DATE: June 1, 2016

2016
Transfer

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Department of Budget & Management for JUSTICE CRT BLDG SEC

ACCOUNT NUMBER: 6-1245-412-00-060-002-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
452	BLDG ADD & RENOV	430	REPAIR & MAINT SRV	1,819.95
			TOTAL	1,819.95

REASON:
Intradepartmental transfer needed to cover quotes from Herrera & Hunt for the speaker unit needed at JP Morales office. Item should have been part of the original work that was done through PO#720817 but was accidently overlooked and not included in original PO.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK