DATE: May 19, 2016

2016
Transfer

AI- 54705

DEPARTMENT HEAD: Ricardo Rodriguez, Jr., Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office- Civil Litigation

ACCOUNT NUMBER: 6-1100-412-00-080-013-0-XXX

Contact Person: Obdett Calzada **Ph#:** (956) 292-7604 Ext. 8086

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
780	CAPITAL LEASES	660	FURN & EQUIP CNTRLD	1,200.00
610	GENERAL SUPPLIES	442	RENTAL OF EQUIP & VEHICLES	9.00
610	GENERAL SUPPLIES	631	BOTTLED WATER	75.00
			TOTAL	$ 1,284.00

REASON:
Transfer is needed for filing cabinets, bottled water and rental of water dispenser.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK