



Chris Traylor, Executive Commissioner

Second Addendum to *Healthy Texas Women* Request for Proposals

RFP No. 529-16-0094

Date of Release: 4/20/2016

NIGP Class/Item Codes: 948-00, 948-47, 948-48, 948-55, 948-74

1. Section 1.3. Tentative Procurement Schedule is deleted in its entirety and replaced with the following:

1.3 Tentative Procurement Schedule

The following table documents the pre-award events for this procurement. All dates are subject to change at HHSC's discretion.

Tentative Procurement Schedule	
RFP Release Date	3/21/2016
Vendor Conference	4/1/2016
Vendor Questions Due	4/4/2016
HHSC Posts Responses to Vendor Questions	4/15/2016
Proposals Due	5/02/2016
Anticipated Contract Start Date	7/1/2016

2. Section 3.7. Instructions for Submitting Proposals is modified by replacing **April 21, 2016** with **May 2, 2016**.
3. Section 3.8. Format and Content is deleted in its entirety and replaced with the following:

3.8 Format and Content

The proposal must contain the respondent's Business Proposal, which must include the following sections:

Section 1 – Executive Summary

Section 2 -- Completed Forms A - M-1:

- Form A: Proposal Table of Contents and Checklist
- Form B: Texas Counties and Regions List Served By Project
- Form C: Contact Person Information
- Form D: Deleted -- nothing to be submitted
- Form E: Deleted -- nothing to be submitted
- Form F: Budget Summary & Details
- Form G: Respondent Background
- Form H: Funding Request and Performance Measures
- Form I: Work Plan
- Form J: Assessment Narrative
- Form K: Healthy Texas Women Clinic Site Readiness
- Form K-1: Healthy Texas Women Clinic Sites
- Form L: Staff Development Plan
- Form L-1: Staff Development Training Calendar
- Form M: Community Education/Program Promotion Plan
- Form M-1: Community Education/Program Promotion Calendar

Section 3 – Value-added Benefits

Section 4 – Assumptions

Section 5 – Appendices

Section 6 – HUB Subcontracting Plan

Section 7 – Certifications and Other Required Forms contained in Appendix D, including the HHSC Information Security and Privacy Initial Inquiry (SPI), which is attached hereto.

NOTE: The underlined language is the "new" language in this provision.

4. Program Form A: Proposal Table of Contents and Checklist is deleted in its entirety and replaced with the Form A attached hereto.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

FORM A: PROPOSAL TABLE OF CONTENTS AND CHECKLIST

Legal Business Name of
Respondent: _____

In coordination with the requirements of **Section 3.8 Format and Content**, this form is provided to ensure respondents submit the required forms required in Section 2 -- Completed Forms A-M-1, and Section 7 -- Certifications and Other Required Forms contained in Appendix D. Be sure to indicate page number.

PROGRAM FORMS	DESCRIPTION	Included	Page #
A	Proposal Table and Contents and Checklist		
B	Texas Counties and Regions List Served by Project		
C	Contact Person Information		
D	Deleted -- nothing to be submitted		
E	Deleted -- nothing to be submitted		
F	Budget Summary and Details		
G	Respondent Background		
H	Funding Request and Performance Measures		
I	Work Plan		
J	Assessment Narrative		
K	Healthy Texas Women Clinic Site Readiness		
K-1	Healthy Texas Women Clinic Sites*		
	*Include submission date for Medicaid application if respondent is in the process of enrolling in Medicaid		
L	Staff Development Plan		
L-1	Staff Development Training Calendar		
M	Community Education/Program Promotion Plan		
M-1	Community Education/Program Promotion Calendar		

NOTE: Appendix E: Healthy Texas Women Certification may be included in a respondent's proposal after Form M-1: Community Education/Program Promotion Calendar.

REQUIRED FORMS	DESCRIPTION	Included	Page #
1	Child Support Certification		
2	Debarment, Suspension, Ineligibility, and Voluntary Exclusion of Covered Contracts		
3	Required Certifications		
4	Federal Lobbying Certification		
5	Anti-Trust Certification		
6	Respondent Information and Disclosures		
7	HUB Subcontracting Plan (HSP)		
8	HHS Information Security and Privacy Initial Inquiry (SPI)		

HHS Information Security and Privacy Initial Inquiry (SPI) Form



HHS_SPI.pdf

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]