DATE: _____

DEPARTMENT HEAD: **Roy Quintanilha**

DEPARTMENT NAME: **Safety Division**

ACCOUNT NUMBER: **6-1100-419-50-125-003-0-XXX**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
320	Professional	751	Machinery & Equipment	$ 50.00
520	Insurance	751	Machinery & Equipment	$ 250.00
660	Furnishings & Equipment	751	Machinery & Equipment	$ 1,268.80
780	Capital Leases	751	Machinery & Equipment	$ 966.72
			TOTAL	**$ 2,535.52**

REASON: **Needing to purchase laptops for Trainers.**

_____
DEPARTMENT HEAD SIGNATURE

_____ / / _____ _____
APPROVED COMMISSIONERS' COURT **DATE** **ATTEST COUNTY CLERK**