



7016 Highway 90 West, San Antonio, Texas 78227
 toll free -800-531-5529
 phone direct-210-674-0511
 fax -210-675-6138
 website-www.kellac.com

FAX TRANSMITTAL FORM

It is intended for the person named below and should be considered personal and confidential. If you are in receipt of this in error please contact us at the toll free number listed above. Thank You

DATE: 5/6/14

To: SAENZ

From: Johnny

Fax. # _____

Pages: _____

phone: _____



Comments:



May 3, 2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

Johnny Hancock, Vice President
KEL-LAC UNIFORMS, INC.
 7016 Hwy. 90 West
 San Antonio, Texas 78227
 P (800) 531-5529 C (210) 683-2644 F (210) 675-6138

via email: Johnny@kellac.com

Re: **EXTENSION & HB1295 FORM NOTICE**

Contract# **E-16-101A-05-10** (C-14-052-05-27)-PURCHASE of UNIFORMS and/or ACCESSORIES for HIDALGO COUNTY

Dear Mr. Hancock:

Be advised, that County has chosen the option to exercise the additional **One (1) Year term, under the same rates, terms and conditions** with **KEL-LAC UNIFORMS, INC.** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-16-101A-05-10**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on May 10, 2016**, the signed notarized "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed via fax to (956) 292-7612 or via email to: Leticia.saenz@co.hidalgo.tx.us **by no later than Friday, MAY 6, 2016**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: leticia.saenz@co.hidalgo.tx.us by no later than date reflected above.

By:

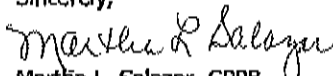

Johnny Hancock, Vice President

Date:

5/3/16

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,



Martha L. Salazar, CPPB
 Hidalgo County Purchasing Agent

MLS/lhs
 Enclosures

DESCRIPTIONS (Continued from Page 1)

**First Supplemental Name applies to all policies - Kel-Lac Uniforms, Inc.
Policy# PHPK1385753 - : Kel-Lac Uniforms, Inc.**

RE: CPS Energy D & CS Safety & Technology Supplier Showcase, dated 10/16/2015

The General Liability policy includes an additional insured endorsement that provides additional insured status to the Certificate holder only with regard to the to the above referenced.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2016-51468

Date Filed:
 05/06/2016

Date Acknowledged:
 05/09/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 kel-lac uniforms
 san antonio, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 e16101a0510
 uniforms

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

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