

Mike Escaname

From: Clark,Sandy (DSHS) <Sandy.Clark@dshs.state.tx.us>
Sent: Tuesday, May 10, 2016 4:23 PM
To: 'eddie.olivarez@hchd.org'
Cc: Bastis,David (DSHS); Mike Escaname (mike.escaname@hchd.org)
Subject: IDCU/SUR Contractor Amendment Packet for FY2017 - Hidalgo County
Attachments: DSHSCostsOnlyBudgetTemplate052011.xls;
DSHSCostsOnlyBudgetInstructions052011.xls; Contractor Information Form.doc

Hidalgo County,

The Department of State Health Services is initiating the amendment process for the Emerging and Acute Infectious Diseases Branch contracts for the IDCU/SUR program.

The new contract period for the IDCU/SUR contract will be September 1, 2015 to August 31, 2017 because we are now considering this term to be an amendment to extend through August 31, 2017.

Your DSHS award for September 1, 2016 to August 31, 2017 is \$ 73,450. This amount has been approved by the Program Section Director and this anticipated level is dependent upon legislative appropriations. The total of the amended contract will be the FY2016 and FY2017 award amounts combined.

Attached is the budget template and another file which includes instructions on how to complete the budget. Please complete a 12-month Budget (9/1/16 to 8/31/17) to reflect the FY2017 DSHS award amount.

I have also included a contractor information form for you to fill out and return to me. It is not necessary that the form is signed at the bottom, but please list the authorized representative.

Please return your completed forms to me by the COB May 23, 2016 or sooner if possible.

If you have questions or need additional information, please feel free to contact me.

Thanks,

Sandy Clark, CTCM
Contract Manager
DCPS/RLHS Contract Management Unit
Division for Disease Control and Prevention Services
Department of State Health Services
P.O. Box 149347
Austin, Texas 78714-9347

Phone: 512-776-2264

Fax: 512-458-7391

Email: sandy.clark@dshs.state.tx.us