prepare all documents required for the advertisement and bidding of the Project in cooperation with the Party's staff.

i. Preparation of property or easement descriptions.

2.3 Construction Phase

The Construction Phase will commence with the execution of the prime construction contract(s). The Party will issue a ten (10) day commence work notice which will signal the commencement of work under any construction contracts and will terminate upon the Party's approval of the Engineer's written approval of final payment to the Contractor(s). During the Construction Phase, the Engineer

will:

a. Assist the Party in opening and tabulating bids for the construction of the Project, and advise the Party in establishing the procedure for entering into construction phase.

b. Prepare the formal Contract Documents for the Contractor.

c. Make periodic visits to the site as required pursuant to the standards of Professional Engineers on projects of this nature, provide project construction supervision, to observe the progress and quality of the executed work and to determine if the work is proceeding in accordance with the contract documents.

d. Consult with and advise the Party and issue all instructions and Change Orders to the Contractor selected by the Party.

e. During the progress of actual construction, Engineer will keep continually the Owner informed with brief and concise information. A monthly progress report will be prepared and delivered to the Party including but limited to monies spent, construction time elapsed, percent of Project completed, a brief narrative of problems encountered and the anticipated completion date.

f. Review shop and working drawings furnished by Contractor(s) for general compliance with design concept and with information given in contract documents.

g. Review and provide a recommendation concerning samples, catalog data, schedules, shop drawings, laboratory, shape and mill tests of material and equipment and other data which the Contractor is required to submit, in compliance with the Contract Documents.

h. Prepare monthly and final estimates for payments to Contractor(s).

i. Engineer shall accompany the Party on the Final Inspection to assure that the total work has been completed in accordance with the Contract Documents.

j. Prior to the Party's dispersal of any retainage of funds, render a written opinion to the Party that the construction has been completed according to the Contract Documents and provide the Party with a certificate of completion and release of liens documents from subcontractors.

k. Provide the Party with bond copies of as-built drawings of the constructed improvements, within sixty (60) days of issuance of certificate of completion.

l. The Engineer will be responsible for interim and final inspection.

m. Furnish to the Party six (6) sets of plans and six (6) sets of specifications and contract documents.

SECTION III
ADDITIONAL SERVICES OF THE ENGINEER

If authorized in writing by the Party, the Engineer will furnish or obtain from others Additional Services of the following types which are not considered normal or customary basic services; these will be paid for by the Party as indicated in Section VI.

3.1 Services of a Resident Project Representative, and other field personnel as required, for on-the-site observations of construction, other than periodic visits covered in Section 2.3 herein.

3.2 Detailed mill, shop and/or laboratory inspection of materials or equipment.

3.3 Major revision of Contract drawings as distinguished from modifications due to change orders, modifications to reduce the cost of the project or modifications requested to meet federal, state, or local regulations.

SECTION IV
REIMBURSABLE EXPENSES

4.1 Travel and subsistence required for the Engineer and authorized by the Party to points other than within Hidalgo County and Project site.

4.2 Additional copies of reports and specifications over six (6) copies and additional prints of drawings over six (6) copies.

4.3 Reimbursable expenses as provided in Section IV herein shall be paid to the Engineer on the basis of 1.1 times the Engineers actual cost.

SECTION V
THE PARTY'S RESPONSIBILITIES

The Party will:

5.1 Provide full information as to requirements for the Project.

5.2 Assist the Engineer by providing all available information pertinent to the Project including reports and any other data relative to design and construction of the Project.

5.3 Furnish the services or data as required such as appropriate professional interpretations of all of the foregoing; property, boundary, easement, right-of-way, zoning, and deed restrictions; all of which the Engineer may rely upon in performing his services under this agreement.

5.4 Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required for the Engineer to perform his services under this Agreement.

5.5 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer.

5.6 Pay for all costs incident to advertising and obtaining bids or proposals from Contractors.

5.7 Provide such legal and accounting services required to discharge the Party's responsibility under the terms of this Agreement and any Agreement with any governmental agency as may be required for the project, and such auditing services as the Party may require to ascertain how or for what purpose any Contractor has used the monies paid to him under the construction contract.

5.8 Give prompt written notice to the Engineer whenever the Party observes or otherwise becomes aware of any defect in the Project.

SECTION VI
PAYMENTS TO THE ENGINEER

The Party agrees to pay the Engineer for completed services as identified by the Party:

6.1 The Engineer shall be paid a total fixed amount of **$ 58,320.00** for services rendered under this contract. Payment shall be based on request for reimbursements with documentation requested by the Party. The Engineer's fee shall be due and payable as outlined in Sections 6.2, 6.3, and 6.4 as follows.

6.2 At Engineer's completion and Party's approval of the Engineer's services under the Preliminary Phase, Section 2.1 of this Agreement, Party shall pay a maximum of 15% of the sum set forth in Section 6.1 above.

6.3 At Engineer's completion and Party's approval of the Engineer's services under the Design Phase, Section 2.2 of this Agreement, Party shall pay a maximum of 60% of the sum set forth in Section 6.1 above.

6.4 At Engineer's completion and Party's approval of the Engineer's services under the Construction Phase, Section 2.3 of this Agreement, Party shall pay a maximum of 25% of the sum set forth in Section 6.1 above. Such sum to be paid periodically proportionately to the percentage of construction completed by the Contractor as determined by Engineer's reports.

6.5 For Additional Services as provided in Section III herein the Engineer shall be paid a sum of 1.1 times the Engineer's actual cost for such services.

SECTION VII
OWNERSHIP OF DOCUMENTS

Original documents, plans, designs and survey notes developed in connection with services performed hereunder belong to, and remain the property of the Party, in consideration of which it is mutually agreed that the Party will use them solely in connection with the Project and as base material for possible future projects.

SECTION VIII
TERMINATION

The Party may terminate this Agreement without cause at any time by a 30-day notice in writing to the Engineer. Upon receipt of such notice, the Engineer shall, unless the notice directs otherwise immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement. As soon as practical after receipt of notice of termination, the Engineer shall submit a statement showing in detail the actual services that were performed under this Agreement to date of termination, the date such services were performed and the length of time spent by each person or party engaged in performing such services on each day,

The Party shall pay the Engineer a sum of money equal to the reasonable value of the professional engineer services rendered by the Engineer to the Party in connection with the services performed under this Contract, less payments previously made by the Party to Engineer on work performed and expenses incurred by Engineer under the provisions of this Agreement. Copies of all completed or partially completed designs, plans, and specifications prepared under this Agreement shall be delivered to the Party when and if this Agreement is terminated, but subject to the restrictions as to their use, as set forth above.

Notwithstanding the above, the Engineer shall not be relieved of liability to the Party for damages sustained by the Party arising from Engineer's negligent acts, errors or omissions related to Engineer's obligations created under this Agreement.

SECTION IX
COUNTY AND CITY OFFICIALS

Engineer agrees that no County or City official or Party employee shall be personally liable for any of the obligation created under this Agreement, or for any matter which may arise out of the Project, or any activities related thereto and hereby holds the Party, its political bodies and its employees harmless from and indemnifies them from any liability from any matter arising from Engineer's negligent acts, errors or omissions related to Engineer's obligations created under this Agreement.

SECTION X
SUCCESSORS AND ASSIGNS

Party and Engineer each binds themselves, their partners, successors, executors, administrators, and assigns to the other party of Agreement in respect to all covenants of this Agreement. Neither the Party nor Engineer shall assign or transfer any interest in this Agreement without the written consent of the other.

SECTION XI
TIME OF PERFORMANCE

The Engineer contracts and agrees to commence work within **ten (10) days** from the date of written authorization to proceed and will complete the preparation of the preliminary phase and estimates by **sixty (60) days** and will proceed upon authorization with final drawings, specifications, and contracts documents and complete same within the earliest practical time from such notice to proceed.

SECTION XII
VENUE

Venue and jurisdiction of any suit, right or cause of action arising under or in connection with this Contract shall lie exclusively in Hidalgo County, Texas.

SECTION XIII
AMENDMENT

This Agreement may be amended only by a written document executed by the parties hereto.

SECTION XIV
COMPLIANCE WITH LOCAL LAWS

The Engineer shall comply with all applicable laws, ordinances, and codes of the State and local governments, and the Engineer shall save the Party harmless with respect to any damages arising from any negligence of the engineer in performing any of the work embraced by this Contract.

SECTION XV
ASSIGNABILITY

The Engineer shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the Party thereof; provided however, that claims for money due or to become due to the Engineer from the Party under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Party.

SECTION XVI
GENERAL

16.1 Audit. The Party and/or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Engineer which are directly pertinent to the Project for the purpose of making the audit, examination, excerpts, and transcriptions.

16.2 The Engineer agrees to comply with the following Executive orders, Titles and Program Regulations, including any additional requirements that may be set forth by the Party.

a. Title VI of the Civil Rights Act - requires that no one may be denied access to benefits from projects which receive federal assistance.

b. Section 109 of the Housing and Community Development Act of 1974 - Nondiscrimination related to benefits from projects funded specifically under Title I of the Act.

c. Section 3 of the HUD Act of 1968 - requires that maximum effort be made to provide employment, training, and business opportunities to low income families and/or residents of the project area.

d. The Engineer shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by Engineer pertaining to this Agreement. Such rights to access shall continue as long as the records are retained by Engineer. Engineer agrees to maintain such records in an accessible location for a period of three (3) years.

e. Executive Order 11246 (paragraph a-c for contracts under $10,000; paragraphs a-g for contracts over $10,000) - Equal Employment Opportunity.

Executive Order 11246. Executive Order 11246 and the regulations issued pursuant thereto (24 CFR Part 130) which provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of federal or federally assisted contracts. Such consultants or subcontractors shall take affirmative action to ensure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation and selection for training and apprenticeship.

Equal Employment Opportunity for Activities and Contracts not Subject to Executive Order 11246, as amended. In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Engineer shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not limited to the following: Employment, upgrading, demotion, or transfer; recruitment or other forms of compensation; and selection for training, including apprenticeship. The Engineer shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this paragraph in all of its contracts for program work and will require all of its consultants for such work to incorporate such requirements in all subcontracts for program.

16.3 Interest of Certain Federal Officials: No member of or Delegate to the Congress of the United States and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.

16.4 Interest of Members, Officers, or Employees of Public Body, Member of Local Governing Body, or other Public Officials: No member, officer, or employee of the County or City, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any interest, direct or indirect, to be performed in connection with the program assisted under the Agreement. The Engineer shall incorporate or cause to be incorporated in all such documents in the paragraph in this Section.

SECTION XVII
INSURANCE

The Engineer shall obtain and keep in force during the term of its engagement on the Project, insurance as follows:

17.1 A comprehensive automobile liability policy covering liability exposure to bodily injury and property damages. The Engineer shall furnish Party Certificates of Insurance showing the comprehensive automobile liability insurance policies to be in effect, commencing when Engineers commence operations under this Agreement, in the sum of Three Hundred Thousand Dollars ($300,000.00) for bodily injury and One Hundred Thousand Dollars ($100,000.00) for property damages.

17.2 Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

17.3 A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability Insurance Policy providing additional coverage to all underlying liabilities of County consistent with potential exposure of County under the Texas Tort Claims Act;

17.4 Workers Compensation Insurance in amount established by Texas law, unless the engineer is specifically exempted from the Texas Worker's Compensation Act, Texas Labor Code Chapter 401, et. seq.

17.5 All insurance policies must be written by an insurance company or companies acceptable to the Party.

SECTION XVIII
WARRANTY

18.1 Engineer represents and warrants to Owner all services rendered to Owner under this Agreement shall, at a minimum, comply with the Texas Engineering Practices Act (Tex. Civ. St. Ann., Article 3271) and rules of the Texas Board of Professional Engineers.

SECTION XIX
EFFECTIVE DATE

The effective date of this contract shall be **May 10, 2016**. Such date being the date the County Commissioners' Court approved entering into contract with Engineer. This Agreement is hereby approved this _____ day of _____, 20_____.

Signature: _____
Julio Cerda, Principal Engineer

Firm Name: **SAM Engineering and Surveying**
Address: **200 S. 10th Street, Suite 1607**
City/ST/ZIP: **Mc Allen, TX 78501**

FED ID #/SS #: _____

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

This instrument was acknowledged before me on this the _____ day of _____, 20___, by _____ of and on behalf of _____,
title) (a corporation)(a partnership)(a sole proprietorship).

_____
(seal) Notary - Signature

County of Hidalgo Urban County Program:

_____ _____
Witness Diana R. Serna, UCP Director

Revised as to Form:
Atlas & Hall, L.L.P.
By Stephen L. Crain
on December 1, 2015

Attachements:
Exhibit A: Scope of Services by Owner
Exhibit B: Scope of Service by Engineer
Exhibit C: Work Schedule
Exhibit D: Contract Rates
Exhibit E: SAMPLE Work Authorization Form
Exhibit F: SAMPLE Supplemental Agreement Form
Exhibit G: Certificate of Insurance (Hidalgo County-Urban County Program

"EXHIBIT A"
SCOPE OF SERVICE BY OWNER:

2014 PALMVIEW PARKS, RECREATIONAL FACILITY IMPROVEMENTS...
Project includes the complete development of a neighborhood park including a recreational area for kids, purchase and installation of slides, swings, jungle gym set and related recreational equipment. It will also include walking trail/running tract, small basketball pavilion, bathroom facility, sidewalks, small BBQ pit areas with covered tables, benches, bleachers, parking lot, lighting, irrigation system, landscaping, and all other related appurtenances as they pertain to the complete development of the neighborhood park.
New location is 215 Showers Road.

2015 PALMVIEW PARKS, RECREATIONAL FACILITY IMPROVEMENTS
Project consists of the complete development of a new neighborhood park to include but not limited to the purchase and installation of park playground equipment, slides, swings and related recreational equipment. It will also include a walking/running trail, small basketball pavilion, bathroom facilities, sidewalks, small BBQ pit areas with covered benches and tables combos, parking lot area, lighting, irrigation system, landscaping, professional engineering/architectural services, advertisements, material testing services and all related appurtenances as they pertain to project completion.
Location: 215 Showers Road

Exhibit B
Scope of Services

City of Palmview – Urban County Program
CITY OF PALMVIEW PARK PROJECT

This project shall consist of the design of a new municipal park for the City of Palmview. The proposed park shall include: 1. Design of parking areas: 2" thick hot-mixed asphaltic concrete, 8" thick flex-base (caliche), 6" thick sub-grade; 2. Design of sidewalk trails: 4" thick concrete with 6" thick sand bedding; 3. Grading design of playing fields; 4. Play Scape and Splash Area: design of grading, bedding, water connections.
The basic services proposed include project planning, geotechnical engineering, civil engineering design, preparation of bidding documents, bidding and award phase services.

The list below details the major components required for the project, but is not intended to be an all-inclusive list of all the services provided/required to see that the project is completed;

a. Meet with staff to define the project limits and basic project requirements;
b. Perform preliminary engineering design plans;
c. Perform final engineering design plans;
d. Prepare Bidding Documents;
e. Coordinate with vendors for bidding;
f. Coordinate the advertising and bidding phase;
g. Assist the City/UCP with Pre-Bid Meeting and Bid Opening;
h. Provide Bid Tabulation, and recommendation to award;
i. Complete adherence to Urban County Program Protocol and requirements for project;

EXHIBIT "C"
Work Schedule

Owner Name City of Palview-Urban County Program
Project Name Municipal Park Project (Showers Road)
Activity Type New Park

	2016																							
Project Activities	April				May				June				July				August				September			
	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4
Contract																								
Notice to Proceed																								
Surveying Phase Services																								
Design Phase Services																								
Bidding Phase Services																								
Construction																								

Exhibit D
Fee Proposal

City of Palmview – Urban County Program
CITY OF PALMVIEW PARK PROJECT

We propose to provide the services described in Exhibit A for a lump sum amount of $58,320.00, which represents an estimate of hourly services to be provided by our staff at SAMES, Inc. and the staff at the geotechnical consultant. It should be noted that the above stated line item includes several related services that are required to complete the proposed improvements and are listed as follows:

Task 1: Surveying Phase Services $9,299.23

Task 2: Geotechnical Report and Construction Material Testing Services $11,823.84

Task 3: Engineering Design Plans & Specification $46,496.16

Exhibit D

HIDALGO COUNTY URBAN COUNTY PROGRAM
CITY OF PALMVIEW
PROJECT NUMBER: ENG 16.015
MUNICIPAL PARK

ESTIMATE SUMMARY OF MAN-HOURS

FEE INCREASE JUSTIFICATION (CHECK BOX)

- ☐ Project Limits Changed - Original limits are from A to B and New limits are from A to C
- ☐ New Location Added -xyz is added as a new improvement location
- ☐ Improvement Type Changed: Resurfacing has changed to Reconstruction
- ☐ Acquisition Services Added:

	ORIGINAL	PROPOSED	INCREASE
Length (ft)			
# sites			
Eng Fee ($)			

TASK DESCRIPTIONS	Scale	No. of Sheets	Principal	Project Manager	Senior Engineer	Project Engineer	Design Engineer	CADD Manager	CADD/GIS Tech	Survey Manager	Survey Crew	Project Admin	Totals
PROJECT CONTROLS													
Develop Project Scope			1			6		2	1	1			13
Internal Review (Subconsultant Mtgs)			1			6				2			9
Utility Coordination			1			4		4	4	1.5	2		16.5
Public Agency Coordination/Permitting (including County, City, TxDOT, TCEQ, HCID 1)			1			12							13
Cost Estimate Preparation per Submittal (30%, 60%, 100%)			1			6		3	2				12
Monthly Invoicing			1			2						19.9965	21.9965
QUALITY CONTROL													
Client Review of Plans and Technical Specifications													
QA/QC Reviews 30% Submittal			2			8							10
QA/QC Reviews 60% Submittal			2			8							10
QA/QC Reviews 100% Submittal			2			8							10
Milestone Review Meetings with PMC (30%, 60%, Final)													0
SURVEY													
Prepare Survey Request						2				1			3
Notifications to Public and Private Agencies						2				1.5			3.5
Data Collection / Field Survey						4				1.75	38		43.75
Process Field Data								1	1	1	7		10
Develop Topo						8		2	14	2	3		29
GEOTECHNICAL													
Develop Geotechnical Report and Recommendations													0
ASBESTOS AND LEAD BASED PAINT													
Develop Report and Recommendations													0
FLOOD PLAIN MANAGEMENT AND WETLAND PROTECTION													
Develop Report and Recommendations													0
HISTORICAL PROPERTIES													
Develop Report and Recommendations													0
PLAN SHEETS													
Cover Sheet			1			2		1	2.5				6.5
Index and Legend			1			2		1	2.5				6.5
Construction Notes, General Notes and Private Utility Company Notes			1			4		1	2.5				8.5
Typical Sections			1			5		1	12				19
Overall Layout Sheets			1			4		1	6				12
Existing & Proposed Drainage Conditions Area Map (Localized Areas)			1			6		1	9				17
Hydraulic Calculations			1			7		1.5	4.5				14
Develop Plan, Profiles or Site Layout Sheets			1			8		1	32				40
SIGNING AND PAVEMENT MARKING PLANS													
Layouts and Details			0.5			1		1	3				5.5
TRAFFIC CONTROL PLANS													
Overall Construction Sequencing Layout			0.5			2		1	4				7.5
Construction Sequencing Layout Sheets per Phase			0.5			2		1	4				7.5
TRAFFIC SIGNALIZATION PLANS													
Existing, Proposed and Temporary Signal Layouts													0
STREET LIGHTING LAYOUT PLANS													
Lighting Layouts and Details													0
STORMWATER POLLUTION PREVENTION PLANS													
SWPPP Layouts and Details			1			3		0.5	3				7.5
NOI/NOT Form Preparation			1			2		0.5	2				5.5
TREE AND PLANT PROTECTION SHEETS													
Tree Treatment Schedule													0
Tree Details													0
DETAIL SHEETS													
Standard Details (Barricade, paving, Drainage, WWW, Electrical, Bridge, Signal etc.)			1			6		2	24				33
Miscellaneous Details			1			5		2	16				24
EARTHWORK SECTIONS													
Cross Sections			1			5.5		2	16				24.5
Grading Layouts (intersection etc.)			1			3.5		2	12				18.5
CONTRACT DOCUMENTS													
Assemble Front End			1			6							7
Develop and Assemble Technical Specifications			1			6							7
BID PHASE SERVICES													
Prepare Bid Advertisement/Coordinate with Newspaper/Contact potential Bidders			0.5			3							3.5
Addressing Bid Questions			0.5			2							2.5
Prepare and Issue Addenda			0.5			2							2.5
Conduct Bid opening / Check and Tabulate Bids			0.5			2							2.5
Council Meeting for Contract Awards			3			1							4
													0
CONSTRUCTION PHASE SERVICES													
Prepare Construction Award Documents			0.5			3							3.5
Pre-Construction Conference			1			2							3
Periodic Site Observations			4			16							20
Contractor Submittal Reviews			0.5			6							6.5
Contractor Pay Request Reviews			0.5			8							8.5
PROJECT CLOSE-OUT SERVICES													
Construction Closeout			2			4		1	2	1	4		14
Submit As-Built Plans			1			2		1	8	1	2		15
SUBTOTAL		0	44	0	0	207	0	34.5	187	13.75	56	19.9965	561.2465
Loaded Hourly Rates			$ 150.00			$ 100.00		$ 50.00	$ 45.00	$ 115.00	$ 125.00	$ 25.00	
Direct Labor			$ 6,600.00	$ -	$ -	$ 20,700.00	$ -	$ 1,725.00	$ 8,415.00	$ 1,581.25	$ 7,000.00	$ 474.91	$ 46,496.16
Expenses (Parking, Mileage, Postal, Printing, Copying and Misc Direct Expenses)													
TOTAL ESTIMATE		0	$ 6,600.00	$ -	$ -	$ 20,700.00	$ -	$ 1,725.00	$ 8,415.00	$ 1,581.25	$ 7,000.00	$ 474.91	$ 46,496.16

"Exhibit E"
HIDALGO COUNTY
Professional Engineering Services
Contract # _____
Work Authorization Form

WORK AUTHORIZATION NO. ___

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, _____, professional engineers of _____, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide _____
_____
_____

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be Provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is $ _____. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article**/Part/Section____ of the Agreement.

PART 4. FUNDING

This Work Authorization No. ____ shall be funded through funding source:
Account No. _____
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Joseph Palacios as to content and detail of this **Work Authorization No. ___**.

HIDALGO COUNTY

BY: _____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____, 2015.

THE ENGINEER:

BY: _____
Hon. Ramon Garcia, County Judge

THE OWNER:
HIDALGO COUNTY

BY: _____

ATTEST:

BY: _____
Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" -	Service to be provided by the Owner
ATTACHMENT "B" -	Services to be provided by the Engineer
ATTACHMENT "C" -	Work Schedule
ATTACHMENT "D" -	Cost Proposal

EXHIBIT "F"

Supplemental Agreement Form

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT No. ____

TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and _____, Professional Engineers of _____, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the _____day of _____ 20____ concerning engineering for _____ (hereinafter referred to as the "**Project**"); and,

WHEREAS, Article ____ of the **Agreement**, (article title), establishes _____; and,

WHEREAS, it has become necessary to amend the contract to _____ _____ _____

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

I. Article ____ of the **Agreement**, (article title), is revised to

_____
_____
_____
_____
_____
_____
_____

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

THE ENGINEER:
(ENGINEERING FIRM NAME)

BY:_____

THE OWNER:
HIDALGO COUNTY

BY:_____
Hon. Ramon Garcia, County Judge

LIST OF ATTACHMENTS

(as required)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-25978

Date Filed:
03/14/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
SAMES, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County- Urban County Program

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.
5014/15-55-0306-5000-9100-UCP-
Professional Engineering Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

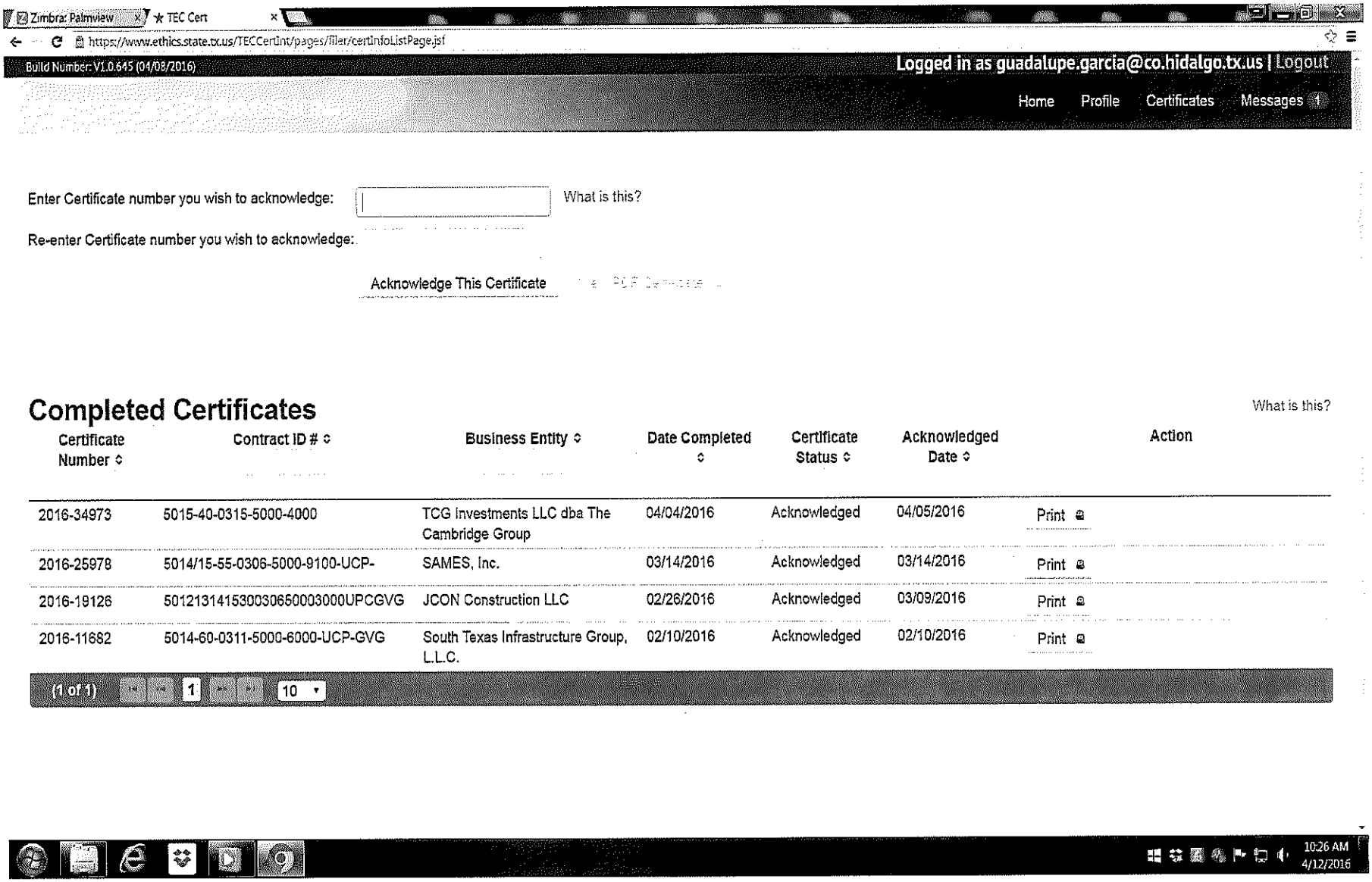
NOTARY PUBLIC STATE OF TEXAS
MARIE S GARCIA
My Commission Expires
February 23, 2018

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said SAMUEL D. MALDONADO, this the 14th day of March, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath | MARIE S. GARCIA — Printed name of officer administering oath | HR DIRECTOR — Title of officer administering oath


Zimbra: Palmview
TEC Cert
https://www.ethics.state.tx.us/TECCertUnt/pages/filer/certInfoListPage.jsf
Build Number: V1.0.645 (04/08/2016)
Logged in as guadalupe.garcia@co.hidalgo.tx.us | Logout
Home
Profile
Certificates
Messages 1
Enter Certificate number you wish to acknowledge:
What is this?
Re-enter Certificate number you wish to acknowledge:
Acknowledge This Certificate
Completed Certificates
What is this?
Certificate Number
Contract ID #
Business Entity
Date Completed
Certificate Status
Acknowledged Date
Action
2016-34973
5015-40-0315-5000-4000
TCG Investments LLC dba The Cambridge Group
04/04/2016
Acknowledged
04/05/2016
Print
2016-25978
5014/15-55-0306-5000-9100-UCP-
SAMES, Inc.
03/14/2016
Acknowledged
03/14/2016
Print
2016-19126
5012131415300306500003000UPCGVG
JCON Construction LLC
02/26/2016
Acknowledged
03/09/2016
Print
2016-11682
5014-60-0311-5000-6000-UCP-GVG
South Texas Infrastructure Group, L.L.C.
02/10/2016
Acknowledged
02/10/2016
Print
(1 of 1)
1
10
10:26 AM
4/12/2016

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/5/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Amanda M. Perez
SafeGuard Insurance Agency 800 N. 10th St. McAllen TX 78501	PHONE (A/C, No, Ext): (956)687-1811 FAX (A/C, No): (956)687-1819 E-MAIL ADDRESS: aperez@safeguardnow.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: Foremost Signature Ins Co — 41513
INSURED Sames, Inc, DBA: Sam Engineering & Surveying, Inc 200 S Cage Blvd Suite A Pharr TX 78577	INSURER B: Texas Mutual Fund INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** CL1632304212 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$ 1,000,000
	☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS			SBS005161429	4/3/2016	4/3/2017	BODILY INJURY (Per accident)	$
	☒ HIRED AUTOS ☒ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
							Uninsured motorist BI-single	$ 100,000
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A			TSF0001273721 20140805	8/5/2015	8/5/2016	E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hidalgo County
2812 Sth Bus Hwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Amanda M Perez

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Judy Lozano
Baldwin-Cox Agency, LLC 5930 Preston View Blvd Ste 200 Dallas TX 75240	PHONE (A/C, No, Ext): (972) 644-2688 FAX (A/C, No): (972) 644-8035 E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Berkley Assurance Company	39462
INSURER B: Certain Underwriter's at Lloyds	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
SAMES, Inc.
SDM Construction & Development LLC
200 S Cage Blvd,Ste A
Pharr TX 78577

COVERAGES CERTIFICATE NUMBER: Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			VOMC0070831	10/1/2015	10/1/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ Excluded $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			NHA073392	10/1/2015	10/1/2016	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
B	Professional Liability			PGIARK04329-01	11/12/2015	11/12/2016	per Claim/Per Aggregatge Deductible	$2,000,000 $5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The general liability policy include a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The general liability policy contains a special endorsement with "primary and non-contributory" wording.

The general liability policy includes a blanket automatic waiver of subrogation endorsement that provides

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bill Baldwin/YJL

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COMMENTS/REMARKS

this feature only when there is a written contract between the named insured and the certificate holder that requires it.

The general liability policy include a blanket notice of cancellation to the certificate holders endorsement, providing for 30 days advance notice if the policy is cancelled by the company other than for nonpayment of premium, for which 10 days notice is given. Notice is sent to the certificate holders with mailing addresses on file withthe agent or the company. The endorsement does not provide for notice of cancellation if the named insured requests cancellation.

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received
2489969

1 **Name of person who has a business relationship with local governmental entity.**

SAMES, INC.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☒ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____

Signature of person doing business with the governmental entity

Saul D. Maldonado

_____

Date

01/3/2014

Adopted 06/29/2007

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: S. D. M
Print Name: Saul D. Maldonado
Title: Principal
DUNS No. : 834820735
Telephone Number: 956.702.8880
Date: 04-12-2016

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

**************************UCP STAFF ONLY*************************

VERIFICATION

DATE VERIFIED ON SAM: 4-14-2016

HAS ACTIVE EXCLUSIONS? ____YES ✓ NO

UCP COORDINATOR NAME: Guadalupe V. García

UCP COORDINATOR SIGNATURE: G. García

AI-54419 Urban County 15. D.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Olga Lerma, URBAN COUNTY Submitted By: Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval to increase purchase order issued to Financial Edge on September 29, 2015 to include costs for onsite consultation.

BACKGROUND

The Urban County Program requests onsite visit with the purpose of allowing staff to work and test in the Financial Edge database environment together with the Financial Edge Consultant. The total cost for this onsite visit is $5,841.00. The nature of onsite/hands on would be constructive to the Financial Edge database users and decision makers for this project implementation. The onsite consulting hours is for (3) days and involves the following;

- review database configuration
- review database functionality
- review reporting setup and options
- other consulting as time allows

Fiscal Impact

Attachments

Request approval to increase Purchase Order

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Olga Lerma Started On: 04/29/2016 01:44 PM

Final Approval Date: 05/06/2016

Zimbra **francisco.martinez@co.hidalgo.tx.us**

RE: Onsite Consultation - Financial Edge (Week of May 23, 2016)

From : Kelly Foster <Kelly.Foster@blackbaud.com> Tue, Apr 19, 2016 10:24 AM
Subject : RE: Onsite Consultation - Financial Edge (Week of May 23, 2016)
To : Francisco M. Martinez <francisco.martinez@co.hidalgo.tx.us>

Hi Francisco,
I have addressed your concerns below. Please let me know if you have any questions.

Thanks.
Kelly

From: Francisco M. Martinez [mailto:francisco.martinez@co.hidalgo.tx.us]
Sent: Tuesday, April 19, 2016 8:40 AM
To: Kelly Foster
Cc: Diana Serna
Subject: Re: Onsite Consultation - Financial Edge (Week of May 23, 2016)

Good Morning Kelly,

We have to make sure with you that all our concerns below are addressed prior to us presenting the agenda item for onsite consultation to our board for approval. Please advise so that we may proceed to present the agenda item on the next court date May 3, 2016. Thanks

Francisco M. Martinez
Finance Division Director
Hidalgo County Urban Program
427 E. Duranta Avenue, Suite 107

Alamo, TX 78516
PH: (956) 292-7000 ext 2253
Fax: (956) 318-2988

From: "Francisco M. Martinez" <francisco.martinez@co.hidalgo.tx.us>
To: "Kelly Foster" <kelly.foster@blackbaud.com>
Cc: "Diana Serna" <diana.serna@co.hidalgo.tx.us>
Sent: Tuesday, April 12, 2016 3:20:48 PM
Subject: Onsite Consultation - Financial Edge (Week of May 23, 2016)

Good Afternoon Kelly,

We have a few concerns that we have to address before we present the agenda item for Financial Edge onsite consultation to our board for approval.
First, we need assurance from you that the all the data in the Financial Edge will be there prior to the onsite consultation (beginning balances, encumbrances, expenditures, ending balances, chart of accounts, etc.).
[Kelly Foster] As you know, I have received your data from Fundware and I am in the process of mapping all of those transactions to your new Financial Edge account numbers. I spent a lot of time getting those June 30 balances in the system but they were not correct. Luckily, we were able to extract the data directly from the database. This data should be correct and balance once it has been mapped. I have created a deadline to have those entries in your database by April 25.
Second, we have to ensure that the financial staff is going to be able to post invoices, journal entries, purchase orders, fixed assets, receivables as well as produce financial reports in the Financial Edge.
[Kelly Foster] The staff can post invoices, journal entries, purchase orders, fixed assets, and receivables right now. The test database is ready for them to log in and use to test these transactions. The reports that I will create are an Income Statement and a Balance Sheet. We can review the other reports you need and discuss the best way to set them up in the new database.
Finally, we will need to time to test the database after the consultation concludes before we go live on July 1.
[Kelly Foster] You can test the database until June 30.
Please advise.

Thanks

Francisco M. Martinez
Finance Division Director
Hidalgo County Urban Program
427 E. Duranta Avenue, Suite 107
Alamo, TX 78516
PH: (956) 292-7000 ext 2253
Fax: (956) 318-2988

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CHANGE ORDER

SF Project Name: Hidalgo County Urban Programs
Project Definition Number: PR-293945
SITE ID: 31710
WBS ID: 0000287239-20-013

To: Francisco Martinez
Hidalgo County Urban Programs

From: Kelly Foster, Financial Systems Consultant
Blackbaud

Cc: Tracey Jackson Scott, Manager Professional Services
Blackbaud

Date: April 1, 2016

Subject: Financial Edge consulting – Change Order – onsite consulting hours

Originator of Change Order – Kelly Foster

Need for Scope Change

Hidalgo County Urban Programs has requested onsite Financial Edge consulting hours – 3 days onsite

-review database configuration

-review database functionality

-review reporting setup and options

-other consulting as time allows

This onsite visit will allow the staff to work and test in the Financial Edge database environment along with the FE consultant.

This type of onsite/hands on would be beneficial to the Financial Edge database users and decision makers for this project implementation.

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To accomplish the activities previously listed, we estimate the following:

Activity	Time Estimate
Financial Edge database consulting – onsite working with staff	24 hours
Total Hours	**24 hours**

Additional Resources Required

Financial Edge consulting – Kelly Foster

Impact on Scheduled Deliverable / Objective

N/A

Estimated Additional Time / Expense Required

Service Description	SKU Code	Hours	Rate	Fee
Financial Edge consulting- 3 days onsite	ACSFECTM	24	*191.50	$4596.00
*this rate has been discounted (orig. $225)				
Total Amount				$4596.00

This Change Order is subject to all terms, conditions and assumptions contained in the original Scope of Work document. By signing and submitting this Change Order, Hidalgo County Urban Programs acknowledges understanding of the changes and/or additions to the original Scope of Work, and has not amended or adjusted this Change Order in any way.

In addition; Estimated Travel Costs of $1245 – see below for itemization:

Mileage = 774 miles roundtrip @.575 = $445
Spring, TX to Alamo, TX

Hotel for 4 nights: 5/22-25 = $160x4 = $640

Per-diem: 4 x $35 = $140

Parking and Tolls = $20 (if applicable)

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Proposed by: Kelly Foster, Financial Systems Consultant

Accepted by:

Blackbaud, Inc.	**Hidalgo County Urban Programs**
By:	By:
Signature of Authorized Representative	**Signature of Authorized Representative**
	Diana R. Serna
Name of Signing Person (Please Print)	**Name of Signing Person (Please Print)**
Office of the General Counsel	Director, Hidalgo County Urban Programs
Title of Signing Person	**Title of Signing Person**
Date Signed	**Date Signed**

Please email your consultant, Kelly Foster, the signed copy to kelly.foster@blackbaud.com. Thank you.

AI-54412 Urban County 15. E.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Olga Lerma, URBAN COUNTY Submitted By: Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Approval of a Resolution authorizing the County of Hidalgo Urban County Program to submit its FY 2016-2017 Annual Action Plan (Year 29) to the U. S. Department of Housing and Urban Development (HUD) and authorize the County Judge to sign any and all documents related to funding.

BACKGROUND

The UCP is requesting authorization to submit the Annual Action Plan for the FY 2016-2017 Program Year to HUD. Every year the Urban County Program is required by HUD rules and regulations to submit its annual action plan prior to May 15th.

The Annual Action Plan for Fiscal Year 2016-2017 consists of an overall budget of $ 9,532,112.00

CDBG: $7,226,312.00
HOME: $1,647.461.00
ESG (Emergency Solutions Grant): $ 658,339.00
$9,532,112.00

Fiscal Impact

Attachments

Annual Action Plan 2016-2017 (Year29)

plans

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Olga Lerma Started On: 04/29/2016 10:52 AM

Final Approval Date: 05/06/2016

RESOLUTION

WHEREAS, the County of Hidalgo Urban County Program has received formal notification of its FY 2016 Allocation from the U.S. Department of Housing and Urban Department (HUD), and

WHEREAS the FY 2016 allocation for Hidalgo County has been set as follows:

Funds Available
2016 URBAN COUNTY PROGRAM

CDBG Budget:	$ 7,226,312.00
HOME Budget:	$ 1,647,461.00
ESG Budget:	$ 658,339.00
Total:	$9,532,112.00

AND WHEREAS, the County of Hidalgo Urban County Program wishes to continue the administration of these programs.

NOW, THEREFORE BE IT RESOLVED that the County of Hidalgo Urban County Program hereby submits its FY 2016 Amended One Year Action Plan to the U.S. Department of Housing and Urban Development, and

BE IT FURTHER RESOLVED that Hidalgo County Judge Ramon Garcia be and is hereby authorized to sign any and all documents related to these grants and do all other acts necessary to carry this Resolution into effect.

RESOLVED, THIS THE 10th DAY OF MAY 2016

Ramon Garcia, County Judge
Hidalgo County, Texas

Attest:

Arturo Guajardo, Jr., County Clerk
Hidalgo County, Texas

KEY
■Amendments ■Surplus Funding
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Total Allocations:	
CDBG:	$7,226,312.00
CDBG PI:	$37,467.00
HOME:	$1,647,461.00
HOME PI:	$100,000.00
ESG:	$658,339.00
Total:	$9,669,579.00

2016 WORKPLAN NARRATIVES

2016	ALAMO	$ 251,975.00
03J **Environmental Assessment** **58.36**	**WATER/SEWER IMPROVEMENTS** Project consists of the replacement of approximately 6,000 linear feet of waterlines to Highview S/D, to include but not limited to water valves, fire hydrants, the re-connection of all existing meters and any incidental cuts and replacement of existing asphalt. Project will also include but not limited to adjacent/abutting alleys within the same general vicinity. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: Highview S/D (660' N. of Rancho Blanco along the east side of Alamo), Alamo, TX 78516 Census Data: 220.03 (4) National Objective: 69.13% LMA Goal Outcome Indicator: 2,915 Beneficiary Type: People	**$225,727.00** **-$3,752.00** **$221,975.00**
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES** **– BOYS & GIRLS CLUB OF ALAMO, INC.** Project expenditures include but not limited to the reimbursement of salaries, fringe benefits, and mileage for staff providing direct services such as unit director, coordinators, recreational leaders etc. Will also include the purchase of recreational equipment and supplies for program implementation for services being provided for the youth 4-18 years of age. Activities include sports programs, fitness, arts/crafts, health and life skills to develop character and leadership skills. Services will be provided during and after school. Services offered will be for residents within the City of Alamo. Location: 501 N. 13th Street, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 100 Beneficiary Type: People	**$30,000.00**

KEY
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2016	ALTON	$251,975.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements included but not limited to advertisements, postings, coordinating project activities and related eligible activities. Location: City Hall 509 South Alton Blvd, Alton, TX 78573	**$6,942.00** **-$3,752.00** **$3,190.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES** Funds will be utilized to provide direct services to the elderly of the community by reimbursing the salary and fringe benefits of the van driver who transports the elderly to and from home to medical facilities, delivery of meals to 10+ homes in Alton when the elderly are unable to attend the center and to pick up seniors at their homes in the morning and drop them off in the afternoon. Location: 289 West Dawes Ave., Alton, TX 78573 National Objective: LMC Goal Outcome Indicator: 50 Beneficiary Type: People	**$15,000.00**
19F **Exempt** **58.34(a)(11)**	**PLANNED REPAYMENTS OF SECTION 108 LOANS** Funds will be utilized to make payment on a Section 108 loan for a multi-purpose community facility with community services. Location: 349 West Dawes Ave.; Alton, TX 78573	**$233,785.00**

KEY
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2016	DONNA	$251,975.00
03O Environmental Assessment 58.36	**FIRE STATIONS/EQUIPMENT** Project consists of the reconstruction of a parking lot, bay area and purchase of bunker gear. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: 209 S. 10th Street, Donna, TX 78537 Census Data: 0221.05 (1) & 0222.03 (1-2) Place# 20884 National Objective: 65% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$185,727.00** **-$3,752.00** **$181,975.00**
03 Environmental Assessment 58.36	**OTHER PUBLIC FACILITIES AND IMPROVEMENTS** Project consists of improvements to the Donna Recreational Facility to include the expansion and rehabilitation of the bathroom/concession stands, the parking area, installation of a fence, purchase and installation of water fountains, playground equipment and to upgrade HVAC system. Project will also include but not limited to professional engineering/architectural services, ADA compliant, construction material testing, advertisements and any related appurtenances as it pertains to project completion. Location: 307 Miller Avenue, Donna, TX 78537 Census Data: 0221.05 (01) Place # 20884 National Objective: 65% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$70,000.00**

KEY
■Amendments ■Surplus Funding
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2016	EDCOUCH	$251,975.00
21A **Exempt** **58.34 (a)(3)**	GENERAL PROGRAM ADMINISTRATION Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 211 West Southern Avenue, Edcouch, TX 78538	**$4,000.00**
03F **Cat Excluded Not Subj. To:** **58.35 (b)(7)**	**PARKS, RECREATIONAL FACILITIES** Project consists of funding for Phase 2 of a multi-year funded activity from FY 2015, to include but not limited to the construction of a bathroom facility, water fountain, walking trail (asphalt), expansion and reconstruction of the parking lot with striping, purchase and installation of basketball board(s) with line paint, BBQ pits, fencing, picnic tables with structure covers, sand volleyball court and playground equipment with loose fill rubber mulch and plastic timbers. Project will also include expenses for professional engineering services, material testing, advertisements and any related appurtenances, etc. Location: Bell Park: 312 Adkins Ave., Edcouch, TX 78538 Census Data: 245 (2) National Objective: 52% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$251,727.00** **-$3,752.00** **$247,975.00**

KEY
■Amendments ■Surplus Funding
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2016	ELSA	$251,975.00
21A **Exempt** **58.34 (a)(3)**	GENERAL PROGRAM ADMINISTRATION Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 102 South Diana St., Elsa, TX 78543	**$3,000.00**
03K **Cat Excluded Subj.** **To: (a)(1)**	**STREET IMPROVEMENTS** Project consists of the reconstruction/overlay of East Ciro Caceres St. including but not limited to adjacent/abutting streets within the same general vicinity, related appurtenances, professional engineering services, geotechnical and material testing fees, etc. Location: East Ciro Caceres (From FM 88 to drainage ditch = 2,527.61 L.F.), Elsa, TX 78543 Census Data: 244.03 (2) National Objective: 75% LMA Goal Outcome Indicator: 2,915 Beneficiary Type: People	**$236,727.00** **-$3,752.00** **$232,975.00**
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS – RGV Food Bank** Project expenditures include the reimbursement of expenses for purchase of food distributed by the Elsa Housing Food Pantry to residents of the City of Elsa. Location: 306 West 3rd Avenue, Elsa TX 78543 National Objective: LMC Goal Outcome Indicator: 350 Beneficiary Type: People	**$10,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES - Amigos del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years or older) residents within the City of Elsa. Location: 505 N. Hidalgo Street, Elsa, Texas 78543 National Objective: LMC Goal Outcome Indicator: 5 Beneficiary Type: People	**$3,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory and sub-specialty referrals for the low income and uninsured residents of Delta Area and students enrolled in the Edcouch-Elsa ISD. Location: 1200 E. Santa Rosa, Edcouch, TX 78538 National Objective: LMC Goal Outcome Indicator: 25 Beneficiary Type: People	**$3,000.00**

KEY
■Amendments ■Surplus Funding
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2016	GRANJENO	$251,975.00 +$250,000.00 $501,975.00 *(Loan payment to City of Granjeno)*
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 6603 S. FM 494 Granjeno, TX 78572	**$3,000.00**
03K **Environmental** **Assessment** **58.36**	**STREET IMPROVEMENTS** Project consists of the reconstruction of streets and sidewalks, to include but not limited to adjacent/abutting streets within the same general vicinity, related appurtenances such as professional engineering services, geo-technical and material testing fees, etc. Location: South FM 494 (From El Camino Real East to West), El Camino Real (East to West FM 494) & Anzaldua Dr. (From FM 494 to El Camino Real), Granjeno, TX 78572 Census Data: Place# 30608 National Objective: 51.52 % LMA Goal Outcome Indicator: 330 Beneficiary Type: People	**$237,727.00** **-$3,752.00** **$233,975.00**
03K **Environmental** **Assessment** **58.36**	**STREET IMPROVEMENTS** Project consists of the purchase and installation of conventional street lighting include but not limited to adjacent/abutting streets within the same general vicinity, and related appurtenances, such as professional engineering services, geotechnical and material testing fees, etc. Location: South FM 494 (From El Camino Real East to West), El Camino Real (East to West FM 494) & Anzaldua Dr. (From FM 494 to El Camino Real), Granjeno, TX 78572 Census Data: Place# 30608 National Objective: 51.52% LMA Goal Outcome Indicator: 330 Beneficiary Type: People	**$15,000.00**
03F **Cat. Excluded Not Subj To:** **58.35 (b)(7)**	**PARKS, RECREATIONAL FACILITIES** Project consists of the continued* development and construction of Granjeno Park - Phase II to include items not completed in Phase I such as the construction of a vented hexagon canopy with electrical outlets, kiosk square single post, basketball court, sand volleyball court, purchase and installation of exercise and fitness work out stations and the purchase and installation of park equipment (to include but not limited to a playscapes, swing set, plastic timbers, surfacing material, picnic tables, benches, litter receptacles, and related equipment). Project will also include advertisements, professional service fees, material testing fees, and related appurtenances, etc. Previously environmentally cleared. Location: Granjeno Park: 6607 South FM 494 Granjeno TX, 78572 *Census Data: 213.01 (03) National Objective: 74% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$250,000.00**

KEY
■Amendments ■Surplus Funding
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2016	HIDALGO	$251,975.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 704 E. Texano Drive, Hidalgo TX 78557	**$3,000.00**
03F **Environmental** **Assessment** **58.36**	**PARKS, RECREATIONAL FACILITIES** Project consists of the rehabilitation and expansion of the bathroom /concession stand facility, purchase and installation of park equipment, the installation of conventional lighting throughout the park perimeter, to include but not limited to and related appurtenances such as professional engineering services, geo-technical and material testing fees, etc. Location: Valle Alto Park: 301 McColl Road, Hidalgo, TX 78557 Census Data: 213.05 (03) National Objective: 63.25% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$252,727.00** **-$3,752.00** **$248,975.00**

KEY
■Amendments ■Surplus Funding
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2016	LA JOYA	$251,975.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 101 N. Leo Avenue, La Joya, TX 78560	**$2,500.00**
03K **Cat. Excluded** **Not Subj. to:** **58.35 (b)(7)**	**STREET IMPROVEMENTS** Project consists of funding for the continuation of the reconstruction and/or re-paving of various streets to include but not limited to adjacent/abutting streets within the same general vicinity, any related appurtenances, such as professional engineering services, geotechnical and material testing fees, etc. Previously environmentally cleared. Location: Feliz S/D (11th, 12th, 13th, 14th, Vela/Jackson Street, Peralez/Martinez Street, Gonzalez Street, Alaniz Street, and Elizabeth Street), La Joya, TX 78560 Census Data: 242.05 (02-03) National Objective: 55% LMA Goal Outcome Indicator: 4,215 Beneficiary Type: People	**$68,227.00**
03O **Cat Excluded Not Subj. to:** **58.35 (b)(3)**	**FIRE STATIONS/EQUIPMENT** Funds will be utilized for the purchase of fire protection equipment including but not limited to radio equipment and bunker gear. Location: 625 E. Expressway 83, La Joya, TX 78560 Census Data: Place# 40384 National Objective: 56% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$20,000.00**
03 **Cat Excluded Subj. to:** **58.35 (a) (3)(iii)(A)**	**OTHER PUBLIC FACILITIES AND IMPROVEMENTS** Project consists of the purchase and installation of bleachers at the Recreational Facility (La Joya Youth Center) and other related recreational equipment. Location: 604 Salomon Chapa, La Joya, TX 78560 Census Data: Place# 40384 National Objective: 56% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$100,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES - La Joya Senior Center** Project expenditures include salary reimbursement for senior service employees including but not limited to a Van Driver, Kitchen Aide, Center Aide I, Center Aide II, and swimming instructor for services provided to the elderly 62 years of age or older. Services will include water aerobics instruction to enhance physical activity. Location: 920 South Leo Ave, La Joya, TX 78560 National Objective: LMC Goal Outcome Indicator: 100 Beneficiary Type: People	**$35,000.00**

KEY
■Amendments ■Surplus Funding
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2016	LA JOYA	Continued
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES - Youth Center** Project expenditures include reimbursement of salaries for direct services provided by the director and staff. Purchase of equipment to include but not limited to baseball, soccer, cheer, dance, after school mentorship, swimming lessons, football, arts, and a craft instruction course benefiting the youth 4-18 years of age within the community of La Joya. Location: 604 Salomon Chapa, La Joya, TX 78560 National Objective: LMC Goal Outcome Indicator: 100 Beneficiary Type: People	**$30,000.00** **-$3,752.00** **$26,248.00**

KEY
■Amendments ■Surplus Funding
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2016	LA VILLA	$ 251,975.00
21A **Exempt** **58.34 (a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 916 Mike Chapa Rd., La Villa, TX 78562	**$3,000.00**
03J **Environmental Assessment** **58.36** **8 Step**	**WATER/SEWER IMPROVEMENTS** Project will consist of the upgrade to the main lift station and manholes (from brick to a liner system) located throughout the city, to include but not limited to professional service fees, geo-technical and construction material testing and any related appurtenances, etc. Location: City wide La Villa, TX 78562 Census Data: 0246.00 (02) National Objective: 68.47% LMA Goal Outcome Indicator: 1,015 Beneficiary Type: People	**$199,727.00** **-$3,752.00** **$195,975.00**
03O **Cat. Excl.** **Not Subj. to:** **58.35 (b)(3)**	**FIRE STATIONS/EQUIPMENT** Project consists of the purchase of SCBA packs and other related firefighting equipment. Location: 920 S. Mike Chapa Rd., La Villa, TX 78562 Census Data: Place# 41788 National Objective: 68.47% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$28,000.00**
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS – RGV Food Bank** Project expenditures include the reimbursement of expenses for purchase of food distributed by the Iglesia Rosa de Saron to residents of the City of La Villa. Location: Youth Center – 302 West 2nd Street, La Villa, TX 78562 National Objective: LMC Goal Outcome Indicator: 200 Beneficiary Type: People	**$15,000.00**
05E **Exempt** **58.34 (a)(4)**	**TRANSPORTATION SERVICES –LRGVDC Valley Metro** Project expenditures include the reimbursement of salaries and fringe benefits for bus drivers of the Valley Metro transportation system who provide public transportation services to the residents of the City of La Villa. These funds will be utilized as part of a county-wide project benefit. Location: 301 W. Railroad, Weslaco, TX 78596 National Objective: LMA Goal Outcome Indicator: *(Accomplishment reported in Pct. 1 project)* Beneficiary Type: People	**$10,000.00**

KEY
■Amendments ■Surplus Funding
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2016	MERCEDES	$251,975.00
21A **Exempt** **58.34 (a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 400 S. Ohio Ave., Mercedes, TX 78570	**$1,800.00**
03K **Exempt** **58.34 (a)(11)**	**STREET IMPROVEMENTS** – Pre-award Agreement (Bond Payment) Project consists of a Pre-award Agreement Bond payment. Location: 400 S. Ohio Ave., Mercedes, TX 78570 Census Data: Place# 47700 National Objective: 63.57% LMA Goal Outcome Indicator: 15,370 Beneficiary Type: People	**$145,219.00**
03O **Cat. Excl.** **Not Subj. to:** **58.35 (b)(3)**	**FIRE STATIONS/EQUIPMENT** Project consists of the purchase of firefighting equipment for the fire suppressions team such as, but not limited to, bunker gear. Location: 105 North Ohio Ave., Mercedes, TX 78570 Census Data: : Place# 47700 National Objective: 63.57% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$10,000.00**
03F **Cat. Excl.** **Subj. to:** **58.35 (a)(1)**	**PARKS, RECREATIONAL FACILITIES** Project consists of the purchase and installation of park equipment to include but not limited to swings, slides, picnic tables and playscape(s) and all related appurtenances, etc. Locations: 1) Goza Park: 111 James Drive, Mercedes, TX; 2) Las Flores Del Valle Park: 3811 Esperanza St. Mercedes, TX; and 3) City of Mercedes Sports Complex Park: 1212 North Vermont Ave. Mercedes, TX 78570 Census Data: 231.02 (3), 231.04 (2-3) National Objective: 71% LMA Goal Outcome Indicator: 3 Beneficiary Type: Public Facilities	**$50,208.00** **-$3,752.00** **$46,456.00**
05 **Cat. Excl.** **Not Subj. to:** **58.35 (b)(3)**	**OTHER PUBLIC SERVICES - Library** Project consists of the purchase of equipment, furnishings and/or supplies for the library to assist with providing services. Location: 410 S. Ohio Street, Mercedes, TX 78570 Census Data: : Place# 47700 National Objective: 63.57% LMA Goal Outcome Indicator: 15,370 Beneficiary Type: People	**$13,000.00**

KEY
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2016	MERCEDES	Continued
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES - Amigos Del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years or older) residents within the City of Mercedes. Location: Senior Center – 332 E. 5th Street, Mercedes, TX 78570 National Objective: LMC Goal Outcome Indicator: 12 Beneficiary Type: People	**$10,000.00**
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children's Advocacy Center** Project expenditures include reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interview I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor Nurse and Executive Director, etc who provide direct services to the youth of the City of Mercedes. Location: 525 W. Wisconsin Rd., Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	**$5,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents of the Mercedes area. Location: 1500 First Street, Mercedes, TX 78570 National Objective: LMC Goal Outcome Indicator: 125 Beneficiary Type: People	**$13,000.00**
05A **Exempt** **58.34(a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older) chronically and terminally ill or disabled within the City of Mercedes. Location: 840 W. Austin Ave., Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 18 Beneficiary Type: People	**$7,500.00**

KEY
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2016	PALMHURST	$0.00
	NO WORKPLAN SUBMITTED **Funds will be forfeited to Precinct No. 3 for Street Improvements.**	

KEY
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2016	PALMVIEW	$251,975.00
21A **Exempt** **58.34 (a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 400 W. Veterans Blvd., Palmview, TX 78572	**$5,000.00**
03K **Cat. Excl.** **Not Subj. to:** **58.35 (b)(7)**	**STREET IMPROVEMENTS** Project consists of the continuation of funding for the construction of La Homa Road Bridge Project to connect to Business Highway 83. Project will also include but not limited to land acquisition, professional engineering services, geotechnical and construction material testing fees and other related appurtenances and/or expenditures. Project previously environmentally cleared. Location: La Homa Road (from U.S. Business HWY 83 to Jimmy Garza Dr.), Palmview, TX 78572 Census Data: 0202.02 (02) National Objective: 66% LMA Goal Outcome Indicator: 1,140 Beneficiary Type: People	**$250,727.00** **-$3,752.00** **$246,975.00** **+$37,467.00** **$284,442.00** *Amount Includes Program Income from the Youth Center.*

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PEÑITAS	$251,975.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 1111 Main St., Penitas, TX 78576	**$3,000.00**
03K **Cat. Excl.** **Not Subj. to:** **58.35 (b)(7)**	**STREET IMPROVEMENTS** Project consists of the continuation of funding for the construction of Mesquite Avenue, to include the installation of drainage lines, inlets, sidewalks, water line replacements with water hydrants and related appurtenances. Project will also include improvements if needed, to adjacent/abutting streets within the same general vicinity. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Project previously environmentally cleared. Location: Mesquite Avenue (Hwy 83 to Pike Ave.), Peñitas, TX 78576 Census Data: 242.05 (01-03) National Objective: 71% LMA Goal Outcome Indicator: 4,750 Beneficiary Type: People	**$72,727.00** **-$3,752.00** **$68,975.00**
03O **Cat. Not Subj.** **To: 58.35 (b)(3)**	**FIRE STATIONS/ EQUIPMENT** Project consists of the purchase of firefighting equipment for the volunteer fire department and fire suppressions team such as, but not limited to, ten (10) bunker gear sets (t-shirts, hoods, gloves, boots, helmets, coats, pants, overalls, gear bags, badges), fire protection/equipment tools and six (6) portable radios. Location: 2001 3 Mile Line Road, Peñitas, TX 78576 Census Data: Place# 56696 National Objective: 54.61% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$58,000.00**
03L **Cat. Excl.** **Subj. to:** **58.35 (a)(1)**	**SIDEWALKS** Project consists of the reconstruction of sidewalks along S. Main Street to include but not limited to, adjacent/abutting streets within the same general vicinity any related appurtenances such as professional engineering services, geo-technical and material testing fees, etc. Location: Main Street (from FM 1427 to Southside of Expressway 83), Penitas, TX 78576 Census Data: 0242.05 (01-02) National Objective: 61% LMA Goal Outcome Indicator: 6,130 Beneficiary Type: People	**$32,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PEÑITAS	Continued
03 **Environmental** **Assessment** **58.36**	**OTHER PUBLIC FACILITIES AND IMPROVEMENTS** Project consists of the construction of a parking lot at the Peñitas Public Library, including adjacent/abutting streets, within the same general vicinity and any related appurtenances. Other expenditures will include professional engineering services, surveying, geo-technical and construction material testing fees, etc. Location: 1111 S. Main Street, Peñitas, TX 78576 Census Data: Place# 56696 National Objective: 56% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$75,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents of Peñitas area. Location: 611 N. Bryan Road, Mission, TX 78572 National Objective: 61% LMA Goal Outcome Indicator: 100 Beneficiary Type: People	**$15,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PROGRESO	$251,975.00
03K **Cat. Excl.** **Subj. to:** **58.35 (a)(1)**	**STREET IMPROVEMENTS** Funds shall be utilized for the reconstruction of streets, to include but not limited to adjacent/abutting streets within the same general vicinity, any related appurtenances. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Locations: 1) Colonia Jesus Maria (from Catarina to end of Cul-de-Sac); 2) Mills St. (From Champion St. to Malone Rd.), Progreso, TX 78579 Census Data: 228.00 (2 & 4) National Objective: 70% LMA Goal Outcome Indicator: 4,185 Beneficiary Type: People	**$235,727.00** **-$3,752.00** **$231,975.00**
03O **Cat. Excl.** **Not Subj. to:** **58.35 (b)(3)**	**FIRE STATIONS/EQUIPMENT** Project consists of the purchase of firefighting equipment for the volunteer fire department and suppressions team such as, but not limited to, bunker gear. Location: 810 N. Business FM 1015, Progreso, TX 78579 Census Data: Place# 59636 National Objective: 73.33% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$20,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PROGRESO LAKES	$0.00
	NO WORKPLAN SUBMITTED **Funds will be forfeited to Precinct No. 1 for Parks, Rec. Fac. Imp. (Mercedes Sports Complex)**	

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	SAN JUAN	$279,535.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 709 S Nebraska Ave., San Juan, TX 78589	**$3,000.00**
03K **Cat. Excluded Subj.** **To:** **58.35 (a)(1)**	**STREET IMPROVEMENTS** Project consists of the re-construction of several streets to include but not limited to adjacent/abutting streets within the same general vicinity and any related appurtenances. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Locations: Salazar St. (from Pullin Ave. to Coconut Palm Ave.) Pullin Avenue (from FM 495 to Salazar St.), Hooper Avenue (from FM 495 to Salazar St.) and Coconut Palm Ave. (from FM 495 to Salazar St.), San Juan, TX 78589 Census Data: 218.03 (01) National Objective: 75.56% LMA Goal Outcome Indicator: 2,905 Beneficiary Type: People	**$251,695.00** **-$4,160.00** **$247,535.00**
05A **Exempt** **58.34(a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older) chronically and terminally ill or disabled within the City of San Juan. Location: 840 W. Austin Ave., Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 12 Beneficiary Type: People	**$4,000.00**
05A **Exempt** **58.34(a)(4)**	**SENIOR SERVICES – Amigos Del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within the city of San Juan. Nutritional Health Education will be a new service provided by staff. Location: Nutrition Center/Senior Center – 600 W. 1st Street, San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 12 Beneficiary Type: People	**$7,500.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	SAN JUAN	Continued
05 **Exempt** **58.34(a)(4)**	**OTHER PUBLIC SERVICES – Boys and Girls Club of Alamo / San Juan** Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits of staff providing direct services to the youth 4-18 years of age and the purchase of minor recreational equipment/supplies for program activities. Location: Alamo Unit – 501 N. 13th Street, Alamo, TX 78516 and Sorensen Elementary – 715 South Standard, San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 50 Beneficiary Type: People	**$7,500.00**
05N **Exempt** **58.34(a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – CASA of Hidalgo County** Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits and mileage for staff (Case Supervisor, Case Manager, etc) providing direct services to the youth consisting of coordination and observation of child visitations, interviews with appropriate parties, development of court reports and attendance at court hearings. County Wide Project. Location: 1001 S. 10th Avenue, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 50 Beneficiary Type: People	**$5,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents of the San Juan area. Location: 801 W. 1st St., San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 30 Beneficiary Type: People	**$5,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	SULLIVAN CITY	$251,975.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements included but not limited to advertisements, postings, coordinating project activities and related eligible activities. Location: City Hall 500 Cenizo Avenue, Sullivan City, Texas 78595	**$3,000.00**
03O **Cat. Excl.** **Not Subj. to:** **58.35 (b)(3)**	**FIRE STATIONS/EQUIPMENT** Project consists of the purchase of firefighting equipment for the fire suppressions team such as, but not limited to, 10 sets of bunker gear (pants, helmets, boots, gloves and hoods, suspenders and lights). Location: 500 Cenizo Avenue, Sullivan City, TX 78595 Census Data: Place # 70868 National Objective: 69.75% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$36,000.00** **-$3,752.00** **$32,248.00**
03I **Environmental** **Assessment** **58.36**	**FLOOD DRAINAGE IMPROVEMENTS** Project consists of the construction of a swale/bar ditch and valley gutters, to include but not limited to the installation of driveway culvert pipes, safety ends, related street resurfacing improvements and replacement of existing driveways up to property line. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: El Pinto Road (from Expressway 83 to Bluebird Street), Sullivan City, TX 78595 Census Data: 0242.01 (03) National Objective: 78.59% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$216,727.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	WESLACO	$279,535.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 255 S. Kansas Street, Weslaco, TX 78596	**$2,471.00**
03J **Cat. Excluded** **Not Subj. to** **58.36 (b)(7)**	**WATER/SEWER IMPROVEMENTS** Project consists of Phase 2 of a multi- year funded project for the replacement of water lines and related street resurfacing improvements to the alleys/streets (between Texas Blvd/Kansas Avenue, Kansas Avenue/Illinois Avenue, Iowa/Michigan Avenue, Iowa/Oregon Avenue). Project will also include but not limited to adjacent/abutting alleys/streets within the same general vicinity, related appurtenances, professional engineering services, geotechnical and material testing fees, etc. **Location:** Alleys and streets between Texas Blvd. and Kansas Ave. (from Buisness 83 to South Eighth St.); Alley between Kansas Ave. and Illinois Ave. (from Business 83 to Eighth St.); Alley Between Iowa Ave. and Michigan Ave. from Business 83 south to Sixth St.); Alley between Iowa Ave. and Oregon Ave. (from Seventh St. to Eighth St.), Weslaco, TX 78596 Census Data: 227.01 (01) National Objective: 53.83% LMA Goal Outcome Indicator: 900 Beneficiary Type: People	**$281,224.00** **-$4,160.00** **$277,064.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 1	$427,464.00 -$250,000.00 +$25,360.00 $202,824.00 *(Loan payment to City of Granjeno)plus forfeited Progreso Lakes Funds.*
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: 1902 Joe Stephens Ave., Suite 101, Weslaco, TX 78596	**$2,500.00**
05B **Exempt** **58.34 (a)(4)**	**HANDICAPPED SERVICES – C.A.M.P. University** Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits for staff providing a direct service to the disabled young adults within qualified Hidalgo County areas. Location: 1400 N. 10th St., McAllen, TX 78502 National Objective: LMC Goal Outcome Indicator: 5 Beneficiary Type: People	**$10,000.00**
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS – Open Hands Community Charitable Services** Project expenditures include the reimbursement of expenses for purchase of food distributed by the Open Hands Community Charitable Services to residents of Donna and Precinct No. 1 area. Location of services: 301 S. 17th Street, Donna, TX 78537 National Objective: LMC Goal Outcome Indicator: 300 Beneficiary Type: People	**$21,327.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Easter Seals Rio Grande Valley** Project expenditures include but are not limited to the reimbursement of expenses for outpatient rehabilitation services; such as physical, occupational and speech-language therapy to uninsured adults and children residing in the Precinct No. 1 areas. Location: 1217 Houston Street, McAllen, TX 78501 National Objective: LMC Goal Outcome Indicator: 3 Beneficiary Type: People	**$8,000.00**
03F **Cat. Excl.** **Subj. to:** **58.35 (a)(1)**	**PARKS, RECREATIONAL FACILITIES – Mercedes Sports Complex** Project will consist of the purchase of park equipment such as but not limited to: playscapes, swings, slides, picnic tables, benches, bleachers, amenities and related appurtenances, etc. Location: 1212 N. Vermont Ave., Mercedes, TX 78570 Census Data: 231.04 (2) National Objective: 100% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$10,000.00** **+8,000.00** **-$6,363.00** **$11,637.00** **+25,360.00** **$36,997.00** Includes: deleted B&G Club of Edinburg & Forfeited Progreso Lakes Funds

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 1	Continued
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES – Boys and Girls Club of Alamo-San Juan** Project expenditures include but not limited to the reimbursement of salaries, fringe benefits, and mileage for staff providing direct services such as unit director, coordinators, recreational leaders etc. Will also include the purchase of recreational equipment and supplies for program implementation for services being provided for the youth 4-18 years of age. Activities include sports programs, fitness, arts/crafts, health and life skills to develop character and leadership skills. Services will be provided during and after school. Services offered will be for residents within Precinct No. 1 areas. Location: 501 N. 13th Street, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 50 Beneficiary Type: People	**$10,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Amigos Del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within the Precinct No. 1 areas. Location: 4138 Crosspoint Blvd., Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 10 Beneficiary Type: People	**$8,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Foster Grandparent Program** Project expenditures include reimbursement of salaries (stipends) and mileage for senior volunteers who will travel to local schools or youth centers and provide mentoring, one to one support services to at-risk children, and provide cognitive, social, and physical skills training to the youth of the Precinct No. 1 areas. Location: 840 W. Austin Ave. Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	**$8,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older), chronically and terminally ill or disabled within the Precinct No. 1 areas. Location: 840 W. Austin Ave, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	**$10,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 1	Continued
05E **Exempt** **58.34 (a)(4)**	**TRANSPORTATION SERVICES – LRGVDC Valley Metro** Project expenditures include the reimbursement of salaries and fringe benefits for bus drivers of the Valley Metro transportation system who provide public transportation services to the residents of Precinct No. 1. These funds will be utilized as part of a county-wide project benefit. Location: 301 West Railroad, Weslaco, TX 78596 National Objective: LMA Goal Outcome Indicator: 478,645 Beneficiary Type: People	**$20,000.00**
05G **Exempt** **58.34 (a)(4)**	**SERVICES FOR BATTERED AND ABUSED SPOUSES – Mujeres Unidas/ Women Together** Project expenditures include but are not limited to the reimbursement of salaries for staff providing direct services such as shelter advocate, transitional housing advocate, Intake clerk/receptionist, etc. Intake receptionist will answer hotline, conduct initial intake, and screen victims. Funds will provide shelter and crisis intervention services for victims of family violence and sexual assault within the County of Hidalgo. This will be a county wide project. Location: Weslaco Satellite Center – 111 E. 5th Street, Weslaco, TX 78596 National Objective: LMC Goal Outcome Indicator: 200 Beneficiary Type: People	**$15,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents of Precinct No. 1. Location: 111 E. 5th St., Weslaco, TX 78596 National Objective: LMC Goal Outcome Indicator: 75 Beneficiary Type: People	**$8,000.00**
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children's Advocacy Center** Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interview I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor, Nurse and Executive Director, etc who provide direct services to the youth of Hidalgo County. This will be a county wide project. Location: 525 W. Wisconsin Rd., Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 135 Beneficiary Type: People	**$25,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 1	Continued
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS – RGV Food Bank** Project expenditures include the reimbursement of expenses for purchase of food distributed by the Edcouch Harvest Time Valley Church to residents of Edcouch and Precinct No. 1. Location: 612 E. Santa Rosa, Edcouch, TX 78538 National Objective: LMC Goal Outcome Indicator: 235 Beneficiary Type: People	**$10,000.00**
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS – RGV Food Bank** Project expenditures include the reimbursement of expenses for purchase of food distributed by the Elsa Housing Food Pantry to residents of Elsa and Precinct No. 1. Location: 309 West 3rd Avenue, Elsa TX 78543 National Objective: LMC Goal Outcome Indicator: 235 Beneficiary Type: People	**$10,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 2	$427,464.00
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: Precinct No. 2 - 300 W. Hall Acres, Suite G, Pharr, TX 78577	**$5,000.00**
03K **Environmental Assessment** **58.36**	**STREET IMPROVEMENTS** Project consists of the reconstruction of streets in Plena Vista S/D and related appurtenances to include but not limited to drainage and curb and gutter within the same general vicinity. Location: Plena Vista S/D (Anacua St.), Alamo, TX 78516 Census Data: 220.04 (2) National Objective: 53.04% LMA Goal Outcome Indicator: 1,725 Beneficiary Type: People	**$259,327.00** **-$6,363.00** **$252,964.00**
03 **Cat. Excluded Not Subj. to 58.36 (b)(7)**	**OTHER PUBLIC FACILITY AND IMPROVEMENTS - San Juan Youth Center** Project consists of a multi-year funded project (2014, 2015 & 2016) for the construction of a new youth center located within the City of San Juan, to include but not limited to the purchase of furniture, recreational equipment and all related appurtenances, etc. Location: 509 E. Earling Rd., San Juan, TX 78589 Census Data: 218.03 (1-2), 218.04 (1-3), 218.05 (1-3), 218.06 (1-3), 220.01 (1-5) National Objective: 68.74% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$75,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Amigos del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within qualified Precinct No. 2 areas. Location: 600 W. 1st St., San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 10 Beneficiary Type: People	**$8,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Foster Grandparent Program** Project expenditures include reimbursement of salaries (stipends) and mileage for senior volunteers who will travel to local schools or youth centers and provide mentoring, one to one support services to at-risk children, and provide cognitive, social, and physical skills training to the youth within qualified Precinct No. 2 areas. Location: 840 W. Austin Ave., Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 5 Beneficiary Type: People	**$3,500.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 2	Continued
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older), chronically and terminally ill or disabled within qualified Precinct No. 2 areas. Location: 840 W. Austin Ave., Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 6 Beneficiary Type: People	**$5,000.00**
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES – Boys and Girls Club of Alamo/San Juan** Project expenditures include but not limited to the reimbursement of salaries, fringe benefits, and mileage for staff providing direct services such as unit director, coordinators, recreational leaders etc. Will also include the purchase of recreational equipment and supplies for program implementation for services being provided for the youth 4-18 years of age. Activities include sports programs, fitness, arts/crafts, health and life skills to develop character and leadership skills. Services will be provided during and after school. Services offered will be for residents within qualified Precinct No. 2 areas. Location: 501 N. 13th Street, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 75 Beneficiary Type: People	**$13,500.00**
05E **Exempt** **58.34 (a)(4)**	**TRANSPORTATION SERVICES – LRGVDC Valley Metro** Project expenditures include the reimbursement of salaries and fringe benefits for bus drivers of the Valley Metro transportation system who provide public transportation services to the residents within qualified Precinct No. 2 areas. These funds will be utilized as part of a county-wide project benefit. Location: 301 W. Railroad, Weslaco, TX 78596 National Objective: LMA Goal Outcome Indicator: *(Accomplishment reported in Pct. 1 project)* Beneficiary Type: People	**$20,000.00**
05G **Exempt** **58.34 (a)(4)**	**SERVICES FOR BATTERED AND ABUSED SPOUSES – Mujeres Unidas / Women Together** Project expenditures include but are not limited to the reimbursement of salaries for staff providing direct services such as shelter advocate, transitional housing advocate, Intake clerk/receptionist, etc. Intake receptionist will answer hotline, conduct initial intake, and screen victims. Funds will provide shelter and crisis intervention services for victims of family violence and sexual assault within qualified Precinct No.2 areas. Location: 501 N. Cynthia, McAllen, TX 78501 National Objective: LMC Goal Outcome Indicator: 130 Beneficiary Type: People	**$13,500.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 2	Continued
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES –Hope Family Health Center** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, counseling services, prescription assistance, lab referrals, case management, etc., to the low income and uninsured residents within qualified Precinct No. 2 areas. Location: 2332 Jordan Rd., McAllen, TX 78503 National Objective: LMC Goal Outcome Indicator: 70 Beneficiary Type: People	**$8,000.00**
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – CASA of Hidalgo County** Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits and mileage for staff (Case Supervisor, Case Manager, etc) providing direct services to the youth consisting of coordination and observation of child visitations, interviews with appropriate parties, development of court reports and attendance at court hearings within qualified Hidalgo County areas. Location: 1001 S. 10th Avenue, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 17 Beneficiary Type: People	**$8,000.00**
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children's Advocacy Center** Project expenditures include reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interview I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor Nurse and Executive Director, etc who provide direct services to the youth within qualified Hidalgo County areas. Location: 525 W. Wisconsin Rd, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 60 Beneficiary Type: People	**$15,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 3	$427,464.00 +$17,637.00 $445,101.00 *Includes Palmhurst forfeited funds.*
21A **Exempt** **58.34(a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: Precinct No. 3 Office - 724 N. Breyfogle, Mission, TX 78574	**$5,000.00**
03K **Cat. Excluded Subj. To:** **58.35 (a)(1)**	**STREET IMPROVEMENTS** Project will consists of the overlay to the existing county roads in Precinct No. 3 to include but not limited to adjacent/abutting streets within the same general vicinity. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: Inspiration Road (from Mile 6 to Mile 7) Bensten Palm Dr. (from Mile 7 to Mile 8 1/2), Nuevo Amanecer Subdivision I & II (Novios St., Enamorados St., Casados Dr. and Nuevo Amanecer St.), Mission, TX 78572 Census Data: 241.12 (01) 241.13 (01) National Objective: 82% LMA Goal Outcome Indicator: 8,900 Beneficiary Type: People	**$238,827.00** **-$6,363.00** **$232,464.00** **+17,637.00** **$250,101.00** Includes Palmhurst Forfeited funds.
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – CASA of Hidalgo County** Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits and mileage for staff (Case Supervisor, Case Manager, etc) providing direct services to the youth consisting of coordination and observation of child visitations, interviews with appropriate parties, development of court reports and attendance at court hearings within qualified Hidalgo County areas. Location: 1001 S. 10th Avenue, Edinburg TX 78539 National Objective: LMC Goal Outcome Indicator: 75 Beneficiary Type: People	**$25,000.00**
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children's Advocacy Center** Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interview I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor, Nurse and Executive Director, etc who provide direct services to the youth within qualified Hidalgo County areas. Location: 525 W. Wisconsin Rd, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 120 Beneficiary Type: People	**$25,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 3	Continued
05G **Exempt** **58.34(a)(4)**	**SERVICES FOR BATTERED AND ABUSED SPOUSES – Women Together / Mujeres Unidas** Project expenditures include but are not limited to the reimbursement of salaries for staff providing direct services such as shelter advocate, transitional housing advocate, Intake clerk/receptionist, etc. Intake receptionist will answer hotline, conduct initial intake, and screen victims. Funds will provide shelter and crisis intervention services for victims of family violence and sexual assault within qualified Precinct No. 3 areas. Location: 501 N. Cynthia, McAllen, TX 78501 National Objective: LMC Goal Outcome Indicator: 200 Beneficiary Type: People	**$13,000.00**
05B **Exempt** **58.34 (a)(4)**	**HANDICAPPED SERVICES – C.A.M.P. University** Project expenditures include but are not limited to reimbursement of salaries and fringe benefits for staff providing a direct service to the disabled young adults within qualified Hidalgo County areas. Location: 1400 N. 10th St., McAllen, TX 78501 National Objective: LMC Goal Outcome Indicator: 30 Beneficiary Type: People	**$25,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Hope Family Health Center** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but are not limited to counseling services, prescription assistance, lab referrals, case management for the low income and uninsured residents within qualified Pct. 3 areas. Location: 2332 Jordan Rd., McAllen, TX 78503 National Objective: LMC Goal Outcome Indicator: 100 Beneficiary Type: People	**$11,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Amigos del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within qualified Precinct No. 3 areas. Location: 1303 Matamoros Street, Mission, TX 78572 National Objective: LMC Goal Outcome Indicator: 13 Beneficiary Type: People	**$11,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 3	Continued
05E **Exempt** **58.34(a)(4)**	**TRANSPORTATION SERVICES – LRGVDC Valley Metro** Project expenditures include the reimbursement of salaries and fringe benefits for bus drivers of the Valley Metro transportation system who provide public transportation services to the residents within qualified Pct. 3 areas. These funds will be utilized as part of a county-wide project benefit. Location: 301 W Railroad, Weslaco, TX 78596 National Objective: LMA Goal Outcome Indicator: *(Accomplishment reported in Pct. 1 project)* Beneficiary Type: People	**$25,000.00**
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES –Boys and Girls Club of Mission** Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits, and mileage for staff providing direct services such as unit director, coordinators, recreational leaders etc. Will also include the purchase of recreational equipment and supplies for program implementation for services being provided for the youth 4-18 years of age. Activities include sports programs, fitness, arts/crafts, health and life skills to develop character and leadership skills. Services will be provided during and after school. Services offered will be for residents within qualified Precinct No. 3 areas. Location: Jessie Jensen Elementary Unit located on 5 ½ Glasscock Road in Mission, TX 78572 National Objective: LMC Goal Outcome Indicator: 80 Beneficiary Type: People	**$25,000.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older), chronically and terminally ill or disabled within qualified Precinct No. 3 areas. Location: 840 W. Austin Ave, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	**$7,500.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Foster Grandparent Program** Project expenditures include reimbursement of salaries (stipends) and mileage for senior volunteers who will travel to local schools or youth centers and provide mentoring, one to one support services to at-risk children, and provide cognitive, social, and physical skills training to the youth within qualified Precinct No. 3 areas. Location: 840 W. Austin Ave., Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 22 Beneficiary Type: People	**$7,500.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 3	Continued
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents within qualified Precinct No. 3 areas. Location: 611 N. Bryan Road, Mission, TX 78572 National Objective: LMC Goal Outcome Indicator: 150 Beneficiary Type: People	**$15,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 4	$427,464.00
21A **Exempt** **58.34 (a)(3)**	**GENERAL PROGRAM ADMINISTRATION** Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: Precinct No. 4 - 1051 N. Doolittle Rd., Edinburg, TX 78542	**$2,500.00**
03F **Cat. Excluded Not Subj. To:** **58.35 (b)(7)**	**PARKS, RECREATIONAL FACILITIES** Project consists of the continued construction of Brewster park, including but not limited to parking area, restroom facilities, park lighting, walking trail, baseball and/or soccer field, basketball pavilion, the purchase and installation of playground equipment BBQ Pits, the construction of a versatile sports field and work out stations, to include but not limited to any related appurtenances such as professional engineering services, geo-technical and material testing fees, etc. Project previously environmentally cleared. Location: 22420 FM 1017 Road, Linn, TX 78542 Census Data: 0243.01 (01) 0243.02 (01) 235.03 (01) National Objective: 57% LMA Goal Outcome Indicator: 1 Beneficiary Type: Public Facilities	**$3,000.00**
03K **Environmental Assessment** **58.36**	**STREET IMPROVEMENTS (Street Lighting)** Project consists of the purchase and installation of conventional street lighting to be provided by a sole provider of electrical services, to include but not limited to adjacent/abutting streets within the same general vicinity. Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: Hoehn S/D, Edinburg, TX 78541 and Collin Drive (from FM 493 to end of cul-de-sac), Edinburg, TX 78542 Census Data: 0235.04 (01) 0235.13 (01) National Objective: 58% LMA Goal Outcome Indicator: 6,345 Beneficiary Type: Public Facilities	**$83,597.00**
03K **Cat. Excluded Subj. To:** **58.35 (a)(1)**	**STREET IMPROVEMENTS (Paving)** Project consists of the overlay paving of streets, to include but not limited to adjacent/abutting streets within the same general vicinity, Other expenditures will include professional engineering services, surveying, geotechnical and construction material testing fees, etc. Location: Curve Road (from Alamo Rd. and Sharp Rd.), Edinburg, TX 78541 Precinct No. 4 Census Data: 0235.15 (02) National Objective: 62% LMA Goal Outcome Indicator: 4,750 Beneficiary Type: People	**$189,730.00** **-$6,363.00** **$183,367.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 4	Continued
05N **Exempt** **58.34 (a)(4)**	**SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children's Advocacy Center** Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interview I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor, Nurse and Executive Director, etc who provide direct services to within qualified Hidalgo County areas. Location: 525 W. Wisconsin Rd, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 60 Beneficiary Type: People	**$15,000.00**
05E **Exempt** **58.34 (a)(4)**	**TRANSPORTATION SERVICES – LRGVDC Valley Metro** Project expenditures include the reimbursement of salaries and fringe benefits for bus drivers of the Valley Metro transportation system who provide public transportation services to low income within qualified Hidalgo County areas. Location: 301 W. Railroad, Weslaco, TX 78596 National Objective: LMC Goal Outcome Indicator: *(Accomplishment reported in Pct. 1 project)* Beneficiary Type: People	**$10,000.00**
05G **Exempt** **58.34 (a)(4)**	**SERVICES FOR BATTERED AND ABUSED SPOUSES – Mujeres Unidas/ Women Together** Project expenditures include but are not limited to the reimbursement of salaries for staff providing direct services such as shelter advocate, transitional housing advocate, Intake clerk/receptionist, etc. Intake receptionist will answer hotline, conduct initial intake, and screen victims. Funds will provide shelter and crisis intervention services for victims of family violence and sexual assault within qualified Precinct No. 4 areas. Location: 501 N. Cynthia, McAllen, TX 78501 National Objective: LMC Goal Outcome Indicator: 200 Beneficiary Type: People	**$10,000.00**
05F **Exempt** **58.34 (a) (4)**	**SUBSTANCE ABUSE SERVICES - A Vision for You Help Center** Project expenditures include the reimbursement of salaries for staff to conduct intake interview, assess prospective clients for substance abuse or addiction, Primary Counselors and the purchase of curriculum supplies for each client within qualified Precinct No. 4 areas. Location: 900 S. Veterans Blvd., Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 35 Beneficiary Type: People	**$5,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 4	Continued
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Amigos del Valle** Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within Precinct No. 4 areas. Location: 1210 E. Kuhn Street, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 9 Beneficiary Type: People	**$7,500.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Senior Community Outreach Services** Project expenditures include but are not limited to the reimbursement of salaries (stipends) for senior volunteers providing support services to needy adults who are frail, elderly (62 years older), chronically and terminally ill or disabled within qualified Precinct No. 4 areas. Location: 840 W. Austin Ave., Alamo, TX, 78516 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	**$10,000.00**
05M **Exempt** **58.34 (a)(4)**	**HEALTH SERVICES – Nuestra Clinica Del Valle** Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents within qualified Precinct No. 4 areas. Location: 300 N. 86th Street, San Carlos, TX 78542 and 801 W. 1st Street In San Juan, TX 78589 (Dental Services) National Objective: LMC Goal Outcome Indicator: 125 Beneficiary Type: People	**$12,500.00**
05A **Exempt** **58.34 (a)(4)**	**SENIOR SERVICES – Foster Grandparent Program** Project expenditures include reimbursement of salaries (stipends) and mileage for senior volunteers who will travel to local schools or youth centers and provide mentoring, one to one support services to at-risk children, and provide cognitive, social, and physical skills training to the youth within qualified Precinct No. 4 areas. Location: 840 West Austin Avenue, Alamo, TX 78516 National Objective: LMC Goal Outcome Indicator: 22 Beneficiary Type: People	**$5,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	PRECINCT NO. 4	Continued
05W **Exempt** **58.34 (a)(4)**	**FOOD BANKS - RGV Food Bank** Project expenditures include the reimbursement of expenses for purchase food distributed by the San Carlos Community Center and a Mobile Food Pantry for the residents of Faysville within qualified Precinct No. 4 areas. Location: Corner of Sunflower Rd. and Highway 107, San Carlos, TX and Faysville, TX 78542 National Objective: LMC Goal Outcome Indicator: 400 Beneficiary Type: People	**$40,000.00**
05 **Exempt** **58.34 (a)(4)**	**OTHER PUBLIC SERVICES – Boys and & Girls Club of Edinburg** Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits, and mileage for staff providing direct services such as unit director, coordinators, recreational leaders etc. Will also include the purchase of recreational equipment and supplies for program implementation for services being provided for the youth 4-18 years of age. Activities include sports programs, fitness, arts/crafts, health and life skills to develop character and leadership skills. Services will be provided during and after school. Services offered will be for residents within qualified Precinct No. 4 areas. Location: Brewster Elementary – Approx. 15 Miles N of HWY 281, San Manuel, TX; San Carlos Unit – 6th St and East HWY 107, San Carlos, TX; Kennedy Elementary – East on HWY 107 & 83rd Street, San Carlos, TX 78542 and Faysville Unit- Guerra Elementary, 10010 N. Via Fernandez Street, Edinburg, TX 78541 National Objective: LMC Goal Outcome Indicator: 600 Beneficiary Type: People	**$40,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	CDBG	$ 1,386,739.00
21A **Exempt**	**GENERAL PROGRAM ADMINISTRATION** Funding for staff salaries/fringe benefits and other associated administrative costs for the administration of the Urban County Program.	**$1,386,739.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	HOME PROGRAM	$1,647,461.00
21A **Exempt**	**GENERAL PROGRAM ADMINISTRATION** Funding for staff salaries/fringe benefits and other associated administrative costs for the administration of the HOME Program.	**$164,746.00**
14A **Cat. Excluded Subj. To:** **58.35 (a)(3)(i)**	**REHAB: SINGLE-UNIT RESIDENTIAL** Project will provide rehabilitation and reconstruction services to twenty-five (25) substandard homes for eligible homeowners and includes project delivery expenses. National Objective: LMH Goal Outcome Indicator: 25 Beneficiary Type: Housing Units	**1,082,715.00** **+100,000.00** **$1,182,715.00** *Amount Includes Program Income*
12 **Environmental Assessment** **58.36**	**CONSTRUCTION OF HOUSING** Funding for two area community housing development organizations for the construction of up to fifteen (15) new single-family homes and includes project delivery expenses. National Objective: LMH Goal Outcome Indicator: 15 Beneficiary Type: Housing Units	**$400,000.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	EMERGENCY SOLUTIONS GRANT	$658,339.00
SHELTER OPERATIONS	**WOMEN TOGETHER FOUNDATION, INC.** **Maintenance & Operations** will pay for shelter maintenance, food operations, rent, security, fuel, equipment, insurance, utilities, and furnishings. (victims of domestic abuse). Location: 501 N. Cynthia St. McAllen, TX 78501; 511 N. Cynthia St., McAllen, TX 78501 and 420 N. 21st Street, McAllen, TX 78501	**$150,718.00**
	THE SALVATION ARMY OF MCALLEN **Maintenance & Operations** will pay for shelter maintenance that includes minor repairs, rent, security, fuel, equipment, insurance, utilities, food operations, and furnishings. Location: 1600 North 23rd Street, McAllen, TX 78501	**$183,996.00**
	WOMEN TOGETHER FOUNDATION, INC. **Essential Services** consists of case management salaries for staff that deliver transportation, educational services, employment assistance and job training, health or drug abuse counseling services to eligible participants (victims of domestic abuse). Location: 501 N. Cynthia St. McAllen, TX 78501; 511 N. Cynthia St., McAllen, TX 78501 , and 420 N. 21st Street, McAllen, TX 78501 Goal Outcome Indicator: 38,325 Beneficiary Type: Beds	**$40,191.00**
	TOTAL SHELTER	**$374,905.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	EMERGENCY SOLUTIONS GRANT	Continued
HOMELESS PREVENTION	**CATHOLIC CHARITIES OF THE RIO GRANDE VALLEY** **Homeless Prevention Financial Rental Assistance** will provide temporary rental assistance to eligible individuals or families that have received court eviction or meet the homeless prevention eligible risk factors categories. Services include short-term rental assistance, medium-term rental assistance and rental arrears. Location: 700 N. Virgen de San Juan, San Juan TX 78589	**$52,038.00**
	CATHOLIC CHARITIES OF THE RIO GRANDE VALLEY **Housing Relocation & Stabilization Services Costs** will pay for case management of staff who deliver the financial assistance services to eligible participants whom are at risk of becoming homeless due to court evictions and meet the homeless prevention eligible risk factors categories. Component services include housing search and placement, housing stability case management or mediation. Location: 700 N. Virgen de San Juan, San Juan TX	**$44,393.00**
	Housing Relocation & Stabilization Services Financial Assistance will consist of the following eligible activity types: Rental application fees, security deposits, utility payments and utility deposits. Location: 700 N. Virgen de San Juan Blvd., San Juan, TX 78589	**$6,576.00**
	THE SALVATION ARMY OF MCALLEN **Homeless Prevention Financial Rental Assistance** will provide temporary rental assistance to eligible individuals or families that have received court eviction or meet the homeless prevention eligible risk factors categories. Services include short-term rental assistance, medium-term rental assistance and rental arrears. Location: 1600 North 23rd Street, McAllen, TX 78501	**$29,500.00**
	Housing Relocation & Stabilization Services Financial Assistance will consist of the following eligible activity types: Rental application fees, security deposits, utility payments and utility deposits. Location: 1600 North 23rd Street, McAllen, TX 78501 Goal Outcome Indicator: 300 Beneficiary Type: People Assisted	**$4,010.00**
	TOTAL HOMELESS PREVENTION	**$136,517.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	EMERGENCY SOLUTIONS GRANT	Continued
RAPID RE-HOUSING	**CATHOLIC CHARITIES OF THE RIO GRANDE VALLEY** **Rapid Re-Housing Services Financial Rental Assistance** will pay for financial temporary rental assistance to eligible individuals or families that are literally homeless, living in place not intended for human habitation, transitioning from institution or shelter and/or must meet the HUD "homeless" definition. Services include short-term rental assistance, medium-term rental assistance and rental arrears. Location: 700 N. Virgen de San Juan Blvd., San Juan, TX 78589	**$16,442.00**
	CATHOLIC CHARITIES OF THE RIO GRANDE VALLEY **Housing Relocation & Stabilization Services Costs** will pay for case management of staff who deliver the financial assistance services to eligible participants whom are literally homeless, living in place not intended for human habitation, transitioning from institution or shelter and/or meet the HUD "homeless" definition. Component services include housing search and placement, housing stability case management or mediation. Location: 700 N. Virgen de San Juan Blvd., San Juan, TX 78589	**$21,376.00**
	Housing Relocation & Stabilization Services Financial Assistance will consist of the following eligible activity types to eligible participants: Rental application fees, security deposits, utility payments and utility deposits. Location: 700 N. Virgen de San Juan, San Juan, TX 78589	**$4,932.00**
	THE SALVATION ARMY OF MCALLEN **Rapid Re-Housing Services Financial Rental Assistance** will pay for financial temporary rental assistance to eligible individuals or families that are literally homeless or living in place not intended for human habitation, transitioning from institution or shelter and/or meet the HUD "homeless" definition. Services include short-term rental assistance, medium-term rental assistance and rental arrears.	**$14,175.00**
	Housing Relocation & Stabilization Services Financial Assistance will consist of the following eligible activity types to eligible participants: Rental application fees, security deposits, utility payments and utility deposits. Location: 1600 North 23rd Street, McAllen, TX 78501 Goal Outcome Indicator: 28 Beneficiary Type: Households Assisted	**$3,404.00**
	TOTAL RAPID RE-HOUSING	**$60,329.00**

KEY
■Amendments ■Surplus Funding
■Recaptured ■Forfeited

2016	EMERGENCY SOLUTIONS GRANT	Continued
DATA COLLECTIONS (HMIS)	**CATHOLIC CHARITIES OF THE RIO GRANDE VALLEY** **(HMIS) Data Collections** funds will be used to pay for costs contributing to data to HMIS client track system designated by the Continuum of Care. Eligible activities include computer hardware, software or equipment, technical support, office space, salaries of operators, staff training costs and participation fees. Location: 700 N. Virgen de San Juan, San Juan, TX 78589	**$24,664.00**
	WOMEN TOGETHER FOUNDATION, INC. **(HMIS) Data Collections** funds will be used to pay for costs contributing to data collections and reporting to a comparable database system. Eligible activities include computer hardware, software or equipment, office space, salaries of operators, staff training costs and participation fees. (victims of domestic abuse) Location: 511 N. Cynthia, McAllen, TX 78501	**$10,049.00** **$2,500.00**
	THE SALVATION ARMY OF MCALLEN **(HMIS) Data Collections** funds will be used to pay for costs contributing to data to HMIS client track system designated by the Continuum of Care. Eligible activities include computer hardware, software or equipment, technical support, office space, salaries of operators, staff training costs and participation fees. Location: 1600 North 23rd Street, McAllen, TX 78501	
	TOTAL DATA COLLECTIONS	**$37,213.00**
GENERAL ADMINISTRATION	**THE SALVATION ARMY OF MCALLEN** **Administration** project funds cover eligible costs that include general management, oversight and coordination of ESG grant, and all activities eligible under CFR §576.108 of the administrative ESG component. Location: 1600 North 23rd Street, McAllen, TX 78501	**$6,000.00**
	HIDALGO COUNTY - URBAN COUNTY PROGRAM **Administration** project funds cover eligible costs that include general management, oversight and coordination of ESG grant, and activities eligible under CFR §576.108 of the administrative ESG component. Location: 427 E. Duranta Avenue, Suite 107 Alamo, TX 78516	**$43,375.00**
	TOTAL ADMINISTRATION	**$49,375.00**

AI-54411 Urban County 15. F.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Olga Lerma, URBAN COUNTY Submitted By: Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services;

2. Presentation of the scoring grid for the purposes of ranking by CC of at least three (3) engineering firms from the County's approved "pool" as graded and evaluated by the City of Sullivan City, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Years 26, 27 & 28 (2013, 2014 & 2015) Sullivan City Parks, Recreational Facility Improvement funds.

Professional Service Firm	**Grade**	**Ranked**
S&B Infrastructure, LTD	94.33%	
LNV, Inc.	91.00%	
Urban Infrastructure Group	80.33%	

3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of _____ for the provision of engineering services for an Urban County Program Years 26, 27 & 28 (2013, 2014 & 2015) Sullivan City Parks, Recreational Facility Improvements project.

BACKGROUND

Project will consist of the purchase and installation of park area lighting , the construction of a Splash Pad water activity area, benches, various play features, a recyclable water pond, other related appurtenances, professional engineering services, advertisement fees, geo-technical and material testing fees, etc. Project is already EA cleared. Location 500 Cenizo Drive, Sullivan City, TX.

Funds Available: $106,274.86 2013 Parks, Recreational Facility Improvements
$200.000.00 2014 Parks, Recreational Facility improvements
$242,727.00 2015 Parks, Recreational Facility Improvements
$549,001.86 TOTAL

Fiscal Impact

Attachments

Professional Service Ranking Yrs 26, 27 & 28 Sullivan City Parks

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Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Olga Lerma Started On: 04/29/2016 10:34 AM

Final Approval Date: 05/06/2016

City of Sullivan City
Engineering Services
Parks, Recreational Facility Improvements
Years 26, 27 & 28 (2013, 2014 & 2015)
Grading-Ranking Grid

Criteria	S & B INFRASTRUCTURE, LTD.			LNV, INC.			URBAN INFRASTRUCTURE GROUP		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	20	20	20	17	20	20	12	20	20
Experience of Project Team	25	25	22	19	25	24	15	23	23
Experience/ Availability of Project Manager	20	20	18	16	20	19	12	18	19
Understanding of Project	25	22	24	17	23	25	14	21	25
Familiarity with Applicable Rules & Regulations	8	4	10	8	10	10	6	3	10
TOTALS	98	91	94	77	98	98	59	85	97
AVERAGES	283% 3 = 94.33%			273% 3 = 91%			241% 3 = 80.33%		
RATING									

RECEIVED
APR 01 2016
URBAN COUNTY PROGRAM

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Has appropriate qualified personnel and lists everyone in organizational chart.		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	5
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	10
➢		
Comments/Rationale For Points: Has staffmembers in appendix form, identified Project composition and experience.		TOTAL 25
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Methodology and management is thoroughly explained. Registrations included.		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➢ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Thoroughly demonstrates understanding of scope of services & regulations & policies.		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points: Indicates passed experience & knowledge.		TOTAL 8
Total Score		98

Firm/Participant's Name: S & B INFRASTRUCTURE, LTD.

Evaluator: Judy Davila Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4/1/16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets all criteria		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	5
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	10
➢		
Comments/Rationale For Points: Meets all criteria		TOTAL 25
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Meets all criteria		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	4
➢ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Meets most criteria, but need to address Applicable rules and regulations and be more RFQ responsive		TOTAL 22
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	0
Comments/Rationale For Points: Did not properly address past experience or knowledge of governmental rules and regulations and did not a narrative of such rules		TOTAL 4
	Total Score	91

Firm/Participant's Name: S & B INFRASTRUCTURE, LTD.

Evaluator: Antonio Falco Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4-25-16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Numerous qualified/certified engineers		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	4
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	8
➢		
Comments/Rationale For Points: Engineers listed- however none of project listed similar to Project being evaluated		TOTAL 22
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Project Manager- w/experience in numerous projects, however, none similar to Project being evaluated.		TOTAL 18
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	4
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➢ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Firm demonstrates understanding of governmental projects		TOTAL 24
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Firm shows knowledge/experience w/complying with required laws &regulations		TOTAL 10
Total Score		94

Firm/Participant's Name: S & B Infrastructure, LTD

Evaluator: Yolanda Delgadillo Department: Purchasing

Project Name: Sullivan City - Parks, Recreational Facility Improv. Project Date: April 07, 2016

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URBAN COUNTY PROGRAM

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	9
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	4
➢ Team members identified in the organizational chart.	5	4
Comments/Rationale For Points: Some team members were not included in chart.		TOTAL 17
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	4
➢ Identifying the project composition, project leadership, reporting responsibilities	10	6
➢ Experience of engineering staff to completely and efficiently perform the work.	10	7
➢		
Comments/Rationale For Points: Lack of reporting responsibilities		TOTAL 19
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	4
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	8
Comments/Rationale For Points: Did appropriately list engineer in appendix.		TOTAL 16
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	3
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	3
➢ Reference Information including contact persons and telephone numbers.	5	3
Comments/Rationale For Points: Did demonstrate understanding of scope of services. lacked similar projects.		TOTAL 17
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points: Demonstrated familiarity with regulations.		TOTAL 8
Total Score		77

Firm/Participant's Name: LNV INC.

Evaluator: Judy Davila Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4/1/16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets all criteria		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	5
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	10
➢		
Comments/Rationale For Points: Meets all criteria		TOTAL 25
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Meets all criteria		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➢ Reference Information including contact persons and telephone numbers.	5	4
Comments/Rationale For Points: Meets most criteria, but must improve the gathering of information and reference information		TOTAL 23
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Meets all criteria		TOTAL 10
Total Score		98

Firm/Participant's Name: LNV INC.

Evaluator: Antonio Darco Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4-26-16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Firm qualified with staff and resources to perform project		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	4
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	10
➢		
Comments/Rationale For Points: Engineers listed- one project listed similar to project being evaluated.		TOTAL 24
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Good methodology, and Project Manager has a long list of projects		TOTAL 19
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➢ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Firm demonstrates understanding of project . SOQ well organize.		TOTAL 25
References were complete with contact info		
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Firm shows knowledge/experience w/complying with required laws &regulations		TOTAL 10
	Total Score	98

Firm/Participant's Name: LNV, INC

Evaluator: Yolonda Flanagan Department: Purchasing

Project Name: Sullivan City - Parks, Recreational Facility Improv. Project Date: April 07, 2016

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

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EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	6
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	3
➢ Team members identified in the organizational chart.	5	3
Comments/Rationale For Points: Not all team members have information on ability to perform contracts		TOTAL 12
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	3
➢ Identifying the project composition, project leadership, reporting responsibilities	10	6
➢ Experience of engineering staff to completely and efficiently perform the work.	10	6
➢		
Comments/Rationale For Points: Not all members are designated in appendix form. Not all positions are matching in personnel chart.		TOTAL 15
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	3
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	4
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	5
Comments/Rationale For Points: Does not discuss percentage of project managers involvement with technical development of project		TOTAL 12
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	3
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	2
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	3
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	2
➢ Reference Information including contact persons and telephone numbers.	5	4
Comments/Rationale For Points: Does not address appropriate knowledge of regulations or identify information to be gathered to complete scope.		TOTAL 14
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	2
Comments/Rationale For Points: Only has one sentence mentioning compliance of regulations. Lacks narrative.		TOTAL 6
	Total Score	59

Firm/Participant's Name: URBAN INFRASTRUCTURE GROUP

Evaluator: Judy Davila Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4/1/16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets all criteria		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	5
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	8
➢		
Comments/Rationale For Points: Meets most criteria, but must ensure that engineers have experience in Proposed projects		TOTAL 23
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	8
Comments/Rationale For Points: Meets most criteria, but must ensure that engineers have experience in at least 5 different projects		TOTAL 18
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	3
➢ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Meets most criteria, but must be more RFQ responsive and address Applicable rules + regulations		TOTAL 21
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	3
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	3
Comments/Rationale For Points: Needs to indicate knowledge of Applicable rules and regulations and include a narrative of such rules		TOTAL 3
	Total Score	85

Firm/Participant's Name: URBAN INFRASTRUCTURE GROUP

Evaluator: ANTONIO DARCO Department: H.C.- UCP

Project Name: SULLIVAN PARKS, REC. FACILITY IMP. Date: 4-25-16

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2016-002-02-17-YZV

EXHIBIT "B"

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➢ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Has qualified/certified engineers.		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	5
➢ Identifying the project composition, project leadership, reporting responsibilities	10	10
➢ Experience of engineering staff to completely and efficiently perform the work.	10	8
➢		
Comments/Rationale For Points: Engineers listed- one of project listed similar to project being evaluated		TOTAL 23
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Project Manager- w/experience in numerous projects, one similar to Project being evaluated.		TOTAL 19
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	5
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➢ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Firm demonstrates understanding of governmental projects		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Firm shows knowledge/experience w/complying with required laws &regulations		TOTAL 10
Total Score		97

Firm/Participant's Name: Urban Infrastructure Group

Evaluator: Yolanda Villarreal Department: Purchasing

Project Name: Sullivan City - Parks, Recreational Facility Improv. Project Date: April 07, 2016

AI-54321 Head Start 17. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edmundo Garcia, HEAD START

Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Presentation of Nutrition Program Contest Winners

BACKGROUND

Policy Council Approval: 04.20.16

Fiscal Impact

Attachments

Nutrition Contest Winners

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:30 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Linda Galaviz Started On: 04/22/2016 08:08 AM

Final Approval Date: 05/06/2016

Memorandum

TO: All Center Managers

FROM: Mr. Gilbert Silva, Child Nutrition Director

THROUGH: Mrs. Teresa Flores, Executive Program Director

DATE: March 22, 2016

RE: **NUTRITION CONTEST 2016 WINNERS**

CC: Mr. Edmundo Garcia, Assistant Program Director
Mrs. Nora Munoz, Assistant Program Director
Rebecca Villarreal, Administrator of Education
Education Area Directors

The Child Nutrition Department would like to express our sincere gratitude and thankfulness for participating in our "Annual Nutrition Contest." It was wonderful to see the smiling faces of the children and the proud enthusiasm of the parents as they watched the contest unfold before them. The Center Staff, Parents, Children, Volunteers, Administrative staff, and Kitchen staff played an important role in making this a special event. All parent presentations focused on healthy eating, physical activities, and educating others about how to "Savor the Flavor of Eating Right".

The Head Start staff's enthusiasm was exemplary and well-coordinated for the parents and children. YOU WERE AMAZING! Thank you for making this event a "fruitful" success.

*****************AND HERE ARE THE WINNERS*****************

CATEGORY	FIRST PLACE	SECOND PLACE	THIRD PLACE
Two Classroom Centers	Donna IV	Monte Alto	La Estancia
Three Classroom Centers (Group A)	San Juan I	McAllen VI	Mission IV
Three Classroom Centers (Group B)	Progreso	Western Rd.	La Herencia
Four – Five Classroom Centers	Sullivan City	Mission I	Weslaco I
Six – Seven Classroom Centers	Donna I	Farias	Alamo
Eight – Ten Classroom Centers	Palmview II	Edinburg IV	Edinburg V

AI-54320 Head Start 17. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edmundo Garcia, HEAD START

Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Discussion/Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and the Hidalgo County Housing Authority

BACKGROUND

Policy Council Approval: 04.20.16

Fiscal Impact

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:30 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Linda Galaviz Started On: 04/22/2016 08:04 AM

Final Approval Date: 05/06/2016

Memorandum of Understanding Between

Hidalgo County Head Start Program

And

Hidalgo County Housing Authority

The Hidalgo County Head Start Program (HCHSP) and Hidalgo County Housing Authority agree to establish a working and cooperative relationship between the parties in order to plan services appropriate for each agency's or program's clients. It is the objective of the Hidalgo County Head Start Program to collaborate with partners in our communities, in order to provide the highest level of services to children and families; to foster the development of a continuum of family centered services, and to advocate for a community that shares responsibility for the healthy development of children and families of all cultures.

The terms and conditions set forth in the following document shall constitute the entire Agreement between the HCHSP and Hidalgo County Housing Authority may not be amended except by a written document signed by HCHSP and Hidalgo County Housing Authority.

Hidalgo County Housing Authority will:

- Provide housing need to families as funding is available and in accordance with H.U.D. and USDA requirements.
- Provide housing for homeless as funding is available and in accordance with H.U.D. and USDA requirements.
- Provide information and referrals to clients regarding services of the Hidalgo County Head Start Program.

Hidalgo County Head Start Program will:

- Provide a comprehensive pre-school program for economically disadvantage children, three to five years of age. The program gives priority to identify, recruit, and serve foster children, homeless children, and children with disabilities and their families. Services include health, mental health, nutrition, education, special services, social services, parent involvement, and transition services.
- Engage in an ongoing family partnership building and provide social service assistance when needed.
- Provide information and referrals to families regarding services of collaborating agency/program.
- Abide by the U.S. Department of Health and Human Services final regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- Provide information and referrals to families regarding services of the Hidalgo County Housing Authority.
- Designate a Hidalgo County Head Start staff member to serve as a liaison to the Hidalgo County Housing Authority.
- Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All HCHSP records, data, or information related to individual children, families, and staff will be treated as confidential. Release of information will take place only with clients' prior written consent and approval.

Collaboration Efforts between Hidalgo County Housing Authority and HCHSP:

- To refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- To exchange reports describing services rendered between each other on a regular basis. The undersigned parties agree that they will try, when possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

Termination:

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

Term:

This Agreement is in effect for the 2015-2016 school year, unless earlier terminated as provided herein.

Governing Law:

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

Consideration:

This Agreement is being made in consideration of the following: Hidalgo County Housing Authority and Hidalgo County Head Start Program agree that there will be no financial exchange of monies or other compensation.

Hidalgo County Housing Authority:

_____ Eloy Avila, Board Chairman

Authorized Signature Date *Print Name and Title*

Hidalgo County Head Start Program

_____ _____

Honorable Ramon Garcia Date Teresa Flores, Executive Director Date
Hidalgo County Judge Hidalgo County Head Start Program

ATTEST:

By: _____
Arturo Guajardo, Jr.
Hidalgo County Clerk

Approved As To Form:
Atlas, Hall & Rodríguez, LLP

By: _____
Stephen L. Crain

Approved As To Form:
Oxford & González, P.C.

By: _____
Ricardo González

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

AI-54319 Head Start 17. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edmundo Garcia, HEAD START

Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Discussion/Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and The University of Texas Rio Grande Valley

BACKGROUND

Policy Council Approval: 04.20.16

Fiscal Impact

Attachments

MOU w UTRGV

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:30 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Linda Galaviz Started On: 04/22/2016 08:02 AM

Final Approval Date: 05/06/2016

Hidalgo County Head Start Program
Policy Council Agenda

DATE: April 20, 2016

SUBJECT: Discussion/ Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and the University of Texas Rio Grande Valley

RATIONALE/NEED: Memorandum of Understanding (MOU) is needed to continue providing Head Start services to children of the community.

RECOMMENDATION: Administration recommends approval

COST: There is no cost for the use of classrooms

RELATED INFORMATION INCLUDED: Memorandum of Understanding

****

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR'S APPROVAL: Teresa Flores

MEMORANDUM OF UNDERSTANDING
Between
Hidalgo County Head Start Program and
The University of Texas Rio Grande Valley
2016–2017

WHEREAS, the County of Hidalgo acting by and through the **Hidalgo County Head Start Program ("Head Start"),** a governmental entity, desires to provide a Head Start Program for children ages 3 and 4 years old at **The University of Texas Rio Grande Valley** campus, hereinafter referred to as **"University".**

WHEREAS, the **University** desires to provide facilities for **Head Start** to provide its services to qualified children of the service area,

NOW THEREFORE, The **University** and Head Start agree as follows:

1. **Classes**

Head Start agrees to provide all personnel, supplies and equipment, during regular **Head Start** hours, in order to provide child development services for qualified children of the service area (the "Services"). **Head Start** will operate between the hours of 7:45 a.m. and 5:15 p.m. as needed in facilities provided and designated by the **University at College of Education Model Lab Center.** The **University** will designate two (2) classrooms located in the College of Education, a kitchen area for food preparation, and office space (the "Facility"); a minimum of three (3) reserved parking spaces for parents and a playground area to be used by the **Head Start Program** for a program defined above will also be provided.

2. **Term**

The term of this Memorandum of Understanding is for one (1) year commencing August 1, 2016 and terminating July 31, 2017.

3. **Facilities**

The **University** hereby agrees to provide two (2) classrooms located in the College of Education ("COE"), a kitchen area for food preparation, office space, a minimum of three (3) reserved parking spaces for parents, and a playground area on a year round basis for **Head Start** to conduct its Early Childhood Development Program. **Head Start** agrees to pay for utilities, including but not limited to, lighting, heating, ventilation, air conditioning, water and general custodial services reasonably required to provide services. Utility cost will be prorated by the parties based on the square footage occupied by **Head Start.** **Head Start** will also pay for all expenses associated with the janitorial maintenance of the Facility and seven (7) parking passes for the **Head Start** staff. **Head Start** shall

coordinate all programs and schedules with the assigned Liaison of the **University**. **Head Start** assumes responsibility and liability arising from, associated with or in any way connected to the storage of all property of **Head Start** on the premises of the **University**. In connection therewith and not in any way limiting the foregoing, **Head Start** expressly assumes all liability and responsibility for theft or damages to property of **Head Start** located on the premises of the **University**.

4. Insurance

At all times during the term of this Memorandum of Understanding, **Head Start** shall maintain in place a commercial general liability insurance policy insuring its property against bodily injury and property damage claims brought in connection with this MOU. **Head Start** agrees to carry insurance in the amounts shown below. **Head Start** will furnish the **University** with certificates of insurance covering all required policies.

- **Workers Compensation Insurance with statutory limits, and Employer's Liability Insurance with limits of not less than $1,000,000:**

Employers Liability - Each Accident	$1,000,000
Employers Liability - Each Employee	$1,000,000
Employers Liability - Policy Limit	$1,000,000

- **Commercial General Liability Insurance with limits of not less than:**

Each Occurrence Limit	$1,000,000
Damage to Rented Premises	$ 100,000
Medical Expenses (any one person)	$ 10,000
Personal & Advertising Injury	$1,000,000

- **Business Auto Liability Insurance** covering all owned, non-owned or hired automobiles, with limits of not less than $1,000,000 Combined Single Limit Bodily Injury and Property Damage;

Insurance policies, with the exception of Workers' Compensation and Employer's Liability, will be endorsed and name **University** as an Additional Insured. All policies will be endorsed to provide a waiver of subrogation in favor of **University**. All policies with the exception of Workers' Compensation and Employer's Liability will be endorsed to provide primary and non-contributory coverage. No policy will be canceled until after thirty (30) days' unconditional written notice to **University.**

5. Indemnification

TO THE EXTENT ALLOWED BY LAW, **HEAD START** WILL AND DOES HEREBY AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY **UNIVERSITY**, AND HOLD HARMLESS **UNIVERSITY** AND THE **UNIVERSITY OF TEXAS SYSTEM**, AND THEIR RESPECTIVE AFFILIATED ENTERPRISES, REGENTS, OFFICERS, DIRECTORS, ATTORNEYS, EMPLOYEES, REPRESENTATIVES AND AGENTS (COLLECTIVELY "**INDEMNITEES**") FROM AND AGAINST ALL DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGMENTS, EXPENSES, AND OTHER CLAIMS OF ANY NATURE, KIND, OR DESCRIPTION, INCLUDING REASONABLE ATTORNEYS' FEES INCURRED IN INVESTIGATING, DEFENDING OR SETTLING ANY OF THE FOREGOING (COLLECTIVELY "**CLAIMS**") BY ANY PERSON OR ENTITY, ARISING OUT OF, CAUSED BY, OR RESULTING FROM **HEAD START'S** PERFORMANCE UNDER OR BREACH OF THIS AGREEMENT AND THAT ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT, NEGLIGENT OMISSION OR WILLFUL MISCONDUCT OF **HEAD START**, ANYONE DIRECTLY EMPLOYED BY **HEAD START** OR ANYONE FOR WHOSE ACTS **HEAD START** MAY BE LIABLE. THE PROVISIONS OF THIS SECTION WILL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATION OR RIGHT WHICH ANY INDEMNITEE HAS BY LAW OR EQUITY. ALL PARTIES WILL BE ENTITLED TO BE REPRESENTED BY COUNSEL AT THEIR OWN EXPENSE.

TO THE EXTENT ALLOWED BY LAW, **UNIVERSITY** WILL AND DOES HEREBY AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY **HEAD START**, AND HOLD HARMLESS **HEAD START** AND THE COUNTY, AND THEIR RESPECTIVE AFFILIATED ENTERPRISES, REGENTS, OFFICERS, DIRECTORS, ATTORNEYS, EMPLOYEES, REPRESENTATIVES AND AGENTS (COLLECTIVELY "**INDEMNITEES**") FROM AND AGAINST ALL DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGMENTS, EXPENSES, AND OTHER CLAIMS OF ANY NATURE, KIND, OR DESCRIPTION, INCLUDING REASONABLE ATTORNEYS' FEES INCURRED IN INVESTIGATING, DEFENDING OR SETTLING ANY OF THE FOREGOING (COLLECTIVELY "**CLAIMS**") BY ANY PERSON OR ENTITY, ARISING OUT OF, CAUSED BY, OR RESULTING FROM **UNIVERSITY'S** PERFORMANCE UNDER OR BREACH OF THIS AGREEMENT AND THAT ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT, NEGLIGENT OMISSION OR WILLFUL MISCONDUCT OF UNIVERSITY, ANYONE DIRECTLY EMPLOYED BY THE **UNIVERSITY** OR ANYONE FOR WHOSE ACTS THE **UNIVERSITY** MAY BE LIABLE. THE PROVISIONS OF THIS SECTION WILL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATION OR RIGHT WHICH ANY INDEMNITEE HAS BY LAW OR EQUITY. ALL PARTIES WILL BE ENTITLED TO BE REPRESENTED BY COUNSEL AT THEIR OWN EXPENSE.

6. Other

The **University** agrees to collaborate with **Head Start** through community service projects such as: Week of the Young Child, dia del libro, adopt a child, holiday events, etc. The COE agrees to identify courses that will participate in **Head Start** Model Lab Center to include: Early childhood Education, Bilingual Education and Special Education. **Head Start** agrees to allow the **University** to use the **Head Start** classrooms as a site for research involving young children by designated faculty with appropriate IRB forms. **Head Start** agrees to allow the **University** to use the **Head Start** classrooms to provide field experiences to students at the COE studying child development and the teaching and learning process (observations, activities, lessons, etc.). **Head Start** agrees to allow **University**

faculty to model appropriate lessons based on young children's developmental needs and interests in areas such as early language and literacy skills, dual language development, math concepts, exploring science and nature, social and emotional skills, utilizing a philosophy of active learning through play that will contribute to their success in later schooling. **Head Start** will request permission from **Head Start** parents whose children are participating in the COE **Head Start** Model Lab Center to be part of the naturalistic observation which takes place daily. The observation will be done through the one-way view windows in classrooms 1.404 and 1.406.

7. Termination

The **University** and **Head Start** shall have the right to cancel this Memorandum of Understanding for any reason upon thirty (30) day notice. Any notice of termination must be in writing and sent by certified mail no less than thirty (30) days before the effective date of such termination as follows:

If to **University**:
The University of Texas Rio Grande Valley
1201 W. University Dr.
Edinburg, TX 78539
Attention: Martin Baylor
Vice-President for Business Affairs

with copy to:
The University of Texas Rio Grande Valley
1201 W. University Dr.
Edinburg, TX 78539
Attention: Norma Dryer
Director of Materials Management

If to **Head Start**:
Hidalgo County Head Start Program
P.O. Box 0117
Edinburg, TX 78540
Attention: Teresa Flores
Executive Director

8. Standards of Performance; Applicable Laws

Notwithstanding anything to the contrary contained in this Memorandum of Understanding, **Head Start** agrees and acknowledges that **University** is entering into this Memorandum of Understanding in reliance on **Head Start's** special and unique knowledge and abilities with respect to the operation and management of the Services. **Head Start** accepts the relationship of trust and confidence established between it and **University** by this Memorandum of Understanding. **Head Start** will use its best efforts, skill, judgment, and abilities to perform the Services and to further the interests of **University** in accordance with **University's** requirements and procedures, in accordance with the highest standards of **Head Start's** profession or business and in compliance with all applicable national, federal, state, and municipal, laws, regulations, codes, ordinances and orders.

9. Limited Access; Facility License

Head Start, its employees, representatives, agents, and subcontractors, will have the right to use and access only the Facility to perform the Services and will have no right to use or access any other **University** facilities. **University** will permit **Head Start** to use the Facility in accordance with the license contained in this Section. **University** licenses the Facility in its current, "as is" condition to **Head Start** for use by **Head Start** and its employees, representatives, agents, and subcontractors in the performance of the Services and for no other purpose. This is a non-exclusive license to use the Facility. **University** may enter the Facility at any time for any reason. No unlawful activities will be permitted in the use of the Facility. **Head Start** will comply with all Applicable Laws in connection with the use of the Facility. **Head Start** will cause all of its employees, representatives, agents, and subcontractors to observe and comply with all Applicable Laws.

Head Start will not modify, alter or repair the Facility or any other **University** facilities without the prior written approval of **University** and with project management of renovations by **University**.

Head Start will not harm the Facility or make any use of the Facility that is offensive as determined by **University**. Upon expiration or termination of this Memorandum of Understanding for any reason, **Head Start** will remove **Head Start** Owned Equipment and other effects, repair any damage caused by the removal, and peaceably deliver up the Facility in clean condition and in good order, repair and condition, ordinary wear and tear excepted. Any personal property of **Head Start** not removed within two (2) days following the termination will be deemed abandoned by **Head Start** and **University** may dispose of the property in any manner it chooses, with no liability or reimbursement obligation to **Head Start.**

Head Start will not suffer any mechanic's lien to be filed against the Facility or the adjoining facilities by reason of any work, labor, services, or materials performed at or furnished to the Facility for **Head Start**. Nothing in this Memorandum of Understanding will be

construed as the consent of **University** to subject **University's** estate in the Facility or adjoining facilities to any lien.

The Facility is sufficiently equipped for **Head Start** to provide the Services in accordance with the terms and conditions of this Memorandum of Understanding.

The University of Texas Rio Grande Valley:

_____ _____
Authorized Signature Date

Martin Baylor, VP for Business Affairs
Print Name and Title

Hidalgo County Head Start Program

_____ _____
Honorable Ramon Garcia
Hidalgo County Judge

Teresa Flores, Executive Director
Hidalgo County Head Start Program

_____ _____
Date Date

ATTEST:

_____
Arturo Guajardo, Jr.
Hidalgo County Clerk

Approved As To Form:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain

Approved As To Form:
Oxford & González, P.C.

By:_____
Ricardo González

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

AI-54318 Head Start 17. D.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Edmundo Garcia, HEAD START

Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Recruitment Report for Program Year 2016-2017

BACKGROUND

Policy Council Approval: 04.20.16

Fiscal Impact

Attachments

Recruitment Report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:29 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Linda Galaviz Started On: 04/22/2016 07:58 AM

Final Approval Date: 05/06/2016

Hidalgo County Head Start Program
PY 2016-2017 Recruitment Count

	Center	Class Quota	Recruitment Total 03/11/2016	Special Services #	Recruitment Total 03/21/2016	Special Services #	Total
1	Alamo	111	60	1	95	3	159
2	Alton	100	75	26	68	2	171
3	Austin One-Stop	137	52	3	61	2	118
4	Donna I	136	142	2	129	0	273
5	Donna II	60	46	6	53	0	105
6	Donna IV	33	18	4	45	0	67
7	Edcouch	194	102	0	88	0	190
8	Edinburg I	57	39	2	38	1	80
9	Edinburg II	34	35	0	26	0	61
10	Edinburg III	51	47	2	51	1	101
11	Edinburg IV	194	162	7	212	8	389
12	Edinburg V	156	175	9	96	3	283
13	Farias	128	87	1	58	1	147
14	Hidalgo	51	40	2	32	2	76
15	La Estancia	34	28	6	12	0	46
16	La Herencia	51	32	4	19	0	55
17	La Joya	80	54	0	40	0	94
18	Las Milpas	97	37	2	37	2	78
19	Longoria	97	45	3	15	3	66
20	McAllen IV	51	33	3	24	1	61
21	McAllen V	97	39	2	57	1	99
22	McAllen VI	51	37	2	20	0	59
23	Mercedes I	117	95	5	130	3	233
24	Mission I	71	36	0	19	2	57
25	Mission II	128	62	0	59	2	123
26	Mission III	51	28	1	32	0	61
27	Mission IV	57	32	2	21	0	55
28	Monte Alto	40	33	4	20	0	57
29	Palacios	168	104	5	84	3	196
30	Palmview II	157	106	2	125	4	237
31	Palmview III	114	90	2	54	3	149
32	Pharr	94	86	5	102	4	197
33	Progreso	57	30	1	46	0	77
34	San Carlos	80	84	1	30	0	115
35	San Juan I	54	34	0	24	0	58
36	San Juan II	137	61	1	132	1	195
37	Sullivan City	94	46	3	30	1	80
38	UTRGV	34	19	3	34	3	59
39	Weslaco I	80	85	0	79	0	164
40	Weslaco III	100	63	5	40	4	112
41	Western Road	57	67	4	55	6	132
	Total	**3690**	**2546**	**131**	**2392**	**66**	**5135**

Auditor's Office 18. A.

AI-54458

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Nereyda Gonzalez, AUDITOR'S OFFICE
Department: AUDITOR'S OFFICE

Information

CAPTION

1. Approval of certification of revenues as certified by the County Auditor for TxDOT project FM681.
2. Approval of 2015 appropriation of funds for TxDOT project FM681 in the total amount of $38,494.49

BACKGROUND

Fiscal Impact

Attachments

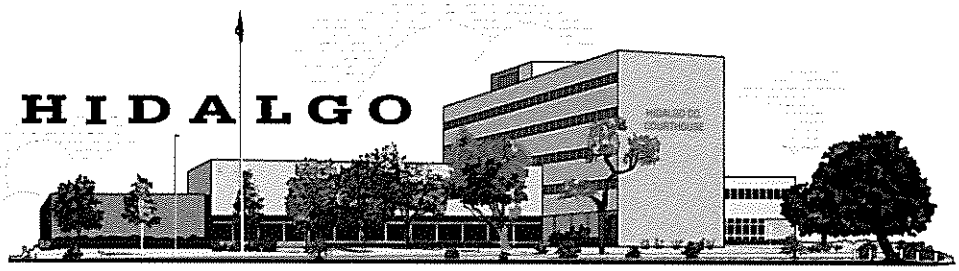
COR

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/04/2016 08:44 AM
Glinda Pacheco	Glinda Pacheco	05/06/2016 09:02 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Nereyda Gonzalez Started On: 05/03/2016 05:05 PM
Final Approval Date: 05/06/2016

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

May 4, 2016

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

> The county auditor shall certify to the commissioners court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

I, Ray Eufracio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue from interlocal agreement with TXDOT. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	INTERLOCAL AGREEMENT
$ 38,494.49	TXDOT - FM681

CERTIFIED BY:

Raymundo Eufracio, CPA
Hidalgo County Auditor

5/6/16
Date

DATE: April 26, 2016

DEPARTMENT HEAD: Raymundo Eufracio, CPA

DEPARTMENT NAME: Auditor's Office

PREPARED BY: Sandra E. Flores

ACCOUNT NUMBER: 5-1315-431-00-123-070-0-841
5-1315-334-30-123-004-0-000

SUBJECT: Inter-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
5-1315-431-00-123-070-0-841	TXDOT-PCT3 FM681(SH107-FM2221/FM492)-AID	38,494.49
5-1315-334-30-123-004-0-000	TXDOT PRJ - TXDOT - FM681	38,494.49
	TOTAL BUDGET INCREASE (DECREASE)	0.00

REASON: To Appropriate for actual expenditures incurred for TXDOT project - FM 681 and record the estimate revenues.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

SUBJECT : JOURNAL ENTRY

AJE# 16043

TO: BECKY LUNA

DATE: April 6, 2016

PREPARED BY: LUPITA GARZA

DATE: April 6, 2016

REVIEWED BY: SF

DATE: 4/11/16

APPROVED BY: ABP BL 4/12/16

DATE: 4/11/16

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT
TXDOT PRJ-DUE FR TXDOT-FM681	5-1315-126-20-000-013-0-000	38,494.49	
TXDOT-PCT3 FM681(SH107-FM2221/FM492)-AID	5-1315-431-00-123-070-0-841	586.21	
TXDOT PRJ-A/P PRIOR YEAR ACCRUALS	5-1315-202-00-000-001-0-000		39,080.70
TOTALS		**$39,080.70**	**$39,080.70**

EXPLANATION: TO RECORD A/P AMERICAN ELECTRIC POWER INV#169-20883449 EXPYR15

REC A/P AEP INV#169-20883449 EXPYR15 CK# 16729

ENTERED APR 13 2016

SIGN: _____
REQ# _____
PO# _____

AEP AMERICAN ELECTRIC POWER

TOTAL AMOUNT DUE:	$39,080.70
Due Date: November 12, 2014	
Amount Enclosed $	

HIDALGO COUNTY PCT #3
900 S Stewart Rd
Mission TX 78572-6460

Make Check Payable and Send To:
American Electric Power
PO Box 24424
Canton OH 44701-4424

Invoice: 169-20883449
Invoice Date: October 13, 2014

RECEIVED COUNTY ... 2014 FEB 24 ...

Please tear on dotted line and return top portion with your payment.

INVOICE

Invoice: 169-20883449
Invoice Date: October 13, 2014
Payment Terms: Net 30
Due Date: November 12, 2014
Contract No:

AEP AMERICAN ELECTRIC POWER

Page: 1
Customer No: 11145824
Purchase Order: PPR 690016

FM 681/FM 2221 (Transmission Facility Relocating)

Line	Description	Quantity	UOM	Unit Amt	Net Amount
1		1.00	UN	39,080.70	39,080.70

BILLING FOR EXPENDITURES INCURRED BY AMERICAN ELECTRIC POWER CO. IN CONNECTION WITH RELOCATING TRANSMISSION FACILITIES TO ACCOMMODATE THE FM 681/2221 PROJECT IN HIDALGO COUNTY.
FEDERAL PROJ NO: STP 1102 (026) MM
RCSJ NO: 0882-01-048 CCSJ NO: 0882-01-047
FINAL BILL

Construction start date: April 1, 2014, finish date: April 17, 2014.

rah

$39,080.70 x 98.5% = $38,494.49 6-1315-126-320-000-418-0-000
$39,080.70 x 1.5% = $586.21 6-1315-431-82-123-670-0-841

Subtotal:	39,080.70
TOTAL AMOUNT DUE:	39,080.70 USD

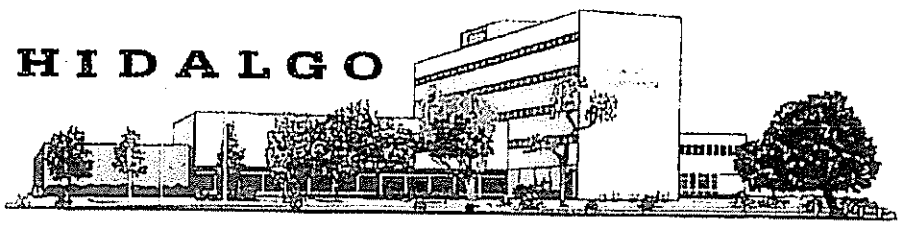
INVOICE RECEIVED BY
TMC ON 3/2/14
GOODS/SERVICES RECEIVED BY
Tom Allen ON 10/13/14
6-1315-431-82-123-670-0-841

Please Wire/ACH Funds To: AEP Texas Central Company-Tran
Citibank, N.A New York
ABA/Routing #: 021000089
Account #: 30484552

For billing questions, please call: 918-599-2695

Tom M. Allen

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

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Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 28, 2015

Mr. Toribio Garza Jr., P.E., District Engineer
Texas Department of Transportation
600 W. US Expressway 83
Pharr, Texas 78577

Subject: FM 681 - AEP Invoice

Dear Mr. Garza:

This letter serves as notice that the Hidalgo County Auditor's Office has reviewed and verified invoice 169-20883449 in the amount of $39,080.70 from American Electric Power (AEP). The County is ready to process payment on this invoice pending pre-approval from the Texas Department of Transportation.

If you have any questions, please contact Ms. Linda Fong, First Assistant Auditor, at (956) 318-2511 ext. 4668, or me at ext. 4604.

Respectfully,

Raymundo Eufracio, CPA
Hidalgo County Auditor

cc: Honorable Jose M. Flores, Commissioner, Precinct No. 3
Mr. Raul E. Sesin, District General Manager, Hidalgo County Drainage District No. 1
Mr. Robert Macheska, Project Manager, L&G Engineering

Form ROW-U-45
Rev. 3/2004
GSD-EPC
Page 1 of 1

TABULATION OF UTILITY ADJUSTMENTS (SUP)

Date: 4/5/16

District: Pharr

County/City of Hidalgo, Texas

Federal Project No.: STP1102(025)MM

ROW CSJ: 0862-01-046

Highway: FM 681

Utility Company	Utility Agreement Number	Amount of Final Billing	Firm Commitment or Net Cost to County/City	Amount of Requested Reimbursement
AEP	U-13666	$ 39,080.70	$ 586.21	$ 38,494.49
	U-	$	$	$
	U-	$	$	$
	U-	$	$	$
	U-	$	$	$

CERTIFICATION

I hereby certify that the above utility adjustment(s) were made in full accordance with the provisions of the Contractual Agreement between the County/City of Hidalgo, Texas, and the State of Texas, and the amount(s) shown herein under "Firm Commitment or Net Cost to County/City" were accordingly paid to the utility company(ies) and documentary evidence to this effect is contained in the County/City records.

2016 MAR 23

Authorized Local Government Representative
Valde Guerra, Executive Officer

Date

Zimbra norma.ceballos@co.hidalgo.tx.us

FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

From : Robert Macheska <rmacheska@lgengineers.com> Tue, Mar 22, 2016 09:45 AM
Subject : FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21 5 attachments
To : norma ceballos <norma.ceballos@co.hidalgo.tx.us>, tj arredondo <tj.arredondo@hchd.org>
Cc : Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>, Joe Califa <jcalifa@lgengineers.com>, Robert Garcia <rgarcia@lgengineers.com>

Norma/TJ,

As per the below email, TxDOT has approved the final payment amount of $39,080.70 to AEP. Please process payment, and once payment is made we will need a copy of the check and a signed original of the attached U-45 form. Therefore, please place the following items on next Commissioner's Court agenda:

1. Issuance of check to AEP for the FM 681 compensable utility adjustment
2. Authorization for Valde Guerra to sign County Certification that payment has been processed

Thanks and let me know if you have any questions...

Robert Macheska, P.E., CFM
Project Manager

L & G Engineering
Transportation Consulting Engineers

900 S. Stewart Rd., Ste. 10
Mission, Tx 78572
Ofc: (956) 585-1909
Fax: (956) 585-1927
Cell: (956) 684-8698
www.lgengineers.com
www.lgengineers.com/laboratory

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From: Hazel Zepeda [mailto:Hazel.Zepeda@txdot.gov]
Sent: Tuesday, March 22, 2016 9:13 AM
To: Robert Macheska
Subject: FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

Good Morning Robert,

As per email below please advise Hidalgo County to proceed with the reimbursement in the amount of $39,080.70.

If you have any questions feel free to contact me.

Thanks,
Hazel

From: Douglas Wilson
Sent: Monday, March 21, 2016 3:32 PM
To: Michael Champagne; Mak Saeedi; Hazel Zepeda
Cc: Bob Harwood; Douglas Wilson
Subject: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

Final Review & Report
AEP (LUP) Hidalgo County: U13666

Based upon the district's verification/recommendation, and after a thorough review by the MSU Section, the processing of the subject billing has been completed and accepted for record.

Billed amount	$39,080.70
Less	(00.00)
Total Billed Amount	$39,080.70

Douglas Wilson CGAP, CRMA
Auditor-MSU Section
ROW Division
7901 North I-35 Bldg. 5
Austin TX 78753
512-463-8648 – Austin Metro Area
512-832-7004 – Outside of Austin Metro Area
Douglas.Wilson@TxDOT.gov

Texas Department of Transportation
Work with others to provide safe and reliable transportation solutions for Texas.

~WRD092.jpg
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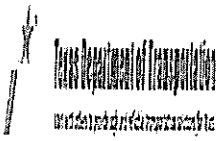

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2015-09-28 TxDOT - FM681-AEP Auditors Letter.pdf
97 KB

FM 681 AEP Form U-45 County Certification.docx
41 KB

HIDALGO COUNTY, TEXAS

SUBJECT: Journal Entry AJE#

Prepared by:	Sandra E. Flores	Approved by:	
Date:	4/20/2016	Date	04/25/2016

ACCOUNT NUMBER		DESCRIPTION	DR	CR
5-1315-431-00-123-070-0-841 ✓	FM 681	TXDOT-PCT3 FM681(SH107-FM2221/FM492)-AI	38,494.49	
5-1315-241-00-000-016-0-000 ✓		TXDOT PRJ-UNAVAIL REV-TXDOT-FM681		38,494.49
		TOTAL	38,494.49	38,494.49

EXPLANATION: **To record exp & unavailable revenue that will be reimbursed from TXDOT. See AJE-16043**

REC TXDOT EXP&UNAVAIL REV FM 681

SUBJECT: JOURNAL ENTRY 005678 AJE# 16043

TO: BECKY LUNA DATE: April 6, 2016

PREPARED BY: LUPITA GARZA DATE: April 6, 2016

REVIEWED BY: SF DATE: 4/11/16

APPROVED BY: ABP BL 4/12/16 DATE: 4/11/16

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT
TXDOT PRJ-DUE FR TXDOT-FM681	5-1315-126-20-000-013-0-000	38,494.49	
TXDOT-PCT3 FM681(SH107-FM2221/FM492)-AID	5-1315-431-00-123-070-0-841	586.21	
TXDOT PRJ-A/P PRIOR YEAR ACCRUALS	5-1315-202-00-000-001-0-000		39,080.70
TOTALS		$39,080.70	$39,080.70

EXPLANATION: TO RECORD A/P AMERICAN ELECTRIC POWER INV#169-20883449 EXPYR15

REC A/P AEP INV#169-20883449 EXPYR15 CK=16729

POSTED
APR 13 16

ENTERED APR 12 2016

SIGN: _____
REQ# _____
PO# _____

AEP AMERICAN ELECTRIC POWER

TOTAL AMOUNT DUE:	$39,080.70
Due Date:	November 12, 2014

Amount Enclosed $ _____

Make Check Payable and Send To:
American Electric Power
PO Box 24424
Canton OH 44701-4424

HIDALGO COUNTY PCT #3
900 S Stewart Rd
Mission TX 78572-6460

Invoice: 169-20883449
Invoice Date: October 13, 2014

RECEIVED BY COUNTY AUDITOR 2014 MAR 24 PM

Please tear on dotted line and return top portion with your payment.

INVOICE

AEP AMERICAN ELECTRIC POWER

Invoice: 169-20883449
Invoice Date: October 13, 2014
Payment Terms: Net 30
Due Date: November 12, 2014
Contract No:

Page: 1
Customer No: 11145824
Purchase Order: PPR 690016

FM 681/FM 2221 (Transmission Facility Relocating)

Line	Description	Quantity	UOM	Unit Amt	Net Amount
1		1.00	UN	39,080.70	39,080.70

BILLING FOR EXPENDITURES INCURRED BY AMERICAN ELECTRIC POWER CO. IN CONNECTION WITH RELOCATING TRANSMISSION FACILITIES TO ACCOMMODATE THE FM 681/2221 PROJECT IN HIDALGO COUNTY.
FEDERAL PROJ NO: STP 1102 (025) MM
RCSJ NO: 0582-01-048 CCSJ NO: 0582-01-047
FINAL BILL
Construction start date: April 1, 2014, finish date: April 17, 2014.
rah

$39,080.70 x 98.5 % = 38,494.49 6-1315-126-20-000-013-C-000
$39,080.70 x 1.5 % = 586.21 6-1315-431-00-123-070-C-841

Subtotal: 39,080.70

TOTAL AMOUNT DUE: 39,080.70 USD

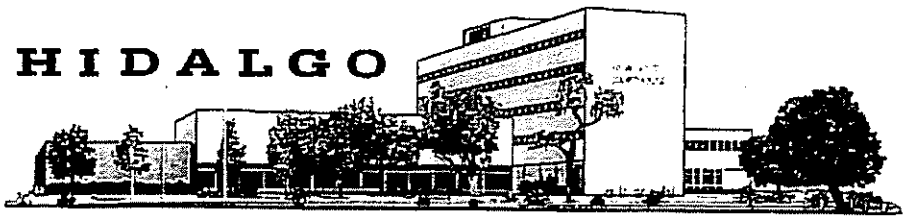
INVOICE RECEIVED BY
TAC ON 3/2 2/14
GOODS/SERVICES RECEIVED BY
Lisa Flores ON 12/13/13
6-1315-431-00-123-070-C-841

Please Wire/ACH Funds To: AEP Texas Central Company-Tran
Citibank, N.A New York
ABA/Routing #: 021000089
Account #: 30484552

For billing questions, please call: 918-599-2695

Lisa M. Flores

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

RECEIVED
COUNTY AUDITOR
2016 MAR 24 PM

September 28, 2015

Mr. Toribio Garza Jr., P.E., District Engineer
Texas Department of Transportation
600 W. US Expressway 83
Pharr, Texas 78577

Subject: FM 681 AEP Invoice

Dear Mr. Garza:

This letter serves as notice that the Hidalgo County Auditor's Office has reviewed and verified invoice 169-20883449 in the amount of $39,080.70 from American Electric Power (AEP). The County is ready to process payment on this invoice pending pre-approval from the Texas Department of Transportation.

If you have any questions, please contact Ms. Linda Fong, First Assistant Auditor, at (956) 318-2511 ext. 4668, or me at ext. 4604.

Respectfully,

Raymundo Eufracio, CPA
Hidalgo County Auditor

cc: Honorable Jose M. Flores, Commissioner, Precinct No. 3
Mr. Raul E. Sesin, District General Manager, Hidalgo County Drainage District No. 1
Mr. Robert Macheska, Project Manager, L&G Engineering

Form ROW-U-45
Rev. 3/2004
GSD-EPC
Page 1 of 1

TABULATION OF UTILITY ADJUSTMENTS (SUP)

Date: 4/5/16

District: Pharr

County/City of Hidalgo, Texas

Federal Project No.: STP1102(025)MM

ROW CSJ: 0862-01-046

Highway: FM 681

Utility Company	Utility Agreement Number	Amount of Final Billing	Firm Commitment or Net Cost to County/City	Amount of Requested Reimbursement
AEP	U-13666	$ 39,080.70	$ 586.21	$ 38,494.49
	U-	$	$	$
	U-	$	$	$
	U-	$	$	$
	U-	$	$	$

2016 MAR 24

CERTIFICATION

I hereby certify that the above utility adjustment(s) were made in full accordance with the provisions of the Contractual Agreement between the County/City of Hidalgo, Texas, and the State of Texas, and the amount(s) shown herein under "Firm Commitment or Net Cost to County/City" were accordingly paid to the utility company(ies) and documentary evidence to this effect is contained in the County/City records.

Authorized Local Government Representative
Valde Guerra, Executive Officer

Date

FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

From : Robert Macheska <rmacheska@lgengineers.com> Tue, Mar 22, 2016 09:45 AM
Subject : FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21 5 attachments
To : norma ceballos <norma.ceballos@co.hidalgo.tx.us>, tj arredondo <tj arredondo@hchd.org>
Cc : Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>, Joe Califa <jcalifa@lgengineers.com>, Robert Garcia <rgarcia@lgengineers.com>

Norma/TJ,

As per the below email, TxDOT has approved the final payment amount of $39,080.70 to AEP. Please process payment, and once payment is made we will need a copy of the check and a signed original of the attached U-45 form. Therefore, please place the following items on next Commissioner's Court agenda:

1. Issuance of check to AEP for the FM 681 compensable utility adjustment
2. Authorization for Valde Guerra to sign County Certification that payment has been processed

Thanks and let me know if you have any questions...

Robert Macheska, P.E., CFM
Project Manager

L&G Engineering
Transportation Consulting Engineers

900 S. Stewart Rd., Ste. 10
Mission, Tx 78572
Ofc: (956) 585-1909
Fax: (956) 585-1927
Cell: (956) 684-8698
www.lgengineers.com
www.lgengineers.com/laboratory

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From: Hazel Zepeda [mailto:Hazel.Zepeda@txdot.gov]
Sent: Tuesday, March 22, 2016 9:13 AM
To: Robert Macheska
Subject: FW: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

Good Morning Robert,

As per email below please advise Hidalgo County to proceed with the reimbursement in the amount of $39,080.70.

If you have any questions feel free to contact me.

Thanks,
Hazel

From: Douglas Wilson
Sent: Monday, March 21, 2016 3:32 PM
To: Michael Champagne; Mak Saeedi; Hazel Zepeda
Cc: Bob Harwood; Douglas Wilson
Subject: Utility Adjustment Final Billing: U13666; FM 681; ROW CSJ#: 0862-01-046 -PHR District - 21

Final Review & Report
AEP (LUP) Hidalgo County: U13666

Based upon the district's verification/recommendation, and after a thorough review by the MSU Section, the processing of the subject billing has been completed and accepted for record.

Billed amount	$39,080.70
Less	(00.00)
Total Billed Amount	$39,080.70

Douglas Wilson CGAP, CRMA
Auditor-MSU Section
ROW Division
7901 North I-35 Bldg. 5
Austin TX 78753
512-463-8648 – Austin Metro Area
512-832-7004 – Outside of Austin Metro Area
Douglas.Wilson@TxDOT.gov

Texas Department of Transportation
Work with others to provide safe and reliable transportation solutions for Texas.

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L&G Engineering
Transportation Consulting Engineers

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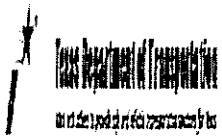

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2015-09-28 TxDOT - FM681-AEP Auditors Letter.pdf
97 KB

FM 681 AEP Form U-45 County Certification.docx
41 KB

AI-54483 Precinct #3 19. A.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Mingo Villarreal, COMM. PCT. #3

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: COMM. PCT. #3

Information

CAPTION

Approval of First Amendment to Interlocal Cooperation Agreement between County of Hidalgo and City of Palmview (Champion Lane)

BACKGROUND

Fiscal Impact

Attachments

Amendment

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 08:20 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Monica Badillo Started On: 05/04/2016 04:42 PM

Final Approval Date: 05/06/2016

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

FIRST AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT BETWEEN THE COUNTY OF HIDALGO AND THE CITY OF PALMVIEW

This First Amendment to Interlocal Cooperation Agreement is made this ___ day of _____, 2016 by and between Hidalgo County, Texas (the "County") and the City of Palmview, Texas (the "City").

WHEREAS, County and City entered into a Interlocal Cooperation Agreement on November 17, 2015 (the "Agreement") in which the City and County agreed to assist each other with the overlaying of Champion Lane; and

WHEREAS, the parties have now determined to extend the term of the Agreement.

NOW THEREFORE, for and in consideration of the mutual obligations of the parties and other good and valuable consideration the receipt of which is hereby acknowledged County and City hereby mutually agree to the following amendment to the Agreement:

1. Numbered paragraph 4 of the Agreement is deleted in its entirety and the following is substituted in lieu there:

   4. Term. The term of this Agreement shall not exceed three hundred (300) days from the date of the last County or City to approve this Agreement.

2. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full force and effect. County and City ratify and confirm the terms and provisions of the Agreement as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

HIDALGO COUNTY

_____
Ramon Garcia, County Judge

ATTEST:

_____

Arturo Guajardo, Jr. County Clerk

CITY OF PALMVIEW

_____

ATTEST:

Gerardo Perez, Mayor

_____

Berta Garza, City Secretary

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, LLP

_____

Stephen L. Crain

APPROVED AS TO FORM:

_____

AI-54416

Budget and Management 20.
A.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Sergio Cruz, BUDGET & MANAGEMENT
Submitted By: Sandra Jara, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Presentation of 2017 Budget Process Calendar.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
No fiscal impact.

Attachments

2017 BP Calendar

Form Review

Inbox	Reviewed By	Date
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Sandra Jara Started On: 04/29/2016 11:19 AM
Final Approval Date: 05/06/2016

2017 Budget Process Calendar

The County of Hidalgo budget process consist of several months of presentations, hearings, and deliberations. The 2017 Budget Process Calendar is as follows:

BEGIN DATE	DUE DATE	ACTION/ACTIVITY	RESPONSIBLE DEPARTMENT/S
6-May	6-May	2017 BUDGET PROCESS INSTRUCTIONS TO ALL DEPARTMENTS AND OFFICIALS	DEPARTMENT OF BUDGET AND MANAGEMENT
9-May	20-May	DEPARTMENTAL BUDGET ALLOCATION - DATA ENTRY	DEPARTMENT OF BUDGET AND MANAGEMENT / ALL DEPARTMENTS
31-May	1-Jul	DBM PROJECTED REVENUES, EXPENDITURES ANALYSIS AND PRELIMINARY BUDGET	DEPARTMENT OF BUDGET AND MANAGEMENT
25-Jul	25-Jul	CERTIFIED TAX ROLLS DELIVERED TO COUNTY	APPRAISAL DISTRICT/TAX ASSESSOR COLLECTOR
25-Jul	25-Jul	CERTIFICATION OF ANTICIPATED COLLECTION RATE BY TAX ASSESSOR	TAX ASSESSOR COLLECTOR
26-Jul	26-Jul	WRITTEN NOTICE TO ELECTED OFFICIALS PROPOSED COMPENSATION [LGC 152.013 (c)]	BUDGET OFFICER
29-Jul	29-Jul	CALCULATION OF EFFECTIVE AND ROLLBACK RATES BY TAX ASSESSOR	TAX ASSESSOR COLLECTOR
9-Aug	9-Aug	DURING REGULAR COMMISSIONERS' COURT MEETING, DISCUSS TAX RATE; IF PROPOSED TAX RATE WILL EXCEED THE ROLLBACK RATE OR THE EFFECTIVE TAX RATE (WHICHEVER IS LOWER) TAKE RECORD VOTE AND SCHEDULE PUBLIC HEARING.	COMMISSIONER'S COURT
14-Aug	14-Aug	PUBLICATION OF EFFECTIVE AND ROLLBACK RATES, STATEMENTS AND SCHEDULES	TAX ASSESSOR COLLECTOR
14-Aug	14-Aug	NOTICE OF PUBLIC HEARING- 1ST QUARTER PAGE NOTICE IN NEWSPAPER PUBLISHED AT LEAST SEVEN (7) DAYS BEFORE PUBLIC HEARING [TC 25.06 (a)]	TAX ASSESSOR COLLECTOR
23-Aug	23-Aug	FIRST PUBLIC HEARING - CONSIDERATION OF TAX RATE [TC 26.05 (d)]	COMMISSIONER'S COURT
26-Aug	26-Aug	2017 ESTIMATED REVENUES TO BUDGET OFFICE	COUNTY AUDITOR

BEGIN DATE	DUE DATE	ACTION/ACTIVITY	RESPONSIBLE DEPARTMENT/S
4-Sep	11-Sep	NOTICE OF PUBLIC HEARING ON PROPOSED COUNTY BUDGET PUBLISHED IN NEWSPAPER - THE MONITOR [LGC 111.067 (c) & 111.0675]	BUDGET OFFICER
4-Sep	11-Sep	NOTICE OF PROPOSED SALARIES FOR ELECTED OFFICIALS THE MONITOR NEWSPAPER [LGC 152.013 (b)]	BUDGET OFFICER
4-Sep	11-Sep	NOTICE OF VOTE ON TAX RATE - PUBLISHED BEFORE MEETING TO ADOPT TAX RATE - AT LEAST SEVEN (7) DAYS BEFORE MEETING. SECOND QUARTER PAGE NOTICE. [TC 26.06 (d & e)]	BUDGET OFFICER
20-Sep	20-Sep	SECOND PUBLIC HEARING - CONSIDERATION OF TAX RATE - SCHEDULE AND ANNOUNCE MEETING TO ADOPT TAX RATE [TC 26.06 (a)]	COMMISSIONER'S COURT
20-Sep	20-Sep	FILE 2017 PROPOSED BUDGET WITH THE COUNTY CLERK AND COUNTY AUDITOR [LGC 111.066]	BUDGET OFFICER
27-Sep	27-Sep	ADOPT TAX RATE FOR 2016, HOLD PUBLIC HEARING AND ADOPT 2017 BUDGET [LGC 111.067 (b) & 111.068], SET SALARY, EXPENSES AND ALLOWANCES FOR ELECTED OFFICIALS AND COUNTY EMPLOYEES [LGC 152.001 & 152.013 (a)]	COMMISSIONER'S COURT

AI-54465

Budget and Management 20. B.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of BlueCross BlueShield Benefit Program Application to apply a $250 penalty for employees who fail to compare costs of MRI and CT scans on the new BlueCross BlueShield benefit, Benefit Value Advisor (BVA), approved by Commissioner's Court on 9/29/15 AI-51266 which took effect 1/1/16. Penalty, if approved by Commissioners Court, will be applied effective July 1, 2016.

BACKGROUND

Fiscal Impact

Attachments

BPA

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 04:50 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Angelica M. Tapia Started On: 05/04/2016 10:06 AM

Final Approval Date: 05/06/2016

ASO

Benefit Program Application ("ASO BPA")

Application to Administrative Services Only (ASO) Group Accounts

administered by Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, hereinafter referred to as the "Claim Administrator" or "HCSC"

Group Status: Off-Cycle Change

Employer Account Number (6-digits): 021185 Group Number(s): 021185 Section Number(s): ALL

Legal Employer Name: Hidalgo County

(Specify the Employer or the employee trust applying for coverage. Names of subsidiary or affiliated companies to be covered must also be named below. AN EMPLOYEE BENEFIT PLAN *MAY NOT* BE NAMED)

ERISA Regulated Group Health Plan*: ☐ Yes ☒ No

If Yes, is your ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? ☐Yes ☐ No
If No, please specify your ERISA Plan Year*: Beginning Date __/__/__ End Date __/__/__ (month/day/year)

ERISA Plan Administrator*: _____ Plan Administrator's Address: _____

If you maintain that ERISA is not applicable to your group health plan, give legal reason for exemption:
Select legal reason ; if applicable, specify other: _____

Is your Non-ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? ☒Yes ☐ No
If No, please specify your Non-ERISA Plan Year*: Beginning Date __/__/__ End Date __/__/__ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.
*All as defined by ERISA and/or other applicable law/regulations

Effective Date of Coverage: (Month/day/Year) 07 / 01 / 2016

Anniversary Date: (Month/Day/Year) 01 / 01 / 2017

Account Information ☒ NO CHANGES ☐ SEE ADDITIONAL PROVISIONS

Standard Industry Code (SIC): _____ Employer Identification Number (EIN): _____

Address: _____

City: _____ State: _____ ZIP: _____

Administrative Contact: _____ Title: _____

Email Address: _____ Phone Number: _____ Fax Number: _____

☐ Mailing address is different from primary address

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Mailing Contact: _____ Title: _____

Email Address: _____ Phone Number: _____ Fax Number: _____

☐ Billing address is different from primary address

Billing Address: _____

City: _____ State: _____ ZIP: _____

Billing Contact: _____ Title: _____

Email Address: _____ Phone Number: _____ Fax Number: _____

Wholly Owned Subsidiaries: _____

Affiliated Companies: _____

(If Affiliated Companies listed above are to be covered, a separate "Addendum to the Benefit Program Application Regarding Affiliated Companies" must be completed, signed by the Employer's authorized representative, and attached to this Benefit Program Application.)

If necessary, list additional subsidiary companies and subsidiary company addresses in the Additional Provisions section.

Subsidiary / Affiliate Address: _____

City: _____ State: _____ ZIP: _____

Subsidiary / Affiliate Contact: _____ Title: _____
Email Address: _____ Phone Number: _____ Fax Number: _____
Blue Access for Employers (BAE) Contact: _____ Title: _____
(The BAE Contact is the Employee authorized by the Employer to access and maintain the Employer's account in BAE.)
Email Address: _____ Phone Number: _____ Fax Number: _____
☐ The Employer or other company listed in this BPA is a is a public Entity or governmental agency/contractor

Producer of Record

NO CHANGES **SEE ADDITIONAL PROVISIONS**

Effective: _____
If applicable, the below-named producer(s) or agency(ies) is/are recognized as the Employer's Producer of Record (POR) to act as representative in negotiations with and to receive commissions from Blue Cross and Blue Shield of Texas, a division of Health Care Service Corporation (HCSC), a Mutual Legal Reserve Company, and HCSC subsidiaries for Employer's employee benefit programs. This statement rescinds any and all previous POR appointments for the Employer. The POR is authorized to perform membership transactions on behalf of the Employer. This appointment will remain in effect until withdrawn or superseded in writing by Employer.

Producer or Agency to whom commissions are to be paid*: _____
Tax ID Number (TIN) of ☐ Producer or ☐ Agency: _____ Producer #: _____
NPN: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Fax: _____ Email: _____
Is Producer/Agency appointed with HCSC in Texas? ☐ Yes ☐ No
General Agent? ☐ Yes ☐ No
Affiliated with General Agent? ☐ Yes ☐ No
Is there a secondary Producer or Agency to whom commissions are to be paid? ☐ Yes ☐ No
If Yes, Producer or Agency to whom commissions are to be paid*:** _____
Tax ID Number (TIN) of ☐ Producer or ☐ Agency: _____ Producer #: _____
NPN: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Fax: _____ Email: _____
Is Producer /Agency appointed with HCSC in Texas? ☐ Yes ☐ No
General Agent? ☐ Yes ☐ No
Affiliated with General Agent? ☐ Yes ☐ No
If commission split**, designate percentage for each producer/agency (total commissions paid must equal 100%):
Producer /Agency 1: _____% Producer /Agency 2: _____%

Multiple Location Agency(ies): If servicing agency is not listed above as primary or secondary Producer or Agency above, specify location below:

_____

* The Producer or agency name(s) above to whom commissions are to be paid must exactly match the name(s) on the appointment application(s).
** If commissions are split, please provide the information requested above on both producers/agencies. **Both** must be appointed to do business with HCSC in Texas.

SCHEDULE OF ELIGIBILITY

☒ **NO CHANGES** ☐ **SEE ADDITIONAL PROVISIONS**

Employer has made the following eligibility decisions

1. Eligible Person means:
   - ☐ A full-time employee of the Employer.
   - ☐ A full-time employee of the Employer who is a member of: _____ *(name of union)*
   - ☐ A part-time employee of the Employer.
   - ☐ A retiree of the Employer. Define criteria: _____
   - ☐ Other: _____

   Are any classes of employees to be excluded from coverage? ☐ Yes ☐ No

   If yes, please identify the classes and describe the exclusion: _____

2. Employee Definitions:

   Full-Time Employee means:
   - ☐ A person who is regularly scheduled to work a minimum of _____ hours per week and who is on the permanent payroll of the Employer.
   - ☐ Other: _____

   Part-Time Employee means:
   - ☐ A person who is regularly scheduled to work a minimum of _____ hours per week and who is on the permanent payroll of the Employer.
   - ☐ Other:

3. The Effective Date of termination for a person who ceases to meet the definition of Eligible Person:
   - ☐ The date such person ceases to meet the definition of Eligible Person.
   - ☐ The last day of the calendar month in which such person ceases to meet the definition of an Eligible Person
   - ☐ Other: _____

4. Select an effective date rule for a person who becomes an Eligible Person after the Effective Date of the Employer's health care plan (The effective date must not be later than the 91st calendar day after the date that a newly eligible person becomes eligible for coverage, unless otherwise permitted by applicable law).
   - ☐ The date of employment.
   - ☐ The day of employment.
   - ☐ The day of the month following month(s) of employment.
   - ☐ The day of the month following days of employment.
   - ☐ The day of the month following the date of employment.
   - ☐ Other:

   Is the waiting period requirement to be waived on initial group enrollment? ☐ Yes ☐ No

   Are there multiple new hire waiting periods? ☐ Yes ☐ No

   If yes, please attach eligibility and contribution details for each section.

5. Domestic Partners covered? ☐ Yes ☐ No

   If yes: *a Domestic Partner is eligible to enroll for coverage.*

   If yes, are Domestic Partners eligible for continuation of coverage? ☐ Yes ☐ No

   If yes, are dependents of Domestic Partners eligible for coverage? ☐ Yes ☐ No

   If yes, are dependents of Domestic Partners eligible for continuation of coverage? ☐ Yes ☐ No

   The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for Domestic Partners.

6. Limiting Age for covered children
   i. ☐ Twenty-six (26) years, regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage, or any combination of those factors. (Standard)
   ii. ☐ The Limiting Age for covered children age of twenty-six (26) or over,
      ☐ who are unmarried
      ☐ regardless of marital status,
      is _____ years. (Twenty-seven (27) through thirty (30) are the available options.)
   iii. ☐ The Limiting Age for covered children who are full-time students and age twenty-six (26) or over,
      ☐ who are unmarried
      ☐ regardless of marital status,
      is _____ years. (Twenty-seven (27) through thirty (30) are the available options.)

   Student status certification: ☐ Employer or ☐ HCSC or ☐ None

   Frequency of Certification Letters: Annually (AN) ☐ Quarterly (QU) ☐ Semi-Annually (SA) ☐

   * Certification Schedule: Month 1 Month 2 Month 3 Month 4

   * For Annual certification letters,, indicate one month (Jan-Dec), for Semi-annual, select 2 months, for quarterly, select 4 months

7. Are unmarried step-children under the limiting age eligible for coverage? ☐ Yes ☐ No
   If yes, is residency with the employee required? ☐ Yes ☐ No

8. Are unmarried grandchildren eligible for coverage?
   ☐ No ☐ Yes (answer the question below)
   Must the grandchild be dependent on the employee for federal income tax purposes at the time application is made? ☐ Yes ☐ No

9. Termination of coverage upon reaching the Limiting Age:
   ☐ The last day of coverage is the day prior to the birthday.
   ☐ The last day of coverage is the last day of the month in which the limiting age is reached.
   ☐ The last day of coverage is the last day of the billing month.
   ☐ The last day of coverage is the last day of the year (12/31) in which the limiting age is reached.
   ☐ The last day of coverage is the day prior to the Employer's Anniversary Date.

   Automatically cancel dependents when they reach the day their coverage terminates

   ☐ Yes ☐ No

   Will coverage for a child who is medically certified as disabled and dependent on the employee terminate upon reaching the limiting age even if the child continues to be both disabled and dependent on the employee?

   ☐ Yes ☐ No

   However, such coverage shall be extended in accordance with any applicable federal or state law. *The Employer will notify HCSC of such requirements*.

10. Will extension of benefits due to temporary layoff, disability or leave of absence apply?

☐ Yes (specify number of days below) ☐ No

Temporary Layoff: _____ days Disability:_____ days Leave of Absence: _____ days

However, benefits shall be extended for the duration of an Eligible Person's leave in accordance with an applicable federal or state law. The Employer will notify HCSC of such requirements.

11. Enrollment:

Special Enrollment: An Eligible Person may apply for coverage, Family coverage or add dependents within thirty-one (31) days of a Special Enrollment qualifying event if he/she did not previously apply prior to his/her Eligibility Date or when otherwise eligible to do so. Such person's Coverage Date, Family Coverage Date, and/or dependent's Coverage Date will be the effective date of the qualifying event or, in the event of Special Enrollment due to marriage or termination of previous coverage, then no later than the first day of the Plan Month following the date of receipt of the person's application of coverage.

An Eligible Person may apply for coverage within sixty (60) days of a Special Enrollment qualifying event in the case either of a loss of coverage under Medicaid or a state Children's Health Insurance program, or eligibility for group coverage where the Eligible Person is deemed qualified for assistance under a state Medicaid or CHIP premium assistance program.

Late Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer.

☐ Annual open enrollment – late applicant may apply during open enrollment and be subject to the late applicant provisions.

☐ Late applicants may apply at any time – coverage is effective first of the month following receipt of the application.

Open Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when eligible to do so, during the Employer's Open Enrollment Period. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer. Such date shall be subsequent to the Open Enrollment Period.

Specify Open Enrollment Period: _____

12. * Does COBRA Auto Cancel apply? ☐ Yes ☐ No

Member's COBRA/Continuation of Coverage will be automatically cancelled at the end of the member's eligibility period.

**Not recommended for accounts with automated eligibility*

CURRENT ELIGIBILITY INFORMATION

☒ **NO CHANGES** ☐ **Current number of Employees enrolled _____** ☐ **SEE ADDITIONAL PROVISIONS**

Current Employee Eligibility Information only applies to new accounts. If your account is renewing, please just indicate the current number of enrolled employees (above).

Total number of Employees/Subscribers:

1. on payroll _____
2. total number of employees presently eligible for coverage _____
3. on COBRA continuation coverage _____
4. with retiree coverage (if applicable) _____
5. who work part-time _____
6. serving the new hire waiting period _____
7. declining because of other **group** coverage (e.g., other commercial group coverage, Medicare, Medicaid, TRICARE/Champus) _____
8. declining coverage (not covered elsewhere) _____

Lines of Business (Check all applicable products)	**NO CHANGES**	**See *Additional Comments***

Managed Health Care Coverage:

☐ PPO**:** Plan Name: _____
Plan Name: _____
Plan Name: _____
Plan Name: _____
Plan Name: _____

☐ HMO: Plan Name:
☐ Prescription Drug Option: Select From List
☐ No Prescription Drug Option

☐ EPO: Plan Name: _____

☐ POS: Plan Name: _____

☐ Blue Directions (Private Exchange) (*If selected, the Blue Directions Addendum must be attached and made a part of the Agreement.)*

Consumer Driven Health Plan (BlueEdge)

☐ HCA, (*if selected, complete separate HCA Benefit Program Application*)

☐ HSA, (*if selected, provide HSA Administrator or trustee name:* _____)

☐ FSA (vendor: ConnectYourCare)

Traditional coverage:

☐ Out-of-Area (Indemnity)

☐ Benefit Offering

Prescription Drug Coverage:

☐ Prescription Drug Program

☐ Stand-Alone Prescription Drug Program

☐ **Dental Coverage**
Plan Name: _____ Select From List
Plan Name: _____ Select From List
Plan Name: _____ Select From List
Plan Name: _____ Select From List
Plan Name: _____ Select From List

☐ **Vision Coverage**

☐ **In-Hospital Indemnity (IHI)**

☐ **Wellness Incentives**

☐ **Stop Loss Coverage** (*If selected, complete separate Stop Loss exhibit*)

☐ **Dearborn National Life Insurance** (*If selected, complete separate Life application*)

☐ **HCSC COBRA Administrative Services** -(*If selected, complete separate COBRA Administrative Services Addendum to the BPA)*

Additional Comments: Effective 07-01-2016 Failure to call the BVA within 60 days when seeking services for a CT Scan or MRI will result in a $250 penalty.

FEE SCHEDULE

Payment Specifications NO CHANGES SEE ADDITIONAL PROVISIONS

Employer Payment Method: ☐ **Online Bill Pay** ☐ **Electronic** ☐ **Auto Debit** ☐ **Check**

Employer Payment Period:
☐ **Weekly** (cannot be selected if Check is selected as payment method above)
☐ **Semi Monthly**
☐ **Monthly**
☐ **Other** (please specify): _____

Claim Settlement Period: ☐ **Monthly** ☐ **Other** (please specify): _____

Run-Off Period: Employer Payments are to be made for _____ months following the end of the Fee Schedule Period.
Standard is twelve (12) months.

Final Settlement: Final Settlement to be made within _____ days after end of Run-Off Period.
Standard is ninety (90) days.

Fee Schedule Period NO CHANGES SEE ADDITIONAL COMMENTS

To begin on Effective Date of Coverage and continue for:

☐ **12 Months** ☐ **Other (please specify):** _____ Months

Administrative Charge(s)

☒ **NO CHANGES** ☐ **SEE ADDITIONAL COMMENTS**

☐ Applies to all coverages
☐ Different percentage(s) or amount(s) for the following types of coverages. Please specify:

Administrative Charge Chart:
Each column can be used to differentiate fees between product types or employee tiers. All columns do not need to be used. All fees listed are per employee per month.

Administrative Per Employee per Month (PEPM) Charges

Product / Service				
Medical Administrative Fee	$_____	$_____	$_____	$_____
Commissions	$_____	$_____	$_____	$_____
Dental	$_____	$_____	$_____	$_____
Claims Fiduciary	$_____	$_____	$_____	$_____
Prescription Drug Administrative Fee	$_____	$_____	$_____	$_____
*Prescription Drug Rebate Credit	$_____	$_____	$_____	$_____
Outpatient Imaging Management Services	$_____	$_____	$_____	$_____
Other: Select Service Category List Service: _____	$_____	$_____	$_____	$_____
Other: Select Service Category List Service: _____	$_____	$_____	$_____	$_____

Other: Select Service Category List Service: _____	**$**_____	**$**_____	**$**_____	**$**_____
Miscellaneous: _____	**$**_____	**$**_____	**$**_____	**$**_____
Miscellaneous: _____	**$**_____	**$**_____	**$**_____	**$**_____
Total	**$**_____	**$**_____	**$**_____	**$**_____

*Prescription Drug Rebate Credit per Covered Employee per month is the guaranteed Prescription Drug Rebate savings reflected as a Prescription Drug Rebate credit. Expected rebate amounts to be received by the Claim Administrator are passed back to the Employer with one hundred percent (100%) of the expected amount applied as a credit on the monthly billing statement on a per Covered Employee per month basis. Rebate credits are paid prospectively to the Employer and shall not continue after termination of the Prescription Drug Program. (Further information concerning this credit is included in the governing Administrative Services Agreement ("Agreement") to which this ASO BPA is attached under the section titled "CLAIM ADMINISTRATOR'S SEPARATE FINANCIAL ARRANGEMENTS WITH PHARMACY BENEFIT MANAGERS.") Rebates for some drugs covered under the medical benefit are retained by the Claim Administrator as compensation for its administrative services.

Administrative Line Item Charges	Frequency	Amount
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	**$**_____
	Total:	**$**_____

Note: Additional services and/or fees may be itemized in the "Miscellaneous" fields above or in the Additional Comments section below.

Additional Comments (Provide any additional details regarding the fee structure): _____

Claim Administrator Provider Access Fee(s)	NO CHANGES	SEE ADDITIONAL PROVISIONS
Group Number(s):		
☐ % of ADP Savings: %		
☐ $ per Covered Employee per month: $		
BlueCard Program/Network access fee: Available upon request.		

Other Service and/or Program Fee(s)	NO CHANGES	SEE ADDITIONAL PROVISIONS
Not applicable to Grandfathered Plans		

External Review Coordination: ☐ Yes (Claim Administrator coordinates external reviews) ☐ No

If selected, Employer acknowledges and agrees: (i) to a fee of $700 for each external review requested by a Covered Person that the Claim Administrator coordinates for the Employer in relation to the Employer's Plan; (ii) that the Claim Administrator's coordination shall include reviewing external review requests to ensure that they meet eligibility requirements, referring requests to accredited external independent review organizations, and reversing the Plan's determinations if so indicated by external independent review organizations; and (iii) that the external reviews shall be

performed by an independent third party entity or organization and not the Claim Administrator. Amounts received by Claim Administrator and external independent review organizations may be revised from time to time and may be paid each time an external review is undertaken. Further, Employer elects for external reviews to be performed under the process selected below (select one):

☐ State of Texas External Review Process

☐ Federal Affordable Care Act Process

Reimbursement Service: ☐ Yes ☐ No

If yes*:* The Employer has elected to utilize the reimbursement service offered by the Claim Administrator, the Corporate Reimbursement Subrogation department. It is understood and agreed that in the event the Claim Administrator makes a recovery on a third-party liability claim, the Claim Administrator will retain 25% of any recovered amounts other than recovered amounts received as a result of or associated with any Workers' Compensation Law.

Claim Administrator's Third Party Recovery Vendor:

Recoveries from healthcare providers can arise in several ways, including, but not limited to, anti-fraud and abuse recoveries, healthcare provider/hospital audits, credit balance audits, data mining, utilization review refunds, and unsolicited refunds. The Claim Administrator may engage a third party to assist in identification or collection of recovery amounts related to Claim Payments. It is understood and agreed that in the event the Claim Administrator's Third Party Recovery Vendor makes a recovery on a claim, the Employer will pay no more than 25% of any recovered amount.

Alternative Compensation Arrangements:

Employer acknowledges and agrees that Claim Administrator has Alternative Compensation Arrangements with contracted providers, including but not limited to Accountable Care Organizations and other Value Based Programs. Further information concerning Employer's payment for covered services under such Arrangements is described in the Administrative Services Agreement.

Termination Administrative Charges

As applies to the Run-Off Period indicated in the Payment Specifications section below:

i. ***For service charges (including, but not limited to, access fees) billed on a per Covered Employee basis at the time of termination,*** the Termination Administrative Charge will be the amount equal to ten percent (10%) of the annualized charges based on the service charges in effect as of the termination date and the Plan participation of the two (2) months immediately preceding the termination date. Such aggregate amount will be due the Claim Administrator within ten (10) days of the Claim Administrator's notification to the Employer of the Termination Administrative Charge described herein.

ii, ***For service charges (including, but not limited to, access fees) billed on a basis other than per Covered Employee at the time of termination,*** the Termination Administrative Charge will be such service charges in effect at the time of termination to be applied and billed by the Claim Administrator, and paid by the Employer, in the same manner as prior to termination.

Termination Administrative Charges assume the continuation of the Plan benefit Program(s) and the administrative services in effect prior to termination. Should such Plan benefit program(s) and/or administrative services change, or in the event the average Plan enrollment during the three (3) months immediately preceding termination varies by ten percent (10%) or more from the enrollment used to determine the service charges in effect at the time of termination, the Claim Administrator reserves the right to adjust the fees for service charges (including, but not limited to, access fees) to be used to compute the Termination Administrative Charge.

The Termination Administrative Charge applicable to the Run-Off Period shall be equal to the sum of the amounts obtained by multiplying the total number of Covered Employees by category *(per Covered Employee per individual or family composite)* during the three (3) months immediately preceding the date of termination by the appropriate factors shown below.

Product /Service				
Medical Run-off Administration Charge	**$**_____	**$**_____	**$**_____	**$**_____
Dental Run-off Administration Charge	**$**_____	**$**_____	**$**_____	**$**_____
Miscellaneous	**$**_____	**$**_____	**$**_____	**$**_____
Miscellaneous	**$**_____	**$**_____	**$**_____	**$**_____
Total:	**$**_____	**$**_____	**$**_____	**$**_____

Additional Comments: _____

OTHER PROVISIONS

☒ **NO CHANGES** ☐ **SEE ADDITIONAL PROVISIONS**

1. Summary of Benefits & Coverage:
   a. Will Claim Administrator create Summary of Benefits & Coverage (SBC)?

      ☐ Yes. (Please answer question b. The SBC Addendum is attached.)

      ☐ No. If No, then the Employer acknowledges and agrees that the Employer is responsible for the creation and distribution of the SBC as required by Section 2715 of the Public Health Service Act (42 USC 300gg-15) and SBC regulations (45 CFR 147.200), as supplemented and amended from time to time, and that in no event will the Claim Administrator have any responsibility or obligation with respect to the SBC. The Claim Administrator is not obligated to respond to or forward misrouted calls, but may, at its option, provide participants and beneficiaries with Employer's contact information. (Skip question b.)

   b. Will Claim Administrator distribute the Summary of Benefits & Coverage (SBC) to participants and beneficiaries?

      ☐ No. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and provide SBC to Employer in electronic format. Employer will then distribute SBC to participants and beneficiaries (or hire a third party to distribute) as required by law.

      ☐ Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and provide SBC to Employer in electronic format. Employer will then distribute to participants and beneficiaries as required by law, except that Claim Administrator will send the SBC in response to the occasional request received directly from individuals.

      ☐ Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and distribute SBC to participants and beneficiaries via regular hardcopy mail or electronically. Distribution Fee for hardcopy mail is $1.50 per package. The distribution fee will not apply to SBCs that Claim Administrator sends in response to the occasional request received directly from individuals.

2. Does Employer have any Employees that reside in Massachusetts? ☐ Yes ☐ No

The Massachusetts Health Care Reform Act requires Employers to provide, or contract with another entity to provide, a written statement to individuals residing in Massachusetts who had "creditable coverage" at any time during the prior calendar year through the Employer's group health plan and to file a separate electronic report to the Massachusetts Department of Revenue verifying information in the individual written statements.

   a. Does the Employer direct Claim Administrator to provide written statements of creditable coverage to its Covered Employees who reside, or have enrolled dependents who reside, in Massachusetts and file electronic reports to the Massachusetts Department of Revenue in a manner consistent with the requirements under the Massachusetts Health Care Reform Act? Such written statements and electronic reporting shall be based on information provided to the Claim Administrator by the Employer and coverage under the Plan during the term of the Administrative Services Agreement. The Employer hereby certifies that, to the best of its knowledge, such coverage under the Plan is "creditable coverage" in accordance with the Massachusetts Health Care Reform Act. The Employer acknowledges that the Claim Administrator is not responsible for verifying nor ensuring compliance with any tax and/or legal requirements related to this service. The Employer or its Covered Employees should seek advice from their legal or tax advisors as necessary.

      ☐ Yes ☐ No

   b. If no: The Employer acknowledges it will provide written statements and electronic reporting to the Massachusetts Department of Revenue as required by the Massachusetts Health Care Reform Act.

3. Case Management Program: ☐ Yes ☐ No

   If Yes: The undersigned representative authorizes provision of alternative benefits for services rendered to Covered Persons in accordance with the provisions of the Administrative Services Agreement to which this ASO BPA is attached and the Employer's plan document.

4. Employer acknowledges and agrees to utilize Claim Administrator's standard list of services and supplies for which pre-notification or preauthorization is required: ☐ Yes ☐ No If no, Employer authorizes Claim Administrator to post Employer's pre-notification or preauthorization requirements on Claim Administrator's Website: ☐ Yes ☐ No

5. Essential Health Benefits ("EHB") Election:

   Employer elects EHBs based on the following:

   ☐ 1. EHBs based on a HCSC state benchmark:

   ☐ Illinois ☐ Oklahoma
   ☐ Montana ☐ Texas
   ☐ New Mexico

   ☐ 2. EHBs based on benchmark of a state other than IL, MT, NM, OK and TX

   If so, indicate the state's benchmark that Employer elects: _____

   ☐ 3. Other EHB, as determined by Employer.

   In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the Texas benchmark plan.

6. Employer contribution:

Employer Contribution – Medical	Employer Contribution – Dental
_____ % of Employee's premium, or $_____	_____ % of Employee's premium, or $_____
_____ % of Dependent's premium, or $_____	_____ % of Dependent's premium, or $_____

Comments: _____

7. This ASO Benefit Program Application (ASO BPA) is incorporated into and made a part of the Administrative Services Agreement with both such documents to be referred to collectively as the "Agreement" unless specified otherwise.

Producer/Consultant Compensation

The Employer acknowledges that if any producer/consultant acts on its behalf for purposes of purchasing services in connection with the Employer's Plan under the Administrative Services Agreement to which this ASO BPA is attached, the Claim Administrator may pay the Employer's producer/consultant a commission and/or other compensation in connection with such services under the Agreement. If the Employer desires additional information regarding commissions and/or other compensation paid the producer/consultant by the Claim Administrator in connection with services under the Agreement, the Employer should contact its producer/consultant.

ADDITIONAL PROVISIONS:

A. Grandfathered Health Plans: Employer shall provide Claim Administrator with written notice prior to renewal (and during the plan year, at least 60 days advance written notice) of any changes that would cause any benefit package of its group health plan(s) (each hereafter a "plan") to lose its status as a "grandfathered health plan" under the Affordable Care Act and applicable regulations. Any such changes (or failure to provide timely notice thereof) can result in retroactive and/or prospective changes by Claim Administrator to the terms and conditions of administrative services. In no event shall Claim Administrator be responsible for any legal, tax or other ramifications related to any plan's grandfathered health plan status or any representation regarding any plan's past, present and future grandfathered status. The grandfathered health plan form ("Form"), if any, shall be incorporated by reference into and become part of the BPA and Agreement, and Employer represents and warrants that such Form is true, complete and accurate.

B. Retiree Only Plans, Excepted Benefits and/or Self-Insured Nonfederal Governmental Plans: If the BPA includes any retiree only plans, excepted benefits and/or self-insured nonfederal governmental plans (with an exemption election), then Employer represents and warrants that one or more such plans is not subject to some or all of the provisions of Part A (Individual and Group Market Reforms) of Title XXVII of the Public Health Service Act (and/or

related provisions in the Internal Revenue Code and Employee Retirement Income Security Act) (an "exempt plan status"). Any determination that a plan does not have exempt plan status can result in retroactive and/or prospective changes by Claim Administrator to the terms and conditions of administrative services. In no event shall Claim Administrator be responsible for any legal, tax or other ramifications related to any plan's exempt plan status or any representation regarding any plan's exempt plan status.

C. Employer shall indemnify and hold harmless Claim Administrator and its directors, officers and employees against any and all loss, liability, damages, fines, penalties, taxes, expenses (including attorneys' fees and costs) or other costs or obligations resulting from or arising out of any claims, lawsuits, demands, governmental inquires or actions, settlements or judgments brought or asserted against Claim Administrator in connection with (a) any plan's grandfathered health plan status, (b) any plan's exempt plan status, (c) any plan's design (including but not limited to any directions, actions and interpretations of the Employer), (d) any provision of inaccurate information, (e) the SBC, and/or (f) selection of Employer's EHB benchmark for the purpose of ACA. Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of administrative services.

The provisions of paragraphs A-C (directly above) shall be in addition to (and do not take the place of) the other terms and conditions of administrative services between the parties.

_____

I UNDERSTAND AND AGREE THAT:

1. **Only complete for new accounts:** Receipt by HCSC of the advance administrative fee (where applicable), in the amount of $_____, and completed enrollment forms does not constitute approval and acceptance by the HCSC Home Office.
2. HCSC will report the value of all remuneration by HCSC to ERISA plans with 100 or more participants for use in preparation of ERISA Form 5500 schedules. Reporting will also be provided upon request to non-ERISA plans or plans with fewer than 100 participants. Reporting will include base commissions, bonuses, incentives, or other forms of remuneration for which your Producer/consultant is eligible for the sale or renewal of self-funded and/or insured products.

Sales Representative	Signature of Authorized Purchaser
District Phone & FAX Numbers	Title
Producer Representative	Date
Producer Firm	Signature of HCSC Vice President
Producer Address	Signature Underwriting
Producer Phone & FAX Numbers	
Producer Email Address	
Tax I.D. No.	

PROXY

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members shall be held each year in the corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice mailed to the member not less than thirty (30) nor more than sixty (60) days prior to such meetings. This proxy shall remain in effect until revoked in writing by the undersigned at least twenty (20) days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

From time to time, HCSC pays indemnification or advances expenses to a director, officer, employee or agent consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

Group No.: _____ By: _____
Print Signer's Name Here

➡ _____
Signature and Title

Group Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Dated this _____ day of _____
Month Year

AI-54454

Budget and Management 20.
C.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Debbie Tamez, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Various Departments (1285/1284/1100):
Approval of the revised salary schedule, effective 04/04/16.

BACKGROUND

Constable Pct. 2 TTBH (1285)/ Constable Pct. 1 TTBH (1285)/ STOP Truancy (1285)/ Sheriff's Office-Jail (1100): Law Enforcement Salary Schedule - As approved by Commissioners Court on 01/19/16 (AI-53024), effective 04/04/16.

COPS 13 Retention (1284)/ Sheriff's Office (1100): COPS Retention phase has been completed and positions are no longer needed.

Fiscal Impact

Attachments

Revised Salary Schedule

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/04/2016 03:58 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Debbie Tamez		Started On: 05/03/2016 02:57 PM
Final Approval Date: 05/06/2016		

HIDALGO COUNTY
Department of Budget & Management
2016 ACTUAL SALARY SCHEDULE
COMMISSIONERS COURT

AI-54454

					CURRENT								REVISED		
Dept	Account Number	Department Name	Slot	Obj	Position Title	2015 Budgeted Salary	2016 Adjusted Salary	2016 Base Salary	% Inc	Amount Inc.	Other Adjustment	2016 Budgeted Salary	Position Title	Other Adjustment	2016 Budgeted Salary
292-013	61285421002920134	CONST PCT2 TTBH	0001	113	DEPUTY CONSTABLE	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$0.00	$40,314.00	DEPUTY CONSTABLE	$4,263.00	$44,577.00
292-013	61285421002920134	CONST PCT2 TTBH	0002	113	DEPUTY CONSTABLE STEP 1	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$0.00	$40,314.00	DEPUTY CONSTABLE STEP I	$4,263.00	$44,577.00
291-013	61285421002910134	CONST PCT1 TTBH	0001	113	DEPUTY CONSTABLE STEP 1	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$0.00	$40,314.00	DEPUTY CONSTABLE STEP I	$4,263.00	$44,577.00
291-013	61285421002910134	CONST PCT1 TTBH	0002	113	DEPUTY CONSTABLE STEP 1	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$0.00	$40,314.00	DEPUTY CONSTABLE STEP I	$4,263.00	$44,577.00
293-005	61285421002930056	STOP TRUANCY	0001	113	DEPUTY CONSTABLE STEP II	$40,510.00	$1,215.00	$41,725.00	0	$0.00	$0.00	$41,725.00	DEPUTY CONSTABLE STEP II	$3,966.00	$45,691.00
293-005	61285421002930056	STOP TRUANCY	0002	113	DEPUTY CONSTABLE STEP II	$40,510.00	$1,215.00	$41,725.00	0	$0.00	$0.00	$41,725.00	DEPUTY CONSTABLE STEP II	$3,966.00	$45,691.00
293-005	61285421002930056	STOP TRUANCY	0003	113	SENIOR DEPUTY CONSTABLE STEP IV	$47,734.00	$1,432.00	$49,166.00	0	$0.00	$0.00	$49,166.00	SENIOR DEPUTY CONSTABLE STEP 1	$656.00	$49,822.00
294-013	61285421002940134	CONST PCT 4 TTBH	0001	113	DEPUTY CONSTABLE	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$0.00	$40,314.00	DEPUTY CONSTABLE	$4,263.00	$44,577.00
280-002	61100423212800020	JAIL	0001	113	DIVISION CHIEF	$77,250.00	$2,318.00	$79,568.00	0	$0.00	$0.00	$79,568.00	DIVISION CHIEF	$2,669.00	$82,237.00
280-002	61100423212800020	JAIL	0399	113	DETENTION CAPTAIN	$56,650.00	$1,700.00	$58,350.00	0	$0.00	$0.00	$58,350.00	DETENTION CAPTAIN	$4,024.00	$62,374.00
280-002	61100423212800020	JAIL	0400	113	DETENTION CAPTAIN	$56,650.00	$1,700.00	$58,350.00	0	$0.00	$0.00	$58,350.00	DETENTION CAPTAIN	$4,024.00	$62,374.00
APPROVAL TO DELETE THE FOLLOWING POSITIONS:															
280-089	61284421002800893	COPS 13 RETENTION	0002	113	DEPUTY SHERIFF STEP I	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$4,263.00	$44,577.00		$0.00	$0.00
280-001	61100421002800010	SHERIFF	A416	115	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00		$0.00	$0.00
280-001	61100421002800010	SHERIFF	A416	117	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00		$0.00	$0.00
280-089	61284421002800893	COPS 13 RETENTION	0003	113	DEPUTY SHERIFF STEP I	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$4,263.00	$44,577.00		$0.00	$0.00
280-001	61100421002800010	SHERIFF	0382	115	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00		$0.00	$0.00
280-089	61284421002800893	COPS 13 RETENTION	0011	113	DEPUTY SHERIFF STEP I	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$4,263.00	$44,577.00		$0.00	$0.00
280-089	61284421002800893	COPS 13 RETENTION	0012	113	DEPUTY SHERIFF STEP I	$39,140.00	$1,174.00	$40,314.00	0	$0.00	$4,263.00	$44,577.00		$0.00	$0.00
280-001	61100421002800010	SHERIFF	0391	115	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00		$0.00	$0.00
280-001	61100421002800010	SHERIFF	0391	117	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00		$0.00	$0.00

AI-54434

Budget and Management 20.
D.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Sergio Cruz, BUDGET & MANAGEMENT
Submitted By: Marianella Canton, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval to submit request for funds (unclaimed capital credits) from Texas Comptroller of Public Accounts as authorized under Section 74.602 of the Texas Property Code, with authority for County Judge to sign the letter request.

BACKGROUND

Fiscal Impact

Attachments

Form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/02/2016 04:54 PM
Budget & Management	Veronica Ortiz	05/02/2016 04:54 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Marianella Canton Started On: 05/02/2016 01:40 PM
Final Approval Date: 05/06/2016

MARCH 2016

Unclaimed Property Capital Credits for Counties

Glenn Hegar

Texas Comptroller of Public Accounts

In conjunction with Local Government Code 381.004 and Texas Property Code Section 74.602, the Texas Comptroller of Public Accounts is authorized to distribute a portion of unclaimed capital credits to counties for specific uses.

What are unclaimed capital credits?

Electric cooperatives that have lost contact with a previous customer sometimes report capital credits to the Comptroller's office as unclaimed property. Texas law allows counties to claim a portion of unclaimed capital credits originating from their county and use them for specific programs.

How are funds divided among counties?

- Electric cooperatives report to the Comptroller unclaimed capital credits and the county of service from which they originated.
- The amount available to each county is based on that county's total capital credits remitted per reporting year, minus anticipated claims as determined by the Comptroller.
- A county may or may not receive funds in a given year.

Who qualifies?

- Any county can request a portion of those funds.
- The county must follow instructions in Local Government Code Section 381.004 to request funds.
- The commissioners court is the primary governing body and ultimate decision-making authority on the legitimacy of fund requests.

General uses of capital credits

The county commissioners court may use capital credits to develop and administer a program:*

- for state or local economic development
- for small or disadvantaged business development
- to stimulate, encourage and develop business location and commercial activity in the county
- to promote or advertise the county and its vicinity or conduct a solicitation program to attract conventions, visitors and businesses
- to improve the extent to which women and minority businesses are awarded county contracts
- to support comprehensive literacy programs that benefit county residents
- for the encouragement, promotion, improvement and application of the arts
- to support a children's advocacy center

*Review Local Government Code Section 381.004 before starting a program.

How to request capital credits

The county judge and/or commissioners court must complete and submit the form on the back of this notice.

- The form must be signed by a representative of the commissioners court or the county judge.
- The form must include the complete name, address and federal tax identification number of the commissioners court. Funds will be paid directly to the court.

If you have any questions, contact Taj Williams: **taj.williams@cpa.texas.gov** or 512-463-1189.

FOR MORE INFORMATION, VISIT OUR WEBSITE AT Comptroller.Texas.Gov.

FOR INFORMATION ON UNCLAIMED PROPERTY, SEE comptroller.texas.gov/up.

FOR QUESTIONS ON CAPITAL CREDITS CONTACT TAJ WILLIAMS 512-463-1189.

County Request for Capital Credits

County name HIDALGO COUNTY County FEIN 74-6000717

Authorized by ☑ Judge ☐ Commissioners Court

Name of County Judge RAMON GARCIA Approved Date 05/10/2016

Send the requested funds to:

Address 100 E. CANO ST., 2ND FLOOR City EDINBURG State TX Zip 78539

I acknowledge that the purpose of the funds is in compliance with provisions of Texas Local Government Code Section 381.004.

Name RAMON GARCIA Title COUNTY JUDGE Phone (956) 318-2600

Signature _____ Date 05/10/2016

You may submit this form by mail, fax or email by May 1, 2016.

Mail Texas Comptroller of Public Accounts
Unclaimed Property Division
Holder Reporting Section
P.O. Box 12019
Austin, Texas 78711-2019

Fax 512-475-3609
Email taj.williams@cpa.texas.gov

FOR COMPTROLLER'S USE ONLY: We are authorized to release ____% of the total amount available to your county. We will send a $_____ payment to the address provided above. By requesting funds, you have certified that they will be used in compliance with the provisions of Texas Local Government Code Section 381.004.

Comptroller's Representative _____ Date _____

This publication is intended as a general guide and not as a comprehensive resource on the subjects covered. It is not a substitute for legal advice.

The Texas Comptroller of Public Accounts is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in employment or in the provision of any services, programs or activities.

In compliance with the Americans with Disabilities Act, this document may be requested in alternative formats by calling **1-800-252-1382**, or by sending a fax to **512-475-0900**.

AI-54445

Budget and Management 20.
E. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Patricia Ramos, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Supplemental Court Guardianship (1250):
Approval of 2016 appropriation of funds in the amount of $50,000.00 to fund legal services.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1250-412-00-023-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds for Supplemental Court Guardianship to fund legal services.
Monies to be taken from the unreserved F/B.

Attachments

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/03/2016 02:23 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Patricia Ramos Started On: 05/03/2016 09:44 AM
Final Approval Date: 05/06/2016

DATE: May 10, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Supplemental Court Guardianship

ACCOUNT NUMBER: 6-1250-412-00-023-003-0-XXX

Contact Person: Patricia Ramos **Ph#:** (956) 292-7025 Ext. 5416

2016
Appropriation
AI- 54445

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
6-1250-412-00-023-003-0-333	SUPPL CRT GRDNSHP LEGAL SERVICES	$50,000.00
	TOTAL BUDGET INCREASE (DECREASE)	**$50,000.00**

REASON: Appropriation of funds to pay invoices on attorneys appointed through court initiated guardianship. Monies are to be used from the unreserved F/B.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-54388

Budget and Management 20.
E. 2.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Sergio Cruz, BUDGET & MANAGEMENT
Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct 4 Russell - M17 1/2(Canal-Ware) (1200):
Approval of 2016 appropriation of funds from the R&B unreserved fund balance in the amount of $345,881.00 to fund Pct 4 Russell Road Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-142-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Appropriation of funds for Pct 4 Russell Road Project. Monies are taken from the R&B unreserved fund balance.

Attachments

appropriation

Form Review

Inbox	Reviewed By	Date
Merlen P. Munoz (Originator)	Merlen P. Munoz	04/28/2016 01:09 PM
Budget & Management	Veronica Ortiz	04/28/2016 04:49 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Merlen P. Munoz Started On: 04/28/2016 10:14 AM
Final Approval Date: 05/06/2016

DATE: April 28, 2016

2016
Appropriation

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for **Pct 4 ICA McAllen - Russell(Canal-Ware)**

ACCOUNT NUMBER: 6-1200-431-00-124-142-0-721

Contact Person: Merlen Munoz Ph#: (956) 292-7025 ext. 5403

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		AMOUNT
6-1200-431-00-124-142-0- 721	PCT4 ICA MCALLEN-RUSSELL(CANAL-WARE)	ROADS	62,258.58
6-1200-431-00-124-142-0- 841	PCT4 ICA MCALLEN-RUSSELL(CANAL-WARE)	Aid to Gov't Agencies	283,622.42
		TOTAL BUDGET INCREASE (DECREASE)	**345,881.00**

REASON: To appropriate funding for the Pct 4 ICA between City of McAllen for Russell Road Project. Monies will be appropriated from the R&B unreserved Fund Balance.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-54481

Budget and Management 20.
F. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted By: Debbie Tamez, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

COPS Retention (1284):
Approval of 2016 interfund transfer from Sheriff's Office (1100) to COPS Retention (1284) in the amount of $1,284.56 to fund a deficit in salary and fringe benefits.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-280-001-0-626
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
Funds available as of 05/05/16.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	05/05/2016 08:22 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Debbie Tamez Started On: 05/04/2016 04:32 PM
Final Approval Date: 05/06/2016

DATE: May 10, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for COPS Retention

2016
Interfund Transfer
AI-54481

ACCOUNT NUMBER: **6-1XXX-XX1-0X-XX0-XXX-X-XXX**

CONTACT PERSON: Debbie Tamez **PHONE:** (956) 292-7025 ext. 5427

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM:				
6-1100-421-00-280-001-0-	**626**	**Sheriff-**	**Gasoline/Diesel**	**(1,284.56)**
6-1100-491-01-000-284-3-	**891**	**Transfers Out-**	**Grants Lvl 4**	**1,284.56**
TO:				
6-1284-391-01-000-100-3-	**000**	**Transfers In-**	**General Fund**	**1,284.56**
6-1284-421-00-280-089-3-	**113**	**COPS Retention-**	**Reg F/T Employees**	**953.57**
6-1284-421-00-280-089-3-	**260**	**COPS Retention-**	**Workers Comp**	**330.99**
		TOTAL BUDGET INCREASE (DECREASE)		**1,284.56**

REASON: Interfund transfer needed to fund a deficit in salary and fringe benefits.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-54459

Purchasing Department 21.
A. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Sandra Montalvo, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Presentation of sole lowest responsible bid received [meeting all specifications and/or requirements] for the purpose of award and approval of contract document for project titled: Hidalgo County- "Maintenance & Repairs for Elevators Located in County Owned Buildings:" through RFB No.: 2016-074-05-10-SMA.

BACKGROUND

1. 5 procurement packets distributed;
2. Contract document was reviewed and approved as to form by Hon. S. Crain, Atlas Hall & Rodriguez, Legal Counsel to HCCC.
3. Sole bidder-Thyssenkrupp Elevator Americas a Texas Corporation.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-419-40-220-001-0-430
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available as of 5/5/16

Attachments

recommendation, participation, acceptance contract document
1295 form

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/05/2016 03:11 PM
Budget & Management	Veronica Ortiz	05/05/2016 03:18 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Sandra Montalvo Started On: 05/03/2016 05:24 PM
Final Approval Date: 05/06/2016

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

RECEIVED
MAY 03 2016
By NG 1:16 pm

MEMORANDUM

(Departments Recommendation)

TO: Daniel Flores , Director
Hidalgo County Facilities Mgt. Dept.

via email: daniel.flores@co.hidalgo.tx.us.

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Dept.

DATE: **April 18, 2016**

RE: **BID AWARD RECOMMENDATION REQUEST** - ***Bid No. 2016-074-04-13-SMA*- HIDALGO COUNTY-Maintenance & Repairs for Elevators Located in County Owned Buildings**

We have received **sole-bid response** to the above-mentioned project. Refer to enclosed copy of the bid acceptance and bid page for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response AS SOON AS POSSIBLE. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: **sandra.montalvo@co.hidalgo.tx.us**

☑ **APPROVE** ☐ **DISAPPROVE and/or REJECT**

BUDGET ACCOUNT#: 6-1100-419-90-220-0010-4130

Recommendations/Concerns: Approve - Sole Bid

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4865. Thank you for your attention and cooperation to this matter.

AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
	Daniel Flores	220	4/3/16

Enclosures

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG

BID OPENING DATE APRIL 13, 2016 | **BID OPENING TIME: 9:30 A.M.**

DEPARTMENT/BID DESCRIPTION: **HIDALGO COUNTY-*Maintenance & Repairs for Elevators Located in County Owned Buildings***

BID NO.: 2016-074-04-13-SMA | **Buyer: Sandra Montalvo**

	NAME OF VENDOR COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	MAILING ADDRESS, PHONE No & E-MAIL ADDRESS
1.	**THYSSENKRUPP ELEVATOR CORP.** Attn. Gregory Laznovsky	BLM	Sandra Montalvo	03/28/16	5449 Bear Lane Suite 406 Corpus Christi, TX 78405 Tel: 800-334-8984 T: -1 (361) 299-1138 ext. 2152, F: -1 (866) 228-5158, M:- 1 (956) 592-0210, gregory.laznovsky@thyssenkrupp.com www.thyssenkruppelevator.com
2.	**ONVIA** Attn: Jacqueline Sessa	EMR	Sandra Montalvo	03/28/16	509 Olive Way Seattle, WA 98101 P: 206.373.9150 F: 206.373.8967 www.onvia.com jsessa@onvia.com
3.	**PRIME VENDOR INC.** Attn: Katie Collier	EMR	Sandra Montalvo	03/29/16	4622 Cedar Avenue Suite 123 Wilmington NC 28403 Phone: 800-746-9554 Fax: 800-746-8307 work43@prime-vendor.com
4.	**RIO ELEVATOR CO., INC.** Amanda Hill	EMR	Sandra Montalvo	04/01/16	113 W. Madison Harlingen, Texas 78550 Tel: 956-423-6576 Fax: 956-423-6623 amanda@rioelevator.com
5.	**VIRTUAL BUILDERS EXCHANGE** **Attn: Karen Sesters**	EMR	Sandra Montalvo	04/05/16	4047 Naco Perrin, Suite 100 San Antonio, TX 78217 Ph: 210-564-6900, Ext. 126 Fax: 210-564-6902 karen@virtualbx.com
6.		EMR	Sandra Montalvo	03/28/16	
7.		EMR	Sandra Montalvo	03/28/16	
8.		EMR	Sandra Montalvo	03/28/16	
9.		EMR	Sandra Montalvo	03/28/16	
10.		EMR	Sandra Montalvo	03/28/16	
11.		EMR	Sandra Montalvo	03/28/16	

***VIA:**
IN PERSON (IP)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
E-MAIL REQUEST (EMR)

HIDALGO COUNTY PURCHASING DEPARTMENT
ACCEPTANCE FORM

DESCRIPTION OF BID/PROJECT NAME: ***"Hidalgo County-Maintenance & Repairs for Elevators Located in County Owned Buildings"***

BID NO.: 2016-074-04-13-SMA	**Buyer: Sandra Montalvo**

NAME OF COMPANY	ACKNOWLEDGEMENT RECEIPT
1) THYSSENKRUPP ELEVATOR AMERICAS	√
2)	
3)	
4)	
5)	
6)	
7)	
8)	

Zimbra **rocio.villarreal@co.hidalgo.tx.us**

RE: C-16-074-05-10-Repair and Maint for Elevators

From : Steve Crain <scrain@atlashall.com> Tue, May 03, 2016 03:09 PM
Subject : RE: C-16-074-05-10-Repair and Maint for Elevators
To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The Agreement is OK.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Tuesday, May 03, 2016 10:41 AM
To: Steve Crain <scrain@atlashall.com>
Subject: Re: C-16-074-05-10-Repair and Maint for Elevators

Please review and approve as to form.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

From: "Steve Crain" <scrain@atlashall.com>
To: "Rocio Villarreal" <rocio.villarreal@co.hidalgo.tx.us>
Sent: Tuesday, May 3, 2016 7:19:54 AM
Subject: RE: C-16-074-05-10-Repair and Maint for Elevators

The name on the Contract is incorrect. Please see insurance certificate.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Monday, May 02, 2016 4:53 PM
To: Steve Crain <scrain@atlashall.com>
Subject: C-16-074-05-10-Repair and Maint for Elevators

Mr. Crain:

Please review agreement and approve as to form.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-074-05-10

THIS CONTRACT is made and entered into this **10th Day of May, 2016** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), **Thyssenkrupp Elevator Corporation, a Texas Corporation** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Maintenance & Repairs for Elevators Located in County Owned Buildings",** as more particularly described in Exhibit "A" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibit "A" (the "RFB") and Exhibit "B" respectively, and incorporated herein for all purposes (the "Bid Page"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

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2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications described in Exhibits A and B within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of two years **effective August 15, 2016,** and ending on **August 14, 2018.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process under the same fees, rates, terms and conditions, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having

jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses and expenses including attorney's fees for any action resulting from personal injury and/or property damages against the County to the extent arising out of, resulting from or connected with the provision of services by the Company under this Contract. Said indemnity shall include coverage of any negligent act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that

County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano St., 2nd Floor
Edinburg, Texas 78539

If to Company: **Thyssenkrupp Elevator Americas**
Attn: Gregg Laznovsky, Sales Manager
5449 Bear Lane, Ste. 406
Corpus Christi, Texas 78405-4124

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15.. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Contract contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities:** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the stated or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this_____ day of _____, 2016.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, L.L.P.

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT:_____

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

March 28, 2016

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Bids -"***Maintenance & Repairs for Elevators Located in County Owned Buildings***"
Bid No: 2016-074-04-13-SMA

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

TABLE OF CONTENTS

REQUEST FOR BIDS (RFB)

HIDALGO COUNTY

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

ITEM	DESCRIPTION	NO. OF PAGES
1.	**Request for Bid Letter, consisting of**	1
2.	**Request for Bid, Revised Legal Notice, consisting of**	8
3.	**Exhibit--"A"-** Specifications, consisting of	8
4.	**Exhibit--"B"-** Bid Page, consisting of	3
5.	**Exhibit--"C"** Insurance Requirements, consisting of	4
6.	**Exhibit--"D1",** (CIQ) Conflict of Interest Questionnaire, consisting of	2
7.	**Exhibit- "D2",** CIS-Conflict of Disclosure Statement, consisting of **(Informational purpose only)**	2
8.	**Vendor/Bidder Application and W-9 Form**	6
9.	**Certification Regarding Debarment,** consisting of	1
10.	Draft **Service Contract**	8

The above-mentioned items shall be found in this RFB packet that is attached herewith. Should you find that any of the listed items are not attached in its entirety, please contact Purchasing by calling (956) 318-2626 or e-mail, to advise us of the missing documentation, and Purchasing will forward information either through facsimile, e-mail or by U.S. Mail.

Thank you,

Martha L Salazar

Martha L. Salazar, CPPB, Purchasing Agent

March 28, 2016
Date

LEGAL NOTICE

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

Bid No: 2016-074-04-13-SMA	Buyer : Sandra Montalvo	Tel. No: (956) 318-2626 ext 4865

REQUEST FOR BIDS

HIDALGO COUNTY

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

BID OPENING DATE: April 13, 2016 @9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1) Sealed bids will be received for ***Hidalgo County-"Maintenance & Repairs for Elevators Located in County Owned Buildings"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2) **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package:**Bid No.: 2016-074-04-13-SMA-*Hidalgo County-Maintenance & Repairs for Elevators Located in County Owned Buildings".*** and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas,**on or before 9:30 A.M. WEDNESDAY, April 13, 2016.**

NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO *RFB No.: 2016-074-04-13-SMA-Hidalgo County- "Maintenance & Repairs for Elevators Located in County Owned Buildings".*

Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bids considered the best and most advantageous to Hidalgo County.

3) Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4) Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5) For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6) Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7) No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8) Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9) Any interpretations, amendments, corrections or changes to this bid document must be in a written

addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10) County reserves the right to accept or reject any or all Bids.

11) Costs are to be net F.O.B., County Prepaid.

12) County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13) Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14) Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15) **DELIVERY INSTRUCTIONS FOR GOOD AND SERVICES:**

- No deliveries accepted after 3:00 P.M., Monday-Friday
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16) **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  1) Name and address of successful bidder
  2) Name and address of receiving department or official
  3) Purchase Order Number (if any)
  4) Notation-***"Hidalgo County -"Maintenance & Repairs for Elevators Located in County Owned Buildings"***
  5) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  6) Contract number must be indicated on all invoices
- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, Tx 78539
(956) 318-2511

17) SCHEDULE OF EVENTS

Bid Opening, 9:30 A.M.	**April 13, 2016**
Award of Contract	_____, 2016
Commence Work or Deliver Products	_____, 2016

18) BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT (IF APPLICABLE):

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19) ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

NOTICE:

ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

20) DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D-1, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to Contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. (WHEN APPLICABLE BY STATUTE). QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21) CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFB packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFB Project No. (2016-074), as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to: sandra.montalvo@co.hidalgo.tx.us, Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. ***HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.***

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT will be included in packet as Exhibit "D-2". This is to inform all prospective Vendors of the new statue (HB 23), becoming effective on September 01, 2015.

FORM CIS IS THE SOLE RESPONSIBILITY OF HIDALGO COUNTY. Should you have any questions regarding HB23, (form CIS) please direct yourself and/or consult with your Legal Counsel.

22) If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

23) Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

24) Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

25) Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

26) Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

27) County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

28) Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide

a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

29) Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

30) This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31) The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

32) Respondents must provide all documentation requested with this (RFB), Request for Bid, in their response (except for the CIQ form if NON APPLICABLE). Failure to provide this information may result in rejection of the RFB as nonconforming.

Bid
for
HIDALGO COUNTY
"Maintenance & Repairs for Elevators Located in County Owned Buildings"

To: Martha L. Salazar, CPPB, Purchasing Agent
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT-"A"

SPECIFICATIONS/REQUIREMENTS

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

Hidalgo County is seeking a contract for full service to maintain and repair elevators. Vendor(s) must maintain full operation, inspection, testing, certification, maintenance, and repair program which will provide reliable elevator services for the County elevators in full compliance with State of Texas Elevator Inspection Act and with ASME A17.1 (American Society of Mechanical Engineers Safety Code for Elevators and Escalators A17.1).

SCOPE OF SERVICES:

Vendor shall provide all parts, labor, and materials necessary for the maintenance and repair of elevators listed below, using trained mechanics, employed and supervised by Vendor. Mechanics shall be qualified to maintain elevators and related equipment in compliance with State requirements (passing State inspections) and in proper operating condition at all times, making necessary repairs, adjustments, and performance of preventive maintenance.

APPLICABLE STANDARDS:

Contractor shall perform all testing, inspection, repair, removal and installation in a safe manner and in accordance with applicable laws and regulations, In addition to all Building Codes and State Standards.

GENERAL PROVISIONS

This is a firm fixed-price, fixed quantity contract calling for delivery of the products or services at the stated prices submitted by the Bidder. Upon acceptance of a bid by Hidalgo County Commissioners and issuance of a Contract Award by the products or services at the stated prices, within the time specified, and in accordance with all Terms and Conditions, and General Provisions contained herein.

CHANGES: Hidalgo County Purchasing Agent may at any time, by written order, and without notice to the sureties, if any, make changes within the general scope of this contract in any one of the following:

a) Description of services to be performed.
b) Time of performance (i.e. hours of day, days of week, etc.)
c) Place of performance of the services.
d) Correction of errors of a general administrative nature or other mistakes, the Correction of which does to affect the scope of the contract, or does not result in expense to the Vendor.

SITE VISIT:

Bidders must examine elevators, prior to submitting bid. Bidder shall not be relieved of responsibility for properly estimating, cost of service required or condition of existing equipment because of his failure to investing and inspect the equipment, because of his failure to investigate and inspect the elevators. The visit must be coordinated in advance with **Mr. Daniel Flores, Director,** Hidalgo County Facilities Management at (956)289-7855 ext 4355.

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

LOCATIONS: Elevators to be serviced, including but not limited to:

HIDALGO COUNTY COURTHOUSE (HSO Sub-station)
100 N. Closner
Edinburg, TX 78539

- ***4--Elevators:*** At the Hidalgo County Courthouse
  - (2) Main lobby west side **(cable-electric type**-5 floors)
    - Elevator # 1 left
    - Elevator # 2 right
  - (2) Are located on the northeast side and are (**hydro-electric types**-3 floors)
    - Elevator # 3 left
    - Elevator # 4 right

HIDALGO COUNTY CLERK WAREHOUSE
317 N. Closner
Edinburg, Texas 78539

- ***1-- ELEVATOR***
  - (1) elevator at the County Clerks Warehouse **(hydro-electric type**-2 floors)

Delta Building Warehouse
3100 S. Business Hwy 281
Edinburg, Texas 78539

- ***2 --ELEVATOR***
  - (2) Store freight elevator (2 floors)
    - Elevator # 1 North, Two story Freight Elevator, No Passengers
    - Elevator # 2 South, Two story Freight Elevator, No Passengers

HIDALGO COUNTY ADMINISTRATION BUILDING
100 E. Cano
Edinburg, Texas 78539

- ***4--- ELEVATORS:***

  At the Hidalgo County Old Administration Building
  - (2) Main lobby/Atrium (hydro-electric- 5 floors)
    - Elevator # 1 left
    - Elevator # 2 right
  - (1) County Judge Office on the North Side Atrium-(small hydro-electric-2 floors)
    - Elevator # 3
  - (1) Elevator on the South Side, across the hall from County Judges Office (small, hydro-electric- 2 floors).
    - Elevator # 4

POINT OF CONTACT (POC): ***Mr. Daniel Flores, Facilities Management--Office 956-289-7858 x4355, Cell 956-292-3653***

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

REQUIREMENTS:

1. During the term of this contract, and upon expiration of any free service agreements (warranties) for elevators identified and detailed herein, the vendor will provide a price on the Bid Page contained in this Procurement Packet for set this project.

2. Hidalgo County reserves the right not to pay any monthly fees on any of the elevators while the any modernization is being conducted.

3. Hidalgo County will only pay for elevator repairs and maintenance services which are being serviced during the term of the contract.

4. Bid percent of markup, over cost on ALL parts, materials and rental equipment necessary to complete needed repair or replacement.

EQUIPMENT:

The following is a list of equipment to be serviced.

A.) HYDRAULIC ELEVATORS:

Power Unit, pump motor and controller, valves, including relief valve, pilot, lowering, leveling and check valve, or any parts thereof, V-Belts, strainers, springs and gaskets, control relays, solid state control components, contacts, coils, timers, magnet frames and controller wiring, traveling cables and components for the entire operating circuit, plunger, guide bearings, packing and packing gland, guide rails and guide shoes.

- **REPLACEMENT PARTS:**
  Vendor shall supply at this expense, all parts, components, or devices for equipment outlined in Paragraph (A) Hydraulic Elevators as follows:

  1) Worn, broken or inoperable parts or components shall be repaired or replaced with new parts, components or devices.

  2) Parts shall be of the newest design available provided they are compatible with end-use equipment and functionally equivalent.

Vendor shall provide all lubricants, which are especially prepared or compounded to maintain hydraulic fluid to proper operating level. Vendor shall make repairs, adjustments, or elevators at all times, and perform those services, which may be required before the next scheduled inspection.

B.) ELECTRIC ELEVATORS:

Machine, motor, generator and controller parts including work gears, thrusts, bearings, brake magnet coils or brake motors, brake magnet coils or brake coils contacts, resistance for operating and motor circuits, magnet frames and other moving parts, shall be inspected, adjusted, or repaired and maintained in proper operating condition.

1) Vendor shall replace all wire ropes, equalize tension all hoisting ropes, and repair or replace conductor cables as necessary to maintain safe operating condition of elevators. Vendor shall replace shoe gibs or guide rollers if necessary to insure smooth and quiet operation and where roller guides are used, to keep guide rails properly lubricated. Vendor shall also make periodic examination of all safety devices and governors and make customary annual safety tests.

2) Vendor shall conduct an inspection of all elevators covered by this contract within ten (10) days after Notice of Award to insure safe operation. Elevators found to be unsafe shall be reported immediately, in writing, to the Attention of Hidalgo County Facilities Management Director Mr. Daniel Flores, stating the nature of the unsafe condition and recommended corrective action necessary.

EXCLUDED ITEMS:

Vendor shall not be held responsible for refinishing, repairing, or replacement of car enclosures, car doors, hoist way enclosures, hoist way door panels, frames and sills, light fixtures and lamps, main line power switches, breakers and feeders to controller, underground and emergency car light and battery, smoke and fire sensors with related control equipment not specifically part of elevator controls, or parts damages through abuse, misuse, or negligence by county employees or others using elevators as a public conveyance and vandalism.

MAINTENANCE PROCEDURES AND RECORDS:

Vendor shall employ a systematic schedule of inspection and service based on calendar periods, operating hours, manufacturer's recommendations, and/or good commercial practice. A minimum of one (1) inspection per month for each elevator shall be made for all elevators.

a) A record of each inspection, repair, or service shall be maintained showing as a minimum, date of service, technician's name, detail of service performed, equipment repaired or serviced, and signature of the Director, Hidalgo County Facilities Management, or his/her representative. Vendor shall submit the original service records to the Director, Hidalgo County Facilities Management, at the end of each month. Clearly written maintenance logs for each unit serviced shall be kept in the appropriate machine rooms, and dated monthly as per inspection. Perform annual or five (5) year no-load safety test as required by American National Standards Industry using ANSI/ASME-A17.1.1987 Code and Section 1002 & 1004.

b) Safety test must be completed at least one month prior to, but not more than two months, prior to expiration date.

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

SERVICE CALLS:

Vendor shall provide service at no additional cost, in addition to normal maintenance and repairs as follows:

a) On-site response within two (2) hours after call, on a twenty-four (24) hour-a-day basis, everyday, including weekends and holidays.

b) Vendor shall provide a current list of individuals responsible for providing service to Director, Hidalgo County Facilities Management. List will include name, telephone number, and date when list was issued. The list will be updated as required. Automatic telephone answering or recording device numbers are not acceptable.

c) In addition to the name and number of technician provided, one additional telephone number of someone within the company management structure shall also be given. This additional number is not be used unless there has been no response to service calls within two (2) hours.

d) Service calls may only be made by those individuals identified in writing, a copy of such listing to be provided to the Vendor within ten (10) days by the Director, Hidalgo County Facilities Management.

e) A supervisor/lead-mechanic must be assigned who possesses the same training/certification requirements as the servicing mechanics. This individual's phone number must be included in the list submitted above in the event of emergencies.

EMERGENCY CALLS:

Emergency calls shall be limited to situations in which people are trapped in a non-working elevator or which involve safety hazards to human life and/or damage to property. Such situations, as determined by the Director, Hidalgo County Facilities Management or a designated representative, shall require **IMMEDIATE** response.

a) Vendor will provide the county with seven day per week (Monday-Sunday), twenty-four (24) hour per day emergency service as defined above. Need to have response from elevator tech. on Emergency situations.

b) Vendor shall provide **immediate** response and have a technician on-site without delay.

c) In the event Vendor fails to respond in an appropriate or timely manner, the Director, Hidalgo County Facilities Management, shall be free to take whatever action is necessary to protect life or property. Any costs or damage associated with such action shall be the responsibility of the vendor at the vendor's expense.

d) At the request of the Director, Hidalgo County Facilities Management, vendor shall provide appropriate emergency training to Hidalgo County employees.

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

ACCESS TO BUILDING:

Vendor and designated representative of Hidalgo County Facilities Management, Mr. Daniel Flores Director, shall establish mutually agreeable schedule for performance of routine service calls, schedule of normal operating hour's points of access, and other information necessary to insure optimum convenience to all concerned.

PROTECTION OF PROPERTY AND PREMISES:

Vendor shall use the same care and protection of all equipment and facilities covered by this contract, which any reasonable person would apply to his own property. Waste or damage costs as determined by Hidalgo County shall be paid by the Vendor.

MECHANIC QUALIFICATIONS:

Only mechanics trained on one or more of the following types of elevator systems may be used in the performance of this contract:

Hydro-Electric Traction
Cable Traction
Traction Geared
Gear less

Training for all employees must include conventional relay control or solid state controls.

a) Bidder shall provide with his bid, copies of mechanics' certification or evidence of training, a sworn statement signed by the bidder outlining each school, course, training, and/or experience completed by every mechanic who will perform services under this contract.

b) Hidalgo County reserves the right to direct the Vendor to remove or replace any employee for just cause.

c) In addition to other evaluation factors, the qualifications of vendor employees used in the performance of this contract will be considered.

INSPECTION AND ACCEPTANCE:

The County of Hidalgo is hereby designated to participate in the administration of this contract to insure Vendor's compliance with its technical requirements, including inspection and acceptance of the services for the County at the performance site. Elevators must be maintained in compliance with State requirements and pass any, and all, State inspections.

EXHIBIT "A"

Specifications/Requirement

HIDALGO COUNTY

"MAINTENANCE & REPAIRS for ELEVATORS located In COUNTY OWNED BLDGS"

BID NO.:2016-074-04-13-SMA

SUBCONTRACTING:

The vendor awarded the contract shall not engage the service of a subcontractor without prior written consent of Hidalgo County Facilities Management Department. When requesting consent from Hidalgo County Facilities Management Department the retention of a subcontractor to perform services hereunder, the successful bidder must present evidence that the proposed subcontractor possesses all necessary licenses and permits to perform the services described herein, and that the subcontractor or the successful vendor have obtained the required insurance coverage's and policies as required by Hidalgo County. Payment to subcontractor must be made by vendors.

RESPONSIBILITY OF VENDOR:

a) The vendor awarded the contract shall present evidence that vendor possesses all necessary and permits to perform the services described herein, and that the successful vendor has obtained the required insurance coverage's and policies as required by Hidalgo County Facilities Management Department. Termination, suspension or revocation of required licenses or permits are grounds for immediate termination of any awarded contract.

b) Interested vendors must have the capabilities to address tow or more repairs (jobs) at one time.

NEW SITES:

The contract will not automatically entitle vendors to any installation rights for any new buildings, which may be acquired during the contract term.

TERM & CONDITIONS:

1) Term of contract is for two (2) year period with County's option to renew contract for additional one (1) year term under the same rates and conditions.

2) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for the next contract term.

3) Hidalgo County reserves the right to award the bid to **MULTIPLE** bidders if the County determines it is in its best interest to do so.

4) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

5) Insurance (requirements) certificates must be submitted to Hidalgo County Purchasing Department for approval prior to any services being performed which is applicable to the awarded bidder in accordance to Exhibit "C" attached.

6) Hidalgo County has the authority to utilize State Contracts from its membership with their existing or new cooperatives when ever it is in the County's best interest to do so.

7) Bid award will be made to the lowest responsible bidder meeting all specifications and/or requirements.

8) Hidalgo County reserves the right to add or delete sites during the term of the contract under the same rates and conditions including but not limited to; renovations/modernizations of the Buildings.

ADDITIONAL INFORMATION:

1) All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

2) Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and/or all questions, inquiries and clarifications regarding the RFB should be addressed to Martha L. Salazar, CPPB, Purchasing Agent, **AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

RFB QUESTIONS AND ANSWERS:

3) ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL: sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN, **Wednesday, APRIL 6 , 2016 @ 5:00 P.M.** Responses to said inquiries will be sent to all participating vendors via email by no later than **5:00 P.M. Friday, APRIL 8, 2016.**

EXHIBIT-"B"

BID PAGE

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs"

BID No.: 2016-074 04-13-SMA

Bidder shall provide all labor, materials, equipment and supplies to provide full service maintenance, on a monthly basis, for all elevators listed below at the following fixed prices in accordance with specifications and terms and conditions identified in Exhibit A-specifications.

HIDALGO COUNTY COURTHOUSE **100 N CLOSNER (HSO SUB-STATION)** **EDINBURG, TX** ***(4--- Elevators)***		
LOCATION/SITES OF ELEVATORS	**Cable-Electric or Hydro-Electric**	**MAINTENANCE Monthly Rate per unit**
1) Main Lobby west side	cable-electric	$
2) Main Lobby east side	cable-electric	$
3) Northeast side	hydro-electric	$
4) Northeast side	hydro-electric	$
HIDALGO COUNTY CLERK WAREHOUSE **317 N. Closner** **EDINBURG, TX** ***1-- Elevator***		
1) Cty Clerks Warehouse	hydro-electric	$
HIDALGO COUNTY-DELTA BUILDING WAREHOUSE **3100 S. Business Hwy 281** **Edinburg, TX** ***2 --Elevators***		
1) Elevator left-North 2 story freight elevator-No Passenger	hydro-electric	$
2) Elevator right--South, 2 story freight elevator-No Passenger	hydro-electric	$
HIDALGO COUNTY-ADMINISTRATION BUILDING **100 E Cano** **Edinburg, Tx** ***4--Elevators***		
1) Main Lobby/Atrium	hydro-electric	$

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs"

BID No.: 2016-074 04-13-SMA

2) Main Lobby/Atrium	hydro-electric	$
3) County Judge Office -- North Side	small hydro-electric	$
4) On the South Side	small hydro-electric	$

	HYDRO	CABLE
TOTAL MONTHLY COST	$	$

SERVICE CALLS	
NORMAL HRS -8 AM-5 PM	$
After hours, Nights, weekends & Holiday	$
Emergency Calls	$

Number and experience of trained mechanics and supervisors who will be used in the performance of this contract (See Mechanic Qualifications).

NAMED TRAINED MECHANICS		NO. OF YEARS	TYPE OF TRAINING/SOURCE
1			
2			
3			
4			
5			

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs"

BID No.: 2016-074 04-13-SMA

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT-"C"

INSURANCE REQUIREMENTS

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(Other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 03/11/11

EXHIBIT "C"

Insurance Requirements

ACORD	CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)
PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	
INSURED	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP GG	$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC / AGG	$ / $
C	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

EXHIBIT "C"
Insurance Requirements
Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

NOTICE TO BIDDER:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County.

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "C"

Insurance Requirements
PROJECT REQUIREMENTS
ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.

2. Bond (if applicable)_____

3. Certificates: _____.

4. Permits: _____.

5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable), certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT-"D-1"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____

Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

EXHIBIT-"D-2"

CIS FORM
CONFLICTS OF DISCLOSURE STATEMENT

(Informational purpose only)

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

1. **Name of Local Government Officer.** Enter the name of the local government officer filing this statement.

2. **Office Held.** Enter the name of the office held by the local government officer filing this statement.

3. **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.

4. **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.

5. **List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds $100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed $100 in value.

6. **Affidavit.** Signature of local government officer.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

VENDOR'S APPLICATION
&
W-9 FORM

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business:_____Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):_____ Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.: _____

(RETURN THIS PAGE WITH BID RESPONSE)

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission: ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?:_____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:_____
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:_____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:_____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:_____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be performed: _____

(RETURN THIS PAGE WITH BID RESPONSE)

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

Employer identification number
[ ][ ] – [ ][ ][ ][ ][ ][ ][ ]

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II Instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION REGARDING DEBARMENT

REQUEST FOR BIDS

Hidalgo County

"Maintenance & Repairs for Elevators Located in County Owned Buildings"

RFB NO: 2016-074-04-13-SMA

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"
VENDOR'S BID

OPENED
9:30 4-13-16

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs"

BID No.: 2016-074 04-13-SMA

Witnessed

Bidder shall provide all labor, materials, equipment and supplies to provide full service maintenance, on a monthly basis, for all elevators listed below at the following fixed prices in accordance with specifications and terms and conditions identified in Exhibit A-specifications.

JMD

HIDALGO COUNTY COURTHOUSE **100 N CLOSNER (HSO SUB-STATION)** **EDINBURG, TX** ***(4--- Elevators)***		
LOCATION/SITES OF ELEVATORS	**Cable-Electric or Hydro-Electric**	**MAINTENANCE Monthly Rate per unit**
1) Main Lobby west side	cable-electric	$ 450
2) Main Lobby east side	cable-electric	$ 450
3) Northeast side	hydro-electric	$ 325
4) Northeast side	hydro-electric	$ 325
HIDALGO COUNTY CLERK WAREHOUSE **317 N. Closner** **EDINBURG, TX** ***1-- Elevator***		
1) Cty Clerks Warehouse	hydro-electric	$ 300
HIDALGO COUNTY-DELTA BUILDING WAREHOUSE **3100 S. Business Hwy 281** **Edinburg, TX** ***2 --Elevators***		
1) Elevator left-North 2 story freight elevator-No Passenger	hydro-electric	$ 325
2) Elevator right--South, 2 story freight elevator-No Passenger	hydro-electric	$ 325
HIDALGO COUNTY-ADMINISTRATION BUILDING **100 E Cano** **Edinburg, Tx** ***4--Elevators***		
1) Main Lobby/Atrium	hydro-electric	$ 325

OPENED
9:30 4-13-16

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs" Witnessed

BID No.: 2016-074 04-13-SMA

2) Main Lobby/Atrium	hydro-electric	$ 325
3) County Judge Office -- North Side	small hydro-electric	$ 300
4) On the South Side	small hydro-electric	$ 300

	HYDRO	CABLE
TOTAL MONTHLY COST	$ 2,850 00/xx	$ 900 00/xx

SERVICE CALLS	
NORMAL HRS -8 AM-5 PM	$ No Additional Cost
After hours, Nights, weekends & Holiday	$ No Additional Cost
Emergency Calls	$ No Additional Cost

Number and experience of trained mechanics and supervisors who will be used in the performance of this contract (See Mechanic Qualifications).

	NAMED TRAINED MECHANICS	NO. OF YEARS	TYPE OF TRAINING/SOURCE
1	Roy Rangel	34	IUEC (International Union of Elevator Constructors) NEIEP (National Elev. Industry Educational Program)
2	Mark Castro	21	IUEC / NEIEP
3	Tony Marsh	15	IUEC / NEIEP
4	Roger Salinas	17	IUEC / NEIEP
5	Don Prescott	35	IUEC / NEIEP

EXHIBIT "B"

Bid Page

HIDALGO COUNTY

"Maintenance & Repairs For Elevators Located In County Owned Bldgs"

BID No.: 2016-074 04-13-SMA

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: ThyssenKrupp Elevator Americas

ADDRESS: 5449 Bear Lane, Suite 406

CITY/STATE/ZIP CODE: Corpus Christi, TX 78405-4124

PHONE & FAX NO'S: (361) 299-0033 OR (800) 364-9023 OFFICE

CELLULAR NO: (866) 228-5158 FAX (956) 592-0210 CELL

E-MAIL ADDRESS: gregory.laznovsky@thyssenkrupp.com

AUTHORIZED SIGNATURE: Gregg Laznovsky

PRINTED NAME: GREGG LAZNOVSKY

TITLE SALES MANAGER

EXHIBIT "C"
INSURANCE REQUIREMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

RECEIVED
OCT 13 2015
By

PRODUCER
Willis of Illinois, Inc.
233 S. Wacker Drive, Suite 2000
CHICAGO, IL 60606

CONTACT NAME: Willis of Illinois, Inc.
PHONE (A/C No.Ext): 312-288-7489 FAX (A/C No.Ext): 312-621-6866
E-MAIL ADDRESS: tke.certificates@willis.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: HDI-Gerling America Insurance Company	41343
INSURER B: ACE American Insurance Company	22667
INSURER C: Indemnity Insurance Company of NA	43575
INSURER D: Agri General Insurance Company	42757
INSURER E: ACE Fire Underwriters Insurance Company	20702
INSURER F:	

INSURED
ThyssenKrupp Elevator Corporation
2801 Network Dr., Ste. 700
Frisco TX 75034

COVERAGES **CERTIFICATE NUMBER: 945363** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PROJECT [ ] LOC			GLD12574-02	10/01/2015	10/01/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS -COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 5,000 $ 2,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS			ISAH08859279	10/01/2015	10/01/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY(Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	
B C D E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WLRC48590007 (AOS) WLRC48589996 (CA,MA) WLRC48593306 (TN) SCFC48590019 (WI)	10/01/2015 10/01/2015 10/01/2015 10/01/2015	10/01/2016 10/01/2016 10/01/2016 10/01/2016	[X] WC STATU-TORY LIMITS [ ] OTHER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE -POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)
Division Number: 0001 - Named Insured Includes: ThyssenKrupp Elevator Corporation - Address: 114 Town Park Drive, Suite 300 KENNESAW 30144

Project Number: 077FAJ791-94 - Project Name: HIDALGO COUNTY ADMINISTRATION BUILDING - EDINBURG TX

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S. BUSINESS HWY 281
EDINBURG, TX 78539
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-50502

Date Filed:
05/05/2016

Date Acknowledged:

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.**
thyssenkrupp Elevator Corporation
Kennesaw, GA United States

2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**
Hidalgo County

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.**
C-16-074-0510
elevator maintenance

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
thyssenkrupp Elevator Americas Corp	Kennesaw, GA United States	X	

5 **Check only if there is NO Interested Party.** ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

BETH E. CUMMINGS NOTARY PUBLIC HIDALGO COUNTY EXPIRES FEB 25, 2019

Lisa Lynn McLaughlin Little
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Lisa L. McLaughlin Little Contract Analyst, this the 5th day of May, 20 16, to certify which, witness my hand and seal of office.

Beth E Cummings — Signature of officer administering oath
Beth E. Cummings — Printed name of officer administering oath
Contract Analyst — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
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thyssenkrupp Elevator Corporation
Kennesaw, GA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-074-0510
elevator maintenance

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
thyssenkrupp Elevator Americas Corp	Kennesaw, GA United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

AI-54477

Purchasing Department 21.
A. 2.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Heidi Ortiz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Requesting acceptance and approval of an "Amendment" to Sole Source Declaration for COPsync, Inc. to clarify and reflect the provision of "Turnkey Solutions" (i.e. any/all equipment, parts, incidentals, accessories and installation of same) through the life term of the declaration (all funding sources);
B. Acceptance and approval to process of Requisition #294062 into a Purchase Order as it qualifies under the Amended Sole Source Declaration for COPsync.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
To be provided by user department as needed

Attachments

Amendment
Agenda for Original Sole Source Declaration
Requisition #00294062
Original Sole Source Declaration
HB1295

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 03:53 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Heidi Ortiz Started On: 05/04/2016 01:43 PM
Final Approval Date: 05/06/2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
AMENDMENT

"SOLE SOURCE DECLARATION"

TO: Hidalgo County Commissioner's Court

FROM: Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

DATE: April 19, 2016

RE: "Sole Source Declaration" – COPsync, Inc.

Hidalgo County Sheriff's Office requires the purchase of software for the purpose of real-time, in-car law enforcement information sharing network with data interoperability.

COPsync is the sole source developer and owner of software that allows real-time information sharing among all users at the point of incident. COPsync holds all copyrights for the technology, as well as the patent (patent no. 9,047,768) and pending patents and patent applications covering certain elements of the COPsync Network and COPsync911 Service.

All users on the system have instant communication through instant message as well as map based messaging sent directly to specific vehicles appearing on the AVL map. The messaging is multi-jurisdictional and encrypted so it can only be accessed by users. The software provides GPS/AVL (Global Positioning/Auto Vehicle Locator) which distributes the location, direction, speed and current activity of every user on the system. If a user enters the name, address, vehicle license plate, or associate of someone with an officer safety BOLO, the five (configurable) nearest officers are automatically notified regardless of the agency. All activity conducted on individuals, their associates, vehicles and location is immediately available to all users.

Data collection and entry is standardized. Information captured from a driver's license scan, or already resident in the system, is populated across all forms automatically eliminating redundant data entry. Vehicle crash reporting and diagram builder electronically generates state forms and crash reports as well as the diagram. Electronic reporting includes DUI Module. Reports can be completed electronically in the field. Forms, including Booking Sheets, Complaint Forms, Towed Vehicle Inventories, and many others can be generated from the same centralized screen.

The COPsync system can be used effectively without making changes to the current record, jail, or court management technology infrastructure. The system can also be interfaced with any record, jail, court, or computer-aided dispatch system, assuming cooperation from the relevant vendor.

COPsync allows access to the National, State and Local criminal database. Criminal and vehicle history can be queried from the patrol unit.

Although comparable software exists, COPsync is the only software that is compatible with Spillman Technologies.

Therefore, Hidalgo County Sheriff's Office requires the purchase of COPsync Network including COPsync911 with options to provide "Turnkey Solutions" (i.e. any/all equipment, parts, incidentals, accessories and installation of same) to include if necessary; all other related Hidalgo County Law Enforcement Agencies (all funding sources).

This Sole Source Declaration is to remain in effect unless otherwise revoked by Hidalgo County Commissioners Court.

the County's approved "pool" of Appraisal Firms in connection to Professional Appraisal Services for an: **"On Call" Appraisal Review Services** for projects located within **Hidalgo County Precinct No. 4;**

APPRAISAL REVIEW FIRMS:

Firms	Professional Appraisal Services, Inc.	Valbridge	Leonel Garza, Jr. & Associates, Inc.
Scores	97	93	95
Ranking	1	3	2

JP/AC

i. Authority for the Purchasing Department to negotiate a Professional Services Agreement for the purposes of **"On Call"-"Appraisal Review Services"** for projects located within **Hidalgo County Precinct 4,** with the No. 1 ranked firm Professional App. .

JP/AC

F. **Sheriff's Office**

1. AI-54189 A. Requesting exemption from competitive procurement requirements pursuant to Texas Local Government Code, 262.024 (a)(7); an item that can only be obtained from one source;

AC/JP

B. Approval of "Sole Source Declaration" for COPsync, Inc." for the purchase of COPsync Software; including licenses and support service to be used by Hidalgo County Sheriff's Office and other related Hidalgo County Law Enforcement Agencies (all funding sources) with said declaration to remain in effect while declaration is in place or until revoked by HCCC;

JP/AC

Bid Log# 2016-197

C. Approval for HCSO to purchase 100-010 Unlimited COPsync Enterprise Full Time Officers -12 months @ $23,000 - (All COPsync Enterprise Full Time Officers are enabled to receive COPsync911 Alerts) through assigned Requisition #00293582 in the amount of $23,000 including approval to renew support services and annual licenses for the lifetime of the software and authorization for County Judge or his designee to sign renewal service agreements.

JP/AC

G. **Adult Probation**

1. AI-54058 Arnold Patrick, Director, HIDALGO COUNTY COMMUNITY SUPERVISION & CORRECTION DEPARTMENT, aka, ADULT PROBATION is requesting that HCCC permit the HC Purchasing Dept. to conduct procurement services commencing with advertising [with award to be made by Mr. Patrick pursuant to statute] for: the "Purchase of Instant Drug Screening Cups"- RFB No.: 2016-138-00-00-FAZ with Mr. Patrick's approval of procurement packet [i.e. specifications/requirements, legal notice, draft requirement agreement etc. as attached hereto] with the re-advertisement of project in the event No Bid responses are received and/or are rejected and project is still required by Adult Probation.

AC/JP

Just mechanics the awarding

19. **Open Forum**

7:12 A

Closed Session:

20. Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

11:29 Closed session.

A. Real Estate Acquisition

B. Pending and/or potential litigation

Requisition

Req # 00294062

PO #

Date: 03/01/16

Bill To: x
x

Vendor : 404187
COPSYNC, INC.
ATTN: ACCOUNTS RECEIVABLE
P.O. BOX 802108
DALLAS TX 75380-2108
FAX (972)201-9646

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 E. CANO, 4TH FLOOR
EDINBURG TX 78540

Contact: **EDNA KIRBY**
956-292-7010

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		AI-54189 REGULAR 04/19/16 ALL CONSTABLES 1,2,3 AND 4 QUOTE #8723 DO NOT DUPLICATE ORDER		
1.00	EACH	Additional COPsync costs for the following: $ 10,008.90 $ 10,008.90 22 100-752 COPsync Vehicle Installation: Console or Pole - COPsync only - Full MDT; with Accessories Incl. 22 806-263 Electronics package: Relay, Switch, Wire & Fuse Holder Incl. TOTAL $10,008.90	10,008.90	10,008.90
1.00	EACH	806-261 Black Rugged Waterproof PC Keyboard for In-Vehicle use	385.00	385.00
1.00	EACH	806-262 F110 - Havis Mounting System - PASSENGER SIDE MOUNT	844.77	844.77
1.00	EACH	806-264 MDM Service $60 per tablet per year for 12 months coverage	60.00	60.00
21.00	EACH	807-177 Gamber-Johnson DOCKING STATION KIT - includes Dock for CF-53 with NO RF $ 1,055.00 $ 22,155.00 and LIND INTERNAL Power Supply, Screen Support (7170-0175-P)	1,055.00	22,155.00
22.00	EACH	890-820 Zebra Printer Vehicle Mounting Bracket - ZEB-P1008351-1001	216.00	4,752.00
1.00	EACH	DS-PAN-702-2 Docking Station with Dual High-Gain Antenna for Panasonic Toughpad FZ-G1 tablet with Power Supply	812.92	812.92
22.00	EACH	890-500 GPS Receiver	49.00	1,078.00
21.00	EACH	890-520 Gamber Johnson Passenger Side Pole Mount	599.00	12,579.00
1.00	EACH	895-815 Accessories shipping and handling	24.75	24.75
		Account No	Encumbrance	
		6-1242-412-00-060-001-0-752	52,700.34	
			Freight	.00
			Total	52,700.34
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Attachment A

REQ. 294062

COPsync, Inc.

Purchase Agreement

P.O. Box 802108
Dallas, Texas 75380-2108

Office: 972-865-6192
Fax: 972-201-9646

CUSTOMER:
Agency: Hidalgo County
Address: 101 E. Cano Street
Edinburg, TX 78539
Contact: Gris Guerra
Phone: (956) 292-7788
Email: gris.salazar@co.hidalgo.tx.us

Sales Rep: Phil Raymond

RESELLER:

SHIP EQUIPMENT TO:
Name:
Attention:
Address:

Phone:

SEND INVOICE TO:
Name:
Email:
Phone:

Quote #: 8723
Issue Date: 4/8/2016
Valid Thru: 6/7/2016

Sales Tax: Exempt

Final:

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	---COPSYNC OTHER---		
1	Additional COPsync costs for the following:	$ 10,008.90	$ 10,008.90
22	100-752 COPsync Vehicle Installation: Console or Pole - COPsync only - Full MDT; with Accessories	$ 8,690.00	
22	806-263 Electronics package: Relay, Switch, Wire & Fuse Holder	$ 1,318.90	
	---COMPUTERS AND ACCESSORIES---		
1	806-261 Black Rugged Waterproof PC Keyboard for In-Vehicle use	$ 385.00	$ 385.00
1	806-262 F110 - Havis Mounting System - PASSENGER SIDE MOUNT	$ 844.77	$ 844.77
1	806-264 MDM Service $60 per tablet per year for 12 months coverage	$ 60.00	$ 60.00
21	807-177 Gamber-Johnson DOCKING STATION KIT - Includes Dock for CF-53 with NO RF and LIND INTERNAL Power Supply, Screen Support (7170-0175-P)	$ 1,055.00	$ 22,155.00
22	890-820 Zebra Printer Vehicle Mounting Bracket - ZEB-P1008351-1001	$ 216.00	$ 4,752.00
1	DS-PAN-702-2 Docking Station with Dual High-Gain Antenna for Panasonic Toughpad FZ-G1 tablet with Power Supply	$ 812.92	$ 812.92
22	890-500 GPS Receiver	$ 49.00	$ 1,078.00
21	890-520 Gamber Johnson Passenger Side Pole Mount	$ 599.00	$ 12,579.00
1	895-815 Accessories shipping and handling	$ 24.75	$ 24.75

Note: Should extra trips be required, COPsync will invoice the agency for on-site services, plus travel time and expenses.

COPsync, Inc.

Signature: _____
Print Name: _____
Title: _____
Date: _____

Hidalgo County

Signature*: _____
Print Name*: _____
Title*: _____
Date: _____

*The person signing represents they are an authorized signatory.

SPECIAL TERMS

See additional Terms and Conditions.

This order does not include any in-car video or MDT equipment removal from the Customer's patrol vehicles. If such services are required the customer will be responsible for additional charges to complete this work.

100% of hardware and accessories component, and 50% of the VidTac equipment, if any, contained in this quote are due and payable within 10 days of invoice date. COPsync will procure the hardware and VidTac components of this order following receipt of $42,691.44.

DO NOT PAY, THIS IS NOT AN INVOICE

COPSYNC	$ 10,008.90
COMPUTERS & ACCES.	$ 42,691.44
GRAND TOTAL	$ 52,700.34

Classify: Purchase Agreement / Budget
Workbook: Hidalgo County_8723_Purchase Agreement_Budget_2016 04 08.xls
Use File Name: Hidalgo County_8723_Purchase Agreement_Budget_2016 04 08
Generated: 04/08/2016 at 10:00
Tool Version: Ver. 2015 10 22

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

"SOLE SOURCE DECLARATION"

TO: Hidalgo County Commissioner's Court

FROM: Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

DATE: April 19, 2016

RE: "Sole Source Declaration" – COPsync, Inc.

Hidalgo County Sheriff's Office requires the purchase of software for the purpose of real-time, in-car law enforcement information sharing network with data interoperability.

COPsync is the sole source developer and owner of software that allows real-time information sharing among all users at the point of incident. COPsync holds all copyrights for the technology, as well as the patent (patent no. 9,047,768) and pending patents and patent applications covering certain elements of the COPsync Network and COPsync911 Service.

All users on the system have instant communication through instant message as well as map based messaging sent directly to specific vehicles appearing on the AVL map. The messaging is multi-jurisdictional and encrypted so it can only be accessed by users. The software provides GPS/AVL (Global Positioning/Auto Vehicle Locator) which distributes the location, direction, speed and current activity of every user on the system. If a user enters the name, address, vehicle license plate, or associate of someone with an officer safety BOLO, the five (configurable) nearest officers are automatically notified regardless of the agency. All activity conducted on individuals, their associates, vehicles and location is immediately available to all users.

Data collection and entry is standardized. Information captured from a driver's license scan, or already resident in the system, is populated across all forms automatically eliminating redundant data entry. Vehicle crash reporting and diagram builder electronically generates state forms and crash reports as well as the diagram. Electronic reporting includes DUI Module. Reports can be completed electronically in the field. Forms, including Booking Sheets, Complaint Forms, Towed Vehicle Inventories, and many others can be generated from the same centralized screen.

The COPsync system can be used effectively without making changes to the current record, jail, or court management technology infrastructure. The system can also be interfaced with any record, jail, court, or computer-aided dispatch system, assuming cooperation from the relevant vendor.

COPsync allows access to the National, State and Local criminal database. Criminal and vehicle history can be queried from the patrol unit.

Although comparable software exists, COPsync is the only software that is compatible with Spillman Technologies.

Therefore, Hidalgo County Sheriff's Office requires the purchase of COPsync Network including COPsync911 to include if necessary; all other related Hidalgo County Law Enforcement Agencies (from all funding sources).

This Sole Source Declaration is to remain in effect unless otherwise revoked by Hidalgo County Commissioners Court.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-41066

Date Filed:
04/15/2016

Date Acknowledged:
04/18/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

COPsync, Inc.
Addison, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

Service Agreement 8372
Contract for safety/law enforcement software service

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
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COPsync, Inc.
Addison, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

Service Agreement 8372
Contract for safety/law enforcement software service

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

NOTARY PUBLIC STATE OF TEXAS
CHARLES M WRIGHT
My Commission Expires
February 20, 2019

AFFIX NOTARY STAMP / SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said MARIA FERNANDEZ, this the 15TH day of APRIL, 2016, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
	CHARLES M WRIGHT	NOTARY PUBLIC

AI-54162

Purchasing Department 21.
A. 3.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Matilde Faz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of Sole Response received and meeting all specifications and / or requirements (as detailed in the documentation contained herein) for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County - "Extraction Of Water Services (DeWatering)" through project No.: 2016-134-03-30-FAZ.

BACKGROUND

1. Contract will commence upon approval of Commissioner's Court.
2. Contract document was reviewed and approved by Legal Counsel as to form.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #:
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No
BUDGETARY IMPACT:
No fiscal impact at this time, project is on an "as needed basis".

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
County Wide Project on as a needed basis.

Attachments

Recommendation of Award Memo
Tabulation Sheet
Participating Log
Contract with Legal's Counsel Approval
CIQ Recorded
1295 Signed Letter

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/02/2016 02:01 PM
Budget & Management	Veronica Ortiz	05/02/2016 04:50 PM
Glinda Pacheco	Glinda Pacheco	05/03/2016 11:13 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Matilde Faz Started On: 04/12/2016 08:36 AM

Final Approval Date: 05/06/2016

PURCHASING DEPARMENT
County of Hidalgo

M E M O R A N D U M

TO: Chief Saldana, Hidalgo County Emergency Mgmt.

FROM: Matilde "Maty" Faz, Buyer II

Hidalgo County Purchasing Department

DATE: April 4, 2016

RE: Bid No. 2016-134-03-30-FAZ-RECOMMENDATION for **HIDALGO COUNTY "EXTRACTION OF WATER (DEWATERING)**

Attach you will find a copy of the bid tabulation and the clarification for the sole bid response, meeting the requirements for the above referenced project, for your review and consideration. Please reply with your recommendation. We will attempt to present award of bid/contract at the next Commissioners Court Meeting therefore; as soon as possible

Indicate recommendation or concerns on the space provided below and reply via email: matilde.faz@co.hidalgo.tx.us. Please include the account number(s) for the above mentioned project.
Please, submit response by no later than Monday, April 11, 2016 at 1:30 pm.

Should you have any questions or require further information, do not hesitate to call me at 318-2626 extension 4854. Thank you for your attention and cooperation to this matter.

Award to Vendor(s):	Recommendation
GEM Services, LLP	Award

Budget Acct №: Emergency Disaster Budget (pending)

Department: OFFice OF Emergency Management

Concerns: Award as necessary

Ricardo Saldana 4/11/16

Authorized Signature Printed Name Date

TAB SHEET

HIDALGO COUNTY

"EXTRACTION OF WATER (DEWATERING)"

RFB No. 2016-134-03-30-FAZ

Internal use only: NIGP Commodity Code: 968-93Well Pointing Services (Dewatering)

*****NOTE:** THE QUOTE PRICE SHOULD INCLUDE ANY ADDITIONAL COST

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable **INCOMPLETE OR ALTERALTIONS** submittals shall be considered a probable cause for disqualification.

ITEM #1 (De-watering Trucks)	**Sole Bidder GEM Services LLP**
DESCRIPTION	**UNIT PRICE**
Daily Rental (based on min of 8 hours of usage per day)	$840.00 per Day
Weekly Rental (based on min 40 hours of usage per week)	$4,200.00 per Week
Monthly Rate (based on min 182 hours of usage per month-30 days)	$26,000.00 per Month
Weekend (based on min of 8 hours of usage per day)	$1,200.00 per Day
Holidays (based on min of 8 hours of usage per day)	$1,600.00 per Day
Emergency's (based on min of 8 hours of usage per day)	$1,000.00 per Day
Credit, If any (deducted per day) such as rainy days, etc.	$ NO BID daily rental $ NO BID weekly rental $ NO BID monthly rental

ITEM # 2 (pumps and hoses)		
Include all personnel time for setup and stand by duration with pump during an event	$3,500.00 to setup /down	
4" High Volume Pump and Poly Hose on Reel's	**Intake**	**Discharge**
	NO BID	NO BID
Daily Rental (based on min of 8 hours of usage per day) PER 1/10 of a mile of pipe-as per vendor	$950.00 per Day	
Weekly Rental (based on min 40 hours of usage per week)	$4,750.00 per Week	
Monthly Rate (based on min 182 hours of usage per month-30 days)	$32,500.00 per Month	
Weekend (based on min of 8 hours of usage per day)	$1,250.00 per Day	
Holidays (based on min of 8 hours of usage per day)	$1,500.00 per Day	
Emergency's (based on min of 8 hours of usage per day)	$1,050.00 per Day	
Credit, If any (deducted per day) such as rainy days, etc.	$ NO BID daily rental $ NO BID weekly rental $ NO BID monthly rental	

Internal use only: NIGP Commodity Code: 968-93Well Pointing Services (Dewatering)

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDERS LOG
SPECIFICATIONS/BID PACKETS
IBF-RFP-RFQ-RFI

BID OPENING DATE: March 30, 2016 BID OPENING TIME: 9:30 A.M.
DEPARTMENT/BID DESCRIPTION: HIDALGO COUNTY "Extraction of Water (Dewatering)
BID NO.: 2016-134-03-30-FAZ

NAME OF VENDOR COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	MAILING ADDRESS, PHONE No & E-MAIL ADDRESS
GEM Services, LLP Garrett Edward Mann	Email	Maty Faz	03/14/16	210-863-2020 956-240-0400 gem@gemservicesllp.com
ISQFT Tina Voigt Sara Hutchison shutchison@isqft.com	Email	Maty Faz	3/14/2016	4500 Lake Forest Drive, suite 502 Cincinnati, OH 45242 800-364-2059 ext 8606 tvoigt@ISQFT.com
Hydra US	Email	Maty Faz	3/14/2016	409-392-0190 ken@hydraus.com
Virtual Builders Exchange Karen Sesters	Email	Maty Faz	3/14/2016	4047 Naco Perrin, Suite 100 San Antonio, Texas 78217 210-567-6900 ext 126 Karen@virtualbx.com
Denali Water Solutions Karla Bowden	Email	Maty Faz	3/14/2016	3308 Bernice Avenue, Russellville, AR. 72802 479-668-4346 Karla.bowden@denaliwater.com
AMTEK Information Services John M. Rugh	Email	Maty Faz	3/14/2016	512-323-0508 amtekaustin@gmail.com john@amtekusa.com
The 5125 Company Valeria Montoya	Email	Maty Faz	3/14/2016	1008 Doherty Mission, Texas 78572 O 956-583-5125 F 956-585-1633 pe5125@aol.com
Services Master Restoration T. A. Hawkins	Email	Maty Faz	3/14/2016	111 E. Whitewing McAllen, Texas Andyhawkins333@gmail.com
Mo-Vac Arnold Perez Environmental Dept.	Email	Maty Faz	3/15/2016	956-682-6381 ap@mo-vac.com
Prime Vendor, Inc. Julie Mapes	Email	Maty Faz	3/15/2016	4622 Cedar Ave. Suite 124 Wilmington, NC 28403 Phone: 800-746-9554 Fax: 800-746-8307 work41@prime-vendor.com
SYNAGRO Matthew Tabisz Inside Sales Manager	Email	Maty Faz	3/16/2016	435 Williams Court, Suite 100 Baltimore, MD 21220 Office: 443-489-9164 Cell: 443-248-3827 Email: mtabisz@synagro.com
Royal Liberty Javier Vinicio Hernandez	IP	Maty Faz	3/22/2016	3400 McColl Rd. Ste. F Office 27 McAllen, TX 956-510-9470 javierhdx@hotmail.com
Danfoss Drives Judy Finch Strategic Care Manager	Email	Maty Faz	3/23/2016	4401 N. Bell School Rd. Loves Park, IL USA 61111 Tel: +1 815 639.8849 / Mobile: 1 815 980.4475 Fax: +1 815 639.8002 email: jfinch@danfoss.com www.danfossdrives.com

***VIA:**
IN PERSON (IP)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
E-MAIL REQUEST (EMR)

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-134-05-10

THIS CONTRACT is made and entered into this **10th Day** of **May, 2016** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), **GEM SERVICES, LLP** and ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Extraction Of Water (Dewatering)"**, as more particularly described in Exhibit "A" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (as the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in

accordance with the Specifications described in Exhibits A and B within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **MAY 10, 2016** and ending on **MAY 09, 2017.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process under the same fees, rates, terms and conditions, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first .

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. **INDEMNIFICATION: COMPANY SHALL INDEMNIFY AND HOLD HARMLESS COUNTY, ITS ELECTED OFFICIALS, EMPLOYEES AND AGENTS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES INCLUDING ATTORNEY'S FEES FOR THE DEFENSE OF ANY ACTION AGAINST COUNTY ARISING OUT OF, RESULTING FROM, OR CONNECTED WITH THE PROVISION OF THE SERVICE BY COMPANY UNDER THIS CONTRACT. SAID INDEMNITY SHALL COVER ANY ACT OR FAILURE TO ACT BY THE COMPANY, ITS AGENTS OR EMPLOYEES.**

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and

that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano St., 2nd Floor
Edinburg, Texas 78539

If to Company: **GEM Services, LLP**
ATTN: Garrett Edward Mann
5111 N. 10th St., #287
McAllen, Texas 78504

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with sixty (60) day's written notice prior to cancellation.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

18. **Immunities:** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the stated or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this_____ day of_____, 2016.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY: GEM SERVICES, LLP.
By:_____
Printed Name:_____
Title:_____

APPROVED AS TO FORM:
Hidalgo County Criminal District Attorney

By:_____
Josephine Ramirez Solis
Assistant District Attorney

APPROVED BY COMMISSIONES COURT:_____

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

March 14, 2016

Re: **HIDALGO COUNTY**
Request for Bids - **"Extraction of Water (Dewatering)"**
RFB No: 2016-134-03-30-FAZ

Dear Gentlemen:

Enclosed please find a Request for Bids (RFB) packet for you review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFB process.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/faz

Enclosures

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

REQUEST FOR BID (RFB)
TABLE OF CONTENTS
WATER EXTRACTION (DEWATERING) SERVICES
Bid No: 2016-134-03-30-FAZ

1. Request for Bid Letter, consisting of 1 page.

2. Table of contents, consisting of 1 page.

3. Request for Bid, Legal Notice, consisting of 8 pages.

4. Exhibit "A" Specifications consisting of 4 pages.

5. Exhibit "B" Bid Page consisting of 2 pages.

6. Exhibit "C" Insurance Requirements consisting of 4 pages.

7. Exhibit "D-1" CIQ Conflict of Interest Questionnaire, consisting of 2 page.

8. Exhibit "D-2" CIS Conflict Disclosure Statement) consisting of 2 pages.
(Informational purposes only)

9. Vendor/Bidder Application, consisting of 2 pages.

10. W-9 form, consisting of 4 pages.

11. Certifications Regarding Debarment consist of 1 page.

12. Draft Service Contract, consisting of 8 pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB
Purchasing Agent

March 14, 2016
Date

Bid No: 2016-134-03-30-FAZ	Buyer : MATY FAZ	Tel. No: (956) 318-2626 ext 4854

REQUEST FOR BIDS

HIDALGO COUNTY
"WATER EXTRACTION SERVICES (DEWATERING)"

BID OPENING DATE

March 30, 2016

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"HIDALGO COUNTY -"WATER EXTRACTION SERVICES (DEWATERING)"**in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID NO.: 2016-134-03-30-FAZ "HIDALGO COUNTY-"WATER EXTRACTION SERVICES (DEWATERING)"** and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 A.M, WEDNESDAY, MARCH 30, 2016. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "HIDALGO COUNTY-RFB NO.: 2016-134-03-30-FAZ "WATER EXTRACTION SERVICES (DEWATERING)"** Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bids considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all Bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.

- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.

- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **" HIDALGO COUNTY -RFB NO.: 2016-134-03-30-FAZ -"WATER EXTRACTION SERVICES (DEWATERING)"**
     Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  e) Contract number must be indicated on all invoices
- Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, Tx 78539
(956) 318-2511

17. Schedule of Events

Bid Opening, 9:30 A.M.	**MARCH 30, 2016**
Award of Contract	_____, 2016
Commence Work or Deliver Products	_____, 2016

18. Bid or Performance Bond and Debarment Certification; Payment under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any

proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

NOTICE:
ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

20. Disclosure of Conflict of Interest

. Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D-1, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor. **Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.**

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. **CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)**

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFB packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFB Project No. (2016-134), as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to: matilde.faz@co.hidalgo.tx.us.

Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. *HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.*

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT will be included in packet as Exhibit "D-2". This is to inform all prospective Vendors of the new statue (HB 23), becoming effective on September 01, 2015.

FORM CIS IS THE SOLE RESPONSIBILITY OF HIDALGO COUNTY. Should you have any questions regarding HB23, (form CIS) please direct yourself and/or consult with your Legal Counsel.

22. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

23. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

24. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

    - Possess or is able to obtain adequate financial resources as required to perform under the bid;
    - Be able to comply with the required or proposed delivery schedule;
    - Have a satisfactory record of performance;
    - Have a satisfactory record of integrity and ethics;
    - Be otherwise qualified and eligible to receive an award.

25. Successful bidder will pay, or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

26. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

27. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

28. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

29. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

32. Respondents must provied all documentation requested with this (RFB), Request for Bid, in their response (except for the CIQ form if NON APPLICABLE). Failure to provide tis information may result in rejection of the RFB as nonconforming.

Bid
for
"HIDALGO COUNTY
"WATER EXTRACTION SERVICES (DEWATERING)"
BID NO.: 2016-134-03-30-FAZ

To: Martha L. Salazar, CPPB, Purchasing Agent
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

PROJECT OVERVIEW:

Hidalgo County has recently experienced major flooding conditions due to torrential rain events including but not limited to 100 Year Event, Tropical Depression or Storm and/or Hurricanes. As a direct result of these flooding events, it becomes necessary to relieve areas of standing water [types of which are further defined and detailed herein] which cause damage to public property and can lead to conditions that create the need to preserve and/or protect the public health and safety of its residents. Turnkey Dewatering Services can be costly inasmuch as Hidalgo County has a very large rural population area. It is Hidalgo County's intent to secure these turnkey dewatering services at fair and reasonable costs in order to ensure that such expenses do not result in adverse affect by depleting fund balances.

PROJECT DESCRIPTION:

Hidalgo County is soliciting sealed bids from qualified vendors in the county to provide Rental of Vacuum Trucks with Drivers for the Extraction of Water and Related Services from areas needing dewatering due to flooding. Local vendors are sought as an attempt to reduce costs for these services to the county. Vendor shall be responsible of collecting and disposing of water, liquids, sludge, black water, brown water, brackish water, etc. (on an as needed basis) as quickly and as safely as possible when ordered by Hidalgo County.

SPECIFICATIONS AND SCOPE OF WORK/SERVICES:

In a flood emergency the vendor shall have adequate amounts/sizes of trucks and pumps to accommodate the needs of Hidalgo County as indicated below. Vendor shall maintain records of compliance with health, safety, and environmental regulations and shall ensure that the handling, transport, recycle, reuse and disposal of all products meet state and federal statutes, codes and/or regulations.

- Water Trucks shall be capable of handling water removal work. The equipment shall have the capability of reaching a minimum of 70 feet and a minimum depth of 20 feet from the side embankment.
- The bid rental rates shall include prices for mobilization and demobilization of equipment, and shall include labor to and from the job site including, but not limited, to the following:
- Flood rain water or brackish water shall be disposed to drainage ditches as directed by Hidalgo County. In the event Hidalgo County requests, the vendor shall dispose of water at other sites [authorized and approved by the County].
- If the black or brown water are in question then, it will be up to the vendor to dispose of the water and shall follow all states and federal statutes, codes and/or regulations.
- Vacuum truck aluminum tanks [minimum of 130 barrels] shall have capacities ranging from 5000 - 6000 gallons.
- Vendor must have the ability to furnish a minimum of 6 trucks and maximum 24 trucks depending on the situation to be running simultaneously (if necessary) at County's request.
- In a flooding emergency, Hidalgo County has the option to request services 24 hours a day, 7 days a week/ 365 days a year, if needed.
- Vendor must possess all state and/or federal licenses, inspections, certifications and permits required for the types of water trucks to be used. All drivers must possess current, valid Texas Commercial Drivers License. Vehicle insurances related to this bid are further detailed on Exhibit "C"- Insurance Requirements contained herein. Upon engagement for services, Hidalgo County will request 24 hour periodic updates stating operational assessments and documentation supporting dates, times, volume, extraction and discharge locations.
- Hidalgo County has the option to utilize the Monitoring Contractor if necessary.

- "Depending on the emergency event, the awarded vendor shall work with Hidalgo County contracted Debris Monitors so as to ensure compliance with state and federal guidelines concerning vacuum truck operations."

DEFINITIONS

Black water is used to describe wastewater containing feces, urine and flush water from flush toilets along with anal cleansing water (if water is used for cleansing) or toilet paper.[1] It is distinct from grey water or sullage, the wastewater generated from washing food, clothes and dishware, as well as from bathing, but not from toilets.[1]

Brown water: an inland or coastal waterway especially when murky or colored brown by silt, tannins, or pollutants.

Brackish water: (less commonly brack water) is salt water and fresh water mixed together. It is saltier than fresh water, but not as salty as seawater. It may result from mixing of seawater with fresh water, as in estuaries, or it may occur in brackish fossil aquifers.

Sludge:

1. Semisolid material such as the type precipitated by sewage treatment.
2. Mud, mire, or ooze covering the ground or forming a deposit, as on a riverbed.

STANDARD TERMS & CONDITION:

1. Term of contract is for **one (1) year period** with County's option to renew contract for an **additional one (1) year** under the same rates, terms and conditions.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

5. Hidalgo County reserves the right to add or delete during the term of the contract under the same rates and conditions.

6. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

7. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

8. The Contract will be awarded to the qualified responsible Bidder or Bidders submitting the lowest

and best bid on the scope of work.

9 Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).

10. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

11 Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action. In cases of discrepancy between unit price and extension, the unit price shall govern.

12. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate

termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

Additional Information:
All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, **AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539.**

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL TO matilde.faz@co.hidalgo.tx.us NO LATER THAN, Monday, March 21, 2016 AT 5:00 P.M., AT (956) 318-2629. RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA EMAIL BY NO LATER THAN 5:00 P.M. Wednesday, March 23, 2016.

EXHIBIT "B"

HIDALGO COUNTY

"WATER EXTRACTION (DEWATERING) SERVICES"

RFB NO. 2016-134-03-30-FAZ

***NOTE:** THE QUOTE PRICE SHOULD INCLUDE ANY ADDITIONAL COST

Internal use only: NIGP Commodity Code: 968-93Well Pointing Services (Dewatering)

DESCRIPTION	UNIT PRICE
Daily Rental (based on min of 8 hours of usage per day)	$_____ per Day
Weekly Rental (based on min 40 hours of usage per week)	$_____ per Week
Monthly Rate (based on min 182 hours of usage per month-30 days)	$_____ per Month
Weekend (based on min of 8 hours of usage per day)	$_____ per Day
Holidays (based on min of 8 hours of usage per day)	$_____ per Day
Emergency's (based on min of 8 hours of usage per day)	$_____ per Day
Credit, If any (deducted per day) such as rainy days, etc.	$_____ daily rental $_____ weekly rental $_____ monthly rental

EXHIBIT "B"

HIDALGO COUNTY

"WATER EXTRACTION (DEWATERING) SERVICES"

RFB NO. 2016-134-03-30-FAZ

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

CELL NUMBER: _____

CONTACT PERSON: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

DATE: _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

___ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

___ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $ _____ General Liability: $_____

___ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County.

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Companys' obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____
Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

1. Name of Local Government Officer. Enter the name of the local government officer filing this statement.

2. Office Held. Enter the name of the office held by the local government officer filing this statement.

3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code. Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.

4. Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3. Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.

5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds $100. List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed $100 in value.

6. Affidavit. Signature of local government officer.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )

dba Name:

Legal Name:

Mailing Address : Fax No. ( )

Physical Address:

City, State, Zip Tax I.D. No.

Remit to Address : City, State, Zip

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
☐ Distributor ☐ Service Organization ☐ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: Disadvantaged Business (At Least 51% Ownership)

☐ ess than 125,000 annual gross receipt
☐ ss than 250,000 annual gross receipt
☐ ss than 499,000 annual gross receipt
☐ re than 500,000 annual gross receipt

☐ Black American
☐ Hispanic American
☐ Asian Pacific American

☐ Native American
☐ Women
☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____ Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid, proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid, proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the proposer is unable to certify to all of the statements in this Certification, such proposer should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-134-00-00

THIS CONTRACT is made and entered into this ____ Day of ____, **2016** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), _____ and ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Extraction Of Water (Dewatering)"**, as more particularly described in Exhibit "A" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (as the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company; and

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications described in Exhibits A and B within **Hidalgo County**

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following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective _____, **2016** and ending on _____, **2017.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process under the same fees, rates, terms and conditions, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the

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County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes) and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. **INDEMNIFICATION: COMPANY SHALL INDEMNIFY AND HOLD HARMLESS COUNTY, ITS ELECTED OFFICIALS, EMPLOYEES AND AGENTS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES INCLUDING ATTORNEY'S FEES FOR THE DEFENSE OF ANY ACTION AGAINST COUNTY ARISING OUT OF, RESULTING FROM, OR CONNECTED WITH THE PROVISION OF THE SERVICE BY COMPANY UNDER THIS CONTRACT. SAID INDEMNITY SHALL COVER ANY ACT OR FAILURE TO ACT BY THE COMPANY, ITS AGENTS OR EMPLOYEES.**

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

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12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano St., 2nd Floor
Edinburg, Texas 78539

If to Company: _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with sixty (60) day's written notice prior to cancellation.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the

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obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

18. **Immunities:** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the stated or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this_____ day of _____, 2016.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Hidalgo County Criminal District Attorney

By:_____
Josephine Ramirez Solis
Assistant District Attorney

APPROVED BY COMMISSIONES COURT:_____

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EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

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EXHIBIT "B"
VENDOR'S BID

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EXHIBIT "C"
INSURANCE REQUIREMENTS
INCLUDING BOND

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Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

March 28, 2016

RE: ADDENDUM NO.1
FOR RFB No: 2016-134-03-30-FAZ HIDALGO COUNTY SERVICES-"Water Extraction Services (Dewatering)"

Dear Bidder:

Attached you will find **ADDENDUM NO. 1,** in connection with **HIDALGO COUNTY**-Request for Sealed Bids for the **"Water Extraction Services (Dewatering)".**

Please add this **ADDENDUM NO. 1** to your procurement packet, to permit your company to submit a complete packet. See original procurement packet LEGAL NOTICE page 3 paragraph 9.

ACKNOWLEDGE RECEIPT of ADDENDUM NO. 1 by signing and returning this notice to by no later than March 30, 2016 at 9:30 a.m. via e-mail to matilde.faz@co.hidalgo.tx.us or via fax to (956)292-7612.

If you do not receive all pages of **ADDENDUM NO. 1** please notify us immediately at (956) 318-2626.

Please be advised that this **ADDENDUM NO. 1** will complete your procurement packet for **HIDALGO COUNTY -"Water Extraction Services (Dewatering)".**
Thank you for your prompt attention to this matter.

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

BY: _____
ADDENDUM NO 1
ACKNOWLEDEMENT OF RECEIPT

_____
Print Firm's Name

MLS/faz
Enclosures

ADDENDUM NO. 1
March 28, 2016

HIDALGO COUNTY
"Water Extraction Services (Dewatering)"
RFB NO. 2016-134-03-30-FAZ

PLEASE NOTE THE FOLLOWING **CORRECTION:**

1. Disregard the previous Exhibit "A" & "B" and replace with new and modified. Exhibit "A" & "B" are enclosed.

I, _____, acknowledge receipt of ADDENDUM NO. 1 dated, March 28, 2016 for RFB NO.: 2016-134-03-30-FAZ **"Hidalgo County "Water Extraction Services (Dewatering)".**

_____ _____
Print VENDOR's Name Date

***NOTE: THIS ORIGINAL ADDENDUM MUST BE SUBMITTED WITH YOUR PROCUREMENT PACKET RESPONSE.**

PROJECT OVERVIEW:

Hidalgo County has recently experienced major flooding conditions due to torrential rain events including but not limited to 100 Year Event, Tropical Depression or Storm and/or Hurricanes. As a direct result of these flooding events, it becomes necessary to relieve areas of standing water [types of which are further defined and detailed herein] which cause damage to public property and can lead to conditions that create the need to preserve and/or protect the public health and safety of its residents. Turnkey Dewatering Services can be costly inasmuch as Hidalgo County has a very large rural population area. It is Hidalgo County's intent to secure these turnkey dewatering services at fair and reasonable costs in order to ensure that such expenses do not result in adverse affect by depleting fund balances.

PROJECT DESCRIPTION:

Hidalgo County is soliciting sealed bids from qualified vendors in the county to provide Rental of Vacuum Trucks with Drivers and/or pumps with necessary hose's and operators for the Extraction of Water and Related Services from areas needing dewatering due to flooding. Local vendors are sought as an attempt to reduce costs for these services to the county. Vendor shall be responsible of collecting and disposing of water, liquids, sludge, black water, brown water, brackish water, etc. (on an as needed basis) as quickly and as safely as possible when ordered by Hidalgo County.

SPECIFICATIONS AND SCOPE OF WORK/SERVICES:

In a flood emergency the vendor shall have adequate amounts/sizes of trucks and or pumps to accommodate the needs of Hidalgo County as indicated below. Vendor shall maintain records of compliance with health, safety, and environmental regulations and shall ensure that the handling, transport, recycle, reuse and disposal of all products meet state and federal statutes, codes and/or regulations.

- Water Trucks and or pumps shall be capable of handling water removal work. The equipment shall have the capability of reaching a minimum of 70 feet or greater and a minimum depth of 20 feet from the side embankment.
- The bid rental rates shall include prices for mobilization and demobilization of equipment, and shall include labor to and from the job site including, all labor for deployment of hoses and pump setup but not limited, to the following:
- Flood rain water or brackish water shall be disposed to drainage ditches as directed by Hidalgo County. In the event Hidalgo County requests, the vendor shall dispose of water at other sites [authorized and approved by the County].
- If the black or brown water are in question then, it will be up to the vendor to dispose of the water and shall follow all states and federal statutes, codes and/or regulations.
- Vacuum truck aluminum tanks [minimum of 130 barrels] shall have capacities ranging from 5000 - 6000 gallons.
- Vendor must have the ability to furnish a minimum of 6 trucks and or pumps and maximum 24 trucks and or pumps depending on the situation to be running simultaneously (if necessary) at County's request.
- In a flooding emergency, Hidalgo County has the option to request services 24 hours a day, 7 days a week/ 365 days a year, if needed.
- Vendor must possess all state and/or federal licenses, inspections, certifications and permits required for the types of water trucks and pumps to be used. All drivers must possess current, valid Texas Commercial Drivers License. Vehicle insurances related to this bid are further detailed on Exhibit "C"-Insurance Requirements contained herein. Upon engagement for services, Hidalgo County will request 24 hour periodic updates stating operational assessments and documentation supporting dates, times, volume, extraction and discharge locations.

- Hidalgo County has the option to utilize the Monitoring Contractor if necessary.
- "Depending on the emergency event, the awarded vendor shall work with Hidalgo County contracted Debris Monitors so as to ensure compliance with state and federal guidelines concerning vacuum truck and/or pumping operations."

DEFINITIONS

Blackwater is used to describe wastewater containing feces, urine and flushwater from flush toilets along with anal cleansing water (if water is used for cleansing) or toilet paper.[1] It is distinct from greywater or sullage, the wastewater generated from washing food, clothes and dishware, as well as from bathing, but not from toilets.[1]

Brown water: an inland or coastal waterway especially when murky or colored brown by silt, tannins, or pollutants.

Brackish water: (less commonly brack water) is salt water and fresh water mixed together. It is saltier than fresh water, but not as salty as seawater. It may result from mixing of seawater with fresh water, as in estuaries, or it may occur in brackish fossil aquifers.

Sludge:

1. Semisolid material such as the type precipitated by sewage treatment.
2. Mud, mire, or ooze covering the ground or forming a deposit, as on a riverbed.

STANDARD TERMS & CONDITION:

1. Term of contract is for **one (1) year period** with County's option to renew contract for an **additional one (1) year** under the same rates, terms and conditions.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

5. Hidalgo County reserves the right to add or delete during the term of the contract under the same rates and conditions.

6. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

7. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

8. The Contract will be awarded to the qualified responsible Bidder or Bidders submitting the lowest

and best bid on the scope of work.

9 Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).

10. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

11 Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action. In cases of discrepancy between unit price and extension, the unit price shall govern.

12. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

Additional Information:
All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, Cppb, Purchasing Agent, **AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539.**

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Monday February 08, 2016 AT 5:00 P.M., AT (956) 318-2629. RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA FACSIMILE BY NO LATER THAN 5:00 P.M. Wednesday February 10, 2016.

EXHIBIT "B"

HIDALGO COUNTY

"EXTRACTION OF WATER (DEWATERING)"

RFB No. 2016-134-03-30-FAZ

***NOTE:** THE QUOTE PRICE SHOULD INCLUDE ANY ADDITIONAL COST

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable INCOMPLETE OR ALTERALTIONS submittals shall be considered a probable cause for disqualification.

Internal use only: NIGP Commodity Code: 968-93Well Pointing Services (Dewatering)

ITEM #1 (De-watering Trucks)	
DESCRIPTION	**UNIT PRICE**
Daily Rental (based on min of 8 hours of usage per day)	$_____ per Day
Weekly Rental (based on min 40 hours of usage per week)	$_____ per Week
Monthly Rate (based on min 182 hours of usage per month-30 days)	$_____ per Month
Weekend (based on min of 8 hours of usage per day)	$_____ per Day
Holidays (based on min of 8 hours of usage per day)	$_____ per Day
Emergency's (based on min of 8 hours of usage per day)	$_____ per Day
Credit, If any (deducted per day) such as rainy days, etc.	$_____ daily rental $_____ weekly rental $_____ monthly rental

ITEM # 2 (pumps and hoses)		
Include all personnel time for setup and stand by duration with pump during an event		
4" High Volume Pump and Poly Hose on Reel's	**Intake**	**Discharge**
Daily Rental (based on min of 8 hours of usage per day)	$_____ per Day	
Weekly Rental (based on min 40 hours of usage per week)	$_____ per Week	
Monthly Rate (based on min 182 hours of usage per month-30 days)	$_____ per Month	
Weekend (based on min of 8 hours of usage per day)	$_____ per Day	
Holidays (based on min of 8 hours of usage per day)	$_____ per Day	
Emergency's (based on min of 8 hours of usage per day)	$_____ per Day	
Credit, If any (deducted per day) such as rainy days, etc.	$_____ daily rental $_____ weekly rental $_____ monthly rental	

EXHIBIT "B"
HIDALGO COUNTY
"EXTRACTION OF WATER (DEWATERING)"
RFB No. 2016-134-03-30-FAZ

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

CELL NUMBER: _____

CONTACT PERSON: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

DATE: _____

EXHIBIT "B"
VENDOR'S BID

EXHIBIT "B"

HIDALGO COUNTY

"WATER EXTRACTION (DEWATERING) SERVICES"

RFB NO. 2016-134-03-30-FAZ

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

COMPANY NAME: GEM Services, LLP

ADDRESS: 511 N. 10th # 287

CITY/STATE/ZIP: McAllen, Tx 78504

PHONE NUMBER: 956-843-0099

FAX NUMBER: 866-436-4990

CELL NUMBER: 210-863-2020

CONTACT PERSON: Garrett Edward Nairn

E-MAIL ADDRESS: gem@gemservicesllp.com

AUTHORIZED SIGNATURE: [signature]

TITLE: Managing Partner

DATE: 3-27-2016

EXHIBIT "B"

HIDALGO COUNTY

"EXTRACTION OF WATER (DEWATERING)"

RFB No. 2016-134-03-30-FAZ

*****NOTE:** THE QUOTE PRICE SHOULD INCLUDE ANY ADDITIONAL COST
Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable INCOMPLETE OR ALTERALTIONS submittals shall be considered a probable cause for disqualification.

Internal use only: NIGP Commodity Code: 968-93Well Pointing Services (Dewatering)

OPENED
9:35 3-30-16

Witnessed

ITEM #1 (De-watering Trucks)	
DESCRIPTION	**UNIT PRICE**
Daily Rental (based on min of 8 hours of usage per day)	$ 840.00 per Day
Weekly Rental (based on min 40 hours of usage per week)	$ 4200.00 per Week
Monthly Rate (based on min 182 hours of usage per month-30 days)	$ 26,000.00 per Month
Weekend (based on min of 8 hours of usage per day)	$ 1200.00 per Day
Holidays (based on min of 8 hours of usage per day)	$ 1600.00 per Day
Emergency's (based on min of 8 hours of usage per day)	$ 1,000.00 per Day
Credit, If any (deducted per day) such as rainy days, etc.	$ X daily rental $ X weekly rental $ X monthly rental

ITEM # 2 (pumps and hoses)		
Include all personnel time for setup and stand by duration with pump during an event	$3,500.00 to setup/down	
4" High Volume Pump and Poly Hose on Reel's	**Intake**	**Discharge**
Daily Rental (based on min of 8 hours of usage per day) Per 1/10 of a mile of pipe	$ 950.00 per Day	
Weekly Rental (based on min 40 hours of usage per week)	$ 4750.00 per Week	
Monthly Rate (based on min 182 hours of usage per month-30 days)	$ 32,500.00 per Month	
Weekend (based on min of 8 hours of usage per day)	$ 1250.00 per Day	
Holidays (based on min of 8 hours of usage per day)	$ 1500.00 per Day	
Emergency's (based on min of 8 hours of usage per day)	$ 1050.00 per Day	
Credit, If any (deducted per day) such as rainy days, etc.	$ X daily rental $ X weekly rental $ X monthly rental	

EXHIBIT "C"
INSURANCE REQUIREMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/20/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Loretta Speer	
Frost Insurance - San Antonio 3611 Paesanos Pkwy Suite 100 San Antonio TX 78231	PHONE (A/C, No, Ext): 210-220-6420	FAX (A/C, No): 210-220-6460
	E-MAIL ADDRESS: loretta.speer@frostinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Federal Insurance Company	20281
INSURED GEMSERV-01 GEM Services, LLP PO BOX 1101 Pearsall TX 78061	INSURER B : Endurance American Ins Company	
	INSURER C : Texas Mutual Insurance Co.	22945
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1760017663 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	36003855	1/31/2016	1/31/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS	Y	Y	1473583055	1/31/2016	1/31/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$1,000,000 $ $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			EXC10004569602	1/31/2016	1/31/2017	EACH OCCURRENCE AGGREGATE $	$5,000,000 $5,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	TSF0001264270	1/31/2016	1/31/2017	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hidalgo County
2802 S. Business Highway 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: GEMSE-

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Frost Insurance Agency, Inc.	GEM Services, LLP PO BOX 1101 Pearsall TX 78061
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

organizations described in the Who Is An Insured section of this contract
and that you are obligated, pursuant to a written contract or agreement,
to provide with primary insurance as is afforded by the policyies but
only to the minimum extent required by such contract or agreement.
General Liability Form 80-02-2319-04-01A -AGGREGATE LIMITS OF INSURANCE
PER LOCATION
General Liability Form 42-02-1661-10-01 and Auto Form 16-02-0292 -4-11
BLANKET WAIVER OF RIGHTS/RECOVERY AGAINST OTHERS - As required by Written
Contract

Workers Compensation Form WC 420304A-TX -Blanket Waiver of Subrogation -
when required by written contract

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Zimbra **evangelina.garcia@co.hidalgo.tx.us**

Fwd: Local Dewaterig Project for Sealed Bid Process -SECOND REQUEST

From : Evangelina Garcia <evangelina.garcia@co.hidalgo.tx.us>
Fri, Sep 18, 2015 01:42 PM
1 attachment

Subject : Fwd: Local Dewaterig Project for Sealed Bid Process -SECOND REQUEST

To : Elena Gomez <elena.gomez@co.hidalgo.tx.us>

Cc : Martha Salazar <martha.salazar@co.hidalgo.tx.us>

There you go, Elena, it's been revised by the DA's Office.

Vangie Y. Garcia, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856

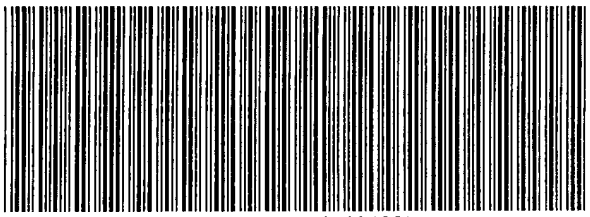
From: "Josephine L. Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>, "Elena Gomez" <elena.gomez@co.hidalgo.tx.us>, "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>, "jonathan almanza" <jonathan.almanza@da.co.hidalgo.tx.us>
Sent: Friday, September 18, 2015 1:26:38 PM
Subject: RE: Local Dewaterig Project for Sealed Bid Process -SECOND REQUEST

Marty,

Here is the revised contract. Please let us know if you have any further questions or if you need any additional information.

Thanks

Josephine Ramirez Solis
Assistant Criminal District Attorney



Doc-2703188

Hidalgo County
Arturo Guajardo Jr.
County Clerk
Edinburg, Texas 78540

Document No: 2703188

Recorded On: April 13, 2016 08:12 AM

Billable Pages: 1

Number of Pages: 2

*****Examined and Charged as Follows*****

Total Recording: 36.00

*****THIS PAGE IS PART OF THE DOCUMENT*****

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document No: 2703188
Receipt No: 20160413000007
Recorded On: April 13, 2016 08:12 AM
Deputy Clerk: Imelda Leal
Station: CH-1-CC-K12

Record and Return To:

GEM SERVICES LLP
1005 E. PRODUCE RD
ORIGINAL RETURN TO CUSTOMER
HIDALGO TX 78557

STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this Instrument was FILED in the File Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Hidalgo County, Texas.

Arturo Guajardo Jr.
County Clerk
Hidalgo County, Texas

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

GEM Services, LLP

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Garrett Edward Mann 4-12-16

Signature of vendor doing business with the governmental entity — Date

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

April 29, 2016

GEMS SERVICES LLC
Bidder's name
5111 N. 10TH Ste. 287
Address
McAllen, TX. 78504
City, State, Zip Code
ATTN: Mr. Mann

Re: **Bid No: 2016-134-03-30-FAZ**
HIDALGO COUNTY
Request for Bid - "Extraction of Water Services (Dewatering)"

Dear Mr. Mann,

In order to process the award of bid/contract resulting from this bid, the County is required, as of January 1, 2016, to comply with Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced bid, you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide the Bid No.: **2016-134** shown above. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

The signed notarized Form 1295 must be received in our office completed via fax to (956) 292-7612 or via email to: matilde.faz@co.hidalgo.tx.us by this afternoon or by no later than Monday, May 2, 2016 at 10:00 A.M. **Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to submit Form 1295, at the time, will delay the inspection dates.**

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/faz
Enclosures

AI-54475

Purchasing Department 21.
B. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Heidi Ortiz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Southern Star Transport, LTD, under the same terms and conditions for "Hauling Services for Millings" - Precinct #1.

BACKGROUND

1. CURRENT SERVICE CONTRACT EXPIRES JUNE 1, 2016
2. 1 OF 1 EXTENSION - NO FURTHER EXTENSIONS

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
To be provided by user department as needed

Attachments

Extension Letter
HB1295
Insurance
W/C Ins
Insurance
Current Contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/04/2016 04:21 PM
Budget & Management	Veronica Ortiz	05/05/2016 08:34 AM
Glinda Pacheco	Glinda Pacheco	05/06/2016 08:29 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Heidi Ortiz Started On: 05/04/2016 01:14 PM
Final Approval Date: 05/06/2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

April 18, 2016

Southern Star Transport, LTD
P O Box 369
Elsa, TX. 78543

Via: Email: jsalinassst@aol.com

Re: C-15-157-06-02
Renewal/Extension – "Hauling Services for Millings" – Hidalgo County Precinct 1

Dear Mr. Salinas:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the (1) year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice by signing and returning it by no later than **10:00 a.m., Friday, April 22, 2016,** via email to: heidi.ortiz@co.hidalgo.tx.us so as to meet the agenda request form deadlines. **Upon receipt of the signed extension,** I will proceed in securing placement on the agenda for Commissioners' Court meeting of **Tuesday, May 3, 2016** for discussion, consideration and action.

Signature: _____ Date: 4-18-16

Print: Joe A. Salinas

Additionally, we are requesting you provide updated certificates of insurance and license as required through Hidalgo County's Request for Bid, Quote, Proposal, and/or Statement of Qualifications.

It is our hope that we may continue a successful business relationship with your company. Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated.

Sincerely,

Martha L Salazar

Martha L. Salazar
Hidalgo County Purchasing Department

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-49672

Date Filed:
05/04/2016

Date Acknowledged:
05/04/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SOUTHERN STAR TRANSPORT, LTD.
ELSA, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

HIDALGO COUNTY

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-15-157-06-02
RENEWAL/EXTENSION - HAULING SERVICES FOR MILLINGS

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

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HIDALGO COUNTY

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C-15-157-06-02
RENEWAL/EXTENSION - HAULING SERVICES FOR MILLINGS

4 *Name of Interested Party*	*City, State, Country (place of business)*	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

NOTARY PUBLIC STATE OF TEXAS
MARIA G CASTILLO
My Commission Expires
August 24, 2017

AFFIX NOTARY STAMP / SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Joe Salinas, this the 4th day of May, 20 16, to certify which, witness my hand and seal of office.

Maria G. Castillo — Maria G. Castillo — Notary

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/21/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Floyd Insurance
P.O. Box 1152
Robstown Tx 78380

CONTACT NAME:
PHONE (A/C, No, Ext): 361 387 4577 FAX (A/C, No): 361 387 8633
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A : HALLMARK SPECIALTY INS.CO	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
SOUTHERN STAR TRANSPORT, LTD

P. O. BOX 369
ELSA, TX 78543
956 262 3974

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY							
	[ ] COMMERCIAL GENERAL LIABILITY							
	[ ] CLAIMS-MADE [ ] OCCUR							
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	[ ] POLICY [ ] PRO-JECT [ ] LOC							
A	AUTOMOBILE LIABILITY	Y	Y	TXT800034-04	11/5/15	11/5/16	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[X] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	[ ] SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	[X] HIRED AUTOS							$
	[X] NON-OWNED AUTOS							
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CERTIFICATE HOLDER IS LISTED AS AN ADDITIONAL INSURED AND INCL. WAIVER OF SUBROGATION

CERTIFICATE HOLDER

HILDAGO COUNTY
PRECINCT NO 2
ATTN PURCHASING DEPT
2812 S HIGHWAY BUSINESS 281
EDINBURG, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SOUTH07 OP ID: LP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/21/2015

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PRODUCER Keetch & Associates Insurance P. O. Box 3280 Corpus Christi, TX 78463-3280 Bryan M. Grove Phone: 361-883-3803 Fax: 361-883-3894	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED Southern Star Transport, Ltd PO Box 369 Elsa, TX 78543	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Lexington Insurance Company INSURER B : Indian Harbor Insurance Co INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			41LX0670437101	11/05/2015	11/05/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 100,000 Excluded 1,000,000 2,000,000 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	
B	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			SAB0044806	11/05/2015	11/05/2016	EACH OCCURRENCE AGGREGATE	$ $	3.000,000 3,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

See Notepad

CERTIFICATE HOLDER

HICO-ED

Hildago County
Precinct No 2
Attn: Purchasing Department
2812 S Highway Business 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The General Liability policy contains the following endorsements:
Additional Insured-Owners, Lessees,or Contractors-Scheduled Persons or Organization-as required by written contract CG20100413

Transfer of Rights of Recovery Against Other to Us-Blanket as required by written contract CG24040509

Primary & Non-Contributory-Other Insurance Condition CG20010413

Excess Policy follows form of General Liability, Auto Liability and Workers Compensation

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/28/2016

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PRODUCER	CONTACT NAME: Holly Gravenor
Frank Siddons Insurance Agency Fort Worth, Inc. Member: K & S Group 2900 Marquita Drive Fort Worth TX 76116-4016	PHONE (A/C, No, Ext): (817) 737-4943 FAX (A/C, No): (817) 737-4947 E-MAIL ADDRESS: Holly@fsifw.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Texas Mutual Insurance Company	22945
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Southern Star Transport, L.T.D.
P.O. Box 369
Elsa TX 78543

COVERAGES **CERTIFICATE NUMBER:** WC 16-17 **REVISION NUMBER:**

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	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) N/A If yes, describe under DESCRIPTION OF OPERATIONS below			TSF0001187557	2/1/2016	2/1/2017	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The workers compensation policy includes blanket automatic waiver of subrogation endorsements that provide this feature only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER

Hildago County
Att: Purchasing Department
2812 S. Highway Bus 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Steven Siddons/HGRAVE

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DATE (MM/DD/YYYY): 1/28/2016

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INSURER(S) AFFORDING COVERAGE	NAIC #
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INSURER D:	
INSURER E:	
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INSURED: Southern Star Transport, L.T.D.
P.O. Box 369
Elsa TX 78543

RECEIVED FEB 01 2016

COVERAGES **CERTIFICATE NUMBER:** WC 16-17 **REVISION NUMBER:**

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	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		TSF0001187557	2/1/2016	2/1/2017	X PER STATUTE ☐ OTH-ER	
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER

Hidalgo County Precinct No. 2
2812 S. Business Highway 281
Edinburg, TX 78539

CANCELLATION

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AUTHORIZED REPRESENTATIVE

Steven Siddons/HGRAVE

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HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUS. HWY 281
EDINBRUG, TEXAS 78539
956-318-2626

INTER-DEPARTMENTAL-NOTICE OF AWARD

THIS IS A WRITTEN ACKNOWLEDGEMENT OF THE BID AWARD

FOR:"HIDALGO COUNTY PRECINCT 1-*"Hauling Services for Millings"*

CONTRACT No.	**C-15-157-06-02**
AWARD DATE:	**June 2, 2015**
AWARDEE:	**Southern Star Transport, LTD**
ADDRESS:	**PO BOX 369**
CITY/STATE:	**Elsa, TX 78543**
PHONE:	**956-262-3975**
FAX:	**956-262-3973**
CONTACT PERSON:	**Joe A. Salinas, Sales Director**
EMAIL ADDRESS:	**jsalinassst@aol.com**
CONTRACT EFFECTIVE:	**June 02, 2015**
EXPIRATION DATE:	**June 01, 2016, with the Cty's option to extend (1) one year term.**

For price information please see attached Exhibit B.

For further information regarding the ***FULLY EXECUTED CONTRACT*** please contact Heidi Garcia Ortiz @ 956-318-2626 ext 4877 or by email Heidi.ortiz@co.hidalgo.tx.us

Thank you,

Heidi Garcia Ortiz

CC. REG. AGENDA 06/02/15

& Advisory Assistance Certification as it relates to TxDOT Project SH 364 (SH495-FM1924) project and for the County Judge to sign all required documentation.

B. Budget Appropriations:

1. AI-49825 A. Approval of rental payment from General Fund in the amount of $50,128.50 for lease of office space (427 E. Duranta Avenue, Suite 107, Alamo, TX 78516) for the Urban County Program for 6-months (July 1, 2015 thru December 31, 2015).

B. Approval of interdepartmental transfer for Urban County.

2. AI-49877 R&B CW Adm (1200):
Approval of 2015 appropriation of funds from the R&B unreserved fund balance for CW Adm-Contingency in the amount of $37,928.00.

C. Interfund transfers:

1. AI-49868 Pct 4 Rd. Maint (1200):
Approval of 2015 interfund transfer from Co Wide Adm - Contingency (1100) to Pct 4 Rd. Maint. (1200) in the amount of $63,546.00 for the purchase of equipment needed to assist with the recent flooding in the area.

22. **Purchasing Department - Marty Salazar:**
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. AI-49839 Presentation of responsible vendor submitting the lowest and best bid [detailed in tabulation sheet contained herein] meeting all specifications/requirements for the purpose of award and approval of contract for: RFB titled: Hidalgo County-"General Printing Services & Related Supplies" through project No.: 2015-029-05-06-SMA.

B. Pct. I

1. AI-49924 Authority with approval to purchase an RCT-350 Broce Broom Sweeper w/Water Tank from responsible vendor submitting the lowest and best requested/submitted sealed quotes [meeting specifications/requirements] to Nueces Power Equipment in the amount of $45,000.00 [inasmuch as supporting documentation reflects no expenditures YTD under NIGP commodity code #765-77] with Project #2015-211-OGG.

2. AI-49659 Presentation of responsible vendor submitting the lowest and best bid [detailed in tabulation sheet contained herein] meeting all specifications and/or requirements for the purpose of award and approval of contract for RFB titled: "Hauling Services for Millings" - Precinct 1.

3. AI-49801 A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional appraisal services.

B. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-157-06-02

THIS CONTRACT is made and entered into this **2nd day** of June, **2015** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and Southern Star Transport, LTD ("Company").

WHEREAS, Company responded to request for bids **"Hauling Services for Millings** for **Precinct No.1"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications of bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with RFB Packet, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This

Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the RFB Packet within **Hidalgo County** following a request for Services by the **County** or its designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year (on an as needed basis) commencing on **June 02, 2015** and expiring on **June 1, 2016, and may be extended at the** sole discretion of the County for an additional one (1) year term under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed bid for an additional sixty (60) day grace period at the end of the contract term due to any unforeseen delay of award for next term and contingent upon cost remaining unchanged, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain

throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the

Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company: Southern Star Transport, LTD
Attn: Joe A. Salinas
P O Box 369
Elsa, TX. 78543

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated by County without cause upon thirty (30) days written notice.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller.

Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. '271.903 (Vernon Supp. 1996).

19. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

20. **Immunities**. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this 2nd day of June, 2015.

COUNTY OF HIDALGO

ATTEST:

By: Ramon Garcia
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 6/2/15 pm

Arturo Guajardo Jr., County Clerk

COMPANY: Southern Star Transport

By: _____

Printed Name: Joe A Solomon

Title: Safety Director

APPROVED BY COMMISSIONES COURT: _____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain

EXHIBIT "A"
REQUEST FOR BIDS (RFB) PROCURMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

April 13, 2015

Re: **HIDALGO COUNTY PRECINCT NO. 1**
Request for Bids –**"HAULING SERVICES FOR MILLINGS"**
Bid No: 2015-157-04-29-HGO

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

TABLE OF CONTENTS

HIDALGO COUNTY PRECINCT NO. 1

"HAULING SERVICES FOR MILLINGS"

RFB NO: 2015-157-04-29-HGO

Item	Description	No. of Pages
1.	Request for Bid Letter	1
2.	Request for Bid, Legal Notice	8
3.	Exhibit A, Specifications/Requirements	4
4.	Exhibit B, Bid Page	2
5.	Exhibit C, Insurance Requirements,	4
6.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
7.	Exhibit E & E-1, Truck & Driver List	2
8.	Vendor/Bidder Application and W-9 form	6
9.	Certification Regarding Debarment	1
10.	Draft Requirements Agreement	10

The above mentioned items shall be found in the Request for Sealed Bids (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

April 13, 2015
Date

Bid No: 2015-157-04-29-HGO	Buyer: Heidi Garcia Ortiz	Tel. No: (956) 318-2626 ext. 4877

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 1

"HAULING SERVICES FOR MILLINGS"

BID OPENING DATE:

APRIL 29, 2015

Contact Person:

Martha L. Salazar, CPPB,Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 - New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY PRECINCT NO. 1 – "HAULING SERVICES FOR MILLINGS"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2015-157-04-29-HGO HIDALGO COUNTY PRECINCT NO. 1 - "HAULING SERVICES FOR MILLINGS"** and in County's Purchasing Department, 2812 So. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, APRIL 29, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2015-157-04-29-HGO RFB-HIDALGO COUNTY PRECINCT NO. 1 – "HAULING SERVICES FOR MILLINGS".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County. Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

. Invoices must include:

a) Name and address of successful bidder
b) Name and address of receiving department or official
c) Purchase Order Number (if any)
d) Notation - **HIDALGO COUNTY PRECINCT NO. 1– "HAULING SERVICES FOR MILLINGS "** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Precinct No. 1
1902 Joe Stephens Ave.
Weslaco, Texas 78596
956-968-8733
Attn: Katia Garcia

17. Schedule of Events

Bid Opening, 9:30 AM	**APRIL 29, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be

considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS "
BID NO.: 2015-157-04-29-HGO

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
HIDALGO COUNTY
PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
RFB NO.: 2015-157-04-29-HGO

SPECIFICATIONS

SCOPE OF WORK:
Hidalgo County is seeking qualified companies to establish a contract for "Hauling Services for Millings" for Hidalgo County Precinct No. 1. All hauling services will be on an "As Needed Basis" by the Precinct.

SPECIFICATIONS, REQUIREMENTS:

1. Millings will be hauled from location of material. The Precinct will load the millings material from project site for vendor to haul to designated area.

2. Due to the size of Hidalgo County Precinct No. 1 and the various location sites throughout, no specific origin or destination sites can be specified.

3. Bid award will be based on **low bid per cubic yard per mile radius** meeting all requirements.

4. Mile radius will start at the point of pickup and end at the designated area.

5. Hidalgo County Precinct No. 1 is requesting a minimum of Ten (10) vendor owned and/or leased hauling trucks that will be available for this bid with a minimum of twenty-two (22) tons per load. Please note the make, year, model, vehicle identification number, license plates and capacity of your hauling trucks on Exhibit "E".

6. The bidder(s) awarded the contract must furnish proof of possessing all necessary licenses, ownership (title for all owned vehicles) and permits. Copies of all licenses, permits must be submitted to the Hidalgo County Purchasing Department upon bid award.

7. The bidder(s) awarded the contract **cannot** engage the services of a **subcontractor without prior written consent of Hidalgo County** to perform services hereunder. The successful bidder(s) must present evidence that the proposed subcontractor possess all the necessary licenses and permits to perform the services and that subcontractor has obtained the required insurance coverage as outlined in Exhibit "C".

8. Bidders will be required to complete and submit the Supplemental Hauling Data Sheet for every driver as detailed in Exhibit "E1" **upon bid award**.

TERMS AND CONDITIONS

1. The term of the bid contract will be for a period of one (1) year. Hidalgo County may in its sole discretion elect the option to extend the contract for one (1) additional one (1) year term on an "As Needed Basis" under the same rates, terms and conditions.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace

period at the end of the contract term due to any unforeseen delay in the procurement process.

3. Hidalgo County reserves the right to award bid to **MULTIPLE** vendors if the County determines it is in its best interest to do so.

4. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

5. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

6. Any contract awarded to a successful bidder will be in effect until: (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered or (c) terminated by County with thirty (30) days written notice prior to cancellation.

7. All costs and expenses associated with the preparation and submission of (bids, proposals statement of qualifications (RFQ) and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

8. Hidalgo County may utilize **State Awarded Contracts** when it is in the County's best interest to do so.

9. Insurance Certificates (Exhibit "C") must be submitted to the Purchasing Department for approval prior to any services being performed by the awarded bidder. **Insurance requirements for this project to be maintained throughout the contract term (refer to Limits in Exhibit "C").**

10. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidder(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. **PRICE REDUCTION:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **TIME FRAME FOR ADJUSTED PRICE INCREASES:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. **ALLOWABLE REVIEW PERIODS:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. **DOLLAR LIMIT TO PRICE CHANGES:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

Additional information:

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to: Martha L. Salazar, CPPB, Purchasing Agent, At 2802 South Business Hwy 281, Edinburg, Texas 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. ALL WRITTEN QUESTIONS WILL BE ACCEPTED VIA EMAIL OR VIA FACSMILE NO LATER THAN **APRIL 22, 2015 at 5:00 p.m.** to: **Heidi.ortiz@co.hidalgo.tx.us** Responses to said inquiries will be sent to all applicants via facsimile or email by no later than: **APRIL 24, 2015 at 5:00 P.M.**

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
BID NO: 2015-157-04-29-HGO
BID PAGE

Part I. Award will be based on low bid per cubic yard per mile radius meeting all requirements.

Radius	Total Cost Per Cubic Yard	Fuel Cost Percentage Per Cubic Yard	Current/Base Fuel Cost
Sample:	$ 3.00	25%	.75
01-10 Miles			
11-20 Miles			
21-30 Miles			
31-40 Miles			
41-50 Miles			
51-60 Miles			
61-70 Miles			

Internal Use Only: Commodity Code- 962-39

Part II. BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 1

If at the time of bid opening South Texas is experiencing historic high fuel prices, then Hidalgo County is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for APRIL 24, 2015 for each 10% (increase or decrease) in the OPIS Index of APRIL 03, 2015 during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $ 1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and $1.10=$0.99)

In the event you submit an invoice reflecting a price change under this provision, Hidalgo County will only honor the change if a copy of the OPIS report on which the change is based accompanies the invoice. Additionally, Hidalgo County reserves the right to independently verify changes in OPIS pricing and to modify an invoice amount based on a 10% change in the OPIS Index.

In determining whether price changes are permitted hereunder, vendor must submit the appropriate OPIS Index is the index issued of the date of the vendor's billing invoice.

Acknowledgment and agreement to Bid Price Adjustment Part I & II for the term of the contract including any grace period extension.

_____ _____

Signature of Bidder Date

BIDDER'S INFORMATION:

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO.'S: _____

CELLULAR & BEEPER NO.'S: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					DUCTS – COMP/OP GG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioner's Court;

will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioner's Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

have already been met; see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

EXHIBIT "E"

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
BID NO.: 2015-157-04-29-HGO

Hidalgo County Precinct No. 1 is requesting the following information of the available hauling trucks to be utilized for this project: **MAKE/MODEL, VEHICLE IDENTIFICATION NUMBERS, LICENSE PLATE NUMBERS & TONAGE PER LOAD** for each truck personally owned and/or leased by vendor which shall be covered under insurance requirements as set forth by Hidalgo County. If additional space is required a second sheet is provided.

TRUCK/UNIT NO.	YEAR/MAKE/MODEL	VEHICLE IDENTIFICATION NO.	LICENSE PLATE NO.	TONS PER LOAD	VENDOR OWNED OR LEASED

EXHIBIT "E-1 "

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS MATERIAL"
BID NO.: 2015-157-04-29-HGO

Supplemental Hauling Data Sheet
DRIVER'S INFORMATION

COPIES OF CURRENT CERTIFIED DRIVERS LICENSE NO. FOR EACH DRIVER MUST BE SUBMITTED WITH THIS BID.

NAME OF DRIVER	CERTIFIED DRIVER'S LICENSE NO.	TRUCK/UNIT NO.

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
Thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: **Disadvantaged Business (At Least 51% Ownership)**

Less than 125,000 annual gross receipt	Black American	Native American
Less than 250,000 annual gross receipt	Hispanic American	Women
Less than 499,000 annual gross receipt	Asian Pacific American	Other
More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: Yes No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: Yes No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: Yes No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/0

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive fair and equal opportunity for participation in the County's procurement process. This fact holds true for Servic (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The progra strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendor Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considere as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and val certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			-		-				

Employer identification number

		-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee [1] The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-157-00-00

THIS CONTRACT is made and entered into this _ day of _____, **2015** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____ _____("Company").

WHEREAS, Company responded to request for bids **"Hauling Services For Millings** for **Precinct No.1"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications of bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with RFB Packet, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This

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Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the RFB Packet within **Hidalgo County** following a request for Services by the **County** or its designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year (on an as needed basis) commencing on _____, **2015** and expiring on _____, **2016, and may be extended at the** sole discretion of the County for an additional one (1) year term under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed bid for an additional sixty (60) day grace period at the end of the contract term due to any unforeseen delay of award for next term and contingent upon cost remaining unchanged, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain

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throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the

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Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company _____
_____
_____

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13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated by County without cause upon thirty (30) days written notice.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller.

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Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. '271.903 (Vernon Supp. 1996).

19. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

20. **Immunities**. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

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WITNESS our hands in duplicate originals this_____ day of _____, 2015.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

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EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

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EXHIBIT "B"
VENDOR'S BID

DRAFT

EXHIBIT "C"

INSURANCE REQUIREMENTS

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EXHIBIT "B"
VENDOR'S
BID

OPENED
9:49-
4-29-15
Witnessed

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
BID NO: 2015-157-04-29-HGO
BID PAGE

Part I. Award will be based on low bid per cubic yard per mile radius meeting all requirements.

Radius	Total Cost Per Cubic Yard	Fuel Cost Percentage Per Cubic Yard	Current/Base Fuel Cost
Sample:	$ 3.00	25%	.75
01-10 Miles	$ 3.35	25%	.85
11-20 Miles	$ 5.35	16%	.85
21-30 Miles	$ 7.30	12%	.85
31-40 Miles	$ 9.60	9%	.85
41-50 Miles	$ 12.00	7%	.85
51-60 Miles	$ 14.05	6%	.85
61-70 Miles	$ 16.40	5%	.85

Internal Use Only: Commodity Code: 962-39

Part II. BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 1

If at the time of bid opening South Texas is experiencing historic high fuel prices, then Hidalgo County is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for APRIL 24, 2015 for each 10% (increase or decrease) in the OPIS Index of APRIL 03, 2015 during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $ 1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and $1.10=$0.99)

In the event you submit an invoice reflecting a price change under this provision, Hidalgo County will only honor the change if a copy of the OPIS report on which the change is based accompanies the invoice. Additionally, Hidalgo County reserves the right to independently verify changes in OPIS pricing and to modify an invoice amount based on a 10% change in the OPIS Index.

In determining whether price changes are permitted hereunder, vendor must submit the appropriate OPIS index is the index issued of the date of the vendor's billing invoice.

Acknowledgment and agreement to Bid Price Adjustment Part I & II for the term of the contract including any grace period extension.

Signature of Bidder

4/27/15
Date

EXHIBIT "C"
INSURANCE REQUIREMENTS

SOUTH07 OP ID: L

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/22/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keetch & Associates Insurance P. O. Box 3280 Corpus Christi, TX 78463-3280 Bryan M. Grove Phone: 361-883-3803 Fax: 361-883-3894	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED Southern Star Transport, Ltd PO Box 369 Elsa, TX 78543	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Lexington Insurance Company INSURER B : Indian Harbor Insurance Co INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC			41LX0670437100	11/05/2014	11/05/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,0 $ 100,0 $ Exclud $ 1,000,0 $ 2,000,0 $ 2,000,0
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
B	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			SAB0044806	11/05/2014	11/05/2015	EACH OCCURRENCE AGGREGATE	$ 3,000,0 $ 3,000,0
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E L EACH ACCIDENT E L DISEASE - EA EMPLOYEE E L DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

See Notepad

CERTIFICATE HOLDER

HICO-ED

Hildago County
Attn: Purchasing Department
2812 S Highway Business 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The General Liability policy contains the following endorsements:
Additional Insured-Owners, Lessees,or Contractors-Scheduled Persons or Organization-as required by written contract CG20100413

Transfer of Rights of Recovery Against Other to Us-Blanket as required by written contract CG24040509

Primary & Non-Contributory-Other Insurance Condition CG20010413

Excess Policy follows form of General Liability, Auto Liability and Workers Compensation

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: KRISTINA BALDERAS	
SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	PHONE (A/C, No, Ext): 956.343.2206	FAX (A/C, No):
	E-MAIL ADDRESS: SOUTHTEXASSOLUTIONS@AOL.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : PROGRESSIVE COUNTY MUTUAL INS CO	
INSURED ROY'S HAULING SERVICE, INC. P.O. BOX 1896 EDINBURG, TEXAS 78540	INSURER B : TEXAS MUTUAL INSURANCE COMPANY	
	INSURER C : SCOTTSDALE INSURANCE COMPANY	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
C	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			CPS2003659	04/21/2014	04/21/2015	EACH OCCURRENCE	$	1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$	100,000
							MED EXP (Any one person)	$	5,000
							PERSONAL & ADV INJURY	$	1,000,000
							GENERAL AGGREGATE	$	2,000,000
							PRODUCTS - COMP/OP AGG	$	
								$	
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			03629123-0	03/26/2015	03/26/2016	COMBINED SINGLE LIMIT (Ea accident)	$	500,000
							BODILY INJURY (Per person)	$	500,000
							BODILY INJURY (Per accident)	$	500,000
							PROPERTY DAMAGE (Per accident)	$	
								$	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$	
							AGGREGATE	$	
								$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TSF-0001275809	08/31/2014	08/31/2015	WC STATU-TORY LIMITS OTH-ER		
							E.L. EACH ACCIDENT	$	100,000
							E.L. DISEASE - EA EMPLOYEE	$	100,000
							E.L. DISEASE - POLICY LIMIT	$	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S. BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PURCHASING DEPARTMENT
County Of Hidalgo

April 13, 2015

Southern Star Transport, LTD
P.O. Box 369
Elsa, Texas
78543

Re: **HIDALGO COUNTY PRECINCT NO. 1**
Request for Bids –**"HAULING SERVICES FOR MILLINGS"**
Bid No: 2015-157-04-29-HGO

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

TABLE OF CONTENTS

HIDALGO COUNTY PRECINCT NO. 1

"HAULING SERVICES FOR MILLINGS"

RFB NO: 2015-157-04-29-HGO

Item	Description	No. of Pages
1.	Request for Bid Letter	1
2.	Request for Bid, Legal Notice	8
3.	Exhibit A, Specifications/Requirements	4
4.	Exhibit B, Bid Page	2
5.	Exhibit C, Insurance Requirements,	4
6.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
7.	Exhibit E & E-1, Truck & Driver List	2
8.	Vendor/Bidder Application and W-9 form	6
9.	Certification Regarding Debarment	1
10.	Draft Requirements Agreement	10

The above mentioned items shall be found in the Request for Sealed Bids (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

April 13, 2015
Date

Bid No: 2015-157-04-29-HGO	Buyer: Heidi Garcia Ortiz	Tel. No: (956) 318-2626 ext. 4877

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 1

"HAULING SERVICES FOR MILLINGS"

BID OPENING DATE:

APRIL 29, 2015

Contact Person:

Martha L. Salazar, CPPB,Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 - New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

Bid
For

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS "
BID NO.: 2015-157-04-29-HGO

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

OPENED
9:49
4-29-15
Witnessed

Respectfully submitted,

Bidder: Southern State Transport, LTD

Address: P.O. Box 369 - Gila, Tx. 78543

By:

Printed Name: Joe A. Salinas

Title: Sales Director

OPENED
9:49-1
4-29-15
Witnessed

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
BID NO: 2015-157-04-29-HGO
BID PAGE

Part I. Award will be based on low bid per cubic yard per mile radius meeting all requirements.

Radius	Total Cost Per Cubic Yard	Fuel Cost Percentage Per Cubic Yard	Current/Base Fuel Cost
Sample:	$ 3.00	25%	.75
01-10 Miles	$3.35	25%	.85
11-20 Miles	$5.35	16%	.85
21-30 Miles	$7.30	12%	.85
31-40 Miles	$9.60	9%	.85
41-50 Miles	$12.00	7%	.85
51-60 Miles	$14.05	6%	.85
61-70 Miles	$16.40	5%	.85

Internal Use Only: Commodity Code- 962-39

Part II. **BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 1**

If at the time of bid opening South Texas is experiencing historic high fuel prices, then Hidalgo County is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for APRIL 24, 2015 for each 10% (increase or decrease) in the OPIS Index of APRIL 03, 2015 during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $ 1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and $1.10=$0.99)

In the event you submit an invoice reflecting a price change under this provision, Hidalgo County will only honor the change if a copy of the OPIS report on which the change is based accompanies the invoice. Additionally, Hidalgo County reserves the right to independently verify changes in OPIS pricing and to modify an invoice amount based on a 10% change in the OPIS Index.

In determining whether price changes are permitted hereunder, vendor must submit the appropriate OPIS Index is the index issued of the date of the vendor's billing invoice.

Acknowledgment and agreement to Bid Price Adjustment Part I & II for the term of the contract including any grace period extension.

Signature of Bidder

4/27/15
Date

BIDDER'S INFORMATION:

BIDDER/COMPANY NAME: Southern Star Transport, LTD

ADDRESS: P.O. Box 389

CITY/STATE/ZIP CODE: Elsa, Tx. 78543

PHONE & FAX NO.'S: 956-262-3975 / 956-262-3973

CELLULAR & BEEPER NO.'S: 956-244-4056

AUTHORIZED SIGNATURE:

PRINTED NAME: Joe A. Salinas.

TITLE Sales Director

Insurance Requirement Acknowledgment

I, Joe A. Salinas, authorized representative for Southern Star Transport,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioner's Court;

will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioner's Court; currently carry the following:

Automobile Liability: $ 1,000,000 General Liability: $ 1,000,000

have already been met; see attached copy of insurance certificate.

Authorized Representative

4/27/15
Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Southern Star Transport, possess all of the APPLICABLE:

1. Licenses: ✓
2. Bonds: ✓
3. Certificates: ✓
4. Permits: ✓
5. Other: ✓

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

Authorized Signature

4/27/15
Date

Southern Star Transport
Company

P.O Box 769
Address

Elsa, Tx 78543
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

N/A

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☑ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☑ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____
Signature of person doing business with the governmental entity

4/27/15
Date

Adopted 06/29/2007

EXHIBIT "E"

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS"
BID NO.: 2015-157-04-29-HGO

Hidalgo County Precinct No. 1 is requesting the following information of the available hauling trucks to be utilized for this project: **MAKE/MODEL, VEHICLE IDENTIFICATION NUMBERS, LICENSE PLATE NUMBERS & TONAGE PER LOAD** for each truck personally owned and/or leased by vendor which shall be covered under insurance requirements as set forth by Hidalgo County. If additional space is required a second sheet is provided.

TRUCK/UNIT NO.	YEAR/MAKE/MODEL	VEHICLE IDENTIFICATION NO.	LICENSE PLATE NO.	TONS PER LOAD	VENDOR OWNED OR LEASED

Provided at Award

EXHIBIT "E-1 "

HIDALGO COUNTY PRECINCT NO. 1
"HAULING SERVICES FOR MILLINGS MATERIAL"
BID NO.: 2015-157-04-29-HGO

Supplemental Hauling Data Sheet
DRIVER'S INFORMATION

COPIES OF CURRENT CERTIFIED DRIVERS LICENSE NO. FOR EACH DRIVER MUST BE SUBMITTED WITH THIS BID.

NAME OF DRIVER	CERTIFIED DRIVER'S LICENSE NO.	TRUCK/UNIT NO.

Provided if AWARDED

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
Thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: Southern Star Transport	**Telephone No. (** 956 **)** 262-3975
dba Name: "	
Legal Name: "	
Mailing Address : P.O. Box 369	**Fax No. (** 956 **)** 262-3977
Physical Address: 22614 N. Fm 88 Elsa, Tx. 78543	
City, State, Zip Elsa, Texas 78543	**Tax I.D. No.** 01-0580784
Remit to Address : P.O. Box 369	**City, State, Zip** Elsa, Tx. 78543
E-Mail Address: jsalinas55+@aol.com	
Representative(s) Name(s) & Title(s) Joe A. Salinas Sales Director	

Type of Organization (check one): ____ Individual ✓ Partnership ____ Corporation ____ Non-Profit ____ LLC ____ Sole Proprietor ____ Other, Specify

State Identification No. _____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No.

State of Incorporation: N/A **Date:** _____ **Other:**

Type of Business (check one): ____ Manufacturer ____ Wholesaler ____ Retailer ____ Broker ____ Distributor ____ Service Organization ✓ Other, Specify Hauler

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Joe A. Salinas - Sales Director

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:

- Less than 125,000 annual gross receipt
- Less than 250,000 annual gross receipt
- Less than 499,000 annual gross receipt
- More than 500,000 annual gross receipt

Disadvantaged Business (At Least 51% Ownership)

- Black American
- Hispanic American
- Asian Pacific American
- Native American
- Women
- Other

Have you been certified as a HUB or an MBE/WBE source?: Yes No

Indicate Certification No.(s): _____ **or are Certificate(s) attached?:** Yes No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: Yes No ✓

To Be Completed by the County: Rec'd by (Purchasing): _____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office: _____ **Entry Date:** _____ **Vendor No.:**

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: Yes No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above
SOUTHERN STAR TRANSPORT, LTD

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☑ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
P.O. BOX 369

Requester's name and address (optional)

6 City, state, and ZIP code
ELSA, TX 78543

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
			–		–				

or

Employer identification number
0	1	–	0	5	8	0	3	8	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 4/22/15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: _____
Print Name: Joe A. Salonio
Title: Safety Director
Telephone Number: 918 262 3975
Date: 4/22/15

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

AI-54543

Purchasing Department 21.
C. 1.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Eddie Cantu, COMM. PCT. #2 Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional service;

B. Presentation of scoring grid (for the purposes of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of professional surveying services for Pct No. 2 Projects (on as needed basis).

	CDS MUERY	QUINTANILLA, HEADLEY & ASSOC	R.O.W. SURVEYING SERVICES
SCORE	96	94	95
RANKING			

C. Authority for the Purchasing Department to negotiate a professional services agreement with the No. 1 ranked firm of _____ for professional surveying services for Pct. No. 2 Projects (on as needed basis).

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

At the time of approving a finalized professional services contract, Pct. #2 will need to identify funding source for the expenditure.

Attachments

Corresp

grid

Form Review

Inbox Reviewed By Date

Purchasing Department	Marty Salazar	05/06/2016 04:42 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Erika Zamora Started On: 05/06/2016 04:02 PM

Final Approval Date: 05/06/2016

Zimbra **martha.salazar@co.hidalgo.tx.us**

Agenda Item Request for On Call Survey Contract

From : Erika Zamora <erika.zamora@co.hidalgo.tx.us> Fri, May 06, 2016 02:40 PM
Subject : Agenda Item Request for On Call Survey Contract 1 attachment
To : rocio villarreal <rocio.villarreal@co.hidalgo.tx.us>
Cc : Martha Salazar <martha.salazar@co.hidalgo.tx.us>

External images are not displayed. Display images below

Good afternoon Rocio,

Please create an agenda item on the agenda of 5/10/16 for commissioners court approval for the grading and ranking for on call surveying services for Precinct 2:

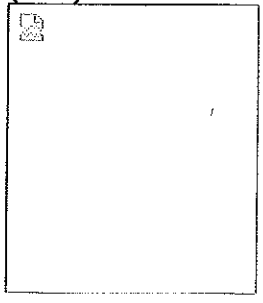
CDS Muery
ROW Surveying Services
Quintanilla Headley & Assoc

Attached please find the evaluation sheets.

Let me know if you have any questions.

Thank you,

Erika Zamora
Director of Administrative Operations
Hidalgo County Pct 2
300 W Hall Acres, Suite G
Pharr, TX 78577
(956)292-7000 Ext 2015 - Office



Evaluation Forms - On call Surveyor.pdf
991 KB

HIDALGO COUNTY PRECINCT NO 2

FOR

Prof. Surveying Services
Scoring & Evaluation
GRID

Total Scores	**CDS MUERY**	**QUINTANILLA, HEADLEY & ASSOC., INC.**	**R.O.W. SURVEYING SERVICES, LLC**
Evaluator# 1	96	94	95
Ranking			

*SCORING & EVALUATION COMPLETED BY PCT NO 2

AI-54545

Purchasing Department 21.
C. 2.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Eddie Cantu, COMM. PCT. #2 Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of Work Authorization No. 3 (with an estimated cost of $7,681.79) as submitted by project engineer, L&G Consulting Engineers, to provide construction material testing services for the Pct 2 Cesar Chavez Road Project through Contract# C-16-170-04-12.

BACKGROUND

Work Authorization will be attached 5-9-16.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-122-129-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available as of 5-6-16.

Attachments

wa3

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 04:56 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Erika Zamora Started On: 05/06/2016 04:12 PM

Final Approval Date: 05/06/2016

May 6, 2016

Mr. Armando Garza, Chief Administrator
Attn: Ms. Erika Zamora, Director of Administrative Operations
Hidalgo County Precinct No. 2
300 West Hall Acres
Pharr, Texas 78589

RE: On-Call Geotechnical, Construction Materials Testing and Inspection Services for "Road and Bridge, C.I.P. and Other Projects in General"
Work Authorization #3 – CMT for Cesar Chavez Rd. Project
(from FM 495 to IH-2 & Bus 83 to Carroll Rd.)

Dear Mr. Garza,

Attached for your review and approval is Work Authorization #3 to the On-Call Geotechnical, Construction Materials Testing and Inspection Services for "Road and Bridge, C.I.P. and Other Projects in General" Contract with Hidalgo County Precinct No. 2. This submittal is made to you in duplicate form for your further coordination with Commissioner Cantu.

We appreciate the opportunity to provide our professional services and look forward to working with you. Should you have any questions, please feel free to give me a call at (956) 585-1909.

Sincerely,

David A. Saenz, P.E., C.F.M.
Project Manager

cc: Mr. Jacinto Garza, P.E. – L&G Engineering

Attachments: Work Authorization #3

HIDALGO COUNTY
Professional Engineering Services
Agreement #C-16-170-04-12

WORK AUTHORIZATION NO. 3

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **L&G CONSULTING ENGINEERS, INC.** d/b/a **L&G ENGINEERING** professional engineers of Mercedes, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is to provide construction material testing for the Cesar Chavez Rd. Project from FM 495 to IH-2 & Bus. 83 to Carroll Rd.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is $7,681.79.This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles 5 & 6 of the Agreement.

PART 4. FUNDING

This Work Authorization No. 3 shall be funded through funding source:
Account No. _-_ _ _ _-_ _ _-_ _-_ _ _-_ _ _-_-_ _ _
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization**.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by Hidalgo County Precinct No.2, Commissioner, Eduardo Cantu, as to content and detail of this **Work Authorization No. 3.**

HIDALGO COUNTY
COMMISSIONER PRECINCT No. 2:

BY: _____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____(cc approval date)_____ as indicated below and effective as of _____ day of _____, 2016.

THE ENGINEER:
L&G ENGINEERING

_____
By: Jacinto Garza, P.E.

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo Jr., County Clerk

EXHIBIT A

-Scope of Services to be provided by the County

The following provides an outline of the services to be provided by the Owner in the development of Projects (as defined and more particularly identified in Exhibit "A" attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

1) Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
4) Provide any available relevant data the Owner may have on file concerning the projects.
5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit "A" attached to this Agreement.
6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
7) Provide the authorization to proceed with services on project by project basis through consulting design and construction Engineer.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 1 - PROJECT DESCRIPTION

The services designated herein as "Services provided by the ENGINEER" shall include the performance of all engineering services for the following described facility:

COUNTY/CITY: HIDALGO COUNTY

PROJECT/DESCRIPTION: On-Call Geotechnical & Construction Materials Testing Services for "Road and Bridge, C.I.P. and Other Projects in General"

CMT for Cesar Chavez Rd. Project (from FM 495 to IH-2 & Bus 83 to Carroll Rd)

ENGINEER shall mean L&G Engineering.

STATE shall mean Texas Department of Transportation.

COUNTY shall mean Hidalgo County.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 2 ROUTE AND DESIGN STUDIES – N/A

(Function Code 110)

Services Provided By: ENGINEER	COUNTY	
		~~1. Soil Core Hole Drilling~~
___	___	~~a. Pavement (See Section 3, page 3-1 for requirements)~~
___	___	~~b. Retaining Walls (See Section 4, page 4-1 for requirements)~~
___	___	~~c. Miscellaneous Structures (See Section 4, page 4-1 for requirements)~~
___	___	~~d. Bridges (See Section 5, page 5-1 for requirements)~~

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 3 - ROADWAY DESIGN CONTROLS – N/A

(Function Code 160)

Services Provided By: ENGINEER	COUNTY	
		1. Pavement Design – Embankment and Subgrade Analysis
___	___	a. Embankment and Subgrade
		(1) Soil Core Holes (Show cost estimate with Function Code 110)
___	___	(a) Along center line
___	___	(b) Along center line of each roadway
		The location and minimum number of soil core holes required for this project are as follows: (To be determined by Engineer during Preliminary Engineering)
___	___	(2) Identify,interpret and summarize geologic features that affect engineering design (PI, Sulfate content, % of lime)
___	___	d. Traffic Data for Pavement Design (To be provided by others)
___	___	e. Basic Design Criteria
___	___	f. Life Cycle Cost Analysis(es)
___	___	g. Cost Data
___	___	h. Pavement Material Properties
___	___	i. Rehabilitation Investigations
___	___	(1) Core Hole Survey (Show cost estimate with Function Code 110)
		(a) Determine type and depth of existing material, pavement, etc. The Engineer will determine whether to salvage ACP and FLEXBASE as well as their properties and provide this information to Client.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 4 - MISCELLANEOUS (ROADWAY) – N/A

(Function Code 163)

Services Provided By: ENGINEER	COUNTY	
~~———~~	~~———~~	~~1. Retaining Walls and Embankments~~
~~___~~	~~___~~	~~a. Foundation Studies (Show cost estimate with Function Code 110)~~
~~___~~	~~___~~	~~(1) The soil core holes shall be obtained at approximately 200 foot intervals along retaining wall alignments. The core holes shall extend 25 feet or more below the footing elevation.~~
~~———~~	~~———~~	~~(2) The soil core holes shall be obtained at locations provided by the Engineer along the embankment locations.~~
~~___~~	~~___~~	~~b. Stability Analysis~~
~~___~~	~~___~~	~~c. Estimate~~
~~___~~	~~___~~	~~d. Summary of Quantities~~
~~___~~	~~___~~	~~e. Typical X-section.~~
~~___~~	~~___~~	~~f. General Guidelines for Retaining Walls~~
		~~(1) The ground water level should be observed at the water strike.~~
		~~(2) Soil core hole data shall be shown on boring logs & layouts as illustrated in the TxDOT Geotechnical Manual (2012).~~
		~~(3) Foundation exploration shall conform to the requirements set forth in Administrative Circular No. 25-84, Administrative Circular 33-87 and Administrative Circular No. 25-92.~~
		~~2. Miscellaneous Structures~~
~~———~~	~~———~~	~~a. Foundation Studies (Show cost estimate with Function Code 110)~~
		~~The soils exploration requirements for miscellaneous structures on this project are as follows: (To be provided by the Engineer on an as-needed basis)~~
		~~b. Foundation Analysis~~
		~~To be determined based on miscellaneous structure type and requirements.~~

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 5 - BRIDGE DESIGN – N/A

(Function Code 170)

Services Provided By: ENGINEER	COUNTY	
~~___~~	~~___~~	~~1. Foundation Studies (Show cost estimate with Function Code 110)~~ ~~The minimum number of soil core holes shall be obtained in accordance with TxDOT Geotechnical Manual (2012). Soil core holes shall be obtained at approximately (300 foot) intervals along bridge alignments. Texas cone penetrometer (TCP) tests shall be conducted in all soil types encountered at a maximum of (5 foot) intervals.~~
~~___~~	~~___~~	~~2. Foundation Analysis~~ ~~Shall include analyses of bridge foundation options (drilled shafts, piling, etc.) and for water crossings shall include recommendations for scour predictions.~~

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 6 - CONSTRUCTION PHASE SERVICES
(Function Code 320)

Services Provided By: ENGINEER	COUNTY	
No	No	**CONSTRUCTION INSPECTION SERVICES:**

~~The ENGINEER will provide engineering and support services (Inspection & Observation) during the construction of the Project or portions of the Project approved by the COUNTY.~~

Yes	No	**CONSTRUCTION MATERIAL TESTING:**

The ENGINEER will provide the COUNTY with construction material testing services for the Project. The services to be provided include sampling and testing of all construction materials as required by the project plans and specifications. All sampling frequencies and test procedures will be performed in general accordance with the Texas Department of Transportation TEX methods (or ASTM methods as required) as outlined in the Guide Schedule for Sampling and Testing (08/10). The construction material testing includes, but is not limited to the following:

(a) Sampling and laboratory testing of soils and base materials proposed for use in the construction of Project (Roads/Bridges/Misc.) to determine compliance of these materials with project plans and specifications.
(b) Field density testing of soils and base materials to ensure proper compaction as required by project plans and specifications.
(c) Field sampling and testing of fresh concrete, and laboratory testing of hardened concrete to determine compliance with project plans and specifications.
(d) Field compaction testing of asphalt to ensure proper compaction during lay down operations.
(e) Field inspection, sampling and laboratory testing of asphalt materials to determine their material properties and their compliance with project plans and specifications.
(f) The ENGINEER will be responsible for concrete batching as well as the asphalt testing at the plants to insure delivery of acceptable material to the job site.
(g) Any additional laboratory testing as required/requested by the COUNTY and the project plans and specifications.
(h) Providing accurate and timely reports to the COUNTY and all/other recipients as designated by the COUNTY.
(i) The ENGINEER will verify the concrete and asphalt designs to assure it is in accordance with TxDOT specifications to be developed by the contractor.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 7 - ADDITIONAL RESONSIBILITIES

Document and Information Exchange

Geotechnical Reports, Data, Plan Sheets, General Notes and/or Specifications provided to the COUNTY shall be furnished on 8GB USB flash drives or CD/DVD medium. Each flash drive or CD/DVD shall have a file titled Table of Contents (as applicable). The Table of Contents shall indicate the locations of files within the directory structure of the documentation (as applicable).

General Notes and specifications shall be provided in MS Office 2007 format. Plan sheets shall be provided in Microstation DGN or GEOPAK GPK format. PDF copies of plan sheets shall also be provided.

CMT Reports and Inspection documentation shall be provided in PDF format.

Two copies of the documentation shall be provided to the COUNTY.

If required, the ENGINEER shall provide to the COUNTY, a CD that contains all the plan sheets for the project. The graphics tape shall be compatible with the COUNTY's computer system.

CD Tape Required (YES or NO): YES

Proposal Time

The time indicated in the proposal and the contract shall include time necessary for reviews, approval, etc.

Office Location

The ENGINEER will perform the services to be provided under this agreement out of their office or offices listed below:

Service	Office Location
Geotechnical	Mercedes Office
CMT	Mercedes Office
Inspection	Mission Office

The work effort will be managed out of the Mercedes (City)

office located at 2100 West Expressway 83 (Address),

Mercedes (City), Texas (State).

EXHIBIT B

Scope of Services to be provided by the Engineer

APPENDIX A – GENERAL SERVICES OUTLINE

The following is a general outline of the services to be provided by the ENGINEER in providing Geotechnical Laboratory services, Construction Materials Testing Services, and Construction Inspection Services:

A. Preliminary Phase: N/A

~~1) Attend preliminary conferences with the COUNTY and, if requested, with the funding agency and other government agencies or interested parties regarding the Project.~~
~~2) Provide for the necessary geotechnical investigation and testing necessary to develop design.~~
~~3) Provide assistance to the COUNTY in providing material requirements and specifications for design, construction and maintenance projects.~~
~~4) Provide assistance to the COUNTY in providing pavement design and/or rehabilitation recommendations for the design, construction and maintenance projects.~~

B. Design Phase: N/A

~~1) Attend the COUNTY'S and respective Party's meeting as requested for the purpose of explaining geotechnical investigation report recommendations and preliminary testing results and their impact to proposed design activities.~~
~~2) Perform any additional geotechnical investigations, testing and environmental studies necessary to collect information required in the design of the Project.~~
~~3) Provide assistance to the COUNTY in providing material requirements and specifications for design, construction and maintenance projects.~~
~~4) Provide assistance to the COUNTY in providing pavement design and/or rehabilitation recommendations for the design, construction and maintenance projects.~~
~~5) Furnish the COUNTY all necessary reports for preliminary design, design, and construction and maintenance projects.~~

C. Construction/Maintenance Phase:

1) Attend the COUNTY'S and respective Party's pre-construction and construction meetings as requested for the purpose of explaining geotechnical investigation report recommendation and preliminary testing results and their impact to proposed construction activities and establish coordination and lines of communication for proposed construction materials testing during construction activities.
2) Consult and advise with the COUNTY during construction.
3) Provide construction materials testing for construction and maintenance project as required by the project plans and specifications and/or specified by the project design Laboratory.
4) Review all material designs as requested by the COUNTY and/or project design Laboratory.
5) Furnish the COUNTY all necessary reports for construction and maintenance projects.
6) Provide construction inspection and observation services as requested by the COUNTY on construction and maintenance projects.

D. Miscellaneous/Other:

1) Promptly submit formal construction materials testing reports for all tests, observations and services performed indicating where applicable, compliance with COUNTY specifications or other documents. Such reports shall be completed and factual, citing the tests performed, methods employed, values obtained, parts of the structure and location at which tests were made.
2) The plans, specifications, and Geotechnical/CMT reports prepared under this Agreement shall become the property of the COUNTY upon completion of the work and payment in full of all monies due to the ENGINEER.
3) Retain all pertinent records relating to the services performed for a period of five (5) years following submission of all reports, during which period the records will be made available to the COUNTY within a reasonable time.

EXHIBIT "C"
PROJECT SCHEDULE
WA #3 - CMT for Cesar Chavez Rd. Project (from FM 495 to IH-2 and Bus 83 to Carroll Rd.)

Function Code 320 ~ Construction Phase Services (CMT)

	2016											
TASK AND DESCRIPTION	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**
Construction Material Testing (CMT)												

EXHIBIT D

Cesar Chavez Rd. Project (Sec. 1 - FM 495 to IH-2) (Sec. 2 - Bus 83 to Carroll Rd.)

(Sec. 1 - 0.8 miles x 20-42' width) (Sec. 2 - 0.3 miles x 22' width)

Prepared For Hidalgo County Pct. No. 2

Soil Testing - Field and Laboratory

Technican Time (Soil)	18	Hours	$54.54		$981.72
Mileage	180	Miles	$0.55		$99.00
Moisture Content	7	Each	$10.55		$73.85
Atterberg Limits (LL, PL, PI)	7	Each	$79.66		$557.62
Particle Size Analysis (Gradation)	7	Each	$95.76		$670.32
Standard Proctor	2	Each	$205.82		$411.64
Field Density Test (Nuclear)	14	Each	$23.91		$334.74
Engineer Lab Manager	4	Hours	$109.08		$436.32
Project Engineer	4	Hours	$137.96		$551.84
Admin/Clerical	2	Hours	$64.17		$128.34
Reports	12	Each	$23.59		$283.08
				Sub.	**$4,528.47**

Asphalt Testing - Field and Laboratory

Technican Time (Asphalt)	12	Hours	$54.54		$654.48
Mileage	90	Miles	$0.55		$49.50
Asphalt Rolling Pattern	6	Each	$39.86		$239.16
Ext-Sieve Analysis AC Content	2	Each	$232.48		$464.96
Maximum Theoretical SPG	2	Each	$90.00		$180.00
Lab Molded Density	2	Each	$80.00		$160.00
Field Coring - ACP Thickness	4	Each	$66.47		$265.88
Lab Density of Asphaltic Cores	4	Each	$73.04		$292.16
Engineer Lab Manager	4	Hours	$109.08		$436.32
Project Engineer	2	Hours	$137.96		$275.92
Admin/Clerical	1	Hours	$64.17		$64.17
Reports	3	Each	$23.59		$70.77
				Sub.	**$3,153.32**

Total Estimated Material Testing Fees $7,681.79

AI-54542

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Eddie Cantu, COMM. PCT. #2 Submitted By: Erika Zamora, COMM. PCT. #2
Department: COMM. PCT. #2

Information

CAPTION

a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional services;
b. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded & evaluated through the County's approved "pool" in connection with professional engineering services required for Precinct No. 2 Rancho Blanco Road Project:

	L&G CONSULTING ENGINEERS	JAVIER HINOJOSA ENGINEERING	HINOJOSA ENGINEERING, INC.
EVALUATOR NO. 1	98	95	97
RANKING			

c. Authority for the Purchasing Department to negotiate a professional engineering services agreement with No. 1 ranked firm of _____for professional engineering services for Pct. 2's Rancho Blanco Road Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Pct 2 will identify account number upon contract approval.

Attachments

grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 04:07 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Erika Zamora Started On: 05/06/2016 03:55 PM
Final Approval Date: 05/06/2016

HIDALGO COUNTY PRECINCT NO 2

FOR

Prof Engineering for Rancho Blanco Road Project
Scoring & Evaluation
GRID

Total Scores	**L&G Consulting Engineers**	**Javier Hinojosa Engineering**	**Hinojosa Engineering, Inc.**
Evaluator# 1	98	95	97
Ranking			

*SCORING & EVALUATION COMPLETED BY PCT NO 2

AI-54500

Purchasing Department 21.
C. 4.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Rocio Villarreal, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to execute the final form of a professional engineering services agreement (subject to legal counsel's review) with Millennium Engineers Group, for "On-Call Geo-technical, Construction Materials Testing, and Inspection Services for Road and Bridge, CIP, and other Projects in General," for Pct. #2, [as approved for negotiations on CC 4/19/16] and subject to compliance with HB23 and HB1295 [if and when applicable];

BACKGROUND

Fiscal Impact

FISCAL YEAR:	2016 ACCT. #:	6-1200-431-00-122-XXX-X-XXX
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:	

BUDGETARY IMPACT:

Funding will be identified as needed.

Attachments

CONTRACT
LEGAL APPROVAL
FORM 1295-SUBMITTED
FORM 1295-ACKNOWLEDGED

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 03:57 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Rocio Villarreal Started On: 05/05/2016 03:20 PM
Final Approval Date: 05/06/2016

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES AGREEMENT
C-16-207-05-10

THIS AGREEMENT is made effective the 10th, day of May, 2016 by and between **HIDALGO COUNTY, TEXAS,** ("County") and Millennium Engineers Group, Inc. a Texas Corporation Company ("Laboratory").

W I T N E S S E T H:

WHEREAS, the County is vested with the responsibility of providing geo technical and construction materials testing (the "Services") for "Construction Materials and Geo Technical Testing for Precinct No 2;" **(ON AN AS NEEDED BASIS)**

WHEREAS, the County has determined that the services of a professional laboratory company is necessary to carry out the required Services;

WHEREAS, pursuant to Texas Government Code Chapter 2254 (the "Texas Professional Services Procurement Act"), the County requested proposals from a professional laboratory to assist the County by providing the Services;

WHEREAS, County has selected the Laboratory to provide the Services within Hidalgo County Precinct No. 2, in accordance to Exhibit "A-1" Request for Qualifications (RFQ) Procurement Packet.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Laboratory do mutually agree as follows:

1. **Scope of Services.** The County will provide to Laboratory the services described in Exhibit "A" attached hereto and entitled "Services to be Performed by County." Laboratory agrees to provide to County with the work described in Exhibit "B", "Services to be Performed by the Laboratory."

2. **Non-Exclusive Services of Laboratory.** Hidalgo County reserves the right to request these services from other sources other than the Laboratory and shall not be in violation of any terms or conditions of this Agreement.

3. **Term.** This Agreement becomes effective when fully executed by both parties and will terminate one (1) year from the date of execution or unless sooner terminated as provided herein. The Laboratory will not begin to work or incur costs until authorized in writing by the County with each "Work Authorization" particularly described in Exhibit "D."

4. **Compensation.** The maximum amount payable under this Agreement shall not exceed the amount for each work authorization unless an amendment is executed as provided hereinafter. The Laboratory shall submit periodic requests for payment within (30) thirty days after completion of each Work Authorization. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment for said Services in the customary manner provided for payments utilized by Hidalgo County, Texas. Laboratory agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Agreement and to keep accurate books and records of all such receipts and/or expenditures. All payments to Laboratory shall be mailed to the address shown in numbered paragraph 24 herein.

5. **Inspection of Work.** The County has the right at all reasonable times to inspect or otherwise evaluate the work performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Laboratory, or of a subcontractor, the Laboratory shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay their work.

6. **Amendments.** If it becomes necessary at any time during this Agreement to change the scope of Services, the Agreement period, the maximum amount payable, the complexity, or the character of this Agreement, an amendment shall be executed by use of a (Supplemental Agreement

Form) more particularly described in Exhibit "E" within the agreement. The County retains the right to reject any such amendment proposed by the Laboratory. Any such amendments shall be made in writing, agreed to by all parties hereto, and duly executed before the end of the Agreement as specified. If the County finds it necessary to require changes in completed work because of errors made by the Laboratory, the County shall require the Laboratory to correct the work at no cost to the County and without amendment to the Agreement. If the changes are made at the request of the County and are not due to errors of the Laboratory, the County will reimburse the Laboratory for the additional work at the same rate of pay established in Exhibit "C," "Laboratory Rates." If payment for the additional work will cause the maximum amount payable under this Agreement to be exhausted, an amendment shall be proposed in accordance with all State procurement laws.

7. Reporting. The Laboratory shall promptly advise the County in writing of events which have a significant impact upon the Agreement, including:

a. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated and any County or, if Federal Funds are involved, Federal assistance needed to resolve the situation.

b. Favorable developments or events which enable meeting time schedules and goals to be met sooner than anticipated or which are producing more work units than originally projected.

8. Ownership of Documents. Upon completion or termination of this Agreement, all documents prepared by the Laboratory or furnished to the Laboratory by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this Agreement shall be made available, upon request, to the County without restriction

or limitation on their further use. The Laboratory may, at its own expense, have copies made of the documents or any other data furnished to the County under this Agreement.

9. Suspension of Work. Should County desire to suspend the work under this Agreement, but not terminate this Agreement, the County shall provide thirty (30) calendar days verbal notification to Laboratory, followed by written confirmation from the County to Laboratory to that effect. The thirty-day notice may be waived as agreed in writing by both the County and Laboratory to that effect. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the County to the Laboratory. The sixty-day notice may be waived as agreed in writing by both the County and Laboratory. If the County suspends the work, the Termination Date as identified above is not affected and this Agreement will terminate on the date specified.

10. Progress and Coordination. The Laboratory shall, from time to time during the progress of the work, confer with the County. The Laboratory shall prepare and present such information as may be pertinent and necessary, or as may be requested by the County, in order to evaluate features of the Laboratory's services and work.

At the request of the County or the Laboratory, conferences shall be provided at the Laboratory's office, the offices of the County, or at other locations designated by the County. These conferences shall also include evaluation of the Laboratory's services and work when requested by the County.

All applicable study reports shall be submitted in preliminary form for approval by the County before the final report is issued. The County's comments regarding the Laboratory's preliminary report will be addressed by the Laboratory in the final report.

If funds by other agencies or entities are to be used for the development of the project under this Agreement, the Laboratory's Services and work will be subject to periodic review and approval by other agencies or entities, including those of the city, county, state and/or federal agencies.

Should it be determined that the progress in the production of the Laboratory's Services and work does not satisfy the requirements of the approved Work Authorization as provided by Exhibit "D", attached hereto, the County shall review the approved Work Authorization with the Laboratory to determine the corrective action needed by either the County or the Laboratory.

The Laboratory shall promptly advise the County in writing of events which have a significant impact upon the progress of the Laboratory's Services and work and the approved Work Schedule, including:

a. problems, delays, adverse conditions which will materially affect the ability to attain Agreement objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of Project deliverables by the Laboratory within established time periods; this disclosure will be accompanied by a statement by the Laboratory of recommended or immediate action taken, or contemplated, and any Owner or other agency or entity assistance needed to resolve the situation: and

b. favorable developments or events which enable meeting the Work Schedule goals sooner than anticipated.

11. Independent Contractor. Laboratory must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the Services provided by Laboratory under this Agreement. Notwithstanding the foregoing sentence, Laboratory represents and maintains that it is an Independent Contractor and is not an employee of Hidalgo County, Texas or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Laboratory agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

12. Subcontracting and Assignment. The Laboratory shall not assign subconsultant or transfer the Laboratory's interest in this Agreement without the prior written consent of the County. The Laboratory shall bind every subconsultant by written contract to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontractor relieves the Laboratory of any responsibilities under this Agreement.

13. Voluntary Termination. County may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days prior written notice to the Laboratory.

14. Insurance. Laboratory agrees to provide liability insurance covering its activities in providing the Services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish County a certificate issued by the insurer that such insurance is in full force and effect.

15. Payment of Franchise Tax. The Laboratory hereby certifies that the Laboratory is not delinquent in Texas franchise tax payments, or that the Laboratory is exempt from, or not subject to, such tax. A false statement concerning corporation's franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the County.

16. No Assignment. Except as otherwise herein provided, Laboratory may not assign the obligations or rights under this Agreement to any person without the prior written consent of County.

17. Conflict. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to Agreement, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them the legal requirements and only during the time such conflict exists.

18. Termination by County. If Laboratory fails to deliver quality Services, fails to achieve the defined goals, outcomes, strategies and outputs required by County, or if Laboratory fails to comply with any conditions in this Agreement, then County shall have the right to terminate this Agreement upon the giving of ten (10) days prior written notice to Laboratory.

19. No Waiver. No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

20. Entire Agreement. This Agreement contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Laboratory, and not otherwise.

21. Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

22. Hold Harmless. In the event Laboratory should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Laboratory shall hold harmless and indemnify County from any and all obligations, liabilities, cause of action, lawsuits, damages, and assessments, including legal fees, etc., that from the Laboratory's intentional actions or negligence. This indemnification clause shall survive this Agreement and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

23. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement

of this Agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

24. Notices. Expect as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by a registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:	County of Hidalgo Attention: County Judge 100 E. Cano, 2nd Floor Edinburg, Texas 78539
If to Laboratory:	Millennium Engineers Group, Inc. Attn: Mr. Raul Palma, P.E. President 705 Dawson Drive Edinburg, Texas 78540

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addresses or, if mailed at such time as it is deposited in the United States mail.

25. Executions of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

26. Binding Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

27. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neutral gender, and the singular shall include the plural whenever and as often as may be appropriate.

28. Authority. The execution and performance of this Agreement by County and Laboratory have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Laboratory in accordance with its terms.

29. Professional Seal. All documents and data furnished by the Laboratory to the County shall bear Professional seal of a licensed Engineer employed by the Laboratory.

30. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

31. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

EXECUTED as of the day and year first written above.

COUNTY:
COUNTY OF HIDALGO, TEXAS

By: _____
Ramon Garcia, County Judge

LABORATORY:

By: _____

Printed Name _____

Title: _____

ATTEST:

_____
Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:

By:_____

ATTACHMENTS:

EXHIBIT A	-Scope of Services to be provided by the County
EXHIBIT B	-Scope of Services to be provided by the Laboratory
EXHIBIT C	-Laboratory's Rates
EXHIBIT D	-Work Authorization Form
EXHIBIT E	-Supplemental Agreement Form
EXHIBIT F	-Certificates of Insurance

EXHIBIT "A-1"

REQUEST FOR QUALIFICATIONS (RFQ) PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 1, 2016

_____
Participant's name

_____
Address

_____
City

_____
State, Zip Code

Re: **HIDALGO COUNTY** (Including all funding sources, programs, and entities)
Request for Qualifications (RFQ)-"***Professional Engineering Services-Construction Materials & Geo Technical Testing Pool***"
RFQ No.: 2016-003-02-17-HGO

Dear Respondent:

Enclosed please find a Request for Qualifications (RFQ) packet for your review and consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specification and/or scope of work included in this packet.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)

TABLE OF CONTENTS

HIDALGO COUNTY
"Professional Engineering Services – Geo-Technical &Construction Materials Testing"
(Including all funding sources, programs, and entities)

RFQ NO: 2016-003-02-17-HGO

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2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A - Requirements- Scope of Services, Additional specifications/Requirements	12
4.	Exhibit B - Evaluation Criteria and Evaluation Form	2
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7.	Exhibit D-2 – Form CIS – Local Government Officer Conflicts Disclosure Statement	3
8.	Exhibit E - Proposer's Affidavit	1
9.	Vendor/Bidder Application and W-9 form	6
10.	Certification Regarding Debarment	1
11.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, by U.S. Mail, or e-mail.

REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY
(Including all funding sources, programs, and entities)

"Professional Engineering Services- Construction Materials & Geo Technical Testing Pool"

RFQ NO: 2016-003-02-17-HGO

Acceptance Due Date: **February 17, 2016**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Heidi Garcia Ortiz, Buyer III
(956) 292-7000 Ext. 4877
heidi.ortiz@co.hidalgo.tx.us

1. Sealed qualifications will be received for "HIDALGO COUNTY (Including all funding sources, programs, and entities) Professional Engineering Services-Construction Materials & Geo Technical Testing Pool", in accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.

2. **One (1) original, three (3) copies** of all qualifications and **eight (8) CDs in PDF Format** are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, ***RFQ–2016-003-02-17-HGO - "HIDALGO COUNTY(Including all funding sources, programs, and entities) Professional Engineering Services-Construction Materials & Geo Technical Testing Pool"***, and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building, Edinburg, Texas, **ON OR BEFORE 9:30 A.M., WEDNESDAY, February 17, 2016.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATION RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

   Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.

5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with their qualification including catalogue numbers and any necessary references.

7. Proposed prices are to remain firm for a minimum of ninety (90) days after priced qualification opening.

8. County reserves the right to accept or reject any or all qualifications.

9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Respondents shall acknowledge receipt of all addenda as a part of their qualification.

10. Costs are to be net F.O.B., County Prepaid.

11. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figure it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. **DELIVERY INSTRUCTIONS:**

- Deliveries of goods and services will not be accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful respondent
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract number (if any)
  d) Notation- **"HIDALGO COUNTY (Including all funding sources, programs, and entities) *Professional Engineering Services-Construction Materials & Geo-Technical Testing Pool"*,**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
Postal/Mailing 2808 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	**February 17, 2016**
Award of Contract:	2016
Commence Work or Deliver Products:	2016

16. HIDALGO COUNTY HOLIDAYS:

2016 YEAR	
New Year's Day	01/01/16
Martin Luther King Day	01/18/16
President's Day	02/15/16
Good Friday	03/25/16
Memorial Day	05/30/16
Independence Day	07/04/16
Labor Day	09/05/16
Columbus Day	10/10/16
Veteran's Day	11/11/16
Thanksgiving Day	11/24/16-11/25/16
Christmas Day	12/23/16-12/26/16
New Year's Eve	12/30/16

17. ~~BID OR PERFORMANCE BOND~~ AND DEBARMENT CERTIFICATION; ~~PAYMENT UNDER CONTRACT:~~

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas~~. All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- **NOTICE:**

  ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

  No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing

body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D-1, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

20. CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFQ packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFQ No. as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to Heidi.ortiz@co.hidalgo.tx.us. Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. *HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.*

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT) will be included in packet as Exhibit "D-2".

COMPLETION AND SUBMISSION OF FORM CIS IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. If, during the life of any contract or qualification awarded, the successful respondents' net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Qualifications, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondents' responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the qualification;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondents' officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County. County reserves the right to terminate contract immediately in the event of breach or default by successful respondent, or in the event a successful respondent fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

27. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim, or demand arises

from an event or casualty happening within the occupied premises themselves or happening upon, or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against county growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondents' indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.

28. Successful respondent shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the items' nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

31. Respondents shall provide with the qualification response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

32. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as nonconforming.

Request for Qualifications
for
HIDALGO COUNTY
(Including all funding sources, programs, and entities)
"Professional Engineering Services
Construction Materials & Geo Technical Testing Pool"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT A
REQUIREMENTS

HIDALGO COUNTY
(Including all funding sources, programs, and entities)

REQUEST FOR QUALIFICATIONS

"Professional Engineering Services-Construction Materials & Geo Technical Testing Pool"

RFQ NO: 2016-003-02-17-HGO

The County of Hidalgo will be accepting Statements of Qualifications from qualified State of Texas Professional Independent Testing Laboratories in order to establish a pre-qualified pool of Independent Testing Laboratories on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Independent Testing Laboratories will be for a period starting March 16, 2016 and ending March 15, 2017. The Hidalgo County Purchasing Department will receive sealed envelopes containing Statement of Qualifications for the provision of "PROFESSIONAL ENGINEERING SERVICE-CONSTRUCTION MATERIALS GEO TECHNICAL TESTING POOL" RFQ NO: 2016-003-02-17-HGO *Request* For Qualifications" as specified herein. Statement of Qualifications will be accepted until 9:30 A.M., Wednesday, February 17, 2016. ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.

The following outlines the Request for Qualifications:

SECTION- I

GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY:

A total of One (1) original, three (3) copies, and eight (8) CD's in PDF Format of RFQs should be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statement of qualification responses be sealed, clearly marked and/or labeled with the Company's name, RFQ No. 2016-003-02-17-HGO,, "Professional Engineering Services - Geo-Technical & Construction Materials Testing", Opening Date of February 17, 2016 and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of qualifications, to have a Purchasing Department representative time/date stamp and initial the sealed envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as Exhibit "D-1", the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT) WILL BE INCLUDED IN PACKET AS EXHIBIT "D-2".

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certifying that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Respondents, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF RFQ's:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Submitters must, upon request, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

RESPONDENT DEFAULT:
Hidalgo County reserves the right, in case of respondent default, to procure the articles or services from other sources and hold the defaulting respondent responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the respondent to review the Request for Qualifications (RFQ) packet and to notify, in writing, the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS:
Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department via facsimile to (956)292-7612 or via e-mail to heidi.ortiz@co.hidalgo.tx.us BY NO LATER THAN Wednesday, February 10, 2016 at 5:00 p.m. Responses will be sent to all applicants by Friday, February 12, 2016. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals must be signed. Please sign the original in *blue ink*.

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful respondent may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period of one (1) year, or upon completion of project(s) unless project specific for more than one (1) year.

DAVIS BACON ACT (if applicable):
All selected and awarded firms are required, if applicable, to adhere to the Davis-Bacon Act.

SECTION II

RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations will/may result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the respondents understanding of the projects needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to three (3) pages in length.

FIRM QUALIFICATIONS:
The County of Hidalgo is seeking to contract with a competent independent material testing laboratory, registered and licensed to practice in the State of Texas that has had experience in, but not limited to, the following areas:

- Roadway Material Production and Construction Inspection Testing
- Inspection of Hot Mix and Concrete Plants
- Drilling and Logging of Soil Borings
- Acquisition and Testing of Samples of Existing Soils for the Planning, Design and Construction of Transporting Facilities
- Roadway Construction Project located in Hidalgo County
- TxDot Certification

Additionally, this section should include a description of the firm's project personnel and their most recent similar projects. A list of ongoing projects similar in scope under TxDOT procurement basis shall be included in an appendix. For each project, a client contact name and phone number should be included for reference purposes. Additionally, the names of the personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to five (5) pages.

PERSONNEL AND STAFFING:
The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:
This section will contain any current licenses and/or certifications as required by STATE OF TEXAS.

SCOPE OF SERVICES:
The construction materials testing services contract will encompass all project-related testing services to the County of Hidalgo including, but not limited to, the following:

Hidalgo County is inviting qualifications from qualified Independent Testing Laboratories to provide construction material testing services for the "Projects". Name additional testing services that are sublet to other consulting firms.

Minimum Qualifications for Independent Testing Laboratories include, but may not be limited to the following:

a) Ability to perform Geotechnical Testing/ Investigation/ Drilling
b) Ability to perform Environmental Services
c) Ability to perform Soil Density Testing
d) Ability to perform Surveying and Sampling Soils
e) Ability to perform Materials Testing (Asphaltic and Concrete)
f) Ability to perform Material Testing and Laboratory Analysis
g) Ability to perform Hot Mix Plant Inspections and Testing
h) Ability to perform Transportation Foundation Studies
i) Ability to perform Building Foundation Studies
j) Ability to provide Professional Liability Insurance for $1 Million Dollars without limiting liability to Professional Fees
k) Average response time from your office to the job site

CONSTRUCTION MATERIALS & GEO TECHNICAL TESTING FIRMS ARE NOT TO PROVIDE A FEE PROPOSAL WITH THIS SUBMITTAL:
The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann. 2254.001, et seq.

SECTION -III

SELECTION / EVALUATION

SELECTION/EVALUATION PROCESS:
The evaluation system consists of a 100-point system.

1. STAFFING OF PROJECT TEAM
   The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contracts for counties, cities or other clients as stated in the Request for Qualifications (RFQ). Varied experience gained through other clients should be substantiated by reference. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix. Indicate the number of engineers on your staff.

2. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES
   The provider shall designate experienced independent testing laboratory staff to completely and efficiently perform the work. The designated individuals (Project Manager and Key Personnel) may not be replaced during the project unless approved by the County. The proposal shall identify the project team composition, project leadership and reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Resumes of the key technical staff members, limited to two (2) pages per person must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience. Also, in this selection, outline the firm's contingency plan for servicing the project in the event that one or more key personnel are not available for any reason during the period of performance.

3. METHODOLOGY
   The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

   - Knowledge, experience, and the equipment to provide the anticipated services
   - Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County.

4. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS
   The statement of qualifications shall include the following:
   - demonstrate an understanding of the scope of services
   - address appropriate Federal/State/Local regulations and policies
   - identify information to be gathered or obtained

   ➢ Responsiveness to RFQ:
   - Response is Clear
   - Response is Well Organized
   - Easy to Evaluate
   - Appropriate to this RFQ.

Minimum Qualifications
The RFQ must address knowledge and experience of working with multiple entities, such as counties, cities, etc.

Preferred Qualifications
The RFQ must address the proposed approach to complete the scope and identify information to be gathered or obtained and how it will be used in addition to the minimum qualifications.

5. FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS
The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required)

Minimum Qualifications
The RFQ must contain a narrative that outlines applicable regulations, guidelines, standards and policies.

Preferred Qualifications
Suitable examples of previous projects completed in the area by the Project Manager, in addition to the minimum qualifications.

STATEMENT OF QUALIFICATIONS GRADING AND RANKING PROTOCOL:
Once a Project has been identified and it is determined that Construction Materials Testing Services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1. Hidalgo County Commissioners' Court , Elected Official and/or the User Department in need of Construction Materials Testing Services will nominate (at the minimum) three (3) firms from Hidalgo County's approved pool of firms, thereafter, will review, score, and evaluate the statement of qualifications received in response to this Hidalgo County Request for Qualifications.

2. A grid of the scores will be presented to Commissioners' Court for the purpose of ranking and approval for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:
Negotiations will commence with Commissioners' Court approved number one ranked firm;

1. Firms will be asked to submit (as part of those negotiations) Attachment "A" including fees;

2. The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.

3. If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm;

ATTACHMENT "A"

Engineering Laboratories-Schedule of Services and Related Fees
RFQ NO: 2016-003-02-17-HGO

***This form is merely to be used as a guide for the used post ranking by commissioners' court only** Refer back to requirements page 8, negotiations process*

NO.	DESCRIPTION	UNIT COST
	PERSONNEL RATES	
01	Soils and Aggregate Technician	$ / Hour
02	Surveying and Sampling Soils for Highways	$ / Hour
03	Soils Technician- Density Testing, Radiation Safety Certified	$ /Hour
04	HMA Level 1-A Certified Technician	$ / Hour
05	HMA Level 1-B Certified Technician	$ / Hour
06	ACI Certified Field Grade I Technician A. Includes necessary concrete slump cone, rod, air meter, thermometer	$ / Hour
07	ACI Certified Field Grade II Technician	$ / Hour
08	Geotechnical Engineer, P.E.	$ / Hour
09	Geotechnical Engineer, E.I.T.	$ / Hour
10	Secretarial, Report Preparation and Reporting	$ / Hour
11	Logger (In Conjunction with Engineer)	$ / Hour
	TRAVEL EXPENSE	
12	Vehicle Fee Mileage (Applicable for all Trips)	$ / Mile
13	Mobilization for Truck Mounted Rig, Drill Crew & Support	$ / Mile
14	Mobilization non standard equipment (4x4 All Terrain Rig)	Cost + %
15	Barge Mobilization and Rental	Cost + %
	GEOTECHNICAL DRILLING AND ENGINEERING SERVICES	
16	Borings in Soil	$ / Foot
17	Borings in Soft Rock	$ / Foot
18	Rock Coring	$ / Foot
19	Standby Time (Drill Rig and Crew)	$ / Foot
20	Grout/ Bentonite Backfill	$ / Foot
21	Dozer/ Clearing Cost	Cost + %
22	Concrete/Asphalt Patch	$
23	Traffic Control/ Signs, Barricades, etc.	Cost + %
24	All Other Outside Expenses	Cost + %
NO.	**DESCRIPTION**	**UNIT COST**
	EQUIPMENT EXPENSE	
25	Laptop Computer Rental (w/ Printer)	$ /Day
26	Laptop Computer Rental (w/ Printer)	$ /Wk

SAMPLE

ATTACHMENT "A"

Engineering Laboratories-Schedule of Services and Related Fees
RFQ NO: 2016-003-02-17-HGO

27	Laptop Computer Rental (w/ Printer)	$	/Mo.
28	Concrete Beam Breaker	$	/Day
29	Concrete Beam Breaker	$	/Wk
30	Concrete Beam Breaker	$	/Mo.
31	Vacuum Extractor	$	/Mo.
32	Asphalt Thermometer (Provided w/ Technician)	NC	
33	Miscellaneous Expenses	Cost +	%

TEX METHOD	TEST DESCRIPTION	UNIT COST	
	SOILS SECTION		
Tex-100-E	Surveying and Sampling Soils for Highways	$	Hr
Tex-103-E	Determination of Moisture Content is Soil Material	$	Ea
Tex-104-E	Determination of Liquid Limit of Soils	$	Ea
Tex-105-E	Determination of Plastic Limit of Soils	$	Ea
Tex-106-E	Methods of Calculating the Plasticity Index of Soils w/ 104-E and 105-E	$	Ea
Tex-107-E	Determination of Bar Lineal Shrinkage of Soils	$	Ea
Tex-108-E	Determination of Specific Gravity of Soils	$	Ea
Tex-110-E	Part I Sieves thru 40	$	Ea
	Part II Sieves thru 200	$	Ea
	Additional Sieves	$	Ea
Tex-111-E	Minus 200 Sieve Analysis	$	Ea
Tex-113-E	Laboratory Compaction Characteristics and Moisture Density Relationship of Base Materials and Cohesionless Sand	$	Ea
Tex-116-E	Ball Mill Method for Determination of the Disintegration of Flexible Base Material	$	Ea
Tex-117-E	TRIAXIAL COMPRESSIVE TEST FOR Disturbed Soils and Base materials (Part I Standard Method)	$	Ea
	Disturbed Soils and Base Materials (Part II)	$	Ea
Tex-118-E	Triaxial Compression Test for Undisturbed Samples	$	Ea
Tex-128-E	Determination of Soil pH	$	Ea
Tex-129-E	Method of Test for the Resistivity of Soils Material	$	Ea
	HOT MIX SECTION		
Tex-200-F	Sieve Analysis of Fine and Coarse Aggregates (Dry)	$	Ea
	Sieve Analysis of Fine and Coarse Aggregates (Wet)	$	Ea.
Tex-201-F	Bulk Specific Gravity and Water Absorption of Aggregate	$	Ea
Tex-202-F	Apparent Specific Gravity of material Finer than 180m (No. 80) Sieve	$	Ea
Tex-203-F	Sand Equivalent Test	$	Ea.

SAMPLE

ATTACHMENT "A"

Engineering Laboratories-Schedule of Services and Related Fees
RFQ NO: 2016-003-02-17-HGO

Tex-205-F	Laboratory Method of Mixing Bituminous Mixtures	$ Ea
TEX METHOD	TEST DESCRIPTION	UNIT COST
Tex-206-F	Method of Compacting Test Specimens of Bituminous Mixtures	$ Set
Tex-207-F	Determination of Density of Compacted Bituminous Mixtures	$ Ea
Tex-208-F	Test for Stabilometer Value of Bituminous Mixtures	$ Set
Tex-210-F	Determination of Asphalt Content of Bituminous Mixtures by Extraction	$ Ea
Tex-212-F	Determination of Moisture Content of Bituminous Mixtures Part II	$ Ea
Tex-217-F	Determination of Deleterious Material and Decantation	$ Ea
	Test for Coarse Aggregate	$ Ea
Tex-224-F	Determination of Falkiness index	$ Ea
Tex-227-F	Theoretical Maximum Specific Gravity of Bituminous Mixtures	$ Ea
	CONCRETE SECTION	
Tex-401-A	Sieve Analysis of Fine and Coarse Aggregate (Dry)	$ Ea
	Sieve Analysis of Fine and Coarse Aggregate (Wet)	$ Ea
Tex-402-A	Fineness Modulus of Fine Aggregate (In Conjunction with 401-A)	$ Ea
Tex-403-A	Saturated Surface Dry Specific Gravity and Absorption of Aggregates	$ Ea
Tex-404-A	Determination of Unit Mass (Weight) of Aggregates	$ Ea
Tex-405-A	Determination of Percent Solids and Voids in Concrete Aggregate	$ Ea
Tex-406-A	Material Finer than 75um (No. 200) Sieve in Mineral Aggregates (Decantation Test for Concrete Aggregates)	$ Ea
Tex-407-A	Method For Sampling Freshly Mixed Concrete (included in hourly technician rate)	$ Ea
Tex-408-A	Organic Impurities in Fine Aggregate for Concrete	$ Ea
Tex-409-A	Free Moisture and Water Absorption In Aggregate for Concrete	$ Ea
Tex-413-A	Determination of Deleterious Materials in Mineral Aggregate	$ Ea
Tex-415-A	Slump of Portland Cement Concrete (Included in hourly technician rate)	N/C
Tex-416-A	Air Content of Freshly Mixed Concrete by the Pressure Method (Included in hourly technician rate)	N/C
Tex-420-A	Flexural Strength of Concrete (Using Simple Beam Center Point Loading)	$ Ea
Tex-447-A	Making and Curing Concrete Test Specimens (Technician time to make cylinders will be charged at approved hourly rates)	$ Ea
Tex-448-A	Flexural Strength of Concrete (Using Sample Beam Third Point Loading)	$ Ea

DRAFT

ATTACHMENT "A"

Engineering Laboratories-Schedule of Services and Related Fees

RFQ NO: 2016-003-02-17-HGO

Tex-460-A	Determination of Crushed Face Particle Count	$ Ea
TEX METHOD	**TEST DESCRIPTION**	**UNIT COST**
	ASPHALT SECTION	
Tex-530-C	Effect of Water on Bituminous Paving Mixtures	$ Ea
Tex-531-C	Prediction of Moisture Induced Damage to Bituminous Paving Materials Using Molded Specimens	$ Ea
other section	Insert any other services provided and unit price category (i.e. Each, Set, Hour, Etc.)	

SAMPLE

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services- Construction Materials Geo Technical Testing Pool"

RFQ NO: 2016-003-02-17-HGO

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. STAFFING OF PROJECT TEAM-- (25) points

The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contracts for counties, cities or other clients as stated in the Request for Qualifications (RFQ). Varied experience gained through other clients should be substantiated by reference. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix. **Indicate the number of engineers on your staff.**

2. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points)

The provider shall designate experienced independent testing laboratory staff to completely and efficiently perform the work. The designated individuals (Project Manager and Key Personnel) may not be replaced during the project unless approved by the County. The proposal shall identify the project team composition, project leadership and reporting responsibilities and address how sub providers, if any, will fit into the management structure. Resumes of the key technical staff members, limited to two (2) pages per person must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience. Also, in this selection, outline the firm's contingency plans for servicing the project in the event that one or more key personnel are not available for any reason during the period of performance.

3. METHODOLOGY (20 points)

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

- Knowledge, experience, and the equipment to provide the anticipated services
- Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County.

4. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points)

The statement of qualifications shall include the following:

- demonstrate an understanding of the scope of services
- address appropriate Federal/State/Local regulations and policies
- identify information to be gathered or obtained

➢ Responsiveness to RFQ:

- Response is Clear
- Response is Well Organized
- Easy to Evaluate
- Appropriate to this RFQ

Minimum Qualifications - The RFQ must address knowledge and experience of working with multiple entities, such as counties, cities, etc...

Preferred Qualifications - The RFQ must address the proposed approach to complete the scope and identify information to be gathered or obtained and how it will be used in addition to the minimum qualifications.

5. FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS (10 points)

The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required)

Minimum Qualifications - The RFQ must contain a narrative that outlines applicable regulations, guidelines, standards and policies.

Preferred Qualifications - Suitable examples of previous projects completed in the area by the Project Manager, in addition to the minimum qualifications.

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services- Construction Materials Geo Technical Testing Pool"

RFQ NO: 2016-003-02-17-HGO

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➢ Provide information on their proposed professional team members	10	
➢ Experience in performing various types of contracts for counties, cities or other clients as stated	10	
➢ A list of various projects for comparative purposes	5	
Comments/Rationale for points:	TOTAL	
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➢ Designate experienced engineering staff to efficiently perform the work.	10	
➢ Identify the project team composition, project leadership, reporting responsibilities etc.	10	
Comments/Rationale for points:	TOTAL	
3) METHODOLOGY (20 points maximum)		
➢ Knowledge, experience, and the equipment to provide the anticipated services	10	
➢ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	
Comments/Rationale for points:	TOTAL	
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➢ Demonstrate an understanding of the scope of services	10	
➢ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	
Comments/Rationale for points:	TOTAL	
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	
➢ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	
Comments/Rationale for points:	TOTAL	
	TOTAL SCORE:	

Project Name: _____

Department:: _____

Firm/Participant: Name: _____

Evaluator: _____ Date: _____

EXHIBIT C

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers, Surveyors & Other Professional Services)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					GEN'L AGGREGATE	$
					PRODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE				EACH OCCURRENCE	$
					AGGREGATE	$
	☐ DEDUCTIBLE					$
	☐ RETENTION $					$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2012 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

Professional Liability (Errors & Omissions): $_____

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County.

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the **APPLICABLE:**

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

*** Any licenses, bonds, certificates, permits, etc. which are required <u>must be presented</u> as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.**

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

Exhibit "D-1"

Form CIQ

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____
Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Exhibit "D-2"

Form CIS

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

1. **Name of Local Government Officer.** Enter the name of the local government officer filing this statement.

2. **Office Held.** Enter the name of the office held by the local government officer filing this statement.

3. **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.

4. **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.

5. **List gifts accepted, if the aggregate value of the gifts accepted from vendor named in Item 3 exceeds $100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in Item 3 that in the aggregate exceed $100 in value.

6. **Affidavit.** Signature of local government officer.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

EXHIBIT "E"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION NON-CONFILICT OF INTERST, AND ANTI-LOBBYING

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

_____

Signature/Title: _____

_____

Subscribed and sworn to before me this _____day of _____, 20_____

Notary Public_____

My commission expires: _____, 20_____.

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the
Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )

dba Name:

Legal Name:

Mailing Address : Fax No. ( )

Physical Address:

City, State, Zip Tax I.D. No.

Remit to Address : City, State, Zip

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): ____ Individual ____ Partnership ____ Corporation ____ Non-Profit
____ LLC ____ Sole Proprietor ____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): ____ Manufacturer ____ Wholesaler ____ Retailer ____ Broker
____ Distributor ____ Service Organization ____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business:_____Disadvantaged Business (At Least 51% Ownership)

Less than 125,000 annual gross receipt	Black American	Native American
Less than 250,000 annual gross receipt	Hispanic American	Women
Less than 499,000 annual gross receipt	Asian Pacific American	Other
More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: Yes No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: Yes No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: Yes No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: Yes No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II Instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

HIDALGO COUNTY

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials & Geo Technical Testing Pool"

RFQ NO: 2016-003-02-17-HGO

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response. .

Indicate with a check mark (✓) the Forms completed and included in this response:

_____ Page 8 of Legal Notice

_____ Attachment "A" –Procurement Form –Areas of Specialization

_____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)

_____ Exhibit "D-1" - CIQ Form - Copy of County Clerk File Recording fee receipt

_____ Exhibit "D-2" – CIS Form – Copy of County Clerk File Recording fee receipt

_____ Exhibit "E" –Proposers Affidavit

_____ Vendor Bidder Application and IRS form W-9

_____ Certification Regarding Debarment

_____ One (1) original, three (3) copies and eight (8) CD's in PDF format containing a complete copy of Response.

_____ _____

Signature Date

EXHIBIT "A"

SCOPE OF SERVICES TO BE PROVIDED BY THE COUNTY

EXHIBIT "A"

Services to be Provided by County

The following provides an outline of the services to be provided by the Owner in the development of Projects (as defined and more particularly identified in Exhibit "A" attached to this Agreement).

General:

The Owner will provide to the Laboratory the following:

1) Provide the authorization to proceed with services through coordination with the project consulting and design Laboratory.
2) Payment for work performed by the Laboratory and accepted by the Owner in accordance with Article 4 of this Agreement.
3) Assistance to the Laboratory, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Laboratory cannot easily obtain.
4) Provide any available relevant data the Owner may have on file concerning the projects.
5) Provide timely review and decisions in response to the Laboratory's request for information and/or required submittals and deliverables, in order for the Laboratory to maintain the agreed upon work schedule prepared in accordance with Exhibit "A" attached to this Agreement.
6) Attend and participate in progress meetings as required and as coordinated and conducted by Laboratory.
7) Provide the authorization to proceed with services on project by project basis through consulting design and construction Laboratory.

EXHIBIT "B"

SCOPE OF SERVICES TO BE PROVIDED BY THE LABORATORY

Exhibit "B"

Services to be Provided by Laboratory

The services to be provided by the LABORATORY in providing Geotechnical Laboratory Services, Construction Materials Testing Services, Construction Observation Services and Environmental Services for Hidalgo County Precinct No. 2 Projects, **"ON A AS NEEDED BASIS"** and projects is as follows:

A. Preliminary Phase:

(1) Attend preliminary conferences with the OWNER and, if requested, with the funding agency and other government agencies or interested parties regarding the Project.
(2) Provide for the necessary geotechnical investigation and testing necessary to develop the design.
(3) Provide environmental studies as may be necessary to complete a project.
(4) Provide assistance to the OWNER in providing material requirements and specifications for design, construction and maintenance projects.
(5) Provide assistance to the OWNER in providing pavement design recommendations for the design, construction and maintenance projects.
(6) Provide assistance to the OWNER in providing pavement rehabilitation recommendations for the design, and maintenance projects.
(7) Provide assistance to the OWNER in providing pavement condition studies.

B. Design Phase:

(1) Attend the OWNER'S and respective Party's meeting as requested for the purpose of explaining geotechnical investigation report recommendations and preliminary testing results and their impact to proposed design activities.
(2) Perform any additional geotechnical investigations, testing and environmental studies necessary to collect information required in the design of the Project.
(3) Provide assistance to the OWNER in providing material requirements and specification for design, construction and maintenance projects.
(4) Provide assistance to the OWNER in providing pavement design recommendations for the design, construction and maintenance projects.
(5) Provide assistance to the OWNER in providing pavement rehabilitation recommendations for the design, construction and maintenance projects.
(6) Provide assistance to the OWNER in providing pavement condition studies.
(7) Furnish the OWNER all necessary reports for preliminary design, design, construction and maintenance projects.

C. Construction/Maintenance Phase:

(1) Attend the OWNER'S and respective Party's pre-construction and construction meetings as requested for the purpose of explaining geotechnical investigation report recommendation and preliminary testing results and their impact to proposed construction activities and establish coordination and lines of communication for proposed construction materials testing during construction activities.
(2) Consult and advise with the OWNER during construction.

(3) Provide construction materials testing for construction and maintenance projects as required by the project plans and specifications and/or specified by the project design engineer.
(4) Review all material designs as requested by the OWNER and/or project design engineer.
(5) Furnish the OWNER all necessary reports for construction and maintenance projects.
(6) Provide construction inspection services as requested by the OWNER on construction and maintenance projects.

D. Miscellaneous/Other:

(1) Act for OWNER in professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of the profession.
(2) Perform all technical services under the general direction of a Licensed Professional Laboratory in the State of Texas and in substantial accordance with the basic requirements of the appropriate Standards of the American Society of Testing and Materials, where applicable, or other standards designated by County.
(3) Employ testing machines which have been calibrated within a period not exceeding twelve (12) months from the time of use by devised of accuracy traceable to the National Institute of Standards and Technology (NIST) of the United States Department of Commerce, and, upon request, submit to the OWNER or its authorized representative documentation of such calibration.
(4) Promptly submit formal construction materials testing reports for all tests, observations, and services performed indicating where applicable, compliance with OWNER specifications or other documents. Such reports shall be completed and factual, citing the tests performed, methods employed, values obtained, parts of the structure and location at which the tests were made.
(5) The plans and specifications prepared under this Agreement shall become the property of the OWNER upon completion of the work and payment in full of all monies due to the Laboratory.
(6) Retain all pertinent records relating to the services performed for a period of five (5) years following submission of all reports, during which period the records will be made available to the Owner within a reasonable time.

NOTE: Change in and/or additional services to Scope will require prior approval from OWNER prior to undertaking.

EXHIBIT "C"

LABORATORY'S RATES

EXHIBIT "C"
ENGINEER'S CONTRACT FEE SCHEDULE

For the services to be provided by the ENGINEER the charge will be on the basis of the units and unit fee rates established in this schedule of tests, staff personnel services and additional services. The overtime premium, required by the Fair Labor Standards Act for nonexempt classifications, will be charged for overtime hours worked because of the County's requirements and its authorization. However, except for the overtime premium, the maximum charges shall not exceed the rates shown in this schedule.

SOILS AND AGGREGATE SECTION

Material Preparation Time (per hour)	$50.00
Atterberg Limits (each test)	70.00
Sieve Analysis	
Dry through No. 40 (each test)	55.00
Additional Sieves (each sieve)	12.00
Percent Passing No. 200 Sieve (each test)	45.00
Moisture Density Relationship	
Standard Proctor (each test)	200.00
Modified Proctor (each test)	215.00
TxDOT Proctor (each test)	215.00
Nuclear Density Test (In conjunction with Inspection)	
Nuclear Density Test (min. 3, each test)	28.00
Depth Test (each test)	6.00
Wet Ball Mill (each test)	210.00
Determination of Optimum Lime Content	
PI Method – (each test)	275.00
Tex 121-E - (each test)	275.00
PH Method - (each test)	275.00
Additional Points (each point)	75.00
California Bearing Ratio (each test)	750.00
Additional Specimens (each specimen)	175.00
Small Moisture Content of Aggregates and Base (each test)	13.00
Large Moisture Content of Aggregates and Base (each test)	35.00
Linear Shrinkage (each test)	85.00
pH (each test)	80.00
Resistivity of Soils (each test)	90.00
Specific Gravity (each test)	75.00
Unit Weight (each test)	45.00
Soundness (each test)	500.00
Sulfate Content (each test)	80.00
Hydrometer (each test)	275.00

BITUMINOUS SECTION

Material Preparation Time (per hour)	$55.00
Sieve Analysis for Fine and Coarse Aggregate (Tex 200-F or ASTM)	
Dry (each test)	55.00
Additional Sieves (each sieve)	12.00

Sand Equivalent (each test)	75.00
Extraction & Gradation, Percent Asphalt (each test)	250.00
Asphalt Cores (each core)	60.00
Asphalt Core Density (each core)	40.00
Thickness of Cores (each core)	15.00
Theoretical Maximum Specific Gravity (each test)	60.00
Lab Density (each test)	65.00
Effect of Water on Bituminous Paving Mixtures (each test)	75.00
Hveem Stability (each test)	105.00
Coring Rig (per day)	95.00
Asphaltic Concrete Design and Other Services	By Quote
Percent Passing No. 200 Sieve (per test)	45.00
Molding Specimens (per set)	60.00

CONCRETE SECTION

Material Preparation Time (per hour)	$55.00
Slump Test (In conjunction with Inspection)	
Slump Test (each test)	20.00
Air Content of Fresh Concrete (In conjunction with Inspection)	
Pressure (each test)	25.00
Volumetric (each test)	35.00
Concrete Cylinder Compressive Strength Test (each cylinder)	16.00
Strip & Hold Cylinder (each cylinder)	15.00
Concrete Beam Flexure Strength Test	
6x6x22 (each beam)	40.00
Strip & Hold Beam (each beam)	15.00
Concrete Cores By Circumference Area (Min. 100 sq. in.)	2.00/sq. in.
Sawing of Concrete Cylinders or Cores (per end, per core)	25.00
Thickness of Cores (each core)	15.00
Coring Rig (per day)	95.00
Portland Cement Concrete Design or other services	By Quote

MASONRY SECTION

Material Preparation Time (per hour)	$59.00
Grout Prism (each prism)	24.00
Mortar Prism (each prism)	24.00

SOIL EXPLORATION AND GEOTECHNICAL SERVICES

Drilled Borings	
In Soil, 0 – 50 feet (per foot)	$19.00
In Soil, 50 – 100 feet (per foot)	22.50
In Rock	By Quote
Non-Conventional Drilling	By Quote
Standard Penetration Test (each test)	12.00

Texas Cone Penetration Test (each test)	20.00
Shelby Tube Sampling (each test)	20.00
Mobilization and Demobilization - In Rio Grande Valley (each trip)	350.00
Mobilization and Demobilization - Outside Rio Grande Valley (each mile)	3.50/mile
Mobilization of Non-Conventional Drilling Equipment	By Quote
Trip Charge For Logger (each mile)	0.80
Standby Time, Rig plus 2 man crew (per hour)	200.00
Well Installation	By Quote
Technician To Log Soil Test Boring (per hour)	59.00
Field Coordination	
Field Engineer (per hour)	115.00
Utility Clearance (per hour)	70.00
Flagman (per hour)	59.00
Per Diem (If required)	Cost + 15%
Unconfined Compression (each test)	45.00
Moisture Content (each test)	13.00
Grout Backfill (per foot)	5.00
Dozer/Clearing	Cost + 15%
Asphalt Pavement Coring (each core)	100.00
Concrete/Asphalt Patch (per location)	75.00

TECHNICIAN SERVICES

Soil Engineering Technician (per hour) (Min. 2 Hrs)	$50.00
Concrete Engineering Technician (per hour) (Min. 2 Hrs)	55.00
Asphalt Engineering Technician (per hour) (Min. 2 Hrs)	55.00
Masonry Engineering Technician (per hour) (Min. 2 Hrs)	59.00
Senior Engineering Technician (per hour)	59.00
Plant Inspection, Reinforcing Steel Inspection, Etc. (Min. 2 Hrs)	
Construction Inspection Engineering Technician Time (per hour)	59.00
Plant Inspection, Reinforcing Steel Inspection, Etc. (Min. 2 Hrs)	
Engineering Specialist (per hour)	70.00
Pier Inspection, Pile Load Inspections, Etc. (Min. 2 Hrs)	
Certified Welding Inspector (per hour) (Min. 4 Hrs)	90.00

OTHER SERVICES

Vehicle Trip Charge (per trip) (within 25 miles of office)	$40.00
Vehicle Trip Charge (per mile) (beyond 25 miles of office)	0.80
Other Testing Not Specified (Option 1)	Cost + 15%
Other Testing Not Specified (Option 2) (per hour)	56.00
Other Services, Outside Services or Supplies	Cost + 15%
Test Reports (each report)	30.00
Clerical/Administrative (per hour)	50.00
Fax (per page)	1.00
Photocopies	
8 ½" x 11" (per page)	0.12

8 ½" x 14" (per page).....	0.15
11" x 17" (per page).....	0.20
Additional Insured (per request).....	200.00

PROFESSIONAL SERVICES

Principal Engineer (per hour).....	$165.00
Project Engineer (per hour).....	125.00
Staff Engineer (per hour).....	110.00

PROJECT MANAGEMENT AND COORDINATION OF SERVICES PROVIDED

Applied to each invoice of net services provided

Project Management (per hour).....	$75.00

BASIC SERVICES AGREEMENT

MEG will charge overtime at the rate of 1.5 applicable for technicians for services performed before 7 AM and after 6 PM on Monday through Friday, after 8 continuous hours on the Client's project and on Saturday, Sunday and holidays.

Hours billed will be from our office at 5804 N. Gumwood, Pharr, Texas, port to port. Fractions of hours will be billed as whole hours. Technician hours will be billed a minimum of 2 hours.

Laboratory testing performed after normal work hours of 7 AM to 6 PM on Monday through Friday will be billed the test rate plus applicable overtime hourly charges.

Project management will be billed for report review, coordination and management of project personnel at a rate of one hour for every two reports.

EXHIBIT "D"

WORK AUTHORIZATION FORM

EXHIBIT "D"
HIDALGO COUNTY
Agreement #C-00-000-00-00
Work Authorization Form

WORK AUTHORIZATION NO. __

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, FIRM'S NAME, hereinafter called "**Laboratory**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Laboratory** to provide_____.

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Laboratory** is identified in ***EXHIBIT "B" – Scope of Services to be Provided by the Laboratory*** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is _____.This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT

Compensation and payment to the Laboratory for the services established under this Work Authorization shall be made in accordance with Article/Part/Section _____ of the Agreement.

PART 4. FUNDING

This Work Authorization No.__ shall be funded through funding source:

Account No. _-_ _ _ _-_ _ _-_ _-_ _ _-_ _ _-_-_ _ _

Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization or (DATE).

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No._ Commissioner___ as to content and detail of this Work Authorization No.__.

HIDALGO COUNTY
COMMISSIONER PRECINCT No. __:

BY:_____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on ____(DATE)___ as indicated below and effective as of _____ day of _____, 2016.

THE LABORATORY:

_____

By: _____
Print Name

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo Jr., County Clerk

EXHIBIT "E"

SUPPLEMENTAL AGREEMENT FORM

EXHIBIT "E"

Supplemental Agreement Form

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT NO. _____

TO AGREEMENT FOR PROFESSIONAL CONSTRUCTION MATERIAL TESTING SERVICES

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of paragraph 5 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **FIRM'S NAME**, hereinafter called the "**Laboratory**".

WITNESSETH

WHEREAS, the **Owner** and the **Laboratory** executed the **Agreement** on the _____ day of _____ _____ **2009** concerning Laboratory for _____ (hereinafter referred to as the "**Project**"); and,

WHEREAS, Paragraph ___ of the **Agreement**, (paragraph title), establishes _____; and,

WHEREAS, it has become necessary to amend the Agreement to _____

_____

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Laboratory** agree that said **Agreement** is amended as follows:

I. Paragraph ___ of the **Agreement**, (paragraph title), is revised to

_____

_____

_____

_____

_____

_____

_____

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Laboratory and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

THE LABORATORY:

BY:_____

Address for Giving Notices:

_____

_____

THE OWNER:
HIDALGO COUNTY

BY:_____
Ramon Garcia, County Judge

LIST OF ATTACHMENTS

(as required)

EXHIBIT "F"

CERTIFICATES OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/17/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fenner & Esler 467 Kinderkamack Road P. O. Box 60 Oradell NJ 07649-0060	CONTACT NAME: certs@fenner-esler.com PHONE (A/C, No, Ext): (201) 262-1200 FAX (A/C, No): (201) 262-7810 E-MAIL ADDRESS: jkosch@fenner-esler.com
INSURED Millennium Engineers Group, Inc. PO Box 4569 Edinburg TX 78540	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Amer. Casualty Co./Reading, PA — 20427 INSURER B: Continental Casualty Company — 20443 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: Master 15-16 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	X		6011181339	11/22/2015	11/22/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
B	UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000			6011181387	11/22/2015	11/22/2016	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
B	Professional & Pollution Incident Liability			MCH288364872	12/12/2015	12/12/2016	Per Claim Limit Aggregate Limit	$2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured - Certificate Holder as respects general liability where required by written contract.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Highway Bus 281
Edinburg, Texas 78542

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Timothy Esler/JEAN

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

AHB R045

DATE (MM/DD/YYYY) 2/16/2016

THIS CERTIFICATEIS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
SUPERIOR ACCESS INS SRVC INC/PHS 181840 P:(866) 467-8730 F:(888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No): (888) 443-6112
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Hartford Underwriters Ins Co	30104
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

MEG, INC.
PO BOX 4569
EDINBURG TX 78540

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		72 WEC GY1880	10/16/2015	10/16/2016	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE- EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

Hidalgo County
2812 S BUSINESS HIGHWAY 281
EDINBURG, TX 78542

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marc Maillon

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER STATE FARM INSURANCE ROBERT ELIZALDE, AGENT StateFarm 5107 S MCCOLL RD EDINBURG, TX 78539	CONTACT NAME: GARDENIA MARTINEZ PHONE (A/C, No, Ext): 956-683-9800 FAX (A/C, No): 956-683-9810 E-MAIL ADDRESS: GARDENIA.MARTINEZ.T55B@STATEFARM.COM
INSURED MILLENNIUM ENGINEERS GROUP, INC 5804 N GUMWOOD PHARR. TX 78577	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : State Farm Mutual Automobile Insurance Company — 25178 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
A	AUTOMOBILE LIABILITY			159 6511-A19-53O	01/19/2016	07/19/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? ☐ N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

2008 FORD RANGER PICKUP VIN: 1FTYR10D48PA62344
2008 FORD RANGER PICKUP VIN: 1FTYR10D38PA92175
2010 FORD RANGER PICKUP VIN: 1FTKR10D0APA22160
2011 FORD RANGER PICKUP VIN: 1FTKR1ADXBPA02368
2015 TOYOTA TUNDRA PICKUP VIN: 5TFRM5F14FX092223

CERTIFICATE HOLDER

HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUS. HWY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Zimbra **rocio.villarreal@co.hidalgo.tx.us**

RE: C-16-207-05-10-Millennium Engineers Group

From : Steve Crain <scrain@atlashall.com> Fri, May 06, 2016 01:34 PM
Subject : RE: C-16-207-05-10-Millennium Engineers Group
To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The contract is OK.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, May 06, 2016 1:11 PM
To: Steve Crain <scrain@atlashall.com>
Subject: Re: C-16-207-05-10-Millennium Engineers Group

Mr. Crain:

Please review and approve as to form with the corrected auto insurance included.

Thank you

ROCIO VILLARREAL

From: "Steve Crain" <scrain@atlashall.com>
To: "Rocio Villarreal" <rocio.villarreal@co.hidalgo.tx.us>
Sent: Friday, May 6, 2016 12:29:25 PM
Subject: RE: C-16-207-05-10-Millennium Engineers Group

Autos are not scheduled on insurance certificate.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, May 06, 2016 11:19 AM
To: Steve Crain <scrain@atlashall.com>
Subject: C-16-207-05-10-Millennium Engineers Group

Mr. Crain:

Please review and approve as to form.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-51314

Date Filed:
05/06/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Millennium Engineers Group, Inc.
Edinburg, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
C-16-207-05-10
Geo-Technical and Construction Material Testing for Pct 2

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

MARTHA ALICIA TAPIA
Notary Public, State of Texas
My Commission Expires
March 21, 2017

Raul Palma

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Raul Palma, P.E., this the 6 day of May, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath | Martha A. Tapia | Notary Public, State of Texas

Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-51314

Date Filed:
05/06/2016

Date Acknowledged:
05/06/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Millennium Engineers Group, Inc.
Edinburg, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

C-16-207-05-10
Geo-Technical and Construction Material Testing for Pct 2

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

AI-54541

Purchasing Department 21.
D. 1.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Lulu Lucio, COMM. PCT. #4 Submitted By: Lulu Lucio, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

A. Recommendation by project engineer, Le Fevre Engineering Management & Consulting, LLC to award the Base Bid to the responsible vendor submitting the lowest and best bid meeting all specifications, Saenz Utility Contractors, LLC of Edcouch, TX, in the total amount of $22,303.75 for project- "Hidalgo County Precinct No. 4 - Off Site Turnkey Manhole Covers and/ with Installation:- subject to compliance with HB23 and/or HB1295 [when and/or if applicable];

B. Pursuant to TXLCG 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesse Ozuna, [unless otherwise voiced/announced by Commissioner Palacios] to execute change orders that involve 'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits. The original contract price may not be decreased by 18% or more without the consent of the contractor.

BACKGROUND

Due to power outage, supporting documentation will be attached on Monday, May 9, 2016.

Fiscal Impact

FISCAL YEAR: ACCT. #: 6-1100-419-40-124-123-0-740

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available through emergency transfer pending to be processed by Auditor's Office.

Attachments

Backup AI 54541

Back Up AI 54541

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 05:26 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Lulu Lucio Started On: 05/06/2016 03:54 PM
Final Approval Date: 05/06/2016

LeFEVRE
ENGINEERING &
MANAGEMENT CONSULTING, LLC
612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.LEMC
Fax. 956.687.5363
Texas Registered Engineering Firm F-11722

May 5, 2016

Comm. Joseph Palacios
Hidalgo County Precinct No. 4
1051 N. Doolittle Rd.
Edinburg, Texas 78542

Re: Hidalgo County Precinct No. 4 – Off-Site Turnkey Manhole Covers and/with Installation

Dear Commissioner Palacios:

On Wednesday, May 4, 2016 bids were received and opened for the Off-Site Turnkey Manhole Covers and/with Installation at San Carlos CRC and Sunflower Park in Precinct 4 Hidalgo County, Texas. Enclosed is the bid tabulation for this project.

The low Base Bid was submitted by Saenz Utility Contractors, LLC of Edcouch, Texas, in the amount of $22,303.75. We recommend that this project be awarded to Saenz Utility Contractors, LLC in the amount of $22,303.75.

Please call my office should you have any questions on the enclosed information.

Sincerely,

Emigdio "Milo" Salinas, P.E.,
Vice President

Final Bid Tabulation
Hidalgo County Precinct No. 4
Off-Site Turnkey Manhole Covers and/with Installation

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC
612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.5362
Fax. 956.687.5363
Texas Registered Engineering Firm F-11722
Civil Engineering
Environmental Engineering
Planning
Project Management

ITEM NO.	DESCRIPTION	EST. QNTY.	UNIT	UNIT PRICE	TOTAL PRICE
				BIDDER #1	
				Saenz Utility Contractors, LLC	
P159 Off-Site Turnkey Manhole Covers and/with Installation at San Carlos CRC and Sunfower Park					
	General Project				
1-1	Mobilization, Bonds and Insurance (not to exceed 3% of Total Bid) and project signage	LS	1	$ 2,500.00	$ 2,500.00
1-2	Trench Safety Plan signed and sealed by a professional engineer licensed in Texas for all deep excavtions.	LS	1	$ 5,000.00	$ 5,000.00
1-3	Furnish and Install a 48-inch diameter fiberglass manhole according to the plans and specifications; complete in place.; **Dewatering**; Connection to existing manhole; according to the plans and specifications; complete in place. Install 80 feet of 8-inch PVC SDR-26 gravity pipe to existing sewer line and connection to existing manhole as per plans and specifications; complete in place. **Materials to be provided by the County for installation of all aforementioned work and shall not be included in this base bid price.**	LS	1	$ 14,803.75	$ 14,803.75
	Total General Project			**$**	**22,303.75**
Hidalgo County Precinct No. 4 - Off-Site Turnkey Manhole Covers and/with Installation at San Carlos CRC and Sunflower Park					
	Total Base Bid			***$***	***22,303.75***

AI-54548

Purchasing Department 21.
D. 2.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of **"Amendment No. 2"** to extend the **term of agreement** for an **additional one (1) year period** as allowed under **[article #7-amendments]** in connection to current agreement# **E-15-185-04-28** (C-11-099-05-24) with **GEORGE M. "MITCH" HUDGINS** d/b/a **MODERN TECHNOLOGY-MODERN ENVIRONMENT** for the purposes of "Groundwater Sampling and Analysis Plan" (GWSAP) in order to remain in compliance with TCEQ, commencing, May 24, 2016, (subject to compliance with HB1295 and/or HB23 when and if applicable).

BACKGROUND

Amendment No. 2-MTME (GWSAP) Pct 4
Legals review and approval
HB 1295

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-432-00-124-001-0-334
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

E-15-185-04-28-MTME (GWSAP)-Pct 4
forms
amendment
legal

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 05:32 PM

Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Letty Saenz		Started On: 05/06/2016 04:39 PM
Final Approval Date: 05/06/2016		

E-15-185-04-28

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

March 30, 2015

Mitch Hudgins, Owner
MODERN TECHNOLOGY-
MODERN ENVIRONMENT
548 Naples Street
Corpus Christi, Texas 78404
Ph. (361) 533-7102

via email mitch@mtmetex.com

Re: ***Extension/Renewal—Prof Eng Services Agreement# E-14-293-06-30 (C-11-099-05-24)*** *for the purposes of:* ***"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"*** *located at* ***Hidalgo County Precinct No. 4***

Dear Mr. Hudgins:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **Fourth (4th & Final) Year** of the additional four (4) one (1) year terms as provided in the current Professional Services Agreement (under the same rates, terms and conditions).

Please acknowledge receipt of this notice for placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: leticia.saenz@co.hidalgo.tx.us by no later than, **Wednesday, April 1, 2015**, in order to meet the agenda request form deadlines.

By: _____ Date: 4/1/15
Mitch Hudgins, Owner

Additionally, we are requesting your company provides an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

Policy Number:

Date Entered: 04/02/2015

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/2/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kelly, Honeycutt & Price, Inc. 5151 Flynn Pkwy, Suite 310 Corpus Christi, Texas 78411	CONTACT NAME: PHONE (A/C, No, Ext): (361) 225-4200 FAX (A/C, No): (361) 225-0166 E-MAIL ADDRESS: tiffany@khpinet.com
INSURED Modern Technology-Modern Environment George M (Mitch) Hudgins 548 Naples Street Corpus Christi, TX 78404	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Texas Mutual Insurnace Company INSURER B : Admiral Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			FEI-ECC-18299-01	11/14/2014	11/14/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$1,000,000 $50,000 $5,000 $1,000,000 $2,000,000 $2,000,000 $
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [X] HIRED AUTOS [ ] SCHEDULED AUTOS [X] NON-OWNED AUTOS			FEI-ECC-18299-01	11/14/2014	11/14/2015	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$1,000,000 $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE [ ]	$ $ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y / N/A If yes, describe under DESCRIPTION OF OPERATIONS below			SBP0001205564	10/15/2014	10/15/2015	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
B	Professional Liability			FEI-ECC-18299-01	11/14/2014	11/14/2015	Each Claim	1,000,000
B	Contractors Pollution			FEI-ECC-18299-01	11/14/2014	11/14/2015	General Agg.	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Blanket Additional Insured & Blanket Waiver of Subrogation As Required By A Written Contract included for General Liability & Contractor's Pollution. Blanket Waiver of Subrogation As Required By A Written Contract included for Workers' Compensation.

CERTIFICATE HOLDER

Hidalgo County Purchasing Department
Attn: Purchasing Dept.
2802 S. Business Hwy 281
Edinburg, Texas 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Barbara J. Price

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SPECIAL MEETING - April 28, 2015

BE IT REMEMBERED, that on this 28th day of April A.D., 2015, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE EDUARDO "EDDIE" CANTU	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

AGENDA
CC REGULAR CONSENT
COMMISSIONERS' COURT
April 28, 2015
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval of the Consent Agenda.

Vote: 4 - 0 - Unanimously

1. **AI-49491** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2015 Intradepartmental transfers:**

A. **AI-49486** 2015 - CO2010A&B-Pct 2 Equip & Maint Facility (1342)

B. **AI-49487** 2015 - Executive Office (1100)

C. **AI-49427** 2015 - Tax Office / Scofflaw (1100)

D. **AI-49450** 2015 - Co Wide Comm System (1100)

E. **AI-49441** 2015 - Adult Detention Facility / Jail (1100)

F. **AI-49423** 2015 - Justice Court Tech (1242)

12. **Urban County:**

A. **AI-49369** Approval of two (2) applicants in the City of Mercedes and one (1) applicant in the City of Weslaco under the Owner Occupied Housing Rehabilitation Program.

13. **Auditor's Office:**

A. **AI-49462** 1. Pursuant to Local Government Code Sections 114.023-.025, requesting approval of Monthly Financial Report for the Month of February 2015.
2. Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

14. **Budget & Management:**

A. **AI-49358** Self-Insured (2202)

Requesting approval of reimbursement of Hidalgo County Workers' Comp. paying account for claims paid by Tristar Risk Management for the period of 04/01-15/2015 in the amount of $60,082.90 and requesting approval of wire transfer.

B. **AI-49194** 1. Approval of reimbursement in the amount of $870,088.05 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 03/28/15 to 04/10/15.

03/28-31/15	$152,816.19
04/01-03/15	$310,783.17
04/04-10/15	$406,488.69
TOTAL	$870,088.05

2. Approval of wire transfer to cover claims paid.

15. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

T. **AI-49335** Requesting approval of payment of Invoice #11325112 in the amount $124,089.36 submitted by L&G Consulting Engineers Inc., in connection with professional engineering services provided under Contract C-15-097-03-17 (WA#1), for Pct.2 priority projects.

U. **AI-49341** Requesting approval of payment of Invoice #11325108 in the amount $46,756.22 submitted by L&G Consulting Engineers Inc., in connection with professional engineering services provided under Contract C-15-046-03-03 (WA#1), for Pct 2 Regional Hike & Bike Project.

V. **AI-49343** APPROVED Requesting authority to exercise the **Fourth (4th) & Final Year** of the additional four (4) one (1) year terms as provided in current contract# E-14-296-06-30 (C-11-099-05-24) for: **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located at **Hidalgo County Precinct No. 4,** under the same rates, terms and conditions with **MODERN TECHNOLOGY-MODERN ENVIRONMENT.**

W. **AI-49357** Requesting action to exercise the sixty (60) day grace period extension [as pemitted under current contract #E-14-155-05-06 with the same rates, terms, and conditions] commencing May 17, 2015 and expiring July 16, 2015 for: Hauling Services for Hot Mix" Pct 4 [so as to have not lapse in services while procurement process is completed].

X. **AI-49359** Action to exercise sixty (60) day extension [as permitted under the current contract #E-12-156-06 with the same rates, terms, and conditions]commencing May 28, 2015 and expiring July 27, 2015 for: "Hauling Services for Millings" Pct 1 [so as to have no lapse in service while the procurement process in completed - whichever comes first and/or is most advantageous to Hidalgo County].

Y. **AI-49378** **Precinct #3:**
Requesting approval of payment for Invoice No. 15024 in the amount of $16,507.66 (Pct 3, 3rd Call, Havana Lomas #s4 & 5 Subdivisions) (C-CAP-14-424-12-16) as submitted by project engineer Javier Hinojosa Engineering

Z. **AI-49384** Ratifcation of PO #724245 thru 724248 to Fleet Safety Division for purchase of equipment & installation of lighting/accessories for Sheriff's Office vehicles, to include PO #723235 to Video Sound & Light Entierprises for lighting equipment/accesories for vehicles purchased for Safety Division.

AA. **AI-49398** Approval to complete and execute Time Warner Order #5607199 documentation to correct and establish rates for Hidalgo County's Department of Health & Human Services.

BB. **AI-49418** Requesting authority to advertise and approval of procurement packet (i.e. Ex A - Specs/Req, Legal Notice, Draft Lease Agreement etc) as attached here to for Hidalgo County - "Lease of Office Space - Alton East" WIC - including the re-advertising of project in the event no bids are received and/or are rejected and project is still required.

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

AMENDMENT
TO
PROFESSIONAL ENGINEERING SERVICES AGREEMENT
(C-11-099-05-24)

This **AMENDMENT** to the professional engineering services agreement for: **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4** in connection to contract# **C-11-099-05-24,** dated May 24, 2011, by and between **Hidalgo County, Texas** ("County") and **George M. "Mitch" Hudgins** d/b/a **Modern Technology-Modern Environment** ("Engineer") is entered into between the parties effective this **20TH** day of **January, 2015.**

WHEREAS, Engineer and County entered into an Agreement dated May 24, 2011, in which Engineer agreed to provide professional engineering services for the purpose of **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4** (the "Contract");

WHEREAS, TCEQ has advised the Engineer that the "Groundwater Sampling and Analysis Plan" (GWSAP) needs to be updated in accordance with 30 TAC Section 330.491 (a) and 40 CFR, Part 258, Appendix I.

WHEREAS, the Engineer, and County now desire to amend the Professional Services Agreement to amend Exhibit A –Services to be provided by Engineer-Modified Scope of Work/Cost Proposal for the (GWSAP) to the Agreement;

WHEREAS, the parties desire to amend the Agreement as hereinafter provided.

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Company hereby agree to the following amendment to the Contract:

1. Exhibit A-Services to be provided by Engineer-Scopes/Cost Proposal is hereby amended by the addition of the following:

EXHIBIT A-2-Modified Scope of Work/Cost Proposal for the (GWSAP)

2. Except as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect and Company and County ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

ENGINEER:
GEORGE M. "MITCH" HUDGINS
d/b/a/ **MODERN TECHNOLGOY-MODERN ENVIRONMENT**

By: _____
George M. "Mitch" Hudgins, P.E.

HIDALGO COUNTY, TEXAS

By: Ramon Garcia
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 1-20-15 RD

ATTEST:

By: _____
Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

By: _____
Stephen L. Crain, Attorney

EXHIBIT A-2

Modern Technology-Modern Environment

13 July 2014

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, Texas 78539

RE: Proposal for Scope and Cost for change to current agreement to:
Prepare a Permit Modification for a new Groundwater Sampling and Analysis Plan (GWSAP)
Hidalgo County Precinct 4

Per your request, I have prepare a Scope of Work and Cost Proposal for revision of the GWSAP.
The Scope Includes:

1. Discuss and/or visit with TCEQ MSW Permits Division personnel for specific requirements.
2. Prepare and submit the new GWSAP and the accompanying permit modification.
3. Address TCEQ comments and make required revisions.

This scope of work can be accomplished within a budget of $14,000.

Invoicing will be on an hourly-rate plus expenses basis. The rate schedule from the groundwater sampling project is included as Attachment 1. There will be no rate increase for this work. The budget will not be exceeded without authorization, and is not a lump-sum or fixed-price. Invoices will be submitted no more frequently than once per month.

I look forward to working with you on this project.

Respectfully submitted,
Modern Technology – Modern Environment
Texas Registered Engineering Firm F-10265

Mitch Hudgins, P.E.

attachment

Attachment 1
Modern Technology – Modern Environment
Rate Schedule
As of January 2011

General Description	Hourly Billing Rates
Senior Engineer, P.E.	$110.00
Engineering Assistant	$75.00
Engineering Technician	$60.00
Draftsperson/CAD	$50.00
Word Processor/Project Support	$35.00
Vehicle mileage rate Project Expenses	$0.51 or current Comptroller's rate At cost

The above rates include all employees' wages, payroll burdens, overhead, and profit. Client is charged for time actually spent on the project. Non-project stenographic, general clerical and accounting work, general office expense, and general administrative costs are included in overhead. These costs are not billed separately.

D. **Pct. 4**

1. AI -48120 Acceptance and approval of **"AMENDMENT"** to **Exhibit A- (Scope of Work/Cost Proposal)** for professional services agreement#**E-14-293-06-30 (C-11-099-05-24)** with **GEORGE M. "MITCH" HUDGINS** d/b/a **MODERN TECHNOLOGY-MODERN ENVIRONMENT**, due to, TCEQ notice to Engineer that the **"Groundwater Sampling and Analysis Plan" (GWSAP)** needs to be updated in accordance with 30 TAC Section 330.491 (a) and 40 CFR, Part 258, Appendix I and in order to remain in compliance with TCEQ.

APPROVED

2. AI -48118 Acceptance and approval of **Change Order No. 4** for an extension of sixty (60) days and zero additional dollars to Contract No. C-13-072A-11-19 with **Couric Enterprises, LLC** dba **Foremost Construction** as reviewed/approved by project architect of record, Mata-Garcia Architects, LLP for: Hidalgo County Precinct No. 4 -"Construction of a Community Resource Center in San Carlos" with authority for County Judge, or Court Member to execute document.

E. **Health & Human Services Dept.**

1. AI -48007 Presentation of sole responsible vendor submitting the lowest and best bid and meeting all specifications and/ or requirements (as detailed in the documentation contained herein) for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County Health and Human Services- "Laboratory Services" through project No.: 2014-415-MEG.

F. **Facilities Management:**

1. AI -48122 Acceptance and approval of Certificate of Construction Completion as submitted by Pro Tech Mechanical - Valley, LLC in connection with the Hidalgo County Facilities Management - "Replacement of a 160 ton Chiller for the Old Administration Building (100 E. Cano, Edinburg, TX" (PO#711021) with authority for Mr. Valde Guerra, Executive Officer, to sign document on behalf of Facilities Management and Hidalgo County Judge Ramon Garcia to execute the Certificate of Construction Completion.

2. AI -48032 Acceptance and approval to award proposals received from Herrera and Hunt, Inc., awarded Job Order Contractor through County's participation with HCDE-Choice Facility Partners JOC contract No. JOC-09-040JC-07, for the following projects:

A. "Turnkey Installation of a Bullet Proof Window at JP Pct. 1 Pl. 1 -JP Saenz" in the amount of: $2,848.16. (2015-040-MSS).
B. "Turnkey Installation of a Bullet Proof Window W/Tray at JP Pct. 1 Pl. 2 -JP Morales" in the amount of: $5,260.32 (2015-040A-MSS).

G. **Colonia Access Program Pct. 1**

1. AI -48030 Requesting acceptance and approval to execute a Professional Engineer agreement # C-CAP-14-397-10-28 for the provision of construction materials testing services for Pct No. 1 Border Colonia Round III with Millennium Engineers Group, Inc. as authorized and approved for negotiations by CC on 10/28/14.

H. **Colonia Access Program Pct. 2**

AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
January 20, 2015
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Prayer**

4. **Approval of Consent Agenda**

5. **Open Forum**

6. **County Judge's Office:**

A. **AI -48187** Resolution in honor of Robert L. Lozano on his appointment to the Board of Directors for the Federal Reserve Bank.

B. **AI -48111** Proclamation Declaring January 2015 as National Human Trafficking Prevention Month

C. **AI -48189** Discussion and update on RGV Day in Austin and Legislative Tour

D. **AI -48077** Approval to appoint one Representative and one Alternate to the Amigos del Valle Board.

E. **AI -47870** 1. Presentation by the Hidalgo County Historical Commission.
2. Approval of the appointment/reappointment of members to the Hidalgo County Historical Commission for the 2015-2016 term.

F. **AI -48175** Discussion and possible action on Amendment to the Interlocal Agreement between Hidalgo County, City of Mission, and Mission TIRZ

7. **Executive Officer - Valde Guerra:**

3. **AI -48173** Supplemental Court Guardianship (1250):
Approval of 2015 appropriation of funds in the amount of $50,000.00 to fund legal services.

4. **AI -48020** Justice Court Building Security Fund (1245):
Approval of appropriation of funds for the Justice Court Building Security Fund in the total amount of $ 10,000 to cover the cost proposal from Herrera & Hunt for the final installation of two cashier windows at Pct.1 JP Offices.

B. **Interfund transfers:**

1. **AI -47992** A. Certificate of Obligation, Series 2014 (1445)
Approval of 2015 interfund transfer from Co Wide Adm (1100) to CO 2014 (1445) in the amount of $598,531.00 to fund the 2015 interest payment and fiscal agent fees.

B. Refunding Bonds, Series 2014C (1446)
Approval of 2015 interfund transfer from Co Wide Adm (1100) to Refunding Bond 2014C (1446) in the amount of $187,047.00 to fund the 2015 February interest payment and fiscal agent fees.

C. Tax Notes, Series 2014 (1401)
Approval of 2015 interfund transfer from Co Wide Adm (1100) to Tax Notes 2014 (1401) in the amount of $1,257,895.00 to fund the 2015 principal & interest payments and fiscal agent fees.

C. **AI -47975** 1115 Waiver DSRIP (1100):
1. Approval to undesignate the amount of $1,000,000.00 in the year 2015 for expenditures related to the 1115 Waiver Program.
2. Approval of 2015 appropriation of funds in the amount of $1,000,000.00 to fund program expenditures.

D. **AI -48172** 1. Approval to correct salary schedule discrepancies adopted during the 2015 budget process as listed in Exhibit A, effective 1/01/2015.
2. Approval of transfer(s).
3. Approval to revised salary schedule in accordance with Commissioners Court action.

E. **AI -48139** TxDOT-Precinct No.1(1315):
Approval to issue check payable to Texas Department of Transportation Trust Fund in the amount of $1,700.00 for additional estimated direct costs for the engineering phase for the CR 229 (Mile 17 1/2 Road) at Drainage Ditch off system bridge project.(CSJ: 0921-02-290)

21. **Purchasing Department - Marty Salazar:**
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

APPROVED

AI -48120 **Purchasing Department** **21. D. 1.**

CC - REGULAR

Meeting Date: 01/20/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of **"AMENDMENT"** to **Exhibit A- (Scope of Work/Cost Proposal)** for professional services agreement**#E-14-293-06-30 (C-11-099-05-24)** with **GEORGE M. "MITCH" HUDGINS** d/b/a **MODERN TECHNOLOGY-MODERN ENVIRONMENT**, due to, TCEQ notice to Engineer that the **"Groundwater Sampling and Analysis Plan" (GWSAP)** needs to be updated in accordance with 30 TAC Section 330.491 (a) and 40 CFR, Part 258, Appendix I and in order to remain in compliance with TCEQ.

BACKGROUND

Amendment-MTME
Contract #E-14-293-06-30 (C-11-099-05-24)

Fiscal Impact

FISCAL YEAR: 2015 **ACCT. #:** 5-1100-432-00-124-001-0-334

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

AI-48181 will provide the appropriate funds to cover the cost of the amendment.

Attachments

Amendment - MTME (GWSAP)-Pct 4
contract #E-14-293-06-30 (C-11-099-05-24)-MTME-(GWSAP) Pct 4
Legals approval-Amendment -MTME

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	01/16/2015 09:44 AM
Budget & Management	Veronica Ortiz	01/16/2015 09:46 AM
Auditor's Office	Monica Badillo	01/16/2015 06:31 PM
Form Started By: Letty Saenz		Started On: 01/14/2015 05:01 PM
Final Approval Date: 01/16/2015		

E-14-293-06-30

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

Mitch Hudgins, Owner
MODERN TECHNOLOGY-
MODERN ENVIRONMENT
548 Naples Street
Corpus Christi, Texas 78404
Ph. (361) 533-7102

via email mitch@mtmetex.com

Re: ***Extension/Renewal—Prof Eng Services Agreement# E-13-162-04-30 (C-11-099-05-24)*** *for the purposes of:* ***"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"*** *located at* ***Hidalgo County Precinct No. 4"***

Dear Mr. Hudgins:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **(Third 3rd Year)** of the additional four (4) one (1) year terms as provided in the current Professional Services Agreement (under the same rates, terms and conditions). Please acknowledge receipt of this notice for placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: leticia.saenz@co.hidalgo.tx.us immediately in order to meet the agenda request form deadlines.

By: _____ Date: 7/13/14
Mitch Hudgins, Owner

Additionally, we are requesting your company provides an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
xc: file

Policy Number:

Date Entered: 10-16-2013

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/1/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kelly, Honeycutt & Price, Inc. 5151 Flynn Pkwy, Suite 310 Corpus Christi, Texas 78411	CONTACT NAME: PHONE (A/C, No, Ext): (361) 225-4200 FAX (A/C, No): (361) 225-0166 E-MAIL ADDRESS: jan@khpinet.com
INSURED Modern Technology-Modern Environment George M (Mitch) Hudgins 548 Naples Street Corpus Christi, TX 78404	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Texas Mutual Insurnace Company INSURER B: Admiral Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC			FEI-ECC-18299-00	11/14/2013	11/14/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$1,000,000 $50,000 $5,000 $1,000,000 $2,000,000 $2,000,000 $
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			FEI-ECC-18299-00	11/14/2013	11/14/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$1,000,000 $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		SBP0001205564	10/05/2013	10/05/2014	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
B	Professional Liability			FEI-ECC-18299-00	11/14/2013	11/14/2014	Each Claim	1,000,000
B	Contractors Pollution			FEI-ECC-18299-00	11/14/2013	11/14/2014	General Agg.	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured & Blanket Waiver of Subrogation As Required By A Written Contract included for General Liability & Contractor's Pollution. Blanket Waiver of Subrogation As Required By A Written Contract included for Workers' Compensation.

CERTIFICATE HOLDER

Hidalgo County Purchasing Department
Attn: Purchasing Dept.
2802 S. Business Hwy 281
Edinburg, Texas 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Barbara J. Price

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SPECIAL MEETING - June 30, 2014

BE IT REMEMBERED, that on this 30th day of June A.D., 2014, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	**HIDALGO COUNTY JUDGE**
HONORABLE A.C. CUELLAR, JR.	**COMMISSIONER, PRECINCT NO. 1**
HONORABLE HECTOR "TITO" PALACIOS	**COMMISSIONER, PRECINCT NO. 2**
HONORABLE JOE M. FLORES	**COMMISSIONER, PRECINCT NO. 3**
HONORABLE JOSEPH PALACIOS	**COMMISSIONER, PRECINCT NO. 4**

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

AGENDA
CC REGULAR CONSENT
COMMISSIONERS' COURT
June 30,2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 - Unanimously

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2014 Intradepartmental transfers:**

A.	**AI-45193**	2014 - HIDTA US Treasury (1252)
B.	**AI-45228**	2014 - WIC (1292)
C.	**AI-45197**	2014 - County Auditor's Office (1100)
D.	**AI-45154**	2014 - County Ct. #1 (1100)
E.	**AI-45221**	2014 - Sheriff's Office (1284)
F.	**AI-45024**	2014 - Sheriff's Dept. / Jail (1100)
G.	**AI-45127**	2014 - Pct. #1 Parks (1100)
H.	**AI-45128**	2014 - Pct. #1 R&B (1200)
I.	**AI-45129**	2014 - Pct. #1 Admin (1200)
J.	**AI-45235**	2014 - Pct. #2 Rd Maint (1200)
K.	**AI-45234**	2014 - Pct. #2 Sanitation (1100)
L.	**AI-45098**	2014 - Pct #3 Parks (1100)
M.	**AI-45149**	2014 - Pct. #4 Rd Maint. (1200)
N.	**AI-45169**	2014 - Pct. #4 Sanitation (1100)
O.	**AI-45148**	2014 - Pct. #4 ADM (1200)
P.	**AI-45130**	2014 - Pct. #4 Parks (1100)
Q.	**AI-45111**	2014 - Constable Pct. #1 (1100)
R.	**AI-45112**	2014 - Constable Pct. #2 (1100)
S.	**AI-45021**	2014 - Constable Pct. #3 (1100)

11. **Purchasing Dept:**

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-45256**

1. Requesting approval of Payment Application No. 3 ($57,000.00) submitted by Couric Enterprises in connection to C-13-072A-11-19 (PO# 703489) for the Community Resource Center in San Carlos.

2. Requesting approval of payment of Invoice # 14-5-000017 ($2,309.38) submitted by L&G Engineering Laboratory in connection to C-13-220-08-13 (PO# 706400) for the Community Resource Center in San Carlos.

B. **AI-45180**

1. Requesting approval of payment of Invoice # 001 ($61,812.59) submitted by North Alamo Water Supply Corporation in connection to the Pct. 4 Lift Station (req # 259188).

2. Requesting approval of payment of Invoice # 452504/10/XV ($1,349.12) submitted by Dannenbaum Engineering Company in connection to C-11-097A-02-28 (PO# 675757) for Restitution Center Renovations & Additions for Hidalgo County Precinct No. 4.

3. Requesting approval of payment of Invoice # 11324834 ($39,144.83) submitted by L&G Engineering in connection to C-13-336-12-10 (PO# 703928) for FM 1925- WA No. 1- Limits: FM 907 East to East of SH 68 (Uresti St).

4. Requesting approval of payment of Invoice # 11324847 ($36,410.00) submitted by L&G Engineering in connection to C-13-178-08-20 (PO# 696996) for FM 2220 (Ware Rd.) Project- WA No. 1 Limits: from Mile 3N (FM 1924) to Mile 5N (FM676).

5. Requesting approval of payment of Invoice # 11324831 ($22,927.05) submitted by L&G Engineering in connection to C-11-234-09-13 (PO# 684964) for FM1925 N. Alamo Rd. Extension- WA No. 2.

6. Requesting approval of payment of Invoice # 1820 ($3,045.00) submitted by Perez Consulting Engineers in connection to C-13-058-06-25 (PO# 694874) for WA No. 1 Drainage Improvements- Curry Estates Subdivision.

7. Requesting approval of payment of Invoice # T520948, T520955, and T520976 ($789.00, $487.00, and $243.50) submitted by Terracon (PO# 705563) for the Mile 17.5 Project between Ware and Rooth Road.

C. **AI-45209**

1. Requesting authority to exercise the **FIRST (1ST) YEAR** of the additional two (2) one (1) year terms as provided in the current contract for:**"BOTTLED WATER SERVICES"** (on an as needed basis) for the Hidalgo County, under the same rates, terms and conditions with **MOUNTAIN GLACIER, LLC** - effective 08/30/14.

APPROVED

2. Requesting authority to exercise the **third (3rd) year** of the additional four (4) one (1) year terms as provided in current contract# E-13-162-04-30 (C-11-099-05-24) for: "Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site" located at Hidalgo County Precinct No. 4, under the same rates, terms and conditions with **MODERN TECHNOLOGY-MODERN ENVIRONMENT.**

D. **AI-45212**

Requesting approval of payment for Invoice # 3596 in the amount of $ 14,713.60 for professional services submitted by R. Gutierrez Engineering Corporation through Contract C-14-085-04-08 (WA#4) for the Pct. 2 Owassa Road project.

E. **AI-45188**

Requesting authority to purchase 100 hours of remote technical support and execute required agreement for the County wide network through our membership/participation with (DIR) Department of Information Resources awarded vendor Insight Public Sector, Inc. DIR-TSO-2542 in the total amount of $15,000.00 through the following requisition #258674, effective upon approval (4-1100-415-00-200-002-0-336):

F. **AI-45191**

Acceptance and approval of Supplemental Agreement #1 to Amended WA#1 in connection to Agreement (C-13-132-06-25) with LeFevre Engineering & Management Consulting, LLC for the purposes of "job specific" PROJECT: Sunflower Road Park Project Phase I located in Hidalgo County Precinct No. 4.

G. **AI-45168**

Acceptance & approval of Invoice No. 1142 in the amount of $11,024.25 submitted by contracted vendor, Prodigy Construction Management, LLC, C-13-276-09-10, for the provision of construction management services for: "Repair and Renovation for the 1st and 2nd Floors of the Former Administration Building Project."

H. **AI-45166**

Acceptance and approval of invoice No. 21 in the amount $6,961.39 submitted by Alcocer Garcia Associates, Inc., contracted architect for the, "Remodel/Renovation of Existing Old Administration Building (1st & 2nd floors) Project" C-08-131-08-07.

I. **AI-45077**

Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 2553SP through Hidalgo County membership/participation with (DIR) Department of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #257595 in the amount of $101.15/month-equipment and B/W Service Impressions @ $15.75/month with a total of $116.90/month to include the signing of required documents by Co. Judge or court member, effective upon CC approval.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES AGREEMENT
C-11-099-05-24

THIS AGREEMENT is made effective the **24th** day of **May, 2011**, by and between the **County of Hidalgo, Texas** ("County") and **George M. "Mitch" Hudgins** d/b/a **Modern Technology-Modern Environment** ("Engineer").

W I T N E S S E T H:

WHEREAS, the County requires engineering services for the: **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4"**, and

WHEREAS, the County of Hidalgo solicited Request for Qualifications (RFQ) for the development and establishment of a yearly pool for "Professional Engineering Services", and

WHEREAS, from which "Professional Engineer" has been selected from the "Pool" of pre-qualified Engineers from response to the Request for Qualifications (RFQ), and

WHEREAS, County has determined that the services of "Professional Engineer" are sometimes necessary to carry out the required engineering activities; and

WHEREAS, pursuant to Texas Government Code Section 2254.002, "The Professional Services Procurement Act," Government Code, the County requested proposals from professional engineers to assist the County by providing engineering services; and

WHEREAS, County has selected the Engineer to provide engineering services within Hidalgo County Precinct No. 4, in accordance to Exhibit "A-1", Request for Qualifications (RFQ) Procurement Packet and through its procured approved pool of Engineers.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Engineer do mutually agree as follows:

1. **Scope of Services.** Engineer agrees to provide to County "engineering services" for the **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4** as shown in Exhibit "A" attached hereto and entitled "Services to be Provided by the Engineer". ***In the event the Engineer does not provide the Scope of Services prior to the date specified on the purchase order, the Purchase Order will become NULL and VOID. If such Purchase Order becomes NULL and VOID and the Scope of Services is secured from another firm, Engineer will be responsible for any additional charges or expenses incurred by Hidalgo County.***

Further, in the event that it is demonstrated by Engineer that Hidalgo County has caused or delayed thus preventing the Engineer from meeting the specified agreed upon deadline to provided the Scopes of Services ordered, Engineer must advise in written notice to the Purchasing Department to authorize and to secure additional time to comply.

2. **Term.** This Agreement shall commence upon approval of this agreement for a term of **one (1) year** with the **County's option to extend/renew for an additional four (4) one (1) year terms** under the same rates, terms and conditions or unless sooner terminated as provided herein. The Engineer will not begin work or incur costs until authorized in writing by the County for each **Purchase Order**.

The County assumes no liability or obligation for payment to the Engineer for work performed or costs incurred by the Engineer prior to the date authorized by the County for the Engineer to begin work, during periods when work is suspended, or subsequent to the Termination Date.

3. **Non-Exclusive Services of Engineer** Hidalgo County reserves the right to request these services from other sources other than the engineer and shall not be in violation of any terms or conditions of this Agreement.

4. **Compensation.** As consideration for rendering the Services provided for in this Agreement, the County agrees to pay the Engineer the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Engineer. The Engineer is authorized to submit periodic requests for payment within thirty days after completion of each work order. The request for payment shall be made using forms

acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Engineer agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Agreement and to keep adequate books and records of all such receipts and/or expenditures. All payments to Engineer shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of a work order, the Engineer shall undertake and complete the authorized work. The County or the Engineer can request conferences to be provided at the Engineer's office, the office of the County, or at other agreed upon locations.

6. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Engineer, or a subcontractor, the Engineer shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the agreement period to change the scope of work, the agreement period, the maximum amount payable, the complexity, or the character of this agreement, an amendment must be prepared and executed within the agreement period. The County retains the right to reject any such amendment proposed by the Engineer unless the County finds the proposed amendment necessary to complete the work authorized herein. Any such amendments be made in writing agreed to by all parties hereto and duly executed before the end of the agreement period as specified.

If the County finds it necessary to require changes in completed work because of errors made by the Engineer, the County shall require the Engineer to correct the work at no cost to the County and without amendment to the agreement. If the changes are made at the request of the County and are not due to errors of the Engineer, the County will reimburse the Engineer for the additional work at the same rate of pay

established in Exhibit "B," "Basis for Payment." If payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. Reporting. The Engineer shall promptly advise the County in writing of events which have a significant impact upon the agreement, including:

1. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any County or, if Federal funds are involved, Federal assistance needed to resolve the situation.

2. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. Ownership of Documents. Upon completion or termination of this agreement, all documents prepared by the Engineer or furnished to the Engineer by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the County without restriction or limitation on their further use. The Engineer may, at its own expense, have copies made of the documents or any other data furnished the County under this agreement.

10. Independent Contractor. Engineer must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Engineer under this Agreement. Notwithstanding the foregoing sentence, Engineer represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Engineer agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. Voluntary Termination. The County may terminate this Agreement at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. Insurance. Engineer agrees to provide liability insurance covering its activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit "C", issued by the insurer that such insurance is in full force and effect.

13. No Assignment. Except as otherwise herein provided, Engineer, may not assign the obligations or rights under this agreement to any person without the prior written consent of County.

14. Conflict. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to agreement, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

15. Termination by County. If Engineer fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by County, or if Engineer fails to comply with any conditions in this Agreement, then County shall have the right to terminate this Agreement upon the giving of ten (10) days prior written notice to Engineer.

16. No Waiver. No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

17. Entire Agreement. This Agreement contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Engineer, and not otherwise.

18. Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The

parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

19. Hold Harmless. In the event Engineer should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Engineer shall hold harmless and indemnify County from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Engineer's intentional actions or negligence. This indemnification clause shall survive this Agreement and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

20. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

21. Notices. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:
County of Hidalgo
Attention: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

If to Engineer:
George M. "Mitch" Hudgins d/b/a/
Modern Technology – Modern Environment
548 Naples Street
Corpus Christi, Texas 78404

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

22. Execution of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

23. Binding Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this agreement.

24. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

25. Authority. The execution and performance of this Agreement by County and Engineer have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Engineer in accordance with its terms.

26. Commitment of Current Revenues. In the event that, during any term hereof, the County does not appropriate sufficient funds to meet to the obligations of this Agreement, the County may terminate this Agreement upon thirty (30) days written notice to the Engineer. The County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the County pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903 (Vernon Supp. 1995).

WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this **Agreement for Professional Services** to be effective as of the 24th day of May, **2011.**

ENGINEER:
GEORGE M. "MITCH" HUDGINS d/b/a/
MODERN TECHNOLGOY – MODERN ENVIRONMENT

BY: _____
Mitch Hudgins, P.E.

OWNER:
HIDALGO COUNTY

BY: _____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 5/23/11 RG

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court on May 24, 2011

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____

ATTACHMENTS:

EXHIBIT A-1	-Request for Qualifications (RFQ) Procurement Packet
EXHIBIT A	-Scope of Services to be provided by the Engineer
EXHIBIT B	-Engineering Rates
EXHIBIT B-1	-Engineering Cost Proposal and Fee Breakdown
EXHIBIT C	-Certificate of Insurance (*Hidalgo County*)

EXHIBIT "A-1"

Request for Qualifications
(RFQ) Procurement Packet

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR QUALIFICATIONS (RFQ) CHECKLIST

HIDALGO COUNTY (including all funding sources, programs, and entities)
"Professional Engineering Services"
RFQ NO: 2011-001-01-05-YSI

1. **Request For Qualifications Letter, consisting of 1 page.**
2. **Check List, consisting of 1 page.**
3. **Request for Qualifications, Legal Notice, consisting of 8 pages.**
4. **Exhibit A, Requirements, consisting of 9 pages.**
5. **Exhibit B, Evaluation Criteria, consisting of 3 pages.**
6. **Exhibit C, Insurance Requirements, consisting of 4 pages.**
7. **Exhibit D, CIQ Conflict of Interest Questionnaire, consisting of 1 pages.**
8. **Exhibit E, Proposer's Affidavit, consisting of 1 page.**
9. **Vendor Application and Historically Underutilized Business (HUB) Declaration, consisting of 2 pages.**
10. **IRS W-9 Form, consisting of 4 pages.**
11. **Certification Regarding Debarment, Suspension, and other Responsibility Matters, consisting of 1 page.**
12. **Documentation Required on Building & Road & Bridge Construction Project, Attachment A, consisting of 1 page.**
13. **Professional Services Procurement Form, Attachment B, consisting of 1 page.**

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent — **12-13-10 Date**

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

December 13, 2010

_____

_____

_____

_____

Re: **HIDALGO COUNTY**

Request For Qualifications - **"Professional Engineering Services-Hidalgo County"** (including all funding sources, programs, and entities)
RFQ NO: 2011-001-01-05-YSI

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for you review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/ysi

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

RFQ NO: 2011-001-01-05-YSI	BUYER III: YVETTE ISLAS	TEL: 956-292-7000-EXT. 4874

REQUEST FOR QUALIFICATIONS

Hidalgo County
Edinburg, Texas

PROFESSIONAL ENGINEERING SERVICES-HIDALGO COUNTY
(Including all Funding Sources, Programs and Entities)

JANUARY 05, 2010

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

(956) 318-2626

Form HCPD-04

LEGAL NOTICE **RFQ NO: 2011-001-01-05-YSI**

1. **Sealed Statements of Qualifications** will be received for "**Professional Engineering Services-Hidalgo County**", **(Including all Funding Sources, Programs and Entities)** in accordance with the requirements attached hereto as Exhibit "A." RFQs should address all requirements set forth. Vendors may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall RFQ.

2. One (1) original, seven (7) copies and Two (2) CD's on PDF format of all RFQs are required, with the vendor's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **REQUEST FOR QUALIFICATIONS-RFQ NO: 2011-001-01-05-YSI-"PROFESSIONAL ENGINEERING SERVICES-HIDALGO COUNTY"** and in County's Purchasing Department, **physical address:** 2802 S. Business Hwy. 281; **mailing address:** 2812 S. Hwy. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., Wednesday, JANUARY 05, 2011.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH THE FOLLOWING REFERENCE: RFQ NO: 2011-001-01-05-YSI—PROFESSIONAL ENGINEERING SERVICES-HIDALGO COUNTY.

   Hidalgo County reserves the right to reject any and all RFQs and to waive any/all formalities or technicalities in the RFQs received the best and most advantageous to Hidalgo County.

   WRITTEN QUESTIONS WILL BE ACCEPTED WILL BE ACCEPTED via facsimile to (956) 292-7612 or via e-mail to yvette.islas@co.hidalgo.tx.ux BY NO LATER THAN Monday, December 27, 2010 at 5:00 p.m. Responses will be sent to all applicants by Wednesday, December 29, 2010. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this request for qualifications that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all proposals submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal for approval. Receipt of any proposal shall under no circumstances obligate County to accept the lowest dollar proposal. The award of this contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible vendor, or to reject all RFQs and re-advertise.

5. For work to be performed at a County-owned or operated location, each vendor shall, in its sole discretion, visit the job site before preparing the RFQ and thoroughly familiarize himself/herself with existing conditions. Vendor should take field dimensions and note all circumstances which affect the RFQ.

6. No RFQ may be withdrawn within ninety (90) days from the scheduled time to accept RFQs.

7. Any interpretations, amendments, corrections or changes to this RFQ document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Vendors shall acknowledge receipt of all addenda as a part of their RFQ.

8. County reserves the right to accept or reject any or all RFQs.

9. Costs are to be net F.O.B. destination, County Prepaid.

10. County is exempt from Federal Excise Tax, State Tax and Local Tax. Tax exemption certificates will be furnished upon request.

11. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a proposal or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

12. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

13. DELIVERY INSTRUCTIONS (for applicable goods and/or services):

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent, before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful vendor
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)

d) Notation - **"Professional Engineering Services-Hidalgo County"**
e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, County Auditor
2802 S. Business Hwy. 281
Edinburg, TX 78539
956-318-2511

15. Schedule of Events

RFQ Acceptance, 9:30 A.M.	**January 05, 2010**
Award of Contract	_____, 2010
Commence Work or Deliver Products	_____, 2010

16. ~~Bid or Performance Bond and~~ **Debarment Certification**~~; Payment Under Contract:~~

. ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~ **All participants are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.**

. ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a proposal, and prior to commencement of the actual work, the proposer shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

. ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

. ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

17. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head

or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

[redacted]

19. If, during the life of any contract or proposal awarded, the successful proposer's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

20. Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

21. Minimum Standards For Responsible Prospective Proposers: A prospective proposer must affirmatively demonstrate proposer's responsibility. A prospective proposer, by submitting a proposal, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the proposal;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

22. Successful proposer will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful proposer's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

23. Any contract award to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

24. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful proposer; County reserves the right to terminate any contract immediately in the event a successful proposer fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

25. Successful proposer shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful proposer, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful proposer indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful proposer shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County.

Successful proposer's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful proposer.

26. Successful proposer shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful proposer within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

27. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

28. The successful proposer shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

29. Proposers shall provide with the proposal response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

30. Proposers must provide **all** documentation requested with this Proposal in their response. Failure to provide this information may result in rejection of the proposal as non-conforming.

Request For Qualifications
for
Professional Engineering Services-Hidalgo County
(Including all Funding Sources, Programs and Entities)
RFQ No: 2011-001-01-05-YSI

JANUARY 05, 2011

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Participant(s) acknowledges receipt of all of the pages of the documents referenced in the Request For Qualifications Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all RFQs and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Participant(s) agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting RFQs, as contained in the Requirements.

Respectfully submitted,

Bidder:_____

Address:_____

_____

By:_____

Printed Name:_____

Title:_____

The County of Hidalgo will be accepting Statements of Qualifications from qualified State of Texas registered Professional Engineering firms in order to establish a pre-qualified pool of Engineers on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Engineers will be for a period ending on February 08, 2012. The Hidalgo County Purchasing Department will receive sealed envelopes containing Statements of Qualifications for the provision of **"PROFESSIONAL ENGINEERING SERVICES"-Hidalgo County** (including all funding sources, Programs, and Entities)-**Request For Qualifications "** as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, JANUARY 05, 2010. ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

Deliver Submittal to:
RFQ Number: 2011-001-01-05-YSI

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

The Submittal Envelope Must Show The RFQ Number, Name And Opening Date.

The following outlines the Request For Qualifications:

SECTION I - GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County is requesting that statements of qualifications be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Monday, December 27, 2010 at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile by Wednesday, December 29, 2010. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant of contractor considering doing business with Hidalgo County ("the

County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Closner, Edinburg, TX 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit D) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit. (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF RFQ's:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT:
Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Qualifications (RFQ) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or request for qualifications procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

RFQ DELIVERY:
Hidalgo County requires submitters, when hand delivering statements of qualifications, to have a Purchasing Department representative time/date stamp and initial the envelope when dropping RFQ off.

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period ending on February 08, 2012, or upon completion of project(s) unless project specific for more than one (1) year.

DAVIS BACON ACT:
All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing project specifications.

SECTION II - RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFQ. A total of **one (1) original, seven (7) copies, and two (2) CDs on PDF format** of the RFQ shall be submitted to the address on the cover letter.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:
The County of Hidalgo is seeking to contract with a competent engineering firm(s), registered and licensed to practice in the State of Texas, that has had experience in, but not limited to, the following areas:

X Roadway, Bridge and General Design and Construction

X Federal, State and County-funded construction projects

X Solid Waste related projects

X Geotechnical Engineering Projects

X Mechanical Engineering Projects

Additionally, this section should include a description of the firm's project personnel and their most recent (and varied) projects. For each project, a client contact name and phone number should be included for reference purposes. Additionally, the names of the personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to 5 pages.

What does your firm specialize in?

Minimum experience: Years? _____ Projects?

PERSONNEL AND STAFFING:
The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:
This section will contain any licenses, certifications and assurance as required by the FEDERAL HIGHWAY ADMINISTATION, the STATE OF TEXAS, HIDALGO COUNTY, LOCAL MUNICIPALITIES, etc. The engineering firm(s) should include copies of their Professional Liability Insurance.

SCOPE OF SERVICES:
The engineering services contract will encompass all project-related engineering services to the County of Hidalgo including, but not limited to, the following:

A.

X Route and Design Studies

X Social, Economic, Environmental Studies and Public Involvement

X Right of Way Maps and Data

X Utility Adjustments

X Surveying

X Pre-Design

B.

X	Roadway Design
X	Drainage Design
X	Solid Waste
X	Signing, Markings and Signalization
X	Traffic Control Plans
X	Bridge Design
X	Plans and Specifications
X	Bid Preparation

C.

X	Building Design
X	Plans, Drawings and Specifications
X	Bid Package Preparation

D.

X	Construction Contract Management
X	Conduct Construction Materials Engineering and Testing Services
X	Design for New Construction
X	Design for Alterations/Renovations
X	Needs Assessment
X	ADA Compliance
X	Code Analysis
X	Cost Estimating

E.

X	Soil/Rock and Foundation Studies
X	Excavations and Trenches
X	Dams and Cut or Filled Slopes

X Pavements

X Water and Waste Retention/Disposal

X Specialized Testing and Instrumentation

Other Engineering Services include:
Project Development Management, Facility Analysis & Master Planning, Site Planning & Analysis, Roof Design, Parking Design, Security Design, Energy Conservation, Ventilation Design, Acoustical Design, Asbestos Abatement Monitoring, etc.

Additionally, this section should include, but not restricted to the following information:

A. Firm name, address, phone number and person(s) to contact regarding the Statement of Qualifications.

B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities. This should also include the following information:

1. Copy of current license certification with state seal
2. History of engineering certification from the State of Texas.
3. List of projects related to the subject areas within the past year.

C. List of in-State references including the name, address and phone number of the person most closely associated with the firm's prior project performance.

D. Ability to commence services immediately after successfully negotiating a contract for services.

E. Familiarity with the geographical area.

F. Statement regarding an Affirmative Action Program.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE PROPOSAL WITH THIS SUBMITTAL: The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann. 2254.001, et seq. Once selected, proposer is to provide a fee proposal for the following scope of work.

NUMBER OF COPIES TO BE SUBMITTED: Hidalgo County requires **one (1) original submittal, seven (7) copies and two (2) CDs on PDF format.**

PART III – SELECTION / EVALUATION

SELECTION/EVALUATION PROCESS:
The evaluation system consists of a 100-point system. The firms will be ranked after evaluation on a per project basis upon approval of roster by Hidalgo County Commissioner's Court. Categories under the 100-point system include response to RFQ. RFQ submittal evaluation will

be based on the criteria outlined below, and will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. **STAFFING OF PROJECT TEAM**
   The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members shall have experience in performing similar contracts for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request For Qualifications (RFQ). Similar experience gained through other clients should be substantiated by reference. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. **EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES**
   The provider shall designate experienced engineering staff to completely and efficiently perform the work. The designated individuals may not be replaced during the project unless approved by the County. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person. must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience. Also, in this section, outline the firm's contingency plans for servicing the project in the event that one or more key personnel are not available for any reason during the period of performance.

3. **METHODOLOGY**

   The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. **UNDERSTANDING OF PROJECT/SIMILAR PROJECTS**
   The proposal shall include the following:

   * demonstrate an understanding of the scope of services
   * address appropriate Federal/State/Local regulations and policies
   * identify information to be gathered or obtained

   The firms should provide as much background information as to it's experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. **FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS**
   The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

STATEMENT OF QUALIFICATIONS GRADING AND RANKING:

Once a Project has been identified and it is determined that Engineering services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1. Hidalgo County Commissioners' Court and/or the User Department in need of Engineering Services will nominate (at the minimum) three (3) firms from Hidalgo County's approved pool of firms;
2. Hidalgo County Commissioners' Court and/or an Evaluation Committee (selected and/or designated by County Commissioner's Court) will review, score, and evaluate the proposals received in response to this Hidalgo County Request for Proposals;
3. A grid of the scores will be presented to Commissioners' Court for the purpose of ranking and approval for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1. Firms will be asked to submit (as part of those negotiations) a "scope of service" including fees;
2. The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.
3. If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm;

RFQ SUBMITTED TO: An original, seven (7) copies and Two (2) CDs on PDF format of RFQs should be submitted to:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

RFQs must be submitted by **no later than 9:30 a.m. on Wednesday, JANUARY 05, 2010.** All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

EVALUATION CRITERIA

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. STAFFING OF PROJECT TEAM (20)

The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members shall have experience in performing similar contracts for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request For Qualifications (RFQ). Similar experience gained through other clients should be substantiated by reference. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (25)

The provider shall designate experienced engineering staff to completely and efficiently perform the work. The designated individuals may not be replaced during the project unless approved by the County. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person. must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience. Also, in this section, outline the firm's contingency plans for servicing the project in the event that one or more key personnel are not available for any reason during the period of performance.

3. METHODOLOGY (20)

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25)

The proposal shall include the following:
* demonstrate an understanding of the scope of services
* address appropriate Federal/State/Local regulations and policies
* identify information to be gathered or obtained

The firms should provide as much background information as to it's experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS (10)

The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

HIDALGO COUNTY
PROFESSIONAL ENGINEERING SERVICES
RFQ No. 2011-001-01-05-YSI

RFQ EVALUATION FORM

Selection Criteria	**Points**	**Score**
1. Professional Qualifications of Team	20	
Comments/Rationale For Points:		
2. Experience of Project Team	25	
Comments/Rationale For Points:		
3. Experience/Availability of Project Manager	20	
Comments/Rationale For Points:		
4. Understanding of Project	25	
Comments/Rationale For Points:		
5. Familiarity with Applicable Rules and Regulations	10	
Comments/Rationale For Points:		
	Total Score	

Provider: _____

Evaluator: _____ Date: _____

EXHIBIT "C"

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD **CERTIFICATE OF INSURANCE** DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY EA ACC AGG	$ $ $
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE AGGREGATE	$ $
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU: ☐ OTHER TORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$ $ $
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus. 281
Edinburg, Texas 78539

ADDITIONAL INSURED; INSURER LETTER: ____

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

Professional Liability (Errors & Omissions): $_____

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the **APPLICABLE**:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

*** Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.**

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

PROPOSER'S AFFIDAVIT
Exhibit "E"

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTERST, AND ANTI-LOBBYING

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____ _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or nay of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____day of _____, 20_____.

_____

Notary Public

My commission expires:_____, 20_____.

HIDALGO COUNTY
PURCHASING DEPARTMENT
Proposer/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629, in person or regular mail to: 2802 South Hwy 281, Edinburg, Texas 78539 or e-mail: purchasing@co.hidalgo.tx.us

Company Name **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ **Individual** _____ **Partnership** _____ **Corporation** _____ **Non-Profit** _____ **LLC** _____ **Sole Proprietor** _____ **Other, Specify** _____
State Identification No._____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No. _____

State of Incorporation: _____ **Date:**_____ **Other:** _____

Type of Business (check one): _____ **Manufacturer** _____ **Wholesaler** _____ **Retailer** _____ **Broker** _____ **Distributor** _____ **Service Organization** _____ **Other, Specify** _____

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:	**Disadvantaged Business (At Least 51% Ownership)**	
❒ Less than 125,000 annual gross receipt	❒ Black American	❒ Native American
❒ Less than 250,000 annual gross receipt	❒ Hispanic American	❒ Women
❒ Less than 499,000 annual gross receipt	❒ Asian Pacific American	❒ Other
❒ More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: ❒ Yes ❒ No

Indicate Certification No.(s): _____ **or are Certificate(s) attached?:** ❒ Yes ❒ No

What type of product(s) is/are solicited by your company?: _____

Would you like to be provided with specifications for procurements of such products?: ❒ Yes ❒ No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**_____

Date Forwarded Information to Auditor's Office:_____**Entry Date:** _____ **Vendor No.:** _____

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ❒Yes ❒ No

If yes, by whom?: ❒ Texas Building & Procurement Commission ❒ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ❒ Yes ❒ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other _____
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other _____
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other _____
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

Form **W-9**
(Rev. January 2006)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ _____ ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. *If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.*

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note. *If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.*

For federal tax purposes you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester, or

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details), or

3. The IRS tells the requester that you furnished an incorrect TIN, or

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your social security card. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your social security card on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required Federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a Federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov/online/ss-5.pdf*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses/* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, and the District of Columbia to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, in the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid/proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, theory, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid/proposal and/or application had one or more public transactions terminated of cause or default.

Signature:_____

Print Name:_____

Title:_____

Telephone Number:_____

Date:_____

If the proposer is unable to certify to all of the statements in this Certification, such proposer should attach an explanation to this proposal.

HIDA' ') COUNTY PURCHASING DEPARTME'

ATTACHMENT "A"

DOCUMENTATION REQUIRED ON BUILDING & ROAD & BRIDGE CONSTRUCTION PROJECTS

NOTE: All Payments require Commissioners' Court Approval and the Documents Listed Below.

PROJECT IN PROGRESS		DOCUMENT SOURCE	"X" Denotes Where Applicable		
ITEM #	DOCUMENTS REQUIRED FOR PAYMENT		New Building	Building Renovation	Road Projects
1	Application & Certification of Payment	Contractor/Architect	X	X	X
2	Schedule of Values	Contractor	X	X	X
3	List of Supplier and Sub-Contractors (as applicable)	Contractor	X	X	X
4	Partial Waiver of Liens (Sub-Contractors/Suppliers)	Contractor	X	X	
5	Progress Report of Project	Engineer	X	X	X
6	Copies of Permits (Building/Plumbing/Mechanical, etc.)	Contractor	X	X	
7	Certificate of Liability Insurance	Contractor	X	X	X

For item #s 1-7, the architect and/or engineer is responsible for ensuring the performance of the work. The list of suppliers and waiver of liens is necessary to ensure that the County is not held liable for activities not under its control.

PROJECT NEAR COMPLETION		DOCUMENT SOURCE	"X" Denotes Where Applicable		
ITEM #	DOCUMENTS REQUIRED FOR PAYMENT		New Building	Building Renovation	Road Projects
8	Punch List	Architect	X	X	
9	Certificate of Partial Substantial Completion	Architect	X	X	X
10	Consent of Sureties*	Bonding Agent	X	X	X
11	Consent of Surety to Reduction In or Partial Release of Retainage* (Only required when a retainage will be reduced by a portion).	Bonding Agent	X	X	X

For payment of retainage, the above items are required to confirm partial completion of work and compliance with the contract.
*Must be accompanied by a power of attorney.

PROJECT COMPLETED		DOCUMENT SOURCE	"X" Denotes Where Applicable		
ITEM#	DOCUMENTS REQUIRED FOR PAYMENT		New Building	Building Renovation	Road Projects
12	Certificate of Construction Completion	Architect	X	X	X
13	General Contractor Warranty	Contractor	X	X	X
14	Certificate of Occupancy	Architect	X	X	
15	*Contractor's Affidavits of Release of Liens	Bonding Agent	X	X	X
16	*Contractor's Affidavit of Payments of Debts and Claims	Bonding Agent	X	X	X
17	*Consent of Surety Company to Final Payment.	Bonding Agent	X	X	X
18	Final Blue Prints	Architect	X	X	X
19	Manufacturer Warranties	Contractor	X	X	

These items are necessary before the County can assume ownership as well as for insurance and capitalization.
*Must be accompanied by a power of attorney.

ATTACHMENT B

PROFESSIONAL ENGINEERING SERVICES PROCUREMENT FORM

HIDALGO COUNTY PURCHASING DEPARTMENT

Name and Address of Firm:	
Principals of Firm and Titles:	
Firm's Registration No.:	
Area of Specialization:	

	Civil Engineering		Mechanical Engineering
	Structural Engineering		Environmental Engineering
	Geotechnical Engineering		Electrical Engineering
	MEP Engineering (Mech/Elec/Plumb)		Highway Engineering

Local References (Rio Grande Valley) List Four (4) Only:
Reference #1:
Reference #2:
Reference #3:
Reference #4:
Recent Projects (Within Two [2] Years) List Four (4) Only:
Project #1:
Project #2:
Project #3:
Project #4:

Submitted By:	
Signature:	
Typed Name:	

EXHIBIT "A"

Services to be provided by Engineer

Modern Technology-Modern Environment

27 April 2011

Ms. Leticia Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, TX 78539

RE: Proposal for Groundwater/Gas Monitoring and Groundwater Data evaluation
Hidalgo County Precinct 4 Closed Landfill

Dear Ms. Saenz,
Please find below the the scope and cost proposal for the referenced project. Insurance documents are attached.

Task 1 - Groundwater and Landfill Gas Monitoring

The monitoring project will include the sampling of nine (9) groundwater monitoring wells and the monitoring of six (6) gas probes. An annual groundwater monitoring report will be generated that will include: a groundwater surface contour plots, completed TCEQ Forms 0312, a summary of analytical data, and a comparison of the analytical data to the established statistical prediction limits for each well. Any Statistically Significant Increases (SSI's) indicated by the comparison will also be identified. The report distribution will include: one original and one copy to TCEQ-Austin, one copy to TCEQ Region 15, one copy to Hidalgo County Precinct 4. This reporting procedure (changed by TCEQ) eliminates semi-annual reports and requires a combined annual report. The landfill gas report will include a table of all monitoring results and will be distributed only to the County unless results indicate that the permitted limits are exceeded and then the TCEQ must be notified.

The rate will be $8,000 for each semi-annual groundwater/gas monitoring event. All expenses, including those for an additional quarterly gas monitoring event, are included. The total annual monitoring cost will be $16,000. The laboratory analytical cost will be $ 3,900 per groundwater monitoring event, with the total annual cost being $7,800 per year. The cost for the annual report will be $4,000. The total annual cost will be $27,800. The invoice for the first semi-annual event will be for $11,900 and will follow submission of a copy of analytical and gas data for the event. The invoice for the second semi-annual event will be for $15,900, and will follow submission of the annual groundwater monitoring report described above and the gas data.

Work beyond this scope, if required, may necessitate additional charges. Examples would include responding to TCEQ/Permit requirements regarding groundwater statistical exceedances or for gas detection above the Lower Explosive Limit (LEL) and required re-sampling. No out-of-scope work will be initiated without authorization.

Task 2 - Evaluation of Historical Groundwater Data

The data evaluation will include the assembly and evaluation of available historical groundwater data. Data from the sampling events that I have conducted (May and October 2009) indicate levels of some constituents that are above the established statistical prediction limits. It is possible that the cause of the statistical exceedances can be attributed to something other than landfill impact. If so, and an Alternate Source Demonstration (ASD) acceptable to TCEQ can be made, then no further immediate

evaluation of the data is necessary to determine an environmentally sound and cost-effective course. During the 2009 sampling cycle, and again recently, I communicated with Mr. John Carrillo of the TCEQ in Austin regarding the need to assemble the data to help guide future actions. Once the data is assembled, it can be easily updated.

I will obtain archived data from the laboratory, as I have not been able to obtain the data from your previous consultant. The historical data, when organized, should help arrive at the best solution. Once the data is assembled (tabulated, graphed, etc.), I will review any findings and recommendations with Precinct 4 representatives before having discussions with TCEQ. I will also provide a copy of the assembled data. I believe this work can be accomplished within a budget of $16,500.

Summary of Data Evaluation Scope

- Assemble and review data.
- Meet or correspond with Precinct 4 and then, TCEQ-Austin as appropriate.
- Determine whether an Alternate Source Demonstration can be made. If so, do so.
    - If not, propose Assessment Monitoring or other course of action aligned with TCEQ's recommendation.

Invoicing will be on an hourly-rate plus expenses basis. A rate schedule is included as Appendix I. The budget will not be exceeded without authorization, and is not a lump-sum or fixed-price. Invoices for the task will be submitted no more frequently than once per month.

In summary, the proposed tasks, include:
1) Groundwater and Landfill Gas Monitoring – $27,800, fixed price.
2) Evaluation of Historical Groundwater Data - $16,500, not to exceed.

The required ACORD insurance form and endorsements are attached.

I look forward to working with you on this project.

Respectfully submitted,
Modern Technology – Modern Environment
Texas Registered Engineering Firm F-10265

Mitch Hudgins, P.E.

attachments

EXHIBIT "B"

Engineering Rates

Appendix 1
Modern Technology – Modern Environment
Rate Schedule
As of January 2011

GENERAL DESCRIPTION	HOURLY BILLING RATES
Senior Engineer, P.E.	$110.00
Engineering Assistant	$75.00
Engineering Technician	$60.00
Draftsperson/CAD	$50.00
Word Processor/Project Support	$35.00
Vehicle mileage rate	$0.51 or current Comptroller's rate
Project Expenses	At cost

The above rates include all employees' wages, payroll burdens, overhead, and profit. Client is charged for time actually spent on the project. Non-project stenographic, general clerical and accounting work, general office expense, and general administrative costs are included in overhead. These costs are not billed separately.

EXHIBIT "B-1"

Engineering Cost Proposal and Fee Breakdown

Modern Technology-Modern Environment

27 April 2011

Ms. Leticia Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, TX 78539

RE: Proposal for Groundwater/Gas Monitoring and Groundwater Data evaluation
Hidalgo County Precinct 4 Closed Landfill

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The rate will be $8,000 for each semi-annual groundwater/gas monitoring event. All expenses, including those for an additional quarterly gas monitoring event, are included. The total annual monitoring cost will be $16,000. The laboratory analytical cost will be $ 3,900 per groundwater monitoring event, with the total annual cost being $7,800 per year. The cost for the annual report will be $4,000. The total annual cost will be $27,800. The invoice for the first semi-annual event will be for $11,900 and will follow submission of a copy of analytical and gas data for the event. The invoice for the second semi-annual event will be for $15,900, and will follow submission of the annual groundwater monitoring report described above and the gas data.

Work beyond this scope, if required, may necessitate additional charges. Examples would include responding to TCEQ/Permit requirements regarding groundwater statistical exceedances or for gas detection above the Lower Explosive Limit (LEL) and required re-sampling. No out-of-scope work will be initiated without authorization.

Task 2 - Evaluation of Historical Groundwater Data

The data evaluation will include the assembly and evaluation of available historical groundwater data. Data from the sampling events that I have conducted (May and October 2009) indicate levels of some constituents that are above the established statistical prediction limits. It is possible that the cause of the statistical exceedances can be attributed to something other than landfill impact. If so, and an Alternate Source Demonstration (ASD) acceptable to TCEQ can be made, then no further immediate

evaluation of the data is necessary to determine an environmentally sound and cost-effective course. During the 2009 sampling cycle, and again recently, I communicated with Mr. John Carrillo of the TCEQ in Austin regarding the need to assemble the data to help guide future actions. Once the data is assembled, it can be easily updated.

I will obtain archived data from the laboratory, as I have not been able to obtain the data from your previous consultant. The historical data, when organized, should help arrive at the best solution. Once the data is assembled (tabulated, graphed, etc.), I will review any findings and recommendations with Precinct 4 representatives before having discussions with TCEQ. I will also provide a copy of the assembled data. I believe this work can be accomplished within a budget of $16,500.

Summary of Data Evaluation Scope

- Assemble and review data.
- Meet or correspond with Precinct 4 and then, TCEQ-Austin as appropriate.
- Determine whether an Alternate Source Demonstration can be made. If so, do so.
    - If not, propose Assessment Monitoring or other course of action aligned with TCEQ's recommendation.

Invoicing will be on an hourly-rate plus expenses basis. A rate schedule is included as Appendix I. The budget will not be exceeded without authorization, and is not a lump-sum or fixed-price. Invoices for the task will be submitted no more frequently than once per month.

In summary, the proposed tasks, include:
1) Groundwater and Landfill Gas Monitoring – $27,800, fixed price.
2) Evaluation of Historical Groundwater Data - $16,500, not to exceed.

The required ACORD insurance form and endorsements are attached.

I look forward to working with you on this project.

Respectfully submitted,
Modern Technology – Modern Environment
Texas Registered Engineering Firm F-10265

Mitch Hudgins, P.E.

attachments

EXHIBIT "C"

Insurance Requirements

OP ID: JSK

DATE (MM/DD/YYYY) 04/11/11

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kelly & Honeycutt, Inc. James A. Honeycutt 4646 Corona, Suite 260 Corpus Christi, TX 78411 James Honeycutt 361-225-2454	CONTACT NAME: Mitch Hudgins PHONE (A/C, No, Ext): 361-533-7102 FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: MODER-1
INSURED George M. (Mtich) Hudgins dba Modern Technology- Modern Environmental 548 Naples St. Corpus Christi, TX 78404	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Endurance American Specialty INSURER B : Texas Mutual Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X		ECC191994193-02	11/14/10	11/14/11	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS	X		ECC101004103-02 ECC101004103-02	11/14/10 11/14/10	11/14/11 11/14/11	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	SBP0001205564	10/15/10	10/15/11	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liab			ECC101004103-02	11/14/10	11/14/11	ClaimMade	$1M/$2MAgg
A	Contractor's Poll	X		ECC101004103-02	11/14/10	11/14/11	ClaimMade	$1M/$2MAgg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

General Liability, Auto Liability & Contractor's Pollution Liability Includes A Blanket Add Insured As Required By A Written Contract. Workers' Compensation Includes Blanket Waiver of Subrogation As Required By A Written Contract. Addn. Insured NOT Available On Professional Liability. 30 Day Notice of cancellation included on all policies.

CERTIFICATE HOLDER

Hidalgo County
Purchasing Department
2812 S. Highway Bus 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
James Honeycutt

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APPROVED

AI-26590 **20.D.2.**

Pct 4-Approval of Prof Eng Svcs Agreement-Monitoring of Closed Landfill at Pct 4

CC REGULAR

Date: 05/23/2011
Submitted By: Letty Saenz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Sub-category:** Prct. 4

Information

CAPTION

Requesting approval of a professional services agreement with GEORGE M. "MITCH" HUDGINS d/b/a MODERN TECHNOLOGY-MODERN ENVIRONMENT for the purposes of "professional engineering services" in connection to the "GROUND WATER, GAS MONITORING and GROUNDWATER DATA EVALUATION at CLOSED LANDFILL SITE" located within HIDALGO COUNTY PRECINCT #4 and in order to remain in compliance with TCEQ.

BACKGROUND

Contract document (reviewed & approved as to form by legal)#C-11-099-05-17-George M. "Mitch" Hudgins d/b/a Modern Technology-Modern Environment.

email with review and approval by Mr. Raul Sesin,

Fiscal Impact

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-432-00-124-001-0-334
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available balance as of 5-19-11 $44,300.00

Attachments

Link: email approval on Eng Rates
Link: contract document
Link: email approval by legal
Link: email cost proposal

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	05/11/2011 02:11 PM	APRV
2	Budget & Management	Erika Zamora	05/11/2011 02:27 PM	APRV
3	Manuel Chapa	Manuel Chapa	05/19/2011 08:50 AM	APRV
4	Auditor's Office	Arcilia Duran	05/19/2011 06:25 PM	APRV

Form Started By: Letty Saenz Started On: 05/10/2011 05:09 PM
Final Approval Date: 05/19/2011

AGENDA

CC REGULAR
HIDALGO COUNTY
COMMISSIONERS' COURT MEETING
May 23, 2011
9:00 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call** Quintanilla out

2. **Pledge of Allegiance** All

3. **Prayer** Marcos Lopez

4. **Approval of Consent Agenda** 12 K

5. **Open Forum**

6. **Executive Officer - Valde Guerra:**

A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation"

Hiram Gutierrez

B. **AI-26760** Discussion and possible action on an Order authorizing the Resale of Foreclosed Real Estate Properties for failure to pay ad valorem taxes.

C. **AI-26757** Environmental Compliance:

approved 1. Presentation and Discussion of the Hidalgo County Storm Water Pollution Prevention Plan (SWMP3)as required by the Texas Commission on Environmental Quality (TCEQ) Municipal Separate Storm Sewer System (MS4) Permit.

report only 2. Presentation and Discussion on the Environmental Compliance Division priorities.

D. **AI-26777** 1. Approval of the following personnel actions:

approved 1-3

Action	Slot No.	Position Title	Grade & Step	Salary
Delete	008	Environmental Compliance Monitor	N/A	($60,000.00)
Create	012	Environmental Compliance Monitor (added to Hidalgo County position inventory)	G9, S1	$34,360.00
Create	013	Administrative Assistant III	G8, S1	$31,815.00
			Total Variance	$6,175.00

2. Approval of interdepartmental transfer.
3. Approval of revised salary schedule.

7. **County Treasurer - Norma Garcia:**

salary $38,000.00.
2. Approval to create one (1) full-time Assistant Field Operations Director, slot no. 0079, budgeted salary $51,739.00
3. Approval of revised salary schedule.

B. **AI-26774** 1. Approval of Interlocal Agreement by and among City of Alton, Hidalgo County, and Tax Increment Reinvestment Zone Number One, City of Alton, allowing for Hidalgo County to participate in the Tax Increment Reinvestment Zone.
approved 1-2
2. Appointment of one board member to represent the County of Hidalgo on the Tax Increment Reinvestment Zone Number One, City of Alton Board of Directors.

18. **Precinct #4 - Comm. J. Palacios:**

A. **AI-26687** Authorization to proceed with Condemnation Proceedings on Trenton Drain Project Parcel 11-Sara Ellen and Samuel Childrens Partnership, L.P.
approved

19. **Budget & Management - Sergio Cruz:**

A. **AI-26762** Discussion, consideration and approval to accept prepayment of the outstanding principle balance of Installment Agreement 2010-01 between the County of Hidalgo and Hidalgo County Drainage District No. One.
approved

B. **Budget Appropriations:**

1. **AI-26666** Pct. #2 Rd Maintenance (1200):
a. Approval of 2011 appropriation of funds into El Gato Road Project (program 051) in the amount of $600,000.00
approved
b. Approval of 2011 appropriation of funds into El Dora Road Project (program 052) in the amount of $400,000.00.

20. **Purchasing Department - Marty Salazar:**

Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. **Current inter-local(s) and/or contract(s) for the "Housing of Inmates"**

2. **Presentation for discussion, consideration and action**
Including, but not limited to, the following items in connection with New Adult Detention Center:
a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage
nothing to report
b) Construction of additional pod(s)
c) Selection and engagement of an architect for the construction of additional pods

3. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:
a) Renovations of administration building
nothing to report
b) Other ongoing county owned building construction, renovation repair projects
c) Emergency situations occurring since last agenda meeting

4. **AI-26679** a. Approval to rescind action taken by Commissioners Court on May 10, 2011-AI#26450-

May 23, 2011

approved Final contract with Dr. Norma Jean Farley in connection to the "Pathologist To Provide Turnkey Autopsy And Related Services-Hidalgo County" inasmuchas contract was approved and effective on September 28, 2010; and,

b. Acceptance and approval of an Amendment to reflect modifications requested by Dr. Farley to contract reviewed as for form by Hon. Josephine L. Ramirez, Asst. DA-County Affairs.

B. Pct. 2

1. AI-26644 approved Recommendation to reject all bids received for Hidalgo County Precinct No. 2 -"Geo-Grid Reinforcement Material" RFB No.: 2011-106-04-20-SGS and requestiong authorization to re-advertise with modifications to specifications.

2. AI-26759 approved a. Approval of an Interlocal Cooperation Agreement between Hidalgo County and the City of Pharr, Texas.

approved b. Approval of an Interlocal Cooperation Agreement Project in which Hidalgo County and the City of Pharr, Texas will assist each other on multiple projects.

C. Pct. 3

1. AI-26772 approved a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional engineering service;

approved b. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of Engineers for Engineering Services for (Road and Bridge Projects, Drainage Improvements Projects in Precinct 3 area)

Total Scores	Javier Hinojosa	R. Gutierrez Engineering	M.Garcia Engineering
Evaluator 1	99	97	85
Evaluator 2	100	95	88
Scores	199	192	173
Average	99.5	96	86.5
Ranking	1	2	3

approved c. Authority for the Purchasing Department to negotiate a professional (Engineering Services) contract with the No. 1 ranked firm of Javier Hinojosa for the provision of Engineering Services for (Road and Bridge Projects, Drainage Improvements Projects on in the Precinct 3 area).

D. Pct. 4

1. AI-26752 approved Requesting approval of a name change/correction (as requested by L & G Engineering Laboratory, LLC, dba, L & G Consulting Engineers, LLC under contract #C-11-062-04-12 (approved by CC on 04/12/11) to reflect the name of: "L & G ENGINEERING LABORATORY, LLC" for the purposes of "On-Call" Professional Laboratory Services Agreement for Hidalgo County Pct. #4.

2. AI-26590 approved Requesting approval of a professional services agreement with GEORGE M. "MITCH" HUDGINS d/b/a MODERN TECHNOLOGY-MODERN ENVIRONMENT for the purposes of "professional engineering services" in connection to the "GROUND WATER, GAS MONITORING and GROUNDWATER DATA EVALUATION at CLOSED LANDFILL SITE" located within HIDALGO COUNTY PRECINCT #4 and in order to remain in compliance with TCEQ.

E. WIC

1. AI-26753 Requesting approval of a professional surveying services agreement with DOS LAND

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-52283

Date Filed:
05/09/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Modern Technology - Modern Environment, MTME, LLC
Corpus Christi, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County Purchasing Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
E-15-185-04-28 (C-11-099-05-24
Groundwater and gas monitoring at Precinct 4 Closed Landfill

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

REBECCA ANN BENAVIDEZ
My Notary ID # 130066391
Expires January 5, 2019

AFFIX NOTARY STAMP / SEAL ABOVE

George M. "Mitch" Hudgins
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said George M Hudgins, this the 9th day of May, 2016, to certify which, witness my hand and seal of office.

Rebecca Benavidez — Signature of officer administering oath
Rebecca Benavidez — Printed name of officer administering oath
New Accounts — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
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2016-52283

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1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Modern Technology - Modern Environment, MTME, LLC
Corpus Christi, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Purchasing Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-15-185-04-28 (C-11-099-05-24
Groundwater and gas monitoring at Precinct 4 Closed Landfill

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SECOND AMENDMENT TO PROFESSIONAL ENGINEERING SERVICES AGREEMENT (C-11-099-05-24)

This **SECOND AMENDMENT** to the professional engineering services agreement for: **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4** in connection to contract# **E-15-185-04-28** (**C-11-099-05-24),** dated May 24, 2011, by and between **Hidalgo County, Texas** ("County") and **George M. "Mitch" Hudgins** d/b/a **Modern Technology-Modern Environment** ("Engineer") is entered into between the parties effective this **10TH** day of **May, 2016.**

WHEREAS, Engineer and County entered into an Agreement dated May 24, 2011, in which Engineer agreed to provide professional engineering services for the purpose of **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located within **Hidalgo County Precinct No. 4** (the "Contract");

WHEREAS, TCEQ has advised the Engineer that the "Groundwater Sampling and Analysis Plan" (GWSAP) needs to be extended through amendment in accordance to article 7-amendments for the period of services in order to comply with TCEQ;

WHEREAS, the County desires to extend the term of the Agreement due to Engineer's experience with the closing of the landfill and TCEQ compliance issues;

WHEREAS, the Engineer, and County now desire to amend the Professional Services Agreement to amend the term of the agreement to extend for an additional (1) year period in order to remain in compliance with TCEQ; and

WHEREAS, the parties desire to amend the Agreement as hereinafter provided.

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Company hereby agree to the following amendment to the Contract:

1. The first sentence of numbered paragraph 2 of the Agreement is deleted in its entirety and the following is substituted in lieu thereof:

   2. Term. This Agreement shall commence upon approval of this Agreement and shall terminate on May 23, 2017 unless earlier terminated as provided herein.

2. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full force and effect and Company and County ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

ENGINEER:
GEORGE M. "MITCH" HUDGINS
d/b/a/ **MODERN TECHNOLGOY-MODERN ENVIRONMENT**

By: _____
George M. "Mitch" Hudgins, P.E.

HIDALGO COUNTY, TEXAS

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

By: _____
Stephen L. Crain, Attorney

Zimbra **rocio.villarreal@co.hidalgo.tx.us**

FW: Amendment No. 2-MTME-GWSAP-Pct 4 -Term

From : Stephen L. Crain <scrain@atlashall.com> Mon, May 09, 2016 10:43 AM
Subject : FW: Amendment No. 2-MTME-GWSAP-Pct 4 -Term 5 attachments
To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>
Cc : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

Hi Rocio:

As per Leti, please refer to the attached Second Amendment Professional Services with Mr. Crain's proposed changes.
If you have any questions, please call our office.

Thank you,

Marynel Trevino-Rodriguez, Secretary for
Stephen L. Crain & J. Joseph Vale
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan Blvd. (78501)
P. O. Box 3725
McAllen, Texas 78502
Direct Dial Number (956) 632-8221
Main Number (956) 682-5501
Fax Number (956) 686-6109
E-mail Address scrain@atlashall.com

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This communication does not reflect an intention by the sender or the sender's client or principal to conduct a transaction or make any agreement by electronic means. Nothing contained in this message or in any attachment shall satisfy the requirements for a writing, and nothing contained herein shall constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transactions Act or any other statute governing electronic transactions.

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This communication does not reflect an intention by the sender or the sender's client or principal to conduct a transaction or make any agreement by electronic means. Nothing contained in this message or in any attachment shall satisfy the requirements for a writing, and nothing contained herein shall constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transactions Act or any other statute governing electronic transactions.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Friday, May 06, 2016 5:28 PM
To: Steve Crain
Cc: Marynel Trevino; martha salazar; Lulu Lucio
Subject: Amendment No. 2-MTME-GWSAP-Pct 4 -Term
Importance: High

Mr. Crain-

Please review and approve as to form **Amendment No. 2** for the purposes of [extending the term] as allowend under article#7-amendments- for a **period of one (1) year** in order to comply with TCEQ regulations under the connection to current agreement no.# E-15-185-04-28 (C-11-099-05-24) with **George M. "Mitch" Hudgins** d/b/a **Modern Technology** - Modern Environment for the purposes of: : **"Ground Water, Gas Monitoring and Groundwater Data Evaluation at Closed Landfill Site"** located at Precinct No. 4 to commence, May 24, 2016.

Please advise.

Respectfully,

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

Atlas Hall Rodriguez

image001.jpg
5 KB

undefined.gif
345 B

01 Amendment No2 -MTME(GWSAP)-Pct 4 (term).doc
41 KB

01 E-15-185-04-28-Modern Technology Modern Environment-(GWSAP)-Pct 4.pdf
4 MB

Professional Services 5.9.16.docx
19 KB

AI-54511

Purchasing Department 21.
D. 3.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting approval of an **(On Call) Professional Engineering Services** Agreement (approved for negotiations by CC on 04/19/16) with **HALFF ASSOCIATES, INC.** for: **"Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings"** (on an as needed basis), utilized by various departments for projects located within **Hidalgo County Precinct #4,** (subject to compliance with HB1295 and/or HB23 when and if applicable).

b. Requesting approval of a professional appraisal services agreement with **LEONEL GARZA, JR. & ASSOCIATES, LLC** for the purposes of **(ON CALL) -"APPRAISAL SERVICES"** for: **The Fair Market Value Appraisals in connection with the Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County owned Property located within Hidalgo County Precinct No. 4 (on an as needed basis)** and as (approved for negotiations by CC from the "POOL" of Appraisers on 04/19/16), (subject to compliance with HB1295 and/or HB23 when and if applicable).

c. Requesting approval of a professional appraisal services agreement with **PROFESSIONAL APPRAISAL SERVICE, INC**. for the purposes of **(ON CALL) -"APPRAISAL REVIEW SERVICES"** for projects located within **Hidalgo County Precinct No. 4** as approved for negotiations by CC from the "POOL" of Appraisers on 04/19/16), (subject to compliance with HB1295 and/or HB23 when and if applicable).

BACKGROUND

Contracts -Halff Associates, Inc., Leonel Garza Jr. & Associates, Inc. & Professional Appraisal Services, Inc., including HB 1295 forms and legals approval as to form.

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

**Budget Impact to be determined and appropriated (on as needed basis) by Pct 4 staff.

Attachments

Contract C-16-188-05-10-Halff Assoctes Inc (on call)-Pct 4

Contract C-16-189-05-10-Leonel Garza Jr & Assoc-(on call) Pct 4

Contract -C-16-190-05-10-Professional Appraisal Services (on call) Pct 4

legals approval-C-16-188-05-10-Halff

legal

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 04:46 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Letty Saenz		Started On: 05/05/2016 05:06 PM
Final Approval Date: 05/06/2016		

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

AGREEMENT FOR PROFESSIONAL SERVICES
C-16-188-05-10

THIS AGREEMENT is made, by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioners Court**, hereinafter called the "**Owner**", and **HALFF ASSOCIATES, INC.** professional engineers of **McAllen, Texas**, hereinafter called the "**Engineer**".

WITNESSETH:

WHEREAS, the **Owner** desires to contract with the **Engineer** to provide professional engineering services for: **"Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings" (on an as needed basis)** for projects located within **Hidalgo County Precinct Number 4,** hereinafter referred to as the ("**Project**").

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

WHEREAS, the **Owner** has determined that the services of a professional engineering firm is necessary to carry out the required Services;

WHEREAS, pursuant to Texas Government Code Chapter 2254.002, (the "Texas Professional Services Procurement Act"), the **Owner** requested proposals from a professional engineer to assist the **Owner** by providing the Services;

WHEREAS, **Owner** has selected the **Engineer** to provide the Services within Hidalgo County Precinct No. 4, in accordance to Exhibit "A-1" Request for Qualifications (RFQ) Procurement Packet.

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

ARTICLE 1. Employment of Engineer. The **Owner** agrees to employ the **Engineer**

and the **Engineer** agrees to perform professional engineering services in connection with the **Project** as stated in the articles to follow and for having rendered such services, the owner agrees to pay **the Engineer** compensation as stated in the articles to follow.

ARTICLE 2. Character and Extent of Services. This Agreement will provide for the development of the **Project** with the following:

2.1 Scope of Work. The **Owner** will furnish items and provide those services for the development of the **Project** and fulfillment of this Agreement, as identified in **EXHIBIT "A"** ***Services to be Provided by the Owner***, attached hereto and made a part of this Agreement. The Engineer shall furnish the services for the development of the Project and fulfillment of the agreement as identified in **EXHIBIT "B"-** ***Services to Provided by the Engineer***, attached hereto and made a part of this agreement.

2.2 Classification of Services For this Agreement, the professional services to be provided by the **Engineer**, as more particularly identified in **EXHIBIT "B"**, attached hereto.

2.3 Schedule of Work. The **Engineer** shall prepare a schedule of work (hereinafter referred to as "**Work Schedule"**) in accordance with the terms identified in **EXHIBIT "C"** - ***Work Schedule***, attached hereto and made a part of this Agreement.

2.4 Non-Exclusive Services of Engineer Hidalgo County reserves the right to request these services from other sources other than the engineer and shall not be in violation of any terms or conditions of this Agreement.

ARTICLE 3. Period of Service. Upon execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof.

3.1 Termination Date. This Agreement shall be for a period of **one (1) year,** commencing, **May 10, 2016,** expiring, **May 09, 2017;** (hereinafter referred to as the ("**Termination Date**"), unless extended by written supplemental agreement, as provided in Article

8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date**, or otherwise terminated as provided in Article 3.4 herein and below.. The **Owner** assumes no liability or obligation for payment to the **Engineer** for work performed or costs incurred by the **Engineer** prior to the date authorized by the **Owner** for the **Engineer** to begin work, during periods when work is suspended, or subsequent to the **Termination Date.**

3.2 Extension of the Termination Date. The **Engineer** shall notify the **Owner** in writing as soon as possible if it is determined, or reasonably anticipated, that the work under this Agreement cannot be completed before the **Termination Date,** and the **Owner** may , at the **Owner's** sole discretion, extend the **Termination Date** by written supplemental agreement as provided in Article 8 hereof. The **Engineer** shall allow adequate time for review and approval by the **Owner** of the written notice and request by the **Engineer** to extend the **Termination Date.**

3.3 Suspension of Work. Should the **Owner** desire to suspend the work under this Agreement, but not terminate this Agreement, the **Owner** shall provide thirty (30) calendar days verbal notification to the **Engineer**, followed by written confirmation from the **Owner** to the **Engineer** to that effect. The thirty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the **Owner** to the **Engineer**. The sixty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer.**

If the **Owner** suspends the work, the **Termination Date** as identified above is not affected, and this Agreement will terminate on the date specified, unless extended by written supplemental agreement, as provided in Article 8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date.**

3.4 Termination of Agreement. This Agreement may be terminated before the stated **Termination Date** identified in Article 3.1 herein by any of the following conditions:

(1) **Commitment of Current Revenues**. In the event that, during any term hereof, the **Owner** does not appropriate sufficient funds to meet to the obligations of this Agreement, the **Owner** may terminate this Agreement upon thirty (30) days written notice to the **Engineer.** The **Owner** agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the **Owner** pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1995).

(2) By mutual agreement and consent, in writing, of both the **Engineer** and the **Owner**.

(3) By the **Owner,** upon failure of the **Engineer** to fulfill the **Engineer's** obligations set forth herein in a satisfactory manner as determined by the **Owner** and in sole opinion of the **Owner**, after the **Owner** provides written notice to the **Engineer** of such failure and the **Engineer** has not corrected such failure within (30) days of such written notice by the **Owner.**

(4) By the **Engineer**, upon failure of the **Owner** to fulfill the **Owner's** obligations set forth herein, after the **Engineer** provides written notice to the **Owner** of such failure and the **Owner** has not corrected such failure within thirty (30) days of such written notice by the **Engineer.**

(5) By the **Owner** without cause upon thirty (30) days written notice to the **Engineer.**

(6) By satisfactory completion of all services and obligations described herein.

Should the **Owner** terminate this Agreement as herein provided, no fees other than fees due and payable at the time of termination shall thereafter be paid to the **Engineer** notwithstanding anything herein to the contrary. In determining the value of the work performed by the **Engineer** prior to termination, the **Owner** shall be the sole judge of the value of such work performed. Compensation for work at termination will be based on a percentage of the work completed at that time. Should the **Owner** terminate this Agreement under (5) of the paragraph above, the amount charged during the thirty (30) day notice period shall not exceed the amount charged during the preceding ninety (90) days.

If the termination of this Agreement is due to the failure of the **Engineer** to fulfill the **Engineer's** obligations under this Agreement, the **Owner** may take over the Project and prosecute the work to completion. In such case, the **Engineer** shall be liable to the Owner for any additional cost occasioned by the Owner.

If the **Engineer** defaults in the performance of this Agreement or if the **Owner** terminates this Agreement for fault on the part of the **Engineer**, the **Owner** will give consideration to payment of an amount in settlement to include: the actual costs incurred by the **Engineer** in performing the work to the date of default, the amount of work required which was satisfactorily completed to date of default, the value of the work which is usable to the **Owner**, the cost to the **Owner** of employing another consultant and/or firm to complete the work required and the time required to do so, and other factors which affect the value to the **Owner** of the work performed at the time of default. This Agreement shall not be considered as specifying the exclusive remedy for any default by the **Engineer,** but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

The termination of the Agreement and payment of an amount is settlement as prescribed above shall extinguish all rights, duties, and obligations of the **Owner** and the **Engineer** under this Agreement, except the obligations set forth in Articles 11.2, 12, 13, 15, 16, 17, 18.3, 19, 22 and 26 hereto.

ARTICLE 4. Progress and Coordination. The **Engineer** shall, from time to time during the progress of the work, confer with the **Owner**. The **Engineer** shall prepare and present such information as may be pertinent and necessary, or as may be requested by the **Owner**, in order to evaluate features of the **Engineer's** services and work.

At the request of the **Owner** or the **Engineer**, conferences shall be provided at the **Engineer's** office, the office of the **Owner,** or at other locations designated by the **Owner.** These conferences shall also include evaluation of the **Engineer's** services and work when requested by the **Owner.**

All applicable study reports shall be submitted in preliminary form for approval by the **Owner** before the final report is issued. The **Owner's** comments regarding the **Engineer's** preliminary report will be addressed by the **Engineer** in the final report.

If funds by other agencies or entities are to be used for the development of the project under this Agreement, the **Engineer's** services and work will be subject to periodic review and approval by

other agencies or entities, including those of the city, county, state and/or federal agencies.

Should it be determined that the progress in the production of the **Engineer's** services and work does not satisfy the requirements of the approved **Work Schedule** as provided by **Exhibit "C",** attached hereto, the **Owner** shall review the approved **Work Schedule** with the **Engineer** to determine the corrective action needed by either the **Owner** or the **Engineer.**

The **Engineer** shall promptly advise the **Owner** in writing of events which have a significant impact upon the progress of the **Engineer's** services and work and the approved **Work Schedule**, including:

(1) problems, delays, adverse conditions which will materially affect the ability to attain contract objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of **Project** deliverables by the **Engineer** within established time periods; this disclosure will be accompanied by a statement by the **Engineer** of recommended or immediate action taken, or contemplated, and any **Owner** or other agency or entity assistance needed to resolve the situation: and

(2) favorable developments or events which enable meeting the **Work Schedule** goals sooner than anticipated.

ARTICLE 5. Compensation and Fees. For and in consideration of the services to be rendered by the Engineer, the Owner shall compensate the Engineer as follows:

5.1 *Services*. For and in consideration of the *Services* to be rendered by the **Engineer**, as identified in Article 2 and more particularly identified in **EXHIBIT "B"**, attached hereto, the maximum amount payable by the **Owner** to the **Engineer** for *Services*, subject to adjustment in accordance with Article 6.1 herein, will be provided in each work authorization issued. An outline and breakdown of the **Services Fee** is more particularly identified in **EXHIBIT "D"-Engineer Contract Rates**, attached hereto and made a part of this Agreement. Payments to the **Engineer** for *Services* shall be made by the **Owner**, upon presentation by the **Engineer** of the monthly **Request for Payment**, in accordance with the terms and provisions of Article 6 herein.

5.2 *Special Services*. Those services that may be required to be provided by the **Engineer** as *Special Services* are set forth below and more particularly described in **EXHIBIT "B"**, attached hereto. For and in consideration of these *Special Services* rendered as required by the

Engineer, the **Owner** shall pay the **Engineer** a negotiated lump sum fee (hereafter referred to as "**Special Services Fee**") at the hourly labor rates and non-labor rates (hereinafter referred to as "**Contract Rates**") specified in **EXHIBIT "D"** - *Contract Rates*, attached hereto and made a part of this Agreement, and as follows:

1. **RESIDENT OR SITE ENGINEER, INSPECTOR**. Actual performance of services of project site engineer, resident engineer and/or inspector, if required by **Owner**.

2. **DOCUMENT COPIES.** Actual performance and/or providing of additional copies (over 10) of report; additional copies (over 10) of plans (contract drawings), specifications and estimates (PS&E); additional copies (over 10) of bidding documents: additional copies (over 10) of as-built drawings.

3. **EXTRA TRAVEL**. Extra travel required of **Engineer** and authorized by **Owner** to points outside of Hidalgo County.

4. **EXPERT WITNESS.** Assistance to the **Owner** as expert witness in any litigation with third parties, arising from the development or construction of the **Project**.

5. **MISCELLANEOUS.** Investigations involving detailed consideration of operation, maintenance and overhead expenses and (unless otherwise agreed) the preparation of rate schedules, earning and expense statements; preparation of feasibility studies; environmental document preparation; appraisals, valuations, and material audits; or inventories required for certification of force account construction performed by the **Owner**; preparation of change orders for extra work done by the **Contractor.**

ARTICLE 6. Method of Payment.

6.1 Requests for Payment. Payments to the **Enginee**r for services rendered will be made while work is in progress as executed through a lump sum fee assigned to each work authorization (hereinafter referred to as **"Work Authorization"**) in accordance with Article 7 herein. For each **Work Authorization,** the **Engineer** shall prepare and submit to the **Owner** monthly progress reports in sufficient detail to support the progress of the work and in support of a request for payment (hereinafter referred to as "**Request for Payment**"). The progress report shall indicate the percent completion of the work accomplished by the **Engineer** during the billing period and to the date of the **Request for Payment**. On or before noon of the first Monday of each month during the performance of the services, the **Engineer** shall submit to the **Owner** for approval a **Request for Payment**. Payment of the lump sum fee for each **Work Authorization** identified in the **Request for Payment** will be in proportion to the percent completion of the work tasks identified in

such **Work Authorizations** together with a detailed breakdown of the amount and the sum of all prior payments. The **Owner** shall review each such **Request for Payment** and may make such exceptions as the **Owner** reasonably deems necessary or appropriate under the circumstances then existing. About ten (10) working days after the Commissioners Court of the **Owner** meets approving such payment, the **Owner** shall make payment to the **Engineer** in the amount approved as aforesaid subject to Article 6.4 herein and below.

If the **Project**, or any portion(s) thereof, are deleted or otherwise not constructed, compensation to the **Engineer** by the **Owner** for the **Project** or such portions of the project shall be only the amounts paid the **Engineer** for actual work performed in accordance with the **Work Authorization**(s) approved by the **Owner.**

6.2 Final Payment. After final completion of the work and acceptance thereof by the **Owner,** the **Engineer** shall submit a final request for payment ("**Final Request for Payment**") which shall set forth all amounts due and remaining unpaid to the **Engineer** and upon approval thereof by the **Owner,** the **Owner** shall pay to the **Engineer** the amount due (**"Final Payment"**) under such **Final Request for Payment** in accordance with the provisions of Article 6.1, hereof. The **Final Payment** shall not be made until the **Engineer** delivers to the **Owner** an affidavit that so far as the **Engineer** has knowledge or information any and all amounts due for materials and services over which the **Engineer** has control have been paid.

6.3 Qualification on Obligations to Pay. Any provision hereof to the contrary notwithstanding, the **Owner** shall not be obligated to make any payment (whether a payment under Article 6.1 hereof or **Final Payment**) to the **Engineer** hereunder if any one or more of the following conditions precedent exist:

(1) The **Engineer** is in default of any of its obligations hereunder or otherwise is in default under this Agreement or under any contract documents related to this Agreement;

(2) Any part of such payment is attributable to the **Engineer's** services which are not performed in accordance with this Agreement; provided, however, such payment shall be made as to the part thereof attributable to the **Engineer's** services which were performed in accordance with this Agreement.

(3) The **Engineer** has failed to make payments promptly to consultants or other third parties used in connection with the **Project** for which the **Owner** has made payment to the **Engineer;**

(4) If the **Owner,** in good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the **Engineer's** services in accordance with this Agreement, no additional payments will be due the **Engineer** hereunder unless and until the **Engineer,** at its sole cost, performs a sufficient portion of the **Engineer's** services so that such portion of the compensation then remaining unpaid is determined by the **Owner** to be sufficient to so complete the **Engineer's** services.

6.4 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the **Engineer's** services to which such partial payment related or relieves the **Engineer** of any of its obligations hereunder with respect thereto.

6.5 The **Engineer** shall promptly pay all bills for labor and material performed and furnished by others in connection with the performance of the **Engineer's** services.

6.6 Waiver. The making of the **Final Payment** shall constitute a waiver of all claims by the **Owner** except those arising from (1) faulty or defective services of the **Engineer** appearing after completion of the **Project.** (2) failure of the **Engineer's** services to comply with the requirements of this Agreement or any contracts or Agreements related to the **Project**, or (3) terms of any special warranties required by this Agreement or provided at law or in equity. The acceptance of **Final Payment** shall constitute a waiver of all claims by the **Engineer** except those previously made in writing and identified by the **Engineer** as unsettled at the time of the **Final Request for Payment**.

ARTICLE 7. Work Authorization. After execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof, only as authorized by the **Owner** through an agreed **Work Authorization** document in the form identified in **EXHIBIT "E"**- ***Work Authorization Form***, attached hereto and made a part of this Agreement. The **Engineer** will identify, as approved by the **Owner,** the needed services for the **Project,** as required through the course of the development to the **Project.** The **Owner** shall authorize the **Engineer** to perform one or more of the agreed tasks identified in **EXHIBIT "B",** attached hereto, in the form of individual work authorizations. Upon authorization from the **Owner,** the **Engineer** will prepare a **Work Authorization** document, which will include a description of the work to be performed, including a

description of the tasks and milestones, a work schedule, and an estimated cost proposal agreed upon by the **Owner** and the **Engineer**. The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established and identified in **EXHIBIT "D",** attached hereto. The **Work Authorizations** shall not waive the **Owner's** and the **Engineer's** responsibilities and obligations established in this Agreement.

The estimated cost proposal for each **Work Authorization**, developed by the **Engineer** and approved by the **Owner** shall be used by the **Owner** to appropriate a purchase order for the **Work Authorization.** Each executed **Work Authorization** shall become a part of this **Agreement**. Upon satisfactory completion of the **Work Authorization**, the **Engineer** shall submit the **Project's** deliverables as specified in the executed **Work Authorization** to the **Owner** for review and acceptance.

Work included in a **Work Authorization** shall not begin until the **Owner** and the **Engineer** have signed the **Work Authorization**. All work must be completed on or before the completion date specified in the **Work Authorization**, unless extended by written agreement by the **Engineer** and the **Owner.** The **Engineer** shall promptly notify the **Owner** of any event that will affect completion of the **Work Authorization.** All **Work Authorizations** must be executed and completed by both the **Engineer** and the **Owner** within the period established for this Agreement as specified in Article 3 hereof.

The final acceptance by the **Owner** of each **Work Authorization** for the **Project** shall serve as evidence of completion, on the part of the **Engineer,** of all services under this Agreement insofar as they pertain to that portion of work on the **Project** identified in the applicable work authorization.

ARTICLE 8. Supplemental Agreements. The terms of this Agreement may be amended by supplemental agreement if the Owner determines that (1) there is a need to extend the **Termination Date** identified in Article 3.1 hereof, (2) there has been a significant change in the scope, complexity or character of the services to be performed by the **Engineer,** and/or (3) for any other reason agreeable to the **Owner** and the Engineer. All supplemental agreements will be developed in the form identified in **EXHIBIT "F"** - *Supplemental Agreement Form*, attached

hereto and made a part of this Agreement, and incorporated herein by reference as **"Supplemental Agreement".**

If determined appropriate by the **Owner,** additional compensation to the **Engineer** for (1), (2) and/or (3) above shall be paid as a negotiated lump sum fee at the **Contract Rates** specified in **EXHIBIT "D"**, attached hereto. The negotiated lump sum fee shall be incorporated into the **Supplemental Agreement.**

Any **Supplemental Agreement** must be executed by both the **Engineer** and the **Owner** prior to the **Termination Date** specified in Article 3 hereof.

It is distinctly understood and agreed that no claim by the **Engineer** for additional work, as identified in Article 9 hereof, or changes or revisions in work, as identified in Article 10 hereof, shall be made by the **Engineer** until full execution of the **Supplemental Agreement** and authorization to proceed is granted by the **Owner**. The **Owner** reserves the right to withhold payment to the **Engineer** pending verification of satisfactory work performed by the **Engineer.**

ARTICLE 9. Additional Work. If the **Engineer** is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement and constitutes extra work, the **Engineer** shall promptly notify the **Owne**r in writing, In the event the **Owne**r finds that such work does constitute extra work, the **Owner** shall so advise the **Engineer** and a written supplemental agreement will be executed between the **Owner** and the **Engineer** as provided herein. The **Engineer** shall not perform any proposed additional work or incur any additional cost prior to the execution by both the **Engineer** and the **Owner** of a supplemental agreement. Additional compensation from the **Owner** to the **Engineer** shall be paid as a negotiated lump sum fee at the Contract Rates specified in **EXHIBIT "D"** attached hereto. The negotiated lump sum fee shall be incorporated into the supplemental agreement as specified in Article 8 hereof. The **Owner** shall not be liable or under any obligation to compensate the **Engineer** for work performed or costs incurred by the **Engineer** relating to additional work not directly associated with the performance of the work authorized in this Agreement or as amended through supplemental agreement.

ARTICLE 10. Changes or Revisions in Work. If the **Owner** finds it necessary to request changes to the work, and the changes are within the applications of sound engineering principles, the **Engineer** shall make such revisions if requested and directed by the **Owner.**

10.1 Preliminary Work. The **Engineer** will make, without expense to the **Owner,** such revisions of any preliminary reports or drawings as may be required to meet the needs of the **Owner** and the applications of sound engineering principles.

10.2 Previously Approved or Satisfactorily Completed Work. If the **Owner** finds it necessary to request the **Engineer** to make changes to work previously approved by the **Owner** or work satisfactorily completed for which the **Owner** approves or, after a definite plan has been approved by the **Owner**, if a decision is subsequently made by the **Owner**, which for proper execution involves extra services and expenses for changes in or additions to the drawings specifications or other documents, this will be considered as additional work, and compensation from the **Owner** to the Engineer will be in accordance with Article 9 hereof.

10.3 Project Delays. If the **Engineer** is required to perform additional work due to delays by the imposition of causes not within the **Engineer's** control, such as by the re-advertisement of bids or by the delinquency or insolvency of contractors, such work associated with these delays shall be considered additional work, and the **Engineer** shall be compensated by the **Owner** for such extra services and expense in accordance with Article 9 hereof.

10.4 Reduction of Project Cost. Notwithstanding any provision herein to the contrary, in the event it is necessary for the **Owner** to require changes in the final plan of the **Project** to enable it to the reduce the construction cost of the **Project** to an amount within the sum estimated by the **Engineer,** the **Engineer** will be required to make such revisions or changes. These changes will only be considered additional work by the **Engineer,** if the **Engineer** previously provided these same changes as options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan for the Project, and the option or options were not selected or approved by the **Owner** to be incorporated into the final plan of the Project. Payment for this additional work will then be made to the **Engineer** in accordance with Article 9 hereof. If **the Engineer** failed to provide these changes as

an option or options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan of the **Project**, these changes will not be considered additional work and no additional compensation will be made to the **Engineer.**

ARTICLE 11. Ownership and Release of Documents.

11.1 Ownership of Documents. Original drawings and specifications are the property of the **Engineer** however the **Project** is the property of the **Owner**, and the **Engineer** may not use the drawings and specifications thereof for any purpose not relating to the **Project** with the **Owner's** consent. The **Owner** shall be furnished with such reproductions of drawings and specifications as the **Owner** may reasonably require. Upon completion of the work or any earlier termination of this Agreement under Article 3.4 hereof, the **Engineer** will revise drawings to reflect changes made during construction and will promptly furnish the **Owner** with one complete set of reproducible record prints. Prints shall be furnished by the **Engineer,** as an additional service, at any other time requested by **Owner.** All such reproductions shall be the property of the **Owner** who may use them without the **Engineer's** permission for any proper purpose relating to the **Project,** including but not limited to additions to or completion of the **Project.** Any additions or revisions by the **Owner** to a drawing signed, sealed, and dated by a registered professional engineer, shall be made in accordance with the Texas Engineering practice Act and the Rules of the State Board of Registration for Professional Engineers.

All documents furnished to the **Engineer** by the **Owner** shall be delivered to the **Owner** upon completion or termination of this Agreement. The **Engineer,** at the **Engineer's** own expense, may retain copies of such documents or any other data under this Agreement.

11.2 Release of Documents or Information. Release of information to the public or others regarding the **Project** will be accordance with the Texas Public Information Act.

ARTICLE 12. Discounts, Rebates, Refunds. In connection with procurement services rendered by the **Engineer,** if procurement services are required of the **Engineer** hereunder, all discounts, rebates and refunds shall accrue to the **Owner**. For some purchases, the **Engineer** may deem that payment within the discount period is not safe; and/or inspection, guarantees, or other

considerations may dictate delay. In such cases, the **Engineer** shall promptly notify the **Owner** so that a course of action may be mutually agreed upon by the **Owner** and the **Engineer.**

ARTICLE 13. Records, Accounting, Inspection. The **Engineer** shall keep full and detailed records and accounts in a manner approved by the **Owner.** The **Engineer** shall afford the **Owner's** authorized personnel and independent auditors, if any, full access to the work performed by the **Engineer** regarding the **Project** and to all of the **Engineer's** books, records, correspondence, instructions, drawings, receipts, vouchers and other documents relating to such work under this Agreement and the **Engineer** shall preserve all such records for three (3) years after final payment. The **Engineer** shall deliver to the **Owner** upon completion of such work, a statement of the cost of such work detailed according to the accounting procedure and requirements of the **Owner.**

ARTICLE 14. Subcontracting and Assignment. The **Engineer** shall not assign, subcontract or transfer the **Engineer's** interest in this Agreement without the prior written consent of the **Owner.** The **Engineer** shall bind every subconsultant by written subcontract to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontract relieves the **Engineer** of any responsibilities under this Agreement.

The **Engineer,** and the **Owner,** do hereby bind themselves, their successors, executors, administrators and assigns to each other party of this Agreement and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this contract.

ARTICLE 15. Patents. The **Engineer** shall indemnify and save the **Owner** harmless from all liability for alleged or actual infringement of any patent resulting from the use of apparatus or equipment furnished or designed by the **Engineer** or from the use of any process designed by the **Engineer** or effected by said apparatus or equipment, and the **Engineer** shall indemnify and save the **Owner** harmless from and against all costs, legal fees, expenses and liabilities incurred in or about any claim of or action for such infringement: provided, however, that the **Owner** shall promptly transmit to the **Engineer** all papers served on the **Owner** in any suit involving such claim of infringement, and provided further, that the **Owner** permits the **Engineer** to have entire charge and control of the defense of any such suit. If because of actual infringement the use of such apparatus,

equipment, or process is enjoined, the **Engineer** shall refund the purchase price thereof in proportion to the length of service uncompleted, the life of such apparatus or equipment being assumed as five years. The **Engineer** hereby grants to the **Owner** a non-exclusive, royalty-free license under patents now or hereafter owned by the **Engineer** covering any machines, apparatus, processes, articles, or products included in the **Engineer's** work hereunder.

ARTICLE 16. Confidential Information, Inventions and Other Restrictions.

16.1 Confidential Information. The **Engineer** shall not use in any way, commercial or otherwise, except to the extent required by the proper performance of this Agreement; and shall hold in confidence and not disclose to any person, for any reason or at any time, any information relating to the secret processes, products, compositions, machinery, apparatus or trade secrets of the **Owner**, or any other confidential information given to the **Engineer** by any of the **Owner's** commissioners, elected officials, employees, or representatives or acquired by the **Engineer** during the term of or as a result of this Agreement. Any information not generally available to the public shall be considered secret and confidential for the foregoing purposes; provided, however, that any technical information which was lawfully in the **Engineer's** possession prior to such disclosure to the **Engineer** by the **Owner** or which is or shall lawfully be published or become part of general knowledge from sources other than the **Engineer** or which otherwise shall lawfully become available to the **Engineer** from a source other than the **Owner**, shall not be subject to these provisions. All the foregoing stipulations shall apply to such information and work hereunder as well as to any information and ideas originated or developed by the **Engineer** in performing such work. Such information may, of course, be disclosed to the proper officials or employees of the **Owner** if necessary to perform the work hereunder. The **Engineer** shall, however, inform each of its employees who receive such information of these restrictions and the **Engineer** shall take all reasonable precautions and exert all reasonable efforts to assure conformance with such restrictions by all of its officers, employees, and agents, obtaining from them if necessary, agreements satisfactory to the **Owner,** effectuating the purposes of this Article.

16.2 Inventions. The **Engineer** shall communicate to the **Owner** at once, and require the **Engineer's** employees assigned to this **Project** to communicate to the **Owner** all inventions and improvements which any of the **Engineer's** employees, either alone or in conjunction with any of the **Owner's** employees may conceive, make or discover during the course of or as a result of work on this **Project** under this or any ensuing agreement with the **Owner** that relates to the processes, products, compositions, machinery or plants of the **Owner**, or relating in any way to any of the operations in which the **Owner** may be obligated to pay to the **Engineer** as compensation for services rendered by the **Engineer** under contract with the **Owner**. The **Engineer** shall require its employees to execute patent applications and assignments thereof to the **Owner** or its nominees, and powers of attorney relating thereto for any country the **Owner** may designate, and shall take all other actions as the **Owner** may request to maintain and protect such inventions and improvements. The **Owner** shall pay all costs or charges incurred in protecting such inventions and improvements if the **Owner** desires to protect them. Before assigning any of the **Engineer's** employees to work under any contract with the **Owner** concerning this **Project,** the **Engineer** shall obtain from them agreements satisfactory to **Owner** complying in all respects with the terms and provisions of this Article.

16.3 The rights and obligations set forth in Article 16 shall survive the performance of this Agreement, or any termination, discharge or cancellation thereof

ARTICLE 17. Engineer's Seal, Responsibility and Warranties.

17.1 Engineer's Seal. The **Engineer** shall assign a responsible engineer or engineers licensed to practice in the State of Texas, who shall sign, seal and date all appropriate engineering submissions to the **Owner** in accordance with the Texas Engineering Practice Act and the Rules of the Stare Board of Registration for Professional Engineers.

17.2 Engineer's Responsibility. The **Engineer** shall be responsible for the accuracy of the work for the **Project** and shall promptly make necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**. No additional compensation will be made to the **Engineer** for any necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer.**

The **Engineer's** responsibility for all questions arising from design errors and/or omissions will be determined by the **Owner** or a designee appointed by the **Owner**. The **Engineer** will not be relieved of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities until after the construction phase of the **Project** has been completed.

17.3 Warranties.

(a) The **Engineer** warrants that engineering design work performed by the **Engineer** hereunder shall be in accordance with sound engineering design practices and in conformance with applicable code and standards established for such work.

(b) Notwithstanding anything to the contrary contained in this Agreement, the **Owner** and the **Engineer** agree and acknowledge that the **Owner** is entering into this Agreement in reliance on the **Engineer's** experience and abilities with respect to performing the **Engineer's** services hereunder. The **Engineer** accepts the relationship of trust and confidence established between it and the **Owner** by this Agreement. The **Engineer** covenants with the **Owner** to use the **Engineer's** best efforts, skill, judgment and abilities to design the **Project** and to further the interests of the **Owner** in accordance with the **Owner's** requirements and procedures, in accordance with all professional standards, and in compliance with all applicable national, federal, state, county and municipal laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. If the development of plans, specifications and estimates (hereinafter referred to as **"PS&E")** are identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project**, prior to the commencement of construction, the **Engineer** shall certify in writing to the **Owner** that the **PS&E** for the **Project**, and the improvements when built in accordance therewith, conform to all applicable governmental regulations, statutes and ordinances then in effect. The **Engineer** represents covenants and agrees that there are no obligations, commitments or impediments of any kind that will limit or prevent performance of the **Engineer's** services.

(c) The **Engineer** represents, covenants and agrees that all of **Engineer's** services to be furnished by the **Engineer** under or pursuant to this Agreement form the inception of the Agreement

until the **Project** has been fully completed, shall be of the standard and quality which prevail among engineers of similar experience, knowledge, skill and ability engaged in engineering practice throughout Texas under the same or similar circumstances involving the design and construction of **Project.**

(d) The **Engineer** represents, covenants and agrees that the **Engineer's** special talent, training and experience cause the **Engineer** to be the prime professional on the **Project;** that because of such talent and training, the **Engineer** envisions the construction of the **Project** in its entirely and possesses the special skills which enable the **Enginee**r to recognize dangerous conditions that a reasonable, prudent engineer having such special skills could anticipate may arise from the proper use of the **Project** after acceptance by **Owner;** and that the **Engineer** recognizes that any commissioners, elected officials, employees and agents of the **Owner,** plus residents and owners of property within the area affected by the **Project** are within a class of foreseeable persons who will be relying on the project being designed in a professional and safe manner.

(e) If the development of **PS&E** is identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project,** the **Engineer** represents, covenants and agrees that the **PS&E** of the **Project** will be accurate and free from any material errors. The **Engineer** additionally represents, covenants and agrees to the following: that the design of the **Project** will conform to its foreseeable use as a **Project** with all the amenities as set forth in any **PS&E** developed by the **Engineer** for the **Project;** that the result of such **PS&E**, if built in accordance therewith, will be suitable for purposes for which the **Project** is designed; and the **Project** will be inspected in a workmanlike, professional manner and will be suitable for the **Project's** intended purpose. The **Engineer's** responsibilities as set forth herein shall at no time be in any way diminished by reason of any approval by the **Owner** of any **PS&E** developed by the **Engineer** for the **Project**, nor shall the **Engineer** be released from any liability by reason of such approval by the **Owner**, it being understood that the **Owner** at all times is ultimately relying upon the **Engineer'**s skill and knowledge in preparing such **PS&E.**

(f) In connection with the **Engineer'**s performance of procurement services hereunder, if any,

the **Enginee**r use its best efforts to obtain from all vendors of equipment and materials, fullest possible warranties against defective materials and workmanship for the benefit of the **Owner.**

ARTICLE 18. Engineer's Resources. The **Engineer** shall furnish and maintain, at the **Engineer's** own expense, office space for the performance of all services, skilled and sufficient personnel, as well as adequate and sufficient equipment to perform the services as required under this Agreement.

18.1 Project Manager. The **Engineer** shall provide a manager **(Project Manager)** for the **Project** that is a registered professional engineer in the State of Texas. The **Project** manager shall have such knowledge and experience as will enable that **Project Manager** during the course of the **Project** without prior consent of the **Owner.** If, due to situations beyond the control of the **Engineer,** the **Engineer** must change the **Project Manager** prior to the completion and acceptance of the **Project,** the **Engineer** will submit a request to change the **Project Manager** to the **Owner** for approval.

18.2 Employees of the Engineer. All employees of the **Engineer** shall have such knowledge and experience as will enable them to perform the duties assigned to them and required for the services under this Agreement. Any employee of the **Engineer** who, in the opinion of the **Owner**, is incompetent, or whose conduct becomes detrimental to the work required under this Agreement, shall immediately be removed form association with the **Project** when so instructed by the **Owner.** The **Engineer** certifies that the **Engineer** presently has employed sufficient and qualified personnel, and will maintain sufficient and qualified personnel for performance of the services under this Agreement.

18.3 Documents/Information Exchange The purpose of this Article is to define the required automated resources, format for graphics files, and information exchange pertaining to the **Project.** Taking into consideration that the **Owner** has a significant investment is the development of the **Project,** there is a need for the **Engineer** to provide consistency in document development for information exchange. Consistency in document development for information exchange and production will help facilitate an economically efficient **Project**. Therefore, the **Engineer** shall provide

the **Owner** with documents and information in accordance with the special requirement outlined in **EXHIBIT "B"** attached hereto.

ARTICLE 19. Indemnification. To the fullest extent permitted by applicable law, the **Engineer** and its agents, partners, subcontractors, and consultants (collectively **"Indemnitors")** shall and do agree to indemnify, and hold harmless the **Owner**, the **Owner's** respective directors, elected officials, employees and agents (collectively **"Indemnitors")** from and against all claims, damages, losses, liens, causes of action, suits, judgments and expenses, including attorney fees, of any nature, kind or description (collectively "Liabilities") of any person or entity whomsoever arising out of, caused by or resulting from the negligent performance of the **Engineer's** services through activities of the **Enginee**r, its agents, partners, subcontractors and/or consultants performed under this Agreement, and which are caused by or result from error, omission, or negligent act of the **Engineer** or of any person employed or contracted by the **Engineer** provided that any such **Liabilities** (1) are attributable to bodily injury, personal injury, sickness, disease or death of any person, or to the injury to or destruction of tangible personal property including the loss of use and consequential damages resulting therefrom and (2) are caused in whole or in part by any negligent act or omission of the **Engineer,** anyone directly or indirectly employed by the **Engineer** or anyone for whose acts the **Engineer** may be legally liable. The **Engineer** shall also save harmless the **Owner** from any and all expense, including but not limited to, attorney fees which may be incurred by the **Owner** in litigation or otherwise resisting said claim or liabilities which may be imposed on the **Owner** as a result of such activities by the **Engineer,** its agents partners, subcontractors and/or consultants. In this connection, it is agreed and understood that the **Engineer** shall not be responsible for any portion of the liability proximately caused by the **Owner's** negligence.

ARTICLE 20. Joint and Several Liability. In the event more than one of the **Indemnitors** are connected with an accident or occurrence covered by the indemnification in Article 19 hereof, then each of such **Indemnitors** shall be jointly and severally responsible to the **Indemnitees** for indemnification and the ultimate responsibility among such **Indemnitors** for the loss and expense of any such indemnification shall be settled by separate proceedings and without jeopardy to any

Indemnitee. The provisions of this Article shall not be construed to eliminate or reduce any other indemnification or right which the **Owner** or any of the **Indemnitees** has by law.

ARTICLE 21. Insurance. The **Engineer** shall obtain and maintain insurance in the limits of liability for each of the types of insurance coverage identified as follows.

(1) Workers Compensation, endorsed with a waiver of subrogation in favor of the **Owner** in accordance with the statutory obligations imposed by Workers Compensation or Occupational Disease laws under the Texas Workers Compensation Law **("Statutory Texas")**

(2) Commercial General Liability, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the Owner *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20* herein, in limits of liability not less than one million dollars (**$1,000,000**) combined single limit each occurrence and in the aggregate for bodily injury and property damage.

(3) Texas Business Automobile Policy, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20 herein*, in limits of liability not less than two hundred fifty thousand dollars (**$250,000**) each person for bodily injury, five hundred thousand dollars (**$500,000**) each occurrence for bodily injury, and one hundred thousand dollars (**$100,000**) each occurrence for property damage.

(4) Professional Liability in limits of **$1,000,000** each claim and aggregate.

The **Engineer** covenants and agrees to maintain an insurance policy in the minimum limits of liability for each of the types of insurance coverage identified above. The **Engineer** shall furnish the **Owner** with a certificate of insurance (*Hidalgo County* **Certificate of Insurance**) showing the said policy to be in full force and effect during the period of service, identified in Article 3 hereto, for this Agreement. The completed Hidalgo County Certificate of Insurance shall be attached hereto and identified as **EXHIBIT "G"**- *Hidalgo County Certificate of Insurance*. The **Engineer** will be considered in breach of contract should the **Engineer** fail to maintain an insurance policy in the minimum limits of liability and requirements identified above while performing services for and under this Agreement, and will be subject to default and termination of the Agreement as outlined in Article 3.4 hereto. Additionally, the **Engineer** covenants and agrees to use its best efforts to maintain an insurance policy in the minimum limits of liability and requirements identified above until one year following the date of the acceptance of the **Project** by **Owner.**

ARTICLE 22. Compliance with Laws. The **Engineer** shall comply with all applicable Federal, State and local laws, statutes, codes, ordinances, rules and regulations and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement including, without limitation, workers compensation laws, minimum and maximum salary and wage statutes and regulations and licensing laws and regulations. When required the **Engineer** shall furnish the **Owner** with satisfactory proof of its compliance therewith.

ARTICLE 23. Non-Collusion. The **Engineer** warrants that the **Engineer** has not employed or retained any company or persons, other than a bona fide employee working solely for the **Engineer**, to solicit or secure this Agreement, and that the **Engineer** has not paid or agreed to pay any company, engineer or any other person or entity any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or execution of this Agreement. For breach or violation of this warranty the **Owner** shall have the right to annul this Agreement without liability or, in the **Owner's** discretion, to deduct from the *Services Fee*, or otherwise recover, the full amount of each fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 24. Gratuities. The **Owner** mandates that employees of the **Owner** shall not accept any benefits, gifts or favors from any person doing business or who reasonably speaking may do business with the **Owner** under this Agreement; the only exceptions allowed are ordinary business meals. Any person doing business with or who may reasonably seeking to do business with the **Owner** under this Agreement may not make any offer of benefits, gifts or favors to **Owner** employees, except as mentioned herein above. Failure on the part of the **Engineer** to adhere to this provision may result in the termination of this Agreement.

ARTICLE 25. Payment of Franchise Tax. The **Engineer** hereby certifies that the **Engineer** is not delinquent in Texas franchise tax payments, or that the **Engineer** is exempt from, or not subject to, such as tax. A false statement concerning franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the **Owner.**

ARTICLE 26. Disputes. The **Engineer** shall be responsible for the settlement of all contractual and administrative issues arising out of any procurement made by the **Engineer** in support of the services under this Agreement.

ARTICLE 27. Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason, be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 28. Notices. All notices to either party by the other required under this Agreement shall be personally delivered or mailed to such party at the following respective addresses:

OWNER:	**ENGINEER**:
Hidalgo County	Halff Associates, Inc.
100 E. Cano, 2nd, Floor	5000 West Military Hwy., Suite 100
Edinburg, Texas 78539	McAllen, Texas 78503

The Address may be changed by either party by written notice and notice sol mailed shall be effective upon mailing.

ARTICLE 29. Miscellaneous Provisions.

(a) This Agreement constitutes the entire Agreement between the **Engineer** and the **Owner** relating to the work herein described and supersedes any prior understanding or written or oral contracts between the parties respecting the subject matter defined herein. These are no previous or contemporary representations or warranties of the **Owner** or the **Engineer** not set forth herein.

(b) Except as specifically provided herein no modification, waiver, termination, rescission, discharge or cancellation of this Agreement or of any terms thereof shall be binding on the **Owner** unless in writing and executed by an officer or employee of the **Owner** specifically authorized to do so.

(c) No waiver of any provision of or a default under this Agreement shall affect the right of the **Owner** thereafter to enforce said provision or to exercise any right or remedy in the event of any other default whether or not similar.

(d) No modification, waiver, termination, discharge or cancellation of this Agreement or of any terms thereof shall impair the **Owner's** right with respect to any liabilities whether or not liquidated of the **Engineer** to the **Owner** theretofore accrued.

(e) All rights and remedies of the **Owner** specified in this Agreement are in addition to the Owner's other rights and remedies.

(f) The **Engineer** shall remain an independent contractor and shall have no power nor shall the **Engineer** represent that the **Engineer** has any power to bind the **Owner** or to assume or to create any obligation express or implied on behalf of the **Owner** except as specifically authorized in advance by the **Owner.**

(g) The Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

(h) This Agreement may only be amended by a written document executed by the Owner and the **Engineer** as provided by Article 8 herein.

ARTICLE 30. Signatory Warranty The undersigned signatory or signatories for the **Engineer** hereby represent and warrant that the signatory is an officer of the organization for which he or she has executed this Agreement and that he or she has full and complete authority to enter into this Agreement on behalf of the **Engineer.** The above-stated representations and warranties are made for the purpose of inducing the **Owner** to enter into this Agreement.

ARTICLE 31. Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

ARTICLE 32. Immunities. Nothing in this agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this **Agreement for Professional Services** to be effective as of the _____ day of _____, **2016.**

ENGINEER:
HALFF ASSOCIATES, INC.

BY:_____
Menton J. Murray, III, P.E., LEED AP

OWNER:
HIDALGO COUNTY

BY:_____
Ramon Garcia, County Judge

ATTEST:

BY:_____
Arturo Guajardo, Jr., County Clerk

Approved by Commissioner's Court on _____, 2016.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

BY:_____
Stephen L. Crain, Attorney

ATTACHMENTS:

EXHIBIT A	-Scope of Services to be provided by the Owner
EXHIBIT B	-Scope of Services to be provided by the Engineer
EXHIBIT C	-Work Schedule
EXHIBIT D	-Engineer's Rates
EXHIBIT E	-Work Authorization Form
EXHIBIT F	-Supplemental Agreement Form
EXHIBIT G	-Certificate of Insurance (*Hidalgo County)*

EXHIBIT A-1

-Request for Qualifications (RFQ) Procurement Packet

EXHIBIT A

-Scope of Services to be provided by the Owner

The following provides an outline of the services to be provided by the **OWNER** in the development of the Project.

The **OWNER** will provide to the **ENGINEER** the following:

(1) Authorization to the **ENGINEER** to begin work in accordance with Section 3 of this Agreement.

(2) Payment for work performed by the **ENGINEER** and accepted by the **OWNER** in accordance with Section 6 of the Agreement.

(3) Assistance to the **ENGINEER,** as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain.

(4) Provide any available relevant data the **OWNER** may have on file concerning the project.

(5) Provide timely review and decisions in response to the **ENGINEER'S** request for information and/or required submittals and deliverables, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.

(6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER.**

(7) Assist the **ENGINEER** in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:

Public Meetings

(a) Approve agenda and all exhibits prior to public meeting.
(b) Approve date and location of the meeting.
(c) Review/approve Public Meeting Report.

(8) Attend the Preliminary Concept Conference coordinated and conducted by the ENGINEER and more particularly identified in Attachment "B" of the Agreement.

(9) Assist the ENGINEER as required in the coordination with the USACE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.

(10) Review and approve the Project design criteria.

(11) Review and approve change orders as required and prepared by the ENGINEER.

EXHIBIT B

-Scope of Services to be provided by the Engineer

Through project award via Work Authorization, Engineer shall provide Professional Services required to design and specify Building Repair and Renovation Projects. Type of services that may be included as dictated by the individual project requirements consist of: **1)** Surveying, **2)** Civil Engineering, **3)** Mechanical/ Plumbing Engineering, **4)** Electrical Engineering, **5)** Structural Engineering. Upon Identification by the Owner of specific projects that require the professional services of the Engineer, a detailed scope of work and identification of professional service disciplines required shall be established.

EXHIBIT C
-Work Schedule

A detailed work schedule for each **Work Authorization**, identified and more particularly described in Article 7 of this Agreement, shall be prepared by the **Engineer** to be submitted and approved by the Owner in writing for each **Work Authorization**. The work schedule will provide specific work sequence and definite review times by the **Owner** and the **Engineer** of the work performed.

The **Engineer** will diligently pursue the completion of each **Work Authorization** as defined by the milestones and deliverable due dates outlined in each **Work Authorization**'s associated work schedule.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established work schedule.

EXHIBIT D

-Engineer's Contract Rates

Halff Associates, Inc.
Billing Rate Schedule
McAllen Office – MEP

May 1, 2016

Project Manager	$215/hr.
Professional Engineer	$170/hr.
Engineer-In-Training	$130/hr.
Designer	$ 85/hr.
Construction Administrator	$ 95/hr.
CAD Tech	$ 65/hr.
Secretarial / Clerical	$ 60/hr.
Two-man Survey Crew	$155/hr.

EXHIBIT E
-Work Authorization

HIDALGO COUNTY
Professional Engineering Services
Contract # C-16-188-05-10
Work Authorization Form

WORK AUTHORIZATION NO. ___

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, _____, professional engineers of _____, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Work Authorization is for the **Engineer** to provide
_____
_____
_____

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is **$** _____. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT
Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article**/Part/Section____ of the Agreement.

PART 4. FUNDING
This Work Authorization No. 1 shall be funded through funding source:
Account No**.** _____
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate ***upon completion of scopes of the work authorization***.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Joseph Palacios as to content and detail of this **Work Authorization No.** ___.

HIDALGO COUNTY PRECINCT No. 4

BY: _____
Joseph Palacios, Commissioner

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____**, 2016.**

THE ENGINEER:
HALFF ASSOCIATES INC.

_____
By: Menton J. Murray, III, P.E., LEED AP

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be provided by the Owner
ATTACHMENT "B" - Services to be provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Cost Proposal

EXHIBIT F

-Supplemental Agreement Form

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT No. __

TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and _____**,** Professional Engineers of, _____, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the _____ day of _____ **20__** concerning engineering for _____ (hereinafter referred to as the "**Project**"); and,

WHEREAS, Article ___ of the **Agreement**, (article title), establishes _____; and,

WHEREAS, it has become necessary to amend the contract to

_____

AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

I. Article ___ of the **Agreement**, (article title), is revised to

_____
_____
_____
_____
_____
_____

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

THE ENGINEER:
HALFF ASSOCIATES INC.

BY:_____
Menton J. Murray, III, P.E., LEED AP

THE OWNER:
HIDALGO COUNTY

BY:_____
Ramon Garcia, County Judge

LIST OF ATTACHMENTS

(as required)

EXHIBIT G

-Certificate of Insurance (*Hidalgo County*)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/8/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Bell Insurance
16980 Dallas Parkway #210
Dallas TX 75248

CONTACT NAME: Candy Goehring
PHONE (A/C, No, Ext): (972) 581-4800 FAX (A/C, No): (972) 581-4850
E-MAIL ADDRESS: cgoehring@bellgroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Massachusetts Bay	22306
INSURER B: Allmerica Financial Benefit	41840
INSURER C: The Hanover Ins. Co.	22292
INSURER D: Ironshore Specialty Ins Co	25445
INSURER E:	
INSURER F:	

INSURED
Halff Associates, Inc.
1201 N. Bowser
Richardson TX 75081

COVERAGES **CERTIFICATE NUMBER:** 15/16 1MIL **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC			ZDDA055845	7/12/2015	7/12/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			ADDA051300	7/12/2015	7/12/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured motorist combined	$ 1,000,000 $ $ $ $ 1,000,000
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			UHDA051287	7/12/2015	7/12/2016	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		W2DA028649	7/12/2015	7/12/2016	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Professional Liability Claims Made			002091901	7/12/2015	7/12/2016	Per Claim: Aggregate:	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Hidalgo County is included as additional insured as respects general and auto liability if required by written contract. Waiver of subrogation applies to the same as respects general and auto liabiity and workers compensation if required by written contract. 30 day notice of cancellation except 10 days for non payment.

CERTIFICATE HOLDER
Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, TX 78539

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
T J. Ashley/CANDY

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-48740

Date Filed:
05/03/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Halff Associates, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County Precint No. 4

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.
C-16-188-05-10
Professional Engineering Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Tanksley, Dan	Richardson, TX United States	X	
Skiptwith, Walter	Richardson, TX United States	X	
Romanowski, Michael	Fort Worth, TX United States	X	
Murray, Menton	McAllen , TX United States	X	
Plugge, Roman	Richardson, TX United States	X	
Molloy, Martin	Richardson, TX United States	X	
Moya, Michael	Austin, TX United States	X	
Kunz, Patrick	Richardson, TX United States	X	
Kuhn, Gregory	Richardson, TX United States	X	
Killen, Russell	Richardson, TX United States	X	
Ickert, Andrew	Fort Worth, TX United States	X	
Craig, Mathew	Richardson, TX United States	X	
Adams, Bobby	Conroe, TX United States	X	

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		Controlling	Intermediary

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

COURTNEY M VILLARREAL NOTARY PUBLIC STATE OF TEXAS EXPIRES 09-04-2018

AFFIX NOTARY STAMP/SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said MENTON J. MURRAY, this the 3RD day of MAY, 20 16, to certify which, witness my hand and seal of office.

Courtney M. Villarreal — Signature of officer administering oath
COURTNEY M. VILLARREAL — Printed name of officer administering oath
NOTARY PUBLIC — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

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Moya, Michael	Austin, TX United States	X	
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Kuhn, Gregory	Richardson, TX United States	X	
Killen, Russell	Richardson, TX United States	X	
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Craig, Mathew	Richardson, TX United States	X	
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C-16-188-05-10
Professional Engineering Services

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		Controlling	Intermediary

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES CONTRACT
C-16-189-05-10

THIS AGREEMENT is made effective the **10th** day of **May, 2016**, by and between the **County of Hidalgo, Texas** ("County") and **Leonel Garza, Jr. & Associates, LLC** ("Appraiser").

W I T N E S S E T H:

WHEREAS, the County requires appraisal services for: **The Fair Market Value Appraisals in connection with the Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County owned Property located** within **Hidalgo County Precinct No. 4**; and

WHEREAS, the County of Hidalgo solicited Request for Qualifications (RFQ) for the development and establishment of a yearly pool for "Professional Appraisal Services", and

WHEREAS, from which "Professional Appraiser" has been selected from the "Pool" of pre-qualified Appraisers from response to the Request for Qualifications (RFQ), and

WHEREAS, County has determined that the services of "Professional Appraiser" are sometimes necessary to carry out the required appraisal activities.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Appraiser do mutually agree as follows:

1. Scope of Services. Appraiser agrees to provide to County **The Fair Market Value Appraisals in connection with the Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County owned Property located** within **Hidalgo County Precinct No. 4** as shown in Exhibit "A" attached hereto and entitled "Services to be Provided by the Appraiser". ***In the event the Appraiser does not provide the fair market value appraisal prior to the date specified on the purchase order, the Purchase Order will become NULL and VOID. If such Purchase Order becomes NULL and VOID and a fair market value appraisal is secured from another firm, Appraiser will be responsible for any additional charges or***

expenses incurred by Hidalgo County. Further, in the event that it is demonstrated by Appraiser that Hidalgo County has caused or delayed thus preventing the Appraiser from meeting the specified agreed upon deadline to provide the fair market value appraisal ordered, Appraiser must advise in written notice to the Purchasing Department to authorize and to secure additional time to comply.

2. Non-Exclusive Services of Appraiser. Hidalgo County reserves the right to request these services from other sources other than the Appraiser and shall not be in violation of any terms or conditions of this Agreement. The County assumes no liability or obligation for payment to the Appraiser for work performed or costs incurred by the Appraiser prior to the date authorized by the County for the Appraiser to begin work, during periods when work is suspended, or subsequent to the Termination Date.

3. Term. This Contract is for a period of **one (1) year**, effective **May 10, 2016**, and will expire **May 09, 2017** or unless sooner terminated as provided herein. The Appraiser will not begin work or incur costs until authorized in writing by the County for each “Purchase Order”.

4. Compensation. As consideration for rendering the Services provided for in this Contract, the County agrees to pay the Appraiser the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Appraiser. The Appraiser is authorized to submit periodic requests for payment within thirty days after completion of each purchase order. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Appraiser agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures. All payments to Appraiser shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of a purchase order, the Appraiser shall undertake and complete the authorized work. The County or the Appraiser can request conferences to be provided at the Appraiser's office, the office of the County, or at other agreed upon locations.

6. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Appraiser, or a subcontractor, the Appraiser shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the contract period to change the scope of work, the contract period, the maximum amount payable, the complexity, or the character of this contract, an amendment must be prepared and executed within the contract period. The County retains the right to reject any such amendment proposed by the Appraiser unless the County finds the proposed amendment necessary to complete the work authorized herein. Any such amendments be made in writing agreed to by all parties hereto and duly executed before the end of the contract period as specified.

If the County finds it necessary to require changes in completed work because of errors made by the Appraiser, the County shall require the Appraiser to correct the work at no cost to the County and without amendment to the contract. If the changes are made at the request of the County and are not due to errors of the Appraiser, the County will reimburse the Appraiser for the additional work at the same rate of pay established in Exhibit "B", "Basis for Payment". If payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. Reporting. The Appraiser shall promptly advise the County in writing of events which have a significant impact upon the contract, including:

a. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any County or, if Federal funds are involved, Federal assistance needed to resolve the situation.

b. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. Ownership of Documents. Upon completion or termination of this contract, all documents prepared by the Appraiser or furnished to the Appraiser by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this contract shall be made available, upon request, to the County without restriction or limitation on their further use. The Appraiser may, at its own expense, have copies made of the documents or any other data furnished the County under this contract.

10. Independent Contractor. Appraiser must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Appraiser under this Contract. Notwithstanding the foregoing sentence, Appraiser represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Appraiser agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. Voluntary Termination. County may terminate this Contract at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. Insurance. Appraiser agrees to provide liability insurance covering its activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, ' 100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit “C”, issued by the insurer that such insurance

is in full force and effect.

13. No Assignment. Except as otherwise herein provided, Appraiser, may not assign the obligations or rights under this contract to any person without the prior written consent of County.

14. Conflict. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists

15. Termination by County. If Appraiser fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by County, or if Appraiser fails to comply with any conditions in this Contract, then County shall have the right to terminate this Contract upon the giving of ten (10) days prior written notice to Appraiser.

16. No Waiver. No waiver by County of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

17. Entire Agreement. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by County and Appraiser, and not otherwise.

18. Venue. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

19. Hold Harmless. In the event Appraiser should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Appraiser shall hold harmless and indemnify County from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Appraiser=s intentional actions or negligence. This indemnification clause shall survive this Contract and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

20. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Contract, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

21. Notices. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:	Hidalgo County Attention: County Judge 100 East Cano, 2nd Floor Edinburg, Texas 78539
If to Appraiser:	**Leonel Garza, Jr. & Associates, LLC** Attn: Leonel Garza, III, Co-Owner/Primary R.E.A. 1419 Dove, Suite 1 McAllen, Texas 78504

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites

States mail.

22. Execution of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

. **23. Binding Contract.** This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this contract.

24. Gender. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

25. Authority. The execution and performance of this Contract by County and Appraiser have been duly authorized by all necessary laws, resolutions or corporate action, and this Contract constitutes the valid and enforceable obligations of County and Appraiser in accordance with its terms.

26. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

27. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

EXECUTED as of the day and year first written above.

Approved by Commissioners' Court on _____, 2016.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO, TEXAS

By:_____
Ramon Garcia, County Judge

APPRAISER:
Leonel Garza, Jr. & Associates, LLC

By:_____

Printed Name: Leonel Garza, III

Title: Owner/Primary R.E.A.

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

EXHIBIT “A-1”

REQUEST FOR QUALIFICATIONS (RFQ) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

February 1, 2016

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Qualifications - **"Professional Appraisal Services and/or Appraisal Review Services Annual Pool-Hidalgo County"**
(Including all funding sources, programs, and entities)
RFQ No: 2016-005-02-17-SMA

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for your consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specifications and/or scope of work included in this packet.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)

TABLE OF CONTENTS

HIDALGO COUNTY

(All funding sources, programs and entities)

"Professional Appraisal Services and/or Appraisal Review Services Annual Pool"

RFQ No: 2016-005-02-17-SMA

Item	Description	No. of Pages
1.	Request for Qualifications Letter	1
2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A, Requirements	8
4.	Exhibit B, Evaluation Criteria and Evaluation Form	1
5.	Attachment B –Procurement Form –Areas of Specialization	1
6.	Exhibit C, Insurance Requirements	4
7.	Exhibit D-1, CIQ Conflict of Interest Questionnaire	3
8.	Exhibit D-2, CIS Local Government Officer Conflicts Disclosure Statement	3
9.	Exhibit E, Proposer's Affidavit	1
10.	Vendor/Bidder Application and W-9 form	6
11.	Certification Regarding Debarment	1
12.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

February 1, 2016
Date

REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY

(Including all funding sources, programs, and entities)

"Professional Appraisal Services **and/or** Appraisal Review Services Annual Pool"

RFQ NO: 2016-005-02-17-SMA

Acceptance Due Date: **February 17, 2016**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Sandra Montalvo, Buyer II
(956) 318-2626 Ext. 4865
sandra.montalvo@co.hidalgo.tx.us

1. Sealed qualifications will be received for **"Hidalgo County (Including all funding sources, programs, and entities) Professional Appraisal Services and/or Appraisal Review Services Annual Pool"**, *in* accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.

2. **One (1) original, three (3) copies** of all qualifications and **eight (8) CDs in PDF Format** are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **RFQ 2016-005-02-17-SMA Hidalgo County (Including all funding sources, programs, and entities) Professional Appraisal Services and/or Appraisal Review Services Annual Pool"**, and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building, Edinburg, Texas, **ON OR BEFORE 9:30 A.M., WEDNESDAY, FEBRUARY 17, 2016.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATION RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

   Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.

5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with their qualification including catalogue numbers and any necessary references.

7. Proposed prices are to remain firm for a minimum of ninety (90) days after priced qualification opening.

8. County reserves the right to accept or reject any or all qualifications.

9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Respondents shall acknowledge receipt of all addenda as a part of their qualification.

10. Costs are to be net F.O.B., County Prepaid.

11. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figure it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful respondent
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract number (if any)
  d) Notation- **"Hidalgo County (Including all funding sources, programs, and entities) RFQ: 2016-005-02-17-SMA-HIDALGO COUNTY (Including all funding sources, programs, and entities) "Professional Appraisal Services and/or Appraisal Review Services Annual Pool",**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
Postal/Mailing 2808 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	**February 17, 2016**
Award of Contract:	2016
Commence Work or Deliver Products:	2016

16. HIDALGO COUNTY HOLIDAYS:

2016 YEAR	
New Year's Day	01/01/16
Martin Luther King Day	01/18/16
President's Day	02/15/16
Good Friday	03/25/16
Memorial Day	05/30/16
Independence Day	07/04/16
Labor Day	09/05/16
Columbus Day	10/10/16
Veteran's Day	11/11/16
Thanksgiving Day	11/24/16-11/25/16
Christmas Day	12/23/16-12/26/16
New Year's Eve	12/30/16

17. ~~BID OR PERFORMANCE BOND~~ AND DEBARMENT CERTIFICATION; ~~PAYMENT UNDER CONTRACT~~:

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas~~. All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- **NOTICE:**

  ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

  No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D-1, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

20. CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFQ packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFQ No. as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to sandra.montalvo@co.hidalgo.tx.us. Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. ***HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.***

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT) will be included in packet as Exhibit "D-2".

COMPLETION AND SUBMISSION OF FORM CIS IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. If, during the life of any contract or qualification awarded, the successful respondents' net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Qualifications, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the qualification;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondents' officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with Countys' civil service system.

25. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County. County reserves the right to terminate contract immediately in the event of breach or default by successful respondent, or in the event a successful respondent fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

27. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening on or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against county

growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondents' indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.

28. Successful respondent shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to Countys' approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the items' nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

31. Respondents shall provide with the qualification response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

32. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as nonconforming.

Request for Qualifications
For
HIDALGO COUNTY
(Including all funding sources, programs, and entities)
"Professional Appraisal Services and/or Appraisal Review Services Annual Pool"
RFQ NO: 2016-005-02-17-SMA

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT A
REQUIREMENTS

HIDALGO COUNTY
(INCLUDING ALL FUNDING SOURCES, PROGRAMS, AND ENTITIES)
REQUEST FOR QUALIFICATIONS

"PROFESSIONAL APPRAISAL SERVICES *AND/OR* APPRAISAL REVIEW SERVICES ANNUAL POOL"

RFQ № 2016-005-02-17-SMA

The County of Hidalgo will be accepting Statements of Qualifications from Real Estate Appraisers (firms) in order to establish a pre-qualified pool on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Real Estate Appraisers will be for **March 16, 2016 and ending March 15, 2017.** The Hidalgo County Purchasing Department will receive **sealed** envelopes containing Statement of Qualifications for the provision of **"PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL-HIDALGO COUNTY"** (including all funding sources, Programs, and Entities)-**Request For Qualifications** as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, February 17, 2016.** **ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

The following outlines the Request for Qualifications:

SECTION I

GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY

A total of one (1) original, three (3) copies and eight (8) CD's in PDF format of the RFQ shall be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statements of Qualifications responses be sealed, clearly marked and labeled with the Company's name, RFQ N0: 2016-005-02-17-SMA, Project title: "Professional Appraisal Services and/or Appraisal Review Services Annual Pool" and Opening Date and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of Qualifications, to have a Purchasing Department representative time/date stamp and initial the sealed envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (RFQs, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant of contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D-1**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seek to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

COMPLETED FORM CIQ MUST BE SUBMITTED TO THE HIDALGO COUNTY CLERK'S OFFICE LOCATED AT 100 N. CLOSNER, EDINBURG, TEXAS 78539 – HIDALGO COUNTY COURTHOUSE.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

FORM CIS (Local Government Officer Conflicts Disclosure Statement) WILL BE INCLUDED IN PACKET AS EXHIBIT "D-2".

COMPLETION AND SUBMISSION OF FORM CIS IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or (3) that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Respondents, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Respondents are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF QUALIFICATIONS:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Respondent must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

RESPONDENT DEFAULT:
Hidalgo County reserves the right, in case of respondent default, to procure the articles or services from other sources and hold the defaulting respondent responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the respondent to review the Request for Qualifications (RFQ) packet and to notify in writing the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS:
Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department **via e-mail or via facsimile to (956) 292-7612: sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN Wednesday, February 10, 2016 at 5:00 p.m. Responses will be sent to all applicants by Friday, February 12, 2016 at 5:00 p.m. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals **must** be signed. **Please sign the original in *blue ink.***

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful respondent may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period of one (1) year, or upon completion of project(s) unless project specifies for more than one (1) year.

DAVIS BACON ACT: (IF APPLICABLE)
All selected and awarded firms are required; if applicable adhere to the Davis-Bacon Act.

SECTION II
RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations may result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the respondents understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:
County of Hidalgo is seeking to contract with an Appraisal firm(s) that has had experience in, but not limited to the following areas:

A. Scope of Appraisal Services:

1) Property appraisals will be based on "Fair Market Value" unless otherwise specified or requested. Two copies of the appraisal report shall be bound, clearly labeled and signed by the primary certified general appraiser and any other certified general appraiser and/or licensed trainee which aided in the process. Four additional copies will be furnished.

2) All photographs used within the report must be originals. No digital photos shall be used for subject property. Digital photos shall only be used for comparable sales. All adjustments to any comparable sales must be clearly explained in a narrative format. All comparable sales must be within a two year time frame. If any sales which have occurred prior to the two year limit, they must be clearly explained and added to the conventional three comparable sales typically used in the appraisal process.

3) Current location maps of the subject property including, area, regional, plat, and flood maps must be included and clearly labeled for the subject property.

4) All reports shall be a "Self Contained Narrative Report" unless otherwise requested and shall follow the 2009 or most current Uniform Standard of Professional Appraisal Practice (USPAP) rules and regulations. Each appraisal report must be physically inspected, photographed, and personally signed by the primary-general certified appraiser of the firm. Appraiser trainees may aid in the collection of the information, however, all analysis and conclusion must be performed by the primary general certified appraiser.

5) Appraisal reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.

B. Scope of Appraisal Review Services:

1) Review all appraisal reports for each Property to determine consistency of values, supporting documentation related to the conclusion reached, compliance with the Uniform Standards of Professional Appraisal Practices.

2) As a review of an initial and update appraisal are two separate and distinct appraisal assignments, the fees must consider the complexity of each separate assignment as shown in the Provider's Fee Schedule.

3) Beyond delivery of the review appraisal of the initial and updated appraisal documents, the review appraiser can be called to provide preparation and testimony for any Special Meeting/Commissioners Court. For this appraisal assignment, the fee for the preparation time and testimony must be based on the hourly rate shown in the Provider's Fee Schedule.

4) Appraisal Review reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.

5) It is the County's sole option to require TXDoT's form ROW-A-10 "Tabulation of Values" in the deliverable for appraisal review assignments.

Additionally, the above section(s) (A and/or B) should include, but are not restricted to the following information:

A. Firm name, address, phone number and person to contact regarding the Request for Qualification.

B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities.

C. List of references including the name, address and phone number of the person most closely associated with the firm's prior project performance (See Attachment B).

D. List of Recent Projects-within Two (2) Years (See Attachment B).

E. Ability to commence services immediately after successfully negotiating a contract for services.

F. Familiarity with the geographical area.

G. Statement regarding an Affirmative Action Program.

H. Minimum of $1,000,000.00 Professional liability, errors and omissions, insurance.

PERSONNEL AND STAFFING:
The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:
This section will contain any current licenses and/or certifications as required by the STATE OF TEXAS.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:
The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann.2254.001, et seq.

PART III
SELECTION/EVALUATION

SELECTION/EVALUATION PROCESS:

The evaluation system consists of a 100-point system. The firms will be ranked after evaluation on a per project basis upon approval of roster by Hidalgo County Commissioners' Court. Categories under the 100-point system include response to RFQ. RFQ submittal evaluation will be based on the criteria outlined below, and will be scored on the scales shown on the enclosed "RFQ Evaluation Form. "The respondent's Statement of Qualifications will be evaluated based on the criteria presented below.

1) ***Responsiveness:*** **30 points**
   a) Requested Information
   b) Thoroughness
   c) Understanding of Project
   d) List of references provided
   e) Clarity - Brevity
   f) Degree of Interest

2) ***Firm Capabilities:*** **45 points**
   a) Background
   b) Relevant experience
   c) Experience with similar projects
   d) Knowledge of area
   e) Timeliness of schedule
   f) Quality services previously provided to Hidalgo County
   g) Current workload
   h) Ability to commence various requested projects simultaneously
   i) Completion of projects within budgets

3) ***Staffing:*** **25 points**
   a) Qualifications of personnel-The professional team members responsible assigned to assist County projects shall be identified in the organizational chart.
   b) Key personnel
   c) Required discipline skills

REQUEST FOR QUALIFICATIONS GRADING AND RANKING PROTOCOL:

Once a Project has been identified and it is determined that Real Estate Appraiser Services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1) Hidalgo County Commissioners' Court, Elected Official and/or the User Department in need of Real Estate Appraiser Services **will nominate** (at the minimum) three (3) firms from Hidalgo County's approved pool of firms, thereafter, will review, score, and evaluate the responses received in Request for Qualifications.

2) A grid of the scores will be presented to Commissioners' Court for the purpose of **ranking and approval** for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1) Firms will be asked to submit (as part of those negotiations) a "scope of service" including fees;

2) The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.

3) If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm;

EXHIBIT "B"

EVALUATION CRITERIA

"PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL"

RFQ No.2016-005-02-17-SMA

Internal Use Only: Commodity Code: 946-15

Selection Criteria	Points	Score
1. RESPONSIVENESS -----(30 pts)		
➢ Requested information	5	
➢ Thoroughness	5	
➢ Understanding of Project	5	
➢ List of references provided	5	
➢ Clarity-Brevity	5	
➢ Degree if Interest	5	
Comments/Rationale For Points:		TOTAL _____
2. FIRM CAPABILITIES----(45 pts)		
➢ Background	5	
➢ Relevant experience	5	
➢ Experience with similar projects	5	
➢ Knowledge of area	5	
➢ Timeliness of schedule	5	
➢ Quality services previously provided to Hidalgo County	5	
➢ Current workload	5	
➢ Ability to commence various re-quested projects simultaneously	5	
➢ Completion of projects within budgets	5	
Comments/Rationale For Points:		TOTAL _____
3. STAFFING--------(25 pts)		
➢ Qualification of personnel	10	
➢ Key personnel	10	
➢ Required discipline skills	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Project Name: _____

Department:_____

Firm/Participant:_____

Evaluator: _____ Date:_____

Type of Service: (circle one): Appraisal Appraisal Review

PROCUREMENT FORM
ATTACHMENT "B"
HIDALGO COUNTY-PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES POOL
2016-005-02-17-SMA

Name and Address of Firm:	_____ _____ _____
Principals of Firm and Titles:	_____ _____ _____

Area of Specialization: Check Applicable Service(s)

	Appraisal Services		Appraisal Review Services

Local References (Rio Grande Valley) List Four (4) Only:

Reference #1: _____

Reference #2: _____

Reference #3: _____

Reference #4: _____

Recent Projects (Within Two [2] Years) List Four (4) Only:

Project #1: _____

Project #2: _____

Project #3: _____

Project #4: _____

Submitted By: _____

Signature: _____

Typed Name: _____

EXHIBIT "C"

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

<u>Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto).</u> Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD	CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

  Professional Liability (Errors & Omissions): $_____

  Automobile Liability: $_____ General Liability: $_____

- have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

Exhibit "D-1"

Form CIQ

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____
Signature of vendor doing business with the governmental entity

_____
Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Exhibit "D-2"

Form CIS

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

1. **Name of Local Government Officer.** Enter the name of the local government officer filing this statement.

2. **Office Held.** Enter the name of the office held by the local government officer filing this statement.

3. **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.

4. **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.

5. **List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds $100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed $100 in value.

6. **Affidavit.** Signature of local government officer.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

EXHIBIT "E"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTERST, AND ANTI-LOBBYING
FOR "REAL ESTATE APPRAISERS POOL"

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or nay of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____day of _____, 20__.

_____

Notary Public

My commission expires:_____, 20__

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

HIDALGO COUNTY
(Including all funding sources, programs, and entities)
REQUEST FOR QUALIFICATIONS
PROFESSIONAL APPRAISALS SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL

RFQ No.: 2016-005-02-17-SMA

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response.

Indicate with a check mark (✓) the Forms completed and included in this response:

_____ Page 9 of Legal Notice

_____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)

_____ Exhibit "D-1" - CIQ Form

_____ Exhibit "D-2" – CIS Form

_____ Exhibit "E" –Proposers Affidavit

_____ Vendor Bidder Application and IRS form W-9

_____ Certification Regarding Debarment

_____ 1 Original, 3 Copies, and 8 CD's containing a complete copy of Response.

_____ _____

SIGNATURE DATE

EXHIBIT “A”

SERVICES TO BE PROVIDED BY APPRAISER

GARZA & ASSOCIATES
1419 Dove Avenue Suite 1 McAllen, Texas 78504
Office (956)687-7295 Fax (956) 687-9236

Best & Final For Appraisal Services

To:	Hidalgo County Purchasing Department 2812 South Business Highway 281 Edinburg, Texas 78539	**From:**	Leonel Garza III
Fax:	(956) 318-2629	**Pages:**	2 Pages
Phone:	(956) 318-2626	**Date Submitted:**	May 2, 2016
Re:	**Appraisal Proposal – Precinct No. 4**	**CC:**	Leticia Saenz, CPPB / Contract Manager

Mrs. Saenz:
As per e-mail from Leticia Saenz on April 29, 2016, our office is pleased to present our best and final offer proposal for appraising the various properties in connection with Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County Owned Property located within Hidalgo County Precinct No. 4 (on an "As Needed Basis"). The appraisal reports shall be based on the Texas Department of Transportation, County of Hidalgo and SB-18 requirements as follows:

Appraisal Report Cost	**$2,250.00 Per Parcel** Included Per Parcel: (4) Original Appraisal Reports
Additional Original Reports	**$ 50.00 Per Original Copy** This cost shall apply for additional original (color) copies required by the Hidalgo County Precinct #4 Department and or other County agencies involved in the project.
Updated/Revised Reports	**$ 500.00 Per Parcel** This cost shall apply when a major change to the survey and or correction of the survey and or right-of-way map has been performed after the completion of the appraisal report. These revision cost shall be discussed with the Precinct prior to billing. Minor revisions to a parcel report will be billed on a case by case basis depending on complexity of the revision as determined by Leonel Garza Jr. & Associates LLC.
Condemnation Hearing Cost	**Hourly Rate = $ 150.00 Per Hour** Hourly rate shall apply to any and all preparation time required for the condemnation hearing.
Appeals Court / Trial	**Hourly Rate = $ 250.00 Per Hour** ***(Plus Expenses)*** (Hourly rate shall apply to any and all preparation time, depositions, and consulting required for an appeal of a Condemnation Hearing to a bench or jury trial.)

GARZA & ASSOCIATES
1419 Dove Avenue Suite 1 McAllen, Texas 78504
Office (956) 687-7295 Fax (956) 687-9236

The appraisal report is for the purpose of establishing the market value of the fee simple estate of the various properties within Hidalgo Precinct No. 4. An appraisal report, which details the scope of our analysis, assumptions & limiting conditions, and certification shall be included with each report adhering to the standards required by state law. I (Leonel Garza III) shall personally inspect each of the subject properties and study and analyze all factors pertinent to the estimate of market value as per date of appraisal. The report shall not reflect any loss or damage to business interest and or going concern to the subject property. A deadline will be established by the Hidalgo County Right of Way Department as outlined within the Purchase Order provided by the client. However, it is also acknowledge that additional time may be required for complex properties of which comparable sales are difficult to locate additional time may be required. This will be discussed with the Precinct and the Purchasing Department prior to acceptance of the request and or at the time of discovery of special circumstances.

Due to the urgency of the projects, the following items shall be required to expedite the project as soon as possible (if applicable):

1. Physical Address of the Subject Property or Directions
2. Access To Property
3. Legal Description and Metes & Bounds
4. Site Plan or Survey
5. Name of Current Owner or Entity Property Is Listed Under
6. Property Contact Person (To Make Inspection Arrangements)
7. Rent Rolls
8. Sales Contracts

If you have any questions about this report or if any item needs clarification, please call (956) 687-7295 or via email leonel3@garza-associates.com. Please sign and fax back the first two pages of this report upon acceptance of this proposal. Thank you for the opportunity.

Leonel Garza III
State Certified Real Estate Appraiser
TX-1328375-General
Leonel Garza Jr. & Associates LLC

_____
(Please Sign Here Upon Acceptance)

_____
(Please Print Name)

_____
Date of Acceptance

EXHIBIT “B”

FEE SCHEDULE

GARZA & ASSOCIATES
1419 Dove Avenue Suite 1 McAllen, Texas 78504
Office (956)687-7295 Fax (956) 687-9236

Best & Final For Appraisal Services

To:	Hidalgo County Purchasing Department 2812 South Business Highway 281 Edinburg, Texas 78539	**From:**	Leonel Garza III
Fax:	(956) 318-2629	**Pages:**	2 Pages
Phone:	(956) 318-2626	**Date Submitted:**	May 2, 2016
Re:	**Appraisal Proposal – Precinct No. 4**	**CC:**	Leticia Saenz, CPPB / Contract Manager

Mrs. Saenz:
As per e-mail from Leticia Saenz on April 29, 2016, our office is pleased to present our best and final offer proposal for appraising the various properties in connection with Acquisition of Land, Rights of Way, Easements, Condemnations and Disposition of County Owned Property located within Hidalgo County Precinct No. 4 (on an "As Needed Basis"). The appraisal reports shall be based on the Texas Department of Transportation, County of Hidalgo and SB-18 requirements as follows:

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Updated/Revised Reports	**$ 500.00 Per Parcel** This cost shall apply when a major change to the survey and or correction of the survey and or right-of-way map has been performed after the completion of the appraisal report. These revision cost shall be discussed with the Precinct prior to billing. Minor revisions to a parcel report will be billed on a case by case basis depending on complexity of the revision as determined by Leonel Garza Jr. & Associates LLC.
Condemnation Hearing Cost	**Hourly Rate = $ 150.00 Per Hour** Hourly rate shall apply to any and all preparation time required for the condemnation hearing.
Appeals Court / Trial	**Hourly Rate = $ 250.00 Per Hour** ***(Plus Expenses)*** (Hourly rate shall apply to any and all preparation time, depositions, and consulting required for an appeal of a Condemnation Hearing to a bench or jury trial.)

GARZA & ASSOCIATES
1419 Dove Avenue Suite 1 McAllen, Texas 78504
Office (956) 687-7295 Fax (956) 687-9236

The appraisal report is for the purpose of establishing the market value of the fee simple estate of the various properties within Hidalgo Precinct No. 4. An appraisal report, which details the scope of our analysis, assumptions & limiting conditions, and certification shall be included with each report adhering to the standards required by state law. I (Leonel Garza III) shall personally inspect each of the subject properties and study and analyze all factors pertinent to the estimate of market value as per date of appraisal. The report shall not reflect any loss or damage to business interest and or going concern to the subject property. A deadline will be established by the Hidalgo County Right of Way Department as outlined within the Purchase Order provided by the client. However, it is also acknowledge that additional time may be required for complex properties of which comparable sales are difficult to locate additional time may be required. This will be discussed with the Precinct and the Purchasing Department prior to acceptance of the request and or at the time of discovery of special circumstances.

Due to the urgency of the projects, the following items shall be required to expedite the project as soon as possible (if applicable):

1. Physical Address of the Subject Property or Directions
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3. Legal Description and Metes & Bounds
4. Site Plan or Survey
5. Name of Current Owner or Entity Property Is Listed Under
6. Property Contact Person (To Make Inspection Arrangements)
7. Rent Rolls
8. Sales Contracts

If you have any questions about this report or if any item needs clarification, please call (956) 687-7295 or via email leonel3@garza-associates.com. Please sign and fax back the first two pages of this report upon acceptance of this proposal. Thank you for the opportunity.

Leonel Garza III
State Certified Real Estate Appraiser
TX-1328375-General
Leonel Garza Jr. & Associates LLC

_____
(Please Sign Here Upon Acceptance)

_____
(Please Print Name)

_____
Date of Acceptance

EXHIBIT “C”

INSURANCE REQUIREMENTS

LEONGAR-02 HEREN1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/5/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Shepard Insurance Agency 5801 N 10th St Ste 300 McAllen, TX 78504	PHONE (A/C, No, Ext): (956) 686-3888	FAX (A/C, No): (956) 682-5650
	E-MAIL ADDRESS: shepard@shepins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Leonel Garza Jr & Associates LLC 1419 Dove Ave Suite 1 McAllen, TX 78504	INSURER A : Sentinel Ins Co, LTD	11000
	INSURER B : Hrtfrd Accident & Indemnity Co	22357
	INSURER C : Hartford Ins Co of the Midwest	37478
	INSURER D : Berkley Assurance Company	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			65SBATE2179	05/18/2015	05/18/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			65UECZF5945	05/18/2015	05/18/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			65SBATE2179	05/18/2015	05/18/2016	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED X RETENTION $ 10,000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A	X	65WBCAE1721	01/11/2016	01/11/2017	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	Professional Liab	X		VUMB0034902	05/18/2015	05/18/2016	See Description	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Form 30 Day Notcie of Cancellation

Professional Liab- Claims Made:Agrgregate limit $1,000,000; Limit of liability per claim 1,000,000; Re-troactive date: May 18,2010; Professional Liability E&O Deductible per Claim $7,500

The General Liability and Business Auto policies includes a blanket automatic additional insured and blanket automatic waiver of subrohgation endorsement (Form SS 00 08 04 05) & (HA 99 16 03 12) that provides additional insured & waiver of subrogastion status to the certificate holder only when there is a wriiten contract between certificate holder that requires it or such status;

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S. Highway Business 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: LEONGAR-02 HEREN1

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

AGENCY Shepard Insurance Agency	NAMED INSURED Leonel Garza Jr & Associates LLC 1419 Dove Ave Suite 1 McAllen, TX 78504 Hidalgo
POLICY NUMBER SEE PAGE 1	
CARRIER SEE PAGE 1 / NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
Units: 2010 Toyota #5TFRM5F15AX011366; 2014 Toyota #5TFUM5F17EX052999

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-50922

Date Filed:
05/05/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
LEONEL GARZA, JR. & ASSOCIATES, LLC
MCALLEN, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
HIDALGO COUNTY

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
C-16-189-05-10
ON CALL "APPRAISAL SERVICES"

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
GARZA III, LEONEL	MCALLEN, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

ALMA OYERVIDES
MY COMMISSION EXPIRES
September 10, 2019

AFFIX NOTARY STAMP / SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said LEONEL GARZA, III, this the 5TH day of MAY, 2016, to certify which, witness my hand and seal of office.

Signature of officer administering oath | ALMA OYERVIDES — Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-50922

Date Filed:
05/05/2016

Date Acknowledged:
05/05/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

LEONEL GARZA, JR. & ASSOCIATES, LLC
MCALLEN, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

HIDALGO COUNTY

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

C-16-189-05-10
ON CALL "APPRAISAL SERVICES"

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
GARZA III, LEONEL	MCALLEN, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES CONTRACT
C-16-190-05-10

THIS AGREEMENT is made effective the **10th** day of **May, 2016**, by and between the **County of Hidalgo, Texas** ("County") and **Professional Appraisal Services, Inc.** ("Appraiser").

W I T N E S S E T H:

WHEREAS, the County requires **"Appraisal Review Services" (on an as needed basis)** for projects located within **Hidalgo County Precinct No. 4**; and

WHEREAS, the County of Hidalgo solicited Request for Qualifications (RFQ) for the development and establishment of a yearly pool for "Professional Appraisal Services", and

WHEREAS, from which "Professional Appraiser" has been selected from the "Pool" of pre-qualified Appraisers from response to the Request for Qualifications (RFQ), and

WHEREAS, County has determined that the services of "Professional Appraiser" are sometimes necessary to carry out the required appraisal activities; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Appraiser do mutually agree as follows:

1. Scope of Services. Appraiser agrees to provide to County **"Appraisal Review Services" (on an as needed basis)** for projects located within **Hidalgo County Precinct No. 4** as shown in Exhibit "A" attached hereto and entitled "Services to be provided by the Appraiser". ***In the event the Appraiser does not provide the fair market value appraisal prior to the date specified on the purchase order, the Purchase Order***

will become NULL and VOID. If such Purchase Order becomes NULL and VOID and a fair market value appraisal is secured from another firm, Appraiser will be responsible for any additional charges or expenses incurred by Hidalgo County. Further, in the event that it is demonstrated by Appraiser that Hidalgo County has caused or delayed thus preventing the Appraiser from meeting the specified agreed upon deadline to provide the fair market value appraisal ordered, Appraiser must advise in written notice to the Purchasing Department to authorize and to secure additional time to comply.

2. Non-Exclusive Services of Appraiser. Hidalgo County reserves the right to request these services from other sources other than the Appraiser and shall not be in violation of any terms or conditions of this Agreement. The County assumes no liability or obligation for payment to the Appraiser for work performed or costs incurred by the Appraiser prior to the date authorized by the County for the Appraiser to begin work, during periods when work is suspended, or subsequent to the Termination Date.

3. Term. This Contract is for a period of **one (1) year**, effective **May 10, 2016**, and will expire **May 09, 2017** or unless sooner terminated as provided herein. The Appraiser will not begin work or incur costs until authorized in writing by the County for each “Purchase Order”.

4. Compensation. As consideration for rendering the Services provided for in this Contract, the County agrees to pay the Appraiser the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Appraiser. The Appraiser is authorized to submit periodic requests for payment within thirty days after completion of each purchase order. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the

amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Appraiser agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures. All payments to Appraiser shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of a purchase order, the Appraiser shall undertake and complete the authorized work. The County or the Appraiser can request conferences to be provided at the Appraiser's office, the office of the County, or at other agreed upon locations.

6. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Appraiser, or a subcontractor, the Appraiser shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the contract period to change the scope of work, the contract period, the maximum amount payable, the complexity, or the character of this contract, an amendment must be prepared and executed within the contract period. The County retains the right to reject any such amendment proposed by the Appraiser unless the County finds the proposed amendment necessary to complete the work authorized herein. Any such amendments be made in

writing agreed to by all parties hereto and duly executed before the end of the contract period as specified.

If the County finds it necessary to require changes in completed work because of errors made by the Appraiser, the County shall require the Appraiser to correct the work at no cost to the County and without amendment to the contract. If the changes are made at the request of the County and are not due to errors of the Appraiser, the County will reimburse the Appraiser for the additional work at the same rate of pay established in Exhibit "B", "Basis for Payment". If payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. Reporting. The Appraiser shall promptly advise the County in writing of events which have a significant impact upon the contract, including:

a. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any County or, if Federal funds are involved, Federal assistance needed to resolve the situation.

b. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. Ownership of Documents. Upon completion or termination of this contract, all documents prepared by the Appraiser or furnished to the Appraiser by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this contract shall be made available, upon request, to the County without restriction or limitation on their further use. The Appraiser may, at its own expense, have copies made of the documents or any other data furnished the County under this contract.

10. Independent Contractor. Appraiser must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Appraiser under this Contract. Notwithstanding the foregoing sentence, Appraiser represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Appraiser agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. Voluntary Termination. County may terminate this Contract at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. Insurance. Appraiser agrees to provide liability insurance covering its activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, ' 100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit “C”, issued by the insurer that such insurance is in full force and effect.

13. No Assignment. Except as otherwise herein provided, Appraiser, may not assign the obligations or rights under this contract to any person without the prior written consent of County.

14. Conflict. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative,

executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

15. Termination by County. If Appraiser fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by County, or if Appraiser fails to comply with any conditions in this Contract, then County shall have the right to terminate this Contract upon the giving of ten (10) days prior written notice to Appraiser.

16. No Waiver. No waiver by County of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

17. Entire Agreement. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by County and Appraiser, and not otherwise.

18. Venue. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

19. Hold Harmless. In the event Appraiser should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Appraiser shall hold harmless and indemnify

County from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Appraiser=s intentional actions or negligence. This indemnification clause shall survive this Contract and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

20. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Contract, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

21. Notices. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:
Hidalgo County
Attention: County Judge
100 East Cano, 2nd Floor
Edinburg, Texas 78539

If to Appraiser:
Professional Appraisal Services, Inc.
Attn: John Malcom, Jr., President
P.O. Box 3722
McAllen, Texas 78502

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is

deposited in the Unites States mail.

22. Execution of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

. **23. Binding Contract.** This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this contract.

24. Gender. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

25. Authority. The execution and performance of this Contract by County and Appraiser have been duly authorized by all necessary laws, resolutions or corporate action, and this Contract constitutes the valid and enforceable obligations of County and Appraiser in accordance with its terms.

26. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

27. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys

by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

EXECUTED as of the day and year first written above.

Approved by Commissioners' Court on _____, 2016.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO, TEXAS

By:_____
Ramon Garcia, County Judge

APPRAISER:
PROFESSIONAL APPRAISAL SERVICES, INC.

By:_____

Printed Name: John H. Malcom, Jr.

Title: President.

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

EXHIBIT “A-1”

REQUEST FOR QUALIFICATIONS (RFQ) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

February 1, 2016

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Qualifications - **"Professional Appraisal Services and/or Appraisal Review Services Annual Pool-Hidalgo County"**
(Including all funding sources, programs, and entities)
RFQ No: 2016-005-02-17-SMA

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for your consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specifications and/or scope of work included in this packet.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)

TABLE OF CONTENTS

HIDALGO COUNTY

(All funding sources, programs and entities)

"Professional Appraisal Services and/or Appraisal Review Services Annual Pool"

RFQ No: 2016-005-02-17-SMA

Item	Description	No. of Pages
1.	Request for Qualifications Letter	1
2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A, Requirements	8
4.	Exhibit B, Evaluation Criteria and Evaluation Form	1
5.	Attachment B –Procurement Form –Areas of Specialization	1
6.	Exhibit C, Insurance Requirements	4
7.	Exhibit D-1, CIQ Conflict of Interest Questionnaire	3
8.	Exhibit D-2, CIS Local Government Officer Conflicts Disclosure Statement	3
9.	Exhibit E, Proposer's Affidavit	1
10.	Vendor/Bidder Application and W-9 form	6
11.	Certification Regarding Debarment	1
12.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

February 1, 2016
Date

REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY

(Including all funding sources, programs, and entities)

"Professional Appraisal Services **and/or** Appraisal Review Services Annual Pool"

RFQ NO: 2016-005-02-17-SMA

Acceptance Due Date: **February 17, 2016**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Sandra Montalvo, Buyer II
(956) 318-2626 Ext. 4865
sandra.montalvo@co.hidalgo.tx.us

1. Sealed qualifications will be received for **"Hidalgo County (Including all funding sources, programs, and entities) Professional Appraisal Services and/or Appraisal Review Services Annual Pool"**, *in* accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.

2. **One (1) original, three (3) copies** of all qualifications and **eight (8) CDs in PDF Format** are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **RFQ 2016-005-02-17-SMA Hidalgo County (Including all funding sources, programs, and entities) Professional Appraisal Services and/or Appraisal Review Services Annual Pool"**, and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building, Edinburg, Texas, **ON OR BEFORE 9:30 A.M., WEDNESDAY, FEBRUARY 17, 2016.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATION RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

   Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.

5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with their qualification including catalogue numbers and any necessary references.

7. Proposed prices are to remain firm for a minimum of ninety (90) days after priced qualification opening.

8. County reserves the right to accept or reject any or all qualifications.

9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Respondents shall acknowledge receipt of all addenda as a part of their qualification.

10. Costs are to be net F.O.B., County Prepaid.

11. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figure it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful respondent
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract number (if any)
  d) Notation- **"Hidalgo County (Including all funding sources, programs, and entities) RFQ: 2016-005-02-17-SMA-HIDALGO COUNTY (Including all funding sources, programs, and entities) "Professional Appraisal Services and/or Appraisal Review Services Annual Pool",**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
Postal/Mailing 2808 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	**February 17, 2016**
Award of Contract:	2016
Commence Work or Deliver Products:	2016

16. HIDALGO COUNTY HOLIDAYS:

2016 YEAR	
New Year's Day	01/01/16
Martin Luther King Day	01/18/16
President's Day	02/15/16
Good Friday	03/25/16
Memorial Day	05/30/16
Independence Day	07/04/16
Labor Day	09/05/16
Columbus Day	10/10/16
Veteran's Day	11/11/16
Thanksgiving Day	11/24/16-11/25/16
Christmas Day	12/23/16-12/26/16
New Year's Eve	12/30/16

17. ~~BID OR PERFORMANCE BOND~~ AND DEBARMENT CERTIFICATION; ~~PAYMENT UNDER CONTRACT~~:

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas~~. All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- **NOTICE:**

  ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

  No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D-1, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

20. CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFQ packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFQ No. as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to sandra.montalvo@co.hidalgo.tx.us. Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. ***HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.***

FORM CIS (LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT) will be included in packet as Exhibit "D-2".

COMPLETION AND SUBMISSION OF FORM CIS IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. If, during the life of any contract or qualification awarded, the successful respondents' net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Qualifications, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the qualification;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondents' officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with Countys' civil service system.

25. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County. County reserves the right to terminate contract immediately in the event of breach or default by successful respondent, or in the event a successful respondent fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

27. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening on or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against county

growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondents' indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.

28. Successful respondent shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to Countys' approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the items' nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

31. Respondents shall provide with the qualification response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

32. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as nonconforming.

Request for Qualifications
For
HIDALGO COUNTY
(Including all funding sources, programs, and entities)
"Professional Appraisal Services and/or Appraisal Review Services Annual Pool"
RFQ NO: 2016-005-02-17-SMA

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

The County of Hidalgo will be accepting Statements of Qualifications from Real Estate Appraisers (firms) in order to establish a pre-qualified pool on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Real Estate Appraisers will be for **March 16, 2016 and ending March 15, 2017.** The Hidalgo County Purchasing Department will receive **sealed** envelopes containing Statement of Qualifications for the provision of **"PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL-HIDALGO COUNTY"** (including all funding sources, Programs, and Entities)-**Request For Qualifications** as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, February 17, 2016.** **ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

The following outlines the Request for Qualifications:

SECTION I

GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY

A total of one (1) original, three (3) copies and eight (8) CD's in PDF format of the RFQ shall be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statements of Qualifications responses be sealed, clearly marked and labeled with the Company's name, RFQ N0: 2016-005-02-17-SMA, Project title: "Professional Appraisal Services and/or Appraisal Review Services Annual Pool" and Opening Date and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of Qualifications, to have a Purchasing Department representative time/date stamp and initial the sealed envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (RFQs, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant of contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D-1**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seek to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

COMPLETED FORM CIQ MUST BE SUBMITTED TO THE HIDALGO COUNTY CLERK'S OFFICE LOCATED AT 100 N. CLOSNER, EDINBURG, TEXAS 78539 – HIDALGO COUNTY COURTHOUSE.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

FORM CIS (Local Government Officer Conflicts Disclosure Statement) WILL BE INCLUDED IN PACKET AS EXHIBIT "D-2".

COMPLETION AND SUBMISSION OF FORM CIS IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or (3) that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Respondents, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Respondents are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF QUALIFICATIONS:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Respondent must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

RESPONDENT DEFAULT:
Hidalgo County reserves the right, in case of respondent default, to procure the articles or services from other sources and hold the defaulting respondent responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the respondent to review the Request for Qualifications (RFQ) packet and to notify in writing the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS:
Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department **via e-mail or via facsimile to (956) 292-7612: sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN Wednesday, February 10, 2016 at 5:00 p.m. Responses will be sent to all applicants by Friday, February 12, 2016 at 5:00 p.m. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals **must** be signed. **Please sign the original in *blue ink.***

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful respondent may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period of one (1) year, or upon completion of project(s) unless project specifies for more than one (1) year.

DAVIS BACON ACT: (IF APPLICABLE)
All selected and awarded firms are required; if applicable adhere to the Davis-Bacon Act.

SECTION II
RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations may result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the respondents understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:
County of Hidalgo is seeking to contract with an Appraisal firm(s) that has had experience in, but not limited to the following areas:

A. Scope of Appraisal Services:

1) Property appraisals will be based on "Fair Market Value" unless otherwise specified or requested. Two copies of the appraisal report shall be bound, clearly labeled and signed by the primary certified general appraiser and any other certified general appraiser and/or licensed trainee which aided in the process. Four additional copies will be furnished.

2) All photographs used within the report must be originals. No digital photos shall be used for subject property. Digital photos shall only be used for comparable sales. All adjustments to any comparable sales must be clearly explained in a narrative format. All comparable sales must be within a two year time frame. If any sales which have occurred prior to the two year limit, they must be clearly explained and added to the conventional three comparable sales typically used in the appraisal process.

3) Current location maps of the subject property including, area, regional, plat, and flood maps must be included and clearly labeled for the subject property.

4) All reports shall be a "Self Contained Narrative Report" unless otherwise requested and shall follow the 2009 or most current Uniform Standard of Professional Appraisal Practice (USPAP) rules and regulations. Each appraisal report must be physically inspected, photographed, and personally signed by the primary-general certified appraiser of the firm. Appraiser trainees may aid in the collection of the information, however, all analysis and conclusion must be performed by the primary general certified appraiser.

5) Appraisal reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.

B. Scope of Appraisal Review Services:

1) Review all appraisal reports for each Property to determine consistency of values, supporting documentation related to the conclusion reached, compliance with the Uniform Standards of Professional Appraisal Practices.

2) As a review of an initial and update appraisal are two separate and distinct appraisal assignments, the fees must consider the complexity of each separate assignment as shown in the Provider's Fee Schedule.

3) Beyond delivery of the review appraisal of the initial and updated appraisal documents, the review appraiser can be called to provide preparation and testimony for any Special Meeting/Commissioners Court. For this appraisal assignment, the fee for the preparation time and testimony must be based on the hourly rate shown in the Provider's Fee Schedule.

4) Appraisal Review reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.

5) It is the County's sole option to require TXDoT's form ROW-A-10 "Tabulation of Values" in the deliverable for appraisal review assignments.

Additionally, the above section(s) (A and/or B) should include, but are not restricted to the following information:

A. Firm name, address, phone number and person to contact regarding the Request for Qualification.

B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities.

C. List of references including the name, address and phone number of the person most closely associated with the firm's prior project performance (See Attachment B).

D. List of Recent Projects-within Two (2) Years (See Attachment B).

E. Ability to commence services immediately after successfully negotiating a contract for services.

F. Familiarity with the geographical area.

G. Statement regarding an Affirmative Action Program.

H. Minimum of $1,000,000.00 Professional liability, errors and omissions, insurance.

PERSONNEL AND STAFFING:
The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:
This section will contain any current licenses and/or certifications as required by the STATE OF TEXAS.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:
The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann.2254.001, et seq.

PART III
SELECTION/EVALUATION

SELECTION/EVALUATION PROCESS:

The evaluation system consists of a 100-point system. The firms will be ranked after evaluation on a per project basis upon approval of roster by Hidalgo County Commissioners' Court. Categories under the 100-point system include response to RFQ. RFQ submittal evaluation will be based on the criteria outlined below, and will be scored on the scales shown on the enclosed "RFQ Evaluation Form. "The respondent's Statement of Qualifications will be evaluated based on the criteria presented below.

1) ***Responsiveness:*** **30 points**
   a) Requested Information
   b) Thoroughness
   c) Understanding of Project
   d) List of references provided
   e) Clarity - Brevity
   f) Degree of Interest

2) ***Firm Capabilities:*** **45 points**
   a) Background
   b) Relevant experience
   c) Experience with similar projects
   d) Knowledge of area
   e) Timeliness of schedule
   f) Quality services previously provided to Hidalgo County
   g) Current workload
   h) Ability to commence various requested projects simultaneously
   i) Completion of projects within budgets

3) ***Staffing:*** **25 points**
   a) Qualifications of personnel-The professional team members responsible assigned to assist County projects shall be identified in the organizational chart.
   b) Key personnel
   c) Required discipline skills

REQUEST FOR QUALIFICATIONS GRADING AND RANKING PROTOCOL:

Once a Project has been identified and it is determined that Real Estate Appraiser Services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1) Hidalgo County Commissioners' Court, Elected Official and/or the User Department in need of Real Estate Appraiser Services **will nominate** (at the minimum) three (3) firms from Hidalgo County's approved pool of firms, thereafter, will review, score, and evaluate the responses received in Request for Qualifications.

2) A grid of the scores will be presented to Commissioners' Court for the purpose of **ranking and approval** for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1) Firms will be asked to submit (as part of those negotiations) a "scope of service" including fees;

2) The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.

3) If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm;

EXHIBIT "B"

EVALUATION CRITERIA

"PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL"

RFQ No.2016-005-02-17-SMA

Internal Use Only: Commodity Code: 946-15

Selection Criteria	Points	Score
1. RESPONSIVENESS -----(30 pts)		
➢ Requested information	5	
➢ Thoroughness	5	
➢ Understanding of Project	5	
➢ List of references provided	5	
➢ Clarity-Brevity	5	
➢ Degree if Interest	5	
Comments/Rationale For Points:		TOTAL _____
2. FIRM CAPABILITIES----(45 pts)		
➢ Background	5	
➢ Relevant experience	5	
➢ Experience with similar projects	5	
➢ Knowledge of area	5	
➢ Timeliness of schedule	5	
➢ Quality services previously provided to Hidalgo County	5	
➢ Current workload	5	
➢ Ability to commence various re-quested projects simultaneously	5	
➢ Completion of projects within budgets	5	
Comments/Rationale For Points:		TOTAL _____
3. STAFFING--------(25 pts)		
➢ Qualification of personnel	10	
➢ Key personnel	10	
➢ Required discipline skills	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Project Name: _____

Department:_____

Firm/Participant:_____

Evaluator: _____ Date:_____

Type of Service: (circle one): Appraisal Appraisal Review

PROCUREMENT FORM
ATTACHMENT "B"
HIDALGO COUNTY-PROFESSIONAL APPRAISAL SERVICES AND/OR APPRAISAL REVIEW SERVICES POOL
2016-005-02-17-SMA

Name and Address of Firm:	_____ _____ _____
Principals of Firm and Titles:	_____ _____ _____

Area of Specialization: Check Applicable Service(s)

	Appraisal Services		Appraisal Review Services

Local References (Rio Grande Valley) List Four (4) Only:

Reference #1: _____

Reference #2: _____

Reference #3: _____

Reference #4: _____

Recent Projects (Within Two [2] Years) List Four (4) Only:

Project #1: _____

Project #2: _____

Project #3: _____

Project #4: _____

Submitted By: _____

Signature: _____

Typed Name: _____

EXHIBIT "C"

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

<u>Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto).</u> Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD	CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

  Professional Liability (Errors & Omissions): $_____

  Automobile Liability: $_____ General Liability: $_____

- have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

Exhibit "D-1"

Form CIQ

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____
Signature of vendor doing business with the governmental entity

_____
Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Exhibit "D-2"

Form CIS

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

1. **Name of Local Government Officer.** Enter the name of the local government officer filing this statement.

2. **Office Held.** Enter the name of the office held by the local government officer filing this statement.

3. **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.

4. **Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.

5. **List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds $100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed $100 in value.

6. **Affidavit.** Signature of local government officer.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

EXHIBIT "E"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTERST, AND ANTI-LOBBYING
FOR "REAL ESTATE APPRAISERS POOL"

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or nay of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____day of _____, 20__.

_____

Notary Public

My commission expires:_____, 20__

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

HIDALGO COUNTY
(Including all funding sources, programs, and entities)
REQUEST FOR QUALIFICATIONS
PROFESSIONAL APPRAISALS SERVICES AND/OR APPRAISAL REVIEW SERVICES ANNUAL POOL

RFQ No.: 2016-005-02-17-SMA

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response.

Indicate with a check mark (✓) the Forms completed and included in this response:

_____ Page 9 of Legal Notice

_____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)

_____ Exhibit "D-1" - CIQ Form

_____ Exhibit "D-2" – CIS Form

_____ Exhibit "E" –Proposers Affidavit

_____ Vendor Bidder Application and IRS form W-9

_____ Certification Regarding Debarment

_____ 1 Original, 3 Copies, and 8 CD's containing a complete copy of Response.

_____ _____

SIGNATURE DATE

EXHIBIT “A”

SERVICES TO BE PROVIDED BY APPRAISER

PROFESSIONAL APPRAISAL SERVICES, INC.

REAL ESTATE APPRAISERS - CONSULTANTS - ANALYSTS
P.O. BOX 3722
McALLEN, TEXAS 78502
TELEPHONE (956) 687-9535
FAX (956) 687-9539

JOHN H. MALCOM, JR, MAI, CCIM, SR/WA
APPRAISAL INSTITUTE, CIREI, IRWA
STATE CERTIFIED – GENERAL APPRAISER

May 03, 2016

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Hwy 281
New Administration Building
Edinburg, Texas 78539

RE: Negotiations Process –
Professional Services Agreement for (On Call) Appraisal Review Services – Pct 4.

Dear Sirs:

Thank you for the opportunity to provide a proposal for appraisal review services. I have attached a Scope of Work, Appraisal Review fee Schedule, and Insurance Certificates for Professional Appraisal Services, Inc. I hope that the information is helpful and look forward to working with you in the near future.

Yours Truly,

John H. Malcom, Jr, President
Professional Appraisal Services, Inc.

Scope of Appraisal Review Services:

1) Review all appraisal reports for each Property to determine consistency of values, supporting documentation related to the conclusion reached, compliance with the Uniform Standards of Professional Appraisal Practices.
2) As a review of an initial and update appraisal are two separate and district appraisal assignments, the fees must consider the complexity of each separate assignment as shown in the Provider's Fee Schedule.
3) Beyond delivery of the review appraisal of the initial and updated appraisal documents, the review appraiser can be called to provide preparation and testimony for a Special Meeting/Commissioners Court. For this appraisal assignment, the fee for the preparation time and testimony must be based on the hourly rate shown in the Providers Fee Schedule.
4) Appraisal Review reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.
5) It is the County's sole option to require TXDOT's form A-10 "Tabulation of Values" in the deliverable for appraisal review assignments.

Fee Schedule for Appraisal Review Services

1) The fee schedule for appraisal review services is $650 per report.
2) The fee for an update report is $650 per report
3) Hourly rate for Special Commissioners Hearings, depositions, preparation and court testimony - $250/hour.

EXHIBIT “B”

FEE SCHEDULE

PROFESSIONAL APPRAISAL SERVICES, INC.

REAL ESTATE APPRAISERS - CONSULTANTS - ANALYSTS
P.O. BOX 3722
McALLEN, TEXAS 78502
TELEPHONE (956) 687-9535
FAX (956) 687-9539

JOHN H. MALCOM, JR, MAI, CCIM, SR/WA
APPRAISAL INSTITUTE, CIREI, IRWA
STATE CERTIFIED – GENERAL APPRAISER

May 03, 2016

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Hwy 281
New Administration Building
Edinburg, Texas 78539

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3) Beyond delivery of the review appraisal of the initial and updated appraisal documents, the review appraiser can be called to provide preparation and testimony for a Special Meeting/Commissioners Court. For this appraisal assignment, the fee for the preparation time and testimony must be based on the hourly rate shown in the Providers Fee Schedule.
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2) The fee for an update report is $650 per report
3) Hourly rate for Special Commissioners Hearings, depositions, preparation and court testimony - $250/hour.

EXHIBIT “C”

INSURANCE REQUIREMENTS

E&O Insurance – Accord Certificate

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: NATALIE SHORT
LIA ADMIN. & INSURANCE SERVICES 1600 ANACAPA STREET SANTA BARBARA, CA 93101	PHONE (A/C, No, Ext): 805-963-6624 FAX (A/C, No): 805-962-0652 E-MAIL ADDRESS: NATALIE@LIABILITY.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ASPEN SPECIALTY INSURANCE COMPANY	114651
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED: PROFESSIONAL APPRAISAL SERVICES, INC./JOHN H. MALCOM, JR.
P.O. BOX 3722
MCALLEN, TX 78502
114651

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	PROFESSIONAL LIABILITY			ASI002749-01	12/03/2015	12/03/2016	$1,000,000 EACH CLAIM $1,000,000 AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

REAL ESTATE APPRAISERS PROFESSIONAL LIABILITY INSURANCE

POLICY LIMITS INCREASED FROM $500,000 EACH CLAIM/$1,000,000 AGGREGATE TO $1,000,000 EACH CLAIM/$1,000,000 AGGREGATE EFFECTIVE 03/21/2016.

CERTIFICATE HOLDER

HIDALGO COUNTY
PURCHASING DEPARTMENT
2802 S. BUS. HWY 281
EDINBURG, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Auto, General Liability & Workers Comp – Accord Certificate

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/09/2016

PRODUCER
State Farm Insurance
Leonel (Leo) Rodriguez
740 Nolana, Suite 4
Mcallen, TX 78504-3028

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Professional Appraisal Services, Inc
1105 Tamarack Ave
Mcallen, Tx 78501-4147

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: State Farm Lloyds 43419	43419
INSURER B: State Farm Mutual Automobile Insurance Company 25178	25178
INSURER C: State Farm Fire and Casualty Company 25143	25143
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS		
A		GENERAL LIABILITY	90-CX-4719-7-L	02/12/2016	02/12/2017	EACH OCCURRENCE	$	1,000,000
		X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	$	
		CLAIMS MADE X OCCUR				MED EXP (Any one person)	$	5,000
						PERSONAL & ADV INJURY	$	
		GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE	$	2,000,000
		X POLICY PRO-JECT LOC				PRODUCTS - COMP/OP AGG	$	2,000,000
							$	
B		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$	
		ANY AUTO						
		ALL OWNED AUTOS				BODILY INJURY (Per person)	$	500,000
		X SCHEDULED AUTOS	122-4750	03/08/2016	09/08/2016			
		HIRED AUTOS				BODILY INJURY (Per accident)	$	500,000
		NON-OWNED AUTOS						
						PROPERTY DAMAGE (Per accident)	$	100,000
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$	
		ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$	
						AGG	$	
		EXCESS / UMBRELLA LIABILITY				EACH OCCURRENCE	$	
		OCCUR CLAIMS MADE				AGGREGATE	$	
							$	
		DEDUCTIBLE					$	
		RETENTION $					$	
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS / OTH-ER		
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N	90-CQ-U493-7	06/09/2015	06/09/2016	E.L. EACH ACCIDENT	$	100,000
		(Mandatory in NH)				E.L. DISEASE - EA EMPLOYEE	$	100,000
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - POLICY LIMIT	$	500,000
		OTHER						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

Hidalgo County
c/o Hidalgo County Purchasing Department
2802 S. Business Highway 281
Edinburg, Texas 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Elisa Pecina

ACORD 25 (2009/01)

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1001486 132849.3 04-06-2009

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-49279

Date Filed:
05/03/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Professional Appraisal Services, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Precinct 4

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-190-05-10
Appraisal Review Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

PATRICIA GARZA
Notary Public
STATE OF TEXAS
My Comm. Exp. 01-05-2017

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said JOHN HOLT MALCOM JR, this the 3RD day of MAY, 2016, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
	PATRICIA GARZA	PERSONAL BANKER

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-49279

Date Filed:
05/03/2016

Date Acknowledged:
05/03/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Professional Appraisal Services, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Precinct 4

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-190-05-10
Appraisal Review Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Zimbra **leticia.saenz@co.hidalgo.tx.us**

RE: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

From : Steve Crain <scrain@atlashall.com> Thu, May 05, 2016 04:26 PM

Subject : RE: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

2 attachments

To : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

The contract is OK.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Thursday, May 05, 2016 4:12 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Marynel Trevino <mntrevino@atlashall.com>
Subject: Re: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

Mr. Crain-

Please review and approve as to form with **"revisions"** as advise for Professional Services Agreement with **Halff Associates, Inc.** (attached hereto) for **Precinct 4.**

Please advise.

Respectfully,

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

From: "Stephen L. Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Thursday, May 5, 2016 9:09:02 AM
Subject: RE: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

Good morning Letty:

Please refer to the attached with Mr. Crain's proposed changes. If you have questions, please call our office.

Have a blessed day!

Marynel Trevino-Rodriguez, Secretary for
Stephen L. Crain & J. Joseph Vale
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan Blvd. (78501)
P. O. Box 3725
McAllen, Texas 78502
Direct Dial Number (956) 632-8221
Main Number (956) 682-5501
Fax Number (956) 686-6109
E-mail Address scrain@atlashall.com

Atlas Hall Rodriguez

E-MAIL NOTICE -- This transmission may be: (1) subject to the Attorney-Client Privilege, (2) an attorney work product, or (3) strictly confidential. If you are not the intended recipient of this message, you may not disclose, print, copy or disseminate this information. If you have received this in error, please reply and notify the sender (only) and delete the message. Unauthorized interception of this e-mail is a violation of federal criminal law.

This communication does not reflect an intention by the sender or the sender's client or principal to conduct a transaction or make any agreement by electronic means. Nothing contained in this message or in any attachment shall satisfy the requirements for a writing, and nothing contained herein shall constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transactions Act or any other statute governing electronic transactions.

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This communication does not reflect an intention by the sender or the sender's client or principal to conduct a transaction or make any agreement by electronic means. Nothing contained in this message or in any attachment shall satisfy the requirements for a writing, and nothing contained herein shall constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transactions Act or any other statute governing electronic transactions.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, May 04, 2016 4:58 PM
To: Steve Crain
Cc: Marynel Trevino
Subject: Re: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings
Importance: High

Good afternoon, Mr. Crain-

Tried contacting you and left you a voice mail. I have reviewed **article 2.1** on both agreements and they both state the same.

Attached, for your review, you will find both the **2015** and proposed **2016** agreements with **Halff Associates Inc.** for **Pct 4.**

Please advise.

Respectfully,

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Wednesday, May 4, 2016 7:21:33 AM
Subject: RE: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

I need to discuss 2.1 with you. Please check previous contracts for the wording for 2.1.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Tuesday, May 03, 2016 5:11 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Marynel Trevino <mntrevino@atlashall.com>; Lulu Lucio <maria.lucio@co.hidalgo.tx.us>; martha salazar <martha.salazar@co.hidalgo.tx.us>

Subject: Review & Approve - C-16-188-05-10-Halff Associates Inc-Pct 4(on call)-Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings

Mr. Crain-

Please review and approve as to form, (on call) **Professional Services Agreement # C-16-188-05-10** with **Halff Associates, Inc**. for the purposes of: **Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings** located within **Hidalgo County Precinct No. 4.**

***Note: will be placing on the next CC agenda for final approval.**

Please advise.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

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image002.jpg
5 KB

Zimbra **rocio.villarreal@co.hidalgo.tx.us**

RE: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4

From : Steve Crain <scrain@atlashall.com> Mon, May 09, 2016 03:37 PM
Subject : RE: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4 1 attachment
To : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>
Cc : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The contract is OK but some of the insurance policies expire on May 18th.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Friday, May 06, 2016 4:20 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Marynel Trevino <mntrevino@atlashall.com>
Subject: Re: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4
Importance: High

Mr. Crain-

Please review and approve revised agreement as to form with **deletion of 5th Whereas** clause.

Please advise.

Respectfully,

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Friday, May 6, 2016 2:51:39 PM
Subject: RE: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4

Take out the fifth Whereas clause, put a period after the fourth Whereas clause and delete the "; and".

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Friday, May 06, 2016 2:06 PM
To: Steve Crain <scrain@atlashall.com>
Subject: Re: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4

Mr. Crain-

Attached, for your review and approval is revised with **deleted "6th whereas"** as advised.

Please advise if this agreement is good to go.

Thanks.

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Friday, May 6, 2016 7:32:41 AM
Subject: RE: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4

Is this contract for review appraisals? If not, the sixth Whereas clause should be deleted.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Thursday, May 05, 2016 5:04 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Marynel Trevino <mntrevino@atlashall.com>; martha salazar <martha.salazar@co.hidalgo.tx.us>
Subject: Review and Approve as to form-C-16-189-05-10-Leonel Garza Jr. & Associates, Inc.-(On Call)-Appraisal Services-Pct 4

Mr. Crain-

Please review and approve as to form Professional Services Agreement (attached hereto) for the purposes of: **On Call- "Appraisal Services"** for projects within **Hidalgo County Precinct #4.**

Note: will be placed on the next CC agenda for final approval.

Please advise.

Respectfully,

Leticia H. Saenz, CPPB / Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P(956) 318-2626 **F**(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

…DON'T WORRY…BE HAPPY…

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AI-54423

Purchasing Department 21.
D. 4.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Yvette Salinas, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Recommendation by project architect Mata & Garcia Architects, LLC, to award the Base Bid to the responsible vendor submitting the lowest and best bid meeting all specifications, Gomez Paving, LLC, dba, South Texas Paving of Mission, TX, in the total amount of $150,900.00 for project -Hidalgo County Precinct No. 4 -"Construction of Parking Lot at San Carlos CRC and Sunflower Park -RFB No. 2016-115-03-30-MSS." subject to compliance with HB23 and/or HB1295 [when and/or if applicable];
B. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesus "Jesse" Ozuna, to execute change orders that involve ...'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: t 6-1345-419-40-124-123-0-740
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funding available as of 5/09/16; req 298205

Attachments

back up 54423

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/06/2016 02:18 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Yvette Salinas Started On: 04/29/2016 03:58 PM
Final Approval Date: 05/06/2016

MATA garcia ARCHITECTS L.L.P.

ARCHITECTURE

PROJECT MANAGEMENT

INTERIOR DESIGN

Mr. Joseph Palacios
Commissioner for Hidalgo County Precinct 4
County of Hidalgo
1051 North Doolittle Road
Edinburg, Texas 78542

County of Hidalgo: 2016-145-04-13-MSS-Hidalgo County Precinct No. 4 – Landscape / Structural and Irrigation Construction for the San Carlos Community Resource Center Project"

April 28, 2016

Commissioner Palacios:

We recommend that the Landscape/Structural and Irrigation Construction for the San Carlos Community Resource Center project contract be offered to G&G Contractors of Edinburg, Texas in the amount of $228,747.39 (Base Bid). Once approved by commissioner's court, we can commence the negotiation phase with G&G Contractors.

We enclose a completed bid tabulation sheet with all of bids offered.

We look forward to working with you and everyone at Precinct 4 to see this project completed.

Regards,

Hector Rene Garcia
Architect / Partner

San Carlos Community Center
Hidalgo County, Texas
Bid Tab

				G&G Contractors		Southern Landscapes	
1.0	**General Items**	**Qty**	**Unit**	**Cost/Unit**	**Cost**	**Cost/Unit**	**Cost**
1.1	Mobilization/Demobilization	1	LS	$2,460.00	$2,460.00	$5,000.00	$5,000.00
1.2	Sod Drip & Spray Irrigation Areas	3,142	SY	$3.75	$11,782.50	$4.50	$14,139.00
1.3	Landlok 450 Reinforcement Matting	383	SY	$4.86	$1,861.38	$14.00	$5,362.00
1.4	Moss Boulders	7	EA	$153.75	$1,076.25	$250.00	$1,750.00
1.5	4" Mexican Beach Pebbles on Filter Fabric	19.4	SY	$756.45	$14,675.13	$95.00	$1,843.00
1.6	1" Limestone on Filter Fabric	95	SY	$20.82	$1,977.90	$20.00	$1,900.00
1.7	Decomposed Granite on Filter Fabric	280	SY	$33.87	$9,483.60	$16.00	$4,480.00
1.8	3x5 Rock Rip Rap on Filter Fabric	56	SY	$23.14	$1,295.84	$14.00	$784.00
	Total General Items				$44,612.60		$35,258.00
2.0	**Landscape Improvements**	**Qty**	**Unit**	**Cost/Unit**	**Cost**	**Cost/Unit**	**Cost**
2.1	Install Landscape Beds Complete in Place	1	LS	$43,372.00	$43,372.00	$5,000.00	$5,000.00
2.2	Furnish and Install Plants	1	LS	$10,079.60	$10,079.60	$20,000.00	$20,000.00
2.3	Raised Planting Bed	5	EA	$1,000.00	$5,000.00	$2,500.00	$12,500.00
	Total Landscape Improvements				$58,451.60		$37,500.00
3.0	**Irrigation System Improvements**	**Qty**	**Unit**	**Cost/Unit**	**Cost**	**Cost/Unit**	**Cost**
3.1	XFS Dripline	18,855	LF	$1.75	$32,996.25	$0.90	$16,969.50
3.2	2" Sch 40 PVC	571	LF	$3.15	$1,798.65	$3.00	$1,713.00
3.3	1" Sch 40 PVC	859	LF	$2.43	$2,087.37	$2.00	$1,718.00
3.4	1/2" Sch 40 PVC	342	LF	$2.09	$714.78	$1.75	$598.50
3.5	1" Drip Control Valve & Box	13	EA	$541.20	$7,035.60	$150.00	$1,950.00
3.6	1.5" Spray Irrigation Control Valve & Box	2	EA	$344.40	$688.80	$250.00	$500.00
3.7	1" Brass Ball Valve	15	EA	$43.05	$645.75	$150.00	$2,250.00
3.8	1/2" Air Release Valve & Box	13	EA	$22.14	$287.82	$80.00	$1,040.00
3.9	1" Flush Valve & Box	13	EA	$24.00	$312.00	$80.00	$1,040.00
3.10	Raised Planter Hose Bib	1	EA	$123.00	$123.00	$350.00	$350.00
3.11	Spray Irrigation Rotors	35	EA	$92.53	$3,238.55	$80.00	$2,800.00
3.12	16 Station Irrigation Controller	1	LS	$2,017.00	$2,017.00	$3,750.00	$3,750.00
3.13	Pump Enclosure & 3'x3' Concrete Pad	1	LS	$3,075.00	$3,075.00	$6,000.00	$6,000.00

Bid Opening: April 13, 2016 at 3:00 PM

San Carlos Community Center
Hidalgo County, Texas
Bid Tab

	Total Irrigation System Improvements				$55,020.57		$40,679.00
4.0	**Make Up Water System Improvements**	**Qty**	**Unit**	**Cost/Unit**	**Cost**	**Cost/Unit**	**Cost**
4.1	2" Sch 40 PVC	40	LF	$3.15	$126.00	$7.00	$280.00
4.2	2" Galvanized Metal Pipe	10	LF	$104.55	$1,045.50	$40.00	$400.00
4.3	2" Control Valve & Box	1	EA	$590.40	$590.40	$350.00	$350.00
4.4	2" Brass Ball Valve	1	EA	$492.00	$492.00	$450.00	$450.00
4.5	Furninsh and Install Floats and Controls	1	LS	$4,305.00	$4,305.00	$1,800.00	$1,800.00
4.6	Misc. Piping and Steel	1	LS	$3,382.00	$3,382.00	$1,500.00	$1,500.00
	Total Make Up Water System Improvements				$9,940.90		$4,780.00
5.0	**Retaining Wall Improvements**	**Qty**	**Unit**	**Cost/Unit**	**Cost**	**Cost/Unit**	**Cost**
5.1	Retaining Wall Two Tier 6' Section	172	LF	$117.76	$20,254.72	$500.00	$86,000.00
5.2	Retaining Wall Single Tier 4' Section	207	LF	$181.00	$37,467.00	$200.00	$41,400.00
5.3	Integral Color Admixture	1	LS	$3,000.00	$3,000.00	$14,000.00	$14,000.00
	Total Retaining Wall Improvements				$60,721.72		$141,400.00
1.0	Total General Items				$44,612.60		$35,258.00
2.0	Total Landscape Improvements				$58,451.60		$37,500.00
3.0	Total Irrigation System Improvements				$55,020.57		$40,679.00
4.0	Total Make Up Water System Improvements				$9,940.90		$4,780.00
5.0	Total Retaining Wall Improvements				$60,721.72		$141,400.00
	Total Base Bid				**$228,747.39**		**$259,617.00**

Bid Opening: April 13, 2016 at 3:00 PM

PROJECT NAME: Landscape -CRC OWNER: Hidalgo CO. Precinct#4 BID DATE: April 13, 2016 - 3:00 P.M

BUDGET:

ADDENDUM	CONTRACTOR	PHONE	FAX	PLAN	DEP.	CHECK#	DATE ISS	DATE RTD	GC/SUB
	Hidalgo CO.			1					
	Contact:								
	Hidalgo Co.			2					
	Contact:								
	Hidalgo Co.			3					
	Contact:								
	Hidalgo Co.			4					
	Contact:								
	Hidalgo Co.			5					
	Contact:								
	GBG 5125 S. US. Hwy 281 Edinburg, TX. 78539	(956) 283-7040	(956) 283-7040	6	$250.00	7612	3-31-16		
	Contact: Vicente Carlos (956) 821-2460 Cell.								
	A.G.C. PLAN Room	956 702-6899		7			4/4/16		
	Contact: SAN JUANA								
				8					
	Contact:								
				9					

Zimbra **yvette.salinas@co.hidalgo.tx.us**

Fwd: San Carlos CRC Landscaping project: Letter of Recommendation

From : Maria Lucio <maria.lucio@co.hidalgo.tx.us> Thu, Apr 28, 2016 03:35 PM
Subject : Fwd: San Carlos CRC Landscaping project: Letter of Recommendation 3 attachments
To : Yvette Salinas <yvette.salinas@co.hidalgo.tx.us>
Cc : Joseph Palacios <joseph.palacios@co.hidalgo.tx.us>, martha salazar <martha.salazar@co.hidalgo.tx.us>, Jesus Ozuna <jesus.ozuna@co.hidalgo.tx.us>, veronica lopez <veronica.lopez@co.hidalgo.tx.us>, Nick Perez <nick.perez@co.hidalgo.tx.us>, Jose Ochoa <jose.ochoa@co.hidalgo.tx.us>, Steven Cruz <steven.cruz@co.hidalgo.tx.us>

Good Afternoon Ms. Yvette,

We have reviewed Mr. Garcia's recommendation and we would like to award the base bid for the San Carlos CRC Landscaping project to the lowest bidder G&G Contractors. If you could please place the item on the next agenda, we would greatly appreciate it. I have also spoken with Veronica from our office and she will be providing the account number for this project as soon as possible.

Should you have any questions please let me know, thank you!

Respectfully,

Lulu Lucio, CPM
Executive Assistant
Hidalgo County Precinct #4
Ph: 956- 292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

From: "Hector Rene Garcia" <hector@matagarcia-architects.com>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>

Cc: "Yvette Salinas" <yvette.salinas@co.hidalgo.tx.us>
Sent: Thursday, April 28, 2016 2:36:26 PM
Subject: San Carlos CRC Landscaping project: Letter of Recommendation

Information is attached.
Regards,
HRGarcia

04.28.16LSCCRCLandscapingetterOfRecommendation.docx
222 KB

04.18.16BidTabulationSheetLandscapingSanCarlosCRC.docx
64 KB

04.13.16SanCarlosCRCLandscapingBidTabulationSheetBreakdown.pdf
71 KB

HIDALGO COUNTY PURCHASING DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO. 4

BID OPENING DATE: April 13, 2016	**BID OPENING TIME: 3:00 pm**

DESCRIPTION OF BID: Landscape/Structural and Irrigation Construction for the San Carlos Community Resource Center

BID NO: 2016-145-04-13-MSS

RFB NO.	Name of Company	Total Bid	Addendum No. 1	Bid Bond/ Cashier's Check Included
1.	Southern Landscapes	$259,617.00	Acknowledged	Bid Bond Included
2.	RG Enterprises, LLC dba G&G Contractors	Correct Amount: $228,047.39 Read amount: $229,047.39	Acknowledged	Bid Bond Included
3.				
4.				
5.				

AI-54418

Purchasing Department 21.
D. 5.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Yolanda Velasquez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Recommendation by project engineer, Raul E. Sesin, PE, to award the Base Bid and Alternates #1, #2, #3, #4, #5 and #6 to the responsible vendor submitting the lowest and best bid meeting all specifications, **Texas Cordia Construction, LLC** of Edinburg, TX, in the total amount of **$345,880.39** for project (base bid and alternates 1 thru 6) - "**Hidalgo County Precinct No. 4 - Mile 17 1/2 Road Paving & Drainage Improvements: - RFB 2016-120-04-27-MSS/YZV"** subject to compliance with HB23 and/or HB1295 [when and/or if applicable];

B. Pursuant to TXLCG 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee: Jesse Ozuna, [unless otherwise voiced/announced by Commissioner Palacios] to execute change orders that involve 'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits. The original contract price may not be decreased by 18% or more without the consent of the contractor.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-142-0-721
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available pending CC approval of AI-54388.

Attachments

Engineer-Bid Award Recommendation Letter
Participation Log-2016-120
Bid Tabulation by Engineer
Prct4-Proceed to Award Notice

Form Review

Inbox	Reviewed By	Date

Purchasing Department	Marty Salazar	05/02/2016 03:42 PM
Budget & Management	Veronica Ortiz	05/02/2016 04:50 PM
Glinda Pacheco	Glinda Pacheco	05/03/2016 11:52 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Yolanda Velasquez Started On: 04/29/2016 01:07 PM

Final Approval Date: 05/06/2016

HIDALGO COUNTY DRAINAGE DISTRICT No. 1

RAUL E. SESIN, PE, CFM
General Manager
Floodplain Administrator

902 N. Doolittle Road
Edinburg, Texas 78542
Off 956 292.7080
Fax 956 292.7089

BOARD OF DIRECTORS

RAMON GARCIA
Chairman of the Board

A.C. CUELLAR, JR.
Board Member

EDUARDO "EDDIE" CANTU
Board Member

JOE M. FLORES
Board Member

JOSEPH PALACIOS
Board Member

April 28, 2016

Honorable Commissioner Joseph Palacios
Hidalgo County Precinct No. 4
1051 N. Doolittle Rd.
Edinburg, Texas 78542

RE: Hidalgo County Precinct No. 4
Mile 17 ½ Road Paving & Drainage Improvements
Bid No.: 2016-120-04-27-MSS

Dear Commissioner Palacios;

Bids were received and opened for Hidalgo County Precinct No. 4 – Mile 17 ½ Road Paving & Drainage Improvements; Bid No: 2016-120-04-27-MSS on April 27, 2016. A total of eight (8) bids were received with Texas Cordia Construction, LLC being the low bidder. Attached is a copy of the bid tabulation for your review.

This project consists of the construction of a rural road section and drainage improvements from Ware Road (FM 2220) to Hidalgo County Irrigation District No. 1 Main Canal. Texas Cordia Construction, LLC has constructed several projects to satisfaction within Hidalgo County. I recommend awarding the project to Texas Cordia Construction, LLC for the base bid plus Alternate Bid #1, #2, #3, #4, #5, & #6 for a total amount of $345,880.39.

If you have any questions or require further information, please feel free to contact me at your convenience.

Respectfully,
HIDALGO COUNTY DRAINAGE DISTRICT No. 1

Raul E. Sesin, P.E., C.F.M.
General Manager
Floodplain Administrator

Attachments: Bid Comparison

HIDALGO COUNTY PCT. 4
Mile 17 ½ ROAD PAVING & DRAINAGE IMPROVEMENTS

PLAN HOLDERS LIST

DATE	TIME	COMPANY NAME (PLEASE PRINT)	NAME OF PERSON PICKING UP PLANS (PLEASE PRINT)	PHONE NO.	EMAIL
04-11-16	9:50	2GS, LLC dba Earthworks Enter.	Omar Flores / DB	424-3414	omar@2gsllc.com
04/11/16	1:30	Venser Contractors LLC	Javier Vento	239-7624	jvrvento@aol.com
4-11-16	1:49	RGV Asphalt LLC	Alvaro Torres	975-5320	rgvasphalt@outlook.com
4-11-16	2:30pm.	2GS, LLC	Beto Garcia / DB	424-3414	bgarcia@2gsllc.com
4-11-16	2:30pm	The 5125 company	Valeria montoya / DB	583-5125	pc5125@aol.com
4-12-16	8:35am	Texas Cordia Construction	Isabel martinez / DB	627-6181	isabel@texascordia.com
4-12-16	8:35am	Virtual Builders Exchange	Karen Seesters / DB	210-564-6900	karen@virtualbx.com
4-13-16	10:27 AM	Foremost Paving inc	Jose Villarreal	956-607-2592	joeyV@fpitex.com
4-13-16	10:30am	AMTEK	John Rush / DB	512-323-0508	john@amtekusa.com
4-13-16	11:55am	M-5 Texas Enterprises LLC	Ben Garza	956-493-7600	mando.m5texas@gmail.com
4-14-16	2:28	GNH Company	Myrna V. Reyes	(956)509-5716	jhernandez@gnh Company.com
4-15-16	10:53	SAL-Construction management	Anel Rodriguez / DB	202-1452	anel@sal-construction.com.
4-15-16	10:50	RGV-AGC	Sanjuana Schawz / DB	423-4041	sanjuana@rgvagc.com

HIDALGO COUNTY PCT. 4
Mile 17 ½ ROAD PAVING & DRAINAGE IMPROVEMENTS

PLAN HOLDERS LIST

DATE	TIME	COMPANY NAME (PLEASE PRINT)	NAME OF PERSON PICKING UP PLANS (PLEASE PRINT)	PHONE NO.	EMAIL
4-18-16	11:00	Sal-construction	Ruben Serna	677-7440	ranei@sal-construction.com
4-18-16	11:54	JCS Construction	Steven Closner	565-2688	mark@jimmyclosner.com
4-13-16	2:00	ICE	Luis Nava/DB	361-826-5805	luis@icengineers.net
4-20-16	1:45	RDH site + Concrete, LLC	Dianaly DeNavos/DB	475-3917	dianaly@rdhcompany.com
4-21-16	11:09	IOC, Company LLC	Eloy A. Tello	648-2941	etello@iocCompany.com
4-25-16	3:11pm.	NM Contracting, LLC	Ari Solano/DB	631-5667	ari@nmcontracting.us
		GC Steel	Roger Gnz./DB	357-0044	roger@gcsteel-llc
		MJA Construction	Sonya Gonzalez/DB	279-6610	mjaconstruction

BID COMPARISON
HIDALGO COUNTY PRECINCT No. 4
PROJECT No. 2016-120-04-27-MSS
MILE 17 1/2 ROAD PAVING AND DRAINAGE IMPROVEMENT PROJECT

BASE BID

Item No.	Item Description	Estimated Quantity	Unit	TEXAS CORDIA CONST. Unit Price	TEXAS CORDIA CONST. TOTAL	EARTHWORKS ENTERPRISE Unit Price	EARTHWORKS ENTERPRISE TOTAL	RGV ASPHALT, LLC Unit Price	RGV ASPHALT, LLC TOTAL	GNH COMPANY, LLC Unit Price	GNH COMPANY, LLC TOTAL	IOC COMPANY Unit Price	IOC COMPANY TOTAL	RDH SITE & CONCRETE Unit Price	RDH SITE & CONCRETE TOTAL	JIMMY CLOSNER & SONS Unit Price	JIMMY CLOSNER & SONS TOTAL	NM CONTRACTING, LLC Unit Price	NM CONTRACTING, LLC TOTAL
1	PRIME COAT (MC-30) (0.2 GAL/SY)	9,525	SY	$ 1.00	$ 9,525.00	$ 0.85	$ 8,096.25	$ 1.25	$ 11,906.25	$ 1.80	$ 17,145.00	$ 1.05	$ 10,001.25	$ 1.57	$ 14,954.25	$ 1.20	$ 11,430.00	$ -	$ 18,495.00
2	INSTALL 12" COMPACTED CALICHE (LABOR ONLY)	10,980	SY	$ 1.00	$ 10,980.00	$ 3.00	$ 32,940.00	$ 3.50	$ 38,430.00	$ 5.00	$ 54,900.00	$ 2.45	$ 26,901.00	$ 6.00	$ 65,880.00	$ 6.00	$ 65,880.00	$ -	$ 33,565.00
3	INSTALL BIAXIAL GEOGRID (LABOR ONLY)	10,980	SY	$ 0.90	$ 9,882.00	$ 2.00	$ 21,960.00	$ 1.50	$ 16,470.00	$ 0.50	$ 5,490.00	$ 0.40	$ 4,392.00	$ 1.50	$ 16,470.00	$ 1.00	$ 10,980.00	$ -	$ 20,550.00
4	12" LIME TREATED SUBGRADE (3%)	10,980	SY	$ 6.00	$ 65,880.00	$ 5.45	$ 59,841.00	$ 4.50	$ 49,410.00	$ 5.50	$ 60,390.00	$ 5.40	$ 59,292.00	$ 8.35	$ 91,683.00	$ 8.70	$ 95,526.00	$ -	$ 72,610.00
5	EROSION AND SEDIMENT CONTROL STRUCTURAL PRACTICES TO COMPLY WITH COUNTY AND TCEQ REQUIREMENTS FOR STORM WATER POLLUTION PREVENTION	1	LS	$ 3,640.00	$ 3,640.00	$ 2,500.00	$ 2,500.00	$ 10,000.00	$ 10,000.00	$ 1,500.00	$ 1,500.00	$ 15,000.00	$ 15,000.00	$ 3,000.00	$ 3,000.00	$ 7,500.00	$ 7,500.00	$ -	$ 4,110.00
6	TRAFFIC CONTROL	1	LS	$ 5,000.00	$ 5,000.00	$ 2,500.00	$ 2,500.00	$ 5,000.00	$ 5,000.00	$ 1,000.00	$ 1,000.00	$ 6,500.00	$ 6,500.00	$ 5,000.00	$ 5,000.00	$ 12,000.00	$ 12,000.00	$ -	$ 8,220.00
7	REGRADE ROADSIDE DITCH	6,626	LF	$ 1.00	$ 6,626.00	$ 3.00	$ 19,878.00	$ 3.25	$ 21,534.50	$ 2.00	$ 13,252.00	$ 5.25	$ 34,786.50	$ 3.00	$ 19,878.00	$ 5.00	$ 33,130.00	$ -	$ -
8	ADJUST EXISTING INLET	1	EA	$ 900.00	$ 900.00	$ 600.00	$ 600.00	$ 1,250.00	$ 1,250.00	$ 500.00	$ 500.00	$ 3,000.00	$ 3,000.00	$ 1,500.00	$ 1,500.00	$ 1,100.00	$ 1,100.00	$ -	$ 1,096.00
9	STOP SIGN (R1-1) (36" X 36")	1	EA	$ 500.00	$ 500.00	$ 380.00	$ 380.00	$ 350.00	$ 350.00	$ 3,250.00	$ 3,250.00	$ 900.00	$ 900.00	$ 600.00	$ 600.00	$ 350.00	$ 350.00	$ -	$ -
10	STOP AHEAD SIGN (W3-1) (36" X 36")	1	EA	$ 500.00	$ 500.00	$ 380.00	$ 380.00	$ 350.00	$ 350.00	$ 3,250.00	$ 3,250.00	$ 900.00	$ 900.00	$ 600.00	$ 600.00	$ 350.00	$ 350.00	$ -	$ -
	BASE BID TOTAL				**$ 113,433.00**		**$ 149,075.25**		**$ 154,700.75**		**$ 160,677.00**		**$ 161,672.75**		**$ 219,565.25**		**$ 238,246.00**		**$ 158,646.00**

HE BASE BID WILL BE 60 CALENDAR DA

ADD ALTERNATE #1 BID

1	3" HMAC TYPE "D" LIMESTONE	9,525	SY	$ 14.90	$ 141,922.50	$ 14.60	$ 139,065.00	$ 11.75	$ 111,918.75	$ 16.50	$ 157,162.50	$ 13.75	$ 130,968.75	$ 14.97	$ 142,589.25	$ 17.80	$ 169,545.00	$ -	$ 125,400.00
	ALTERNATE NO. 1 TOTAL				**$ 141,922.50**		**$ 139,065.00**		**$ 111,918.75**		**$ 157,162.50**		**$ 130,968.75**		**$ 142,589.25**		**$ 169,545.00**		**$ 125,400.00**

***** IF ALTERNATE #1 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 7 CALENDAR DAYS**

ADD ALTERNATE #2 BID

1	1.5% LIME TREAT CALICHE BASE	10,980	SY	$ 2.68	$ 29,426.40	$ 4.00	$ 43,920.00	$ 3.25	$ 35,685.00	$ 3.00	$ 32,940.00	$ 2.75	$ 30,195.00	$ 3.82	$ 41,943.60	$ 2.00	$ 21,960.00	$ -	$ 21,900.00
	ALTERANTE NO. 2 TOTAL				**$ 29,426.40**		**$ 43,920.00**		**$ 35,685.00**		**$ 32,940.00**		**$ 30,195.00**		**$ 41,943.60**		**$ 21,960.00**		**$ 21,900.00**

***** IF ALTERNATE #2 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 7 CALENDAR DAYS**

ADD ALTERNATE #3 BID

1	HEADWALL FOR 24" PIPE WITH CONCRETE RIP-RAP (AS PER DETAIL)	6	EA	$ 3,858.57	$ 23,151.42	$ 1,150.00	$ 6,900.00	$ 6,500.00	$ 39,000.00	$ 1,200.00	$ 7,200.00	$ 1,550.00	$ 9,300.00	$ 1,000.00	$ 6,000.00	$ 1,200.00	$ 7,200.00	$ -	$ 3,900.00
	ALTERNATE NO. 3 TOTAL				**$ 23,151.42**		**$ 6,900.00**		**$ 39,000.00**		**$ 7,200.00**		**$ 9,300.00**		**$ 6,000.00**		**$ 7,200.00**		**$ 3,900.00**

***** IF ALTERNATE #3 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 7 CALENDAR DAYS**

ADD ALTERNATE #4 BID

1	CONCRETE RIP-RAP (AS PER DETAIL)	215	CY	$ 53.41	$ 11,483.15	$ 215.00	$ 46,225.00	$ 350.00	$ 75,250.00	$ 260.00	$ 55,900.00	$ 322.77	$ 69,395.55	$ 250.00	$ 53,750.00	$ 180.00	$ 38,700.00	$ -	$ 34,000.00
	ALTERNATE NO. 4 TOTAL				**$ 11,483.15**		**$ 46,225.00**		**$ 75,250.00**		**$ 55,900.00**		**$ 69,395.55**		**$ 53,750.00**		**$ 38,700.00**		**$ 34,000.00**

***** IF ALTERNATE #4 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 7 CALENDAR DAYS**

ADD ALTERNATE #5 BID

1	CONCRETE APRON AROUND EXISTING INLET (AS PER DETAIL)	14	EA	$ 595.28	$ 8,333.92	$ 110.00	$ 1,540.00	$ 1,500.00	$ 21,000.00	$ 300.00	$ 4,200.00	$ 500.00	$ 7,000.00	$ 500.00	$ 7,000.00	$ 400.00	$ 5,600.00	$ -	$ 2,200.00
	ALTERNATE NO. 5 TOTAL				**$ 8,333.92**		**$ 1,540.00**		**$ 21,000.00**		**$ 4,200.00**		**$ 7,000.00**		**$ 7,000.00**		**$ 5,600.00**		**$ 2,200.00**

***** IF ALTERNATE #5 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 5 CALENDAR DAYS**

Item No.	Item Description	Estimated Quantity	Unit	TEXAS CORDIA CONST. Unit Price	TEXAS CORDIA CONST. TOTAL	EARTHWORKS ENTERPRISE Unit Price	EARTHWORKS ENTERPRISE TOTAL	RGV ASPHALT, LLC Unit Price	RGV ASPHALT, LLC TOTAL	GNH COMPANY, LLC Unit Price	GNH COMPANY, LLC TOTAL	IOC COMPANY Unit Price	IOC COMPANY TOTAL	RDH SITE & CONCRETE Unit Price	RDH SITE & CONCRETE TOTAL	JIMMY CLOSNER & SONS Unit Price	JIMMY CLOSNER & SONS TOTAL	NM CONTRACTING, LLC Unit Price	NM CONTRACTING, LLC TOTAL
ADD ALTERNATE #6 BID																			
1	REMOVE EXISTING PIPE CROSSING AND REPLACE WITH A																		
	24" HIGH PERFORMANCE POLYPORPYLENE PIPE	120	LF	$ 68.50	$ 8,220.00	$ 30.00	$ 3,600.00	$ 65.00	$ 7,800.00	$ 52.00	$ 6,240.00	$ 80.00	$ 9,600.00	$ 48.00	$ 5,760.00	$ 10.00	$ 1,200.00	$ -	$ 5,856.00
2	TRENCH PROTECTION	120	LF	$ 7.00	$ 840.00	$ 10.00	$ 1,200.00	$ 7.00	$ 840.00	$ 5.00	$ 600.00	$ 10.00	$ 1,200.00	$ 1.00	$ 120.00	$ 15.00	$ 1,800.00	$ -	$ 488.00
3	BEDDING AND BACKFILL (AS PER DETAIL)	120	LF	$ 11.00	$ 1,320.00	$ 10.00	$ 1,200.00	$ 10.00	$ 1,200.00	$ 6.00	$ 720.00	$ 10.00	$ 1,200.00	$ 20.00	$ 2,400.00	$ 60.00	$ 7,200.00	$ -	$ 244.00
4	CONCRETE RIP-RAP (AS PER DETAIL)	20	CY	$ 300.00	$ 6,000.00	$ 215.00	$ 4,300.00	$ 300.00	$ 6,000.00	$ 260.00	$ 5,200.00	$ 375.00	$ 7,500.00	$ 250.00	$ 5,000.00	$ 180.00	$ 3,600.00	$ -	$ 3,660.00
5	REGRADE AND RESHAPE EXISTING DITCH	100	LF	$ 17.50	$ 1,750.00	$ 6.00	$ 600.00	$ 4.50	$ 450.00	$ 2.00	$ 200.00	$ 5.25	$ 525.00	$ 20.00	$ 2,000.00	$ 40.00	$ 4,000.00	$ -	$ 976.00
	ALTERNATE NO. 6 TOTAL				**$ 18,130.00**		**$ 10,900.00**		**$ 16,290.00**		**$ 12,960.00**		**$ 20,025.00**		**$ 15,280.00**		**$ 17,800.00**		**$ 11,224.00**
***** IF ALTERNATE #6 BID IS AWARED THE NUMBER OF DAYS FOR THE PROJECT WILL INCREAST BY 6 CALENDAR DAYS**																			
	BASE BID TOTAL				**$ 113,433.00**		**$ 149,075.25**		**$ 154,700.75**		**$ 160,677.00**		**$ 161,672.75**		**$ 219,565.25**		**$ 238,246.00**		**$ 158,646.00**
	ALTERNATE NO. 1 TOTAL				**$ 141,922.50**		**$ 139,065.00**		**$ 111,918.75**		**$ 157,162.50**		**$ 130,968.75**		**$ 142,589.25**		**$ 169,545.00**		**$ 125,400.00**
	ALTERNATE NO. 2 TOTAL				**$ 29,426.40**		**$ 43,920.00**		**$ 35,685.00**		**$ 32,940.00**		**$ 30,195.00**		**$ 41,943.60**		**$ 21,960.00**		**$ 21,900.00**
	ALTERNATE NO. 3 TOTAL				**$ 23,151.42**		**$ 6,900.00**		**$ 39,000.00**		**$ 7,200.00**		**$ 9,300.00**		**$ 6,000.00**		**$ 7,200.00**		**$ 3,900.00**
	ALTERNATE NO. 4 TOTAL				**$ 11,483.15**		**$ 46,225.00**		**$ 75,250.00**		**$ 55,900.00**		**$ 69,395.55**		**$ 53,750.00**		**$ 38,700.00**		**$ 34,000.00**
	ALTERNATE NO. 5 TOTAL				**$ 8,333.92**		**$ 1,540.00**		**$ 21,000.00**		**$ 4,200.00**		**$ 7,000.00**		**$ 7,000.00**		**$ 5,600.00**		**$ 2,200.00**
	ALTERNATE NO. 6 TOTAL				**$ 18,130.00**		**$ 10,900.00**		**$ 16,290.00**		**$ 12,960.00**		**$ 20,025.00**		**$ 15,280.00**		**$ 17,800.00**		**$ 11,224.00**
	GRAND TOTAL				**$ 345,880.39**		**$ 397,625.25**		**$ 453,844.50**		**$ 431,039.50**		**$ 428,557.05**		**$ 486,128.10**		**$ 499,051.00**		**$ 357,270.00**

Re: Pct. 4 - Mile 17 1/2 Road Paving & Drainage Imp.

From : Maria Lucio <maria.lucio@co.hidalgo.tx.us>
Thu, Apr 28, 2016 04:20 PM
2 attachments

Subject : Re: Pct. 4 - Mile 17 1/2 Road Paving & Drainage Imp.

To : yolanda velasquez <yolanda.velasquez@co.hidalgo.tx.us>

Cc : joseph palacios <joseph.palacios@co.hidalgo.tx.us>, Raul Sesin <raul.sesin@hcdd1.org>, martha salazar <martha.salazar@co.hidalgo.tx.us>, Areanna E. Yzaguirre <areanna.yzaguirre@co.hidalgo.tx.us>, Nora Cavazos <nora.cavazos@hcdd1.org>, Jesus Ozuna <jesus.ozuna@co.hidalgo.tx.us>, veronica lopez <veronica.lopez@co.hidalgo.tx.us>, Nick Perez <nick.perez@co.hidalgo.tx.us>, Steven Cruz <steven.cruz@co.hidalgo.tx.us>, Lizbeth Gonzalez <lizbeth.gonzalez@co.hidalgo.tx.us>, Jose Ochoa <jose.ochoa@co.hidalgo.tx.us>

Good Afternoon Yolanda,

We have reviewed Mr. Sesin's recommendation and we would like to award the base bid along with alternates 1,2,3,4,5 & 6 for the Mile 17 1/ 2 Road Paving & Drainage project to the lowest bidder Texas Cordia Construction, LLC. If you could please place the item on the next agenda, we would

greatly appreciate it. I have also spoken with Veronica from our office and she will be providing the account number for this project as soon as possible.

Should you have any questions please let me know, thank you!

Respectfully,

Lulu Lucio, CPM
Executive Assistant
Hidalgo County Precinct #4
Ph: 956- 292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

----- Original Message -----

From: "Nora Cavazos" <nora.cavazos@hcdd1.org>
To: "joseph palacios" <joseph.palacios@co.hidalgo.tx.us>, "maria lucio" <maria.lucio@co.hidalgo.tx.us>
Cc: "Raul Sesin" <raul.sesin@hcdd1.org>, "Areanna E. Yzaguirre" <areanna.yzaguirre@co.hidalgo.tx.us>
Sent: Thursday, April 28, 2016 3:13:03 PM
Subject: Pct. 4 - Mile 17 1/2 Road Paving & Drainage Imp.

Good Afternoon Commissioner Palacios,

Attached please find the Letter of Recommendation and Bid Comparison for the Pct. 4 - Mile 17 1/2 Road Paving & Drainage Improvements Project.

If you should have any questions, please call Mr. Sesin at

AI-54424

Purchasing Department 21.
D. 6.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Heidi Ortiz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Roy's Hauling Service, Inc., under the same terms and conditions for; "Hauling Services for Hot Mix" - Precinct 4.

BACKGROUND

1. CURRENT SERVICE CONTRACT EXPIRES ON JUNE 22, 2016
2. 1 OF 1 EXTENSION - NO FURTHER EXTENSIONS

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
To be provided by user department as needed.

Attachments

Extension Letter
HB1295
Insurance
W/C Ins
Auto Insurance
Current Contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/02/2016 03:46 PM
Budget & Management	Veronica Ortiz	05/02/2016 04:52 PM
Glinda Pacheco	Glinda Pacheco	05/03/2016 11:55 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Heidi Ortiz Started On: 04/29/2016 04:01 PM
Final Approval Date: 05/06/2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

April 19, 2016

Roy's Hauling Service, Inc.
P O Box 1896
Edinburg, TX. 78540

Via: Email: royshaulinginc@aol.com

Re: C-15-156-06-23
Renewal/Extension – "Hauling Services for Hot Mix" – Hidalgo County Precinct 4

Dear Mr. Balderas:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the (1) year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice by signing and returning it by no later than **10:00 a.m., Friday, April 29, 2016**, via email to: heidi.ortiz@co.hidalgo.tx.us so as to meet the agenda request form deadlines. **Upon receipt of the signed extension,** I will proceed in securing placement on the agenda for Commissioners' Court meeting of **Tuesday, May 31, 2016** for discussion, consideration and action.

Signature: _____ Date: 04-26-2016

Print: Kristina Balderas

Additionally, we are requesting you provide updated certificates of insurance and license as required through Hidalgo County's Request for Bid, Quote, Proposal, and/or Statement of Qualifications.

It is our hope that we may continue a successful business relationship with your company. Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated.

Sincerely,

Martha L Salazar

Martha L. Salazar
Hidalgo County Purchasing Department

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-47187

Date Filed:
04/28/2016

Date Acknowledged:
04/29/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

ROY'S HAULING SERVICE, INC.
EDINBURG, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

COUNTY OF HIDALGO

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-15-156-06-23
HAULING SERVICES OF HOT MIX

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-47187

Date Filed:
04/28/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

ROY'S HAULING SERVICE, INC.
EDINBURG, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

COUNTY OF HIDALGO

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-165-08-23
HAULING SERVICES OF HOT MIX

4

Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

RAQUEL DELGADO
My Commission Expires
February 25, 2017

AFFIX NOTARY STAMP/SEAL ABOVE

Raul Roldan Jr.
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Raul Roldan Jr., this the 28th day of April, 20 16, to certify which, witness my hand and seal of office.

Raquel Delgado — Notary Public
Signature of officer administering oath — Printed name of officer administering oath — Title of officer administering oath

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: KRISTINA BALDERAS
SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	PHONE (A/C, No, Ext): 9563432206 FAX (A/C, No): E-MAIL ADDRESS: SOUTHTEXASSOLUTIONS@AOL.COM
	INSURER(S) AFFORDING COVERAGE — NAIC #
INSURED ROY'S HAULING SERVICE P.O. BOX 1896 EDINBURG, TEXAS 78540	INSURER A: SCOTTSDALE INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			LABTU-B	06/04/2015	06/04/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 500,000 $ 100,000 $ 5,000 $ 500,000 $ 1,000,000 $ 500,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05)
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/06/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	**CONTACT NAME:** KRISTINA BALDERAS **PHONE (A/C, No, Ext):** 9563432206 **FAX (A/C, No):** **E-MAIL ADDRESS:** SOUTHTEXASSOLUTIONS@AOL.COM
INSURED ROY'S HAULING SERVICE, INC. P.O. BOX 1896 EDINBURG, TEXAS 78540	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** TEXAS MUTUAL INSURANCE COMPANY **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB / OCCUR **EXCESS LIAB** / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		0001296826	11/06/2015	11/06/2016	WC STATU-TORY LIMITS / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S. BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

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AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/07/2016

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PRODUCER	CONTACT NAME: KRISTINA BALDERAS	
SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	PHONE (A/C, No, Ext): 956.343.2206	FAX (A/C, No):
	E-MAIL ADDRESS: SOUTHTEXASSOLUTIONS@AOL.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : PROGRESSIVE COUNTY MUTUTAL INSURANCE	
INSURED RHS INC. P.O. BOX 1896 EDINBURG, TEXAS 78540	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
								$
A	**AUTOMOBILE LIABILITY** ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS			03746240-1	11/24/2015	05/24/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 500,000.00
							BODILY INJURY (Per person)	$ 100,000.00
							BODILY INJURY (Per accident)	$ 100,000.00
							PROPERTY DAMAGE (Per accident)	$ 50,000.00
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** Y / N ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N / A						WC STATU-TORY LIMITS ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2812 S. BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-156-06-23

THIS CONTRACT is made and entered into this 23rd day of June, 2015 by and between the **County of Hidalgo, Texas** ("County"), and Roy's Hauling Service, Inc. ("Company").

WHEREAS, Company responded to request for bids for the "Hauling Services for Hot Mix" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibits "A" (the "RFB") and Exhibit "B" respectively, and incorporated herein for all purposes (the "Bid Page"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with RFB Packet, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the RFB Packet within **Hidalgo County** following a request for Services by the **County** or its designated agent. Company agrees in performing the Services that it will use proper professional

standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year , **(on an as needed basis),** commencing on June 23, 2015 and expiring on June 22, 2016 and may be extended at the sole discretion of the County for an additional one (1) year term under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and

incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company: **Roy's Hauling Service, Inc.**
P O Box 1896
Edinburg, Texas 78540

13. In case any one or more of the provisions contained in this Agreement shall for

any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this 23rd day of June, 2015.

COUNTY OF HIDALGO

Ramon Garcia

Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

APPROVED BY COMMISSIONERS' COURT ON: 6/23/15

Company: Roy Balderas Jr.

By: Roy's Hauling Service, Inc.

Printed Name: Roy Balderas Jr.

Title: Vice-Pres.

Approved By Commissioners Court On: 6/23/15

APPROVED AS TO FORM:
Atlas & Hall L.L.P.

By: Stephen L. Crain

EXHIBIT "A"

REQUEST FOR BID (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

April 13, 2015

Participant's name

Address

City

State, Zip Code

Re: ***HIDALGO COUNTY – PRECINCT 4***
"HAULING SERVICES FOR HOT MIX"
RFB No: ***2015-156-04-29-HGO***

Dear Participant(s):

Enclosed please find a Request for Bids (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFB process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB, Purchasing Agent

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County – Precinct 4

"Hauling Services for Hot Mix"

RFB NO: 2015-156-04-29-HGO

Table of Contents

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3.	Exhibit "A"- Specifications/Requirements	4
4.	Exhibit "B"- Bid Page	4
5.	Exhibit "C"- Insurance Requirements	4
6.	Exhibit "D"- CIQ Conflict of Interest Questionnaire	1
7.	Vendor/Bidder Application and W-9 form	6
8.	Certification Regarding Debarment	1
9.	Draft Service Contract	8

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to heidi.ortiz@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L Salazar
Martha L. Salazar, CPPB, Purchasing Agent

April 13, 2015
Date

Bid No: 2015-156-04-29-HGO	Buyer: Heidi Garcia Ortiz	Tel. No: (956) 318-2626 ext. 4877

REQUEST FOR BIDS

HIDALGO COUNTY

PRECINCT 4

"HAULING SERVICES FOR HOT MIX"

BID OPENING DATE:

APRIL 29, 2015

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 - New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

LEGAL NOTICE **BID NO: 2015-156-04-29-HGO**

1. Sealed bids will be received for **HIDALGO COUNTY – PRECINCT 4 – "HAULING SERVICES FOR HOT MIX"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2015-156-04-29-HGO HIDALGO COUNTY PRECINCT 4 - "HAULING SERVICES FOR HOT MIX"** and in County's Purchasing Department, 2812 So. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, APRIL 29, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2015-156-04-29-HGO RFB-HIDALGO COUNTY PRECINCT 4 – "HAULING SERVICES FOR HOT MIX"** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind

and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. DO NOT include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department

Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY PRECINCT 4 - "Hauling Services for Hot Mix"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  e) Contract number must be indicated.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

  Hidalgo County Auditor's Office
  Ray Eufracio, Auditor
  2808 South Business Hwy 281
  Edinburg, Texas 78539
  ATTN.: Accounts Payable (956) 318-2511

17. Schedule of Events

Bid Opening, 9:30 AM	**APRIL 29, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of

Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner , Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected

official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For

HIDALGO COUNTY
PRECINCT 4
"HAULING SERVICES FOR HOT MIX"
BID NO.: 2015-156-04-29-HGO

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

HIDALGO COUNTY PRECINCT No. 4
"HAULING SERVICES FOR HOT MIX"
Bid No. 2015-156-04-29-HGO

SPECIFICATIONS/REQUIREMENTS

Scope of Services:

Hidalgo County is soliciting competitive sealed bids for the service of hauling and delivery of Hot Mix material from awarded vendor pits identified herein to sites situated and located within Hidalgo County. All hauling services will be on an **"As Needed Basis"** as requested by Precinct No. 4. The County reserves the right to utilize its own trucks and drivers at the discretion of Precinct No. 4; throughout the duration of the contract.

Specifications/Requirements:

The specifications/requirements goods contract will encompass hauling of all road materials from awarded vendor pits identified herein to sites situated and located within Hidalgo County, in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation.

1. All hauling and delivery of road material will be on an **"As Needed Basis"** only. There is no guaranteed volume.

2. Road material will be hauled from awarded vendor's "pit" locations.

3. Hidalgo County Precinct No. 4 is requesting a minimum of seven (7) hauling trailers and three (3) to five (5) hauling tandem trucks, to be available. Including five (5) trucks to be vendor owned.

4. The bidder must provide proof of ownership (copy of titles) and must furnish proof of possessing all necessary licenses and hauling permits.

5. Attached you will find a request for Truck and driver information in **EXHIBIT "B", ATTACHEMENTS B-1 & B-2**, Copies of the mentioned documentations must be submitted with your bid packet.

6. Trucks should be available at the discretion of Precinct No. 4 and will be on an "As Needed Basis".

7. Trucks must have a capacity of carrying a minimum of twenty-two (22) tons per load.

8. The successful bidder agrees to abide by all applicable state laws, regulations and be in compliance with all OSHA and TXDOT regulations and requirements.

9. Bidder will provide all labor, machinery, equipment, tools and materials required to render services.

10. Insurance Certificates as per Exhibit "C" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder(s).

11. Bid will be based on low bid per ton basis as listed on bid page form.

Road Materials to be hauled:

- Hot Mix Cold Laid
- Type D Hot Mix-Asphalt and/or Limestone

Locations of current pits and plants are as follow:

Listed vendors are subject to be changed upon material contract expiration.

A. Hot Mix Cold Laid;
B. Type D Hot Mix Asphalt & Limestone;

Frontera Materials:

Reavis Pit: Approximately 4 miles N. of US 83 on FM2221
Travel south approximately 4 miles to pit- La Joya, TX.

TERMS AND CONDITIONS:

1. The term of the requirements contract will be for a one (1) year period. Hidalgo County reserves the right to extend the contract for an additional one (1) year, under agreement with the same rates, terms and conditions. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for the next contract term.

3. Hidalgo County reserves the right to award the lowest qualified bid on a lump sum basis to one bidder or to multiple bidders if the County determines it is in its best interest to do so.

4. After Bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidder(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost of such item.

5. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.

6. Any contract awarded to a successful bidder will be in effect until:
   a. The contract expires.
   b. Terminated by County with thirty (30) days written notice.

7. Insurance requirements for this project to be maintained throughout the term of this project (refer to Exhibit "C" for limits).

8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

9. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

10. Bidder(s) agree that to the extent an item(s) is unavailable from Bidder's own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing such service to Hidalgo County at no cost to the County.

11. Bidder(s) must have been in business for at least two (2) years.

12. The bidder awarded the contract shall not engage the services of a subcontractor without prior written consent of Hidalgo County. When requesting written consent from Hidalgo County to retain a subcontractor to perform services hereunder the successful bidder must present evidence and submit to the County that the successful bidder and the proposed subcontractor possess all necessary licenses and permits to perform the services described herein and that the successful bidder and the proposed subcontractor have obtained and submitted the required insurance coverage and policies as required by Hidalgo County.

13. The successful bidder shall not deliver products or provide services without a Hidalgo County Purchase Order, signed by an authorized agent of the Hidalgo County Purchasing Department.

14. All costs and expenses associated with the preparation and submission of proposal, bid, statement of qualifications(RFQ) and quote shall be the responsibility of bidder and no reimbursement for such charges or expenses shall be passed onto County.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increase might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility.

1) **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so

that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.

- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's cost for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The county Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Bus. Hwy. 281, Edinburg, Tx 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Wednesday, April 22, 2015 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile by no later than Friday, April 24, 2015 by 5:00 P.M.

EXHIBIT "B"

HIDALGO COUNTY PRECINCT 4

HAULING SERVICES FOR HOT MIX

BID NO.: 2015-156-04-29-HGO

BID PAGE

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON WHICH MEETS ALL SPECIFICATIONS/REQUIREMENTS. ROAD MATERIALS WILL BE HAULED FROM AWARDED VENDORS "PIT" LOCATIONS. LISTED VENDORS ARE SUBJECT TO CHANGE UPON MATERIAL CONTRACT EXPIRATION.

EXAMPLE:		$3.00	25%	.75
PLANT LOCATION/ ROAD MATERIALS		**TOTAL COST PER TON**	**FUEL COSTS PERCENTAGE PER TON**	**CURRENT/BASE FUEL COST**
Frontera Materials- Hot Mix-Cold Laid	**Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.**	$	%	$
Frontera Materials- Type D Hot Mix Asphalt	**Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.**	$	%	$
Frontera Materials- Type D Hot Mix Limestone	**Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.**	$	%	$

PART II.

BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 4

At the time of bid opening South Texas is experiencing historic high fuel prices. Therefore, Hidalgo County Precinct No.4 is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for, **April 24, 2015**. For each 10% (increase or decrease) in the OPIS Index of **April 24, 2015** during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and$ 1.10=$0.99)

In the event you submit an invoice reflecting a price change under this provision, Hidalgo County Precinct No. 4 will only honor the change if a copy of the OPIS report on which the change is based accompanies the invoice. Additionally, Hidalgo County Precinct No. 4 reserves the right to independently verify changes in OPIS pricing and to modify an invoice amount based on a 10% change in the OPIS Index.

In determining whether price changes are permitted hereunder the appropriate OPIS Index is the index issued of the date of the invoice

Acknowledgment and agreement to Bid Price Adjustment Part I & II for the term of the contract, including any grace period extension.

The undersigned certifies that he has fully read and understands this "Request for Bid" and has full knowledge of the scope, quantity, and quality of the services and materials to be furnished and intends to adhere to the provisions described herein. The undersigned also affirms that they are duly authorized to submit this Bid, that this Bid has not been prepared in collusion with any other Vendor, and that the contents of this Bid have not been communicated to any other Vendor prior to the official opening of this Bid.

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE & FAX NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

(Must be included in Bid Packet)

EXHIBIT "B-1"

HIDALGO COUNTY PRECINCT 4
HAULING SERVICES FOR HOT MIX
RFB NO.: 2015-156-04-29-HGO

Hidalgo County Precinct No. 4 is requesting the following information for the available hauling trucks to be utilized for this project. Please fill out each section completely. All trucks shall be covered under the insurance requirements as set forth in Exhibit "C" of this document and under the same terms and conditions. Insurance must be maintained throughout the term of the contract. ***INCOMPLETE*** *submittals shall be considered a probable cause for disqualification.* ***For vendor owned vehicles- copies of Titles must be included.***

VEHICLE INFORMATION

Vehicle Year/Make / Model	Vehicle Identification Number	License Plate Number	Unit No.	Vehicle Capacity- Per Load	Vehicle Owned/Or Leased

Must be included with Bid Packet

EXHIBIT "B-2"

HIDALGO COUNTY PRECINCT 4
HAULING SERVICES FOR HOT MIX
RFB NO.: 2015-156-04-29-HGO

DRIVER'S INFORMATION

DRIVER'S LISTED BELOW MUST PROVIDE A CERTIFIED COPY OF CURRENT VALID DRIVER LICENSE WITH THIS BID

NAME OF DRIVER	CERTIFIED DRIVER LICENSE NUMBER	TRUCK/UNIT NUMBER

Must be included with Bid Packet

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

  Automobile Liability: $_____ General Liability: $_____
- have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable),certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the
Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name:	Telephone No. ( )
dba Name:	
Legal Name:	
Mailing Address:	Fax No. ( )
Physical Address:	
City, State, Zip	Tax I.D. No.
Remit to Address :	City, State, Zip
E-Mail Address:	
Representative(s) Name(s) & Title(s)	

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)

Federal Identification No. or (if individual) SS No. :

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business:_____Disadvantaged Business (At Least 51% Ownership)

- ☐ Less than 125,000 annual gross receipt
- ☐ Less than 250,000 annual gross receipt
- ☐ Less than 499,000 annual gross receipt
- ☐ More than 500,000 annual gross receipt
- ☐ Black American
- ☐ Hispanic American
- ☐ Asian Pacific American
- ☐ Native American
- ☐ Women
- ☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:_____

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: ☒ Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: Yes No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–		–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II Instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-156-00-00

THIS CONTRACT is made and entered into this Anyday day of Any Month ,Year by and between the **County of Hidalgo, Texas** ("County"), and _____ ("Company").

WHEREAS, Company responded to request for bids for the "Hauling Services for Hot Mix" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibits "A" (the "RFB") and Exhibit "B" respectively, and incorporated herein for all purposes (the "Bid Page"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with RFB Packet, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the RFB Packet within **Hidalgo County** following a request for Services by the **County** or its designated agent. Company agrees in performing the Services that it will use proper professional

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standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year , **(on an as needed basis),** commencing on Month day , year and expiring on month day, year and may be extended at the sole discretion of the County for an additional one (1) year term under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and

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incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company: _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for

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any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

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19. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this _____ day of_____, 2015.

COUNTY OF HIDALGO

_____

Ramon Garcia, County Judge

ATTEST:

_____

Arturo Guajardo Jr., County Clerk

Company:_____

By:_____

Printed Name:_____

Title:_____

Approved By Commissioners Court On: _____

APPROVED AS TO FORM:

_____

Stephen L. Crain

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EXHIBIT "A"

REQUEST FOR BID (RFB) PROCUREMENT PACKET

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EXHIBIT "B"

REQUEST FOR BID

BID PAGE

DRAFT

EXHIBIT "C"

CERTIFICATE OF INSURANCE

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EXHIBIT "B"

REQUEST FOR BID

BID PAGE

EXHIBIT "B"

HIDALGO COUNTY PRECINCT 4

HAULING SERVICES FOR HOT MIX

BID NO.: 2015-156-04-29-HGO

OPENED
9:43
4-29-15
Witnessed

BID PAGE

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON WHICH MEETS ALL SPECIFICATIONS/REQUIREMENTS. ROAD MATERIALS WILL BE HAULED FROM AWARDED VENDORS "PIT" LOCATIONS. LISTED VENDORS ARE SUBJECT ~~TO CHANGE~~ UPON MATERIAL CONTRACT EXPIRATION.

EXAMPLE:		$3.00	25%	.75
PLANT LOCATION/ ROAD MATERIALS		TOTAL COST PER TON	FUEL COSTS PERCENTAGE PER TON	CURRENT/BASE FUEL COST
Frontera Materials- Hot Mix-Cold Laid	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69
Frontera Materials- Type D Hot Mix Asphalt	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69
Frontera Materials- Type D Hot Mix Limestone	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69

PART II.

BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 4

At the time of bid opening South Texas is experiencing historic high fuel prices. Therefore, Hidalgo County Precinct No.4 is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for, **April 24, 2015.** For each 10% (increase or decrease) in the OPIS Index of **April 24, 2015** during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and$ 1.10=$0.99)

EXHIBIT "C"

CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: KRISTINA BALDERAS
SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	PHONE (A/C, No, Ext): 9563432206 FAX (A/C, No): E-MAIL ADDRESS: SOUTHTEXASSOLUTIONS@AOL.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : SCOTTSDALE INSURANCE COMPANY	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

ROY'S HAULING SERVICE
P.O. BOX 1896
EDINBURG, TEXAS 78540

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC			LABTU-B	06/04/2015	06/04/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 500,000 $ 100,000 $ 5,000 $ 500,000 $ 1,000,000 $ 500,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] HIRED AUTOS [ ] SCHEDULED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] N / A If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The ACORD name and logo are registered marks of ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: KRISTINA BALDERAS	
SOUTH TEXAS SOLUTIONS P.O. BOX 1415 EDINBURG, TEXAS 78540	PHONE (A/C, No, Ext): 956.343.2206	FAX (A/C, No):
	E-MAIL ADDRESS: SOUTHTEXASSOLUTIONS@AOL.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED ROY'S HAULING SERVICE, INC. P.O. BOX 1896 EDINBURG, TEXAS 78540	INSURER A : PROGRESSIVE COUNTY MUTUAL INS CO	
	INSURER B : TEXAS MUTUAL INSURANCE COMPANY	
	INSURER C : SCOTTSDALE INSURANCE COMPANY	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
C	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC			CPS2003659	04/21/2014	04/21/2015	EACH OCCURRENCE	$	1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$	100,000
							MED EXP (Any one person)	$	5,000
							PERSONAL & ADV INJURY	$	1,000,000
							GENERAL AGGREGATE	$	2,000,000
							PRODUCTS - COMP/OP AGG	$	
								$	
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS			03629123-0	03/26/2015	03/26/2016	COMBINED SINGLE LIMIT (Ea accident)	$	500,000
							BODILY INJURY (Per person)	$	500,000
							BODILY INJURY (Per accident)	$	500,000
							PROPERTY DAMAGE (Per accident)	$	
								$	
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$	
							AGGREGATE	$	
								$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TSF-0001275809	08/31/2014	08/31/2015	WC STATU-TORY LIMITS [ ] OTH-ER		
							E.L. EACH ACCIDENT	$	100,000
							E.L. DISEASE - EA EMPLOYEE	$	100,000
							E.L. DISEASE - POLICY LIMIT	$	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

COUNTY OF HIDALGO
2802 S. BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Bid
For

HIDALGO COUNTY
PRECINCT 4
"HAULING SERVICES FOR HOT MIX"
BID NO.: 2015-156-04-29-HGO

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

OPENED
9:43
4-29-15
Witnessed

Bidder: Roy's Hauling Service, Inc.

Address: P.O. Box 1896, Edinburg, Texas 78540

By: Roy Balderas Jr.

Printed Name: Roy Balderas Jr.

Title: Vice-President

EXHIBIT "B"

HIDALGO COUNTY PRECINCT 4

HAULING SERVICES FOR HOT MIX

BID NO.: 2015-156-04-29-HGO

OPENED
9:43
4-29-15
Witnessed

BID PAGE

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON WHICH MEETS ALL SPECIFICATIONS/REQUIREMENTS. ROAD MATERIALS WILL BE HAULED FROM AWARDED VENDORS "PIT" LOCATIONS. LISTED VENDORS ARE SUBJECT TO CHANGE UPON MATERIAL CONTRACT EXPIRATION.

EXAMPLE:		$3.00	25%	.75
PLANT LOCATION/ ROAD MATERIALS		TOTAL COST PER TON	FUEL COSTS PERCENTAGE PER TON	CURRENT/BASE FUEL COST
Frontera Materials- Hot Mix-Cold Laid	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69
Frontera Materials- Type D Hot Mix Asphalt	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69
Frontera Materials- Type D Hot Mix Limestone	Reavis Pit- Approx 4 mi N. of US 83 on FM2221 La Joya, TX.	$ 10.25	% 75	$ 7.69

PART II.

BID PRICE ADJUSTMENT BY HIDALGO COUNTY PRECINCT NO. 4

At the time of bid opening South Texas is experiencing historic high fuel prices. Therefore, Hidalgo County Precinct No.4 is requesting pricing adjustments based on the following:

A Fuel Cost Base Bid Price for project will be based on the OPIS Fuel Index for, **April 24, 2015.** For each 10% (increase or decrease) in the OPIS Index of **April 24, 2015** during the contract term, the fuel cost(s) portion of the awarded bid price(s) will be adjusted accordingly. (As per above samples, a 10% increase is reflected as follows: $1.00=$1.10 and $ 1.10=$1.21; a 10% decrease is reflected as follows: $1.00=$0.90 and$ 1.10=$0.99)

In the event you submit an invoice reflecting a price change under this provision, Hidalgo County Precinct No. 4 will only honor the change if a copy of the OPIS report on which the change is based accompanies the invoice. Additionally, Hidalgo County Precinct No. 4 reserves the right to independently verify changes in OPIS pricing and to modify an invoice amount based on a 10% change in the OPIS Index.

In determining whether price changes are permitted hereunder the appropriate OPIS Index is the index issued of the date of the invoice

Acknowledgment and agreement to Bid Price Adjustment Part I & II for the term of the contract, including any grace period extension.

The undersigned certifies that he has fully read and understands this "Request for Bid" and has full knowledge of the scope, quantity, and quality of the services and materials to be furnished and intends to adhere to the provisions described herein. The undersigned also affirms that they are duly authorized to submit this Bid, that this Bid has not been prepared in collusion with any other Vendor, and that the contents of this Bid have not been communicated to any other Vendor prior to the official opening of this Bid.

BIDDER/COMPANY NAME: Roy's Hauling Service, Inc.

ADDRESS: P.O. Box 1896

CITY/STATE/ZIP CODE: Edinburg, Texas 78540

PHONE & FAX NUMBER: 956.383.2206 Fax 956.383.2569

E-MAIL ADDRESS: royshaulinginc@aol.com

CELLULAR NUMBER:

AUTHORIZED SIGNATURE: Roy Balderas Jr

PRINTED NAME: Roy Balderas Jr.

TITLE: Vice-President

DATE: 04/28/2015

OPENED
9:43
4-29-15
Witnessed

(Must be included in Bid Packet)

EXHIBIT "B-1"
HIDALGO COUNTY PRECINCT 4
HAULING SERVICES FOR HOT MIX
RFB NO.: 2015-156-04-29-HGO

*Hidalgo County Precinct No. 4 is requesting the following information for the available hauling trucks to be utilized for this project. Please fill out each section completely. All trucks shall be covered under the insurance requirements as set forth in Exhibit "C" of this document and under the same terms and conditions. Insurance must be maintained throughout the term of the contract. **INCOMPLETE** submittals shall be considered a probable cause for disqualification. For vendor owned vehicles- copies of Titles must be included.*

VEHICLE INFORMATION

Vehicle Year/Make / Model	Vehicle Identification Number	License Plate Number	Unit No.	Vehicle Capacity- Per Load	Vehicle Owned/Or Leased
2006 Peterbilt	1XPFDB9X06D639702	1E47146		22-24	O
2006 Peterbilt	1XPFDB9X76D639700	1E47147		22-24	O
2000 Peterbilt	1XPCDU9X7YD483207	1E47149		22-24	O
2000 Peterbilt	1XPCDU9X5YD483173	1E47148		22-24	O
2000 International	2HSFTAER0YC037950	1F12709		22-24	O
1999 International	2HSFHAER0XC066851	1G45041		22-24	O
1998 International	2HSFHAER3WC044857	1E47145		22-24	O
2000 Peterbilt	1XPCDU9X5YD483206	61XSH7		16	O
2000 Peterbilt	1XPCDU9X4YD483178	56MYJ6		16	O
2007 CTS	5TU3432297S000345	Y68089		16	O

Must be included with Bid Packet

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK OF TAB FOR ADDITIONAL INFORMATION.

ROY'S HAULING SERVICE
PO BOX 1896
EDINBURG, TX 78540-1896

0146377

DETACH HERE

TEXAS CERTIFICATE OF TITLE

TxDMV

TEXAS DEPARTMENT OF MOTOR VEHICLES

95795726

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
5TU3432297S000345	2007	CTS	DP

TITLE/DOCUMENT NUMBER: 17800240320103434

DATE TITLE ISSUED: 06/03/2010

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
		14500	Y68089

PREVIOUS OWNER
J & B PAVELKA INC ROBSTOWN TX

ODOMETER READING

OWNER
ROY'S HAULING SERVICE
PO BOX 1896
EDINBURG, TX 78540-1896

REMARK(S)

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN | 1ST LIENHOLDER | 1ST LIEN RELEASED DATE | BY AUTHORIZED AGENT

NONE

DATE OF LIEN | 2ND LIENHOLDER | 2ND LIEN RELEASED DATE | BY AUTHORIZED AGENT

DATE OF LIEN | 3RD LIENHOLDER | 3RD LIEN RELEASED DATE | BY AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

SIGNATURE DATE
SIGNATURE DATE
SIGNATURE DATE

FORM 30-C REV. 2/2010

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

0059144

GENERAL ELECTRIC CAPITAL CORP
PO BOX 140849
IRVING, TX 75014-0849

DETACH HERE

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION

80883324

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPCDU9X4YD483178	2000	PTRB	DP

TITLE/DOCUMENT NUMBER	DATE TITLE ISSUED
01501139279091302	07/27/2007

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
5		22300	56MYJ6

PREVIOUS OWNER: RUSH TRUCK CENTER S A SAN ANTONIO TX

ODOMETER READING: EXEMPT

OWNER:
ROY'S HAULING SERVICE INC
2016 N JACKSON RD
EDINBURG, TX 78541

REMARK(S): DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: 07/03/2007
1ST LIENHOLDER: GENERAL ELECTRIC CAPITAL CORP
P O BOX 140849
IRVING, TX 75014

1ST LIEN RELEASED 5-20-08 DATE

BY _____ AUTHORIZED AGENT
General Electric Capital Corporation

DATE OF LIEN _____ 2ND LIENHOLDER _____

2ND LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

DATE OF LIEN _____ 3RD LIENHOLDER _____

3RD LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE

_____ SIGNATURE _____ DATE

_____ SIGNATURE _____ DATE

FORM 30-C REV. 5/2002

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

FIRST NATIONAL BANK
PO BOX 810
EDINBURG, TX 78540-0810

0127422

DETACH HERE

10006573

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION

84387726

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPCDU9X5YD483206	2000	PTRB	DP

TITLE/DOCUMENT NUMBER

DATE TITLE ISSUED

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER	
			01501139511160927	03/17/2008

5 20600 61XSH7

PREVIOUS OWNER

ODOMETER READING

RUSH TRUCK CENTER S A SAN ANTONIO TX

OWNER

EXEMPT

REMARK(S)

ROY'S HAULING SERVICE INC
2016 N JACKSON RD
EDINBURG, TX 78541

DIESEL

X _____

SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN 02/25/2008

1ST LIENHOLDER
FIRST NATIONAL BANK
100 W CANO/PO BOX 810
EDINBURG, TX 78540

1ST LIEN RELEASED 1/16/2013 DATE

BY DeAnna Bruce AUTHORIZED AGENT

DATE OF LIEN

2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

DATE OF LIEN

3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT

WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE DATE

_____ SIGNATURE DATE

_____ SIGNATURE DATE

FORM 30-C REV. 12/2007

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

ROY'S HAULING SERVICE
PO BOX 1896
EDINBURG, TX 78540-1896

0151122

DETACH HERE

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION

67310220

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
2HSFHAER3WC044857	1998	INTL	TR

TITLE/DOCUMENT NUMBER: 01501138368081420 DATE TITLE ISSUED: 01/26/2005

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
6		16200	2CK605

PREVIOUS OWNER
RUSH TRUCK CENTER PHARR PHARR TX

ODOMETER READING
EXEMPT

OWNER
ROY'S HAULING SERVICE
P O BOX 1896
EDINBURG, TX 78540

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: NONE
1ST LIENHOLDER

1ST LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE

FORM 30-C REV. 5/2002

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

0 0 2 0 9 5

NAVISTAR FINANCIAL CORPORATION
ATTN: FSC FLOOR 10
2850 GOLF RD
ROLLING MEADOWS, IL 60008-4050

DETACH HERE

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION

65553413

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
2HSFHAER0XC066851	1999	INTL	TR

TITLE/DOCUMENT NUMBER: 10830338230142216 — DATE TITLE ISSUED: 09/10/2004

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
5		16000	2CJ283

PREVIOUS OWNER
POWER EQUPMT INTL PHARR TX

ODOMETER READING
EXEMPT

OWNER
ROYS HAULING SERVICE
P O BOX 1896
EDINBURG, TX 78540

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: 09/02/2004
1ST LIENHOLDER: NAVISTAR FINANCIAL CORPORATION
ATTN: FSC FLOOR 10
2850 WEST GOLF ROAD
ROLLING MEADOWS, IL 60008

1ST LIEN RELEASED 10-2-07 DATE
Navistar Financial Corporation
BY _____ AUTHORIZED AGENT

DATE OF LIEN
2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
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_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE

FORM 30-C REV. 5/2002 DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

FIRST NATIONAL BANK
PO BOX 810
100 W CANO
EDINBURG, TX 78540-0810

10006573

0169388

DETACH HERE

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION
71528158

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
2HSFTAER0YC037950	2000	INTL	TR

TITLE/DOCUMENT NUMBER: 01521638649161505
DATE TITLE ISSUED: 11/02/2005

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
6		16890	2ET609

PREVIOUS OWNER
SANTEX TRUCK CENTER LTD SAN ANTONIO TX

ODOMETER READING
EXEMPT

OWNER
ROY'S HAULING SERVICE INC.
P O BOX 1896
EDINGBURG, TX 78540-0000

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: 10/25/2005
1ST LIENHOLDER: FIRST NATIONAL BANK
100 W CANO
P O BOX 810
EDINBURG, TX 78540-0000

1ST LIEN RELEASED 1/16/2013 DATE
BY Delma R Brace AUTHORIZED AGENT

DATE OF LIEN
2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
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_____ SIGNATURE DATE
_____ SIGNATURE DATE
_____ SIGNATURE DATE

FORM 30-C REV. 5/2002 DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

ROY'S HAULING SERVICE INC
2016 N JACKSON RD
EDINBURG, TX 78541

020025

DETACH HERE

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION
80772301

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPCDU9X5YD483173	2000	PTRB	TR

TITLE/DOCUMENT NUMBER: 01501139271080352
DATE TITLE ISSUED: 07/20/2007

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
5		16200	2ES967

PREVIOUS OWNER
RUSH TRUCK CENTER S A SAN ANTONIO TX

ODOMETER READING
EXEMPT

OWNER
ROY'S HAULING SERVICE INC
2016 N JACKSON RD
EDINBURG, TX 78541

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: NONE
1ST LIENHOLDER

1ST LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE

FORM 30-C REV. 5/2002

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK FOR ADDITIONAL INFORMATION.

FIRST NATIONAL BANK
PO BOX 810
EDINBURG, TX 78540-0810

0127433

DETACH HERE

10006573

TEXAS CERTIFICATE OF TITLE

Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION

84387727

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPCDU9X7YD483207	2000	PTRB	TR

TITLE/DOCUMENT NUMBER: 01501139511144633

DATE TITLE ISSUED: 03/17/2008

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
5		18100	2AE509

PREVIOUS OWNER
RUSH TRUCK CENTER S A SAN ANTONIO TX

ODOMETER READING
EXEMPT

OWNER
ROY'S HAULING SERVICE INC
2016 N JACKSON RD
EDINBURG, TX 78541

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN: 02/25/2008
1ST LIENHOLDER: FIRST NATIONAL BANK
100 W CANO/P O BOX 810
EDINBURG, TX 78540

1ST LIEN RELEASED DATE: 4/16/2013
BY: Delma Baca
AUTHORIZED AGENT

DATE OF LIEN
2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN
3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE

FORM 30-C REV. 12/2007 DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

the owner's name listed on the current title. SEE BACK OF TAB FOR ADDITIONAL INFORMATION.

0179244

ROYS HAULING SERVICE INC
PO BOX 1896
EDINBURG, TX 78540-1896

DETACH HERE

TEXAS CERTIFICATE OF TITLE

TxDMV

TEXAS DEPARTMENT OF MOTOR VEHICLES

10388339

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPFDB9X76D639700	2006	PTRB	TR

TITLE DOCUMENT NUMBER: 10830740912162710

DATE TITLE ISSUED: 01/20/2012

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
5		17800	2CV688

PREVIOUS OWNER: GTB TRUCKING INC EDINBURGF TX

ODOMETER READING: EXEMPT

OWNER:
ROYS HAULING SERVICE INC
P O BOX 1896
EDINBURG, TX 78540

REMARK(S): DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN | 1ST LIENHOLDER

NONE

1ST LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

DATE OF LIEN | 2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

DATE OF LIEN | 3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE

BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE

_____ SIGNATURE _____ DATE

_____ SIGNATURE _____ DATE

FORM 30-C REV. 2/2010

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

Upon sale of this vehicle, the purchaser must apply for a new title within 20 working days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current ~~title.~~ SEE BACK OF TAB FOR ADDITIONAL INFORMATION.

ROY'S HAULING SERVICE INC
PO BOX 1896
EDINBURG, TX 78540-1896

0 1 9 8 1 4

DETACH HERE

TEXAS CERTIFICATE OF TITLE

TxDMV

TEXAS DEPARTMENT OF MOTOR VEHICLES

78784125

VEHICLE IDENTIFICATION NUMBER	YEAR MODEL	MAKE OF VEHICLE	BODY STYLE
1XPFDB9X06D639702	2006	PTRB	TR

TITLE/DOCUMENT NUMBER: 108309405591201 14

DATE TITLE ISSUED: 01/27/2011

MODEL	MFG. CAPACITY IN TONS	WEIGHT	LICENSE NUMBER
	5	17800	2RJ481

PREVIOUS OWNER
GTB TRUCKING INC EDNBURG TX

ODOMETER READING
EXEMPT

OWNER
ROY'S HAULING SERVICE INC
PO BOX 1896
EDINBURG, TX 78540

REMARK(S)
DIESEL

X _____
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN — 1ST LIENHOLDER
NONE

1ST LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN — 2ND LIENHOLDER

2ND LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

DATE OF LIEN — 3RD LIENHOLDER

3RD LIEN RELEASED _____ DATE
BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE
_____ SIGNATURE _____ DATE

FORM 30-C REV. 2/2010

DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

EXHIBIT "B-2"

HIDALGO COUNTY PRECINCT 4
HAULING SERVICES FOR HOT MIX
RFB NO.: 2015-156-04-29-HGO

DRIVER'S INFORMATION

DRIVER'S LISTED BELOW MUST PROVIDE A CERTIFIED COPY OF CURRENT VALID DRIVER LICENSE WITH THIS BID

NAME OF DRIVER	CERTIFIED DRIVER LICENSE NUMBER	TRUCK/UNIT NUMBER
DAVILA, CARLOS	08294514	
GARZA, JOSE LUIS	00396628	
FONSECA, JUAN M.	02107436	
VILLA, IDELFONSO	08848182	
RODRIGUEZ, GERARDO	14106825	
ZAMORA, RAUL	05773605	
GONZALEZ, DANIEL	14396206	

Must be included with Bid Packet

Texas
USA TX

COMMERCIAL DRIVER LICENSE

4d CDL 08294514 9 Class A
4a Iss 10/12/2011 4b Exp 09/19/2016
3 DOB 09/19/1958
1 OAVILA
2 CARLOS DAVID

8 PO BOX 267
HARGILL TX 78549-0000

12 Restrictions A 9a End N
16 Hgt 5-11 15 Sex M 18 Eyes BRO
5 DD 09310161106102418869

Texas
USA TX

COMMERCIAL DRIVER LICENSE

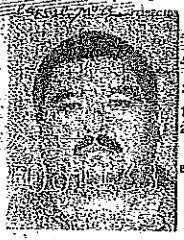
4d CDL 14106825 9 Class A
4a Iss 01/28/2014 4b Exp 05/09/2016
3 DOB 05/09/1957
1 RODRIGUEZ
2 GERARDO

8 PO BOX 1352
EDCOUCH TX 78538-0000

12 Restrictions NONE 9a End NONE
16 Hgt 5-09 15 Sex M 18 Eyes GRN
5 DD 10310460114238698418

Texas
USA TX

COMMERCIAL DRIVER LICENSE



4d CDL 00396628 9 Class A
4a Iss 06/04/2012 4b Exp 06/11/2017
3 DOB 06/11/1973
1 GARZA
2 JOSE LUIS JR

8 16612 LAS CANAS DR
EDINBURG TX 78541-0000

12 Restrictions A 9a End NT
16 Hgt 5-08 15 Sex M 18 Eyes BRO
5 DD 12312290163004888011

Texas
U

COMMERCIAL DRIVER LICENSE

4d CDL 05773605 9 Class A
4a Iss 01/16/2013 4b Exp 01/22/2018
3 DOB 01/22/1965
1 ZAMORA
2 RAUL RAMIRO JR

8 35034 N HWY 281
EDINBURG TX 78542-0000

12 Restrictions A 9a End NT
16 Hgt 5-05 15 Sex M 18 Eyes BRO
5 DD 00310360116136258582

Texas
TX

COMMERCIAL DRIVER LICENSE

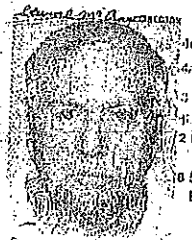
4d CDL 02107436 9 Class A
4a Iss 01/12/2015 4b Exp 02/27/2020
3 DOB 02/27/1954
1 FONSECA
2 JUAN MANUEL

8 4007 BUCK DR
EDINBURG TX 78539-0000

12 Restrictions A 9a End NONE
16 Hgt 5-09 15 Sex M 18 Eyes BRO
5 DD 06615540114142098239

Texas
USA TX

COMMERCIAL DRIVER LICENSE



4d CDL 08848182 9 Class A
4a Iss 12/10/2010 4b Exp 01/23/2016
3 DOB 01/23/1945
1 VILLA
2 IDELFONSO RICO

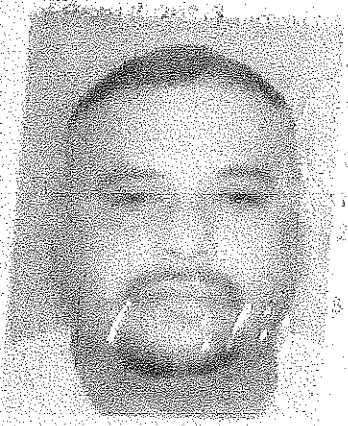
8 5920 CHAPIN
EDINBURG TX 78539-0000

12 Restrictions AM 9a End NONE
16 Hgt 5-06 15 Sex M 18 Eyes BRO
5 DD 08310061124110668879

Texas

COMMERCIAL
DRIVER LICENSE

USA
DL



4d CDL 14396206

9a Iss 09/23/2013

3 DOB 07/18/1975

1 GONZALEZ

2 DANIEL JR

8 [illegible]

EDINBURG [illegible]

12 Restrictions [illegible]

15 Hgt 5-06

[illegible]

9 A

4a Exp 07/18/2018

[illegible] NT

[illegible] BRO

Insurance Requirement Acknowledgment

I, Roy Balderas Jr., authorized representative for Roy's Hauling Service, Inc.
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- XXX will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

  Automobile Liability: $_____ General Liability: $_____

- have already been met, see attached copy of insurance certificate.

_____ 04/28/2015
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Roy Balderas Jr., possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable) _____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable),certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

Roy Balderas Jr.
Authorized Signature

04/28/2015
Date

Roy's Hauling Service, Inc.
Company

P.O. Box 1896
Address

Edinburg, Texas 78540
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the
Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Roy's Hauling Service, Inc. Telephone No. ( ) 956.383.2206

dba Name:

Legal Name:

Mailing Address: P.O. Box 1896 Fax No. ( ) 956.383.2569

Physical Address: 2016 N. Jackson Road

City, State, Zip Edinburg, Texas 78540 Tax I.D. No. 74-2958514

Remit to Address : same as mailing City, State, Zip

E-Mail Address: royshaulinginc@aol.com

Representative(s) Name(s) & Title(s) Roy Balderas Jr., Kristina Balderas, Roy Balderas Sr.

Type of Organization (check one): ____ Individual ____ Partnership __xx__ Corporation ____ Non-Profit
____ LLC ____ Sole Proprietor ____ Other, Specify

State Identification No.____ (Please attached completed W-9 form with this application)

Federal Identification No. or (if individual) SS No. :

State of Incorporation: Texas Date: 1997 Other:

Type of Business (check one): ____ Manufacturer ____ Wholesaler ____ Retailer ____ Broker
____ Distributor ____ Service Organization __x__ Other, Specify Trucking

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Roy Balderas Jr., Kristina Balderas, Roy Balderas Sr.

Small and/or Disadvantaged Business Information (check application criteria)
Small Business:____ Disadvantaged Business (At Least 51% Ownership)

- ☐ Less than 125,000 annual gross receipt
- ☐ Less than 250,000 annual gross receipt
- ☐ Less than 499,000 annual gross receipt
- ☐ More than 500,000 annual gross receipt
- ☐ Black American
- ☐ Hispanic American
- ☐ Asian Pacific American
- ☐ Native American
- ☐ Women
- ☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☒ No XX

Indicate Certification No.(s):____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County; Rec'd by (Purchasing):____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:____ Entry Date: ____ Vendor No.:____

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes XXX No

If yes, by whom?: ☒ Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

HUB Subcontractor Name: _____ HUB Status:_____

Certifying Agency (Check all applicable): Texas Building & Procurement Commission ☐Other_____

Address: _____ City: _____ State: _____ Zip:_____

Contact Person: _____ Title: _____ Phone No.: ( )_____

Subcontract Amount: $_____ Description of Work to be Performed:_____

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
ROY'S HAULING SERVICE, INC.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)
P.O. BOX 1896

Requester's name and address (optional)

City, state, and ZIP code
EDINBURG, TEXAS 78540

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			-		-				
			-		-				

Employer identification number
7	4	-	2	9	5	8	5	1	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Ray Ballew Jr. Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: Roy Balderas Jr.
Print Name: Roy Balderas Jr.
Title: Vice-President
Telephone Number: 956.383.2206
Date: 04/28/2015

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

#C-08-227-02-09-PO#617534 for modification to original scope of work as more specifically described in Attachment "B" with no budgetary impact of original amount reflected on the work authorization.

C. Pct. 3

1. **AI-50201** A. Requesting approval of an Interlocal Cooperation Agreement [ILA] between the County of Hidalgo, City of Mission, and City of McAllen, in connection with certain Phase II improvements to Taylor Rd. From US 83 Expressway North to Mile 2 N;

B. In accordance with Section 791.010 of the Texas Government Code, requesting approval of the Interlocal Cooperation Agreement [ILA] project regarding certain Phase II Improvements to Taylor Rd. From US 83 Expressway North to Mile 2 N.

D. Pct. 4

1. **AI-50054** **Presentation of responsible vendor submitting the lowest and best bid [detailed in tabulation sheet contained herein] meeting all specifications and/or requirements for the purpose of award and approval of contract for RFB titled: "Hauling Services for Hot Mix" - Precinct 4. Packets requested and sent - 4 / 2 bid responses**

2. **AI-50182** Acceptance and approval of Change Order No. 7 for additional 14 days due to adverse weather for Contract No. C-14-067-06-03 with JCon Construction, LLC as reviewed/approved by project architect of record, Mata-Garcia Architects, LLP for: Hidalgo County Precinct No. 4 -"Construction of the Linn-San Manuel Emergency Services Facilities" with authority for County Judge, or Court Member to execute document.

E. Constables

1. **AI-50228** Constable Pct. #1 Requesting authorization and approval to purchase One (1) New or Newer 2015 Chevrolet 1500 4x4 Crewcab's through the County's membership/participation with Buyboard's awarded vendor, Country Caldwell Chevrolet/Ford (Contract #430-13) in the amount of $29,430.00 which includes delivery and a one time Buyboard fee of $400.00. (Project #2015-226-OGG)

2. **AI-50049 Constable Pct. 2**
1. Authorization and approval to purchase through the State of Texas Surplus Property Program under Chapter 2175.001 of the Texas Local Government Code and Sec. 262.024 (9)c:
One (1) 2009 Chevy Tahoe Vin # 1GNEC03019R248864 in the amount of $9,500.00 thru requisition 278464.

2. Authorization for Purchasing Department to issue a purchase order and County Treasurer's to issue a check made payable to Texas Facilities Commission Department of Public Safety after County Auditor's review

F. Health & Human Services Dept.

1. **AI-50061** Acceptance and approval of the final negotiated contract with both the Universities of:
a. Texas Health Sciences Center San Antonio (UTHSCSA); and,

AI-54441

Purchasing Department 21.
E. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Yolanda Velasquez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Requesting exemptions from competitive procurement requirements under Tx Local Government Code, Chapter/Section, 262.024 (a)(2)&(4), to protect the health and safety of the residents of the county and a professional service;

B. Acceptance and approval of a short term 120 days contract with **Ivan G. Melendez, M.D**., for the provision of Physician Services (TB Clients) for the Hidalgo County's Department of Health and Human Services and subject to HB-1295 and/or HB23 when and/if applicable.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-444-00-240-005-0-339
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available as of 5/4/16.

Attachments

TX Local Government Code 262.024
Email from Mr. Olivarez
Ivan Melendez-MD-INFO
HB 1295-Letter Request-Dr. Melendez
Contract-Reviewed-Legal.pdf
Legals-Review-Contract.pdf
HB 1295

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/04/2016 01:04 PM
Budget & Management	Veronica Ortiz	05/04/2016 01:42 PM

Final Approval Monica Badillo 05/06/2016 05:41 PM
Form Started By: Yolanda Velasquez Started On: 05/02/2016 03:50 PM
Final Approval Date: 05/06/2016

Texas Local Government Code 262.024 –

Discretionary Exemptions

(a) A contract for the purchase of any of the following items is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption:

(1) an item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county;

(2) an item necessary to preserve or protect the public health or safety of the residents of the county;

(3) an item necessary because of unforeseen damage to public property;

(4) a personal or professional service;

(5) any individual work performed and paid for by the day, as the work progresses, provided that no individual is compensated under this subsection for more than 20 working days in any three month period;

(6) any land or right-of-way;

(7) an item that can be obtained from only one source, including:

(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;

(B) films, manuscripts, or books;

(C) electric power, gas, water, and other utility services; and

(D) captive replacement parts or components for equipment;

(8) an item of food;

(9) personal property sold:

(A) at an auction by a state licensed auctioneer;

(B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code; or

(C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government;

(10) any work performed under a contract for community and economic development made by a county under Section 381.004; or

(11) vehicle and equipment repairs.

(b) The renewal or extension of a lease or of an equipment maintenance agreement is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption

and if:

(1) the lease or agreement has gone through the competitive bidding procedure within the preceding year;

(2) the renewal or extension does not exceed one year; and

(3) the renewal or extension is the first renewal or extension of the lease or agreement.

(c) If an item exempted under Subsection (a)(7) is purchased, the commissioners court, after accepting a signed statement from the county official who makes purchases for the county as to the existence of only one source, must enter in its minutes a statement to that effect.

(d) The exemption granted under Subsection (a)(8) of this section shall apply only to the sealed competitive bidding requirements on food purchases. Counties shall solicit at least three bids for purchases of food items by telephone or written quotation at intervals specified by the commissioners court. Counties shall award food purchase contracts to the responsible bidder who submits the lowest and best bid or shall reject all bids and repeat the bidding process, as provided by this subsection. The purchasing officer taking telephone or written bids under this subsection shall maintain, on a form approved by the commissioners court, a record of all bids solicited and the vendors contacted. This record shall be kept in the purchasing office for a period of at least one year or until audited by the county auditor.

RE: Assistance with Physician Contract

From : Eduardo Olivarez <eddie.olivarez@hchd.org> Tue, Mar 22, 2016 09:19 AM

Subject : RE: Assistance with Physician Contract 1 attachment

To : 'Martha Salazar' <martha.salazar@co.hidalgo.tx.us>, 'Victor Garza' <victor.garza@da.co.hidalgo.tx.us>

Cc : 'Yolanda Velasquez' <yolanda.velasquez@co.hidalgo.tx.us>, 'Josephine Ramirez' <josephine.ramirez@da.co.hidalgo.tx.us>, Valde Guerra <valde.guerra@co.hidalgo.tx.us>, connie sanchez <connie.sanchez@mail.hchd.org>, Mike Escaname <mike.escaname@hchd.org>

Mrs. Salazar,

Our Pulmonary Team has exhausted all possible methods to deal with the case load of TB clients, after the State Physician retired abruptly. Dr. Melendez had been covering the caseload while the State Department of Health is searching to hire a replacement physician. However, Dr. Melendez had to address and unplanned medical procedure requiring an extended recovery, which will have him out for the next 3 to 4 weeks. I feel that there is an urgent need to establish a contract with a physician who can assist in addressing the Physician requirements with these cases.

I am recommending 3 to 4 months of coverage, which will afford us the time to work with the State and work on alternate plans for physician coverage which is provided by the State. Our Pulmonary Team Coordinator, Clinical Services Director and I have recommended Dr. Eduardo Candanosa for possible coverage. I have reviewed this possible action with Dr. Melendez and he felt that we must take into account the patient needs and medical requirements. He supported the development of a temporary solution. I feel that we can use funds from our 1115 program to help finance this venture. I am open to any recommendations on how best resolve this urgent situation.

Respectfully,
Eddie Olivarez

-----Original Message-----
From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, March 09, 2016 1:53 PM
To: Victor Garza; Eddie Olivarez
Cc: Yolanda Velasquez; Josephine Ramirez
Subject: Re: Assistance with Physician Contract

Counselor:
Have you heard anything further from Mr. Olivarez regarding the engaging of this physician for a short term engagement?
Thanks,
Marty S.

----- Original Message -----
From: "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Sent: Wednesday, March 9, 2016 10:44:12 AM
Subject: Assistance with Physician Contract

Good morning Mrs. Marty,

I was wondering if you have heard anything on this.. Will it be exempted? I never received additional information other that what was initially provided. I did talk to Gloria (Nurse) she said that the Dr. Richard J. Wing was a "Family Practice MD and Tuberculosis

Specialist. I had attached a "Draft" I had worked on for a short term not to exceed $50,000.00 Service Contract.

Please advise..

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Dept.
Tel: (956) 318-2626 ext. 4881
yolanda.velasquez@co.hidalgo.tx.us

----- Original Message -----
From: "Elena Gomez" <elena.gomez@co.hidalgo.tx.us>
To: "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>
Sent: Wednesday, February 17, 2016 9:48:45 AM
Subject: Fwd: Assistance with Physician Contract

Good Morning, Yoli

As per Ms. Marty directive she asked to please work on this project, (see emails below for more information) this contract is for a 6 months not to exceed 50,000. Am trying to find a commodity code I'll let you know

Respectfully,

Elena Gomez, Procurement Process Coordinator

Hidalgo County Purchasing Dept.

2812 S Bus. Highway 281

Edinburg, Texas 78539

(956) 318-2626 x 4855

(956) 292-7612
elena.gomez@co.hidalgo.tx.us

----- Original Message -----

From: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
To: "victor garza" <victor.garza@da.co.hidalgo.tx.us>
Cc: "Eduardo Olivarez" <eddie.olivarez@hchd.org>, "Elena Gomez" <elena.gomez@co.hidalgo.tx.us>
Sent: Friday, February 12, 2016 2:23:53 PM
Subject: Re: Assistance with Physician Contract

Thanks, Counselor.

----- Original Message -----

From: "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Cc: "Eduardo Olivarez" <eddie.olivarez@hchd.org>
Sent: Friday, February 12, 2016 2:19:59 PM
Subject: RE: Assistance with Physician Contract

Fyi…spoke with Mr. Olivarez. He will move to get information from physicians that may be considered for an exemption.

Thank you.

Victor M. Garza

Assistant District Attorney

Civil Division

Office of the Criminal District Attorney

Hidalgo County, Texas

100 N. Closner RM 303

Edinburg, Texas 78539

(956) 292-7609 EXT. 8185

(956) 318-2079 FAX

victor.garza@da.co.hidalgo.tx.us

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****

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, February 12, 2016 1:58 PM
To: Eduardo Olivarez
Cc: Josephine Ramirez; victor garza; Valde Guerra
Subject: Re: Assistance with Physician Contract

Mr. Olivarez:
Did you have the opportunity to discuss this project with Hon. Victor Garza, Asst. DA? We conferenced this morning and he mentioned he would be contacting you to discuss. Reason I ask is that will determine what our plan of action as to securing this contract. Let me

know. In the meantime, I will commence the assigning of the project to a Buyer.

Yours truly,

Marty S.

----- Original Message -----

From: "Eduardo Olivarez" < eddie.olivarez@hchd.org >
To: "Martha Salazar" < martha.salazar@co.hidalgo.tx.us >, "Josephine Ramirez" < josephine.ramirez@da.co.hidalgo.tx.us >, "victor garza" < victor.garza@da.co.hidalgo.tx.us >
Cc: "Valde Guerra" < valde.guerra@co.hidalgo.tx.us >
Sent: Friday, February 12, 2016 11:42:58 AM
Subject: RE: Assistance with Physician Contract

Mrs. Salazar

Thank you for your support – Additionally I am attaching a brief summary of services needed for a TB contract Dr. In the event that you need specific clinical information please contact Gloria Salinas, RN TB Program Manager at extension 7285.

Thanks

Eddie Olivarez

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Thursday, February 11, 2016 1:47 PM
To: Josephine Ramirez; victor garza
Cc: Valde Guerra; eddie olivarez
Subject: Fwd: Assistance with Physician Contract

Counselors:

Please review the situation that Mr. Eddie Olivarez details below. It appears that there is an urgent and necessary need to contract [as he states] a physician [either a Pulmonary Specialist or a Physician that has a stron background in treating tuberculosis]. Short of an RFP w/Q can an exemption be comtemplated? Mr. Olivarez does advise that there appears to be interest by a couple of physicians. Would there credentials and curriculum suffice [with Mr. Olivarez' evaluation of information]? Let me know what you think.

Thanks,
Marty S.

From: "Eduardo Olivarez" < eddie.olivarez@hchd.org >
To: "Martha Salazar" < martha.salazar@co.hidalgo.tx.us >, "Valde Guerra" < valde.guerra@co.hidalgo.tx.us >
Cc: "connie sanchez" < connie.sanchez@mail.hchd.org >, "Gloria Salinas" < gloria.Salinas@hchd.org >
Sent: Thursday, February 11, 2016 1:27:48 PM
Subject: Assistance with Physician Contract

I would like to seek your input on the procedure needed to contract a physician who specializes in pulmonary medicine, or has a strong background in treating tuberculosis. The Texas Department of Health & Human Services Physician, retired without notice, hence putting our tuberculosis treatment clinic in a difficult position.

Dr. Melendez has been assisting with those duties; however, they are not factored into his current contract. Additionally, there is a great need to have a consistent schedule to be established for the patients and staff. Therefore I am seeking to explore a method to contract a physician for a six month period, in which time the State can come up with a possible physician alternative. I have reviewed this with Mr. Guerra and he feels that a temporary solution may be possible. I am considering using the 1115 Program account to pay for these temporary services. I would like to take action on this as soon as possible, or at least we can present it at Commissioners Court to obtain permission to move forward on this action. I am having my team come up with “Specifications” of duties and or an overall description of duties. I will forward those to you ASAP.

Thank you for your support.

Eddie Olivarez

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TB Coverage Dr Eduardo Candanosa.pdf

Summary of Services needed by a Contractual Physician for Tuberculosis Services for

Hidalgo County Health and Human Services Department

Date: 01/05/2016

Provide an average of 16 hours of Tuberculosis related services per week.

Services Include:

- assessment, diagnosis and treatment of individuals with Tuberculosis Disease and Tuberculosis Infection as per CDC and Texas Department of State Health Services Guidelines
- assessing an average of 7 individuals per week face to face
- reviewing an average of 40 records per week needing evaluation of Chest x rays, MD orders for medications and/or recommendations for continuation of care
- be available for telephone orders

Physicians Qualifications:

- registered and licensed to practice in the State of Texas
- must be Board Certified and/or Board Eligible by the American Board of Family Medicine
- copy of current valid license is required
- a minimum of 5 yrs. experience preferred
- must have the basic knowledge of the standard of care for the treatment of Tuberculosis Disease and Tuberculosis Infection
- must attend a three day Mini-Fellowship in Adult Tuberculosis at Heartland National TB Center in San Antonio, Texas

THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT TYLER
HEARTLand
NATIONAL TB CENTER
A PARTNERSHIP OF UT HEALTH SCIENCE CENTER AND TCID

MINI-FELLOWSHIP IN ADULT TUBERCULOSIS
APPLICATION INFORMATION

The Heartland National Tuberculosis Center (HNTC) is offering Adult Clinical Mini-Fellowships targeted to clinicians (physicians, physician assistants, advanced practice nurses) who would benefit from participation in an intensive learning experience in the medical management of tuberculosis (TB) patients. Our goal is to share TB clinical expertise and knowledge with clinicians from a variety of settings. The HNTC will strive to meet the individual needs of those clinicians who attend through assessment of their current knowledge and previous experience by matching the attendee's identified learning objectives with appropriate learning activities. The curriculum is based upon the needs of the attendee and will support fellowship experiences of 1 – 5 days. Adult mini-fellowships are conducted at the Texas Center for Infectious Disease, a 72-bed facility for the inpatient treatment of TB patients, located in San Antonio, Texas. The fellowship includes the opportunity for one-on-one learning experiences with an expert TB physician, and participation in medical/multidisciplinary rounds and case conferences; opportunities will also be available in laboratory, infection control and outpatient settings. Benefits of participation include:

1. Experience in the evaluation and management of patients with advanced and complex pulmonary and extra-pulmonary TB, including multi-drug resistant and extremely drug resistant TB.
2. Experience in the evaluation and management of patients with HIV/AIDS and other major impairments of host defenses.
3. Experience with patients whose management is complicated by complex psychosocial, economic, and/or ethical issues.
4. Experience in interpreting radiographs of patients with TB and other pulmonary infectious diseases.
5. Experience interacting with local and state public health authorities in the control of TB.

If you are interested in participating in this unique opportunity, **please follow these instructions:**

1. Complete the application form, ensuring that you have described your experience in caring for TB patients, the specific goals and objectives you hope to achieve during this fellowship, and several possible dates when you are available to attend.
2. **Return the completed application form to HNTC via fax at (210) 531-4500.**

Your application will be shared with your TB Controller for prioritization. If approved/selected by your TB Controller for attendance, HNTC will contact you to discuss your specific learning needs and curriculum, ~~and~~ determine the duration of the fellowship, and dates of attendance.

Candidates will be expected to cover their own expenses. If you have any questions, please contact your TB Controller or HNTC at 1-800-TEX-LUNG.

PUBLIC VERIFICATION / PHYSICIAN PROFILE

PHYSICIAN

NAME: IVAN GILBERTO MELENDEZ BAEZ MD **DATE:** 04/29/2016

THE INFORMATION IN THIS BOX HAS BEEN VERIFIED BY THE TEXAS MEDICAL BOARD

Date of Birth: 1960
License Number: H5188 Full Medical License
Issuance Date: 02/24/1989
Expiration Date of Physician's Registration Permit: 11/30/2016

Registration Status: ACTIVE
Disciplinary Status: NONE
Licensure Status: NONE

Registration Date: 04/25/1989
Disciplinary Date: NONE
Licensure Date: NONE

Medical School of Graduation:
At the time of licensure, TMB verified the physician's graduation from medical school as follows:
UNIV OF PUERTO RICO SCH OF MED, SAN JUAN

Medical School Graduation Year: 1987

TMB Filings, Actions and License Restrictions

The Texas Medical Board has the following board actions against this physician. (This may include any formal complaints filed by TMB, as well as petitions and/or responses related to licensure contested matters, at the State Office of Administrative Hearings.)

NONE

Investigations by TMB of Medical Malpractice

Section 164.201 of the Act requires that: the board review information relating to a physician against whom three or more malpractice claims have been reported within a five year period. Based on these reviews, the following investigations were conducted with the listed resolutions.

NONE

Status History

Status history contains entries for any updates to the individual's registration, licensure or disciplinary status types (beginning with 1/1/78, when the board's records were first automated). Entries are in reverse chronological order; new entries of each type supersede the previous entry of that same type. These records do not display status type. Should you have any questions, please contact our Customer Information Center at 512-305-7030 or verifcic@tmb.state.tx.us

Status Code: AC **Effective Date:** 04/25/1989
Description: ACTIVE

Status Code: LI **Effective Date:** 02/24/1989
Description: LICENSE ISSUED

THE INFORMATION IN THIS BOX WAS REPORTED BY THE LICENSEE AND HAS NOT BEEN VERIFIED BY THE TEXAS MEDICAL BOARD

Gender: MALE
***Ethnicity:** HISPANIC
Race: WHITE - of Hispanic origin
* We are in the process of transitioning from the current ethnic origin values to federal standards for race and Hispanic origin. The transition period will allow time for individuals to submit updated race and Hispanic origin data to the TMB.
Place of Birth: PUERTO RICO
Current Primary Practice Address:
833 W. DOVE
MCALLEN , TX 78504

Years of Active Practice in the U.S. or Canada:
The physician reports that he/she has actively practiced medicine in the United States or Canada for **27** year(s).

Years of Active Practice in Texas:
The physician reports that, of the above years he/she has actively practiced in the State of Texas for **27** year(s).

Specialty Board Certification

The physician reports that he/she holds the following specialty certifications issued by a board that is a member of the American Board of Medical Specialties or the Bureau of Osteopathic Specialists:

Specialty Certification: AMERICAN BOARD OF FAMILY MEDICINE
Date: 1990

Primary Specialty

The physician reports his/her primary practice is in the area of FAMILY PRACTICE.

Secondary Specialty

The physician reports his/her secondary practice is in the area of EMERGENCY MEDICINE.

Name, Location and Graduation Date of All Medical Schools Attended

Name: UPR SCHOOL OF MEDICINE
Location:
Graduation Date: 1987

Graduate Medical Education In The United States Or Canada

Program Name: MISSION HOSPITAL
Location: MISSION, **Begin Date:** NONE
Type: NONE **End Date:** NONE
Specialty: NONE

Program Name: BAYLOR COLLEGE OF MEDICINE
Location: HOUSTON, TX **Begin Date:** 1987
Type: INTERNSHIP **End Date:** 1988
Specialty: FAMILY MED

Program Name: BAYLOR COLLEGE OF MED
Location: HOUSTON, TX **Begin Date:** 1988
Type: RESIDENCY **End Date:** 1990
Specialty: FAMILY MED

Hospital Privileges

The physician reports that he/she has hospital privileges in the following in the State of Texas:

Hospital: RIO GRANDE REGIONAL HOSPITAL
Location: MCALLEN

Hospital: SOLARA HOSPITAL
Location: MCALLEN

Hospital: DOCTORS HOSPITAL AT RENAISSANCE
Location: EDINBURG

Hospital: BROWNSVILLE MEDICAL CENTER
Location: BROWNSVILLE

Hospital: MCALLEN MEDICAL
Location: MCALLEN

Location: MISSION

Hospital: LIFECARE HOSPITALS OF SOUTH TEXAS
Location: MCALLEN

Utilization Review

The physician did not report whether he/she provides utilization review.

NONE REPORTED

Patient Services

Accessibility: The physician reports that the patient service area **is** accessible to persons with disabilities as defined by federal law.

Language Translation Services: The physician reports that the following language translation services are provided for patients: 11

Medicaid Participant: The physician reports that he/she **does** participate in the Medicaid program.

Awards, Honors, Publications and Academic Appointments

Optional Information
The physician may optionally report descriptions of up to five such honors and has reported the following:

NONE

Malpractice Information

Section 154.006(b)(16) of the Act requires that: a physician profile display a description of any medical malpractice claim against the physician, not including a description of any offers by the physician to settle the claim, for which the physician was found liable, a jury awarded monetary damages to the claimant, and the award has been determined to be final and not subject to further appeal. The physician has the following reportable claims.

Description: NONE

Criminal History

Self-Reported Criminal Offenses: The physician is required to report a description of (1) "any conviction for an offense constituting a felony, a Class A or Class B misdemeanor, or a Class C misdemeanor involving moral turpitude" and (2) "any charges reported to the board to which the physician has pleaded no contest, for

which the physician is the subject of deferred adjudication or pretrial diversion, or in which sufficient facts of guilt were found and the matter was continued by a court of competent jurisdiction."

The physician has reported the following:

Description: NONE

Criminal history information is also obtained by TMB from the Texas Department of Public Safety. Resulting action, if any, will be reported under the TMB Action and Non-Disciplinary Restrictions section above.

Disciplinary Actions By Other State Medical Boards

The physician has reported the following:

Description: NONE

Physician Assistant Supervision

To obtain primary source verifications, click name

Description: NONE

Advanced Practice Nurse Delegation

To obtain primary source verifications, click name

APN Name: PRUITT-ORR, SHELIA APN
APN License Number: AP104901
Delegation Location Type: Practice Site
Approve Date: 12/2/2013
Hours Supervised: 40
Dangerous Drugs: YES
Controlled Substances: YES

APN Name: VALDEZ, REYNALDO APN
APN License Number: AP104507
Delegation Location Type: Practice Site
Approve Date: 8/1/2015
Hours Supervised: 40
Dangerous Drugs: YES
Controlled Substances: YES

APN Name: VALDEZ, REYNALDO APN
APN License Number: AP104507
Delegation Location Type: Practice Site
Approve Date: 8/1/2015
Hours Supervised: 40
Dangerous Drugs: YES
Controlled Substances: YES

APN Name: RESENDEZ, VERONICA APN
APN License Number: AP126336
Delegation Location Type: Practice Site
Approve Date: 8/3/2015
Hours Supervised: 40
Dangerous Drugs: YES
Controlled Substances: YES

APN Name: RESENDEZ, VERONICA APN
APN License Number: AP126336
Delegation Location Type: Practice Site
Approve Date: 8/3/2015
Hours Supervised: 40
Dangerous Drugs: YES
Controlled Substances: YES

Summary of all License/Permit Types

Issue Date:	Type:
09/16/1987	INSTITUTIONAL PERMIT
02/24/1989	LICENSED PHYSICIAN

Contact Us | Privacy Policy | Accessibility Policy | Compact with Texans | Website Linking Policy

Please contact Pre-Licensure, Registration and Consumer Services at (512) 305-7030 for assistance.

Ivan G. Melendez, MD,FAAFP

3304 N. Bryan Road

Mission, Tx. 78573

(956) 212-0902

Date of Birth: January 31, 1960

Place of Birth: Santurce, Puerto Rico USA

SSN: 456-35-8854 UPIN: E64922 NPI: 1568447233

MC#: 00961Q MEDICAID#: 175510001

Health: Excellent

EDUCATION:

1977 to 1981 University of Texas, Austin, Tx.

BA Degree in Biology with Minor in Chemistry

1982 to 1983 University of Texas, Edinburg, Tx.

Post Graduate Studies Biology Chemistry

1983 to 1987 University of Puerto Rico Medical School, Rios Piedras, Puerto Rico

M.D. Degree

2000 to 2001 University of Texas Pan American, Edinburg, Tx.

Masters Business Administration

RESIDENCY:

1987 to 1990 Baylor College of Medicine Affiliated Hospitals, Houston, Tx.

Family Practice Residency

MEDICAL/PROFESSIONAL EXPERIENCE:

Family Medicine Emergency Medicine Flight Surgeon Quality/Utilization Review

Occupational Medicine Pre-Hospital Care Military Medicine

Medicine Urgent Care Public Health Hospital Medicine

TEACHING APPOINTMENTS:

1994 to 1996 Instructor and Program Director for Visiting Clerkship Program,

UMAN School of Medicine

2002 to 2004 Guest Lecturer, University of Texas Pan-American, Edinburg, Tx.

Physician Assistant Program

EMPLOYMENT/MEDICAL PRIVILEGES:

Currently:

South Texas Health Systems (McAllen Medical Center/Heart Hospital/Edinburg Regional Medical Center/Behavioral Health Hospital)

Rio Grande Regional Hospital

Life Care Hospitals of South Texas

Solara Hospitals

Mission Regional Medical Center

Doctor's Hospital at Renaissance

Cornerstone Regional Hospital

Briarcliff Nursing and rehab Center

Retama Nursing Center

Senior Care of Edinburg Nursing Center

Edinburg Nursing and Rehab Center

Legends Healthcare Nursing and Rehab

Previous:

Angelton Danbury General Hospital-- Angelton, Tx.

Wagner General Hospital-- Palacios, Tx.

Matagorda General Hospital--Bay City, Tx.

El Campo General Hospital-- El Campo, Tx.

Rosewood Medical Center-- Houston, Tx.

Bellaire General Hospital-- Bellaire, Tx.

Poly Ryon Hospital-- Richmond, Tx.

Sweeny Community Hospital-- Sweeny, Tx.

PROFESSIONAL EXPERIENCE:

1988 Staff Doctor

Cigna Health Corporation, Houston, Tx.

1989 Staff Doctor

Harris County Jail, Houston, Tx.

1989 to 1990 Medical Director

Latin American Clinic, Houston, Tx.

1990 to 1991 Medical Director of Family, Occupational and Industrial Medicine

Total Care Medical Clinics, Houston, Tx.

1990 to Present Emergency Medicine

1991 to 1993 Private Practice

Family Practice, Houston, Tx.

1991 to 1993 Chief Of Staff

Wagner General Hospital, Palacios, Tx.

Director- Emergency Management

Wagner General Hospital, Palacios, Tx.

1991 to 1993 City Health Officer

City of Palacios, Palacios, Tx.

Medical Director

Leisure Lodge Geriatric Center, Palacios,Tx.

1992 to 1993 Director- Emergency Management

Angleton Danbury General Hospital, Angleton, Tx.

1993	Director of Industrial Medicine
	Peryman Industrial Medical Center, Freeport, Tx.
1993 to 1994	Director- Emergency Management
	Sharpstown General Hospital, Houston, Tx.
	Director of Emergency, Industrial and Occupational Medicine
	Pasadena General Hospital, Houston, Tx.
1994	Director of Department of Emergency Medicine
	Mission, Tx.
1995	Medical Director
	Advanced Cardiac & Trauma Ambulance Service,
	Lower Rio Grande Valley
1996 to 1998	Director of Home Health Services
	Mission Hospital Inc., Mission, Tx.
1996 to 2000	Medical Director- Edinburg Emergency Medical Ambulance Service-
	Lower Rio Grande Valley
1997	Private Practice
	Hidalgo Pediatric and Family Practice, Hidalgo, Tx.
1997	Medical Examiner for clearance to Incarcerate
	Mission Police Department, Mission.Tx.
1997	Medical Examiner for Child Protective Services
	Lower Rio Grande Valley
1997 to 1998	Medical Director of Texas Therapies
	Lower Rio Grande Valley
1997	Medical Director- NiTran Ambulance Services
	Lower Rio Grande Valley

1997	Medical Director- Vital Line pre- Hospital Care Services Lower Rio Grande Valley
1997 to 2000	Texas Department of Health Venereal Disease Clinic Director, Hidalgo, Tx.
1997 to 2000	Medical Director- Ambulance Transportation Services Lower Rio Grande Valley
1998 to 2000	Medical Director- Super Splash Water Park Edinburg, Tx.
1998 to 2000	Medical Director- Quality Therapy Lower Rio Grande Valley
2001 to Present	Hospital Medicine
2004 to Present	Medical Director for Wound Care Life Care Hospitals of South Texas
2004 to 2013	Active Military Duty- Iraq
2004 to Present	The Hospitalist Group- Hospital Medicine
2006 to 2014	Chief of Staff- Life Care Hospitals of South Texas
2006 to Present	Medical Advisory Committee for Texas Department of Licensing and Regulation
2011 to 2013	Texas Health Spring Inpatient Medical Director
2013 to 2015	Medical Advisor for Quality and Utilization at Mission Hospital
2014 to Present	Vice Chief of Staff- Life Care Hospitals of South Texas

MILITARY SERVICE:

1/05 TO 6/05	Field Brigade Surgeon for 36th Infantry in Iraq
2003 to 2013	US Army Reserve, Major Flight Surgeon; Aviation Brigade

BOARD CERTIFICATIONS:

1990 to 1997	Diplomate of the American Board of Family Medicine
1993 to 1996	Diplomate of Board Certification in Quality Assurance and Utilization Review Physicians
1996 to 2003	Recertified- Diplomate of the American Board of Family Medicine
1997 to 2000	Recertified- Diplomate of Board Certification in Quality Assurance and Utilization Reviews Physicians
2000 to 2003	Recertified- Diplomate of Board Certification in Quality Assurance and Utilization Review Physicians
2004 to 2014	Recertified- Diplomate of the American Board of Family Medicine (Re-exam April 2016)
Current	Board Eligible- Certification in Emergency medicine American Association of Physician Specialists

EXAMINATIONS/CERTIFICATIONS:

1988	Federal Licensing Exam I, II
1989	National Board of Medicine Examiners I, II, III
1990 to 1997	American Board of Family Practice
1993	Board in Quality Assurance and Utilization Review Physicians
1994 to 2016	Advanced Trauma Life Support
1996 to 2016	Advanced Cardiac Life Support
1997 to 2003	Advanced Cardiac Life Support Instructor
1997 to 2016	Pediatric Cardiac Life Support

LICENSES:

Texas Medical Board: H5188 Expires: 11/30/2016 Issued: 02/24/1989

Texas Department of Public Safety: L0071956 Expires: 06/30/2016

Drug Enforcement Agency- Controlled Substance Registration: Expires: 01/31/2016

SOCIETIES AND ORGANIZATIONS:

American Medical Association

American Academy of Family Physicians

Texas Medical Association

Texas Academy of Family Physicians

American College of Emergency Medicine

Chief of Staff- Life Care Hospitals of South Texas

Beta Gamma Sigma Honor Society for Colleague Schools of Business

Phi Cappa Phi Academic Honor Society

Member Critical Care Committee- Doctor's Hospital at Renaissance

Member Emergency Medicine Committee – Doctor's Hospital at Renaissance

Member Emergency Medicine Committee – Rio Grande Regional Hospital

Medical Director for Hidalgo County Health Department (2004-Present)

Medical Executive Committee- Life Care Hospitals of South Texas

PROFESSIONAL REFERENCES:

Eduardo Olivarez, Chief Administrative Officer Hidalgo County Health Dept.

1304 S. 25th Street

Edinburg, Tx. 78539

(956)383-6221

Connie Sanchez

Hidalgo County Health Dept.

1304 S. 25th Street

Edinburg, Tx. 78539

(956)383-6221

Richard Fleming

833 W. Dove

McAllen, Tx. 78504

(956)618-3979

TMLT
Texas Medical Liability Trust

POLICY NUMBER 1-107893

Renewal ☒ New Policy ☐

DECLARATIONS PAGE
Professional Liability Insurance Policy
Claims Made

NAMED INSURED: (including mailing address)

Ivan G. Melendez, MD
3304 N. Bryan Rd.
Mission, TX 78573

NAMED INSURED IS A(N): **Individual**

POLICY PERIOD:	Effective Date:	**01/03/2016** Beginning and ending at 12:01 a.m.
	Expiration Date:	**01/03/2017**
	Retroactive Date:	**01/03/2002**
SPECIALTY:		**FM/GP-No Sgy**
TOTAL PREMIUM:		**$6,745**
LIMITS OF LIABILITY:	Each *Claim* Limit:	**$100,000**
	All *Claims* Limit:	**$300,000**
MEDEFENSE:	Initial *Endorsement* Effective Date:	**12/01/2011**
MEDICAL DIRECTOR:	Limit of Liability (each *Claim*/all *Claims*): (included in the applicable limits of liability listed above or on an attached Schedule of Insureds)	**$100,000**

This Declarations Page, along with the coverage forms and *endorsements* attached, completes the above numbered policy and is part of and subject to all terms, conditions and exclusions of the above numbered policy and any *endorsements* issued by the Trust to the *Named Insured.*

Issue Date: **11/26/2015**

Counter Signed By: Debbie Garcia

Authorized Representative of
Texas Medical Liability Trust

GC

Texas Medical Liability Trust
P.O. Box 160140, Austin, Texas 78716
Main:800-580-8658, Local:512-425-5800, Fax:512-328-5637
www.tmlt.org

"The only medical professional liability insurance provider created and exclusively endorsed by the Texas Medical Association"

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
INSURANCE BY BILLY PASTOR
625 W PECAN
MCALLEN, TX 78501

CONTACT NAME: EDUARDO PASTOR
PHONE (A/C, No, Ext): 956-668-1283 **FAX (A/C, No):** 956-668-1874
E-MAIL ADDRESS: EDUARDOPASTOR@AOL.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : LLOYD'S OF LONDON	
INSURER B : PROGRESSIVE	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
IVAN MELENDEZ
3304 N BRYAN RD
MISSION, TX 78573

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	X		LDDZB-J	10/10/2015	10/10/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 500,000 $ 100,000 $ 5,000 $ EXCLUDED $ 1,000,000 $ EXCLUDED
B	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS X SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	X		06754310-6	12/11/2015	06/11/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 500,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
MEDICAL OFFICES

CERTIFICATE HOLDER
HIDALGO COUNTY
ATTN: PURCHASING DEPARTMENT
2812 S HWY BUS 281
EDINBURG, TX 78539

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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HIDALGO COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT
1304 S. 25TH AVE.
EDINBURG, TEXAS 78542

Activity Log For Contractual Physician

DATE	TIME	PURPOSE OF VISIT/CALL	SIGNATURE

Connie Sanchez, RN
Director of Clinical Care Services

4/1/2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

May 02, 2016

Ivan G. Melendez, M.D.
Bidder's name
3304 N. Bryan Road
Address
Mission,
City
Texas 78573
State, Zip Code

Re: **C-16-089-05-10**
HIDALGO COUNTY
Contract

Dear Dr. Melendez

In order to process the award of bid/contract resulting from this bid, the County is required, as of January 1, 2016, to comply with Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced bid, you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide Reference No.: C-16-089-05-10 shown above. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners' Court Meeting on May 10, 2016, the signed notarized Form 1295 must be received in our office completed via fax to (956) 292-7612 or via email to yolanda.velasquez@co.hidalgo.tx.us on or before Tuesday, May 03, 2016. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/yzv
Enclosures

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICES AGREEMENT
C-16-089-05-10

THIS AGREEMENT is made as of the 10th day of May, **2016** by and between **HIDALGO COUNTY, TEXAS,** a political subdivision of the State of Texas ("County") and **Ivan G. Melendez, MD** the physician appointed by County as the Health Authority in accordance with the provisions of Chapter 121 of the Health and Safety Code ("the Physician") to serve at the pleasure of the Hidalgo County Commissioners' Court.

W I T N E S S E T H:

WHEREAS, County desires to contract with a person to provide the services necessary to act as Physician for treating Tuberculosis ("TB") clients, as well as other medical services for the County's Health & Human Services Department (hereinafter "Health Department"), as more specifically set forth hereinafter;

WHEREAS, Physician has agreed to provide the services enumerated hereinafter for Health & Human Services Department; and

WHEREAS, the Commissioner's Court of County in accordance with the provisions of the Health and Safety Code appointed the Physician as the Health Authority.

NOW, THEREFORE, for the mutual consideration expressed hereinafter, County and Physician agree as follows:

1. Physician agrees to provide to County and its Health & Human Services Department the services required of a Physician for the County's Health & Human Services

Department. These services include, but are not limited to:

a) Providing and maintaining a medical license under which all medical activities of the Hidalgo County Health and Human Services Department employees will take place;

b) Providing standing delegation orders to Advance Clinical Practitioners and all medical staff and supervising medical procedures and practice performed by the public health medical staff;

c) Providing medical services and established protocols and practices to implement Texas Department of State Health Services programs in Hidalgo County, including Tuberculosis Control and any additional medical services as requested by Hidalgo County Health and Human Services;

d) Ensuring that county and state procedures and Standards of Practice are followed within the clinical/medical operations of the Hidalgo County Health and Human Services;

e) Assisting with the diagnosis and treatment of patients with communicable diseases.

f) Participate in additional training/orientation to to facilitate the screening of chest x-rays for TB, and for assessing and/or treating TB clients. Hidalgo County Health and Human Services will assist in the coordination of training.

g) Physician must document compliance with signature log of audit and reviews of medical records to determine compliance in accordance with the Texas Medical Board prescribe authority.

h) Physician will be responsible to obtain any additional training in communicable diseases which may be required due to unforeseen public health threats. Hidalgo County Health and Human Services will assist in the coordination of training.

i) Physician Authority will adhere to the Texas Medical Board standards in the supervision of advanced medical staff as indicated by the Texas Medical Board Prescriptive Authority Agreement.

- In accordance with the Texas Medical Board the Physician must meet once a month at a scheduled time and place with Advance Medical

Practitioners to review medical practices however; Physician must be available to review any other clinic needs by medical staff in the event of an urgent public health circumstance.

- The acceptable means of communication with staff are via face to face interaction, telephone communication, remote electronic communication, telemedicine.

j) Serving as Physician for Hidalgo County and as such be available after hours, weekends, and Holidays as needed, in case of natural disaster/emergency, terrorists attack, or other emergency circumstances;

k) Physician must report any problems in operations of the Hidalgo County Health & Human Services Department's clinic facilities to the Department Chief Administrative Officer (CAO). Physician may assist the Chief Administrative Officers (CAO) in a collaborative resolution to any clinical operations.

- Physician will collaborate with CAO and support teams to determine the course of action in the event of a public health emergency.

l) Physician shall prepare, maintain, and submit all records that are designated, required, or prescribed either by Hidalgo County, the Health & Human Services Department, or the State of Texas. Such records will remain the property of Hidalgo County;

m) Physician shall, upon request, assist and participate in In-Service training sessions and discussion meetings regarding the treatment and care of patients and activities related to the operation of the Hidalgo County Health & Human Services Department when requested.

n) Physician will participate in the planning and/or coordination of any population health, collaborative primary care and/or medical research practice that will be in collaboration with the University of Texas Rio Grande Valley Medical School and its affiliated partners.

o) Physician will be responsible to coordinate coverage by a licensed Family Practice Physician at a minimum in the event of a scheduled or unscheduled absence. Physician must notify the Chief administrative officer on any of the planned or unplanned leave. Physician must meet all requirements of Texas

Medical Board and Hidalgo County. Physician will be responsible to compensate and over see the substitute Physicians professional actions.

p) In the event Hidalgo County exercises its' option to terminate as further described herein the Physician agrees to continue to render all services until such time as new Physician contract is awarded.;

q) Physician may occasionally be required to, at his own expense, travel within the four-county (Hidalgo, Willacy, Cameron and Starr)-Rio Grande Valley Area. Should travel be required outside the four-county and Rio Grande Valley Area, the Physician shall be reimbursed by the County in the same amount and manner as for Hidalgo County Employees;

r) Physician will be responsible to submit a monthly invoice in adherence to County procedures utilizing the sample invoice provided by Hidalgo County Health and Human Services.

s) **HIPPA & DUA Agreements-**Physician shall agree to execute any and all necessary documents which may be supplemental to the terms of this Agreement and to take all additional actions, including endorsing any and all documents which may be necessary or appropriate to give full force and effect to the basic terms and intent of this Agreement.

t) **assessment, diagnsis and treatment of individuals with Tuberculosis Disease and Tuberculosis Infection as per CDC and Texas Department of State Health Services Guidelines**

u) **assessing an average of 7 individuals per week face to face**

v) **reviewing an average of 40 records per week needing evaluation of Chest x-rays, MD orders for medications and/or recommendations for continuation of care**

w) **be available for telephone orders**

2. Physician represents that he is licensed by the State of Texas and qualified to perform and execute the services provided above. If such license is suspended or revoked, this Contract shall automatically be terminated and Physician shall immediately notify the County Judge of Hidalgo.

3. As consideration for the above and foregoing, County agrees to pay Physician One hundred and Fifty Dollars ($ 150.00) **per hour with a maximum of sixteen (16) hours a week/hours to be evident as per attachment "B" titled "Activity Log for Contractual Physician"**. The Physician shall be paid one half of the monthly compensation on the 15th and 30th of each month unless such date falls on a weekend or holiday in which case payment will be made on the last working day before the weekend or holiday.

4. Physician must comply with all applicable laws and regulations of the State of Texas and County and Health & Human Services Department policies. Notwithstanding the foregoing sentence, Physician represents and maintains that Physician is an independent Contractor and is not an employee of County, the Health & Human Services Department, or any agency thereof, and represents and warrants that he does not desire or request any fringe benefits provided to employees of County, Health & Human Services Department and/or any agency of County. Physician agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

5. Physician agrees to give County two weeks notice of his intent to terminate Contract; however, if County is unable to find a suitable replacement, Physician agrees to continue as Physician for a period not to exceed thirty (30) days at the same compensation stipulated in this Contract so that County may have an additional period of time to find a suitable replacement.

6. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

7. Physician agrees to provide liability insurance covering his activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish County a certificate issued by the insurer that such insurance is in full force and effect.

9. Physician may not assign the obligations or rights under this Contract to any person without the prior written consent of County.

10. **Indemnification:** Physician will indemnify and hold County harmless from any and all claims, actions, liability, and expenses (including costs of judgments, settlements, court costs, and attorneys' fees, regardless of the outcome of such claim or action) caused by, resulting from, or alleging negligent or intentional acts or omissions or any failure to perform any obligation undertaken or any covenant in this Contract, whether such act, omission, or failure was the Physician's or that of any person providing services hereunder through or for the Physician. Upon written notice from the County, the Physician will resist and defend at his own expense, and by counsel reasonably satisfactory to County, any such claim or action. The Physician will carry proper insurance with the County as an additional named insured. To the extent provided for by law, the County will indemnify and hold the Physician harmless from any claims, actions, liability, or expenses (including costs such claim or action) caused by, resulting from, or alleging the negligent or intentional actions or omissions of the County, its employees or any failure to perform any obligation undertaken or any covenant made by the County under this Contract.

11. Physician agrees to comply with the Title VI of the Civil Rights Act of 1964.

12. This Contract shall be for a period of four (4) months commencing upon Commissioners' Court approval May 10 , 2016 and expiring on September 20, 2016 , but in no event to exceed the $50,000.00 statutory bid limit per calendar year.

13. **Texas Law to Apply.** This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

14. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

15. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

16. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii)

sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:	County of Hidalgo, Texas Attention: County Judge 100 East Cano, 2nd Floor Edinburg, Texas 78539
If to Physician:	Ivan G. Melendez, M.D. 3304 N Bryan Road Mission , TX 78573

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ten (10) days written notice to Physician. County agrees, however, to use reasonable efforts to secure funds necessary for the continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann.§ 271.903 (Vernon Supp. 1995).

EXECUTED and effective as of the day and year first written above.

Approved by Commissioners' Court on this the _____day of _____ , 2016.

COUNTY OF HIDALGO, TEXAS

By: _____
Ramon Garcia, County Judge

Date: _____

ATTEST:

By: _____
Arturo Guajardo, Jr., County Clerk

Date: _____

PHYSICIAN:

By: _____

Printed: _____

Date: _____

Approved as to form:
Hidalgo County Criminal District Attorney's Office
Ricardo Rodriguez, Jr.

By: _____
Victor M. Garza, Assistant District Attorney

EXHIBIT “A”
ACTIVITY LOG FOR CONTRACTUAL PHYSICIAN

EXHIBIT “B”

FEE

EXHIBIT “C”

INSURANCE

Short Term MD contract

From : Victor Garza <victor.garza@da.co.hidalgo.tx.us> Wed, May 04, 2016 11:27 AM

Subject : Short Term MD contract

To : Martha Salazar <martha.salazar@co.hidalgo.tx.us>, eddie olivarez <eddie.olivarez@hchd.org>, yolanda velasquez <yolanda.velasquez@co.hidalgo.tx.us>

Ms. Salazar,

I have reviewed the proposed Service Agreement between the County and Dr. Ivan Melendez, and at this time approve as to the form of the agreement.

please let me know if you have any other questions or concerns.

respectfully,

Victor M. Garza

Assistant District Attorney

Civil Division

Office of the Criminal District Attorney

Hidalgo County, Texas

100 N. Closner RM 303

Edinburg, Texas 78539

(956) 292-7609 EXT. 8185

(956) 318-2079 FAX

victor.garza@da.co.hidalgo.tx.us

****

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. *IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO victor.garza@da.co.hidalgo.tx.us <josephine.ramirez@co.hidalgo.tx.us> AND DELETE THE COMMUNICATION.*

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-49969

Date Filed:
05/04/2016

Date Acknowledged:
05/04/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Dr Ivan Melendez
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-089-05-10
Medical Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-49969

Date Filed:
05/04/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Dr Ivan Melendez
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

C-16-089-05-10
Medical Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

RICARDO SALINAS JR NOTARY PUBLIC STATE OF TEXAS EXPIRES 03-20-2019

AFFIX NOTARY STAMP / SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Ricardo Salinas Jr., this the 4th day of May, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath | Ricardo Salinas Jr | Printed name of officer administering oath | Title of officer administering oath

AI-54371

Purchasing Department 21.
E. 2.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Yolanda Velasquez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Presentation and action in connection with the sole response received for RFP No. 2016-076-04-13-YZV - "Registered Pharmacist Services" for the purpose of Hidalgo County Commissioners' Court ranking as "qualified" [meeting the criteria] in order to continue to the next phase (i.e. negotiation) of the proposal process;

B. Requesting authority for Purchasing department to negotiate with the sole "qualified" proposer _____ in order to finalize a contract for consideration and award including compliance with HB23 and/or HB1295 if and when applicable.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-441-00-340-003-0-337
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available as of 5/3/16.

Attachments

SCORING GRID-076
Acceptance-Participation Sheets
CIS-Evaluators.pdf

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/02/2016 01:59 PM
Budget & Management	Veronica Ortiz	05/02/2016 04:50 PM
Glinda Pacheco	Glinda Pacheco	05/03/2016 11:25 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Yolanda Velasquez Started On: 04/26/2016 03:25 PM

Final Approval Date: 05/06/2016

HIDALGO COUNTY

"Registered Pharmacist Services"
RFP № 2016-076-04-13-YZV
SCORING GRID

EVALUATION CRITERIA	PROPOSER		
	David M. Castro		
	GRADERS		
	1	2	3
Pharmacist(s) Qualifications/and other Credentials	20	20	19
Understanding the Services/Methodology	19	20	20
Experience	29	29	29
Ability to commit all services required	29	29	29
Total	97	98	97
TOTAL AVERAGES	97.33		
Designated/Approved by CC as "Qualified" to proceed with negotiation phase of procurement process.	Yes_____	No_____	

HIDALGO COUNTY PURCHASING DEPARTMENT
PROPOSAL ACCEPTANCE SHEET

DEPARTMENT NAME: HIDALGO COUNTY -HEALTH DEPARTMENT

PROPOSAL ACCEPTANCE DATE: APRIL 13, 2016 | **PROPOSAL ACCEPTANCE TIME:** 9:30 A.M.

DESCRIPTION OF RFP: HIDALGO COUNTY –"REGISTERED PHARMACIST SERVICES"

RFP NO: 201-076-04-13-YZV | **BUYER:** Yolanda Velasquez

RFP	NAME OF COMPANY	ACKNOWLEDGED
#1	David Max Castro	√
#2		
#3		
#4		
#5		
#6		
#7		
#8		

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ

RFP OPENING DATE: APRIL 13 2016 RFP OPENING TIME: 9:30 A.M.

DEPARTMENT/PROJECT DESCRIPTION: "REGISTERED PHARMACIST SERVICES" – HEALTH DEPARTMENT RFP NO.: 2016-076-04-13-YZV

NAME OF VENDOR: COMPANY/FIRM	RFP REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
1)David Max Castro	TR/EM	Dmcutrph82@yahoo.com YZV	03/28/16	400 Auburn Avenue McAllen, Texas 78504 Tel: (956)-279-0272
2) Xavier Martinez	BLM	xavierjaym@hotmail.com YZV	03/28/16	2104 Remington Avenue Edinburg, Texas 78539 Tel:
3)Cardinal Health Pharmaceutical Michelle Zaluzney	EMAIL	Michelle.zaluzney@cardinalhealth.com YZV	03/28/16	Tel: 703-501-8397
4) Global Health Care (GHC) NiShell Bates	EMAIL	nbates@globalhealthcaregroup.com YZV	03/28/16	2151 Linglestown RD, Ste 180 Harrisburg, PA 17110 Tel: 717-540-1500ext 17
5)ONVIA Jacqueline Sessa	Email	jsessa@onvia.com YZV	03/29/16	509 Olive Way Seattle WA 98101 Tel: 206-373-9150
6) Prime Vendor Inc. Katie Collier	Email	Work43@prime-vendor.com YZV	03/29/16	4622 Cedar Ave, Ste 123 Wilmington, NC 28403 Tel: 800-746.8307
7) Genoa Healthcare Tara Wiltrout	Email	twiltrout@genoa-qol.com YZV	03/30/16	3140 Neil Armstrong Blvd., Ste 110 Eagan, MN 55121 Tel: 651-447-4627
8) Jackson & Coker Locum Tenens Amanda Moore	Email	almoore@jacksonandcoker.com YZV	03/30/16	3000 Old Alabama Rd 119-608 Alpharetta, GA 30022 Tel: 678-277-3050
9) RXinsider Chris Kokhorst	Email	Chris.kolkhorst@rxinsider.com YZV	03/30/16	Tel: 727-742-3910
10)				
11)				
12)				

***VIA:** **BIDDER LIST MAIL OUT (BLM)** **IN PERSON (IP)**
E-MAIL (EM) **TELEPHONE REQUEST (TR)**

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Eduardo Olivarez

Title/Position: Chief Administrative Officer

Contract for Goods/Services: Pharmaceutical Services

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. David Max Castro
2. _____
3. _____
4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding $100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed: Date:

4/22/16 _____

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Consuelo A. Sandez, RN

Title/Position: RN/Director of Clinical Care Services

Contract for Goods/Services: David Max Castro RPh

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. David Max Castro RPh
2. _____
3. _____
4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding $100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed: Consuelo A Sandez RN

Date: 4/22/16

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Gloria Salinas

Title/Position: RN TB Program Manager

Contract for Goods/Services: David Castro Pharmacist MBA

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. David Castro
2. _____
3. _____
4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding $100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed: Gloria Salinas, RN

Date: 4/28/16

AI-54374

Purchasing Department 21.
F. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Sandy Suarez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Presentation of Sole Bid received (as detailed in tabulation sheet contained herein) for the purpose of award and approval of contract document, meeting all specifications and/or requirements for project titled: Hidalgo County Tax Assessor/Collector-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes" through RFB No.: 2016-059-04-20-SGS

BACKGROUND

1. 36 procurement packets distributed;
2. 01 Sole Bid Received - Information Management Solutions, LLC
3. Contract document was reviewed and approved as to form by Hon. S. Crain, Atlas Hall & Rodriguez-Legal Counsel to HCCC.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-15-140-001-0-350
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Tax Office- $ 41,660.00 as of 5/05/16

Attachments

Recommendation
Participation
Form 1295
Legal Approval
contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/05/2016 02:29 PM
Budget & Management	Veronica Ortiz	05/05/2016 02:33 PM

Final Approval	Monica Badillo	05/06/2016 05:41 PM
Form Started By: Sandy Suarez		Started On: 04/27/2016 08:47 AM
Final Approval Date: 05/06/2016		

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Department's Recommendation)

To: Pablo "Paul" Villarreal, Jr., Tax Assessor & Collector

From: **Sandy Suarez** Buyer II
Hidalgo County Purchasing Dept.

Date: **April 22, 2016**

Re: **Approval of Specifications for: BID NO. -2016-059-04-20-SGS**
Hidalgo County Tax Assessor/Collector Office -"Printing and Mailing of 2016 & 2017 Tax Statements"

We have received **One (1) response** to the above mentioned project. Enclosed you will find a copy of the tabulation sheet along with copy of the bid response for your review and recommendation.

We would like to present your recommendation on the next Commissioner's Count Meeting; therefore, we need your response by no later than **Friday, April 29, 2016 @ 10:00 a.m.** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department **via fax to (956)-318-2629 or via email to: sandy.suarez@co.hidalgo.tx.us.**

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4855. Thank you for your attention and cooperation to this matter.

AWARD TO VENDOR(S):	RECOMMENDATION (BASIS)
1. Information Management Solutions	Proceed with IMS (SOLE BIDDER)
2.	

Please include the budget account number(s) for the above reference project.
Budget Acct No.: 6-1100-415-15-140-001-0-350

AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
Pablo (Paul) Villarreal Jr.	Pablo (Paul) Villarreal Jr.	Tax Office	4/25/16

Enclosures

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ

BID OPENING DATE: April 20, 2016 BID OPENING TIME: 9:30 A.M.
DEPARTMENT/BID DESCRIPTION: "Printing and Mailing of 2016 & 2017 Tax"
BID NO.: 2016-059-04-20-SGS

	NAME OF VENDOR: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
1.	LASERPRINTERS & MAILING SERVICE Attn: Katy katy@lpmsi.com	Email	Sandy	04/04/16	801 Perrin Beitel San Antonio, TX. 78217 P# 210-590-6565 F#210-590-1620
2.	HAMER ENTERPRISES EZ ACCESS/TEXAS LOGIC Attn: Mike Bruan mgbraun@hecorp.com	Email	Sandy	04/04/16	4200-A N. Bicentennial Dr., McAllen, TX. 78504 P# 956-682-3466 F# 956-682-0906
3.	ZYTRON, INC. Attn: Jerry South jsouth@zytron.net	Email	Sandy	04/04/16	4101 Directors Row Houston, TX. 77092 P# 713-263-1506 F#713-957-0438
4.	VariVerge, LLC Attn: McKenzie Parker mckenziep@variverge.com	Email	Sandy	04/04/16	606 N Weatherford Midland, TX 79701 P# 1-888-288-6693 C#806-223-5584
5.	INFORMATION MANAGEMENT SOLUTIONS Attn: Sy Green or Thomas Kelly Dowe sy@totalims.com or Kelly@totalims.com	Email	Sandy	04/04/16	2422 Freedom St. San Antonio, TX 78217 P# 210-826-4994 x 18 F# 210-826-2676
6.	EXPEDIENT MAIL Attn: Glen Hudson ghudson@sunbelt-graphics.com	Email	Sandy	04/04/16	2900 Finfeather, Ste 103 Bryan, TX. 77801 P# 979-821-2588
7.	METAVANTE Attn: James Hayes Sr. James.hayes@fisglobal.com	Email	Sandy	04/04/16	113 seaboard Ln Ste A-250 Franklin, TN. 37067 P# 859-523-1180 F# 615-665-6762 C#859-321-1854
8.	MAILBOX DIRECT ATTN: Michael Hartley Mhartley@mailmaxdirect.com	Email	Sandy	04/04/16	36 Long Creek Rd. Austin, Texas 78737 512-550-1097 F#383-5818
9.	CURTIS 1000 Attn: Oscar Zapata ozapata@curtis1000.com	Email	Sandy	04/04/16	1620 Xanthisma Ave. McAllen, TX. 78504 P# 877-287-8715 x 5449 C#956-605-1309 F# 956-631-1001
10.	PINNACLE DATA SYSTEMS, LLC Attn: Peggy Banks peggybanks@pinnacledatasystems.com	Email	Sandy	04/04/16	O# 770-806-2525 888-259-6601 x 525
11.	Kelvan Musgrave kmusgrave@highcottonusa.com	Email	Sandy	04/04/16	6842 Arboreal Drive Dallas, TX. 75231 P#214-503-6356 D# 468-556-5005
12.	Texas Mail Center Mailing Services Attn: Richard Green rgreen@texasmailcenter.com	Email	Sandy	04/04/16	624 Krona Drive Ste 125 Plano, TX. 75074-8323 P 972-379-0251 F 972-379-0254

13.	Seven Out Source Attn: Leena Adeshara leena.adeshara@gmail.com	Email	Sandy	04/04/16	113 Barksdale Professional Center Newark, DE 19711-3258
14.	FTB 2012 Attn: Sarrah Soza Sarrah@ftb.fresno.com	Email	Sandy	04/04/16	1766 N. Helm Ave #105 Fresno, CA. 93727 P-559-456-23893 F-559-456-2066 C-559-930-23843
15.	Moonlight Business Process Outsourcing Attn: Shannon England, sales mgr. Sales@moonlightbpo.com	Email	Sandy	04/04/16	541-550-9305 C# 866-348-9791
16.	Educational Systems Solutions Chris Montoya camontoya@com.cast.net	Email	Sandy	04/04/16	1-888-375-5826
17.	Joe Krueger Joekrueger53211@gmail.com	Email	Sandy	04/04/16	
18.	Patterson & Associates Consulting, LLC Craig Patterson, CEO cpatterson@pac-llc.net	Email	Sandy	04/04/16	Office: 210-764-0355 Mobile: 210-724-0355 Fax: 866-211-2644
19.	National Sales Executive Kari Lozano klozano@totalccs.com	Email	Sandy	04/04/16	13200 Danielson St., Suite A Poway, CA 92064 Office: 858-810-6733 Mobile: 619-871-7688 Fax: 858-560-8907
20.	Columbia Business Forms Mike Pulaski mpulaski@mindspring.com	Email	Sandy	04/04/16	803-772-6746
21.	Tri-Win Direct Brian Sterling brian@tri-win.com	Email	Sandy	04/04/16	P 214-826-2244 x 212 C 214-826-8834
22.	ABS Automated Business Systems, Russ Ramirez russ@absservices.com	Email	Sandy	04/04/16	O 800-374-9271 X 12 C- 210-708-5890
23.	Boris Vukasovic bvukasovic@premierandco,com	Email	Sandy	04/04/16	Direct Local: 646-503-2531 Fax: 212-947-1140
24.	The Master's Touch, LLC Jennifer Ojcius MDP jeocius@themasterstouch.com	Email	Sandy	04/04/16	P 800.301.1347 F 509.326.7214
25.	Prime Vendor, Inc. Work41@prime-vendor.com	Email	Sandy	04/04/16	4622 Cedar Ave. Suite 124 Wilmington, NC 28403 Phone: 800-746-9554 Fax: 800-746-8307
26.	AIM Direct Print Fred Maldonado sales@iaimdirect.com	Email	Sandy	04/04/16	1913 W. Houston Avenue McAllen, TX 78501 956.687.2000 office 955.472.9959 cell
27.	The CMI group Cheryl Carson ccarson@thecmigroup.com	Email	Sandy	04/04/16	W 972-862-4237 C-972-658-0161
28.	SVP Strategic Accounts and Business Development Charles M. Buchanan cbuchanan@worldmarkinc.com	Email	Sandy	04/04/16	8801 Autobahn, Suite 100 Dallas, Texas 75237-3936 Phone: 972-293-5631 Cell: 214-497-9928 fax: 972-293-5970
29.	A. B. Data LTD Kelly A. Ciezki, Kelly.ciezki@abdata.com	Email	Sandy	04/04/16	4057 N. Wilson Dr. Milwaukee, WI 53211 Direct 414-963-7902 Fax 414-961-3080

30.	Standard Register Thomas Ginty Thomas.Ginty@standardregister.com	Email	Sandy	04/04/16	6 Thomas Circle Sandy Hook, CT 06482 O 203-304-1710 F 203-901-1758 C 203-942-8372
31.	TouchPoint Customer Communitcations Charlie McGee cmcgee@touchpoint-cc.com	Email	Sandy	04/05/16	3932 Miller Road Newton Square, PA. 19073-2999 O. 484-420-4699 x 21 F. 484-420-4725 C-610-390-6934
32.	Quest Mark Info Michael michaelm@qiminc.com	TR	Sandy	04/06/16	9440 Kirby Houston, TX. 77054 O 713-662-9022
33.	The Creative Companies Sheryl Ross sross@thecreativecompanies.com	Email	Sandy	04/06/16	O. 207-561-9942 C. 207-659-8467 F. 207-973-0555
34.	TEC Max Smith maxsmith@tec.com	Email	Sandy	04/06/16	O. 318-654-8907/601-326-4221 Toll free: 800-657-8715 C. 601- 832-7702
35.	Kubra Nathan Wiech Nathan.wiech@kubra.com	Email	Sandy	04/06/16	O. 262-293-3705 C. 414-255-5351
36.	Peregrine Services, Inc. Tim Stith tstith@peregrinesolutions.com	Email	Sandy	04/11/16	O. 913-972-2734

***VIA:**
IN PERSON (IP) **E-MAIL (EM)**
TELEPHONE REQUEST (TR) **FACSIMILE (FAX)**
BIDDER LIST MAIL OUT (BLM)

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ

BID OPENING DATE: April 20, 2016 BID OPENING TIME: 9:30 A.M.
DEPARTMENT/BID DESCRIPTION: "Printing and Mailing of 2016 & 2017 Tax"
BID NO.: 2016-059-04-20-SGS

	NAME OF VENDOR: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
1.	LASERPRINTERS & MAILING SERVICE Attn: Katy katy@lpmsi.com	Email	Sandy	04/04/16	801 Perrin Beitel San Antonio, TX. 78217 P# 210-590-6565 F#210-590-1620
2.	HAMER ENTERPRISES EZ ACCESS/TEXAS LOGIC Attn: Mike Bruan mgbraun@hecorp.com	Email	Sandy	04/04/16	4200-A N. Bicentennial Dr., McAllen, TX. 78504 P# 956-682-3466 F# 956-682-0906
3.	ZYTRON, INC. Attn: Jerry South jsouth@zytron.net	Email	Sandy	04/04/16	4101 Directors Row Houston, TX. 77092 P# 713-263-1506 F#713-957-0438
4.	VariVerge, LLC Attn: McKenzie Parker mckenziep@variverge.com	Email	Sandy	04/04/16	606 N Weatherford Midland, TX 79701 P# 1-888-288-6693 C#806-223-5584
5.	INFORMATION MANAGEMENT SOLUTIONS Attn: Sy Green or Thomas Kelly Dowe sy@totalims.com or Kelly@totalims.com	Email	Sandy	04/04/16	2422 Freedom St. San Antonio, TX 78217 P# 210-826-4994 x 18 F# 210-826-2676
6.	EXPEDIENT MAIL Attn: Glen Hudson ghudson@sunbelt-graphics.com	Email	Sandy	04/04/16	2900 Finfeather, Ste 103 Bryan, TX. 77801 P# 979-821-2588
7.	METAVANTE Attn: James Hayes Sr. James.hayes@fisglobal.com	Email	Sandy	04/04/16	113 seaboard Ln Ste A-250 Franklin, TN. 37067 P# 859-523-1180 F# 615-665-6762 C#859-321-1854
8.	MAILBOX DIRECT ATTN: Michael Hartley Mhartley@mailmaxdirect.com	Email	Sandy	04/04/16	36 Long Creek Rd. Austin, Texas 78737 512-550-1097 F#383-5818
9.	CURTIS 1000 Attn: Oscar Zapata ozapata@curtis1000.com	Email	Sandy	04/04/16	1620 Xanthisma Ave. McAllen, TX. 78504 P# 877-287-8715 x 5449 C#956-605-1309 F# 956-631-1001
10.	PINNACLE DATA SYSTEMS, LLC Attn: Peggy Banks peggybanks@pinnacledatasystems.com	Email	Sandy	04/04/16	O# 770-806-2525 888-259-6601 x 525
11.	Kelvan Musgrave kmusgrave@highcottonusa.com	Email	Sandy	04/04/16	6842 Arboreal Drive Dallas, TX. 75231 P#214-503-6356 D# 468-556-5005
12.	Texas Mail Center Mailing Services Attn: Richard Green rgreen@texasmailcenter.com	Email	Sandy	04/04/16	624 Krona Drive Ste 125 Plano, TX. 75074-8323 P 972-379-0251 F 972-379-0254

13.	Seven Out Source Attn: Leena Adeshara leena.adeshara@gmail.com	Email	Sandy	04/04/16	113 Barksdale Professional Center Newark, DE 19711-3258
14.	FTB 2012 Attn: Sarrah Soza Sarrah@ftb.fresno.com	Email	Sandy	04/04/16	1766 N. Helm Ave #105 Fresno, CA. 93727 P-559-456-23893 F-559-456-2066 C-559-930-23843
15.	Moonlight Business Process Outsourcing Attn: Shannon England, sales mgr. Sales@moonlightbpo.com	Email	Sandy	04/04/16	541-550-9305 C# 866-348-9791
16.	Educational Systems Solutions Chris Montoya camontoya@com.cast.net	Email	Sandy	04/04/16	1-888-375-5826
17.	Joe Krueger Joekrueger53211@gmail.com	Email	Sandy	04/04/16	
18.	Patterson & Associates Consulting, LLC Craig Patterson, CEO cpatterson@pac-llc.net	Email	Sandy	04/04/16	Office: 210-764-0355 Mobile: 210-724-0355 Fax: 866-211-2644
19.	National Sales Executive Kari Lozano klozano@totalccs.com	Email	Sandy	04/04/16	13200 Danielson St., Suite A Poway, CA 92064 Office: 858-810-6733 Mobile: 619-871-7688 Fax: 858-560-8907
20.	Columbia Business Forms Mike Pulaski mpulaski@mindspring.com	Email	Sandy	04/04/16	803-772-6746
21.	Tri-Win Direct Brian Sterling brian@tri-win.com	Email	Sandy	04/04/16	P 214-826-2244 x 212 C 214-826-8834
22.	ABS Automated Business Systems, Russ Ramirez russ@absservices.com	Email	Sandy	04/04/16	O 800-374-9271 X 12 C- 210-708-5890
23.	Boris Vukasovic bvukasovic@premierandco,com	Email	Sandy	04/04/16	Direct Local: 646-503-2531 Fax: 212-947-1140
24.	The Master's Touch, LLC Jennifer Ojcius MDP jeocius@themasterstouch.com	Email	Sandy	04/04/16	P 800.301.1347 F 509.326.7214
25.	Prime Vendor, Inc. Work41@prime-vendor.com	Email	Sandy	04/04/16	4622 Cedar Ave. Suite 124 Wilmington, NC 28403 Phone: 800-746-9554 Fax: 800-746-8307
26.	AIM Direct Print Fred Maldonado sales@iaimdirect.com	Email	Sandy	04/04/16	1913 W. Houston Avenue McAllen, TX 78501 956.687.2000 office 955.472.9959 cell
27.	The CMI group Cheryl Carson ccarson@thecmigroup.com	Email	Sandy	04/04/16	W 972-862-4237 C-972-658-0161
28.	SVP Strategic Accounts and Business Development Charles M. Buchanan cbuchanan@worldmarkinc.com	Email	Sandy	04/04/16	8801 Autobahn, Suite 100 Dallas, Texas 75237-3936 Phone: 972-293-5631 Cell: 214-497-9928 fax: 972-293-5970
29.	A. B. Data LTD Kelly A. Ciezki, Kelly.ciezki@abdata.com	Email	Sandy	04/04/16	4057 N. Wilson Dr. Milwaukee, WI 53211 Direct 414-963-7902 Fax 414-961-3080

30.	Standard Register Thomas Ginty Thomas.Ginty@standardregister.com	Email	Sandy	04/04/16	6 Thomas Circle Sandy Hook, CT 06482 O 203-304-1710 F 203-901-1758 C 203-942-8372
31.	TouchPoint Customer Communitcations Charlie McGee cmcgee@touchpoint-cc.com	Email	Sandy	04/05/16	3932 Miller Road Newton Square, PA. 19073-2999 O. 484-420-4699 x 21 F. 484-420-4725 C-610-390-6934
32.	Quest Mark Info Michael michaelm@qiminc.com	TR	Sandy	04/06/16	9440 Kirby Houston, TX. 77054 O 713-662-9022
33.	The Creative Companies Sheryl Ross sross@thecreativecompanies.com	Email	Sandy	04/06/16	O. 207-561-9942 C. 207-659-8467 F. 207-973-0555
34.	TEC Max Smith maxsmith@tec.com	Email	Sandy	04/06/16	O. 318-654-8907/601-326-4221 Toll free: 800-657-8715 C. 601- 832-7702
35.	Kubra Nathan Wiech Nathan.wiech@kubra.com	Email	Sandy	04/06/16	O. 262-293-3705 C. 414-255-5351
36.	Peregrine Services, Inc. Tim Stith tstith@peregrinesolutions.com	Email	Sandy	04/11/16	O. 913-972-2734

***VIA:**
IN PERSON (IP) **E-MAIL (EM)**
TELEPHONE REQUEST (TR) **FACSIMILE (FAX)**
BIDDER LIST MAIL OUT (BLM)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-45627

Date Filed:
04/26/2016

Date Acknowledged:
04/27/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Information Management Solutions, L.L.C.
San Antonio, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Tax Assessor/Collector

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

2016-059
Printing and Mailing 2016-2017 Tax Statements

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dowe, Thomas	San Antonio, TX United States	X	
Minetn, Henry	San Antonio, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-45627

Date Filed:
04/26/2016

Date Acknowledged:

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.**
Information Management Solutions, L.L.C.
San Antonio, TX United States

2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**
Hidalgo County Tax Assessor/Collector

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.**
2016-059
Printing and Mailing 2016-2017 Tax Statements

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dowe, Thomas	San Antonio, TX United States	X	
Minetn, Henry	San Antonio, TX United States	X	

5 **Check only if there is NO Interested Party.** ☐

6 **AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

NOTARY PUBLIC STATE OF TEXAS
Norma Piche
My Commission Expires
08/19/2018

AFFIX NOTARY STAMP / SEAL ABOVE

T. Kelly Dowe
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said T Kelly DOWE, this the 26th day of APRIL, 2016, to certify which, witness my hand and seal of office.

Norma Piche — Signature of officer administering oath
NORMA PICHE — Printed name of officer administering oath
NOTARY — Title of officer administering oath

Zimbra **rocio.villarreal@co.hidalgo.tx.us**

RE: C-16-059-05-10-Information Management Solution-Printing and Mailing of Tax Statements

From : Steve Crain <scrain@atlashall.com> Tue, May 03, 2016 10:42 AM

Subject : RE: C-16-059-05-10-Information Management Solution-Printing and Mailing of Tax Statements

To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The contract is OK.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Tuesday, May 03, 2016 10:31 AM
To: Steve Crain <scrain@atlashall.com>
Subject: C-16-059-05-10-Information Management Solution-Printing and Mailing of Tax Statements

Mr. Crain:

Please review and approve as to form.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-059-05-10

THIS CONTRACT is made and entered into this **10th** day of **May, 2016** by and between the **County of Hidalgo, Texas** ("County") and **Information Management Solutions, LLC** ("Company").

WHEREAS, Company responded to notices for Request for Sealed Bids (RFB) for **"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"** (the "Services"); and

WHEREAS, Company submitted a sealed bid to provide services in accordance with Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFB"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the sealed bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the specifications contained in Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet within **Hidalgo County** following a request for Services by **Hidalgo County Tax Assessor and**

Collector. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request the Services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of this Contract.

3. The term of this Contract is from the period commencing, **June 30, 2016** to **March 31, 2018** for the "Printing of the 2016 and 2017 Tax Statements". Upon receipt of data tapes or FTP files from Tax Assessor/Collector for each year, Company shall print and deliver to the Hidalgo County Tax Office the printed Tax Statements within a period of two (2) weeks. However, at the sole discretion of the Hidalgo County Tax Assessor/Collector the two weeks or less timeframe may be extended if delay is caused by the Hidalgo County Tax Office, or for good cause, to be determined by the Hidalgo County Tax Assessor/Collector. County also reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the Contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Services by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: County of Hidalgo
Attn: County Judge
100 E. Cano, 2nd Fl
Edinburg, Texas 78539

If to Company: Information Management Solutions, LLC
Attn: Thomas Kelly Dowe, Vice President
2416 Brockton, Suite 105
San Antonio, Texas 78217

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Contract contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities.** Nothing in this Contract is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this _____day of _____, 2016.

Approved by Commissioner's Court: _____, 2016.

APPROVED AS TO FORM
Atlas, Hall & Rodriguez, L.L.P.

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

ATTEST:

By: _____
Ramon Garcia, County Judge

By: _____
Arturo Guajardo, Jr., County Clerk

COMPANY:

By:_____
Printed Name: _____
Title:_____

EXHIBIT "A"

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

April 04, 2016

Bidder's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE**
Request for Bids -**"Printing and Mailing of 2016 & 2017 Tax Statements"**
Bid No: 2016-059-04-20-SGS

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

We have updated our RFB packet. Carefully read and review all instructions, requirements, specifications and/or scope of work in this packet. Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sgs

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

REQUEST FOR BID (RFB)

TABLE OF CONTENTS

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE
"PRINTING AND MAILING OF 2016 & 2017 TAX STATEMENTS AND ENVELOPES"
Bid No: 2016-059-04-20-SGS

Item	Description	No. of Pages
1.	Request for Bids Letter	1
2.	Request for Bids, Legal Notice	8
3.	Exhibit A, 2014 & 2015 Specifications/Requirements	4
4.	Exhibit B, Bid Page	2
5.	Exhibit C, Insurance Requirements,	4
6.	Exhibit D, Revised CIQ Conflict of Interest Questionnaire	2
7.	Vendor/Bidder Application and W-9 form	6
8.	Certification Regarding Debarment	1
9.	Draft Contract	
10.	Samples – Section A & B – Tax Statements, Return Envelope & Window Envelopes	8

The above mentioned items shall be found in the Request for Bids (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar

Martha L. Salazar, CPPB, Purchasing Agent

April 04, 2016
Date

LEGAL NOTICE

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

Bid No: 2016-059-04-20-SGS	Buyer II: Sandy Suarez	Tel. No: (956) 318-2626

REQUEST FOR BIDS

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID OPENING DATE: APRIL 20, 2016

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Highway 281 - New Administration Building
Edinburg, Texas 78539

1. Sealed bids will be received for **"HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2016-059-04-20-SGS HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"** in County's Purchasing Department, 2802 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., Wednesday APRIL 20, 2016.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2016-059-04-20-SGS-HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:

a) Name and address of successful bidder
b) Name and address of receiving department or official
c) Purchase Order Number and Contract Number (if any)
d) Notation **"HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE-"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"** Descriptive information as to the items or services delivered, including product code,

item number, quantity, etc.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, County Auditor
2808 S. Business Hwy. 281
Edinburg, Texas 78539

17. **SCHEDULE OF EVENTS**

Bid Opening, 9:30 AM	**APRIL 20, 2016**
Award of Contract	_____ 2016
Commence Work or Deliver Products	_____, 2016

18. **BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.
- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST**

- Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. **CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)**

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFB packet. In accordance

with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFB Project No. (i.e. 2016-059), as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to: sandy.suarez@co.hidalgo.tx.us Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. *HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.*

22. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

23. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

24. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

25. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

26. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

27. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

28. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

29. Successful bidder shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

32. Respondents must provide **all** documentation requested with this Request for Bid in their response (except for CIQ form if NOT APPLICABLE). Failure to provide this information may result in rejection of the Bid as nonconforming.

Bid
For

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE
"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Hwy 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS
Hidalgo County Tax Assessor/Collector
"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"
BID NO: **2016-059-04-20-SGS**

Hidalgo County Tax Assessor/Collector's office is currently soliciting to contract a qualified vendor that meets and/or exceeds all specification/requirements, terms and conditions for ***"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"*** on the following: **Section A & Section B**

SECTION: A

Item I: ---------Approximately 350,000 1- Part Laser Printed Tax Statements
Item II: ------Folding, Inserting, Presorting, & Mailing of Tax Statements, (Item I).
Item III: -------Envelopes required for mailing, (Item I).

All bids must be in writing, the original signed in **blue ink** and mailed or delivered to: Martha L. Salazar, Hidalgo County Purchasing Agent, 2812 S. Bus. Hwy. 281, Edinburg, Texas 78540. Only Bids that include the three (3) items will be considered. Bids should be in a cost per piece format based on the number of items listed above.

Item I. Tax Statement

1) Size: 8 1/2" x 14" printed on two-sides. (3 inches from bottom is the perforation). Laser printed as duplex for both variable and static data.

2) Perforated for return payment stub (horizontal).

3) Laser printed Tax Statements on 20 lb. **2016** Tax Statements, **must** be printed on **light green** color paper, in black ink and for the laser printed **2017** Tax Statements on 20lb, **must** be printed on **light canary** color paper in black ink.

4) Statement must be designed for the collection of taxes printed on two-sides for multiple entities.

5) Statement must be designed to be mailed in a special window envelope designed by the Tax Office.

6) Printing on statement must conform to all U.S. Postal Service regulations for Automation Mailing Discounts.

7) Provide (Delivery Point Barcode) on Statement Address to comply with U.S. Postal Service regulations.

8) All tax information for the statements must be extracted from removable storage media provided by Hidalgo County, **External HD, DVD's or FTP site.**

9) Print selected information in **Delivery Bar Code/OCR** in compliance with Tax Office and ACT, (Appraisal & Collections Technology, Inc.) software requirements.

10) Print selected messages in English and Spanish.

11) Printed in zip code order and alphabetical order within the zip code.

12) Need PDF files of statements to external HD, DVD's or FTP site. The PDF files need to be full text searchable and the file name to be the account number. (i.e. A100000000000000. pdf)

Item- II. Folding, Inserting, Sorting, and Mailing Tax Statement

1) Statements must be folded and inserted into a special window envelope, so that name and address and Delivery Point Barcode are visible and in compliance with U. S. Postal Service specifications for automated processing.

2) Statement(s) and a #9 return envelope will be inserted into a #10 special window envelope.

3) Statements must be sorted and packaged in a manner that will minimize the cost of mailing. Sort statements in singles, doubles, triples or more to take advantage of Post Office discounts. All statements with the same owner and address must be consolidated and mailed in a single envelope or package. Mail must be pre-sorted in a manner to take advantage of all discounts offered by the U.S. Postal Service.

Item III. Envelopes Required For Mailing (Item I) - (Envelope Samples Enclosed)

1) Return Envelopes #9 - (Approximately 220,000) ** see below
2) Special Window Envelopes #10- (Permit 44) - (Approximately 285,000)
3) Brown Kraft Wove Booklet Envelopes #28 - 9" x 12" - (Approximately 3,000)
4) White Wove Window Booklet Envelopes #28 - (Approximately 2,500)

** Return Envelopes #9, must include a **Blue** marking on the upper left hand side, 2.5" from the edge. The dimensions of the **blue** marking will be 1.5" W x .5" H and be **Laser Jet or Ink Jet** printed.

PRINTING INSTRUCTIONS:

	TAX STATEMENTS	File	Printed Copies	PDF Image Copy
1)	Non Mortgage accounts (Zip, Alpha)	1	1	1
2)	Mortgage accounts (Mort, X-Ref) Tax Office	1	1	1

To Be Mailed by Tax Office (Approx. 30,000 Mortgage Accounts)

Upon completion of above mentioned processes, Tax Office personnel will inspect the statements (original samples) and with authorization from the current elected **Hidalgo County Tax Assessor-Collector,** must be obtained in order to release the statements for mailing.

SECTION: B

Item I: --------- Approximately 75,000 1-Part Laser Printed Tax Statements
Item II: -------- Approximately 50,000 1-Part Laser Printed Tax Statements
Item III: --------- Approximately 30,000 1-Part Laser Printed Tax Statements
Item IV: -------- Folding, Inserting, Presorting & Mailing of Tax Statements (Item I-II and III)
Item V: --------- Envelopes required for mailing, (Items I, II and III)

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS
Hidalgo County Tax Assessor/Collector
"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"
BID NO: **2016-059-04-20-SGS**

Items I, II & III: Tax Statements

1) Size: 8 ½ " x 11" printed on two sides. Laser printed as duplex for both variable and static data.

2) No perforation required for return payment stub.

3) Laser printed Tax Statements on 20 lb. On white paper, in black ink for 2016 and 2017 Tax Statements.

4) Statements must be designed for the collection of taxes printed on two-sides for multiple entities.

5) Statements must be designed to be mailed in a special window envelope desgned by the Tax Office.

6) Printing on statement must conform to all U.S. Postal Service regulations for Automation Mailing Discounts.

7) Provide (Delivery Point Barcode) on Statement Address to comply with U.S. Postal Service regulations.

8) All Tax Office information for the statements must be extracted from removable storage media provided by Hidalgo County External HD, DVD's or FTP site.

9) Print selected information in Delivery Bar Code/OCR in compliance with Tax Office and ACT, (Appraisal & Collections Technologies) software requirements.

10) Print selection messages in English.

11) Print in Zip Code order and Alphabetical order within the Zip Code.

Item IV: Folding, Inserting, Sorting and Mailing Tax Statements

1) Statements must be folded and inserted into a Special Window Envelope, so that the name, address and Delivery Point Barcode are visible and in compliance with U.S. Postal Service specifications for automated processing.

2) Statement(s) will be inserted into a # 10 Special Window Envelope.

3) Statements must be sorted and packaged in a manner that will minimize the cost of mailing. Sort Statements in singles, doubles, triples or more to take advantage of Post Office discounts. All Statements with the same owner and address must be consolidated and mailed in a single envelope or package.

Item V: Envelopes Required For Mailing I, II, III – (Envelope Samples Enclosed)

Item I – 1) Special Window Envelopes #10 – (Approximately 65,000)
2) White Wove Window Booklet Envelopes #28 - (Approximately 1,000)

Item II - 1) Special Window Envelopes #10 – (Approximately 40,000)
2) White Wove Window Booklet Envelopes #28 - (Approximately 800)

Item III - 1) Special Window Envelopes #10 – (Approximately 20,000)
2) White Wove Window Booklet Envelopes #28 - (Approximately 500)

SPECIFICATIONS/REQUIREMENTS (applies to Sections A & B-unless otherwise indicated)

1) Bid amount must include materials, conversion of data, delivery and all other related costs.

2) Samples of the Tax Statement, Return Envelope #9, and the Window Envelopes #10 will be provided for your review at the Pre-bid Conference.

3) Hidalgo County is requesting the awarded vendor to utilize/access NCOA (National Change of Address) for accuracy and verification of addresses which will be printed on Tax Statements, in order to avoid undeliverable mail returns to Hidalgo County Tax Office.

4) Hidalgo County is requesting the awarded vendor provide a comma or tab delimited list of the addresses that were changed, to the Hidalgo County Tax Office, POC (point of contact) would be Rudy Flores Hidalgo County Tax Office - (956) 289-7470 rudy.flores@hidalgocountytax.org .

5) Vendor(s) agrees that to the extent an item is unavailable from Vendor(s) own inventory, vendor(s) will be responsible for locating an alternative supplier and for providing the product to County for the bid price.

6) In the event, the final printed statements do not meet the specifications of the final accepted proof by Hidalgo County Tax Office representative, the awarded vendor will be responsible for any additional fees which may have been incurred by Hidalgo County.

7) Vendor must provide at least two (2) references with other governmental clients located in the State of Texas such as; cities, counties, etc.

8) Vendor shall have at least **one (1)** office located in the State of Texas.

9) Close communication with the Tax office is very important and must be kept throughout the term of contract. At least 5 months prior to the commencement of the 2016 & 2017 Tax Statements, and Envelopes, Contact must be made with Mary Garcia at the Tax office, whether by telephone (956)

318-2157, via –E-mail or by meeting, in order to review and follow up on the Specifications for the Tax Statements for 2016 & 2017.

SECTION A (Specifications only)

1) Bidder(s) commitment to print and deliver mail **Tax Statements**, by no later than the following deadlines

2016-Tax Statements	2017- Tax Statements
November 1, 2016	November 1, 2017

2) The awarded vendor(s) must provide samples of (the actual perforated original sample) proposed items for approval prior to printing and mailing. Approval will be made within 1-2 business days.

3) Brown Kraft Booklet Envelopes #28, will include more that one (1) Tax Statement. A file will be sent separately for the use of these envelopes. (i.e. Mortage files)

4) White Wove Booklet Envelopes #28, will include five (5) or more Statements. A file will be sent separately for the use of these envelopes. (i.e. 5plus file).

5) **Postage** will be the responsiblitiy of Hidalgo County Tax Office (Permit No. 44), Edinburg Texas Post Office.

SECTION B (Specificaitons only)

1) The awarded vendor must provide samples of (the actual original sample) proposed items for approval prior to printing and mailing. Approval will be made within 1-2 business days.

2) Samples of the Tax Statement and Window Envelopes #10 are provided for your review at the Pre-bid Conference.

3) White Wove Booklet envelopes #28, will include five (5) or more statements.

4) Postage will be the responsiblitiy of Hidalgo County Tax Office.

5) Bidder(s) commitment to print and deliver mail out to HidalgoCounty Tax Office on or before the following deadlines:

Description	2016 Tax Statements	2017 Tax Statements
Item I	January 18, 2017	January 18, 2018
Item II	February 15, 2017	February 15, 2018
Item III	March 17, 2017	March 16, 2018

TERMS AND CONDITIONS

1. **Contract will commence on June 30, 2016 to March 31, 2018.** Each year shall be for two weeks or less turn around from the **date** of receipt of HD or FTP Text files. However, it may **be extended if delay is caused by the Hidalgo County Tax Office or for good cause, to be determined by Hidalgo County Tax Assessor-Collector.**

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delays.

3. Hidalgo County reserves the right to hold the bids for a period of (90) ninety days without taking action.

4. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancelled.

5. Hidalgo County reserves the right to award to ONE or MULTIPLE vendors if the County determines it is in its best interest to do so.

6. Hidalgo County reserves the right to award this contract on an "all or nothing basis".

7. Hidalgo County may seek purchases/service from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

9. Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).

10. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

11. All costs and expenses associated with the preparation and submission of (bid, proposals, statement of qualifications (RFQ) and quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

PRE-BID CONFERENCE: will be held on MONday, APRIL 11, 2016 at 1:30 P.M., at the Hidalgo County Purchasing Department (Conference Room) samples will be provided, at 2802 S. Business Hwy. 281–New Administration Bldg., Edinburg, Texas. We encourage all interested vendor(s) to attend.

ADDITIONAL INFORMATION:
Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, TX. 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED via facsimile (956)292-7612 or via e-mail sandy.suarez@co.hidalgo.tx.us by no LATER THAN, Monday, APRIL 11, 2016 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile by no later than WEDNESDAY, APRIL 13, 2016 by 5:00 p.m. Telephone Inquiries WILL NOT be accepted.

EXHIBIT "B"

BID PAGE

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

EXHIBIT "B"

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID No. **2016-059-04-20-SGS**

BID PAGE

1) The quantities stated are the estimates of Hidalgo County. They represent a realistic estimate based on past consumption for purposes of securing a bid price. The quantities are not firm and are not hereby ordered or called for. No under-runs allowed and over runs will be at no charge to the County. *Term of Contract: Commences June 30, 2016-March 31, 2018, with a 60 day grace period at the end of the contract term for any unforeseen delays.*

	DESCRIPTION OF SERVICES TO BE PERFORMED ON AS NEEDED BASIS	ESTIMATED ANNUAL QUANITY	PRICE Year 2016	PRICE Year 2017
	NIGP Commodity Code: 966-76(Print on Demand Srvs-include printing and distribute Srvs)			
	SECTION A			
ITEM- I	**1-Part Laser Printed Tax Statements** (20lb) Laser printed as duplex for both variable & static data. *(2016 - Light Green & 2017 –Canary Yellow)*	350,000	$	$
ITEM-II	**Folding, Inserting, Presorting and Mailing of Tax Statements,** (Item I) to Edinburg, Texas Post Office		$	$
	NIGP Commodity Code: 966-31(Envelope Printing)			
ITEM- III	1) Return Envelopes #9	220,000	$	$
	2) Special Window Envelopes #10 - (H. C. Permit #44)	285,000	$	$
	3) Brown Kraft Wove Booklet Envelopes #28	3,000	$	$
	4) White Wove Window Booklet Envelopes #28	2,500	$	$
	Shipping and Freight		$	$
	****Additional charges**		$	$
	TOTAL BID PRICE		$	

****Please provide an explanation of Additional charges that may be incurred:**

_____

_____

2016-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2016.

YES	
NO	

2017-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2017.

YES	
NO	

EXHIBIT "B"

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID No. **2016-059-04-20-SGS**

DESCRIPTION OF SERVICES TO BE PERFORMED ON AS NEEDED BASIS		ESTIMATED ANNUAL QUANTITY	PRICE Year 2016	PRICE Year 2017
NIGP Commodity Code: 966-76 (Print on Demand Srvs-include printing & distribute)				
	SECTION B			
ITEM- I	**1-Part Laser Printed Tax Statements** (20lb) *(Laser printed as duplex for both variable & static data I-II-III)*	75,000	$	$
ITEM-II	**1-Part Laser Printed Tax Statements** (20lb)	50,000		
ITEM-III	**1-Part Laser Printed Tax Statements** (20lb)	30,000		
ITEM-IV	Folding, Inserting, Presorting and Mailing of Tax Statements (to Hidalgo County Tax Office)		$	$
NIGP Commodity Code: 966-31 (Envelope Printing)				
ITEM-V	**Envelopes required for mailing (Items I, II & III)**			
Item I	Special Window Envelopes #10	65,000		
	White Wove Window Booklet Envelopes #28	1,000		
Item II	Special Window Envelopes #10	40,000		
	White Wove Window Booklet Envelopes #28	800		
Item III	Special Window Envelopes #10	20,000		
	White Wove Window Booklet Envelopes #28	500		
	Shipping and Freight		$	$
	**Any other additional charges		$	$
	TOTAL BID PRICE		$	

****Please provide an explanation of Additional charges that may be incurred:**

_____

_____

Item I-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than: January 18, 2017**
Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than: January 18, 2018**

YES	
NO	

Item II-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than: February 15, 2017**
Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than: February 15, 2018**

YES	
NO	

Item III-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than: March 17, 2017**
Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than: March 16, 2018**

YES	
NO	

EXHIBIT "B"

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID No. **2016-059-04-20-SGS**

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

INSURANCE REQUIREMENTS

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

EXHIBIT "C"

Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in plaior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioner's Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioner's Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

EXHIBIT "D"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR BIDS
Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____
Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

VENDOR'S APPLICATION & W-9 FORM

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or Fax (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name:	Telephone No. ( )
dba Name:	
Legal Name:	
Mailing Address :	Fax No. ( )
Physical Address:	
City, State, Zip	Tax I.D. No.
Remit to Address :	City, State, Zip
E-Mail Address:	
Representative(s) Name(s) & Title(s)	

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: Disadvantaged Business (At Least 51% Ownership)

☐ Less than 125,000 annual gross receipt	☐ Black American	☐ Native American
☐ Less than 250,000 annual gross receipt	☐ Hispanic American	☐ Women
☐ Less than 499,000 annual gross receipt	☐ Asian Pacific American	☐ Other
☐ More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____ Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).: _____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION OF REGARDING DEBARMENT

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

DRAFT SERVICE CONTRACT

REQUEST FOR BIDS

Hidalgo County Tax Assessor/Collector

"Printing and Mailing of 2016 & 2017 Tax Statements"

RFB No.: 2016-059-04-20-SGS

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-16-059-00-00

THIS CONTRACT is made and entered into this ___ day of _____, **2016** by and between the **County of Hidalgo, Texas** ("County") and _____ ("Company").

WHEREAS, Company responded to notices for Request for Sealed Bids (RFB) for **"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"** (the "Services"); and

WHEREAS, Company submitted a sealed bid to provide services in accordance with Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFB"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the sealed bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the specifications contained in Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet within

Hidalgo County following a request for Services by **Hidalgo County Tax Assessor and Collector.** Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request the Services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of this Contract.

3. The term of this Contract is from the period commencing, **June 30, 2016** to **March 31, 2018** for the "Printing of the 2016 and 2018 Tax Statements". Upon receipt of data tapes or FTP files from Tax Assessor/Collector for each year, Company shall print and deliver to the Hidalgo County Tax Office the printed Tax Statements within a period of two (2) weeks. However, at the sole discretion of the Hidalgo County Tax Assessor/Collector the two weeks or less timeframe may be extended if delay is caused by the Hidalgo County Tax Office, or for good cause, to be determined by the Hidalgo County Tax Assessor/Collector. County also reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the Contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of

such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Services by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: County of Hidalgo
Attn: County Judge
302 West University Drive
Edinburg, Texas 78539

If to Company: _____
_____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a

continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Contract contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities.** Nothing in this Contract is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

DRAFT

WITNESS our hands in duplicate originals this ____day of _____, 2016.

Approved by Commissioner's Court: _____, 2016.

APPROVED AS TO FORM
Atlas, Hall & Rodriguez, L.L.P.

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

ATTEST:

By: _____
Ramon Garcia, County Judge

By: _____
Arturo Guajardo, Jr., County Clerk

COMPANY:

By:_____
Printed Name: _____
Title:_____

DRAFT

EXHIBIT "A"

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

DRAFT

EXHIBIT "B"

VENDOR'S BID PRICE

DRAFT

EXHIBIT "C"

INSURANCE REQUIREMENTS

DRAFT

EXHIBIT "B"

VENDOR'S BID PRICE

EXHIBIT "B"

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID No. **2016-059-04-20-SGS**

BID PAGE

1) The quantities stated are the estimates of Hidalgo County. They represent a realistic estimate based on past consumption for purposes of securing a bid price. The quantities are not firm and are not hereby ordered or called for. No under-runs allowed and over runs will be at no charge to the County. *Term of Contract: Commences June 30, 2016-March 31, 2018, with a 60 day grace period at the end of the contract term for any unforeseen delays.*

DESCRIPTION OF SERVICES TO BE PERFORMED ON AS NEEDED BASIS		ESTIMATED ANNUAL QUANITY	PRICE Year 2016	PRICE Year 2017
NIGP Commodity Code: 966-76(Print on Demand Srvs-include printing and distribute Srvs)				
	SECTION A			
ITEM- I	**1-Part Laser Printed Tax Statements** (20lb) Laser printed as duplex for both variable & static data. *(2016 - Light Green & 2017--Canary Yellow)*	350,000	$17,298.00	$17,298.00
ITEM-II	**Folding, Inserting, Presorting and Mailing of Tax Statements,** (Item I) to Edinburg, Texas Post Office		$11,055.00	$11,055.00
NIGP Commodity Code: 966-31(Envelope Printing)				
ITEM- III	1) Return Envelopes #9	220,000	$ 3,872.00	$ 3,872.00
	2) Special Window Envelopes #10 - (H. C. Permit #44)	285,000	$ 5956.00	$ 5956.00
	3) Brown Kraft Wove Booklet Envelopes #28	3,000	$ 30.00	$ 30.00
	4) White Wove Window Booklet Envelopes #28	2,500	$ 900.00	$ 900.00
	Shipping and Freight	10@$500.00	$ 500.00	$ 500.00
	****Additional charges**		$ 0.00	$ 0.00
	TOTAL BID PRICE		$39,611.00	39,611.00

****Please provide an explanation of Additional charges that may be incurred:**

None

2016-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2016.

YES	✓
NO	

2017-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2017.

YES	✓
NO	

OPENED 2:50 4-20-16 Witnessed

EXHIBIT "B"

HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE

"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"

BID No. **2016-059-04-20-SGS**

DESCRIPTION OF SERVICES TO BE PERFORMED ON AS NEEDED BASIS		ESTIMATED ANNUAL QUANTITY	PRICE Year 2016	PRICE Year 2017
NIGP Commodity Code: 966-76 (Print on Demand Srvs-include printing & distribute)				
	SECTION B			
ITEM- I	**1-Part Laser Printed Tax Statements** (20lb) *(Laser printed as duplex for both variable & static data I-II-III)*	75,000	$ 4,500.00	$ 4500.00
ITEM-II	**1-Part Laser Printed Tax Statements** (20lb)	50,000	3,000.00	3,000.00
ITEM-III	**1-Part Laser Printed Tax Statements** (20lb)	30,000	1800.00	1800.00
ITEM-IV	Folding, Inserting, Presorting and Mailing of Tax Statements (to Hidalgo County Tax Office)	155,000	$ 5425.00	$5425.00
NIGP Commodity Code: 966-31 (Envelope Printing)				
ITEM-V	**Envelopes required for mailing (Items I, II & III)**			
Item I	Special Window Envelopes #10	65,000	1,365.00	1365.00
	White Wove Window Booklet Envelopes #28	1,000	350.00	350.00
Item II	Special Window Envelopes #10	40,000	840.00	840.00
	White Wove Window Booklet Envelopes #28	800	280.00	280.00
Item III	Special Window Envelopes #10	20,000	420.00	420.00
	White Wove Window Booklet Envelopes #28	500	175.00	175.00
	Shipping and Freight		$ 1,500.00	$ 1500.00
	**Any other additional charges		$ 0.00	$ 0.00
	TOTAL BID PRICE		$ 19855.00	19,655.00

**Please provide an explanation of Additional charges that may be incurred:

NONE

Item I-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than:** January 18, 2017

Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than:** January 18, 2018

YES	✓
NO	

Item II-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than:** February 15, 2017

Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than:** February 15, 2018

YES	✓
NO	

Item III-Bidder commitment to print and deliver mail out of **2016 Tax Statement no later than:** March 17, 2017

Bidder commitment to print and deliver mail out of **2017 Tax Statement no later than:** March 16, 2018

YES	✓
NO	

OPENED 9:58 4-20-16 Witness

EXHIBIT "B"
HIDALGO COUNTY TAX ASSESSOR/COLLECTOR OFFICE
"Printing and Mailing of 2016 & 2017 Tax Statements and Envelopes"
BID No. **2016-059-04-20-SGS**

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: Information Management Solutions, L.L.C.

ADDRESS: 2416 B Rockton, Suite 105

CITY/STATE/ZIP CODE: San Antonio, Texas 78217

PHONE & FAX NO'S: 210-826-4994 210-826-2676 fax

CELLULAR NO: 210-279-0181

E-MAIL ADDRESS: Kelly@TotalLims.com

AUTHORIZED SIGNATURE: T. Kelly Dowe

PRINTED NAME: Thomas Kelly Dowe

TITLE Vice President

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-45627

Date Filed:
04/26/2016

Date Acknowledged:
04/27/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Information Management Solutions, L.L.C.
San Antonio, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Tax Assessor/Collector

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.

2016-059
Printing and Mailing 2016-2017 Tax Statements

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dowe, Thomas	San Antonio, TX United States	X	
Minetn, Henry	San Antonio, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-45627

Date Filed:
04/26/2016

Date Acknowledged:

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.**
Information Management Solutions, L.L.C.
San Antonio, TX United States

2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**
Hidalgo County Tax Assessor/Collector

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods or other property to be provided under the contract.**
2016-059
Printing and Mailing 2016-2017 Tax Statements

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dowe, Thomas	San Antonio, TX United States	X	
Minetn, Henry	San Antonio, TX United States	X	

5 **Check only if there is NO Interested Party.** ☐

6 **AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Norma Piche
My Commission Expires
08/19/2018
AFFIX NOTARY STAMP / SEAL ABOVE

T. Kelly Dowe
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said T Kelly Dowe, this the 26th day of April, 2016, to certify which, witness my hand and seal of office.

Norma Piche — Signature of officer administering oath
NORMA PICHE — Printed name of officer administering oath
NOTARY — Title of officer administering oath

EXHIBIT "C"

INSURANCE REQUIREMENTS

SEP 03 2015

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/01/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
INDEPENDENT INSURANCE CENTER, INC.
1739 CITADEL PLAZA
SAN ANTONIO TX 78209

CONTACT NAME: Amanda Krulzenga
PHONE (A/C, No, Ext): 210-821-5080 x119 FAX (A/C, No): 210-805-1290
E-MAIL ADDRESS: amandak@llcsa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Ohio Casualty Insurance Company	24074
INSURER B: Ohio Security Insurance Company	11000
INSURER C: Texas Mutual Insurance Company	22945
INSURER D: Philadelphia Indemnity Insurance Company	18058
INSURER E:	
INSURER F:	

INSURED
Information Management Solutions, LLC
2416 Brockton #105
San Antonio TX 78217-

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			BKO 56187209	06/21/2015	06/21/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			BAS 56187209	06/26/2015	06/26/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SBP0001241688	09/01/2015	09/01/2016	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	Cyber Liability; Security Event Costs; Network Security & Privacy; Employee Privacy			PHSD1069159	08/13/2015	08/13/2016	Per Loss or claim	1,000,000
							Aggregate Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

AI 121039

CERTIFICATE HOLDER
Hidalgo County
2812 S Business Hwy 281
Edinburg TX 78539-

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AI-54450

Purchasing Department 21.
G. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Tanya Delira, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to purchase through our membership/participation with (DIR) Department of Information Resources contract DIR-SDD-1951 the following; (60) Dell Latitude E5550/5550 CTO (77) OptiPlex 9020M (77) Dell 22" Monitors (77) Dell OptiPlex Vertical Stand System Desk (35) Dell OptiPlex Micro Console Enclosure In the total amount of $116,860.00 subject to compliance with HB23 and/or HB1295 when and or if applicable.

BACKGROUND

The 60 Dell Latitude E5550/5550 CTO is to upgrade the CID/Academy Division and the 60 OptiPlex 9020M is to upgrade all the Sheriff's Offices.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-280-001-0-610
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-280-001-0-660
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

Dell Marketing L.P.
1295 Reqest

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/04/2016 04:21 PM
Budget & Management	Veronica Ortiz	05/05/2016 08:33 AM

Glinda Pacheco	Glinda Pacheco	05/06/2016 08:40 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Tanya Delira Started On: 05/03/2016 01:37 PM

Final Approval Date: 05/06/2016

Requisition

SHERIFF'S LAW ENFORMENT FACILITY

Req # 00297827

PO #

Date: 05/02/16

Bill To: x
x

Vendor : 178136
DELL MARKETING L.P.
C/O DELL USA LP
P.O. BOX 676044
DALLAS TX 75267-6044
FAX (800)433-9527

Ship To: SHERIFF'S LAW ENFORMENT FACILITY
711 EL CIBOLO RD.
EDINBURG TX 78539

Contact: MIKE GARZA
956-393-6024

Contract No: DIR SDD 1951

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		PC/LAPTOP LAW ENFORCEMENT REPLACEMENT		
		CONTRACT CODE: 42AFU CUSTOMER AGREEMENT NUMBER: DIR SDD 1951 DO NOT DUPLICATE ORDER		
60.00	EACH	ITEM# 210-ACTI, DELL LATITUDE E5550/5550 CTO	886.00	53,160.00
77.00	EACH	ITEM# 210-ACVO, OPTIPLEX 9020M	630.00	48,510.00
77.00	EACH	ITEM# 332-2659, DELL 22" MONITOR P2214H	160.00	12,320.00
77.00	EACH	ITEM#482-BBBR, DELL OPTIPLEX VERTICAL STAND SYSTEM DESK STAND FOR OPTIPLEX 3020,9020 MICRO	15.00	1,155.00
35.00	EACH	ITEM# 482-BBCD, DELL OPTIPLEX MICRO CONSOLE ENCLOSURE	49.00	1,715.00
		Account No	Encumbrance	
		6-1100-421-00-280-001-0-610	15,190.00	
		6-1100-421-00-280-001-0-660	101,670.00	
			Freight	.00
			Total	116,860.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Dell Marketing LP

Vendor ID
1742616805400
URL
Vendor Website (http://www.dell.com/learn/us/en/04/slg/texas?c=us&l=en&s=bsd&cs=04)
HUB Type
Non HUB

DIR Contract Number
DIR-SDD-1951
Contract Term End Date
1/9/2017
Contract Exp Date
1/9/2017

Contact Dell Marketing LP

Contact
Addam Chandler (mailto:addam_chandler@dell.com)
Phone
(512) 513-9361
Fax
(512) 283-9092

Contact DIR

Contact
Linda Hart (mailto:linda.hart@dir.texas.gov)
Phone
(512) 936-1775
Fax
(512) 475-4759

Contract Overview

Dell offers computers, laptops, tablets, servers, printers, peripherals and other technology products and services through this contract. Dell offers their entire product catalog through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors.

Contract Documents

- DIR-SDD-1951 Contract PDF (481.4KB) (http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-SDD-1951 Contract.pdf)
- DIR-SDD-1951 Appendix A Standard Terms and Conditions (per Amendment 7) PDF (430.46KB) (http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-SDD-1951 Appendix A Standard Terms and Conditions (per Amendment 7).pdf)

Req 297827

Quote 1024407814945.1
HIDALGO COUNTY

Salesperson

Salesperson Name
Marlene Silva

Salesperson Email
Marlene_S@Dell.com

Salesperson Phone
18009993355

Salesperson Extension
5138137

Quote Details

Quote Date
04/28/2016

Quote Validity
05/28/2016

Solution ID
-

Billing Details

Company Name
HIDALGO COUNTY

Customer Number
115667774

Phone Number
1 (956) 3936024

Address
711 EL CIBOLO RD
SHERIFF'S LAW ENFORMENT FEC
EDINBURG
TX
78539
US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
Dell Latitude E5550/5550 CTO	60	$886.00	$53,160.00

Subtotal	$53,160.00
Tax	$0.00
Shipping and Handling	$0.00
Environmental Fee	$0.00
Total	**$53,160.00**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

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Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy.
If you find errors or desire changes, please contact me as soon as possible.

Regards,
Marlene Silva

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

Product Details by Shipment

Shipping Group 1

Shipping Contact:		Subtotal	$53,160.00
Shipping Phone No:	1 (956) 3936024	Tax	$0.00
Shipping via:	Standard Ground	Shipping and Handling	$0.00
Shipping Address:	701 EL CIBOLO RD EDINBURG TX 78539 US	Environmental Fee	$0.00
		Total	$53,160.00

Description	Quantity	Unit Price	Subtotal Price
Dell Latitude E5550/5550 CTO	60	$886.00	$53,160.00

Estimated Delivery Date:	06/10/2016
Contract Code:	42AFU
Customer Agreement No:	DIR-SDD-1951

210-ACTI	Dell Latitude E5550/5550, CTO	60	-	-
379-BCBD	5th Generation Intel Core i5-5300U (Dual Core, 2.3GHz, 3M cache) Lat 5550	60	-	-
619-AIKP	Windows 7 Professional English, French, Spanish 64bit (Includes Windows 10 Pro License)	60	-	-
338-BGCX	Intel Core i5-5300U Processor Base, Intel HD Graphics 5500	60	-	-
658-BCSB	Microsoft Office 30 Day Trial	60	-	-
370-AAER	8GB (1x8GB) 1600MHz DDR3L Memory	60	-	-
954-3465	No DDPE Encryption Software	60	-	-
580-ACLI	Internal Dual Pointing Keyboard (English)	60	-	-
400-AEKX	1TB (5.400 Rpm) Serial ATA Hard Drive	60	-	-
575-BBDJ	HD/SSD Bracket 7MM, E5550/5550	60	-	-
555-BBYR	Intel Dual Band Wireless-AC 7265AC 802.11ac/a/b/g/n 2x2 + Bluetooth 4.0 LE Half Mini Card	60	-	-
631-AALO	Intel vPro™ Technology's Advan	60	-	-

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346-BBLF	No Fingerprint Reader and No Smart Card Reader (Contact and Contactless)	60	-	-
320-BBJL	Non-Touch HD LCD Back Cover with Camera and WWAN antenna	60	-	-
391-BBSY	15.6 HD (1366x768) Anti-Glare LCD with Camera	60	-	-
451-BBJT	Primary 4-cell 51W/HR Battery	60	-	-
460-BBEX	No Carrying Case	60	-	-
452-BBSE	No Docking Station	60	-	-
650-AAAM	No Anti-Virus Software	60	-	-
620-AAYW	Windows 10 OS Professional Recovery 64bit - DVD	60	-	-
637-AAAS	Dell Backup and Recovery Basic	60	-	-
319-BBBK	No Camera Software	60	-	-
555-BCBF	Intel Dual Band Wireless 7265 Driver	60	-	-
450-AAEJ	US Power Cord	60	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	60	-	-
430-XXYG	No Resource DVD	60	-	-
340-AMCC	Quick Reference Guide	60	-	-
362-BBBB	No Wireless WAN Card	60	-	-
387-BBIP	Energy Star 6.0	60	-	-
340-ACQQ	No Option Included	60	-	-
332-1286	US Order	60	-	-
452-BBDB	Dell Docking Spacer for Latitude	60	-	-
583-BCHY	Internal Dual Pointing 106 Keys Keyboard Frame	60	-	-
389-BCGW	No UPC Label	60	-	-
340-AAPP	Directship Info Mod	60	-	-
340-ALXZ	MIX SHIP Config Docking (DAO/BCC)	60	-	-
338-BCZI	Intel Core i5 Processor Vpro Label	60	-	-
389-BEYY	Regulatory Label included	60	-	-
340-AAUC	Dell Digital Delivery Cirrus Client	60	-	-
340-ADFZ	Dell Power Manager	60	-	-
340-AMIB	Latitude E5550/5550 SRV	60	-	-
422-0007	Dell Data Protection Security Tools Digital Delivery/NB	60	-	-
422-0052	SW,MY-DELL,CRRS	60	-	-
640-BBDI	Adobe Reader 11	60	-	-
640-BBEU	Dell Data Protection Protected Workspace	60	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex	60	-	-
658-BBNF	Waves Maxx Audio Royalty	60	-	-
551-BBBJ	No Intel Responsive	60	-	-
800-BBGF	BTO Standard shipment Air	60	-	-
634-BENZ	No DDP|ESS Software	60	-	-
525-0057	Kace K1000 Express	60	-	-
570-AADK	No Mouse	60	-	-
575-BBCH	No Stand included	60	-	-
450-AAYT	65 Watt AC Adaptor	60	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	60	-	-
997-8317	Dell Limited Hardware Warranty	60	-	-
997-8328	Onsite/In-Home Service After Remote Diagnosis, 1 Year	60	-	-
997-8332	Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	60	-	-

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Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hard copy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (www.dell.com/CTS), which incorporate Dell's U.S Return Policy(www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version. (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA) (the "End User License Agreements").

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Additional Terms for Public Customers

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms:

A.¤ If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software.

B.¤ By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

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Dell Price Report

Date Created: 4/28/2016

Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	210-ACLX	SC4020 8Gb Fibre Channel - 8ports	S	$12,055.00
	210-ACMC	PowerEdge M820, Blade Server, IB	A	$3,101.00
	210-ACMS	Inspiron 11, 3147	S	$198.00
	210-ACMU	DLCI for SCVMM, Base appliance	A	$0.01
	210-ACNU	PowerEdge R820,IB	A	$3,295.00
	210-ACNY	OEM PowerEdge R820,IB	A	$3,295.00
	210-ACOB	PowerEdge M820 Node VRTX	A	$3,101.00
	210-ACOL	OEM PowerEdge R220	A	$172.00
	210-ACOQ	OEM PowerEdge R220 XL	A	$219.00
	210-ACOY	Maple 15V-HSW,5542	S	$80.00
	210-ACPH	Latitude 12 Rugged Extreme CTO	H	$3,535.86
	210-ACPK	Latitude 7404 XFR CTO	H	$3,563.71
	210-ACPL	Latitude 14 Rugged Extreme	H	$3,563.71
	210-ACPR	VK2100S Base	A	$39,000.00
	210-ACPS	VK1100S Base	A	$93,000.00
	210-ACPY	DDP Vol Lic SW	A	$0.00
	210-ACQB	PS6210XV,SF,Hgh Prfm,600 15K	S	$2,663.85
	210-ACQC	PS6210X,SF,Mnstrm Prfm,900 10K	S	$1,873.11
	210-ACQG	NW W-AP274,802.11n/ac,EXT,BASE	S	$1,590.00
	210-ACQH	NW W-AP275,802.11n/ac,INT,BASE	S	$1,990.00
	210-ACQJ	NW WIAP274,802.11n/ac,EXT,US	S	$1,590.00
	210-ACQK	Networking W-IAP275 Outdoor Wireless IAP, 802.11n/ac, 3x3	S	$1,990.00
	210-ACQL	NW WIAP275,802.11n/ac,INT,US	S	$1,990.00
	210-ACQM	Precision Tower 5810 XCTO Base	A	$492.34
	210-ACQN	Precision Tower 7810 XCTO Base	A	$237.34
	210-ACQO	Precision Tower 7910 XCTO Base	A	$572.67
	210-ACQP	NW W-IAP103,802.11n,INT,ROW	S	$390.00
	210-ACQQ	NW W-IAP103,802.11n,INT,US	S	$390.00
	210-ACQV	NW W-AP103H,802.11n,INT,BASE	S	$340.00
	210-ACQW	NW W-AP103,802.11n,INT,BASE	S	$390.00
	210-ACRC	Mobile Precision M2800 BTX	H	$20.00
	210-ACRD	Mobile Precision M2800 CTO	A	$406.28
	210-ACRF	S6000-ON,IO to PSU Panel (Norm) Airflow	S	$20,700.00
	210-ACRG	S6000-ON,PSU to IO Panel (Rev) Airflow	S	$20,700.00
	210-ACRH	BASE,NBK,INSP,BTX,7547	S	$242.99
	210-ACRJ	S4810-ON,IOtoPSU Panels (Norm) Airflow	S	$12,926.00
	210-ACRK	S4810-ON,PSUtoIO Panels (Rev) Airflow	S	$12,926.00
	210-ACRQ	Inspiron 15, 3531	S	$50.00
	210-ACRR	SC4020 10Gb iSCSI - 4ports	S	$12,055.00
	210-ACRV	Inspiron 5442 Base	V	$99,999.00
	210-ACRW	OEM MD3060e, 6G SAS, 4U-60 DDE	A	$14,440.00
	210-ACRX	OptiPlex 7020 MT CTO	A	$386.86
	210-ACRY	OptiPlex 7020 MT BTX	H	$201.43
	210-ACSC	NW W-AP204,802.11n/ac,EXT,BASE	S	$690.00
	210-ACSD	NW W-AP205,802.11n/ac,EXT,BASE	S	$690.00
	210-ACSM	OptiPlex 7020 SFF CTO	A	$366.86
	210-ACSN	OptiPlex 7020 SFF BTX	H	$171.43
	210-ACSO	Dell Latitude E5250/5250, BTX	H	$0.00
	210-ACSQ	Dell Latitude E5250/5250, CTO	A	$637.06
	210-ACSX	Talbott Venue 7 (3740)	A	$109.00
	210-ACSY	Yates Venue 8 (3840)	A	$159.00
	210-ACSZ	Dell Latitude E5450/5450, BTX	H	$0.00
	210-ACTC	Dell Latitude E5450/5450, CTO	A	$497.06
	210-ACTG	Dell Latitude E5550/5550, BTX	H	$0.00
	210-ACTI	Dell Latitude E5550/5550, CTO	A	$497.06
	210-ACTS	Inspiron 15, 5545	S	$90.00
	210-ACTV	Inspiron Small Desktop 3646	Z	$49.99
	210-ACUN	Inspiron 20 model 3043	Z	$259.99
	210-ACUO	OptiPlex 3020M Micro BTX Base	H	$98.57
	210-ACUP	NW W-IAP204,802.11n/ac,EXT,ROW	S	$690.00
	210-ACUQ	NW W-IAP204,802.11n/ac,EXT,US	S	$690.00
	210-ACUR	NW W-IAP205,802.11n/ac,EXT,ROW	S	$690.00
	210-ACUS	NW W-IAP205,802.11n/ac,EXT,US	S	$690.00
	210-ACUY	Inspiron 11, 3148	Z	$198.00
	210-ACVF	Inspiron 13, 7347	S	$0.00
	210-ACVG	Inspiron 15, 7548	S	$129.99
	210-ACVN	OptiPlex 9020M BTX	H	$0.00
	210-ACVO	OptiPlex 9020M Micro CTO Base	A	$249.29
	210-ACVP	DL1000 Base	A	$20.00
	210-ACVQ	SC220 Encl,SF,Flash 6WI 6RI 2.5 SSD(1st)	S	$4,600.00

Dell Price Report

Date Created: 4/28/2016

Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	379-BBZN	Intel Celeron 2981U Lat E5250	V	$0.00
	379-BBZO	5th Gen Intel Core i7-5600U Lat E5250	V	$400.00
	379-BBZP	4th Gen Intel Core i7-4600U Lat E5250	V	$400.00
	379-BBZQ	Intel Celeron 3755U Lat E5250	V	$0.00
	379-BBZR	4th Gen Intel Core i5-4210U Lat E5250	V	$180.00
	379-BBZS	5th Gen Intel Core i3-5010U Lat E5250	V	$90.00
	379-BBZT	4th Gen Intel Core i3-4030U Lat E5250	V	$90.00
	379-BBZU	4th Gen Intel Core i5-4310U Lat E5250	V	$220.00
	379-BBZV	Intel i5-4300U (1.9 GHz,3M) Lat E5250	V	$0.00
	379-BBZW	5th Gen Intel Core i5-5300U Lat E5250	V	$220.00
	379-BBZX	5th Gen Intel Core i5-5200U Lat E5250	V	$180.00
	379-BBZY	Intel i7-5500 CPU Lat 3550	V	$330.00
	379-BBZZ	Intel 2981U CPU Lat 5550	V	$0.00
	379-BCBB	i5-5200U (DC, 2.2GHz, 3M, 15W) Lat E7250	V	$180.00
	379-BCBC	5th Gen Intel Core i5-5200U Lat 5450	V	$180.00
	379-BCBD	5th Gen Intel Core i5-5300U Lat 5550	V	$220.00
	379-BCBE	i7-5600U (DC, 2.6GHz, 4M, 15W) Lat E7450	V	$400.00
	379-BCBF	5th Gen Intel Core i5-5300U Lat 3450	V	$220.00
	379-BCBG	5th Gen Intel Core i5-5300U Lat 3550	V	$220.00
	379-BCBH	4th Gen Intel Cor i5-4310U Proc Lat 5450	V	$220.00
	379-BCBI	i3-5010U (DC, 2.1GHz, 3M, 15W) Lat E7250	V	$90.00
	379-BCBJ	Intel i3-4005 CPU Lat 3550	V	$30.00
	379-BCBK	5th Gen Intel Core i5-5300U Lat 5450	V	$220.00
	379-BCBL	4th Gen Intel Core i5-4210U ProcLat 5550	V	$180.00
	379-BCBM	5th Gen Intel Core i3-5010U Lat 5450	V	$90.00
	379-BCBN	Pentium 3805 CPU Lat 3450	V	$30.00
	379-BCBO	5th Gen Intel Core i3-5010U Lat 5550	V	$90.00
	379-BCBP	i7-5600U (DC, 2.6GHz, 4M, 15W) Lat E7250	V	$400.00
	379-BCBQ	Intel 2981U CPU Lat 5450	V	$0.00
	379-BCBR	Intel i7-5500 CPU Lat 3450	V	$330.00
	379-BCBS	4th Gen Intel Core i7-4600U ProcLat 5550	V	$400.00
	379-BCBT	4th Gen Intel Core i3-4030U ProcLat 5450	V	$90.00
	379-BCBU	Intel i3-4005 CPU Lat 3450	V	$30.00
	379-BCBV	4th Gen Intel Core i3-4030U ProcLat 5550	V	$90.00
	379-BCBW	i5-5200U (DC, 2.2GHz, 3M, 15W) Lat E7450	V	$180.00
	379-BCBX	4th Gen Intel Core i5-4210U Lat 5450	V	$180.00
	379-BCBY	5th Gen Intel Core i7-5600U Lat 5550	V	$400.00
	379-BCBZ	5th Gen Intel Core i5-5200U Lat 3450	V	$180.00
	379-BCCB	Pentium 3805 CPU Lat 3550	V	$999,999.99
	379-BCCC	5th Gen Intel Core i5-5200U Lat 5550	V	$180.00
	379-BCCD	5th Gen Intel Core i5-5200U Lat 3550	V	$180.00
	379-BCCE	4th Gen IntelCore i7-4600U Proc Lat 5450	V	$400.00
	379-BCCF	Intel i5-4300U (1.9 GHz,3M) Lat 5450	V	$0.00
	379-BCCG	4th Gen Intel Core i5-4310U ProcLat 5550	V	$220.00
	379-BCCH	i5-5300U (DC, 2.3GHz, 3M, 15W) Lat E7450	V	$220.00
	379-BCCI	Intel i3-5005 CPU Lat 3450	V	$90.00
	379-BCCJ	5th Gen Intel Core i7-5600U Lat 5450	V	$400.00
	379-BCCK	Intel i3-5005 CPU Lat 3550	V	$90.00
	379-BCDH	INFO,ZERO HD OPTION,MD	V	$0.00
	379-BCDK	Intel Xeon E3-1505M v5,, MPWS	V	$527.14
	379-BCDL	Intel Core i7-6820HQ, MPWS	V	$427.14
	379-BCDM	Intel Core i5-6300HQ,, MPWS	V	$100.00
	379-BCDN	Dell Watchdog Timer	V	$0.00
	379-BCDP	INFO,ORDER,FULLY ASSEMBLE,CUST	A	$0.00
	379-BCDQ	MOD,INFO,MPK,MT,4-PK,D7	V	$0.00
	379-BCDR	MOD,INFO,MPK,SFF,8-PK,D7	V	$0.00
	379-BCDS	Info C25 Raid configuration for XC730	V	$0.00
	379-BCDW	KACE vK1100,13G,INFO,COM	V	$0.00
	379-BCDY	KACE vK1100,13G,INFO,EDU	V	$0.00
	379-BCEC	KACE vK1100,13G,INFO,CHANNEL	V	$0.00
	379-BCEK	Info C20 Raid configuration for XC430	V	$0.00
	379-BCEO	KACE vK1100,13G,INFO,EDU,15K	V	$0.00
	379-BCEQ	KACE vK1100,13G,INFO,VT to HW	V	$0.00
	379-BCER	Instruction mod	V	$0.00
	379-BCEW	Consolidated Shipping	V	$0.00
	379-BCEY	NO KACE PER NODE	V	$0.00
	379-BCEZ	Fan Test required for node one	V	$0.00
	379-BCFQ	KACE VK2100,13G,INFO,COM	V	$0.00
	379-BCFR	KACE VK2100,13G,INFO,EDU	V	$0.00
	379-BCFS	KACE VK2100,13G,INFO,EDU,15K	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	619-AHLS	W10H-TB-SU 64 AFO EM ENG WW	V	$120.00
	619-AHLU	W10H-NB-V 64 AFO EM ENG WW	V	$120.00
	619-AHLV	W10H 64 EM AFO EM ENG WW	V	$120.00
	619-AHLW	W10H-HE 64 AFO EM ENG WW	V	$120.00
	619-AHLX	W10H-HE 64 AFO ENG WW	V	$120.00
	619-AHMB	W10H-NB-E, AFO 64 EM ENG	V	$120.00
	619-AHMC	W10H-TB-SU 64 AFO ENG WW	V	$120.00
	619-AHMF	W10H-NB-E, AFO 64 ENG	V	$120.00
	619-AHMG	W10H DT-E 64 AFO ENG	V	$120.00
	619-AHMI	W10H-NB-SU 64 AFO English WW	V	$120.00
	619-AHMN	W10H DT-E 64 EM ENG WW	V	$120.00
	619-AHMO	W10H-NB-SU 64 ENG WW	V	$120.00
	619-AHMP	W10H DT-E 64 AFO EM ENG	V	$120.00
	619-AHMR	W10H-NB-V 64 AFO ENG WW	V	$120.00
	619-AHMS	W10H-TB-V 64 AFO ENG WW	V	$120.00
	619-AHOE	W10H, DT-E 64 MSSI ENG	V	$120.00
	619-AHOF	W10H, HE 64 MSSI ENG	V	$120.00
	619-AHOG	W10H 64 MSSI ENG	V	$120.00
	619-AHSQ	Nutanix OS for Hyper-V, FI	V	$0.00
	619-AHSR	Nutanix OS for ESXi5.5U,FI	V	$0.00
	619-AHSS	Nutanix OS for ESXi6.0,FI	V	$0.00
	619-AHST	Nutanix OS for Hyper-V, Volume	V	$0.00
	619-AHSU	W10H, NB-V 64 MSSI ENG	V	$120.00
	619-AHSV	Nutanix OS for KVM,FI	V	$0.00
	619-AHTH	Windows 10 Home 64bit French	V	$999,999.99
	619-AHTL	Windows 10 Home 64bit English	V	$120.00
	619-AHTN	W10H,TBLT-E 64 MUI,E/F/S	V	$120.00
	619-AHTO	W10H,TBLT-E 64 ENG	V	$120.00
	619-AHTP	Win 10 Home 64bit EN, FR, ES	V	$120.00
	619-AHTQ	W10H,TBLT-E 64 EM ENG	V	$120.00
	619-AHTX	W10P-DG8.1 64 ENG	V	$170.00
	619-AHTY	W10P-DG7 64 DT ENG	V	$170.00
	619-AHUE	W10P-DG7 64 NB ENG	V	$170.00
	619-AIKN	W10P-DG7 DT 64 ENG/FRE/SPN	V	$170.00
	619-AIKO	W10P-DG8.1 64 ENG/FRE/SPN	V	$170.00
	619-AIKP	W10P-DG7 NB 64 ENG/FRE/SPN	V	$170.00
	619-AIQH	W10P,TBLT 64 Eng	V	$120.00
	619-AIQI	W10P,TBLT-S 64 Eng	V	$170.00
	619-AIQJ	W10H-TB-SU AFO 64 MSSI ENG	V	$120.00
	619-AIQM	W10H-TB-SU 64 MSSI ENG	V	$120.00
	619-AIQN	W10H DT-E 64 MSSI AFO ENG	V	$120.00
	619-AIQP	W10H-NB-SU AFO 64 MSSI ENG	V	$120.00
	619-AIQR	W10H-TB-V 64 MSSI ENG	V	$120.00
	619-AIQS	W10H HE 64 MSSI AFO ENG	V	$120.00
	619-AIQU	W10H-NB-V 64 AFO MSSI ENG	V	$120.00
	619-AIQV	W10H-TB-V AFO 64 MSSI ENG	V	$120.00
	619-AIQZ	W10P,TBLT-S MUI, E/F/S	V	$170.00
	619-AIRB	W10H 64 MSSI AFO ENG	V	$120.00
	619-AIRD	W10H-NB-E AFO 64 MSSI ENG	V	$120.00
	619-AIRE	W10H TBLT-E 64 MSSI ENG	V	$120.00
	619-AIRG	W10H-NB-E 1D 64 MSSI ENG	V	$120.00
	619-AIRH	W10P,TBLT MUI, E/F/S	V	$170.00
	619-AIRI	W10H-NB-SU 64 MSSI ENG	V	$120.00
	619-AIWG	W10H,TBLT-E 32 ENG	V	$120.00
	619-AIWH	W10H TBLT-E 32 English, WW	V	$120.00
	619-AIWI	W10H,TBLT-E 32 MUI,E/F/E	V	$120.00
	619-AIWK	W10H,TBLT-E 32 EM ENG	V	$120.00
	619-AIWL	W10H,TBLT-E 32 SPN	V	$999,999.99
	619-AIWT	W10P TBLT 32 MUI ENG/FR/SPN	V	$120.00
	619-AIWW	W10P TBLT 32 Eng	V	$120.00
	619-AIXP	W10H,TBLT-E 32 EM SPN	V	$999,999.99
	619-AIYD	W10P ACDMC 32 ENG	V	$55.00
	619-AJGM	Win 8.1(32bit)NoGML,MUI	V	$120.00
	619-AJGN	Win 8.1(32bit)NoGML,ENG	V	$120.00
	619-AJGT	W10P ACDMC 64 MUI ENG/FR/SPN	V	$55.00
	619-AJGX	W10P ACDMC 64 SPN	V	$55.00
	619-AJGY	W10P ACDMC 64 BPOR	V	$55.00
	619-AJGZ	W10P ACDMC 64 ENG WW	V	$55.00
	619-AJHB	W10P ACDMC HV 64 SPN	V	$55.00
	619-AJHE	W10P ACDMC HV 64 BPOR	V	$55.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	338-BFXE	AMD E1-6010,UMA(FY16C1)	V	$11.99
	338-BFXF	AMD A10-7300 (Kaveri)(FY16C1)	V	$134.99
	338-BFXG	AMD A4-6210,UMA(FY16C1)	V	$91.99
	338-BFXH	4th Generation Intel? Core? i3-4030U	V	$311.99
	338-BFXI	BYT Celeron N2840, C1Y15	V	$61.99
	338-BFXJ	BYT Pentium N3540,C1Y15	V	$111.99
	338-BFXK	Intel i3-4030U	V	$211.99
	338-BFXL	Intel Pentium G3250	V	$0.00
	338-BFXM	Intel Core i3-4160	V	$70.00
	338-BFXN	Intel Core i5-4460S	V	$180.00
	338-BFXO	Intel Core i7-4790	V	$320.00
	338-BFXP	Intel Core i3-4160	V	$110.00
	338-BFXQ	Intel Core i5-4460	V	$190.00
	338-BFXR	Intel Pentium G3250	V	$50.00
	338-BFXS	Intel i5-5200U UMA (FY16 C1)	V	$217.99
	338-BFXT	Intel i3-4150T, CY1, FY16	V	$40.00
	338-BFXU	Intel Core i5-4210M	V	$60.00
	338-BFXV	Intel i7-4790S, CY1, FY16	V	$302.90
	338-BFXW	Intel Core i7-4710MQ	V	$320.00
	338-BFXX	Intel Pentium G3250T, CY1, F16	V	$35.00
	338-BFYO	i5-5300U, UMA, 3450	V	$0.00
	338-BFYP	i5-5200U, UMA, 3450	V	$0.00
	338-BFYS	Celeron 3205U, UMA, 3450	V	$0.00
	338-BFYU	i3-5005U, UMA, 3450	V	$0.00
	338-BFYV	i5-5200U, UMA, 3550	V	$0.00
	338-BFYY	i5-5200U, Discrete, 3550	V	$0.00
	338-BFYZ	i7-5500U, Discrete, 3550	V	$0.00
	338-BFZB	Celeron 3205U, UMA, 3550	V	$0.00
	338-BFZD	Intel(R) i5-4210U	V	$200.00
	338-BFZE	Intel(R) i7-4790S	V	$200.00
	338-BFZG	Intel(R) i7-4790	V	$180.00
	338-BFZI	Intel i5-4200H	V	$0.00
	338-BFZJ	Intel i7-4712HQ	V	$350.00
	338-BFZM	Intel Xeon Processor E5-2603 v3	A	$499.99
	338-BFZN	Intel Xeon Processor E5-2637 v3	A	$1,699.99
	338-BFZQ	Intel Xeon Processor E5-2620 v3 (Kit)	A	$749.99
	338-BFZX	Intel Xeon E5-2623 v3	A	$819.99
	338-BGBI	HSW i3-SMB0	V	$81.99
	338-BGBJ	MOD,ASSY,BASE,A6-XXXX DSV,3541	V	$99,999.00
	338-BGBK	Intel i3-4005U SMBO	V	$81.99
	338-BGBW	Intel(R) Core(TM) i7-5500U	V	$150.00
	338-BGCE	BDW i7-5500U (NV840M 2GB) (FY16 C1)	V	$296.99
	338-BGCF	BDW i5-5200U (NV820M 2GB) (FY16 C1)	V	$196.99
	338-BGCG	BDW Celeron-3205U (UMA) (FY16 C1)	V	$11.99
	338-BGCH	BDW Pentium-3805U (UMA) (FY16 C1)	V	$31.99
	338-BGCI	BDW i5-5200U UMA (FY16 C1)	V	$196.99
	338-BGCJ	i5-5200U,U3D,(FY16C1)	V	$252.99
	338-BGCM	Intel Core i3-5010U Base, No E-Dock	V	$0.00
	338-BGCO	Intel Core i3-5010U Base, E-Dock	V	$0.00
	338-BGCP	Intel Core i5-5300U Base, E-Dock	V	$0.00
	338-BGCQ	Intel Core i5-5200U Processor Base	V	$0.00
	338-BGCR	Intel Core i3-5010U Base, No E-Dock	V	$0.00
	338-BGCS	Intel Core i3-5010U Processor Base	V	$0.00
	338-BGCT	Intel Core i5-5300U Base, E-Dock	V	$0.00
	338-BGCU	Intel Core i5-5200U Base, E-Dock	V	$0.00
	338-BGCV	Intel Core i5-5300U Base, E-Dock	V	$0.00
	338-BGCX	Intel Core i5-5300U Base, E-Dock	V	$0.00
	338-BGCY	Intel Core i5-5200U Base, E-Dock	V	$0.00
	338-BGCZ	Intel Core i5-5300U Base, E-Dock	V	$0.00
	338-BGDL	Intel BYT-M Celeron N2840	V	$11.99
	338-BGDM	Intel BYT-M Pentium N3540	V	$111.99
	338-BGDR	i5-5200U,U,(FY16C1)	V	$371.99
	338-BGDU	I7-5500U,U3D(FY16C1)	V	$402.99
	338-BGDV	E5-1650 v3 3.5GHz,15M C, 140W	V	$919.00
	338-BGDW	E5-1620 v3 3.5GHz,10M C, 140W	V	$489.00
	338-BGDY	Intel Core i3-5010U Base, E-Dock	V	$0.00
	338-BGDZ	Intel Core i3-5010U, Non sc, E-Dock	V	$0.00
	338-BGEF	CPU,GT,SC,I7-5600U,E5450,I	V	$440.00
	338-BGEJ	InXe5-1620v33.5G10MCTHT4C/8T140W2133MCK	A	$499.99
	338-BGEK	InXe5-1650v33.5G15MCTHT6C/12T140W2133MCK	A	$949.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	658-BCEZ	SRV,NTWK,3160,XPS,1820	V	$0.00
	658-BCFB	SRV,NTWK,7260,XPS,1820	V	$0.00
	658-BCFC	SRV,NTWK,7260AGN,XPS,1820	V	$0.00
	658-BCFD	SW for Dell Wireless 1506	V	$0.00
	658-BCFH	Windows Embedded 8.1 64R	V	$170.00
	658-BCFI	Windows Embedded 8.1 64E	V	$210.00
	658-BCFJ	Windows Embedded 8.1 32R	V	$170.00
	658-BCFN	MOD,SW,WB32,I-P,EMB,ENG	V	$210.00
	658-BCGZ	SRV Software, 64bit Midland	V	$0.00
	658-BCHK	PEPE12 DorBits, REVEL90	V	$0.00
	658-BCHO	CY5,FY14,Addl SW,ALW,w/cam,W7	V	$0.00
	658-BCHS	Additional Software, DAO	V	$0.00
	658-BCHY	CY5,FY14,AddlSW,XPS,w/o Cam,W7	V	$0.00
	658-BCIC	CY5,FY14,Addl SW,INS,8.1	V	$0.00
	658-BCID	CY5,FY14,AddlSW,INS,w/o Cam,W7	V	$0.00
	658-BCIG	CY5,FY14,Addl SW,INS,w/Cam,W7	V	$0.00
	658-BCIL	CY5,FY14,Addl SW,ALW,No Cam,W7	V	$0.00
	658-BCIN	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BCIO	Dell Wireless-N 1707/8 Driver	V	$0.00
	658-BCIP	Wireless Driver,7265,7347	V	$0.00
	658-BCIU	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BCIV	Dell Wireless-N 1708 Driver	V	$0.00
	658-BCIX	SW for Intel 7265AC + BT4.0	V	$0.00
	658-BCJB	Game Bundle	V	$0.00
	658-BCJX	CY1,FY15,Addl SW,VOS,Win7	V	$0.00
	658-BCJY	Additional Software, LA/BRZ	V	$0.00
	658-BCKC	CY5FY14,AddlSW,XPS UBK 8.1,BRZ	V	$0.00
	658-BCKF	CY5FY14,Addl SW,INSUBK8.1,LATM	V	$0.00
	658-BCKH	C5FY14,AddlSW,iNS,CAM,W7,LA/BZ	V	$0.00
	658-BCKI	7260 AC Driver	V	$0.00
	658-BCLS	CY1,F15,AddlSW,32GTBT,w/WB,8.1	V	$0.00
	658-BCLU	Dell SRV Software 7260	V	$0.00
	658-BCLV	DW 1707 + BT4.0	V	$0.00
	658-BCLX	DW 1707 + BT4.0	V	$0.00
	658-BCLY	CY1,FY15,Addl SW,INS,w/Cam,W7	V	$0.00
	658-BCMC	CY1,FY15,Addl SW,INS,8.1	V	$0.00
	658-BCMF	CY1,FY15,AddlSW,INS,w/o Cam,W7	V	$0.00
	658-BCMI	CY1,FY15,Addl SW,XPS 8.1	V	$0.00
	658-BCML	CY1,FY15,Addl SW,ALW,8.1	V	$0.00
	658-BCMN	Dell Wireless-N 1707/8 Driver	V	$0.00
	658-BCMW	C1F5,Addl SW,IN/XP,8.1,LA	V	$0.00
	658-BCNJ	CY1,FY15,Addl SW,TBT,8.1	V	$0.00
	658-BCNK	O365 Personal Activation Card	V	$55.00
	658-BCNL	Win 8.1 Enable Factory Install (R7910)	V	$0.00
	658-BCPC	CMS2.0, BD, no Media	V	$0.00
	658-BCPD	CMS2.0, Win7 Premium & above, BD, no Med	V	$0.00
	658-BCPH	MOD-SRV,NTWK,DW1560,9530	V	$0.00
	658-BCPS	SRV Latitude 3150	V	$0.00
	658-BCQG	DW 1707 + BT4.0 Wireless Driver	V	$0.00
	658-BCQK	MOD,SW,DRVR,TXEI,PLANO	V	$0.00
	658-BCQL	Intel 3160AC + BT4.0 wireless driver	V	$0.00
	658-BCQW	Windows Embedded 8.1 32E	V	$120.00
	658-BCRH	Win8.1ProTablet(32)Eng/French	V	$150.00
	658-BCRI	Win8.1ProTablet(32)English	V	$150.00
	658-BCRJ	Win8.1ProSmTab(32)Eng/French	V	$150.00
	658-BCRN	MOD,SW,QFE,BLUE	V	$150.00
	658-BCRP	CY3,FY16,Addl SW,ALW,8.1	V	$0.00
	658-BCRR	CY3,FY16,Addl SW,ALW,w/Cam,W7	V	$0.00
	658-BCRS	CY3,FY16,Addl SW,ALW,no cam,W7	V	$0.00
	658-BCRX	Addtional Software For Commercial	V	$99,999.00
	658-BCSB	MS Office Trial, MUI	V	$0.00
	658-BCSC	MS Office Trial TOPK	V	$0.00
	658-BCSG	MOD-SRV,SW,LAT,3160	V	$0.00
	658-BCSK	Plano B TXEI Software Driver	V	$0.00
	658-BCSU	DW 1707+ BT4.0 Driver	V	$0.00
	658-BCSV	Intel Wireless-AC 3160 driver	V	$0.00
	658-BCSW	DW 1801 + BT4.0	V	$0.00
	658-BCSX	DW 1801 Wireless Driver	V	$0.00
	658-BCTB	Intel 3165AC + BT4.0	V	$0.00
	658-BCTD	System Driver for 7710	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	369-7027	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$1.00
	369-7028	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$4.00
	369-7029	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$2.00
	369-7035	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$1,454.55
	369-7036	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$1,818.18
	369-7037	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$2,181.82
	369YC	FGA Proxy MOD 369YC for SKU 730-7203	Z	$0.00
	36C64	FGA Proxy MOD36C64for SKU 998-BNLY	Z	$0.00
	36CNC	FGA Proxy MOD36CNCfor SKU 998-BXOK	Z	$0.00
	36F51	FGA Proxy MOD 36F51 for SKU 730-5380	Z	$0.00
	36F55	FGA Proxy MOD36F55for SKU 998-BTCM	Z	$0.00
	36F5J	FGA Proxy MOD 36F5J for SKU 730-5759	Z	$0.00
	36H6M	FGA Proxy MOD36H6Mfor SKU 998-BJSR	Z	$0.00
	36JYT	FGA Proxy MOD 36JYT for SKU 730-4086	Z	$0.00
	36K09	FGA Proxy MOD 36K09 for SKU 730-6987	Z	$0.00
	36K7W	FGA Proxy MOD 36K7W for SKU 730-2043	Z	$0.00
	36KF2	FGA Proxy MOD 36KF2 for SKU 730-1395	Z	$0.00
	36M9D	FGA Proxy MOD36M9Dfor SKU 998-BFPN	Z	$0.00
	36MX7	FGA Proxy MOD36MX7for SKU 998-BSMX	Z	$0.00
	36P27	FGA Proxy MOD36P27for SKU 998-BMWD	Z	$0.00
	36PYJ	FGA Proxy MOD36PYJfor SKU 998-BWJU	Z	$0.00
	36RGM	FGA Proxy MOD 36RGM for SKU 730-5187	Z	$0.00
	36V6K	FGA Proxy MOD36V6Kfor SKU 998-BWGI	Z	$0.00
	36WDW	FGA Proxy MOD 36WDW for SKU 730-0719	Z	$0.00
	36WFX	NBD,WKSTN,IBM,2 YR EXT	Z	$0.00
	370-AABS	2GB DDR2 SDRAM (800MHz)	V	$0.00
	370-AABT	16GB (4x4GB) 1600MHz DDR3 N-ECC	V	$250.00
	370-AABX	8GB DDR3L 1600 (4GBx2)	V	$0.00
	370-AABY	4GB DDR3L 1600 (4GBx1)	V	$0.00
	370-AACB	16GB DDR3 1600 (8GBx2)	V	$395.00
	370-AACC	8GB DDR3 1600MHz	V	$50.00
	370-AACH	4GB DDR3L 1600 (4GBx1)	V	$0.00
	370-AACM	4GB (1x4GB) 1600MHz DDR3 Memory	V	$40.00
	370-AACQ	12GB DDR3 SDRAM 1600MHz	V	$100.00
	370-AACR	8GB DDR3 1600 (4GBx2)	V	$0.00
	370-AACS	32GB DDR3 SDRAM 1600MHz	V	$600.00
	370-AACT	16GB DDR3 SDRAM 1600MHz	V	$250.00
	370-AACU	4GB DDR3L 1600 (On Board)	V	$0.00
	370-AACV	4GB DDR3 SDRAM 1600MHz	V	$700.01
	370-AACW	24GB DDR3 SDRAM 1600MHz	V	$500.00
	370-AACX	8GB DDR3 1600 (4GBx2)	V	$100.00
	370-AACY	2GB DDR3L 1600MHz (2GBx1)	V	$0.00
	370-AACZ	4GB DDR3L(4GBx1)	V	$0.00
	370-AADB	4GB (2x2GB) 1600MHz DDR3 N-ECC	V	$50.00
	370-AADC	8GB (2x4G) 1600MHz DDR3 Memory	V	$130.00
	370-AADD	8GB DDR3 1600MHz	V	$50.00
	370-AADF	4GB (2x2GB) 1600MHz DDR3 NECC	V	$50.00
	370-AADG	8GB (2x4GB) 1600MHz DDR3 NECC	V	$160.00
	370-AADH	8GB (4x2GB) 1600MHz DDR3 NECC	V	$190.00
	370-AAED	16GB (4x4GB) 1600MHz DDR3 ECC	V	$485.00
	370-AAEE	32GB (4x8GB) 1600MHz DDR3 ECC	V	$780.00
	370-AAEG	16GB (2x8GB) 1600MHz DDR3 ECC	V	$390.00
	370-AAEH	8GB (2x4GB) 1600MHz DDR3 ECC	V	$245.00
	370-AAEI	4GB DDR3L 1600MHz (4GBx1)	V	$0.00
	370-AAEO	16GB (2x8GB) 1600MHz DDR3L	V	$420.00
	370-AAER	8GB (1x8GB) 1600MHz DDR3L	V	$200.00
	370-AAET	2GB (1x2GB) 1600MHz DDR3 N-ECC	V	$0.00
	370-AAEU	32GB (4x8GB) 1600MHz DDR3 N-ECC	V	$570.00
	370-AAEV	8GB 1DIMM NON-ECC,1600MHz,OPTI	V	$130.00
	370-AAFC	8GB Dual Channel DDR3L 1600MHz (4GBx2)	V	$100.00
	370-AAFD	6GB DDR3L 1600MHz (4GBx1+2GBx1)	V	$50.00
	370-AAFO	32GB,2x16G,1600,2R,RD,LV	V	$682.00
	370-AAGC	64GB,4x16G,1600,2R,RD,LV	V	$1,364.00
	370-AAGP	8GB UDIMM	V	$149.00
	370-AAIC	4GB (1x4GB) 1600MHz DDR3L Memory	V	$105.00
	370-AAID	4GB (2x2GB) 1600MHz DDR3L Memory	V	$110.00
	370-AAIE	8GB (2x4GB) 1600MHz DDR3L Memory	V	$200.00
	370-AAIP	Performance Optimized	V	$0.00
	370-AAIR	8GB (4x2GB) 1600MHz DDR3L	V	$190.00
	370-AAIS	8GB (2x4GB) 1600MHz DDR3L Memory	V	$185.00

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	580-ABSD	Backlit Keyboard,FR-ENG	V	$0.00
	580-ABUI	No Keyboard	V	$0.00
	580-ABVJ	Dell(TM) USB Entry Keyboard	V	$0.00
	580-ABVP	Internal Keyboard,ENG,Chromebook 11	V	$0.00
	580-ABVS	Kit - Dell Wireless Keyboard & Mouse, KM714 (English)	A	$79.99
	580-ABXF	Internal English Keyboard	V	$0.00
	580-ABXG	Internal French English Keyboard	V	$0.00
	580-ABYH	DELL TABLET WIRELESS KEYBOARD	V	$99.99
	580-ABYM	Backlit Keyboard, ENG	V	$0.00
	580-ABYN	Standard Keyboard, ENG	V	$0.00
	580-ABYO	Backlit Keyboard, English	V	$0.00
	580-ABYQ	Sealed INT BL ENG Keyboard, Rubber, Lat	V	$249.00
	580-ABYR	Sealed Internal Backlit English Keyboard	V	$0.00
	580-ABYZ	Internal US/Int Qwerty Keyboard	V	$6.01
	580-ABZF	Kit - Dell Wireless Keyboard & Mouse, KM	V	$49.99
	580-ABZK	Dell KB522 ENG	A	$29.99
	580-ACBC	US English (QWERTY) Dell KB212-B,CUS	A	$19.99
	580-ACBP	Internal US/Int Qwerty Backlit Kybd	V	$50.00
	580-ACBU	Standard Keyboard, English	V	$0.00
	580-ACBV	Standard Keyboard,MUI	V	$0.00
	580-ACBW	Backlit Keyboard, English	V	$50.00
	580-ACBX	Backlit Keyboard, MUI	V	$50.00
	580-ACCE	Dell USB Wired Keyboard US	V	$0.00
	580-ACDQ	MOD,KYBD,104,US,KB212B,W8,SIB	V	$0.00
	580-ACDZ	Dell KM714 (Spanish)	A	$79.99
	580-ACED	Internal US/Int Qwerty Backlit Kybd	V	$0.00
	580-ACEE	KYBD,81,SPN-LAC	V	$21.58
	580-ACEF	Keyboard,80,US,ENG,M14NSCB2	V	$0.00
	580-ACEG	Backlit Keyboard, MUI	V	$0.00
	580-ACEZ	Standard Keyboard, English	V	$0.00
	580-ACFB	Standard Keyboard, Spanish	V	$0.00
	580-ACFC	Silver Palmrest Type 80	V	$0.00
	580-ACID	Dell USB Wired KYBD KB113 CA	V	$0.00
	580-ACIE	Dell USB Wired KYBD KB113 LTN	V	$0.00
	580-ACIQ	CUS,KYBD,104,US,W8,KB212B	V	$19.99
	580-ACIR	CUS,KYBD,104,US,W8,KB212B	V	$19.99
	580-ACIW	Internal SP Kybd, FC	V	$10.00
	580-ACJB	Single Pointing KB (English)	V	$0.00
	580-ACJC	Single Pointing KB Backlit (English)	V	$50.00
	580-ACJD	Internal SPg Kybd, English/French	V	$10.00
	580-ACJE	Internal SP Backlit Kybd, English/French	V	$50.00
	580-ACJS	Single Pointing Backlit (English)	V	$50.00
	580-ACJV	Single Pointing (English)	V	$0.00
	580-ACKJ	Single Pointing KYB (English)	V	$0.00
	580-ACKL	Dual Pointing Backlit KYB (English)	V	$50.00
	580-ACKS	Standard Keyboard, English-French	V	$0.00
	580-ACKY	Single Pointing Backlit KB (English)	V	$49.00
	580-ACKZ	Internal SPN-LAC Keyboard, E7350	V	$0.00
	580-ACLF	Dual Pointing Backlit KYBD (English)	V	$50.00
	580-ACLI	Dual Pointing KYBD (English)	V	$0.00
	580-ACMF	KYBD,82,BRAZ,M14NSCB2	V	$19.30
	580-ACMJ	Dell KB522 FRN/ENG	A	$29.99
	580-ACMK	CUS,KYBD,105,CAN-MU,W8,KB212B	A	$19.99
	580-ACML	CUS,KYBD,105,CAN-MU,W8,KB212B	A	$999,999.99
	580-ACMM	Dell KB522 FRN/CAN	A	$29.99
	580-ACMN	CUS,KYBD,105,FR-CAN,W8,KB212B	A	$19.99
	580-ACMO	CUS,KYBD,105,FR-CAN,W8,KB212B	A	$999,999.99
	580-ACMQ	CUS,KYBD,107,BPOR,KB813	A	$999,999.99
	580-ACMS	CUS,KYBD,107,BPOR,W8,KB212B	A	$999,999.99
	580-ACNG	Single Pointing KB (English, Intl)	V	$0.00
	580-ACNJ	Single Pointing KB Backlit (Eng, Intl)	V	$50.00
	580-ACPC	CUS,KYBD,105,LTN,KB522,W8	A	$29.99
	580-ACPS	Canada MUI Keyboard	V	$0.00
	580-ACTO	English Keyboard	V	$0.00
	580-ACUI	MOD,KYBD,ENG,M14NTU,DAO,EP	V	$130.00
	580-ACUJ	Internal English Keyboard (US) - Blue	V	$0.00
	580-ACUM	Internal English (US) Keyboard - Black	V	$0.00
	580-ACWN	English Keyboard	V	$0.00
	580-ACXZ	Internal MUI Chrome Keyboard - Black	V	$0.00
	580-ACYB	Internal MUI Chrome Keyboard - Blue	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	400-AEFN	HDD,1TB 7.2K SE NLSAS,6G,2.5,HYB,13G,CK	A	$599.99
	400-AEFT	500GB 2.5inch SATA(7,200 RPM) HDD,OPTI	V	$97.00
	400-AEFZ	16GB eMMC Hard Drive	V	$0.00
	400-AEGB	HDD,2TB 7.2K NLSAS,6G,3.5,HP,13G	V	$579.00
	400-AEGC	HDD,2TB 7.2K NLSAS,6G,3.5,HP,13G,CK	A	$499.99
	400-AEGD	128GB Solid State Drive Mini card Lat	V	$230.00
	400-AEGF	HDD,2TB 7.2K SATA,6G,3.5,HP,13G	V	$459.00
	400-AEGG	HDD,2TB 7.2K SATA,6G,3.5,HP,13G,CK	A	$259.99
	400-AEGJ	HDD,4TB 7.2K SATA,6G,3.5,HP,13G	V	$749.00
	400-AEGK	HDD,4TB 7.2K SATA,6G,3.5,HP,13G,CK	A	$499.99
	400-AEGM	500GB 7.2K SATA 3Gbps 3.5in Cabled Hard	V	$239.00
	400-AEGV	HDD,80GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$251.99
	400-AEHH	MOD,HD,1T,S3,7.2K,#2,XL1000B	V	$158.67
	400-AEHY	HDD,120GB SSD uSATA,BT,MLC,6G,1.8,HP,13G	V	$359.00
	400-AEHZ	HDD,120GB SSD uSATA,BT,MLC,1.8,HP,13G,CK	A	$359.99
	400-AEIB	HDD,120GB SSD SATA,BT,6G,2.5,HP,13G	V	$349.00
	400-AEIC	HDD,120GB SSD SATA,BT,MLC,2.5,HP,13G,CK	A	$359.99
	400-AEIF	HDD,200GB SSD uSATA,MU,MLC,6G,1.8,HP	V	$739.00
	400-AEIG	HDD,200GB SSD uSATA,MU,MLC,1.8,HP,13G,CK	A	$739.99
	400-AEIH	HDD,200GB SSD SATA,MU,MLC,6G,2.5,HP,13G	V	$509.00
	400-AEII	HDD,200GB SSD SATA,MU,MLC,2.5,HP,13G,CK	A	$929.99
	400-AEIN	HDD,240GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$494.99
	400-AEIQ	HDD,400GB SSD uSATA,MU,MLC,1.8,HP,13G,CK	A	$799.99
	400-AEIR	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$2,311.00
	400-AEIS	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G,	A	$1,899.99
	400-AEIT	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	V	$2,311.00
	400-AEIU	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	A	$1,899.99
	400-AEIV	HDD,400GB SSD uSATA,MU,MLC,6G,1.8,HP,13G	V	$1,349.00
	400-AEIW	HDD,400GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$799.99
	400-AEIX	HDD,400GB SSD SATA,MU,MLC,6G,2.5,HP,13G	V	$1,349.00
	400-AEIY	HDD,400GB SSD SATA,MU,MLC,2.5,HP,13G,CK	A	$1,099.99
	400-AEJJ	HDD,800GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	V	$4,208.00
	400-AEKE	250GB (7.200 Rpm) Serial ATA Hard Drive	V	$50.00
	400-AEKI	500GB 7200 rpm Hard Drive	V	$160.00
	400-AEKV	MOD,HD,500G,S3,5.4,7,JAGB7-RF	V	$100.00
	400-AEKW	500GB 2.5inch Serial ATA (7,200 Rpm) HDD	V	$0.00
	400-AEKX	1TB (5.400 Rpm) Serial ATA Hard Drive	V	$180.00
	400-AEKY	512GB Mobility SSD	V	$700.00
	400-AELN	MOD,HD,300G,SAS6,15K,2.5,TSHBA	V	$495.00
	400-AELQ	HDD,4TB 7.2K SE NLSAS,6G,3.5,HP,FIPS,13G	V	$999.00
	400-AELR	CUS, Hard Drive filler 3.5	A	$10.00
	400-AEMC	500GB,2.5 SATA 7200 Rpm Hard Drive (Kit)	A	$74.99
	400-AEMK	300G 10K,RPM,SAS 2.5,6G,GDY,CK	A	$229.99
	400-AEML	MOD,SSDR,512,MCARD,SMSNG,PM851	V	$700.00
	400-AEMM	HDD,4TB 7.2K SE NL,6G,3.5,HP,FIPS,13G,CK	A	$949.99
	400-AEMO	HDD,1TB 7.2K SATA,6G,2.5,HP	V	$459.00
	400-AEMQ	HDD,500GB 7.2K SATA,6G,2.5,HP	V	$289.00
	400-AEMT	HDD,1.6TB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$9,799.00
	400-AEMU	HDD,800GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$5,499.00
	400-AEMV	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$2,899.00
	400-AEMY	HDD,400GB SSD SAS,WI,12G,2.5,HP,13G	V	$3,599.00
	400-AENN	HDD,4TB 7.2K SATA,6G,3.5,IB,13G	V	$749.00
	400-AENO	HDD,2TB 7.2K NLSAS,6G,3.5,IB,13G	V	$579.00
	400-AENP	HDD,2TB 7.2K SATA,6G,3.5,IB,13G	V	$459.00
	400-AENQ	HDD,1TB 7.2K NLSAS,6G,3.5,IB,13G	V	$369.00
	400-AENR	HDD,1TB 7.2K SATA,6G,3.5,IB,13G	V	$269.00
	400-AENS	HDD,1TB 7.2K SATA,6G,2.5,FB,13G	V	$479.00
	400-AENT	HDD,500GB 7.2K SATA,6G,2.5,FB,13G	V	$299.00
	400-AENU	HDD,250GB 7.2K SATA,6G,2.5,FB,13G	V	$209.00
	400-AENV	HDD,1TB 7.2K SE NLSAS,6G,2.5,FB,FIPS,13G	V	$609.00
	400-AENX	HDD,500GB 7.2K NLSAS,6G,2.5,FB,13G	V	$329.00
	400-AEOH	2.5 inch 500GB Solid State Hybrid Drive	V	$130.00
	400-AEOR	256GB Mobility SSD	V	$355.71
	400-AEOZ	512GB 2.5 inch SATA SSD	V	$930.00
	400-AEPB	256GB 2.5 inch SATA SSD	V	$540.00
	400-AEPH	HDD,1.6TB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$9,799.00
	400-AEPI	HDD,800GB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$5,499.00
	400-AEPJ	HDD,400GB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$2,899.00
	400-AEPM	HDD,400GB SSD SAS,WI,12G,2.5,FB,13G	V	$3,599.00
	400-AEPQ	256GB (SATA3) SSD Mini-card Lat	V	$380.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	555-BBXX	NW W-AP CBL 1,10FT,CUS	A	$110.00
	555-BBXY	NW W-APLAR1,LGTNG ARRESTOR	V	$150.00
	555-BBXZ	NW W-AP ANTENNA,2x2,2714,OUTDOOR	V	$395.00
	555-BBYE	Dell Wireless-N 1705 SRV	V	$0.00
	555-BBYJ	Dell Wireless-N 1705 SRV	V	$0.00
	555-BBYN	Intel Wireless-N 7265AGN	V	$10.00
	555-BBYO	Intel Tri-Band Wireless-AC 17265 WiGig	V	$50.00
	555-BBYQ	Intel Dual Band Wireless-	V	$10.00
	555-BBYR	Intel Wireless-AC 7265AC	V	$25.00
	555-BBYS	802.11 AC WiFi with Bluetooth 4.0	V	$0.00
	555-BBYU	NWW-ANT,DIRL,16,2.4	V	$345.00
	555-BBYW	NWW-ANT,ODIRL13B	V	$140.00
	555-BBYX	NWW-ANT,DLBD,ODIRL,AP	V	$150.00
	555-BBZK	NW W-ACC,ANT,DIRL,MECH,SGL,MNT,CUS	A	$345.00
	555-BBZM	NW W-ANT20W,OMNI-DIRL,2.0DBI,WHT, CUS	A	$20.00
	555-BBZN	NW W-ANT,2.4/2.5G,DLBD,ODIRL, CUS	A	$140.00
	555-BBZO	NW W-ANT,2.4/5G,DLBD,ODIRL,AP,CUS	A	$150.00
	555-BBZP	Intel Wireless 7260 Software	V	$0.00
	555-BCBE	Dell Wireless 1707 Driver	V	$0.00
	555-BCBF	Intel Dual Band Wireless 7265 Driver	V	$0.00
	555-BCBH	Broadcom 5722 Single Port Gigabit Card	V	$50.00
	555-BCBV	Intel 7265AC + BT4.0	V	$25.00
	555-BCBY	Intel 7625 Dual-Band Wifi Driver	V	$0.00
	555-BCCC	Intel Wireless AC 3160 Driver, BCC	V	$0.00
	555-BCCD	Intel Wireless AC 7265 Driver, BCC	V	$0.00
	555-BCCG	Intel(R) 7265AC + BT4.0 (Indonesia Only)	V	$99,999.00
	555-BCCH	Intel 7265AC Dual-Band WiFi	V	$25.33
	555-BCCI	MOD-SRV,SW,7260,ANW,M14	V	$0.00
	555-BCCQ	DW 1707 + BT4.0	V	$0.00
	555-BCDC	Near Field Communication	V	$0.00
	555-BCDN	Dell 1707 Wireless Card	V	$0.00
	555-BCDP	Intel 7265 Dual-Band AC WiFi + BT 4.0	V	$0.00
	555-BCDR	Killer 1525 802.11ac 2x2 WiFi and BT 4.1	V	$0.00
	555-BCDT	Software for intel Wireless 7260	V	$0.00
	555-BCDU	Software for Dell Wireless 1707	V	$0.00
	555-BCDW	NW W-APANT1B,OMNI ANT	V	$30.00
	555-BCDX	NW W-APANT1B,OMNI ANT, CUS	A	$30.00
	555-BCED	SW Driver,3160,7548	V	$0.00
	555-BCEE	SW Driver,7265,7548	V	$0.00
	555-BCEJ	Intel 7260AC Wireless card	V	$20.00
	555-BCEK	Intel Wireless 7265 Driver	V	$0.00
	555-BCEN	802.11 b/g/n driver with Miracast	V	$99,999.00
	555-BCES	NW W-ANT-3X3,D608	V	$395.00
	555-BCET	NW W-ANT-3x3,5005	V	$495.00
	555-BCEU	NW W-ANT-3X3, 5010	V	$595.00
	555-BCFD	Intel(R) Dual Band Wireless-AC 7260	V	$0.00
	555-BCFF	MOD-SRV,WRLES,17265,WiFI,E6	V	$0.00
	555-BCFG	W-AP-ANT-28,2.4/5G,8DB,2X2,WALL	V	$365.00
	555-BCFH	W-AP-ANT-38,2.4/5G,8DB3X3,WALL	V	$365.00
	555-BCFI	W-APANT28,2.4/5G,8DB,2X2,WL,CK	A	$365.00
	555-BCFJ	W-APANT38,2.4/5G,8DB3X3,WAL,CK	A	$365.00
	555-BCFU	Single band Wi-Fi: 1x1 11bgn	V	$0.00
	555-BCFV	NW W-ANT,ODIRL,DTBL,WHT,AP	V	$30.00
	555-BCFW	Intel 7260AC + BT4.0	V	$0.00
	555-BCFX	Dell Wireless-N 1704 + BT4.0	V	$0.00
	555-BCGD	DW 1560 + BT4.0 [802.11ac + Bluetooth 4.	V	$9.57
	555-BCGE	Intel X540 (2x10GbE, 2x1Gbit) Quad Port	A	$279.99
	555-BCGG	Intel 7260AC + BT4.0	V	$0.00
	555-BCGH	Dell, ANT-3x3-5712,Sec, N-type	V	$495.00
	555-BCGI	Dell,ANT-3x3-2005,Omni,Ntype,5dbi,2.4Ghz	V	$495.00
	555-BCGJ	Dell Wireless 1560 Driver	V	$0.00
	555-BCGK	Dell Wireless 1560	V	$0.00
	555-BCGN	802.11 AC 1x1, Miracast, Bluetooth 4.0	V	$0.00
	555-BCHI	Wireless Driver,1705/1704,3543	V	$0.00
	555-BCHJ	Wireless Driver1704/05,5749	V	$0.00
	555-BCHM	WLAN Card Killer1525 Driver	V	$0.00
	555-BCHS	Intel Wireless 7260 Driver (T)	V	$0.00
	555-BCHT	Intel Widi Driver (T)	V	$0.00
	555-BCHW	MOD-SRV,WRLES,M.2,NOWIDI,7265	V	$0.00
	555-BCIB	802.11 AC 1x1 WiFi	V	$40.00

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	631-AAJD	UBUNTU System Driver	V	$0.00
	631-AAJG	Edocs and OpenManage DVD, R730/xd	V	$0.00
	631-AAJH	Edocs and OpenManage DVD,R730/xd,CK	V	$9.99
	631-AAJI	No Out-of-Band Systems Management	V	$0.00
	631-AAJJ	Intel Standard Manageability	V	$15.00
	631-AAJM	Intel vPro Technology Enabled,9020M	V	$40.00
	631-AAJO	No Out-of-Band Systems Management,9020M	V	$0.00
	631-AAJP	Intel Standard Manageability,9020M	V	$15.00
	631-AAJS	USER GUIDE, M630 VRTX SERIES BLADES	V	$0.00
	631-AAJT	OPENMANAGE CD KIT,FC630	V	$0.00
	631-AAJU	OPENMANAGE CD KIT,M630	V	$0.00
	631-AAKC	System SW,Windows,INS,7347	V	$0.00
	631-AAKE	Intel Smart Connect Technology	V	$0.00
	631-AAKF	OPENMANAGE CD KIT,FC630,CK	A	$9.99
	631-AAKG	System Driver,Windows, INS3148	V	$0.00
	631-AAKH	Platform Quickset, E7350	V	$0.00
	631-AAKI	OPENMANAGE CD KIT,M630,CUS	A	$9.99
	631-AAKM	Intel vPro - ME Inoperable, Custom Order	V	$30.00
	631-AAKN	Intel vPro	V	$30.00
	631-AAKO	No Out-of-Band Systems Management	V	$0.00
	631-AAKP	Intel vPro Technology Enabled	V	$25.00
	631-AAKU	Intel Management Engine Compnt Installer	V	$0.00
	631-AAKV	No Intel vPro, E7350	V	$0.00
	631-AAKW	Intel vPro - ME Inoperable, E7350	V	$30.00
	631-AAKX	vPro Advanced Mgmt Features, E7350	V	$30.00
	631-AAKY	MOD,LBL,MGMT,MEDISABLE,T7910	V	$0.00
	631-AAKZ	MOD-SRV,SW,INSP,WIN,7348	V	$0.00
	631-AALC	No Out-of-Band Systems Management	V	$0.00
	631-AALD	No Out-of-Band SM, E5404	V	$0.00
	631-AALE	Intel vPro - ME Inoperable, E5404	V	$30.00
	631-AALF	vPro Advanced Mgmt Features, E5404	V	$30.00
	631-AALH	No Out-of-Band Systems Management	V	$0.00
	631-AALK	System Driver	V	$0.00
	631-AALL	Intel vPro	V	$30.00
	631-AALN	Windows SW Driver, 7548	V	$0.00
	631-AALO	MOD,STNG,ME,VPRO/AMT/DSH,5550	V	$30.00
	631-AALP	No Out-of-Band Systems Management	V	$0.00
	631-AALQ	No Out-of-Band Systems Management	V	$0.00
	631-AALR	Intel vPro Technologys	V	$30.00
	631-AALS	System management software	V	$0.00
	631-AALT	System management software	V	$0.00
	631-AALU	Ubuntu System Driver, 5448	V	$0.00
	631-AALV	Windows System Driver, 3543	V	$0.00
	631-AALW	STNG,ME,VPRO/AMT,JEFFERSON	V	$30.00
	631-AALX	STNG,ME,N-VPRO,JEFFERSON	V	$0.00
	631-AALZ	UBUNTU System Driver, 3543	V	$0.00
	631-AAMB	SRV,SW,INSP,WIN,7352	V	$0.00
	631-AAMC	System Driver, 5448 / 5548	V	$0.00
	631-AAMD	System Driver, Windows	V	$0.00
	631-AAMF	System Drive, Ubuntu	V	$75.00
	631-AAMG	Windows System Driver, 3551	V	$0.00
	631-AAMH	Ubuntu Systems Driver, 3551	V	$75.00
	631-AAMK	Windows System Driver,3558	V	$0.00
	631-AAML	System Driver, Win, 5749	V	$0.00
	631-AAMR	Intel vPro-ME Inoperable	V	$30.00
	631-AAMU	XC720xd Shipping	V	$0.00
	631-AAMV	Intel Management Engine Components	V	$0.00
	631-AAMW	Intel Management Engine Components	V	$0.00
	631-AAMX	XPS 13 Drivers,9343	V	$0.00
	631-AAMY	Intel(R) Smart Connect Technology,9343	V	$99,999.00
	631-AANB	System Management ME Disable feature	V	$0.00
	631-AANF	Intel(R) vPro(TM) 9343	V	$0.00
	631-AANG	Intel(R) vPro(TM) Technology,9343	V	$0.00
	631-AANH	Ubuntu System driver, 3443	V	$0.00
	631-AANI	Windows System driver, 3443	V	$0.00
	631-AANK	OPENMANAGE CD KIT,FC430	V	$0.00
	631-AANL	MOD,STNG,ME,VPRO/AMT/DSH,E7250	V	$30.00
	631-AANM	Ubuntu drivers,9343	V	$76.00
	631-AANN	OPENMANAGE CD KIT,FC430,CK	A	$9.99
	631-AANP	Openmanage CD Kit,FC830	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	343-BBDE	Edocs and OpenManage DVD, T630	V	$0.00
	343-BBDF	Edocs and OpenManage DVD,T630,CK	A	$9.99
	343-BBDG	NO DOCUMENTATION	V	$0.00
	343-BBDH	USER GUIDE, M630 SERIES BLADES	V	$0.00
	343-BBDJ	USER GUIDE, FC630 Server Node	V	$0.00
	343-BBDK	Edocs and OpenManage DVD, R630	V	$0.00
	343-BBDL	Edocs and OpenManage DVD,R630,CK	A	$9.99
	343-BBDO	System Documentation,ENG,UMA	V	$0.00
	343-BBDS	EDOCS for T430	V	$0.00
	343-BBDT	EDOCS for R430	V	$0.00
	343-BBDU	USER GUIDE, FC430 Server Node	V	$0.00
	343-BBDV	User Guide, FC830 Server Node	V	$0.00
	343-BBDY	Shipping Material 13G Blade	V	$0.00
	343-BBDZ	EDOCS for R930	V	$0.00
	343-BBEB	OPENMANAGE CD KIT, R930,CUS	A	$9.99
	343-BBEG	N1500 Series User Guide	V	$3.00
	343-BBEH	User Guide, C1048P	V	$0.00
	343-BBEK	Doc Kit, S3100 Series	V	$0.00
	343-BBEL	Doc Kit, S6100-ON	V	$0.00
	344V8	FGA Proxy MOD 344V8 for SKU 730-6019	Z	$0.00
	344VP	FGA Proxy MOD 344VP for SKU 730-2875	Z	$0.00
	3453W	FGA Proxy MOD 3453W for SKU 730-5231	Z	$0.00
	345-BBBB	C1 SATA/SSD 2.5, 1-6 HD,R7610	V	$0.00
	345-BBBC	C2 SAS 2.5, 1-6 HD,R7610	V	$0.00
	345-BBBD	C3 SATA/SSD 2.5 BOOT, plus 2-,R7610	V	$0.00
	345-BBBE	C4 SAS/SSD 2.5 BOOT, plus 2-5,R7610	V	$0.00
	345-BBBF	C5 Intel CAS-W solution	V	$0.00
	3463K	FGA Proxy MOD 3463K for SKU 730-3331	Z	$0.00
	346-BBBW	PLMRST,DP,NONE,E6540	V	$0.00
	346-BBBX	PLMRST,DP,SC,EC,E6540	V	$29.00
	346-BBBY	PLMRST,DP,W-USH+UPEK,E6540	V	$119.00
	346-BBBZ	PLMRST,DP,W-USH+VAL,E6540	V	$39.00
	346-BBCT	RFID Label for Brazil	V	$0.00
	346-BBDL	MOD,PLMRST,NONE,WW,E7240	V	$0.00
	346-BBDM	MOD,PLMRST,USH,SCRD,WW,E7240	V	$29.00
	346-BBDO	Fingerprint Reader,Smart Card Reader	V	$39.00
	346-BBDP	No Fingerprint Reader ,No Smart Card	V	$0.00
	346-BBEO	Smart Card Reader,No Fingerprint Reader	V	$89.00
	346-BBEQ	FIPS Fingerprint Reader and Smart Card	V	$169.00
	346-BBES	Smart Card only, M4800	V	$19.00
	346-BBFM	SC RDR,EXP	V	$29.00
	346-BBFN	No FP or SC Reader, No CSC Reader	V	$0.00
	346-BBFS	No FPR, no SC RDR	V	$0.00
	346-BBFT	FPR,SC RDR,EXP	V	$39.00
	346-BBHO	No Fingerprint Reader	V	$0.00
	346-BBHP	SP No Fingerprint Reader,Palmrest	V	$0.00
	346-BBHS	No RFID Label	V	$0.00
	346-BBHV	Silver Palmrest For 80 Key Keyboard	V	$0.00
	346-BBHY	No Palm Rest	V	$0.00
	346-BBIM	Keyboard palmrest	V	$81.00
	346-BBIN	Keyboard Palmrest (81 Key)	V	$81.00
	346-BBIO	Silver Palmrest for 81 Key Keyboard	V	$0.00
	346-BBJC	No Fingerprint Reader	V	$0.00
	346-BBJD	Fingerprint Reader	V	$199.00
	346-BBJP	No Fingerprint Reader	V	$0.00
	346-BBJQ	Fingerprint Reader	V	$199.00
	346-BBKM	8MP Bottom Camera with Flash	V	$99.00
	346-BBKN	No Bottom Camera	V	$0.00
	346-BBKR	M2800 SmartCard/ExpressCard Palmrest WW	V	$19.00
	346-BBKX	Smart Card Reader only	V	$10.00
	346-BBKY	No Fingerprint Reader	V	$0.00
	346-BBKZ	Fingerprint Reader and Smart Card Reader	V	$30.00
	346-BBLB	No Fingerprint and No Smart Card Reader	V	$0.00
	346-BBLC	Fingerprint Reader and Smart Card Reader	V	$30.00
	346-BBLD	Smart Card Reader only (Dual Pointing)	V	$10.00
	346-BBLE	Smart Card Reader only (Single Pointing)	V	$10.00
	346-BBLF	No Fingerprint and No Smart Card Reader	V	$0.00
	346-BBLG	Smart Card Reader (Dual Pointing)	V	$10.00
	346-BBLH	Fingerprint Reader and Smart Card Reader	V	$30.00
	346-BBLI	FIPS Compliant	V	$100.00

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	320-BBFO	Bronze	V	$0.00
	320-BBFP	Merlot	V	$0.00
	320-BBFT	LCD Back Cover - Black touch Cycle 1	Z	$0.00
	320-BBFV	Red	V	$20.00
	320-BBFW	Black	V	$0.00
	320-BBFZ	LCD Back Cover for 3340, Touch, BLACK	V	$0.00
	320-BBGK	Black Cover for WWAN	V	$0.00
	320-BBGL	Red Cover for WWAN (LTE)	V	$0.00
	320-BBGQ	Red Cover	V	$0.00
	320-BBGT	LCD Back Cover for 3340, BLACK	V	$0.00
	320-BBHD	Moon Silver, TCH	V	$0.00
	320-BBHE	Indigo Blue, NON-TCH	V	$0.00
	320-BBHF	Moon Silver, TCH, FHD	V	$0.00
	320-BBHS	Non-Touch LCD Cover, Black, 3541/2	V	$0.00
	320-BBHT	Non-Touch LCD Cover, Blue, 3541/2	V	$0.00
	320-BBHU	Non-Touch LCD Cover, Silver, 3541/2	V	$0.00
	320-BBHV	Touch LCD Cover, Black, 3541/2	V	$0.00
	320-BBHW	LCD back cover for Non-Touch Screen-Silv	V	$0.00
	320-BBHX	LCD back cover Touch Screen-Silver	V	$0.00
	320-BBHY	LCD back cover Non-Touch Screen-Blue	V	$0.00
	320-BBHZ	Moon Silver, NON-TCH	V	$0.00
	320-BBIB	LCD back cover for Non-Touch-Red	V	$0.00
	320-BBIC	LCD back cover for Non-Touch-Silver	V	$0.00
	320-BBID	LCD back cover for Touch-Silver	V	$0.00
	320-BBIM	MOD,CVR,LCD,T,SLV,F/HD,BRADLEY	V	$0.00
	320-BBIN	LCD Cover, Black	V	$0.00
	320-BBIO	Black	V	$0.00
	320-BBIR	Black Cover, WiFI	V	$0.00
	320-BBIS	Red Cover, WiFI	V	$20.00
	320-BBIV	Non-Touch FHD Cover, Camera, WWAN	V	$0.00
	320-BBIW	Non-Touch HD LCD Cover, Camera, WLAN	V	$30.00
	320-BBIX	Non-Touch HD LCD Cover, Camera, WWAN	V	$30.00
	320-BBIY	Non-Touch HD Cover, No Camera WLAN	V	$0.00
	320-BBIZ	CVR,BACK,WIFI,TA,BLK	V	$0.00
	320-BBJB	CVR,BACK,WIFI,TA,RED	V	$20.00
	320-BBJC	CVR,BACK,MBB,TA,BLK	V	$0.00
	320-BBJH	CVR,BACK,MBB,TA,RED	V	$20.00
	320-BBJI	MOD,CVR,LCD,FHD,CMRA,H15	V	$0.00
	320-BBJJ	MOD,CVR,LCD,HD,LAN,CMRA,H15	V	$0.00
	320-BBJK	MOD,CVR,LCD,HD,LAN,N-CMRA,H15	V	$0.00
	320-BBJL	MOD,CVR,LCD,HD,WAN,CMRA,H15	V	$0.00
	320-BBJM	Non-Touch HD LCD Cover, Camera, WLAN	V	$0.00
	320-BBJN	Non-Touch Cover,w/Camera WWAN	V	$0.00
	320-BBJO	Non-Touch HD LCD Cover, No Camera	V	$0.00
	320-BBJR	LCD Backcover, Silver, Touch	V	$0.00
	320-BBJS	LCD Back Cover - FPR, SC, NFC,Rear Cam	V	$88.00
	320-BBJT	LCD Back Cover - NFPR, NSC, No Rear Cam	V	$0.00
	320-BBJV	Silver Touch Backcover	V	$0.00
	320-BBKX	Silver Touch UHD LCD Backcover	V	$0.00
	320-BBLB	LCD Back Cover for Non-Touch Screen -Red	V	$0.00
	320-BBLD	LCD Back Cover Touch, Silver (4GB)	V	$40.33
	320-BBLE	LCD Back Cover Touch, Silver	V	$40.33
	320-BBLM	Cover Non Touch FHD, WLAN/WWAN/WiGIG	V	$0.00
	320-BBLN	Cover Non Touch FHD, WWAN/WiGIG	V	$0.00
	320-BBLP	Black	V	$0.00
	320-BBLQ	White	V	$20.00
	320-BBLT	LCD Back Cover Non-Touch, Silver	V	$36.82
	320-BBLU	LCD Back Cover Non-Touch, Red	V	$0.00
	320-BBLV	LCD Back Cover Non-Touch, Silver (4GB)	V	$36.82
	320-BBLW	LCD Back Cover Non-Touch, Red (4GB)	V	$0.00
	320-BBMC	LCD Backcover, Silver, Touch	V	$0.00
	320-BBMD	Back cover HD+/FHD withWiGig (eDP)	V	$0.00
	320-BBME	Back cover for HD+ with WiGig (eDP)	V	$0.00
	320-BBMF	Back cover for UHD no WiGig (eDP)	V	$0.00
	320-BBMG	Back cover for FHD no WiGig (eDP)	V	$0.00
	320-BBMH	Back cover HD+/FHD no WiGig (eDP)	V	$0.00
	320-BBMJ	Back cover for HD+ no WiGig (eDP)	V	$0.00
	320-BBMK	Back cover for FHD with WiGig (eDP)	V	$0.00
	320-BBML	LCD Back Cover for Non-Touch - Black	V	$16.26
	320-BBMP	Silver,Touch,HD,3D	V	$0.00

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	391-BBMJ	7.0 inch IPS Display	V	$0.00
	391-BBMT	33.8cm (13.3") HD (1366x768) Touch LCD	V	$149.00
	391-BBMV	33.8cm (13.3") HD (1366x768) NTouch LCD	V	$0.00
	391-BBNX	14.0 HD (1366x768) LCD,Camera and Mic	V	$549.00
	391-BBNY	14.0 HD (1366x768) LCD,Mic only	V	$500.00
	391-BBNZ	11.6 Touchscreen with no camera	V	$500.00
	391-BBOB	11.6 Touchscreen with camera	V	$549.00
	391-BBOE	Touch LCD	V	$60.00
	391-BBOF	Non-Touch LCD	V	$10.00
	391-BBOO	14.0" Touch HD (1366 x 768)	V	$200.00
	391-BBOQ	14.0" TL HD (1366 x 768)	V	$0.00
	391-BBOS	15.6" Touch HD (1366 x 768)	V	$200.00
	391-BBOT	15.6" TL HD (1366 x 768)	V	$0.00
	391-BBOU	15.6" Touch FHD (1920 x 1080)	V	$250.00
	391-BBOV	15.6" TL HD (1366 x 768)	V	$0.00
	391-BBOZ	15.6" Touch HD (1366 x 768)	V	$200.00
	391-BBPE	18.4 Touch FHD 1920X1080	Z	$0.00
	391-BBPG	15.6 Non-Touch HD (1366 x 768)	V	$0.00
	391-BBPH	17.3" Touch FHD (1920 x 1080)	V	$200.00
	391-BBPI	17.3" TL HD+ (1600 x 900)	V	$0.00
	391-BBPU	11.6" Touch HD (1366 X 768)	V	$0.00
	391-BBPV	10.8 HD LCD (1366x768) 16:9	V	$0.00
	391-BBQM	HD, Non-Touch, WLAN+ 4G WWAN	V	$0.00
	391-BBQO	HD+, Non-Touch, WLAN+ 4G WWAN	V	$50.00
	391-BBQP	HD+, Non-Touch, 4G WWAN+WIGIG	V	$50.00
	391-BBQT	15.6" Touch TL HD (1366 x 768)	V	$0.00
	391-BBQU	15.6" FHD TL Touch IPS (1920 x 1080)	V	$100.00
	391-BBQW	15.6 inch LED Backlit Display with Truelife and HD resolution	V	$0.00
	391-BBQY	14.0 HD (1366x768) Touch GG	V	$199.00
	391-BBRB	19.5" TN HD+ (1600 x 900)	V	$30.00
	391-BBRC	19.5"Touch TN HD+ (1600 x 900)	V	$0.00
	391-BBRM	FHD, Backlit, Touch LCD	V	$0.00
	391-BBRP	HD, Backlit, Touch LCD	V	$0.00
	391-BBRQ	15.6" UHD TL Touch IPS (3840 x 2160)	V	$300.00
	391-BBRU	MOD,LCD,12.5HDF,AG,EDP,AUO	V	$30.00
	391-BBRV	MOD,LCD,FHD,WIF,TCH,E7250/5250	V	$399.00
	391-BBSB	MOD,LCD,14.0FHD,TL,TSP,H14	V	$330.00
	391-BBSD	14.0in. HD (1366x768) Anti-Glare LCD	V	$0.00
	391-BBSE	14.0in, HD (1366x768) Anti-Glare LCD	V	$0.00
	391-BBSF	14.0in, HD (1366x768) Touch LCD	V	$230.00
	391-BBSG	14.0in, FHD (1920x1080) Anti-Glare LCD	V	$130.00
	391-BBSH	1280 x 800 Direct bond IPS display	V	$0.00
	391-BBSI	1920 x 1200 Direct bond IPS	V	$0.00
	391-BBSJ	MOD,LCD,14.0HDF,AG,EDP,AUO	V	$0.00
	391-BBSL	MOD,LCD,T,FHD,WWAN,CMRA,E7450	V	$399.00
	391-BBSM	15.6" Touch TL FHD (1920 x 1080)	V	$100.00
	391-BBSN	14.0" HD (1366x768) WLED-backlit	V	$30.00
	391-BBSP	14.0" FHD (1920x1080)	V	$130.00
	391-BBSR	12.5 in. HD (1366x768), Anti-Glare LCD	V	$0.00
	391-BBSS	MOD,LCD,15.6FHD,IPS,EDP1.3,AUO	V	$130.00
	391-BBSX	15.6" HD (1366x768) Anti-Glare LCD	V	$0.00
	391-BBSY	15.6" HD (1366x768) Anti-Glare LCD	V	$30.00
	391-BBSZ	12.5HDF LCD,non-touch with Camera	V	$30.00
	391-BBTB	MOD,LCD,14.0HDF,AG,EDP,AUO	V	$0.00
	391-BBTD	14.0 FHD (1920x1080) Anti-Glare	V	$159.00
	391-BBTE	MOD,LCD,14FHD,AG,EDP,AUO	V	$159.00
	391-BBTF	15.6" HD (1366x768) Touch	V	$230.00
	391-BBTI	N-TCH, W/MIC, WWAN	V	$30.00
	391-BBTJ	15.6" HD (1366x768)	V	$30.00
	391-BBTK	15.6" FHD (1920x1080)	V	$130.00
	391-BBTO	LCD N-Touch, Camera, Mic, E5404	V	$89.00
	391-BBTP	LCD N-Touch, N-Camera, Mic, E5404	V	$0.00
	391-BBTR	MOD,LCD,FHD,WIG,TCH,E7250/5250	V	$399.00
	391-BBTS	MOD,LCD,12.5HDF,AG,EDP,AUO	V	$30.00
	391-BBUE	13 inch HD (1366 x 768) TN-Panel Anti-Gl	V	$0.00
	391-BBUG	13 inch FHD (1920 x 1080) IPS-Panel Anti	V	$200.00
	391-BBUJ	MOD,LCD,14.0HDF,TCH,AUO,5480	V	$99,999.00
	391-BBUK	MOD,LCD,14.0HDF,N-TCH,AUO,5480	V	$99,999.00
	391-BBUL	17.3-inch FHD (1920 x 1080) Touch	V	$100.00
	391-BBUR	23.8" FHD TL Touch IPS (1920x1080)	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	451-BBDK	9-cell (97Wh) Slice Lithium Ion battery	V	$249.00
	451-BBDL	6-cell (65Wh) Primary Battery,PWS	V	$0.00
	451-BBDQ	4-Cell Battery (40 WHr)	V	$0.00
	451-BBDR	6-Cell Battery (65 WHr)	V	$29.00
	451-BBDU	50 WHr, 3-Cell Battery (integrated)	V	$30.00
	451-BBDV	4-cell (40Wh) Lithium Ion battery	V	$0.00
	451-BBEF	9-cell (97Wh) Lithium Ion battery	V	$179.00
	451-BBEG	9-cell (97Wh) Lithium Ion battery	V	$179.00
	451-BBEH	40 WHr, 4-Cell Battery (integrated)	V	$0.00
	451-BBEK	61 WHr, 6-Cell Battery (integrated)	V	$0.00
	451-BBEL	91 WHr, 6-Cell Battery (integrated)	V	$0.00
	451-BBEN	Customer Kit, 58WHr Battery	A	$109.99
	451-BBEO	Customer Kit, 58WHr Battery	A	$119.99
	451-BBFC	6-cell (65Wh) Lithium Ion battery	V	$149.00
	451-BBFI	Dell 91 WHr 6-Cell Lithium-Ion Battery	V	$60.00
	451-BBFJ	55 WHr, 6-Cell Battery (integrated)	V	$0.00
	451-BBFK	32Whr swappable battery	V	$0.00
	451-BBFM	No additional battery	V	$0.00
	451-BBFS	CUS,BTRY,PRI,47WHR,4C,SIMP	A	$119.99
	451-BBFT	CUS,BTRY,PRI,34WHR,3C,SIMP	A	$109.99
	451-BBFV	CUS,BTRY,PRI,47WHR,4C,SIMP	A	$119.99
	451-BBFW	3-Cell, 31WHR Prim Battery,E7240,Cust	A	$109.99
	451-BBFX	4-Cell, 45WHR Prim Battery,E7240,Cust	A	$119.99
	451-BBFY	CUS,BTRY,PRI,34WHR,3C,SIMP	A	$109.99
	451-BBGC	36Whr swappable battery	V	$0.00
	451-BBGJ	CUS,BTRY,97WHR,9C,SLC,SIMPLO	A	$279.99
	451-BBGN	6 Cell Primary Batt, 65Whr, Simplo, CUST	A	$139.99
	451-BBGO	9 Cell Primary Batt, 97Whr, Simplo, CUST	A	$149.99
	451-BBGR	Battery : 2 cell (36Whr) swappable	A	$89.99
	451-BBGS	Battery : 2 cell (36Whr) swappable	A	$89.99
	451-BBGT	18Whr (4830mAh), 2-Cell Battery	V	$0.00
	451-BBGU	15.5Whr (4100mAh), 1-Cell Battery	V	$0.00
	451-BBHQ	CUS,BTRY,90WHR,9C,SIMPLO,RTL	A	$119.99
	451-BBID	CUS,BTRY,PRI,97WHR,9C,SIMPLO	A	$149.99
	451-BBIE	CUS,BTRY,PRI,65WHR,6C,SIMPLO	A	$139.99
	451-BBIF	CUS,BTRY,PRI,40WHR,4C,SIMPLO	A	$119.99
	451-BBIG	Primary 4-cell 43W/HR Battery	V	$0.00
	451-BBII	Primary 6-cell 65W/HR Battery	V	$19.00
	451-BBIL	Primary 6-cell 65W/HR Battery 3Y	V	$49.00
	451-BBIN	CUS,BTRY,PRI,32WHR,2C,SDI	A	$79.99
	451-BBIQ	Dell 65WHr 6Cell Primary Battery,BCC CK	A	$119.99
	451-BBIU	6-cell (65Wh) Lithium Ion battery	V	$29.00
	451-BBIV	4-cell (58Wh) Lithium Ion battery	V	$49.00
	451-BBIX	65W 3-Pin, AC /PC, Arg, Cus	A	$81.20
	451-BBIY	CUS,BTRY,PRI,65WHR,6C,SIMP	A	$139.99
	451-BBIZ	CUS,BTRY,PRI,43WHR,4C,LGC	A	$119.99
	451-BBJB	CUS,BTRY,PRI,65WHR,6C,LGC	A	$129.99
	451-BBJC	3-cell Lithium Ion (43WHr) Battery	V	$0.00
	451-BBJD	4-cell Lithium Ion (58WHr) Battery	V	$29.00
	451-BBJE	4-cell (51Wh)	V	$79.00
	451-BBJI	43 WHr, 3-Cell Battery (integrated)	V	$0.00
	451-BBJJ	Dell 4 cell, 58WHr, Lithium Ion Btry,Cus	A	$119.99
	451-BBJK	43WHr, 3-C (rem)	V	$0.00
	451-BBJL	MOD,BTRY,58WHR,4C,LITH,SANYO	V	$0.00
	451-BBJM	CUS,BTRY,43WHR,3C,LITH,SIMPLO	A	$109.99
	451-BBJN	CUS,BTRY,58WHR,4C,LITH,SDI	A	$109.99
	451-BBJO	CUS,BTRY,58WHR,4C,LITH,SANYO	A	$119.99
	451-BBJQ	43 WHr, 3-Cell Battery	V	$0.00
	451-BBJR	Primary 3-cell 38W/HR Battery	V	$0.00
	451-BBJS	Primary 4-cell 51W/HR	V	$49.00
	451-BBJT	Primary 4-cell 51W/HR Battery	V	$29.00
	451-BBJV	Primary 3-cell 39W/HR Battery	V	$0.00
	451-BBJW	Primary 4-cell 52W/HR Battery	V	$49.00
	451-BBJX	Primary 4-cell 52W/HR Battery	V	$69.00
	451-BBJY	Primary 4-cell 58W/HR Kit	A	$109.99
	451-BBJZ	Primary 4-cell 54W/HR Battery	V	$69.00
	451-BBKB	Primary 4-cell 54W/HR Battery	V	$49.00
	451-BBKC	Primary 3-cell 40W/HR Battery	V	$0.00
	451-BBKE	30WHr, 3-Cell Battery	V	$0.00
	451-BBKF	20WHr, 2-Cell Battery	V	$49.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	460-5647	DELL PROMOTION (MATCH)	Z	$0.00
	460-6164	$75 Dell Promo Gift Card	Z	$0.03
	460-7066	6/0 AMERICAN EXPRESS	Z	$0.00
	460-7572	ITEM IS OPEN MARKET IAW FAR 8.401(D)	Z	$0.00
	460-7656	ONLINE FEATURED PROMOTION	Z	$0.00
	460-8184	BOA # BO2-999999	Z	$0.00
	460-8523	OCONUS	Z	$20.00
	460-8530	OCONUS	Z	$135.00
	460-8531	OCONUS	Z	$168.00
	460-9052	REQD GENERATED BY DELL.COM CONFIGURATOR	Z	$0.00
	460-9998	QUALIFYING FOR LMS	Z	$1.00
	460-BBBH	Shipment Box For Touch	V	$0.00
	460-BBBT	Dell Executive 16in Leather Attach	V	$99.99
	460-BBDK	Shipment Box	V	$0.00
	460-BBDN	Dell 15.6in Urban 2.0 Backpack	V	$55.00
	460-BBDO	Dell 15.6in Urban 2.0 Topload	V	$55.00
	460-BBDQ	Dell Urban 2.0 Backpack, LAT/MPWS	V	$39.00
	460-BBDX	Carrying Case,16,Drifter	V	$99.00
	460-BBDY	Timbuk2 Breakout case	V	$99.00
	460-BBED	Dell Slipcase 14	V	$37.49
	460-BBEE	Dell Mainstream Slip Case - 15.6in.	V	$34.99
	460-BBEX	No Carrying Case	V	$0.00
	460-BBEZ	Urban 2.0 15.6 Topload Case	V	$55.00
	460-BBFD	Tablet Case : Tablet Case - Model 7130	A	$19.99
	460-BBFO	Dell Leather Carry Case 13"	V	$99.99
	460-BBFP	Dell XPS11 / XPS13 Leather Sleeve	A	$59.99
	460-BBFW	Dell Urban 2.0 Backpack up to 15'6"	A	$39.99
	460-BBFY	Dell Messenger Canvas	V	$69.99
	460-BBGK	Dell Urban 2.0 Toploader up to 15'6",CUS	A	$39.99
	460-BBGO	Dell Pro Lite 16in Business Case (Kit)	A	$59.99
	460-BBGQ	13in Poly Sleeve	V	$17.04
	460-BBGW	Dell Slipcase 15.6Inch	A	$34.99
	460-BBGZ	Dell Sleeve - 12 Fits Lati and XPS UlBk	A	$29.99
	460-BBHG	Dell Messenger Canvas, Kit	A	$69.99
	460-BBHH	CUS,CASE,SLIP,14, POLY	A	$34.99
	460-BBHL	Dell Tablet Keyboard Folio	A	$99.99
	460-BBIU	CASE,SLV,18,M-EDGE,DBP,3PP	V	$0.00
	460-BBIY	MOD,CASE,SLEEVE,12,POLY,DBP	V	$55.00
	460-BBJT	Dell Tablet Folio - Venue 11 Pro 5130	A	$39.99
	460-BBKM	Kits - Dell Tek Backpack 17 inch	A	$59.99
	460-BBKN	Kits - Dell Tek Backpack 15.6 inch	A	$54.99
	460-BBKO	Kits - Dell Tek Messenger 17 inch	A	$54.99
	460-BBKP	Dell Tablet Folio Venue Pro 11	V	$50.00
	460-BBKQ	Dell Tablet Folio - Venue 11 Pro 7139	A	$39.99
	460-BBKR	Dell Tablet Folio Venue Pro 11	V	$50.00
	460-BBKS	Dell Tablet Folio - Venue 11 Pro 7130	A	$39.99
	460-BBKT	Dell Tablet Folio Venue Pro 11	V	$50.00
	460-BBKU	Dell Tek Backpack 15.6 inch	V	$49.99
	460-BBKV	Dell Tek Messenger 17 inch	V	$54.99
	460-BBKW	Dell Tek Backpack 17 inch	V	$69.99
	460-BBLG	Dell Professional Topload 15.6 inch Case	V	$55.00
	460-BBLH	Dell Professional Topload 14.1 inch Case	V	$49.99
	460-BBLI	Dell Premier Briefcase (M) -BCC CUS	A	$99.99
	460-BBLQ	Dell Rotating Folio - Venue 8 / 8 Pro	A	$39.99
	460-BBLR	Dell Professional Topload 15.6	A	$59.99
	460-BBLV	Dell Folio Case - Venue 8 Model 3840 (360 Screen Rotation)	V	$39.99
	460-BBMO	Dell Professional Topload 14.1	A	$59.99
	460-BBMU	Dell 15.6in Energy 2.0 Backpack, Cust	A	$69.99
	460-BBMV	Dell 15.6in Energy 2.0 Backpack	V	$79.99
	460-BBMZ	CUS,CASE,CRYG,13,LTHR,TOP	V	$79.99
	460-BBNC	Dell Tablet Folio - Venue 11 Pro 7140	A	$39.99
	460-BBND	Dell Premier Briefcase (M)	V	$109.00
	460-BBNE	Dell Premier Backpack (M)	A	$99.99
	460-BBNF	Dell Premier Messenger (M)	V	$109.00
	460-BBNG	Dell Premier Messenger (M)	A	$99.99
	460-BBNI	Dell Premier Backpack (M)	V	$109.00
	460-BBNM	Dell 15.6 inch Energy 2.0 Backpack	V	$79.00
	460-BBNN	Dell Premier Sleeve (S)	V	$55.00
	460-BBNO	Dell Premier Sleeve/Stand (M)	A	$49.99
	460-BBOB	Dell Premier Briefcase (M)	A	$99.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	452-BBBH	E-Port Plus, USB 3.0	V	$219.00
	452-BBBI	E-Port, USB 3.0 / eSATA port support	V	$169.00
	452-BBBL	E-Monitor Stand, for CRT	V	$79.00
	452-BBBM	E-Flat Panel Stand, port replicator	V	$99.00
	452-BBBN	E-View Laptop Stand	V	$79.99
	452-BBBO	Dell Single Monitor Arm	V	$129.99
	452-BBBP	Dell MDS14 Dual Monitor Stand	V	$169.99
	452-BBCI	Dell Dual Monitor Stand	V	$179.99
	452-BBCJ	Dell MSA14 Single Monitor Arm	V	$139.99
	452-BBCL	Stand 2350 No-Touch Panel	V	$0.00
	452-BBCM	Stand 2350 Touch Panel	V	$0.00
	452-BBCN	E-Legacy Extender,parallel and PS/2	V	$59.00
	452-BBCO	E-Port,USB 3.0 / eSATA port support, Br	V	$169.00
	452-BBCP	E-Port Plus, USB 3.0, Argentina	V	$219.00
	452-BBCQ	E-Port,USB 3.0 / eSATA port support, Arg	V	$169.00
	452-BBDB	Dell Docking Spacer for Latitude	V	$0.00
	452-BBDC	E-PRT Plus,APR,USB3.0,ARG	V	$199.00
	452-BBDD	E-PRT Plus,APR,USB3.0,BCC	V	$199.00
	452-BBDE	E-PRT Plus,APR,USB3.0	V	$214.28
	452-BBDG	E-PRT,SPR,USB3.0,BCC	V	$129.00
	452-BBDH	E-PRT,SPR,USB3.0	V	$171.42
	452-BBFV	No Docking Station	V	$0.00
	452-BBIR	Monitor Stand USB3.0 Dock MKS14, CUS	A	$249.99
	452-BBIS	Dell Dock and Stand - MKS14	V	$249.00
	452-BBKG	CUS,ACC,VESA PLATE	A	$9.99
	452-BBKR	MOD,DS,E-SPR,130,DAO,B	V	$999,999.99
	452-BBLQ	E-Port Plus, USB 3.0	V	$219.00
	452-BBLT	E-Port, USB3.0/eSATA	V	$169.00
	452-BBLU	E-Port, USB3.0/eSATA, UK	V	$999,999.99
	452-BBMS	CUS,DS,E-APR II,130,LAT,DAO	A	$219.99
	452-BBMU	CUS,DS,E-SPR II,130,DAO	A	$169.99
	452-BBNF	CUS,DS,E-APR II,130,LAT,DAO,B	A	$219.99
	452-BBNJ	CUS,DS,E-SPR II,130,DAO,B	A	$169.99
	452-BBNN	Docking Station, BRZ	V	$139.99
	452-BBNO	Docking Station, ARG	V	$139.99
	452-BBNP	Docking Station, DAO	V	$359.00
	452-BBNZ	Stand 2350 3D Touch Panel	V	$50.00
	452-BBPG	CUS,DS,DOCK,WIRED,DAO,DBP	A	$169.99
	452-BBPT	Dell 4K2K USB 3.0 Dock	V	$179.99
	452-BBSE	No Docking Station	V	$0.00
	452-BBTO	CUS,STND,E-SERIES,VESA,DF	A	$49.99
	452-BBTP	MOD,STND,E-SERIES,VESA,DF	V	$50.00
	452-BBTR	Docking Spacer for E7X50, E5X50, Cust	A	$10.99
	452-BBUO	Dell Easel Black Stand	V	$0.00
	452-BBUP	Dell Easel Silver Stand	V	$0.00
	452-BBUQ	Dell Pedestal Silver Stand	V	$0.00
	452-BBUW	Dell Wireless Docking Station	V	$309.99
	452-BBUX	Dell Wireless Docking Station, Cust	A	$269.99
	452-BBWL	CUS,DS,DTDK,DAO,2	A	$139.99
	452-BBWM	Dell Tablet Dock v2.0 with Gigabit Ethe	V	$142.00
	452-BBXG	Black Easel stand with Black cover	V	$0.00
	452-BBXJ	Desktop Dock for the Latitude 7202	V	$465.33
	452-BBXQ	CUS,STND,KICK,RGD,7202	A	$59.99
	452-BBXR	Kickstand, Latitude 7202	V	$105.33
	452-BBYY	Monitor Stand USB3.0 Dock MKS14,ShpW,CUS	A	$249.99
	452-BBZD	MOD,DS,BME,TB15,180W,US	V	$344.28
	452-BBZI	CUS,DS,D1000,DAO,DBP	A	$139.99
	452-BBZQ	Driver for Trinity IE Dock	V	$0.00
	452-BCBF	Dell Tablet Stand (TSS16)	V	$37.49
	452-BCBG	Dell Pedestal Silver Stand	V	$0.00
	452-BCCF	Dell Articulating Black Stand	V	$0.00
	452-BCCG	Articulating Stand for OptiPlex 7440,CK	A	$109.99
	452-BCCH	Basic Stand for OptiPlex 7440,CK	A	$49.99
	452-BCCI	HAS for OptiPlex 7440,CK	A	$79.99
	452-BCDW	CUS,DS,DOCK,WIRED,DAO,DBP, ShpW	A	$169.99
	452-BCDY	Dell Wireless Docking Station,ShpW, Cust	A	$269.99
	452-BCDZ	CUS,DS,D1000,DAO,DBP, ShpW	A	$139.99
	452-BCEB	CUS,KIT,STND,TSS16,DAO	A	$34.99
	452-BCEF	CUS,KIT,STND,TSS16,DAO, ShpW	A	$34.99
	452-BCEG	CUS,DS,DTDK,DAO,2	A	$999,999.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	6420H	FGA Proxy MOD6420Hfor SKU 998-BLXQ	Z	$0.00
	6424M	FGA Proxy MOD 6424M for SKU 730-5015	Z	$0.00
	64267	NBD,SVR,WANG,3YR	O	$0.00
	642-BBBC	Active Sylus, 7202	V	$52.00
	642-BBBD	Active Pen Lati 12 Rugged Tablet	A	$39.99
	642X2	FGA Proxy MOD642X2for SKU 998-BCQO	Z	$0.00
	6435N	FGA Proxy MOD6435Nfor SKU 998-BHOP	Z	$0.00
	643FW	FGA Proxy MOD643FWfor SKU 998-BSID	Z	$0.00
	645MC	FGA Proxy MOD 645MC for SKU 730-7355	Z	$0.00
	648-BBBB	Desktop Wall Paper for FHD	V	$0.00
	648-BBBC	Desktop Wall Paper for QHD	V	$0.00
	648-BBBD	Desktop Wall Paper for UHD	V	$0.00
	649-BBBF	WM514 WL Laser MSE	V	$42.99
	649-BBBG	WM524 - Travel Mouse,LAT,OPTI,PWS	V	$29.00
	649-BBBK	Microsoft Arc Touch Mouse Surface	A	$69.99
	649KW	FGA Proxy MOD649KWfor SKU 998-BPCX	Z	$0.00
	64C63	FGA Proxy MOD64C63for SKU 998-BSJX	Z	$0.00
	64CD2	FGA Proxy MOD 64CD2 for SKU 730-4754	Z	$0.00
	64CG2	FGA Proxy MOD64CG2for SKU 998-BIOD	Z	$0.00
	64CHJ	FGA Proxy MOD64CHJfor SKU 998-BVTK	Z	$0.00
	64FK8	FGA Proxy MOD64FK8for SKU 998-BTTS	Z	$0.00
	64GF5	FGA Proxy MOD64GF5for SKU 998-BXOE	Z	$0.00
	64GRG	FGA Proxy MOD64GRGfor SKU 998-BEWV	Z	$0.00
	64J2F	FGA Proxy MOD64J2Ffor SKU 998-BSQT	Z	$0.00
	64JCV	FGA Proxy MOD64JCVfor SKU 998-BHYE	Z	$0.00
	64KJJ	FGA Proxy MOD64KJJfor SKU 998-BTOJ	Z	$0.00
	64M8V	FGA Proxy MOD64M8Vfor SKU 998-BXJU	Z	$0.00
	64MVT	FGA Proxy MOD64MVTfor SKU 998-BUNR	Z	$0.00
	64N5T	FGA Proxy MOD 64N5T for SKU 730-0350	Z	$0.00
	64P3V	FGA Proxy MOD64P3Vfor SKU 998-BXOM	Z	$0.00
	64P7D	FGA Proxy MOD64P7Dfor SKU 998-BYJQ	Z	$0.00
	64PK7	FGA Proxy MOD64PK7for SKU 998-BMNR	Z	$0.00
	64R23	FGA Proxy MOD64R23for SKU 998-BJKW	Z	$0.00
	64RMG	FGA Proxy MOD 64RMG for SKU 730-7414	Z	$0.00
	64V7X	FGA Proxy MOD64V7Xfor SKU 998-BGHF	Z	$0.00
	64V8P	FGA Proxy MOD64V8Pfor SKU 998-BENW	Z	$0.00
	64VGD	FGA Proxy MOD64VGDfor SKU 998-BIOH	Z	$0.00
	64VTY	FGA Proxy MOD64VTYfor SKU 998-BPEZ	Z	$0.00
	64Y86	FGA Proxy MOD 64Y86 for SKU 730-6094	Z	$0.00
	64YJR	FGA Proxy MOD64YJRfor SKU 998-BEDT	Z	$0.00
	64YWR	FGA Proxy MOD64YWRfor SKU 998-BBDR	Z	$0.00
	650-0028	McAfee Security Center 30 days	Z	$0.00
	650-AAAJ	No Anti-Virus Software	V	$0.00
	650-AAAL	No Anti-Virus Software	V	$0.00
	650-AAAM	No Security Software	V	$0.00
	650-AABC	No Anti-Virus Software	V	$0.00
	650-AABG	McAfee 36 Month Subscription	V	$84.29
	650-AABH	McAfee 12 Month Subscription	V	$0.00
	650-AABI	McAfee 24 Month Subscription	V	$55.71
	650-AABJ	McAfee 30 Day Trial	V	$0.00
	650-AABK	McAfee 30 Day Trial	V	$0.00
	650-AABL	McAfee 36 Month Subscription	V	$55.71
	650-AABM	McAfee 12 Month Subscription	V	$0.00
	650-AABN	McAfee 24 Month Subscription	V	$55.71
	650-AACW	MOD,INFO,NO ANTI-VIRUS SW	V	$0.00
	650-AAEI	McAfee SecurityCenter 24 Month Subscription	V	$55.71
	650-AAEJ	McAfee Security Center 30 Day	V	$0.00
	650-AAEK	McAfee 24 Month Subscription	V	$55.71
	650-AAEL	McAfee 30 Day Trial	V	$0.00
	650-AAEM	McAfee12 Month Subscription	V	$0.00
	650-AAEN	McAfee SecurityCenter 36 Month Subscription	V	$84.29
	650-AAEO	McAfee 36 Month Subscription	V	$84.29
	650-AAEP	McAfee SecurityCenter 12 Month Subscription	V	$0.00
	650-AAEX	McAfee LiveSafe 24 month subscription	V	$79.00
	650-AAFD	McAfee LiveSafe 12 month subscription	V	$40.00
	650-AAFE	McAfee LiveSafe 36 month subscription	V	$109.00
	650-AAFL	McAfee LiveSafe 30 days subscription	V	$0.00
	650-AAHI	No Security Software	V	$0.00
	650-AAHJ	No Anti-Virus software	V	$0.00
	650-AAHS	McAfee 12 Month Subscription	V	$79.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	620-AABD	Resource DVD, ENG	V	$0.00
	620-AABF	MS:Media:Windows 8 (64Bit) OS Media DVD	V	$3.00
	620-AACB	Red Hat Enterprise Linux 6.4 (DVD)	V	$4.00
	620-AACC	Red Hat Enterprise Linux 6.4 (DVD)	V	$4.00
	620-AACG	NO OS Recovery DVD	V	$0.00
	620-AACK	ENG Win7 Professional, 64,DVD,EMRP	V	$3.00
	620-AACM	MUI Win7 Professional 64 DVD	V	$3.00
	620-AACP	ENG Win7 Professional,32,DVD,EMRP	V	$3.00
	620-AACQ	MUI Win 7 Professional,32-B,DVD	V	$3.00
	620-AACT	Windows 8 Home/PRO (64Bit) DVD	V	$3.00
	620-AAHV	Windows(R) 7 Professional 32bit Media Ki	V	$3.00
	620-AAIM	Windows(R) 7 Home Premium SP1 64bit Medi	V	$3.00
	620-AAIO	Windows(R) 7 Home Basic 32-bit Media Kit	V	$3.00
	620-AAIW	Windows(R) 7 Home Premium 64bit Media Ki	V	$3.00
	620-AAJE	Windows(R) 7 Home Basic 32bit Media Kit	V	$3.00
	620-AAJQ	Windows(R) 7 Professional 64bit Media Ki	V	$3.00
	620-AAKP	Media,Win7 Pro,64,SP1,E	V	$3.00
	620-AAKW	MOD,SW,W7HP64SP1,DVD,MUL26	V	$3.00
	620-AALQ	Win7 Pro 32bit Media Kit,BPOR	V	$3.00
	620-AALR	Win7 Pro 32bit Media Kit,MUI	V	$3.00
	620-AALS	Win7 Pro 64bit Media Kit,BPOR	V	$3.00
	620-AALT	Win7 Pro 64bit Media Kit,MUI	V	$3.00
	620-AALW	OS-Windows Media Not Included	V	$0.00
	620-AANL	Windows 8 (64Bit) Resource DVD	V	$3.00
	620-AANP	Media,Win7 Pro,32,SP1,E	V	$3.00
	620-AANS	MOD,SW,W7P32SP1,DVD,MUL26	V	$3.00
	620-AAOH	No Media	V	$0.00
	620-AAQL	POS7 32 bit Media	V	$15.00
	620-AAQM	POS7 64 bit Media	V	$15.00
	620-AAQP	System Driver, Latitude E6440	V	$0.00
	620-AASH	Windows 8 64bit, LAC DVD	V	$0.00
	620-AASJ	DUSB Recovery Key 2.5 Win8 Pro	A	$19.99
	620-AASK	DUSB Recovery Key 2.5 Win8 Home Premium	A	$19.99
	620-AASL	Win8.1(64Bit) Spanish Resource USB Key	V	$20.00
	620-AASM	Win 8.1 OS Recovery USB,BPOR	V	$20.00
	620-AASO	Win8.1(64Bit) English Resource USB Key	V	$20.00
	620-AASP	Win 8.1 OS Recovery DVD,BPOR	V	$3.00
	620-AASQ	Win 8.1 OS Recovery DVD,SPN	V	$3.00
	620-AASR	Windows 8.1 French OS Recovery - USB	V	$20.00
	620-AAST	Win 8.1 OS Recovery DVD,FR	V	$3.00
	620-AASU	Win 8.1 DVD OS Recovery(ENG)	V	$3.00
	620-AASV	Resource DVD, LAC	V	$0.00
	620-AASW	Windows 8.1 USB OS Recovery(English)	V	$3.00
	620-AASX	Win 8.1 32-bit OS Recovery USB, SPN	V	$3.00
	620-AASZ	Win 8.1 32-bit OS Recovery USB, FR	V	$3.00
	620-AATW	Windows 8.1 (64Bit) English Resource DVD	V	$5.00
	620-AAUK	Win 8.1 OS Recovery DVD,SPN	V	$5.00
	620-AAWC	Windows 8.1 Pro (64Bit) MUI Resource DVD	V	$0.00
	620-AAWD	Recovery media not included	V	$0.00
	620-AAWM	Win 8.1 OS Recovery USB, ROW	V	$0.00
	620-AAXD	Windows 7 PRO USB OS Recovery(MUI)	V	$20.00
	620-AAXG	Win8.1(64bit) Resource USB Key	V	$0.00
	620-AAXI	Win7,32-bit,DVD OS Recovery,MUL,CUS	A	$19.99
	620-AAXK	Win7,64-bit,DVD OS Recovery,MUL,CUS	A	$19.99
	620-AAYS	Windows 10 Pro OS Recovery USB	V	$20.00
	620-AAYU	W10P 64 OSRI DVD COS ROW	V	$3.00
	620-AAYW	W10P 64 OSRI DVD ROW	V	$3.00
	620-AAYX	W10H 64 OSRI USB COS ROW	V	$20.00
	620-AAYY	Windows 10 Home OS Recovery USB	V	$20.00
	620-AAYZ	W10H 64 OSRI DVD COS ROW	V	$3.00
	620-AAZB	W10H 64 OSRI DVD EM	V	$3.00
	620-AAZD	Win 10 Home Recovery USB - Emg	V	$20.00
	620-AAZE	W10H 64 OSRI DVD ROW	V	$3.00
	620-AAZG	W10P 64 OSRI USB COS ROW	V	$20.00
	620-AAZH	W10H 64 OSRI DVD COS EM	V	$3.00
	620-AAZS	W10H 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZT	W10H COS 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZU	W10P COS 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZV	W10P 64bit DVD ROW POS OSRI	V	$99,999.00
	621FJ	FGA Proxy MOD621FJfor SKU 998-BJPR	Z	$0.00

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	634-BGZZ	vSph Ent Lic 3Y,1P	V	$5,422.00
	634-BHBB	vSph DT,100VMpk Lic,1Y,NFI	V	$12,169.00
	634-BHBC	VMw VC STD Lic,5Y Sub,NFI	V	$12,159.00
	634-BHBE	vSph Ent Lic 5Y,1P	V	$6,710.00
	634-BHBI	vSph DT,100VMpk Lic,5Y,NFI	V	$19,979.00
	634-BHBK	vSph EssP Kit 1Y,6P	V	$6,549.00
	634-BHBL	VMw VC STD Lic,1Y Sub,NFI	V	$7,279.00
	634-BHBM	vSph EssP Kit 5Y,6P	V	$10,939.00
	634-BHBO	vSph EntP Lic 1Y,1P	V	$5,133.00
	634-BHBP	VMw VC STD Lic,3Y Sub,NFI	V	$9,629.00
	634-BHBR	vSph EssP Kit 3Y,6P	V	$8,669.00
	634-BHBS	vSph DT,100VMpk Lic,3Y,NFI	V	$15,939.00
	634-BHBV	vSph EntP Lic 3Y,1P	V	$6,592.00
	634-BHBW	vSph Std Lic 3Y,1P	V	$2,076.00
	634-BHBX	vSph Std Lic 1Y,1P	V	$1,537.00
	634-BHBY	vSph Std Lic 5Y,1P	V	$2,655.00
	634-BHCD	MOD,SW,W10,64,ENGONLY,EE,EMB	V	$250.00
	634-BHCE	MOD,SW,W10,64,ENGONLY,SM-T,EMB	V	$120.00
	634-BHCF	MOD,SW,W10,64,ENGONLY,RTL-TC,EMB	V	$150.00
	634-BHCG	MOD,SW,W10,64,ENGONLY,TBLT,EMB	V	$140.00
	634-BHGU	VMW vSphere EssPlus,6CPU,5YR	V	$7,979.00
	634-BHGW	VMW NSX for vSphere,1CPU,5YR	V	$10,639.00
	634-BHGZ	VMW vSphere EssPlus,6CPU,3YR	V	$6,319.00
	634-BHHB	VMW NSX for vSphere,1CPU,3YR	V	$8,429.00
	634-BHHC	VMW vSphere EssPlus,6CPU,1YR	V	$4,779.00
	634-BHHD	VMW NSX for vSphere,1CPU,1YR	V	$6,369.00
	634-BHHG	NW OS9, S4048T-ON, Requires ProSupport	A	$4,000.00
	634-BHKC	MOD,LKEY,1Y,MAIN,NR,2699V4	V	$5,379.00
	634-BHKD	MOD,LKEY,PRO,REG,2699V4	V	$30,549.00
	634-BHKE	MOD,LKEY,3Y,MAIN,REG,2699V4	V	$10,229.00
	634-BHKF	MOD,LKEY,ULTI,NR,2699V4	V	$46,349.00
	634-BHKG	MOD,LKEY,ULTI,REG,2699V4	V	$32,639.00
	634-BHKH	MOD,LKEY,STAR,REG,2699V4	V	$26,119.00
	634-BHKJ	MOD,LKEY,STAR,NR,2699V4	V	$37,079.00
	634-BHKK	MOD,LKEY,PRO,NR,2699V4	V	$43,379.00
	634-BHKL	MOD,LKEY,5Y,MAIN,NR,2699V4	V	$24,199.00
	634-BHKM	MOD,LKEY,1Y,MAIN,REG,2699V4	V	$3,789.00
	634-BHKQ	MOD,LKEY,5Y,MAIN,REG,2699V4	V	$17,039.00
	634-BHKR	MOD,LKEY,3Y,MAIN,NR,2699V4	V	$14,519.00
	634-BHQL	LIC For WDMGR	V	$45.00
	634-BHQM	ThinOs SW Digital	V	$0.00
	634-BHRQ	ThinOS SW Digital	V	$0.00
	634-BHRR	License for Wyse TCX Suite	V	$15.00
	634-BHRS	License for Wyse PC Extender	V	$26.60
	634-BHST	No OS, 3030 iSeries Gateway	V	$0.00
	634GG	FGA Proxy MOD634GGfor SKU 998-BEBR	Z	$0.00
	634H9	FGA Proxy MOD634H9for SKU 998-BNCX	Z	$0.00
	636K6	FGA Proxy MOD636K6for SKU 998-BPBZ	Z	$0.00
	637-AAAD	Dell Backup and Recovery Basic	V	$0.00
	637-AAAE	Dell Backup and Recovery Manager for Windows 7	V	$0.00
	637-AAAK	DELL DBRM,Win7,SP1,MUI	V	$0.00
	637-AAAL	DBR Basic for BIZC	V	$0.00
	637-AAAM	No Dell Backup and Recovery software	V	$0.00
	637-AAAS	Dell Backup and Recovery Basic	V	$0.00
	6380V	FGA Proxy MOD 6380V for SKU 730-1884	Z	$0.00
	63C29	FGA Proxy MOD63C29for SKU 998-BUYS	Z	$0.00
	63CJJ	FGA Proxy MOD63CJJfor SKU 998-BEIY	Z	$0.00
	63DFV	FGA Proxy MOD 63DFV for SKU 730-1244	Z	$0.00
	63DYD	FGA Proxy MOD 63DYD for SKU 730-3386	Z	$0.00
	63DYR	FGA Proxy MOD 63DYR for SKU 730-3647	Z	$0.00
	63FY3	FGA Proxy MOD63FY3for SKU 998-BSCE	Z	$0.00
	63H47	FGA Proxy MOD 63H47 for SKU 730-7077	Z	$0.00
	63HV0	FGA Proxy MOD 63HV0 for SKU 730-7526	Z	$0.00
	63JG0	FGA Proxy MOD63JG0for SKU 998-BPTT	Z	$0.00
	63K8C	FGA Proxy MOD63K8Cfor SKU 998-BPHW	Z	$0.00
	63M09	FGA Proxy MOD 63M09 for SKU 730-6294	Z	$0.00
	63T4R	FGA Proxy MOD63T4Rfor SKU 998-BSZC	Z	$0.00
	63TD7	FGA Proxy MOD 63TD7 for SKU 730-7513	Z	$0.00
	63TPY	FGA Proxy MOD63TPYfor SKU 998-BUVI	Z	$0.00
	63XV5	FGA Proxy MOD63XV5for SKU 998-BVLM	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	319-1862	6348,2.8,12C,CUS C6145 1/2	A	$899.99
	319-1863	6348,2.8,12C,CUS C6145 3/4	A	$899.99
	319-1864	6344,2.6,12C,CUS C6145 1/2	A	$649.99
	319-1865	6344,2.6,12C,CUS C6145 3/4	A	$649.99
	319-1866	6328,3.2,8C,CUS C6145 1/2	A	$749.99
	319-1867	6328,3.2,8C,CUS C6145 3/4	A	$749.99
	319-1868	6320,2.8,8C,CUS C6145 1/2	A	$449.99
	319-1869	6320,2.8,8C,CUS C6145 3/4	A	$449.99
	319-1870	6366HE,1.8,16C,CUS C6145 1/2	A	$1,469.99
	319-1871	6366HE,1.8,16C,CUS C6145 3/4	A	$1,469.99
	319-1879	3rd Gen Intel Core i5-3337U UMA, TOUCH	V	$152.99
	319-1881	3rd Gen Intel Core i3-3227U UMA TOUCH	V	$52.99
	319-1882	3rd Gen Intel Core i7-3537U UMA TOUCH	V	$302.99
	319-1943	16GB RDIMM,1600MT/s,LV,DR,x4	V	$385.00
	319-1974	VRTX 2.5HDD Dual Expander	V	$1,799.00
	319-1975	VRTX 2.5HDD Single Expander	V	$0.00
	319-1976	VRTX 3.5HDD Dual Expander	V	$1,799.00
	319-1977	VRTX 3.5HDD Single Expander	V	$0.00
	319-1995	3rd Gen Intel Core i5-3317U 2.6 GHz	V	$152.99
	319-1996	3rd Gen Intel Core i3-3217U 1.8 GHz	V	$52.99
	319-1998	3rd Gen Intel Core i7-3517U 3.0 GHz	V	$302.99
	319-2003	3rd Gen Intel Core i7-3517U 3.0 GHz	V	$302.99
	319-2005	8GB DDR3 1600MHz (4GBx2)	V	$100.00
	319-2006	6GB DDR3 1600MHz (4GBx1+2Gx1)	V	$50.00
	319-2007	4GB DDR3 1600MHz (4GBx1)	V	$0.00
	319-2037	E5-2637 3.00GHz,15M Cache,80W,Cus	A	$1,399.99
	319-2038	VRTX Rack Config 2.5 HDD	V	$199.00
	319-2039	VRTX Tower Config 2.5 HDD	V	$199.00
	319-2040	VRTX Rack Config 3.5 HDD	V	$0.00
	319-2041	VRTX Tower Config 3.5 HDD	V	$0.00
	319-2061	2GB (1x2GB) 1600MHz DDR3L Mem,Cust	A	$29.99
	319-2126	E5-2643 3.30GHz,10M Cache,130W,CK	A	$1,499.99
	319-2127	E7-2850v2 2.3GHz,24M,105W,CUS	A	$6,599.00
	319-2128	E7-2870v2 2.3GHz,30M,130W,CUS	A	$11,749.00
	319-2129	E7-2880v2 2.5GHz,37.5M,130W,CUS	A	$14,219.00
	319-2130	E7-2890v2 2.8GHz,37.5M,155W,CUS	A	$17,499.99
	319-2131	E7-4809v2 1.9GHz,12M,105W,CUS	A	$3,499.00
	319-2132	E7-4820v2 2.0GHz,16M,105W,CUS	A	$4,299.99
	319-2133	E7-4830v2 2.2GHz,20M,105W,CUS	A	$5,410.00
	319-2134	E7-4850v2 2.3GHz,24M,105W,CUS	A	$7,999.99
	319-2135	E7-4860v2 2.6GHz,30M,130W,CUS	A	$11,999.99
	319-2136	E7-4870v2 2.3GHz,30M,130W,CUS	A	$12,120.00
	319-2137	E7-4880v2 2.5GHz,37.5M,130W,CUS	A	$14,999.99
	319-2138	E7-4890v2 2.8GHz,37.5M,155W,CUS	A	$17,999.99
	319-2139	E7-8857v2 3.0GHz,30M,130W,CUS	A	$10,330.00
	319-2140	E7-8880Lv2 2.2GHz,37.5M,105W,CUS	A	$16,999.99
	319-2141	E7-8891v2 3.2GHz,37.5M,155W,CUS	A	$18,399.00
	319-2142	E7-8893v2 3.4GHz,37.5M,155W,CUS	A	$18,199.00
	319-2144	4GB RDIMM,1600MT/s,LV,1R,x8,CK	A	$79.99
	319-2145	64GB LRDIMM,1600M,SV,8R,x4,CK	A	$3,999.99
	319-2172	4GB,1x4,1R,UD,LV,CUS C5220	A	$79.99
	319-BBBD	ZZZ DO NOT ORDER GLOBAL SKU PILOT CAMERA	V	$30.00
	319-BBBE	ZZZ DO NOT ORDER GLOBAL SKU PILOT CAMERA KIT	V	$0.00
	319-BBBH	Software for Integrated Camera	V	$0.00
	319-BBBK	No Camera Software	V	$0.00
	319-BBBL	SW for Integrated Camera	V	$0.00
	319-BBBQ	Webcam and Mic (Touch)	V	$0.00
	319-BBBX	Bezel cam/mic for QHD/UHD LCD	V	$30.00
	319-BBBY	Camera Included	V	$30.00
	319-BBCK	Software for Integrated Camera	V	$0.00
	319-BBCM	Integrated Camera,Microphone bezel,Touch	V	$40.00
	319-BBCN	8MP rear camera, 2MP front cam	V	$0.00
	319-BBCO	Integrated 1.2MP HD Webcam	V	$0.00
	319-BBCV	LCD Bezel Camera w/ mic	V	$30.00
	319-BBCW	LCD, BZL, N-TCH	V	$0.00
	319-BBCX	MOD,BZL,LCD,N-TCH,CMRA,GMLK12	V	$0.00
	319-BBCY	MOD,BZL,LCD,N-TCH,W/MIC,E7450	V	$0.00
	319-BBCZ	MOD,BZL,LCD,N-T,CMRA+MIC,E7450	V	$30.00
	319-BBDD	Camera - 1.2MP Front, 5MP Back	V	$0.00
	319-BBDE	Camera and mic HD+/FHD (eDP)	V	$30.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	555-BBXX	NW W-AP CBL 1,10FT,CUS	A	$110.00
	555-BBXY	NW W-APLAR1,LGTNG ARRESTOR	V	$150.00
	555-BBXZ	NW W-AP ANTENNA,2x2,2714,OUTDOOR	V	$395.00
	555-BBYE	Dell Wireless-N 1705 SRV	V	$0.00
	555-BBYJ	Dell Wireless-N 1705 SRV	V	$0.00
	555-BBYN	Intel Wireless-N 7265AGN	V	$10.00
	555-BBYO	Intel Tri-Band Wireless-AC 17265 WiGig	V	$50.00
	555-BBYQ	Intel Dual Band Wireless-	V	$10.00
	555-BBYR	Intel Wireless-AC 7265AC	V	$25.00
	555-BBYS	802.11 AC WiFi with Bluetooth 4.0	V	$0.00
	555-BBYU	NWW-ANT,DIRL,16,2.4	V	$345.00
	555-BBYW	NWW-ANT,ODIRL13B	V	$140.00
	555-BBYX	NWW-ANT,DLBD,ODIRL,AP	V	$150.00
	555-BBZK	NW W-ACC,ANT,DIRL,MECH,SGL,MNT,CUS	A	$345.00
	555-BBZM	NW W-ANT20W,OMNI-DIRL,2.0DBI,WHT, CUS	A	$20.00
	555-BBZN	NW W-ANT,2.4/2.5G,DLBD,ODIRL, CUS	A	$140.00
	555-BBZO	NW W-ANT,2.4/5G,DLBD,ODIRL,AP,CUS	A	$150.00
	555-BBZP	Intel Wireless 7260 Software	V	$0.00
	555-BCBE	Dell Wireless 1707 Driver	V	$0.00
	555-BCBF	Intel Dual Band Wireless 7265 Driver	V	$0.00
	555-BCBH	Broadcom 5722 Single Port Gigabit Card	V	$50.00
	555-BCBV	Intel 7265AC + BT4.0	V	$25.00
	555-BCBY	Intel 7625 Dual-Band Wifi Driver	V	$0.00
	555-BCCC	Intel Wireless AC 3160 Driver, BCC	V	$0.00
	555-BCCD	Intel Wireless AC 7265 Driver, BCC	V	$0.00
	555-BCCG	Intel(R) 7265AC + BT4.0 (Indonesia Only)	V	$99,999.00
	555-BCCH	Intel 7265AC Dual-Band WiFi	V	$25.33
	555-BCCI	MOD-SRV,SW,7260,ANW,M14	V	$0.00
	555-BCCQ	DW 1707 + BT4.0	V	$0.00
	555-BCDC	Near Field Communication	V	$0.00
	555-BCDN	Dell 1707 Wireless Card	V	$0.00
	555-BCDP	Intel 7265 Dual-Band AC WiFi + BT 4.0	V	$0.00
	555-BCDR	Killer 1525 802.11ac 2x2 WiFi and BT 4.1	V	$0.00
	555-BCDT	Software for Intel Wireless 7260	V	$0.00
	555-BCDU	Software for Dell Wireless 1707	V	$0.00
	555-BCDW	NW W-APANT1B,OMNI ANT	V	$30.00
	555-BCDX	NW W-APANT1B,OMNI ANT, CUS	A	$30.00
	555-BCED	SW Driver,3160,7548	V	$0.00
	555-BCEE	SW Driver,7265,7548	V	$0.00
	555-BCEJ	Intel 7260AC Wireless card	V	$20.00
	555-BCEK	Intel Wireless 7265 Driver	V	$0.00
	555-BCEN	802.11 b/g/n driver with Miracast	V	$99,999.00
	555-BCES	NW W-ANT-3X3,D608	V	$395.00
	555-BCET	NW W-ANT-3x3,5005	V	$495.00
	555-BCEU	NW W-ANT-3X3, 5010	V	$595.00
	555-BCFD	Intel(R) Dual Band Wireless-AC 7260	V	$0.00
	555-BCFF	MOD-SRV,WRLES,17265,WIFI,E6	V	$0.00
	555-BCFG	W-AP-ANT-28,2.4/5G,8DB,2X2,WALL	V	$365.00
	555-BCFH	W-AP-ANT-38,2.4/5G,8DB3X3,WALL	V	$365.00
	555-BCFI	W-APANT28,2.4/5G,8DB,2X2,WL,CK	A	$365.00
	555-BCFJ	W-APANT38,2.4/5G,8DB3X3,WAL,CK	A	$365.00
	555-BCFU	Single band Wi-Fi: 1x1 11bgn	V	$0.00
	555-BCFV	NW W-ANT,ODIRL,DTBL,WHT,AP	V	$30.00
	555-BCFW	Intel 7260AC + BT4.0	V	$0.00
	555-BCFX	Dell Wireless-N 1704 + BT4.0	V	$0.00
	555-BCGD	DW 1560 + BT4.0 [802.11ac + Bluetooth 4.	V	$9.57
	555-BCGE	Intel X540 (2x10GbE, 2x1Gbit) Quad Port	A	$279.99
	555-BCGG	Intel 7260AC + BT4.0	V	$0.00
	555-BCGH	Dell, ANT-3x3-5712,Sec, N-type	V	$495.00
	555-BCGI	Dell,ANT-3x3-2005,Omni,Ntype,5dbi,2.4Ghz	V	$495.00
	555-BCGJ	Dell Wireless 1560 Driver	V	$0.00
	555-BCGK	Dell Wireless 1560	V	$0.00
	555-BCGN	802.11 AC 1x1, Miracast, Bluetooth 4.0	V	$0.00
	555-BCHI	Wireless Driver,1705/1704,3543	V	$0.00
	555-BCHJ	Wireless Driver1704/05,5749	V	$0.00
	555-BCHM	WLAN Card Killer1525 Driver	V	$0.00
	555-BCHS	Intel Wireless 7260 Driver (T)	V	$0.00
	555-BCHT	Intel Widi Driver (T)	V	$0.00
	555-BCHW	MOD-SRV,WRLES,M.2,NOWIDI,7265	V	$0.00
	555-BCIB	802.11 AC 1x1 WiFi	V	$40.00

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	449-BBKQ	C6 No Hard Drive	V	$0.00
	449-BBKR	C7 Intel CAS-W (2.5" SATA 1HD+SSD Cache)	V	$0.00
	449M1	FGA Proxy MOD 449M1 for SKU 730-7072	Z	$0.00
	449YG	FGA Proxy MOD 449YG for SKU 730-4349	Z	$0.00
	44CRY	FGA Proxy MOD44CRYfor SKU 998-BJBR	Z	$0.00
	44DMM	DIM,NBD,IBM,1YR EXT	R	$0.00
	44DTF	FGA Proxy MOD44DTFfor SKU 998-BDNU	Z	$0.00
	44FJ7	FGA Proxy MOD44FJ7for SKU 998-BBCB	Z	$0.00
	44HW7	FGA Proxy MOD44HW7for SKU 998-BPHE	Z	$0.00
	44KMR	FGA Proxy MOD 44KMR for SKU 730-8105	Z	$0.00
	44M8Y	FGA Proxy MOD 44M8Y for SKU 730-3499	Z	$0.00
	44MV6	FGA Proxy MOD44MV6for SKU 998-BLHZ	Z	$0.00
	44N93	FGA Proxy MOD 44N93 for SKU 730-1352	Z	$0.00
	44P06	FGA Proxy MOD44P06for SKU 998-BUVX	Z	$0.00
	44P59	FGA Proxy MOD 44P59 for SKU 730-2665	Z	$0.00
	44RDV	FGA Proxy MOD 44RDV for SKU 730-7074	Z	$0.00
	44VPT	FGA Proxy MOD44VPTfor SKU 998-BUNZ	Z	$0.00
	44VXR	FGA Proxy MOD44VXRfor SKU 998-BIEI	Z	$0.00
	44W3F	FGA Proxy MOD44W3Ffor SKU 998-BDMT	Z	$0.00
	44WM4	FGA Proxy MOD 44WM4 for SKU 730-1398	Z	$0.00
	44WVT	FGA Proxy MOD44WVTfor SKU 998-BHCM	Z	$0.00
	44X7J	FGA Proxy MOD44X7Jfor SKU 998-BCJB	Z	$0.00
	44X9M	FGA Proxy MOD44X9Mfor SKU 998-BHDB	Z	$0.00
	44XH5	FGA Proxy MOD44XH5for SKU 998-BGNR	Z	$0.00
	44XX3	FGA Proxy MOD 44XX3 for SKU 730-5533	Z	$0.00
	44YN7	FGA Proxy MOD 44YN7 for SKU 730-6098	Z	$0.00
	44YW0	FGA Proxy MOD44YW0for SKU 998-BQSC	Z	$0.00
	450-AACZ	DC Power Cord, 48V DC, 90MM	Z	$500.00
	450-AADB	65W AC Adapter	V	$7.02
	450-AADC	90W A/C Adapter (3-pin)	V	$5.00
	450-AADD	Power Supply : 130W AC Adapter	V	$0.00
	450-AADV	Dual Hot Plug Power Supplies 550W	V	$0.00
	450-AADX	C13-C14,PDU,10A,2FT (.6m)	V	$20.00
	450-AADY	C13-C14,PDU,10A,6.5FT (2m)	V	$10.00
	450-AADZ	C13-C14,PDU,10A,13FT (4m)	V	$30.00
	450-AAED	Power Supply : Alienware 180W AC Adapter	V	$0.00
	450-AAEE	Single, Hot-plug Power Supply (1+0), 750W	V	$40.00
	450-AAEJ	US Power Cord	V	$0.00
	450-AAEL	European Power Cord	V	$0.00
	450-AAEW	250V,2.5M,PwrCrd,ARG	V	$5.00
	450-AAEX	Brazil Power Cord	V	$5.00
	450-AAFF	Force10,Pwr Crd,220V,2M,S-SRS	V	$20.00
	450-AAFH	Power Cord,5-15/C13,10F	V	$20.00
	450-AAFI	Dell Networking,PWR CORD,G-TYPE	V	$20.00
	450-AAFS	US Power Cord	V	$5.00
	450-AAGG	No Power Cord	V	$0.00
	450-AAGO	US Power Cord	V	$0.00
	450-AAGQ	Power cord, BCC	V	$0.00
	450-AAGR	DUAL,HP,RDNT PWR SPLY (1+1),750W	V	$350.00
	450-AAGT	Power Supply : Alienware 150W AC Adapter	V	$0.00
	450-AAGU	Alienware 180W AC Adapter	V	$0.00
	450-AAHH	US/Thailand/Philippines/Guam Power Cord	V	$5.00
	450-AAHV	Power Cord 1M (US)	V	$0.00
	450-AAJI	Alienware 240W AC Adapter	V	$0.00
	450-AAJK	180W,3-PIN,AC ADAPTER,OPTI	V	$40.00
	450-AAKK	330W A/C Adapter	V	$0.00
	450-AAKX	Single 1100W Power Supply, R7610	V	$150.00
	450-AAKY	Single 1400W Power Supply, Precision R76	V	$200.00
	450-AAKZ	Dual 1100W Power Supplies, R7610	V	$300.00
	450-AALB	Dual 1400W Power Supplies, R7610	V	$400.00
	450-AALH	Chile Power Cord	V	$0.00
	450-AALV	NEMA5-15P-C13,125V,15A,10ft,3m	V	$0.00
	450-AAME	Powercord,15A,125V,10Ft	V	$20.00
	450-AAMN	MOD,CORD,PWR,G-TYPE,OEM	V	$20.00
	450-AAMY	NW W-7200,POWER SUPPLY,350W,AC	V	$495.00
	450-AANB	NW W-7200,POWER SUPPLY,350W,DC	V	$995.00
	450-AANI	MOD,PWR SPLY,700W,RDNT,DC,CHNY	V	$650.00
	450-AANS	MOD,CORD,PWR,10A,4M,ANZ,JUMP	V	$20.00
	450-AAOB	Argentina, 3-FT, 3-Pin Power Cord	V	$0.00
	450-AAOD	BPOR, 3-FT, 3-Pin Power Cord	V	$0.00

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	340-AGHS	Documentation	V	$0.00
	340-AGIK	SERI Guide (ENG/FR/DUT)	V	$0.00
	340-AGIM	SERI Guide (ENG/BPOR),BCC	V	$0.00
	340-AGIN	SERI Guide (ENG/SPN)	V	$0.00
	340-AGIX	System Shipment (Emerging Market)	V	$0.00
	340-AGJB	MOD-SRV,SW,LAT,E5540	V	$0.00
	340-AGKB	PowerEdge FX2 Ship	V	$0.00
	340-AGLB	Ship Material, Single PE FM120x4	V	$0.00
	340-AGLC	Shipping : Venue 11Pro,duckhead-WW-7139	V	$0.00
	340-AGLN	Venue 11 Pro Shipment Worldwide	V	$0.00
	340-AGLP	Placemat Inspiron 3647 Win	V	$0.00
	340-AGLQ	Energy Star 5.0	V	$0.00
	340-AGLV	English French Documentation	V	$0.00
	340-AGMI	Setup Instructions	V	$0.00
	340-AGMJ	Retail Ship 32G Black Home	V	$0.00
	340-AGMK	Retail Ship 64G Red Home	V	$0.00
	340-AGML	Retail Ship 64G Black Pro	V	$0.00
	340-AGMM	Retail Ship 64G Black Home	V	$0.00
	340-AGMN	Retail Ship 32G Red Home	V	$0.00
	340-AGMO	Management Engine INFO MOD	Z	$0.00
	340-AGNR	Documentation Kit, N4000 Series Switch	V	$0.00
	340-AGOI	Win 7 Placemat- Oak 15/17	V	$0.00
	340-AGOK	W7 Placemat, 3/5437	V	$0.00
	340-AGOM	W7 Placemat, 3/5537	V	$0.00
	340-AGSO	Placement XPS, 9Q33/4, Win 8.1	V	$0.00
	340-AGSU	OEM PowerEdge R420xr Shipping	V	$0.00
	340-AGSX	Software Intel Virtual BTN, 9Q33	V	$0.00
	340-AGTQ	Shipping Material 13G Blade	V	$0.00
	340-AGUB	XPS 8700 Placemat	V	$0.00
	340-AGUD	SERI Guide (ENG/FRN)	V	$0.00
	340-AGUE	XPS 2720 8.1 Placemat	V	$0.00
	340-AGUF	Inspiron One 23 8.1 Placemat	V	$0.00
	340-AGUG	Placemat Inspiron 2350 Win 8	V	$0.00
	340-AGVP	Palmrest Label FHD, Eng, 9333	V	$0.00
	340-AGVW	Palmrest Label FHD, EngFrn, 9333	V	$0.00
	340-AGWN	Ubuntu system driver, 3135	Z	$0.00
	340-AGYP	DR6000 Ship DAO	V	$0.00
	340-AGYZ	System Doc,MUI,Chromebook 11	V	$0.00
	340-AGZC	180W Adapter Label	V	$0.00
	340-AHFU	Win 8.1 Placemat	V	$0.00
	340-AHFZ	PLACEMAT,XPS18,WB,GBL	V	$0.00
	340-AHGB	Win 8.1 Placemat	V	$0.00
	340-AHHG	System Doc,MUI,Chromebook 11	V	$0.00
	340-AHTN	Shipping : Venue 11Pro,duckhead-DAO-7139	V	$0.00
	340-AIGC	MOD,SHP MTL,SYSM,C5230	V	$0.00
	340-AIGD	Dell Precision M4800/M6800 Resource DVD	V	$3.00
	340-AIGK	Non Touch Ultrabook Palmrest Label Eng,	V	$0.00
	340-AIHZ	SHIP,NBK,DAO,SHUTTLE,3340	V	$0.00
	340-AIIB	SHIP MIN-CONFIG	V	$0.00
	340-AIIC	Quick Start Guide	V	$0.00
	340-AIID	Resource DVD, 3340	V	$3.00
	340-AIIE	MOD,SHP MTL,SHTLE,LAT,13,PULP	V	$0.00
	340-AIIF	MOD,SHP MTL,NBK,LAT,13	V	$0.00
	340-AIIG	SHIP,R220,NO,NO,MEXICO	V	$0.00
	340-AIIK	MOD,INFO,RABIT,LATUDE,D-SRS	V	$0.00
	340-AIIO	CUS,MEDIA,DVD,DRVD,RDVD,3340	A	$999,999.99
	340-AIIV	OEM MD3X00x Ship, 2U, 3.5, DAO	V	$0.00
	340-AIIW	OEM MD3X60x Ship, 4U, DAO	V	$0.00
	340-AIJN	SHIP,MD3400	V	$0.00
	340-AIKX	SHIP,MD3420	V	$0.00
	340-AIKY	SHIP,MD3460	V	$0.00
	340-AILS	SHIP,MD3860i	V	$0.00
	340-AILT	SHIP,MD3860f	V	$0.00
	340-AILV	SHIP,MD3800i	V	$0.00
	340-AINJ	Directship Info Mod,INTEC	Z	$0.00
	340-AINN	Shipping Material/Package,OEM R420xr	V	$0.00
	340-AINO	DellBranded,Ship Material/Package,R420xr	V	$0.00
	340-AINP	SHIP,MD3820i	V	$0.00
	340-AINQ	Shipping Material, Direct	V	$0.00
	340-AINR	Placemat, 3541	V	$0.00

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	430-5116	Broadcom 5722 Ethernet PCIe NIC (Kit)	A	$49.99
	430-5132	Dell, SFP+ SR, 12 pack, CK	A	$7,344.00
	430-5133	Dell, Transceiver, SFP+,FC,SMF,LW, CUS	A	$1,950.00
	430-5134	CUS,XCVR,SFP+,FC,150M,AVA,12PK	A	$2,100.00
	430-5135	CUS,XCVR,SFP+,FC,150M,SW	A	$234.00
	430-5138	CUS,CRD,NTWK,DW1540,USFF,WW	A	$41.99
	430-5141	CUS,CRD,NTWK,RNDC,BCOM,QP,10GS	A	$799.99
	430KP	FGA Proxy MOD 430KP for SKU 730-8095	Z	$0.00
	430WJ	FGA Proxy MOD430WJfor SKU 998-BZHV	Z	$0.00
	430-XXXZ	Resource DVD contains Diagnostics and Dr	V	$3.00
	430-XXYC	Resource DVD, Contains Diagnostics and Drivers, Latitude 33	V	$3.00
	430-XXYF	Resource DVD	V	$3.00
	430-XXYG	No Resource DVD	V	$0.00
	430-XXYH	Media, Cyberlink MS Essentials,DVD	V	$3.00
	430-XXYR	Cyberlink Media Suite Essentials BD	V	$0.00
	430-XXYS	Cyberlink Media Suite Essentials BD3D	V	$0.00
	430-XXYT	Precision T1700 Diagnostics and Drivers	A	$3.00
	430-XXYU	Resource DVD not Included	V	$0.00
	430-XXYV	MOD,SW,PDVD,9.5,BD,FI,V2	V	$99,999.00
	430-XXYY	No Power DVD	V	$0.00
	430-XYBU	CyberLink PowerDVD 9.5 Media Kit	V	$3.00
	430-XYBW	CyberLink PowerDVD 9.5, MPEG2 support	V	$3.00
	430-XYCI	Dell Precision R7610 Resource DVD	V	$0.00
	430-XYDL	Cyberlink Power DVD software V9.5	V	$15.00
	430-XYFG	Cyberlink Media Suite Premium	V	$79.99
	430-XYFO	Resource DVD Media Kit	V	$3.00
	430-XYGB	MOD,SW,CYB,STE,ESLS,CSMR,BD3D	V	$0.00
	430-XYGP	Cyberlink Media Suite Essentials BD	V	$0.00
	430-XYGQ	Cyberlink Media Suite BD	V	$0.00
	430-XYGR	Power DVD 9.6 BD, 3D,V2	V	$0.00
	430-XYGS	Resource DVD for E6440	V	$0.00
	430-XYGW	Dell Precision M6800 Resource DVD	V	$3.00
	430-XYGX	Resource DVD (7537) (Kit)	A	$0.00
	430-XYGY	Resource DVD,T5610	V	$3.00
	430-XYGZ	Resource DVD	V	$3.00
	430-XYHC	Dell Precision T7610 Resource DVD	V	$3.00
	430-XYHN	Resource DVD	V	$3.00
	430-XYHO	CyberLinkDVD 9.5,w/Media	V	$7.00
	430-XYJJ	Dell Precision M2800 Resource DVD	V	$3.00
	430-XYJM	Dell Precision Resource DVD	V	$3.00
	430-XYJP	MOD,MEDIA,DVD,DRVR,RDVD,R7910	V	$3.00
	430-XYJR	EDOCS for R530	V	$0.00
	430-XYJX	Resource DVD	V	$5.70
	430-XYJY	Resource DVD Media Kit	V	$0.00
	430-XYKD	MOD,MEDIA,DVD,RDVD,PWS,3420	V	$99,999.00
	430-XYKH	10Gb FCoE SFP+ Optical Adapter,CUS	A	$981.00
	430-XYKI	CUS,MEDIA,DVD,RDVD,MPWS,5510	A	$999,999.99
	430-XYKJ	CUS,MEDIA,DVD,RDVD,3X60/3X70	A	$999,999.99
	430-XYKM	MOD,MEDIA,DVD,RDVD,3470/3570		$0.00
	430-XYKO	Resource DVD for XE 2 (Kit)	A	$10.99
	430Y7	FGA Proxy MOD430Y7for SKU 998-BYDH	Z	$0.00
	431TT	FGA Proxy MOD431TTfor SKU 998-BYUO	Z	$0.00
	433X7	FGA Proxy MOD433X7for SKU 998-BLNT	Z	$0.00
	4346M	FGA Proxy MOD 4346M for SKU 730-8286	Z	$0.00
	435-BBBB	4GB Write Cache Crd (1MLC-LC OptCbl),CUS	A	$6,500.00
	435-BBBC	4GB Cache NVRAM Card (1M LC-LC Opt Cbl)	V	$6,500.00
	435-BBBD	SC9000 4GB Write Cache Card	V	$6,500.00
	435-BBBE	SC9000 4GB Write Cache Card Not Req, Upg	V	$0.00
	436105	WINTERM 3200LE, CD, MOUSE AND KEYBOARD	M	$354.95
	436PH	FGA Proxy MOD436PHfor SKU 998-BSLD	Z	$0.00
	438FK	FGA Proxy MOD 438FK for SKU 730-3601	Z	$0.00
	438KR	FGA Proxy MOD438KRfor SKU 998-BIUM	Z	$0.00
	43C6F	FGA Proxy MOD 43C6F for SKU 730-5782	Z	$0.00
	43CTN	FGA Proxy MOD43CTNfor SKU 998-BHNB	Z	$0.00
	43DNN	FGA Proxy MOD 43DNN for SKU 730-4472	Z	$0.00
	43F24	FGA Proxy MOD43F24for SKU 998-BJID	Z	$0.00
	43F6V	FGA Proxy MOD 43F6V for SKU 730-4938	Z	$0.00
	43F8R	FGA Proxy MOD43F8Rfor SKU 998-BXKU	Z	$0.00
	43FKN	FGA Proxy MOD 43FKN for SKU 730-7604	Z	$0.00
	43G2D	FGA Proxy MOD43G2Dfor SKU 998-BXDZ	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-ALEU	MOD,SHP MTL,SHTLE,LAT,12	V	$0.00
	340-ALGX	SS MIN SHIP Docking DAO	V	$0.00
	340-ALGZ	BTO MIX SHIP Docking (DAO)	V	$0.00
	340-ALHL	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALHN	MIX SHIP Config (DAO)	V	$0.00
	340-ALID	Placemat LAT, E7350	V	$0.00
	340-ALIE	Placemat Inspiron 5348 W7	V	$0.00
	340-ALIK	SHIP,NBK,E5450,WW,MIN,N-TSP	V	$0.00
	340-ALIL	MIX SHIP Config Docking (DAO)	V	$0.00
	340-ALPE	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPJ	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPK	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALSU	Placemat Inspiron 3048 W7	V	$0.00
	340-ALSV	Mix Model Ship Material	V	$0.00
	340-ALSZ	Min Ship Material	V	$0.00
	340-ALTC	Latitude 3550 Software and Drivers	V	$0.00
	340-ALTD	Direct ship process (C5)	V	$0.00
	340-ALTG	SHIP,ANW-DT,DAO,CENTAURI	V	$0.00
	340-ALTH	SHP MTL,SYSM,CNTR,DAO	V	$0.00
	340-ALVU	Ins 3531 Ubuntu System Driver	V	$0.00
	340-ALWS	Min Config Shipping Material	V	$0.00
	340-ALWU	Mix Model Shipping Material	V	$0.00
	340-ALWX	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALWY	MIX SHIP Config (DAO)	V	$0.00
	340-ALXY	SS MIN SHIP Docking DAO	V	$0.00
	340-ALXZ	BTO MIX SHIP Docking D/B	V	$0.00
	340-ALYJ	SS MIN SHIP DAO	V	$0.00
	340-ALYK	BTO MIX SHIP (D/B)	V	$0.00
	340-ALZE	Placemat Inspiron 3646 Win7	V	$0.00
	340-ALZT	SHIP,PS4100,DAO	V	$0.00
	340-ALZU	SHIP,PS6100,DAO	V	$0.00
	340-ALZV	SHIP,PS6100E,DAO	V	$0.00
	340-ALZX	Quick Reference Guide	V	$0.00
	340-AMBV	Chromebox for meeting Reg label and docs	V	$0.00
	340-AMBX	Chromebox Reg label and docs	V	$0.00
	340-AMCB	Tech Sheet, BPORT, T5810	V	$0.00
	340-AMCC	MOD,PLCMT,QSG,E5550,5550,DAO	V	$0.00
	340-AMCM	MOD,PLCMT,GETS,NB,7347/8,GBL	V	$0.00
	340-AMEQ	System Shipment Worldwide	V	$0.00
	340-AMFB	Wireless Driver,7260	V	$0.00
	340-AMFC	Placemat	V	$0.00
	340-AMFD	Quick Reference Guide	V	$0.00
	340-AMGW	PowerEdge C4130 Shipping	V	$0.00
	340-AMHI	Getting Started Guide, LAT 5404 (EN)	V	$0.00
	340-AMHV	Tech Sheet, BPORT	V	$0.00
	340-AMHW	MOD,TSH,GSG,LAT,5404,SPN	V	$0.00
	340-AMIB	Latitude E5550/5550 SRV	V	$0.00
	340-AMIZ	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJB	MOD,SHP MTL,SYSM,LAT,14	V	$0.00
	340-AMJC	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJF	PowerEdge R430 Shipping	V	$0.00
	340-AMJI	MOD,PLCMT,PWS,T7810,DAO	V	$0.00
	340-AMLC	No TPM	V	$0.00
	340-AMLE	Placemat for Precision Tower 7910 (DAO)	V	$0.00
	340-AMMC	MOD,PLCMT,PWS,R7910,DAO	V	$0.00
	340-AMMD	Retail Ship Material, Pro	V	$0.00
	340-AMMW	SHIP,R530,NO,NO,DAO	V	$0.00
	340-AMOU	Resource DVD Media Kit	V	$3.00
	340-AMOW	Alienware 13 Shipping box	V	$0.00
	340-AMPH	Documentation	V	$0.00
	340-AMPJ	MOD,GDE,PROD,SERI,5830,BCC	V	$0.00
	340-AMPR	SHIP, Shuttle, Mix Model,Non-Touch,3540	V	$0.00
	340-AMPS	SHIP, Shuttle, Mix Model, Touch, 3440	V	$0.00
	340-AMPT	SHIP, Shuttle, Mix Model,Non-Touch,3440	V	$0.00
	340-AMPU	SHIP, Shuttle, Mix Model, Touch, 3540	V	$0.00
	340-AMPV	PowerEdge T430 Shipping	V	$0.00
	340-AMQB	Documentation	V	$0.00
	340-AMQC	Placemats (ENG)	V	$0.00
	340-AMQD	Placemats (ENG)	V	$0.00
	340-AMQE	Placemats (ENG, FR, SPN, BPOR)	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	362-9027	CFI,5810,INFO,LBL,AS,MED,FACT	Z	$0.00
	362-9216	CFI,CBL,PTCH,RJ45M,CAT5,BLU,FACT	Z	$3.75
	362-9309	CFI,CFG,FASTBOOT,ON,FACT	Z	$0.00
	362-9310	CFI,CFG,ACPWR,ENABLE,FACT	Z	$0.00
	362-9991	CFI,4829,INFO,LBL,AS,SML,#1,FACT	Z	$0.00
	362-BBBB	No WWAN Card, WLAN	V	$0.00
	362-BBBI	Dell Wireless 5570E (3G/HSPA+)	V	$142.86
	362-BBBJ	Dell NetReady mobile broadband (HSPA+)	V	$142.86
	362-BBBL	Dell Wireless 5808E - Verizon	V	$185.71
	362-BBBM	Dell Wireless 5808E - ATT	V	$185.71
	362-BBBN	Dell Wireless 5570 HSPA+/42Mbps Full MC	V	$142.86
	362-BBBO	MOD,MDM,MBB,DW5808E,W7,VRZN	V	$199.00
	362-BBBP	DW 5808 LTE MBB for Sprint, Win7	V	$199.00
	362-BBBQ	DW 5808 LTE MBB for AT and T, Win7	V	$199.00
	362-BBBR	DW 5808 LTE MBB for Sprint, Win8	V	$199.00
	362-BBBS	MOD,MDM,MBB,DW5808E,W8,VRZN	V	$199.00
	362-BBBT	DW 5808 LTE MBB for AT and T, Win8	V	$199.00
	362-BBCD	Dell Wireless DW5808 for Sprint	V	$199.00
	362-BBCF	Dell Wireless DW5808 for Telus	V	$199.00
	362-BBCH	Dell Wireless DW5808 for Verizon	V	$199.00
	362-BBCI	Dell Wireless DW5808 for AT and T	V	$199.00
	362-BBCJ	Dell Wireless DW5808 for Verizon	V	$199.00
	362-BBCK	Dell Wireless DW5808 for AT and T	V	$199.00
	362-BBCL	Dell Wireless DW5808 for Sprint	V	$199.00
	362-BBCM	Dell Wireless DW5808 for Verizon	V	$199.00
	362C9	FGA Proxy MOD362C9for SKU 998-BYQG	Z	$0.00
	362N2	FGA Proxy MOD362N2for SKU 998-BECC	Z	$0.00
	362WN	FGA Proxy MOD 362WN for SKU 730-2589	Z	$0.00
	363	DP,KYBD,106,6P,KOR,SLTEK,FACT	Z	$0.00
	363-0726	CFI,INFO,PRIM,VID,SYS,LAT,FACT	Z	$0.00
	363-0920	CFI,INFO,GOLDSTAR,ACCT,FACT	Z	$0.00
	363-1052	CFI,INFO,NB,ENBL,WOL,FACT	Z	$0.00
	363-1126	CFI,INFO,INFRARED,CFI,COM3,FACT	Z	$0.00
	363-1451	CFI,AHA,INFO,LBL,MED,#2,FACT	Z	$0.00
	363-1676	CFI,3793,INFO,LBL,AS,MED,#1,FACT	Z	$0.00
	363-1694	CFI,STOP,LBL,AS,MED,#1,FACT	Z	$0.00
	363-1814	DP,INFO,BTPST,AUTOMATIC,FACT	Z	$0.00
	363-1924	CFI,3787,INFO,LBL,AS,MED,FACT	Z	$0.00
	363-2029	CFI,CFG,ACPT,DFT,PXE,BIS,FACT	Z	$0.00
	363-2281	CFI,INFO,DSBL TOUCHPAD,FACT	Z	$0.00
	363-2607	CFI,INFO,IR,CFIRT,COM4,FACT	Z	$0.00
	363-3231	DP,NO DESTRUCT HD TEST,FACT	Z	$0.00
	363-3356	CFI,CFG,SET LPT TO ECP,LAT,FACT	Z	$0.00
	363-3410	CFI,5113,INFO,LBL,LGE,#1,FACT	Z	$0.00
	363-3411	CFI,5113,INFO,LBL,SML,#2,FACT	Z	$0.00
	363-3442	CFI,INFO,AC,PWR,RCVRY,LAST,FACT	Z	$0.00
	363-3612	CFI,INFO,FD/CTL,OFF,FACT	Z	$0.00
	363-3681	CFI,INFO,ENABLE NUM LOCK,FACT	Z	$0.00
	363-4190	CFI,6864,INFO,LBL,MED,#1,FACT	Z	$0.00
	363-4488	CFI,INFO,WOL BAT DSBL,LATUD	Z	$0.00
	363-4489	CFI,INFO,NUMLOCK,OFF,LATUD	Z	$0.00
	363-4595	CFI,6497,INFO,LBL,LGE,#1,FACT	Z	$0.00
	363-4855	CFI,INFO,LBL,SML,BASF,#1,FACT	Z	$0.00
	363-5012	CFI,2842,INFO,LBL,LGE,#1,FACT	Z	$0.00
	363-5163	CFI,3717,INFO,LBL,LGE,#1,FACT	Z	$0.00
	363-5691	CFI,1605,INFO,LBL,MED,FACT	Z	$0.00
	363-5857	CFI,INFO,BT,PST,MINIMAL,FACT	Z	$0.00
	363-5864	CFI,INFO,USB,OFF,OPTI,FACT	Z	$0.00
	363-6244	CFI,3814,INFO,LBL,MED,#1,CLIENT,FACT	Z	$0.00
	363-6326	CFI,3307,INFO,LBL,MED,#2,FACT	Z	$0.00
	363-6584	CFI,7081,INFO,LBL,MED,#1,FACT	Z	$0.00
	363-6825	CFI,INFO,SERIALPORT,DSBLE,FACT	Z	$0.00
	363-6852	CFI,6092,INFO,LBL,MED,1,FACT	Z	$0.00
	363-7164	CFI,3230,INFO,LBL,MED,#1,FACT	Z	$0.00
	363-7171	CFI,CBL,LAN,UTP,CAT5,25FT,BLUE,FACT	Z	$7.00
	363-7309	CFI,7105,INFO,LBL,MED,#1,FACT	Z	$0.00
	363-7408	CFI,LK,SCTY,MET,CHAS,FACT	Z	$3.50
	363-7421	CFI,MS,INFO,LBL,LGE,FACT	Z	$0.00
	363-7591	CFI,2648,INFO,LBL,MED,#1,FACT	Z	$0.00
	363-7992	CFI,INFO,RAID50,6HDDS,FACT	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	387-BBHP	Energy Star 6.0	V	$0.00
	387-BBHQ	ENERGY STAR Version 6.0,I3,9020M	V	$0.00
	387-BBHR	ENERGY STAR Version 6.0,I2,9020M	V	$0.00
	387-BBHS	ENERGY STAR Version 6.0,I1,9020M	V	$0.00
	387-BBHW	Energy Star, PowerEdge T630	V	$0.00
	387-BBHX	Energy Star, PowerEdge R630	V	$0.00
	387-BBHY	Energy Star, PowerEdge R720	V	$0.00
	387-BBIB	Energy Star, PowerEdge R730	V	$0.00
	387-BBIC	Energy Star, PowerEdge M630	V	$0.00
	387-BBID	Energy Star 6.0	V	$0.00
	387-BBIE	Energy Star 6.0	V	$0.00
	387-BBIG	ENERGY STAR Version 6.0,I2,Micro	V	$0.00
	387-BBIH	ENERGY STAR Version 6.0,I1,Micro	V	$0.00
	387-BBIJ	Energy Star 6.0, E6X40	V	$0.00
	387-BBIK	Energy Star 6.0, E7X40	V	$0.00
	387-BBIL	Energy Star 6.0, E5X40	V	$0.00
	387-BBIN	Energy Star 6.0	V	$0.00
	387-BBIO	Energy Star 6.0, 3330	V	$0.00
	387-BBIP	Energy Star 6.0	V	$0.00
	387-BBIQ	Energy Star 6.0, M6800	V	$0.00
	387-BBIR	Energy Star 6.0, M4800	V	$0.00
	387-BBIT	Energy Star 6.1	V	$0.00
	387-BBIV	Energy Star, T5810	V	$0.00
	387-BBIW	No ESTAR	V	$0.00
	387-BBIX	MOD,INFO,ESTAR,6.0,T7810	V	$0.00
	387-BBIY	Energy Star, PowerEdge R720xd	V	$0.00
	387-BBIZ	MOD,INFO,ESTAR,6.0,T7910	V	$0.00
	387-BBJB	Energy Star 6.0, Rack 7910	V	$0.00
	387-BBJD	Energy Star 6.0, E5404	V	$0.00
	387-BBJE	No Energy Star	V	$0.00
	387-BBJF	Energy Star 6.0	V	$0.00
	387-BBJG	Energy Star, PowerEdge T430	V	$0.00
	387-BBJH	Energy Star, PowerEdge R530	V	$0.00
	387-BBJJ	Energy Star, PowerEdge R430	V	$0.00
	387-BBJL	Energy Star, PowerEdge FC430	V	$0.00
	387-BBJM	Energy Star, PowerEdge M830	V	$0.00
	387-BBJO	Energy Star, PowerEdge M830	V	$0.00
	387-BBJP	MOD,INFO,ESTAR,6.0,3150	V	$0.00
	387-BBJQ	Energy Star, PowerEdge R930	V	$0.00
	387-BBJS	Energy Star 6.1 for M7510	V	$0.00
	387-BBJT	Energy Star 6.1 for M7710	V	$0.00
	387-BBJU	Energy Star 6.1	V	$0.00
	387-BBJW	Energy Star 6.1	V	$0.00
	387-BBJX	E-star 6.0 label	V	$0.00
	387-BBJY	Energy Star 6.1, Latitude E5270	V	$0.00
	387-BBKC	Energy Star 6.0, Lat 3X60/3X70	V	$0.00
	387-BBKD	MOD-SRV,SW,ESTAR,6.1,7275	V	$0.00
	387-BBKE	MOD-SRV,SW,ESTAR6.1,E7470	V	$0.00
	387-BBKF	MOD-SRV,SW,ESTAR6.1,E5570	V	$0.00
	387-BBKG	Estar 6.1	V	$0.00
	387-BBKH	Energy Star 6.1	V	$0.00
	387-BBKJ	Energy Star, DSS 1500	V	$0.00
	387-BBKK	Energy Star, PowerEdge, DSS 2500	V	$0.00
	387-BBKL	Energy Star, DSS 1510	V	$0.00
	387-BBKN	Energy Star	V	$0.00
	387-BBKO	Energy Star	V	$0.00
	387-BBKP	ENERGY STAR Version 6.0 7440 AIO	V	$0.00
	387-BBKS	ENERGY STAR Version 6.0	V	$0.00
	387-BBKW	Energy Star	V	$0.00
	387-BBKZ	E-Star Qualified	V	$0.00
	387-BBLB	ESTAR6.1, Latitude 7370	V	$0.00
	387-BBLO	E-star 6.0 Enabled	V	$0.00
	387FH	FGA Proxy MOD 387FH for SKU 730-4020	Z	$0.00
	387KG	FGA Proxy MOD 387KG for SKU 730-7871	Z	$0.00
	3887Y	FGA Proxy MOD3887Yfor SKU 998-BQDO	Z	$0.00
	389-BBBB	Touch Palmrest Label, English	V	$0.00
	389-BBBC	Touch Palmrest Label, FR-ENG	V	$0.00
	389-BBBF	Touch Palmrest Label, English	V	$0.00
	389-BBBJ	REG LABEL,SFF,MEXICO,XE2	V	$0.00
	389-BBGL	RIPk#63197 WMT.cm Insp15 B	V	$1.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-ABOF	Resource DVD w/DIAGS, Drivers,9020AIO	Z	$3.00
	340-ABOQ	No Operating System for No Hard Drive Op	V	$0.00
	340-ABOY	English Setup and Features Guide	Z	$0.00
	340-ABQF	Resource DVD w/DIAGS, Drivers,3011	V	$3.00
	340-ABQQ	Intel Smart Connect, Dell OptiPlex 3011 AIO	V	$0.00
	340-ABQV	Shipping Material, Direct	V	$0.00
	340-ABRP	Direct Ship, Wistron,Zhongshan	Z	$0.00
	340-ABRQ	Intel Celeron Processor Label	Z	$0.00
	340-ABRS	MGMT Engine, 8.1,OPTI3011	V	$0.00
	340-ABRY	Retail Tracker	V	$0.00
	340-ABRZ	Touch Config Info Mod	V	$0.00
	340-ABSC	Direct Ship Info	V	$0.00
	340-ABSE	Direct Ship Info	V	$0.00
	340-ABSK	Retail Shipping Mtl Club	V	$0.00
	340-ABSR	BPort Shipping Docs	V	$0.00
	340-ABSX	SERI Guide (ENG/SPN/Multi)	V	$0.00
	340-ABSZ	SERI Guide (English)	V	$0.00
	340-ABTO	Ins M531R(5535)-Ubuntu System Driver	V	$0.00
	340-ABTS	Tech Sheet, BPOR,Opti3011	V	$0.00
	340-ABVE	SHIP MTL,SYSM,OptiPlex MT	V	$0.00
	340-ABVG	SHIP MTL, SYSM,MT 4-PK	V	$0.00
	340-ABWC	Tech Sheet, BPOR,Opti9020AIO	V	$0.00
	340-ABWD	Tech Sheet, FR,Opti9020AIO	V	$0.00
	340-ABWE	Tech Sheet, SPN,Opti9020AIO	V	$0.00
	340-ABWK	Docs,Shipping,2U	V	$0.00
	340-ABWX	Shipping Material, Direct	V	$0.00
	340-ABWZ	Tablet Pro 11 packaging	V	$0.00
	340-ACBI	Mouse Pad	V	$3.00
	340-ACBR	Placemat Inspiron 3847	V	$0.00
	340-ACBY	Dell Precision TPM Info	Z	$0.00
	340-ACEB	W8 Placemat	V	$0.00
	340-ACGF	Intel Rapid Start Tech 9020 AIO	V	$0.00
	340-ACGR	SHIP MTL,SYSM,OPTI SFF	V	$0.00
	340-ACGS	SHIP MTL SYS OptiPlex SFF	V	$0.00
	340-ACGV	Placemat	V	$0.00
	340-ACGW	Ship Material	V	$0.00
	340-ACJH	BPOR Setup and Features Guide	V	$0.00
	340-ACJI	ENG Setup and Features Guide	V	$0.00
	340-ACJJ	SPN Setup and Features Guide	V	$0.00
	340-ACJK	FR Setup and Features Guide	V	$0.00
	340-ACJN	RtlPk#63908 CSTC XPS 2700	V	$1.00
	340-ACOH	SHIP MTL,SYSM,OPTI USFF,DAO	V	$0.00
	340-ACOJ	SHIP MTL,SYSM,OPTI USFF,5-PK	V	$0.00
	340-ACOP	BPOR Setup And Features Guide	V	$0.00
	340-ACOS	System Documentation, English	V	$0.00
	340-ACOT	System Documentation, BPOR	V	$0.00
	340-ACPT	Placemat Inspiron 2350 Win 7	Z	$0.00
	340-ACQP	INFO,C DRIVE,SSD	V	$0.00
	340-ACQQ	Not Included	V	$0.00
	340-ACRE	Shipment Box - Brown (EPE)	Z	$0.00
	340-ACUG	No palmrest Label	Z	$0.00
	340-ACUM	System BOOT for Windows, AW51	V	$0.00
	340-ACVM	E7240 Shipping Material, TAA	V	$0.00
	340-ACVR	W8 Placemat	V	$0.00
	340-ACWK	SHIP MTL SYS,SFF,OEM	V	$0.00
	340-ACWL	System Driver, Latitude E6540	V	$0.00
	340-ACWW	Retail Financial Tracker	V	$0.00
	340-ACWX	MOD,INFO,DIRSHP,CMPL,VOS	V	$0.00
	340-ACXY	Placemat (English)	V	$0.00
	340-ACYC	SHIP,NBK,E6540,TO WW,Min-conifg	V	$0.00
	340-ACYL	Royalty for Waves MaxxAudio(R) 4	V	$0.00
	340-ACYN	Brazil Shipment - SC280	V	$10.00
	340-ACYO	US / Canada Shipment - SC280	V	$10.00
	340-ACYP	LATAM Shipment - SC280	V	$10.00
	340-ADBJ	XT Quotable Hold	V	$0.00
	340-ADBM	SHIP MTL SYS,MT,OEM	V	$0.00
	340-ADCU	Palmrest Label(EN)	V	$0.00
	340-ADCY	Shipment Box	V	$0.00
	340-ADDC	Mobile Broadband Not Included	V	$0.00
	340-ADDG	Placemat (French)	V	$0.00

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	332-0628	Power Cord,2.5A,1M,C5,E5,Argentina	V	$1.60
	332-0629	Power Cord,2.5A,1M,C5,E5,Brazil	V	$1.20
	332-0630	Power Cord,2.5A,1M,C5,E5,Chile/ITL	V	$1.43
	332-0631	Power Cord,2.5A,1M,C5,E5,US	V	$0.00
	332-0648	PC W-PD-9001GR-AC,MIDSPAN, MOD	V	$145.00
	332-0649	PC W-PD-9001GR-AC, MIDSPAN,CUST	A	$145.00
	332-0650	Palmrest Lbl Non-Touch, Eng	V	$0.00
	332-0701	Ubuntu Badge, L322X, W8	V	$0.00
	332-0704	180W ErP Lot6 New Adapter	V	$0.00
	332-0705	CUS,F10,S4820T,AC PS,IO to PSU,Normal	A	$875.00
	332-0727	Ext Cbl LSI9202,CUS C8xxx	A	$199.99
	332-0728	Ext Cbl LSI9280/85,CUS C8xxx	A	$99.99
	332-0746	Power Supply, AC 600W, Redundant	V	$430.00
	332-0747	Power Supply, AC 600W, Redundant	V	$430.00
	332-0749	PE R720/R720xd FCC Reg Label	V	$0.00
	332-0755	Cable v2,PS ON,GPGPU,C8220X	V	$0.00
	332-0757	CAR,CVRv2,GPGPU,C8220X	V	$199.00
	332-0758	SHROUD KIT v2,GPGPU,C8220X	V	$0.00
	332-0789	PE R620 FCC Regulatory Label	V	$0.00
	332-0792	PE R320 FCC Regulatory Label	V	$0.00
	332-0793	VRTX Rack Rails, No CMA, Cust Kit	A	$249.99
	332-0794	VRTX 2.5 HDD Sgl Ctrlr Config	V	$0.00
	332-0795	VRTX 3.5 HDD Sgl Ctrlr Config	V	$0.00
	332-0796	VRTX 2.5 HDD Dual Ctrlr Config	V	$0.00
	332-0797	VRTX 3.5 HDD Dual Ctrlr Config	V	$0.00
	332-0798	PowerEdge VRTX Ship	V	$0.00
	332-0800	1600MT/s UDIMMS	V	$0.00
	332-0860	110 V Fuser Kit for Dell 215x Color Lase	F	$149.99
	332-0862	VRTX Rdt PWR SPLY (1+1,1100W)	V	$760.00
	332-0863	VRTX Rdt PWR SPLY (2+1,1100W)	V	$1,140.00
	332-0864	VRTX Rdt PWR SPLY (2+2,1100W)	V	$1,520.00
	332-0865	VRTX Rdt PWR SPLY (3+1,1100W)	V	$1,520.00
	332-0866	VRTX Rack Rails with CMA	V	$299.00
	332-0869	VRTX 1Gb Passthru I-8pt/E-8pt CK	A	$249.00
	332-0870	VRTX 1Gb Passthru I-8pt/E-8pt	V	$0.00
	332-0871	Front/Rear Casters PE VRTX CK	A	$219.99
	332-0872	Twr to Rack Conv Cust Kit VRTX	A	$99.99
	332-0873	CMC for PE VRTX Chassis CK	A	$699.99
	332-0874	VRTX 1Gb Switch I-16pt/E-8-pt CK	A	$599.99
	332-0875	VRTX 1Gb Switch User Docs	V	$0.00
	332-0876	VRTX 1Gb Switch I-16pt/E-8-pt	V	$599.00
	332-0877	CMC for PE VRTX Chassis	V	$600.00
	332-0971	CUS,ADPT,AC,65W,6F,3P,L6,US,R	A	$59.99
	332-0976	MOD,CBL,USB/MICRO,USB,TBLT	V	$0.00
	332-0978	XPS 10 System Documentation LTE	V	$0.00
	332-0984	VRTX PSU Filler Panel	V	$0.00
	332-0985	KACE K1100S Label	V	$0.00
	332-1037	BMC Mgmt Cable, CUS C8xxx	A	$9.99
	332-1058	CUS,KYBD,MSE,LTN,WRLES,KM714	A	$0.00
	332-1059	CUS,KYBD,MSE,US,WRLES,KM714	A	$79.99
	332-1163	WS2012 5CAL PACK, USER,CUS	A	$199.00
	332-1164	WS2012 5CAL PACK, DEVICE,CUS	A	$199.62
	332-1165	WS2012 5CAL PACK,Remote DT SVS,User,CUS	A	$565.00
	332-1166	WS2012 5CAL,Remote DT SVS,Device,CUS	A	$565.00
	332-1235	Dell MSA14 Single Monitor Arm Stand	A	$129.99
	332-1236	Dell MDS14 Dual Monitor Stand	A	$169.99
	332-1239	INT ENG DP BL KYBD,WIN8,MPWS	V	$79.00
	332-1276	K/VK/ADV 1x00S,ADD 100 Node	V	$3,100.00
	332-1277	K/VK/ADV 1x00S,ADD 100 Node,APOS	A	$3,100.00
	332-1278	K/VK/ADV 1x00S,EDU,ADD 100 Node	V	$1,900.00
	332-1279	K/VK/ADV 1x00S,EDU,ADD 100 Node,APOS	A	$1,900.00
	332-1280	K/VK/ADV 2x00S,ADD 100 Node	V	$1,300.00
	332-1281	K/VK/ADV 2x00S,ADD 100 Node,APOS	A	$1,300.00
	332-1282	K/VK/ADV 2x00S,EDU,ADD 100 Node	V	$800.00
	332-1283	K/VK/ADV 2x00S,EDU,ADD 100 Node,APOS	A	$800.00
	332-1286	US Order	Z	$0.00
	332-1299	MOD,PLCMT,OAK,5 MLK,GBL	V	$0.00
	332-1335	Grounding Kit for Dell Racks, CUS	A	$95.99
	332-1336	1U Horizontal Crossover Panel, CUS	A	$24.99
	332-1337	Vertical Cable Manager with cover, CUS	A	$150.99

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	452-BBBH	E-Port Plus, USB 3.0	V	$219.00
	452-BBBI	E-Port, USB 3.0 / eSATA port support	V	$169.00
	452-BBBL	E-Monitor Stand, for CRT	V	$79.00
	452-BBBM	E-Flat Panel Stand, port replicator	V	$99.00
	452-BBBN	E-View Laptop Stand	V	$79.99
	452-BBBO	Dell Single Monitor Arm	V	$129.99
	452-BBBP	Dell MDS14 Dual Monitor Stand	V	$169.99
	452-BBCI	Dell Dual Monitor Stand	V	$179.99
	452-BBCJ	Dell MSA14 Single Monitor Arm	V	$139.99
	452-BBCL	Stand 2350 No-Touch Panel	V	$0.00
	452-BBCM	Stand 2350 Touch Panel	V	$0.00
	452-BBCN	E-Legacy Extender,parallel and PS/2	V	$59.00
	452-BBCO	E-Port,USB 3.0 / eSATA port support, Br	V	$169.00
	452-BBCP	E-Port Plus, USB 3.0, Argentina	V	$219.00
	452-BBCQ	E-Port,USB 3.0 / eSATA port support, Arg	V	$169.00
	452-BBDB	Dell Docking Spacer for Latitude	V	$0.00
	452-BBDC	E-PRT Plus,APR,USB3.0,ARG	V	$199.00
	452-BBDD	E-PRT Plus,APR,USB3.0,BCC	V	$199.00
	452-BBDE	E-PRT Plus,APR,USB3.0	V	$214.28
	452-BBDG	E-PRT,SPR,USB3.0,BCC	V	$129.00
	452-BBDH	E-PRT,SPR,USB3.0	V	$171.42
	452-BBFV	No Docking Station	V	$0.00
	452-BBIR	Monitor Stand USB3.0 Dock MKS14, CUS	A	$249.99
	452-BBIS	Dell Dock and Stand - MKS14	V	$249.00
	452-BBKG	CUS,ACC,VESA PLATE	A	$9.99
	452-BBKR	MOD,DS,E-SPR,130,DAO,B	V	$999,999.99
	452-BBLQ	E-Port Plus, USB 3.0	V	$219.00
	452-BBLT	E-Port, USB3.0/eSATA	V	$169.00
	452-BBLU	E-Port, USB3.0/eSATA, UK	V	$999,999.99
	452-BBMS	CUS,DS,E-APR II,130,LAT,DAO	A	$219.99
	452-BBMU	CUS,DS,E-SPR II,130,DAO	A	$169.99
	452-BBNF	CUS,DS,E-APR II,130,LAT,DAO,B	A	$219.99
	452-BBNJ	CUS,DS,E-SPR II,130,DAO,B	A	$169.99
	452-BBNN	Docking Station, BRZ	V	$139.99
	452-BBNO	Docking Station, ARG	V	$139.99
	452-BBNP	Docking Station, DAO	V	$359.00
	452-BBNZ	Stand 2350 3D Touch Panel	V	$50.00
	452-BBPG	CUS,DS,DOCK,WIRED,DAO,DBP	A	$169.99
	452-BBPT	Dell 4K2K USB 3.0 Dock	V	$179.99
	452-BBSE	No Docking Station	V	$0.00
	452-BBTO	CUS,STND,E-SERIES,VESA,DF	A	$49.99
	452-BBTP	MOD,STND,E-SERIES,VESA,DF	V	$50.00
	452-BBTR	Docking Spacer for E7X50, E5X50, Cust	A	$10.99
	452-BBUO	Dell Easel Black Stand	V	$0.00
	452-BBUP	Dell Easel Silver Stand	V	$0.00
	452-BBUQ	Dell Pedestal Silver Stand	V	$0.00
	452-BBUW	Dell Wireless Docking Station	V	$309.99
	452-BBUX	Dell Wireless Docking Station, Cust	A	$269.99
	452-BBWL	CUS,DS,DTDK,DAO,2	A	$139.99
	452-BBWM	Dell Tablet Dock v2.0 with Gigabit Ethe	V	$142.00
	452-BBXG	Black Easel stand with Black cover	V	$0.00
	452-BBXJ	Desktop Dock for the Latitude 7202	V	$465.33
	452-BBXQ	CUS,STND,KICK,RGD,7202	A	$59.99
	452-BBXR	Kickstand, Latitude 7202	V	$105.33
	452-BBYY	Monitor Stand USB3.0 Dock MKS14,ShpW,CUS	A	$249.99
	452-BBZD	MOD,DS,BME,TB15,180W,US	V	$344.28
	452-BBZI	CUS,DS,D1000,DAO,DBP	A	$139.99
	452-BBZQ	Driver for Trinity IE Dock	V	$0.00
	452-BCBF	Dell Tablet Stand (TSS16)	V	$37.49
	452-BCBG	Dell Pedestal Silver Stand	V	$0.00
	452-BCCF	Dell Articulating Black Stand	V	$0.00
	452-BCCG	Articulating Stand for OptiPlex 7440,CK	A	$109.99
	452-BCCH	Basic Stand for OptiPlex 7440,CK	A	$49.99
	452-BCCI	HAS for OptiPlex 7440,CK	A	$79.99
	452-BCDW	CUS,DS,DOCK,WIRED,DAO,DBP, ShpW	A	$169.99
	452-BCDY	Dell Wireless Docking Station,ShpW, Cust	A	$269.99
	452-BCDZ	CUS,DS,D1000,DAO,DBP, ShpW	A	$139.99
	452-BCEB	CUS,KIT,STND,TSS16,DAO	A	$34.99
	452-BCEF	CUS,KIT,STND,TSS16,DAO, ShpW	A	$34.99
	452-BCEG	CUS,DS,DTDK,DAO,2	A	$999,999.99

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	5829K	FGA Proxy MOD 5829K for SKU 730-2407	Z	$0.00
	582WG	FGA Proxy MOD582WGfor SKU 998-BFKW	Z	$0.00
	583-BBBL	US English Keyboard, 80 Key, 9Q33	V	$0.00
	583-BBBO	Spanish Keyboard, 81 Key, 9Q33	V	$0.00
	583-BBBP	French-English Keyboard, 81 Key, 9Q33	V	$0.00
	583-BBFG	English KM714 WL KB and MSE	V	$79.99
	583-BBHL	KYBD, Multi-Touch Touchpad, US-INTL	V	$0.00
	583-BBJE	Internal ENG Single Pointing Keyboard	V	$0.00
	583-BBJF	Internal ENG Dual Point Backlit Keyboard	V	$49.00
	583-BBJI	Int ENG Single Point	V	$0.00
	583-BBMQ	US English Keyboard, 80 Key, 9P33	V	$0.00
	583-BBMS	US English Keyboard, 80 Key, 9333	V	$0.00
	583-BBMV	InternalFrench-English SpillResistant KB	V	$0.00
	583-BBMW	Internal English Spill Resistant KB	V	$0.00
	583-BBOP	English Keyboard	V	$0.00
	583-BBOS	French-English Keyboard, 81 Key, 9530	V	$0.00
	583-BBSW	Internal BPOR Dual Point Backlt Keyboard	V	$49.00
	583-BBSX	Internal Brazilian Portuguese SP	V	$0.00
	583-BBVC	Int SPN Single Point	V	$0.00
	583-BBVF	Internal SPN Single Pointing Keyboard	V	$0.00
	583-BBVG	Internal FRN/ENG Bilingual SP Keyboard	V	$0.00
	583-BBVJ	Internal SPN Dual Point Backlit Keyboard	V	$49.00
	583-BCCD	Internal Keyboard Lattice	V	$0.00
	583-BCCE	Internal Keyboard Lattice	V	$0.00
	583-BCCY	Keyboard FRN CAN, Cedar	V	$0.00
	583-BCCZ	Standard Keyboard, English	V	$0.00
	583-BCDB	Standard Keyboard,MUI	V	$0.00
	583-BCES	Internal US/Int Qwerty Keyboard	V	$0.00
	583-BCGR	Internal Single Pointing 82	V	$0.00
	583-BCGS	Single Pointing 82 Keys Keyboard Shroud	V	$0.00
	583-BCHG	Dual Pointing 82 Keys Keyboard Shroud	V	$0.00
	583-BCHH	Internal Dual Pointing 82	V	$0.00
	583-BCHI	Single Pointing 82 Keys Keyboard Shroud	V	$0.00
	583-BCHJ	Internal Single Pointing 82	V	$0.00
	583-BCHM	Internal FRN/CAN Duel Point Keyboard	V	$0.00
	583-BCHO	Int DP, Backlit Keyboard, FBI	V	$0.00
	583-BCHP	Int DP, Backlit Keyboard,FRN/ENG	V	$50.00
	583-BCHQ	Int DP Keyboard, FR/ENG	V	$0.00
	583-BCHR	Int DP, Backlit Keyboard, SPN	V	$50.00
	583-BCHS	Internal Spanish Duel Point Keyboard	V	$0.00
	583-BCHX	Dual Pointing 106 Keys Keyboard Shroud	V	$0.00
	583-BCHY	Internal Dual Pointing 106	V	$0.00
	583-BCJP	Internal Dual Pointing 107	V	$0.00
	583-BCJQ	SP 82 Keys Keyboard Shroud, 7250	V	$0.00
	583-BCJS	Internal Single Pointing 83	V	$0.00
	583-BCJU	Internal Single Pointing 82	V	$0.00
	583-BCNU	Internal Dual Pointing 82 Keys	V	$0.00
	583-BCNV	Int Single Pointing Keyboard (FR/ENG)	V	$0.00
	583-BCNW	Int Dual Pointing Backlit KB(FR/ENG)	V	$50.00
	583-BCOC	107 Keys Keyboard Shroud	V	$0.00
	583-BCOH	DP 83 Keys Keyboard Shroud, 7450	V	$0.00
	583-BCOI	Internal Single Pointing 82 Keys	V	$0.00
	583-BCOK	SP 82 Keys Keyboard Shroud, 7450	V	$0.00
	583-BCOM	DP 82 Keys Keyboard Shroud, 7450	V	$0.00
	583-BCOP	SP 83 Keys Keyboard Shroud, 7450	V	$0.00
	583-BCOR	Internal Dual Pointing 82	V	$0.00
	583-BCOS	Internal Single Pointing 82	V	$0.00
	583-BCQG	Alienware Hotkeys for E15/17 Keyboards	V	$0.00
	583-BCRJ	UK Keyboard Lattice, 3150	V	$0.00
	583-BCRK	US Keyboard Lattice, 3150	V	$0.00
	583-BCRL	Dual Point Backlit Keyboard,FR/CAN,E7250	V	$50.00
	583-BCRM	Dual Point Backlit Keyboard,FR/CAN,E7450	V	$50.00
	583-BCRN	Dual Point Backlit Keyboard,FR/ENG,E7450	V	$50.00
	583-BCRO	Dual Point Backlit Keyboard,FR/ENG,E7250	V	$50.00
	583-BCRS	Int DP Keyboard Backlit,FR/CAN	V	$50.00
	583-BCSL	Internal Single Pointing Keyboard	V	$0.00
	583-BCSM	Internal Single Pointing Keyboard	V	$29.99
	583-BCTJ	Internal Keyboard Shroud 106, E5570	V	$0.00
	583-BCTK	Internal Keyboard Shroud 109, E5570	V	$0.00
	583-BCTL	Internal Keyboard Shroud 107, E5570	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	389-BBWR	Intel Core I7 Label	V	$0.00
	389-BBWT	Regulatory label XE2 MT	V	$0.00
	389-BBXQ	UPC Boxing Label	V	$0.00
	389-BBYC	Touch Palmrest Label, SPN	V	$0.00
	389-BBYD	Palmrest Label, SPN	V	$0.00
	389-BBYI	LBL for Intel Centrion N 6235,BCC	V	$0.00
	389-BBYJ	Opti Inmetro Label, BCC	V	$0.00
	389-BBYL	REG,LBL, 9020 AIO, JSD2	V	$0.00
	389-BBZJ	Palmrest Label, ENG	Z	$0.00
	389-BBZK	UPC Boxing Label	V	$0.00
	389-BBZM	UPC Boxing Label	V	$0.00
	389-BBZQ	UPC Boxing Label	V	$0.00
	389-BBZV	Touch Palmrest Label, ENG	V	$0.00
	389-BBZW	Touch Palmrest Label, Eng-Fr	Z	$0.00
	389-BBZX	Palmrest Label, ENG-FRE	Z	$0.00
	389-BCBT	LBL,BOX,FCG012,UPC436,AIO	V	$0.00
	389-BCBW	LBL,BOX,CFG004,UPC337,9020	V	$0.00
	389-BCBY	LBL,BOX,CFG006,UPC344,9020	V	$0.00
	389-BCBZ	LBL,BOX,CFG008,UPC351,9020	V	$0.00
	389-BCCB	LBL,BOX,CFG010,UPC368,9020	V	$0.00
	389-BCCC	LBL,BOX,CFG011,UPC375,9020	V	$0.00
	389-BCCD	LBL,BOX,CFG018,UPC382,9020	V	$0.00
	389-BCCE	LBL,BOX,CFG007,UPC399,9020	V	$0.00
	389-BCCF	LBL,BOX,CFG010,UPC405,9020	V	$0.00
	389-BCCG	LBL,BOX,CFG020,UPC412,9020	V	$0.00
	389-BCCH	Intel Core i3 Processor Label	V	$0.00
	389-BCCI	Intel Core i5 Processor Label	V	$0.00
	389-BCCK	UPC Boxing Label	V	$0.00
	389-BCCV	Regulatory Label, Mexico	V	$0.00
	389-BCCW	Retail label - French/English	V	$0.00
	389-BCCX	UPC542 E6540 Box Label	V	$0.00
	389-BCCY	Intel Core I3 Label	V	$0.00
	389-BCCZ	Windows 7 OS Label	V	$0.00
	389-BCDC	Regulatory Label, USFF,MEX	V	$0.00
	389-BCDK	GCC SPL only	V	$0.00
	389-BCDL	REG LBL,9020SFF,MEX	V	$0.00
	389-BCDO	MOD,LBL,REG,NBK,WW,N-TCH,E7240	V	$0.00
	389-BCDP	Regulatory Label, Latitude E7440	V	$0.00
	389-BCDQ	UPC Label,CFG101,UPC474,T1700	V	$0.00
	389-BCDR	UPC Label,CFG102,UPC467,T1700	V	$0.00
	389-BCDS	UPC Label,CFG103,UPC481,T1700	V	$0.00
	389-BCDT	UPC Label,CFG107,UPC498,T1700	V	$0.00
	389-BCDU	UPC Label,CFG157,UPC504,T1700	V	$0.00
	389-BCDV	UPC Label,CFG502,UPC528,T1700	V	$0.00
	389-BCDW	UPC Label,CFG511,UPC500,T1700	V	$0.00
	389-BCEI	Palmrest Sticker : English	V	$0.00
	389-BCEJ	Palmrest Sticker for Touch : English	V	$0.00
	389-BCFM	LTO5 Tape Labels, 1-60	V	$70.00
	389-BCFN	LTO4 Tape Labels, 1-60	V	$70.00
	389-BCFO	Intel Core I3 Label	V	$0.00
	389-BCFU	Regulatory Label MT EOM	V	$0.00
	389-BCFY	LBL,BOX,CFG011,UPC801,9020	V	$0.00
	389-BCGB	MOD,LBL,REG,SFF,MEX,XE2,OEM	V	$0.00
	389-BCGC	Palmrest Label, French-English	V	$0.00
	389-BCGW	No UPC Label	V	$0.00
	389-BCHY	RtlPk#64100 BBY ALNW X51	V	$1.00
	389-BCIB	RtlPk#64112 CRM ALNW X51	V	$1.00
	389-BCIE	RtlPk#64111 CRM ALNW X51	V	$1.00
	389-BCIF	RtlPk#64110 MC ALNW X51	V	$1.00
	389-BCIG	RtlPk#64109 MC ALNW X51	V	$1.00
	389-BCIN	MOD,LBL,INTEL,INSD,MICRO	V	$0.00
	389-BCIO	Intel(R) Celeron(R) CPU Label	V	$0.00
	389-BCIU	System Driver, Ubuntu, 3521	V	$0.00
	389-BCIW	MOD-SRV,SW,XPS,UBUNTU,L322X	V	$0.00
	389-BCJQ	UPC Label,CFG161,UPC931,T1700	V	$0.00
	389-BCJR	UPC Label,CFG527,UPC917,T1700	V	$0.00
	389-BCJS	UPC Label,CFG163,UPC948,T1700	V	$0.00
	389-BCJT	UPC Label,CFG526,UPC924,T1700	V	$0.00
	389-BCKB	RtlPk#64227 BBY XPS12	V	$1.00
	389-BCKU	Palmrest Sticker : French-English	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-AAPH	Spanish Shipping Docs	V	$0.00
	340-AAPP	Directship Info Mod	V	$0.00
	340-AAPR	Retail Info	V	$0.00
	340-AAPV	Direct Ship Info	V	$0.00
	340-AAPZ	ESTAR	V	$0.00
	340-AARH	POD Label	V	$0.00
	340-AARJ	English Documentation DAO	V	$0.00
	340-AARK	Spanish Documentation	V	$0.00
	340-AARL	English Frend Documentation	V	$0.00
	340-AARM	Portuguese Documentation BCC	V	$0.00
	340-AASE	No Quick-Reference Guideline	V	$0.00
	340-AASO	Direct Ship Info Mod	V	$0.00
	340-AASY	Shipping Material,L3330,Mix Model	V	$0.00
	340-AASZ	Shipping Material,L3330,Min Config	V	$0.00
	340-AATC	Documentation, English	V	$0.00
	340-AATD	Documentation, Eng-Spn	V	$0.00
	340-AATY	Dell Client System Update	V	$0.00
	340-AAUC	Dell Digital Delivery Cirrus Client	V	$0.00
	340-AAUD	System Documentation, Spanish	Z	$0.00
	340-AAVK	Regulatory Label	V	$0.00
	340-AAVW	Ship Mtl, VRTX Rack, One FH	V	$0.00
	340-AAVX	Ship Mtl, VRTX Rack, Two FH	V	$0.00
	340-AAVY	Ship Mtl, VRTX Rack	V	$0.00
	340-AAVZ	Ship Mtl, VRTX Rack, up to 2HH	V	$0.00
	340-AAWB	Ship Mtl,VRTX Rack,2HH,and,1FH	V	$0.00
	340-AAWC	Ship Mtl, VRTX Rack, up to 4HH	V	$0.00
	340-AAWD	Ship Mtl, VRTX Twr, One FH	V	$0.00
	340-AAWE	Ship Mtl, VRTX Twr	V	$0.00
	340-AAWF	Ship Mtl, VRTX Twr, up to 2HH	V	$0.00
	340-AAWG	Ship Mtl,VRTX Twr,2HH,and,1FH	V	$0.00
	340-AAWH	Ship Mtl, VRTX Twr, up to 4HH	V	$0.00
	340-AAWI	Ship Mtl, VRTX Twr, Two FH	V	$0.00
	340-AAWO	Resource DVD	V	$0.00
	340-AAXM	English Setup and Features Guide	Z	$0.00
	340-AAYQ	Placemat XPS 8700 W7	V	$0.00
	340-ABCU	Label for Ubuntu	Z	$0.00
	340-ABEI	PV NX400 WSS2012 Ship	V	$0.00
	340-ABEL	PV NX400 WSS08 Ship	V	$0.00
	340-ABEU	Documentation, English	V	$0.00
	340-ABEV	Documentation, Spanish	V	$0.00
	340-ABEW	Documentation, Eng Fre Dtch	V	$0.00
	340-ABEX	Documentation, Portuguese	V	$0.00
	340-ABFC	Directship info mod	Z	$0.00
	340-ABGD	Dell Wireless 1705 Driver	V	$0.00
	340-ABGV	Palmrest Label for Non-Touch Config (EN)	V	$0.00
	340-ABGY	Palmrest Label for Touch Config (EN)	V	$0.00
	340-ABIG	SSD as first boot drive	V	$0.00
	340-ABIM	SHIP,NBK,E6540,TO MEX,Mix-model	V	$0.00
	340-ABJD	Dell Wyse 3-year Subscription Advantage	Z	$79.00
	340-ABJI	No Diagnostic/Recovery CD media	V	$0.00
	340-ABJK	RDVD w/DIAGS, Drivers, 9020	V	$3.00
	340-ABJN	Ship Material	V	$0.00
	340-ABJP	Direct ship process	V	$0.00
	340-ABKD	System Documentation, French	V	$0.00
	340-ABKF	English Setup And Features Guide	V	$0.00
	340-ABKG	Spanish Setup And Features Guide	V	$0.00
	340-ABKI	French Setup And Features Guide	V	$0.00
	340-ABKK	E7240 Shipping Material	V	$0.00
	340-ABKT	Shipping Material for AIO	Z	$0.00
	340-ABKU	Intel Smart Connect	Z	$0.00
	340-ABKW	No Quick Reference Guide	V	$0.00
	340-ABLE	OEM Badge	Z	$0.00
	340-ABLG	Dell Wyse Cloud Desktop Guide	Z	$0.00
	340-ABLI	Dell Wyse Cloud Desktop License	Z	$119.00
	340-ABLO	SERI Guide (English/Spanish/Guam)	Z	$0.00
	340-ABMB	End User License Agreement (MUI) OEM	Z	$0.00
	340-ABME	MOD,INFO,WDT-ON,XE	V	$30.00
	340-ABMZ	1-Watt BIOS	V	$0.00
	340-ABNF	Intel Smart Connect, Opti9020 AIO	Z	$0.00
	340-ABNT	Tech Sheet, ENG,Opti9020AIO	Z	$0.00

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	340-ALEU	MOD,SHP MTL,SHTLE,LAT,12	V	$0.00
	340-ALGX	SS MIN SHIP Docking DAO	V	$0.00
	340-ALGZ	BTO MIX SHIP Docking (DAO)	V	$0.00
	340-ALHL	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALHN	MIX SHIP Config (DAO)	V	$0.00
	340-ALID	Placemat LAT, E7350	V	$0.00
	340-ALIE	Placemat Inspiron 5348 W7	V	$0.00
	340-ALIK	SHIP,NBK,E5450,WW,MIN,N-TSP	V	$0.00
	340-ALIL	MIX SHIP Config Docking (DAO)	V	$0.00
	340-ALPE	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPJ	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPK	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALSU	Placemat Inspiron 3048 W7	V	$0.00
	340-ALSV	Mix Model Ship Material	V	$0.00
	340-ALSZ	Min Ship Material	V	$0.00
	340-ALTC	Latitude 3550 Software and Drivers	V	$0.00
	340-ALTD	Direct ship process (C5)	V	$0.00
	340-ALTG	SHIP,ANW-DT,DAO,CENTAURI	V	$0.00
	340-ALTH	SHP MTL,SYSM,CNTR,DAO	V	$0.00
	340-ALVU	Ins 3531 Ubuntu System Driver	V	$0.00
	340-ALWS	Min Config Shipping Material	V	$0.00
	340-ALWU	Mix Model Shipping Material	V	$0.00
	340-ALWX	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALWY	MIX SHIP Config (DAO)	V	$0.00
	340-ALXY	SS MIN SHIP Docking DAO	V	$0.00
	340-ALXZ	BTO MIX SHIP Docking D/B	V	$0.00
	340-ALYJ	SS MIN SHIP DAO	V	$0.00
	340-ALYK	BTO MIX SHIP (D/B)	V	$0.00
	340-ALZE	Placemat Inspiron 3646 Win7	V	$0.00
	340-ALZT	SHIP,PS4100,DAO	V	$0.00
	340-ALZU	SHIP,PS6100,DAO	V	$0.00
	340-ALZV	SHIP,PS6100E,DAO	V	$0.00
	340-ALZX	Quick Reference Guide	V	$0.00
	340-AMBV	Chromebox for meeting Reg label and docs	V	$0.00
	340-AMBX	Chromebox Reg label and docs	V	$0.00
	340-AMCB	Tech Sheet, BPORT, T5810	V	$0.00
	340-AMCC	MOD,PLCMT,QSG,E5550,5550,DAO	V	$0.00
	340-AMCM	MOD,PLCMT,GETS,NB,7347/8,GBL	V	$0.00
	340-AMEQ	System Shipment Worldwide	V	$0.00
	340-AMFB	Wireless Driver,7260	V	$0.00
	340-AMFC	Placemat	V	$0.00
	340-AMFD	Quick Reference Guide	V	$0.00
	340-AMGW	PowerEdge C4130 Shipping	V	$0.00
	340-AMHI	Getting Started Guide, LAT 5404 (EN)	V	$0.00
	340-AMHV	Tech Sheet, BPORT	V	$0.00
	340-AMHW	MOD,TSH,GSG,LAT,5404,SPN	V	$0.00
	340-AMIB	Latitude E5550/5550 SRV	V	$0.00
	340-AMIZ	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJB	MOD,SHP MTL,SYSM,LAT,14	V	$0.00
	340-AMJC	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJF	PowerEdge R430 Shipping	V	$0.00
	340-AMJI	MOD,PLCMT,PWS,T7810,DAO	V	$0.00
	340-AMLC	No TPM	V	$0.00
	340-AMLE	Placemat for Precision Tower 7910 (DAO)	V	$0.00
	340-AMMC	MOD,PLCMT,PWS,R7910,DAO	V	$0.00
	340-AMMD	Retail Ship Material, Pro	V	$0.00
	340-AMMW	SHIP,R530,NO,NO,DAO	V	$0.00
	340-AMOU	Resource DVD Media Kit	V	$3.00
	340-AMOW	Alienware 13 Shipping box	V	$0.00
	340-AMPH	Documentation	V	$0.00
	340-AMPJ	MOD,GDE,PROD,SERI,5830,BCC	V	$0.00
	340-AMPR	SHIP, Shuttle, Mix Model,Non-Touch,3540	V	$0.00
	340-AMPS	SHIP, Shuttle, Mix Model, Touch, 3440	V	$0.00
	340-AMPT	SHIP, Shuttle, Mix Model,Non-Touch,3440	V	$0.00
	340-AMPU	SHIP, Shuttle, Mix Model, Touch, 3540	V	$0.00
	340-AMPV	PowerEdge T430 Shipping	V	$0.00
	340-AMQB	Documentation	V	$0.00
	340-AMQC	Placemats (ENG)	V	$0.00
	340-AMQD	Placemats (ENG)	V	$0.00
	340-AMQE	Placemats (ENG, FR, SPN, BPOR)	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	338-BCVB	Intel i5-4300U (1.9 GHz,3M)	V	$220.00
	338-BCVI	Intel Core i7 Processor Label	V	$0.00
	338-BCVZ	Intel Celeron processor 2955U	V	$99.11
	338-BCWD	4th Gen Intel Core I5-4200U	V	$350.00
	338-BCWE	4th Gen Intel Core i3-4010U	V	$200.00
	338-BCWJ	Intel Pentium 2127U (2M Cache, 1.9GHz)	V	$31.99
	338-BCYD	Intel inside label for celeron CPU	V	$0.00
	338-BCYK	Intel Core i3-4020Y 4GB UMA	V	$0.00
	338-BCYL	Intel Core i5-4210Y 4GB UMA	V	$100.00
	338-BCYM	Intel Core i5-4300Y 4GB UMA vPro	V	$200.00
	338-BCYN	Intel (2MB Cache,up to 2.4GHz,Quad-Core)	V	$0.00
	338-BCYO	Intel Core i3-4010U 4GB	V	$0.00
	338-BCYP	Intel Core i5-4200U 8GB	V	$200.00
	338-BCYQ	Intel Core i7-4650U 8GB	V	$180.00
	338-BCYR	Intel Core i7-4500U 8GB	V	$300.00
	338-BCYT	Intel Core i5-4440 processor	V	$150.00
	338-BCZI	Intel Core i5 Processor Vpro Label	V	$0.00
	338-BCZJ	4th Gen Intel Core i7-4500U	V	$550.00
	338-BCZR	Intel(R) Core(TM) i3 Label	V	$0.00
	338-BCZT	E5-2603v2,1.8,10M,6.4GTs,4C,80W,1333	V	$339.00
	338-BCZU	E5-2609v2,2.5,10M,6.4GTs,4C,80W,1333	V	$459.00
	338-BCZV	E5-2620v2,2.1,15M,7.2GTs,6C,80W,1600	V	$639.00
	338-BCZW	E5-2630Lv2,2.4,15M,7.2GTs,6C,60W,1600	V	$849.00
	338-BCZX	E5-2630v2,2.6,15M,7.2GTs,6C,80W,1600	V	$879.00
	338-BCZY	E5-2637v2,3.5,15M,8.0GTs,4C,130W,1866	V	$1,459.00
	338-BCZZ	E5-2640v2,2.0,20M,7.2GTs,8C,95W,1600	V	$1,229.00
	338-BDBB	E5-2643v2,3.5,25M,8.0GTs,6C,130W,1866	V	$2,199.00
	338-BDBC	E5-2650Lv2,1.7,25M,8.0GTs,10C,70W,1600	V	$1,629.00
	338-BDBD	E5-2650v2,2.6,20M,8.0GTs,8C,95W,1866	V	$1,529.00
	338-BDBE	E5-2660v2,2.2,25M,8.0GTs,10C,95W,1866	V	$1,779.00
	338-BDBF	E5-2667v2,3.3,25M,8.0GTs,8C,130W,1866	V	$2,769.00
	338-BDBG	E5-2670v2,2.5,25M,8.0GTs,10C,115W,1866	V	$2,079.00
	338-BDBH	E5-2690v2,3.0,25M,8.0GTs,10C,130W,1866	V	$2,779.00
	338-BDBI	E5-2697v2,2.7,30M,8.0GTs,12C,130W,1866	V	$3,629.00
	338-BDBJ	E5-2603v2,1.8,6.4GTs,4C,80W,1333,2nd	V	$339.00
	338-BDBK	E5-2609v2,2.5,6.4GTs,4C,80W,1333,2nd	V	$459.00
	338-BDBL	E5-2620v2,2.1,7.2GTs,6C,80W,1600,2nd	V	$639.00
	338-BDBM	E5-2630Lv2,2.4,7.2GTs,6C,60W,1600,2nd	V	$849.00
	338-BDBN	E5-2630v2,2.6,7.2GTs,6C,80W,1600,2nd	V	$879.00
	338-BDBO	E5-2637v2,3.5,8.0GTs,4C,130W,1866,2nd	V	$1,459.00
	338-BDBP	E5-2640v2,2.0,7.2GTs,8C,95W,1600,2nd	V	$1,229.00
	338-BDBQ	Intel? Xeon? E5-2643 v2 3.50GHz, 25M Cache, 8.0GT/s QPI,	V	$2,199.00
	338-BDBR	E5-2650Lv2,1.7,8.0GTs,10C,70W,1600,2nd	V	$1,629.00
	338-BDBS	E5-2650v2,2.6,8.0GTs,8C,95W,1866,2nd	V	$1,529.00
	338-BDBT	E5-2660v2,2.2,8.0GTs,10C,95W,1866,2nd	V	$1,779.00
	338-BDBU	E5-2667v2,3.3,8.0GTs,8C,130W,1866,2nd	V	$2,769.00
	338-BDBV	E5-2670v2,2.5,8.0GTs,10C,115W,1866,2nd	V	$2,079.00
	338-BDBW	E5-2690v2,3.0,8.0GTs,10C,130W,1866,2nd	V	$2,779.00
	338-BDBX	E5-2697v2,2.7,8.0GTs,12C,130W,1866,2nd	V	$3,629.00
	338-BDBY	Intel(R) Core(TM) I5 Label	V	$0.00
	338-BDCU	Core i3-3245, w/HD4000GFX	V	$155.00
	338-BDCW	AMD Quad-Core A8-5545M Accelerated Proc	V	$202.99
	338-BDCX	Core i5-3470, w/HD2500GFX,3010	V	$195.00
	338-BDDB	Core i3-3245, w/HD2500GFX	V	$155.00
	338-BDDI	4th Gen Intel Core i5-4200 processor	V	$0.00
	338-BDDJ	4th Generation Intel Core i7-4702	V	$350.00
	338-BDDM	E5-2695 v2 2.40GHz,30M Cache,115W,SA,CK	A	$3,899.99
	338-BDDO	E5-2680 v2 2.80GHz,25M Cache,115W,SA,CK	A	$2,699.99
	338-BDDQ	E5-2650 v2 2.60GHz,20M Cache,95W,SA,CK	A	$2,169.99
	338-BDDR	E5-2690 v2 3.00GHz,25M Cache,130W,SA,CK	A	$3,199.99
	338-BDDS	E5-2630 v2 2.60GHz,15M Cache,80W,FA,CK	A	$1,209.99
	338-BDDT	E5-2640 v2 2.00GHz,20M Cache,95W,FA,CK	A	$1,499.99
	338-BDDU	E5-2637 v2 3.50GHz,15M Cache,130W,SA,CK	A	$1,799.99
	338-BDDW	E5-2660 v2 2.20GHz,25M Cache,95W,SA,CK	A	$2,249.99
	338-BDDY	E5-2620 v2 2.10GHz,15M Cache,80W,SA,CK	A	$699.99
	338-BDEB	E5-2670 v2 2.50GHz,25M Cache,115W,SA,CK	A	$2,599.99
	338-BDEC	E5-2643 v2 3.50GHz,25M Cache,130W,SA,CK	A	$2,599.99
	338-BDED	E5-2630 v2 2.60GHz,15M Cache,80W,SA,CK	A	$1,209.99
	338-BDEE	E5-2697 v2 2.70GHz,30M Cache,130W,SA,CK	A	$3,999.99
	338-BDEF	E5-2609v2,2.5,10M,6.4GTs,4C,80W,SA,CK	A	$599.99

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	389-BEPG	MOD,LBL,9343,BZL	V	$0.00
	389-BEPH	Windows 7 OS Label	V	$0.00
	389-BEQP	Intel(R) Pentium(R) CPU label	V	$0.00
	389-BEQQ	Intel(R) Celeron(R) CPU label	V	$0.00
	389-BERB	Palmrest Label for Touch, French	V	$0.00
	389-BERG	Regulatory Label, 3531	V	$0.00
	389-BERJ	Intel(R) Celeron(R) CPU Label	V	$0.00
	389-BESB	PowerEdge FC630 Regulatory Label, DAO	V	$0.00
	389-BESH	PowerEdge M630 Regulatory Label, DAO	V	$0.00
	389-BESO	RtlPkl#68263 BBY XPS 12	V	$0.00
	389-BESZ	LBL,CFG,TA,16,WF,BLK,DAO	V	$0.00
	389-BETB	LBL,CFG,TA,16,WF,RED,DAO	V	$0.00
	389-BETC	LBL,CFG,TA,MBB,BLK,DAO	V	$0.00
	389-BETD	Config Label 16G WiFI Black	V	$0.00
	389-BETE	Config Label 16G WiFI Red	V	$0.00
	389-BETF	Config Label MBB Black	V	$0.00
	389-BETG	SHIP MTL MPK SYS OptiPlex	V	$0.00
	389-BETH	SHIP INFO MPK SYS OptiPlex	V	$0.00
	389-BEUR	REG Label, SFF,MEX,STD	V	$0.00
	389-BEUS	REG Label, SFF,MEX,EPA	V	$0.00
	389-BEUT	MOD,LBL,REG,R7910,DAO	V	$0.00
	389-BEUY	Ship Material Micro for DAO	V	$0.00
	389-BEVD	Reg Label, MT, MEX,STD	V	$0.00
	389-BEVE	Reg Label, MT, MEX,EPA	V	$0.00
	389-BEVH	MD1420/SC420 Encl Regltry Label, Mexico	V	$1.00
	389-BEVI	OEM MD1400 Regulatory label, Mexico	V	$0.00
	389-BEVW	OEM MD1420 Regulatory label, Mexico	V	$0.00
	389-BEVX	LBL,GNRC,MEXICO,ENERGY	V	$0.00
	389-BEWC	Palmrest Label for Touch, English	V	$0.00
	389-BEWD	Palmrest Label for Touch, Ubuntu, Eng	V	$0.00
	389-BEWE	UBUNTU/W7,PLMRST,ENG	V	$0.00
	389-BEWG	TOUCH UBUNTU,PLMRST,ENG	V	$0.00
	389-BEWS	Regulatory Label	V	$0.00
	389-BEWX	Regulatory Label	V	$0.00
	389-BEXK	Palmrest LBL,English,Touch	V	$0.00
	389-BEXO	PSU,700,DC,Lbl,OEM MDXX20	V	$0.00
	389-BEXP	PSU,700,DC,Lbl,OEM MDXX00	V	$0.00
	389-BEXR	OEM Brand info Mod for Embedded OS	V	$0.00
	389-BEXS	OEM Brand info Mod for Embedded OS	V	$0.00
	389-BEXT	LBL,UPC884116162100,3740	V	$0.00
	389-BEXW	Win7 Pro COA,Virtualization Only,EMB,Kit	A	$274.00
	389-BEXX	WinXP ProCOA,Virtualization Only,EMB,Kit	A	$10.99
	389-BEXY	LBL,UPC884116162070,3840	V	$0.00
	389-BEXZ	LBL,UPC884116162087,3840	V	$0.00
	389-BEYB	LBL,UPC884116162094,3840	V	$0.00
	389-BEYD	Regulatory Label, 7347	V	$0.00
	389-BEYJ	Palmrest Label for Touch, French	V	$0.00
	389-BEYK	Palmrest Label for Touch, Ubuntu, French	V	$0.00
	389-BEYL	Palmrest Label,Spanish,Touch	V	$0.00
	389-BEYM	Palmrest Label,Spanish,Touch,Ubuntu	V	$0.00
	389-BEYX	Regulatory Label,MEX	V	$0.00
	389-BEYY	Regulatory Label included	V	$0.00
	389-BEZC	Regulatory Label, BTS	V	$0.00
	389-BEZD	Regulatory Label, BTO	V	$0.00
	389-BFBC	Reg label WLAN D/E/B	V	$0.00
	389-BFBD	Reg label WLAN TAA	V	$0.00
	389-BFBG	Reg label WLAN/WWAN D/E/B	V	$0.00
	389-BFBH	Reg label WLAN/WWAN TAA	V	$0.00
	389-BFCJ	Regulatory Label,MEX	V	$0.00
	389-BFEL	MOD-BRND,PWS,AVALON-R,DBE	V	$0.00
	389-BFFE	Regulatory Label, E5404	V	$0.00
	389-BFFO	MOD,LBL,REG,T5810,DAO	V	$0.00
	389-BFGJ	Regulatory Label, 7348	V	$0.00
	389-BFGL	Regulatory Label for UMA	V	$0.00
	389-BFHB	PLMRST LBL,Touch,WIN,English	V	$0.00
	389-BFHD	System Regulatory Label,7548	V	$0.00
	389-BFHQ	LTO4 WORM Labels, 1-60	V	$49.00
	389-BFHR	LTO4 WORM Labels, 121-180	V	$49.00
	389-BFHS	LTO4 WORM Labels, 61-120	V	$49.00
	389-BFHT	LTO5 WORM Labels, 1-60	V	$49.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-AAPH	Spanish Shipping Docs	V	$0.00
	340-AAPP	Directship Info Mod	V	$0.00
	340-AAPR	Retail Info	V	$0.00
	340-AAPV	Direct Ship Info	V	$0.00
	340-AAPZ	ESTAR	V	$0.00
	340-AARH	POD Label	V	$0.00
	340-AARJ	English Documentation DAO	V	$0.00
	340-AARK	Spanish Documentation	V	$0.00
	340-AARL	English Frend Documentation	V	$0.00
	340-AARM	Portuguese Documentation BCC	V	$0.00
	340-AASE	No Quick-Reference Guideline	V	$0.00
	340-AASO	Direct Ship Info Mod	V	$0.00
	340-AASY	Shipping Material,L3330,Mix Model	V	$0.00
	340-AASZ	Shipping Material,L3330,Min Config	V	$0.00
	340-AATC	Documentation, English	V	$0.00
	340-AATD	Documentation, Eng-Spn	V	$0.00
	340-AATY	Dell Client System Update	V	$0.00
	340-AAUC	Dell Digital Delivery Cirrus Client	V	$0.00
	340-AAUD	System Documentation, Spanish	Z	$0.00
	340-AAVK	Regulatory Label	V	$0.00
	340-AAVW	Ship Mtl, VRTX Rack, One FH	V	$0.00
	340-AAVX	Ship Mtl, VRTX Rack, Two FH	V	$0.00
	340-AAVY	Ship Mtl, VRTX Rack	V	$0.00
	340-AAVZ	Ship Mtl, VRTX Rack, up to 2HH	V	$0.00
	340-AAWB	Ship Mtl,VRTX Rack,2HH,and,1FH	V	$0.00
	340-AAWC	Ship Mtl, VRTX Rack, up to 4HH	V	$0.00
	340-AAWD	Ship Mtl, VRTX Twr, One FH	V	$0.00
	340-AAWE	Ship Mtl, VRTX Twr	V	$0.00
	340-AAWF	Ship Mtl, VRTX Twr, up to 2HH	V	$0.00
	340-AAWG	Ship Mtl,VRTX Twr,2HH,and,1FH	V	$0.00
	340-AAWH	Ship Mtl, VRTX Twr, up to 4HH	V	$0.00
	340-AAWI	Ship Mtl, VRTX Twr, Two FH	V	$0.00
	340-AAWO	Resource DVD	V	$0.00
	340-AAXM	English Setup and Features Guide	Z	$0.00
	340-AAYQ	Placemat XPS 8700 W7	V	$0.00
	340-ABCU	Label for Ubuntu	Z	$0.00
	340-ABEI	PV NX400 WSS2012 Ship	V	$0.00
	340-ABEL	PV NX400 WSS08 Ship	V	$0.00
	340-ABEU	Documentation, English	V	$0.00
	340-ABEV	Documentation, Spanish	V	$0.00
	340-ABEW	Documentation, Eng Fre Dtch	V	$0.00
	340-ABEX	Documentation, Portuguese	V	$0.00
	340-ABFC	Directship info mod	Z	$0.00
	340-ABGD	Dell Wireless 1705 Driver	V	$0.00
	340-ABGV	Palmrest Label for Non-Touch Config (EN)	V	$0.00
	340-ABGY	Palmrest Label for Touch Config (EN)	V	$0.00
	340-ABIG	SSD as first boot drive	V	$0.00
	340-ABIM	SHIP,NBK,E6540,TO MEX,Mix-model	V	$0.00
	340-ABJD	Dell Wyse 3-year Subscription Advantage	Z	$79.00
	340-ABJI	No Diagnostic/Recovery CD media	V	$0.00
	340-ABJK	RDVD w/DIAGS, Drivers, 9020	V	$3.00
	340-ABJN	Ship Material	V	$0.00
	340-ABJP	Direct ship process	V	$0.00
	340-ABKD	System Documentation, French	V	$0.00
	340-ABKF	English Setup And Features Guide	V	$0.00
	340-ABKG	Spanish Setup And Features Guide	V	$0.00
	340-ABKI	French Setup And Features Guide	V	$0.00
	340-ABKK	E7240 Shipping Material	V	$0.00
	340-ABKT	Shipping Material for AIO	Z	$0.00
	340-ABKU	Intel Smart Connect	Z	$0.00
	340-ABKW	No Quick Reference Guide	V	$0.00
	340-ABLE	OEM Badge	Z	$0.00
	340-ABLG	Dell Wyse Cloud Desktop Guide	Z	$0.00
	340-ABLI	Dell Wyse Cloud Desktop License	Z	$119.00
	340-ABLO	SERI Guide (English/Spanish/Guam)	Z	$0.00
	340-ABMB	End User License Agreement (MUI) OEM	Z	$0.00
	340-ABME	MOD,INFO,WDT-ON,XE	V	$30.00
	340-ABMZ	1-Watt BIOS	V	$0.00
	340-ABNF	Intel Smart Connect, Opti9020 AIO	Z	$0.00
	340-ABNT	Tech Sheet, ENG,Opti9020AIO	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-ADEB	BPORT Setup and Features Guide	V	$0.00
	340-ADED	DR4100 SHIP DOC DAO	V	$50.00
	340-ADEL	Shipping Box Alienware 17" (For Non 3D O	Z	$0.00
	340-ADEN	Shipping Box Alienware 17" (For 3D Order	Z	$0.00
	340-ADEP	Waves Maxx Audio	V	$0.00
	340-ADEV	Setup Instructions English	V	$0.00
	340-ADFY	SHP MTL for 4-PK, OptiMT	V	$0.00
	340-ADFZ	Dell Power Manager	V	$0.00
	340-ADGB	Placemat English	V	$0.00
	340-ADGT	SHIP,NBK,E6440,WW,MIN-CONFIG	V	$0.00
	340-ADGU	SHIP,NBK,E6440,DAO,SHUTTLE	V	$0.00
	340-ADGV	SHIP TO LATAM, SHUTTLE	V	$0.00
	340-ADGW	Dell Resource DVD W8, L521X	V	$0.00
	340-ADGX	Dell Resource DVD W7, L521X	V	$0.00
	340-ADHC	System Documentation, English	V	$0.00
	340-ADHD	System Documentation, Spanish	V	$0.00
	340-ADHE	System Documentation, French	V	$0.00
	340-ADHF	System Documentation, Brz Port	V	$0.00
	340-ADHG	SHIP,NBK,E6440,BCC	V	$0.00
	340-ADII	EDOCS for R920	V	$0.00
	340-ADIM	SHIP,NBK,E6540,WW,UMA,MIN-CFIG	V	$0.00
	340-ADIN	SHIP,NBK,E6540,DAO,UMA,Mix-model	V	$0.00
	340-ADIO	SHIP,NBK,E6540,TOMEX,UMA,Mix-model	V	$0.00
	340-ADJB	Ship Material, Min-Config	V	$0.00
	340-ADJD	Ship Material, Shuttle, TAA	V	$0.00
	340-ADNT	System Documentation,ENG,E5440	V	$0.00
	340-ADOX	English Setup and Features Guide	Z	$0.00
	340-ADPS	PowerEdge R920 Shipping	V	$0.00
	340-ADPT	Resource DVD	V	$0.00
	340-ADQH	System Driver, Latitude E7240	V	$0.00
	340-ADQI	MOD-SRV,SW,LAT,E7440	V	$0.00
	340-ADQK	XPS 2720 Resource DVD	V	$0.00
	340-ADSN	SHIP,NBK,ODM,WW,M6800	V	$0.00
	340-ADSS	Shipping Material,DAO,M6800	V	$0.00
	340-ADSV	Shipping Material,MEX,MC,M6800	V	$0.00
	340-ADSX	Shipping Material,MEX,M6800	V	$0.00
	340-ADTF	Shipping Material,STBX,M6800	V	$0.00
	340-AEUW	Shipping Material,MEX,MC,M4800	V	$0.00
	340-AEUX	Shipping Material,MEX,M4800	V	$0.00
	340-AEUY	Resource DVD	V	$0.00
	340-AEVW	Ubuntu Palmrest Label, English	Z	$0.00
	340-AEWD	Latitude 3540 Software Drivers	V	$0.00
	340-AEWF	Palmrest Label for Ubuntu Non-Touch(EN)	V	$0.00
	340-AEWQ	Ubuntu Palmrest Lbl, Eng,TOUCH	Z	$0.00
	340-AEWU	Touch Palmrest Label, ENG	Z	$0.00
	340-AEXC	Palmrest Label for Ubuntu Touch(EN)	V	$0.00
	340-AEXK	Palmrest Label, ENG	Z	$0.00
	340-AEXP	Palmrest Label for Ubuntu Non-Touch(EN)	V	$0.00
	340-AEYB	Palmrest Label for Ubuntu Touch (EN)	V	$0.00
	340-AEYN	Shipping Material	V	$0.00
	340-AEYO	Tablet Venue 11 Pro DAO docs	V	$0.00
	340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	V	$0.00
	340-AEYR	Tech Sheet, English	V	$0.00
	340-AEYV	SHIP,PWS,LNK,NO,NO,BRAZ,AMF	V	$0.00
	340-AFBP	VRTX Server Handle Label	V	$0.00
	340-AFBV	Dell Precision M4800 Resource DVD	V	$3.00
	340-AFCG	Shipping Material,RBIT,D-SRS	V	$0.00
	340-AFCW	Shipping Material,BWN,M6800	V	$0.00
	340-AFCY	Latitude 3440 Software Drivers	V	$0.00
	340-AFDF	Latitude 3540 Ship Material	V	$0.00
	340-AFER	Placement XPS, 9P33	V	$0.00
	340-AFET	SHIP MTL,SNGL SLED,2U,C6220	V	$0.00
	340-AFEU	SHIP MTL,SNGL SLED,1U,C6220	V	$0.00
	340-AFFE	OEM PowerEdge R920 Shipping	V	$0.00
	340-AFFW	Docs,Shipping,4U	V	$386.00
	340-AFFX	SHIP,MD3200,DAO	V	$74.00
	340-AFFY	SHIP,MD3220,DAO	V	$84.00
	340-AFFZ	SHIP,MD3620F,DAO	V	$185.00
	340-AFGB	SHIP,MD3600I,DAO	V	$76.00
	340-AFGC	SHIP,MD3600F,DAO	V	$210.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-ALEU	MOD,SHP MTL,SHTLE,LAT,12	V	$0.00
	340-ALGX	SS MIN SHIP Docking DAO	V	$0.00
	340-ALGZ	BTO MIX SHIP Docking (DAO)	V	$0.00
	340-ALHL	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALHN	MIX SHIP Config (DAO)	V	$0.00
	340-ALID	Placemat LAT, E7350	V	$0.00
	340-ALIE	Placemat Inspiron 5348 W7	V	$0.00
	340-ALIK	SHIP,NBK,E5450,WW,MIN,N-TSP	V	$0.00
	340-ALIL	MIX SHIP Config Docking (DAO)	V	$0.00
	340-ALPE	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPJ	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALPK	MOD,SHP MTL,SYSM,LAT,12	V	$0.00
	340-ALSU	Placemat Inspiron 3048 W7	V	$0.00
	340-ALSV	Mix Model Ship Material	V	$0.00
	340-ALSZ	Min Ship Material	V	$0.00
	340-ALTC	Latitude 3550 Software and Drivers	V	$0.00
	340-ALTD	Direct ship process (C5)	V	$0.00
	340-ALTG	SHIP,ANW-DT,DAO,CENTAURI	V	$0.00
	340-ALTH	SHP MTL,SYSM,CNTR,DAO	V	$0.00
	340-ALVU	Ins 3531 Ubuntu System Driver	V	$0.00
	340-ALWS	Min Config Shipping Material	V	$0.00
	340-ALWU	Mix Model Shipping Material	V	$0.00
	340-ALWX	Smart Select MIN SHIP (DAO)	V	$0.00
	340-ALWY	MIX SHIP Config (DAO)	V	$0.00
	340-ALXY	SS MIN SHIP Docking DAO	V	$0.00
	340-ALXZ	BTO MIX SHIP Docking D/B	V	$0.00
	340-ALYJ	SS MIN SHIP DAO	V	$0.00
	340-ALYK	BTO MIX SHIP (D/B)	V	$0.00
	340-ALZE	Placemat Inspiron 3646 Win7	V	$0.00
	340-ALZT	SHIP,PS4100,DAO	V	$0.00
	340-ALZU	SHIP,PS6100,DAO	V	$0.00
	340-ALZV	SHIP,PS6100E,DAO	V	$0.00
	340-ALZX	Quick Reference Guide	V	$0.00
	340-AMBV	Chromebox for meeting Reg label and docs	V	$0.00
	340-AMBX	Chromebox Reg label and docs	V	$0.00
	340-AMCB	Tech Sheet, BPORT, T5810	V	$0.00
	340-AMCC	MOD,PLCMT,QSG,E5550,5550,DAO	V	$0.00
	340-AMCM	MOD,PLCMT,GETS,NB,7347/8,GBL	V	$0.00
	340-AMEQ	System Shipment Worldwide	V	$0.00
	340-AMFB	Wireless Driver,7260	V	$0.00
	340-AMFC	Placemat	V	$0.00
	340-AMFD	Quick Reference Guide	V	$0.00
	340-AMGW	PowerEdge C4130 Shipping	V	$0.00
	340-AMHI	Getting Started Guide, LAT 5404 (EN)	V	$0.00
	340-AMHV	Tech Sheet, BPORT	V	$0.00
	340-AMHW	MOD,TSH,GSG,LAT,5404,SPN	V	$0.00
	340-AMIB	Latitude E5550/5550 SRV	V	$0.00
	340-AMIZ	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJB	MOD,SHP MTL,SYSM,LAT,14	V	$0.00
	340-AMJC	MOD,SHP MTL,SHTLE,LAT,14	V	$0.00
	340-AMJF	PowerEdge R430 Shipping	V	$0.00
	340-AMJI	MOD,PLCMT,PWS,T7810,DAO	V	$0.00
	340-AMLC	No TPM	V	$0.00
	340-AMLE	Placemat for Precision Tower 7910 (DAO)	V	$0.00
	340-AMMC	MOD,PLCMT,PWS,R7910,DAO	V	$0.00
	340-AMMD	Retail Ship Material, Pro	V	$0.00
	340-AMMW	SHIP,R530,NO,NO,DAO	V	$0.00
	340-AMOU	Resource DVD Media Kit	V	$3.00
	340-AMOW	Alienware 13 Shipping box	V	$0.00
	340-AMPH	Documentation	V	$0.00
	340-AMPJ	MOD,GDE,PROD,SERI,5830,BCC	V	$0.00
	340-AMPR	SHIP, Shuttle, Mix Model,Non-Touch,3540	V	$0.00
	340-AMPS	SHIP, Shuttle, Mix Model, Touch, 3440	V	$0.00
	340-AMPT	SHIP, Shuttle, Mix Model,Non-Touch,3440	V	$0.00
	340-AMPU	SHIP, Shuttle, Mix Model, Touch, 3540	V	$0.00
	340-AMPV	PowerEdge T430 Shipping	V	$0.00
	340-AMQB	Documentation	V	$0.00
	340-AMQC	Placemats (ENG)	V	$0.00
	340-AMQD	Placemats (ENG)	V	$0.00
	340-AMQE	Placemats (ENG, FR, SPN, BPOR)	V	$0.00

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	421-9917	DELL,DELLASM,45NODE,MSFT	V	$0.00
	421-9918	DELL DELLASM,25NODE,VMWARE	V	$0.00
	421-9919	DELL DELLASM,45NODE,VMWARE	V	$0.00
	421-9920	DELL,SN,DELLASM,1YR	V	$0.00
	421-9921	Dell ASM,10 DVC LIC,MS, APOS	A	$0.00
	421-9922	Dell ASM,10 DVC LIC,VM, APOS	A	$0.00
	421-9923	Dell USB Recovery Key 2.4.b Win8	A	$19.99
	421-9924	Dell USB Recovery Key 2.4.b Win8Pro	A	$19.99
	421-9926	LicKey PV MD3 Add Disk Support (180), 4U	V	$5,920.00
	421-9927	LicKey PV MD3 AddDisk (180) for 4U, Cust	A	$5,920.00
	421-9937	RHEL,1S,1 Yr,1 Guest License,OEM,EMB,CK	A	$759.99
	421-9938	RHEL,1S,1 Yr,4 Guest License,OEM,EMB,CK	A	$1,139.99
	421-9939	RHEL,1S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$1,889.99
	421-9940	RHEL,1S,3 Yr,1 Guest License,OEM,EMB,CK	A	$2,159.99
	421-9941	RHEL,1S,3 Yr,4 Guest License,OEM,EMB,CK	A	$3,239.99
	421-9942	RHEL,1S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$5,389.99
	421-9943	RHEL,2S,1 Yr,4 Guest License,OEM,EMB,CK	A	$1,637.00
	421-9944	RHEL,2S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$2,729.00
	421-9945	RHEL,2S,3 Yr,1 Guest License,OEM,EMB,CK	A	$3,110.00
	421-9946	RHEL,2S,3 Yr,4 Guest License,OEM,EMB,CK	A	$4,666.00
	421-9947	RHEL,2S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$7,778.00
	421-9948	RHEL,4S,1 Yr,1 Guest License,OEM,EMB,CK	A	$2,182.00
	421-9949	RHEL,4S,1 Yr,4 Guest License,OEM,EMB,CK	A	$3,274.00
	421-9950	RHEL,4S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$5,458.00
	421-9951	RHEL,4S,3 Yr,1 Guest License,OEM,EMB,CK	A	$6,219.00
	421-9952	RHEL,4S,3 Yr,4 Guest License,OEM,EMB,CK	A	$9,331.00
	421-9953	RHEL,4S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$15,556.00
	421-9954	Brocade 6520 ENT Perf Pack,CUS	A	$16,849.00
	421-9955	6520,POD,24X16SFP,LIC,CUS	A	$28,740.00
	421-9956	6520,POD,24X8SFP,LIC,CUS	A	$22,625.00
	421-9957	6520 Adv Per Moniter LIC,CUS	A	$9,060.00
	421-9958	Brocade 6520 Fabric Watch License,CUS	A	$7,750.00
	421-9959	6520 Int Routing LIC,10G,CUS	A	$21,971.00
	421-9962	CYNTEST-MultMOD2	A	$33.00
	421-9968	6520 Ext Fabric LIC, CUS	A	$9,060.00
	421-9982	Dell Data Protection Encrypt Digital Del	Z	$0.00
	421-9983	DDPE Enterprise Edition DD	Z	$66.00
	421-9984	DDPE Personal Edition DD	Z	$23.57
	421-9985	DDPE External Media Ed DD	Z	$33.00
	421-9986	DDPE Bitlocker Manager Ed DD	Z	$34.00
	421-9987	DDPE Mobile Ed DD	Z	$33.00
	421-9988	DDPE CldEd DD	Z	$66.00
	421-9989	FluidFS v2.0.6740	V	$0.00
	421-9992	NW W-PEF,2048 AP License,SWSPT,ARUBA,CUS	A	$76,160.00
	421-9993	NW W-PEFV,7210 VIA/VPN,SWSPT,ARUBA,CUST	A	$16,000.00
	421-9994	NW W-PEFV,7220 VIA/VPN,SWSPT,ARUBA,CUST	A	$24,000.00
	421-9995	NW W-PEFV,7240 VIA/VPN,SWSPT,ARUBA,CUST	A	$32,000.00
	421-9996	NW W-IPM,2048 AP, SWSPT,ARUBA,CUST	A	$54,920.00
	421-9997	NW W-APL,2048 License,SWSPT,ARUBA,CUST	A	$104,450.00
	422-0007	Dell Data Protection Security Tools Digi	Z	$0.00
	422-0008	Dell Data Protection System Tools DD/DT	Z	$0.00
	422-0018	Adobe(R) Acrobat(R) XI Standard	Z	$50.00
	422-0019	Cyber Media Suite Premium	Z	$120.00
	422-0025	Dell Digital Delivery Cirrus Client	Z	$0.00
	422-0049	DDPE + Mobile Ed DD	Z	$66.00
	422-0050	DDPE Enterprise + Cloud Edition	Z	$101.00
	422-0052	SW,MY-DELL,CRRS	Z	$0.00
	422N2	FGA Proxy MOD422N2for SKU 998-BDPI	Z	$0.00
	423J8	FGA Proxy MOD 423J8 for SKU 730-0805	Z	$0.00
	424J9	FGA Proxy MOD424J9for SKU 998-BHPI	Z	$0.00
	4252V	FGA Proxy MOD4252Vfor SKU 998-BJDY	Z	$0.00
	4263X	FGA Proxy MOD 4263X for SKU 730-0485	Z	$0.00
	4264R	SI,MOD,SW,BEV,SGT,OPN FILE,OPT	U	$439.95
	426PK	FGA Proxy MOD426PKfor SKU 998-BJXX	Z	$0.00
	426VY	FGA Proxy MOD426VYfor SKU 998-BJTY	Z	$0.00
	428-BBBX	LSI9207,Int Passthru HBA 3.5HD	V	$289.00
	428FP	FGA Proxy MOD428FPfor SKU 998-BJRM	Z	$0.00
	428NM	FGA Proxy MOD428NMfor SKU 998-BHFD	Z	$0.00
	429-AAAE	Slot load DVD Drive	V	$0.00
	429-AAAG	DVD RW Tray	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	63YHX	FGA Proxy MOD 63YHX for SKU 730-8207	Z	$0.00
	640-BBBK	CyberLink PowerDVD 9.6 Kit SW	V	$0.00
	640-BBBL	CyberLink PowerDVD 9.5 Kit SW	V	$0.00
	640-BBBQ	CyberLink PowerDVD 9.5 BD, MPEG2	V	$0.00
	640-BBBR	CyberLink PowerDVD 9.5	V	$0.00
	640-BBBY	LOJACK STARTER,W7,6430u	V	$0.00
	640-BBCD	Platform Quickset, 9Q34	V	$0.00
	640-BBCE	Platform Quickset, 9Q33	V	$0.00
	640-BBCF	DDPA 2.3,SECURITY,LAT ST2	V	$2.99
	640-BBCG	Cyberlink Mse DVD, Media Kit	V	$3.00
	640-BBCL	CyberLink PowerDVD 9.5,MPEG2	V	$4.00
	640-BBCO	Dell Client System Update	V	$0.00
	640-BBCP	Additional Software for Ubuntu	V	$0.00
	640-BBDC	Free Dos CD - Drop in the Box	V	$43.00
	640-BBDF	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDG	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDH	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDI	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDM	MOD,SW,CRRS,MUI	V	$99,999.00
	640-BBEM	RETAIL MARKER	V	$0.00
	640-BBEO	Retail Registration - Win 7	V	$0.00
	640-BBES	Dell Precision Optimizer	V	$0.00
	640-BBEU	DDP Protected Workspace	V	$0.00
	640-BBEV	Dell Data Protection ¦ Protected	V	$0.00
	640-BBEW	DDP ¦ Protected Workspace	V	$0.00
	640-BBFN	MOD,INFO,SW,ANW,ALIENFX,GREEN	V	$0.00
	640-BBFR	MOD,INFO,SW,ANW,ALIENFX,RED	V	$0.00
	640-BBFT	MOD,INFO,SW,ANW,ALIENFX,YELLOW	V	$0.00
	640-BBFV	MOD,INFO,SW,ANW,ALIENFX,BLUE	V	$0.00
	640-BBGD	MOD,INFO,SW,ANW,ALIENFX,AQUA	V	$0.00
	640-BBGE	MOD,INFO,SW,ANW,ALIENFX,PURPLE	V	$0.00
	640-BBHQ	Not Selected in this Configuration	V	$0.00
	640-BBHR	Visit www.dell.com/encryption	V	$0.00
	640-BBHS	Thank you for buying Dell	V	$0.00
	640-BBJB	ODM Info	V	$0.00
	640-BBJD	Linux OS related Software	V	$0.00
	640-BBJE	Client System Update,M6800	V	$0.00
	640-BBJF	MOD,INFO,DIRSHP,FXCN	V	$0.00
	640-BBKS	Skype Software	V	$99,999.00
	640-BBLC	Alienware Command Center 3.0	V	$0.00
	640-BBLF	Software Alienware Command Center 3.0	V	$0.00
	640-BBLG	Alienware Command Center 3.0	V	$0.00
	640-BBLK	DDPE Pers Ed,SW Lic,1Seat,1-999Seat Base	V	$24.00
	640-BBLL	Client System Update,M4800	V	$0.00
	640-BBLP	Dell SRV AOAC/Intel Smart Connect Techno	V	$0.00
	640-BBLW	Dell Digital Delivery Cirrus Client	V	$0.00
	640-BBMI	System Drivers for M3800	V	$0.00
	640-BBMJ	USB 3.0 Driver for M3800 (Win7)	V	$0.00
	640-BBMW	Tagaboom Software	V	$0.00
	640-BBMX	SW, LAT 3340	V	$0.00
	640-BBNF	System Driver, Dell Rugged Extreme 14	V	$0.00
	640-BBNH	SSD Software	V	$0.00
	640-BBNI	SSD Software (Multi Drives)	V	$0.00
	640-BBOD	Platform Quickset, E5404	V	$0.00
	640-BBOF	Additional Software for Win8.1, E7350	V	$0.00
	640-BBOG	Additional Software for Win7, E5404	V	$0.00
	640-BBOH	Additional Software for Win8.1, E5404	V	$0.00
	640-BBOI	Additional Software for Win8.1 Dn, E5404	V	$0.00
	640-BBPB	Additional Software- Commerical	V	$99,999.00
	640-BBPK	Ship Info Lily/Lotus/Tahoe DAO	V	$0.00
	640-BBPN	System Driver for 7510	V	$0.00
	640-BBQ8	MOD-SRV,SW,LAT,7414	V	$999,999.99
	640-BBQC	MOD-SRV,SW,LAT	V	$999,999.99
	640-BBQK	System Driver, Dell Rugged Latitude 5414	V	$99,999.00
	640DK	FGA Proxy MOD640DKfor SKU 998-BHMT	Z	$0.00
	641-AAAC	Windows Live, 8, FPWS	V	$0.00
	641-AAAD	Windows Live, 8, OptiPlex	V	$0.00
	641-AAAE	Win8 Live Essentials	V	$99,999.00
	641-AAAF	Windows Live	V	$99,999.00
	641TC	FGA Proxy MOD641TCfor SKU 998-BOBU	Z	$0.00

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	650-AAHT	McAfee 24 Month Subscription	V	$99.00
	650-AAHU	McAfee 36 Month Subscription	V	$119.00
	650-AAIJ	McAfee Live Safe 30 Days Trail	V	$0.00
	650-AAIK	McAfee Live Safe 12 Month Subscription	V	$39.00
	650-AAIL	McAfee Live Safe 24 Month Subscription	V	$59.00
	650-AAIM	McAfee Live Safe 36 Month Subscription	V	$79.00
	650D3	FGA Proxy MOD 650D3 for SKU 730-4783	Z	$0.00
	650MF	FGA Proxy MOD 650MF for SKU 730-8221	Z	$0.00
	652MH	FGA Proxy MOD652MHfor SKU 998-BBBX	Z	$0.00
	6533F	FGA Proxy MOD6533Ffor SKU 998-BCCH	Z	$0.00
	653G8	FGA Proxy MOD653G8for SKU 998-BSJR	Z	$0.00
	653MV	SI,EMEA,MOD,FEE,OR,D-I-B,PLX	Z	$10.00
	654XH	FGA Proxy MOD 654XH for SKU 730-2927	Z	$0.00
	657-BBBB	Badge, N1202, L322X, W8	V	$0.00
	657-BBBE	CUS,PLT/FRM,M.2 2280,PARK CITY	A	$999,999.99
	657MH	FGA Proxy MOD657MHfor SKU 998-BJZL	Z	$0.00
	6581G	FGA Proxy MOD 6581G for SKU 730-4909	Z	$0.00
	658-BBBB	SRV Software for 2230 WiFi, Corsa	V	$0.00
	658-BBBE	Wireless Label 1202	V	$0.00
	658-BBDJ	SRV SW for Killer Wireless-N 1202, L322X	V	$0.00
	658-BBDK	Dell SRV Software 1703,8700	V	$0.00
	658-BBDL	Dell SRV Software 6235	V	$0.00
	658-BBFN	SW for Intel Wireless-AC 7260, 9Q33	V	$0.00
	658-BBHT	Windows 7 XP Mode,Opti/PWS/Lat/Vost	V	$0.00
	658-BBIG	Dell Apps Win 8	V	$99,999.00
	658-BBIH	Dell Apps Win 7	V	$0.00
	658-BBII	Dell Apps N-Series	V	$0.00
	658-BBJS	MOD,SW,INTEL EXP CENTER	V	$0.00
	658-BBJV	ADDL SW, Cy3 XPS W/Webcam	V	$0.00
	658-BBJW	ADDL SW, Cy3 INS w/Webcam	V	$0.00
	658-BBJY	ADDL SW, Cy3 XPS W/O Webcam	V	$0.00
	658-BBKG	Cycle 3 System Driver, 5537	V	$0.00
	658-BBKH	ADDL SW, CY3 Costco	V	$0.00
	658-BBKI	ADDL SW, CY3 MSSI	V	$0.00
	658-BBKM	Dell Applications for Windows 8	V	$0.00
	658-BBKN	Browser Search Application	V	$0.00
	658-BBKO	USB 3.0 Driver,5421 for Win 7	V	$0.00
	658-BBKR	Virtual PC for Windows XP Mode - Windows	V	$0.00
	658-BBLB	Dell Applications for Windows	V	$0.00
	658-BBMG	Resource DVD	V	$3.00
	658-BBMN	MOD,SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BBMQ	Enable Low Power Mode	V	$0.00
	658-BBMR	Dell Client System Update	V	$0.00
	658-BBMT	Dell Client System	V	$0.00
	658-BBMX	ADDL SW, Cy3 MSSI W/O Webcam	V	$0.00
	658-BBNF	Waves Maxx Audio Royalty	V	$0.00
	658-BBNH	Waves Maxx Audio	V	$0.00
	658-BBNQ	No Windows XP Mode	V	$0.00
	658-BBNS	MOD,MEDIA,DVD,RDVD,ANW,AW17R1	V	$3.00
	658-BBNW	Additional Software	V	$0.00
	658-BBOD	Broadcom 4352 Driver	V	$0.00
	658-BBOI	Resource DVD	V	$3.00
	658-BBOT	Addl SW,CY5 W8 INS w/webcam	V	$0.00
	658-BBOV	Addl SW,CY5 W8 Alienware	V	$0.00
	658-BBOX	Addl SW,CY5 W7 XPS w/o webcam	V	$0.00
	658-BBOZ	Addl SW,CY5 W7 Alienware	V	$0.00
	658-BBPC	Addl SW,CY5 W7 INS w/o webcam	V	$0.00
	658-BBPD	Addl SW,CY5 W8 XPS w/webcam	V	$0.00
	658-BBPF	Addl SW,CY5 W8 XPS w/o webcam	V	$0.00
	658-BBPG	Addl SW,CY5 W7 INS w/webcam	V	$0.00
	658-BBQE	Label, FGA314/UPC556, CA, 8700	V	$0.00
	658-BBQL	Label, FGA312/UPC518, 8700	V	$0.00
	658-BBQO	Label, FGA310/UPC501, 8700	V	$0.00
	658-BBQP	Label, FGA312/UPC549, W7P, 8700	V	$0.00
	658-BBQQ	Label, FGA568/UPC563, CA, 8700	V	$0.00
	658-BBQR	Label, FGA526/UPC372, W8P, 2330	V	$0.00
	658-BBQS	Label, FGA315/UPC525, 8700	V	$0.00
	658-BBQT	Label, FGA310/UPC532, W7P, 8700	V	$0.00
	658-BBQW	ADDL SW, Cy5 INS w/Webcam,LATAM	V	$1.00
	658-BBQZ	Wireless LAN driver	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	543-BBCP	CUS,CRD,NTWK,QLGX,10G,DP,MEZZ	A	$499.99
	543-BBCQ	ELX,14104U3-D,DP 10Gb CNA Mez,CUS	A	$589.99
	543-BBCR	Mellanox CX-3 IB FDR10 IB Mezz,CUS	A	$829.99
	543-BBCS	Qlogic QME2572 8Gbps Fibre Channel I/O	A	$509.99
	543-BBCT	QLogic QME2662 16Gbps Fibre Channel I/O	A	$1,199.99
	543-BBCU	BCOM 5719 4 port 1GBE,CUS	A	$124.99
	543-BBCV	Mellanox CX-3 IB FDR10 IB Mezz,CUS	A	$1,059.99
	543-BBCW	Emulex LPM16002 16Gbps Fibre,CUS	A	$579.99
	543-BBCX	Intel i350 Quad Port 1Gb Serde,CUS	A	$309.99
	543-BBCY	Mllnx CX-3 IB FDR10 IB Mezz,RD	V	$2,998.00
	543-BBDB	MOD,CRD,NTWK,INTEL,1G,MEZZ,RDN	V	$1,398.00
	543-BBDC	MOD,CRD,CTL,LPE1205-M,RDNT	V	$1,544.00
	544-BBBZ	IO, 12Gb SAS, 2port, PCI-E, LP, 2x2m	V	$1,018.00
	544-BBCB	IO, 12Gb SAS, 2port, PCI-E, FH, 2x2m	V	$1,018.00
	545216	VISIO PRO WIN32 ENGLISH SA OLP	M	$42.95
	545JN	FGA Proxy MOD 545JN for SKU 730-1363	Z	$0.00
	5470X	NBD,SVR,IBM,4 YR EXT	Z	$0.00
	5481G	FGA Proxy MOD5481Gfor SKU 998-BYLQ	Z	$0.00
	548CD	FGA Proxy MOD548CDfor SKU 998-BVBE	Z	$0.00
	548MH	FGA Proxy MOD 548MH for SKU 730-6766	Z	$0.00
	549KX	FGA Proxy MOD 549KX for SKU 730-4764	Z	$0.00
	54DGN	FGA Proxy MOD 54DGN for SKU 730-0592	Z	$0.00
	54DK8	FGA Proxy MOD54DK8for SKU 998-BYMY	Z	$0.00
	54FEM	NBD,INSP,IBM,2YR EXT	Z	$0.00
	54FJ2	FGA Proxy MOD54FJ2for SKU 998-BPLO	Z	$0.00
	54FM8	FGA Proxy MOD54FM8for SKU 998-BIHU	Z	$0.00
	54FN4	FGA Proxy MOD 54FN4 for SKU 730-7676	Z	$0.00
	54GRY	FGA Proxy MOD54GRYfor SKU 998-BEIQ	Z	$0.00
	54H1X	FGA Proxy MOD 54H1X for SKU 730-6971	Z	$0.00
	54HNM	FGA Proxy MOD54HNMfor SKU 998-BOHU	Z	$0.00
	54HXG	FGA Proxy MOD54HXGfor SKU 998-BIGP	Z	$0.00
	54J28	FGA Proxy MOD 54J28 for SKU 730-0781	Z	$0.00
	54JMN	FGA Proxy MOD 54JMN for SKU 730-6983	Z	$0.00
	54KCY	FGA Proxy MOD 54KCY for SKU 730-2348	Z	$0.00
	54KT3	FGA Proxy MOD54KT3for SKU 998-BKRL	Z	$0.00
	54MEY	WEBS RPD RESP,SCI,1YR EXT	Z	$0.00
	54MVC	FGA Proxy MOD54MVCfor SKU 998-BCEO	Z	$0.00
	54MXN	FGA Proxy MOD54MXNfor SKU 998-BQKH	Z	$0.00
	54N01	FGA Proxy MOD 54N01 for SKU 730-5066	Z	$0.00
	54N9D	FGA Proxy MOD54N9Dfor SKU 998-BLXE	Z	$0.00
	54PM0	FGA Proxy MOD54PM0for SKU 998-BLWV	Z	$0.00
	54RXR	FGA Proxy MOD54RXRfor SKU 998-BPGI	Z	$0.00
	54TXV	FGA Proxy MOD54TXVfor SKU 998-BFYY	Z	$0.00
	54TYW	FGA Proxy MOD 54TYW for SKU 730-5612	Z	$0.00
	54VC2	FGA Proxy MOD 54VC2 for SKU 730-3981	Z	$0.00
	54WGY	FGA Proxy MOD54WGYfor SKU 998-BBPU	Z	$0.00
	54WJF	FGA Proxy MOD54WJFfor SKU 998-BOTI	Z	$0.00
	54YX0	FGA Proxy MOD 54YX0 for SKU 730-2389	Z	$0.00
	5511R	FGA Proxy MOD 5511R for SKU 730-3644	Z	$0.00
	551-BBBB	Intel Rapid Start Technology	V	$0.00
	551-BBBD	MOD,INFO,RPDSTRT,E6540	V	$0.00
	551-BBBH	Dell Client System Update	V	$0.00
	551-BBBI	Dell Client System Update SW	V	$0.00
	551-BBBJ	No Intel Responsive	V	$0.00
	551-BBBK	Dell Client System Update	V	$0.00
	551-BBBM	System Driver, Latitude E7440	V	$0.00
	551-BBBQ	Intel Rapid Start Technology	V	$0.00
	551-BBBR	Intel Smart Connect Technology	V	$0.00
	551-BBBS	Intel Rapid Start and Smart Connect	V	$0.00
	551-BBBT	Latitude 14 5000 Software Drivers	V	$0.00
	551-BBBU	Latitude 15 5000 Software Drivers	V	$0.00
	551-BBCC	Intel Rapid Start Technology	V	$0.00
	551-BBCD	Intel Smart Connect Technology	V	$0.00
	551-BBCE	Intel Smart Connect Technology	V	$0.00
	551-BBCG	Intel Rapid Start Technology	V	$0.00
	551-BBCH	Intel Rapid Start Technology	V	$0.00
	551-BBCI	Intel Smart Connect Technology	V	$0.00
	551-BBCJ	Intel Rapid Start Technology	V	$0.00
	551-BBCK	Intel Smart Connect Technology	V	$0.00
	551-BBCN	Intel Smart Connect, Opti9030 AIO	V	$0.00

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	7Y6CH	FGA Proxy MOD7Y6CHfor SKU 998-BISY	Z	$0.00
	7Y7RY	FGA Proxy MOD7Y7RYfor SKU 998-BICJ	Z	$0.00
	7Y8CX	FGA Proxy MOD 7Y8CX for SKU 730-0415	Z	$0.00
	7Y8GM	FGA Proxy MOD7Y8GMfor SKU 998-BZEZ	Z	$0.00
	7YC28	FGA Proxy MOD7YC28for SKU 998-BKCZ	Z	$0.00
	7YC39	FGA Proxy MOD7YC39for SKU 998-BIUQ	Z	$0.00
	7YC4J	FGA Proxy MOD7YC4Jfor SKU 998-BIMJ	Z	$0.00
	7YC56	FGA Proxy MOD 7YC56 for SKU 730-3205	Z	$0.00
	7YCCF	FGA Proxy MOD7YCCFfor SKU 998-BQTP	Z	$0.00
	7YDP9	FGA Proxy MOD 7YDP9 for SKU 730-3181	Z	$0.00
	7YF24	FGA Proxy MOD 7YF24 for SKU 730-6422	Z	$0.00
	7YG3Y	FGA Proxy MOD 7YG3Y for SKU 730-2758	Z	$0.00
	7YGJ5	FGA Proxy MOD 7YGJ5 for SKU 730-3770	Z	$0.00
	7YGMV	FGA Proxy MOD7YGMVfor SKU 998-BPIO	Z	$0.00
	7YGY1	FGA Proxy MOD7YGY1for SKU 998-BWED	Z	$0.00
	7YH1P	FGA Proxy MOD7YH1Pfor SKU 998-BWHM	Z	$0.00
	7YH95	FGA Proxy MOD7YH95for SKU 998-BJPI	Z	$0.00
	7YH9K	FGA Proxy MOD7YH9Kfor SKU 998-BHTP	Z	$0.00
	7YJPD	FGA Proxy MOD7YJPDfor SKU 998-BGGW	Z	$0.00
	7YKN2	FGA Proxy MOD7YKN2for SKU 998-BJEO	Z	$0.00
	7YM6T	FGA Proxy MOD7YM6Tfor SKU 998-BTUU	Z	$0.00
	7YMK3	FGA Proxy MOD7YMK3for SKU 998-BLJP	Z	$0.00
	7YMW7	FGA Proxy MOD7YMW7for SKU 998-BFFX	Z	$0.00
	7YP1J	FGA Proxy MOD 7YP1J for SKU 730-8013	Z	$0.00
	7YR9W	FGA Proxy MOD 7YR9W for SKU 730-3183	Z	$0.00
	7YRJM	FGA Proxy MOD7YRJMfor SKU 998-BKPW	Z	$0.00
	7YTRC	FGA Proxy MOD7YTRCfor SKU 998-BNFZ	Z	$0.00
	7YTYH	FGA Proxy MOD7YTYHfor SKU 998-BENE	Z	$0.00
	7YX6M	FGA Proxy MOD 7YX6M for SKU 730-8142	Z	$0.00
	7YXCY	FGA Proxy MOD 7YXCY for SKU 730-2786	Z	$0.00
	800-BBBF	BTO Standard shipment	Z	$0.00
	800-BBBG	BTO Ocean shipment with longer leadtime	Z	$0.00
	800-BBBH	BTS/BTP shipment	Z	$0.00
	800-BBBK	System Documentation KIT Not included	Z	$0.00
	800-BBBZ	UEFI BIOS,GPT OVERRIDE,HYPER-V	V	$0.00
	800-BBCE	UEFI BIOS,GPT PART, HYPER-V	V	$0.00
	800-BBCF	Futuristic Order Flag SKU	V	$0.00
	800-BBDC	BTO Standard shipment	Z	$0.00
	800-BBDD	BTS shipment, 9Q33/34	Z	$0.00
	800-BBDE	BTO Standard shipment	Z	$0.00
	800-BBDF	BTS/BTP shipment	Z	$0.00
	800-BBDM	UEFI BIOS with GPT Partition	Z	$0.00
	800-BBDN	BTO Standard shipment Air	Z	$0.00
	800-BBDO	BTS/BTP shipment	Z	$0.00
	800-BBEV	Thank you for Choosing Dell	Z	$0.00
	800-BBEX	BTO Standard shipment	Z	$0.00
	800-BBEY	BTS/BTP shipment	Z	$0.00
	800-BBEZ	BTS/BTP shipment	Z	$0.00
	800-BBFB	BTO Standard shipment	Z	$0.00
	800-BBFC	BTO Standard shipment	Z	$0.00
	800-BBFD	BTS shipment	Z	$0.00
	800-BBFF	Hardware Platform Info	V	$0.00
	800-BBFG	No PCIe MEZZ Adapter	V	$0.00
	800-BBFH	Value SATA SSD-assume sys wrty to 3yr	Z	$0.00
	800-BBFN	BTS/BTP shipment	Z	$0.00
	800-BBFO	BTO Standard shipment	Z	$0.00
	800-BBFP	BTS/BTP shipment	Z	$0.00
	800-BBFR	BTO Standard shipment	Z	$0.00
	800-BBFU	10Gb iSCSI, 24GB	V	$0.00
	800-BBFV	BTS/BTP Shipment	Z	$0.00
	800-BBFW	BTO Standard Shipment	Z	$0.00
	800-BBFX	BTS/BTP Shipment	Z	$0.00
	800-BBFY	BTO Standard Shipment	Z	$0.00
	800-BBGC	Latitude 3440 BTS/BTP Shipment	Z	$0.00
	800-BBGD	BTS/BTP Shipment	Z	$0.00
	800-BBGE	BTO Ocean shipment, longer lead(L)	Z	$0.00
	800-BBGF	BTO Standard shipment Air	Z	$0.00
	800-BBGG	BTS/BTP Smart Selection Shipment (L)	Z	$0.00
	800-BBGH	BTO Standard Shipment (EL)	V	$0.00
	800-BBGJ	BTO Ocean shipment, longer leadtime (EL)	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	634-BEKH	DDP | Server Encryption 1-9 Servers	V	$163.18
	634-BEKI	NGOS License OS	V	$999,999.99
	634-BEKJ	NGOS Download rights prosupport contract	V	$999,999.99
	634-BELM	CUS,LKEY,PRO,STP4	A	$26,322.00
	634-BELN	CUS,LKEY,PRO,STP1	A	$33.00
	634-BELP	CUS,LKEY,ULTI,STP4	A	$26,322.00
	634-BELR	CUS,LKEY,STAR STP2	A	$269.00
	634-BELS	CUS,LKEY,STAR STP3	A	$2,638.00
	634-BELT	CUS,LKEY,PRO,STP2	A	$269.00
	634-BELU	CUS,LKEY,PRO,STP0	A	$9.00
	634-BELV	CUS,LKEY,ULTI,STP0	A	$9.00
	634-BELW	CUS,LKEY,STAR STP0	A	$9.00
	634-BELX	CUS,LKEY,ULTI,STP1	A	$33.00
	634-BELY	CUS,LKEY,STAR STP4	A	$26,322.00
	634-BEMB	CUS,LKEY,STAR STP1	A	$33.00
	634-BEMD	CUS,LKEY,ULTI,STP3	A	$2,638.00
	634-BEME	CUS,LKEY,PRO,STP3	A	$2,638.00
	634-BEMF	CUS,LKEY,ULTI,STP2	A	$269.00
	634-BEMG	DDP PWE, Per Seat Perp, 250-499, 3 YR	V	$179.00
	634-BEMH	DDP PWE, Per Seat Perp, 1-249, 5 YR	V	$229.00
	634-BEMI	DDP PWE, Per Seat Perp, 2K-9999, 1 YR	V	$69.00
	634-BEMJ	DDP PWE, Per Seat Perp, 10K- 24999, 5 YR	V	$74.00
	634-BEMK	DDP PWE, Per Seat Perp, 10K- 24999, 1 YR	V	$49.00
	634-BEML	DDP PWE, Per Seat Perp 250-499, 5 YR	V	$214.00
	634-BEMM	DDP PWE, Per Seat Perpetual, 1-249, 1 YR	V	$149.00
	634-BEMN	DDP PWE, Per Seat Perp, 2K-9999, 3 YR	V	$89.00
	634-BEMO	DDP PWE, Per Seat Perp, 25K+, 5 YR	V	$59.00
	634-BEMP	DDP PWE, Per Seat Perpetual, 25K+, 1 YR	V	$39.00
	634-BEMQ	DDP PWE, Per Seat Perp, 500-1999, 3 YR	V	$154.00
	634-BEMR	DDP PWE, Per Seat Perp, 250-499, 1 YR	V	$139.00
	634-BEMS	DDP PWE, Per Seat Perp, 10K-24999, 3 YR	V	$64.00
	634-BEMT	DDP PWE, Per Seat Perp, 1-249, 3 YR	V	$194.00
	634-BEMU	DDP PWE, Per Seat Perp, 500-1999, 5 YR	V	$184.00
	634-BEMV	DDP PWE, Per Seat Perp, 2K-9999, 5 YR	V	$104.00
	634-BEMW	DDP PWE, Per Seat Perp, 25K+, 3 YR	V	$54.00
	634-BEMX	DDP PWE, Per Seat Perp, 500-1999, 1 YR	V	$119.00
	634-BEMY	Stg Center Core SW Bundle, Base Lic	V	$0.00
	634-BEMZ	SC Core SW Bundle, Base Lic Not Req	V	$0.00
	634-BENB	Stg Center Core SW Bundle, Base Lic, CUS	A	$0.00
	634-BENC	Storage Protection Bndl,Software License	V	$71,978.00
	634-BEND	Storage Optimize Bndl, Software License	V	$35,000.00
	634-BENE	Storage Total Feature, Software License	V	$117,672.00
	634-BENF	Storage Optimize Bndl, SW License, CUS	A	$35,000.00
	634-BENG	Storage Protection Bndl, SW License, CUS	A	$71,978.00
	634-BENH	Storage Total Feature, SW License, CUS	A	$117,672.00
	634-BENI	Storage Center Drive License	V	$300.00
	634-BENJ	Storage Center Drive License, CUS	A	$300.00
	634-BENK	Live Volume, RIRA, Software License	V	$45,200.00
	634-BENL	Live Volume, Software License	V	$16,295.00
	634-BENM	Remote Instant Replay, Software License	V	$36,085.00
	634-BENN	Application Protection Manager, SW Lic	V	$32,300.00
	634-BENO	Live Volume, RIRA, Software License, CUS	A	$16,295.00
	634-BENP	Live Volume, Software License, CUS	A	$16,295.00
	634-BENQ	Remote Instant Repl,Software License,CUS	A	$36,085.00
	634-BENR	Application Protection Mgr, SW Lic,CUS	A	$32,300.00
	634-BENT	DDPESS, Per Seat, 5001-10K, 3 yr	V	$71.20
	634-BENU	DDPESS, Per Seat, 5001-10K, 5 yr	V	$71.20
	634-BENV	DDPESS, Per Seat, 10001+, 3 yr	V	$63.20
	634-BENW	DDPESS, Per Seat, 5001-10K, 1 yr	V	$71.20
	634-BENX	DDPESS, Per Seat, 10001+, 1 yr	V	$63.20
	634-BENY	DDPESS, Per Seat, 10001+, 5 yr	V	$63.20
	634-BENZ	No DDP|ESS Software	V	$0.00
	634-BEOB	Expansion to 168 Drives,OEM SCv20X0	V	$499.00
	634-BEOC	4 to 8 Host Upgrade, OEM SCv20X0	V	$499.00
	634-BEOD	SC4020 SED FIPS Encrypted Drive License	V	$5,000.00
	634-BEOE	SC4020 SED FIPS Encrypted Drive Lic, CUS	A	$5,000.00
	634-BEOF	KACE VK1 PER NODE 1MC	V	$100.00
	634-BEOG	Nutanix 1Y SW Maint XC730xd-12, Reg	V	$1,295.00
	634-BEOH	Nutanix 1Y SW Maint XC730xd-12, Non Reg	V	$1,837.00
	634-BEOI	Nutanix Start Ed Lic XC730xd-12, Reg	V	$8,916.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	525-0033	McAfee Consumer 12 Month Subscription	V	$50.00
	525-0034	McAfee Consumer 24 Month Subscription	V	$99.00
	525-0035	McAfee Consumer 36 Month Subscription	V	$129.00
	525-0036	McAfee XPS Live 12 Month Subscription	Z	$50.00
	525-0037	McAfee XPS 24 Month Subscription	Z	$99.00
	525-0039	McAfee XPS 36 Month Subscription	Z	$129.00
	525-0040	McAfee CB EM 15 Mo Sub	Z	$39.00
	525-0041	DDP PW add 1yr digital license	Z	$42.00
	525-0042	DDP PW add 2yr digital license	Z	$76.00
	525-0043	DDP PW add 3yr digital license	Z	$102.00
	525-0044	DDP PW add 4yr digital license	Z	$123.00
	525-0047	DDP Endpoint Security Suite, 1 yr	Z	$87.20
	525-0050	DDP| Endpoint Security Suite, 3 yr	Z	$93.35
	525-0051	DDP| Endpoint Security Suite, 5 yr	Z	$97.41
	525-0052	AdobeAcrobatStdDC	Z	$112.86
	525-0054	DDP PWE, Per Seat Perpetual,OTB, 1 yr	Z	$99.00
	525-0055	DDP PWE, Per Seat Perpetual,OTB, 3 yr	Z	$124.00
	525-0056	DDP PWE, Per Seat Perpetual,OTB, 5 yr	Z	$149.00
	525-0057	KACE K1000 EXPRESS	Z	$0.00
	525-0058	DDP | ER 1yr	Z	$27.88
	525-0059	DDP | ER 3yr	Z	$27.88
	525-0060	DDP | ER 5yr	Z	$27.88
	525-0061	DDP ESSE,LIC,5YR	Z	$104.20
	525-0062	DDP ESSE,LIC,3YR	Z	$114.20
	525-0063	DDP ESSE,LIC,1YR	Z	$154.20
	525-BBBR	CyberLink Power Media Player	V	$99.00
	525-BBCL	SupportAssist	Z	$0.00
	525-BBCR	MOD,SW,ADOBE,PRE,CC,CRRS	V	$99,999.00
	525-BBCS	MOD,SW,ADOBE,PSE,BNDL,CRRS	V	$99,999.00
	525-BBCT	MOD,SW,ADOBE,PSE,CC,CRRS	V	$99,999.00
	525W3	FGA Proxy MOD525W3for SKU 998-BPJZ	Z	$0.00
	526-BBBC	No Controller	V	$0.00
	526-BBBI	1394a/b Firewire PCI-e add-in card FH	V	$50.00
	526-BBBL	1394a/b Firewire PCI-e add-in card Low	A	$49.99
	526-BBBM	1394a/b Firewire PCI-e add-in card LP	V	$50.00
	527DC	FGA Proxy MOD527DCfor SKU 998-BHEG	Z	$0.00
	528-0002	OMPC Policy and Budgeting	A	$129.00
	528-0003	OMPC non-Dell server Monitoring	A	$129.00
	528-BBBE	MOD,LKEY,NO,PHONE,HOME	V	$0.00
	528-BBBU	iDRAC7 Enterprise	V	$399.00
	528-BBBV	iDRAC7 Enterprise	V	$399.00
	528-BBCY	Dynamic Host Config Protocol Enabled	V	$0.00
	528-BBDG	C2551 2.40GHz,4M Cache,15W	V	$529.00
	528-BBDH	C2750 2.40GHz,4M Cache,20W	V	$949.00
	528-BBDI	C2351 2.40GHz,4M Cache,13W	V	$179.00
	528-BBEJ	iDRAC7 Express	V	$199.00
	528-BBEQ	OpenManage Essentials,Server ConfigMgmt	V	$99.00
	528-BBER	OpenManage Essentials,SVR ConfigMgmt,CUS	A	$99.99
	528-BBES	MOD,DF,LICENSE,18TB,DR6000	V	$27,900.00
	528-BBET	MOD,DF,LICENSE,36TB,DR6000	V	$72,386.00
	528-BBEV	MOD,DF,LICENSE,9TB,DR6000	V	$5,000.00
	528-BBEW	OMPC Policy and Budgeting	V	$129.00
	528-BBEX	OMPC non-Dell server Monitoring	V	$129.00
	528-BBEZ	DSG,ADB-APP-PB	V	$8,606.00
	528-BBFB	DSG,ADB-APP-PB-3YR	V	$8,606.00
	528-BBFC	DSG,ADB-APP-PB-5YR	V	$8,606.00
	528-BBFD	DSG,ADC-APP-PB	V	$17,212.00
	528-BBFE	DSG,ADC-APP-PB-3YR	V	$17,212.00
	528-BBFF	DSG,ADC-APP-PB-5YR	V	$17,212.00
	528-BBFG	DSG,ADD-APP-PB	V	$30,600.00
	528-BBFH	DSG,ADD-APP-PB-3YR	V	$30,600.00
	528-BBFI	DSG,ADD-APP-PB-5YR	V	$30,600.00
	528-BBFJ	DSG,AMA-APP-PB	V	$44,466.00
	528-BBFK	DSG,AMA-APP-PB-3YR	V	$44,466.00
	528-BBFL	DSG,AMA-APP-PB-5YR	V	$44,466.00
	528-BBFM	DSG,ADE-APP-PB	V	$57,375.00
	528-BBFN	DSG,ADE-APP-PB-3YR	V	$57,375.00
	528-BBFO	DSG,ADE-APP-PB-5YR	V	$57,375.00
	528-BBFP	DSG,AMB-APP-PB	V	$69,330.00
	528-BBFQ	DSG,AMB-APP-PB-3YR	V	$69,330.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	570-AACR	Dell USB Optical Mouse MS111	V	$5.00
	570-AACU	Dell USB Optical Mouse	V	$0.00
	570-AACV	Dell USB Laser 6-Button Mouse	V	$19.99
	570-AACW	MOD,MSE,USB,SIB,LOGI,MS111	V	$5.00
	570-AACZ	Dell MS111 USB Optical Mouse	V	$5.00
	570-AADH	No Additional Mouse	V	$0.00
	570-AADI	Mouse included with Keyboard	V	$0.00
	570-AADK	No Mouse	V	$0.00
	570-AADU	Logitech USB Optical Mouse	V	$5.00
	570-AADV	Dell USB Optical Mouse	V	$5.00
	570-AADX	Dell Primax USB Optical Mouse	V	$5.00
	570-AADZ	Dell Laser Scroll USB (6 Buttons) KIT	A	$21.99
	570-AAED	Dell Laser Scroll USB (6 Buttons)KIT	A	$21.99
	570-AAEF	Dell Wireless Optical Mouse, Blue	V	$20.00
	570-AAEG	MOD,MSE,WRLES,RED,WW,WM311	V	$20.00
	570-AAEL	No Mouse	V	$0.00
	570-AAEN	MOD,MSE,USB,SIB,PMX,MS111,DBP	V	$9.00
	570-AAET	Dell MS111 USB Optical Mouse	V	$0.00
	570-AAHH	Dell Wireless K&M KM714 US	V	$84.29
	570-AAID	BT Mouse WM615	V	$59.99
	570-AAIE	CUS,MSE,WRLES,AMF,ANZ,WM615	A	$49.99
	570-AAIO	Dell MS116 Wired Mouse White	V	$0.00
	570-AAIQ	Dell Optical Mouse-MS116 - Black	V	$9.00
	570-AAJB	CUS,MSE,WW,PE,MS116,LOGI,B	A	$99,999.00
	570-AAJF	CUS,MSE,WW,PE,MS116,PMX,W	A	$999,999.99
	570-AAJJ	CUS,MSE,WW,PE,MS116,LTON,B	A	$99,999.00
	570-AAJL	CUS,MSE,WW,PE,MS116,PMX,B	A	$99,999.00
	570-AAKO	Optical Mouse - MS116 Black	V	$5.00
	570-AAKT	CUS,MSE,US,BB,MS116,LTON,B	A	$999,999.99
	570-AAKU	CUS,MSE,US,BB,MS116,LOGI,B	A	$999,999.99
	570-AAKV	Optical Mouse - MS116 Black	V	$5.00
	570-AAKW	CUS,MSE,LT,BB,MS116,LTON,B	A	$999,999.99
	570-AAKX	CUS,MSE,LT,BB,MS116,LOGI,B	A	$999,999.99
	570-AAKY	CUS,MSE,WRLES,DAO,ANZ,WM615	A	$49.99
	570-AAKZ	MOD,MSE,US,BB,MS116,LTON,B,DBP	V	$5.00
	570-AALB	MOD,MSE,LT,BB,MS116,LTON,B,DBP	V	$5.00
	570-AALC	MOD,MSE,LT,BB,MS116,LOGI,B,DBP	V	$5.00
	570-AALD	MOD,MSE,US,BB,MS116,LOGI,B,DBP	V	$5.00
	570-AALK	CUS,MSE,WRLES,ROW,WM126,BLK	A	$19.99
	570-AALM	CUS,MSE,WRLES,ROW,WM126,WHT	A	$19.99
	570-AALQ	CUS,MSE,WRLES,ROW,WM126,RED	A	$19.99
	570-AALR	CUS,MSE,WRLES,ROW,WM126,BLU	A	$19.99
	570-AALS	CUS,MSE,WRLES,BWBX,WM123	V	$99,999.00
	570-AALY	MOD,MSE,WRLES,US,WM126,BL,DBP	V	$999,999.99
	570-AALZ	MOD,MSE,WRLES,US,WM126,BK,DBP	V	$999,999.99
	570-AAMB	CUS,MSE,WRLES,US,WM126,WHT	A	$999,999.99
	570-AAMC	CUS,MSE,WRLES,US,WM126,BLU	A	$999,999.99
	570-AAMD	MOD,MSE,WRLES,US,WM126,RD,DBP	V	$999,999.99
	570-AAME	MOD,MSE,WRLES,US,WM126,WH,DBP	V	$999,999.99
	570-AAMF	CUS,MSE,WRLES,US,WM126,BLK	A	$999,999.99
	570-AAMG	CUS,MSE,WRLES,US,WM126,RED	A	$999,999.99
	570-AANS	CUS,MSE,WRLES,AMF,ANZ,WM326	A	$29.99
	571H5	FGA Proxy MOD571H5for SKU 998-BXXC	Z	$0.00
	572HF	FGA Proxy MOD572HFfor SKU 998-BXRY	Z	$0.00
	573GH	FGA Proxy MOD573GHfor SKU 998-BRRW	Z	$0.00
	573JT	FGA Proxy MOD573JTfor SKU 998-BUQS	Z	$0.00
	573VT	FGA Proxy MOD573VTfor SKU 998-BWTP	Z	$0.00
	574V0	FGA Proxy MOD574V0for SKU 998-BBFI	Z	$0.00
	575-BBBB	Bracket for 3.5 HD,AIO	V	$0.00
	575-BBBC	BRKT for 2.5HD for AIO	V	$0.00
	575-BBBF	Bracket for Wireless for AIO	V	$0.00
	575-BBBG	VESA MNT BRKT, NTCH	V	$10.00
	575-BBBH	VESA MNT BRKT, TCH	V	$10.00
	575-BBBI	No Integrated Stand option	V	$0.00
	575-BBBJ	Articulating Stand	V	$99.00
	575-BBBL	Integrated Basic Stand	V	$40.00
	575-BBBO	AIO 3011 Basic Stand	V	$40.00
	575-BBBP	2.5" SSD/HDD Bracket,3011	V	$0.00
	575-BBBR	Bracket for 2.5 HDD,OPTI	V	$0.00
	575-BBBT	AIO STND W/CVR,USFF	V	$150.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	575-BBBV	2nd 3.5inch HDD Caddy without Cable	V	$9.00
	575-BBBZ	Bracket, PCIE Card	V	$30.00
	575-BBCG	AIO Stand OptiPlex 3030	V	$50.00
	575-BBCH	No Stand included	V	$0.00
	575-BBCL	Spacer for 7mm HDD/SSD, M4x00/M6x00	V	$0.00
	575-BBCM	Horizontal Stand	V	$12.00
	575-BBCN	Vertical stand	V	$12.00
	575-BBCO	Vertical stand	V	$12.00
	575-BBCP	Integrated Basic Stand	V	$30.00
	575-BBCQ	Height Adjustable Stand, Touch	V	$60.00
	575-BBCS	Horizontal Stand	V	$12.00
	575-BBCU	HDD Bracket 3rd 3.5" SATA HDD in ODD bay	A	$79.99
	575-BBCV	2.5 in HDD Optical Bracket, T1700 (Kit)	A	$79.99
	575-BBCW	Z9500,RACK MOUNT BRACKET, Customer Kit	A	$999.00
	575-BBCX	CUS,BRKT,HDD,2.5,AIO,9030	A	$25.99
	575-BBCY	5212 AIO Stand	V	$0.00
	575-BBCZ	AIO Height Adjustable Stand	V	$10.00
	575-BBDE	Dell OptiPlex Micro Console with DVD-RW	V	$80.00
	575-BBDF	Dell OptiPlex Micro All in One Mount	V	$60.00
	575-BBDG	M-sata HDD bracket	V	$0.00
	575-BBDH	HD/SSD Brkt 7MM, E5250/5250	V	$0.00
	575-BBDI	MCARD Hard Drive Bracket	V	$0.00
	575-BBDJ	HD/SSD Brkt 7MM, E5550/5550	V	$0.00
	575-BBDK	HD/SSD Brkt 7MM, E5450/5450	V	$0.00
	575-BBDL	MCARD Hard Drive Bracket	V	$0.00
	575-BBDN	DIMM/Processor Filler for R7910	V	$0.00
	575-BBDQ	No WWAN Card, WWAN	V	$0.00
	575-BBDR	Chromebox Monitor Stand Mounting Bracket	A	$19.99
	575-BBDS	Chromebox Mounting Bracket	A	$19.99
	575-BBDY	PowerEdge C4130 Intel GPU Brackets	V	$359.00
	575-BBDZ	PowerEdge C4130 Nvidia GPU Brackets	V	$209.00
	575-BBEB	Dell W-AP-ANT-MNT-3 Mount bracket	V	$105.00
	575-BBEC	Dell W-AP-ANT-MNT-3 Mount bracket, CK	A	$105.00
	575-BBED	NW, X-series small L brackets	A	$20.00
	575-BBEE	NW, X-series lg L brackets, CK	A	$20.00
	575-BBEF	NW, X-series large L brackets	V	$20.00
	575-BBEG	HDD Bracket 3rd 3.5" HDD	A	$124.99
	575-BBEH	HDD Bracket for 3rd/4th SATA HDD in ODD	A	$99.99
	575-BBEI	HDD Bracket for 3rd/4th 2.5" SATA HDD in	A	$99.99
	575-BBEJ	HDD Bracket for 3rd/4th 2.5" SATA/SAS HD	A	$99.99
	575-BBEM	HDD Bracket for 1st 2.5" HDD	A	$19.99
	575-BBEP	SAS HDD Bracket, T3610/T5610, Kit	A	$89.99
	575-BBEQ	SATA HDD Bracket, T3610/T5610, Kit	A	$89.99
	575-BBER	MOD,BRKT,7MM HDD,PLANO	V	$0.00
	575-BBEU	VESA Mounting BRKT	V	$19.00
	575-BBEV	Horizontal Stand	V	$12.00
	575-BBEW	Vertical Stand	V	$12.00
	575-BBEY	K21 GPU Brkt, C4130	V	$0.00
	575-BBFB	NW AP-270-MNT-ADP, ADAPTER,CUS	A	$50.00
	575-BBFC	NW AP-270-MNT-ADP, ADAPTER	V	$25.00
	575-BBFD	K1 GPU Brkt, C4130	V	$0.00
	575-BBFE	HDD/SSD Brkt 7MM, E5270	V	$0.00
	575-BBFF	SSD Brkt for M2,SATA	V	$0.00
	575-BBFG	HD Bracket, SSD, M2, MP3510	V	$0.00
	575-BBFH	HDD/SSD Brkt 7MM, E5470	V	$0.00
	575-BBFI	HDD/SSD, Bracket for 7MM,PC15/P	V	$0.00
	575-BBFJ	M.2 Solid State Drive Bracket,E7270	V	$0.00
	575-BBFK	Bracket for 2nd 2.5 inch HDD, Opti 9030	V	$0.00
	575-BBFL	Bracket,SSD,M2,PCIE,E7470	V	$0.00
	575-BBFN	Dual VESA MTG BRKT Kit, 5030	A	$40.00
	575-BBFO	MGT BRKT for E-Series Monitors	V	$28.00
	575-BBFP	MGT BRKT for P-Series	A	$19.00
	575-BBFQ	MGT BRKT (w/Ext) for E-Series	V	$28.00
	575-BBFR	MGT BRKT for P-Series	V	$28.00
	575-BBFS	Dual MTG BRKT, 3010	V	$40.00
	575-BBFT	Wall MGT BRKT,5010/20 &7010/20	A	$19.00
	575-BBFU	Dual MTG BRKT Kit for 7010/7020	A	$50.00
	575-BBFV	Dual MTG BRKT,5010/5020	V	$50.00
	575-BBFW	Wall MGT BRKT,5010/20 &7010/20	V	$19.00
	575-BBFX	Dual VESA MTG BRKT Kit, 5030	V	$38.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	450-AAOE	Italian, 3-FT, 3-Pin Power Cord	V	$0.00
	450-AAOH	System Power Cord (English),HF	V	$0.00
	450-AAOJ	System Power Cord (English)	V	$0.00
	450-AAOR	European Power Cord	V	$99,999.00
	450-AAPL	System Power Cord, 250V, 1M, C5, EUROPE	V	$0.00
	450-AAPQ	System Power Cord,125V,1M, C5, US STANDA	V	$0.00
	450-AAPT	AUS System Power Cord	V	$999,999.99
	450-AAQB	PSU, IO/PSU Air, S4048	V	$775.00
	450-AAQC	PSU, PSU/IO Air, S4048	V	$775.00
	450-AAQN	Power Cord (Philippines)	V	$0.00
	450-AARC	PSU,700,DC	V	$1,077.47
	450-AARJ	System Power Cord (ARG),HF	V	$0.00
	450-AARU	AW 240 Watt Power Supply	V	$0.00
	450-AARV	AW 330 Watt Power Supply	V	$0.00
	450-AARX	US/TH/PH/Guam Power Cord	V	$5.00
	450-AARY	TL4000 Redundant Power Supply	V	$590.00
	450-AARZ	No Video Card Adaptor	V	$0.00
	450-AASB	NW W-POWER CORD,250V,US	V	$0.00
	450-AASQ	Power Supply, AC 600W, Redundant	V	$430.00
	450-AASX	250V,12A,2MTR,C13/C14	V	$20.00
	450-AATG	240W AC Adapter	V	$27.00
	450-AATH	No Power Cord	V	$0.00
	450-AATJ	180W AC Adapter	V	$49.00
	450-AATL	E5 Power Cord (PH)	V	$0.00
	450-AAUO	US Power Cord	V	$0.00
	450-AAUP	No PDU	V	$0.00
	450-AAUU	1+0 PSU,Non Redundant,1100W DC	V	$645.00
	450-AAUV	1+1 PSU,Redundant,1100W DC	V	$1,249.00
	450-AAUW	2+0 PSU,Non Redundant,1100W DC	V	$1,249.00
	450-AAUX	2+1 PSU,Failover,1100W DC	V	$1,529.00
	450-AAUY	3+1 PSU,Failover,1100W DC	V	$1,749.00
	450-AAUZ	2+2 PSU, Redundant,1100W DC	V	$1,749.00
	450-AAVB	1+0 PSU,Non Redundant,750W	V	$275.00
	450-AAVC	1+1 PSU,Redundant,750W	V	$615.00
	450-AAVD	2+0 PSU,Non Redundant,750W	V	$615.00
	450-AAVE	2+1 PSU,Failover,750W	V	$919.00
	450-AAVF	2+2 PSU, Redundant,750W	V	$1,199.00
	450-AAVG	3+1 PSU,Failover,750W	V	$1,199.00
	450-AAVH	1+0 PSU,Non Redundant,1100W	V	$319.00
	450-AAVI	1+1 PSU,Redundant,1100W	V	$649.00
	450-AAVJ	2+0 PSU,Non Redundant,1100W	V	$649.00
	450-AAVK	2+1 PSU,Failover,1100W	V	$969.00
	450-AAVL	2+2 PSU, Redundant,1100W	V	$1,279.00
	450-AAVM	3+1 PSU,Failover,1100W	V	$1,279.00
	450-AAVW	C19 to C20, PDU, 16 AMP,Power Cord,Qty 2	V	$40.00
	450-AAVX	C19 to C20, PDU, 2.5M Power Cord,Qty 2	V	$40.00
	450-AAXG	IRSM 2073,250V,10A,2.5M,ARG	V	$0.00
	450-AAXR	Argentina Power Cord	V	$0.00
	450-AAXS	Italian Power Cord	V	$0.00
	450-AAXT	C19/C20 0.6M Power Cord	V	$10.00
	450-AAYO	24 Watt AC Adapter, Fixed	V	$0.00
	450-AAYP	Customer Kit, 90W AC Adapter Argentina	A	$69.99
	450-AAYQ	Kit - E5 90W AC Adapter (US)	A	$69.99
	450-AAYR	Customer Kit, 90W AC Adapter Auto-Air	A	$99.99
	450-AAYS	Brazil 350V,2M Power Cord	V	$0.00
	450-AAYT	65 Watt AC Adaptor	V	$0.00
	450-AAYU	90 Watt AC Adaptor	V	$5.00
	450-AAYV	Argentina Power Cord	V	$0.00
	450-AAYX	RDT HE PWR SPLY (2+2 3000W)	V	$2,100.00
	450-AAYY	RDT HE PWR SPLY (3+1 3000W)	V	$2,100.00
	450-AAZB	Redundant PowerSupply 1100W	V	$490.00
	450-AAZN	US Power Cord	V	$0.00
	450-AAZP	Italian Power Cord	V	$0.00
	450-AAZW	PSU,700,AC	V	$1,150.00
	450-AAZZ	65W AC Adapter	V	$0.00
	450-ABBU	E5 90W AC Adapter	V	$0.00
	450-ABBX	No Adapter	V	$0.00
	450-ABBY	130W AC Adapter	V	$0.00
	450-ABDR	NW W-AP-AC-12V24UN, ADAPTER, CUS	A	$55.00
	450-ABDV	PSU,PSU/IO,AC,S6000, CK	A	$875.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	975-3423	PS4SW,DDPEEE,1Yr,PerSeat,1-999Lic,APOS	Z1	$12.00
	975-3424	PS4SW,DDPEEE,1Yr,PerSeat,1K-4999Lic,APOS	Z1	$11.00
	975-3425	PS4SW,DDPEEE,1Yr,PerSeat,5K-9999Lic,APOS	Z1	$10.00
	975-3426	PS4SWDDPEEE1Yr,PerSeat,10K-24999Lic,APOS	Z1	$9.00
	975-3427	PS4SW,DDPEEE,1Yr,PerSeat,25K+Lic,APOS	Z1	$8.00
	975-3428	ENTL,PS4SW ADDON,1D,EXT,APOS	Z1	$0.00
	975-3429	PS4SW,DDPEEE,Add-On,1Mo,PerSeat	Z1	$1.00
	975-3430	PS4SW,DDPEEE,Add-On,2Mo,PerSeat	Z1	$2.00
	975-3431	PS4SW,DDPEEE,Add-On,3Mo,PerSeat	Z1	$3.00
	975-3432	PS4SW,DDPEEE,Add-On,4Mo,PerSeat	Z1	$4.00
	975-3433	PS4SW,DDPEEE,Add-On,5Mo,PerSeat	Z1	$5.00
	975-3434	PS4SW,DDPEEE,Add-On,6Mo,PerSeat	Z1	$6.00
	975-3435	PS4SW,DDPEEE,Add-On,7Mo,PerSeat	Z1	$7.00
	975-3436	PS4SW,DDPEEE,Add-On,8Mo,PerSeat	Z1	$8.00
	975-3437	PS4SW,DDPEEE,Add-On,9Mo,PerSeat	Z1	$9.00
	975-3438	PS4SW,DDPEEE,Add-On,10Mo,PerSeat	Z1	$10.00
	975-3439	PS4SW,DDPEEE,Add-On,11Mo,PerSeat	Z1	$11.00
	975-3448	CLD,IAAS,HPRC,OS,MSFT STD,Prof1,Monthly	R	$142.63
	975-3449	CLD,IAAS,HPRC,OS,MSFT STD,Prof2,Monthly	R	$155.08
	975-3450	CLD,IAAS,HPRC,OS,MSFT STD,Prof3,Monthly	R	$174.49
	975-3451	CLD,IAAS,HPRC,OS,MSFT STD,Prof4,Monthly	R	$151.11
	975-3452	CLD,IAAS,HPRC,OS,MSFT STD,Prof5,Monthly	R	$168.72
	975-3453	CLD,IAAS,HPRC,OS,MSFT STD,Prof6,Monthly	R	$216.69
	975-3454	CLD,IAAS,HPRC,OS,MSFT STD,Prof7,Monthly	R	$305.94
	975-3455	DMS-MCS,INSTL,INC,Monitor Only,PCN	Z1	$26.00
	975-3456	DMS-MCS,SVC,INC,Coordination NB,ICC	Z1	$182.50
	975-3457	DMS-MCS,INSTL,INC,Integration NB,ICC	Z1	$207.50
	975-3458	DMS-MCS,INSTL,INC,Coord HW Deliv NB,ICC	Z1	$0.00
	975-3461	HW WRTY,INFO,EXT	Z1	$0.00
	975-3462	HW WRTY+SVC,INFO,EXT	ZS	$0.00
	975-3463	HW WRTY,INFO,EXT,DECL	ZS	$0.00
	975-3475	BASICOEMNBD OS,PVMD3x60f/e,UNY,15MO,INIT	ZS	$63.00
	975-3476	BASICOEMNBD OS,PVMD3x60f/e,UNY,24MO,EXT	ZS	$149.00
	975-3489	DMS-MCS,SVC,INC,Laser Etching on NB,ICC	Z1	$7.76
	975-3490	DMS-MCS,SVC,INC,Imaging,ICC	Z1	$6.47
	975-3491	DMS-MCS,SVC,INC,Onsite Tagging,ICC	Z1	$2.00
	975-3492	DMS-MCS,INSTL,INC,Logistics,ICC	Z1	$55.38
	975-3493	DMSS,EMS CONT,T4,6M,MONTHLY	R	$1.92
	975-3511	DMS-MD,SVC,INC,L2/L3 Technician,TIG	Z1	$45.00
	975-3512	DMS-MD,SVC,INC,L4 Technician,TIG	Z1	$51.00
	975-3519	CSTMBDO Lync T&M Eagle Force	Z1	$12,333.36
	975-3526	CSTMBDO RTD,TAB1RTDH4,CTS,3YR EXT,REL	ZS	$178.73
	975-3527	CSTMBDOBASICNBDOS,TAB1RTDH4,UNY3YREXTREL	ZS	$232.49
	975-3528	CSTMBDO KYHD,POS,Tablet,4YR	ZS	$32.00
	975-3529	DMS-MD,SVC,INC,PROGRAM (Non-Fed),TSS	Z1	$1,188.07
	975-3530	DMS-MD,SVC,INC,PROGRAM (FED),TSS	Z1	$1,100.78
	975-3531	CSTMBDO, TAM II Ess, Client,ABB,2Yr,VAR	Z1	$3.28
	975-3532	CSTMBDO, TAM II Ess, Client,ABB,4Yr,VAR	Z1	$6.56
	975-3533	CSTMBDO, TAM II Ess, Ent,ABB,2Yr,VAR	Z1	$80.40
	975-3534	CSTMBDO, TAM II Ess, Ent,ABB,4Yr,VAR	Z1	$160.80
	975-3535	CSTMBDO, TAM II Ess, Client,ABB,2Yr,REIN	Z1	$3.28
	975-3536	CSTMBDO, TAM II Ess, Client,ABB,4Yr,REIN	Z1	$6.56
	975-3537	CSTMBDO, TAM II Ess, Ent,ABB,2Yr,REIN	Z1	$80.40
	975-3538	CSTMBDO, TAM II Ess, Ent,ABB,4Yr,REIN	Z1	$160.80
	975-3539	CSTMBDO, TAM II Ess, Client,ABB,39Mths	Z1	$5.32
	975-3540	CSTMBDO, TAM II Ess, Client,ABB,63Mths	Z1	$8.60
	975-3541	CSTMBDO, TAM II Ess, Ent,ABB,39Mths	Z1	$130.64
	975-3542	CSTMBDO, TAM II Ess, Ent,ABB,63Mths	Z1	$211.04
	975-3543	CSTMBASIC,SPT,SATAHD,SALIENT,R220,2YREXT	Z1	$40.22
	975-3544	CSTMBASIC,SPT,SATAHD,SALIENT,R520,2YREXT	Z1	$36.97
	975-3545	CSTMBSC,SPT,SATAHD,SALIENT,R720xd,2YREXT	Z1	$96.97
	975-3558	CSTMBDO,TAM II Svcs,BluecatNtwrks,PON	Z1	$13,263.62
	975-3559	CSTMBDO,Time Warner, ENT,TAM II Ess, 1YR	Z1	$55.04
	975-3560	CSTMBDO,Time Warner, CLI,TAM II Ess, 1YR	Z1	$2.20
	975-3561	CSTMBDO, AMEX, CLI,TAM II, Assig,Annual	Z1	$8.46
	975-3562	CSTMBDO,GE, CLI,TAM II Assg, 1YR	Z1	$6.32
	975-3564	DMS-MCS,SVC,INC,Ricoh Printer,5YR,Dell	ZS	$38,166.00
	975-3566	DMS-MCS,SVC,INC,MVSHardwrSept2014,Zensar	Z1	$9,885.09
	975-3567	DMS-MCS,SVC,INC,MVSHardwrOct2014,Zensar	Z1	$9,919.76
	975-3568	DMS-MCS,SVC,INC,MVSHardwrNov2014,Zensar	Z1	$9,919.76

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	997-8317	HW WRTY,LAT1MIL3	ZS	$109.00
	997-8318	MI,LAT1MIL3,15MO,CH	ZS	$0.00
	997-8319	MI,LAT1MIL3,1YR	ZS	$0.00
	997-8320	MI,LAT1MIL3,27MO,CH	ZS	$60.00
	997-8321	MI,LAT1MIL3,2YR	ZS	$60.00
	997-8322	MI,LAT1MIL3,39MO,CH	ZS	$120.00
	997-8323	MI,LAT1MIL3,3YR	ZS	$120.00
	997-8324	MI,LAT1MIL3,4YR	ZS	$190.00
	997-8325	MI,LAT1MIL3,51MO,CH	Z1	$190.00
	997-8326	MI,LAT1MIL3,5YR	ZS	$270.00
	997-8327	MI,LAT1MIL3,63MO,CH	Z1	$270.00
	997-8328	NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8329	NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8330	NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8331	NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8332	NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8333	NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8334	NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8335	NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8336	PS TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8337	NBD OS,LAT1MIL3,36MO EXT,CH	Z1	$308.00
	997-8338	NBD OS,LAT1MIL3,48MO EXT,CH	Z1	$408.00
	997-8339	PS TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8341	PS TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8344	PS TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8346	PS TECH SPT,LAT1MIL3,4YR	ZS	$110.00
	997-8348	PS TECH SPT,LAT1MIL3,5YR	ZS	$120.00
	997-8349	PS NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8350	PS TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8351	PS NBD OS,LAT1MIL3,15MO,CH	ZS	$30.00
	997-8352	PS NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8353	PS NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8354	PS NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8355	PS TECH SPT,LAT1MIL3,39MO,CH	Z1	$99.00
	997-8356	PS NBD OS,LAT1MIL3,24MO EXT,CH	ZS	$189.00
	997-8357	PS NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8358	PS NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8359	PS TECH SPT,LAT1MIL3,51MO,CH	ZS	$110.00
	997-8360	PS NBD OS,LAT1MIL3,36MO EXT,CH	ZS	$308.00
	997-8361	PS TECH SPT,LAT1MIL3,63MO,CH	ZS	$120.00
	997-8362	PS NBD OS,LAT1MIL3,48MO EXT,CH	Z1	$408.00
	997-8363	PSP TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8364	PSP KYHD,LAT1MIL3,1YR	ZS	$3.00
	997-8365	PSP ACC DAM,LAT1MIL3,1YR	ZS	$59.00
	997-8366	PSP NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8367	INFO,PSP TECH SPT CONTACT	ZS	$0.00
	997-8368	PSP TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8369	PSP NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8370	PSP KYHD,LAT1MIL3,15MO,CH	ZS	$3.00
	997-8371	PSP ACC DAM,LAT1MIL3,15MO,CH	ZS	$59.00
	997-8372	PSP NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8373	PSP KYHD,LAT1MIL3,2YR	ZS	$4.00
	997-8374	PSP ACC DAM,LAT1MIL3,2YR	ZS	$89.00
	997-8375	PSP TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8376	PSP TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8377	PSP KYHD,LAT1MIL3,27MO,CH	ZS	$4.00
	997-8378	PSP ACC DAM,LAT1MIL3,27MO,CH	ZS	$89.00
	997-8379	PSP NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8380	PSP TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8381	PSP NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8382	PSP KYHD,LAT1MIL3,3YR	ZS	$5.00
	997-8383	PSP ACC DAM,LAT1MIL3,3YR	ZS	$109.00
	997-8384	PSP NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8385	PSP KYHD,LAT1MIL3,39MO,CH	ZS	$5.00
	997-8386	PSP ACC DAM,LAT1MIL3,39MO,CH	ZS	$109.00
	997-8387	PSP TECH SPT,LAT1MIL3,39MO,CH	ZS	$99.00
	997-8388	PSP KYHD,LAT1MIL3,4YR	ZS	$6.00
	997-8389	PSP NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8390	PSP ACC DAM,LAT1MIL3,4YR	ZS	$139.00
	997-8391	PSP TECH SPT,LAT1MIL3,4YR	ZS	$110.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	997-8317	HW WRTY,LAT1MIL3	ZS	$109.00
	997-8318	MI,LAT1MIL3,15MO,CH	ZS	$0.00
	997-8319	MI,LAT1MIL3,1YR	ZS	$0.00
	997-8320	MI,LAT1MIL3,27MO,CH	ZS	$60.00
	997-8321	MI,LAT1MIL3,2YR	ZS	$60.00
	997-8322	MI,LAT1MIL3,39MO,CH	ZS	$120.00
	997-8323	MI,LAT1MIL3,3YR	ZS	$120.00
	997-8324	MI,LAT1MIL3,4YR	ZS	$190.00
	997-8325	MI,LAT1MIL3,51MO,CH	Z1	$190.00
	997-8326	MI,LAT1MIL3,5YR	ZS	$270.00
	997-8327	MI,LAT1MIL3,63MO,CH	Z1	$270.00
	997-8328	NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8329	NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8330	NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8331	NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8332	NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8333	NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8334	NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8335	NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8336	PS TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8337	NBD OS,LAT1MIL3,36MO EXT,CH	Z1	$308.00
	997-8338	NBD OS,LAT1MIL3,48MO EXT,CH	Z1	$408.00
	997-8339	PS TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8341	PS TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8344	PS TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8346	PS TECH SPT,LAT1MIL3,4YR	ZS	$110.00
	997-8348	PS TECH SPT,LAT1MIL3,5YR	ZS	$120.00
	997-8349	PS NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8350	PS TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8351	PS NBD OS,LAT1MIL3,15MO,CH	ZS	$30.00
	997-8352	PS NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8353	PS NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8354	PS NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8355	PS TECH SPT,LAT1MIL3,39MO,CH	Z1	$99.00
	997-8356	PS NBD OS,LAT1MIL3,24MO EXT,CH	ZS	$189.00
	997-8357	PS NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8358	PS NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8359	PS TECH SPT,LAT1MIL3,51MO,CH	ZS	$110.00
	997-8360	PS NBD OS,LAT1MIL3,36MO EXT,CH	ZS	$308.00
	997-8361	PS TECH SPT,LAT1MIL3,63MO,CH	ZS	$120.00
	997-8362	PS NBD OS,LAT1MIL3,48MO EXT,CH	Z1	$408.00
	997-8363	PSP TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8364	PSP KYHD,LAT1MIL3,1YR	ZS	$3.00
	997-8365	PSP ACC DAM,LAT1MIL3,1YR	ZS	$59.00
	997-8366	PSP NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8367	INFO,PSP TECH SPT CONTACT	ZS	$0.00
	997-8368	PSP TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8369	PSP NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8370	PSP KYHD,LAT1MIL3,15MO,CH	ZS	$3.00
	997-8371	PSP ACC DAM,LAT1MIL3,15MO,CH	ZS	$59.00
	997-8372	PSP NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8373	PSP KYHD,LAT1MIL3,2YR	ZS	$4.00
	997-8374	PSP ACC DAM,LAT1MIL3,2YR	ZS	$89.00
	997-8375	PSP TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8376	PSP TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8377	PSP KYHD,LAT1MIL3,27MO,CH	ZS	$4.00
	997-8378	PSP ACC DAM,LAT1MIL3,27MO,CH	ZS	$89.00
	997-8379	PSP NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8380	PSP TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8381	PSP NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8382	PSP KYHD,LAT1MIL3,3YR	ZS	$5.00
	997-8383	PSP ACC DAM,LAT1MIL3,3YR	ZS	$109.00
	997-8384	PSP NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8385	PSP KYHD,LAT1MIL3,39MO,CH	ZS	$5.00
	997-8386	PSP ACC DAM,LAT1MIL3,39MO,CH	ZS	$109.00
	997-8387	PSP TECH SPT,LAT1MIL3,39MO,CH	ZS	$99.00
	997-8388	PSP KYHD,LAT1MIL3,4YR	ZS	$6.00
	997-8389	PSP NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8390	PSP ACC DAM,LAT1MIL3,4YR	ZS	$139.00
	997-8391	PSP TECH SPT,LAT1MIL3,4YR	ZS	$110.00

Dell Price Report

Date Created: 4/28/2016

Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	997-8317	HW WRTY,LAT1MIL3	ZS	$109.00
	997-8318	MI,LAT1MIL3,15MO,CH	ZS	$0.00
	997-8319	MI,LAT1MIL3,1YR	ZS	$0.00
	997-8320	MI,LAT1MIL3,27MO,CH	ZS	$60.00
	997-8321	MI,LAT1MIL3,2YR	ZS	$60.00
	997-8322	MI,LAT1MIL3,39MO,CH	ZS	$120.00
	997-8323	MI,LAT1MIL3,3YR	ZS	$120.00
	997-8324	MI,LAT1MIL3,4YR	ZS	$190.00
	997-8325	MI,LAT1MIL3,51MO,CH	Z1	$190.00
	997-8326	MI,LAT1MIL3,5YR	ZS	$270.00
	997-8327	MI,LAT1MIL3,63MO,CH	Z1	$270.00
	997-8328	NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8329	NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8330	NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8331	NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8332	NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8333	NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8334	NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8335	NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8336	PS TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8337	NBD OS,LAT1MIL3,36MO EXT,CH	Z1	$308.00
	997-8338	NBD OS,LAT1MIL3,48MO EXT,CH	Z1	$408.00
	997-8339	PS TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8341	PS TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8344	PS TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8346	PS TECH SPT,LAT1MIL3,4YR	ZS	$110.00
	997-8348	PS TECH SPT,LAT1MIL3,5YR	ZS	$120.00
	997-8349	PS NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8350	PS TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8351	PS NBD OS,LAT1MIL3,15MO,CH	ZS	$30.00
	997-8352	PS NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8353	PS NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8354	PS NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8355	PS TECH SPT,LAT1MIL3,39MO,CH	Z1	$99.00
	997-8356	PS NBD OS,LAT1MIL3,24MO EXT,CH	ZS	$189.00
	997-8357	PS NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8358	PS NBD OS,LAT1MIL3,4YR EXT	ZS	$408.00
	997-8359	PS TECH SPT,LAT1MIL3,51MO,CH	ZS	$110.00
	997-8360	PS NBD OS,LAT1MIL3,36MO EXT,CH	ZS	$308.00
	997-8361	PS TECH SPT,LAT1MIL3,63MO,CH	ZS	$120.00
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	997-8363	PSP TECH SPT,LAT1MIL3,1YR	ZS	$39.00
	997-8364	PSP KYHD,LAT1MIL3,1YR	ZS	$3.00
	997-8365	PSP ACC DAM,LAT1MIL3,1YR	ZS	$59.00
	997-8366	PSP NBD OS,LAT1MIL3,1YR	ZS	$30.00
	997-8367	INFO,PSP TECH SPT CONTACT	ZS	$0.00
	997-8368	PSP TECH SPT,LAT1MIL3,15MO,CH	ZS	$39.00
	997-8369	PSP NBD OS,LAT1MIL3,15MO,CH	Z1	$30.00
	997-8370	PSP KYHD,LAT1MIL3,15MO,CH	ZS	$3.00
	997-8371	PSP ACC DAM,LAT1MIL3,15MO,CH	ZS	$59.00
	997-8372	PSP NBD OS,LAT1MIL3,1YR EXT	ZS	$70.00
	997-8373	PSP KYHD,LAT1MIL3,2YR	ZS	$4.00
	997-8374	PSP ACC DAM,LAT1MIL3,2YR	ZS	$89.00
	997-8375	PSP TECH SPT,LAT1MIL3,2YR	ZS	$69.00
	997-8376	PSP TECH SPT,LAT1MIL3,27MO,CH	ZS	$69.00
	997-8377	PSP KYHD,LAT1MIL3,27MO,CH	ZS	$4.00
	997-8378	PSP ACC DAM,LAT1MIL3,27MO,CH	ZS	$89.00
	997-8379	PSP NBD OS,LAT1MIL3,12MO EXT,CH	Z1	$70.00
	997-8380	PSP TECH SPT,LAT1MIL3,3YR	ZS	$99.00
	997-8381	PSP NBD OS,LAT1MIL3,2YR EXT	ZS	$189.00
	997-8382	PSP KYHD,LAT1MIL3,3YR	ZS	$5.00
	997-8383	PSP ACC DAM,LAT1MIL3,3YR	ZS	$109.00
	997-8384	PSP NBD OS,LAT1MIL3,24MO EXT,CH	Z1	$189.00
	997-8385	PSP KYHD,LAT1MIL3,39MO,CH	ZS	$5.00
	997-8386	PSP ACC DAM,LAT1MIL3,39MO,CH	ZS	$109.00
	997-8387	PSP TECH SPT,LAT1MIL3,39MO,CH	ZS	$99.00
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	997-8389	PSP NBD OS,LAT1MIL3,3YR EXT	ZS	$308.00
	997-8390	PSP ACC DAM,LAT1MIL3,4YR	ZS	$139.00
	997-8391	PSP TECH SPT,LAT1MIL3,4YR	ZS	$110.00

Req 297827

Quote 1020282827069.1
HIDALGO COUNTY

Salesperson

Salesperson Name
Marlene Silva

Salesperson Email
Marlene_S@Dell.com

Salesperson Phone
18009993355

Salesperson Extension
5138137

Quote Details

Quote Date
04/28/2016

Quote Validity
05/28/2016

Solution ID
-

Billing Details

Company Name
HIDALGO COUNTY

Customer Number
115667774

Phone Number
1 (956) 3936024

Address
711 EL CIBOLO RD
SHERIFF'S LAW ENFORMENT FEC
EDINBURG
TX
78539
US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 9020M	77	$630.00	$48,510.00
Dell OptiPlex Micro Vertical Stand - System desk stand - for OptiPlex 3020 Micro, 9020 Micro	77	$15.00	$1,155.00
Dell 22 Monitor | P2214H	77	$160.00	$12,320.00
Dell OptiPlex Micro Console Enclosure	35	$49.00	$1,715.00

Subtotal	$63,700.00
Tax	$0.00
Shipping and Handling	$0.00
Environmental Fee	$0.00
Total	**$63,700.00**

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Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

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Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy.
If you find errors or desire changes, please contact me as soon as possible.

Regards,
Marlene Silva

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

Product Details by Shipment

Shipping Group 1

Shipping Contact:		Subtotal	$63,700.00
Shipping Phone No:	1 (956) 3936024	Tax	$0.00
Shipping via:	Standard Ground	Shipping and Handling	$0.00
Shipping Address:	701 EL CIBOLO RD EDINBURG TX 78539 US	Environmental Fee	$0.00
		Total	$63,700.00

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 9020M	77	$630.00	$48,510.00

Estimated Delivery Date: 05/11/2016
Contract Code: 42AFU
Customer Agreement No: DIR-SDD-1951

210-ACVO	OptiPlex 9020M Micro CTO Base	77	-	-
338-BFDJ	Intel Core i7-4785T Processor (Quad Core, 8MB, 2.20GHz w/HD4600 Graphics)	77	-	-
619-AIKN	W10P-DG7 DT 64 ENG/FRE/SPN	77	-	-
658-BCSB	Microsoft Office 30 Day Trial	77	-	-
370-AACM	4GB (1x4GB) 1600MHz DDR3 Memory	77	-	-
400-AEFT	500GB 2.5inch Serial ATA (7,200 RPM) Hard Drive, Dell OptiPlex	77	-	-
954-3465	No DDPE Encryption Software	77	-	-
650-AAHJ	No Anti-Virus software	77	-	-
632-BBBJ	PowerDVD Software not included	77	-	-
637-AAAS	Dell Backup and Recovery Basic	77	-	-
620-AAYW	Windows 10 OS Professional Recovery 64bit - DVD	77	-	-
575-BBCH	No Stand included	77	-	-
580-AAQX	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	77	-	-
570-AADU	Dell Logitech USB Optical Mouse	77	-	-

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203-BBDD	2nd Hard Drive: not included	77	-	-
555-BBNG	Thank You for Choosing Dell	77	-	-
492-BBMC	2nd Display Port, 9020M	77	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	77	-	-
387-BBHQ	ENERGY STAR Version 6.0,13,9020M	77	-	-
329-BCHX	OptiPlex 9020 Micro Chassis, Halogan Free	77	-	-
450-AAUO	US Power Cord	77	-	-
696-BBBC	No Special BIOS Setup Required	77	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	77	-	-
640-BBDF	Adobe Reader 11	77	-	-
640-BBEV	Dell Data Protection | Protected Workspace	77	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	77	-	-
658-BBMQ	Enable Low Power Mode	77	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex	77	-	-
658-BBNH	Waves Maxx Audio	77	-	-
658-BBVM	MY DELL	77	-	-
631-AAJO	No Out-of-Band Systems Management,9020M	77	-	-
340-ABJI	No Diagnostic/Recovery CD media	77	-	-
817-BBBB	No FGA	77	-	-
329-BBJL	TPM Enabled	77	-	-
389-BBUU	Shipping Label for DAO	77	-	-
389-BEUY	Shipping Material for Micro System	77	-	-
389-BBWR	Intel Core I7 Label	77	-	-
450-ADTR	65W AC Adapter	77	-	-
340-ABKW	No Quick Reference Guide	77	-	-
332-1286	US Order	77	-	-
389-BDCE	No UPC Label	77	-	-
800-BBIO	Desktop BTO Standard shipment	77	-	-
389-BFCJ	Regulatory Label	77	-	-
461-AABF	No CompuTrace	77	-	-
551-BBBJ	No Intel Responsive	77	-	-
555-BBFO	No Wireless	77	-	-
634-BENZ	No DDP|ESS Software	77	-	-
525-0057	Kace K1000 Express	77	-	-
817-BBBC	Not Selected in this Configuration	77	-	-
461-AABV	No Accessories	77	-	-
997-6870	Dell Limited Hardware Warranty Plus Service	77	-	-
997-6872	Onsite/In-Home Service After Remote Diagnosis 3 Years	77	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell OptiPlex Micro Vertical Stand - System desk stand - for OptiPlex 3020 Micro, 9020 Micro	77	$15.00	$1,155.00

Estimated Delivery Date: 05/09/2016
Contract Code: 42AFU
Customer Agreement No: DIR-SDD-1951

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482-BBBR	Dell OptiPlex Micro Vertical Stand - System desk stand - for OptiPlex 3020 Micro, 9020 Micro	77	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell 22 Monitor | P2214H	77	$160.00	$12,320.00

Estimated Delivery Date: 05/09/2016
Contract Code: 42AFU

332-2659	Dell 22 Monitor - P2214H, ShpW	77	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell OptiPlex Micro Console Enclosure	35	$49.00	$1,715.00

Estimated Delivery Date: 05/09/2016
Contract Code: 42AFU

482-BBCD	DELL OPTI MICRO CONSOLE WITH DVD-RW,ShpW	35	-	-

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Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hard copy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (www.dell.com/CTS), which incorporate Dell's U.S Return Policy(www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version. (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA) (the "End User License Agreements").

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Additional Terms for Public Customers
If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms:
A.¤ If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software.
B.¤ By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

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Dell Price Report

Date Created: 4/28/2016

Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	332-2324	Dell 7130cdn 80K Img Drum - PPS Srv	A	$0.00
	332-2325	Dell 7130cdn 20K Waste Cntnr-PPS Srv	A	$0.00
	332-2326	Dell 7130cdn 200K Trnsfr Rlr-PPS Srv	A	$0.00
	332-2327	Dell 5130cdn 18K Black Tnr - PPS Srv	F	$0.00
	332-2328	Dell 5130cdn 12K Cyan Tnr - PPS Service	F	$0.00
	332-2329	Dell 5130cdn 12K Yllw Tnr - PPS Service	F	$0.00
	332-2330	Dell 5130cdn 12K Mgta Tnr - PPS Service	F	$0.00
	332-2331	Dell 5130cdn 50k Img Drum Bk-PPS Srv	F	$0.00
	332-2332	Dell 5130cdn 50K Img Drum Cn-PPS Srv	F	$0.00
	332-2333	Dell 5130cdn 50K Img Drum Yw-PPS Srv	F	$0.00
	332-2334	Dell 5130cdn 50K Img Drm Mgn-PPS Srv	F	$0.00
	332-2335	Dell 5130cdn Waste Cntnr 20K-PPS Srv	F	$0.00
	332-2336	Dell 5130cdn 150K Maint Kit- PPS Srv	F	$0.00
	332-2337	Dell C37XX 11K Black Tnr - PPS Srv	F	$0.00
	332-2338	Dell C37XX 9K Cyan Tnr - PPS Srv	F	$0.00
	332-2339	Dell C37XX 9K Yllw Tnr - PPS Srv	F	$0.00
	332-2340	Dell C37XX 9K Mgta Toner - PPS Srv	F	$0.00
	332-2341	Dell C37XX Img Drum 55K 4Pk-PPS Srv	A	$0.00
	332-2342	Dell C37XX 30K Waste Cntnr-PPS Srv	F	$0.00
	332-2343	Dell C37XX 100K Trnsfr Belt -PPS Srv	F	$0.00
	332-2344	Dell 21XXcn/cdn 3K Black Tnr - PPS Srv	F	$0.00
	332-2345	Dell 21XXcn/cdn 2.5K Cyan Tnr - PPS Srv	F	$0.00
	332-2346	Dell 21XXcn/cdn 2.5K Yllw Tnr - PPS Srv	F	$0.00
	332-2347	Dell 21XXcn/cdn 2.5K Mgta Tnr - PPS Srv	F	$0.00
	332-2348	Dell 21XXcn/cdn 24K Img Drum - PPS Srv	F	$0.00
	332-2349	Dell B5465dnf 45K Blk Tnr UR-PPS Srv	F	$0.00
	332-2350	Dell B546X Img Drum 100K UR-PPS Srv	F	$0.00
	332-2351	Dell B5460dn 45K Blk Tnr UR-PPS Srv	F	$0.00
	332-2352	Dell B3465 20K Blk Tnr UandR - PPS Srv	F	$0.00
	332-2353	Dell B346X Img Drum 60K UR - PPS Srv	A	$0.00
	332-2354	Dell B3460dn 20K Blk Tnr UR-PPS Srv	F	$0.00
	332-2355	Dell 2355dn 10K Black Tnr - PPS Srv	F	$0.00
	332-2356	Dell 2335dn 6K Black Tnr - PPS Srv	F	$0.00
	332-2357	Dell B2360 8.5K Black Tnr - PPS Srv	F	$0.00
	332-2358	Dell B2360 Img Drum 60K Tnr - PPS Srv	A	$0.00
	332-2365	Keyboard:Tablet Keyboard-Mobile, USEng	A	$159.99
	332-2367	Keyboard:Tablet Keyboard-Mobile, Fre Can	A	$159.99
	332-2371	LBL,COA,WS3R2,5 CAL,EMB,OEM PowerEdge,CK	A	$1,189.99
	332-2372	LBL,COA,WS8RMT,5CAL,EMB,OEM PowerEdge,CK	A	$709.99
	332-2385	DCS,INFO,ROUTING,BASE,VPT	V	$0.00
	332-2386	DCS,INFO,ROUTING,CUS KIT,VPT	A	$0.00
	332-2615	Test MartinDELL 1.5K SHT BLACK TONER CAR	F	$999,999.00
	332-2616	Test MartinDELL C37XX FDR, PAPER TRAY	A	$52.23
	332-2657	E-PRT PLUS,APR,130W,USB3.0,LAT E,ShpW	A	$219.99
	332-2658	Dell 23 Monitor, P2314H, 23.0", ShpW	A	$259.99
	332-2659	Dell 21.5 Monitor P2214H, 21.5", ShpW	A	$229.99
	332-2660	E-PRT,SPR,130W,USB3.0,LAT E,ShpW,CUS	A	$169.99
	332-2661	Dell Pro P2213 22" Mon with LED, ShpW	A	$219.99
	332-2662	Dell 24 Monitor P2414H, ShpW	A	$299.99
	332-2666	Dell B5460/5465 25k Blk Tnr-UandR-TMS	F	$0.00
	332-2753	CUS,CASE,BP,15.6,PLOY,UR2, ShpW	A	$39.99
	332-2754	CUS,CASE,TOP,15.6,POLY,UR2, ShpW	A	$39.99
	332-2761	Dell MSA14 Single Monitor Arm Stand,ShpW	A	$129.99
	332-2762	Dell MDS14 Dual Monitor Stand, ShpW	A	$169.99
	332-2782	XPS13 Leather Attach?ShpW	A	$79.99
	332-2783	E-PRT PLUS,APR,240W,USB3.0,MPWS,ShpW,CUS	A	$219.99
	332-2801	Dell Timbuk2 Prem Msngr Case XPS 18,ShpW	A	$99.99
	332-2805	Dell Tablet Keyboard - Mobile, ShpW	A	$159.99
	332-2807	Dell E-Port Replicator with USB 3.0 ShpW	A	$169.99
	332-2823	MPS Test-B2360 8.5K Tnr - 332-2318	F	$0.01
	332-2824	Dell 113x 2.5K page HY Blk toner TMS	F	$0.00
	332-2825	Dell B126x 2.5K page HY Blk toner TMS	F	$0.00
	332-2826	Dell C176x 2.5K page HY Blk toner TMS	F	$0.00
	332-2827	Dell C176x 1.4K page HY Yllw toner TMS	F	$0.00
	332-2828	Dell C176x 1.4K page HY Cyan toner TMS	F	$0.00
	332-2829	Dell C176x 1.4K page HY Mgnt toner TMS	F	$0.00
	332-2831	Dell 311xcn 8K page HY Blk toner TMS	F	$0.00
	332-2832	Dell 311xcn 8K page HY Cyan toner TMS	F	$0.00
	332-2833	Dell 311xcn 8K page HY Mgta toner TMS	F	$0.00
	332-2834	Dell 311xcn 8K page HY Yllw toner TMS	F	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	482-BBBP	Dell OptiPlex Micro VESA Mount	A	$29.99
	482-BBBQ	Dell OptiPlex Micro Dual VESA Mount	A	$29.99
	482-BBBR	Dell OptiPlex Micro Vertical Stand	A	$19.99
	482-BBBS	CUS,SHRD,CNSL,W/DRW,W/ADPT BOX	A	$89.99
	482-BBBU	DELL OPTIPLEX MICRO AIO MOUNT-D,ShpW	A	$0.00
	482-BBBV	Dell OptiPlex Micro VESA Mount, ShpW	A	$0.00
	482-BBBW	Dell OptiPlex Micro Dual VESA Mount,ShpW	A	$0.00
	482-BBBX	DELL OPTI MICRO VERTICAL STAND-SYS,ShpW	A	$0.00
	482-BBBY	Dell OptiPlex Micro Dual VESA Mount,ShpW	A	$29.99
	482-BBBZ	DELL OPTIPLEX MICRO AIO MOUNT-D,ShpW	A	$49.99
	482-BBCB	Dell OptiPlex Micro Vertical Stand, ShpW	A	$19.99
	482-BBCC	Dell OptiPlex Micro VESA Mount, ShpW	A	$29.99
	482-BBCD	DELL OPTI MICRO CONSOLE WITH DVD-RW,ShpW	A	$89.99
	482C1	FGA Proxy MOD482C1for SKU 998-BKBN	Z	$0.00
	482CX	2HR/7X24,SVR,IBM,4 YR EXT	R	$0.00
	483285-4	AGE OF EMPIRES V2.0 ADD-CONQUERORS EXPAN	Z	$16.45
	483413	BERLITZ FRENCH CROMCOMMUNICATE AND CONNE	M	$42.95
	483436	PRINT ARTIST KIT EDITION CROM98/95	M	$43.95
	483971	FISHER PRICE BA GARAGE WIN/MAC CROMCD	M	$16.45
	483ND	FGA Proxy MOD 483ND for SKU 730-0734	Z	$0.00
	4847V	FGA Proxy MOD4847Vfor SKU 998-BETI	Z	$0.00
	484-BBBB	CUS,DOC/CDSK,RSD,MD34X0/MD38X0	A	$19.99
	484H4	FGA Proxy MOD484H4for SKU 998-BCTX	Z	$0.00
	484TG	FGA Proxy MOD484TGfor SKU 998-BWXF	Z	$0.00
	485MD	FGA Proxy MOD 485MD for SKU 730-4149	Z	$0.00
	485T2	FGA Proxy MOD485T2for SKU 998-BJYD	Z	$0.00
	4866U	CDSK,SW,MDM,3COM,PCI,EMEA,RS	U	$9.95
	486HT	FGA Proxy MOD486HTfor SKU 998-BQBM	Z	$0.00
	486R6	FGA Proxy MOD486R6for SKU 998-BUFB	Z	$0.00
	486YF	FGA Proxy MOD486YFfor SKU 998-BWNN	Z	$0.00
	487KJ	FGA Proxy MOD487KJfor SKU 998-BQMC	Z	$0.00
	487T1	FGA Proxy MOD487T1for SKU 998-BLJN	Z	$0.00
	4887J	FGA Proxy MOD 4887J for SKU 730-2180	Z	$0.00
	488JR	FGA Proxy MOD488JRfor SKU 998-BURV	Z	$0.00
	489-BBBD	Dual NVIDIA Tesla K20C Computing Proc	Z	$8,368.00
	489-BBBE	NVIDIA Tesla K20C Computing Processor	Z	$4,183.00
	489-BBBH	Dual NVIDIA Tesla K20C Computing Proc	V	$8,366.00
	489-BBBI	NVIDIA Tesla K20C Computing Processor	V	$4,183.00
	489-BBBJ	Intel Xeon Phi coprocessor 3120A	V	$3,246.00
	489-BBBK	Dual Intel Xeon Phi coprocessor 3120A	V	$6,492.00
	489-BBBL	NVIDIA K20 GPGPU,CUS C410X	A	$4,499.99
	489-BBBN	NVIDIA K10 GPGPU,CUS C410X	A	$5,499.99
	489-BBBO	No General Purpose Compute Solution	V	$0.00
	489-BBBQ	K10 GPU CAR,No Card	V	$360.00
	489-BBBR	Intel Xeon Phi,7120P,No Card	V	$325.00
	489-BBBS	Intel Xeon Phi coprocessor 3120A, Kit	A	$3,064.99
	489-BBBT	NVIDIA GRID K2A GPU,VRTX,CK	A	$6,599.99
	489-BBBV	T630 GPU Installation Kit	V	$199.00
	489-BBBY	Intel Xeon Phi coprocessor 7120A	V	$11,499.00
	489-BBBZ	Intel Xeon Phi coprocessor 7120A,CK	A	$11,499.99
	489DY	FGA Proxy MOD489DYfor SKU 998-BOGJ	Z	$0.00
	48F9T	FGA Proxy MOD48F9Tfor SKU 998-BQGV	Z	$0.00
	48FYT	FGA Proxy MOD48FYTfor SKU 998-BRGF	Z	$0.00
	48HY8	FGA Proxy MOD48HY8for SKU 998-BSKZ	Z	$0.00
	48J4N	FGA Proxy MOD 48J4N for SKU 730-2529	Z	$0.00
	48J6F	FGA Proxy MOD48J6Ffor SKU 998-BIZY	Z	$0.00
	48J96	FGA Proxy MOD 48J96 for SKU 730-2964	Z	$0.00
	48JDN	FGA Proxy MOD 48JDN for SKU 730-2928	Z	$0.00
	48MMM	FGA Proxy MOD48MMMfor SKU 998-BCSK	Z	$0.00
	48MX0	FGA Proxy MOD 48MX0 for SKU 730-4059	Z	$0.00
	48N84	FGA Proxy MOD 48N84 for SKU 730-2900	Z	$0.00
	48NGR	FGA Proxy MOD 48NGR for SKU 730-0623	Z	$0.00
	48NWN	FGA Proxy MOD 48NWN for SKU 730-6740	Z	$0.00
	48PPP	FGA Proxy MOD48PPPfor SKU 998-BQYB	Z	$0.00
	48PT9	FGA Proxy MOD 48PT9 for SKU 730-6786	Z	$0.00
	48RXJ	FGA Proxy MOD48RXJfor SKU 998-BFPH	Z	$0.00
	48RYJ	FGA Proxy MOD 48RYJ for SKU 730-4895	Z	$0.00
	48T0P	FGA Proxy MOD 48T0P for SKU 730-6717	Z	$0.00
	48TJK	FGA Proxy MOD 48TJK for SKU 730-8146	Z	$0.00
	48V67	FGA Proxy MOD48V67for SKU 998-BKJV	Z	$0.00

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Service Base	SKU_NUM	SKU_DESC	CATEGORY	RETAIL
	482-BBBP	Dell OptiPlex Micro VESA Mount	A	$29.99
	482-BBBQ	Dell OptiPlex Micro Dual VESA Mount	A	$29.99
	482-BBBR	Dell OptiPlex Micro Vertical Stand	A	$19.99
	482-BBBS	CUS,SHRD,CNSL,W/DRW,W/ADPT BOX	A	$89.99
	482-BBBU	DELL OPTIPLEX MICRO AIO MOUNT-D,ShpW	A	$0.00
	482-BBBV	Dell OptiPlex Micro VESA Mount, ShpW	A	$0.00
	482-BBBW	Dell OptiPlex Micro Dual VESA Mount,ShpW	A	$0.00
	482-BBBX	DELL OPTI MICRO VERTICAL STAND-SYS,ShpW	A	$0.00
	482-BBBY	Dell OptiPlex Micro Dual VESA Mount,ShpW	A	$29.99
	482-BBBZ	DELL OPTIPLEX MICRO AIO MOUNT-D,ShpW	A	$49.99
	482-BBCB	Dell OptiPlex Micro Vertical Stand, ShpW	A	$19.99
	482-BBCC	Dell OptiPlex Micro VESA Mount, ShpW	A	$29.99
	482-BBCD	DELL OPTI MICRO CONSOLE WITH DVD-RW,ShpW	A	$89.99
	482C1	FGA Proxy MOD482C1for SKU 998-BKBN	Z	$0.00
	482CX	2HR/7X24,SVR,IBM,4 YR EXT	R	$0.00
	483285-4	AGE OF EMPIRES V2.0 ADD-CONQUERORS EXPAN	Z	$16.45
	483413	BERLITZ FRENCH CROMCOMMUNICATE AND CONNE	M	$42.95
	483436	PRINT ARTIST KIT EDITION CROM98/95	M	$43.95
	483971	FISHER PRICE BA GARAGE WIN/MAC CROMCD	M	$16.45
	483ND	FGA Proxy MOD 483ND for SKU 730-0734	Z	$0.00
	4847V	FGA Proxy MOD4847Vfor SKU 998-BETI	Z	$0.00
	484-BBBB	CUS,DOC/CDSK,RSD,MD34X0/MD38X0	A	$19.99
	484H4	FGA Proxy MOD484H4for SKU 998-BCTX	Z	$0.00
	484TG	FGA Proxy MOD484TGfor SKU 998-BWXF	Z	$0.00
	485MD	FGA Proxy MOD 485MD for SKU 730-4149	Z	$0.00
	485T2	FGA Proxy MOD485T2for SKU 998-BJYD	Z	$0.00
	4866U	CDSK,SW,MDM,3COM,PCI,EMEA,RS	U	$9.95
	486HT	FGA Proxy MOD486HTfor SKU 998-BQBM	Z	$0.00
	486R6	FGA Proxy MOD486R6for SKU 998-BUFB	Z	$0.00
	486YF	FGA Proxy MOD486YFfor SKU 998-BWNN	Z	$0.00
	487KJ	FGA Proxy MOD487KJfor SKU 998-BQMC	Z	$0.00
	487T1	FGA Proxy MOD487T1for SKU 998-BLJN	Z	$0.00
	4887J	FGA Proxy MOD 4887J for SKU 730-2180	Z	$0.00
	488JR	FGA Proxy MOD488JRfor SKU 998-BURV	Z	$0.00
	489-BBBD	Dual NVIDIA Tesla K20C Computing Proc	Z	$8,368.00
	489-BBBE	NVIDIA Tesla K20C Computing Processor	Z	$4,183.00
	489-BBBH	Dual NVIDIA Tesla K20C Computing Proc	V	$8,366.00
	489-BBBI	NVIDIA Tesla K20C Computing Processor	V	$4,183.00
	489-BBBJ	Intel Xeon Phi coprocessor 3120A	V	$3,246.00
	489-BBBK	Dual Intel Xeon Phi coprocessor 3120A	V	$6,492.00
	489-BBBL	NVIDIA K20 GPGPU,CUS C410X	A	$4,499.99
	489-BBBN	NVIDIA K10 GPGPU,CUS C410X	A	$5,499.99
	489-BBBO	No General Purpose Compute Solution	V	$0.00
	489-BBBQ	K10 GPU CAR,No Card	V	$360.00
	489-BBBR	Intel Xeon Phi,7120P,No Card	V	$325.00
	489-BBBS	Intel Xeon Phi coprocessor 3120A, Kit	A	$3,064.99
	489-BBBT	NVIDIA GRID K2A GPU,VRTX,CK	A	$6,599.99
	489-BBBV	T630 GPU Installation Kit	V	$199.00
	489-BBBY	Intel Xeon Phi coprocessor 7120A	V	$11,499.00
	489-BBBZ	Intel Xeon Phi coprocessor 7120A,CK	A	$11,499.99
	489DY	FGA Proxy MOD489DYfor SKU 998-BOGJ	Z	$0.00
	48F9T	FGA Proxy MOD48F9Tfor SKU 998-BQGV	Z	$0.00
	48FYT	FGA Proxy MOD48FYTfor SKU 998-BRGF	Z	$0.00
	48HY8	FGA Proxy MOD48HY8for SKU 998-BSKZ	Z	$0.00
	48J4N	FGA Proxy MOD 48J4N for SKU 730-2529	Z	$0.00
	48J6F	FGA Proxy MOD48J6Ffor SKU 998-BIZY	Z	$0.00
	48J96	FGA Proxy MOD 48J96 for SKU 730-2964	Z	$0.00
	48JDN	FGA Proxy MOD 48JDN for SKU 730-2928	Z	$0.00
	48MMM	FGA Proxy MOD48MMMfor SKU 998-BCSK	Z	$0.00
	48MX0	FGA Proxy MOD 48MX0 for SKU 730-4059	Z	$0.00
	48N84	FGA Proxy MOD 48N84 for SKU 730-2900	Z	$0.00
	48NGR	FGA Proxy MOD 48NGR for SKU 730-0623	Z	$0.00
	48NWN	FGA Proxy MOD 48NWN for SKU 730-6740	Z	$0.00
	48PPP	FGA Proxy MOD48PPPfor SKU 998-BQYB	Z	$0.00
	48PT9	FGA Proxy MOD 48PT9 for SKU 730-6786	Z	$0.00
	48RXJ	FGA Proxy MOD48RXJfor SKU 998-BFPH	Z	$0.00
	48RYJ	FGA Proxy MOD 48RYJ for SKU 730-4895	Z	$0.00
	48T0P	FGA Proxy MOD 48T0P for SKU 730-6717	Z	$0.00
	48TJK	FGA Proxy MOD 48TJK for SKU 730-8146	Z	$0.00
	48V67	FGA Proxy MOD48V67for SKU 998-BKJV	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	210-ACLX	SC4020 8Gb Fibre Channel - 8ports	S	$12,055.00
	210-ACMC	PowerEdge M820, Blade Server, IB	A	$3,101.00
	210-ACMS	Inspiron 11, 3147	S	$198.00
	210-ACMU	DLCI for SCVMM, Base appliance	A	$0.01
	210-ACNU	PowerEdge R820,IB	A	$3,295.00
	210-ACNY	OEM PowerEdge R820,IB	A	$3,295.00
	210-ACOB	PowerEdge M820 Node VRTX	A	$3,101.00
	210-ACOL	OEM PowerEdge R220	A	$172.00
	210-ACOQ	OEM PowerEdge R220 XL	A	$219.00
	210-ACOY	Maple 15V-HSW,5542	S	$80.00
	210-ACPH	Latitude 12 Rugged Extreme CTO	H	$3,535.86
	210-ACPK	Latitude 7404 XFR CTO	H	$3,563.71
	210-ACPL	Latitude 14 Rugged Extreme	H	$3,553.71
	210-ACPR	VK2100S Base	A	$39,000.00
	210-ACPS	VK1100S Base	A	$93,000.00
	210-ACPY	DDP Vol Lic SW	A	$0.00
	210-ACQB	PS6210XV,SF,Hgh Prfm,600 15K	S	$2,663.85
	210-ACQC	PS6210X,SF,Mnstrm Prfm,900 10K	S	$1,873.11
	210-ACQG	NW W-AP274,802.11n/ac,EXT,BASE	S	$1,590.00
	210-ACQH	NW W-AP275,802.11n/ac,INT,BASE	S	$1,990.00
	210-ACQJ	NW WIAP274,802.11n/ac,EXT,US	S	$1,590.00
	210-ACQK	Networking W-IAP275 Outdoor Wireless IAP, 802.11n/ac, 3x3	S	$1,990.00
	210-ACQL	NW WIAP275,802.11n/ac,INT,US	S	$1,990.00
	210-ACQM	Precision Tower 5810 XCTO Base	A	$492.34
	210-ACQN	Precision Tower 7810 XCTO Base	A	$237.34
	210-ACQO	Precision Tower 7910 XCTO Base	A	$572.67
	210-ACQP	NW W-IAP103,802.11n,INT,ROW	S	$390.00
	210-ACQQ	NW W-IAP103,802.11n,INT,US	S	$390.00
	210-ACQV	NW W-AP103H,802.11n,INT,BASE	S	$340.00
	210-ACQW	NW W-AP103,802.11n,INT,BASE	S	$390.00
	210-ACRC	Mobile Precision M2800 BTX	H	$20.00
	210-ACRD	Mobile Precision M2800 CTO	A	$406.28
	210-ACRF	S6000-ON,IO to PSU Panel (Norm) Airflow	S	$20,700.00
	210-ACRG	S6000-ON,PSU to IO Panel (Rev) Airflow	S	$20,700.00
	210-ACRH	BASE,NBK,INSP,BTX,7547	S	$242.99
	210-ACRJ	S4810-ON,IOtoPSU Panels (Norm) Airflow	S	$12,926.00
	210-ACRK	S4810-ON,PSUtoIO Panels (Rev) Airflow	S	$12,926.00
	210-ACRQ	Inspiron 15, 3531	S	$50.00
	210-ACRR	SC4020 10Gb iSCSI - 4ports	S	$12,055.00
	210-ACRV	Inspiron 5442 Base	V	$99,999.00
	210-ACRW	OEM MD3060e, 6G SAS, 4U-60 DDE	A	$14,440.00
	210-ACRX	OptiPlex 7020 MT CTO	A	$386.86
	210-ACRY	OptiPlex 7020 MT BTX	H	$201.43
	210-ACSC	NW W-AP204,802.11n/ac,EXT,BASE	S	$690.00
	210-ACSD	NW W-AP205,802.11n/ac,EXT,BASE	S	$690.00
	210-ACSM	OptiPlex 7020 SFF CTO	A	$366.86
	210-ACSN	OptiPlex 7020 SFF BTX	H	$171.43
	210-ACSO	Dell Latitude E5250/5250, BTX	H	$0.00
	210-ACSQ	Dell Latitude E5250/5250, CTO	A	$637.06
	210-ACSX	Talbott Venue 7 (3740)	A	$109.00
	210-ACSY	Yates Venue 8 (3840)	A	$159.00
	210-ACSZ	Dell Latitude E5450/5450, BTX	H	$0.00
	210-ACTC	Dell Latitude E5450/5450, CTO	A	$497.06
	210-ACTG	Dell Latitude E5550/5550, BTX	H	$0.00
	210-ACTI	Dell Latitude E5550/5550, CTO	A	$497.06
	210-ACTS	Inspiron 15, 5545	S	$90.00
	210-ACTV	Inspiron Small Desktop 3646	Z	$49.99
	210-ACUN	Inspiron 20 model 3043	Z	$259.99
	210-ACUO	OptiPlex 3020M Micro BTX Base	H	$98.57
	210-ACUP	NW W-IAP204,802.11n/ac,EXT,ROW	S	$690.00
	210-ACUQ	NW W-IAP204,802.11n/ac,EXT,US	S	$690.00
	210-ACUR	NW W-IAP205,802.11n/ac,EXT,ROW	S	$690.00
	210-ACUS	NW W-IAP205,802.11n/ac,EXT,US	S	$690.00
	210-ACUY	Inspiron 11, 3148	Z	$198.00
	210-ACVF	Inspiron 13, 7347	S	$0.00
	210-ACVG	Inspiron 15, 7548	S	$129.99
	210-ACVN	OptiPlex 9020M BTX	H	$0.00
	210-ACVO	OptiPlex 9020M Micro CTO Base	A	$249.29
	210-ACVP	DL1000 Base	A	$20.00
	210-ACVQ	SC220 Encl,SF,Flash 6Wi 6RI 2.5 SSD(1st)	S	$4,600.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	338-BEYI	A10-7300,U (FY15 C5)	V	$134.99
	338-BEYJ	A8-7100,U (FY15,C5)	V	$86.99
	338-BEYL	i5-4210U UMA (FY15C5)	V	$225.00
	338-BEYM	Intel Atom processor Z3460	V	$0.00
	338-BEYN	BYT Celeron N2830, CY5FY14	V	$61.99
	338-BEYO	Pentium Quad Core N3530 UMA (FY15C5)	V	$111.99
	338-BEZE	i5-4210U HD R7 M265 2GB (FY15 C5)	V	$99,999.00
	338-BEZF	i7-4510U HD R7 M265 2GB (FY15C5)	V	$621.99
	338-BEZH	Intel(R) i5-4460S	V	$257.96
	338-BEZS	BYT, CELERON, N2830 (FY15C5)	V	$11.99
	338-BEZT	Intel i3-4010U	V	$211.99
	338-BEZZ	Celeron G1840T Dual Core 2.5GHz	V	$20.00
	338-BFBD	Intel Core I5-4590T Quad Core 2.0GHz 6MB	V	$205.00
	338-BFCE	E5-2650L v3 1.8GHz,30M C,65W,CUS	A	$2,169.99
	338-BFCF	E5-2650 v3 2.3GHz,25M C,105W,CUS	A	$2,169.99
	338-BFCG	E5-2660 v3 2.6GHz,25M C,105W,CUS	A	$1,939.99
	338-BFCH	E5-2667 v3 3.2GHz,20M C,135W,CUS	A	$2,929.99
	338-BFCI	E5-2670 v3 2.3GHz,30M C,120W,CUS	A	$2,599.99
	338-BFCJ	E5-2680 v3 2.5GHz,30M C,120W,CUS	A	$3,149.99
	338-BFCL	E5-2690 v3 2.6GHz,30M C,135W,CUS	A	$3,199.99
	338-BFCM	E5-2695 v3 2.3GHz,35M C,120W,CUS	A	$3,429.99
	338-BFCN	E5-2697 v3 2.6GHz,35M C,145W,CUS	A	$4,299.99
	338-BFCO	E5-2640 v3 2.6GHz,20M C, 90W,CUS	A	$1,699.99
	338-BFCP	E5-2637 v3 3.5GHz,15M C,135W,CUS	A	$1,799.99
	338-BFCQ	E5-2643 v3 3.4GHz,20M C,135W,CUS	A	$2,289.99
	338-BFCR	E5-2630L v3 1.8GHz,20M C,55W,CUS	A	$1,209.99
	338-BFCS	E5-2603 v3 1.6GHz,15M C,85W,CUS	A	$429.99
	338-BFCT	E5-2609 v3 1.9GHz,15M C,85W,CUS	A	$515.99
	338-BFCU	E5-2630 v3 2.4GHz,20M C,85W,CUS	A	$1,209.99
	338-BFCV	E5-2620 v3 2.4GHz,15M C,85W,CUS	A	$809.99
	338-BFDF	Intel Celeron Processor N2830	V	$0.00
	338-BFDG	Intel Pentium Processor N3530	V	$90.00
	338-BFDH	4th Gen Intel Core i5-4210M	V	$180.00
	338-BFDJ	Core i7-4785T, w/HD4600GFX	V	$340.00
	338-BFDK	Dual Intel Xeon Processor E5-2695 v3	V	$7,750.00
	338-BFDM	Intel Xeon Processor E5-2630 v3	V	$850.00
	338-BFDN	Dual Intel Xeon Processor E5-2650 v3	V	$3,890.00
	338-BFDO	4th Generation Intel Core i5-4210U	V	$326.99
	338-BFDP	4th Generation Intel Core i3-4010U	V	$311.99
	338-BFDQ	Intel i7-5500U,UMA,C1Y15	V	$450.00
	338-BFDR	Intel i7-5500U,DSC,C1Y15	V	$480.00
	338-BFDT	Intel i5-5200U,UMA,C1Y15	V	$225.00
	338-BFDU	Intel Xeon Processor E5-2603 v3	V	$94.00
	338-BFDV	Intel Core Processor I5-4590	V	$120.00
	338-BFDW	Intel Xeon Processor E3-1241v3	V	$276.00
	338-BFDX	Intel Xeon Processor E3-1226v3	V	$200.00
	338-BFDY	Intel Core Processor I5-4690	V	$150.00
	338-BFDZ	Intel Core Processor I5-4690	V	$150.00
	338-BFEB	Intel Xeon Processor E3-1246v3	V	$300.00
	338-BFEC	Intel Core Processor I5-4590	V	$120.00
	338-BFED	Intel Xeon Processor E3-1246v3	V	$300.00
	338-BFEE	Intel Xeon Processor E3-1271v3	V	$426.00
	338-BFEF	Intel Core Processor I7-4790	V	$360.00
	338-BFEH	Intel Xeon Processor E3-1271v3	V	$426.00
	338-BFEI	Intel Xeon Processor E3-1226v3	V	$200.00
	338-BFEJ	Intel Core Processor I7-4790	V	$360.00
	338-BFEK	Intel Xeon Processor E3-1241v3	V	$276.00
	338-BFEN	Intel Core i7-5600U Base, E-Dock	V	$0.00
	338-BFEO	Intel Core i7-5600U Base, E-Dock	V	$0.00
	338-BFEP	I3 4030U, U, non-EDock, non-smart card	V	$0.00
	338-BFEQ	Intel Core I5-5300U Base, E-Dock	V	$0.00
	338-BFES	i5 4310U, U, EDock,smart card + security	V	$0.00
	338-BFET	BYT-D Pentium J2900	V	$130.00
	338-BFEU	BYT-D Celeron J1800	V	$90.00
	338-BFEV	Intel Core i3-5010U, non sc, non-EDock	V	$0.00
	338-BFEY	Intel Core i5-5300U, Smart Card, E-Dock	V	$0.00
	338-BFEZ	Intel Core i5-5200U, SC, Non E-Dock	V	$0.00
	338-BFFD	Intel Core i7-5600U, Smart Card, E-Dock	V	$0.00
	338-BFFE	E5-2650L v3 1.8GHz,30M C,65W	V	$1,869.00
	338-BFFF	E5-2650 v3 2.3GHz,25M C,105W	V	$1,599.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	619-AHLS	W10H-TB-SU 64 AFO EM ENG WW	V	$120.00
	619-AHLU	W10H-NB-V 64 AFO EM ENG WW	V	$120.00
	619-AHLV	W10H 64 EM AFO EM ENG WW	V	$120.00
	619-AHLW	W10H-HE 64 AFO EM ENG WW	V	$120.00
	619-AHLX	W10H-HE 64 AFO ENG WW	V	$120.00
	619-AHMB	W10H-NB-E, AFO 64 EM ENG	V	$120.00
	619-AHMC	W10H-TB-SU 64 AFO ENG WW	V	$120.00
	619-AHMF	W10H-NB-E, AFO 64 ENG	V	$120.00
	619-AHMG	W10H DT-E 64 AFO ENG	V	$120.00
	619-AHMI	W10H-NB-SU 64 AFO English WW	V	$120.00
	619-AHMN	W10H DT-E 64 EM ENG WW	V	$120.00
	619-AHMO	W10H-NB-SU 64 ENG WW	V	$120.00
	619-AHMP	W10H DT-E 64 AFO EM ENG	V	$120.00
	619-AHMR	W10H-NB-V 64 AFO ENG WW	V	$120.00
	619-AHMS	W10H-TB-V 64 AFO ENG WW	V	$120.00
	619-AHOE	W10H, DT-E 64 MSSI ENG	V	$120.00
	619-AHOF	W10H, HE 64 MSSI ENG	V	$120.00
	619-AHOG	W10H 64 MSSI ENG	V	$120.00
	619-AHSQ	Nutanix OS for Hyper-V, FI	V	$0.00
	619-AHSR	Nutanix OS for ESXi5.5U,FI	V	$0.00
	619-AHSS	Nutanix OS for ESXi6.0,FI	V	$0.00
	619-AHST	Nutanix OS for Hyper-V, Volume	V	$0.00
	619-AHSU	W10H, NB-V 64 MSSI ENG	V	$120.00
	619-AHSV	Nutanix OS for KVM,FI	V	$0.00
	619-AHTH	Windows 10 Home 64bit French	V	$999,999.99
	619-AHTL	Windows 10 Home 64bit English	V	$120.00
	619-AHTN	W10H,TBLT-E 64 MUI,E/F/S	V	$120.00
	619-AHTO	W10H,TBLT-E 64 ENG	V	$120.00
	619-AHTP	Win 10 Home 64bit EN, FR, ES	V	$120.00
	619-AHTQ	W10H,TBLT-E 64 EM ENG	V	$120.00
	619-AHTX	W10P-DG8.1 64 ENG	V	$170.00
	619-AHTY	W10P-DG7 64 DT ENG	V	$170.00
	619-AHUE	W10P-DG7 64 NB ENG	V	$170.00
	619-AIKN	W10P-DG7 DT 64 ENG/FRE/SPN	V	$170.00
	619-AIKO	W10P-DG8.1 64 ENG/FRE/SPN	V	$170.00
	619-AIKP	W10P-DG7 NB 64 ENG/FRE/SPN	V	$170.00
	619-AIQH	W10P,TBLT 64 Eng	V	$120.00
	619-AIQI	W10P,TBLT-S 64 Eng	V	$170.00
	619-AIQJ	W10H-TB-SU AFO 64 MSSI ENG	V	$120.00
	619-AIQM	W10H-TB-SU 64 MSSI ENG	V	$120.00
	619-AIQN	W10H DT-E 64 MSSI AFO ENG	V	$120.00
	619-AIQP	W10H-NB-SU AFO 64 MSSI ENG	V	$120.00
	619-AIQR	W10H-TB-V 64 MSSI ENG	V	$120.00
	619-AIQS	W10H HE 64 MSSI AFO ENG	V	$120.00
	619-AIQU	W10H-NB-V 64 AFO MSSI ENG	V	$120.00
	619-AIQV	W10H-TB-V AFO 64 MSSI ENG	V	$120.00
	619-AIQZ	W10P,TBLT-S MUI, E/F/S	V	$170.00
	619-AIRB	W10H 64 MSSI AFO ENG	V	$120.00
	619-AIRD	W10H-NB-E AFO 64 MSSI ENG	V	$120.00
	619-AIRE	W10H TBLT-E 64 MSSI ENG	V	$120.00
	619-AIRG	W10H-NB-E 1D 64 MSSI ENG	V	$120.00
	619-AIRH	W10P,TBLT MUI, E/F/S	V	$170.00
	619-AIRI	W10H-NB-SU 64 MSSI ENG	V	$120.00
	619-AIWG	W10H,TBLT-E 32 ENG	V	$120.00
	619-AIWH	W10H TBLT-E 32 English, WW	V	$120.00
	619-AIWI	W10H,TBLT-E 32 MUI,E/F/E	V	$120.00
	619-AIWK	W10H,TBLT-E 32 EM ENG	V	$120.00
	619-AIWL	W10H,TBLT-E 32 SPN	V	$999,999.99
	619-AIWT	W10P TBLT 32 MUI ENG/FR/SPN	V	$120.00
	619-AIWW	W10P TBLT 32 Eng	V	$120.00
	619-AIXP	W10H,TBLT-E 32 EM SPN	V	$999,999.99
	619-AIYD	W10P ACDMC 32 ENG	V	$55.00
	619-AJGM	Win 8.1(32bit)NoGML,MUI	V	$120.00
	619-AJGN	Win 8.1(32bit)NoGML,ENG	V	$120.00
	619-AJGT	W10P ACDMC 64 MUI ENG/FR/SPN	V	$55.00
	619-AJGX	W10P ACDMC 64 SPN	V	$55.00
	619-AJGY	W10P ACDMC 64 BPOR	V	$55.00
	619-AJGZ	W10P ACDMC 64 ENG WW	V	$55.00
	619-AJHB	W10P ACDMC HV 64 SPN	V	$55.00
	619-AJHE	W10P ACDMC HV 64 BPOR	V	$55.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	658-BCEZ	SRV,NTWK,3160,XPS,1820	V	$0.00
	658-BCFB	SRV,NTWK,7260,XPS,1820	V	$0.00
	658-BCFC	SRV,NTWK,7260AGN,XPS,1820	V	$0.00
	658-BCFD	SW for Dell Wireless 1506	V	$0.00
	658-BCFH	Windows Embedded 8.1 64R	V	$170.00
	658-BCFI	Windows Embedded 8.1 64E	V	$210.00
	658-BCFJ	Windows Embedded 8.1 32R	V	$170.00
	658-BCFN	MOD,SW,WB32,i-P,EMB,ENG	V	$210.00
	658-BCGZ	SRV Software, 64bit Midland	V	$0.00
	658-BCHK	PEPE12 DorBits, REVEL90	V	$0.00
	658-BCHO	CY5,FY14,Addl SW,ALW,w/cam,W7	V	$0.00
	658-BCHS	Additional Software, DAO	V	$0.00
	658-BCHY	CY5,FY14,AddlSW,XPS,w/o Cam,W7	V	$0.00
	658-BCIC	CY5,FY14,Addl SW,INS,8.1	V	$0.00
	658-BCID	CY5,FY14,AddlSW,INS,w/o Cam,W7	V	$0.00
	658-BCIG	CY5,FY14,Addl SW,INS,w/Cam,W7	V	$0.00
	658-BCIL	CY5,FY14,Addl SW,ALW,No Cam,W7	V	$0.00
	658-BCIN	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BCIO	Dell Wireless-N 1707/8 Driver	V	$0.00
	658-BCIP	Wireless Driver,7265,7347	V	$0.00
	658-BCIU	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BCIV	Dell Wireless-N 1708 Driver	V	$0.00
	658-BCIX	SW for Intel 7265AC + BT4.0	V	$0.00
	658-BCJB	Game Bundle	V	$0.00
	658-BCJX	CY1,FY15,Addl SW,VOS,Win7	V	$0.00
	658-BCJY	Additional Software, LA/BRZ	V	$0.00
	658-BCKC	CY5FY14,AddlSW,XPS UBK 8.1,BRZ	V	$0.00
	658-BCKF	CY5FY14,Addl SW,INSUBK8.1,LATM	V	$0.00
	658-BCKH	C5FY14,AddlSW,INS,CAM,W7,LA/BZ	V	$0.00
	658-BCKI	7260 AC Driver	V	$0.00
	658-BCLS	CY1,F15,AddlSW,32GTBT,w/WB,8.1	V	$0.00
	658-BCLU	Dell SRV Software 7260	V	$0.00
	658-BCLV	DW 1707 + BT4.0	V	$0.00
	658-BCLX	DW 1707 + BT4.0	V	$0.00
	658-BCLY	CY1,FY15,Addl SW,INS,w/Cam,W7	V	$0.00
	658-BCMC	CY1,FY15,Addl SW,INS,8.1	V	$0.00
	658-BCMF	CY1,FY15,AddlSW,INS,w/o Cam,W7	V	$0.00
	658-BCMI	CY1,FY15,Addl SW,XPS 8.1	V	$0.00
	658-BCML	CY1,FY15,Addl SW,ALW,8.1	V	$0.00
	658-BCMN	Dell Wireless-N 1707/8 Driver	V	$0.00
	658-BCMW	C1F5,Addl SW,IN/XP,8.1,LA	V	$0.00
	658-BCNJ	CY1,FY15,Addl SW,TBT,8.1	V	$0.00
	658-BCNK	O365 Personal Activation Card	V	$55.00
	658-BCNL	Win 8.1 Enable Factory Install (R7910)	V	$0.00
	658-BCPC	CMS2.0, BD, no Media	V	$0.00
	658-BCPD	CMS2.0, Win7 Premium & above, BD, no Med	V	$0.00
	658-BCPH	MOD-SRV,NTWK,DW1560,9530	V	$0.00
	658-BCPS	SRV Latitude 3150	V	$0.00
	658-BCQG	DW 1707 + BT4.0 Wireless Driver	V	$0.00
	658-BCQK	MOD,SW,DRVR,TXEI,PLANO	V	$0.00
	658-BCQL	Intel 3160AC + BT4.0 wireless driver	V	$0.00
	658-BCQW	Windows Embedded 8.1 32E	V	$120.00
	658-BCRH	Win8.1ProTablet(32)Eng/French	V	$150.00
	658-BCRI	Win8.1ProTablet(32)English	V	$150.00
	658-BCRJ	Win8.1ProSmTab(32)Eng/French	V	$150.00
	658-BCRN	MOD,SW,QFE,BLUE	V	$150.00
	658-BCRP	CY3,FY16,Addl SW,ALW,8.1	V	$0.00
	658-BCRR	CY3,FY16,Addl SW,ALW,w/Cam,W7	V	$0.00
	658-BCRS	CY3,FY16,Addl SW,ALW,no cam,W7	V	$0.00
	658-BCRX	Additional Software For Commercial	V	$99,999.00
	658-BCSB	MS Office Trial, MUI	V	$0.00
	658-BCSC	MS Office Trial TOPK	V	$0.00
	658-BCSG	MOD-SRV,SW,LAT,3160	V	$0.00
	658-BCSK	Plano B TXEI Software Driver	V	$0.00
	658-BCSU	DW 1707+ BT4.0 Driver	V	$0.00
	658-BCSV	Intel Wireless-AC 3160 driver	V	$0.00
	658-BCSW	DW 1801 + BT4.0	V	$0.00
	658-BCSX	DW 1801 Wireless Driver	V	$0.00
	658-BCTB	Intel 3165AC + BT4.0	V	$0.00
	658-BCTD	System Driver for 7710	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	369-7027	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$1.00
	369-7028	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$4.00
	369-7029	SI,DLVRY, CUSTOM FREIGHT VIA AMC	Z	$2.00
	369-7035	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$1,454.55
	369-7036	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$1,818.18
	369-7037	SI,DLVRY, RNS FREIGHT VIA AMC	Z	$2,181.82
	369YC	FGA Proxy MOD 369YC for SKU 730-7203	Z	$0.00
	36C64	FGA Proxy MOD36C64for SKU 998-BNLY	Z	$0.00
	36CNC	FGA Proxy MOD36CNCfor SKU 998-BXOK	Z	$0.00
	36F51	FGA Proxy MOD 36F51 for SKU 730-5380	Z	$0.00
	36F55	FGA Proxy MOD36F55for SKU 998-BTCM	Z	$0.00
	36F5J	FGA Proxy MOD 36F5J for SKU 730-5759	Z	$0.00
	36H6M	FGA Proxy MOD36H6Mfor SKU 998-BJSR	Z	$0.00
	36JYT	FGA Proxy MOD 36JYT for SKU 730-4086	Z	$0.00
	36K09	FGA Proxy MOD 36K09 for SKU 730-6987	Z	$0.00
	36K7W	FGA Proxy MOD 36K7W for SKU 730-2043	Z	$0.00
	36KF2	FGA Proxy MOD 36KF2 for SKU 730-1395	Z	$0.00
	36M9D	FGA Proxy MOD36M9Dfor SKU 998-BFPN	Z	$0.00
	36MX7	FGA Proxy MOD36MX7for SKU 998-BSMX	Z	$0.00
	36P27	FGA Proxy MOD36P27for SKU 998-BMWD	Z	$0.00
	36PYJ	FGA Proxy MOD36PYJfor SKU 998-BWJU	Z	$0.00
	36RGM	FGA Proxy MOD 36RGM for SKU 730-5187	Z	$0.00
	36V6K	FGA Proxy MOD36V6Kfor SKU 998-BWGI	Z	$0.00
	36WDW	FGA Proxy MOD 36WDW for SKU 730-0719	Z	$0.00
	36WFX	NBD,WKSTN,IBM,2 YR EXT	Z	$0.00
	370-AABS	2GB DDR2 SDRAM (800MHz)	V	$0.00
	370-AABT	16GB (4x4GB) 1600MHz DDR3 N-ECC	V	$250.00
	370-AABX	8GB DDR3L 1600 (4GBx2)	V	$0.00
	370-AABY	4GB DDR3L 1600 (4GBx1)	V	$0.00
	370-AACB	16GB DDR3 1600 (8GBx2)	V	$395.00
	370-AACC	8GB DDR3 1600MHz	V	$50.00
	370-AACH	4GB DDR3L 1600 (4GBx1)	V	$0.00
	370-AACM	4GB (1x4GB) 1600MHz DDR3 Memory	V	$40.00
	370-AACQ	12GB DDR3 SDRAM 1600MHz	V	$100.00
	370-AACR	8GB DDR3 1600 (4GBx2)	V	$0.00
	370-AACS	32GB DDR3 SDRAM 1600MHz	V	$600.00
	370-AACT	16GB DDR3 SDRAM 1600MHz	V	$250.00
	370-AACU	4GB DDR3L 1600 (On Board)	V	$0.00
	370-AACV	4GB DDR3 SDRAM 1600MHz	V	$700.01
	370-AACW	24GB DDR3 SDRAM 1600MHz	V	$500.00
	370-AACX	8GB DDR3 1600 (4GBx2)	V	$100.00
	370-AACY	2GB DDR3L 1600MHz (2GBx1)	V	$0.00
	370-AACZ	4GB DDR3L(4GBx1)	V	$0.00
	370-AADB	4GB (2x2GB) 1600MHz DDR3 N-ECC	V	$50.00
	370-AADC	8GB (2x4G) 1600MHz DDR3 Memory	V	$130.00
	370-AADD	8GB DDR3 1600MHz	V	$50.00
	370-AADF	4GB (2x2GB) 1600MHz DDR3 NECC	V	$50.00
	370-AADG	8GB (2x4GB) 1600MHz DDR3 NECC	V	$160.00
	370-AADH	8GB (4x2GB) 1600MHz DDR3 NECC	V	$190.00
	370-AAED	16GB (4x4GB) 1600MHz DDR3 ECC	V	$485.00
	370-AAEE	32GB (4x8GB) 1600MHz DDR3 ECC	V	$780.00
	370-AAEG	16GB (2x8GB) 1600MHz DDR3 ECC	V	$390.00
	370-AAEH	8GB (2x4GB) 1600MHz DDR3 ECC	V	$245.00
	370-AAEI	4GB DDR3L 1600MHz (4GBx1)	V	$0.00
	370-AAEO	16GB (2x8GB) 1600MHz DDR3L	V	$420.00
	370-AAER	8GB (1x8GB) 1600MHz DDR3L	V	$200.00
	370-AAET	2GB (1x2GB) 1600MHz DDR3 N-ECC	V	$0.00
	370-AAEU	32GB (4x8GB) 1600MHz DDR3 N-ECC	V	$570.00
	370-AAEV	8GB 1DIMM NON-ECC,1600MHz,OPTI	V	$130.00
	370-AAFC	8GB Dual Channel DDR3L 1600MHz (4GBx2)	V	$100.00
	370-AAFD	6GB DDR3L 1600MHz (4GBx1+2GBx1)	V	$50.00
	370-AAFO	32GB,2x16G,1600,2R,RD,LV	V	$682.00
	370-AAGC	64GB,4x16G,1600,2R,RD,LV	V	$1,364.00
	370-AAGP	8GB UDIMM	V	$149.00
	370-AAIC	4GB (1x4GB) 1600MHz DDR3L Memory	V	$105.00
	370-AAID	4GB (2x2GB) 1600MHz DDR3L Memory	V	$110.00
	370-AAIE	8GB (2x4GB) 1600MHz DDR3L Memory	V	$200.00
	370-AAIP	Performance Optimized	V	$0.00
	370-AAIR	8GB (4x2GB) 1600MHz DDR3L	V	$190.00
	370-AAIS	8GB (2x4GB) 1600MHz DDR3L Memory	V	$185.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	400-AEFN	HDD,1TB 7.2K SE NLSAS,6G,2.5,HYB,13G,CK	A	$599.99
	400-AEFT	500GB 2.5inch SATA(7,200 RPM) HDD,OPTI	V	$97.00
	400-AEFZ	16GB eMMC Hard Drive	V	$0.00
	400-AEGB	HDD,2TB 7.2K NLSAS,6G,3.5,HP,13G	V	$579.00
	400-AEGC	HDD,2TB 7.2K NLSAS,6G,3.5,HP,13G,CK	A	$499.99
	400-AEGD	128GB Solid State Drive Mini card Lat	V	$230.00
	400-AEGF	HDD,2TB 7.2K SATA,6G,3.5,HP,13G	V	$459.00
	400-AEGG	HDD,2TB 7.2K SATA,6G,3.5,HP,13G,CK	A	$259.99
	400-AEGJ	HDD,4TB 7.2K SATA,6G,3.5,HP,13G	V	$749.00
	400-AEGK	HDD,4TB 7.2K SATA,6G,3.5,HP,13G,CK	A	$499.99
	400-AEGM	500GB 7.2K SATA 3Gbps 3.5in Cabled Hard	V	$239.00
	400-AEGV	HDD,80GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$251.99
	400-AEHH	MOD,HD,1T,S3,7.2K,#2,XL1000B	V	$158.67
	400-AEHY	HDD,120GB SSD uSATA,BT,MLC,6G,1.8,HP,13G	V	$359.00
	400-AEHZ	HDD,120GB SSD uSATA,BT,MLC,1.8,HP,13G,CK	A	$359.99
	400-AEIB	HDD,120GB SSD SATA,BT,6G,2.5,HP,13G	V	$349.00
	400-AEIC	HDD,120GB SSD SATA,BT,MLC,2.5,HP,13G,CK	A	$359.99
	400-AEIF	HDD,200GB SSD uSATA,MU,MLC,6G,1.8,HP	V	$739.00
	400-AEIG	HDD,200GB SSD uSATA,MU,MLC,1.8,HP,13G,CK	A	$739.99
	400-AEIH	HDD,200GB SSD SATA,MU,MLC,6G,2.5,HP,13G	V	$509.00
	400-AEII	HDD,200GB SSD SATA,MU,MLC,2.5,HP,13G,CK	A	$929.99
	400-AEIN	HDD,240GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$494.99
	400-AEIQ	HDD,400GB SSD uSATA,MU,MLC,1.8,HP,13G,CK	A	$799.99
	400-AEIR	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$2,311.00
	400-AEIS	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G,	A	$1,899.99
	400-AEIT	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	V	$2,311.00
	400-AEIU	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	A	$1,899.99
	400-AEIV	HDD,400GB SSD uSATA,MU,MLC,6G,1.8,HP,13G	V	$1,349.00
	400-AEIW	HDD,400GB SSD,uSATA,RI, MLC,6G,1.8,HP,CK	A	$799.99
	400-AEIX	HDD,400GB SSD SATA,MU,MLC,6G,2.5,HP,13G	V	$1,349.00
	400-AEIY	HDD,400GB SSD SATA,MU,MLC,2.5,HP,13G,CK	A	$1,099.99
	400-AEJJ	HDD,800GB SSD SAS,MU,MLC,12G,2.5,HYB,13G	V	$4,208.00
	400-AEKE	250GB (7.200 Rpm) Serial ATA Hard Drive	V	$50.00
	400-AEKI	500GB 7200 rpm Hard Drive	V	$160.00
	400-AEKV	MOD,HD,500G,S3,5.4,7,JAGB7-RF	V	$100.00
	400-AEKW	500GB 2.5inch Serial ATA (7,200 Rpm) HDD	V	$0.00
	400-AEKX	1TB (5.400 Rpm) Serial ATA Hard Drive	V	$180.00
	400-AEKY	512GB Mobility SSD	V	$700.00
	400-AELN	MOD,HD,300G,SAS6,15K,2.5,TSHBA	V	$495.00
	400-AELQ	HDD,4TB 7.2K SE NLSAS,6G,3.5,HP,FIPS,13G	V	$999.00
	400-AELR	CUS, Hard Drive filler 3.5	A	$10.00
	400-AEMC	500GB,2.5 SATA 7200 Rpm Hard Drive (Kit)	A	$74.99
	400-AEMK	300G 10K,RPM,SAS 2.5,6G,GDY,CK	A	$229.99
	400-AEML	MOD,SSDR,512,MCARD,SMSNG,PM851	V	$700.00
	400-AEMM	HDD,4TB 7.2K SE NL,6G,3.5,HP,FIPS,13G,CK	A	$949.99
	400-AEMO	HDD,1TB 7.2K SATA,6G,2.5,HP	V	$459.00
	400-AEMQ	HDD,500GB 7.2K SATA,6G,2.5,HP	V	$289.00
	400-AEMT	HDD,1.6TB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$9,799.00
	400-AEMU	HDD,800GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$5,499.00
	400-AEMV	HDD,400GB SSD SAS,MU,MLC,12G,2.5,HP,13G	V	$2,899.00
	400-AEMY	HDD,400GB SSD SAS,WI,12G,2.5,HP,13G	V	$3,599.00
	400-AENN	HDD,4TB 7.2K SATA,6G,3.5,IB,13G	V	$749.00
	400-AENO	HDD,2TB 7.2K NLSAS,6G,3.5,IB,13G	V	$579.00
	400-AENP	HDD,2TB 7.2K SATA,6G,3.5,IB,13G	V	$459.00
	400-AENQ	HDD,1TB 7.2K NLSAS,6G,3.5,IB,13G	V	$369.00
	400-AENR	HDD,1TB 7.2K SATA,6G,3.5,IB,13G	V	$269.00
	400-AENS	HDD,1TB 7.2K SATA,6G,2.5,FB,13G	V	$479.00
	400-AENT	HDD,500GB 7.2K SATA,6G,2.5,FB,13G	V	$299.00
	400-AENU	HDD,250GB 7.2K SATA,6G,2.5,FB,13G	V	$209.00
	400-AENV	HDD,1TB 7.2K SE NLSAS,6G,2.5,FB,FIPS,13G	V	$609.00
	400-AENX	HDD,500GB 7.2K NLSAS,6G,2.5,FB,13G	V	$329.00
	400-AEOH	2.5 inch 500GB Solid State Hybrid Drive	V	$130.00
	400-AEOR	256GB Mobility SSD	V	$355.71
	400-AEOZ	512GB 2.5 inch SATA SSD	V	$930.00
	400-AEPB	256GB 2.5 inch SATA SSD	V	$540.00
	400-AEPH	HDD,1.6TB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$9,799.00
	400-AEPI	HDD,800GB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$5,499.00
	400-AEPJ	HDD,400GB SSD SAS,MU,MLC,12G,2.5,FB,13G	V	$2,899.00
	400-AEPM	HDD,400GB SSD SAS,WI,12G,2.5,FB,13G	V	$3,599.00
	400-AEPQ	256GB (SATA3) SSD Mini-card Lat	V	$380.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	954-3266	PS4SW,APPASSURE,$50,VAR	ZS	$50.00
	954-3267	PS4SW,APPASSURE,$50,REIN	ZS	$50.00
	954-3268	PS4SW,APPASSURE,$100,REIN	ZS	$100.00
	954-3271	PS4SW,APPASSURE,$100,VAR	ZS	$100.00
	954-3273	PS4SW,APPASSURE,$35,REIN	ZS	$35.00
	954-3274	PS4SW,APPASSURE,$35,VAR	ZS	$35.00
	954-3275	PS4SW,APPASSURE,$200,VAR	ZS	$200.00
	954-3276	PS4SW,APPASSURE,$200,REIN	ZS	$200.00
	954-3277	PS4SW,APPASSURE,$70,VAR	ZS	$70.00
	954-3278	PS4SW,APPASSURE,$70,REIN	ZS	$70.00
	954-3281	PS4SW,APPASSURE,$140,VAR	ZS	$140.00
	954-3283	PS4SW,APPASSURE,$140,REIN	ZS	$140.00
	954-3284	PS4SW,APPASSURE,$285,VAR	Z1	$285.00
	954-3285	PS4SW,APPASSURE,$285,REIN	Z1	$285.00
	954-3286	PS4SW,APPASSURE,$400,VAR	Z1	$400.00
	954-3287	PS4SW,APPASSURE,$400,REIN	Z1	$400.00
	954-3288	PS4SW,APPASSURE,$570,VAR	Z1	$570.00
	954-3291	PS4SW,APPASSURE,$570,REIN	Z1	$570.00
	954-3293	PS4SW,APPASSURE,$800,VAR	Z1	$800.00
	954-3294	PS4SW,APPASSURE,$800,REIN	Z1	$800.00
	954-3295	PS4SW,APPASSURE,$1100,VAR	Z1	$1,100.00
	954-3296	PS4SW,APPASSURE,$1100,REIN	Z1	$1,100.00
	954-3297	PS4SW,APPASSURE,$1500,VAR	ZS	$1,500.00
	954-3298	PS4SW,APPASSURE,$1500,REIN	ZS	$1,500.00
	954-3301	PS4SW,APPASSURE,$2100,VAR	ZS	$2,100.00
	954-3303	PS4SW,APPASSURE,$2100,REIN	ZS	$2,100.00
	954-3304	PS4SW,APPASSURE,$3000,VAR	ZS	$3,000.00
	954-3305	PS4SW,APPASSURE,$3000,REIN	ZS	$3,000.00
	954-3306	PS4SW,APPASSURE,$4250,VAR	Z1	$4,250.00
	954-3307	PS4SW,APPASSURE,$4250,REIN	Z1	$4,250.00
	954-3308	PS4SW,APPASSURE,$6000,VAR	Z1	$6,000.00
	954-3311	PS4SW,APPASSURE,$6000,REIN	Z1	$6,000.00
	954-3313	PS4SW,APPASSURE,$8500,VAR	Z1	$8,500.00
	954-3314	PS4SW,APPASSURE,$8500,REIN	Z1	$8,500.00
	954-3315	PS4SW,APPASSURE,$12100,VAR	Z1	$12,100.00
	954-3316	PS4SW,APPASSURE,$12100,REIN	Z1	$12,100.00
	954-3317	PS4SW,APPASSURE,$17250,VAR	Z1	$17,250.00
	954-3318	PS4SW,APPASSURE,$17250,REIN	Z1	$17,250.00
	954-3321	PS4SW,APPASSURE,$24500,VAR	ZS	$24,500.00
	954-3323	PS4SW,APPASSURE,$24500,REIN	ZS	$24,500.00
	954-3324	PS4SW,APPASSURE,$35000,VAR	ZS	$35,000.00
	954-3325	PS4SW,APPASSURE,$35000,REIN	ZS	$35,000.00
	954-3326	PS4SW,APPASSURE,$50000,VAR	ZS	$50,000.00
	954-3327	PS4SW,APPASSURE,$50000,REIN	ZS	$50,000.00
	954-3370	NBD PARTS,T124X,INIT	ZS	$0.00
	954-3450	PS4SW,DDPE,CLOUD EDITION,1YR	ZS	$13.00
	954-3451	PS4SW,DDPE,MOBILE EDITION,1YR	ZS	$6.00
	954-3453	PS4SW,DDPE,EXT MEDIA EDITION,1YR	ZS	$6.00
	954-3454	PS4SW,DDPE,ENTERPRISE EDITION,1YR	ZS	$13.00
	954-3455	PS4SW,DDPE,PERSONAL EDITION,1YR	ZS	$5.00
	954-3456	PS4SW,DDPE,CLOUD EDITION,3YR	ZS	$38.00
	954-3457	PS4SW,DDPE,MOBILE EDITION,3YR	ZS	$19.00
	954-3458	PS4SW,DDPE,EXT MEDIA EDITION,3YR	ZS	$19.00
	954-3460	PS4SW,DDPE,BITLOCKER MGR EDITION,1YR	ZS	$6.00
	954-3461	PS4SW,DDPE,BITLOCKER MGR EDITION,3YR	ZS	$19.00
	954-3463	PS4SW,DDPE,ENTERPRISE EDITION,3YR	ZS	$38.00
	954-3464	PS4SW,DDPE,BITLOCKER MGR EDITION,5YR	ZS	$32.00
	954-3465	No DDPE Encryption SW	ZS	$0.00
	954-3466	PS4SW,DDPE,PERSONAL EDITION,3YR	ZS	$15.00
	954-3467	PS4SW,DDPE,CLOUD EDITION,5YR	ZS	$63.00
	954-3468	PS4SW,DDPE,MOBILE EDITION,5YR	ZS	$31.00
	954-3470	PS4SW,DDPE,EXT MEDIA EDITION,5YR	ZS	$31.00
	954-3471	PS4SW,DDPE,ENTERPRISE EDITION,5YR	ZS	$63.00
	954-3473	PS4SW,DDPE,PERSONAL EDITION,5YR	ZS	$25.00
	954-3474	PS4SW,DDPE,ENT EDTN+CLOUD,1YR	ZS	$19.00
	954-3475	PS4SW,DDPE,ENT EDTN+CLOUD,3YR	ZS	$58.00
	954-3476	PS4SW,DDPE,ENT EDTN+CLOUD,5YR	ZS	$96.00
	954-3477	PS4SW,DDPE,ENT EDTN+MOBILE,1YR	ZS	$13.00
	954-3478	PS4SW,DDPE,ENT EDTN+MOBILE,3YR	ZS	$38.00
	954-3481	PS4SW,DDPE,ENT EDTN+MOBILE,5YR	ZS	$63.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	6420H	FGA Proxy MOD6420Hfor SKU 998-BLXQ	Z	$0.00
	6424M	FGA Proxy MOD 6424M for SKU 730-5015	Z	$0.00
	64267	NBD,SVR,WANG,3YR	O	$0.00
	642-BBBC	Active Sylus, 7202	V	$52.00
	642-BBBD	Active Pen Lati 12 Rugged Tablet	A	$39.99
	642X2	FGA Proxy MOD642X2for SKU 998-BCQO	Z	$0.00
	6435N	FGA Proxy MOD6435Nfor SKU 998-BHOP	Z	$0.00
	643FW	FGA Proxy MOD643FWfor SKU 998-BSID	Z	$0.00
	645MC	FGA Proxy MOD 645MC for SKU 730-7355	Z	$0.00
	648-BBBB	Desktop Wall Paper for FHD	V	$0.00
	648-BBBC	Desktop Wall Paper for QHD	V	$0.00
	648-BBBD	Desktop Wall Paper for UHD	V	$0.00
	649-BBBF	WM514 WL Laser MSE	V	$42.99
	649-BBBG	WM524 - Travel Mouse,LAT,OPTI,PWS	V	$29.00
	649-BBBK	Microsoft Arc Touch Mouse Surface	A	$69.99
	649KW	FGA Proxy MOD649KWfor SKU 998-BPCX	Z	$0.00
	64C63	FGA Proxy MOD64C63for SKU 998-BSJX	Z	$0.00
	64CD2	FGA Proxy MOD 64CD2 for SKU 730-4754	Z	$0.00
	64CG2	FGA Proxy MOD64CG2for SKU 998-BIOD	Z	$0.00
	64CHJ	FGA Proxy MOD64CHJfor SKU 998-BVTK	Z	$0.00
	64FK8	FGA Proxy MOD64FK8for SKU 998-BTTS	Z	$0.00
	64GF5	FGA Proxy MOD64GF5for SKU 998-BXOE	Z	$0.00
	64GRG	FGA Proxy MOD64GRGfor SKU 998-BEWV	Z	$0.00
	64J2F	FGA Proxy MOD64J2Ffor SKU 998-BSQT	Z	$0.00
	64JCV	FGA Proxy MOD64JCVfor SKU 998-BHYE	Z	$0.00
	64KJJ	FGA Proxy MOD64KJJfor SKU 998-BTOJ	Z	$0.00
	64M8V	FGA Proxy MOD64M8Vfor SKU 998-BXJU	Z	$0.00
	64MVT	FGA Proxy MOD64MVTfor SKU 998-BUNR	Z	$0.00
	64N5T	FGA Proxy MOD 64N5T for SKU 730-0350	Z	$0.00
	64P3V	FGA Proxy MOD64P3Vfor SKU 998-BXOM	Z	$0.00
	64P7D	FGA Proxy MOD64P7Dfor SKU 998-BYJQ	Z	$0.00
	64PK7	FGA Proxy MOD64PK7for SKU 998-BMNR	Z	$0.00
	64R23	FGA Proxy MOD64R23for SKU 998-BJKW	Z	$0.00
	64RMG	FGA Proxy MOD 64RMG for SKU 730-7414	Z	$0.00
	64V7X	FGA Proxy MOD64V7Xfor SKU 998-BGHF	Z	$0.00
	64V8P	FGA Proxy MOD64V8Pfor SKU 998-BENW	Z	$0.00
	64VGD	FGA Proxy MOD64VGDfor SKU 998-BIOH	Z	$0.00
	64VTY	FGA Proxy MOD64VTYfor SKU 998-BPEZ	Z	$0.00
	64Y86	FGA Proxy MOD 64Y86 for SKU 730-6094	Z	$0.00
	64YJR	FGA Proxy MOD64YJRfor SKU 998-BEDT	Z	$0.00
	64YWR	FGA Proxy MOD64YWRfor SKU 998-BBDR	Z	$0.00
	650-0028	McAfee Security Center 30 days	Z	$0.00
	650-AAAJ	No Anti-Virus Software	V	$0.00
	650-AAAL	No Anti-Virus Software	V	$0.00
	650-AAAM	No Security Software	V	$0.00
	650-AABC	No Anti-Virus Software	V	$0.00
	650-AABG	McAfee 36 Month Subscription	V	$84.29
	650-AABH	McAfee 12 Month Subscription	V	$0.00
	650-AABI	McAfee 24 Month Subscription	V	$55.71
	650-AABJ	McAfee 30 Day Trial	V	$0.00
	650-AABK	McAfee 30 Day Trial	V	$0.00
	650-AABL	McAfee 36 Month Subscription	V	$55.71
	650-AABM	McAfee 12 Month Subscription	V	$0.00
	650-AABN	McAfee 24 Month Subscription	V	$55.71
	650-AACW	MOD,INFO,NO ANTI-VIRUS SW	V	$0.00
	650-AAEI	McAfee SecurityCenter 24 Month Subscription	V	$55.71
	650-AAEJ	McAfee Security Center 30 Day	V	$0.00
	650-AAEK	McAfee 24 Month Subscription	V	$55.71
	650-AAEL	McAfee 30 Day Trial	V	$0.00
	650-AAEM	McAfee12 Month Subscription	V	$0.00
	650-AAEN	McAfee SecurityCenter 36 Month Subscription	V	$84.29
	650-AAEO	McAfee 36 Month Subscription	V	$84.29
	650-AAEP	McAfee SecurityCenter 12 Month Subscription	V	$0.00
	650-AAEX	McAfee LiveSafe 24 month subscription	V	$79.00
	650-AAFD	McAfee LiveSafe 12 month subscription	V	$40.00
	650-AAFE	McAfee LiveSafe 36 month subscription	V	$109.00
	650-AAFL	McAfee LiveSafe 30 days subscription	V	$0.00
	650-AAHI	No Security Software	V	$0.00
	650-AAHJ	No Anti-Virus software	V	$0.00
	650-AAHS	McAfee 12 Month Subscription	V	$79.00

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	631-AAWV	MOD,STNG,ME,LOCKOUT,JAYTON	V	$999,999.99
	631-AAWW	EDOCS for PowerEdge R330,CK	A	$49.99
	631-AAWX	XPS 12 System SW	V	$0.00
	631-AAWY	Non-Vpro Systems Managment SW	V	$0.00
	631-AAWZ	EDOCS for PowerEdge T130,CK	A	$49.99
	631-AAXD	ISS3P0 FOR VPRO/ME DISABLE ONLY	V	$0.00
	631-AAXE	Ubuntu Systems Driver,3162	V	$0.00
	631-AAXH	No Out-of-Band Sys Management, Lat 7370	V	$0.00
	631-AAXI	vPro ME Inoperable, Lat 7370	V	$30.00
	631-AAXJ	Intel vPro Technology, Lat 7370	V	$30.00
	631-AAXK	System Driver, Ubuntu,3555	V	$0.00
	631-AAXL	System Driver, Windows,3555	V	$0.00
	631-AAXM	MOD-SRV,SW,UBUNTU,9350	V	$1.00
	631-AAXN	Windows System Driver 3169	V	$0.00
	631-AAXO	Windows System Driver 3168	V	$0.00
	631-AAXP	Ubuntu Systems Driver,3168	V	$0.00
	631-AAXS	Ubuntu System Driver 3169	V	$0.00
	631-AAXU	System Driver, Windows,7778	V	$0.00
	631-AAXV	System Driver, Windows, 5568	V	$0.00
	631-AAXY	System Driver, Windows, 5368	V	$0.00
	631-AAYD	System Driver, Windows	V	$0.00
	631-AAYH	Windows System Driver, 7368	V	$0.00
	631-AAYJ	Intel vPro Technology Advanced Mgt	V	$999,999.99
	631-AAYK	MOD,STNG,ME,LOCKOUT,MAG2	V	$999,999.99
	631-AAYL	No Out-of-Band Systems Management	V	$999,999.99
	631-AAYZ	No Out-of-Band Systems Management	V	$999,999.99
	631-AAZB	MOD,STNG,ME,LOCKOUT,COLUM2	V	$999,999.99
	631-AAZC	Intel vPro Technology Advanced Mgt	V	$999,999.99
	631-AAZK	Intel non-vPro Technology Enabled	V	$0.00
	631-AAZL	Intel Ready Mode Technology	V	$999,999.99
	631-AAZM	MOD,STNG,ME,DISABLE,CONSTAN	V	$999,999.99
	631-AAZN	Windows System Driver, Insp 3265	V	$999,999.99
	631-AAZP	MOD-SRV,SW,WIN,GAMORA INTEL	V	$999,999.99
	631-AAZQ	MOD-SRV,SW,74/7560,WIN	V	$999,999.99
	631-AAZT	SRV,SW,INSP,UBT,5578	V	$999,999.99
	631-AAZU	SRV,SW,INSP,WIN,5378	V	$999,999.99
	631-AAZV	SRV,SW,INSP,WIN,5578	V	$999,999.99
	631-AAZW	SRV,SW,INSP,UBT,5378	V	$999,999.99
	632-BBBF	MOD,SW,WIN7,VPC	V	$0.00
	632-BBBH	Browser Search Application	V	$0.00
	632-BBBJ	PowerDVD Software not included	V	$0.00
	632-BBBK	Cyberlink Software for Windows 8	V	$6.00
	632-BBBL	Camera Software CD Kit	V	$0.00
	632-BBBM	Cyberlink Media Suite Premium	V	$120.00
	632-BBBO	Camera Software Application for Win7	V	$0.00
	632-BBBR	Cyberlink Software for Windows 8	V	$5.00
	632-BBBU	Dell Backup and Recovery Basic	V	$0.00
	632-BBBW	Dell Backup and Recovery Manager (DBRM)	V	$0.00
	632-BBBZ	Visit www.dell.com/encryption	V	$0.00
	632-BBCB	Thank you for buying Dell	V	$0.00
	632-BBCG	Enterprise Mgr Chargeback Lic, Unlimited	V	$2,200.00
	632-BBCH	Replay Manager for MS Servers	V	$1,980.00
	632-BBCI	SC4020 SC Remote DP Bundle, Base 48 Lic	V	$5,000.00
	632-BBCJ	SC4020 SC SW RDP Bundle, Exp 24 License	V	$4,280.00
	632-BBCK	SC4020 Strg Optm Bundle, Base 48 Lic	V	$6,000.00
	632-BBCL	Replay Mgr for MS Servers, Ent Lic, Unl	V	$15,840.00
	632-BBCM	SC4020 SC SW Bundle, Base 48 License	V	$0.00
	632-BBCN	vCenter Operations Mgr Plug-in	V	$5,000.00
	632-BBCP	SC4020 SC SW Bundle, Expansion24 License	V	$4,280.00
	632-BBCQ	SC4020 Strg Optm Bundle, Exp 24 Lic	V	$6,000.00
	632-BBCR	Live Volume Expansion 24 License, CUS	A	$4,280.00
	632-BBCS	CUS,SW,VCOPS,LIC	A	$5,000.00
	632-BBCT	Live Volume Base License, CUS	A	$3,000.00
	632-BBCU	SC4020 SC SW Perf Bundle, Base48 Lic,CUS	A	$6,000.00
	632-BBCV	SC4020 SC SW Perf Bundle, Exp 24 Lic,CUS	A	$6,000.00
	632-BBCW	SC4020 SC SW Bundle, Expansion24 Lic,CUS	A	$4,280.00
	632-BBCX	SC4020 SC SW RDP Bundle, Exp 24 Lic,CUS	A	$4,280.00
	632-BBCY	SC4020 SC RDP Bundle, Base 48 Lic, CUS	A	$5,000.00
	632-BBDC	SanDisk DAS Cache, 90 Day Trial License	V	$0.00
	632-BBDD	SanDisk DAS Cache,SW Lic and 3YR SW Main	V	$499.00

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	634-BGZZ	vSph Ent Lic 3Y,1P	V	$5,422.00
	634-BHBB	vSph DT,100VMpk Lic,1Y,NFI	V	$12,169.00
	634-BHBC	VMw VC STD Lic,5Y Sub,NFI	V	$12,169.00
	634-BHBE	vSph Ent Lic 5Y,1P	V	$6,710.00
	634-BHBI	vSph DT,100VMpk Lic,5Y,NFI	V	$19,979.00
	634-BHBK	vSph EssP Kit 1Y,6P	V	$6,549.00
	634-BHBL	VMw VC STD Lic,1Y Sub,NFI	V	$7,279.00
	634-BHBM	vSph EssP Kit 5Y,6P	V	$10,939.00
	634-BHBO	vSph EntP Lic 1Y,1P	V	$5,133.00
	634-BHBP	VMw VC STD Lic,3Y Sub,NFI	V	$9,629.00
	634-BHBR	vSph EssP Kit 3Y,6P	V	$8,669.00
	634-BHBS	vSph DT,100VMpk Lic,3Y,NFI	V	$15,939.00
	634-BHBV	vSph EntP Lic 3Y,1P	V	$6,592.00
	634-BHBW	vSph Std Lic 3Y,1P	V	$2,076.00
	634-BHBX	vSph Std Lic 1Y,1P	V	$1,537.00
	634-BHBY	vSph Std Lic 5Y,1P	V	$2,655.00
	634-BHCD	MOD,SW,W10,64,ENGONLY,EE,EMB	V	$250.00
	634-BHCE	MOD,SW,W10,64,ENGONLY,SM-T,EMB	V	$120.00
	634-BHCF	MOD,SW,W10,64,ENGONLY,RTL-TC,EMB	V	$150.00
	634-BHCG	MOD,SW,W10,64,ENGONLY,TBLT,EMB	V	$140.00
	634-BHGU	VMW vSphere EssPlus,6CPU,5YR	V	$7,979.00
	634-BHGW	VMW NSX for vSphere,1CPU,5YR	V	$10,639.00
	634-BHGZ	VMW vSphere EssPlus,6CPU,3YR	V	$6,319.00
	634-BHHB	VMW NSX for vSphere,1CPU,3YR	V	$8,429.00
	634-BHHC	VMW vSphere EssPlus,6CPU,1YR	V	$4,779.00
	634-BHHD	VMW NSX for vSphere,1CPU,1YR	V	$6,369.00
	634-BHHG	NW OS9, S4048T-ON, Requires ProSupport	A	$4,000.00
	634-BHKC	MOD,LKEY,1Y,MAIN,NR,2699V4	V	$5,379.00
	634-BHKD	MOD,LKEY,PRO,REG,2699V4	V	$30,549.00
	634-BHKE	MOD,LKEY,3Y,MAIN,REG,2699V4	V	$10,229.00
	634-BHKF	MOD,LKEY,ULTI,NR,2699V4	V	$46,349.00
	634-BHKG	MOD,LKEY,ULTI,REG,2699V4	V	$32,639.00
	634-BHKH	MOD,LKEY,STAR,REG,2699V4	V	$26,119.00
	634-BHKJ	MOD,LKEY,STAR,NR,2699V4	V	$37,079.00
	634-BHKK	MOD,LKEY,PRO,NR,2699V4	V	$43,379.00
	634-BHKL	MOD,LKEY,5Y,MAIN,NR,2699V4	V	$24,199.00
	634-BHKM	MOD,LKEY,1Y,MAIN,REG,2699V4	V	$3,789.00
	634-BHKQ	MOD,LKEY,5Y,MAIN,REG,2699V4	V	$17,039.00
	634-BHKR	MOD,LKEY,3Y,MAIN,NR,2699V4	V	$14,519.00
	634-BHQL	LIC For WDMGR	V	$45.00
	634-BHQM	ThinOs SW Digital	V	$0.00
	634-BHRQ	ThinOS SW Digital	V	$0.00
	634-BHRR	License for Wyse TCX Suite	V	$15.00
	634-BHRS	License for Wyse PC Extender	V	$28.60
	634-BHST	No OS, 3030 iSeries Gateway	V	$0.00
	634GG	FGA Proxy MOD634GGfor SKU 998-BEBR	Z	$0.00
	634H9	FGA Proxy MOD634H9for SKU 998-BNCX	Z	$0.00
	636K6	FGA Proxy MOD636K6for SKU 998-BPBZ	Z	$0.00
	637-AAAD	Dell Backup and Recovery Basic	V	$0.00
	637-AAAE	Dell Backup and Recovery Manager for Windows 7	V	$0.00
	637-AAAK	DELL DBRM,Win7,SP1,MUI	V	$0.00
	637-AAAL	DBR Basic for BIZC	V	$0.00
	637-AAAM	No Dell Backup and Recovery software	V	$0.00
	637-AAAS	Dell Backup and Recovery Basic	V	$0.00
	6380V	FGA Proxy MOD 6380V for SKU 730-1884	Z	$0.00
	63C29	FGA Proxy MOD63C29for SKU 998-BUYS	Z	$0.00
	63CJJ	FGA Proxy MOD63CJJfor SKU 998-BEIY	Z	$0.00
	63DFV	FGA Proxy MOD 63DFV for SKU 730-1244	Z	$0.00
	63DYD	FGA Proxy MOD 63DYD for SKU 730-3386	Z	$0.00
	63DYR	FGA Proxy MOD 63DYR for SKU 730-3647	Z	$0.00
	63FY3	FGA Proxy MOD63FY3for SKU 998-BSCE	Z	$0.00
	63H47	FGA Proxy MOD 63H47 for SKU 730-7077	Z	$0.00
	63HV0	FGA Proxy MOD 63HV0 for SKU 730-7526	Z	$0.00
	63JG0	FGA Proxy MOD63JG0for SKU 998-BPTT	Z	$0.00
	63K8C	FGA Proxy MOD63K8Cfor SKU 998-BPHW	Z	$0.00
	63M09	FGA Proxy MOD 63M09 for SKU 730-6294	Z	$0.00
	63T4R	FGA Proxy MOD63T4Rfor SKU 998-BSZC	Z	$0.00
	63TD7	FGA Proxy MOD 63TD7 for SKU 730-7513	Z	$0.00
	63TPY	FGA Proxy MOD63TPYfor SKU 998-BUVI	Z	$0.00
	63XV5	FGA Proxy MOD63XV5for SKU 998-BVLM	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	620-AABD	Resource DVD, ENG	V	$0.00
	620-AABF	MS:Media:Windows 8 (64Bit) OS Media DVD	V	$3.00
	620-AACB	Red Hat Enterprise Linux 6.4 (DVD)	V	$4.00
	620-AACC	Red Hat Enterprise Linux 6.4 (DVD)	V	$4.00
	620-AACG	NO OS Recovery DVD	V	$0.00
	620-AACK	ENG Win7 Professional, 64,DVD,EMRP	V	$3.00
	620-AACM	MUI Win7 Professional 64 DVD	V	$3.00
	620-AACP	ENG Win7 Professional,32,DVD,EMRP	V	$3.00
	620-AACQ	MUI Win 7 Professional,32-B,DVD	V	$3.00
	620-AACT	Windows 8 Home/PRO (64Bit) DVD	V	$3.00
	620-AAHV	Windows(R) 7 Professional 32bit Media Ki	V	$3.00
	620-AAIM	Windows(R) 7 Home Premium SP1 64bit Medi	V	$3.00
	620-AAIO	Windows(R) 7 Home Basic 32-bit Media Kit	V	$3.00
	620-AAIW	Windows(R) 7 Home Premium 64bit Media Ki	V	$3.00
	620-AAJE	Windows(R) 7 Home Basic 32bit Media Kit	V	$3.00
	620-AAJQ	Windows(R) 7 Professional 64bit Media Ki	V	$3.00
	620-AAKP	Media,Win7 Pro,64,SP1,E	V	$3.00
	620-AAKW	MOD,SW,W7HP64SP1,DVD,MUL26	V	$3.00
	620-AALQ	Win7 Pro 32bit Media Kit,BPOR	V	$3.00
	620-AALR	Win7 Pro 32bit Media Kit,MUI	V	$3.00
	620-AALS	Win7 Pro 64bit Media Kit,BPOR	V	$3.00
	620-AALT	Win7 Pro 64bit Media Kit,MUI	V	$3.00
	620-AALW	OS-Windows Media Not Included	V	$0.00
	620-AANL	Windows 8 (64Bit) Resource DVD	V	$3.00
	620-AANP	Media,Win7 Pro,32,SP1,E	V	$3.00
	620-AANS	MOD,SW,W7P32SP1,DVD,MUL26	V	$3.00
	620-AAOH	No Media	V	$0.00
	620-AAQL	POS7 32 bit Media	V	$15.00
	620-AAQM	POS7 64 bit Media	V	$15.00
	620-AAQP	System Driver, Latitude E6440	V	$0.00
	620-AASH	Windows 8 64bit, LAC DVD	V	$0.00
	620-AASJ	DUSB Recovery Key 2.5 Win8 Pro	A	$19.99
	620-AASK	DUSB Recovery Key 2.5 Win8 Home Premium	A	$19.99
	620-AASL	Win8.1(64Bit) Spanish Resource USB Key	V	$20.00
	620-AASM	Win 8.1 OS Recovery USB,BPOR	V	$20.00
	620-AASO	Win8.1(64Bit) English Resource USB Key	V	$20.00
	620-AASP	Win 8.1 OS Recovery DVD,BPOR	V	$3.00
	620-AASQ	Win 8.1 OS Recovery DVD,SPN	V	$3.00
	620-AASR	Windows 8.1 French OS Recovery - USB	V	$20.00
	620-AAST	Win 8.1 OS Recovery DVD,FR	V	$3.00
	620-AASU	Win 8.1 DVD OS Recovery(ENG)	V	$3.00
	620-AASV	Resource DVD, LAC	V	$0.00
	620-AASW	Windows 8.1 USB OS Recovery(English)	V	$3.00
	620-AASX	Win 8.1 32-bit OS Recovery USB, SPN	V	$3.00
	620-AASZ	Win 8.1 32-bit OS Recovery USB, FR	V	$3.00
	620-AATW	Windows 8.1 (64Bit) English Resource DVD	V	$5.00
	620-AAUK	Win 8.1 OS Recovery DVD,SPN	V	$5.00
	620-AAWC	Windows 8.1 Pro (64Bit) MUI Resource DVD	V	$0.00
	620-AAWD	Recovery media not included	V	$0.00
	620-AAWM	Win 8.1 OS Recovery USB, ROW	V	$0.00
	620-AAXD	Windows 7 PRO USB OS Recovery(MUI)	V	$20.00
	620-AAXG	Win8.1(64bit) Resource USB Key	V	$0.00
	620-AAXI	Win7,32-bit,DVD OS Recovery,MUL,CUS	A	$19.99
	620-AAXK	Win7,64-bit,DVD OS Recovery,MUL,CUS	A	$19.99
	620-AAYS	Windows 10 Pro OS Recovery USB	V	$20.00
	620-AAYU	W10P 64 OSRI DVD COS ROW	V	$3.00
	620-AAYW	W10P 64 OSRI DVD ROW	V	$3.00
	620-AAYX	W10H 64 OSRI USB COS ROW	V	$20.00
	620-AAYY	Windows 10 Home OS Recovery USB	V	$20.00
	620-AAYZ	W10H 64 OSRI DVD COS ROW	V	$3.00
	620-AAZB	W10H 64 OSRI DVD EM	V	$3.00
	620-AAZD	Win 10 Home Recovery USB - Emg	V	$20.00
	620-AAZE	W10H 64 OSRI DVD ROW	V	$3.00
	620-AAZG	W10P 64 OSRI USB COS ROW	V	$20.00
	620-AAZH	W10H 64 OSRI DVD COS EM	V	$3.00
	620-AAZS	W10H 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZT	W10H COS 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZU	W10P COS 64bit DVD ROW POS OSRI	V	$99,999.00
	620-AAZV	W10P 64bit DVD ROW POS OSRI	V	$99,999.00
	621FJ	FGA Proxy MOD621FJfor SKU 998-BJPR	Z	$0.00

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	575-BBBV	2nd 3.5inch HDD Caddy without Cable	V	$9.00
	575-BBBZ	Bracket, PCIE Card	V	$30.00
	575-BBCG	AIO Stand OptiPlex 3030	V	$50.00
	575-BBCH	No Stand included	V	$0.00
	575-BBCL	Spacer for 7mm HDD/SSD, M4x00/M6x00	V	$0.00
	575-BBCM	Horizontal Stand	V	$12.00
	575-BBCN	Vertical stand	V	$12.00
	575-BBCO	Vertical stand	V	$12.00
	575-BBCP	Integrated Basic Stand	V	$30.00
	575-BBCQ	Height Adjustable Stand, Touch	V	$60.00
	575-BBCS	Horizontal Stand	V	$12.00
	575-BBCU	HDD Bracket 3rd 3.5" SATA HDD in ODD bay	A	$79.99
	575-BBCV	2.5 in HDD Optical Bracket, T1700 (Kit)	A	$79.99
	575-BBCW	Z9500,RACK MOUNT BRACKET, Customer Kit	A	$999.00
	575-BBCX	CUS,BRKT,HDD,2.5,AIO,9030	A	$25.99
	575-BBCY	5212 AIO Stand	V	$0.00
	575-BBCZ	AIO Height Adjustable Stand	V	$10.00
	575-BBDE	Dell OptiPlex Micro Console with DVD-RW	V	$80.00
	575-BBDF	Dell OptiPlex Micro All in One Mount	V	$60.00
	575-BBDG	M-sata HDD bracket	V	$0.00
	575-BBDH	HD/SSD Brkt 7MM, E5250/5250	V	$0.00
	575-BBDI	MCARD Hard Drive Bracket	V	$0.00
	575-BBDJ	HD/SSD Brkt 7MM, E5550/5550	V	$0.00
	575-BBDK	HD/SSD Brkt 7MM, E5450/5450	V	$0.00
	575-BBDL	MCARD Hard Drive Bracket	V	$0.00
	575-BBDN	DIMM/Processor Filler for R7910	V	$0.00
	575-BBDQ	No WWAN Card, WWAN	V	$0.00
	575-BBDR	Chromebox Monitor Stand Mounting Bracket	A	$19.99
	575-BBDS	Chromebox Mounting Bracket	A	$19.99
	575-BBDY	PowerEdge C4130 Intel GPU Brackets	V	$359.00
	575-BBDZ	PowerEdge C4130 Nvidia GPU Brackets	V	$209.00
	575-BBEB	Dell W-AP-ANT-MNT-3 Mount bracket	V	$105.00
	575-BBEC	Dell W-AP-ANT-MNT-3 Mount bracket, CK	A	$105.00
	575-BBED	NW, X-series small L brackets	A	$20.00
	575-BBEE	NW, X-series lg L brackets, CK	A	$20.00
	575-BBEF	NW, X-series large L brackets	V	$20.00
	575-BBEG	HDD Bracket 3rd 3.5" HDD	A	$124.99
	575-BBEH	HDD Bracket for 3rd/4th SATA HDD in ODD	A	$99.99
	575-BBEI	HDD Bracket for 3rd/4th 2.5" SATA HDD in	A	$99.99
	575-BBEJ	HDD Bracket for 3rd/4th 2.5" SATA/SAS HD	A	$99.99
	575-BBEM	HDD Bracket for 1st 2.5" HDD	A	$19.99
	575-BBEP	SAS HDD Bracket, T3610/T5610, Kit	A	$89.99
	575-BBEQ	SATA HDD Bracket, T3610/T5610, Kit	A	$89.99
	575-BBER	MOD,BRKT,7MM HDD,PLANO	V	$0.00
	575-BBEU	VESA Mounting BRKT	V	$19.00
	575-BBEV	Horizontal Stand	V	$12.00
	575-BBEW	Vertical Stand	V	$12.00
	575-BBEY	K21 GPU Brkt, C4130	V	$0.00
	575-BBFB	NW AP-270-MNT-ADP, ADAPTER,CUS	A	$50.00
	575-BBFC	NW AP-270-MNT-ADP, ADAPTER	V	$25.00
	575-BBFD	K1 GPU Brkt, C4130	V	$0.00
	575-BBFE	HDD/SSD Brkt 7MM, E5270	V	$0.00
	575-BBFF	SSD Brkt for M2,SATA	V	$0.00
	575-BBFG	HD Bracket, SSD, M2, MP3510	V	$0.00
	575-BBFH	HDD/SSD Brkt 7MM, E5470	V	$0.00
	575-BBFI	HDD/SSD, Bracket for 7MM,PC15/P	V	$0.00
	575-BBFJ	M.2 Solid State Drive Bracket,E7270	V	$0.00
	575-BBFK	Bracket for 2nd 2.5 inch HDD, Opti 9030	V	$0.00
	575-BBFL	Bracket,SSD,M2,PCIE,E7470	V	$0.00
	575-BBFN	Dual VESA MTG BRKT Kit, 5030	A	$40.00
	575-BBFO	MGT BRKT for E-Series Monitors	V	$28.00
	575-BBFP	MGT BRKT for P-Series	A	$19.00
	575-BBFQ	MGT BRKT (w/Ext) for E-Series	V	$28.00
	575-BBFR	MGT BRKT for P-Series	V	$28.00
	575-BBFS	Dual MTG BRKT, 3010	V	$40.00
	575-BBFT	Wall MGT BRKT,5010/20 &7010/20	A	$19.00
	575-BBFU	Dual MTG BRKT Kit for 7010/7020	A	$50.00
	575-BBFV	Dual MTG BRKT,5010/5020	V	$50.00
	575-BBFW	Wall MGT BRKT,5010/20 &7010/20	V	$19.00
	575-BBFX	Dual VESA MTG BRKT Kit, 5030	V	$38.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	575-BBJR	MOD,BRKT,CLIP,PLSTC,3000	V	$999,999.99
	575-BBJU	MOD,BRKT,WALL,5000	V	$999,999.99
	575HM	FGA Proxy MOD575HMfor SKU 998-BISM	Z	$0.00
	5787F	FGA Proxy MOD5787Ffor SKU 998-BFUQ	Z	$0.00
	578ET	DEPOT,INSP,IBM,2YR EXT	Z	$0.00
	578N7	FGA Proxy MOD578N7for SKU 998-BTZC	Z	$0.00
	5790T	SERV,EXTD,NBD,2YR,UNISYS	Z	$0.00
	579T5	FGA Proxy MOD579T5for SKU 998-BGGG	Z	$0.00
	57CH6	FGA Proxy MOD57CH6for SKU 998-BHRS	Z	$0.00
	57DKN	FGA Proxy MOD57DKNfor SKU 998-BSCP	Z	$0.00
	57DVX	FGA Proxy MOD57DVXfor SKU 998-BKNG	Z	$0.00
	57GYV	FGA Proxy MOD57GYVfor SKU 998-BZID	Z	$0.00
	57J3P	FGA Proxy MOD57J3Pfor SKU 998-BVDW	Z	$0.00
	57JGH	FGA Proxy MOD57JGHfor SKU 998-BSPO	Z	$0.00
	57JNK	FGA Proxy MOD57JNKfor SKU 998-BMKJ	Z	$0.00
	57M18	FGA Proxy MOD57M18for SKU 998-BSXH	Z	$0.00
	57M58	FGA Proxy MOD 57M58 for SKU 730-5168	Z	$0.00
	57RVW	FGA Proxy MOD57RVWfor SKU 998-BMTM	Z	$0.00
	57TC0	FGA Proxy MOD57TC0for SKU 998-BOZK	Z	$0.00
	57TPN	FGA Proxy MOD 57TPN for SKU 730-2344	Z	$0.00
	57WVK	FGA Proxy MOD57WVKfor SKU 998-BUQU	Z	$0.00
	57Y1T	FGA Proxy MOD 57Y1T for SKU 730-6012	Z	$0.00
	57YGW	FGA Proxy MOD57YGWfor SKU 998-BUDF	Z	$0.00
	57YYR	FGA Proxy MOD 57YYR for SKU 730-4090	Z	$0.00
	5803G	FGA Proxy MOD 5803G for SKU 730-4237	Z	$0.00
	580-AAAM	No Keyboard	V	$0.00
	580-AAAS	Int Dualpoint, English	V	$0.00
	580-AAAV	Int Dualpoint, Spanish	V	$0.00
	580-AAAW	Int Dualpoint Backlit, Spanish	V	$49.00
	580-AAAX	Int Dualpoint, French Que	V	$0.00
	580-AAAY	Int Dualpoint, French/Eng	V	$0.00
	580-AABD	Int Dualpoint Backlit,Brz Port	V	$49.00
	580-AABG	No Keyboard Selected	V	$0.00
	580-AABL	Internal English	V	$0.00
	580-AABY	KYBD,MSE,LTN,WRLES,KM714	V	$0.00
	580-AABZ	Dell KM714 Wireless KB & MSE ENG	V	$0.00
	580-AACD	No Keyboard Requested	V	$0.00
	580-AACF	KYBD,87,US,FR-ENG BI,C14S	V	$0.00
	580-AADF	US English KB-522 Multi USB KB	V	$29.99
	580-AADG	US English KB212-B QuietKey USB KB	V	$10.00
	580-AADH	SMRT RDR KYBD,KB813,US,PWS	V	$53.56
	580-AADI	Can/Mult Dell KB212-B USB KYBD	V	$10.00
	580-AADJ	Can/Mult Dell KB-522 USB KYBD	V	$29.99
	580-AADK	French Dell KB212-B QuietKey USB KB	V	$10.00
	580-AADL	French Dell KB-522 Multimedia USB KB	V	$29.99
	580-AADM	Spanish Dell KB212-B QuietKey USB KB	V	$10.00
	580-AADN	Spanish Dell KB-522 Multi USB KB	V	$29.99
	580-AADP	BPort Dell KB212-B QuietKey USB KB	V	$21.42
	580-AADS	Keyboard not included	V	$0.00
	580-AAFH	Int Dualpoint Backlit, English	V	$49.00
	580-AAFS	Dell KB213 Wired Multimedia Ke	V	$0.00
	580-AAFT	Dell KB213 Wired Multimedia Ke	V	$0.00
	580-AAFU	Dell KB213 MultiMedia Keyboard	V	$0.00
	580-AAFV	Dell KM713 WL KYBD and MSE CAN-MUI SIB	V	$0.00
	580-AAFX	Dell KM713 WL KYBD and MSE US SIB	V	$0.00
	580-AAFY	Dell KB213 Wired Multimedia Ke	V	$0.00
	580-AAJJ	Kit - Dell KB813 Smartcard Keyboard (English)	A	$49.99
	580-AAOC	Standard Keyboard, English	V	$0.00
	580-AAOJ	Alienware Standard USB 2.0 Keyboard (English)	V	$0.00
	580-AAOS	Dell USB KB,FR-CAN,w/Palmrest,FPWS	V	$10.00
	580-AAOZ	Backlit Keyboard	V	$0.00
	580-AAQD	US English (QWERTY) Dell KB-522 Wired Bu	V	$29.99
	580-AAQW	No Keyboard	V	$99,999.00
	580-AAQX	US English (QWERTY) Dell KB212-B QuietKe	V	$7.00
	580-AARD	US ENG KB212-B QuietKey USB KB	V	$7.00
	580-AARO	Dell Wireless Keyboard with Mouse, Engli	V	$50.00
	580-AARP	No Keyboard w/Filler,SFF	V	$0.00
	580-AARU	Int ENG Single Point	V	$0.00
	580-AARV	Int SPN Single Point	V	$0.00
	580-AARW	Int BPOR Single Point	V	$0.00

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	570-AACR	Dell USB Optical Mouse MS111	V	$5.00
	570-AACU	Dell USB Optical Mouse	V	$0.00
	570-AACV	Dell USB Laser 6-Button Mouse	V	$19.99
	570-AACW	MOD,MSE,USB,SIB,LOGI,MS111	V	$5.00
	570-AACZ	Dell MS111 USB Optical Mouse	V	$5.00
	570-AADH	No Additional Mouse	V	$0.00
	570-AADI	Mouse included with Keyboard	V	$0.00
	570-AADK	No Mouse	V	$0.00
	570-AADU	Logitech USB Optical Mouse	V	$5.00
	570-AADV	Dell USB Optical Mouse	V	$5.00
	570-AADX	Dell Primax USB Optical Mouse	V	$5.00
	570-AADZ	Dell Laser Scroll USB (6 Buttons) KIT	A	$21.99
	570-AAED	Dell Laser Scroll USB (6 Buttons)KIT	A	$21.99
	570-AAEF	Dell Wireless Optical Mouse, Blue	V	$20.00
	570-AAEG	MOD,MSE,WRLES,RED,WW,WM311	V	$20.00
	570-AAEL	No Mouse	V	$0.00
	570-AAEN	MOD,MSE,USB,SIB,PMX,MS111,DBP	V	$9.00
	570-AAET	Dell MS111 USB Optical Mouse	V	$0.00
	570-AAHH	Dell Wireless K&M KM714 US	V	$84.29
	570-AAID	BT Mouse WM615	V	$59.99
	570-AAIE	CUS,MSE,WRLES,AMF,ANZ,WM615	A	$49.99
	570-AAIO	Dell MS116 Wired Mouse White	V	$0.00
	570-AAIQ	Dell Optical Mouse-MS116 - Black	V	$9.00
	570-AAJB	CUS,MSE,WW,PE,MS116,LOGI,B	A	$99,999.00
	570-AAJF	CUS,MSE,WW,PE,MS116,PMX,W	A	$999,999.99
	570-AAJJ	CUS,MSE,WW,PE,MS116,LTON,B	A	$99,999.00
	570-AAJL	CUS,MSE,WW,PE,MS116,PMX,B	A	$99,999.00
	570-AAKO	Optical Mouse - MS116 Black	V	$5.00
	570-AAKT	CUS,MSE,US,BB,MS116,LTON,B	A	$999,999.99
	570-AAKU	CUS,MSE,US,BB,MS116,LOGI,B	A	$999,999.99
	570-AAKV	Optical Mouse - MS116 Black	V	$5.00
	570-AAKW	CUS,MSE,LT,BB,MS116,LTON,B	A	$999,999.99
	570-AAKX	CUS,MSE,LT,BB,MS116,LOGI,B	A	$999,999.99
	570-AAKY	CUS,MSE,WRLES,DAO,ANZ,WM615	A	$49.99
	570-AAKZ	MOD,MSE,US,BB,MS116,LTON,B,DBP	V	$5.00
	570-AALB	MOD,MSE,LT,BB,MS116,LTON,B,DBP	V	$5.00
	570-AALC	MOD,MSE,LT,BB,MS116,LOGI,B,DBP	V	$5.00
	570-AALD	MOD,MSE,US,BB,MS116,LOGI,B,DBP	V	$5.00
	570-AALK	CUS,MSE,WRLES,ROW,WM126,BLK	A	$19.99
	570-AALM	CUS,MSE,WRLES,ROW,WM126,WHT	A	$19.99
	570-AALQ	CUS,MSE,WRLES,ROW,WM126,RED	A	$19.99
	570-AALR	CUS,MSE,WRLES,ROW,WM126,BLU	A	$19.99
	570-AALS	CUS,MSE,WRLES,BWBX,WM123	V	$99,999.00
	570-AALY	MOD,MSE,WRLES,US,WM126,BL,DBP	V	$999,999.99
	570-AALZ	MOD,MSE,WRLES,US,WM126,BK,DBP	V	$999,999.99
	570-AAMB	CUS,MSE,WRLES,US,WM126,WHT	A	$999,999.99
	570-AAMC	CUS,MSE,WRLES,US,WM126,BLU	A	$999,999.99
	570-AAMD	MOD,MSE,WRLES,US,WM126,RD,DBP	V	$999,999.99
	570-AAME	MOD,MSE,WRLES,US,WM126,WH,DBP	V	$999,999.99
	570-AAMF	CUS,MSE,WRLES,US,WM126,BLK	A	$999,999.99
	570-AAMG	CUS,MSE,WRLES,US,WM126,RED	A	$999,999.99
	570-AANS	CUS,MSE,WRLES,AMF,ANZ,WM326	A	$29.99
	571H5	FGA Proxy MOD571H5for SKU 998-BXXC	Z	$0.00
	572HF	FGA Proxy MOD572HFfor SKU 998-BXRY	Z	$0.00
	573GH	FGA Proxy MOD573GHfor SKU 998-BRRW	Z	$0.00
	573JT	FGA Proxy MOD573JTfor SKU 998-BUQS	Z	$0.00
	573VT	FGA Proxy MOD573VTfor SKU 998-BWTP	Z	$0.00
	574V0	FGA Proxy MOD574V0for SKU 998-BBFI	Z	$0.00
	575-BBBB	Bracket for 3.5 HD,AIO	V	$0.00
	575-BBBC	BRKT for 2.5HD for AIO	V	$0.00
	575-BBBF	Bracket for Wireless for AIO	V	$0.00
	575-BBBG	VESA MNT BRKT, NTCH	V	$10.00
	575-BBBH	VESA MNT BRKT, TCH	V	$10.00
	575-BBBI	No Integrated Stand option	V	$0.00
	575-BBBJ	Articulating Stand	V	$99.00
	575-BBBL	Integrated Basic Stand	V	$40.00
	575-BBBO	AIO 3011 Basic Stand	V	$40.00
	575-BBBP	2.5" SSD/HDD Bracket,3011	V	$0.00
	575-BBBR	Bracket for 2.5 HDD,OPTI	V	$0.00
	575-BBBT	AIO STND W/CVR,USFF	V	$150.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	1YM32	FGA Proxy MOD1YM32for SKU 998-BJPE	Z	$0.00
	1YMF3	FGA Proxy MOD1YMF3for SKU 998-BKVG	Z	$0.00
	1YMMR	FGA Proxy MOD1YMMRfor SKU 998-BEIU	Z	$0.00
	1YMW8	FGA Proxy MOD1YMW8for SKU 998-BISK	Z	$0.00
	1YNT8	FGA Proxy MOD 1YNT8 for SKU 730-1220	Z	$0.00
	1YP52	FGA Proxy MOD1YP52for SKU 998-BBRM	Z	$0.00
	1YP5J	FGA Proxy MOD 1YP5J for SKU 730-0758	Z	$0.00
	1YPPJ	FGA Proxy MOD1YPPJfor SKU 998-BNWL	Z	$0.00
	1YR58	FGA Proxy MOD1YR58for SKU 998-BJBX	Z	$0.00
	1YRC0	FGA Proxy MOD 1YRC0 for SKU 730-7652	Z	$0.00
	1YTFG	FGA Proxy MOD1YTFGfor SKU 998-BMVQ	Z	$0.00
	1YTX3	FGA Proxy MOD 1YTX3 for SKU 730-6695	Z	$0.00
	1YTYV	FGA Proxy MOD 1YTYV for SKU 730-2059	Z	$0.00
	1YV21	FGA Proxy MOD 1YV21 for SKU 730-2227	Z	$0.00
	1YYJD	FGA Proxy MOD1YYJDfor SKU 998-BNBR	Z	$0.00
	201Y8	FGA Proxy MOD201Y8for SKU 998-BKWK	Z	$0.00
	202V2	FGA Proxy MOD202V2for SKU 998-BOXL	Z	$0.00
	203-BBDD	2nd Hard Drive: not included	V	$0.00
	203-BBEC	Configuration Label - 16GB, Wifi	V	$0.00
	203-BBEN	CUS,KYBD,MSE,US,WRLES,KM714	V	$79.99
	203-BBGJ	Power Companion, Bag, Mouse Mobile	A	$199.97
	203-BBGK	Power Companion, USB Multiport Adapter	A	$299.99
	203-BBGL	Power Companion, USB Multiport Adapter	A	$299.99
	203-BBGQ	Dell Wired KBD with Wireless Mouse WM324	A	$79.98
	203-BBGT	Dell WRD KB with Mouse MS116	A	$39.98
	203-BBGU	Dell Wired KBD wth Lsr USB 6Button Mouse	A	$41.98
	203-BBHQ	OTG - Battery, Adapter, Briefcase	Z1	$999,999.99
	203-BBHR	Premier Briefcase (M), 4-in-1 USB-C Adap	A	$149.99
	203MJ	FGA Proxy MOD203MJfor SKU 998-BCPL	Z	$0.00
	204CR	FGA Proxy MOD204CRfor SKU 998-BWTC	Z	$0.00
	204J9	FGA Proxy MOD 204J9 for SKU 730-1475	Z	$0.01
	204JF	FGA Proxy MOD204JFfor SKU 998-BEGJ	Z	$0.00
	204R0	FGA Proxy MOD204R0for SKU 998-BHEJ	Z	$0.00
	204WT	4HR/7X24,SVR,IBM,INIT YR	O	$0.00
	2056G	FGA Proxy MOD2056Gfor SKU 998-BMHC	Z	$0.00
	2060D	SI,9368,MOD,SW,GHOST,WNT 4.0	U	$0.00
	206GY	FGA Proxy MOD206GYfor SKU 998-BTXJ	Z	$0.00
	208FD	FGA Proxy MOD208FDfor SKU 998-BDEL	Z	$0.00
	208H3	FGA Proxy MOD 208H3 for SKU 730-3303	Z	$0.00
	208T3	FGA Proxy MOD208T3for SKU 998-BBKK	Z	$0.00
	20C39	FGA Proxy MOD 20C39 for SKU 730-5670	Z	$0.00
	20C60	FGA Proxy MOD20C60for SKU 998-BCJO	Z	$0.00
	20D66	FGA Proxy MOD20D66for SKU 998-BSME	Z	$0.00
	20D69	FGA Proxy MOD 20D69 for SKU 730-0133	Z	$0.00
	20D7D	FGA Proxy MOD20D7Dfor SKU 998-BMNG	Z	$0.00
	20DGD	FGA Proxy MOD 20DGD for SKU 730-7353	Z	$0.00
	20DY5	FGA Proxy MOD 20DY5 for SKU 730-4583	Z	$0.00
	20G18	FGA Proxy MOD20G18for SKU 998-BXVX	Z	$0.00
	20G48	FGA Proxy MOD 20G48 for SKU 730-6650	Z	$0.00
	20GKP	FGA Proxy MOD20GKPfor SKU 998-BKJH	Z	$0.00
	20GR8	FGA Proxy MOD 20GR8 for SKU 730-2200	Z	$0.00
	20HXV	FGA Proxy MOD 20HXV for SKU 730-6818	Z	$0.00
	20JTY	FGA Proxy MOD20JTYfor SKU 998-BQHK	Z	$0.00
	20MC9	FGA Proxy MOD20MC9for SKU 998-BVQS	Z	$0.00
	20MJW	FGA Proxy MOD 20MJW for SKU 730-1028	Z	$0.00
	20PHJ	FGA Proxy MOD20PHJfor SKU 998-BIRE	Z	$0.00
	20R74	FGA Proxy MOD 20R74 for SKU 730-5562	Z	$0.00
	20RJT	FGA Proxy MOD20RJTfor SKU 998-BXRC	Z	$0.00
	20T6R	FGA Proxy MOD 20T6R for SKU 730-0233	Z	$0.00
	20TWM	FGA Proxy MOD 20TWM for SKU 730-2795	Z	$0.00
	20VHF	FGA Proxy MOD20VHFfor SKU 998-BFOM	Z	$0.00
	20W3K	FGA Proxy MOD20W3Kfor SKU 998-BGKU	Z	$0.00
	20X4F	FGA Proxy MOD 20X4F for SKU 730-2428	Z	$0.00
	20XMV	FGA Proxy MOD 20XMV for SKU 730-0540	Z	$0.00
	20Y9R	FGA Proxy MOD20Y9Rfor SKU 998-BOTE	Z	$0.00
	210-AABJ	UAT Testing - DO NOT USE	A	$230.00
	210-AABL	PS MVS, DESKTOP	S	$0.00
	210-AABM	PS MVS, STORAGE DISK	S	$0.00
	210-AABN	PS MVS, MOBILITY	S	$0.00
	210-AABO	PS MVS, NETWORKING COMPONENT	S	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	555-BBDN	Dell Wireless 1506 Driver	V	$0.00
	555-BBDO	Dell Wireless 1550 Driver	V	$0.00
	555-BBDP	Intel Wireless 6300 Driver	V	$0.00
	555-BBDQ	Intel 6235 2X2 802.11n + BT4.0+WiDi	V	$0.00
	555-BBDR	Intel 6235	V	$20.00
	555-BBDS	Dell Wireless-N 1703 + BT 4.0 Driver	V	$0.00
	555-BBDT	DW 1707 + BT4.0	V	$0.00
	555-BBDZ	Network Interface Card	V	$50.00
	555-BBEB	Broadcom 5722 Single Port Gigabit Ethernet PCI-Express Net	V	$50.00
	555-BBEH	Intel Dual Band AC 7260 5GHz+BT 4.0	V	$0.00
	555-BBEJ	Dell Wireless-N 1506 2.4GHz	V	$0.00
	555-BBEM	Near Field Communications,9Q33/4	V	$0.00
	555-BBEQ	802.11ac 2x2 AC WiFi +Bluetooth 4.0	V	$50.00
	555-BBES	Killer 1420 802.11n/ac WiFi w BT 4.0	V	$0.00
	555-BBEU	No Wireless LAN Card	V	$0.00
	555-BBEV	Intel Wireless 6235 halfmini-P,AIO	V	$29.00
	555-BBEW	Dell WLAN 1540 802.11a,b,g,n,OptiAIO	V	$15.00
	555-BBEZ	Wireless 6235 SW	V	$0.00
	555-BBFB	Dell Wireless 1540 Software	V	$0.00
	555-BBFO	No Wireless	V	$0.00
	555-BBGL	Dell Wireless 1705 SRV	V	$0.00
	555-BBGR	Dell Wireless 1540 802.11a/b/g/n PCIe Ca	V	$49.00
	555-BBGS	Dell Wireless 1540 802.11a/b/g/n PCIe Ca	V	$49.00
	555-BBGT	Dell WLAN 1540 802.11an,HF	V	$49.00
	555-BBGX	Intel 6300 Mini Card BCC	V	$0.00
	555-BBGY	DW 1506 Mini Card BCC	V	$0.00
	555-BBHD	WLAN Card DW1506 Driver	V	$0.00
	555-BBHH	Intel 7260 BGN 2.4GHz+Bluetooth 4.0	V	$0.00
	555-BBHI	Intel 7260ac Wireless card	V	$25.00
	555-BBHK	W7260 Driver	V	$0.00
	555-BBHL	DW1601,BT,WiGig	V	$50.00
	555-BBIE	DW 1705 + BT4.0	V	$0.00
	555-BBIH	Intel Dual Band Wireless-N 7260 Driver	V	$0.00
	555-BBIL	NWW-ANT,OMNI-DIRL,WHT	V	$20.00
	555-BBIM	Dell SRV Software 1705	V	$0.00
	555-BBIQ	PC W-PD-9001GR-AC,MIDSPAN, MOD	V	$145.00
	555-BBIR	NW W-ANT-2x2-L214	V	$425.00
	555-BBIS	NW W-ANT-2x2-L514	V	$425.00
	555-BBIT	Dell Wireless 1704/1705 Driver	V	$0.00
	555-BBJN	5G WiFi Broadcom 4352 802.11n/ac and	V	$0.00
	555-BBJO	No Network Card (Integrated NIC only)	V	$0.00
	555-BBJQ	Intel Centrino Ultimate-N 6300 802.11n	V	$40.00
	555-BBJR	Dell Wireless 1506 802.11g/n Single Ban	V	$0.00
	555-BBJS	Dell Wireless 1550 2X2 802.11ac + Blueto	V	$15.00
	555-BBJT	IWN 7260 802.11a/g/n 2x2 WiFi,BT Half MC	V	$0.00
	555-BBJV	Dell Wireless 1601 2x2 802.11n+BT(WiGig)	V	$60.00
	555-BBKB	Dell Wireless 1601 + Bth 4.0 + WiGig	V	$50.00
	555-BBKC	DW1705 Driver Latitude 3440	V	$0.00
	555-BBKD	Intel Wireless 7260 WLAN CARD	V	$25.00
	555-BBKH	No Bcom required	V	$0.00
	555-BBKI	Dell Wireless 1550 2x2 Combo w/BT	V	$0.00
	555-BBKV	N1420 Gigabits Wireless LAN for WW (With Bluetooth Functi	V	$100.00
	555-BBKZ	MOD,INFO,NFC,SW,NXP,E7240	V	$0.00
	555-BBLC	Dell Wireless 1601 Driver	V	$0.00
	555-BBLD	MOD,INFO,NFC,SW,NXP,E7440	V	$0.00
	555-BBLJ	Near Field Communications, M14	V	$0.00
	555-BBLK	Intel 6235 2X2 802.11n + BT4.0+WiDi	V	$0.00
	555-BBLQ	Latitude 3440 WIDI Driver	V	$0.00
	555-BBLR	WLAN 7260 Driver Latitude 3440	V	$0.00
	555-BBLU	Dell Wireless 1705 Driver	V	$0.00
	555-BBLY	Driver : 1704 Wireless Card	V	$0.00
	555-BBMF	Dell 1601 2x2 802.11n+BT+60GHz	V	$0.00
	555-BBMK	Dell Wireless 7260	V	$0.00
	555-BBMM	Dell Wireless, Venue 11 Pro (5130)	V	$0.00
	555-BBMQ	Dell Wireless 1537	V	$0.00
	555-BBMR	Intel 7260	V	$0.00
	555-BBMZ	No Wireless Card	V	$0.00
	555-BBNG	Thank You for Choosing Dell	V	$0.00
	555-BBNI	No Wireless LAN Card	V	$0.00
	555-BBNR	NW W-ANT,ODIRL,DTBL,WHT,AP, CUS	A	$29.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	492-BBCQ	45 Watt 3P AC Adapter	V	$25.33
	492-BBCR	AC Adaptor 45W 3P E5	V	$0.00
	492-BBCS	130W AC Adapter, 3-pin	V	$10.00
	492-BBCU	90W A/C Adapter (3-pin)	V	$5.00
	492-BBCV	Dell 90W Auto/Air DC	V	$69.00
	492-BBCW	Parallel/2nd Serial port adapater	V	$20.00
	492-BBCZ	Parallel port adapter	V	$20.00
	492-BBDB	Serial port adapter	V	$14.00
	492-BBDD	65W AC Adapter, 3-pin	V	$0.00
	492-BBDE	65W A/C Adapter (3-pin) HF	V	$5.00
	492-BBDG	C13-C14,PDU,12A,13 ft,4m,NA	V	$30.00
	492-BBDH	C13-C14,PDU,12A,2 ft,0.6m,NA	V	$20.00
	492-BBDI	C13-C14,PDU,12A,6.5 ft ,2m,NA	V	$20.00
	492-BBDL	Mini DP to VGA Adapter	V	$10.00
	492-BBDM	DisplayPort to VGA Adap	V	$18.00
	492-BBDN	DisplayPort to DVI Adap	V	$10.00
	492-BBDO	DMS-59 to Dual DVI Adap	V	$10.00
	492-BBDP	DMS-59 to Dual VGA Adap	A	$10.00
	492-BBDQ	Mini DisplayPort to DisplayPort Adap	V	$12.00
	492-BBDS	DVI-VGA Video Adap Converter	V	$2.00
	492-BBDW	Rack Power Cord 2M, C13/C14, 12A	V	$20.00
	492-BBDZ	C13-C14,PDU,12A,6.5 ft ,4m,NA	V	$20.00
	492-BBEC	POWER CORD C13-C14 PDU 12A .6M	V	$20.00
	492-BBEI	Jumper Cord 16A 2FT C19/C20,US	V	$25.00
	492-BBEL	USB 3.0 PCIe Card, Full Height	V	$25.00
	492-BBEM	65W AC Adapter, 3-pin	V	$0.00
	492-BBEN	65W AC Adapter, 3-pin	V	$0.00
	492-BBEO	2xDC,7M	V	$265.00
	492-BBFE	65W AC Adapter, 3-pin	V	$0.00
	492-BBFF	No PCIe add-in card	V	$0.00
	492-BBFM	mDP to VGA Adp DAYBNBC084	V	$37.49
	492-BBFN	DP to DVI-DL, adp, DANASBC084	V	$149.00
	492-BBFP	Dell Display Port to VGA Adapters	V	$36.00
	492-BBFQ	DP to HDMI, adp, DANAUBC084	V	$30.00
	492-BBFR	mDP to DVI-SL Adp DAYARBC084	V	$30.00
	492-BBFS	DP to DVI-SL, adp, DANARBC084	V	$25.00
	492-BBFU	Dell 90W Auto/Air DC Travel Adapter	V	$0.00
	492-BBFW	90W AC Adapter, 3-pin	V	$5.00
	492-BBGC	130 Watt AC Adaptor	V	$0.00
	492-BBGD	NW W-AP-AC-54V54, POWER ADAPTER	V	$75.00
	492-BBGE	NW W-AP-AC-12V24UN, POWER ADAPTER	V	$55.00
	492-BBGH	90 Watt AC Adaptor	V	$0.00
	492-BBGI	65 Watt AC Adaptor	V	$0.00
	492-BBGM	Dell FC Flex IO Module	V	$3,599.00
	492-BBGN	Dell FC Flex IO Module, CK	A	$3,599.00
	492-BBGP	CUS,ADPT,AC,130W,6F,3P,L6,US	A	$89.99
	492-BBHB	Dell Adapter - Mini DisplayPort to DVI	A	$28.99
	492-BBHI	Mini DisplayPort to DisplayPort Adapter	A	$22.99
	492-BBHO	Customer Kit, 45W AC Adapter US	A	$49.99
	492-BBIB	CUS,ADPT,AC,10W,CHNY,USB,E5,US	A	$19.99
	492-BBIE	Dell, Line Card, 16 x 10BASE-T, C Series	V	$16,000.00
	492-BBIF	Del, Line Card, 6 x 40Gb QSFP+, C Series	V	$16,000.00
	492-BBIG	Cus Kit,Line Card, 16 x 10GB-T, C Series	A	$16,000.00
	492-BBIH	Cus Kit, Line Card, 6 x 40GbE, C Series	A	$16,000.00
	492-BBKM	65W AC Adapter, 3-Pin, 6-foot,CUST	A	$19.99
	492-BBKT	DVI to VGA adapter	V	$0.00
	492-BBKU	DVI to VGA adapter	V	$0.00
	492-BBLE	NW W-CONECTOR KIT FOR AC, CUS	A	$55.00
	492-BBLO	Long Jumper Crd,C13-C14,4m,12a	V	$20.00
	492-BBMC	2nd Display Port, 9020M	V	$50.00
	492-BBME	CUS,ADPT,AC,65W,6F,3P,L6,US2	A	$59.99
	492-BBMH	Serial port add-in card (PCIe)Fullheight	V	$75.00
	492-BBMI	Dell OptiPlex Micro Console with DVD-RW	A	$89.99
	492-BBMJ	Kit - OptiPlex Micro All in One Mount	A	$79.99
	492-BBND	CUS,ADPT,24W,DLTA,1.3M,E5,US	A	$39.99
	492-BBNF	PERC H330 Mini Monolithic (Kit)	A	$199.99
	492-BBNG	Perc H730P Mini Monolithic (Kit)	A	$399.99
	492-BBNH	CUS,ADPT,24W,DLTA,1M,2P,E5,US	A	$39.99
	492-BBNI	2-IN-1 POWER CORD - CUS	A	$19.99
	492-BBNJ	MOD,PWA,PWR,SER,LP,PWS	V	$75.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-AGHS	Documentation	V	$0.00
	340-AGIK	SERI Guide (ENG/FR/DUT)	V	$0.00
	340-AGIM	SERI Guide (ENG/BPOR),BCC	V	$0.00
	340-AGIN	SERI Guide (ENG/SPN)	V	$0.00
	340-AGIX	System Shipment (Emerging Market)	V	$0.00
	340-AGJB	MOD-SRV,SW,LAT,E5540	V	$0.00
	340-AGKB	PowerEdge FX2 Ship	V	$0.00
	340-AGLB	Ship Material, Single PE FM120x4	V	$0.00
	340-AGLC	Shipping : Venue 11Pro,duckhead-WW-7139	V	$0.00
	340-AGLN	Venue 11 Pro Shipment Worldwide	V	$0.00
	340-AGLP	Placemat Inspiron 3647 Win	V	$0.00
	340-AGLQ	Energy Star 5.0	V	$0.00
	340-AGLV	English French Documentation	V	$0.00
	340-AGMI	Setup Instructions	V	$0.00
	340-AGMJ	Retail Ship 32G Black Home	V	$0.00
	340-AGMK	Retail Ship 64G Red Home	V	$0.00
	340-AGML	Retail Ship 64G Black Pro	V	$0.00
	340-AGMM	Retail Ship 64G Black Home	V	$0.00
	340-AGMN	Retail Ship 32G Red Home	V	$0.00
	340-AGMO	Management Engine INFO MOD	Z	$0.00
	340-AGNR	Documentation Kit, N4000 Series Switch	V	$0.00
	340-AGOI	Win 7 Placemat- Oak 15/17	V	$0.00
	340-AGOK	W7 Placemat, 3/5437	V	$0.00
	340-AGOM	W7 Placemat, 3/5537	V	$0.00
	340-AGSO	Placement XPS, 9Q33/4, Win 8.1	V	$0.00
	340-AGSU	OEM PowerEdge R420xr Shipping	V	$0.00
	340-AGSX	Software Intel Virtual BTN, 9Q33	V	$0.00
	340-AGTQ	Shipping Material 13G Blade	V	$0.00
	340-AGUB	XPS 8700 Placemat	V	$0.00
	340-AGUD	SERI Guide (ENG/FRN)	V	$0.00
	340-AGUE	XPS 2720 8.1 Placemat	V	$0.00
	340-AGUF	Inspiron One 23 8.1 Placemat	V	$0.00
	340-AGUG	Placemat Inspiron 2350 Win 8	V	$0.00
	340-AGVP	Palmrest Label FHD, Eng, 9333	V	$0.00
	340-AGVW	Palmrest Label FHD, EngFrn, 9333	V	$0.00
	340-AGWN	Ubuntu system driver, 3135	Z	$0.00
	340-AGYP	DR6000 Ship DAO	V	$0.00
	340-AGYZ	System Doc,MUI,Chromebook 11	V	$0.00
	340-AGZC	180W Adapter Label	V	$0.00
	340-AHFU	Win 8.1 Placemat	V	$0.00
	340-AHFZ	PLACEMAT,XPS18,WB,GBL	V	$0.00
	340-AHGB	Win 8.1 Placemat	V	$0.00
	340-AHHG	System Doc,MUI,Chromebook 11	V	$0.00
	340-AHTN	Shipping : Venue 11Pro,duckhead-DAO-7139	V	$0.00
	340-AIGC	MOD,SHP MTL,SYSM,C5230	V	$0.00
	340-AIGD	Dell Precision M4800/M6800 Resource DVD	V	$3.00
	340-AIGK	Non Touch Ultrabook Palmrest Label Eng,	V	$0.00
	340-AIHZ	SHIP,NBK,DAO,SHUTTLE,3340	V	$0.00
	340-AIIB	SHIP MIN-CONFIG	V	$0.00
	340-AIIC	Quick Start Guide	V	$0.00
	340-AIID	Resource DVD, 3340	V	$3.00
	340-AIIE	MOD,SHP MTL,SHTLE,LAT,13,PULP	V	$0.00
	340-AIIF	MOD,SHP MTL,NBK,LAT,13	V	$0.00
	340-AIIG	SHIP,R220,NO,NO,MEXICO	V	$0.00
	340-AIIK	MOD,INFO,RABIT,LATUDE,D-SRS	V	$0.00
	340-AIIO	CUS,MEDIA,DVD,DRVD,RDVD,3340	A	$999,999.99
	340-AIIV	OEM MD3X00x Ship, 2U, 3.5, DAO	V	$0.00
	340-AIIW	OEM MD3X60x Ship, 4U, DAO	V	$0.00
	340-AIJN	SHIP,MD3400	V	$0.00
	340-AIKX	SHIP,MD3420	V	$0.00
	340-AIKY	SHIP,MD3460	V	$0.00
	340-AILS	SHIP,MD3860i	V	$0.00
	340-AILT	SHIP,MD3860f	V	$0.00
	340-AILV	SHIP,MD3800i	V	$0.00
	340-AINJ	Directship Info Mod,INTEC	Z	$0.00
	340-AINN	Shipping Material/Package,OEM R420xr	V	$0.00
	340-AINO	DellBranded,Ship Material/Package,R420xr	V	$0.00
	340-AINP	SHIP,MD3820i	V	$0.00
	340-AINQ	Shipping Material, Direct	V	$0.00
	340-AINR	Placemat, 3541	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	387-BBHP	Energy Star 6.0	V	$0.00
	387-BBHQ	ENERGY STAR Version 6.0,I3,9020M	V	$0.00
	387-BBHR	ENERGY STAR Version 6.0,I2,9020M	V	$0.00
	387-BBHS	ENERGY STAR Version 6.0,I1,9020M	V	$0.00
	387-BBHW	Energy Star, PowerEdge T630	V	$0.00
	387-BBHX	Energy Star, PowerEdge R630	V	$0.00
	387-BBHY	Energy Star, PowerEdge R720	V	$0.00
	387-BBIB	Energy Star, PowerEdge R730	V	$0.00
	387-BBIC	Energy Star, PowerEdge M630	V	$0.00
	387-BBID	Energy Star 6.0	V	$0.00
	387-BBIE	Energy Star 6.0	V	$0.00
	387-BBIG	ENERGY STAR Version 6.0,I2,Micro	V	$0.00
	387-BBIH	ENERGY STAR Version 6.0,I1,Micro	V	$0.00
	387-BBIJ	Energy Star 6.0, E6X40	V	$0.00
	387-BBIK	Energy Star 6.0, E7X40	V	$0.00
	387-BBIL	Energy Star 6.0, E5X40	V	$0.00
	387-BBIN	Energy Star 6.0	V	$0.00
	387-BBIO	Energy Star 6.0, 3330	V	$0.00
	387-BBIP	Energy Star 6.0	V	$0.00
	387-BBIQ	Energy Star 6.0, M6800	V	$0.00
	387-BBIR	Energy Star 6.0, M4800	V	$0.00
	387-BBIT	Energy Star 6.1	V	$0.00
	387-BBIV	Energy Star, T5810	V	$0.00
	387-BBIW	No ESTAR	V	$0.00
	387-BBIX	MOD,INFO,ESTAR,6.0,T7810	V	$0.00
	387-BBIY	Energy Star, PowerEdge R720xd	V	$0.00
	387-BBIZ	MOD,INFO,ESTAR,6.0,T7910	V	$0.00
	387-BBJB	Energy Star 6.0, Rack 7910	V	$0.00
	387-BBJD	Energy Star 6.0, E5404	V	$0.00
	387-BBJE	No Energy Star	V	$0.00
	387-BBJF	Energy Star 6.0	V	$0.00
	387-BBJG	Energy Star, PowerEdge T430	V	$0.00
	387-BBJH	Energy Star, PowerEdge R530	V	$0.00
	387-BBJJ	Energy Star, PowerEdge R430	V	$0.00
	387-BBJL	Energy Star, PowerEdge FC430	V	$0.00
	387-BBJM	Energy Star, PowerEdge M830	V	$0.00
	387-BBJO	Energy Star, PowerEdge M830	V	$0.00
	387-BBJP	MOD,INFO,ESTAR,6.0,3150	V	$0.00
	387-BBJQ	Energy Star, PowerEdge R930	V	$0.00
	387-BBJS	Energy Star 6.1 for M7510	V	$0.00
	387-BBJT	Energy Star 6.1 for M7710	V	$0.00
	387-BBJU	Energy Star 6.1	V	$0.00
	387-BBJW	Energy Star 6.1	V	$0.00
	387-BBJX	E-star 6.0 label	V	$0.00
	387-BBJY	Energy Star 6.1, Latitude E5270	V	$0.00
	387-BBKC	Energy Star 6.0, Lat 3X60/3X70	V	$0.00
	387-BBKD	MOD-SRV,SW,ESTAR,6.1,7275	V	$0.00
	387-BBKE	MOD-SRV,SW,ESTAR6.1,E7470	V	$0.00
	387-BBKF	MOD-SRV,SW,ESTAR6.1,E5570	V	$0.00
	387-BBKG	Estar 6.1	V	$0.00
	387-BBKH	Energy Star 6.1	V	$0.00
	387-BBKJ	Energy Star, DSS 1500	V	$0.00
	387-BBKK	Energy Star, PowerEdge, DSS 2500	V	$0.00
	387-BBKL	Energy Star, DSS 1510	V	$0.00
	387-BBKN	Energy Star	V	$0.00
	387-BBKO	Energy Star	V	$0.00
	387-BBKP	ENERGY STAR Version 6.0 7440 AIO	V	$0.00
	387-BBKS	ENERGY STAR Version 6.0	V	$0.00
	387-BBKW	Energy Star	V	$0.00
	387-BBKZ	E-Star Qualified	V	$0.00
	387-BBLB	ESTAR6.1, Latitude 7370	V	$0.00
	387-BBLO	E-star 6.0 Enabled	V	$0.00
	387FH	FGA Proxy MOD 387FH for SKU 730-4020	Z	$0.00
	387KG	FGA Proxy MOD 387KG for SKU 730-7871	Z	$0.00
	3887Y	FGA Proxy MOD3887Yfor SKU 998-BQDO	Z	$0.00
	389-BBBB	Touch Palmrest Label, English	V	$0.00
	389-BBBC	Touch Palmrest Label, FR-ENG	V	$0.00
	389-BBBF	Touch Palmrest Label, English	V	$0.00
	389-BBBJ	REG LABEL,SFF,MEXICO,XE2	V	$0.00
	389-BBGL	RtPk#63197 WMT.cm Insp15 B	V	$1.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	329-BBXN	PowerEdge T420 Motherboard, No-TPM	V	$0.00
	329-BBXQ	PowerEdge T420 Motherboard, TPM	V	$0.00
	329-BBXR	PowerEdge T320 Motherboard, TPM	V	$0.00
	329-BBXS	MOD,ASSY,BASE,I5-4300,D,SC,NF	V	$0.00
	329-BBYD	Wyse 3010-T10 w/o WIFI	V	$27.00
	329-BBYE	Wyse 3010-T10 with WIFI	V	$77.00
	329-BBYH	Tower Heatsink, Dual CPU	V	$0.00
	329-BBYI	Rack Heatsink, Dual CPU	V	$0.00
	329-BBYK	DIMM Blanks, Dual CPU	V	$0.00
	329-BBYL	Dell Wyse 5020-P25	V	$47.00
	329-BBYN	Dell Wyse 3050-T50 w/o WIFI	V	$17.00
	329-BBYO	Dell Wyse 3050-T50 with WIFI	V	$67.00
	329-BBYP	Dell Wyse 5012-D10D w/o WIFI	V	$27.00
	329-BBYR	Dell Wyse 3000-T00X with WIFI	V	$77.00
	329-BBYS	Dell Wyse 3000-T00X w/o WIFI	V	$27.00
	329-BBYU	Dell Wyse 5000-D00DX with WIFI	V	$77.00
	329-BBYV	Dell Wyse 5012-D10DP	V	$57.00
	329-BBZC	PowerEdge M820 Motherboard, TPM	V	$0.00
	329-BBZG	PowerEdge R820 Motherboard, TPM	V	$0.00
	329-BBZK	PowerEdge R820 Motherboard, No-TPM	V	$0.00
	329-BBZL	OEM PowerEdge R220 Motherboard,No-TPM	V	$0.00
	329-BBZM	OEM PowerEdge R220 XL Motherboard,TPM	V	$0.00
	329-BBZN	OEM PowerEdge R220 XL Motherboard,No-TPM	V	$0.00
	329-BBZS	VK2100S EDU 15K Royalty and Info	V	$0.00
	329-BBZT	VK1100S EDU 15K Royalty and Info	V	$0.00
	329-BCBF	Chromebox Intel Celeron Base Assembly	V	$55.71
	329-BCBH	Chromebox Intel I3 Base Assembly	V	$320.00
	329-BCBI	Chromebox for meetings Intel I7 Base	V	$920.00
	329-BCBO	PowerEdge T430 Motherboard	V	$0.00
	329-BCBR	PowerEdge R430/R530 Motherboard	V	$0.00
	329-BCBS	Intel Atom Z3735G (up to 1.8GHz QC)	V	$106.13
	329-BCBT	Smartcard BASE (Non FIPS) (eDP)	V	$0.00
	329-BCBU	Smartcard BASE (FIPS) (eDP)	V	$0.00
	329-BCBW	SmartCard BASE (NFPS) for HD/FHD/UHD eDP	V	$0.00
	329-BCBY	Smartcard BASE (Non FIPS) for Covet eDP	V	$0.00
	329-BCBZ	SmartCard BASE (FIPS) for HD/FHD/UHD eDP	V	$0.00
	329-BCCK	MOD,ASSY,BASE,1G,WLR,32G,STON	V	$50.00
	329-BCCM	Intel Atom Z3735F, 64 GB, Wifi	V	$50.00
	329-BCCN	Intel Atom Z3735F, 32 GB, Wifi	V	$50.00
	329-BCCP	PowerEdge FC630 Motherboard	V	$0.00
	329-BCER	Intel Core i5-4310,Discrete,SCR,E5540	V	$10.00
	329-BCET	Intel Core I3-4030U Proc Base,no SCR	V	$0.00
	329-BCFB	Intel Core i5-4210,UMA,Express Crd,E5540	V	$10.00
	329-BCFE	Intel Core i5-4210U Proc Base,no SCR	V	$0.00
	329-BCFM	Intel Core i5-4310U Proc Base,no SCR	V	$0.00
	329-BCGL	Dell Precision T5810 425W Chassis	V	$0.00
	329-BCGN	NW W-ANT,OTDR,14DB,5G,N,CUS	A	$425.00
	329-BCGO	NW W-ANT,OTDR,14DB,2.4G,N,CUS	A	$425.00
	329-BCGX	VRTX 10Gb Switch I-16pt/E-6-pt,CK	A	$1,489.99
	329-BCGY	VRTX 10Gb Switch I-16pt/E-6-pt	V	$1,489.00
	329-BCGZ	VRTX 10GbE Switch User Docs	V	$0.00
	329-BCHD	Opti 7020 SFF Base STD PSU	V	$0.00
	329-BCHE	MOD,CHAS,SFF,7020,TPM,EPA	V	$60.00
	329-BCHJ	Opti 7020 MT Base STD PSU	V	$0.00
	329-BCHK	MOD,CHAS,MT,7020,TPM,EPA	V	$60.00
	329-BCHS	OptiPlex 3020 Micro Chassis	V	$0.00
	329-BCHV	Intel Core i5-4300Y,Sec,256GB,8GB Mem	V	$0.00
	329-BCHX	OptiPlex 9020 Micro Chassis, HF	V	$0.00
	329-BCHZ	Dell Precision R7910 Chassis	V	$1,095.00
	329-BCIB	MOD,PWA,PLNR,R7910,FXCN	V	$0.00
	329-BCIU	PowerEdge T630 Motherboard	V	$0.00
	329-BCIY	PowerEdge R630 Motherboard	V	$0.00
	329-BCIZ	Intel Core i5-5300U Base, E-Dock	V	$99.00
	329-BCJB	Intel Core i5-5300U Processor Base	V	$99.00
	329-BCJC	Intel Core i7-5600U Processor Base	V	$129.00
	329-BCJD	Intel Core i7-5600U Processor Base	V	$129.00
	329-BCJF	I5 4310U,UMA graphics,EDock, nonSC	V	$0.00
	329-BCJU	OptiPlex 9020 MT Chassis (EPA V2)	V	$15.00
	329-BCJW	OptiPlex 3020 SFF Chassis (EPA V2)	V	$30.00
	329-BCJZ	OptiPlex 9020 USFF HF Chassis (EPA V2)	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	450-AAOE	Italian, 3-FT, 3-Pin Power Cord	V	$0.00
	450-AAOH	System Power Cord (English),HF	V	$0.00
	450-AAOJ	System Power Cord (English)	V	$0.00
	450-AAOR	European Power Cord	V	$99,999.00
	450-AAPL	System Power Cord, 250V, 1M, C5, EUROPE	V	$0.00
	450-AAPQ	System Power Cord,125V,1M, C5, US STANDA	V	$0.00
	450-AAPT	AUS System Power Cord	V	$999,999.99
	450-AAQB	PSU, IO/PSU Air, S4048	V	$775.00
	450-AAQC	PSU, PSU/IO Air, S4048	V	$775.00
	450-AAQN	Power Cord (Philippines)	V	$0.00
	450-AARC	PSU,700,DC	V	$1,077.47
	450-AARJ	System Power Cord (ARG),HF	V	$0.00
	450-AARU	AW 240 Watt Power Supply	V	$0.00
	450-AARV	AW 330 Watt Power Supply	V	$0.00
	450-AARX	US/TH/PH/Guam Power Cord	V	$5.00
	450-AARY	TL4000 Redundant Power Supply	V	$590.00
	450-AARZ	No Video Card Adaptor	V	$0.00
	450-AASB	NW W-POWER CORD,250V,US	V	$0.00
	450-AASQ	Power Supply, AC 600W, Redundant	V	$430.00
	450-AASX	250V,12A,2MTR,C13/C14	V	$20.00
	450-AATG	240W AC Adapter	V	$27.00
	450-AATH	No Power Cord	V	$0.00
	450-AATJ	180W AC Adapter	V	$49.00
	450-AATL	E5 Power Cord (PH)	V	$0.00
	450-AAUO	US Power Cord	V	$0.00
	450-AAUP	No PDU	V	$0.00
	450-AAUU	1+0 PSU,Non Redundant,1100W DC	V	$645.00
	450-AAUV	1+1 PSU,Redundant,1100W DC	V	$1,249.00
	450-AAUW	2+0 PSU,Non Redundant,1100W DC	V	$1,249.00
	450-AAUX	2+1 PSU,Failover,1100W DC	V	$1,529.00
	450-AAUY	3+1 PSU,Failover,1100W DC	V	$1,749.00
	450-AAUZ	2+2 PSU, Redundant,1100W DC	V	$1,749.00
	450-AAVB	1+0 PSU,Non Redundant,750W	V	$275.00
	450-AAVC	1+1 PSU,Redundant,750W	V	$615.00
	450-AAVD	2+0 PSU,Non Redundant,750W	V	$615.00
	450-AAVE	2+1 PSU,Failover,750W	V	$919.00
	450-AAVF	2+2 PSU, Redundant,750W	V	$1,199.00
	450-AAVG	3+1 PSU,Failover,750W	V	$1,199.00
	450-AAVH	1+0 PSU,Non Redundant,1100W	V	$319.00
	450-AAVI	1+1 PSU,Redundant,1100W	V	$649.00
	450-AAVJ	2+0 PSU,Non Redundant,1100W	V	$649.00
	450-AAVK	2+1 PSU,Failover,1100W	V	$969.00
	450-AAVL	2+2 PSU, Redundant,1100W	V	$1,279.00
	450-AAVM	3+1 PSU,Failover,1100W	V	$1,279.00
	450-AAVW	C19 to C20, PDU, 16 AMP,Power Cord,Qty 2	V	$40.00
	450-AAVX	C19 to C20, PDU, 2.5M Power Cord,Qty 2	V	$40.00
	450-AAXG	IRSM 2073,250V,10A,2.5M,ARG	V	$0.00
	450-AAXR	Argentina Power Cord	V	$0.00
	450-AAXS	Italian Power Cord	V	$0.00
	450-AAXT	C19/C20 0.6M Power Cord	V	$10.00
	450-AAYO	24 Watt AC Adapter, Fixed	V	$0.00
	450-AAYP	Customer Kit, 90W AC Adapter Argentina	A	$69.99
	450-AAYQ	Kit - E5 90W AC Adapter (US)	A	$69.99
	450-AAYR	Customer Kit, 90W AC Adapter Auto-Air	A	$99.99
	450-AAYS	Brazil 350V,2M Power Cord	V	$0.00
	450-AAYT	65 Watt AC Adaptor	V	$0.00
	450-AAYU	90 Watt AC Adaptor	V	$5.00
	450-AAYV	Argentina Power Cord	V	$0.00
	450-AAYX	RDT HE PWR SPLY (2+2 3000W)	V	$2,100.00
	450-AAYY	RDT HE PWR SPLY (3+1 3000W)	V	$2,100.00
	450-AAZB	Redundant PowerSupply 1100W	V	$490.00
	450-AAZN	US Power Cord	V	$0.00
	450-AAZP	Italian Power Cord	V	$0.00
	450-AAZW	PSU,700,AC	V	$1,150.00
	450-AAZZ	65W AC Adapter	V	$0.00
	450-ABBU	E5 90W AC Adapter	V	$0.00
	450-ABBX	No Adapter	V	$0.00
	450-ABBY	130W AC Adapter	V	$0.00
	450-ABDR	NW W-AP-AC-12V24UN, ADAPTER, CUS	A	$55.00
	450-ABDV	PSU,PSU/IO,AC,S6000, CK	A	$875.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	679HV	FGA Proxy MOD 679HV for SKU 730-1287	Z	$0.00
	679YH	FGA Proxy MOD679YHfor SKU 998-BWUR	Z	$0.00
	67C1T	FGA Proxy MOD67C1Tfor SKU 998-BTDZ	Z	$0.00
	67CRW	FGA Proxy MOD67CRWfor SKU 998-BQXH	Z	$0.00
	67CTN	NBD,INSP,IBM,VAR	R	$0.00
	67DPV	FGA Proxy MOD67DPVfor SKU 998-BOGM	Z	$0.00
	67F3F	FGA Proxy MOD 67F3F for SKU 730-2456	Z	$0.00
	67FMC	FGA Proxy MOD67FMCfor SKU 998-BCRV	Z	$0.00
	67FMF	FGA Proxy MOD67FMFfor SKU 998-BKHH	Z	$0.00
	67J0K	FGA Proxy MOD67J0Kfor SKU 998-BIVC	Z	$0.00
	67J52	FGA Proxy MOD 67J52 for SKU 730-7914	Z	$0.00
	67JRT	FGA Proxy MOD67JRTfor SKU 998-BGTG	Z	$0.00
	67KV8	FGA Proxy MOD67KV8for SKU 998-BYQL	Z	$0.00
	67KYJ	FGA Proxy MOD67KYJfor SKU 998-BUTQ	Z	$0.00
	67NFW	FGA Proxy MOD67NFWfor SKU 998-BSJI	Z	$0.00
	67P1R	FGA Proxy MOD67P1Rfor SKU 998-BHBL	Z	$0.00
	67PK2	FGA Proxy MOD67PK2for SKU 998-BHHU	Z	$0.00
	67RTF	FGA Proxy MOD 67RTF for SKU 730-1487	Z	$0.00
	67RXY	FGA Proxy MOD 67RXY for SKU 730-0742	Z	$0.00
	67TYN	FGA Proxy MOD 67TYN for SKU 730-1706	Z	$0.00
	67VHN	FGA Proxy MOD 67VHN for SKU 730-7709	Z	$0.00
	67XD4	FGA Proxy MOD67XD4for SKU 998-BXSW	Z	$0.00
	67XK5	FGA Proxy MOD67XK5for SKU 998-BBKL	Z	$0.00
	67XWV	FGA Proxy MOD67XWVfor SKU 998-BSVN	Z	$0.00
	67YR6	FGA Proxy MOD67YR6for SKU 998-BOOF	Z	$0.00
	680PT	FGA Proxy MOD 680PT for SKU 730-6688	Z	$0.00
	6817T	CUS,PRM,550M,1M,2ND PRC,PWS610	U	$2,699.00
	682F0	FGA Proxy MOD682F0for SKU 998-BZOL	Z	$0.00
	683F5	FGA Proxy MOD683F5for SKU 998-BHEP	Z	$0.00
	684RR	FGA Proxy MOD 684RR for SKU 730-0849	Z	$0.00
	687D9	FGA Proxy MOD687D9for SKU 998-BDMU	Z	$0.00
	688Y4	FGA Proxy MOD688Y4for SKU 998-BEKZ	Z	$0.00
	6892F	FGA Proxy MOD 6892F for SKU 730-3467	Z	$0.00
	689RJ	FGA Proxy MOD689RJfor SKU 998-BCXX	Z	$0.00
	68C2C	FGA Proxy MOD68C2Cfor SKU 998-BTVB	Z	$0.00
	68C9K	FGA Proxy MOD68C9Kfor SKU 998-BHVB	Z	$0.00
	68CWH	FGA Proxy MOD68CWHfor SKU 998-BXKE	Z	$0.00
	68D6J	FGA Proxy MOD68D6Jfor SKU 998-BMRN	Z	$0.00
	68D9K	FGA Proxy MOD 68D9K for SKU 730-6469	Z	$0.00
	68DGX	FGA Proxy MOD68DGXfor SKU 998-BSBC	Z	$0.00
	68HG8	FGA Proxy MOD 68HG8 for SKU 730-6134	Z	$0.00
	68JHC	FGA Proxy MOD68JHCfor SKU 998-BCBE	Z	$0.00
	68JHH	FGA Proxy MOD68JHHfor SKU 998-BDPE	Z	$0.00
	68JJK	FGA Proxy MOD 68JJK for SKU 730-0505	Z	$0.00
	68JKV	FGA Proxy MOD68JKVfor SKU 998-BVVR	Z	$0.00
	68MHD	FGA Proxy MOD68MHDfor SKU 998-BTHR	Z	$0.00
	68N3C	FGA Proxy MOD68N3Cfor SKU 998-BIPP	Z	$0.00
	68N4V	FGA Proxy MOD 68N4V for SKU 730-8214	Z	$0.00
	68PXG	FGA Proxy MOD68PXGfor SKU 998-BNKU	Z	$0.00
	68TG8	FGA Proxy MOD 68TG8 for SKU 730-5602	Z	$0.00
	68TPP	FGA Proxy MOD68TPPfor SKU 998-BFRN	Z	$0.00
	68V1M	FGA Proxy MOD 68V1M for SKU 730-4354	Z	$0.00
	68VMN	4HR/7X24,WS,IBM,REINST	R	$0.00
	68WG6	FGA Proxy MOD 68WG6 for SKU 730-1990	Z	$0.00
	68WJH	FGA Proxy MOD68WJHfor SKU 998-BFQM	Z	$0.00
	691269-4	DATAPAK 2GB TYPE II PCCARD-HARD DRIVE	X	$229.42
	691WX	FGA Proxy MOD 691WX for SKU 730-3032	Z	$0.00
	692-BBBB	CFI,STANDARD OPTION NOT SELECTED	V	$0.00
	692-BBBC	CFI,INFO,SE,ONLY,FACT	Z	$0.00
	6958G	FGA Proxy MOD6958Gfor SKU 998-BZIQ	Z	$0.00
	695H8	FGA Proxy MOD695H8for SKU 998-BDXK	Z	$0.00
	696-BBBC	No Special BIOS Setup Required	V	$0.00
	696KP	FGA Proxy MOD696KPfor SKU 998-BCPY	Z	$0.00
	696XP	4HR/5X10,WS,IBM,1YR EXT	R	$0.00
	697KN	FGA Proxy MOD 697KN for SKU 730-0206	Z	$0.00
	697W5	FGA Proxy MOD697W5for SKU 998-BBSU	Z	$0.00
	6998X	FGA Proxy MOD 6998X for SKU 730-4798	Z	$0.00
	699FC	FGA Proxy MOD699FCfor SKU 998-BMYS	Z	$0.00
	69CG9	FGA Proxy MOD69CG9for SKU 998-BCNU	Z	$0.00
	69F4H	FGA Proxy MOD69F4Hfor SKU 998-BHSV	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	421-9917	DELL,DELLASM,45NODE,MSFT	V	$0.00
	421-9918	DELL DELLASM,25NODE,VMWARE	V	$0.00
	421-9919	DELL DELLASM,45NODE,VMWARE	V	$0.00
	421-9920	DELL,SN,DELLASM,1YR	V	$0.00
	421-9921	Dell ASM,10 DVC LIC,MS, APOS	A	$0.00
	421-9922	Dell ASM,10 DVC LIC,VM, APOS	A	$0.00
	421-9923	Dell USB Recovery Key 2.4.b Win8	A	$19.99
	421-9924	Dell USB Recovery Key 2.4.b Win8Pro	A	$19.99
	421-9926	LicKey PV MD3 Add Disk Support (180), 4U	V	$5,920.00
	421-9927	LicKey PV MD3 AddDisk (180) for 4U, Cust	A	$5,920.00
	421-9937	RHEL,1S,1 Yr,1 Guest License,OEM,EMB,CK	A	$759.99
	421-9938	RHEL,1S,1 Yr,4 Guest License,OEM,EMB,CK	A	$1,139.99
	421-9939	RHEL,1S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$1,889.99
	421-9940	RHEL,1S,3 Yr,1 Guest License,OEM,EMB,CK	A	$2,159.99
	421-9941	RHEL,1S,3 Yr,4 Guest License,OEM,EMB,CK	A	$3,239.99
	421-9942	RHEL,1S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$5,389.99
	421-9943	RHEL,2S,1 Yr,4 Guest License,OEM,EMB,CK	A	$1,637.00
	421-9944	RHEL,2S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$2,729.00
	421-9945	RHEL,2S,3 Yr,1 Guest License,OEM,EMB,CK	A	$3,110.00
	421-9946	RHEL,2S,3 Yr,4 Guest License,OEM,EMB,CK	A	$4,666.00
	421-9947	RHEL,2S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$7,778.00
	421-9948	RHEL,4S,1 Yr,1 Guest License,OEM,EMB,CK	A	$2,182.00
	421-9949	RHEL,4S,1 Yr,4 Guest License,OEM,EMB,CK	A	$3,274.00
	421-9950	RHEL,4S,1 Yr,UNL Guest Lic,OEM,EMB,CK	A	$5,458.00
	421-9951	RHEL,4S,3 Yr,1 Guest License,OEM,EMB,CK	A	$6,219.00
	421-9952	RHEL,4S,3 Yr,4 Guest License,OEM,EMB,CK	A	$9,331.00
	421-9953	RHEL,4S,3 Yr,UNL Guest Lic,OEM,EMB,CK	A	$15,556.00
	421-9954	Brocade 6520 ENT Perf Pack,CUS	A	$16,849.00
	421-9955	6520,POD,24X16SFP,LIC,CUS	A	$28,740.00
	421-9956	6520,POD,24X8SFP,LIC,CUS	A	$22,625.00
	421-9957	6520 Adv Per Moniter LIC,CUS	A	$9,060.00
	421-9958	Brocade 6520 Fabric Watch License,CUS	A	$7,750.00
	421-9959	6520 Int Routing LIC,10G,CUS	A	$21,971.00
	421-9962	CYNTEST-MultMOD2	A	$33.00
	421-9968	6520 Ext Fabric LIC, CUS	A	$9,060.00
	421-9982	Dell Data Protection Encrypt Digital Del	Z	$0.00
	421-9983	DDPE Enterprise Edition DD	Z	$66.00
	421-9984	DDPE Personal Edition DD	Z	$23.57
	421-9985	DDPE External Media Ed DD	Z	$33.00
	421-9986	DDPE Bitlocker Manager Ed DD	Z	$34.00
	421-9987	DDPE Mobile Ed DD	Z	$33.00
	421-9988	DDPE CldEd DD	Z	$66.00
	421-9989	FluidFS v2.0.6740	V	$0.00
	421-9992	NW W-PEF,2048 AP License,SWSPT,ARUBA,CUS	A	$76,160.00
	421-9993	NW W-PEFV,7210 VIA/VPN,SWSPT,ARUBA,CUST	A	$16,000.00
	421-9994	NW W-PEFV,7220 VIA/VPN,SWSPT,ARUBA,CUST	A	$24,000.00
	421-9995	NW W-PEFV,7240 VIA/VPN,SWSPT,ARUBA,CUST	A	$32,000.00
	421-9996	NW W-IPM,2048 AP, SWSPT,ARUBA,CUST	A	$54,920.00
	421-9997	NW W-APL,2048 License,SWSPT,ARUBA,CUST	A	$104,450.00
	422-0007	Dell Data Protection Security Tools Digi	Z	$0.00
	422-0008	Dell Data Protection System Tools DD/DT	Z	$0.00
	422-0018	Adobe(R) Acrobat(R) XI Standard	Z	$50.00
	422-0019	Cyber Media Suite Premium	Z	$120.00
	422-0025	Dell Digital Delivery Cirrus Client	Z	$0.00
	422-0049	DDPE + Mobile Ed DD	Z	$66.00
	422-0050	DDPE Enterprise + Cloud Edition	Z	$101.00
	422-0052	SW,MY-DELL,CRRS	Z	$0.00
	422N2	FGA Proxy MOD422N2for SKU 998-BDPI	Z	$0.00
	423J8	FGA Proxy MOD 423J8 for SKU 730-0805	Z	$0.00
	424J9	FGA Proxy MOD424J9for SKU 998-BHPI	Z	$0.00
	4252V	FGA Proxy MOD4252Vfor SKU 998-BJDY	Z	$0.00
	4263X	FGA Proxy MOD 4263X for SKU 730-0485	Z	$0.00
	4264R	SI,MOD,SW,BEV,SGT,OPN FILE,OPT	U	$439.95
	426PK	FGA Proxy MOD426PKfor SKU 998-BJXX	Z	$0.00
	426VY	FGA Proxy MOD426VYfor SKU 998-BJTY	Z	$0.00
	428-BBBX	LSI9207,Int Passthru HBA 3.5HD	V	$269.00
	428FP	FGA Proxy MOD428FPfor SKU 998-BJRM	Z	$0.00
	428NM	FGA Proxy MOD428NMfor SKU 998-BHFD	Z	$0.00
	429-AAAE	Slot load DVD Drive	V	$0.00
	429-AAAG	DVD RW Tray	V	$0.00

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	63YHX	FGA Proxy MOD 63YHX for SKU 730-8207	Z	$0.00
	640-BBBK	CyberLink PowerDVD 9.6 Kit SW	V	$0.00
	640-BBBL	CyberLink PowerDVD 9.5 Kit SW	V	$0.00
	640-BBBQ	CyberLink PowerDVD 9.5 BD, MPEG2	V	$0.00
	640-BBBR	CyberLink PowerDVD 9.5	V	$0.00
	640-BBBY	LOJACK STARTER,W7,6430u	V	$0.00
	640-BBCD	Platform Quickset, 9Q34	V	$0.00
	640-BBCE	Platform Quickset, 9Q33	V	$0.00
	640-BBCF	DDPA 2.3,SECURITY,LAT ST2	V	$2.99
	640-BBCG	Cyberlink Mse DVD, Media Kit	V	$3.00
	640-BBCL	CyberLink PowerDVD 9.5,MPEG2	V	$4.00
	640-BBCO	Dell Client System Update	V	$0.00
	640-BBCP	Additional Software for Ubuntu	V	$0.00
	640-BBDC	Free Dos CD - Drop in the Box	V	$43.00
	640-BBDF	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDG	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDH	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDI	Adobe Reader 11, Multiple Languages	V	$0.00
	640-BBDM	MOD,SW,CRRS,MUI	V	$99,999.00
	640-BBEM	RETAIL MARKER	V	$0.00
	640-BBEO	Retail Registration - Win 7	V	$0.00
	640-BBES	Dell Precision Optimizer	V	$0.00
	640-BBEU	DDP Protected Workspace	V	$0.00
	640-BBEV	Dell Data Protection | Protected	V	$0.00
	640-BBEW	DDP | Protected Workspace	V	$0.00
	640-BBFN	MOD,INFO,SW,ANW,ALIENFX,GREEN	V	$0.00
	640-BBFR	MOD,INFO,SW,ANW,ALIENFX,RED	V	$0.00
	640-BBFT	MOD,INFO,SW,ANW,ALIENFX,YELLOW	V	$0.00
	640-BBFV	MOD,INFO,SW,ANW,ALIENFX,BLUE	V	$0.00
	640-BBGD	MOD,INFO,SW,ANW,ALIENFX,AQUA	V	$0.00
	640-BBGE	MOD,INFO,SW,ANW,ALIENFX,PURPLE	V	$0.00
	640-BBHQ	Not Selected in this Configuration	V	$0.00
	640-BBHR	Visit www.dell.com/encryption	V	$0.00
	640-BBHS	Thank you for buying Dell	V	$0.00
	640-BBJB	ODM Info	V	$0.00
	640-BBJD	Linux OS related Software	V	$0.00
	640-BBJE	Client System Update,M6800	V	$0.00
	640-BBJF	MOD,INFO,DIRSHP,FXCN	V	$0.00
	640-BBKS	Skype Software	V	$99,999.00
	640-BBLC	Alienware Command Center 3.0	V	$0.00
	640-BBLF	Software Alienware Command Center 3.0	V	$0.00
	640-BBLG	Alienware Command Center 3.0	V	$0.00
	640-BBLK	DDPE Pers Ed,SW Lic,1Seat,1-999Seat Base	V	$24.00
	640-BBLL	Client System Update,M4800	V	$0.00
	640-BBLP	Dell SRV AOAC/Intel Smart Connect Techno	V	$0.00
	640-BBLW	Dell Digital Delivery Cirrus Client	V	$0.00
	640-BBMI	System Drivers for M3800	V	$0.00
	640-BBMJ	USB 3.0 Driver for M3800 (Win7)	V	$0.00
	640-BBMW	Tagaboom Software	V	$0.00
	640-BBMX	SW, LAT 3340	V	$0.00
	640-BBNF	System Driver, Dell Rugged Extreme 14	V	$0.00
	640-BBNH	SSD Software	V	$0.00
	640-BBNI	SSD Software (Multi Drives)	V	$0.00
	640-BBOD	Platform Quickset, E5404	V	$0.00
	640-BBOF	Additional Software for Win8.1, E7350	V	$0.00
	640-BBOG	Additional Software for Win7, E5404	V	$0.00
	640-BBOH	Additional Software for Win8.1, E5404	V	$0.00
	640-BBOI	Additional Software for Win8.1 Dn, E5404	V	$0.00
	640-BBPB	Additional Software- Commerical	V	$99,999.00
	640-BBPK	Ship Info Lily/Lotus/Tahoe DAO	V	$0.00
	640-BBPN	System Driver for 7510	V	$0.00
	640-BBQB	MOD-SRV,SW,LAT,7414	V	$999,999.99
	640-BBQC	MOD-SRV,SW,LAT	V	$999,999.99
	640-BBQK	System Driver, Dell Rugged Latitude 5414	V	$99,999.00
	640DK	FGA Proxy MOD640DKfor SKU 998-BHMT	Z	$0.00
	641-AAAC	Windows Live, 8, FPWS	V	$0.00
	641-AAAD	Windows Live, 8, OptiPlex	V	$0.00
	641-AAAE	Win8 Live Essentials	V	$99,999.00
	641-AAAF	Windows Live	V	$99,999.00
	641TC	FGA Proxy MOD641TCfor SKU 998-BOBU	Z	$0.00

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	650-AAHT	McAfee 24 Month Subscription	V	$99.00
	650-AAHU	McAfee 36 Month Subscription	V	$119.00
	650-AAIJ	McAfee Live Safe 30 Days Trail	V	$0.00
	650-AAIK	McAfee Live Safe 12 Month Subscription	V	$39.00
	650-AAIL	McAfee Live Safe 24 Month Subscription	V	$59.00
	650-AAIM	McAfee Live Safe 36 Month Subscription	V	$79.00
	650D3	FGA Proxy MOD 650D3 for SKU 730-4783	Z	$0.00
	650MF	FGA Proxy MOD 650MF for SKU 730-8221	Z	$0.00
	652MH	FGA Proxy MOD652MHfor SKU 998-BBBX	Z	$0.00
	6533F	FGA Proxy MOD6533Ffor SKU 998-BCCH	Z	$0.00
	653G8	FGA Proxy MOD653G8for SKU 998-BSJR	Z	$0.00
	653MV	SI,EMEA,MOD,FEE,OR,D-I-B,PLX	Z	$10.00
	654XH	FGA Proxy MOD 654XH for SKU 730-2927	Z	$0.00
	657-BBBB	Badge, N1202, L322X, W8	V	$0.00
	657-BBBE	CUS,PLT/FRM,M.2 2280,PARK CITY	A	$999,999.99
	657MH	FGA Proxy MOD657MHfor SKU 998-BJZL	Z	$0.00
	6581G	FGA Proxy MOD 6581G for SKU 730-4909	Z	$0.00
	658-BBBB	SRV Software for 2230 WIFI, Corse	V	$0.00
	658-BBBE	Wireless Label 1202	V	$0.00
	658-BBDJ	SRV SW for Killer Wireless-N 1202, L322X	V	$0.00
	658-BBDK	Dell SRV Software 1703,8700	V	$0.00
	658-BBDL	Dell SRV Software 6235	V	$0.00
	658-BBFN	SW for Intel Wireless-AC 7260, 9Q33	V	$0.00
	658-BBHT	Windows 7 XP Mode,Opti/PWS/Lat/Vost	V	$0.00
	658-BBIG	Dell Apps Win 8	V	$99,999.00
	658-BBIH	Dell Apps Win 7	V	$0.00
	658-BBII	Dell Apps N-Series	V	$0.00
	658-BBJS	MOD,SW,INTEL EXP CENTER	V	$0.00
	658-BBJV	ADDL SW, Cy3 XPS W/Webcam	V	$0.00
	658-BBJW	ADDL SW, Cy3 INS w/Webcam	V	$0.00
	658-BBJY	ADDL SW, Cy3 XPS W/O Webcam	V	$0.00
	658-BBKG	Cycle 3 System Driver, 5537	V	$0.00
	658-BBKH	ADDL SW, CY3 Costco	V	$0.00
	658-BBKI	ADDL SW, CY3 MSSI	V	$0.00
	658-BBKM	Dell Applications for Windows 8	V	$0.00
	658-BBKN	Browser Search Application	V	$0.00
	658-BBKO	USB 3.0 Driver,5421 for Win 7	V	$0.00
	658-BBKR	Virtual PC for Windows XP Mode - Windows	V	$0.00
	658-BBLB	Dell Applications for Windows	V	$0.00
	658-BBMG	Resource DVD	V	$3.00
	658-BBMN	MOD,SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BBMQ	Enable Low Power Mode	V	$0.00
	658-BBMR	Dell Client System Update	V	$0.00
	658-BBMT	Dell Client System	V	$0.00
	658-BBMX	ADDL SW, Cy3 MSSI W/O Webcam	V	$0.00
	658-BBNF	Waves Maxx Audio Royalty	V	$0.00
	658-BBNH	Waves Maxx Audio	V	$0.00
	658-BBNQ	No Windows XP Mode	V	$0.00
	658-BBNS	MOD,MEDIA,DVD,RDVD,ANW,AW17R1	V	$3.00
	658-BBNW	Additional Software	V	$0.00
	658-BBOD	Broadcom 4352 Driver	V	$0.00
	658-BBOI	Resource DVD	V	$3.00
	658-BBOT	Addl SW,CY5 W8 INS w/webcam	V	$0.00
	658-BBOV	Addl SW,CY5 W8 Alienware	V	$0.00
	658-BBOX	Addl SW,CY5 W7 XPS w/o webcam	V	$0.00
	658-BBOZ	Addl SW,CY5 W7 Alienware	V	$0.00
	658-BBPC	Addl SW,CY5 W7 INS w/o webcam	V	$0.00
	658-BBPD	Addl SW,CY5 W8 XPS w/webcam	V	$0.00
	658-BBPF	Addl SW,CY5 W8 XPS w/o webcam	V	$0.00
	658-BBPG	Addl SW,CY5 W7 INS w/webcam	V	$0.00
	658-BBQE	Label, FGA314/UPC556, CA, 8700	V	$0.00
	658-BBQL	Label, FGA312/UPC518, 8700	V	$0.00
	658-BBQO	Label, FGA310/UPC501, 8700	V	$0.00
	658-BBQP	Label, FGA312/UPC549, W7P, 8700	V	$0.00
	658-BBQQ	Label, FGA568/UPC563, CA, 8700	V	$0.00
	658-BBQR	Label, FGA526/UPC372, W8P, 2330	V	$0.00
	658-BBQS	Label, FGA315/UPC525, 8700	V	$0.00
	658-BBQT	Label, FGA310/UPC532, W7P, 8700	V	$0.00
	658-BBQW	ADDL SW, Cy5 INS w/Webcam,LATAM	V	$1.00
	658-BBQZ	Wireless LAN driver	V	$0.00

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	658-BBRB	Waves Maxx Audio	V	$0.00
	658-BBRG	Intel Duel Band WirelessN 7260	V	$0.00
	658-BBRH	SW for Intel Wireless-AC 7260, 9P33	V	$0.00
	658-BBRI	SW for Intel Wireless-AC 7260, 9333	V	$0.00
	658-BBRN	Performance BIOS Setting	V	$0.00
	658-BBRO	Power Saving BIOS Setting	V	$0.00
	658-BBRX	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BBRY	DBR Basic 1.8 (TBLT)	V	$0.00
	658-BBSK	Intel Wireless-N 7260 driver	V	$0.00
	658-BBSR	SW,LAT,MDLND	V	$0.00
	658-BBSS	Dell Soft Contracts,Consumer,W8	V	$0.00
	658-BBSY	Resource DVD	V	$0.00
	658-BBSZ	Wireless LAN driver (WiDi)	V	$0.00
	658-BBTP	Intel(R) Dual Band Wireless-N7260 Driver	V	$0.00
	658-BBTT	CMS2.0, Win7 Starter & Basic, DVD no Med	V	$6.00
	658-BBTV	CMS2.0, DVD no Media	V	$0.00
	658-BBTW	CMS2.0, Win7 Premium & above, BD, no Med	V	$13.32
	658-BBTX	CMS2.0, Win7 Starter & Basic, BD, no Med	V	$0.00
	658-BBTY	CMS2.0, Win7 Premium & above, BD3D, no M	V	$0.00
	658-BBTZ	CMS2.0, Win8.1 , BD, no Media	V	$13.32
	658-BBUB	CMS2.0, Win8.1, BD3D, no Media	V	$0.00
	658-BBUF	ADDL SW, w/CAM, CY1 W8 INSP	V	$0.00
	658-BBUG	ADDL SW, w/CAM, CY1 W7 INSP	V	$0.00
	658-BBUH	ADDL SW, w/o CAM, CY1 W7 INSP	V	$0.00
	658-BBUJ	ADDL SW,w/CAM NUANCE,CY1 W8 INSP	V	$0.00
	658-BBUK	ADDL SW, w/o CAM, CY1 W8 INSP	V	$0.00
	658-BBUL	ADDL SW, w/o CAM, CY1 W7 XPS	V	$0.00
	658-BBUM	ADDL SW, w/CAM, CY1 W7 XPS	V	$0.00
	658-BBUQ	ADDL SW, w/o CAM, CY1 W8 XPS	V	$0.00
	658-BBUR	ADDL SW, w/CAM, CY1 W8 XPS	V	$0.00
	658-BBUS	CY1,FY15,AddlSW,ALWGC,8.1	V	$0.00
	658-BBUT	ADDL SW, CY1 W7 Alienware	V	$0.00
	658-BBUU	ADDL SW, CY1 32GB W8 Tablet	V	$0.00
	658-BBUV	MOD,SW,BROWSER-SEARCH,CSMR	V	$0.00
	658-BBVB	CY1,FY15,AddlSW,ALWGC,8.1,LA	V	$0.00
	658-BBVD	ADDL SW,w/CAM,LA,CY1 W8 INSP	V	$0.00
	658-BBVJ	Dell SRV Software 1705	V	$0.00
	658-BBVM	SW,MY-DELL,CRRS	V	$0.00
	658-BBVN	Dell SRV Software 1705	V	$0.00
	658-BBVR	CMS2.0, Win7 Starter & Basic, DVD Media	V	$6.00
	658-BBVS	CMS2.0, Win8.1, DVD with Media	V	$6.00
	658-BBVW	CMS2.0,Win7 Prem & above, BD,with Media	V	$13.32
	658-BBVX	CMS2.0,Win7 Premandabove,BD3D,no Media	V	$0.00
	658-BBVY	CMS2.0, Win8.1 , BD, with Media	V	$13.32
	658-BBWG	ADDL SW, CY1, WinBlue,MSSI	V	$0.00
	658-BBWU	SW,BROWSER-SEARCH,RLOB	V	$0.00
	658-BBXH	Item Included (for Window OS only) WIN7	V	$0.00
	658-BBXI	Item Included (for Window OS only) WIN7	V	$0.00
	658-BCCK	MOD,SW,TAPTILES,FI	V	$0.00
	658-BCCL	MOD,SW,S-PARTY,FI	V	$0.00
	658-BCCO	McAfee(R) 30day Trial	V	$0.00
	658-BCCR	Additional Software	V	$0.00
	658-BCCS	CY3,FY14,Addl SW,INS 8.1	V	$0.00
	658-BCCT	CY3,FY14,Addl SW,AW 8.1	V	$0.00
	658-BCCU	CY3,FY14,Addl SW,XPS 8.1	V	$0.00
	658-BCCY	CY3,FY14,Addl SW,INS,NoCAM,W7	V	$0.00
	658-BCCZ	CY3,FY14,Addl SW,XPS,NoCAM,W7	V	$0.00
	658-BCDB	CY3,FY14,Addl SW,XPS,CAM,W7	V	$0.00
	658-BCDC	CY3,FY14,Addl SW,AW,W7	V	$0.00
	658-BCDD	CY3,FY14,Addl SW,INS,CAM,W7	V	$0.00
	658-BCDE	CY3,FY14,Addl SW,W8H,CSMR,TBL	V	$0.00
	658-BCDH	Resource DVD windows 8.1	V	$0.00
	658-BCDI	Resource DVD windows 8.1	V	$0.00
	658-BCDJ	Resource DVD windows 8.1	V	$0.00
	658-BCEB	CY3FY14,Addl SW,XPSUBK 8.1,BRZ	V	$0.00
	658-BCED	CY3FY14,Addl SW,CSMR,MSSI,W8.1	V	$0.00
	658-BCEE	CY3FY14,Addl SW,XPSUBK 8.1,LA	V	$0.00
	658-BCEI	CY3,FY14,Addl SW,INS 8.1,LA	V	$0.00
	658-BCEJ	CY3,FY14,Addl SW,AW,MSSI	V	$0.00
	658-BCEP	CY1,FY15,Addl SW,VOS,Win8.1	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	631-AAJD	UBUNTU System Driver	V	$0.00
	631-AAJG	Edocs and OpenManage DVD, R730/xd	V	$0.00
	631-AAJH	Edocs and OpenManage DVD,R730/xd,CK	V	$9.99
	631-AAJI	No Out-of-Band Systems Management	V	$0.00
	631-AAJJ	Intel Standard Manageability	V	$15.00
	631-AAJM	Intel vPro Technology Enabled,9020M	V	$40.00
	631-AAJO	No Out-of-Band Systems Management,9020M	V	$0.00
	631-AAJP	Intel Standard Manageability,9020M	V	$15.00
	631-AAJS	USER GUIDE, M630 VRTX SERIES BLADES	V	$0.00
	631-AAJT	OPENMANAGE CD KIT,FC630	V	$0.00
	631-AAJU	OPENMANAGE CD KIT,M630	V	$0.00
	631-AAKC	System SW,Windows,INS,7347	V	$0.00
	631-AAKE	Intel Smart Connect Technology	V	$0.00
	631-AAKF	OPENMANAGE CD KIT,FC630,CK	A	$9.99
	631-AAKG	System Driver,Windows, INS3148	V	$0.00
	631-AAKH	Platform Quickset, E7350	V	$0.00
	631-AAKI	OPENMANAGE CD KIT,M630,CUS	A	$9.99
	631-AAKM	Intel vPro - ME Inoperable, Custom Order	V	$30.00
	631-AAKN	Intel vPro	V	$30.00
	631-AAKO	No Out-of-Band Systems Management	V	$0.00
	631-AAKP	Intel vPro Technology Enabled	V	$25.00
	631-AAKU	Intel Management Engine Compnt Installer	V	$0.00
	631-AAKV	No Intel vPro, E7350	V	$0.00
	631-AAKW	Intel vPro - ME Inoperable, E7350	V	$30.00
	631-AAKX	vPro Advanced Mgmt Features, E7350	V	$30.00
	631-AAKY	MOD,LBL,MGMT,MEDISABLE,T7910	V	$0.00
	631-AAKZ	MOD-SRV,SW,INSP,WIN,7348	V	$0.00
	631-AALC	No Out-of-Band Systems Management	V	$0.00
	631-AALD	No Out-of-Band SM, E5404	V	$0.00
	631-AALE	Intel vPro - ME Inoperable, E5404	V	$30.00
	631-AALF	vPro Advanced Mgmt Features, E5404	V	$30.00
	631-AALH	No Out-of-Band Systems Management	V	$0.00
	631-AALK	System Driver	V	$0.00
	631-AALL	Intel vPro	V	$30.00
	631-AALN	Windows SW Driver, 7548	V	$0.00
	631-AALO	MOD,STNG,ME,VPRO/AMT/DSH,5550	V	$30.00
	631-AALP	No Out-of-Band Systems Management	V	$0.00
	631-AALQ	No Out-of-Band Systems Management	V	$0.00
	631-AALR	Intel vPro Technologys	V	$30.00
	631-AALS	System management software	V	$0.00
	631-AALT	System management software	V	$0.00
	631-AALU	Ubuntu System Driver, 5448	V	$0.00
	631-AALV	Windows System Driver, 3543	V	$0.00
	631-AALW	STNG,ME,VPRO/AMT,JEFFERSON	V	$30.00
	631-AALX	STNG,ME,N-VPRO,JEFFERSON	V	$0.00
	631-AALZ	UBUNTU System Driver, 3543	V	$0.00
	631-AAMB	SRV,SW,INSP,WIN,7352	V	$0.00
	631-AAMC	System Driver, 5448 / 5548	V	$0.00
	631-AAMD	System Driver, Windows	V	$0.00
	631-AAMF	System Drive, Ubuntu	V	$75.00
	631-AAMG	Windows System Driver, 3551	V	$0.00
	631-AAMH	Ubuntu Systems Driver, 3551	V	$75.00
	631-AAMK	Windows System Driver,3558	V	$0.00
	631-AAML	System Driver, Win, 5749	V	$0.00
	631-AAMR	Intel vPro-ME inoperable	V	$30.00
	631-AAMU	XC720xd Shipping	V	$0.00
	631-AAMV	Intel Management Engine Components	V	$0.00
	631-AAMW	Intel Management Engine Components	V	$0.00
	631-AAMX	XPS 13 Drivers,9343	V	$0.00
	631-AAMY	Intel(R) Smart Connect Technology,9343	V	$99,999.00
	631-AANB	System Management ME Disable feature	V	$0.00
	631-AANF	Intel(R) vPro(TM) 9343	V	$0.00
	631-AANG	Intel(R) vPro(TM) Technology,9343	V	$0.00
	631-AANH	Ubuntu System driver, 3443	V	$0.00
	631-AANI	Windows System driver, 3443	V	$0.00
	631-AANK	OPENMANAGE CD KIT,FC430	V	$0.00
	631-AANL	MOD,STNG,ME,VPRO/AMT/DSH,E7250	V	$30.00
	631-AANM	Ubuntu drivers,9343	V	$76.00
	631-AANN	OPENMANAGE CD KIT,FC430,CK	A	$9.99
	631-AANP	Openmanage CD Kit,FC830	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-AAPH	Spanish Shipping Docs	V	$0.00
	340-AAPP	Directship Info Mod	V	$0.00
	340-AAPR	Retail Info	V	$0.00
	340-AAPV	Direct Ship Info	V	$0.00
	340-AAPZ	ESTAR	V	$0.00
	340-AARH	POD Label	V	$0.00
	340-AARJ	English Documentation DAO	V	$0.00
	340-AARK	Spanish Documentation	V	$0.00
	340-AARL	English Frend Documentation	V	$0.00
	340-AARM	Portuguese Documentation BCC	V	$0.00
	340-AASE	No Quick-Reference Guideline	V	$0.00
	340-AASO	Direct Ship Info Mod	V	$0.00
	340-AASY	Shipping Material,L3330,Mix Model	V	$0.00
	340-AASZ	Shipping Material,L3330,Min Config	V	$0.00
	340-AATC	Documentation, English	V	$0.00
	340-AATD	Documentation, Eng-Spn	V	$0.00
	340-AATY	Dell Client System Update	V	$0.00
	340-AAUC	Dell Digital Delivery Cirrus Client	V	$0.00
	340-AAUD	System Documentation, Spanish	Z	$0.00
	340-AAVK	Regulatory Label	V	$0.00
	340-AAVW	Ship Mtl, VRTX Rack, One FH	V	$0.00
	340-AAVX	Ship Mtl, VRTX Rack, Two FH	V	$0.00
	340-AAVY	Ship Mtl, VRTX Rack	V	$0.00
	340-AAVZ	Ship Mtl, VRTX Rack, up to 2HH	V	$0.00
	340-AAWB	Ship Mtl,VRTX Rack,2HH,and,1FH	V	$0.00
	340-AAWC	Ship Mtl, VRTX Rack, up to 4HH	V	$0.00
	340-AAWD	Ship Mtl, VRTX Twr, One FH	V	$0.00
	340-AAWE	Ship Mtl, VRTX Twr	V	$0.00
	340-AAWF	Ship Mtl, VRTX Twr, up to 2HH	V	$0.00
	340-AAWG	Ship Mtl,VRTX Twr,2HH,and,1FH	V	$0.00
	340-AAWH	Ship Mtl, VRTX Twr, up to 4HH	V	$0.00
	340-AAWI	Ship Mtl, VRTX Twr, Two FH	V	$0.00
	340-AAWO	Resource DVD	V	$0.00
	340-AAXM	English Setup and Features Guide	Z	$0.00
	340-AAYQ	Placemat XPS 8700 W7	V	$0.00
	340-ABCU	Label for Ubuntu	Z	$0.00
	340-ABEI	PV NX400 WSS2012 Ship	V	$0.00
	340-ABEL	PV NX400 WSS08 Ship	V	$0.00
	340-ABEU	Documentation, English	V	$0.00
	340-ABEV	Documentation, Spanish	V	$0.00
	340-ABEW	Documentation, Eng Fre Dtch	V	$0.00
	340-ABEX	Documentation, Portuguese	V	$0.00
	340-ABFC	Directship info mod	Z	$0.00
	340-ABGD	Dell Wireless 1705 Driver	V	$0.00
	340-ABGV	Palmrest Label for Non-Touch Config (EN)	V	$0.00
	340-ABGY	Palmrest Label for Touch Config (EN)	V	$0.00
	340-ABIG	SSD as first boot drive	V	$0.00
	340-ABIM	SHIP,NBK,E6540,TO MEX,Mix-model	V	$0.00
	340-ABJD	Dell Wyse 3-year Subscription Advantage	Z	$79.00
	340-ABJI	No Diagnostic/Recovery CD media	V	$0.00
	340-ABJK	RDVD w/DIAGS, Drivers, 9020	V	$3.00
	340-ABJN	Ship Material	V	$0.00
	340-ABJP	Direct ship process	V	$0.00
	340-ABKD	System Documentation, French	V	$0.00
	340-ABKF	English Setup And Features Guide	V	$0.00
	340-ABKG	Spanish Setup And Features Guide	V	$0.00
	340-ABKI	French Setup And Features Guide	V	$0.00
	340-ABKK	E7240 Shipping Material	V	$0.00
	340-ABKT	Shipping Material for AIO	Z	$0.00
	340-ABKU	Intel Smart Connect	Z	$0.00
	340-ABKW	No Quick Reference Guide	V	$0.00
	340-ABLE	OEM Badge	Z	$0.00
	340-ABLG	Dell Wyse Cloud Desktop Guide	Z	$0.00
	340-ABLI	Dell Wyse Cloud Desktop License	Z	$119.00
	340-ABLO	SERI Guide (English/Spanish/Guam)	Z	$0.00
	340-ABMB	End User License Agreement (MUI) OEM	Z	$0.00
	340-ABME	MOD,INFO,WDT-ON,XE	V	$30.00
	340-ABMZ	1-Watt BIOS	V	$0.00
	340-ABNF	Intel Smart Connect, Opti9020 AIO	Z	$0.00
	340-ABNT	Tech Sheet, ENG,Opti9020AIO	Z	$0.00

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	809-7330	PS TECH SPT,PRNT,S5840CDN,VAR	ZS	$39.00
	809-7331	PS TECH SPT,PRNT,S5840CDN,REIN	ZS	$39.00
	809-7332	PS 4H7X24 OS,PRNT,S5840CDN,2YR EXT	ZS	$621.00
	809-7333	PS 4H7X24 OS,PRNT,S5840CDN,3YR EXT	ZS	$662.00
	809-7334	PS 4H7X24 OS,PRNT,S5840CDN,4YR EXT	ZS	$734.00
	809-7335	PS 4H7X24 OS,PRNT,S5840CDN,VAR	ZS	$467.00
	809-7336	NBD OS,PRNT,S5840CDN,VAR	ZS	$246.00
	809-7337	PS 4H7X24 OS,PRNT,S5840CDN,REIN	ZS	$467.00
	809-7853	PSPMC 2/6H7X24 OS,ML6010,UNY,INIT	ZS	$299.00
	809-7854	PSPMC 2/6H7X24 OS,ML6010,UNY,2YR EXT	ZS	$709.00
	809-7855	PSPMC 2/6H7X24 OS,ML6010,UNY,3YR EXT	ZS	$1,820.00
	809-7856	PSPMC 2/6H7X24 OS,ML6010,UNY,4YR EXT	ZS	$2,791.10
	809-7857	PSPMC 2/6H7X24 OS,ML6000,UNY,INIT	ZS	$431.22
	809-7858	PSPMC 2/6H7X24 OS,ML6000,UNY,2YR EXT	ZS	$1,263.00
	809-7859	PSPMC 2/6H7X24 OS,ML6000,UNY,3YR EXT	ZS	$3,220.00
	809-7860	PSPMC 2/6H7X24 OS,ML6000,UNY,4YR EXT	ZS	$4,813.05
	809-7861	PSMC 2/6H7X24 OS,ML6000,UNY,4YR EXT	ZS	$3,291.00
	809JN	FGA Proxy MOD 809JN for SKU 730-1829	Z	$0.00
	80C77	FGA Proxy MOD 80C77 for SKU 730-2704	Z	$0.00
	80CW0	FGA Proxy MOD 80CW0 for SKU 730-7550	Z	$0.00
	80FDC	FGA Proxy MOD80FDCfor SKU 998-BOTK	Z	$0.00
	80GRN	FGA Proxy MOD80GRNfor SKU 998-BXPI	Z	$0.00
	80HH9	FGA Proxy MOD 80HH9 for SKU 730-5945	Z	$0.00
	80J7W	FGA Proxy MOD80J7Wfor SKU 998-BCLR	Z	$0.00
	80JPN	FGA Proxy MOD 80JPN for SKU 730-7699	Z	$0.00
	80KX7	FGA Proxy MOD80KX7for SKU 998-BEGT	Z	$0.00
	80MPR	FGA Proxy MOD80MPRfor SKU 998-BYUM	Z	$0.00
	80MT3	FGA Proxy MOD80MT3for SKU 998-BFUL	Z	$0.00
	80NMN	FGA Proxy MOD80NMNfor SKU 998-BXYZ	Z	$0.00
	80P11	FGA Proxy MOD80P11for SKU 998-BMLT	Z	$0.00
	80T1F	FGA Proxy MOD 80T1F for SKU 730-6062	Z	$0.00
	80TD9	FGA Proxy MOD 80TD9 for SKU 730-3399	Z	$0.00
	80TDK	FGA Proxy MOD80TDKfor SKU 998-BKEU	Z	$0.00
	80TRV	FGA Proxy MOD80TRVfor SKU 998-BRVG	Z	$0.00
	80TV0	FGA Proxy MOD 80TV0 for SKU 730-5052	Z	$0.00
	80TXR	FGA Proxy MOD80TXRfor SKU 998-BKFC	Z	$0.00
	80V60	FGA Proxy MOD 80V60 for SKU 730-1673	Z	$0.00
	80VC7	FGA Proxy MOD80VC7for SKU 998-BLWY	Z	$0.00
	80XP2	FGA Proxy MOD80XP2for SKU 998-BPKH	Z	$0.00
	80Y0X	FGA Proxy MOD80Y0Xfor SKU 998-BSPK	Z	$0.00
	80Y1F	FGA Proxy MOD80Y1Ffor SKU 998-BOYS	Z	$0.00
	80Y4X	FGA Proxy MOD80Y4Xfor SKU 998-BYLC	Z	$0.00
	810-3714	PSMC 4H7X24 OS,OPT1NBDL1,VAR	ZS	$99.00
	810-3715	PSMC 4H7X24 OS,OPT1NBDL1,REIN	ZS	$99.00
	8109X	FGA Proxy MOD8109Xfor SKU 998-BYVM	Z	$0.00
	810-BBBN	Retail Registration 2.0	Z	$0.00
	810-BBBO	Financial Tracker for Retail	Z	$0.00
	810-BBBP	Retail Information	Z	$0.00
	810-BBDE	Retail Registration 1.0 -Edb	Z	$0.00
	810-BBDH	Retail Info	Z	$0.00
	810CF	2HR/7X24,SVR,IBM,VAR	R	$0.00
	810G8	FGA Proxy MOD810G8for SKU 998-BIOQ	Z	$0.00
	810PY	FGA Proxy MOD810PYfor SKU 998-BLXB	Z	$0.00
	8110Y	FGA Proxy MOD 8110Y for SKU 730-1330	Z	$0.00
	8117J	FGA Proxy MOD8117Jfor SKU 998-BRHV	Z	$0.00
	811-BBBC	Return Label, Dell, RETURNPOL, CNB, ALL	V	$0.00
	811-BBBD	Retail POD	V	$0.00
	811-BBBE	Retail Ship Process	V	$0.00
	811-BBBF	Retail Label, Dell, RETURNPOL,Tablet	V	$0.00
	811-BBBR	Label,Sticker,Win10,Preinstall	V	$0.00
	8120M	FGA Proxy MOD 8120M for SKU 730-8049	Z	$0.00
	812367-4	OMNIPAGE PRO UPGRADE V11.0 CD-W9X/W2K/WM	M	$130.95
	815F4	FGA Proxy MOD815F4for SKU 998-BDTQ	Z	$0.00
	815K8	FGA Proxy MOD815K8for SKU 998-BNLW	Z	$0.00
	815MY	FGA Proxy MOD815MYfor SKU 998-BLNO	Z	$0.00
	816KC	FGA Proxy MOD816KCfor SKU 998-BNEN	Z	$0.00
	816KJ	FGA Proxy MOD 816KJ for SKU 730-6322	Z	$0.00
	816T9	FGA Proxy MOD 816T9 for SKU 730-5086	Z	$0.00
	816YN	FGA Proxy MOD 816YN for SKU 730-6542	Z	$0.00
	817-BBBB	NO FGA	V	$0.00

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	328-BCFR	MOD,SHP MTL,CMRS,MNTW,DAO	V	$0.00
	328-BCFV	MIN Config Shipping Material	V	$0.00
	328-BCGB	SHP MTL,TBLT,10.1,DAO	V	$0.00
	328-BCGC	MOD,SHP MTL,WDW,TBLT,10,DA,BTS	V	$0.00
	328-BCGF	TAA, SHUTTLE	V	$0.00
	328-BCGG	TAA, SHUTTLE	V	$0.00
	328-BCGH	XPS 8900 Club Shipping	V	$0.00
	328-BCGI	Packaging	V	$0.00
	328-BCGR	MOD,SHP MTL,WDW,TBLT,10,DAO	V	$0.00
	328-BCGS	MOD,SHP MTL,WDW,TBLT,10,DAO,BT	V	$999,999.99
	328-BCGW	MOD,SHP MTL,PKG,LAT,SFLO	V	$0.00
	328-BCGX	MOD,SHP MTL,PKG,LAT,SFLO,STBX	V	$0.00
	328-BCHE	OEM Packaging	V	$0.00
	328-BCHH	MOD,SHP MTL,PKG,2IN1,LAT,MC	V	$0.00
	328-BCHK	Shipping Material	U	$99,999.00
	328-BCHL	Shipping Material	V	$0.00
	328-BCHP	Shipping Material, Direct	V	$0.00
	328-BCHV	Shipping Material, Direct	V	$0.00
	328-BCHW	Shipping Material, Retail	V	$0.00
	328-BCHX	Shipping Material, Direct	V	$0.00
	328-BCHY	Shipping Material, Retail	V	$0.00
	328-BCHZ	Shipping Material, Direct	V	$0.00
	328-BCIB	Shipping Material, Retail	V	$0.00
	328-BCID	Shipping Material, Retail	V	$0.00
	328-BCIV	Setup Instructions English	V	$999,999.99
	328-BCJC	MOD,SHP MTL,NBK,15,RTL	V	$999,999.99
	328-BCJD	MOD,SHP MTL,NBK,14,RTL	V	$999,999.99
	328-BCJE	MOD,SHP MTL,NBK,15,DRCT	V	$999,999.99
	328-BCJF	MOD,SHP MTL,NBK,14,DRCT	V	$999,999.99
	328-BCJG	MOD,SHP MTL,INSP,17,GMR,US	V	$999,999.99
	328-BCJH	MOD,SHP MTL,INSP,15,GMR,US	V	$999,999.99
	328-BCJK	SHP MTL,NBK,13,ROR,DAO	V	$0.00
	328-BCJL	SHP MTL,NBK,15,ROR,DAO	V	$0.00
	328-BCJM	SHP MTL,NBK,17,DAO	V	$999,999.99
	328YN	FGA Proxy MOD328YNfor SKU 998-BLMS	Z	$0.00
	329-BBHT	DR TPM Motherboard	V	$800.00
	329-BBIB	OptiPlex XE2 SFF up to 90% efficient PSU	V	$0.00
	329-BBIC	OptiPlex XE2 MT up to 90% efficient PSU	V	$0.00
	329-BBIH	OptiPlex 9020 SFF up to 90% efficient PS	V	$0.00
	329-BBJI	UMA GFX, Non-Touch, Opti3011 AIO	V	$0.00
	329-BBJL	TPM Enabled	V	$0.00
	329-BBMG	Intel Core i5-4300U Proc Base,w/ SCR,TD	V	$0.00
	329-BBNG	Intel Core i5-4300U Proc, SCR, TD, BCC	V	$0.00
	329-BBOM	Intel Core i7-4600U Proc Base,no SCR,TD	V	$0.00
	329-BBON	Intel Core i7-4600U Proc Base,no SCR	V	$0.00
	329-BBOO	Intel Core i7-4600U Proc Base,w/ SCR,TD	V	$0.00
	329-BBOP	Intel Core i7-4600U Proc Base,w/ SCR	V	$0.00
	329-BBPC	MOD,CHAS,MT,XE2,EPA,DTP	V	$50.00
	329-BBPD	MOD,CHAS,SFF,XE2,EPA,DTP	V	$50.00
	329-BBPJ	Intel Core i7-4600U Proc Base,w/ SCR	V	$0.00
	329-BBSL	DL4000 TPM Motherboard	V	$820.00
	329-BBSO	Intel Core i5-4300U,FIPS,INT, EC	V	$0.00
	329-BBSS	Intel Core i5-4300U Proc Base,w/ SCR	V	$0.00
	329-BBTH	Intel Pentium 3560Y, 4GB	V	$0.00
	329-BBTJ	Intel Core i5 4300Y, 4GB	V	$0.00
	329-BBUG	Intel Core i5-4300U Proc Base,w/ SCR	V	$0.00
	329-BBUH	Intel Core i5-4300U Proc Base,no SCR,TD	V	$0.00
	329-BBUI	Intel Core i5-4300U Proc Base,w/ SCR,TD	V	$0.00
	329-BBUQ	Intel Core i5-4300U,FIPS,Discrete,SR	V	$0.00
	329-BBVH	Intel Core i5-4300U, INT, EC	V	$0.00
	329-BBVK	Intel Core i5-4300U,FIPS,DSC,SR	V	$0.00
	329-BBWF	1U,WSS,NAS	V	$30.00
	329-BBWS	PowerEdge FC420 Motherbord, TPM	V	$1,399.00
	329-BBWW	FX2 Chassis Configuration	V	$0.00
	329-BBXD	M-Series 1.8in Hard Drive Filler Panel	V	$0.00
	329-BBXE	PowerEdge M420 Motherboard, TPM	V	$0.00
	329-BBXG	2U,WSS,NAS	V	$0.00
	329-BBXH	PowerEdge R520 Motherboard, TPM	V	$0.00
	329-BBXI	PowerEdge R420/R420xr Motherboard, TPM	V	$0.00
	329-BBXK	PowerEdge T320 Motherboard, No-TPM	V	$0.00

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	389-BBGO	Ultrabook Palmrest Label 9Q33/34 - Eng	V	$0.00
	389-BBGP	Ultrabook Palmrest Label 9Q33/34 - EngFr	V	$0.00
	389-BBHJ	Intel Core i3 Processor Label	V	$0.00
	389-BBHL	Intel Core i5 Processor Label	V	$0.00
	389-BBJL	Intel Xeon Label	V	$0.00
	389-BBJM	Intel Core I5 Label	V	$0.00
	389-BBJN	Intel Core I5 vPro Label	V	$0.00
	389-BBJO	Intel Core i7 Vpro Label	V	$0.00
	389-BBJP	Intel Core I7 Label	V	$0.00
	389-BBJR	RtlPk#63421 ONDMD insp15	V	$1.00
	389-BBKZ	Box Label, FGA001, UPC587 no Stand	V	$0.00
	389-BBLB	Box Label, FGA001, UPC594 with Stand	V	$0.00
	389-BBLC	Box Label, FGA005, UPC600 with Stand	V	$0.00
	389-BBLD	Box Label, FGA005, UPC617 with Pro	V	$0.00
	389-BBLF	Box Label, FGA006, UPC624 with Stand	V	$0.00
	389-BBLG	Box Label, FGA008, UPC631 no Stand	V	$0.00
	389-BBLH	Box Label, FGA008, UPC648 with Stand	V	$0.00
	389-BBLJ	Box Label, FGA009, UPC655 no Stand	V	$0.00
	389-BBLJ	Box Label, FGA009, UPC662 with Stand	V	$0.00
	389-BBLK	Box Label, FGA008, UPC679 with Stand/Pro	V	$0.00
	389-BBLL	Box Label, FGA013, UPC686 with Stand	V	$0.00
	389-BBLM	Box Label, FGA013, UPC693 with Stand/Pro	V	$0.00
	389-BBLN	Box Label, FGA014, UPC709 with Stand	V	$0.00
	389-BBOO	Reg label for PSU 1100W	V	$0.00
	389-BBOP	Reg label for PSU 1400W	V	$0.00
	389-BBPG	Label Dell Wireless 1537, Brazil	V	$0.00
	389-BBPW	Label for Intel Dual Band Wireless-AC 7260 + Bluetooth 4.0	V	$0.00
	389-BBQF	RtlPk#63724 SAMS INSP 15	V	$0.00
	389-BBQG	RtlPk#63679 MC INSP 15	V	$1.00
	389-BBQL	Ultrabook Palmrest Label 9Q33/34 - BPor	V	$0.16
	389-BBQP	Palmrest Sticker, Touch- English	V	$0.00
	389-BBRO	Intel Xeon Label	V	$0.00
	389-BBTF	UPC Boxing Label	V	$0.00
	389-BBTK	UPC Boxing Label	V	$0.00
	389-BBTL	UPC Boxing Label	V	$0.00
	389-BBTM	UPC Boxing Label	V	$0.00
	389-BBTN	UPC Boxing Label	V	$0.00
	389-BBTO	UPC Boxing Label	V	$0.00
	389-BBUU	Shipping Label for DAO	V	$0.00
	389-BBVD	UPC Boxing Label	V	$0.00
	389-BBVG	UPC Boxing Label	V	$0.00
	389-BBVI	UPC Boxing Label	V	$0.00
	389-BBVO	UPC Boxing Label	V	$0.00
	389-BBVP	UPC Boxing Label	V	$0.00
	389-BBVQ	UPC Boxing Label	V	$0.00
	389-BBVR	UPC Boxing Label	V	$0.00
	389-BBVS	UPC Boxing Label	V	$0.00
	389-BBVT	UPC Boxing Label	V	$0.00
	389-BBVU	UPC Boxing Label	V	$0.00
	389-BBVV	UPC Boxing Label	V	$0.00
	389-BBVW	UPC Boxing Label	V	$0.00
	389-BBVX	UPC Boxing Label	V	$0.00
	389-BBVY	UPC Boxing Label	V	$0.00
	389-BBVZ	UPC Boxing Label	V	$0.00
	389-BBWB	UPC Boxing Label	V	$0.00
	389-BBWC	UPC Boxing Label	V	$0.00
	389-BBWD	UPC Boxing Label	V	$0.00
	389-BBWE	UPC Boxing Label	V	$0.00
	389-BBWF	UPC Boxing Label	V	$0.00
	389-BBWG	UPC Boxing Label	V	$0.00
	389-BBWH	UPC Boxing Label	V	$0.00
	389-BBWI	UPC Boxing Label	V	$0.00
	389-BBWJ	UPC Boxing Label	V	$0.00
	389-BBWK	UPC Boxing Label	V	$0.00
	389-BBWL	UPC Boxing Label	V	$0.00
	389-BBWM	UPC Boxing Label	V	$0.00
	389-BBWN	UPC Boxing Label	V	$0.00
	389-BBWO	Intel Core I7 vPro Label	V	$0.00
	389-BBWP	Intel Core I5 Label	V	$0.00
	389-BBWQ	Intel Core I5 vPro Label	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	389-BEPG	MOD,LBL,9343,BZL	V	$0.00
	389-BEPH	Windows 7 OS Label	V	$0.00
	389-BEQP	Intel(R) Pentium(R) CPU label	V	$0.00
	389-BEQQ	Intel(R) Celeron(R) CPU label	V	$0.00
	389-BERB	Palmrest Label for Touch, French	V	$0.00
	389-BERG	Regulatory Label, 3531	V	$0.00
	389-BERJ	Intel(R) Celeron(R) CPU Label	V	$0.00
	389-BESB	PowerEdge FC630 Regulatory Label, DAO	V	$0.00
	389-BESH	PowerEdge M630 Regulatory Label, DAO	V	$0.00
	389-BESO	RtlPk#68263 BBY XPS 12	V	$0.00
	389-BESZ	LBL,CFG,TA,16,WF,BLK,DAO	V	$0.00
	389-BETB	LBL,CFG,TA,16,WF,RED,DAO	V	$0.00
	389-BETC	LBL,CFG,TA,MBB,BLK,DAO	V	$0.00
	389-BETD	Config Label 16G WIFI Black	V	$0.00
	389-BETE	Config Label 16G WIFI Red	V	$0.00
	389-BETF	Config Label MBB Black	V	$0.00
	389-BETG	SHIP MTL MPK SYS OptiPlex	V	$0.00
	389-BETH	SHIP INFO MPK SYS OptiPlex	V	$0.00
	389-BEUR	REG Label, SFF,MEX,STD	V	$0.00
	389-BEUS	REG Label, SFF,MEX,EPA	V	$0.00
	389-BEUT	MOD,LBL,REG,R7910,DAO	V	$0.00
	389-BEUY	Ship Material Micro for DAO	V	$0.00
	389-BEVD	Reg Label, MT, MEX,STD	V	$0.00
	389-BEVE	Reg Label, MT, MEX,EPA	V	$0.00
	389-BEVH	MD1420/SC420 Encl Regitry Label, Mexico	V	$1.00
	389-BEVI	OEM MD1400 Regulatory label, Mexico	V	$0.00
	389-BEVW	OEM MD1420 Regulatory label, Mexico	V	$0.00
	389-BEVX	LBL,GNRC,MEXICO,ENERGY	V	$0.00
	389-BEWC	Palmrest Label for Touch, English	V	$0.00
	389-BEWD	Palmrest Label for Touch, Ubuntu, Eng	V	$0.00
	389-BEWE	UBUNTU/W7,PLMRST,ENG	V	$0.00
	389-BEWG	TOUCH UBUNTU,PLMRST,ENG	V	$0.00
	389-BEWS	Regulatory Label	V	$0.00
	389-BEWX	Regulatory Label	V	$0.00
	389-BEXK	Palmrest LBL,English,Touch	V	$0.00
	389-BEXO	PSU,700,DC,Lbl,OEM MDXX20	V	$0.00
	389-BEXP	PSU,700,DC,Lbl,OEM MDXX00	V	$0.00
	389-BEXR	OEM Brand Info Mod for Embedded OS	V	$0.00
	389-BEXS	OEM Brand Info Mod for Embedded OS	V	$0.00
	389-BEXT	LBL,UPC884116162100,3740	V	$0.00
	389-BEXW	Win7 Pro COA,Virtualization Only,EMB,Kit	A	$274.00
	389-BEXX	WinXP ProCOA,Virtualization Only,EMB,Kit	A	$10.99
	389-BEXY	LBL,UPC884116162070,3840	V	$0.00
	389-BEXZ	LBL,UPC884116162087,3840	V	$0.00
	389-BEYB	LBL,UPC884116162094,3840	V	$0.00
	389-BEYD	Regulatory Label, 7347	V	$0.00
	389-BEYJ	Palmrest Label for Touch, French	V	$0.00
	389-BEYK	Palmrest Label for Touch, Ubuntu, French	V	$0.00
	389-BEYL	Palmrest Label,Spanish,Touch	V	$0.00
	389-BEYM	Palmrest Label,Spanish,Touch,Ubuntu	V	$0.00
	389-BEYX	Regulatory Label,MEX	V	$0.00
	389-BEYY	Regulatory Label included	V	$0.00
	389-BEZC	Regulatory Label, BTS	V	$0.00
	389-BEZD	Regulatory Label, BTO	V	$0.00
	389-BFBC	Reg label WLAN D/E/B	V	$0.00
	389-BFBD	Reg label WLAN TAA	V	$0.00
	389-BFBG	Reg label WLAN/WWAN D/E/B	V	$0.00
	389-BFBH	Reg label WLAN/WWAN TAA	V	$0.00
	389-BFCJ	Regulatory Label,MEX	V	$0.00
	389-BFEL	MOD-BRND,PWS,AVALON-R,DBE	V	$0.00
	389-BFFE	Regulatory Label, E5404	V	$0.00
	389-BFFO	MOD,LBL,REG,T5810,DAO	V	$0.00
	389-BFGJ	Regulatory Label, 7348	V	$0.00
	389-BFGL	Regulatory Label for UMA	V	$0.00
	389-BFHB	PLMRST LBL,Touch,WIN,English	V	$0.00
	389-BFHD	System Regulatory Label,7548	V	$0.00
	389-BFHQ	LTO4 WORM Labels, 1-60	V	$49.00
	389-BFHR	LTO4 WORM Labels, 121-180	V	$49.00
	389-BFHS	LTO4 WORM Labels, 61-120	V	$49.00
	389-BFHT	LTO5 WORM Labels, 1-60	V	$49.00

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	389-BBWR	Intel Core I7 Label	V	$0.00
	389-BBWT	Regulatory label XE2 MT	V	$0.00
	389-BBXQ	UPC Boxing Label	V	$0.00
	389-BBYC	Touch Palmrest Label, SPN	V	$0.00
	389-BBYD	Palmrest Label, SPN	V	$0.00
	389-BBYI	LBL for Intel Centrion N 6235,BCC	V	$0.00
	389-BBYJ	Opti Inmetro Label, BCC	V	$0.00
	389-BBYL	REG,LBL, 9020 AIO, JSD2	V	$0.00
	389-BBZJ	Palmrest Label, ENG	Z	$0.00
	389-BBZK	UPC Boxing Label	V	$0.00
	389-BBZM	UPC Boxing Label	V	$0.00
	389-BBZQ	UPC Boxing Label	V	$0.00
	389-BBZV	Touch Palmrest Label, ENG	V	$0.00
	389-BBZW	Touch Palmrest Label, Eng-Fr	Z	$0.00
	389-BBZX	Palmrest Label, ENG-FRE	Z	$0.00
	389-BCBT	LBL,BOX,FCG012,UPC436,AIO	V	$0.00
	389-BCBW	LBL,BOX,CFG004,UPC337,9020	V	$0.00
	389-BCBY	LBL,BOX,CFG006,UPC344,9020	V	$0.00
	389-BCBZ	LBL,BOX,CFG008,UPC351,9020	V	$0.00
	389-BCCB	LBL,BOX,CFG010,UPC368,9020	V	$0.00
	389-BCCC	LBL,BOX,CFG011,UPC375,9020	V	$0.00
	389-BCCD	LBL,BOX,CFG018,UPC382,9020	V	$0.00
	389-BCCE	LBL,BOX,CFG007,UPC399,9020	V	$0.00
	389-BCCF	LBL,BOX,CFG010,UPC405,9020	V	$0.00
	389-BCCG	LBL,BOX,CFG020,UPC412,9020	V	$0.00
	389-BCCH	Intel Core i3 Processor Label	V	$0.00
	389-BCCI	Intel Core i5 Processor Label	V	$0.00
	389-BCCK	UPC Boxing Label	V	$0.00
	389-BCCV	Regulatory Label, Mexico	V	$0.00
	389-BCCW	Retail label - French/English	V	$0.00
	389-BCCX	UPC542 E6540 Box Label	V	$0.00
	389-BCCY	Intel Core I3 Label	V	$0.00
	389-BCCZ	Windows 7 OS Label	V	$0.00
	389-BCDC	Regulatory Label, USFF,MEX	V	$0.00
	389-BCDK	GCC SPL only	V	$0.00
	389-BCDL	REG LBL,9020SFF,MEX	V	$0.00
	389-BCDO	MOD,LBL,REG,NBK,WW,N-TCH,E7240	V	$0.00
	389-BCDP	Regulatory Label, Latitude E7440	V	$0.00
	389-BCDQ	UPC Label,CFG101,UPC474,T1700	V	$0.00
	389-BCDR	UPC Label,CFG102,UPC467,T1700	V	$0.00
	389-BCDS	UPC Label,CFG103,UPC481,T1700	V	$0.00
	389-BCDT	UPC Label,CFG107,UPC498,T1700	V	$0.00
	389-BCDU	UPC Label,CFG157,UPC504,T1700	V	$0.00
	389-BCDV	UPC Label,CFG502,UPC528,T1700	V	$0.00
	389-BCDW	UPC Label,CFG511,UPC500,T1700	V	$0.00
	389-BCEI	Palmrest Sticker : English	V	$0.00
	389-BCEJ	Palmrest Sticker for Touch : English	V	$0.00
	389-BCFM	LTO5 Tape Labels, 1-60	V	$70.00
	389-BCFN	LTO4 Tape Labels, 1-60	V	$70.00
	389-BCFO	Intel Core I3 Label	V	$0.00
	389-BCFU	Regulatory Label MT EOM	V	$0.00
	389-BCFY	LBL,BOX,CFG011,UPC801,9020	V	$0.00
	389-BCGB	MOD,LBL,REG,SFF,MEX,XE2,OEM	V	$0.00
	389-BCGC	Palmrest Label, French-English	V	$0.00
	389-BCGW	No UPC Label	V	$0.00
	389-BCHY	RtlPk#64100 BBY ALNW X51	V	$1.00
	389-BCIB	RtlPk#64112 CRM ALNW X51	V	$1.00
	389-BCIE	RtlPk#64111 CRM ALNW X51	V	$1.00
	389-BCIF	RtlPk#64110 MC ALNW X51	V	$1.00
	389-BCIG	RtlPk#64109 MC ALNW X51	V	$1.00
	389-BCIN	MOD,LBL,INTEL,INSD,MICRO	V	$0.00
	389-BCIO	Intel(R) Celeron(R) CPU Label	V	$0.00
	389-BCIU	System Driver, Ubuntu, 3521	V	$0.00
	389-BCIW	MOD-SRV,SW,XPS,UBUNTU,L322X	V	$0.00
	389-BCJQ	UPC Label,CFG161,UPC931,T1700	V	$0.00
	389-BCJR	UPC Label,CFG527,UPC917,T1700	V	$0.00
	389-BCJS	UPC Label,CFG163,UPC948,T1700	V	$0.00
	389-BCJT	UPC Label,CFG526,UPC924,T1700	V	$0.00
	389-BCKB	RtlPk#64227 BBY XPS12	V	$1.00
	389-BCKU	Palmrest Sticker : French-English	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	450-ACSL	C13-C14,PDU,10A,2 ft,0.6m,ARG	V	$11.00
	450-ACSM	C13-C14,PDU,10A,6.5 ft,2m,ARG	V	$11.00
	450-ACSO	C13-C14,PDU,10A,13 ft,4m,ARG	V	$20.00
	450-ACSP	US Power Cord	V	$0.00
	450-ACSQ	30W AC Adapter	V	$0.00
	450-ACTK	System Power Cord (BPRO)	V	$0.00
	450-ACTL	65 Watt AC Adapter	V	$0.00
	450-ADBL	TEST 21	V	$999,999.99
	450-ADEJ	PSU,600,AC,Lbl	V	$0.00
	450-ADFY	150 W A/C Adapter	V	$0.00
	450-ADFZ	130 W A/C Adapter	V	$0.00
	450-ADHC	Jumper Cord, 12A,4M,C13/C14	V	$40.00
	450-ADHH	Jumper Cord, 12A,2M,C13/C14	V	$20.00
	450-ADHI	Jumper Cord, 12A,0.6M,C13/C14	V	$20.00
	450-ADHL	Power Cord, 125V,15A,3M,5-15/C13	V	$30.00
	450-ADHQ	Dual Power Supply 1600W	V	$749.00
	450-ADIG	Dual Redundant Power Supply,495W	V	$270.00
	450-ADIH	Dual Hot-plug PS,750W,Titanium	V	$490.00
	450-ADII	Dual, Hot-plug, Power Supply (1+1), 1100W	V	$490.00
	450-ADIJ	Dual Redundant DC PS,1100W -48VDC Only	V	$1,429.00
	450-ADIK	Single, Hot-plug Power Supply, 495W	V	$0.00
	450-ADIM	Sgl Hot-plug PS,750W, Titanium	V	$110.00
	450-ADIN	Single, Hot-plug Power Supply, 1100W	V	$110.00
	450-ADIO	Single,Hot-plug DC PS,1100W -48VDC Only	V	$819.00
	450-ADIR	Power Crd IRSM 2073,250V,10A,2.5m,ARG,CK	A	$19.99
	450-ADRL	1100W PowerEdge Power Supply, CUS	A	$319.99
	450-ADRX	Italian Powercord	C	$0.00
	450-ADSH	65 Watt AC Adaptor	V	$0.00
	450-ADSI	CUS,5-15P/C13,125V,10A,1.8m,ABU	U	$20.00
	450-ADSK	NW W-POWER CORD,250V,US,CUS	A	$0.00
	450-ADSM	System Power Cord (Argentina)	V	$0.00
	450-ADSS	Dell Ntwk,S4810-ON,AC Pwr Sply,Norm	V	$875.00
	450-ADST	Dell Ntwk,S4810-ON, AC Pwr Sply,Rev	V	$875.00
	450-ADSV	Dell Ntwk,PWR SPLY,DC,S4810-ON,RVRS	V	$875.00
	450-ADSX	CUS,PWR SPLY,DC,S4810,PSU/IO	A	$875.00
	450-ADSY	CUS,CORD,PWR,12A,2M,C13/C14,US	A	$19.99
	450-ADTB	CUS,NBR14136/C13,250V,10A,1.8m,BRZ	A	$19.99
	450-ADTR	65W AC Adapter	V	$0.00
	450-ADTZ	Dual PSU,RAO	V	$0.00
	450-ADUB	NW W-OUTDR,MID-SPAN,PWR INJCTR,N AMER	V	$695.00
	450-ADUS	NW W-PD-9001GR-AC,MIDSPAN,CUS	A	$145.00
	450-ADUX	NW W-OUT,MIDSP,INJ,EU/INT,CUS	U	$695.00
	450-ADUZ	NW W-OUTDR,MID-SPAN,PWR INJCTR,NA,CUS	U	$695.00
	450-ADVZ	NW W-WAP POE 10/100/1000 MIDSPAN 15.4W	V	$95.00
	450-ADWB	NW W-OUTDR,MID-SPAN,PWR INJCTR,EU VER	V	$695.00
	450-ADWD	NW W-12V DC,18W,AC PWR ADPTR	V	$45.00
	450-ADWE	NW W-AC UNIV PWR ADPT,12V DC	V	$45.00
	450-ADWG	NW W-12V DC,18W,AC PWR ADPTR,CUS	A	$45.00
	450-ADWH	NW W-WAP105,UNIV PWR ADPT,CUS	A	$45.00
	450-ADWI	NW W-WAP 10/100/1000 MIDSPAN 15.4W,CUS	A	$95.00
	450-ADWK	Single,Hot-plug PS,1600W,CK	A	$619.99
	450-ADWL	Single,Hot-plug PS,1100W	V	$429.00
	450-ADWM	Dual,Redundant,Hot-plug PS,1100W	V	$785.00
	450-ADWN	Dual,Redundant,Hot-plug PS,1600W	V	$1,109.00
	450-ADWO	Single,Hot-plug Power Supply, 1600W	V	$619.00
	450-ADWP	Single,Hot-plug PS,495W	V	$329.00
	450-ADWQ	Dual,Redundant,Hot-plug PS,495W	V	$599.00
	450-ADWR	Single,Hot-plug PS,750W	V	$379.00
	450-ADWS	Dual,Redundant,Hot-plug PS,750W	V	$689.00
	450-ADWT	Dual,Rdt,HP,PS,750W,Titanium,200-240VAC	V	$769.00
	450-ADWU	Sgl,Hot-plug PS,750W,Titanium,200-240VAC	V	$449.00
	450-ADXN	NWW-WAPADPT,AC,PWR,12V-DC,AP	V	$65.00
	450-ADXP	90W AC Adapter	V	$0.00
	450-ADYH	PwrCd,6F,C15,US	V	$20.00
	450-ADYK	PwrCd,6F,C15,US,CK	A	$34.99
	450-ADZC	Single,Hot-plug DC PS,1100W -48VDC,CK	A	$499.99
	450-ADZJ	NW W-ADPT,AC,PWR,12V-DC,AP, CUS	A	$65.00
	450-AEBJ	Power supply, AC 600W, Redund	V	$430.00
	450-AEBK	Power supply, DC 700W, Redund	V	$645.10
	450-AEBL	Single,Hot-plug PS,1100W,CK	A	$429.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	340-AAPH	Spanish Shipping Docs	V	$0.00
	340-AAPP	Directship Info Mod	V	$0.00
	340-AAPR	Retail Info	V	$0.00
	340-AAPV	Direct Ship Info	V	$0.00
	340-AAPZ	ESTAR	V	$0.00
	340-AARH	POD Label	V	$0.00
	340-AARJ	English Documentation DAO	V	$0.00
	340-AARK	Spanish Documentation	V	$0.00
	340-AARL	English Frend Documentation	V	$0.00
	340-AARM	Portuguese Documentation BCC	V	$0.00
	340-AASE	No Quick-Reference Guideline	V	$0.00
	340-AASO	Direct Ship Info Mod	V	$0.00
	340-AASY	Shipping Material,L3330,Mix Model	V	$0.00
	340-AASZ	Shipping Material,L3330,Min Config	V	$0.00
	340-AATC	Documentation, English	V	$0.00
	340-AATD	Documentation, Eng-Spn	V	$0.00
	340-AATY	Dell Client System Update	V	$0.00
	340-AAUC	Dell Digital Delivery Cirrus Client	V	$0.00
	340-AAUD	System Documentation, Spanish	Z	$0.00
	340-AAVK	Regulatory Label	V	$0.00
	340-AAVW	Ship Mtl, VRTX Rack, One FH	V	$0.00
	340-AAVX	Ship Mtl, VRTX Rack, Two FH	V	$0.00
	340-AAVY	Ship Mtl, VRTX Rack	V	$0.00
	340-AAVZ	Ship Mtl, VRTX Rack, up to 2HH	V	$0.00
	340-AAWB	Ship Mtl,VRTX Rack,2HH,and,1FH	V	$0.00
	340-AAWC	Ship Mtl, VRTX Rack, up to 4HH	V	$0.00
	340-AAWD	Ship Mtl, VRTX Twr, One FH	V	$0.00
	340-AAWE	Ship Mtl, VRTX Twr	V	$0.00
	340-AAWF	Ship Mtl, VRTX Twr, up to 2HH	V	$0.00
	340-AAWG	Ship Mtl,VRTX Twr,2HH,and,1FH	V	$0.00
	340-AAWH	Ship Mtl, VRTX Twr, up to 4HH	V	$0.00
	340-AAWI	Ship Mtl, VRTX Twr, Two FH	V	$0.00
	340-AAWO	Resource DVD	V	$0.00
	340-AAXM	English Setup and Features Guide	Z	$0.00
	340-AAYQ	Placemat XPS 8700 W7	V	$0.00
	340-ABCU	Label for Ubuntu	Z	$0.00
	340-ABEI	PV NX400 WSS2012 Ship	V	$0.00
	340-ABEL	PV NX400 WSS08 Ship	V	$0.00
	340-ABEU	Documentation, English	V	$0.00
	340-ABEV	Documentation, Spanish	V	$0.00
	340-ABEW	Documentation, Eng Fre Dtch	V	$0.00
	340-ABEX	Documentation, Portuguese	V	$0.00
	340-ABFC	Directship info mod	Z	$0.00
	340-ABGD	Dell Wireless 1705 Driver	V	$0.00
	340-ABGV	Palmrest Label for Non-Touch Config (EN)	V	$0.00
	340-ABGY	Palmrest Label for Touch Config (EN)	V	$0.00
	340-ABIG	SSD as first boot drive	V	$0.00
	340-ABIM	SHIP,NBK,E6540,TO MEX,Mix-model	V	$0.00
	340-ABJD	Dell Wyse 3-year Subscription Advantage	Z	$79.00
	340-ABJI	No Diagnostic/Recovery CD media	V	$0.00
	340-ABJK	RDVD w/DIAGS, Drivers, 9020	V	$3.00
	340-ABJN	Ship Material	V	$0.00
	340-ABJP	Direct ship process	V	$0.00
	340-ABKD	System Documentation, French	V	$0.00
	340-ABKF	English Setup And Features Guide	V	$0.00
	340-ABKG	Spanish Setup And Features Guide	V	$0.00
	340-ABKI	French Setup And Features Guide	V	$0.00
	340-ABKK	E7240 Shipping Material	V	$0.00
	340-ABKT	Shipping Material for AIO	Z	$0.00
	340-ABKU	Intel Smart Connect	Z	$0.00
	340-ABKW	No Quick Reference Guide	V	$0.00
	340-ABLE	OEM Badge	Z	$0.00
	340-ABLG	Dell Wyse Cloud Desktop Guide	Z	$0.00
	340-ABLI	Dell Wyse Cloud Desktop License	Z	$119.00
	340-ABLO	SERI Guide (English/Spanish/Guam)	Z	$0.00
	340-ABMB	End User License Agreement (MUI) OEM	Z	$0.00
	340-ABME	MOD,INFO,WDT-ON,XE	V	$30.00
	340-ABMZ	1-Watt BIOS	V	$0.00
	340-ABNF	Intel Smart Connect, Opti9020 AIO	Z	$0.00
	340-ABNT	Tech Sheet, ENG,Opti9020AIO	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	332-0628	Power Cord,2.5A,1M,C5,E5,Argentina	V	$1.60
	332-0629	Power Cord,2.5A,1M,C5,E5,Brazil	V	$1.20
	332-0630	Power Cord,2.5A,1M,C5,E5,Chile/ITL	V	$1.43
	332-0631	Power Cord,2.5A,1M,C5,E5,US	V	$0.00
	332-0648	PC W-PD-9001GR-AC,MIDSPAN, MOD	V	$145.00
	332-0649	PC W-PD-9001GR-AC, MIDSPAN,CUST	A	$145.00
	332-0650	Palmrest Lbl Non-Touch, Eng	V	$0.00
	332-0701	Ubuntu Badge, L322X, W8	V	$0.00
	332-0704	180W ErP Lot6 New Adapter	V	$0.00
	332-0705	CUS,F10,S4820T,AC PS,IO to PSU,Normal	A	$875.00
	332-0727	Ext Cbl LSI9202,CUS C8xxx	A	$199.99
	332-0728	Ext Cbl LSI9280/85,CUS C8xxx	A	$99.99
	332-0746	Power Supply, AC 600W, Redundant	V	$430.00
	332-0747	Power Supply, AC 600W, Redundant	V	$430.00
	332-0749	PE R720/R720xd FCC Reg Label	V	$0.00
	332-0755	Cable v2,PS ON,GPGPU,C8220X	V	$0.00
	332-0757	CAR,CVRv2,GPGPU,C8220X	V	$199.00
	332-0758	SHROUD KIT v2,GPGPU,C8220X	V	$0.00
	332-0789	PE R620 FCC Regulatory Label	V	$0.00
	332-0792	PE R320 FCC Regulatory Label	V	$0.00
	332-0793	VRTX Rack Rails, No CMA, Cust Kit	A	$249.99
	332-0794	VRTX 2.5 HDD Sgl Ctrlr Config	V	$0.00
	332-0795	VRTX 3.5 HDD Sgl Ctrlr Config	V	$0.00
	332-0796	VRTX 2.5 HDD Dual Ctrlr Config	V	$0.00
	332-0797	VRTX 3.5 HDD Dual Ctrlr Config	V	$0.00
	332-0798	PowerEdge VRTX Ship	V	$0.00
	332-0800	1600MT/s UDIMMS	V	$0.00
	332-0860	110 V Fuser Kit for Dell 215x Color Lase	F	$149.99
	332-0862	VRTX Rdt PWR SPLY (1+1,1100W)	V	$760.00
	332-0863	VRTX Rdt PWR SPLY (2+1,1100W)	V	$1,140.00
	332-0864	VRTX Rdt PWR SPLY (2+2,1100W)	V	$1,520.00
	332-0865	VRTX Rdt PWR SPLY (3+1,1100W)	V	$1,520.00
	332-0866	VRTX Rack Rails with CMA	V	$299.00
	332-0869	VRTX 1Gb Passthru I-8pt/E-8pt CK	A	$249.00
	332-0870	VRTX 1Gb Passthru I-8pt/E-8pt	V	$0.00
	332-0871	Front/Rear Casters PE VRTX CK	A	$219.99
	332-0872	Twr to Rack Conv Cust Kit VRTX	A	$99.99
	332-0873	CMC for PE VRTX Chassis CK	A	$699.99
	332-0874	VRTX 1Gb Switch I-16pt/E-8-pt CK	A	$599.99
	332-0875	VRTX 1Gb Switch User Docs	V	$0.00
	332-0876	VRTX 1Gb Switch I-16pt/E-8-pt	V	$599.00
	332-0877	CMC for PE VRTX Chassis	V	$600.00
	332-0971	CUS,ADPT,AC,65W,6F,3P,L6,US,R	A	$59.99
	332-0976	MOD,CBL,USB/MICRO,USB,TBLT	V	$0.00
	332-0978	XPS 10 System Documentation LTE	V	$0.00
	332-0984	VRTX PSU Filler Panel	V	$0.00
	332-0985	KACE K1100S Label	V	$0.00
	332-1037	BMC Mgmt Cable, CUS C8xxx	A	$9.99
	332-1058	CUS,KYBD,MSE,LTN,WRLES,KM714	A	$0.00
	332-1059	CUS,KYBD,MSE,US,WRLES,KM714	A	$79.99
	332-1163	WS2012 5CAL PACK, USER,CUS	A	$199.00
	332-1164	WS2012 5CAL PACK, DEVICE,CUS	A	$199.62
	332-1165	WS2012 5CAL PACK,Remote DT SVS,User,CUS	A	$565.00
	332-1166	WS2012 5CAL,Remote DT SVS,Device,CUS	A	$565.00
	332-1235	Dell MSA14 Single Monitor Arm Stand	A	$129.99
	332-1236	Dell MDS14 Dual Monitor Stand	A	$169.99
	332-1239	INT ENG DP BL KYBD,WIN8,MPWS	V	$79.00
	332-1276	K/VK/ADV 1x00S,ADD 100 Node	V	$3,100.00
	332-1277	K/VK/ADV 1x00S,ADD 100 Node,APOS	A	$3,100.00
	332-1278	K/VK/ADV 1x00S,EDU,ADD 100 Node	V	$1,900.00
	332-1279	K/VK/ADV 1x00S,EDU,ADD 100 Node,APOS	A	$1,900.00
	332-1280	K/VK/ADV 2x00S,ADD 100 Node	V	$1,300.00
	332-1281	K/VK/ADV 2x00S,ADD 100 Node,APOS	A	$1,300.00
	332-1282	K/VK/ADV 2x00S,EDU,ADD 100 Node	V	$800.00
	332-1283	K/VK/ADV 2x00S,EDU,ADD 100 Node,APOS	A	$800.00
	332-1286	US Order	Z	$0.00
	332-1299	MOD,PLCMT,OAK,5 MLK,GBL	V	$0.00
	332-1335	Grounding Kit for Dell Racks, CUS	A	$95.99
	332-1336	1U Horizontal Crossover Panel, CUS	A	$24.99
	332-1337	Vertical Cable Manager with cover, CUS	A	$150.99

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	389-BCLF	Microsoft Win7 OS Label SKU	V	$0.00
	389-BCLY	Energy Star Label	V	$0.00
	389-BCLZ	Regulatory Label	V	$0.00
	389-BCMP	Intel Core I5 vPro Label	V	$0.00
	389-BCMQ	Intel(R) Core(TM) I5 Label	V	$0.00
	389-BCMR	Intel Core i7 Processor Vpro Label	V	$0.00
	389-BCMS	Intel(R) Core(TM) I3 Label	V	$0.00
	389-BCNB	Regulatory Label UMA WW E6540	V	$0.00
	389-BCNG	Dell E7240 Label	V	$0.00
	389-BCNH	Dell Wireless 1506 Label	V	$0.00
	389-BCNL	Windows 7 Label	V	$0.00
	389-BCNQ	Regulatory Label, Touch, Latitude E7440	V	$0.00
	389-BCOP	Regulatory Label	V	$0.00
	389-BCPV	Reg Label, Non-Touch	V	$0.00
	389-BCPW	Label MS WIN7,ANW DT	V	$0.00
	389-BCQD	Dell Wireless 6300 Label	V	$40.00
	389-BCRG	Regulatory Label W/GS, M6800	V	$0.00
	389-BCRH	Regulatory Label No GS, M6800	V	$0.00
	389-BCRU	Label, FGA394/UPC457, W8P, 2720	V	$0.00
	389-BCRV	LBL, FGA370, UPC369, Insp 2350	V	$0.00
	389-BCRW	Label, FGA389/UPC136, 660s	V	$0.00
	389-BCSB	LBL, FGA369, UPC389, Insp 2350	V	$0.00
	389-BCSC	Label, FGA397/UPC440, W8P, 2720	V	$0.00
	389-BCSD	Label, FGA394/UPC426, 2720	V	$0.00
	389-BCSF	Label, FGA391/UPC167, W7P, 660s	V	$0.00
	389-BCSH	Label, FGA358/UPC204, W7, 660	V	$0.00
	389-BCSL	Label, FGA516/UPC488, XPS18	V	$0.00
	389-BCSM	Label, FGA417/UPC495, XPS18	V	$0.00
	389-BCSN	Label, FGA412/UPC471, XPS18	V	$0.00
	389-BCSQ	Intel Core i5 Sticker/Label	Z	$0.00
	389-BCTR	Label, FGA526/UPC631, CA, 2330	V	$0.00
	389-BCTT	Ubuntu Palmrest Label, English	V	$0.00
	389-BCTU	Ubuntu Palmrest Label, French-English	V	$0.00
	389-BCTV	Ubuntu Palmrest Label, English	V	$0.00
	389-BCUE	Ultrabook Palmrest Label Eng, 9333	V	$0.00
	389-BCUO	Dell Wireless 1601 Label	V	$0.00
	389-BCVD	RtlPk#64780 ERLRDNS XPS 12	V	$1.00
	389-BCVL	UPC105 M6800 Box Label	V	$0.00
	389-BCVN	Intel Core i7 Processor Label	V	$0.00
	389-BCVQ	Latitude 3540 Regulatory Label	V	$0.00
	389-BCVR	Label, FGA516/UPC679, CA, XPS18	V	$0.00
	389-BCVS	Regulatory Label for Touch Screen	Z	$0.00
	389-BCVT	Regulatory Label for Non-Touch Screen	Z	$0.00
	389-BCVY	Intel Ultrabook Label	V	$0.00
	389-BCXH	Regulatory Labe	V	$0.00
	389-BCXN	MOD,LBL,BOX,CFG13,UPC686,E7240	V	$0.00
	389-BCXO	MOD,LBL,BOX,CFG08,UPC659,E7240	V	$0.00
	389-BCXP	MOD,LBL,BOX,CFG15,UPC642,E7440	V	$0.00
	389-BCXR	UPC680 3440 Box Label	V	$0.00
	389-BCYK	RtlPk#64956 BBY InsOn2020	V	$1.00
	389-BCZS	Dell Wireless 1538 802.11n card	V	$0.00
	389-BCZT	Lbl,Reg,1400W,C6220II	V	$0.00
	389-BCZU	Lbl,Reg,1200/1000W,C6220II	V	$0.00
	389-BCZY	Reg Label, Touch	V	$0.00
	389-BCZZ	Reg Label, Non-Touch	V	$0.00
	389-BDBB	Reg Label, Touch	V	$0.00
	389-BDBD	UPC4900 3330 Box Label	V	$0.00
	389-BDBS	Label, FGA397/UPC662, CA, 2720	V	$0.00
	389-BDBT	Palmrest Label QHD+, Eng, 9333	V	$0.00
	389-BDBU	Palmrest Label QHD+, EngFm, 9333	V	$0.00
	389-BDBW	UPC Label, E7440	V	$0.00
	389-BDBY	No Label	V	$0.00
	389-BDBZ	UPC499 T3610 Box Label	V	$0.00
	389-BDCB	UPC468 T3610 Box Label	V	$0.00
	389-BDCC	UPC482 T3610 Box Label	V	$0.00
	389-BDCD	UPC475 T3610 Box Label	V	$0.00
	389-BDCE	No UPC Label	V	$0.00
	389-BDCX	MOD,LBL,FGA053,UPC444,X51 R2	V	$0.00
	389-BDCZ	MOD,LBL,FGA001,UPC413,X51 R2	V	$0.00
	389-BDDC	LBL,FGA001,UPC390,AW18R1	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	800-BBGN	BTS/BTP Smart Selection Shipment (EL)	V	$0.00
	800-BBGQ	BTS/BTP Smart Selection Shipment (M)	V	$0.00
	800-BBGR	BTO Ocean shipment, longer leadtime (VS)	V	$0.00
	800-BBGS	BTO Standard Shipment (M)	V	$0.00
	800-BBGT	BTO Standard Shipment (S)	Z	$0.00
	800-BBGU	BTO Standard Shipment (VS)	V	$0.00
	800-BBGV	BTO Ocean shipment, longer leadtime (S)	Z	$0.00
	800-BBGW	BTS/BTP Smart Selection Shipment (S)	Z	$0.00
	800-BBGX	BTO Ocean shipment, longer leadtime (M)	Z	$0.00
	800-BBGY	BTS/BTP Smart Selection Shipment (VS)	V	$0.00
	800-BBIF	2+0 PSU,Non Redundant	V	$0.00
	800-BBIH	1+1 PSU,Failover	V	$0.00
	800-BBIL	Performance Optimized	V	$0.00
	800-BBIO	Desktop BTO Standard shipment	V	$0.00
	800-BBIP	DT BTS/BTP Shipment	V	$0.00
	800-BBIQ	BTO Ocean shipment, longer leadtime, DT	V	$0.00
	800-BBIS	BTS/BTP shipment	V	$0.00
	800-BBIT	Ocean shipment with longer leadtime	V	$0.00
	800-BBIU	Standard shipment	V	$0.00
	800-BBJH	Office Home and Student 2013 Included	Z	$0.00
	800-BBJI	Not shipping from ODM Retail	V	$0.00
	800-BBJJ	Energy Star, PowerEdge R220	V	$0.00
	800-BBJK	No Hard Drives, No Controller	V	$0.00
	800-BBJL	No RAID, Onboard SATA	V	$0.00
	800-BBJM	R0,for S110,CB Chas	V	$0.00
	800-BBJN	R1,for S110,CB Chas	V	$0.00
	800-BBJO	No RAID, for H310 CTL,CB Chas	V	$0.00
	800-BBJP	R0,H310 CTL,CB Chas	V	$0.00
	800-BBJQ	R1,H310 CTL,CB Chas	V	$0.00
	800-BBJR	H310, Add-in,NO HDD	V	$0.00
	800-BBJS	Uncnfg RD,H310	V	$0.00
	800-BBJY	VRTX M820P Server Node	V	$0.00
	800-BBKB	DHCP CMC Setting	V	$0.00
	800-BBKE	AMD RADEON SILVER REWARD	V	$0.00
	800-BBKF	AMD RADEON GOLD REWARD	V	$0.00
	800-BBKG	AMD RADEON BRONZE REWARD	V	$0.00
	800-BBKI	Dell Software Non-Returnable Product	V	$0.00
	800-BBKV	Free NVIDIA GeForce Bundle	V	$0.00
	800-BBLC	No PCIe Riser	V	$0.00
	800-BBLD	CML FG1 Routing CK	A	$0.00
	800-BBLE	CML FG1 Routing	V	$0.00
	800-BBLJ	VM Repository	V	$0.00
	800-BBLT	Info Mod - Factory Pass Through Process	V	$99,999.00
	800-BBLY	Hard Dive Software	V	$0.00
	800-BBMC	Inbound BTS, 7746	V	$0.00
	800-BBMF	MOD,INFO,INBOUND,BTS,GMLK14	V	$99,999.00
	800-BBMG	MOD,INFO,INBOUND,AIRSHIP,E7450	V	$99,999.00
	800-BBMU	PowerEdge FC PCIe MEZZ Remap	V	$0.00
	800-BBNI	CUS,INFO,STAGGERED SHIPMENT	A	$0.00
	800-BBNO	No Shipping	V	$0.00
	800-BBNQ	Gaming Voucher	V	$0.00
	800W6	FGA Proxy MOD800W6for SKU 998-BDSX	Z	$0.00
	801-0267	PS NBD OS,INSNB1MIH5,1YR	ZS	$39.00
	801-0268	PS NBD OS,INSNB1MIH5,1YR EXT	ZS	$50.00
	801-0271	PS NBD OS,INSNB1MIH5,2YR EXT	ZS	$90.00
	801-0273	PS NBD OS,INSNB1MIH5,3YR EXT	ZS	$120.00
	801-0275	PS NBD OS,INSNB1MIH5,REIN	ZS	$80.00
	801-0277	PS NBD OS,INSNB1MIH5,VAR	ZS	$80.00
	801-0279	PS TECH SPT,INSNB1MIH5,1YR	ZS	$40.00
	801-0281	PS TECH SPT,INSNB1MIH5,2YR	ZS	$50.00
	801-0283	PS TECH SPT,INSNB1MIH5,3YR	ZS	$60.00
	801-0285	PS TECH SPT,INSNB1MIH5,4YR	ZS	$80.00
	801-0287	PS TECH SPT,INSNB1MIH5,REIN	ZS	$50.00
	801-0289	PS TECH SPT,INSNB1MIH5,VAR	ZS	$50.00
	801-0291	ACC DAM,INSNB1MIH5,1YR	Z1	$29.00
	801-0292	ACC DAM,INSNB1MIH5,2YR	Z1	$59.00
	801-0293	ACC DAM,INSNB1MIH5,3YR	Z1	$79.00
	801-0294	ACC DAM,INSNB1MIH5,4YR	Z1	$99.00
	801-0295	ACC DAM,INSNB1MIH5,REIN	ZS	$59.00
	801-0296	ACC DAM,INSNB1MIH5,VAR	ZS	$59.00

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	389-BEPG	MOD,LBL,9343,BZL	V	$0.00
	389-BEPH	Windows 7 OS Label	V	$0.00
	389-BEQP	Intel(R) Pentium(R) CPU label	V	$0.00
	389-BEQQ	Intel(R) Celeron(R) CPU label	V	$0.00
	389-BERB	Palmrest Label for Touch, French	V	$0.00
	389-BERG	Regulatory Label, 3531	V	$0.00
	389-BERJ	Intel(R) Celeron(R) CPU Label	V	$0.00
	389-BESB	PowerEdge FC630 Regulatory Label, DAO	V	$0.00
	389-BESH	PowerEdge M630 Regulatory Label, DAO	V	$0.00
	389-BESO	RtlPk#68263 BBY XPS 12	V	$0.00
	389-BESZ	LBL,CFG,TA,16,WF,BLK,DAO	V	$0.00
	389-BETB	LBL,CFG,TA,16,WF,RED,DAO	V	$0.00
	389-BETC	LBL,CFG,TA,MBB,BLK,DAO	V	$0.00
	389-BETD	Config Label 16G WIFI Black	V	$0.00
	389-BETE	Config Label 16G WIFI Red	V	$0.00
	389-BETF	Config Label MBB Black	V	$0.00
	389-BETG	SHIP MTL MPK SYS OptiPlex	V	$0.00
	389-BETH	SHIP INFO MPK SYS OptiPlex	V	$0.00
	389-BEUR	REG Label, SFF,MEX,STD	V	$0.00
	389-BEUS	REG Label, SFF,MEX,EPA	V	$0.00
	389-BEUT	MOD,LBL,REG,R7910,DAO	V	$0.00
	389-BEUY	Ship Material Micro for DAO	V	$0.00
	389-BEVD	Reg Label, MT, MEX,STD	V	$0.00
	389-BEVE	Reg Label, MT, MEX,EPA	V	$0.00
	389-BEVH	MD1420/SC420 Encl Regitry Label, Mexico	V	$1.00
	389-BEVI	OEM MD1400 Regulatory label, Mexico	V	$0.00
	389-BEVW	OEM MD1420 Regulatory label, Mexico	V	$0.00
	389-BEVX	LBL,GNRC,MEXICO,ENERGY	V	$0.00
	389-BEWC	Palmrest Label for Touch, English	V	$0.00
	389-BEWD	Palmrest Label for Touch, Ubuntu, Eng	V	$0.00
	389-BEWE	UBUNTU/W7,PLMRST,ENG	V	$0.00
	389-BEWG	TOUCH UBUNTU,PLMRST,ENG	V	$0.00
	389-BEWS	Regulatory Label	V	$0.00
	389-BEWX	Regulatory Label	V	$0.00
	389-BEXK	Palmrest LBL,English,Touch	V	$0.00
	389-BEXO	PSU,700,DC,Lbl,OEM MDXX20	V	$0.00
	389-BEXP	PSU,700,DC,Lbl,OEM MDXX00	V	$0.00
	389-BEXR	OEM Brand info Mod for Embedded OS	V	$0.00
	389-BEXS	OEM Brand info Mod for Embedded OS	V	$0.00
	389-BEXT	LBL,UPC884116162100,3740	V	$0.00
	389-BEXW	Win7 Pro COA,Virtualization Only,EMB,Kit	A	$274.00
	389-BEXX	WinXP ProCOA,Virtualization Only,EMB,Kit	A	$10.99
	389-BEXY	LBL,UPC884116162070,3840	V	$0.00
	389-BEXZ	LBL,UPC884116162087,3840	V	$0.00
	389-BEYB	LBL,UPC884116162094,3840	V	$0.00
	389-BEYD	Regulatory Label, 7347	V	$0.00
	389-BEYJ	Palmrest Label for Touch, French	V	$0.00
	389-BEYK	Palmrest Label for Touch, Ubuntu, French	V	$0.00
	389-BEYL	Palmrest Label,Spanish,Touch	V	$0.00
	389-BEYM	Palmrest Label,Spanish,Touch,Ubuntu	V	$0.00
	389-BEYX	Regulatory Label,MEX	V	$0.00
	389-BEYY	Regulatory Label included	V	$0.00
	389-BEZC	Regulatory Label, BTS	V	$0.00
	389-BEZD	Regulatory Label, BTO	V	$0.00
	389-BFBC	Reg label WLAN D/E/B	V	$0.00
	389-BFBD	Reg label WLAN TAA	V	$0.00
	389-BFBG	Reg label WLAN/WWAN D/E/B	V	$0.00
	389-BFBH	Reg label WLAN/WWAN TAA	V	$0.00
	389-BFCJ	Regulatory Label,MEX	V	$0.00
	389-BFEL	MOD-BRND,PWS,AVALON-R,DBE	V	$0.00
	389-BFFE	Regulatory Label, E5404	V	$0.00
	389-BFFO	MOD,LBL,REG,T5810,DAO	V	$0.00
	389-BFGJ	Regulatory Label, 7348	V	$0.00
	389-BFGL	Regulatory Label for UMA	V	$0.00
	389-BFHB	PLMRST LBL,Touch,WIN,English	V	$0.00
	389-BFHD	System Regulatory Label,7548	V	$0.00
	389-BFHQ	LTO4 WORM Labels, 1-60	V	$49.00
	389-BFHR	LTO4 WORM Labels, 121-180	V	$49.00
	389-BFHS	LTO4 WORM Labels, 61-120	V	$49.00
	389-BFHT	LTO5 WORM Labels, 1-60	V	$49.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	460-BBXC	Dell Premier Sleeve (M), ShpW	A	$0.00
	460-BBXD	Dell Premier Sleeve (S), ShpW	A	$0.00
	460-BBXE	Dell Premier Sleeve (S), ShpW	A	$49.99
	460-BBXF	DELL LADIES TOTE, ShpW	A	$59.99
	460-BBXG	Dell Premier Sleeve (M), ShpW	A	$49.99
	460PR	FGA Proxy MOD 460PR for SKU 730-8187	Z	$0.00
	460VJ	FGA Proxy MOD460VJfor SKU 998-BPNG	Z	$0.00
	461-0758	$100 Dell Promo Gift Card	V	$0.00
	461-1865	AMICAS ISV	V	$0.00
	461-1869	MEDITECH ISV	V	$0.00
	461-1872	MCKESSON	V	$0.00
	461-1875	EPIC ISV	V	$0.00
	461-2055	$150 Dell Promo Gift Card	V	$0.00
	461-2056	$200 Dell Promo Gift Card	V	$0.00
	461-2688	$300 Dell Promo Gift Card	V	$0.00
	461-3188	$200 Dell Promo Gift Card	V	$0.00
	461-3666	$100 Dell Promo Gift Card	V	$0.00
	461-3789	$200 Dell Promo Gift Card	V	$0.00
	461-4611	Windows Server 03 Migration Tracking	V	$0.00
	461-5946	Dell World Commercial ($695)	V	$695.00
	461-5947	Dell World FED and PUB-funded $250	V	$250.00
	461-6909	$25 Windows Store gift card	V	$0.00
	461-8288	Software I14 3442 A40	V	$0.01
	461-8389	No Virus Protection Requested	Z	$0.00
	461-9372	$100 Dell Promo Gift Card	V	$0.00
	461-9518	12/0 BANAMEX	Z	$0.00
	461-9520	12/0 AMERICAN EXPRESS	Z	$0.00
	461-AAAB	Chassis Intrusion Switch	V	$3.00
	461-AAAD	McAfee Live Safe 12 Month Subscription	V	$50.00
	461-AAAI	McAf Security Center 15 mon subscrip-EM	V	$39.00
	461-AAAJ	McAfee Live Safe 36 Month Subscription	V	$129.00
	461-AAAL	McAfee Live Safe 24 Month Subscription	V	$99.00
	461-AAAM	McAfee Live Safe 24 Month Subscription	V	$99.00
	461-AAAN	McAfee Live Safe 12 Month Subscription	V	$50.00
	461-AAAP	McAfee Live Safe 30 Day Trial	V	$0.00
	461-AAAQ	Chassis Intrusion Switch	V	$3.00
	461-AAAR	No Chassis Intrusion Switch	V	$0.00
	461-AAAS	Computrace Enable	A	$0.00
	461-AAAU	Chassis Intrusion Switch	V	$10.00
	461-AAAV	McAfee Live Safe 36 Month Subscription	V	$129.00
	461-AAAW	No Chassis Intrusion Switch	V	$0.00
	461-AAAX	Chassis Intrusion Switch	V	$3.00
	461-AAAZ	Chassis Intrusion Switch	V	$3.00
	461-AABC	Computrace Disable Info Mod	V	$0.00
	461-AABD	Chassis Intrusion Switch	V	$3.00
	461-AABF	No CompuTrace	V	$0.00
	461-AABG	McAfee LiveSafe 12 Month Subsc	V	$40.00
	461-AABI	McAfee LiveSafe 30 Day Trial w	V	$0.00
	461-AABM	McAfee LiveSafe 24 Month Subsc	V	$99.00
	461-AABN	McAfee LiveSafe 36 Month Subsc	V	$109.00
	461-AABO	Privacy Screen for 14 inch Notebook	V	$44.99
	461-AABQ	Privacy Screen for 12 inch Notebook	V	$54.99
	461-AABR	Privacy Screen for 15 inch Notebook	V	$48.99
	461-AABV	No Accessories	V	$0.00
	461-AACM	No CompuTrace Offering	V	$0.00
	461-AACR	CUS,FLTR,DIS,14.0,3M	A	$41.99
	461-AACU	CUS,FLTR,DIS,15.6,3M	A	$44.99
	461-AADB	Dell Combination Lock LC300	V	$34.99
	461-AADE	CUS,LK,NB,PREM,D/B	A	$39.99
	461-AADF	Dell Combination Lock LC300, Cust	A	$29.99
	461-AADI	PE FD332 Encl,up to 16 2.5" Hard Drives	V	$0.00
	461-AADM	PowerEdge Server FIPS TPM 2.0	V	$59.00
	461-AADP	PE Server FIPS TPM 1.2,CC	V	$59.00
	461-AADZ	No Trusted Platform Module	V	$0.00
	461HT	FGA Proxy MOD461HTfor SKU 998-BIFF	Z	$0.00
	461KF	FGA Proxy MOD461KFfor SKU 998-BKFO	Z	$0.00
	461XC	FGA Proxy MOD 461XC for SKU 730-1696	Z	$0.00
	462-0105	$50 Dell Promo eGift Card	V	$0.00
	462-0897	Walk To Manifest - Try and Buy Equipment	V	$0.00
	462-0971	ALLOW_BTS Testing SKU	Z	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	543-BBCP	CUS,CRD,NTWK,QLGX,10G,DP,MEZZ	A	$499.99
	543-BBCQ	ELX,14104U3-D,DP 10Gb CNA Mez,CUS	A	$589.99
	543-BBCR	Mellanox CX-3 IB FDR10 IB Mezz,CUS	A	$829.99
	543-BBCS	Qlogic QME2572 8Gbps Fibre Channel I/O	A	$509.99
	543-BBCT	QLogic QME2662 16Gbps Fibre Channel I/O	A	$1,199.99
	543-BBCU	BCOM 5719 4 port 1GBE,CUS	A	$124.99
	543-BBCV	Mellanox CX-3 IB FDR10 IB Mezz,CUS	A	$1,059.99
	543-BBCW	Emulex LPM16002 16Gbps Fibre,CUS	A	$579.99
	543-BBCX	Intel I350 Quad Port 1Gb Serde,CUS	A	$309.99
	543-BBCY	Mlnx CX-3 IB FDR10 IB Mezz,RD	V	$2,998.00
	543-BBDB	MOD,CRD,NTWK,INTEL,1G,MEZZ,RDN	V	$1,398.00
	543-BBDC	MOD,CRD,CTL,LPE1205-M,RDNT	V	$1,544.00
	544-BBBZ	IO, 12Gb SAS, 2port, PCI-E, LP, 2x2m	V	$1,018.00
	544-BBCB	IO, 12Gb SAS, 2port, PCI-E, FH, 2x2m	V	$1,018.00
	545216	VISIO PRO WIN32 ENGLISH SA OLP	M	$42.95
	545JN	FGA Proxy MOD 545JN for SKU 730-1363	Z	$0.00
	5470X	NBD,SVR,IBM,4 YR EXT	Z	$0.00
	5481G	FGA Proxy MOD5481Gfor SKU 998-BYLQ	Z	$0.00
	548CD	FGA Proxy MOD548CDfor SKU 998-BVBE	Z	$0.00
	548MH	FGA Proxy MOD 548MH for SKU 730-6766	Z	$0.00
	549KX	FGA Proxy MOD 549KX for SKU 730-4764	Z	$0.00
	54DGN	FGA Proxy MOD 54DGN for SKU 730-0592	Z	$0.00
	54DK8	FGA Proxy MOD54DK8for SKU 998-BYMY	Z	$0.00
	54FEM	NBD,INSP,IBM,2YR EXT	Z	$0.00
	54FJ2	FGA Proxy MOD54FJ2for SKU 998-BPLO	Z	$0.00
	54FM8	FGA Proxy MOD54FM8for SKU 998-BIHU	Z	$0.00
	54FN4	FGA Proxy MOD 54FN4 for SKU 730-7676	Z	$0.00
	54GRY	FGA Proxy MOD54GRYfor SKU 998-BEIQ	Z	$0.00
	54H1X	FGA Proxy MOD 54H1X for SKU 730-6971	Z	$0.00
	54HNM	FGA Proxy MOD54HNMfor SKU 998-BOHU	Z	$0.00
	54HXG	FGA Proxy MOD54HXGfor SKU 998-BIGP	Z	$0.00
	54J28	FGA Proxy MOD 54J28 for SKU 730-0781	Z	$0.00
	54JMN	FGA Proxy MOD 54JMN for SKU 730-6983	Z	$0.00
	54KCY	FGA Proxy MOD 54KCY for SKU 730-2348	Z	$0.00
	54KT3	FGA Proxy MOD54KT3for SKU 998-BKRL	Z	$0.00
	54MEY	WEBS RPD RESP,SCI,1YR EXT	Z	$0.00
	54MVC	FGA Proxy MOD54MVCfor SKU 998-BCEO	Z	$0.00
	54MXN	FGA Proxy MOD54MXNfor SKU 998-BQKH	Z	$0.00
	54N01	FGA Proxy MOD 54N01 for SKU 730-5066	Z	$0.00
	54N9D	FGA Proxy MOD54N9Dfor SKU 998-BLXE	Z	$0.00
	54PM0	FGA Proxy MOD54PM0for SKU 998-BLWV	Z	$0.00
	54RXR	FGA Proxy MOD54RXRfor SKU 998-BPGI	Z	$0.00
	54TXV	FGA Proxy MOD54TXVfor SKU 998-BFYY	Z	$0.00
	54TYW	FGA Proxy MOD 54TYW for SKU 730-5612	Z	$0.00
	54VC2	FGA Proxy MOD 54VC2 for SKU 730-3981	Z	$0.00
	54WGY	FGA Proxy MOD54WGYfor SKU 998-BBPU	Z	$0.00
	54WJF	FGA Proxy MOD54WJFfor SKU 998-BOTI	Z	$0.00
	54YX0	FGA Proxy MOD 54YX0 for SKU 730-2389	Z	$0.00
	5511R	FGA Proxy MOD 5511R for SKU 730-3644	Z	$0.00
	551-BBBB	Intel Rapid Start Technology	V	$0.00
	551-BBBD	MOD,INFO,RPDSTRT,E6540	V	$0.00
	551-BBBH	Dell Client System Update	V	$0.00
	551-BBBI	Dell Client System Update SW	V	$0.00
	551-BBBJ	No Intel Responsive	V	$0.00
	551-BBBK	Dell Client System Update	V	$0.00
	551-BBBM	System Driver, Latitude E7440	V	$0.00
	551-BBBQ	Intel Rapid Start Technology	V	$0.00
	551-BBBR	Intel Smart Connect Technology	V	$0.00
	551-BBBS	Intel Rapid Start and Smart Connect	V	$0.00
	551-BBBT	Latitude 14 5000 Software Drivers	V	$0.00
	551-BBBU	Latitude 15 5000 Software Drivers	V	$0.00
	551-BBCC	Intel Rapid Start Technology	V	$0.00
	551-BBCD	Intel Smart Connect Technology	V	$0.00
	551-BBCE	Intel Smart Connect Technology	V	$0.00
	551-BBCG	Intel Rapid Start Technology	V	$0.00
	551-BBCH	Intel Rapid Start Technology	V	$0.00
	551-BBCI	Intel Smart Connect Technology	V	$0.00
	551-BBCJ	Intel Rapid Start Technology	V	$0.00
	551-BBCK	Intel Smart Connect Technology	V	$0.00
	551-BBCN	Intel Smart Connect, Opti9030 AIO	V	$0.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	555-BBDN	Dell Wireless 1506 Driver	V	$0.00
	555-BBDO	Dell Wireless 1550 Driver	V	$0.00
	555-BBDP	Intel Wireless 6300 Driver	V	$0.00
	555-BBDQ	Intel 6235 2X2 802.11n + BT4.0+WiDi	V	$0.00
	555-BBDR	Intel 6235	V	$20.00
	555-BBDS	Dell Wireless-N 1703 + BT 4.0 Driver	V	$0.00
	555-BBDT	DW 1707 + BT4.0	V	$0.00
	555-BBDZ	Network Interface Card	V	$50.00
	555-BBEB	Broadcom 5722 Single Port Gigabit Ethernet PCI-Express Net	V	$50.00
	555-BBEH	Intel Dual Band AC 7260 5GHz+BT 4.0	V	$0.00
	555-BBEJ	Dell Wireless-N 1506 2.4GHz	V	$0.00
	555-BBEM	Near Field Communications,9Q33/4	V	$0.00
	555-BBEQ	802.11ac 2x2 AC WiFi +Bluetooth 4.0	V	$50.00
	555-BBES	Killer 1420 802.11n/ac WiFi w BT 4.0	V	$0.00
	555-BBEU	No Wireless LAN Card	V	$0.00
	555-BBEV	Intel Wireless 6235 halfmini-P,AIO	V	$29.00
	555-BBEW	Dell WLAN 1540 802.11a,b,g,n,OptiAIO	V	$15.00
	555-BBEZ	Wireless 6235 SW	V	$0.00
	555-BBFB	Dell Wireless 1540 Software	V	$0.00
	555-BBFO	No Wireless	V	$0.00
	555-BBGL	Dell Wireless 1705 SRV	V	$0.00
	555-BBGR	Dell Wireless 1540 802.11a/b/g/n PCIe Ca	V	$49.00
	555-BBGS	Dell Wireless 1540 802.11a/b/g/n PCIe Ca	V	$49.00
	555-BBGT	Dell WLAN 1540 802.11an,HF	V	$49.00
	555-BBGX	Intel 6300 Mini Card BCC	V	$0.00
	555-BBGY	DW 1506 Mini Card BCC	V	$0.00
	555-BBHD	WLAN Card DW1506 Driver	V	$0.00
	555-BBHH	Intel 7260 BGN 2.4GHz+Bluetooth 4.0	V	$0.00
	555-BBHI	Intel 7260ac Wireless card	V	$25.00
	555-BBHK	IW7260 Driver	V	$0.00
	555-BBHL	DW1601,BT,WiGig	V	$50.00
	555-BBIE	DW 1705 + BT4.0	V	$0.00
	555-BBIH	Intel Dual Band Wireless-N 7260 Driver	V	$0.00
	555-BBIL	NWW-ANT,OMNI-DIRL,WHT	V	$20.00
	555-BBIM	Dell SRV Software 1705	V	$0.00
	555-BBIQ	PC W-PD-9001GR-AC,MIDSPAN, MOD	V	$145.00
	555-BBIR	NW W-ANT-2x2-L214	V	$425.00
	555-BBIS	NW W-ANT-2x2-L514	V	$425.00
	555-BBIT	Dell Wireless 1704/1705 Driver	V	$0.00
	555-BBJN	5G WiFi Broadcom 4352 802.11n/ac and	V	$0.00
	555-BBJO	No Network Card (Integrated NIC only)	V	$0.00
	555-BBJQ	Intel Centrino Ultimate-N 6300 802.11n	V	$40.00
	555-BBJR	Dell Wireless 1506 802.11g/n Single Ban	V	$0.00
	555-BBJS	Dell Wireless 1550 2X2 802.11ac + Blueto	V	$15.00
	555-BBJT	IWN 7260 802.11a/g/n 2x2 WiFi,BT Half MC	V	$0.00
	555-BBJV	Dell Wireless 1601 2x2 802.11n+BT(WiGig)	V	$60.00
	555-BBKB	Dell Wireless 1601 + Bth 4.0 + WiGig	V	$50.00
	555-BBKC	DW1705 Driver Latitude 3440	V	$0.00
	555-BBKD	Intel Wireless 7260 WLAN CARD	V	$25.00
	555-BBKH	No Bcom required	V	$0.00
	555-BBKI	Dell Wireless 1550 2x2 Combo w/BT	V	$0.00
	555-BBKV	N1420 Gigabits Wireless LAN for WW (With Bluetooth Functi	V	$100.00
	555-BBKZ	MOD,INFO,NFC,SW,NXP,E7240	V	$0.00
	555-BBLC	Dell Wireless 1601 Driver	V	$0.00
	555-BBLD	MOD,INFO,NFC,SW,NXP,E7440	V	$0.00
	555-BBLJ	Near Field Communications, M14	V	$0.00
	555-BBLK	Intel 6235 2X2 802.11n + BT4.0+WiDi	V	$0.00
	555-BBLQ	Latitude 3440 WiDI Driver	V	$0.00
	555-BBLR	WLAN 7260 Driver Latitude 3440	V	$0.00
	555-BBLU	Dell Wireless 1705 Driver	V	$0.00
	555-BBLY	Driver : 1704 Wireless Card	V	$0.00
	555-BBMF	Dell 1601 2x2 802.11n+BT+60GHz	V	$0.00
	555-BBMK	Dell Wireless 7260	V	$0.00
	555-BBMM	Dell Wireless, Venue 11 Pro (5130)	V	$0.00
	555-BBMQ	Dell Wireless 1537	V	$0.00
	555-BBMR	Intel 7260	V	$0.00
	555-BBMZ	No Wireless Card	V	$0.00
	555-BBNG	Thank You for Choosing Dell	V	$0.00
	555-BBNI	No Wireless LAN Card	V	$0.00
	555-BBNR	NW W-ANT,ODIRL,DTBL,WHT,AP, CUS	A	$29.99

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	634-BEKH	DDP | Server Encryption 1-9 Servers	V	$163.18
	634-BEKI	NGOS License OS	V	$999,999.99
	634-BEKJ	NGOS Download rights prosupport contract	V	$999,999.99
	634-BELM	CUS,LKEY,PRO,STP4	A	$26,322.00
	634-BELN	CUS,LKEY,PRO,STP1	A	$33.00
	634-BELP	CUS,LKEY,ULTI,STP4	A	$26,322.00
	634-BELR	CUS,LKEY,STAR STP2	A	$269.00
	634-BELS	CUS,LKEY,STAR STP3	A	$2,638.00
	634-BELT	CUS,LKEY,PRO,STP2	A	$269.00
	634-BELU	CUS,LKEY,PRO,STP0	A	$9.00
	634-BELV	CUS,LKEY,ULTI,STP0	A	$9.00
	634-BELW	CUS,LKEY,STAR STP0	A	$9.00
	634-BELX	CUS,LKEY,ULTI,STP1	A	$33.00
	634-BELY	CUS,LKEY,STAR STP4	A	$26,322.00
	634-BEMB	CUS,LKEY,STAR STP1	A	$33.00
	634-BEMD	CUS,LKEY,ULTI,STP3	A	$2,638.00
	634-BEME	CUS,LKEY,PRO,STP3	A	$2,638.00
	634-BEMF	CUS,LKEY,ULTI,STP2	A	$269.00
	634-BEMG	DDP PWE, Per Seat Perp, 250-499, 3 YR	V	$179.00
	634-BEMH	DDP PWE, Per Seat Perp, 1-249, 5 YR	V	$229.00
	634-BEMI	DDP PWE, Per Seat Perp, 2K-9999, 1 YR	V	$69.00
	634-BEMJ	DDP PWE, Per Seat Perp, 10K- 24999, 5 YR	V	$74.00
	634-BEMK	DDP PWE, Per Seat Perp, 10K- 24999, 1 YR	V	$49.00
	634-BEML	DDP PWE, Per Seat Perp 250-499, 5 YR	V	$214.00
	634-BEMM	DDP PWE, Per Seat Perpetual, 1-249, 1 YR	V	$149.00
	634-BEMN	DDP PWE, Per Seat Perp, 2K-9999, 3 YR	V	$89.00
	634-BEMO	DDP PWE, Per Seat Perp, 25K+, 5 YR	V	$59.00
	634-BEMP	DDP PWE, Per Seat Perpetual, 25K+, 1 YR	V	$39.00
	634-BEMQ	DDP PWE, Per Seat Perp, 500-1999, 3 YR	V	$154.00
	634-BEMR	DDP PWE, Per Seat Perp, 250-499, 1 YR	V	$139.00
	634-BEMS	DDP PWE, Per Seat Perp, 10K-24999, 3 YR	V	$64.00
	634-BEMT	DDP PWE, Per Seat Perp, 1-249, 3 YR	V	$194.00
	634-BEMU	DDP PWE, Per Seat Perp, 500-1999, 5 YR	V	$184.00
	634-BEMV	DDP PWE, Per Seat Perp, 2K-9999, 5 YR	V	$104.00
	634-BEMW	DDP PWE, Per Seat Perp, 25K+, 3 YR	V	$54.00
	634-BEMX	DDP PWE, Per Seat Perp, 500-1999, 1 YR	V	$119.00
	634-BEMY	Stg Center Core SW Bundle, Base Lic	V	$0.00
	634-BEMZ	SC Core SW Bundle, Base Lic Not Req	V	$0.00
	634-BENB	Stg Center Core SW Bundle, Base Lic, CUS	A	$0.00
	634-BENC	Storage Protection Bndl,Software License	V	$71,978.00
	634-BEND	Storage Optimize Bndl, Software License	V	$35,000.00
	634-BENE	Storage Total Feature, Software License	V	$117,672.00
	634-BENF	Storage Optimize Bndl, SW License, CUS	A	$35,000.00
	634-BENG	Storage Protection Bndl, SW License, CUS	A	$71,978.00
	634-BENH	Storage Total Feature, SW License, CUS	A	$117,672.00
	634-BENI	Storage Center Drive License	V	$300.00
	634-BENJ	Storage Center Drive License, CUS	A	$300.00
	634-BENK	Live Volume, RIRA, Software License	V	$45,200.00
	634-BENL	Live Volume, Software License	V	$16,295.00
	634-BENM	Remote Instant Replay, Software License	V	$36,085.00
	634-BENN	Application Protection Manager, SW Lic	V	$32,300.00
	634-BENO	Live Volume, RIRA, Software License, CUS	A	$16,295.00
	634-BENP	Live Volume, Software License, CUS	A	$16,295.00
	634-BENQ	Remote Instant Repl,Software License,CUS	A	$36,085.00
	634-BENR	Application Protection Mgr, SW Lic,CUS	A	$32,300.00
	634-BENT	DDPESS, Per Seat, 5001-10K, 3 yr	V	$71.20
	634-BENU	DDPESS, Per Seat, 5001-10K, 5 yr	V	$71.20
	634-BENV	DDPESS, Per Seat, 10001+, 3 yr	V	$63.20
	634-BENW	DDPESS, Per Seat, 5001-10K, 1 yr	V	$71.20
	634-BENX	DDPESS, Per Seat, 10001+, 1 yr	V	$63.20
	634-BENY	DDPESS, Per Seat, 10001+, 5 yr	V	$63.20
	634-BENZ	No DDP|ESS Software	V	$0.00
	634-BEOB	Expansion to 168 Drives,OEM SCv20X0	V	$499.00
	634-BEOC	4 to 8 Host Upgrade, OEM SCv20X0	V	$499.00
	634-BEOD	SC4020 SED FIPS Encrypted Drive License	V	$5,000.00
	634-BEOE	SC4020 SED FIPS Encrypted Drive Lic, CUS	A	$5,000.00
	634-BEOF	KACE VK1 PER NODE 1MC	V	$100.00
	634-BEOG	Nutanix 1Y SW Maint XC730xd-12, Reg	V	$1,295.00
	634-BEOH	Nutanix 1Y SW Maint XC730xd-12, Non Reg	V	$1,837.00
	634-BEOI	Nutanix Start Ed Lic XC730xd-12, Reg	V	$8,916.00

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	525-0033	McAfee Consumer 12 Month Subscription	V	$50.00
	525-0034	McAfee Consumer 24 Month Subscription	V	$99.00
	525-0035	McAfee Consumer 36 Month Subscription	V	$129.00
	525-0036	McAfee XPS Live 12 Month Subscription	Z	$50.00
	525-0037	McAfee XPS 24 Month Subscription	Z	$99.00
	525-0039	McAfee XPS 36 Month Subscription	Z	$129.00
	525-0040	McAfee CB EM 15 Mo Sub	Z	$39.00
	525-0041	DDP PW add 1yr digital license	Z	$42.00
	525-0042	DDP PW add 2yr digital license	Z	$76.00
	525-0043	DDP PW add 3yr digital license	Z	$102.00
	525-0044	DDP PW add 4yr digital license	Z	$123.00
	525-0047	DDP Endpoint Security Suite, 1 yr	Z	$87.20
	525-0050	DDP| Endpoint Security Suite, 3 yr	Z	$93.35
	525-0051	DDP| Endpoint Security Suite, 5 yr	Z	$97.41
	525-0052	AdobeAcrobatStdDC	Z	$112.86
	525-0054	DDP PWE, Per Seat Perpetual,OTB, 1 yr	Z	$99.00
	525-0055	DDP PWE, Per Seat Perpetual,OTB, 3 yr	Z	$124.00
	525-0056	DDP PWE, Per Seat Perpetual,OTB, 5 yr	Z	$149.00
	525-0057	KACE K1000 EXPRESS	Z	$0.00
	525-0058	DDP | ER 1yr	Z	$27.88
	525-0059	DDP | ER 3yr	Z	$27.88
	525-0060	DDP | ER 5yr	Z	$27.88
	525-0061	DDP ESSE,LIC,5YR	Z	$104.20
	525-0062	DDP ESSE,LIC,3YR	Z	$114.20
	525-0063	DDP ESSE,LIC,1YR	Z	$154.20
	525-BBBR	CyberLink Power Media Player	V	$99.00
	525-BBCL	SupportAssist	Z	$0.00
	525-BBCR	MOD,SW,ADOBE,PRE,CC,CRRS	V	$99,999.00
	525-BBCS	MOD,SW,ADOBE,PSE,BNDL,CRRS	V	$99,999.00
	525-BBCT	MOD,SW,ADOBE,PSE,CC,CRRS	V	$99,999.00
	525W3	FGA Proxy MOD525W3for SKU 998-BPJZ	Z	$0.00
	526-BBBC	No Controller	V	$0.00
	526-BBBI	1394a/b Firewire PCI-e add-in card FH	V	$50.00
	526-BBBL	1394a/b Firewire PCI-e add-in card Low	A	$49.99
	526-BBBM	1394a/b Firewire PCI-e add-in card LP	V	$50.00
	527DC	FGA Proxy MOD527DCfor SKU 998-BHEG	Z	$0.00
	528-0002	OMPC Policy and Budgeting	A	$129.00
	528-0003	OMPC non-Dell server Monitoring	A	$129.00
	528-BBBE	MOD,LKEY,NO,PHONE,HOME	V	$0.00
	528-BBBU	iDRAC7 Enterprise	V	$399.00
	528-BBBV	iDRAC7 Enterprise	V	$399.00
	528-BBCY	Dynamic Host Config Protocol Enabled	V	$0.00
	528-BBDG	C2551 2.40GHz,4M Cache,15W	V	$529.00
	528-BBDH	C2750 2.40GHz,4M Cache,20W	V	$949.00
	528-BBDI	C2351 2.40GHz,4M Cache,13W	V	$179.00
	528-BBEJ	iDRAC7 Express	V	$199.00
	528-BBEQ	OpenManage Essentials,Server ConfigMgmt	V	$99.00
	528-BBER	OpenManage Essentials,SVR ConfigMgmt,CUS	A	$99.99
	528-BBES	MOD,DF,LICENSE,18TB,DR6000	V	$27,900.00
	528-BBET	MOD,DF,LICENSE,36TB,DR6000	V	$72,386.00
	528-BBEV	MOD,DF,LICENSE,9TB,DR6000	V	$5,000.00
	528-BBEW	OMPC Policy and Budgeting	V	$129.00
	528-BBEX	OMPC non-Dell server Monitoring	V	$129.00
	528-BBEZ	DSG,ADB-APP-PB	V	$8,606.00
	528-BBFB	DSG,ADB-APP-PB-3YR	V	$8,606.00
	528-BBFC	DSG,ADB-APP-PB-5YR	V	$8,606.00
	528-BBFD	DSG,ADC-APP-PB	V	$17,212.00
	528-BBFE	DSG,ADC-APP-PB-3YR	V	$17,212.00
	528-BBFF	DSG,ADC-APP-PB-5YR	V	$17,212.00
	528-BBFG	DSG,ADD-APP-PB	V	$30,600.00
	528-BBFH	DSG,ADD-APP-PB-3YR	V	$30,600.00
	528-BBFI	DSG,ADD-APP-PB-5YR	V	$30,600.00
	528-BBFJ	DSG,AMA-APP-PB	V	$44,466.00
	528-BBFK	DSG,AMA-APP-PB-3YR	V	$44,466.00
	528-BBFL	DSG,AMA-APP-PB-5YR	V	$44,466.00
	528-BBFM	DSG,ADE-APP-PB	V	$57,375.00
	528-BBFN	DSG,ADE-APP-PB-3YR	V	$57,375.00
	528-BBFO	DSG,ADE-APP-PB-5YR	V	$57,375.00
	528-BBFP	DSG,AMB-APP-PB	V	$69,330.00
	528-BBFQ	DSG,AMB-APP-PB-3YR	V	$69,330.00

Dell Price Report

Date Created: 4/28/2016

Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	817-BBBC	Not Selected in this Configuration	Z	$0.00
	817-BBBK	Thank You For Choosing Dell	Z	$0.00
	817-BBBL	Retail Shipping Mtl Club	V	$0.00
	817-BBBN	NO RAID	Z	$0.00
	817-BBBO	WSM diskless config	V	$0.00
	817-BBBP	None Included	V	$0.00
	817-BBBQ	Convert 110V to 220V	V	$0.00
	817-BBBV	Information Only	V	$0.00
	817-BBBW	DDPIE HCA Validation Sku	V	$0.00
	817-BBBX	Security : TPM 1.2 hardware security	Z	$0.00
	817-BBBZ	TPM Included	Z	$0.00
	817-BBCC	MOD,INFO,NTPM,TAB	Z	$0.00
	817-BBCM	TPM 1.2 Hardware Secutiry	V	$0.00
	817-BBDZ	Dell World User Forum SW Single Reg	Z	$995.00
	817-BBEN	Dell Storage SC Customer Kits	S	$0.00
	817-BBES	EMC,REVENUE TEST,SVC,$1.00	V	$1.00
	817CJ	FGA Proxy MOD817CJfor SKU 998-BPPP	Z	$0.00
	818-BBFN	English Wireless Keyboard and Mouse	V	$49.99
	818GF	FGA Proxy MOD 818GF for SKU 730-8166	Z	$0.00
	8196F	FGA Proxy MOD 8196F for SKU 730-4420	Z	$0.00
	819DN	NBD,IBM,2 YR EXT	Z	$0.00
	81CPF	FGA Proxy MOD81CPFfor SKU 998-BQPL	Z	$0.00
	81CX5	FGA Proxy MOD81CX5for SKU 998-BIUF	Z	$0.00
	81F9N	FGA Proxy MOD81F9Nfor SKU 998-BMJH	Z	$0.00
	81G5J	FGA Proxy MOD81G5Jfor SKU 998-BDHE	Z	$0.00
	81GJV	FGA Proxy MOD 81GJV for SKU 730-0737	Z	$0.00
	81J5F	FGA Proxy MOD 81J5F for SKU 730-5314	Z	$0.00
	81K3N	FGA Proxy MOD81K3Nfor SKU 998-BMNB	Z	$0.00
	81KH2	FGA Proxy MOD81KH2for SKU 998-BCPJ	Z	$0.00
	81M94	FGA Proxy MOD81M94for SKU 998-BKWS	Z	$0.00
	81MFW	FGA Proxy MOD81MFWfor SKU 998-BLEX	Z	$0.00
	81N7K	FGA Proxy MOD81N7Kfor SKU 998-BBWM	Z	$0.00
	81NDC	FGA Proxy MOD 81NDC for SKU 730-5412	Z	$0.00
	81NEK	SI,322101,CDSK,RSTR,W95	U	$0.00
	81P7M	FGA Proxy MOD81P7Mfor SKU 998-BXVM	Z	$0.00
	81RP4	FGA Proxy MOD81RP4for SKU 998-BQJJ	Z	$0.00
	81RV8	FGA Proxy MOD81RV8for SKU 998-BHQS	Z	$0.00
	81TWF	FGA Proxy MOD81TWFfor SKU 998-BCWU	Z	$0.00
	81VJF	FGA Proxy MOD81VJFfor SKU 998-BVGL	Z	$0.00
	81VPC	FGA Proxy MOD81VPCfor SKU 998-BODI	Z	$0.00
	81W38	FGA Proxy MOD81W38for SKU 998-BPKL	Z	$0.00
	81WDP	FGA Proxy MOD81WDPfor SKU 998-BSXY	Z	$0.00
	81WN6	MOD,INFO,MES,AX,CCC6		$0.00
	81WNN	FGA Proxy MOD81WNNfor SKU 998-BNFN	Z	$0.00
	81WXG	FGA Proxy MOD81WXGfor SKU 998-BBLR	Z	$0.00
	81YN8	FGA Proxy MOD81YN8for SKU 998-BHBK	Z	$0.00
	81YPP	FGA Proxy MOD81YPPfor SKU 998-BNES	Z	$0.00
	81YV1	FGA Proxy MOD 81YV1 for SKU 730-2458	Z	$0.00
	820XR	FGA Proxy MOD820XRfor SKU 998-BCQY	Z	$0.00
	820YD	FGA Proxy MOD 820YD for SKU 730-5340	Z	$0.00
	823P7	FGA Proxy MOD823P7for SKU 998-BFCW	Z	$0.00
	824MR	FGA Proxy MOD824MRfor SKU 998-BBOF	Z	$0.00
	825WV	FGA Proxy MOD825WVfor SKU 998-BFKG	Z	$0.00
	8266V	FGA Proxy MOD8266Vfor SKU 998-BKSC	Z	$0.00
	827Y2	FGA Proxy MOD827Y2for SKU 998-BXCJ	Z	$0.00
	828JF	FGA Proxy MOD 828JF for SKU 730-7147	Z	$0.00
	828WT	FGA Proxy MOD828WTfor SKU 998-BLPZ	Z	$0.00
	829V8	FGA Proxy MOD829V8for SKU 998-BLXY	Z	$0.00
	82CN1	FGA Proxy MOD82CN1for SKU 998-BYGB	Z	$0.00
	82G9Y	FGA Proxy MOD82G9Yfor SKU 998-BUMK	Z	$0.00
	82H3G	FGA Proxy MOD82H3Gfor SKU 998-BXEE	Z	$0.00
	82H5F	FGA Proxy MOD 82H5F for SKU 730-4260	Z	$0.00
	82HCC	FGA Proxy MOD 82HCC for SKU 730-7668	Z	$0.00
	82HK8	FGA Proxy MOD 82HK8 for SKU 730-1832	Z	$0.00
	82HM0	FGA Proxy MOD 82HM0 for SKU 730-2459	Z	$0.00
	82HPH	FGA Proxy MOD82HPHfor SKU 998-BNFU	Z	$0.00
	82KVT	FGA Proxy MOD82KVTfor SKU 998-BKIJ	Z	$0.00
	82MPM	FGA Proxy MOD 82MPM for SKU 730-7916	Z	$0.00
	82MRY	FGA Proxy MOD 82MRY for SKU 730-1033	Z	$0.00
	82P4K	FGA Proxy MOD 82P4K for SKU 730-0142	Z	$0.00

Dell Price Report

Date Created: 4/28/2016

Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	460-BBXC	Dell Premier Sleeve (M), ShpW	A	$0.00
	460-BBXD	Dell Premier Sleeve (S), ShpW	A	$0.00
	460-BBXE	Dell Premier Sleeve (S), ShpW	A	$49.99
	460-BBXF	DELL LADIES TOTE, ShpW	A	$59.99
	460-BBXG	Dell Premier Sleeve (M), ShpW	A	$49.99
	460PR	FGA Proxy MOD 460PR for SKU 730-8187	Z	$0.00
	460VJ	FGA Proxy MOD460VJfor SKU 998-BPNG	Z	$0.00
	461-0758	$100 Dell Promo Gift Card	V	$0.00
	461-1865	AMICAS ISV	V	$0.00
	461-1869	MEDITECH ISV	V	$0.00
	461-1872	MCKESSON	V	$0.00
	461-1875	EPIC ISV	V	$0.00
	461-2055	$150 Dell Promo Gift Card	V	$0.00
	461-2056	$200 Dell Promo Gift Card	V	$0.00
	461-2688	$300 Dell Promo Gift Card	V	$0.00
	461-3188	$200 Dell Promo Gift Card	V	$0.00
	461-3666	$100 Dell Promo Gift Card	V	$0.00
	461-3789	$200 Dell Promo Gift Card	V	$0.00
	461-4611	Windows Server 03 Migration Tracking	V	$0.00
	461-5946	Dell World Commercial ($695)	V	$695.00
	461-5947	Dell World FED and PUB-funded $250	V	$250.00
	461-6909	$25 Windows Store gift card	V	$0.00
	461-8288	Software I14 3442 A40	V	$0.01
	461-8389	No Virus Protection Requested	Z	$0.00
	461-9372	$100 Dell Promo Gift Card	V	$0.00
	461-9518	12/0 BANAMEX	Z	$0.00
	461-9520	12/0 AMERICAN EXPRESS	Z	$0.00
	461-AAAB	Chassis Intrusion Switch	V	$3.00
	461-AAAD	McAfee Live Safe 12 Month Subscription	V	$50.00
	461-AAAI	McAf Security Center 15 mon subscrip-EM	V	$39.00
	461-AAAJ	McAfee Live Safe 36 Month Subscription	V	$129.00
	461-AAAL	McAfee Live Safe 24 Month Subscription	V	$99.00
	461-AAAM	McAfee Live Safe 24 Month Subscription	V	$99.00
	461-AAAN	McAfee Live Safe 12 Month Subscription	V	$50.00
	461-AAAP	McAfee Live Safe 30 Day Trial	V	$0.00
	461-AAAQ	Chassis Intrusion Switch	V	$3.00
	461-AAAR	No Chassis Intrusion Switch	V	$0.00
	461-AAAS	Computrace Enable	A	$0.00
	461-AAAU	Chassis Intrusion Switch	V	$10.00
	461-AAAV	McAfee Live Safe 36 Month Subscription	V	$129.00
	461-AAAW	No Chassis Intrusion Switch	V	$0.00
	461-AAAX	Chassis Intrusion Switch	V	$3.00
	461-AAAZ	Chassis Intrusion Switch	V	$3.00
	461-AABC	Computrace Disable Info Mod	V	$0.00
	461-AABD	Chassis Intrusion Switch	V	$3.00
	461-AABF	No CompuTrace	V	$0.00
	461-AABG	McAfee LiveSafe 12 Month Subsc	V	$40.00
	461-AABI	McAfee LiveSafe 30 Day Trial w	V	$0.00
	461-AABM	McAfee LiveSafe 24 Month Subsc	V	$99.00
	461-AABN	McAfee LiveSafe 36 Month Subsc	V	$109.00
	461-AABO	Privacy Screen for 14 inch Notebook	V	$44.99
	461-AABQ	Privacy Screen for 12 inch Notebook	V	$54.99
	461-AABR	Privacy Screen for 15 inch Notebook	V	$48.99
	461-AABV	No Accessories	V	$0.00
	461-AACM	No CompuTrace Offering	V	$0.00
	461-AACR	CUS,FLTR,DIS,14.0,3M	A	$41.99
	461-AACU	CUS,FLTR,DIS,15.6,3M	A	$44.99
	461-AADB	Dell Combination Lock LC300	V	$34.99
	461-AADE	CUS,LK,NB,PREM,D/B	A	$39.99
	461-AADF	Dell Combination Lock LC300, Cust	A	$29.99
	461-AADI	PE FD332 Encl,up to 16 2.5" Hard Drives	V	$0.00
	461-AADM	PowerEdge Server FIPS TPM 2.0	V	$59.00
	461-AADP	PE Server FIPS TPM 1.2,CC	V	$59.00
	461-AADZ	No Trusted Platform Module	V	$0.00
	461HT	FGA Proxy MOD461HTfor SKU 998-BIFF	Z	$0.00
	461KF	FGA Proxy MOD461KFfor SKU 998-BKFO	Z	$0.00
	461XC	FGA Proxy MOD 461XC for SKU 730-1696	Z	$0.00
	462-0105	$50 Dell Promo eGift Card	V	$0.00
	462-0897	Walk To Manifest - Try and Buy Equipment	V	$0.00
	462-0971	ALLOW_BTS Testing SKU	Z	$0.00

Dell Price Report

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Service Base	*SKU_NUM*	*SKU_DESC*	*CATEGORY*	*RETAIL*
	997-6848	PS 4H7X24 OS,FWS1NBDL2,1YR	ZS	$99.00
	997-6849	PS 4H7X24 OS,FWS1NBDL2,15MO,CH	Z1	$99.00
	997-6850	PS 4H7X24 OS,FWS1NBDL2,1YR EXT	ZS	$149.00
	997-6851	PS 4H7X24 OS,FWS1NBDL2,2YR EXT	ZS	$249.00
	997-6852	PS 4H7X24 OS,FWS1NBDL2,12MO EXT,CH	Z1	$149.00
	997-6853	PS 4H7X24 OS,FWS1NBDL2,24MO EXT,CH	Z1	$249.00
	997-6854	PSMC 4H7X24OS,FWS1NBDL2,1YR	ZS	$99.00
	997-6855	PSMC TECH SPT,FWS1NBDL2,1YR	ZS	$86.00
	997-6856	PSMC 4H7X24 OS,FWS1NBDL2,15MO,CH	Z1	$99.00
	997-6857	PSMC TECH SPT,FWS1NBDL2,15MO,CH	ZS	$86.00
	997-6858	PSMC 4H7X24 OS,FWS1NBDL2,1YR EXT	ZS	$149.00
	997-6859	PSMC TECH SPT,FWS1NBDL2,2YR	ZS	$96.00
	997-6860	PSMC 4H7X24 OS,FWS1NBDL2,2YR EXT	ZS	$249.00
	997-6861	PSMC TECH SPT,FWS1NBDL2,3YR	ZS	$119.00
	997-6862	PSMC 4H7X24 OS,FWS1NBDL2,12MO EXT,CH	Z1	$149.00
	997-6863	PSMC TECH SPT,FWS1NBDL2,27MO,CH	ZS	$96.00
	997-6864	PSMC 4H7X24 OS,FWS1NBDL2,24MO EXT,CH	Z1	$249.00
	997-6865	PSMC TECH SPT,FWS1NBDL2,39MO,CH	ZS	$119.00
	997-6867	PS 4H7X24 OS,FWS1NBDL2,VAR	ZS	$209.00
	997-6869	PS 4H7X24 OS,FWS1NBDL2,REIN	ZS	$209.00
	997-6870	HW WRTY+SVC,OPT3NBDM3	ZS	$233.00
	997-6871	NBD OS,OPT3NBDM3,39MO,CH	Z1	$0.00
	997-6872	NBD OS,OPT3NBDM3,3YR	ZS	$0.00
	997-6873	NBD OS,OPT3NBDM3,4YR	ZS	$89.00
	997-6874	NBD OS,OPT3NBDM3,51MO,CH	Z1	$89.00
	997-6875	NBD OS,OPT3NBDM3,5YR	ZS	$109.00
	997-6876	NBD OS,OPT3NBDM3,63MO,CH	Z1	$109.00
	997-6879	NBD OS,OPT3NBDM3,REIN	ZS	$99.00
	997-6880	NBD OS,OPT3NBDM3,VAR	ZS	$99.00
	997-6884	PS 4H7X24 OS,OPT3NBDM3,12MO EXT,CH	Z1	$120.00
	997-6885	PS 4H7X24 OS,OPT3NBDM3,1YR EXT	ZS	$120.00
	997-6886	PS 4H7X24 OS,OPT3NBDM3,24MO EXT,CH	Z1	$240.00
	997-6887	PS 4H7X24 OS,OPT3NBDM3,2YR EXT	ZS	$240.00
	997-6888	PS 4H7X24 OS,OPT3NBDM3,39MO,CH	Z1	$149.00
	997-6889	PS 4H7X24 OS,OPT3NBDM3,3YR	ZS	$149.00
	997-6892	PS 4H7X24 OS,OPT3NBDM3,REIN	ZS	$199.00
	997-6893	PS 4H7X24 OS,OPT3NBDM3,VAR	ZS	$199.00
	997-6894	PS NBD OS,OPT3NBDM3,39MO,CH	Z1	$0.00
	997-6895	PS NBD OS,OPT3NBDM3,3YR	ZS	$0.00
	997-6896	PS NBD OS,OPT3NBDM3,4YR	ZS	$89.00
	997-6897	PS NBD OS,OPT3NBDM3,51MO,CH	Z1	$89.00
	997-6898	PS NBD OS,OPT3NBDM3,5YR	ZS	$109.00
	997-6899	PS NBD OS,OPT3NBDM3,63MO,CH	Z1	$109.00
	997-6902	PS NBD OS,OPT3NBDM3,REIN	ZS	$99.00
	997-6903	PS NBD OS,OPT3NBDM3,VAR	ZS	$99.00
	997-6904	PS NBD OS+OD,OPT3NBDM3,12MO,EXT,CH	ZS	$89.00
	997-6905	PS NBD OS+OD,OPT3NBDM3,1YR EXT	ZS	$89.00
	997-6906	PS NBD OS+OD,OPT3NBDM3,24MO,EXT,CH	ZS	$109.00
	997-6907	PS NBD OS+OD,OPT3NBDM3,2YR EXT	ZS	$109.00
	997-6908	PS NBD OS+OD,OPT3NBDM3,39MO,CH	ZS	$20.00
	997-6909	PS NBD OS+OD,OPT3NBDM3,3YR	ZS	$20.00
	997-6912	PS NBD OS+OD,OPT3NBDM3,REIN	ZS	$119.00
	997-6913	PS NBD OS+OD,OPT3NBDM3,VAR	ZS	$119.00
	997-6914	PS TECH SPT,OPT3NBDM3,39MO,CH	Z1	$79.00
	997-6915	PS TECH SPT,OPT3NBDM3,3YR	ZS	$79.00
	997-6916	PS TECH SPT,OPT3NBDM3,4YR	ZS	$100.00
	997-6917	PS TECH SPT,OPT3NBDM3,51MO,CH	ZS	$100.00
	997-6918	PS TECH SPT,OPT3NBDM3,5YR	ZS	$100.00
	997-6919	PS TECH SPT,OPT3NBDM3,63MO,CH	ZS	$100.00
	997-6922	PS TECH SPT,OPT3NBDM3,REIN	ZS	$36.00
	997-6923	PS TECH SPT,OPT3NBDM3,VAR	ZS	$36.00
	997-6924	PSMC 4H7X24 OS,OPT3NBDM3,12MO EXT,CH	Z1	$120.00
	997-6925	PSMC 4H7X24 OS,OPT3NBDM3,1YR EXT	ZS	$120.00
	997-6926	PSMC 4H7X24 OS,OPT3NBDM3,24MO EXT,CH	Z1	$240.00
	997-6927	PSMC 4H7X24 OS,OPT3NBDM3,2YR EXT	ZS	$240.00
	997-6928	PSMC 4H7X24 OS,OPT3NBDM3,39MO,CH	Z1	$149.00
	997-6929	PSMC 4H7X24OS,OPT3NBDM3,3YR	ZS	$149.00
	997-6930	PSMC TECH SPT,OPT3NBDM3,39MO	ZS	$147.00
	997-6931	PSMC TECH SPT,OPT3NBDM3,3YR	ZS	$147.00
	997-6932	PSMC TECH SPT,OPT3NBDM3,4YR	ZS	$168.00

Appendix C to DIR Contract No. DIR-SDD-1951 - Pricing Index

For general purchases, Dell is offering fixed discounts as identified in the following table. Please note that these discounts will be based upon then-current retail pricing. Dell reserves the right to change retail prices, and therefore discounted prices, without notice. Standard shipping and handling is waived, however applicable tax (if applicable to the specific customer) or express/custom delivery charges will be added at the time of order.

Category	Products Classifications	Direct from Dell	Dell Prime with HUB Order Fulfillers	Dell Direct Online
		Discount from Dell Retail Price List		Minimum Additional Discount**
A	Most PowerEdge Servers, PowerEdge Racks; Most CloudEdge; PowerApp Appliance Servers; PowerVault Storage Products; Precision Workstations; OptiPlex Desktops; Most Customer Kits; Latitude Notebooks; Selected Toner; Selected Dell Cisco Switches	14.5%	14.5%	1%
F	Selected Toner	3%	3%	.5%
H	Base Ships Fast SKUs (Latitude, Optiplex, and Precision)	6%	6%	.5%
M	3rd Party Software & Peripherals - Mainstream Products	12%	12%	1%
R	Selected Services	9.6%	9.6%	0%
S	Selected Inspirons; Dell Compellent; Dell EqualLogic; Dell Kace; Selected Dell Printers; PowerConnect; Dell Projectors; Dell AIM; Selected PowerEdge; Dell|EMC; Vostro Notebooks; XPS Notebooks; Alienware Notebooks; Most Dell Cisco switches; Mellanox switches; Dell Force10; Dell AppAssure, Dell SonicWALL	4%	4%	.5%
U	Spare Parts	0%	0%	0%

As amended by Amendment # 6

Zimbra **tanya.delira@co.hidalgo.tx.us**

RE: 1295 Form

From : Marlene S <Marlene_S@Dell.com> Tue, May 03, 2016 04:35 PM
Subject : RE: 1295 Form 5 attachments
To : tanya delira <tanya.delira@co.hidalgo.tx.us>

Dell - Internal Use - Confidential

Hey Tanya,

I forwarded this to my contracts rep, I will get back with you as soon as I have it.

Thanks,

Marlene Silva
Bilingual Sales Account Manager for South Texas
Dell Inc | Public Account Division I Education I State and Local
Phone (512)513-8137 **Fax** (512) 283-2166
Confidentiality Notice | This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential or proprietary information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, immediately contact the sender by reply e-mail and destroy all copies of the original message.

ORDER TRACKING http://www.dell.com/support/orderstatus/us/en/19
ORDER ONLINE WITH YOUR QUOTE WWW.DELL.COM/QTO

Order Status Request Invoice Tech Support Request a return

From: Tanya De Lira [mailto:tanya.delira@co.hidalgo.tx.us]
Sent: Tuesday, May 03, 2016 4:08 PM
To: S, Marlene
Cc: myra montoya
Subject: 1295 Form

Ms. Marlene, please forward me a 1295 for contract 297827 at your earliest convenience for the following quotes;

1024407814945.1
1020282827069.1

The two quotes were combined into one request.

Tanya De Lira

Hidalgo County Purchasing Department
2812 S. Business Hwy 281
Edinburg, Texas 78539
O 956 292 7000 x 4878
F 956 292 7612

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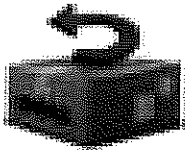

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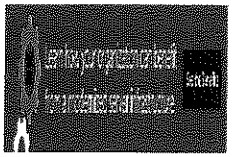

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From : Tanya De Lira <tanya.delira@co.hidalgo.tx.us> Tue, May 03, 2016 04:07 PM
Subject : 1295 Form
To : Marlene S <marlene_s@dell.com>
Cc : myra montoya <myra.montoya@hidalgoso.org>

Ms. Marlene, please forward me a 1295 for contract 297827 at your earliest convenience for the following quotes;
1024407814945.1
1020282827069.1

The two quotes were combined into one request.

Tanya De Lira

Hidalgo County Purchasing Department
2812 S. Business Hwy 281
Edinburg, Texas 78539
O 956 292 7000 x 4878
F 956 292 7612

AI-54486

Purchasing Department 21.
H. 1.

CC - REGULAR
Meeting Date: 05/10/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of **Data Use Agreement (DUA)** between the **Texas Health and Human Services Enterprises** and **Hidalgo County commencing with County Clerk** to: facilitate creation, receipt, maintenance, use, disclosure or access to Confidential Information.

BACKGROUND

DUA
legals approval

Fiscal Impact

Attachments

Data Use Agreement (DUA)-County Clerk
legals approval of DUA
Co Clks-confirmed NO Sub

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/05/2016 03:40 PM
Budget & Management	Veronica Ortiz	05/05/2016 04:01 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Letty Saenz Started On: 05/04/2016 05:01 PM
Final Approval Date: 05/06/2016

DATA USE AGREEMENT
BETWEEN THE
TEXAS HEALTH AND HUMAN SERVICES ENTERPRISE
AND
HIDALGO COUNTY ("CONTRACTOR")

This Data Use Agreement ("DUA"), effective as of the date signed below ("Effective Date"), is entered into by and between the Texas Health and Human Services Enterprise agency DEPARTMENT OF STATE HEALTH SERVICES("HHS") and HIDALGO COUNTY ("CONTRACTOR"), and incorporated into the terms of HHS Contract No. 2014-044214-001, in Travis County, Texas (the "Base Contract").

ARTICLE 1. PURPOSE; APPLICABILITY; ORDER OF PRECEDENCE

The purpose of this DUA is to facilitate creation, receipt, maintenance, use, disclosure or access to Confidential Information with CONTRACTOR, and describe CONTRACTOR's rights and obligations with respect to the Confidential Information and the limited purposes for which the CONTRACTOR may create, receive, maintain, use, disclose or have access to Confidential Information. ***45 CFR 164.508(2)(ii)(A)*** This DUA also describes HHS's remedies in the event of CONTRACTOR's noncompliance with its obligations under this DUA. This DUA applies to both Business Associates and contractors who are not Business Associates who create, receive, maintain, use, disclose or have access to Confidential Information on behalf of HHS, its programs or clients as described in the Base Contract.

As of the Effective Date of this DUA, if any provision of the Base Contract, including any General Provisions or Uniform Terms and Conditions, conflicts with this DUA, this DUA controls.

ARTICLE 2. DEFINITIONS

For the purposes of this DUA, **capitalized, underlined terms have the meanings set forth in the following:** Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (42 U.S.C. §1320d, *et seq*.) and regulations thereunder in 45 CFR Parts 160 and 164, including all amendments, regulations and guidance issued thereafter; The Social Security Act, including Section 1137 (42 U.S.C. §§ 1320b-7), Title XVI of the Act; The Privacy Act of 1974, as amended by the Computer Matching and Privacy Protection Act of 1988, 5 U.S.C. § 552a and regulations and guidance thereunder; Internal Revenue Code, Title 26 of the United States Code and regulations and publications adopted under that code, including IRS Publication 1075; OMB Memorandum 07-18; Texas Business and Commerce Code Ch. 521; Texas Government Code, Ch. 552, and Texas Government Code §2054.1125. In addition, the following terms in this DUA are defined as follows:

"Authorized Purpose" means the specific purpose or purposes described in the Scope of Work of the Base Contract for CONTRACTOR to fulfill its obligations under the Base Contract, or any other purpose expressly authorized by HHS in writing in advance.

"Authorized User" means a Person:

(1) Who is authorized to create, receive, maintain, have access to, process, view, handle, examine, interpret, or analyze Confidential Information pursuant to this DUA;

(2) For whom CONTRACTOR warrants and represents has a demonstrable need to create, receive, maintain, use, disclose or have access to the Confidential Information; and

(3) Who has agreed in writing to be bound by the disclosure and use limitations pertaining to the Confidential Information as required by this DUA.

"Confidential Information" means any communication or record (whether oral, written, electronically stored or transmitted, or in any other form) provided to or made available to CONTRACTOR or that CONTRACTOR may create, receive, maintain, use, disclose or have access to on behalf of HHS that consists of or includes any or all of the following:

(1) Client Information;

(2) Protected Health Information in any form including without limitation, Electronic Protected Health Information or Unsecured Protected Health Information;

(3) Sensitive Personal Information defined by Texas Business and Commerce Code Ch. 521;

(4) Federal Tax Information;

(5) Personally Identifiable Information;

(6) Social Security Administration Data, including, without limitation, Medicaid information;

(7) All privileged work product;

(8) All information designated as confidential under the constitution and laws of the State of Texas and of the United States, including the Texas Health & Safety Code and the Texas Public Information Act, Texas Government Code, Chapter 552.

"Legally Authorized Representative" of the Individual, as defined by Texas law, including as provided in 45 CFR 435.923 (Medicaid); 45 CFR 164.502(g)(1) (HIPAA); Tex. Occ. Code § 151.002(6); Tex. H. & S. Code §166.164; Estates Code Ch. 752 and Texas Prob. Code § 3.

ARTICLE 3. CONTRACTOR'S DUTIES REGARDING CONFIDENTIAL INFORMATION

Section 3.01 *Obligations of CONTRACTOR*

CONTRACTOR agrees that:

(A) CONTRACTOR will exercise reasonable care and no less than the same degree of care CONTRACTOR uses to protect its own confidential, proprietary and trade secret information to prevent any portion of the Confidential Information from being used in a manner that is not expressly an Authorized Purpose under this DUA or as Required by Law. ***45 CFR.504(e)(2)(i)***

(B) CONTRACTOR will not, without HHS's prior written consent, disclose or allow access to any portion of the Confidential Information to any Person or other entity, other than Authorized User's Workforce or Subcontractors of CONTRACTOR who have completed training in confidentiality, privacy, security and the importance of promptly reporting any Event or Breach to CONTRACTOR's management, to carry out the Authorized Purpose or as Required by Law.

HHS, at its election, may assist CONTRACTOR in training and education on specific or unique HHS processes, systems and/or requirements. CONTRACTOR will produce evidence of completed training to HHS upon request. ***45 C.F.R. 164.308(a)(5)(i); Texas Health & Safety Code §181.101***

(C) CONTRACTOR will establish, implement and maintain appropriate sanctions against any member of its Workforce or Subcontractor who fails to comply with this DUA, the Base Contract or applicable law. CONTRACTOR will maintain evidence of sanctions and produce it to HHS upon request.***45 C.F.R. 164.308(a)(ii)(C), 164.530(e), 164.410(b)***

(D) CONTRACTOR will not, without prior written approval of HHS, disclose or provide access to any Confidential Information on the basis that such act is Required by Law without notifying HHS so that HHS may have the opportunity to object to the disclosure or access and seek appropriate relief. If HHS objects to such disclosure or access, CONTRACTOR will refrain from disclosing or

providing access to the Confidential Information until HHS has exhausted all alternatives for relief. ***45 CFR 164.504(a),(c)(e) and (f)***

(E) CONTRACTOR will not attempt to re-identify or further identify Confidential Information or De-identified Information, or attempt to contact any Individuals whose records are contained in the Confidential Information, except for an Authorized Purpose, without express written authorization from HHS or as expressly permitted by the Base Contract. ***45 CFR 164.502(d)(2)(i) and (ii)*** CONTRACTOR will not engage in prohibited marketing or sale of Confidential Information. ***45 CFR 164.501, 164.508(a)(3) and (4); Texas Health & Safety Code Ch. 181.002***

(F) CONTRACTOR will not permit, or enter into any agreement with a Subcontractor to, create, receive, maintain, use, disclose, have access to or transmit Confidential Information, on behalf of CONTRACTOR without express written approval of HHS, in advance. HHS prior approval, at a minimum will require that Subcontractor and CONTRACTOR execute the Form Subcontractor Agreement, Attachment 1, which ensures the subcontract contains identical terms, conditions, safeguards and restrictions as contained in this DUA for PHI and any other relevant Confidential Information and which permits more strict limitations; and ***45 CFR 164.504(e)(2)(ii)(A), (B), (D) and (e)(5)***

(G) CONTRACTOR is directly responsible for compliance with, and enforcement of, all conditions for creation, maintenance, use, disclosure, transmission and Destruction of Confidential Information and the acts or omissions of Subcontractors as may be reasonably necessary to prevent unauthorized use. ***45 CFR 164.504(e)(5); 42 CFR 431.300, et seq.***

(H) If CONTRACTOR maintains PHI in a Designated Record Set, CONTRACTOR will make PHI available to HHS in a Designated Record Set or, as directed by HHS, provide PHI to the Individual, or Legally Authorized Representative of the Individual who is requesting PHI in compliance with the requirements of the HIPAA Privacy Regulations. CONTRACTOR will make other Confidential Information in CONTRACTOR's possession available pursuant to the requirements of HIPAA or other applicable law upon a determination of a Breach of Unsecured PHI as defined in HIPAA. ***45 CFR 164.524and 164.504(e)(2)(ii)(E)***

(I) CONTRACTOR will make PHI as required by HIPAA available to HHS for amendment and incorporate any amendments to this information that HHS directs or agrees to pursuant to the HIPAA. ***45 CFR 164.504(e)(2)(ii)(E) and (F)***

(J) CONTRACTOR will document and make available to HHS the PHI required to provide access, an accounting of disclosures or amendment in compliance with the requirements of the HIPAA Privacy Regulations. ***45 CFR 164.504(e)(2)(ii)(G) and 164.528***

(K) If CONTRACTOR receives a request for access, amendment or accounting of PHI by any Individual subject to this DUA, it will promptly forward the request to HHS; however, if it would violate HIPAA to forward the request, CONTRACTOR will promptly notify HHS of the request and of CONTRACTOR's response. Unless CONTRACTOR is prohibited by law from forwarding a request, HHS will respond to all such requests. ***45 CFR 164.504(e)(2)***

(L) CONTRACTOR will provide, and will cause its Subcontractors and agents to provide, to HHS periodic written certifications of compliance with controls and provisions relating to information privacy, security and breach notification, including without limitation information related to data transfers and the handling and disposal of Confidential Information. ***45 CFR 164.308; 164.530(c); 1 TAC 202***

(M) Except as otherwise limited by this DUA, the Base Contract, or law applicable to the Confidential Information, CONTRACTOR may use or disclose PHI for the proper management and administration of CONTRACTOR or to carry out CONTRACTOR's legal responsibilities if: ***45 CFR 164.504(e)(ii)(1)(A)***

(1) Disclosure is Required by Law, provided that CONTRACTOR complies with Section 3.01(D);

(2) CONTRACTOR obtains reasonable assurances from the Person to whom the information is disclosed that the Person will:

(a) Maintain the confidentiality of the Confidential Information in accordance with this DUA;

(b) Use or further disclose the information only as Required by Law or for the Authorized Purpose for which it was disclosed to the Person; and

(c) Notify CONTRACTOR in accordance with Section 4.01 of any Event or Breach of Confidential Information of which the Person discovers or should have discovered with the exercise of reasonable diligence. ***45 CFR 164.504(e)(4)(ii)(B)***

(N) Except as otherwise limited by this DUA, CONTRACTOR will, if requested by HHS, use PHI to provide data aggregation services to HHS, as that term is defined in the HIPAA, 45 C.F.R. §164.501 and permitted by HIPAA. ***45 CFR 164.504(e)(2)(i)(B)***

(O) CONTRACTOR will, on the termination or expiration of this DUA or the Base Contract, at its expense, return to HHS or Destroy, at HHS's election, and to the extent reasonably feasible and permissible by law, all Confidential Information received from HHS or created or maintained by CONTRACTOR or any of CONTRACTOR's agents or Subcontractors on HHS's behalf if that data contains Confidential Information. CONTRACTOR will certify in writing to HHS that all the Confidential Information that has been created, received, maintained, used by or disclosed to CONTRACTOR, has been Destroyed or returned to HHS, and that CONTRACTOR and its agents and Subcontractors have retained no copies thereof. Notwithstanding the foregoing, CONTRACTOR acknowledges and agrees that it may not Destroy any Confidential Information if federal or state law, or HHS record retention policy or a litigation hold notice prohibits such Destruction. If such return or Destruction is not reasonably feasible, or is impermissible by law, CONTRACTOR will immediately notify HHS of the reasons such return or Destruction is not feasible, and agree to extend indefinitely the protections of this DUA to the Confidential Information and limit its further uses and disclosures to the purposes that make the return of the Confidential Information not feasible for as long as CONTRACTOR maintains such Confidential Information. ***45 CFR 164.504(J)***

(P) CONTRACTOR will create, maintain, use, disclose, transmit or Destroy Confidential Information in a secure fashion that protects against any reasonably anticipated threats or hazards to the security or integrity of such information or unauthorized uses***. 45 CFR 164.306; 164.530(c)***

(Q) If CONTRACTOR accesses, transmits, stores, and/or maintains Confidential Information on non-HHS systems or networks, CONTRACTOR completed the HHS initial security inquiry provided to CONTRACTOR with this DUA to identify and mitigate identified risks prior to execution of this DUA. CONTRACTOR's initial security inquiry will document security controls within CONTRACTOR's system that protect HHS Confidential Information. CONTRACTOR will comply with periodic security controls compliance assessment and monitoring by HHS as required by state and federal law, based on the type of Confidential Information CONTRACTOR creates, receives, maintains, uses, discloses or has access to and the Authorized Purpose and level of risk. CONTRACTOR's security controls will be based on the National Institute of Standards and Technology (NIST) Special Publication 800-53. CONTRACTOR will update its security controls assessment whenever there are significant changes in security controls for HHS Confidential Information and will provide the updated document to HHS. HHS also reserves the right to request updates as needed to satisfy state and federal monitoring requirements. ***45 CFR 164.306***

(R) CONTRACTOR will establish, implement and maintain any and all appropriate procedural, administrative, physical and technical safeguards to preserve and maintain the

confidentiality, integrity, and availability of the Confidential Information, and with respect to PHI, as described in the HIPAA Privacy and Security Regulations, or other applicable laws or regulations relating to Confidential Information, to prevent any unauthorized use or disclosure of Confidential Information as long as CONTRACTOR has such Confidential Information in its actual or constructive possession. ***45 CFR 164.308 (administrative safeguards); 164.310 (physical safeguards); 164.312 (technical safeguards); 164.530(c)(privacy safeguards)***

(S) CONTRACTOR will designate and identify, subject to HHS approval, a Person or Persons, as Privacy Official ***45 CFR 164.530(a)(1)*** and Information Security Official, each of whom is authorized to act on behalf of CONTRACTOR and is responsible for the development and implementation of the privacy and security requirements in this DUA. ***45 CFR 164.308(a)(2)***

(T) CONTRACTOR represents and warrants that its Authorized Users each have a demonstrated need to know and have access to Confidential Information solely to the minimum extent necessary to accomplish the Authorized Purpose pursuant to this DUA and the Base Contract, and further, that each has agreed in writing to be bound by the disclosure and use limitations pertaining to the Confidential Information contained in this DUA. ***45 CFR 164.502; 164.514(d)***

(U) CONTRACTOR and its Subcontractors will maintain an updated, complete, accurate and numbered list of Authorized Users, their signatures, titles and the date they agreed to be bound by the terms of this DUA, at all times and supply it to HHS, as directed, upon request.

(V) CONTRACTOR will implement, update as necessary, and document reasonable and appropriate policies and procedures for privacy, security and Breach of Confidential Information and an incident response plan for an Event or Breach, to comply with the privacy, security and breach notice requirements of this DUA prior to conducting work under the DUA. ***45 CFR 164.308; 164.514(d)***

(W) CONTRACTOR will produce copies of its information security and privacy policies and procedures and records relating to the use or disclosure of Confidential Information received from, created by, or received, used or disclosed by CONTRACTOR on behalf of HHS for HHS's review and approval within 30 days of execution of this DUA and upon request by HHS the following business day or other agreed upon time frame. ***45 CFR 164.308; 164.514(d)***

(X) CONTRACTOR will make available to HHS any information HHS requires to fulfill HHS's obligations to provide access to, or copies of, PHI in accordance with HIPAA and other applicable laws and regulations relating to Confidential Information. CONTRACTOR will provide such information in a time and manner reasonably agreed upon or as designated by the Secretary, or other federal or state law. ***45 CFR 164.504(E)(1)(I)***

(Y) CONTRACTOR will only conduct secure transmissions of Confidential Information whether in paper, oral or electronic form. A secure transmission of electronic Confidential Information *in motion* includes secure File Transfer Protocol (SFTP) or Encryption at an appropriate level or otherwise protected as required by rule, regulation or law. HHS Confidential Information *at rest* requires Encryption unless there is adequate administrative, technical, and physical security, or as otherwise protected as required by rule, regulation or law. All electronic data transfer and communications of Confidential Information will be through secure systems. Proof of system, media or device security and/or Encryption must be produced to HHS no later than 48 hours after HHS's written request in response to a compliance investigation, audit or the Discovery of an Event or Breach. Otherwise, requested production of such proof will be made as agreed upon by the parties. De-identification of HHS Confidential Information is a means of security. With respect to de-identification of PHI, "secure" means de-identified according to HIPAA Privacy standards and regulatory guidance. ***45 CFR 164.312; 164.530(d)***

(Z) CONTRACTOR will comply with the following laws and standards ***if applicable to the type of Confidential Information and Contractor's Authorized Purpose***:

- Title 1, Part 10, Chapter 202, Subchapter B, Texas Administrative Code;
- The Privacy Act of 1974;
- OMB Memorandum 07-16;
- The Federal Information Security Management Act of 2002 (FISMA);
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA) as defined in the DUA;
- Internal Revenue Publication 1075 – Tax Information Security Guidelines for Federal, State and Local Agencies;
- National Institute of Standards and Technology (NIST) Special Publication 800-66 Revision 1 – An Introductory Resource Guide for Implementing the Health Insurance Portability and Accountability Act (HIPAA) Security Rule;
- NIST Special Publications 800-53 and 800-53A – Recommended Security Controls for Federal Information Systems and Organizations, as currently revised;
- NIST Special Publication 800-47 – Security Guide for Interconnecting Information Technology Systems;
- NIST Special Publication 800-88, Guidelines for Media Sanitization;
- NIST Special Publication 800-111, Guide to Storage of Encryption Technologies for End User Devices containing PHI; and
- Any other State or Federal law, regulation, or administrative rule relating to the specific HHS program area that CONTRACTOR supports on behalf of HHS.

ARTICLE 4. BREACH NOTICE, REPORTING AND CORRECTION REQUIREMENTS

Section 4.01. ***Breach or Event Notification to HHS. 45 CFR 164.400-414***

(A) CONTRACTOR will cooperate fully with HHS in investigating, mitigating to the extent practicable and issuing notifications directed by HHS, for any Event or Breach of Confidential Information to the extent and in the manner determined by HHS.

(B) CONTRACTOR'S obligation begins at the Discovery of an Event or Breach and continues as long as related activity continues, until all effects of the Event are mitigated to HHS's satisfaction (the "incident response period"). ***45 CFR 164.404***

(C) Breach Notice:

1. Initial Notice.

a. For federal information, including without limitation, Federal Tax Information, Social Security Administration Data, and Medicaid Client Information, within the first, consecutive clock hour of Discovery, and for all other types of Confidential Information not more than 24 hours after Discovery, ***or in a timeframe otherwise approved by HHS in writing***, initially report to HHS's Privacy and Security Officers via email at: privacy@HHSC.state.tx.us; and ***IRS Publication 1075; Privacy Act of 1974, as amended by the Computer Matching and Privacy Protection Act of 1988, 5 U.S.C. § 552a; OMB Memorandum 07-16 as cited in HHSC-CMS Contracts for information exchange.***

b. Report all information reasonably available to CONTRACTOR about the Event or Breach of the privacy or security of Confidential Information. ***45 CFR 164.410***

c. Name, and provide contact information to HHS for, CONTRACTOR's single point of contact who will communicate with HHS both on and off business hours during the incident response period.

2. 48-Hour Formal Notice. No later than 48 consecutive clock hours after Discovery, or a time within which Discovery reasonably should have been made by CONTRACTOR of an Event or Breach of Confidential Information, **provide** formal notification to the State, including all reasonably available information about the Event or Breach, and CONTRACTOR's investigation, including without limitation and to the extent available***: For (a) - (m) below: 45 CFR 164.400-414***

a. The date the Event or Breach occurred;

b. The date of CONTRACTOR's and, if applicable, Subcontractor's Discovery;

c. A brief description of the Event or Breach; including how it occurred and who is responsible (or hypotheses, if not yet determined);

d. A brief description of CONTRACTOR's investigation and the status of the investigation;

e. A description of the types and amount of Confidential Information involved;

f. Identification of and number of all Individuals reasonably believed to be affected, including first and last name of the individual and if applicable the, Legally authorized representative, last known address, age, telephone number, and email address if it is a preferred contact method, to the extent known or can be reasonably determined by CONTRACTOR at that time;

g. CONTRACTOR's initial risk assessment of the Event or Breach demonstrating whether individual or other notices are required by applicable law or this DUA for HHS approval, including an analysis of whether there is a low probability of compromise of the Confidential Information or whether any legal exceptions to notification apply;

h. CONTRACTOR's recommendation for HHS's approval as to the steps Individuals and/or CONTRACTOR on behalf of Individuals, should take to protect the Individuals from potential harm, including without limitation CONTRACTOR's provision of notifications, credit protection, claims monitoring, and any specific protections for a Legally Authorized Representative to take on behalf of an Individual with special capacity or circumstances;

i. The steps CONTRACTOR has taken to mitigate the harm or potential harm caused (including without limitation the provision of sufficient resources to mitigate);

j. The steps CONTRACTOR has taken, or will take, to prevent or reduce the likelihood of recurrence of a similar Event or Breach;

k. Identify, describe or estimate of the Persons, Workforce, Subcontractor, or Individuals and any law enforcement that may be involved in the Event or Breach;

l. A reasonable schedule for CONTRACTOR to provide regular updates to the foregoing in the future for response to the Event or Breach, but no less than every three (3) business days or as otherwise directed by HHS, including information about risk estimations, reporting, notification, if any, mitigation, corrective action, root cause analysis and when such activities are expected to be completed; and

m. Any reasonably available, pertinent information, documents or reports related to an Event or Breach that HHS requests following Discovery.

Section 4.02 ***Investigation, Response and Mitigation. For A-F below: 45 CFR 164.308, 310 and 312***

(A) CONTRACTOR will immediately conduct a full and complete investigation, respond to the Event or Breach, commit necessary and appropriate staff and resources to expeditiously respond, and report as required to and by HHS for incident response purposes and for purposes of HHS's compliance with report and notification requirements, to the satisfaction of HHS.

(B) CONTRACTOR will complete or participate in a risk assessment as directed by HHS following an Event or Breach, and provide the final assessment, corrective actions and mitigations to HHS for review and approval.

(C) CONTRACTOR will fully cooperate with HHS to respond to inquiries and/or proceedings by state and federal authorities, Persons and/or Individuals about the Event or Breach.

(D) CONTRACTOR will fully cooperate with HHS's efforts to seek appropriate injunctive relief or otherwise prevent or curtail such Event or Breach, or to recover or protect any Confidential Information, including complying with reasonable corrective action or measures, as specified by HHS in a Corrective Action Plan if directed by HHS under the Base Contract.

Section 4.03 ***Breach Notification to Individuals and Reporting to Authorities. Tex. Bus. & Comm. Code §521.053; 45 CFR 164.404 (Individuals), 164.406 (Media); 164.408 (Authorities)***

(A) HHS may direct CONTRACTOR to provide Breach notification to Individuals, regulators or third-parties, as specified by HHS following a Breach.

(B) CONTRACTOR must obtain HHS's prior written approval of the time, manner and content of any notification to Individuals, regulators or third-parties, or any notice required by other state or federal authorities. Notice letters will be in CONTRACTOR's name and on CONTRACTOR's letterhead, unless otherwise directed by HHS, and will contain contact information, including the name and title of CONTRACTOR's representative, an email address and a toll-free telephone number, for the Individual to obtain additional information.

(C) CONTRACTOR will provide HHS with copies of distributed and approved communications.

(D) CONTRACTOR will have the burden of demonstrating to the satisfaction of HHS that any notification required by HHS was timely made. If there are delays outside of CONTRACTOR's control, CONTRACTOR will provide written documentation of the reasons for the delay.

(E) If HHS delegates notice requirements to CONTRACTOR, HHS shall, in the time and manner reasonably requested by CONTRACTOR, cooperate and assist with CONTRACTOR's information requests in order to make such notifications and reports.

ARTICLE 5. SCOPE OF WORK

Scope of Work means the services and deliverables to be performed or provided by CONTRACTOR, or on behalf of CONTRACTOR by its Subcontractors or agents for HHS that are described in detail in the Base Contract. The Scope of Work, including any future amendments thereto, is incorporated by reference in this DUA as if set out word-for-word herein.

ARTICLE 6. GENERAL PROVISIONS

Section 6.01 *Ownership of Confidential Information*

CONTRACTOR acknowledges and agrees that the Confidential Information is and will remain the property of HHS. CONTRACTOR agrees it acquires no title or rights to the Confidential Information.

Section 6.02 *HHS Commitment and Obligations*

HHS will not request CONTRACTOR to create, maintain, transmit, use or disclose PHI in any manner that would not be permissible under applicable law if done by HHS.

Section 6.03 *HHS Right to Inspection*

At any time upon reasonable notice to CONTRACTOR, or if HHS determines that CONTRACTOR has violated this DUA, HHS, directly or through its agent, will have the right to inspect the facilities, systems, books and records of CONTRACTOR to monitor compliance with this DUA. For purposes of this subsection, HHS's agent(s) include, without limitation, the HHS Office of the Inspector General or the Office of the Attorney General of Texas, outside consultants or legal counsel or other designee.

Section 6.04 *Term; Termination of DUA; Survival*

This DUA will be effective on the date on which CONTRACTOR executes the DUA, and will terminate upon termination of the Base Contract and as set forth herein . If the Base Contract is extended or amended, this DUA is updated automatically concurrent with such extension or amendment.

(A) HHS may immediately terminate this DUA and Base Contract upon a material violation of this DUA.

(B) Termination or Expiration of this DUA will not relieve CONTRACTOR of its obligation to return or Destroy the Confidential Information as set forth in this DUA and to continue to safeguard the Confidential Information until such time as determined by HHS.

(D) If HHS determines that CONTRACTOR has violated a material term of this DUA; HHS may in its sole discretion:

1. Exercise any of its rights including but not limited to reports, access and inspection under this DUA and/or the Base Contract; or

2. Require CONTRACTOR to submit to a corrective action plan, including a plan for monitoring and plan for reporting, as HHS may determine necessary to maintain compliance with this DUA; or

3. Provide CONTRACTOR with a reasonable period to cure the violation as determined by HHS; or

4. Terminate the DUA and Base Contract immediately, and seek relief in a court of competent jurisdiction in Travis County, Texas.

Before exercising any of these options, HHS will provide written notice to CONTRACTOR describing the violation and the action it intends to take.

(E) If neither termination nor cure is feasible, HHS shall report the violation to the Secretary.

(F) The duties of CONTRACTOR or its Subcontractor under this DUA survive the expiration or termination of this DUA until all the Confidential Information is Destroyed or returned to HHS, as required by this DUA.

Section 6.05 ***Governing Law, Venue and Litigation***

(A) The validity, construction and performance of this DUA and the legal relations among the Parties to this DUA will be governed by and construed in accordance with the laws of the State of Texas.

(B) The Parties agree that the courts of Travis County, Texas, will be the exclusive venue for any litigation, special proceeding or other proceeding as between the parties that may be brought, or arise out of, or in connection with, or by reason of this DUA.

Section 6.06 ***Injunctive Relief***

(A) CONTRACTOR acknowledges and agrees that HHS may suffer irreparable injury if CONTRACTOR or its Subcontractor fails to comply with any of the terms of this DUA with respect to the Confidential Information or a provision of HIPAA or other laws or regulations applicable to Confidential Information.

(B) CONTRACTOR further agrees that monetary damages may be inadequate to compensate HHS for CONTRACTOR's or its Subcontractor's failure to comply. Accordingly, CONTRACTOR agrees that HHS will, in addition to any other remedies available to it at law or in equity, be entitled to seek injunctive relief without posting a bond and without the necessity of demonstrating actual damages, to enforce the terms of this DUA.

Section 6.07 ***Indemnification***

To the extent permitted by law, CONTRACTOR will indemnify, defend and hold harmless HHS and its respective Executive Commissioner, employees, Subcontractors, agents (including other state agencies acting on behalf of HHS) or other members of its Workforce (each of the foregoing hereinafter referred to as "Indemnified Party") against all actual and direct losses suffered by the Indemnified Party and all liability to third parties arising from or in connection with any breach of this DUA or from any acts or omissions related to this DUA by CONTRACTOR or its employees, directors, officers, Subcontractors, or agents or other members of its Workforce. The duty to indemnify, defend and hold harmless is independent of the duty to insure and continues to apply even in the event insurance coverage required, if any, in the DUA or Base Contract is denied, or coverage rights are reserved by any insurance carrier. Upon demand, CONTRACTOR will reimburse HHS for any and all losses, liabilities, lost profits, fines, penalties, costs or expenses (including reasonable attorneys' fees) which may for any reason be imposed upon any Indemnified Party by reason of any suit, claim, action, proceeding or demand by any third party to the extent caused by and which results from the CONTRACTOR's failure to meet any of its obligations under this DUA. To the extent permitted by law, CONTRACTOR's obligation to defend, indemnify and hold harmless any Indemnified Party will survive the expiration or termination of this DUA.

Section 6.08 ***Insurance***

(A) CONTRACTOR represents and warrants that it maintains either self-insurance or commercial insurancewith policy limits sufficient to cover any liability arising from any acts or omissions by CONTRACTOR or its employees, directors, officers, Subcontractors, or agents or other members of its Workforce under this DUA. CONTRACTOR warrants that HHS will be a loss payee and beneficiary for any such claims. .

(B) CONTRACTOR will provide HHS with written proof that required insurance coverage is in effect, at the request of HHS.

Section 6.09 ***Fees and Costs***

Except as otherwise specified in this DUA or the Base Contract, including but not limited to requirements to insure and/or indemnify HHS, if any legal action or other proceeding is brought for the enforcement of this DUA, or because of an alleged dispute, contract violation, Event, Breach, default, misrepresentation, or injunctive action, in connection with any of the provisions of this DUA, each party will bear their own legal expenses and the other cost incurred in that action or proceeding.

Section 6.10 ***Entirety of the Contract***

This Data Use Agreement is incorporated by reference into the Base Contract and, together with the Base Contract, constitutes the entire agreement between the parties. No change, waiver, or discharge of obligations arising under those documents will be valid unless in writing and executed by the party against whom such change, waiver, or discharge is sought to be enforced.

Section 6.11 ***Automatic Amendment and Interpretation***

Upon the effective date of any amendment or issuance of additional regulations to HIPAA, or any other law applicable to Confidential Information, this DUA will automatically be amended so that the obligations imposed on HHS and/or CONTRACTOR remain in compliance with such requirements. Any ambiguity in this DUA will be resolved in favor of a meaning that permits HHS and CONTRACTOR to comply with HIPAA or any other law applicable to Confidential Information.

ARTICLE 7. AUTHORITY TO EXECUTE

The Parties have executed this DUA in their capacities as stated below with authority to bind their organizations on the dates set forth by their signatures.

IN WITNESS HEREOF, HHS and CONTRACTOR have each caused this DUA to be signed and delivered by its duly authorized representative:

TEXAS HEALTH AND HUMAN SERVICES	**CONTRACTOR**
BY: _____	**BY:** _____
NAME:	**NAME:**
TITLE: _____	**TITLE:** _____
DATE: _____, 201__.	**DATE:** _____, 201__.

ATTACHMENT 1. SUBCONTRACTOR AGREEMENT FORM

HHS CONTRACT NUMBER 2014-044214-001

The DUA between HHS and CONTRACTOR establishes the permitted and required uses and disclosures of Confidential Information by CONTRACTOR.

CONTRACTOR has subcontracted with_____ (SUBCONTRACTOR) for performance of duties on behalf of CONTACTOR which are subject to the DUA. SUBCONTRACTOR acknowledges, understands and agrees to be bound by the identical terms and conditions applicable to CONTRACTOR under the DUA, incorporated by reference in this Agreement, with respect to HHS Confidential Information. CONTRACTOR and SUBCONTRACTOR agree that HHS is a third-party beneficiary to applicable provisions of the subcontract.

HHS has the right but not the obligation to review or approve the terms and conditions of the subcontract by virtue of this Subcontractor Agreement Form.

CONTRACTOR and SUBCONTRACTOR assure HHS that any Breach or Event as defined by the DUA that SUBCONTRACTOR Discovers will be reported to HHS by CONTRACTOR in the time, manner and content required by the DUA.

If CONTRACTOR knows or should have known in the exercise of reasonable diligence of a pattern of activity or practice by SUBCONTRACTOR that constitutes a material breach or violation of the DUA or the SUBCONTRACTOR's obligations CONTRACTOR will:

1. Take reasonable steps to cure the violation or end the violation, as applicable;
2. If the steps are unsuccessful, terminate the contract or arrangement with SUBCONTRACTOR, if feasible;
3. Notify HHS immediately upon reasonably discovery of the pattern of activity or practice of SUBCONTRACTOR that constitutes a material breach or violation of the DUA and keep HHS reasonably and regularly informed about steps CONTRACTOR is taking to cure or end the violation or terminate SUBCONTACTOR's contract or arrangement.

This Subcontractor Agreement Form is executed by the parties in their capacities indicated below.

CONTRACTOR		**SUBCONTRACTOR**	
BY:	_____	**BY:**	_____
NAME:	_____	**NAME:**	_____
TITLE:	_____	**TITLE:**	_____
DATE	_____, **201 . __**	**DATE:**	_____

Zimbra **leticia.saenz@co.hidalgo.tx.us**

RE: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

From : Steve Crain <scrain@atlashall.com> Mon, May 02, 2016 04:42 PM

Subject : RE: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

To : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

3.01b refers to County's subcontractors. If the County has no subcontractors then the DUA is OK.

-----Original Message-----
From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Monday, May 02, 2016 4:11 PM
To: Steve Crain <scrain@atlashall.com>
Cc: annette muniz <annette.muniz@hidalgocountyclerk.us>; martha salazar <martha.salazar@co.hidalgo.tx.us>; Marynel Trevino <mntrevino@atlashall.com>
Subject: Re: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office
Importance: High

Mr. Crain-

Refer to your response below and DUA (attached hereto) for your review and approval as to form.

Please advise.

Thanks

Leticia H. S aenz, CPPB/Contracts Manager Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P (956) 318-2626 F (956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

.. .D O N' T W O R R Y ... B E H A P PY.. .

----- Original Message -----
From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Monday, April 4, 2016 7:50:11 AM
Subject: RE: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

Does the County have a subcontractor?

-----Original Message-----
From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Friday, April 01, 2016 5:07 PM
To: Steve Crain <scrain@atlashall.com>
Cc: Marynel Trevino <mntrevino@atlashall.com>; Martha Salazar <martha.salazar@co.hidalgo.tx.us>; Elena Gomez <elena.gomez@co.hidalgo.tx.us>; Priscilla Torres <priscilla.torres@co.hidalgo.tx.us>; Princess Lindsay (DSHS) <princess.lindsay@dshs.state.tx.us>; Arturo Guajardo <aguajardo@hidalgocountyclerk.us>; acmuniz <acmuniz@hidalgocountyclerk.us>; noe lopez <noe.lopez@hidalgocountyclerk.us>
Subject: Re: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

Good afternoon, Mr. Crain-

Please review and approve as to form Data Use Agreement (attached hereto) for the purposes to "Facilitate creation, receipt, maintenance, use, disclosure or access to Confidential Information with CONTRACTOR, and describe CONTRACTOR's rights and obligations with respect to the Confidential Information and the limited purposes for which the CONTRACTOR may create, receive, maintain, use, disclose or have access to Confidential Information" for the County Clerk's Office.

Note: will be placing on the next CC agenda for approval.

Please advise.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager Hidalgo County Purchasing Department
2812 South Business Highway 281

Zimbra **leticia.saenz@co.hidalgo.tx.us**

Re: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

From : Priscilla Torres <priscilla.torres@co.hidalgo.tx.us> Mon, May 02, 2016 05:03 PM

Subject : Re: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office 1 attachment

To : Leticia H. Saenz <leticia.saenz@co.hidalgo.tx.us>

Cc : annette muniz <annette.muniz@hidalgocountyclerk.us>, acmuniz23@yahoo.com, noe lopez <noe.lopez@hidalgocountyclerk.us>, martha salazar <martha.salazar@co.hidalgo.tx.us>, Elena Gomez <elena.gomez@co.hidalgo.tx.us>

Good Afternoon Ms. Letty,

Please be advised that per Mrs. Muñiz' phone conversation with Mrs. Salazar and Mr. Crain this afternoon, the County does not have a subcontractor as it pertains to the Data Use Agreement with the Health and Human Services.

Feel free to contact me should you have any additional questions or concerns.

Thank you,

Priscilla Torres
Administrative Assistant

Office of Arturo Guajardo, Jr.
Hidalgo County Clerk
100 N. Closner
Edinburg, TX 78539
956-318-2100, ext. 6192

----- Original Message -----
From: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
To: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>
Cc: "Arturo Guajardo" <aguajardo@hidalgocountyclerk.us>, "annette muniz" <annette.muniz@hidalgocountyclerk.us>, acmuniz23@yahoo.com, "noe lopez" <noe.lopez@hidalgocountyclerk.us>, "martha salazar" <martha.salazar@co.hidalgo.tx.us>, "Elena Gomez" <elena.gomez@co.hidalgo.tx.us>
Sent: Tuesday, April 5, 2016 5:14:25 PM
Subject: Fwd: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

Ms. Priscilla-

Pursuant to legals review of DUA, he has asked if the County has a subcontractor for this agreement, due to the term stated in first paragraph where it reflects Texas Health and Human Services Enterprise agency DEPARTMENT OF STATE HEALTH SERVICES ("HSH")?

Please advise.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P (956) 318-2626 F (956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

.. .D O N' T W O R R Y ... B E H A P PY.. .

----- Forwarded Message -----
From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Monday, April 4, 2016 7:50:11 AM
Subject: RE: Please Reveiw and Approve as to form-Data Use Agreement for County Clerk's Office

Does the County have a subcontractor?

-----Original Message-----

AI-54375 Closed Session 23. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of San Juana Jara

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/27/2016 09:39 AM

Final Approval Date: 05/06/2016

AI-54378 Closed Session 23. D.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Matilde Galvan

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/27/2016 09:53 AM

Final Approval Date: 05/06/2016

AI-54400 Closed Session 23. E.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Roel Carreon

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:44 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/28/2016 04:26 PM

Final Approval Date: 05/06/2016

AI-54403 Closed Session 23. F.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Claudia Carreon

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:44 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/28/2016 04:28 PM

Final Approval Date: 05/06/2016

AI-54377 Open Session 25. C.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of San Juana Jara

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/27/2016 09:52 AM

Final Approval Date: 05/06/2016

AI-54379 Open Session 25. D.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Matilde Galvan

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/27/2016 10:31 AM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/27/2016 09:56 AM

Final Approval Date: 05/06/2016

AI-54402 Open Session 25. E.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Roel Carreon

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:44 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/28/2016 04:27 PM

Final Approval Date: 05/06/2016

AI-54404 Open Session 25. F.

CC - REGULAR

Meeting Date: 05/10/2016

Submitted For: Roy Quintanilha, SAFETY DIVISION

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Claudia Carreon

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	04/28/2016 04:44 PM
Final Approval	Monica Badillo	05/06/2016 05:41 PM

Form Started By: Aida Alvarez Started On: 04/28/2016 04:29 PM

Final Approval Date: 05/06/2016