

3  
5/12/16  
AI-54524

# Requisition

Req # 00293995

PO #

Date: 03/01/16

Bill To: x  
x

Vendor: 211567  
GE CAPITAL INFORMATION TECHNOLOGY SOI  
RICOH USA, INC.  
P.O. BOX 650073  
DALLAS TX 75265

Ship To: INFORMATION TECHNOLOGY DEPARTMENT  
100 E. CANO, 4TH FLOOR  
EDINBURG TX 78540

Contact: EDNA KIRBY  
956-292-7010

Contract No: DIR-TSO-3041

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
8.00	MONTH	NEW 48 MONTH (CAPITAL LEASE FOR A RICOH MPC4503 #416518 WITH SERVICE)	103.35	826.80
8.00	MONTH	ESP XG-PCS-15D - Digital Network Powerfilter	3.79	30.32
8.00	MONTH	Network Print/Scan Connection (Seg. BC4) / PS-NWSCBC4	6.26	50.08
8.00	MONTH	Paper Feed LCIT PB3230	12.90	103.20
8.00	MONTH	Bridge Unit BU3070	2.07	16.56
8.00	MONTH	Finisher SR3140 (1000 Sheet External)	18.05	144.40
8.00	EACH	Fax Option Type M12	8.78	70.24
8.00	MONTH	Postscript3 Unit Type M4	10.75	86.00
8.00	MONTH	OCR Unit Type M2	3.15	25.20
8.00	MONTH	Service (5,000 B/W impressions monthly @ \$0.0069)	34.50	276.00
8.00	MONTH	Service (1,500 Color impressions monthly @ \$0.0428)	64.20	513.60
1.00	LOT	OVERAGES BILLED QUARTERLY - B/W @ \$0.0069 & Color @ \$0.0428	100.00	100.00
		<u>Account No</u>	<u>Encumbrance</u>	
		6-1100-412-00-064-001-0-610	100.00	
		6-1242-412-00-060-001-0-430	789.60	
		6-1242-412-00-060-001-0-780	1,352.80	
			Freight	.00
			Total	2,242.40
		8 MONTHS REMAINING IN FISCAL YEAR: 5/1/16-12/31/16 DIR-TSO-3041 LEASE AND SERVICE TERM 48 MONTHS GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES		

Authorized By: \_\_\_\_\_

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GE CAPITAL INFORMATION TECHNOLOGY SOI  
RICOH USA, INC.  
P.O. BOX 650073  
DALLAS TX 75265

Ship To: INFORMATION TECHNOLOGY DEPARTMENT  
100 E. CANO, 4TH FLOOR  
EDINBURG TX 78540

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		<p>*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.</p> <p>Includes Full and Final Upgrade of Contract: 429301-1008606A18</p> <p>*Bill To/Ship To: Hidalgo County Of JP 2 PL 2 300 W. Hall Acres, Suite D Pharr, TX 78577 Contact:Gris Salazar 956-292-7788</p> <p>REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233</p>		

Authorized By: \_\_\_\_\_

REQ. 203995

# Proposal for Document Copying & Printing Solutions



Hidalgo County  
JP 2 PL 2



## PREPARED BY:

Aissa Acevedo-Major Account Executive  
Mobile: (956) 607-6465  
Fax: (956) 687-2012  
Email: [Aissa.Acevedo@Ricoh-USA.com](mailto:Aissa.Acevedo@Ricoh-USA.com)

*Proposal Submitted: April 5, 2016*

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# Ricoh MPC4503

**Color & Black/White Multifunctional Device**

## Key Features

- 45-PPM monochrome and color
- 3,200-sheet paper capacity  
Tray 1 & 2 – 550 Sheet Paper Trays  
Tray 3 – 2,000 Sheet Tandem Tray and 1 – 100 Sheet Bypass
- 1,000 Sheet Finisher / Stapler / Sorter
- Scan to/Print from USB/SD Card
- Postscript/OCR/Copy Data Security
- Configured with Fax, Print & Scan -Providing both black & white and color scanning  
Scan-to-Email, Scan-to-Folder, Scan-to-URL and Network TWAIN Scanning
- DOSS (Data Overwrite Security System) For ISO 15408 Compliance
- Energy Star® compliant



## DIR Contract - Investment Details for Either Purchase or 48 Month Lease

TAB	Line	Equipment Breakdown	DIR Purchase Pricing	DIR 48 Month Pricing
<u>COLOR</u>	20	Ricoh MPC4503 #416518	\$3,875.85	\$103.35
<u>SEGMENT 4</u>	23	ESP XG-PCS-15D	\$151.13	\$3.79
	24	Network & Scan Connect – Seg BC4	\$250.00	\$6.26
	27	Paper Feed LCIT PB3230	\$514.83	\$12.90
	31	Bridge Unit BU3070	\$82.62	\$2.07
	32	Finisher SR 3140 (1000 Sheet External)	\$720.36	\$18.05
	45	Fax Option Type M4	\$350.61	\$8.78
	52	Postscript3 Unit Type M4	\$429.20	\$10.75
	62	OCR Unit Type M2	\$125.94	\$3.15
<b>Equipment Totals</b>			<b>\$6,500.53</b>	<b>\$169.10</b>
Service (5,000 B/W impressions monthly @ \$0.0069) (Overages billed quarterly @ \$0.0069)				\$34.50
Service (1,500 Color impressions monthly @ \$0.0428) (Overages billed quarterly @ \$0.0428)				\$64.20

**GRAND TOTAL PER MONTH \$267.80**

**Pricing Components Include:** Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

8 MONTHS REMAINING IN FISCAL YEAR: 5/1/16-12/31/16  
 State of Texas DIR Contract Number: DIR-TSO-3041  
 Includes Full and Final Upgrade of Contract: 429301- 1008606A18  
 48 Month LEASE AND SERVICE TERM

**GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES**

\*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

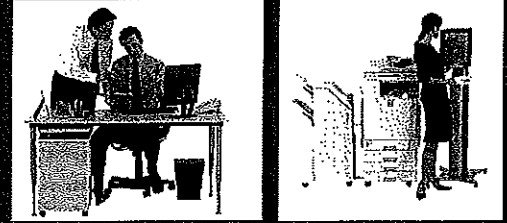
\*Bill To/Ship To:

Hidalgo County – JP 2 PL 2  
 300 W. Hall Acres, Suite D  
 Pharr, TX 78577

Contact: Gris Salazar / Phone: 956-292-7788

**RICOH**  
 imagine. change.

[www.ricoh-usa.com](http://www.ricoh-usa.com)



Please direct any questions on this proposal to:

Aissa Acevedo – Major Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: [Aissa.Acevedo@ricoh-usa.com](mailto:Aissa.Acevedo@ricoh-usa.com)

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Schedule B to  
 Ricoh Master Pricing Agreement

Purchase / Lease / Full Maintenance

Contract #: DIR-750-004

Product Code	Product Name	Equipment and Options Price Per Unit	Doc-14 Requested Price	Contract Purchase Price	36 Monthly Payments	36 Monthly Payments	48 Monthly Payments	60 Monthly Payments	Base Charge	Base Frequency	3600 B/W Monthly @ \$4.00/BW	Color Monthly @ \$4.00/Color	Color Monthly @ \$4.00/Color	Supplies Included	Production Cost	Delivery & Installation
416313	43 BAW / 45 Color	HP Color LaserJet Enterprise MFP E85000	\$13,500.00	\$13,500.00	\$375.00	\$375.00	\$375.00	\$375.00						Yes		Included
416325	55 BAW / 55 Color	HP Color LaserJet Enterprise MFP E85000	\$20,714.00	\$20,714.00	\$575.36	\$575.36	\$575.36	\$575.36						Yes		Included
416334	60 BAW / 60 Color	HP Color LaserJet Enterprise MFP E85000	\$25,215.00	\$25,215.00	\$697.92	\$697.92	\$697.92	\$697.92						Yes		Included
416344	75 BAW / 75 Color	HP Color LaserJet Enterprise MFP E85000	\$32,415.00	\$32,415.00	\$897.60	\$897.60	\$897.60	\$897.60						Yes		Included
416354	85 BAW / 85 Color	HP Color LaserJet Enterprise MFP E85000	\$38,415.00	\$38,415.00	\$1,057.64	\$1,057.64	\$1,057.64	\$1,057.64						Yes		Included
416364	95 BAW / 95 Color	HP Color LaserJet Enterprise MFP E85000	\$44,415.00	\$44,415.00	\$1,217.68	\$1,217.68	\$1,217.68	\$1,217.68						Yes		Included
416374	105 BAW / 105 Color	HP Color LaserJet Enterprise MFP E85000	\$50,415.00	\$50,415.00	\$1,377.72	\$1,377.72	\$1,377.72	\$1,377.72						Yes		Included
416384	115 BAW / 115 Color	HP Color LaserJet Enterprise MFP E85000	\$56,415.00	\$56,415.00	\$1,537.76	\$1,537.76	\$1,537.76	\$1,537.76						Yes		Included
416394	125 BAW / 125 Color	HP Color LaserJet Enterprise MFP E85000	\$62,415.00	\$62,415.00	\$1,697.80	\$1,697.80	\$1,697.80	\$1,697.80						Yes		Included
416404	135 BAW / 135 Color	HP Color LaserJet Enterprise MFP E85000	\$68,415.00	\$68,415.00	\$1,857.84	\$1,857.84	\$1,857.84	\$1,857.84						Yes		Included
416414	145 BAW / 145 Color	HP Color LaserJet Enterprise MFP E85000	\$74,415.00	\$74,415.00	\$2,017.88	\$2,017.88	\$2,017.88	\$2,017.88						Yes		Included
416424	155 BAW / 155 Color	HP Color LaserJet Enterprise MFP E85000	\$80,415.00	\$80,415.00	\$2,177.92	\$2,177.92	\$2,177.92	\$2,177.92						Yes		Included
416434	165 BAW / 165 Color	HP Color LaserJet Enterprise MFP E85000	\$86,415.00	\$86,415.00	\$2,337.96	\$2,337.96	\$2,337.96	\$2,337.96						Yes		Included
416444	175 BAW / 175 Color	HP Color LaserJet Enterprise MFP E85000	\$92,415.00	\$92,415.00	\$2,498.00	\$2,498.00	\$2,498.00	\$2,498.00						Yes		Included
416454	185 BAW / 185 Color	HP Color LaserJet Enterprise MFP E85000	\$98,415.00	\$98,415.00	\$2,658.04	\$2,658.04	\$2,658.04	\$2,658.04						Yes		Included
416464	195 BAW / 195 Color	HP Color LaserJet Enterprise MFP E85000	\$104,415.00	\$104,415.00	\$2,818.08	\$2,818.08	\$2,818.08	\$2,818.08						Yes		Included
416474	205 BAW / 205 Color	HP Color LaserJet Enterprise MFP E85000	\$110,415.00	\$110,415.00	\$2,978.12	\$2,978.12	\$2,978.12	\$2,978.12						Yes		Included
416484	215 BAW / 215 Color	HP Color LaserJet Enterprise MFP E85000	\$116,415.00	\$116,415.00	\$3,138.16	\$3,138.16	\$3,138.16	\$3,138.16						Yes		Included
416494	225 BAW / 225 Color	HP Color LaserJet Enterprise MFP E85000	\$122,415.00	\$122,415.00	\$3,298.20	\$3,298.20	\$3,298.20	\$3,298.20						Yes		Included
416504	235 BAW / 235 Color	HP Color LaserJet Enterprise MFP E85000	\$128,415.00	\$128,415.00	\$3,458.24	\$3,458.24	\$3,458.24	\$3,458.24						Yes		Included
416514	245 BAW / 245 Color	HP Color LaserJet Enterprise MFP E85000	\$134,415.00	\$134,415.00	\$3,618.28	\$3,618.28	\$3,618.28	\$3,618.28						Yes		Included
416524	255 BAW / 255 Color	HP Color LaserJet Enterprise MFP E85000	\$140,415.00	\$140,415.00	\$3,778.32	\$3,778.32	\$3,778.32	\$3,778.32						Yes		Included
416534	265 BAW / 265 Color	HP Color LaserJet Enterprise MFP E85000	\$146,415.00	\$146,415.00	\$3,938.36	\$3,938.36	\$3,938.36	\$3,938.36						Yes		Included
416544	275 BAW / 275 Color	HP Color LaserJet Enterprise MFP E85000	\$152,415.00	\$152,415.00	\$4,098.40	\$4,098.40	\$4,098.40	\$4,098.40						Yes		Included
416554	285 BAW / 285 Color	HP Color LaserJet Enterprise MFP E85000	\$158,415.00	\$158,415.00	\$4,258.44	\$4,258.44	\$4,258.44	\$4,258.44						Yes		Included
416564	295 BAW / 295 Color	HP Color LaserJet Enterprise MFP E85000	\$164,415.00	\$164,415.00	\$4,418.48	\$4,418.48	\$4,418.48	\$4,418.48						Yes		Included
416574	305 BAW / 305 Color	HP Color LaserJet Enterprise MFP E85000	\$170,415.00	\$170,415.00	\$4,578.52	\$4,578.52	\$4,578.52	\$4,578.52						Yes		Included
416584	315 BAW / 315 Color	HP Color LaserJet Enterprise MFP E85000	\$176,415.00	\$176,415.00	\$4,738.56	\$4,738.56	\$4,738.56	\$4,738.56						Yes		Included
416594	325 BAW / 325 Color	HP Color LaserJet Enterprise MFP E85000	\$182,415.00	\$182,415.00	\$4,898.60	\$4,898.60	\$4,898.60	\$4,898.60						Yes		Included
416604	335 BAW / 335 Color	HP Color LaserJet Enterprise MFP E85000	\$188,415.00	\$188,415.00	\$5,058.64	\$5,058.64	\$5,058.64	\$5,058.64						Yes		Included
416614	345 BAW / 345 Color	HP Color LaserJet Enterprise MFP E85000	\$194,415.00	\$194,415.00	\$5,218.68	\$5,218.68	\$5,218.68	\$5,218.68						Yes		Included
416624	355 BAW / 355 Color	HP Color LaserJet Enterprise MFP E85000	\$200,415.00	\$200,415.00	\$5,378.72	\$5,378.72	\$5,378.72	\$5,378.72						Yes		Included
416634	365 BAW / 365 Color	HP Color LaserJet Enterprise MFP E85000	\$206,415.00	\$206,415.00	\$5,538.76	\$5,538.76	\$5,538.76	\$5,538.76						Yes		Included
416644	375 BAW / 375 Color	HP Color LaserJet Enterprise MFP E85000	\$212,415.00	\$212,415.00	\$5,698.80	\$5,698.80	\$5,698.80	\$5,698.80						Yes		Included
416654	385 BAW / 385 Color	HP Color LaserJet Enterprise MFP E85000	\$218,415.00	\$218,415.00	\$5,858.84	\$5,858.84	\$5,858.84	\$5,858.84						Yes		Included
416664	395 BAW / 395 Color	HP Color LaserJet Enterprise MFP E85000	\$224,415.00	\$224,415.00	\$6,018.88	\$6,018.88	\$6,018.88	\$6,018.88						Yes		Included
416674	405 BAW / 405 Color	HP Color LaserJet Enterprise MFP E85000	\$230,415.00	\$230,415.00	\$6,178.92	\$6,178.92	\$6,178.92	\$6,178.92						Yes		Included
416684	415 BAW / 415 Color	HP Color LaserJet Enterprise MFP E85000	\$236,415.00	\$236,415.00	\$6,338.96	\$6,338.96	\$6,338.96	\$6,338.96						Yes		Included
416694	425 BAW / 425 Color	HP Color LaserJet Enterprise MFP E85000	\$242,415.00	\$242,415.00	\$6,499.00	\$6,499.00	\$6,499.00	\$6,499.00						Yes		Included
416704	435 BAW / 435 Color	HP Color LaserJet Enterprise MFP E85000	\$248,415.00	\$248,415.00	\$6,659.04	\$6,659.04	\$6,659.04	\$6,659.04						Yes		Included
416714	445 BAW / 445 Color	HP Color LaserJet Enterprise MFP E85000	\$254,415.00	\$254,415.00	\$6,819.08	\$6,819.08	\$6,819.08	\$6,819.08						Yes		Included
416724	455 BAW / 455 Color	HP Color LaserJet Enterprise MFP E85000	\$260,415.00	\$260,415.00	\$6,979.12	\$6,979.12	\$6,979.12	\$6,979.12						Yes		Included
416734	465 BAW / 465 Color	HP Color LaserJet Enterprise MFP E85000	\$266,415.00	\$266,415.00	\$7,139.16	\$7,139.16	\$7,139.16	\$7,139.16						Yes		Included
416744	475 BAW / 475 Color	HP Color LaserJet Enterprise MFP E85000	\$272,415.00	\$272,415.00	\$7,299.20	\$7,299.20	\$7,299.20	\$7,299.20						Yes		Included
416754	485 BAW / 485 Color	HP Color LaserJet Enterprise MFP E85000	\$278,415.00	\$278,415.00	\$7,459.24	\$7,459.24	\$7,459.24	\$7,459.24						Yes		Included
416764	495 BAW / 495 Color	HP Color LaserJet Enterprise MFP E85000	\$284,415.00	\$284,415.00	\$7,619.28	\$7,619.28	\$7,619.28	\$7,619.28						Yes		Included
416774	505 BAW / 505 Color	HP Color LaserJet Enterprise MFP E85000	\$290,415.00	\$290,415.00	\$7,779.32	\$7,779.32	\$7,779.32	\$7,779.32						Yes		Included
416784	515 BAW / 515 Color	HP Color LaserJet Enterprise MFP E85000	\$296,415.00	\$296,415.00	\$7,939.36	\$7,939.36	\$7,939.36	\$7,939.36						Yes		Included
416794	525 BAW / 525 Color	HP Color LaserJet Enterprise MFP E85000	\$302,415.00	\$302,415.00	\$8,099.40	\$8,099.40	\$8,099.40	\$8,099.40						Yes		Included
416804	535 BAW / 535 Color	HP Color LaserJet Enterprise MFP E85000	\$308,415.00	\$308,415.00	\$8,259.44	\$8,259.44	\$8,259.44	\$8,259.44						Yes		Included
416814	545 BAW / 545 Color	HP Color LaserJet Enterprise MFP E85000	\$314,415.00	\$314,415.00	\$8,419.48	\$8,419.48	\$8,419.48	\$8,419.48						Yes		Included
416824	555 BAW / 555 Color	HP Color LaserJet Enterprise MFP E85000	\$320,415.00	\$320,415.00	\$8,579.52	\$8,579.52	\$8,579.52	\$8,579.52						Yes		Included
416834	565 BAW / 565 Color	HP Color LaserJet Enterprise MFP E85000	\$326,415.00	\$326,415.00	\$8,739.56	\$8,739.56	\$8,739.56	\$8,739.56						Yes		Included
416844	575 BAW / 575 Color	HP Color LaserJet Enterprise MFP E85000	\$332,415.00	\$332,415.00	\$8,899.60	\$8,899.60	\$8,899.60	\$8,899.60						Yes		Included
416854	585 BAW / 585 Color	HP Color LaserJet Enterprise MFP E85000	\$338,415.00	\$338,415.00	\$9,059.64	\$9,059.64	\$9,059.64	\$9,059.64						Yes		Included
416864	595 BAW / 595 Color	HP Color LaserJet Enterprise MFP E85000	\$344,415.00	\$344,415.00	\$9,219.68	\$9,219.68	\$9,219.68	\$9,219.68						Yes		Included
416874	605 BAW / 605 Color	HP Color LaserJet Enterprise MFP E85000	\$350,415.00	\$350,415.00	\$9,379.72	\$9,379.72	\$9,379.72	\$9,379.72						Yes		Included
416884	615 BAW / 615 Color	HP Color LaserJet Enterprise MFP E85000	\$356,415.00	\$356,415.00	\$9,539.76	\$9,539.76	\$9,539.76	\$9,539.76						Yes		Included
416894	625 BAW / 625 Color	HP Color LaserJet Enterprise MFP E85000	\$362,415.00	\$362,415.00	\$9,699.80	\$9,699.80	\$9,699.80	\$9,699.80						Yes		Included
416904	635 BAW / 635 Color	HP Color LaserJet Enterprise MFP E85000	\$368,415.00	\$368,415.00	\$9,859.84	\$9,859.84	\$9,859.84	\$9,859.84						Yes		Included
416914	645 BAW / 645 Color	HP Color LaserJet Enterprise MFP E85000	\$374,415.00	\$374,415.00	\$10,019.88	\$10,019.88	\$10,019.88	\$10,019.88						Yes		Included
416924	655 BAW / 655 Color	HP Color LaserJet Enterprise MFP E85000	\$380,415.00	\$380,415.00	\$10,179.92	\$10,179.92	\$10,179.92	\$10,179.92						Yes		Included
416934	665 BAW / 665 Color	HP Color LaserJet Enterprise MFP E85000	\$386,415.00	\$386,415.00	\$10,339.96	\$10,339.96	\$10,339.96	\$10,339.96						Yes		Included
416944	675 BAW / 675 Color	HP Color LaserJet Enterprise MFP E85000	\$392,415.00	\$392,415.00	\$10,499.00	\$10,499.00	\$10,499.00	\$10,499.00								

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.  
Ricoh USA, Inc.  
McAllen, TX United States

Certificate Number:  
2016-40164

Date Filed:  
04/14/2016

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.  
County of Hidalgo

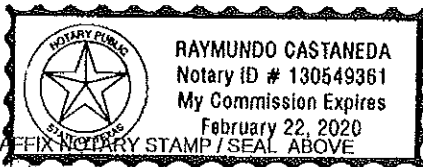
3 Provide the Identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.  
Req #293995  
Lease and Service of Ricoh MPC4503

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*[Signature]*  
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Andrew John Collins, this the 14th day of April, 2016, to certify which, witness my hand and seal of office.

*[Signature]* Signature of officer administering oath  
Raymundo Castaneda Printed name of officer administering oath  
Notary Title of officer administering oath

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Ricoh USA, Inc.  
McAllen, TX United States

Certificate Number:  
2016-40164

Date Filed:  
04/14/2016

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

County of Hidalgo

Date Acknowledged:  
04/14/2016

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.**

Req #293995  
Lease and Service of Ricoh MPC4503

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath

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**Lease Calculator**

Fix Rate     Fix Payment

Product/Property Value \$   
 Residual Value \$   
 Lease Term  years  
                    months  
 Monthly Payment \$

**Calculate**

**Result**

**Interest/Return Rate**                    **11.345%**  
 Total of 48 Monthly Payments        **\$8,116.80**  
 Total Interest                                **\$1,616.27**



Mortgage Rate: 30 year fixed, all points, Credit score

- |  |  |  |                                  |
|--|--|--|----------------------------------|
|  | <b>\$1,140/month</b><br>Points: 0<br>Fees: \$0<br>NMLS # 790396    | <b>APR: 3.625%</b><br>Rate: 3.625%<br>Lock: 30 days<br>Apr. 28 | <b>Next &gt;</b><br>877-588-7375 |
|  | <b>\$1,123/month</b><br>Points: 1<br>Fees: \$0<br>NMLS # 790396    | <b>APR: 3.581%</b><br>Rate: 3.500%<br>Lock: 30 days<br>Apr. 28 | <b>Next &gt;</b><br>877-588-7375 |
|  | <b>\$1,123/month</b><br>Points: 0<br>Fees: \$1,595<br>NMLS # 66247 | <b>APR: 3.552%</b><br>Rate: 3.500%<br>Lock: 31 days<br>Apr. 28 | <b>Next &gt;</b><br>877-881-8303 |

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**What is a Lease?**

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

**Leasing a Car**

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Your monthly payment is based on the difference between the cost of the automobile ("transaction price" or its "capitalized cost") when it's new, and what the car is forecast to be worth at the end of the leasing period – this is called the "residual value." This difference is financed at a particular rate of interest which is sometimes called the "leasing rate." You may also have to put down a security deposit (this is usually one month's payment). There can be additional charges that the dealer may impose, so you should discuss all the financing carefully before agreeing to an automobile leasing contract.

Tab	CC Date	Dept No.	Install Date	Serial Number	Department	Req. No.	Coop Contract Number	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Mo.'s	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)	% Interest
1	2/16/2016	130			ELECTIONS	290881	DIR-TSO-3041	Pro CS100S	\$907.11	N	N	36	60	\$32,655.96	\$29,491.45	Capital Lease	6.740
2	2/16/2016	170			AUDITORS	291555	DIR-TSO-3043	WC7970	\$249.76	N	N	36	60	\$8,991.36	\$8,108.00	Capital Lease	6.840
3	2/16/2016	170			AUDITORS	291554	DIR-TSO-3043	WC9945	\$156.10	N	N	36	60	\$5,619.60	\$5,156.00	Capital Lease	5.676
4	2/16/2016	170			AUDITORS	291552	DIR-TSO-3043	WC9945	\$156.10	N	N	36	60	\$5,619.60	\$5,156.00	Capital Lease	5.676
5	3/1/2016	45			AUX COURT	289745	DIR-TSO-3041	4054	\$159.18	N	N	36	60	\$5,730.48	\$4,969.13	Capital Lease	9.502
6	11/17/2015	121			3HTDGTKTHN46666	291375	BB-430-13	2-40lt CT660	\$2,667.15	Y	Y	84	84	\$224,040.60	\$204,069.32	Capital Lease	2.689
7	11/17/2015	121			3HTDGTKTHN46666	291375	BB-430-13	2-40lt CT660	\$2,667.15	Y	Y	84	84	\$224,040.60	\$204,069.32	Capital Lease	2.689
8	1/26/2016	123			Precinct 3	292749	BB-430-13	2-40lt CT660	\$2,059.11	Y	Y	84	84	\$172,965.24	\$157,507.11	Capital Lease	2.690
9	1/26/2016	123			Precinct 3	292749	BB-430-13	2-40lt CT660	\$2,059.11	Y	Y	84	84	\$172,965.24	\$157,507.11	Capital Lease	2.690
10	3/7/2016	160			PURCHASING	293055	DIR-TSO-3041	4503	\$174.70	N	N	48	60	\$8,385.60	\$6,724.21	Capital Lease	4.110
11	4/5/2016	340			Health Dept	294237	DIR-TSO-3041	MPC8002SP	\$452.53	N	N	36	60	\$16,291.08	\$14,586.75	Capital Lease	6.840
12	4/5/2016	150			TREASURERES	292584	DIR-TSO-3043	WC9555	\$64.38	N	N	36	60	\$2,317.68	\$2,177.00	Capital Lease	4.110
13	04/05/216	150			TREASURERES	292592	DIR-TSO-3043	WC7970	\$249.76	N	N	36	60	\$8,991.36	\$8,108.00	Capital Lease	6.590
14	4/5/2016	150			TREASURERES	292573	DIR-TSO-3043	WC9555	\$64.38	N	N	36	60	\$2,317.68	\$2,177.00	Capital Lease	13.760
15	5/3/2016	380			Texas A&M AgLife	293939	DIR-TSO-3043	WC7835	\$161.92	N	N	36	60	\$5,829.12	\$5,276.00	Capital Lease	11.000
16	5/3/2016	60			J.P. GARZA	296884	DIR-TSO-3041	MPC306	\$72.93	N	N	36	60	\$2,625.48	\$2,141.08	Capital Lease	11.000
17	4/19/2016	125			Executive Office	296911	DIR-TSO-3041	MPC5503	\$203.58	N	N	48	60	\$9,771.84	\$0.00	Capital Lease	
18	05/24/20016	60			J.P. 1/2	293819	DIR-TSO-3041	MPC4503	\$169.10	N	N	48	60	\$8,116.80	\$6,500.53	Capital Lease	152.670
19	05/24/20016	60			J.P. 1/2	297019	DIR-TSO-3041	SPC252DN	\$22.78	N	N	36	60	\$820.08	\$521.51	Capital Lease	18.993
20	05/24/20016	60			J.P. 1/2	296098	DIR-TSO-3041	SPC252DN	\$22.78	N	N	36	60	\$820.08	\$521.51	Capital Lease	18.993
21	05/24/20016	60			J.P. 4/1	293996	DIR-TSO-3041	MPC4503	\$169.10	N	N	48	60	\$8,116.80	\$6,500.53	Capital Lease	11.345
22	05/24/20016	60			J.P. 2/2	293995	DIR-TSO-3041	MPC4503	\$169.10	N	N	48	60	\$8,116.80	\$6,500.53	Capital Lease	11.345
23	05/24/20016	60			J.P. 3/1	296854	DIR-TSO-3041	MPC306SPF	\$72.93	N	N	36	60	\$2,625.48	\$2,141.08	Capital Lease	13.762
24										N	N			\$0.00	\$0.00		
25										N	N			\$0.00	\$0.00		
26										N	N			\$0.00	\$0.00		
27										N	N			\$0.00	\$0.00		
28										N	N			\$0.00	\$0.00		
29										Y	Y			\$0.00	\$0.00		
30										N	N			\$0.00	\$0.00		
31										N	N			\$0.00	\$0.00		
32										N	N			\$0.00	\$0.00		