BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: May 9, 2016

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: MAILING SERVICES

ACCOUNT NUMBER: 6-1100-419-60-125-010-0-XXX

CONTACT PERSON: MONICA BADILLO **TELEPHONE NO.** x5602

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
6-1100-444-00-125-017-0-831	MENTAL HEALTH TRIALS-CRT COSTS & INVESTIGATIC	($7,200.00)
TO		
6-1100-419-60-125-010-0-350	MAILING SERVICES - OTHER SERVICES	7,200.00
	TOTAL BUDGET INCREASE (DECREASE)	$0.00

REASON: To pay for pending 2015 invoices owed to Upper Valley Mailing Services.

/ /

DEPARTMENT HEAD SIGNATURE

DATE

BUDGET INTER-DEPARTMENTAL TRANSFER

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK