

**HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT
FIXED ASSET DIVISION**

ADF-2010.01

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ASSET DISPOSITION FORM

DEPARTMENT REQUESTING TRANSMITTAL: Constable Precinct 4	DEPT. NO.: 294	DISPOSITION TYPE: <input type="checkbox"/> Trade-in <input type="checkbox"/> Landfill	*ASSETS BEING DESTROYED PICTURES OF DESTRUCTION NEED TO BE TAKEN
DATE OF REQUEST:	LOCATION:	<input checked="" type="checkbox"/> Destruction <input type="checkbox"/> Other	
Other: _____			

DEPARTMENT CONTACT INFORMATION:			
NAME (PRINT) <u>Sgt. Armando Patlan #407</u>	PHONE NO. <u>956-383-8560</u>	FAX NO. <u>956-292-7767</u>	
E-MAIL ADDRESS: <u>armando.patlan@co.hidalgo.tx.i</u>			

ASSET TAG NO.	DESCRIPTION	SERIAL NO.	CONDITION	TRADE-IN VALUE	FIXED ASSET DIVISION	
					FUND	HISTORICAL COST
11	9-3XL Blaurer Short/Sleeve Sht.-tan		poor			
12	10-2XL Blaurer Short/Sleeve Sht.-tan		poor			
13	19-XL Blaurer Short/Sleeve Sht.-tan		poor			
14	10-Lg. Blaurer Short/Sleeve Sht.- tan		poor			
15	2-XL polo shirts "propper" -tan		poor			
16	2-L polo shirts "propper" -tan		poor			
17	1 - 17 1/2 Baluer long sleeve shirt - tan		poor			
18	1 - 16 1/2 Baluer long sleeve shirt - tan		poor			
19	3-XL Elbeco short sleeve shirt-tan		poor			
20	2-L Elbeco short sleeve shirt-tan		poor			

Explanation:

ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE: *Armando Patlan*

DATE: 4-21-16

APPROVED COMMISSIONERS' COURT DATE: _____

ATTACHMENTS TO INCLUDE: APPROVED COMMISSIONERS' COURT AGENDA MINUTES, CREDIT MEMO, AND/OR PICTURES OF THE ASSETS.

AFTER COMMISSIONERS' COURT APPROVAL, PLEASE SUBMIT ORIGINAL TRANSMITTAL FORM AND BACKUP TO:
PURCHASING DEPARTMENT - FIXED ASSET DIVISION

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Other: _____				
DEPARTMENT CONTACT INFORMATION:				
NAME (PRINT) Sgt. Armando Patlan #407		PHONE NO. 956-383-8560	FAX NO 956-292-7767	
E-MAIL ADDRESS: <u>armando.patlan@co.hidalgo.tx.us</u>				

ASSET TAG NO.	DESCRIPTION	SERIAL NO.	CONDITION	TRADE-IN VALUE	FIXED ASSET DIVISION	
					FUND	HISTORICAL COST
11			poor			
12	10-Ties uniform cravats brand - tan		poor			
13	4-36 waist 511 tatical green pants		poor			
14	13-34 waist 511 tatical green pants		poor			
15	5-40 waist 511 tatical green pants		poor			
16	8-38 BDU's waist 511 tatical green pants		poor			
17	7-32 waist 511 tactical pants		poor			
18						
19						
20						

Explanation:

ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE:

DATE:

4-21-16

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