



Hidalgo County Purchasing Office  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629

**MEMORANDUM**

(Approval of Specs)

TO: Rosario Ramirez-Castilleja VIA EMAIL: [rosario.castilleja@hidalgocountycscd.org](mailto:rosario.castilleja@hidalgocountycscd.org)  
 Hidalgo County Community Supervision & Corrections Department

FROM: Heidi Garcia Ortiz, Buyer III  
 Hidalgo County Purchasing Dept.

DATE: May 24, 2016

RE: Approval of Specifications/Requirements RFP No. 2016-214-07-13-HGO- HIDALGO COUNTY-Community Supervision & Corrections Department – “Independent Audit Services”

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO /  Other

(Specify) Basic Supervision funds

BUDGET ACCOUNT #: X-1297-42300-320-002-X-335

<u>Rosario R Castilleja</u>	<u>Rosario Castilleja</u>	<u>Adult Probation</u>	<u>5/24/16</u>
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) by no later than **Thursday, May 26, 2016 @ 11:00 A.M.**

Enclosures