

# FUEL CREDIT CARD REQUEST FORM

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Add Vehicle Card     
  Add Driver Pin     
  Delete/ Cancel Card     
  Delete/Cancel Driver

<b>Department:</b>	ADULT PROBATION		
<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
<b>Fuel Card Manager:</b>	JANIE MEDRANO		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	956-587-6141	<b>County Email:</b> janie.medrano@hidalgocountycsd.org	
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	6-1297-423-00-320-002-626; 6-1297-423-00-320-020-626; 6-1100-423-00-320-034-626		
<b>Requested By:</b>	Arnold Patrick- Director		
	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Trejo, Gustavo	08/02/1992	214949		

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Barrera, Heriberto J. Jr.	09/30/1990	203300		

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Garza, Monica Carolina	08/01/1992	214906		

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Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	<i>Purchasing Dept. Use Only Card Number</i>

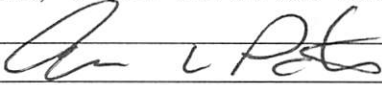
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Alanis, Julio C.	04/27/1988	214876		

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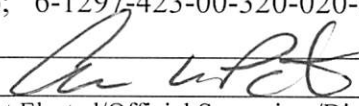
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Zuniga, Vanessa	11/18/1984	214973		

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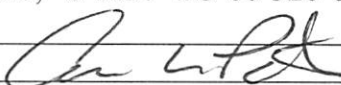
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Hernandez, Maria De La Luz	04/13/1978	102563		

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Trevino, Esmer	02/13/1995	214957		